



At the Heart of Community



Rules & Restrictions

*Economizer or fresh air damper set for the required amount of outside air for the occupancy.

*Service outlet (GFI) must be on a separate 20 amp circuit.

*Rooftop screening plan and details is required for ALL RTU replacements or new installations.

*Smoke detector on return air side if greater than 2000 CFM.

Rooftop Units

Installation/Replacement

What to Submit

- *Completed application.
- *Roof plan indicating the location of the RTU.
- *Detail of new curb or note existing curb to be used.
- *Cut sheets and installation specifications
- *RTU screening details.

Inspections

*Inspections are scheduled for A.M. or P.M. Monday through Friday with 48 hours advance notice at 847-540-1696 x8150. Same day re-inspections are not available.

*Rough inspection may be required.

*Final inspection is required.

Costs

\$74.00 Plan Review Fee
\$131.00 Permit Fee **per Unit**
\$1000.00 Building Deposit
-refunded in accordance with Municipal Code Title 8, Chapters 2-6, Sections A-E. Allow 4-6 weeks for refund after final inspection has taken place.

*If final inspection is not scheduled and approved prior to expiration date on permit, the building deposit will be forfeited to the Village.

Note:

*If an inspector needs to return more than once for the same phase of any required inspection, a \$200.00 re-inspection fee will be required to be paid before the re-inspection takes place.

I have read and reviewed these requirements.

rev 1/26

Signature of Applicant

Date