



Community Development Department  
 505 Telser Road  
 Lake Zurich, IL 60047  
 P: (847) 540-1696 F: (847) 726-2182  
 www.LakeZurich.org  
 Permits@LakeZurich.org

# Roof/Siding Permit Application

Date of Application: \_\_\_\_\_

## Project Information

Property Address: \_\_\_\_\_

Type of Project: \_\_\_\_\_ Business Name: \_\_\_\_\_

Owner's Name/Address: \_\_\_\_\_ Owner's Phone: \_\_\_\_\_  
 (If different from above) \_\_\_\_\_ Owner's E-mail: \_\_\_\_\_

Value of proposed construction/improvements: \$ \_\_\_\_\_

## Description of Work:

\_\_\_\_\_

## Contractor Information:

Contractors are required to be registered with the Village of Lake Zurich. Please refer to the Contractor Registration Application.

General Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ E-mail: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Fax: \_\_\_\_\_

Other Contractor: \_\_\_\_\_ Type: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ E-mail: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Fax: \_\_\_\_\_

## Roof Construction Specifications and Requirements:

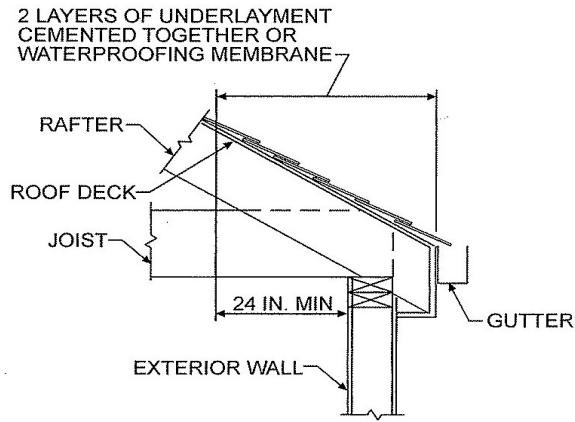
### •Residential and Commercial Roofs

- Structural roof components shall be capable of supporting new roofing being installed.
- Roofing shall not be installed on deteriorated sheathing, decking or existing roofing.
- Roofing shall not be installed over wood shake, slate, clay cement, or asbestos-cement tile.
- Roofing shall not be installed when the roof has two or more applications of any type of roof covering.
- Roofing shall be removed to sheathing prior to installation of new roofing. Install roofing per 2012 International Building Code and the Manufactures installation instructions.
- Existing vents, flashing, drip edge, drain outlets, etc. shall be replaced if rusted, damaged, deteriorated or installed in locations not in compliance with the building code.
- Where the exterior of wall or floor cavity are exposed, insulation requirements shall meet 2018 IECC, section C503.
- Provide attic ventilation in compliance with 2012 International Building Code and 2018 IECC.
- A Drip Edge shall be provided at eaves and gables of shngle roofs.
- Ice and water shield or equivalent is required at all roof edges and valleys.

### •In Addition, Commercial Roofs Must:

- Submit roofing system classification, specifications and installation instructions
- Rooftop screening may be required at the time of a roof replacement. The screening requirement shall be determined by the Lake Zurich Zoning Department. Submit details of the rooftop screening with a detail of the attachment. The permit will not be issued without the submittal of the required screening information.

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**Protective Ice Barrier**

\*From leading edge of the roof to a point at least 24" past the interior surface of the exterior wall measured horizontally.

**Fees:**

- Residential Roof:** • \$45.00 Permit Fee
- Residential Siding:** • \$75.00 Permit Fee
  
- Commercial Roof:** • \$60.00 Plan Review Fee
- \$170.00 Permit Fee
- \$155.00 Deposit

**Inspection Schedule:**

**Inspections are scheduled for A.M. or P.M. Monday through Friday with 48 hours advance notice. Call before 1:00 P.M. two days before you want your inspection. Same day re-inspections are not available.**

- Residential Roof:** • Not Required. However, applicant may request an inspection.
- Residential Siding:** • Final Inspection
  
- Commercial Roof:** • Tear off inspection
- Roofing insulation inspection
- Final Inspection

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the code official's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit. *The Village of Lake Zurich reserves the right to inspect any improvement performed.*

**Printed Applicant Name:** \_\_\_\_\_

**Applicant Signature:** \_\_\_\_\_

**Property Owner Signature:** \_\_\_\_\_

**Daytime Phone:** \_\_\_\_\_

**Owner or Contractor (Circle One)**

Application must be signed by the property owner. A signed letter of authorization/contract from the property owner must be submitted with the application in lieu of signature on application.

**Director of Building and Zoning Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_