

VILLAGE OF LAKE ZURICH
REQUEST FOR PROPOSALS

for

**TRIATHLON RACE PRODUCTION & MANAGEMENT
SERVICES FOR SUMMER 2024**

May 15, 2023

PROJECT MILESTONES	
Release RFP	May 15, 2023
Deadline for Submission of Proposals	June 15, 2023 at noon.
Evaluation of Proposals Begins	June 16, 2023
Village to Interview Finalists (optional)	TBD
Award of Event (tentative)	July 18, 2023

***The Village reserves the right to adjust the above noted schedule as necessary.**

Lake Zurich Village Hall
70 East Main Street
Lake Zurich, IL 60047

Refer all questions regarding the RFP to:

Bonnie Caputo, Recreation Director

Bonnie.Caputo@lakezurich.org

Direct Phone: 847-540-5068

REQUEST FOR PROPOSALS - VILLAGE OF LAKE ZURICH
TRIATHLON RACE PRODUCTION & MANAGEMENT SERVICES

NOTICE OF REQUEST FOR PROPOSALS

NOTICE IS HEREBY GIVEN that the Village of Lake Zurich (the Village) is requesting proposals for triathlon race production and management services. The Village is the sole point of contact during this request for proposal (RFP) process.

PROPOSAL SUBMISSION

Each respondent shall submit one (1) original and five (5) copies of its submission in a **SEALED ENVELOPE** no later than **12:00 pm CST on June 15, 2023** to:

Village Hall

Park and Recreation Department

70 E. Main Street

Lake Zurich, IL 60047

SUBMISSION REQUIREMENTS

All submissions must be clearly marked on the outside of the envelope: **“RFP – Triathlon Race Production & Management Services.”**

Any proposal received in an envelope not properly and clearly marked as specified above may result in the proposal being rejected.

Proposals may be withdrawn or modified in writing prior to the proposal submission deadline. Proposals that are resubmitted or modified must be sealed and submitted to the Village prior to the submission deadline. If it becomes necessary to revise any part of this RFP, an addendum will be provided to all respondents who have already submitted a proposal.

Sealed submission may be either mailed or hand delivered. If qualifications are sent by mail, the respondent shall be responsible for actual delivery of the qualifications to Village Hall before deadline. All submissions received after the date and time specified will be rejected. **All faxed and emailed responses received will be rejected.**

Please be advised that all proposals submitted in response to this RFP may be subject to the Freedom of Information Act (FOIA).

SECTION 1 –INTRODUCTION

The Village of Lake Zurich (“Village”) intends to host an Olympic and Sprint distance triathlon at its Paulus Park property and seeks a qualified organization to plan, market, produce and manage

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the triathlon as described in this Request for Proposals (“RFP”). Respondents must be able to demonstrate experience with this type of event and the ability to complete the event within a specified time frame.

SECTION 2 –BACKGROUND

The Village of Lake Zurich’s Park and Recreation Department strives to enrich the quality of life for our community through the commitment to maximize the value of our parks and services, environmental stewardship, and provide a diversity of uses and recreational opportunities across the complete age spectrum. The Park and Recreation Department is a municipal department under the jurisdiction of the Village of Lake Zurich.

The Department oversees a variety of parks, programs, services and events throughout the calendar year. In addition to organizing over 30 events annually, the department also works with local organizations to assist with and host external event operations on Village property.

The Lake Zurich Triathlon has been an event the Village has hosted over the past decades and is a local favorite for Chicago-area athletes. The annual event has grown to over 1,000 participants for the Sprint and Olympic distance races. Traditionally, the event was one of Chicagoland’s premier USAT sanctioned Olympic distance only triathlon. The Lake Zurich Triathlon consists of a single loop 1500-meter swim in Lake Zurich followed by a 24.9 mile rolling terrain bike course and finishes with a two-loop scenic 10K run around the lake. The Village is looking to partner with an organization to continue the successful event in Lake Zurich.

SECTION 3 – SCOPE OF SERVICES

The Village of Lake Zurich is seeking proposals from organizations, hereafter called “Proposer(s),” with demonstrated experience in athletic event production, triathlon experience preferred, and proposes to engage the successful Proposer for the following services:

The Village will host the annual triathlon with the event to be owned by the Proposer. The triathlon will be held on a single day, Sunday, July 7, 2024 preferred, and will continue to be run on approximately the same dates every subsequent year. It is the Village’s intent that the triathlon will be held in Paulus Park and surrounding roads.

The Proposer must provide a detailed plan which describes the production of the event in its entirety including the event timeline and maps identifying routes/distances for the bike, run and swim portions of the events. Triathlon must be USAT sanctioned.

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The producer will be invited to submit the Village of Lake Zurich Special Event application and permit and must meet all the requirements of that program to achieve final approval for the event (Attachment A & B).

The Village of Lake Zurich will assess charges to the vendor as outlined in the Special Events Policies and Procedures manual on a cost recovery basis and by external permitting processes along with park usage and facility rental fees. There will be no other financial recompense during the initial contract period.

The producer will be required to complete all processes necessary to gain permit/approvals from the Village of Lake Zurich and other required agencies including, but not limited to, IDOT, LCDOT, Lake County Highway, Lake County Sherriff Reserves, Village of Barrington, Village of Hawthorn Woods, and the Lake Zurich Property Owners Association (LPOA).

The producer will be expected to work with Village staff to assist when appropriate with race operations, streamline processes and ensure a safe environment for racers, volunteers, staff and spectators. The Awardee will be expected to handle all of the race planning, responsibilities and tasks reporting frequently to Village staff.

The producer will be ultimately responsible for all subcontractors, consultants, volunteers, sponsors and vendors.

SECTION 4 – QUALIFICATIONS

Proposals shall demonstrate the qualifications and experience of the Proposer. The focus should be on recent athletic event management experience within the last five years that is relevant to the scope of work outlined in this RFP. Include the following information:

1. Proposer Background and Information (size, location, history, resources, etc.).
Experience managing triathlons and location in Illinois is strongly preferred.
2. Local Race References (minimum of 3 references with contact information; municipal and/or park district references preferred).
3. Qualifications of personnel assigned to work on the event demonstrating experience with event planning and race day operations.
4. Ability to work effectively with and in close collaboration with the Village of Lake Zurich staff.

SECTION 5 – SELECTION CRITERIA

The Village will use the following criteria as the basis for evaluation of the proposals and the award recommendation:

1. Event Approach and Understanding
2. Proposer's Capability, Experience & Past Performance
3. Proposer's Project Team Qualifications/Experience
4. Proposer's Race Day Availability
5. Quality of proposal

SECTION 6 –PROPOSAL REQUIREMENTS

Please provide the following in your proposal:

1. RFP project, proposed event name, description, race timeline, routes and maps
2. Race Day availability for 2024; preferred date of Sunday, July 7, 2024
3. Full legal name of the proposing individual, organization, business, etc. along with the structure or type of business entity (if applicable).
4. Name of the person(s) authorized to sign any contract that may result as well as the contact person's name, mailing or street addresses, phone number and email address.
5. Proposer race experience, including current races that are in production and relevant races you have produced, including dates, locations and number of participants.
6. If applicable, Proposer's project team including any qualifications and experience.
7. Three race references: Name and contact information; municipal and/or park district references preferred.
8. Estimated cost to produce the 2024 triathlon with the cost break down for the major services and responsibilities for the event and event planning; including cost for other subcontracted services separately.
9. Proposer's interest in running a triathlon in Lake Zurich.
10. Why the Village of Lake Zurich should choose the Proposer to partner with.
11. Confirmation of ability to accept the obligations listed in this RFP and attachments.
12. Include any standard contract/agreement you typically provide to prospective clients.
13. Any questions you may have for the Village of Lake Zurich.

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ATTACHMENT A
(Special Events Policies & Procedures)

REQUEST FOR PROPOSALS - VILLAGE OF LAKE ZURICH
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ATTACHMENT B
(Special Event Permit Application)



VILLAGE OF LAKE ZURICH

SPECIAL EVENT POLICIES



I. SPECIAL EVENT APPLICATION PROCESS

The Village of Lake Zurich has a variety of parks and facilities available for your event. A Special Event Application is required for any public event held on Village property. While there are several Village departments involved in the special event process, this policy centralizes the administration of special events with the Village of Lake Zurich's Park & Recreation Department. Events held on private property that do not utilize any Village services, do not require a Special Event Application with the Park & Recreation Department. (Block party application requests must be obtained and processed through the Village Manager's Office.)

- A Application Intake** - The Park and Recreation Department staff shall be responsible for intake of Special Event Applications and dissemination to appropriate Village staff for review and approval. Liquor license applications shall be filed at Village Hall (please refer to section I.H.). Any additional permit applications such as sales, tents, etc. shall be filed with the Community Development Department.
- B Returning Events** - Events returning to the Village of Lake Zurich year to year (consecutive years) have priority registration provided their application has been submitted to the Village of Lake Zurich's Park & Recreation Department by December 21st (year prior to event date).
- C Application Approval** - The Village will issue an approval or denial no later than sixty (60) days after the application date whenever possible. Preliminary approval may be given, allowing the applicant to advertise the event, with final details to be worked out with staff.
- D Application Denial** - Staff reviews an application and denies the application, it shall state in writing the reasons for denial. An appeal of that decision may be made to the Village Manager, whose decision shall be final.
- E Runs/Walks** - For runs or walks the applicant must file the appropriate application paperwork with the Park & Recreation Department at least ninety (90) days prior to the event submitting a map with the application, showing the proposed route. In addition, if any streets are proposed to be closed or partially closed, the applicant must provide written notification to all residents and businesses along the routes at least fourteen (14) days prior to the event. The Park & Recreation Department can provide the applicant with the effected routes that need to be notified. If additional agency permits are necessary for the route, the applicant is responsible for securing the proper approvals to be submitted to the Park and Recreation Department no later than thirty (30) days prior to the event. If the proper approvals are not obtained by the applicant and received by the Park and Recreation Department, the Village of Lake Zurich reserves the right to cancel the event.
- F** Applications for special event runs and walks that require full or partial road closures are to be scheduled on Sunday mornings to be completed no later than 12pm. In addition, the Village reserves the right to schedule no more than one (1) walk/run per month. Exceptions must be heard and recommended by the Park Advisory Board as well as approved by the Village Board or Village Manager.



G | The applicant is responsible for any public safety and costs associated with the street closures (IDOT, police and/or fire department presence, barricades, etc). The Village of Lake Zurich will invoice for services associated with the event after the event.

H | **Liquor Licenses (Available for LZ Residents & LZ Businesses/Organizations Only)** - For events where alcohol is served, applicants must also obtain a permit from Village Hall (must be filed at least 30 days out from the event) and obtain liquor liability insurance (listing the Village as additionally insured) in addition to completing the Special Event Application. Liquor license approval is a separate process from the Special Event Application, with its own fees and regulations. For further information, please visit: <http://www.lakezurich.org/637/Liquor-Gaming-Licenses>

I | **Meetings** - Village staff is happy to meet with applicants to discuss event details if needed. Contact the Village's Park & Recreation Director in the Park & Recreation Department to request a meeting. There may also be instances where Village staff requires a meeting with the applicant. New event applicants are required to present their event proposal to the Park and Recreation Advisory Board and may additionally be asked to present to the Village Board. Failure to attend a requested meeting may result in denial of the application.

J | **Site Plan** - The Village may require submittal of a site plan showing the event grounds and the location of tents, vendors, portable toilets, and other structures. Failure to produce site plans upon request may result in denial of the application.

K | **Unpaid Invoices Due the Village** - Any past due fees/invoices owed to the Village may result in denial of the event application and/or future Special Event requests.

L | **Agreement Termination** - The Village of Lake Zurich may cancel the agreement with the applicant at any time. The Village of Lake Zurich shall not be liable for expenses incurred due to termination of the agreement.

II. EVENT REQUIREMENTS

All Special Event permittees must adhere to the following rules and regulations. Failure to do so may result in the applicant being held responsible for any damages, immediate termination of the agreement and/or denial of future event applications.

A | **Public Safety Personnel** - While the presence of public safety personnel (police/fire/medical/public works/park and recreation) may not be required at all special events, it shall be the discretion of the Park & Recreation Director as to whether or not, and how many, city police and/or fire officials will be required. The applicant/organization will be responsible for payment of public safety personnel service. If an event is cancelled with less than 72 hours' notice, the applicant/ organization will be responsible for paying two hours' pay per safety personnel per contract requirements. This includes cancellations due to weather. Applicants are not allowed to provide their own public safety



staff (police/fire/medical) without prior approval of the Village Manager. If you would like a cost estimate for services please reach out to the Recreation Director upon submitting your application.

B | Event Equipment - All necessary event equipment such as tables, chairs, tents, generators, barricades, etc. are to be furnished. Any necessary permits must be applied for by the applicant/organization. The Village does have a small inventory of equipment that, if available, can be rented for a fee. All equipment rented through the Village will be inspected before and after event use. Applicant/organization is responsible for any damages sustained to Village equipment.

C | Liability Insurance - The applicant must provide proof of liability insurance naming the Village of Lake Zurich as an additionally insured. You may use an insurance agent of your choice. An acceptable certificate of insurance must be submitted no later than 14 days before the event date. See Section III "Liability Insurance Requirements" for the required language.

D | Restroom Facilities - All outdoor events shall provide adequate restroom facilities (i.e. portable toilets) including handicapped-accessible facilities per ADA requirements. Restroom placement shall not impede sidewalk traffic and should be placed in proper locations.

E | Digging & Staking - Digging or staking into paved areas, including roadways, sidewalks, and public parking areas, is not permitted. Digging or staking into non-paved ground shall be cleared through JULIE in order to avoid damage to underground utilities. The Applicant Organization is responsible for contacting JULIE (1-800-892-0123, or dial 811) prior to event set-up. The date and time that you are legally allowed to begin your excavation will be 48 hours/2 business days from the time that JULIE processes your request but no more than 14 days after receipt of confirmation. The applicant will be responsible for the cost of any damages to underground utilities, including irrigation lines.

F | Electrical & Water Hook Up - The applicant must adapt to electrical power available on-site, or provide their own generator (needs to be grounded and inspected). Village fire hydrants may be used as a water source for a fee. It is the responsibility of the applicant to provide acceptable hoses for potable water usage (which meet Health Department requirements).

G | Inspections - The event location is subject to all building, plumbing, mechanical, electrical, and fire codes. It is the permittee's responsibility to schedule an inspection by any and all required inspectors and pay the required inspection fee(s). The Village of Lake Zurich's building and zoning department requires an inspection of assembly tents as well as fire retardant certificates (tents larger than 10x10).

H | Event Setup & Tear Down - For events utilizing any public roadway, no tents, booths, vendors, or equipment shall be set up in the roadway prior to 5am the day of the event. (Set-up of tents, booths and other event equipment on park property may occur the day prior with approval from the Recreation Manager. Clean-up of these materials are to be immediately after event unless prior authorization is received.) All signs, tents, booths, vendors, and equipment must be removed from the roadway no later than 1pm the day of the event unless prior authorization is received.

I | Site Clean Up & Trash Disposal - The applicant shall be responsible for clean-up of sites after the event. This includes the removal of trash from the site. Applicants shall provide their own Dumpster (if Village dumpster is not on-site or trash exceeds dumpster capacity). The Village shall have the right to enforce cleanup measures, including but not limited to entry and cleaning of property by Village personnel with costs charged to the applicant. Village staff may require a walk-through after the event to ensure proper clean-up. In the case of recurring problems with clean-up of an event, the Village may require a cash deposit prior to event approval or deny the issuance of an event permit.

J | Merchandise Sales - Sales of all merchandise for Special Events must have prior approval (permit may be required) and be out of the public right-of-way, unless prior authorization is received.

K | Compliance with all Regulations - Special Event applicants/organizations are responsible to ensure that all applicable laws and ordinances are followed. Failure to comply with all Village ordinances, rules and regulations may result in the denial of future Special Event requests.

III. LIABILITY INSURANCE REQUIREMENTS

You may contact an insurance agent of your choice to obtain liability insurance coverage. (Check out irmarisk.org, click on TULIP, for coverage limits.) Please inform your insurance agent that the wording on the certificate must read:

“The Village of Lake Zurich, all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and board members, including employees and volunteers thereof; it is understood and agreed that by naming the Village of Lake Zurich as additional insured, coverage afforded is considered to be primary and any other insurance the Village of Lake Zurich may have in effect shall be considered secondary and/or excess.”

If you would like to take out proper insurance policy from the Village of Lake Zurich’s Risk Management Agency, IRMA, please follow these instructions:

1. Go to irmarisk.org (Intergovernmental Risk Management Agency)
2. Click on TULIP on the left hand side of the screen (Tenant User Liability Insurance Program)
3. Click on ‘Click here To Obtain a Quote for a Non-Sports Event’
4. Fill out quote application
5. An automated quote will generate.
6. Continue to fill out information for the application
7. Address information of the Village venue needs to be provided.
8. Application will be e-mailed to you – a copy must accompany your application one week prior to the event. (Deliver to The Paulus Park Barn, Attn. Recreation Manager, 200 S. Rand Road, Lake Zurich, IL 60047).



SPECIAL EVENT APPLICATION & AGREEMENT

EVENT SUMMARY

Event Name _____

Event Type/Purpose _____

Event Date(s) _____ Event Start/End Time _____

Event Location _____

Note: The Village does not grant exclusive use of their parks and outdoor facilities.

APPLICANT INFORMATION

Organization Name _____

Applicant's Name/Responsible Party _____

Organization/Applicant/Address/City/State/Zip _____

Applicant Phone Numbers _____

Applicant E-Mail Address _____

Contact Name & Phone Number During Event _____

*Representative must be on site and available during event hours

EVENT SITE DETAILS

If your event is for a run/walk/parade, you must include a MAP of your route with the application

Provide a detailed description of your event _____



Approximate number of people expected at event _____

Is this a returning event to Lake Zurich or first time event? _____

Will there be food concessions at the event? _____ *Contact the Lake County Health Dept. for requirements*

Will there be inflatables/bounce houses at the event? _____

(You will be required to note this on your certificate of insurance and contact JULIE)

Will there be emergency medical services present? _____

(Outside municipalities may not provide services in the Village)

Will you be selling or serving alcohol **(only for LZ residents + LZ businesses/organizations)** at the event? _____ If yes, contact Village Hall and see I.H. for details

Number and location of portable toilet facilities provided # _____ Location: _____

Will there be assembly tents/canopies erected at the event? _____

(If yes, contact the Community Services Dept. for permit & to schedule an inspection (anything > 10x10))

Will you be selling items or raffling items? _____

Are you requesting the closure of any streets? If so, provide street names and include a map

(Note that street closures require Police, Fire, Park Advisory, Village Board and/or IDOT approval and may incur additional fees. In addition, you must notify property owners along the route of the date and time of street closures - check with Park & Recreation staff for assistance.)

Are you requesting any other Village services? (i.e. water, electric, etc) _____

Does the applicant/organization owe any outstanding invoices to the Village? _____

(Unpaid invoices may result in denial of event application.)

Would you like your event listed on the Village's social media (free of charge) _____

Note your event's website address, if you'd like that included _____

With my signature, I certify that I have read and agree to the Village of Lake Zurich Special Event Policy and all items listed on this application. I agree to abide by all applicable ordinances & regulations.

Signature _____

Date _____



WAIVER AND RELEASE OF ALL CLAIMS

The undersigned participant agrees to obey all Village of Lake Zurich rules and regulations. As a user of the park, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of any injury, including death, damages or loss which I, or any of my guests may sustain as a result of participating in any activities connected with or associated with the use of Department parks. I agree to waive and relinquish all claims I may have against the Village of Lake Zurich and its officers, agents, servants, employees and volunteers. I further agree to indemnify and hold harmless and defend the Village of Lake Zurich and its officers, agents, servants, employees and volunteers from any and all claims sustained by me and/or my guests. I have read and fully understand the above details and waive and release all claims.

It will be my responsibility to assure our group follow all special event policies outlined in the policy/application including the Village of Lake Zurich park rules.

Signature

Date

FOR OFFICE USE ONLY

Date application received _____

Application approved or denied by _____

Date paid _____ Amount _____ Check/Cash/Credit _____

Certificate of Insurance received by _____

Raffle Permit received by _____

Liquor License received by _____

Tent Permit received by _____

JULIE contacted _____



VILLAGE OF LAKE ZURICH PARK RULES

VOLZ PARKS ARE OPEN DAWN TO DUSK

PARK SHELTERS

There are many picnic shelters throughout our parks. All shelters are available for reservations. If a shelter has not been reserved (noted by a posting at the shelter site), it is available on a first come, first serve basis. Electricity is available only at select locations; generators are not allowed in any of our parks without the permission of the Park and Recreation Department (certificate of insurance required). There is no water available at any of the shelters. Please contact the Park and Recreation Department to reserve a shelter.

RESTROOM FACILITIES

Only certain parks have restroom facilities or portable toilets during the summer season (May -September). Paulus and Breezewald parks have indoor restroom facilities on the park property (on a locked timer opened dawn to dusk).

ALCOHOL

Available to Lake Zurich Residents Only. No alcoholic beverages of any kind are permitted. This prohibition may be waived ONLY IN THE EVENT of a special event or shelter rental for qualified adults who pay the non-refundable fee per event to allow them to be added to the Village of Lake Zurich's insurance policy as an additional insured or by providing a Certificate of Insurance. This Certificate must be for \$2,000,000 Host Liquor Liability with the Village of Lake Zurich added as an additional insured through the homeowner's insurance. Your permit will indicate whether alcohol is allowed or not. If any underage drinking is present, beach and security staff will be required to contact the police. For more information, please visit: lakezurich.org/637/Liquor-Gaming-Licenses

OPEN FIRES

Fires are only permitted in the shelter grill. Bonfires are not allowed in the park or on the beach. Charcoal is only to be used in the grills provided at the shelter. Gas and propane grills are allowed. The grills base must be at least 24 inches from the surface on which it rests; grills are not permitted on picnic tables. Coals must be thoroughly extinguished, cooled and disposed of in disposal receptacles NOT garbage cans. All fires must be carefully supervised and extinguished before the group leaves the site.

FIREWORKS

No fireworks allowed at any time.



PETS

Dogs shall be allowed in all parks on leash with the following provisions: Dogs are to be kept on the paved paths on leash and owners/possessors of dogs caught with dogs off leash (by photo/video, identification, and date/time) shall be fined pursuant to the new fee schedule of five hundred dollars (\$500) per violation. In addition, the dog owner shall be banned from this allowance after two violations. Owners and possessors of dogs caught leaving any dog feces and not cleaning up after themselves (by photo/video, identification and date/time) shall be fined pursuant to the new fee schedule of two hundred fifty dollars (\$250) per violation. In addition, the dog owner shall be banned from this allowance after two (2) violations. If a special event is being held at a park, dogs shall be excluded on those dates.

VEHICLES

No vehicles are allowed in any of our parks (park pathways, grass, etc.) except for the parking lots. Driving through the park is prohibited. Motor vehicles left in the parking lot after the park closes will be towed.

CLEAN UP

All trash and garbage must be placed in appropriate receptacles. No glass of any kind is allowed on park grounds.

SWIMMING

For parks near the water, swimming is only allowed in the designated beach areas when a lifeguard is on duty. Beach admission is by a pass or daily fee at Paulus Park only. (Breezewald Park is open to residents with proof of residency or pass holders). Please contact the Park & Recreation Department for further information.

FISHING

Fishing is allowed on Lake Zurich. Anyone over 15 years old requires an Illinois fishing license and must have it on their person when fishing. Fishing in the swimming area is prohibited.

SOUND

Loudspeakers, public address systems, musical instruments, bands or amplified equipment are not allowed without the permission of the Park and Recreation Department (certificate of insurance required).

SPECIAL EQUIPMENT

Inflatables, rides, porta-potties, tents, etc. are not allowed in our parks without permission of the Park and Recreation Department (certificate of insurance/permits are required). The use of metal detectors, golfing, or use of hardballs is not permitted within the park areas.



FIREARMS OR OTHER WEAPONS

No person shall carry, use or discharge any firearm or other weapon causing a projectile of any sort to travel through the air in any public park. Police and staff will enforce.

CATERING

No caterers are allowed to stay on site in our parks without permission of the Park and Recreation Department (certificate of insurance/permits are required). We do work with a seasonal caterer at Paulus Park. Please contact the Park and Recreation Department for further information.

BOATING

The Village of Lake Zurich is only permitted to sell non-motorized boat permits to Lake Zurich residents during the boating season. Watercrafts include but are not limited to: Kayaks, Canoes, Paddle Boats, Row Boats, and Long Boards. Inflatable crafts are not permitted. All crafts must stay in the No Wake area of Lake Zurich, wear a PFD, carry a whistle for emergencies, and review the rules of the lake. Daily usage permits for non-power watercraft access may be purchased for \$5 and are available at the Paulus Park Barn during normal business hours, Monday-Friday, 8:30am-4pm, or at Paulus Park Beach during the listed hours of operation. Daily permits are required and boating violators are subject to fines.

To report any safety or emergency repairs, please contact the Park & Recreation Department at 847-438-5146. To report any suspicious activity, please call 9-1-1.

