



Lake Zurich Police Department

REQUEST FOR HEARING, NONAPPEARANCE FORM

VEHICLE RELATED ORDINANCE VIOLATIONS

Any person who has been served a violation notice for vehicle related ordinance violations may contest the alleged violation on its merits without personally appearing before a Hearing Officer. (Ord. 1-8-12)

This form must be completed in full including a certified statement of facts specifying the grounds for challenging the violation notice.

Mail or drop off the completed form to;

Lake Zurich Police Department, 200 Mohawk Trail, Lake Zurich IL 60047 Attention: Records Section.

Name Last First Middle				Phone Number		Citation Number	
Address Street City State Zip Code				Drivers License Number		State	
Date of Violation / / Time of Violation : <input type="checkbox"/> AM <input type="checkbox"/> PM				Location of Violation			
Registration Number		State	Year	Color of Vehicle		Make of Vehicle	

☐ I CHOOSE TO CONTEST THIS CITATION BY MAIL. I AM WAIVING MY PERSONAL APPEARANCE BEFORE A HEARING OFFICER. I AGREE TO ADJUDICATION BY THE HEARING OFFICER BASED UPON THIS CERTIFIED STATEMENT AND ANY OTHER DOCUMENTS THAT I HAVE INCLUDED IN FOR CONSIDERATION AS EVIDENCE.
(A decision on your submission will be mailed to the address of the registered owner of the cited vehicle, as recorded with the Secretary of State or as otherwise provided by 625 ILCS 5/11-208.3b5.)

Statement Of Facts:

Under penallties of perjury as provided by law pursuant to 735 ILCS 5/10-109 of the Code of Civil Procedures.
The undersigned certifies that the statements set forth in this instrument are true and correct, except as to matters therein stated to be on information and belief and as such matters the undersigned certifies as aforesaid that I verly believe the same to be true.

Signature

For Office Use Only		
Date Envelope Postmarked	Date Received by Records	Name of Person Receiving Form
Determination <input type="checkbox"/> Liable <input type="checkbox"/> Not Liable <input type="checkbox"/> Other_____		Signature of Hearing Officer
		Date