



*At the Heart of Community*

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## **CONTRACTOR REQUIREMENTS**

Construction contractors shall register with the Village of Lake Zurich. Construction contractors and subcontractors include any person, company or other entity that undertakes construction to any building or structure or any appurtenance thereto..., including but not limited to driveways, pools, porches, decks, garages, fences and other accessory structures or uses.

Your application for contractor's registration shall accompany the following:

**REGISTRATION FORMS & SIGNED BONDS can be e-mailed to: [Permits@LakeZurich.org](mailto:Permits@LakeZurich.org)**

1. Completed **Contractor Registration form**.
2. Pay **\$110** Annual fee. (Fee does **not** apply to **Illinois licensed plumbers**.)
3. The annual fee can be paid by check, payable to the Village of Lake Zurich or online on the Village of Lake Zurich website after the invoice has been received.
4. Provide **\$10,000 Surety Bond** to the Village of Lake Zurich (**bond must be signed**).

In addition:

- **Electrical contractors** must submit a copy of an electrical license
- **Roofing contractors** must provide copy of State roofing license. Roofing contracts must include state roofing license on contract.
- **Plumbing contractors** must submit a copy of their state registrations (055 & 058). Additionally, a letter of intent must be submitted with each permit application.
- **Irrigation contractors** must submit a copy of their state registration, IDPH Irrigation Contractor Registration and provide a copy of the C.C.C.D.I.'s name and license.



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## 2023 Contractor Registration

Contractors' registration fee of **\$110.00** must be submitted with this application.

Each construction contractor must provide a **surety bond** in the amount of \$10,000 with this application.

- **Roofers, alarm and sprinkler companies** must also provide a copy of their current State Registration.
- **Plumbers** must provide a copy of their State 055 license and registration form only. Fee does not apply to Illinois licensed plumbers.
- **Electricians** must provide a copy of an electrical license/registration from an Illinois Municipality.
- Fire Protection contractors to contact Fire Prevention Bureau at 847-540-5073
- Send completed application to [Permits@LakeZurich.org](mailto:Permits@LakeZurich.org)

### Construction Contractor Type: Please circle:

General	Excavation	Concrete	Carpentry	Electrical
Plumbing	Sewer	Roofing	Masonry	HVAC/Mechanical
Drywall	Paving	Deck	Sign	U/G Irrigation
Landscape	Insulation	Fence	Pool	Other: _____

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Street Address

(P.O. Box)

\_\_\_\_\_  
City

\_\_\_\_\_  
State/Zip Code

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Email address

I affirm that the information is correct, and further I understand that the issuance of the registration is dependent upon my compliance with all regulations and ordinances in the Village of Lake Zurich. I affirm that I will secure the appropriate and necessary building permits required by the Village of Lake Zurich before undertaking any construction.

\_\_\_\_\_  
Applicants Signature

\_\_\_\_\_  
Date