



505 Telser Road
Lake Zurich, Illinois 60047

(847) 540-1696
Fax (847) 726-2182
LakeZurich.org

At the Heart of Community

CONTRACTOR REQUIREMENTS

Construction contractors shall register with the Village of Lake Zurich. Construction contractors and subcontractors include any person, company or other entity that undertakes construction to any building or structure or any appurtenance thereto..., including but not limited to driveways, pools, porches, decks, garages, fences and other accessory structures or uses.

Your application for contractor's registration shall accompany the following:

REGISTRATION FORMS & SIGNED BONDS can be e-mailed to: Permits@LakeZurich.org

1. Completed **Contractor Registration form**.
2. Pay **\$125 Annual fee**. (Fee does **not** apply to **Illinois licensed plumbers**.)
3. The annual fee can be paid by check, payable to the Village of Lake Zurich or online on the Village of Lake Zurich website after the invoice has been received.
4. Provide **\$10,000 Surety Bond** to the Village of Lake Zurich (**bond must be signed**).

In addition:

- **IDOT Certification: Contractors performing work in or affecting the public right-of-way must possess current Illinois Department of Transportation (IDOT) prequalification or certification.**
- **Electrical contractors** must submit a copy of an electrical license
- **Roofing contractors** must provide copy of State roofing license. Roofing contracts must include state roofing license on contract.
- **Plumbing contractors** must submit a copy of their state registrations (055 & 058).
- **Irrigation contractors** must submit a copy of their state registration, IDPH Irrigation

Contractor Registration and provide a copy of the C.C.C.D.I.'s name and license.



COMMUNITY DEVELOPMENT DEPARTMENT

505 Telser Road
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Contractor Registration

Contractors' registration fee of **\$125.00** must be submitted with this application.

Each construction contractor must provide a **surety bond**
in the amount of \$10,000 with this application.

- **IDOT Certification:** Contractors performing work in or affecting the public right-of-way must possess current Illinois Department of Transportation (IDOT) prequalification or certification.
- **Roofers, alarm and sprinkler companies** must also provide a copy of their current State Registration.
- **Plumbers** must provide a copy of their State 055 license and registration form only. Fee does not apply to Illinois licensed plumbers.
- **Electricians** must provide a copy of an electrical license/registration from an Illinois Municipality.
- Fire Protection contractors to contact Fire Prevention Bureau at 847-540-5073
- Send completed application to Permits@LakeZurich.org

Construction Contractor Type: Please circle:

- | | | | | |
|---------------------------------|----------------------------------|--------------------------------|---------------------------------|---------------------------------------|
| <input type="radio"/> General | <input type="radio"/> Excavation | <input type="radio"/> Concrete | <input type="radio"/> Carpentry | <input type="radio"/> Electrical |
| <input type="radio"/> Plumbing | <input type="radio"/> Sewer | <input type="radio"/> Roofing | <input type="radio"/> Masonry | <input type="radio"/> HVAC/Mechanical |
| <input type="radio"/> Drywall | <input type="radio"/> Paving | <input type="radio"/> Deck | <input type="radio"/> Sign | <input type="radio"/> U/G Irrigation |
| <input type="radio"/> Landscape | <input type="radio"/> Insulation | <input type="radio"/> Fence | <input type="radio"/> Pool | Other: _____ |

Company Name

Street Address

(P.O. Box)

City

State/Zip Code

Phone Number

Email address

I affirm that the information is correct, and further I understand that the issuance of the registration is dependent upon my compliance with all regulations and ordinances in the Village of Lake Zurich. I affirm that I will secure the appropriate and necessary building permits required by the Village of Lake Zurich before undertaking any construction.

Applicants Signature

Date