



Village of Lake Zurich, Illinois 2010 – 2011 Fiscal Year Adopted Budget

Bob Vitas
Village Administrator

Al Zochowski
Finance Director

Depicted on the cover is a view of the lake of Lake Zurich. Throughout this document are scattered pictures of the Village.



VILLAGE OF LAKE ZURICH

VILLAGE OFFICIALS

VILLAGE PRESIDENT

Suzanne K. Branding

TRUSTEES

Thomas M. Poynton	James L. Johnson
Jeffrey M. Halen	Richard C. Sustich
Dana Rzeznik	Jonathan W. Sprawka

DEPUTY VILLAGE CLERK

Susan T. Ragsdale

ADMINISTRATION

Bogdan Vitas, Jr.	Village Administrator
Gerald A. Zochowski	Finance Director
Patrick M. Finlon	Police Chief
Terrence P. Mastandrea	Fire/Rescue Chief
David Heyden	Public Works Director
Daniel A. Peterson	Building and Zoning Director
Michael J. Perkins	Park and Recreation Director





Village of Lake Zurich

Annual Budget

Fiscal Year 2011

How To Use This Document

This budget is divided into five sections: Overview, Fund Information, Department Information, Capital Spending and Debt Management, and Appendix. Throughout the document, the Village of Lake Zurich is referenced as the "Village".

The **Overview** contains the Village Administrator's budget message, which discusses the process the Village went through in order to adopt a balance budget. Other information provided in the Overview Section includes an Village-wide organization chart, a flowchart depicting the budget process for the operating budgets and a Budget Calendar. Financial policies are included in this section as well as a brief overview of the Village's revenues and funds as well as a brief discussion of the fund structure of the Village. Finally, general information about the Village of Lake Zurich is provided.

The **Fund Information** section is focused on the different funds the Village utilizes. Fund summaries show the activity in each fund to include, beginning balance, revenues and other sources, expenditures/expenses and other uses, and ending balance. This information is presented as actual information for the prior year, budgeted and projected information for the current year, and the adopted information for the coming fiscal year.

The **Department Information** provides each department's budget message. The messages include functions of the department, goals for next year, accomplishments, and staffing level. It also displays department expenditures in two views. One table gives an overall picture of the department listed by division. The other table(s) break a department out by fund and then displays the information by the following expenditure categories: Personnel Services, Operational, Debt Service, Capital Outlay and Transfers.

The **Capital Spending and Debt Management** section covers the Capital Improvement Program budget and a discussion on how the Village uses various financing tools to fund these projects. It explains the CIP Process, provides information on different funding sources, lists the capital improvement projects, and summarizes the Village's outstanding debt.

The **Appendix** contains a Glossary and five schedules. Schedule 1 lists revenue information by fund. Schedule 2 lists the Village's adopted expenditures, also by fund. These worksheets display 2009 actual expenditures, 2010 adjusted budgets, 2010 projections, and the 2011 adopted budget. Schedule 3 is the Village's staffing level and lists all the full time positions that are incorporated into this budget. Schedule 4 is a signed copy of the Village's Budget Ordinance No. 2010-04-708 adopting the annual budget for the Village of Lake Zurich for the fiscal year beginning on May 1, 2010 and ending on April 30, 2011. Schedule 5 provides the 2009 Tax Levy Worksheet along with a copy of the 2009 Annual Tax Levy Ordinance No. 2009-12-676. Finally a glossary is provided.



Village of Lake Zurich

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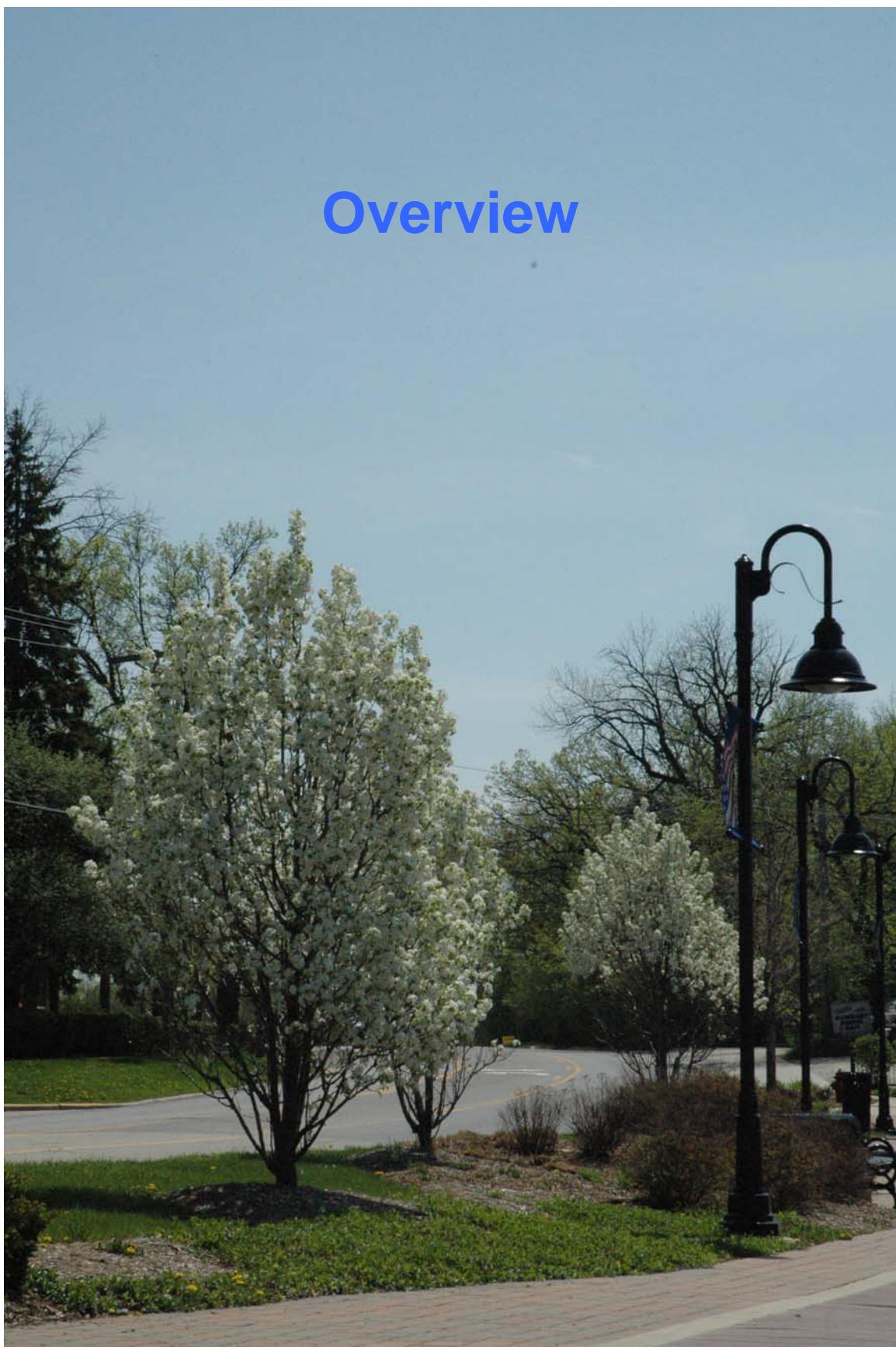
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LAKEFRONT PROJECT
FOR THE RENEWAL
OF LAKE ZURICH
DEDICATED MAY 2003



Overview







Village of Lake Zurich

Budget Message

To the Honorable President and Board of Trustees:

We are pleased to submit to you the adopted budget for the Village of Lake Zurich for the fiscal year beginning May 1, 2010 and ending on April 30, 2011.

Background

The Village of Lake Zurich takes great pride in providing a high level of service to its residents, and the 2011 fiscal year budget reflects this ongoing commitment. The fiscal year 2011 budget was built with several major objectives in mind. The objectives include: 1). A balanced budget where anticipated revenues are equal to or greater than anticipated expenditures, 2). Holding the line on all new or increased taxes, 3). To meet all legal and contractual obligations of the Village such as funding the Police and Firefighter's Pensions in accordance with applicable State statutes and abiding by the conditions in all bargaining unit contracts, 4). To the fullest extent possible maintain the service levels for our community, 5). Maintain staffing levels in order to be able to maintain service levels, 6). Provide fair and equitable wages for all Village employees based upon the comparable market place, and 7). Provide for capital construction and improvements that would maintain the Village's net asset base.

Once a budget was developed, with all of these objectives incorporated, it became clear that they could not be achieved. The preliminary revenues and expenditures developed with the above stated objectives in mind showed that expenditures exceeded anticipated revenues by more than \$3.3 million in the Village's General Fund, a level that was not acceptable under any circumstance. At that time we developed some alternatives which led to a budget recommendation that met the goal of having revenues exceed recommended expenditures but did not meet most of the other objectives established for this budget process. To begin with we approached officers of the four bargaining units and informed them of the financial condition of the Village that would not allow us to budget for increases in wages as called for in their contracts. We also informed them that the Village could not afford to fund the anticipated increase in health care costs. At that time we asked them to work with their members and get them to agree to a wage freeze for the coming year and to fund the first 10% increase in any health insurance costs. It took several months to work out the details but eventually the union members, as well as the non-union work force, agreed to the concessions we were seeking. Between the wage freeze and the employees contributing to the health insurance increases we

were able to narrow the budget gap by nearly \$700,000. Had the concessions not happened the reduction in staffing of as much as 32 positions would have become likely. The elimination of those positions would have had a devastating impact on the services provided by the Village. As is, seven positions throughout the work force were eliminated through a reduction in force and five additional positions where the incumbent was planning to leave Village service within the budget year are highlighted to be removed from the Village's "Authorized Staffing Table." The net impact of the staffing level decreases is that since fiscal year 2008 the Village's staffing levels have decreased by 23 full time positions, 17.9% of the work force.

While reviewing the operating budget submittals we noticed a number of planned expenditures which qualified as capital projects. It seems as though it had become a practice of the Village to budget for these types of items within the operating budget rather than the Capital Projects Fund because there had never been a consistent dependable funding source for the Fund. Since we had already moved the Telecommunication Tax (\$1.125 million) from the General Fund to the Capital Projects Fund in order to provide that consistent dependable funding source it became apparent that the expenditures that qualified as capital improvements should also be moved to that fund. With that in mind we moved \$288,000 of expenditures from the General Fund to the Capital Projects Fund.

Since the Telecommunication Tax revenue was estimated to be \$1,125,000 and the Village's total capital projects funded from that tax was \$288,000 it was determined that a transfer of resources between the Capital Projects Fund to the General Fund, for this one budget year, could be made in the amount of \$837,000. That transfer was calculated into the Administrator's recommendation to help balance the General Fund.

The next step was to re-examine the individual department requests. Through the budget process expenditures that were not necessary were eliminated and it became clear that certain expenditures, though warranted, would also have to be removed. At that time the department directors provided \$325,000 worth of reductions that could be made to their budgets that would not be overly detrimental to operations and service delivery. These cuts were incorporated into the Administrator's balanced budget recommendation.

In addition, revenues were again evaluated to make sure they were realistic and would generate the amounts budgeted. During this process one new revenue in particular came to light that could generate approximately \$125,000 in new fees. That revenue source is the "Administrative Tow Fee" which are charges to owners of vehicles that needed to be towed to a safe location after being stopped for a traffic violation until the owner could retrieve their vehicle.

The final step that was incorporated into the Administrator's recommendation was to enact a Utility Tax that would generate \$1,025,000 in new revenue. The tax was to be imposed on all customers within the Village on their consumption of electricity and natural gas. The rates for both utilities were the maximum allowed by state law.

At that time the Administrator's balanced budget recommendation went forward to the Board of Trustees for their consideration.

On March 5th, at a Special Board Meeting, the Board and staff met to discuss the proposed budget. The Finance Director presented a power point that highlighted the budget process, what the goals for the budget were, what could be accomplished and what could not be accomplished. Although the recommendation was a balanced budget there were still some outstanding questions that needed to be answered. At the time of the presentation the Village

had not come to a consensus with the bargaining unit employees about concessions. We were not sure if the Board would approve the transfer of resources from the Capital Projects Fund to the General Fund, and it was becoming clear that a Utility Tax at the maximum amount was not looked upon favorably by the Board and that became a main issue that needed to be addressed with further discussion.

During budget deliberations the idea of not funding the increase in the Public Safety Pensions above the current year level, which would amount to a \$383,000 decrease in expenditures, was raised. It was believed that not funding the entire amount of the pensions meant that the Utility Tax rate could be reduced considerably. Discussion was also had about the possibility of imposing a "Food and Beverage Tax" that could ultimately generate \$650,000 annually although the amount that could be generated during the fiscal year under consideration was only about \$100,000. Another tax, the "Non-Home Rule Sales Tax" was discussed. At that time it was believed that a 0.5% sales tax could generate as much as \$2,750,000 annually for the Village. The short coming to this tax is that it would have to be approved through a referendum which could not take place until November. If approved at that time the tax would not go into effect until July of 2011, two months after the close of the budget year under consideration.

The results of the March 5th meeting were that the Finance Director was directed to prepare a preliminary budget and have it ready for public inspection that included \$650,000 of miscellaneous revenue and \$250,000 in contingency expenditures so that the public had time to inspect the budget before the "Public Hearing" that was scheduled for April 12th. In the mean time the Administrator was to look at ways to minimize the use of a Utility Tax, even to the point of not implementing the Tax, even if it meant delaying programs or cutting services. With that in mind the department directors were told to re-evaluate all services to the community and come back with a revised budget plan.

In the Fire/Rescue Department it was determined that because of minimum staffing levels the only way to reduce that budget any further was to close one of the four fire stations, which would result in a reduction in force for fire services of three lieutenants and nine firefighters positions. In addition, one Administrative Assistant in the Fire Bureau was planning on retiring in late summer and it was determined the position would be eliminated at the time of the retirement. One other position was considered for a reduction in force within the Fire Bureau.

The problems with a plan of a reduction in force within the Fire/Rescue Department were many. First, once a plan of a reduction in force happened we did not believe the concessions that were being asked for from the Firefighter's union would be approved. And, if the Firefighter's did not agree to the wage and health insurance concessions we believe the other bargaining units would also not agree to them. If that was to occur, the \$700,000 of anticipated concessions would not be possible.

In addition to losing \$700,000 in bargaining and non-bargaining unit concessions it is important to understand that approximately 49% of the resources used to operate the Fire/Rescue Department come from the Fire Protection District. That would mean the savings generated by closing down a fire station, which would amount to \$2,000,000, would also result in losing \$1,000,000 of support from the Fire Protection District for a net savings of \$1,000,000. In addition, since the Village pays 100% of its unemployment compensation costs, the reduction in force would cost the Village about \$350,000 for unemployment compensation claims for the 14 positions being reduced just in the Fire/Rescue Department (\$25,000 per person). Also,

based upon current federal law, the Village would have to pay 65% of the COBRA health care premiums for each person affected by the reduction in force for the next fifteen months. Once the Village collects the 35% from the participant and pays the Village's 65% share of the health insurance premium to the insurance provider the Village would receive a credit for the Village's 65% portion of the premium. This would not have caused an increase in expenditures but would have affected cash flows since the Village would pay the 65% monthly but get reimbursed for those payments quarterly.

As one can readily see, closing a fire station would have caused first a savings of \$2,000,000, offset by the lost of \$1,000,000 in revenue from the Fire Protection District along with lost concessions of \$700,000 and unemployment costs of \$350,000. The result would be an overall loss of \$50,000. It is likely that the Fire Protection District would have taken action to compel the Village to keep all four fire stations in operation in accordance with the Intergovernmental Agreement.

The adopted budget is somewhat different than the Administrator's recommendation in that the tools used to provide for a balanced budget include; 1). the \$700,000 in wage and health care concessions, 2). a transfer of \$300,000 in expenditures from the General Fund to the Capital Projects Fund, 3). a transfer of \$837,000 in Telecommunication revenue from the Capital Projects Fund to the General Fund, 4). an additional \$325,000 of expenditure cuts from the department requests, 5). a new revenue source amounting to \$125,000 for the Administrative Tow Fee, 6). a Municipal Utility Tax at $\frac{1}{2}$ the legal limit that would generate in excess of \$500,000, 7). Under-funding Public Safety Pensions by almost \$400,000, and 8). decreasing the General Fund Contingency line-item from \$250,000, 1% of total General Fund Budgeted Expenditures, to \$125,000, $\frac{1}{2}$ of 1% of total General Fund Budgeted Expenditures.

While the Fiscal Year 2011 budget is balanced the Village needs to look into the future in order to plan for the sustainability of Lake Zurich. A preliminary look at the projected Fiscal Year 2012 budget shows us that we have a lot of work to accomplish in order to continue to provide the level of service our citizens desire. Keeping in mind that some of the cost savings techniques used to balance the FY 2011 budget are one time savings and they will have to be re-incorporated into future year budgets we see the following:

ONE TIME RESOURCES USED TO BALANCE THE FY 2010 – 2011 BUDGET

1. Municipal Utility Tax (Sunsets in 2012)	\$525,000
2. Transfer of Resources from the Capital Projects Fund	\$837,000
3. Employee Wage Freeze	\$470,000
4. Employee sharing the increase in health insurance premiums	\$200,000
5. Delay in payments to the Public Safety Pension Funds	\$383,000
6. Donation of Ambulance Fees from the Fire Protection District	<u>\$225,000</u>
	\$2,640,000

ANTICIPATED INCREASES IN THE FY 2011 – 2012 BUDGET

1. Increases in health insurance premium of 15%	\$345,000
2. Increases in Public Safety Pensions	\$389,000
3. Employee wage increases per contract by the CPI (2.8%)	<u>\$400,000</u>
	\$1,134,000

While we plan for future budgets we need to understand that even though the economy will continue to recover the growth in general fund revenue the Village depended upon in the past are probably gone. Those revenues that helped the Village provide for the level of services it provides at best will remain consistent while the costs of providing those services continues to grow much faster than the rate of inflation. Simply by reviewing the above information regarding one time resources and anticipated increases we see that in order to provide for a balanced budget in FY 2011 -2012 the Village will have to produce \$3,250,000 in new revenue resources, substantially decrease the level of service being provided, find new ways to provide services at less cost, or a combination of all three.

Fiscal Year 2010 Goals and Accomplishments

Within the Village's 2009 – 2010 Fiscal Year Adopted Budget were objectives established for each department by the Executive Management Team based upon the perceived goals of the Village Board. Future objectives will be the result of the Village's Strategic Management Plan as developed and approved by the Village Board. The following is a summary of some of the most important objectives and their outcomes:

<u>Objective</u>	<u>Outcome</u>
Village Administration	
1. Conduct strategic planning process with the Village Board and Executive Management Team to establish a clear vision and mission for the Village which will result in the establishment of future goals and objectives to guide staff in critical budget planning and service delivery.	Started October, 2009 and still in progress.
2. Negotiate renewal of franchise agreements with NICOR and ComEd in cooperation with the efforts of the Northwest Municipal Conference	Still in progress
3. Review and modify professional service agreements for legal and auditing services	Legal has resulted in the Village contracting with a new firm to provide legal services. There is one year left on the contract with our current auditors.
4. Research and acquire updated equipment necessary for the live transmission of official Village meetings and related agenda materials via the internet and Comcast broadcasting.	On line, real time transmission of Village meetings went on line in November, 2009.
5. Oversee the preparation of a comprehensive five year financial plan for Village-wide operations in concert with the Finance Department	A rudimentary 5-year financial forecast as prepared pending the outcome and direction of the strategic planning process
6. Oversee the management of the development of a comprehensive five year Capital Improvement Plan	Delayed until the start of the 2011 fiscal year

and Budget in concert with the Finance Department

7. Provide management guidance to the Building and Zoning Department Planning and Development Division to facilitate economic development activities to attract and retain businesses in the downtown TIF, Industrial Park, Route 12 and route 22 business corridors, and other areas of the Village	Ongoing
8. Continue to work with the Village of Kildeer to reach a successful conclusion on the Intergovernmental Agreement and related development issues.	Ongoing
9. Complete an Intergovernmental Agreement with the Village of North Barrington and Lake County on behalf of the Wynstone Property Owner's Association for extension of the sanitary sewer services.	Completed?
10. Continue to work with the Canadian National (CN) to negotiate an agreement for mitigation costs.	Complete
11. Conclude staff research related to the outsourcing of the payroll function to enhance operations and accountability.	Outsourcing of the check preparation process has been completed. The automation of payroll being generated from time clocks is still underway.
12. Re-examine existing labor agreements based on the downturn of the economy and possibly renegotiate the terms of the final year.	Completed through bargaining unit concessions during the budget process.
13. Implementation and administration of the new job classification and salary administration plan effective May 1, 2009 for non-union employees.	In progress – ongoing
14. Implementation of a new merit based performance evaluation system for all employees.	In place
15. Develop a new Employee Handbook in accordance with all applicable employment laws.	Complete – Implemented July 1, 2010
16. Develop a new Employee Safety Handbook	In progress
17. Evaluate the use of the Intergovernmental Risk Management Agency (IRMA) as the Village's provider for all liability insurance coverage.	Completed and recurring annually

Finance Department

1. Develop a comprehensive five year Village budget model which can be used proactively to control the financial position of the Village	A rudimentary 5-year financial forecast as prepared pending the outcome and direction of the strategic
2. Coordinate and implement a five year capital improvement plan. Develop policies and procedures to be used to guide the implementation of the plan.	In progress – 20 Year Resurfacing Plan is in place along with a comprehensive 10 Year Equipment Replacement Plan. Working on the Water and Sewer capital needs for the next ten years. Yet to begin is a capital improvement plan for storm water management and a facilities maintenance and replacement plan.
3. Begin the assessment and implementation of a Village-wide Information Technology Long Term Strategic Plan.	Currently on hold pending a reliable financing source.
4. Analyze the use of the Intergovernmental Risk Management Agency as the Village's provider of risk insurance to determine if IRMA is in the best interest of the Village.	Ongoing – the first year's assessment has shown that IRMA is still in the Village's best interest. However, alternate sources are still being evaluated which would lead the Village to change how we handle risk insurance.
5. Enhance the Village's financial reporting to provide more useful information while providing transparency in the financial operations of the Village.	Some improvements have been completed including the preparation of a Purchasing Manual which details how the Village will efficiently procure goods and services. Work is being done to prepare a Budget Manual that will lead to improved control of the Village's resources.
6. Maintain internal financial reporting guidelines and internal controls that are consistent with generally accepted accounting principles and also comply with the GFOA Certificate of Achievement for Financial Reporting.	While this goal is complete for the current year it is ongoing for all time.

Police Department

1. The Department is scheduled for its Commission on Accreditation for Law Enforcement Agencies (CALEA) on-site assessment in November, 2009. Through accreditation, the Department continues to demonstrate that it meets an established set of professional standards as a result of peer review.

The Department was re-accredited by meeting 463 established CALEA standards and undergoing vigorous scrutiny by peers through review of documents and on-site inspection. The Accreditation status was officially conferred November 18, 2009. Cmdr. Kevin Finlon received the formal award at the Spring, 2010 CALEA Conference in Dallas, Texas.
2. One of the Department's primary responsibilities, and a top priority of the Department, is traffic law enforcement and traffic crash investigation. This is accomplished by securing IDOT Grants for enforcement efforts and continued participation in the Major Crash Assistance Team. Traffic related issues have the greatest law enforcement impact on our residents, and we continue to achieve recognition on state and federal levels for our traffic safety programs. As part of the enforcement efforts, the Department will conduct a sobriety checkpoint during this budget year in conjunction with an enforcement campaign.

The Department has received grants from the Illinois Department of Transportation for traffic law enforcement. This is primarily due to the Department's performance on previous traffic enforcement campaigns/grant periods. IDOT runs their budget year from October 1st to September 30th. In FY 2009-2010 the Department received an enforcement grant in the amount of \$26,817.79. The Department also received an additional \$10,000.00 equipment grant due to our performance in an occupant restraint campaign. This grant was used to purchase a light tower/generator, barricades, and other equipment. The Department received a grant amount of \$41,773.00 for FY 2010-2011. The Department conducted its first traffic safety enforcement checkpoint over the Labor Day weekend in 2009.
3. We will continue our efforts to be more proactive with local business establishments regarding education and enforcement of liquor and tobacco laws by conducting routine compliance checks using undercover/underage operatives. The In conjunction with the Lake County Chiefs of Police Association, two enforcement campaigns were conducted. These campaigns are

Department is active in the Lake County Chiefs of Police Association - Underage Drinking Prevention Task Force. Two members of the Department's administrative staff participate regularly in this Task Force.

scheduled strategically to coincide with significant dates, such as, High School Homecoming, Prom, and Graduation. Twenty-two compliance checks of Village liquor license holders resulted in 4 violations.

4. Department Traffic Safety Section members will review red light camera operations. Records personnel will be responsible for performing the clerical functions related to this process. This will include docket preparation. The Department Records function will also be responsible for all record-keeping for administrative hearings when utilized by other Village departments related to violations.

For FY 2010, 4,204 red light camera citations were issued. This generated \$328,680.00 in fine revenue. The administrative adjudication process held 221 in-person hearings and 176 reviews by mail. GATSO USA received \$125,400.00 for the services provided in conjunction with this program. As illustrated, compliance with all of the citations issued would result in \$420,400.00 in fine revenue. The fines collected versus the potential fine revenue liability indicates a 78% compliance rate.
5. The Department provides dispatch services to the Village of Hawthorn Woods and Kildeer. It is our intent to enter into a dialogue to address financial equity issues related to the dispatch agreements, which will include an increase in fees assessed.

Representatives from the Kildeer Police Department and Hawthorn Woods Police Department participated in dialogue related to increasing dispatch fees. Fees were increased for FY 2010-2011 from \$10 per officer initiated call and \$15 for complainant initiated call to \$12 for officer initiated calls and \$17 for complainant initiated calls. A 5-year fee schedule was developed incrementally increasing fees over this time period. Prior to this, fees for dispatch services were not increased since 2001.
6. Expand the use of the administrative adjudication process to include assignment of Compliance Citations. Compliance Citations are used to enforce equipment and registration violations. The An ordinance was enacted allowing the use of compliance citations to enforce both vehicle equipment and registration

Department will also assign specific ordinance violations to this hearing process.	violations as well as enforcing certain Park violations.
7. Continue dialogue with the Hispanic community through the El Guardian Program.	Cmdr. Quinones continues to liaison with the Hispanic community by following-up on incidents involving Hispanic members of the community and conducting meetings and walk-in appointments. Generally, the first Saturday of every month is reserved for this activity.
Fire/Rescue Department	
1. Establish a Captain Float Program to reduce shift overtime costs.	Completed, had to stop due to loss of Captain to illness and shifting of Float Captain to shift.
2. Complete rewrite of Village Emergency Operations Plan (EOP) utilizing the new County format.	Completed
3. Develop and establish Mass Care Facility and Equipment Agreements with key Village resource providers.	Completed
4. Continue to develop a succession plan to attract, mentor, and prepare interested and qualified personnel to fill future staff vacancies resulting from retirement.	Training underway and mentoring on going
5. Continue to seek out alternative funding opportunities to support programs and purchases. In the FY2010 Budget, Grant funding opportunities to purchase equipment not budgeted will be submitted or determined. They are as follows;	On going
<ul style="list-style-type: none"> • Illinois Clean Energy Lighting Upgrade Grant - \$8,067, to change out all the lighting fixtures at station #1 to green clean energy. 	Received and Completed
<ul style="list-style-type: none"> • FY2010 EMS Assistance Fund Grant - \$22,000, to purchase five EMS reporting tablets. 	Did not receive Grant, FY 10-11, paid for from budget.
<ul style="list-style-type: none"> • FY2009 Fire Prevention & Safety Grant - \$11,850, Program to provide seniors and disabled residents with emergency beacon lights, reflective address indicators, smoke and carbon monoxide detectors. 	Partial Award from Rotary Grant and remaining funded through partnership with Lake Zurich Rotary.
<ul style="list-style-type: none"> • Polaris ATV Grant - To receive an ATV for use 	Did not receive Grant, Purchase

<p>in remote areas without roadways to provide emergency service re: Cuba marshes, railroad right of ways, open space areas, festivals, etc.</p> <ul style="list-style-type: none"> • FEMA SAFER Grant - \$300,000, to be used to hire three new Firefighter/Paramedics to maintain minimum staffing and reduce overtime. If awarded, this will eliminate the minimum staffing overtime costs in the proposed budget. • FEMA Fire Act Grant – Undetermined amount at this time, this is a safety initiative that will be used to upgrade and/or provide hearing protection through an intercom system in all response vehicles and for the purchase of backup cameras for each engine and truck to prevent backing accidents. • IESMA Grant - \$45,000, this Grant if awarded will be used to purchase the Outdoor Warning Siren and Community Notification System in lieu of Village budgeted funds. 	<p>on hold and not moving forward as a priority.</p> <p>Was not approved to submit application as potential layoffs in fire department loomed.</p> <p>Grant not received for hearing conservation program and equipment project on hold until next budget year.</p> <p>Received Grant, purchasing of equipment underway.</p>
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Public Works Department

1. In addition to performing all normal day-to-day operations of General Services which includes right-of-way and building maintenance functions such as garbage and debris clean-up, street sweeping, routine sign repair, street light replacements, landscape bed maintenance around Village buildings, tree replacements, storm sewer cleaning, carcass removals, pot-hole patching, snow plowing, resident service requests, the General Services Division will be charged with completing the following:
 - Coordinate and perform a successful park maintenance program.
 - Continue Sidewalk Safety Inspection Repairs

Park maintenance was not fully charged to PW until May of 2010. Significant maintenance improvements complete at promenade, Paulus beach and Breezewald.

Approximately 340 squares of hazardous sidewalk was removed and replaced. Detailed inspection of approximately 40% of town completed

• Continue Storm Sewer Maintenance Program	Normal annual maintenance completed and initiated new tracking program.
• Host Annual Electronics Drop off Site at 505 Telser on May 9, 2009	Completed
• Provide assistance with the annual household chemical waste clean-up program administered through SWALCO.	Annual HCW event held with SWALCO on June 6, 2009
• Assist with the 2009 Public Works Open House scheduled for May 16, 2009	Open House had increased attendance over previous years
• Conduct analysis of liquid de-icing system to determine maximum effectiveness.	Analysis was completed and the Village experienced about 40% reduction.
• Install new drainage system on Partridge to eliminate flooding concerns.	Project was completed in Oct./Nov. 2009
• Reconstruct Buffalo Creek stream bank to stabilize and prevent future erosion behind homes on Sheridan Court.	Project was delayed due to permit approvals and moved to FY 2010-11
• Investigate and implement solution to relieve flooding concerns on Crescent.	New storm sewer lateral installed in October 2009 to eliminate flooding issues.
• Conduct significant road repairs to maintain roads in safe condition. This work is expected to increase significantly as there is once again no funding for the annual road resurfacing 20 year program.	Removed and replaced 676 tons of asphalt.
• Complete sign inventory and begin removing un-necessary signs. Repair signs that are not in accordance with MUTCD standard.	Comprehensive Sign inventory completed. This is required by 2012 under new MUTCD requirements.
• Seal coat and re-stripe Public Works visitor lot and Village Hall parking lots.	Village Hall parking lot sealed and re-striped. Visitor lot at Public Works delayed to FY 10-11 due to financial constraints.
• Seal coat Route 22 bike path.	Project delayed to FY 10-11 due to financial constraints.
• Work with engineering to identify areas for	Pavement marking program

<p>pavement crack sealing and lane marking contracts.</p>	<p>was completed using Northwest Municipal Conference low bid. NWMC decided not to joint purchase crack sealing</p>
<ul style="list-style-type: none"> • Perform dam repairs/maintenance on Chestnut Corners dam. 	<p>Postponed to FY 10-11 to be done in conjunction with stream bank repairs due to access issues.</p>
<ul style="list-style-type: none"> • Maintain all Village owned building, including rental properties. 	<p>All buildings were maintained, offices constructed at barn, foyer improvements at 505. Buildings repairs completed at My Flavorite Place and Delicious Reds.</p>
<ul style="list-style-type: none"> • Implement and supervise annual tree trimming contract. 	<p>Project completed over winter months.</p>
<ul style="list-style-type: none"> • Closely monitor Emerald Ash Borer progress. 	<p>Village arborists attended various meetings and assisted IDNR with their monitoring program.</p>

Building and Zoning Department

1. Re-organization of the Building Division to create, develop and implement a proactive property maintenance program; including increased enforcement and prosecution to enhance the overall compliance, appearance and quality of life within the Village. To accomplish this objective re-assignment of staff is planned in FY 2010.
2. Develop and implement a comprehensive employee development program focusing on enhancing professionalism, code knowledge, customer service and responsiveness to residents and business owners.
3. Adopt the 2006 edition of the International Building Codes, with local amendments that will align the department into the current code cycle.

Major accomplishments included a re-organization of the department with the elimination of one building inspector position and the reassignment of another building inspector to Code Enforcement Property Maintenance inspections.

The local adjudication program was adopted and implemented to reduce enforcement activity to the Lake County Circuit Court system. Additionally, the re-organization included customer service training by Wilson & Associates, software review training and implementation and staff attended technical code training during the year.

Completed in September, 2009.

<p>4. Maintain the Village's current ISO 3 rating through the proper review of the department's applicable codes and practices.</p>	<p>The Department was evaluated for the Building Code Effectiveness Rating by the Insurance Services Organization (ISO) and received a 4 rating. The reduction is contributed to new requirements that ISO implemented that the Village could not meet. The Village still ranks in the top 20% of communities evaluated by the ISO for Building Code Effectiveness grading. A major contributing factor in the Village achieving the 4 rating was the adoption of the 2006 editions of the International Building Codes which was accomplished in September, 2009.</p>
<p>5. Provide continuous training in the proper use of the implemented permitting software program. Expand departmental usage of the plan review, inspection scheduling and inspection reporting components to increase operating efficiency and record keeping.</p>	<p>Ongoing.</p>
<p>6. Inspection activity should remain constant as the Department moves to conduct increased code compliance and enforcement activities at approximately 5,000 inspections ±. The number of building permits issued is projected to be approximately 1,000 during FY2010.</p>	
<p>7. Through inter-departmental cooperation and consulting services, develop and maintain an action plan to implement the recently adopted Form-Based Regulations (FBR) including the following:</p>	
<p>A. Develop specifics for project approval process including guidelines on the use of FBR, required actions by developers and applicants.</p>	
<p>B. Facilitate the process of retaining the services of an architectural design consultant to help with developing and implementing the architectural review process for projects in the FBR District.</p>	<p>To assist in the compliance review of any development application the Village has contracted with Daniel A. Robinson Architects as the Village's urban Design Specialist.</p>

- 8. Facilitate the process of developing a downtown marketing strategy including current and desired business types, retail gaps, market support, and leasing the future 'market shed retail' at the lakefront promenade.
- 9. Develop and implement a pro-active Economic Development (ED) Program to retain and attract businesses for the downtown TIF, Rt. 12 and Rt. 22 corridors, the industrial park and all other areas of the Village.
- 10. Review, amend, and streamline department systems and processes including: plan commission/ZBA applications, plan reviews, building permits, and inspection fee schedules. Completed January, 2010.
- 11. Develop and recommend a process for developing, establishing, and implementing Architectural Design Guidelines through staff/Plan Commission/Village Board collaboration to address current infill and future developments within certain areas of the Village. In progress.
- 12. Continue to assist and support efforts related to mitigation, operational issues, and complaints related to the CN RR. Ongoing
- 13. FY2010 Proposed Construction Projects

Astor Subdivision – Industrial	Completed
Peapod – Industrial Expansion	Completed
Smalley Steel Ring – Industrial Expansion	Completed
Jimmy John's - Retail	Completed
Meadow Woods – Residential	
Cozzi's Redevelopment - Retail	
Marathon Gas Station – Redevelopment	
Iverhouse - Retail	
Pathways Assisted Living – MF Residential	Carried forward to 2012.

Parks and Recreation Department

- 1. Bristol Trails Park project went out to bid in late FY 2009 and a contract should be awarded by the Village Board to commence the project during the first quarter of FY 2010. The improvements include new pathways, playground equipment, basketball court, shelter/gazebo, par fitness stations around the pathway and a parking lot. This capital improvement project is supported by an OSLAD matching grant of \$239,200 for improvements to the park. The project will also use About 90% complete by year end final report could not be issued until hydraulic report was completed.

funds from the Park Improvement Fund and SRA Tax Levy.

2. Purchase/install four new playgrounds at Buffalo Creek, Old Mill Grove, Orchards and Countryside East Parks using Park Improvement Funds and SRA Tax Levy Funds. Project postponed due to lack of connection fees revenues.
3. Relocate our Safety Town program to Paulus Park and move the Preschool Camps to the Buffalo Creek facility. Project postponed due to lack of connection fees revenues.
4. Funds of approximately \$80,000 from the SRA Tax Levy will be applied towards the following projects/purchases. A percentage of the parking and pathways costs for the parks, new playground equipment as well as playground surfacing, and the purchase of additional handicap picnic tables. Project completed.
5. The Community Center Task Force will meet on a regular basis to expedite the evaluation process and prepare a complete plan to facilitate the approval for the construction of a new community center. Project postponed due to lack of connection fees revenues.
6. Develop and offer a new special event in the second quarter 2009 entitled the Lake Zurich Fall Fest. Project completed.
7. Re-seal/repair parking lots and/or pathways at several of the parks. Project postponed due to lack of connection fees revenues.
8. Purchase additional holiday decorations, new picnic tables, trash canisters, grills, benches and other amenities for the parks. Only needed to purchase about 60% of estimated quantity due to effectiveness of anti-icing program.
9. Allow for both Recreation and Park Maintenance staff to attend trainings/seminars for professional development and certifications. Phase 1 completed, Phase 2 will be in FY 2010-11
10. Secure individuals and local corporate sponsors; specifically for sponsors to pay for entertainment for special events, park equipment and improvements. (i.e. July 4th Fireworks Show) Project postponed due to conflict with State storm project and traffic signal upgrade project.
11. Staff will continue to explore cooperative programming opportunities with other community service providers in using other facilities available to rent/lease for our current programming needs. Phase I Agreements were sent to Springfield in September 2009 for approval.

Concluding Remarks

We would like to thank the Department Directors and their team members who exhibited impressive leadership along with great effort in developing a fiscally sound budget. We would also like to thank of the members of the Village work force for accepting the much needed wages concessions and their increased participation in funding health care costs. Because of their concessions it allows the Village to continue providing a high level of service to our citizens. We would also like to especially recognize the involvement of those citizens who participated in the process by attending meetings and providing input to the budget process which helped develop a meaningful Village budget. Finally we would like to thank the President and Trustees for their sincere dedication, support and leadership. The Board's dedication to shore up the Village's fiscal infrastructure and work toward ensuring that the Village is a renewing, prospering community is very much appreciated. This Administration is committed to providing the residents and businesses with an accountable and transparent local government and we believe that this budget helps meets that goal.

Sincerely,

Bob Vitas
Village Administrator

Al Zochowski
Finance Director/Village Treasurer



Village of Lake Zurich

Budget Summary by Fund Group by Revenue/Expenditure Type
 Village-Wide All Funds
 Fiscal Year 2010 - 2011

	Government Fund Types				Proprietary Fund Types		Total All Funds
	General	Special Revenue	Debt Service	Capital Projects	Enterprise	Internal Service	2009 - 2010 Adopted
Balance, May 1st (Estimated)	\$ 3,294,634	695,906	288,440	14,927,534	1,693,142	308,413	\$ 21,208,069
Sources:							
Revenues:							
Taxes	6,542,560	1,502,000	952,701	1,125,000	11,718	-	10,133,979
Licenses	380,000	-	-	-	-	-	380,000
Permits	366,515	-	-	-	-	-	366,515
Fines and Forfeitures	977,350	-	-	-	-	-	977,350
Charges for Services	5,783,347	-	-	-	4,837,615	4,763,918	15,384,880
Intergovernmental	7,631,100	512,000	-	400,000	521,000	105,000	9,169,100
Investment Income	-	-	-	-	10,000	-	10,000
All Other	337,500	174,976	-	10,000	8,000	-	530,476
Total Revenues	22,018,372	2,188,976	952,701	1,535,000	5,388,333	4,868,918	36,952,300
Transfers In	1,337,000	846,379	829,625	274,503	-	-	3,287,507
Loan Proceeds	-	440,000	-	-	-	-	440,000
Total Sources	23,355,372	3,475,355	1,782,326	1,809,503	5,388,333	4,868,918	40,679,807
Uses:							
Expenditures:							
Personnel	17,534,857	118,241	-	-	1,698,772	421,285	19,773,155
Contractual	4,616,728	854,525	3,000	195,000	1,383,846	3,713,964	10,767,063
Commodities	614,843	205,500	-	-	536,871	544,400	1,901,614
Total O&M Expenditures	22,766,428	1,178,266	3,000	195,000	3,619,489	4,679,649	32,441,832
Capital Outlay	337,285	-	-	-	122,000	-	459,285
Debt Service	-	-	1,790,213	-	991,894	-	2,782,107
Contingency	125,000	-	-	-	-	-	125,000
Capital Improvements	-	351,000	-	1,251,000	566,000	-	2,168,000
Total Expenditures	23,228,713	1,529,266	1,793,213	1,446,000	5,299,383	4,679,649	37,976,224
Transfers Out	-	1,510,507	-	837,000	500,000	-	2,847,507
Total Uses	23,228,713	3,039,773	1,793,213	2,283,000	5,799,383	4,679,649	40,823,731
Balance, April 30th	\$ 3,421,293	\$ 1,131,488	\$ 277,553	\$ 14,454,037	\$ 1,282,092	\$ 497,682	\$ 21,064,145

General Fund - Fund Balance 14.73%

Village of Lake Zurich

Budget Summary by Fund Group by Department

Village-Wide All Funds

Fiscal Year 2010 - 2011

	Government Fund Types				Proprietary Fund Types		Total All Funds
	General	Special Revenue	Debt Service	Capital Projects	Enterprise	Internal Service	2010 - 2011 Adopted
Balance, May 1st	\$ 3,294,634	695,906	288,440	14,927,534	1,693,142	308,413	\$ 21,208,069
Sources:							
Revenues:							
General Government	1,830,761	2,963,355	1,782,326	1,799,503	-	3,880,070	12,256,015
Administration	284,900	-	-	-	-	-	284,900
Finance	8,501,012	-	-	-	-	-	8,501,012
Police	3,469,111	-	-	-	-	-	3,469,111
Fire/Rescue	7,483,326	-	-	-	-	-	7,483,326
Public Works	390,260	512,000	-	-	5,388,333	988,848	7,279,441
Building and Zoning	445,312	-	-	-	-	-	445,312
Parks and Recreation	950,690	-	-	10,000	-	-	960,690
Total Revenues	23,355,372	3,475,355	1,782,326	1,809,503	5,388,333	4,868,918	40,679,807
Total Available to Budget	23,355,372	3,475,355	1,782,326	1,809,503	5,388,333	4,868,918	40,679,807
Uses:							
Expenditures:							
General Government	693,485	2,469,773	1,793,213	1,237,000	-	3,683,604	9,877,075
Administration	450,640	-	-	-	-	-	450,640
Finance	934,864	-	-	-	-	-	934,864
Police	7,446,906	-	-	112,000	-	-	7,558,906
Fire/Rescue	8,537,397	-	-	66,000	-	-	8,603,397
Public Works	2,836,150	570,000	-	510,000	5,799,383	996,045	10,711,578
Building and Zoning	978,177	-	-	-	-	-	978,177
Parks and Recreation	1,351,094	-	-	358,000	-	-	1,709,094
Total Uses	23,228,713	3,039,773	1,793,213	2,283,000	5,799,383	4,679,649	40,823,731
Balance, April 30th	\$ 3,421,293	\$ 1,131,488	\$ 277,553	\$ 14,454,037	\$ 1,282,092	\$ 497,682	\$ 21,064,145

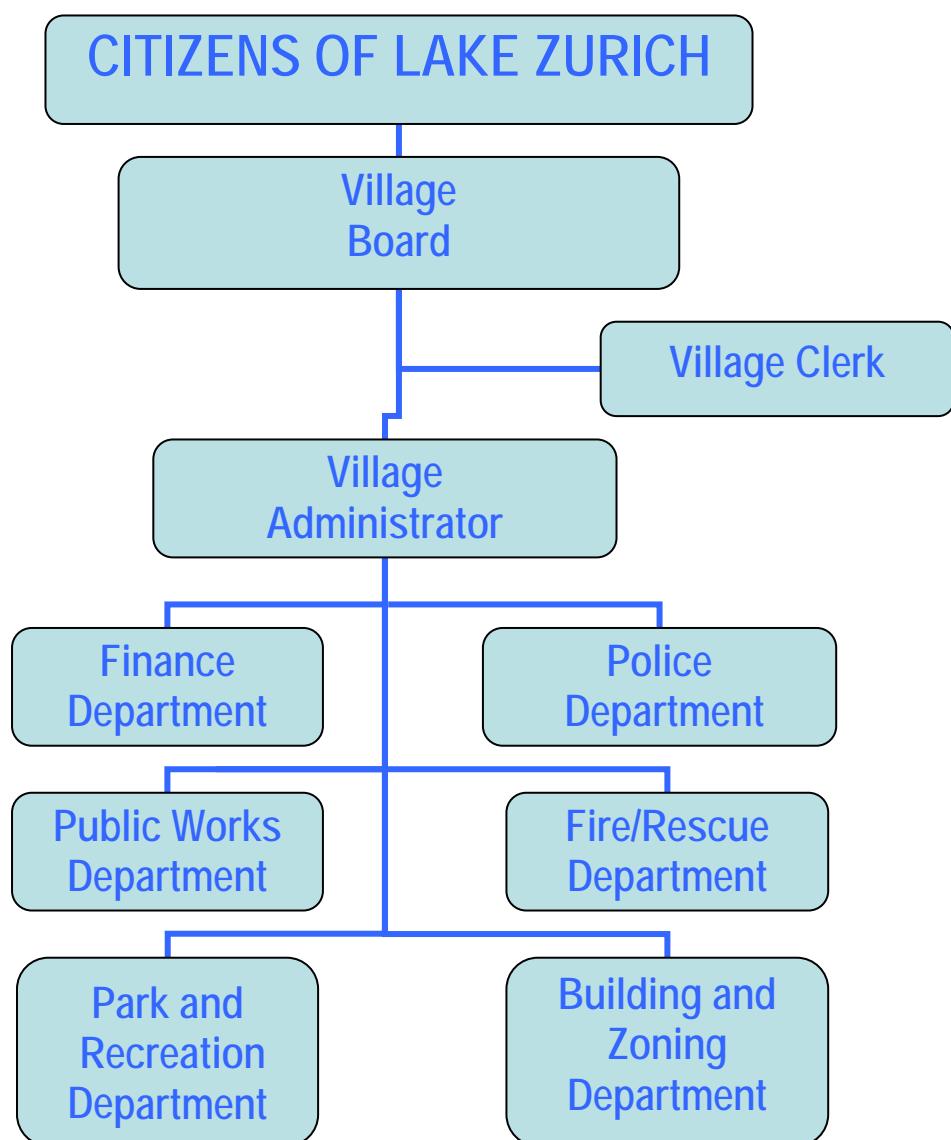
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General Fund - Fund Balance 14.73%



The Village of LAKE ZURICH

Organization Chart



BUDGET PROCESS FLOWCHART

Village of Lake Zurich Budget



Village of Lake Zurich

Budget Calendar

Fiscal Year 2011

December 7, 2009	Board holds a Public Hearings of the 2009 Proposed Tax Levy Ordinance. Board adopts the 2009 Annual Tax Levy Ordinance No. 2009-12-676.
January 4, 2010	Departments notified to begin 2011 fiscal year information input into the Pentamation system.
January 31, 2010	Finance closes Pentamation locking out Department input.
February 1, 2010	Finance Director runs reports in preparation for meetings with the Village Administrator. Finance Department runs reports and prepares preliminary Fund Balance Statements
February 3, 2010	Finance Director meets with Village Administrator to inform him of the balanced/out of balanced condition of the department budget requests.
Week of February 8, 2010	Meeting between the Village Administrator, Finance Director and Departments. The department Director and staff are given an opportunity to present their requests to the Administrator.
Weeks of February 8 th and 15 th , 2010	Departments make adjustments to their budgets based upon the direction of the Village Administrator
February 22, 2010	Village Administrator gives final recommended budget to the Finance Director for input into Pentamation.
Week of February 22, 2010	Village Administrator outlines the details of the 2011 Budget Recommendation providing any thought and ideas of how the Board can balance the Budget.
February 25, 2010	Administrator's Fiscal Year 2011 Budget Recommendation is made available to the Board of Trustees and released for Public Inspection
March 6, 2010	Budget Workshop (Special Board Meeting) Departments make their presentation to the full Board of Trustees.
March 13, 2010	Second Special Workshop to detail the Budget Recommendation.
March 27, 2010	Third Special Workshop to detail the Budget Recommendation
April 5, 2010	Public Hearing on Proposed Fiscal Year 2011 Budget Ordinance is held.
April 19, 2010	Board delays the adoption of the 2011 Budget Ordinance
April 26, 2010	Board adopts the 2011 Budget Ordinance

Financial Policies –

Financial policies provide guidance and direction while developing the operating and capital improvements project's (CIP) budget and managing the fiscal resources of the Village. With these tools the Village continues its quality accounting practices per the Government Finance Officers' Association (GFOA) and Government Accounting Standards Board (GASB) standards.

The Village must follow general budget legal requirements established by Illinois law, Lake County regulations and Municipal Code when preparing the annual budget. The chart to the right outlines the various actions and deadlines that must be followed. Under each category are the requirements listed by Illinois State Statute, Lake County regulations and Municipal Code or Village Policy.

Statutory Limitations

Illinois Compiled Statutes (65 ILCS 5/8-2-9.4), "Passage of the annual budget by the corporate authorities shall be in lieu of passage of the appropriation ordinance as required by Section 8-2-9 of this Act. The annual budget need not be published except in a manner provided for in Section 8-2-9.9. The annual budget shall be adopted by the corporate authority before

Action Required	Municipal Code/ Village Policy	Illinois Statute/ County Deadlines	Process Date
Budget Officer presents proposed Operating, Capital Projects and Debt Service budget to the Board of Trustees	On or before the fourth Monday in February	N/A	Feb 25 th
Tentative Annual Budget made available for public inspection	At least 10 days prior to the required public hearing	At least 10 days prior to the required public hearing	Feb 25 th
Legal Notice of Public Hearing	At least 7 days prior to the Public Hearing	At least 7 days prior to the Public Hearing	Mar 15 th
Public Hearing on tentative budget	Not less than 10 days after the tentative budget is made available for inspection	Not less than 10 days after the tentative budget is made available for inspection	Apr 5 th
Adoption of the Annual Budget by the Board of Trustees	Prior to the start of the fiscal year	Prior to the start of the fiscal year	Apr 26 th
Public Hearing on the Proposed Tax Levy	Prior to Adoption	Prior to Adoption	Nov 3 rd
Adoption of the Annual Tax Levy by the Board of Trustees	In time to meet the filing requirement of the last Tuesday in December	In time to meet the filing deadline	Dec 7 th
Filing the Tax Levy with the Lake County Clerk's Office	On or before the last Tuesday in December	On or before the last Tuesday in December	Dec 12 th
Filing the Truth in Taxation Certification	On or Before the last Tuesday in December	Filed with the Tax Levy	Dec 12 th
Filing the Budget Ordinance		Within 30 days of adoption by the Board of Trustees	May 12 th

the beginning of the fiscal year to which it applies."

In connection with the adoption of the Ordinance the State requires the budget shall be prepared in a tentative form by the Budget Officer designated by the governing body. And in such tentative form shall be made conveniently available for public inspection for at least 10 days prior to final action thereon.

The statute also requires at least one public hearing be held as to the budget ordinance prior to final adoption and that public notice be given at least 7 days prior to the public hearing. The statute allows for a municipality to pass a continuing annual budget ordinance.

Lake County filing requirements have regulations that certain timelines be met during the Village's budget process. Lake County guidelines require that the Budget must be filed with the County Clerk's Office within 30 days of the adoption of the Ordinance. The filing must be accompanied by an estimate of revenues by sources and must be certified by the municipality's chief financial officer.

Other Lake County deadlines require the government file its Tax Levy with the County Clerk's Office on or before the last Tuesday in December. In addition the government must file a "Truth in Taxation Certification" with its Tax Levy signed by the governing body's chief financial officer.

Basis of Accounting

The budget is prepared using the modified accrual basis of account for both governmental and proprietary funds.

- Depreciation is **not** budgeted.
- Capital purchases in proprietary funds are budgeted as expenditures.
- Debt service payments in proprietary funds are budgeted as expenditures and proceeds of long-term debt are budgeted as revenue-like "Other Financing Sources."
- For all funds, compensated absences expenditures are not recorded as earned; instead, all continuing positions are budgeted at 100% annually. Any differences relating to use of leave time or other accrueable leave is immaterial.
- Operating funds budget authority lapse at year end.
- Capital projects budgets that begin in one year and overlap into the next are carried forward.

Budget Amendments

- Budget transfers between funds require Board approval.
- The Budget Officer (Village Administrator) is authorized to make transfers between departments (within the same fund).
- Budget transfer authority within department non-personnel line items in the same fund is delegated to the Finance Director.

Operating Budget Preparation

- Develop a balanced budget whereby the sum of all revenues and others sources added to available fund balance does not exceed requested expenditures unless short term borrowing from other funds will maintain fund liquidity and provide for cash resources to maintain operations.
- Maintain General Fund budgeted year end fund balance at a level that will meet the cash flow requirements of the fund at a level that will not require loans from other funds while waiting for the Property Tax payments from Lake County.
- Maintain Enterprise Fund working capital (Cash and Investments less current Liabilities) balances at a level to pay for current operations.

Revenues

- The Village maintains a broad-based, well diversified portfolio of revenues.
- Forecasted revenues are calculated by using a five-year trend analysis and are forecasted for the next five years. Adjustments to revenue forecasts are performed annually.
- Property Taxes have been increased to capture all new or improved Equalized Assessed Valuation (EAV) into the Levy calculation. New EAV is defined as annexed while improved are permitted property improvements.
- Based upon the State's Property Tax Cap regulations Property Tax are increased by the lower of 5% or the CPI for the preceding year. The 2009 Levy was indexed by 0.1% the prior year's CPI.
- Projected property taxes are gross of uncollectible taxes. The uncollectible rate for debt service levies is 5% while all other levies are 3%.
- All Village rates and fees are reviewed annually and adjusted if necessary.

Capital Projects

- Project costs must be greater than \$50,000.
- Impacts on the Village's future operating costs must be included in planning of projects and incorporated within the respective department's operating budget.
- Capital Projects are adopted in whole with the intent that each project retains its budget authority until project completion.
- All projects must have an identified, approved funding source.
- Projects will not start until the funds have been received – bond, loan or cash flow. Exceptions will be made for reimbursable projects only (Special Service Area and reimbursable grant projects).

Debt Management

- The Village is a non-home rule unit which means the Village is subject to statutory limits on the amount of general obligation debt outstanding.
- When advantageous to the Village the type of debt to be issued is General Obligation Debt with annual abatements to the Debt Service Levy based upon acquiring resources from alternate revenue sources.
- Long-term debt is not to be issued to finance current operations.
- The maturity date of any debt will not exceed the reasonably expected useful life of the project financed.
- The Village issues long-term debt to only those capital improvements that can not be financed from current assets.

Investments

- The Village of Lake Zurich's Investment Policy is adopted by the Board of Trustees. In accordance with that policy, public funds will be invested in a manner which will provide the maximum security of principal invested with secondary emphasis on providing the highest yield while meeting the daily cash needs of the Village.
- All investments will conform to applicable State and Village statutes governing the investment of public funds.

Miscellaneous

- The Village's capitalization policy is for items that have a life of at least two years and a minimum cost of \$25,000. (Certain items in excess of \$5,000 but less than \$25,000 are budgeted as Capital Outlay items but they are not capitalized.)

Service Delivery – OUR PRIMARY MISSION

Village services are delivered by department units. Please refer to the Department Section of this document for a review of the departments mission, accomplishments and goals. Village code, ordinances and political discourse determine the nature and extent of the services provided by these departments.

Five major operating departments provide most services:

- Police
- Fire/Rescue
- Public Works
- Building and Zoning
- Parks and Recreation

Services are also provided, both to citizens and internally to the “line” departments by these administrative departments:

- President and Board of Trustees
- Village Administrator’s Office
- Finance

Revenues –

Like a business, a village must have revenues to pay for the services it provides its citizens. Unlike the federal government, it can not spend for services money it does not have. Accordingly, service levels depend entirely on the amount of monies the Village collects. Revenues come in two broad categories: taxes and charges for services.

Taxes are broad-based revenues over larger tax bases to cover services for which the ultimate user is difficult to determine for fee purposes, i.e., public safety services. Taxes may be assessed on the basis of property valuation (property taxes) or upon the basis of a business transaction (sales taxes). The Village of Lake Zurich uses both methods.

Charges and fees are assessed directly to the ultimate beneficiary of service and may be intended to cover all or only a part of the service provided, such as:

- Licenses and permits
- Utility charges
- Park program fees

In those instances in which the charge is insufficient to cover the cost of service, the Village must subsidize the service with its general tax revenues.

Revenues, both taxes and charges, derive from three sources; local, state shared and grants and entitlements. The various funding sources are discussed later in the fund section of this document.

Funds –

Governments separate the accounting of revenue sources because of internal or external requirements and restrictions. For instance:

- The Village can not use Motor Fuel Tax revenues to pay for public safety operations (statutory limitations).
- The Village is restricted to use revenues from the Hotel Tax only for promotion of tourism only and can not be used for general government purposes. (Village Policy)

For these reasons, the Village follows rules promulgated by the Government Accounting Standards Board (GASB) and uses fund accounting to record and report its financial transactions.

Each fund is a self balancing set of accounts used to track the activity of specific revenues or series of revenues. Fund types that involve service delivery include the General Fund, Special Revenue Funds and Enterprise Funds. These three fund types account for most of the Village's service delivery. The General Fund is the largest fund and accounts for most primary services. Special Revenue funds account for the proceeds of special revenue sources. Either taxes, charges or grants that are used to finance projects or activities as required by law or contractual agreements. Enterprise funds are used for those activities designed by the Board to operate on a self-funding basis, using accounting methods similar to business enterprises. The intent of an Enterprise fund is to earn sufficient profit to insure the fund's continued existence without reliance on general tax revenues.

Other fund types used are Debt Service, Capital Project and Internal Service funds. These funds account for transactions not related to service delivery. Instead, they account for the financing, construction and inter-department services of the Village.

How It All Works –

This chart shows the interaction of revenues and how they are recorded within the major operating funds and how the related departments expend those revenues in service delivery.

Typical of the General Fund is the receipt of a number of different types of revenues, whether they are local or shared. Most departments in the Village provide general services, which are paid through the General Fund. Thus, revenue is “matched” with the expenditure or service provided.

Moreover, departments may cover services that are recorded in funds other than the General Fund. These “special revenues” must be segregated from other revenues, because of legislative, regulatory or Board requirements. In providing services through these special funds, expenditures are recorded in Special Revenue Funds, again to match the expenditures against its revenues.

In this manner, a given department, while a contiguous unit for management purposes, can expend various types of monies when providing certain services upon which the revenue is based. For example, as you can see in the chart to the right under the Expenditure Section, the Public Works Department provides services through the General Fund administration and general services activities, Special Revenue Funds for roadway activities associated with the use of Motor Fuel Tax monies, and the Water and Sewer Enterprise Fund for activities associated with the delivery of potable water and the transportation of sanitary waste water. A more complete summary of fund group follows that includes the aforementioned General, Special Revenue and Enterprise funds as well as the non-operating Capital Projects, Debt Service, Internal Service and Trust and Agency Funds.

	Revenues	General	Special Revenue	Enterprise
S H A R E D	State Sales Tax State Income Tax Motor Fuel Tax Grants	X X X		
L O C A L	Property Tax Utility Tax Hotel Room Tax Licenses Fees Permits Charges for Services Fines	X X X X X X X		X
	Expenditures			
D E P A R T M E N T S	General Government Administration Finance Police Fire/Rescue Public Works Parks and Recreation	X X X X X X X X	X X X X X	X

THE VILLAGE OF LAKE ZURICH

General Information

The Village of Lake Zurich is located in southwestern Lake County approximately 37 miles northwest of downtown Chicago. The Village is an established residential community which traditionally served as a market center for surrounding rural areas and, earlier in the 20th century, as a popular summer resort. The population has increased by more than five times since 1960, as the Village has shared in the economic growth that has come from an expanding Chicago metropolitan area. Lake Zurich has developed into a community with above-wealth and housing values, and has a balanced tax and revenue base.

Settlers first came to the area in the 1830's. George Ela settled in the area of Deer Grove, not far from Cedar Lake (now Lake Zurich) in 1935. Seth Paine, a Chicagoan, came to the area in 1836, and built a number of commercial establishments in what is now downtown Lake Zurich. New England farmers and German immigrants followed, and the Village was incorporated on September 19, 1896.

The Village grew slowly after its incorporation. The Palatine and Lake Zurich and Wauconda Railroad was built in 1910, but the line was discontinued in 1920. Rand Road (now U.S. Route 12) was paved through town in 1922, and helped establish Lake Zurich, with its rural setting and 250-acre lake, as a summer resort community. The east-west State Route 22, which also runs through Lake Zurich, was constructed in 1927. Population growth accelerated after World War II, with the Village's population increasing from 850 in 1950 to 3,458 in 1960, and further to 4,082 in 1970, 8,225 in 1980, and 14,927 in 1990 (up 81.5% from 1980). The 2000 Census reported a population of 18,104 up 21.3% from 1990. The Village estimates its current population at 19,932. The land area of the Village is 6.9 square miles.

The Village's municipal neighbors include North Barrington to the west, Deer Park to the south, Kildeer to the southeast and east, and Hawthorn Woods to the north. Transportation links include U.S. Route 12 and State Route 22, and freight rail service by the CN Railroad. Commuter train service to Chicago is available in Barrington, five miles from Lake Zurich. O'Hare International Airport is approximately 30 miles from the Village.

Population

The following table shows the population of the Village for the last five U.S. Censuses.

<u>U.S. Census</u>	<u>Population</u>
1970	4,082
1980	8,225
1990	14,927
2000	18,104
2008 Special	19,932

Source: U.S. Bureau of the Census

The following table shows the age distribution of the 2000 Census population of the Village.

<u>Category</u>	<u>Percent⁽¹⁾</u>
Under 19 Years.....	36.2%
20-24 Years	3.0
25-44 Years	34.1
45-64 Years	20.9
65 + Years	5.9
Median Age.....	34.7 Years

Source: U.S. Department of Commerce, Census Bureau

(1) Column may not sum to 100% due to rounding.

Village Government

The Village of Lake Zurich is governed by a President (Mayor) and Board of six trustees, all of whom are elected on an at large basis to four-year overlapping terms. The Village President is the chief executive officer of the Village. The President presides at all Village Board meetings and may exercise voting rights under certain circumstances. She approves all of the ordinances, orders and resolutions passed by the Board of Trustees, and supervises the conduct of the officers of the Village (except Trustees). Below is list of the Village's President and Board of Trustees.

	<u>Term Expires</u>
President: Suzanne K. Branding	2013
Village Clerk: Debra Incardone	2011

Village Trustees

Tom Poynton.....	2011
Jim Johnson	2011
Dana Rzeznik.....	2011
Jeff Halen	2013
Jonathan Sprawka	2013
Rich Sustich	2013

An appointed Village Administrator is charged with the day-to-day responsibility of coordinating the activities of the Village departments by facilitating the work necessary to carry out the policies established by the Board. The following is a list of all Village Department heads under the direction of the Administrator's Office:

Village Administrator	Bob Vitas
Finance Director	Al Zochowski
Chief of Police	Patrick Finlon
Fire Chief.....	Terry Mastandrea
Director of Building and Zoning	Daniel A. Peterson
Director of Public Works.....	David Heyden
Director of Parks & Recreation.....	Michael J. Perkins

REAL PROPERTY ASSESSMENT, TAX LEVY AND COLLECTION PROCEDURES

Tax Levy and Collection Procedures

Local Assessment Officers determine the assessed valuation of taxable real property and railroad property not held or used for railroad operations. The Illinois Department of Revenue (the "Department") assesses certain other types of taxable property, including railroad property held or used for railroad operations. Local Assessment Officers' valuation determinations are subject to review at the county level and then, in general, to equalization by the Department. Such equalization is achieved by applying to each county's assessments a multiplier determined by the Department. The purpose of equalization is to provide a common basis of assessments among counties by adjusting assessments toward the statutory standard of 33-1/3% of fair cash value. Farmland is assessed according to a statutory formula which takes into account factors such as productivity and crop mix. Taxes are extended against the assessed values after equalization.

Property tax levies of each taxing body are filed in the office of the county clerk of each county in which territory of that taxing body is located. The county clerk computes the rates and amount of taxes applicable to taxable property subject to the tax levies of each taxing body and determines the dollar amount of taxes attributable to each respective parcel of taxable property. The county clerk then supplies to the appropriate collecting officials within the county the information needed to bill the taxes attributable to the various parcels therein. After the taxes have been collected, the collecting officials distribute to the various taxing bodies their respective shares of the taxes collected. Taxes levied in one calendar year are due and payable in two installments during the next calendar year. Taxes that are not paid when due, or that are not paid by mail and postmarked on or before the due date, are subject to a penalty of 1-1/2% per month until paid. Unpaid property taxes, together with penalties, interest and costs, constitute a lien against the property subject to the tax.

Exemptions

An annual General Homestead Exemption provides that the Equalized Assessed Valuation ("EAV") of certain property owned and used for residential purposes ("Residential Property") may be reduced by the amount of any increase over the 1977 EAV, up to a maximum reduction of \$3,500 for taxable years prior to tax year 2004 in counties with less than 3,000,000 inhabitants, and a maximum reduction of \$5,000 for taxable year 2004 and thereafter (the "General Homestead Exemption").

The Homestead Improvement Exemption applies to Residential Properties that have been improved or rebuilt in the 2 years following a catastrophic event. The exemption is limited to \$45,000 through December 31, 2003, and \$75,000 per year beginning January 1, 2004 and thereafter, to the extent the assessed value is attributable solely to such improvements or rebuilding.

Additional exemptions exist for senior citizens. The Senior Citizens Homestead Exemption operates annually to reduce the EAV on a senior citizen's home for taxable years prior to 2004 by \$2,000 in counties with less than 3,000,000 inhabitants. For taxable years 2004 through 2005, the maximum reduction is \$3,000 in all counties. For taxable years 2006 and thereafter, the maximum reduction is \$3,500 in all counties. Furthermore, beginning with assessment year 2003, for taxes payable in 2004, property that is first occupied as a residence after January 1 of any assessment year by a person who is eligible for the Senior Citizens Homestead Exemption

must be granted a pro-rata exemption for the assessment year based on the number of days during the assessment year that the property is occupied as a residence by a person eligible for the exemption.

A Senior Citizens Assessment Freeze Homestead Exemption freezes property tax assessments for homeowners who are 65 and older and have annual incomes of \$35,000 or less prior to taxable year 1999, \$40,000 or less in taxable years 1999 through 2003, \$45,000 or less in taxable years 2004 and 2005, and \$50,000 or less in taxable year 2006 and thereafter. In general, the Exemption limits the annual real property tax bill of such property by granting to qualifying senior citizens an exemption as to a portion of the valuation of their property. Through taxable year 2005, the exempt amount is the difference between (i) the current EAV of their residence and (ii) the base amount, which is the EAV of a senior citizen's residence for the year prior to the year in which he or she first qualifies and applies for the Exemption (plus the EAV of improvements since such year). For taxable year 2006 and thereafter, the amount of the exemption phases out as the amount of household income increases. The amount of the exemption is calculated by using the same formula as above, and then multiplying that answer by a ratio that varies according to household income.

Another exemption available to disabled veterans operates annually to exempt up to \$70,000 of the Assessed Valuation of property owned and used exclusively by such veterans or their spouses for residential purposes. Lastly, certain property is exempt from taxation on the basis of ownership and/or use, such as public parks, not-for-profit schools and public schools, churches, and not-for-profit hospitals and public hospitals.

Property Tax Extension Limitation Law

The Property Tax Extension Limitation Law, as amended (the "Limitation Law"), limits the annual growth in the amount of property taxes to be extended for certain Illinois non-home-rule units, including the Issuer. In general, the annual growth permitted under the Limitation Law is the lesser of 5% or the percentage increase in the Consumer Price Index during the calendar year preceding the levy year. Taxes can also be increased due to new construction, referendum approval of tax rate increases, mergers and consolidations. Currently, the Limitation Law applies only to and is a limitation upon all non-home-rule taxing bodies (and school Districts) in Cook, DuPage, Kane, Lake, McHenry or Will Counties.

The effect of the Limitation Law is to limit the amount of property taxes that can be extended for a taxing body. In addition, general obligation bonds, notes and installment contracts payable from ad valorem taxes unlimited as to rate and amount cannot be issued by the affected taxing bodies unless they are approved by referendum, are alternate bonds or are for certain refunding purposes.

The Village has the authority to levy taxes for many different purposes. See "Tax Rates by Purpose per \$100 of Equalized Assessed Value." The ceiling at any particular time on the rate at which these taxes may be extended for the Village is either (i) unlimited (as provided by statute), (ii) initially set by statute but permitted to be increased by referendum, (iii) capped by statute, or (iv) limited to the rate approved by referendum. Public Act 94-0976, effective June 30, 2006, provides that the only ceiling on a particular tax rate is the ceiling set by statute above, at which the rate is not permitted to be further increased by referendum or otherwise. Therefore, taxing districts (such as the Village) will have increased flexibility to levy taxes for the purposes for which they most need the money. The total aggregate tax rate for the various

purposes subject to the Limitation Law, however, will not be allowed to exceed the Village's limiting rate computed in accordance with the provisions of the Limitation Law.

Truth in Taxation Law

Legislation known as the Truth in Taxation Law (the "Law") limits the aggregate amount of certain taxes which can be levied by, and extended for, a taxing district to 105% of the amount of taxes extended in the preceding year unless specified notice, hearing and certification requirements are met by the taxing body. The express purpose of the Law is to require published disclosure of, and hearing upon, an intention to adopt a levy in excess of the specified levels.

The following table sets forth the Village's EAV and estimated market value for the last five fiscal years.

Village of Lake Zurich Property Valuations					
<u>Levy Year</u>	<u>Collection Year</u>	<u>Fiscal Year</u>	<u>EAV ⁽¹⁾</u>	<u>Estimated Market Value</u>	<u>Percent Change</u>
2005	2006	2007	720,508,999	2,161,526,997	7.41
2006	2007	2008	769,562,132	2,308,686,396	6.81
2007	2008	2009	848,924,815	2,546,774,445	10.31
2008	2009	2010	885,557,913	2,656,673,739	4.32
2009	2010	2011	898,034,255	2,694,102,765	1.41
Per Capita 2009 EAV ⁽²⁾					
Per Capita 2009 Estimated Market Value ⁽²⁾					

Source: The Village

(1) Excluding tax increment financing district incremental EAV.

(2) Based on the Village's 2009 Estimated Census population of 19,932.

The following table sets forth the Village's EAV by use for the last five years.

Village of Lake Zurich Equalized Assessed Valuation by Use ⁽¹⁾

<u>Classification</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
Residential.....	\$575,464,672	\$611,259,074	\$660,487,846	\$684,983,320	\$692,693,078
Commercial.....	82,002,172	82,306,459	103,520,962	106,870,198	108,829,384
Industrial.....	62,011,322	72,876,097	84,870,140	93,642,385	96,440,796
Railroad.....	30,833	33,174	45,081	61,540	70,478
Farm.....	0	87,328	786	470	517
Total.....	<u>\$720,508,999</u>	<u>\$769,562,132</u>	<u>\$848,924,815</u>	<u>\$885,557,913</u>	<u>\$898,034,255</u>

Source: The Lake County Clerk's Office

(1) Excludes incremental valuation in the Village's tax increment financing districts. EAV by use for 2009 is not yet available.

The Village's property tax rates expressed as a dollar for each \$100 of EAV, for the tax levy years 2005 through 2009 are as follows:

**Village of Lake Zurich
Tax Rates by Purpose Per \$100 of Equalized Assessed Valuation**

	Levy Years				
	2005	2006	2007	2008	2009
Corporate.....	\$0.170	\$0.154	\$0.145	\$0.008	\$0.012
Bonds.....	0.176	0.140	0.125	0.126	0.109
Pensions (Inc. Soc. Security and IMRF)	0.178	0.182	0.173	0.286	0.321
Police Protection.....	0.116	0.117	0.111	0.111	0.097
Fire Protection.....	0.106	0.107	0.101	0.101	0.088
Liability Insurance.....	0.042	0.043	0.041	0.076	0.074
Rec. For Handicap.....	0.020	0.023	0.022	0.021	0.020
Ambulance.....	0.099	0.100	0.095	0.096	0.083
Total Village Purposes.....	<u>\$0.907</u>	<u>\$0.866</u>	<u>\$0.813</u>	<u>\$0.825</u>	<u>\$0.804</u>

Source: The Village

The Village's property tax rates and those levied by other units of government expressed as a dollar for each \$100 of EAV, for the tax levy years 2005 through 2009 are as follows:

**Village of Lake Zurich
Representative Property Tax Rates
Per \$100 Equalized Assessed Valuation**

	Levy Years				
	2005	2006	2007	2008	2009
Village of Lake Zurich.....	\$0.907	\$0.866	\$0.813	\$0.825	\$0.804
Lake County (1).....	0.664	0.654	0.645	0.625	0.664
Lake Zurich CUSD # 95.....	4.040	3.992	3.830	3.899	3.901
Lake County CC #532.....	0.197	0.195	0.192	0.196	0.200
Ela Area Public Library District..	0.323	0.317	0.306	0.308	0.308
All Other.....	0.125	0.128	0.124	0.127	0.127
Total.....	<u>\$6.256</u>	<u>\$6.152</u>	<u>\$5.910</u>	<u>\$6.007</u>	<u>\$6.004</u>

Source: The Village and the County Clerk's Office

(1) Includes Forest Preserve District.

Tax Collections and Extensions

The Village prepares an itemized budget upon which hearings are held. The County Collector, who is also the County Treasurer, collects the property taxes and remits the Village's share of the collections to the Village. Taxes levied in one calendar year become payable during the same calendar year. Tax bills are prepared by Lake County and are payable in two installments, on or about May 1 and September 1. The County collects such taxes and remits them periodically. The allowance for uncollectible taxes has been stated at 1% of the tax levy, to reflect actual collection experience.

At the end of each calendar year, the County Collector presents the Warrant Books to the Circuit Court, and applies for a judgment for all unpaid taxes. The Court order resulting from that application for judgment provides for a sale of all property with unpaid taxes shown on that year's Warrant Books. A public sale is held, at which time successful bidders pay the unpaid taxes plus penalties. Unpaid taxes accrue penalties at the rate of 1 1/2% (1% for agricultural property) per month from their due date until the date of sale. Taxpayers can redeem their property by paying the tax buyer the amount paid at the sale, plus a penalty. If no redemption is made within specified time periods based on the type of real estate involved, the tax buyer can receive a deed to the property. In addition, there are miscellaneous statutory provisions for foreclosure of tax liens.

The Truth in Taxation Act imposes procedural limitations on the Village's real estate taxing powers. The definition of "aggregate levy" under the Act, however, excludes debt service levies. Therefore, levies made to pay principal and interest on bonds (or lease rentals to Public Building Commissions) cannot be reduced by operation of the Act.

The Village is as a non-home rule unit subject to the Property Tax Extension Limitation Law (Public Act 89-1) effective March 1, 1995.

The following table sets forth the Village's tax levy and collections for the last five fiscal years.

**Village of Lake Zurich
Tax Levy and Collections**

Collection Year	Total Taxes Extended	Total Collections	
		Amount	Percent
2006	6,535,016	6,534,252	99.99%
2007	6,664,408	6,671,241	100.10%
2008	6,901,759	6,885,811	99.77%
2009	7,305,853	7,351,787	100.63%
2010	7,220,195	In Process of Collection	

Source: The Village

Personal Property Tax Replacement

The Illinois General Assembly, pursuant to Section 5(c) of Article IX of the 1970 Constitution of the State of Illinois, abolished all ad valorem personal property taxes as of January 1, 1979, and to replace the lost revenue adopted a Personal Property Tax Replacement Income. Such tax is measured by the net income, as defined, of every corporation, partnership and trust for each taxable year ending after June 30, 1979, and also on the invested capital, as defined, of certain public utilities. Collections of said replacement taxes are deposited and held in a Personal Property Tax Replacement Fund for distribution to taxing districts.

Moneys received by any taxing district from the Personal Property Tax Replacement fund shall be first applied toward payment of the proportionate amount of debt service which was previously levied and collected from extensions against personal property on bonds outstanding as of December 31, 1978, and any funds remaining may be used for any corporate purpose for which personal property taxes were used. The table below shows the personal property replacement tax receipts received by the Village for the fiscal years ended April 30, 2006 through April 30, 2010.

**Village of Lake Zurich
Personal Property Replacement Tax**

<u>Fiscal Year Ended</u> <u>April 30</u>	<u>Replacement Taxes Received</u>
2006	63,769
2007	64,363
2008	71,890
2009	51,642
2010	52,102

Source: The Village

OTHER REVENUE

Other revenue includes grants, aid, revenue sharing and other entitlements from Federal and State government. Annually recurring intergovernmental revenue consists primarily of the 1% municipal portion of the retailer's occupation, service occupation and use tax, the Illinois motor vehicle fuel tax, and the Village's share of the State of Illinois 3% income tax.

Sales Tax

The Village receives a portion of the Illinois State sales tax levied in the Village. The following table sets forth the total sales tax receipts of the Village for the calendar years ended April 30, 2006 through 2010.

**Village of Lake Zurich
Retailer's Occupation, Service Occupation and Use Tax**

<u>Fiscal Year Ended April 30</u>	<u>Sales Tax Distributions</u>	<u>Annual Change</u>
2006	4,972,070	-0.09%
2007	5,296,357	6.52%
2008	5,458,214	3.06%
2009	5,554,361	1.76%
2010	5,476,150	-1.41%

Source: The Village

Illinois Motor Vehicle Fuel Tax

The following table sets forth the motor fuel vehicle tax revenue received from the State for the fiscal years ended April 30, 2006 through April 30, 2010.

Village of Lake Zurich Illinois Motor Vehicle Fuel Tax

<u>Fiscal Year Ended April 30</u>	<u>Motor Fuel Tax Allocation</u>	<u>Annual Change</u>
2006	562,675	-1.49%
2007	569,949	1.29%
2008	539,674	-5.31%
2009	513,809	-4.79%
2010	515,981	0.42%

Source: The Village

Illinois State Income Tax

The following table sets forth the Illinois State income tax revenue received for the fiscal years ended April 30, 2006 through April 30, 2010.

Village of Lake Zurich Illinois State Income Tax

<u>Fiscal Year Ended April 30</u>	<u>State Income Tax Revenue</u>	<u>Annual Change</u>
2006	1,468,210	11.01%
2007	1,637,119	11.50%
2008	1,788,320	9.24%
2009	1,835,374	2.63%
2010	1,536,443	-16.29%

Source: The Village

VILLAGE DEBT

Debt Limitations

The Village is a non-home rule municipality. Pursuant to authority granted by Chapter 24, Section 8-5-1 of the Illinois Compiled Statutes, a non-home rule municipality may incur general obligation indebtedness up to 8.625% of the total equalized assessed valuation of all taxable property in the municipality. Except for certain lease/purchase agreement powers, general obligation indebtedness must be incurred pursuant to referendum.

Village of Lake Zurich Schedule of Legal Debt Margin

Legal Debt Limit (8.625% of Assessed Valuation) ⁽¹⁾	\$ 77,455,454
Less Total Debt	<u>(4,125,000)</u>
Legal Debt Margin.....	<u><u>\$ 73,330,454</u></u>

(1) Based on 8.625% of the Village's 2009 Equalized Assessed Valuation of \$898,034,255.

Source: The Village

VILLAGE OF LAKE ZURICH

GOVERNMENTAL FUND TYPES

General Fund

Special Revenue Funds

Motor Fuel Tax Fund

Hotel/Motel Tax Fund

Special Tax Allocation Fund (TIF)

Debt Service Fund

Debt Service Fund

TIF Debt Service Fund

Capital Projects Fund

Capital Projects Fund

Park Improvement Fund

TIF Capital Improvements Fund

PROPRIETARY FUND TYPES

Enterprise Fund

Waterworks and Sewerage Fund

Internal Service Funds

Medical Insurance Fund

Vehicle Maintenance Fund

Risk Management Insurance Fund



General Fund

The General Fund is the chief operating fund of the Village of Lake Zurich. This fund accounts for all financial resources except those required to be accounted for in another fund.





Funds - 2

Village of Lake Zurich, Illinois
 Schedule of Revenues, Expenditures and Changes in Fund Balance
 2010 - 2011 Budget

General Fund by Department

	2008 - 2009	2009 - 2010	2010 - 2011
	Actual	Budget	Projected
Fund Balance, May 1st	2,975,528	3,162,062	3,197,678
Revenues:			
General Government	589,448	584,609	598,300
Village Administration	1,383,730	1,249,650	1,380,400
Finance	10,116,360	9,175,394	8,666,425
Police	2,284,481	4,359,670	3,255,900
Fire/Rescue	6,232,774	7,134,679	7,100,772
Public Works - General Services	370,606	366,640	286,654
Building and Zoning	448,298	455,065	476,595
Parks and Recreation	880,909	993,250	818,201
Total Revenues and Other Sources	<u>22,306,606</u>	<u>24,318,957</u>	<u>22,583,247</u>
Funds Available for Appropriation	25,282,134	27,481,019	25,780,925
Expenditures:			
General Government	634,855	690,058	639,951
Village Administration	428,122	445,819	533,850
Finance	1,048,854	1,180,269	1,121,873
Police	6,546,798	7,824,844	6,955,207
Fire/Rescue	7,935,187	8,428,564	8,145,159
Public Works - General Services	3,250,663	3,159,480	2,801,677
Building and Zoning	918,536	939,998	930,471
Parks and Recreation	1,321,441	1,542,643	1,358,103
Total Expenditures	<u>22,084,456</u>	<u>24,211,675</u>	<u>22,486,291</u>
Total Expenditures and Other Uses	<u>22,084,456</u>	<u>24,211,675</u>	<u>22,486,291</u>
Fund Balance, April 30th	3,197,678	3,269,344	3,294,634
			3,421,293

Village of Lake Zurich, Illinois
Schedule of Revenues, Expenditures and Changes in Fund Balance
2010 - 2011 Budget

General Fund by Major Category

	2008 - 2009	2009 - 2010	2010 - 2011	
	Actual	Budget	Projected	Adopted
Fund Balance, May 1st	2,975,528	3,162,062	3,197,678	3,294,634
Revenues:				
Taxes	5,856,750	6,027,156	6,227,094	6,542,560
Licenses	1,514,307	1,385,000	1,509,000	380,000
Permits	424,301	422,910	396,120	366,515
Fines and Forfeitures	408,715	1,954,474	874,800	977,350
Charges for Services	4,959,404	5,353,217	5,081,813	5,783,347
Intergovernmental	8,277,092	8,313,900	7,690,763	7,631,100
Investment Income	57,609	75,000	8,800	-
Miscellaneous	308,428	287,300	294,857	337,500
Total Revenues	21,806,606	23,818,957	22,083,247	22,018,372
Other Sources:				
Transfers	500,000	500,000	500,000	1,337,000
Total Other Sources	500,000	500,000	500,000	1,337,000
Total Revenues and Other Sources	22,306,606	24,318,957	22,583,247	23,355,372
Funds Available for Appropriation	25,282,134	27,481,019	25,780,925	26,650,006
Expenditures:				
Personnel Services	17,012,067	17,933,605	17,314,712	17,534,857
Contractual Services	3,740,377	4,919,452	4,155,026	4,616,728
Commodities	473,608	657,815	478,832	614,843
Total Operations and Maintenance	21,226,052	23,510,872	21,948,570	22,766,428
Capital Outlay	523,049	395,125	259,433	337,285
Debt Services	266,413	263,288	263,288	-
Contingencies	68,942	42,390	15,000	125,000
Total Expenditures	22,084,456	24,211,675	22,486,291	23,228,713
Total Expenditures and Other Uses	22,084,456	24,211,675	22,486,291	23,228,713
Fund Balance, April 30th	3,197,678	3,269,344	3,294,634	3,421,293

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than for major capital projects) that are legally restricted to expenditures for specific purposes. The Village of Lake Zurich uses three Special Revenue Funds.





Village of Lake Zurich, Illinois
Schedule of Revenues, Expenditures and Changes in Fund Balance
2010 - 2011 Budget

Motor Fuel Tax Fund

	2008 - 2009	2009 - 2010	2010 - 2011	
	Actual	Budget	Projected	Adopted
Fund Balance, May 1st	(52,899)	5,251	116,101	62,587
Revenues:				
Intergovernmental	509,220	499,700	500,000	512,000
Investment Income	900	1,250	139	-
Total Revenues	<u>510,120</u>	<u>500,950</u>	<u>500,139</u>	<u>512,000</u>
Total Revenues and Other Sources	<u>510,120</u>	<u>500,950</u>	<u>500,139</u>	<u>512,000</u>
Funds Available for Appropriation	457,221	506,201	616,240	574,587
Expenditures:				
Public Works - General Services	341,120	506,201	553,653	570,000
Total Expenditures	<u>341,120</u>	<u>506,201</u>	<u>553,653</u>	<u>570,000</u>
Total Expenditures and Other Uses	<u>341,120</u>	<u>506,201</u>	<u>553,653</u>	<u>570,000</u>
Fund Balance, April 30th	116,101	-	62,587	4,587

Village of Lake Zurich, Illinois
Schedule of Revenues, Expenditures and Changes in Fund Balance
2010 - 2011 Budget

Hotel/Motel Tax Fund

	2008 - 2009	2009 - 2010		2010 - 2011
	Actual	Budget	Projected	Adopted
Fund Balance, May 1st	954	-	1,596	65,896
Revenues:				
Miscellaneous	642	78,000	64,300	64,300
Total Revenues	<u>642</u>	<u>78,000</u>	<u>64,300</u>	<u>64,300</u>
Total Revenues and Other Sources	<u>642</u>	<u>78,000</u>	<u>64,300</u>	<u>64,300</u>
Funds Available for Appropriation	1,596	78,000	65,896	130,196
Expenditures:				
Public Works - General Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Other Uses	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance, April 30th	1,596	78,000	65,896	130,196

Village of Lake Zurich, Illinois
 Schedule of Revenues, Expenditures and Changes in Fund Balance
 2010 - 2011 Budget

Special Tax Allocation Fund

	2008 - 2009	2009 - 2010		2010 - 2011
	Actual	Budget	Projected	Adopted
Fund Balance, May 1st	-	(292,844)	99,916	567,423
Revenues:				
Taxes	1,303,158	1,435,000	1,502,000	1,502,000
Investment Income	27,530	10,000	500	-
Miscellaneous	103,095	128,676	120,130	110,676
Total Revenues	1,433,783	1,573,676	1,622,630	1,612,676
Other Sources:				
Proceeds from Borrowings	8,181,032	1,750,000	475,000	440,000
Transfers	1,266,989	-	-	846,379
Total Other Sources	9,448,021	1,750,000	475,000	1,286,379
Total Revenues and Other Sources	10,881,804	3,323,676	2,097,630	2,899,055
Funds Available for Appropriation	10,881,804	3,030,832	2,197,546	3,466,478
Expenditures:				
General Government	1,266,989	839,500	733,174	959,266
Total Expenditures	1,266,989	839,500	733,174	959,266
Other Uses:				
Transfers	9,514,899	1,014,503	896,949	1,510,507
Total Other Uses	9,514,899	1,014,503	896,949	1,510,507
Total Expenditures and Other Uses	10,781,888	1,854,003	1,630,123	2,469,773
Total Fund Balance, April 30th	99,916	1,176,829	567,423	996,705
Reserved for Debt Service	853,000	853,000	853,000	853,000
Unreserved TIF Fund Balance	(753,084)	323,829	(285,577)	143,705



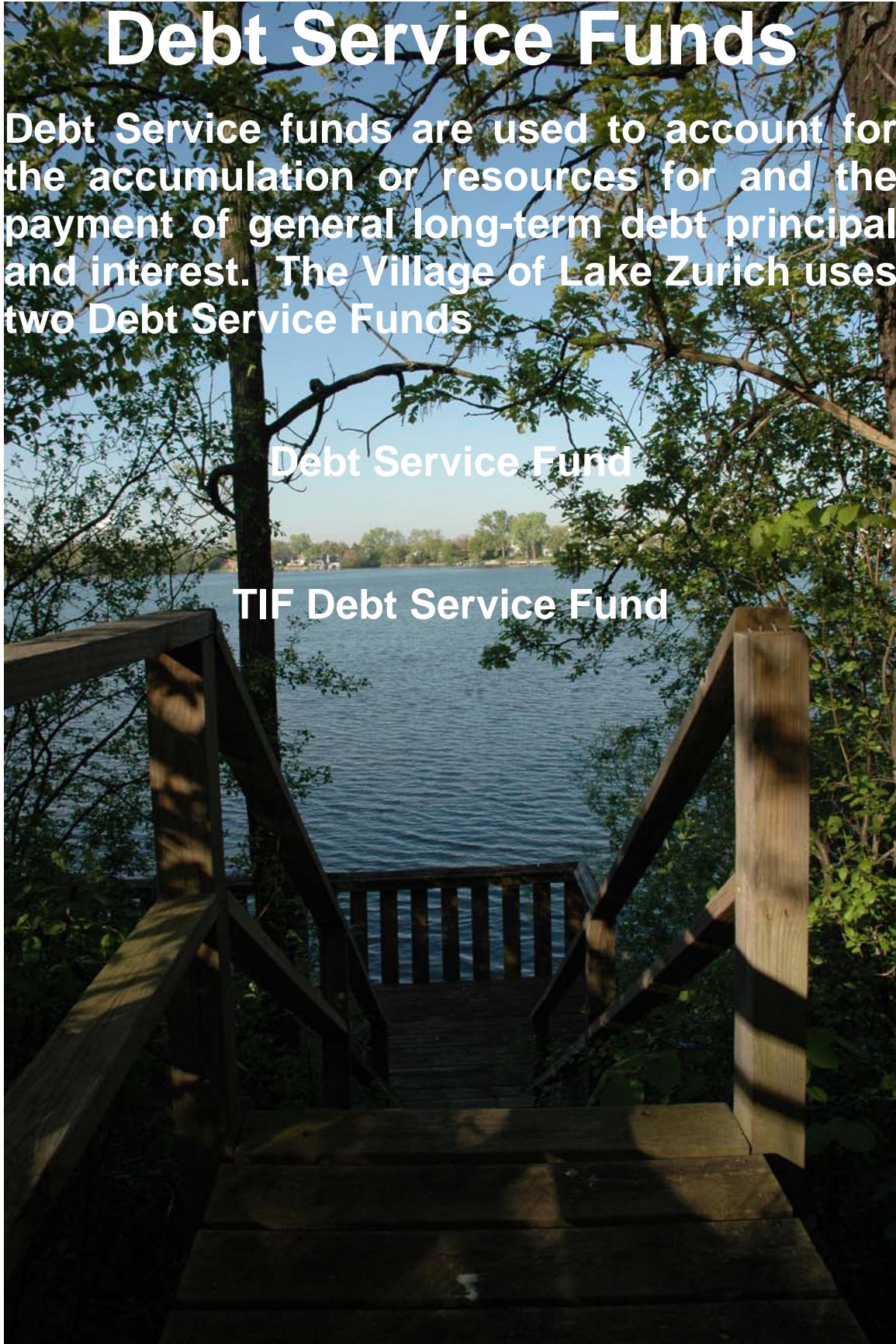
Funds - 10

Debt Service Funds

Debt Service funds are used to account for the accumulation of resources for and the payment of general long-term debt principal and interest. The Village of Lake Zurich uses two Debt Service Funds

Debt Service Fund

TIF Debt Service Fund





Village of Lake Zurich, Illinois
 Schedule of Revenues, Expenditures and Changes in Fund Balance
 2010 - 2011 Budget

Debt Service Fund

	2008 - 2009	2009 - 2010		2010 - 2011
	Actual	Budget	Projected	Adopted
Fund Balance, May 1st	196,268	266,277	259,631	288,440
Revenues:				
Taxes	1,058,704	1,074,092	1,074,309	952,701
Investment Income	3,612	10,000	300	-
Total Revenues	<u>1,062,316</u>	<u>1,084,092</u>	<u>1,074,609</u>	<u>952,701</u>
Other Sources:				
Proceeds from Borrowings	-	475,000	-	-
Total Other Sources	<u>-</u>	<u>475,000</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Sources	<u>1,062,316</u>	<u>1,559,092</u>	<u>1,074,609</u>	<u>952,701</u>
Funds Available for Appropriation	1,258,584	1,825,369	1,334,240	1,241,141
Expenditures:				
Debt Service	997,153	1,095,438	1,045,800	963,588
Total Expenditures	<u>997,153</u>	<u>1,095,438</u>	<u>1,045,800</u>	<u>963,588</u>
Total Expenditures and Other Uses	<u>997,153</u>	<u>1,095,438</u>	<u>1,045,800</u>	<u>963,588</u>
Fund Balance, April 30th	261,431	729,931	288,440	277,553

Village of Lake Zurich, Illinois
Schedule of Revenues, Expenditures and Changes in Fund Balance
2010 - 2011 Budget

TIF Debt Service Fund

	2008 - 2009	2009 - 2010	2010 - 2011	
	Actual	Budget	Projected	Adopted
Fund Balance, May 1st	794,170	-	794,170	-
Revenues:				
Investment Income	-	15,000	995	-
Total Revenues	-	15,000	995	-
Other Sources:				
Transfers	8,223,498	740,000	-	829,625
Total Other Sources	8,223,498	740,000	-	829,625
Total Revenues and Other Sources	8,223,498	755,000	995	829,625
Funds Available for Appropriation	9,017,668	755,000	795,165	829,625
Expenditures:				
Debt Service	8,223,498	740,992	795,165	829,625
Total Expenditures	8,223,498	740,992	795,165	829,625
Total Expenditures and Other Uses	8,223,498	740,992	795,165	829,625
Fund Balance, April 30th	794,170	14,008	-	-

Capital Projects Funds

Capital Projects funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities other than those financed by proprietary and trust funds. The Village of Lake Zurich uses two Capital Projects Funds.





Village of Lake Zurich, Illinois
Schedule of Revenues, Expenditures and Changes in Fund Balance
2010 - 2011 Budget

Capital Improvement Fund

	2008 - 2009	2009 - 2010	2010 - 2011	
	Actual	Budget	Projected	Adopted
Fund Balance, May 1st	-	422,389	138,855	2,027,161
Revenues:				
Taxes	-	-	-	1,125,000
Intergovernmental	-	-	210,443	-
Investment Income	5,257	-	1,000	-
Miscellaneous	2,130,000	-	1,960,000	-
Total Revenues	<u>2,135,257</u>	<u>-</u>	<u>2,171,443</u>	<u>1,125,000</u>
Other Sources:				
Proceeds from Borrowings	268,752	-	-	-
Total Other Sources	<u>268,752</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Sources	<u>2,404,009</u>	<u>-</u>	<u>2,171,443</u>	<u>1,125,000</u>
Funds Available for Appropriation	2,404,009	422,389	2,310,298	3,152,161
Expenditures:				
Capital Improvements	2,265,154	283,137	283,137	688,000
Total Expenditures	<u>2,265,154</u>	<u>283,137</u>	<u>283,137</u>	<u>688,000</u>
Other Uses:				
Transfers	-	-	-	837,000
Total Other Uses	<u>-</u>	<u>-</u>	<u>-</u>	<u>837,000</u>
Total Expenditures and Other Uses	<u>2,265,154</u>	<u>283,137</u>	<u>283,137</u>	<u>1,525,000</u>
Fund Balance, April 30th	138,855	139,252	2,027,161	1,627,161
Reserved Fund Balance	Noise Mitigation		1,960,000	1,560,000

Village of Lake Zurich, Illinois
Schedule of Revenues, Expenditures and Changes in Fund Balance
2010 - 2011 Budget

Park Improvement Fund

	2008 - 2009	2009 - 2010		2010 - 2011
	Actual	Budget	Projected	Adopted
Fund Balance, May 1st	723,617	211,497	307,092	824,978
Revenues:				
Intergovernmental	-	750,000	983,150	-
Investment Income	12,528	30,000	5,050	
Miscellaneous	5,700	-	202,500	10,000
Total Revenues	<u>18,228</u>	<u>780,000</u>	<u>1,190,700</u>	<u>10,000</u>
Total Revenues and Other Sources	<u>18,228</u>	<u>780,000</u>	<u>1,190,700</u>	<u>10,000</u>
Funds Available for Appropriation	741,845	991,497	1,497,792	834,978
Expenditures:				
Parks and Recreation	434,753	731,940	672,814	358,000
Total Expenditures	<u>434,753</u>	<u>731,940</u>	<u>672,814</u>	<u>358,000</u>
Total Expenditures and Other Uses	<u>434,753</u>	<u>731,940</u>	<u>672,814</u>	<u>358,000</u>
Fund Balance, April 30th	307,092	259,557	824,978	476,978

Village of Lake Zurich, Illinois
Schedule of Revenues, Expenditures and Changes in Fund Balance
2010 - 2011 Budget

TIF Capital Projects Fund

	2008 - 2009	20010 - 2010		2010 - 2011
	Actual	Budget	Projected	Adopted
Fund Balance, May 1st	12,343,933	12,069,430	12,343,933	12,075,395
Revenues:				
Investment Income	-	-	580	-
Miscellaneous	-	-	7,600	400,000
Total Revenues	-	-	8,180	400,000
Other Sources:				
Transfers	24,412	274,503	896,949	274,503
Total Other Sources	24,412	274,503	896,949	274,503
Total Revenues and Other Sources	24,412	274,503	905,129	674,503
Funds Available for Appropriation	12,368,345	12,343,933	13,249,062	12,749,898
Expenditures:				
General Government	24,412	1,500,000	1,173,667	400,000
Total Expenditures	24,412	1,500,000	1,173,667	400,000
Total Expenditures and Other Uses	24,412	1,500,000	1,173,667	400,000
Total Fund Balance, April 30th	12,343,933	10,843,933	12,075,395	12,349,898
Reserved for Inventories	12,343,933	12,343,933	12,343,933	12,343,933
Unreserved TIF Fund Balance	-	(1,500,000)	(268,538)	5,965



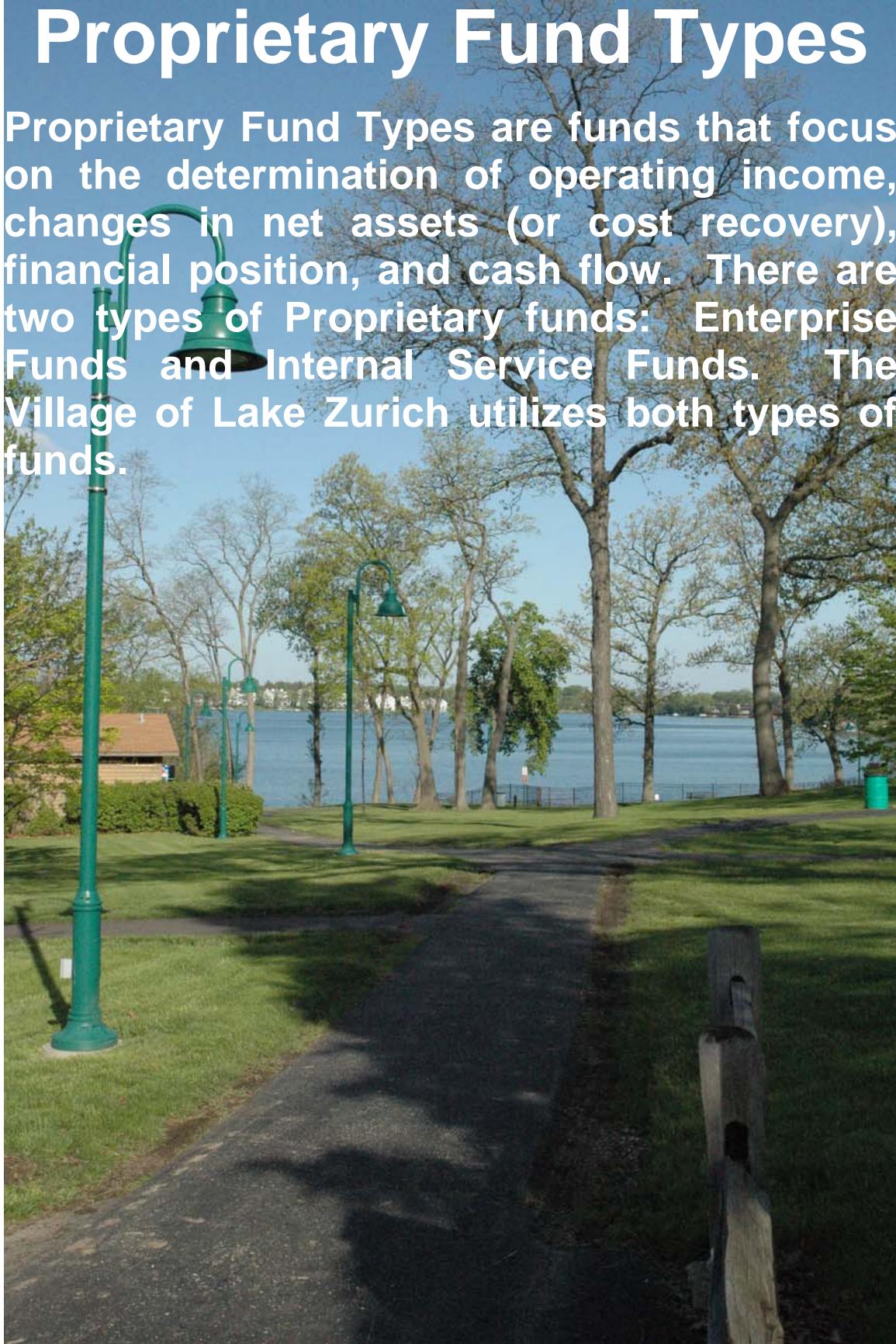
Non – Governmental Funds

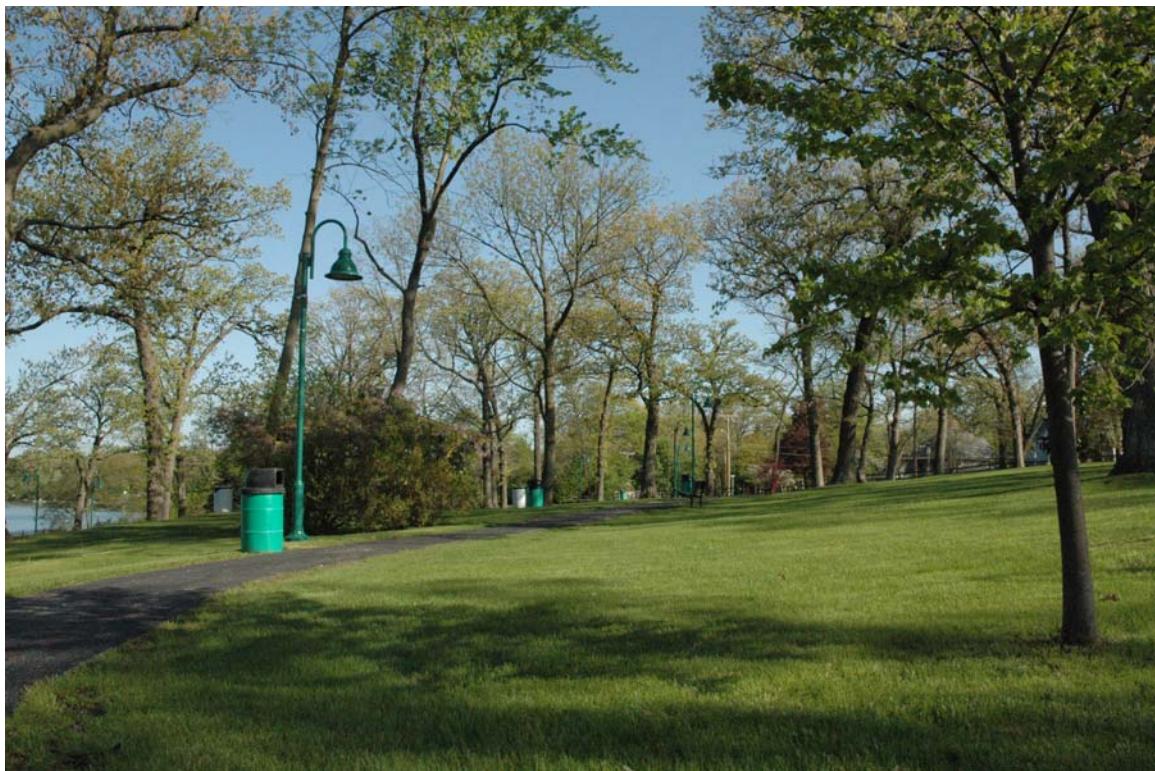




Proprietary Fund Types

Proprietary Fund Types are funds that focus on the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flow. There are two types of Proprietary funds: Enterprise Funds and Internal Service Funds. The Village of Lake Zurich utilizes both types of funds.





Enterprise Fund

Enterprise funds are used to report on activity for which a fee is charged to external users for goods or services. The Village of Lake Zurich uses one Enterprise fund.

Waterworks and Sewerage Fund





Village of Lake Zurich, Illinois
 Schedule of Revenues, Expenditures and Changes in Cash and Cash Equivalents
 2010 - 2011 Budget

Water and Sewer Fund

	2008 - 2009	2009 - 2010	2010 - 2011	
	Actual	Budget	Projected	Adopted
Working Capital, May 1st	2,059,063	4,021,116	1,890,554	1,693,142
Revenues:				
Taxes	11,724	11,718	11,718	11,718
Charges for Services	3,799,268	4,844,710	4,661,711	4,837,615
Intergovernmental	47,001	50,000	135,251	521,000
Investment Income	34,073	100,000	8,000	10,000
Miscellaneous	638	10,500	610	8,000
Total Revenues	3,892,704	5,016,928	4,817,290	5,388,333
Other Sources:				
Bond/Loan Proceeds	-	-	57,877	-
Interfund Loan	-	750,000	-	-
Total Other Sources	-	750,000	57,877	-
Total Revenues and Other Sources	3,892,704	5,766,928	4,875,167	5,388,333
Total Funds Available	5,951,767	9,788,044	6,765,721	7,081,475
Expenditures:				
Debt Service	255,257	1,029,543	1,029,543	991,894
Public Works - Water and Sewer	3,309,848	3,650,121	3,271,610	3,619,489
Total Expenditures	3,565,105	4,679,664	4,301,153	4,611,383
Other Uses:				
Transfers Out/Capital Assets	496,108	1,605,250	771,426	1,188,000
Total Other Uses	496,108	1,605,250	771,426	1,188,000
Total Expenditures and Other Uses	4,061,213	6,284,914	5,072,579	5,799,383
Working Capital, April 30th	1,890,554	3,503,130	1,693,142	1,282,092
Working Capital Reserve	48.57%	60.75%	34.73%	23.79%

Working Capital = Total Current Assets less Total Current Liabilities



Internal Service Funds

Internal Service funds are used to report any activity that provides goods or services to other funds, departments, or agencies of the primary government and its component units, or to other governments, on a cost recovery basis. The Village of Lake Zurich utilizes three Internal Service Funds.





Village of Lake Zurich, Illinois
Schedule of Revenues, Expenditures and Changes in Fund Balance
2010 - 2011 Budget

Medical Insurance Fund

	2008 - 2009	2009 - 2010		2010 - 2011
	Actual	Budget	Projected	Adopted
Fund Balance, May 1st	10,120	(96,482)	10,120	18,481
Revenues:				
Charges for Services	2,307,069	2,444,482	2,353,361	2,900,070
Total Revenues	<u>2,307,069</u>	<u>2,444,482</u>	<u>2,353,361</u>	<u>2,900,070</u>
Total Revenues and Other Sources	<u>2,307,069</u>	<u>2,444,482</u>	<u>2,353,361</u>	<u>2,900,070</u>
Funds Available for Appropriation	2,317,189	2,348,000	2,363,481	2,918,551
Expenditures:				
General Government	2,307,069	2,348,000	2,345,000	2,757,200
Total Expenditures	<u>2,307,069</u>	<u>2,348,000</u>	<u>2,345,000</u>	<u>2,757,200</u>
Total Expenditures and Other Uses	<u>2,307,069</u>	<u>2,348,000</u>	<u>2,345,000</u>	<u>2,757,200</u>
Fund Balance, April 30th	10,120	-	18,481	161,351

Village of Lake Zurich, Illinois
Schedule of Revenues, Expenditures and Changes in Fund Balance
2010 - 2011 Budget

Vehicle Maintenance Fund

	2008 - 2009	2009 - 2010		2010 - 2011
	Actual	Budget	Projected	Adopted
Fund Balance, May 1st	(49,728)	(82,994)	(49,129)	(87,803)
Revenues:				
Charges for Services	771,168	856,332	756,000	883,848
Intergovernmental	105,591	105,000	75,000	105,000
Total Revenues	<u>876,759</u>	<u>961,332</u>	<u>831,000</u>	<u>988,848</u>
Total Revenues and Other Sources	<u>876,759</u>	<u>961,332</u>	<u>831,000</u>	<u>988,848</u>
Funds Available for Appropriation	827,031	878,338	781,871	901,045
Expenditures:				
Public Works - Fleet Maintenance	876,160	960,341	869,674	996,045
Total Expenditures	<u>876,160</u>	<u>960,341</u>	<u>869,674</u>	<u>996,045</u>
Total Expenditures and Other Uses	<u>876,160</u>	<u>960,341</u>	<u>869,674</u>	<u>996,045</u>
Fund Balance, April 30th	(49,129)	(82,003)	(87,803)	(95,000)

Village of Lake Zurich, Illinois
Schedule of Revenues, Expenditures and Changes in Fund Balance
2010 - 2011 Budget

Risk Management Insurance Fund

	2008 - 2009	2009 - 2010	2010 - 2011	
	Actual	Budget	Projected	Adopted
Fund Balance, May 1st	174,783	(208,566)	(87,672)	377,735
Revenues:				
Charges for Services	687,399	845,000	800,000	980,000
Total Revenues	<u>687,399</u>	<u>845,000</u>	<u>800,000</u>	<u>980,000</u>
Total Revenues and Other Sources	<u>687,399</u>	<u>845,000</u>	<u>800,000</u>	<u>980,000</u>
Funds Available for Appropriation	862,182	636,434	712,328	1,357,735
Expenditures:				
General Government	949,854	660,524	334,593	926,404
Total Expenditures	<u>949,854</u>	<u>660,524</u>	<u>334,593</u>	<u>926,404</u>
Total Expenditures and Other Uses	<u>949,854</u>	<u>660,524</u>	<u>334,593</u>	<u>926,404</u>
Fund Balance, April 30th	(87,672)	(24,090)	377,735	431,331



Departments

General Government

Village Administration



Park and Recreation



GENERAL GOVERNMENT

Description:

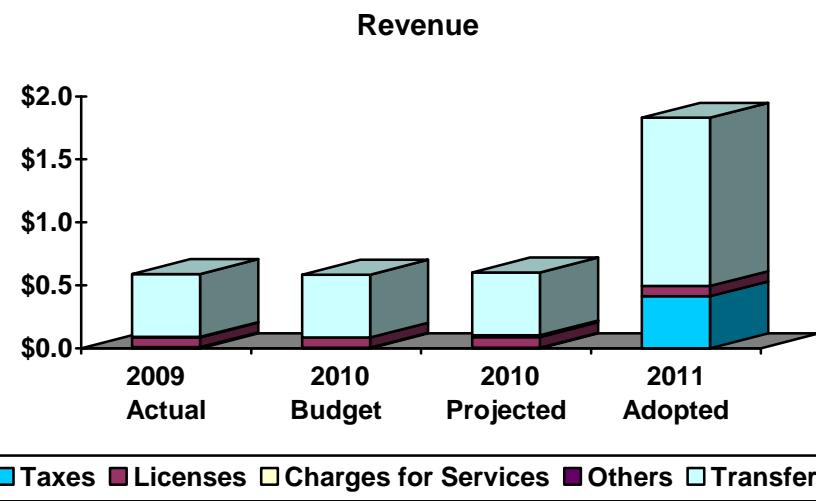
The Legislative Division of the General Government is made up of elected officials who are responsible for establishing and setting policy for the Village and appointed officials who volunteer to serve on advisory committees or boards. The elected officials are aided by recommendations from advisory boards and commissions, as well as staff. Contributions and membership fees for intergovernmental bodies are included in this division.

Expenses associated with the hearings for the Plan Commission and Zoning Board of Appeals are included in this budget. The Board of Fire and Police Commission has the task of testing, hiring, and promoting the police and fire-sworn personnel as outlined in Illinois Compiled Statutes and those costs are included here as well.

Other boards and commissions are the Park and Recreation Advisory Board, Plan Commission, Zoning Board of Appeals, Community and Police Advisory Committee, Board of Fire and Police Commissioners, and the Tree Commission.

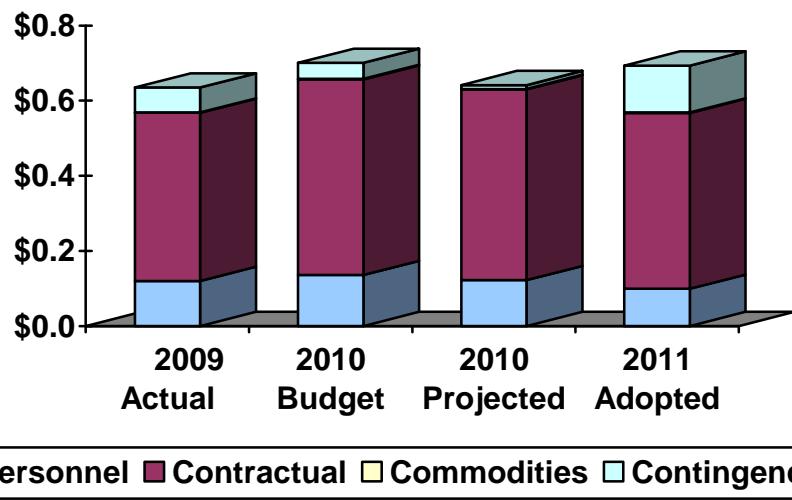
The positions included are part time elected officials of the Village; the Village President, six Trustees, and the Village Clerk who serve four-year overlapping terms. The personnel support is a portion of the time for full time staff and part time secretary in the administration area to assist the boards, commissions and elected officials.

Revenues	2009 Actual	2010 Budget	2010 Projected	2011 Adopted
Taxes	8,681	4,609	4,784	413,261
Licenses	77,190	80,000	83,889	80,000
Charges for Services	-	-	12,662	-
Other	3,577	-	492	500
Transfers	500,000	500,000	500,000	1,337,000
Total	589,448	584,609	601,827	1,830,761



Expenditures	2009 Actual	2010 Budget	2010 Projected	2011 Adopted
Personnel	120,099	135,967	122,425	100,728
Contractual	447,475	520,514	507,340	467,732
Commodities	1,070	1,735	1,447	1,300
Contingencies	66,211	42,390	9,985	125,000
Total	634,855	700,606	641,197	694,760

Expenditures



VILLAGE ADMINISTRATION

Department Description

The Village Administrator's Office is principally responsible for the management of all day to day operations and the services provided by all Village Departments. As the chief administrative officer, the Village Administrator is charged with the annual implementation of programs and projects which support the overall general vision and policies established by the President and Village Board and likewise, the enforcement of the Village Municipal Code. The Village Administrator, through the Human Resources Division, also oversees all matters related to personnel management and labor relations issues representing the entire workforce. The Human Resource Division under Administration handles all employee benefit programs, management of workmen compensation claims, recruitment/promotions, union contract matters, employee grievances and bi-weekly processing of payroll. The Human Resource Division assures that the Village adheres to all State and Federal labor laws. In addition, the Administrator coordinates the work of the Village Attorney's Office and Special Counsel as needed, in a manner to insure that the legal interests of the Village are protected effectively while working with both elected officials and staff. Administration supervises and approves content for the official Village website. All residential and business inquiries are resolved, as well as economic development issues, including the TIF property management matters to benefit the community.

In addition to the duties and responsibilities of the Administration, the Administrator's Office provides full time support to the elected President and Village Clerk in meeting the statutory and municipal code requirements of these elective offices. In particular, this office prepares and collects agenda information, reports, and materials for all Village Board meetings. Any matters related to liquor licensing on behalf of the Village President, Liquor Commissioner, are issued by this office.

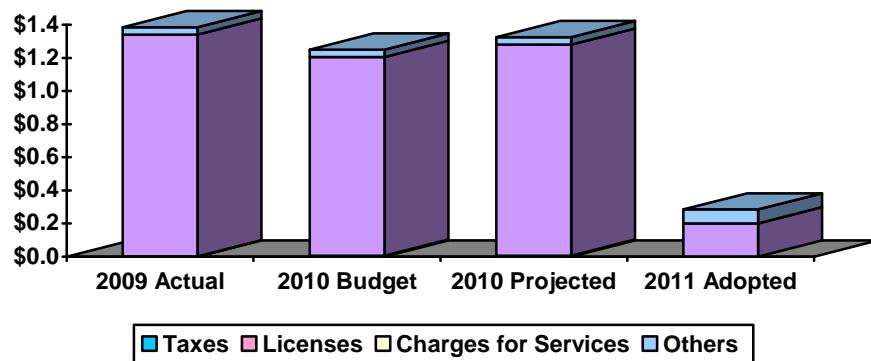
The Village Clerk duties are handled in Administration on a daily basis. Specifically, all official records of the Village are managed by Administration as the Executive Assistant is the Records Management Officer. Administration oversees all matters related to local elections and Freedom of Information Act requests. All public meeting and legal notices for boards and commissions are prepared and published by this office. Lastly, all Village notary and registrar services are coordinated by the Deputy Village Clerk.

Four full time employees are staffed in the Administrator's Office which includes the Human Resources Division; Village Administrator, Executive Assistant/Deputy Village Clerk, Assistant Village Administrator and Payroll/Personnel Clerk. A part time Recording Secretary prepares minutes for the various Boards, Commissions and Committee meetings. An MPA Candidate Intern also supports the administrative function on a part-time basis.

	2009	2010	2011
Full Time Positions	4	4	3.75
Part Time Positions	1	2	2.00
Total	5	6	5.75

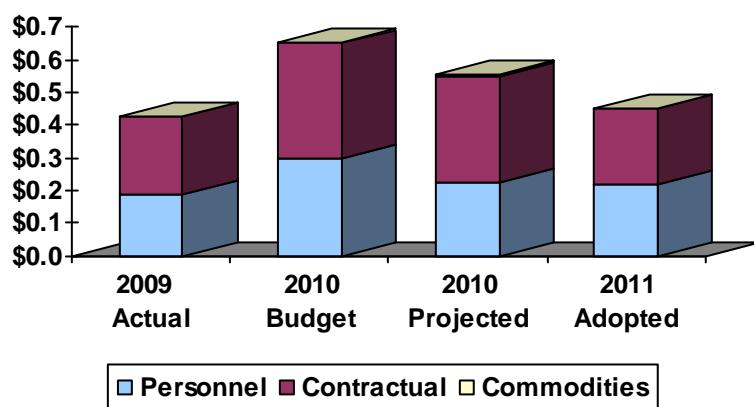
Revenues	2009 Actual	2010 Budget	2010 Projected	2011 Adopted
Taxes	2,084	5,250	5,449	-
Licenses	1,337,139	1,200,000	1,273,886	200,000
Charges for Services	1,732	-	-	-
Other	42,775	44,400	44,784	84,900
Total	1,383,730	1,249,650	1,324,119	284,900

Department Revenue



Expenditures	2009 Actual	2010 Budget	2010 Projected	2011 Adopted
Personnel	186,364	299,928	221,838	218,672
Contractual	240,843	350,933	327,482	229,393
Commodities	915	3,700	3,693	1,300
Total	428,122	654,561	553,013	449,365

Department Expenditures



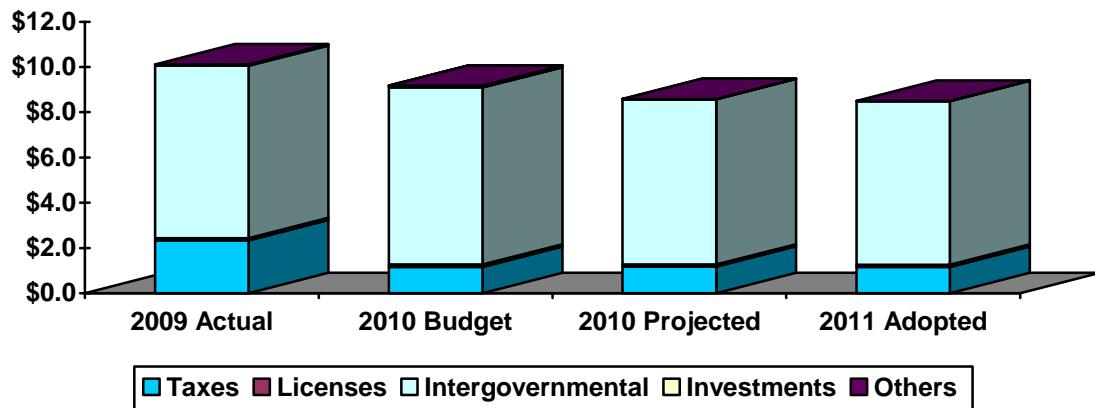
FINANCE DEPARTMENT

Department Description

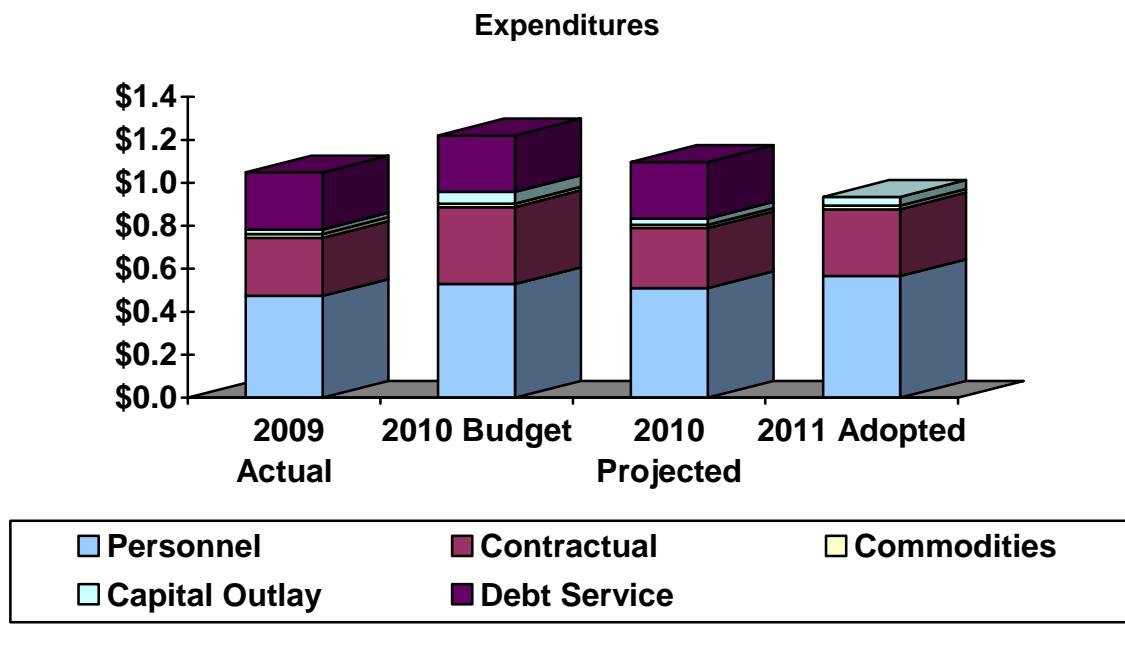
The Finance Department provides financial and MIS services to the Village. The Department is lead by a professional Finance Director and is supported with seven other professional and clerical level positions. Financial functions include the divisions of payroll, accounts payable, utility and miscellaneous billing, cashiering/receptionist and accounting. The MIS division is responsible for over 100 desktop computers, 12 servers and a wireless technology infrastructure. The department also monitors and creates financial policies for the safeguarding of Village assets. The Director is the Village Treasurer as well as the Treasurer of both the Police and Firefighter Pension Funds. In that roll the department is responsible for the investment of all Village funds.

	2009	2010	2011
Full Time Positions	7.0	7.0	7.5
Part Time Positions	2.0	3.0	3.0
Total	9.0	10.0	10.5

Revenues



Revenues	2009 Actual	2010 Budget	2010 Projected	2011 Adopted
Taxes	2,337,551	1,161,894	1,171,497	1,162,337
Licenses	99,978	105,000	96,733	100,000
Intergovernmental	7,615,371	7,823,500	7,308,860	7,228,675
Investments	57,609	75,000	11,380	-
Others	5,876	10,000	(10,878)	10,000
Total	10,116,385	9,175,394	8,577,592	8,501,012



Expenditures	2009 Actual	2010 Budget	2010 Projected	2011 Adopted
Personnel	473,495	528,546	510,332	566,267
Contractual	269,765	358,641	279,376	310,647
Commodities	18,716	16,574	14,768	16,950
Capital Outlay	20,466	54,086	29,058	41,000
Debt Service	266,412	263,288	263,287	-
Total	1,048,834	1,221,135	1,096,821	934,864

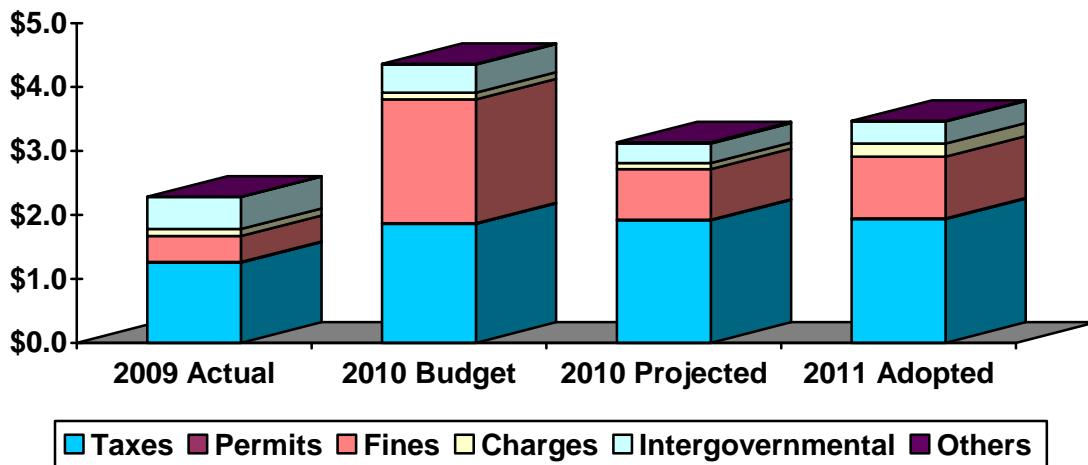
POLICE DEPARTMENT

Department Description

The Lake Zurich Police Department provides professional law enforcement services to the Village residents and the general public, including: Traffic crash investigation and reporting, routine and specialized traffic enforcement, crime prevention initiatives, investigation of criminal activity and subsequent prosecution of offenders, lake patrol/marine unit, active participation with intergovernmental specialized emergency response organizations and a regional drug enforcement agency, management of police records, high school resource officer assignment, coordination of the school crossing guard program, patrol of Village streets, bicycle officer patrol, supervision of Explorer activities, and conducting senior citizen notification during severe weather. The Communications Center provides a full array of daily dispatch services to all Village Departments, as well as, the other neighboring communities of Kildeer and Hawthorn Woods under an annual compensatory agreement.

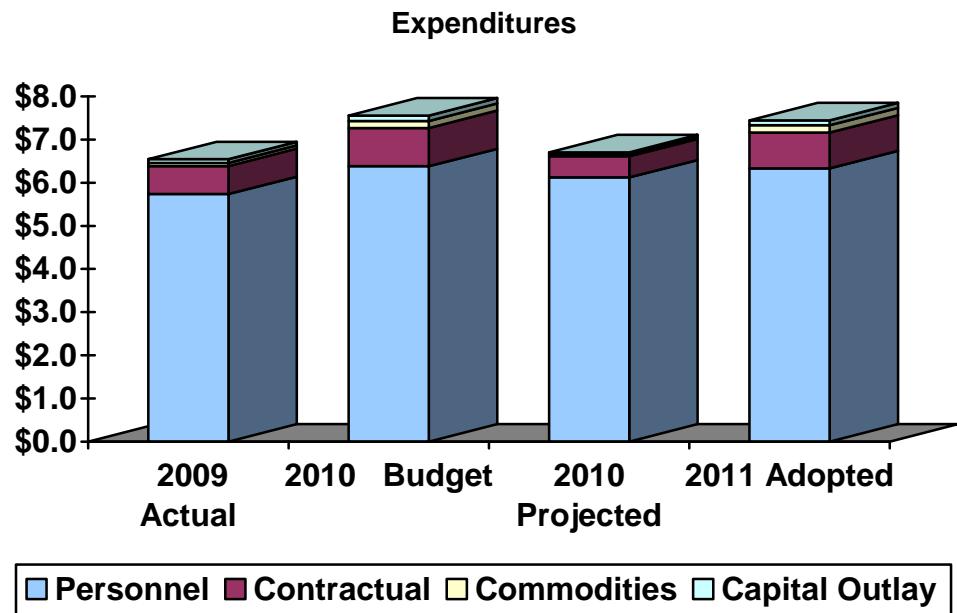
	2009	2010	2011
Full Time Positions	55	55	53
Total	55	55	53

Revenues



■ Taxes ■ Permits ■ Fines ■ Charges ■ Intergovernmental ■ Others

Revenues	2009 Actual	2010 Budget	2010 Projected	2011 Adopted
Taxes	1,255,081	1,859,296	1,913,902	1,935,261
Permits	6,450	8,000	11,038	8,000
Fines	408,715	1,939,474	789,530	967,350
Charges for Services	106,894	104,900	94,576	205,500
Intergovernmental	504,374	439,600	307,464	345,000
Others	2,967	8,400	19,908	8,000
Total	2,284,481	4,359,670	3,136,358	3,469,111



Expenditures	2009 Actual	2010 Budget	2010 Projected	2011 Adopted
Personnel	5,737,308	6,380,354	6,122,873	6,333,665
Contractual	648,142	885,455	489,435	827,081
Commodities	74,645	165,426	57,936	170,350
Capital Outlay	83,970	126,076	31,940	115,810
Total	6,544,065	7,557,311	6,702,184	7,446,906

Fire / Rescue Department

Department Description

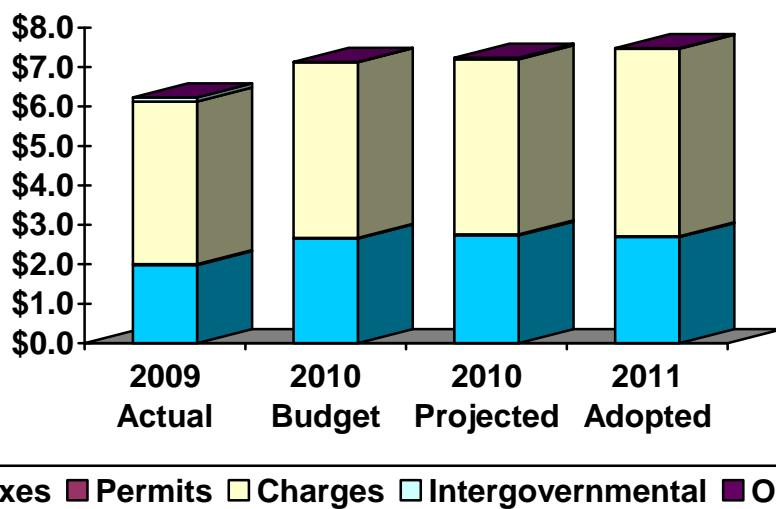
The Lake Zurich Fire-Rescue Department provides full-service, professional, efficient, and cost-effective services to the Village residents which include;

- Disaster management
- Fire suppression
- Advanced Life Support emergency medical care and transportation
- Hazardous materials/chemical-biological mitigation
- Underwater/ice rescue/recovery
- Confined space rescue
- Fire alarms - carbon monoxide alarms & residential lock-outs
- Trench rescue
- High angle rescue
- Structural collapse
- Fire prevention and education
- Plan review for new construction
- Life safety inspection service

Through a service agreement, the Village of Lake Zurich provides these same services to the Lake Zurich Rural Fire Protection District. This service agreement will support the costs of roughly 49% of the estimated FY2011 Budget or \$4.2 million. The combined service area of the Fire/Rescue Department covers roughly 25 square miles and approximately 40,000 citizens. During FY2009, the Fire/Rescue Department responded to 3458 fire/rescue service calls. These programs and services are provided by 62 personnel operating out of four strategically located fire stations.

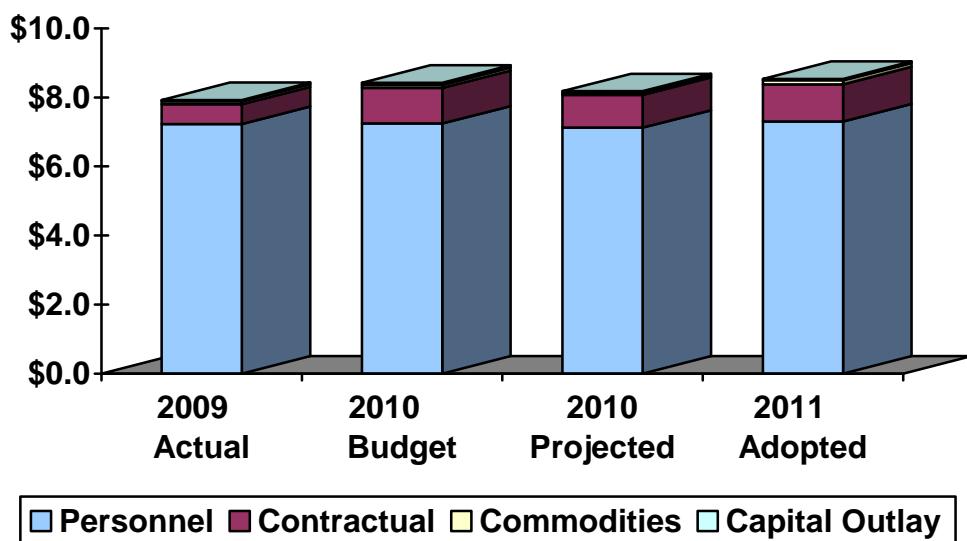
	2009	2010	2011
Full Time Positions	62	61	59.5
Total	62	61	59.5

Revenues



Revenues	2009 Actual	2010 Budget	2010 Projected	2011 Adopted
Taxes	1,979,861	2,652,167	2,730,664	2,689,359
Permits	26,262	18,800	26,181	20,900
Charges for Services	4,119,920	4,450,912	4,439,231	4,752,642
Intergovernmental	104,390	8,800	33,388	19,425
Others	2,341	4,000	4,596	1,000
Total	6,232,774	7,134,679	7,234,060	7,483,326

Expenditures



Expenditures	2009 Actual	2010 Budget	2010 Projected	2011 Adopted
Personnel	7,229,101	7,245,613	7,124,623	7,304,262
Contractual	572,970	1,026,753	952,161	1,074,675
Commodities	81,312	90,908	45,222	115,585
Capital Outlay	44,247	61,100	59,301	42,875
Total	7,927,630	8,424,374	8,181,307	8,537,397

Public Works Department

General Services Division

Division Description

The General Services Division had six primary areas of responsibility and salaries are prorated to each area. The pro-ration was adjusted this year to reflect the change in personnel and increased responsibilities such as storm water maintenance for NPDES Phase II compliance. In this upcoming program year park maintenance will be changed to fall under the Superintendent of General. The current park crew consists of a Park Maintenance Supervisor, two Maintenance Workers II and one Maintenance Worker I. The salaries and benefits of these employees are relocated from the Park Maintenance section of the General Fund to the multiple programs under the General Services section of the General Fund. Last years program broke down as follows:

<u>PROGRAM NAME</u>	<u>NUMBER</u>	<u>SALARY & OVERHEAD</u>
<u>PRORATION (%)</u>		
Forestry	Program 41	20%
Parks Maintenance	Program 42	xx%
Municipal Property Maintenance	Program 43	15%
Right-of-Way Maintenance	Program 44	25%
Snow and Ice Control	Program 45	15%
Street & Traffic Lighting	Program 46	5%
Storm water System Control	Program 47	20%

In this upcoming year, these percentages are anticipated to change based on the added work load of parks maintenance which will be tracked and monitored throughout the year. This proposed change will be on a trial basis during this budget year.

A Superintendent of Public Works manages the General Services Division. The proposed work force will consists of 17 employees with training in all programs of public works to provide maximum flexibility in work assignments. In addition, to routine maintenance and operations, the department responds to numerous work orders from the public and from other Village departments

The following is a synopsis of General Services programs which will assist in providing the reader an understanding of the expenditures requested for each program. While parks maintenance is scheduled to fall under the supervision of the General Services Division, the park maintenance expenditures will remain in the Park and Recreation budget.

PROGRAM 41 – FORESTRY (13% of General Services Budget)

The Forestry Program provides a budget plan for the maintenance of the Village's urban tree population. The budget encompasses trimming, removal, brush pick-up, and replacement of trees located in Village-owned right-of-ways and parks. The Division also sponsors several tree activities during the year. The use of tree software to manage the 7,900 plus trees serves as a very useful tool for our Arborist. Contracted tree trimming is utilized on an annual basis for

routine maintenance of parkway trees on a village-wide basis and planned for the following areas this year: Bristol Trails, Cedar Creek, Chestnut Corners and Hunters Creek.

In-house staff tree trimming will be performed throughout the Village for low hanging branches and work order requests. With the inclusion of parks maintenance as a function of the General Services the Forestry staff will also be utilized for tree maintenance in the parks.

PROGRAM 42 – PARKS MAINTENANCE (13% of General Services Budget)

The Forestry Program provides a budget plan for the maintenance of the Village's urban tree population. The budget encompasses trimming, removal, brush pick-up, and replacement of trees located in Village-owned right-of-ways and parks. The Division also sponsors several tree activities during the year. The use of tree software to manage the 7,900 plus trees serves as a very useful tool for our Arborist. Contracted tree trimming is utilized on an annual basis for routine maintenance of parkway trees on a village-wide basis and planned for the following areas this year: Bristol Trails, Cedar Creek, Chestnut Corners and Hunters Creek.

In-house staff tree trimming will be performed throughout the Village for low hanging branches and work order requests. With the inclusion of parks maintenance as a function of the General Services the Forestry staff will also be utilized for tree maintenance in the parks.

PROGRAM 43 – MUNICIPAL PROPERTY MAINTENANCE (17% of General Services Budget)

The Municipal Property Maintenance Program provides funds for general maintenance as well as the upkeep for Village buildings and public areas. This area has direct responsibility for maintenance of the Village Hall, Police Department, the Public Works Building, Fire Stations 1 and 3 and surrounding properties, including maintenance of all Village-owned downtown properties.

PROGRAM 44- RIGHT-OF-WAY MAINTENANCE (25% of General Services Budget)

This program involves repair and maintenance of the village's streets (78.5 street centerline miles) in addition to the maintenance of sidewalks, curbs and gutters, and village owned parking lots. Other functions include, traffic line striping, shoulder repair and street sweeping. In previous years, about half of the annual road resurfacing project was included in this program. Public Works is planning to put together a small road resurfacing program utilizing the available Motor Fuel Tax fund dollars which will be discussed later. Additionally all other road maintenance work will be completed by public works personnel and will primarily include concrete curb and sidewalk replacement and full depth asphalt repairs. The funds for the materials for this work have been moved to the Motor Fuel Tax Fund.

PROGRAM 45 – SNOW AND ICE CONTROL (13% of General Services Budget)

This Snow and Ice Program manages winter's hazardous road conditions on all Village streets and cul-de-sacs. Salting and Plowing priorities are illustrated in the 2008-2009 Snow and Ice Control Manual. Governmental units purchase their salt through the Department of Central Management Services under Motor Fuel Tax. Due to the concerns with this process last year, the Village is looking to secure our salt through different means. We have declined to utilize the Central Management Services bid this year and have currently secured salt for about \$80.00 per ton. As we have conserved salt this year and have implemented the liquid anti-ice program

which will be fully operational for the entire season next year, it is expected that we will only need to purchase about 1,500 ton for a cost of \$120,000.00. The division continues using state of the art de-icing materials to minimize costs while assuring the effectiveness of the program.

The additional subdivisions with no increase in staff levels have resulted in increased de-icing materials and an increase in overtime to complete the snow removal operation. With the new liquid de-icing system, it is anticipated that some of these cost increases will be neutralized.

PROGRAM 46 – STREET AND TRAFFIC LIGHTING (13% of General Services Budget)

The Village of Lake Zurich maintains, or pays to maintain approximately 709 streetlights. This program also includes electricity to provide lighting for our residential streets as well as traffic signalization.

Only minimal increases in electricity for this program were seen over this past year's budget. The costs for this energy remained fairly stable as this power is consumed in the off-peak hours. The cost for off-peak energy is anticipated to increase substantially after January 1, 2010 as Com Ed will no longer be honoring their special rate plan for this type of energy.

Public Works staff will be researching alternate LED lighting fixtures for street light replacement heads as a means to reduce this cost. The new LED fixtures consume about two-thirds less energy and have a bulb life of 12 years. A cost benefit analysis will be performed on this new technology to determine the feasibility. No large scale replacements have been included in this year budget but we may be purchasing a few fixtures as a test case scenario.

PROGRAM 47 – STORMWATER SYSTEM CONTROL (19% of General Services Budget)

Lake Zurich's storm water drainage system includes 1432 manholes, 1205 inlets, and 1375 catch basins in addition to 167 retention-detention/wetland ponds. There will be a continuation of restoring adjustment rings, frames and grates associated with full depth asphalt repairs around failing structures. Typically the majority of this work would be included in the road resurfacing project which is not taking place this upcoming year and therefore will be done utilizing in-house personnel.

This program also includes the routine maintenance of the storm sewer system in accordance with the Village's NPDES Phase II Best Management Practices. Approximately one-fifth of the system is cleaned annually. Minor storm sewer improvements were found during the heavy rains in the fall of 07 and while most of these were fixed during the past year, there are a few more areas that need to be addressed in this year's program.

	2009	2010	2011
Full Time Positions	16	20	16.5
Total	16	20	16.5

Engineering Division

Division Description

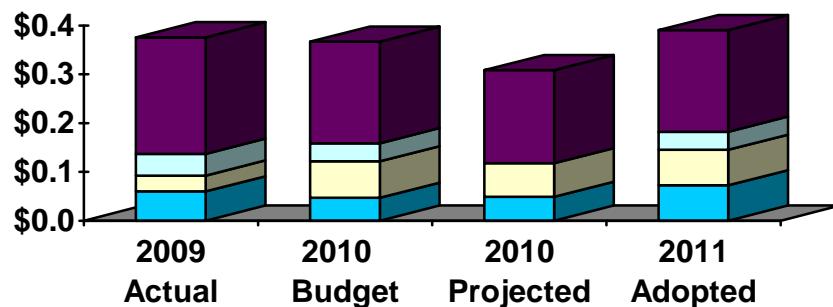
The Engineering Division is a part of the Public Works Department and is operated under the supervision of the Director of Public Works/Village Engineer. The number of employees in the Engineering Division is currently at three. A major focus for the Engineering Division in the year 2009/10 will be in the area of implementation of the NPDES Phase II regulations. This year is expected to have a reduced demand for the review of plans for private, commercial and industrial development (and redevelopment), due to the economic slow down. The division will oversee the completion of the Frank's Nursery site, Sonic restaurant, Donata Court and Astor Subdivision. Additionally, there are some residential subdivisions underway and will be continued which include; Meadow Woods (24 units), Flint Crossing (Dearborn Groups), Coventry Creek (Dartmoor Homes) and Lake Zurich Sunset Subdivision (JMLJ Construction). The Engineering Division, in addition to performing plan reviews for residential, industrial, commercial, and institutional proposed developments also provide subsequent inspections of both private and public improvements. Engineering provides assistance and oversight for a number of other public infrastructure considerations such as Ela Road right turn lanes, Midlothian Road Traffic Signal at the High School and Old Rand Road sidewalk connections. This division also assists Public Works with the implementation of their projects including street repair, crack sealing, pavement striping and resolving drainage concerns. Plan reviews for Downtown Redevelopment Projects is expected to be the primary area of focus in 2009/10.

Previously the Engineering Division also acted as enforcement and plan review entity in regards to stormwater management and isolated wetland Regulations. With the loss of the Assistant Village Engineer from the division, an engineering technician has completed all the necessary classes and testing to become the new stormwater enforcement officer for Lake Zurich. With the limited amount of wetland impacts the Village encounters, it is doubtful that we will pursue obtaining the wetland certification for the Village in the future. As a certified storm water community, the Village of Lake Zurich operates under the Lake County Stormwater Management Commission regulations. The Watershed Enforcement Officer is also a certified Erosion and Sediment Control Inspector for the Village and will be implementing the NPDES Phase II, which will require education of staff members as well as vast amounts of documentation.

	2009	2010	2011
Full Time Positions	3	3	3
Total	3	3	3

**Public Works Department
General Fund**

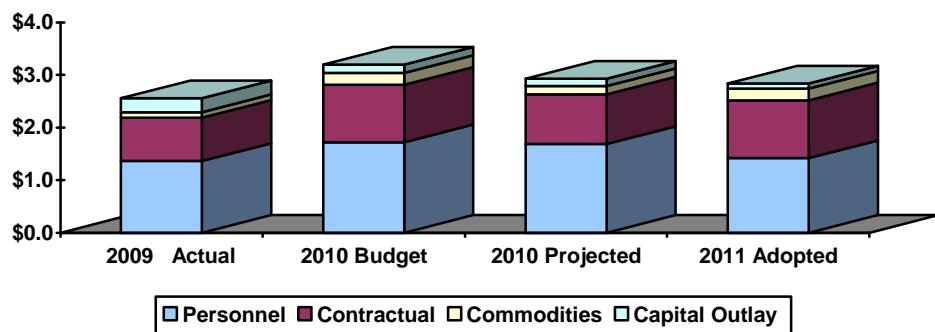
Revenues



█ Taxes █ Charges █ Intergovernmental █ Others

Revenues	2009 Actual	2010 Budget	2010 Projected	2011 Adopted
Taxes	60,075	47,040	48,826	72,660
Charges for Services	32,534	74,600	69,092	72,600
Intergovernmental	44,489	37,000	(14,626)	37,000
Others	233,508	208,000	205,221	208,000
Total	370,606	366,640	308,513	390,260

Expenditures



█ Personnel █ Contractual █ Commodities █ Capital Outlay

Expenditures	2009 Actual	2010 Budget	2010 Projected	2011 Adopted
Personnel	1,366,523	1,720,237	1,684,954	1,419,890
Contractual	820,275	1,091,414	944,817	1,095,952
Commodities	104,840	227,639	155,612	223,108
Capital Outlay	265,595	153,863	139,820	96,000
Total	2,557,233	3,193,153	2,925,203	2,834,950

Public Works Department

Water and Sewer Utility Division

Division Description

The Water and Sewer Utility Division is responsible for the delivery of potable water and wastewater transmission services for the residents of the Village. All activities necessary to provide such services are accounted for in the Water and Sewer Fund, including but not limited to, administration, operations and maintenance, financing and related debt service, billing and collections.

The fund is further subdivided into seven program budgets within the water and wastewater service divisions: Water Production & Storage, Water Distribution, Meter Reading, Industrial Pre-treatment Monitoring, Interceptor Sewer, Lift Stations, and Collection System.

The primary source of revenue for the fund is the monthly water billing and connection fees. The revenues generated from the monthly billing fees are utilized for the operation and maintenance of the system. The connection fees are utilized to fund the capital improvement projects of the fund.

The Superintendent of Utilities and the Operations Supervisor manage all Programs in the Utilities Division including managing the labor force of operators and maintenance workers.

WATER SERVICES DIVISION

Water Services Division is ultimately responsible for the production and supply of safe and potable water to the consumers within the Village of Lake Zurich. The division is responsible operating and maintaining six deep wells including five Ion Exchange Water Treatment Plants, two elevated storage tanks and 119 miles of distribution mains. This division is also responsible for monitoring, sampling, analysis, and the reporting required for compliance with the Safe Drinking Water Act and IEPA regulations. The Water Distribution Division is also responsible for repairing and maintaining the distribution system, and reading and repairing water meters.

Water Production and Storage (Program 54--35% of Utilities Budget). The Water Production and Storage Program provide for the maintenance, operation and development of the Village of Lake Zurich's system of deep wells and storage facilities. The Village currently has six deep wells that have the design capacity of approximately 6 million gallons per day, with a sustained capacity in the neighborhood of 4.2 million gallons per day. Well 11 has been idle since December 30, 2008, and been serving as an emergency back-up to the Village's system. The proposed budget includes funds to complete the final design plan to add an ion exchange system to Well 11, which is necessary to bring the well online. A new rate study is proposed in this budget to determine the funding source for this last well. Last year's water production totaled 686,889,900 gallons with an average daily production of 1,881,890 gallons/day.

This program also involves the maintenance and repair of the Village's storage facilities: a 750,000 gallon water spheroid at Paulus Park and a 1.5 million gallon water spheroid on Midlothian Road. The majority of expenses associated with such facilities relates to painting and cathodic protection (corrosion control). Additionally, all expenses related to bacteriological

and chemical sampling and analysis to assure water quality are reflected in this program. In 2008, the Village completed construction on the ion exchange plants at Wells 9 and 12. It is important to note that costs directly related to production are expected to increase slightly as this process involves using additional chemicals needed for ION Exchange and electricity.

This program also monitors compliance certification and testing for backflow devices for fire protection, domestic, industrial and commercial lines and irrigation systems.

Water Distribution (Program 55--15% of Utilities Budget). The Water Distribution Program covers the cost of maintaining approximately 119 miles of water main that networks the Village of Lake Zurich. This division is responsible for the 24-hour maintenance of the piping systems, and therefore one can note overtime dollars are allocated to this program to pay crews for time spent repairing main breaks during non-working hours. This program also allocates funds for the maintenance and repair of approximately 1,700 system valves and 1,600 fire hydrants.

This program previously shared the cost of safety equipment and the J.U.L.I.E. Location Program. These program costs have been transferred into the Administration program of the utilities budget.

Meter Reading (Program 56--13% of Utilities Budget). The Village has responsibility for the Meter Reading Program, which provides for the installation, replacement, repair, testing, and reading of all water meters in the Village of Lake Zurich. The Village has responsibility for maintaining and reading approximately 6,400 meters: 5,900 residential, 400 commercial, and 100 industrial. Over the past two years the Village began a 5-year upgrade of all "Touch-read" meters to "Radio-read" capability. This new system when fully implemented will allow meters to be read in a single day which will improve efficiency of billing and allow for better water accountability. The third year of this program is currently funded in this years' budget, based on presumed connection fees, should these connection fees not be collected, the implementation of the program will be postponed.

WASTEWATER DIVISION

The Wastewater Division is responsible for repair and maintenance of the existing Sanitary Sewer and Lift Station Systems. In 1995 this section took on the responsibility for operating and maintaining the state-of-the-art Interceptor Sewer System. The ultimate charge of the Wastewater business is the collection and conveyance of wastewater from any home or business to the Lake County treatment facility in Buffalo Grove. Other Wastewater activities include:

- Interface with Lake County Public Works Officials;
- Discuss operations and pollution problems with IEPA Inspectors;
- Interpret and implement all sampling, analysis and reporting mandates issued by regulatory agencies;
- Read the meters that monitor flow from the Village of Kildeer to provide billing information to the Finance Department.

Industrial Pre-treatment Monitoring (Program 64--1% of Utilities Budget). This program funds the administration of the Industrial Pre-treatment Monitoring Program that provides inspection services within the Village of Lake Zurich. Discharge of contaminated sewage into the collection system is determined to be somewhat significant due to the manufacturing of

industrial process being performed within certain industries. As part of connection to the Lake County Sewer Plant, it is an IEPA requirement that the Village conduct Industrial Pre-treatment Monitoring. The Village currently has two minor industrial users (Priority Foods & Hydrite Chemical) whose ability to discharge flow is controlled by permit from the Village. The Wastewater Collection Division monitors flow from each of these consumers.

On a regularly scheduled basis several other industries contract for laboratory analysis of the samples taken to determine if the sewage discharge exceed allowable standards set forth in the Pre-treatment Ordinance. Industries receiving monitoring services pay for all services rendered, including our time and the cost of contractual lab analysis. If lab results demonstrate that the industry discharge is in violation of minimum contaminant standards for non-conventional pollutants, fines are levied to the industry.

The total normal operating costs of supplies, services and personnel for operating the Industrial Pre-treatment Monitoring Program have decreased as a result of a decline in the number of Industrial units requiring pre-treatment monitoring.

Interceptor Sewer (Program 65--7% of Utilities Budget). This Interceptor Sewer System was built in order for the Village to be able to decommission the sewage treatment plants and use the Lake County Plant. During the past year, a volume of approximately 971,713,000 gallons of flow has been sent to Lake County through this sewer system. During the past two years our Sanitary Sewer Evaluation Study (SSES) Program, which includes flow monitoring, smoke testing, dye water flooding, and I & I Reduction has been limited due to the reduction in staff. The division has found a couple of large sources and has eliminated these sources, but I & I continues to be a concern and additional work will be emphasized this year.

The Interceptor Sewer Program provides the funds necessary for the following: Operation of the Quentin and Northwest pump stations; Maintenance of the pipeline from the Quentin Pump Station to Lake County's Treatment Plant; Maintenance of appurtenant equipment associated with the siphon that collectively transfers all of Lake Zurich's sewage to Lake County's Des Plaines River Treatment Plant in Buffalo Grove.

Employees are responsible on a daily basis for the following: Routine inspections of both pump stations; Inspection of all associated equipment and instrumentation; Maintenance of the vacuum priming structure in Kildeer; Maintenance of the flow control structure in Long Grove; 12.5 miles of force main and gravity sewer in four communities and a private golf club.

Lift Stations (Program 66, 17% of Utilities Budget). Program 66 includes the costs associated with the operation and maintenance of Lake Zurich's series of 15 lift stations that function 24-hours per day to provide dependable sewer service to all customers. These lift stations vary by size, type, age and manufacturer. Each lift station, because of its location in the system, is subject to varying flow conditions depending on time of day and weather. The lift stations require daily inspection and monitoring to insure their continued operation and to catch possible problems early before major failures develop.

The total normal operating costs of supplies, services, and personnel for managing the operation of the lift stations represent approximately 17% of the total budget provided in the Wastewater Collection Division. The major expenditures of note in this program are attributed to the electrical energy costs to power the lift stations.

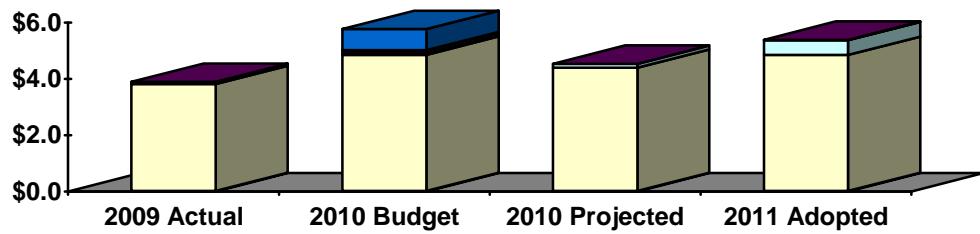
Collection System (Program 67, 12% of Utilities Budget). Lake Zurich's Sanitary Sewage Collection System includes approximately 86 miles of sanitary gravity sewer and force main. For the most part, the Village's sanitary and storm sewer systems are totally separate, with the exception of some Inflow and Infiltration problems that have recently been addressed. The collection system is designed to receive sanitary flows from various sources throughout the Village. It then conveys those flows, unimpeded, to one of 15 lift stations, or directly into the wet well at one of the Interceptor Sewer pump stations. Age, movements of the earth and even corrosion from the wastewater has caused portions of the Village's collection system to fall into disrepair.

To address some of these collection system problems, the Utilities Division will continue an in-house inspection program by televising, smoke testing, and dye water flooding existing areas constructed of vitrified clay pipe, and problematic areas to determine if additional lining or replacement is warranted.

Continuing collection system improvements include: replacing defective manhole frames and lids, rehabilitating and lining of deteriorating manholes, installing Wrapid Seal Encapsulation and other water proofing techniques to reduce I & I.

	2009	2010	2011
Full Time Positions	12	12	12
Total	12	12	12

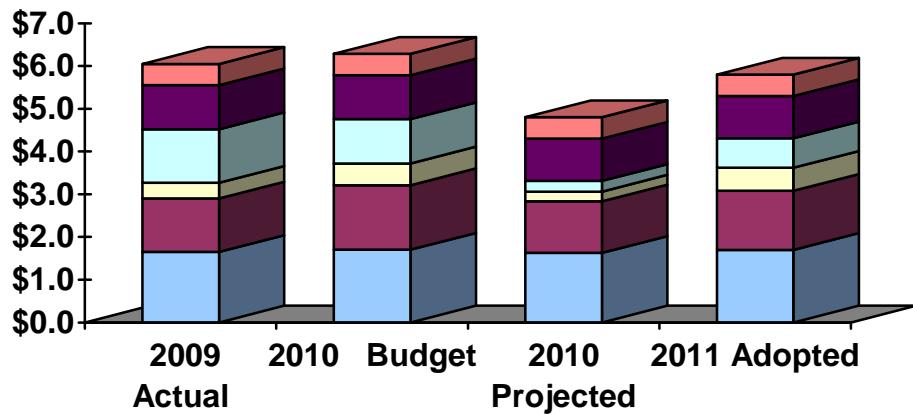
Revenues



Taxes	Charges	Intergovernmental
Investments	Others	Interfund Loans

Revenues	2009 Actual	2010 Budget	2010 Projected	2011 Adopted
Taxes	11,724	11,718	11,719	11,718
Charges for Services	3,799,268	4,844,710	4,382,040	4,837,615
Intergovernmental	47,001	50,000	135,277	521,000
Investments	34,073	100,000	6,981	10,000
Others	638	10,500	609	8,000
TIF Loan Repayment	-	750,000	-	-
Total	3,892,704	5,766,928	4,536,626	5,388,333

Expenditures



Personnel	Contractual	Commodities
Capital Outlay	Debt Service	Transfers and Loans

Expenditures	2009 Actual	2010 Budget	2010 Projected	2011 Adopted
Personnel	1,651,542	1,701,573	1,630,346	1,698,772
Contractual	1,252,385	1,511,043	1,205,344	1,383,846
Commodities	362,446	508,505	225,916	536,871
Capital Outlay	1,255,334	1,034,250	248,638	688,000
Debt Service	1,028,727	1,029,543	993,780	991,894
Transfers and Loans	500,000	500,000	500,000	500,000
Total	6,050,434	6,284,914	4,804,024	5,799,383

Public Works Department

Fleet Service Division

Division Description

Maintenance of the Village's fleet vehicles and equipment is the responsibility of the Fleet Services Division. Service is provided to all divisions of the Public Works Department, the Police and Fire Departments, Building and Zoning, Community Development, Planning, Park and Recreation. Due to the nature of emergency vehicles such as police, fire and public works, personnel are on call 24 hours per day, seven days per week. The three individuals employed in this division perform preventative maintenance on a regularly scheduled basis and emergency repairs on approximately 178 pieces of equipment. Besides trucks and cars, this division also maintains tractors, mowers, saws, and other equipment used throughout the Village. The high resale of cars and trucks that have been resold is testimonial to the excellent maintenance care given by this division.

In addition to the above, these employees prepare specifications and provide recommendations for the purchase of fleet vehicles, provide welding and fabrication services, and perform set-up services for new squad cars including the radio installation. This division also maintains emergency generators at all Fire and Police Stations.

The Fleet Services division activity is recorded in the Vehicle Maintenance Fund which is an internal service fund operated on a full cost recovery basis. The fund provides services to other departments or to other governments, and allocates out the cost of operations to the departments/governments that it serves. The total expenditures are estimated for each Department based on past records and future anticipated costs.

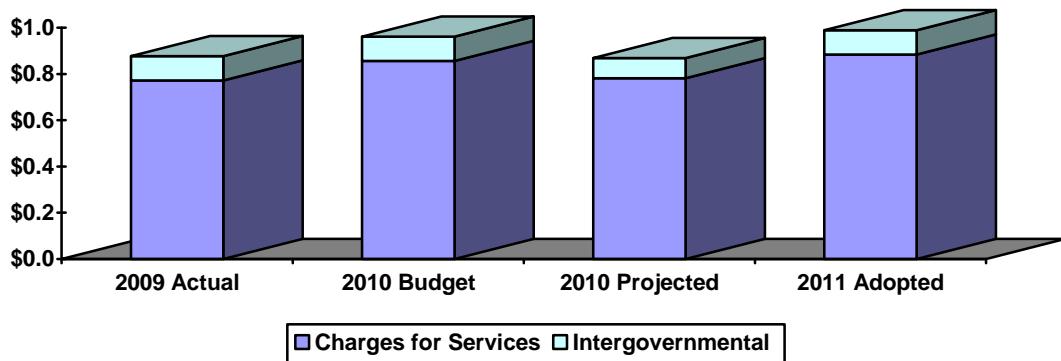
The Village is required to participate in the Clean Fuel Fleet Program and has acquired vehicles the past few years that meet the emission standards thereby maintaining compliance with the Clean Fuel Initiatives (CFI) Directives.

The Village now owns a Bi-fuel van and 8 Bi-fuel Pick-up Trucks. These vehicles are now capable of refueling at our own CNG Fueling System that opened in the fall of 2001. Unfortunately the use of natural gas as an alternate fuel supply for vehicles is on the decline as opposed to new battery hybrids. As such, bi-fuel vehicles equipped with natural gas are no longer being manufactured by the automotive industry as an option. Staff expects this alternate fuel to be phased out over the next 10 years.

The Village has an Intergovernmental Agreement with Ela Township to provide Fleet Repair Services. Fleet Services also provides fuel for the Villages of Hawthorn Woods and Kildeer. These services are billed to the respective parties and shown as revenue sources.

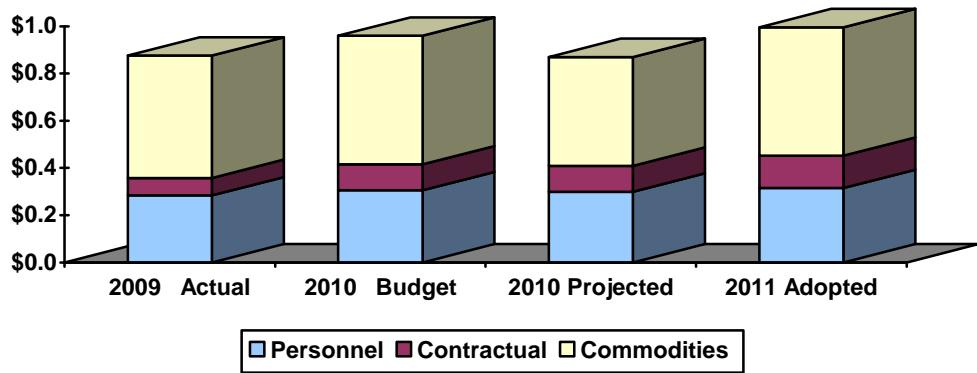
	2009	2010	2011
Full Time Positions	3	3	3
Total	3	3	3

Revenues



Revenues	2009 Actual	2010 Budget	2010 Projected	2011 Adopted
Charges for Services	711,168	856,332	780,973	883,848
Intergovernmental	105,591	105,000	87,715	105,000
Total	876,759	961,332	868,688	988,848

Expenditures



Expenditures	2009 Actual	2010 Budget	2010 Projected	2011 Adopted
Personnel	284,131	305,151	299,513	314,881
Contractual	73,547	110,191	109,628	136,764
Commodities	518,482	545,000	460,726	544,400
Total	876,160	960,342	869,867	996,045

BUILDING & ZONING

Department Description

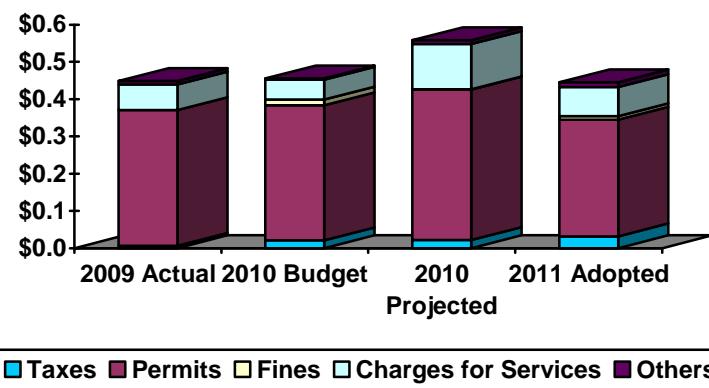
The purpose of the Building & Zoning Department is to preserve and enhance the quality of life and to protect the safety of the built environment in the Village of Lake Zurich through planning, administration and enforcement of the Village's Comprehensive Plan, Land Development, Zoning and Building codes. These services are implemented through two divisions, the Building Division and the Planning & Development Division.

- The Building Division is responsible for review, approval and issuance of permits for all construction projects and code compliance matters. The division also performs scheduled and periodic inspections during construction to ensure compliance with building codes and standards.
- The Planning & Development Division is responsible for guiding applicants through all project phases of development and the approval process. Including services aimed at providing economic development, which include the Route 12 corridor guidelines, Form Based Regulations (FBR), FBR Overlay District, and the downtown redevelopment district.

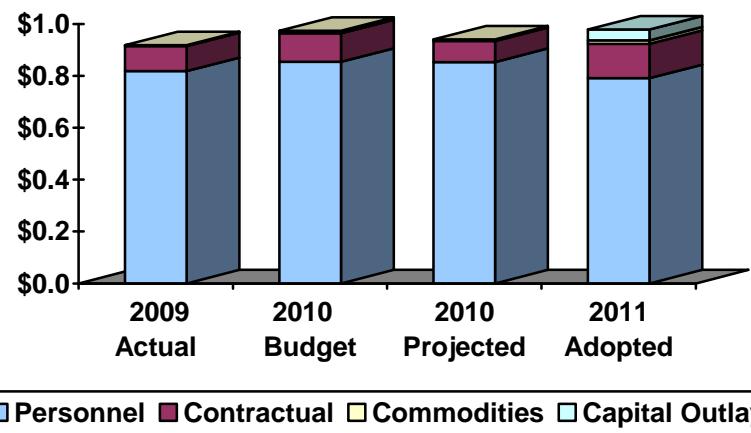
Together, these two divisions work toward maintaining the quality neighborhood and business character of the community. The department staff is responsible for the oversight and implementation of the Village's Comprehensive Plan, Zoning Code, Building Codes, and department policies and procedures. The department also serves as a resource to elected and appointed officials and the community at-large. Additionally, staff serves as liaison to several boards and commissions, including the Village Board, Planning and Development Committee, Plan Commission, and the Zoning Board of Appeals.

	FY2009	FY2010	2011
Full Time Positions	10	9	8
Total	10	9	8

Revenues



Revenues	2009 Actual	2010 Budget	2010 Projected	2011 Adopted
Taxes	6,598	21,000	21,797	31,742
Permits	363,862	362,610	403,953	312,615
Fines	-	15,000	325	10,000
Charges for Services	68,445	53,455	121,857	77,955
Others	9,393	3,000	10,511	13,000
Total	448,298	455,065	558,443	445,312



Expenditures

Expenditures	FY2009 Actual	FY2010 Budget	FY2010 Projected	FY2011 Adopted
Personnel	818,486	854,331	853,258	790,977
Contractual	95,301	109,578	80,362	132,150
Commodities	4,749	10,203	6,267	13,450
Capital Outlay	-	-	-	41,600
Total	918,536	974,112	939,887	978,177

PARK & RECREATION

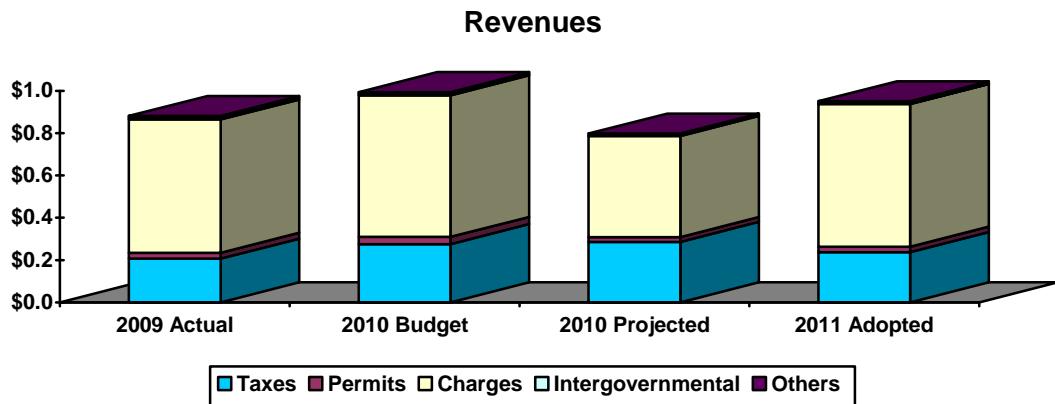
Department Description

The Park and Recreation Department offers a wide variety of quality leisure programs, services and facilities to the residents of the Village. The Department provides and implements and/or maintains the following:

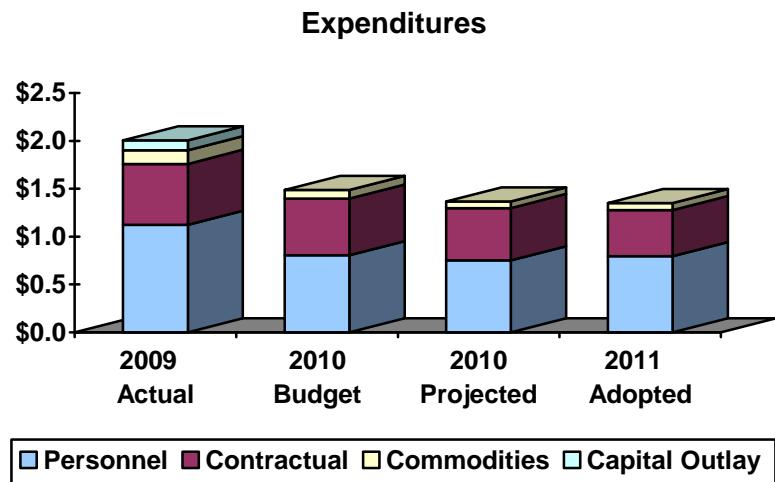
- Maintains quality parks and buildings. Includes 31 park facilities, 22 playgrounds, 10 soccer fields, 5 tennis courts, 10 baseball fields, 3 basketball courts, 6 sand volleyball courts, 2 beaches and 1 spray ground, 12 walking paths, 11 shelters/gazebos, 15 nature areas, and 5 fishing locations. We have 7 facilities that we utilize for offices, program implementation, storage, rental/classroom areas, maintenance services, etc. They consist of The Barn, Chalet and Concession Building within Paulus Park, the Kuechmann House, Buffalo Creek Buildings A & B, and 351 Lyons Drive maintenance garage.
- Offers a broad spectrum of year-round programs; active and passive, indoor and outdoor, age group specific, family oriented programs and community special events. They are categorized by dance, preschool, youth programs, camps, athletics, aquatics, special interest, special events/trips, fitness and concessions.
- Utilizes the expertise of other departmental staff to accomplish its' goals and utilizes other resources within the community to jointly offer leisure opportunities to residents.

Currently, the full time staff of the Department includes the Director, three Recreation Supervisors (one vacant), Receptionist, Secretary, Park Operations Supervisor and three Park Maintenance employees. New staff would include the Superintendent of Recreation in place of the Recreation Supervisor position and the Superintendent of General Services (Public Works) supervising the maintenance staff. In addition, the Department employs over 150 part-time employees for various positions and approximately 250 volunteers help to put on special events and programs.

	2009	2010	2011
Full Time Positions	10	5	5
Total	10	5	5



Revenues	2009 Actual	2010 Budget	2010 Projected	2011 Adopted
Taxes	206,819	275,900	285,877	237,940
Permits	27,727	33,500	22,690	25,000
Charges for Services	629,880	669,350	478,097	674,650
Intergovernmental	8,467	5,000	75	1,000
Others	8,013	9,500	11,301	12,100
Total	880,908	993,250	798,040	950,690



Expenditures	2009 Actual	2010 Budget	2010 Projected	2011 Adopted
Personnel	1,123,526	803,949	751,981	797,796
Contractual	636,256	594,264	546,431	481,698
Commodities	142,017	88,019	68,752	72,800
Capital Outlay	102,891	-	-	-
Total	2,004,690	1,486,232	1,367,164	1,352,294

Capital Spending and Debt





CAPITAL IMPROVEMENT PROGRAM -

The Village of Lake Zurich Capital Improvement Program (CIP) is a 5-year schedule of public physical improvements to the Village's infrastructure. The CIP sets forth proposed expenditures for systematically constructing, maintaining, upgrading, expanding, and replacing the community's physical plant, as required by Village Policy.

This section describes the CIP process and provides limited details of projects included within the capital improvements area of this adopted budget. The end result of the capital program is a separately published document, which includes detailed mapping, revenue sources and the complete five year program. The reader should refer to that document to attain more descriptive details than is included herein.

THE PROCESS

Projects are typically major expenditures. They can be either infrequent projects, such as the construction of a new police headquarters or systematic improvements, such as street surface improvements. Regular street maintenance of village facilities is not considered a Capital Improvement. Therefore, a project such as street repairs which fixes minor asphalt openings would not be found in this document and is funded, scheduled and completed within the Public Works Department's Operating and Maintenance (O&M) budget.

Because the CP identifies what Village facilities will be improved it is more than a schedule of expenditures. It is a statement of budgetary policy and a planning document. Implementation of the CIP is a tool to accomplish the adopted goals and policies of the Board of Trustees.

Projects are developed through the course of the fiscal year. The process involves board, citizen, or staff proposing needed projects.

Staff then coordinates the project with any related projects, reviews for compatibility with the Village's goals, identifies a funding source, and develops a project schedule. Projects are reviewed by the responsible department and placed within the department's 5-year schedule.

During the annual review of the 5-year CIP, completed projects are removed, new projects are proposed, and scheduled projects move forward in the schedule or out to later years. The timing of a project is dependent on the current condition of the facility and funding availability.

As the 5-year CIP is fine-tuned, it is under the oversight of the Engineering Division of the Department of Public Works. At this time, the specific dollar amounts available for each funding source are known or reliable projections can be made and projects may be added or dropped based upon the amount of funds available in the next five years.

CIP BUDGET

The first year of the 5-year CIP program is called the capital budget. An extensive project, such as the reconstruction of a major roadway, will typically be a multi-year project. The first year of the project is the design stage and the second year, and sometimes the third or even the fourth years, will involve the actual construction. The capital budget is integrated with the operating budget of the Village and adopted in one motion.

The projects within the first year of the CIP are prioritized. Prioritization is developed within each section and is established by the responsible departments. The prioritization is based on the need for the project and the available resources needed to complete the project.

The availability of funds is the key factor as to whether a project will be initiated and completed. There are a variety of funding

sources available, but these sources are limited in both the amount available and how these funds can be used. The same funding restrictions discussed in the Funds section hold true here. Projects can be funded by village, state or federal monies and outside agencies and individuals. Village funding sources typically are local sales and property taxes as well as service and utility fees.

IMPACT ON OPERATING BUDGET

Because much of the funding for capital projects comes from the general and special revenues, the operating budget must have a clear connection to the CIP process. Those same revenues drive the daily services provided by the Village. Accordingly, its operating budget often comes first when priorities for projects are set, should tax or other revenues not be sufficient to maintain current operations and to build infrastructure. This is especially important when the project will create new or expanded facilities. For example, if a new roadway is built then the Public Works Department must include supplemental information in its budget to

maintain the new roadway. This would include not only the employees or contractors to maintain the roadway, but equipment and supplies for the roadway maintenance.

For most items in the 2011 capital budget, there is little, if any, actual impact on the operating budget since many capital items are replacement items already affecting operation costs. In most instances operating costs are projected to remain constant offsetting the impact of inflation.

Following this discussion are three tables related to capital projects. The first table lists the various projects funding source descriptions the Capital Improvement Program uses. The second table provides a summary by funding source of capital projects while the third table lists the actual projects included in the capital portion of the adopted budget. The list is grouped by the funding source and shows a brief descriptive title and the amount included in this year's adopted budget.

Project Funding Source	Description
General Fund	Revenues from Local Taxes, Fees, Charges, Intergovernmental and Investment Income
Motor Fuel Tax Fund	Intergovernmental revenues received from the State of Illinois for use on arterial roadways only.
TIF Redevelopment Fund	Incremental Property Tax in the Village's TIF District, bond proceeds or grants.
Capital Improvements Fund	Normally transfers from other funds, bond proceeds, or grants proceeds. Revenue from the Village's Telecommunication Tax is also used.
Park Improvement Fund	Grant proceeds and donations from developers.
Water and Sewer Fund	Income received from users of the Village's water and sewer systems, IEPA Loans and Bond proceeds.

Projects Summary	
Fund	Amount
Motor Fuel Tax Fund	\$ 381,000
Village CIP Fund	668,000
Park Improvement Fund	358,000
TIF CIP Fund	400,000
Water and Sewer Fund	636,000
Total	\$2,443,000

Project Type	Project Title	Project Budget
Pre-Engineering	Turn Lanes on Ela Road	\$ 10,000
	Old Rand Road Sidewalks	10,000
	Midlotian Road Traffic Signalization	10,000
Transportation	2010 - 11 Roadway Program and LAPP Project	351,000
	Transportation Total	\$ 381,000
Pre-Engineering	CN Noise Mitigation	\$ 125,000
	CIP Development	70,000
Improvements	Re-Roof Firing Range	17,000
	Seal Police Department Garage Floor	37,000
	Replacement of Fixed Radio Equipment	54,000
	Replace Generator at Fire Station #1	50,000
	Noise Mitigation Construction	275,000
	Lake Outfall Improvements	20,000
	Honey Lake Drainage Improvements	20,000
	General Government Total	\$ 668,000
TIF Projects	Environmental Clean-up	\$ 250,000
	Land and Building Improvements	150,000
	TIF Capital Improvements Total	\$ 400,000
Park Improvements	Facility and Parking Lot Improvements	\$ 40,000
	Park Equipment Improvements	250,000
	Lighting Detection System	15,000
	Shelter Improvements	10,000
	Paulus Concrete Brick Replacement	10,000
	Paulus Park Phase II OSLAD	8,000
	Update Open Space Master Plan	25,000
	Park Improvement Total	\$ 358,000
Water System	Land and Building Improvements	\$ 46,000
	Interceptor Sewer Improvements	5,000
	Lake Michigan Water Planning	50,000
	RT 12 Orchard Force Main Improvement	471,000
	SCADA Improvements	45,000
	Water Production Machinery and Equipment	19,000
	Water System Total	\$ 636,000
	Grand Total	\$ 2,443,000

DEBT MANAGEMENT -

The last section described how the Village provided for its infrastructure needs. It was noted that operating revenues were the primary source for CIP projects. This 'pay-as-you-go' financing plan works well for smaller projects that can be paid out of current revenues. It doesn't work when project cost is greater than the annual collections from that source of revenues.

When more significant projects are planned which are beyond current revenues ability to spend, the Village will seek financing solutions that provide the necessary resources immediately. Although a variety of forms of financing are available, the Village usually turns to long-term bonds as a source of its financing.

LONG-TERM BONDS

Much like bank financing, the Village sells bonds on the open market to secure enough proceeds to pay for a project. With a ready source of cash, the Village can complete a large project without the cash-flow concerns of using 'pay-as-you-go'. Again, like bank financing, the bonds must be repaid over time, at market driven interest rates. These payback terms are spread based on the flow assumptions of the underlying revenue and can range from one to thirty years or more.

There are several reasons why bond financing is the most attractive source of capital. Because of their lower risk, with particular revenue types pledged to bond repayment, interest rates are lower. Municipal bonds are attractive to investors also because of favorable income tax treatments of bond interest payments.

Interest rates are fixed at the time of the bond sale, providing the Village with a known payment schedule. Servicing this debt becomes part of the operating budget along with operational capital needs. As noted earlier, the Village maintains a Debt Service

Fund, which is used to account for payment of the debt. Into this fund are transferred monies from other operating funds that can now pay over time for a costly project rather than trying to set aside monies until sufficient resources are available.

Most governments have been active in the bond market for years, especially with low long-term rates. The Village of Lake Zurich is no exception. This bond financing to pay for capital projects is especially prevalent in the fast-growing areas, like the "Downtown TIF" area in Lake Zurich.

BOND TYPES

There are different types of bonds used depending on the type of project and its anticipated repayment funding. A description of the bond types and their use by the Village follows.

General Obligation Bonds – This type of bond relies on property tax financing rather than on current operating revenue. Because of Lake Zurich's status as a non-home rule community, voter approval is required before the issuance of these types of bonds. The Village has outstanding General Obligation Bonds which can be seen in the table that follows. The 2009 Tax Levy required to meet debt service payments on the outstanding bonds is \$2,535,599 although \$1,582,898 are abated leaving a new requirement of \$952,700. The reasons for the abatements are that the funds required for repayment are either escrowed or are transferred from other Village of Lake Zurich funds.

Revenue Bonds – These bonds are similar to general obligation bonds except that they do not have the support of local property tax base for repayment. Instead, a source of revenue related to the project is pledged for repayment of the bonds. A typical revenue bond is related to the Water and Sewer Fund. The User Charges of the Water and Sewer fund can be

pledged for repayment of the bonds, as it is a reliable source of revenue. Debt service payments would then claim priority for spending from the fund until the bonds were repaid.

IMPACT OF DEBT SERVICE ON BUDGET

Much like the impact of capital projects, debt service payments are derived from the same general revenues that are used for operations. A balance must be achieved between operational needs, debt requirements and capital expenditures to stay within the limitations of annual revenues. Each year, the Board of Trustees and staff work carefully to assure this balance. The benefit of securing long-term financing to provide for timely construction of needed infrastructure can make a municipality "debt poor" if taken to extremes.

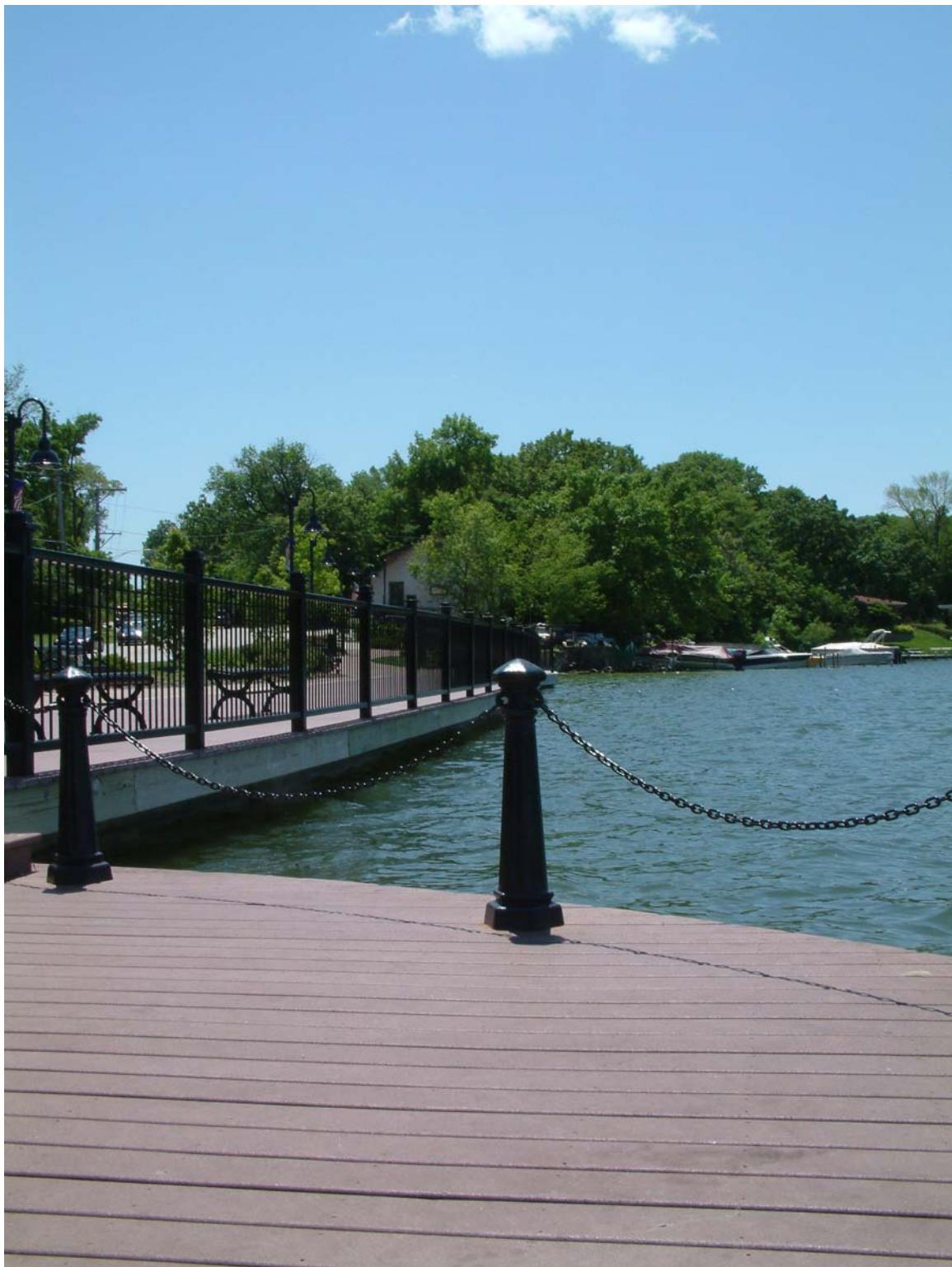
While no rules exist for measuring the amount of debt capacity a village can bear, some measures are available to compare governments. Per capita debt ratios and other means of comparison are reviewed to ensure that the Village goes not overreach its capacity for debt issuance. The Village continues to develop more quantifiable measurement for debt analysis.

More meaningful to this analysis is the Village's bond rating, A1. Rating agencies are instrumental in determining debt capacity of the Village. The Village works with these agencies closely to maintain its overall superior rating to assure the soundness of its ability to attain favorable interest rates in the financial markets.

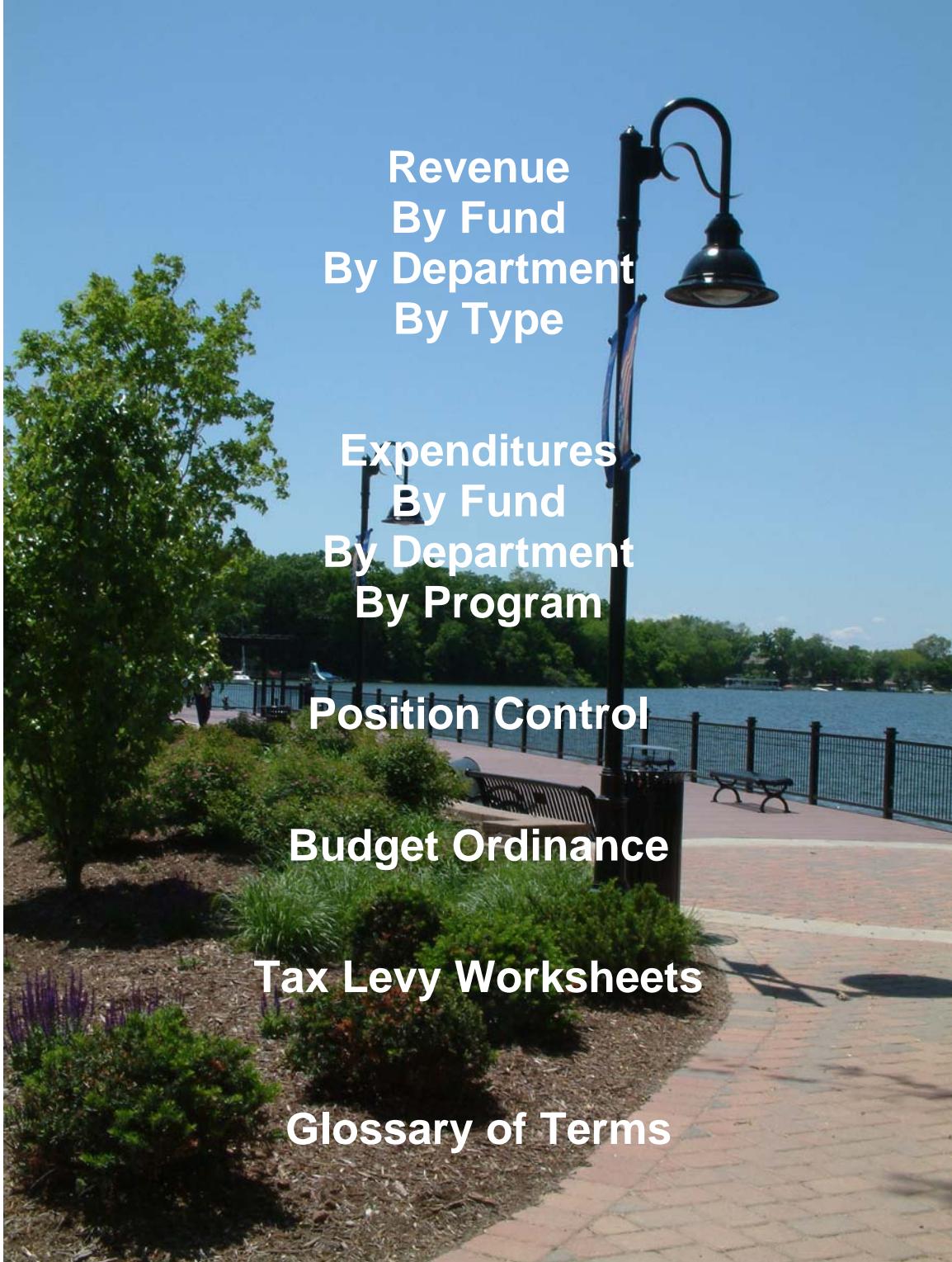
OUTSTANDING DEBT

This table lists the Village's outstanding debt at April 30, 2010:

Purpose	Source of Repayment	Rate	Maturity	Issued	Outstanding
General Obligation Bonds					
GO 2008A	Refunding PD	Debt Service Fund	3.50 – 5.00%	1/1/2020	\$4,265,000
GO 2006	Water and Sewer	Water and Sewer Fund	4.00%	12/15/2014	\$2,050,000
Total General Obligation					\$6,060,000
Alternate Revenue Bonds					
ARB 2002	Water and Sewer	Water and Sewer Fund	4.00 - 4.25%	12/15/2012	\$2,000,000
ARB 2002	TIF	TIF Debt Service Fund	5.00 - 6.00%	12/15/2021	\$3,970,000
ARB 2002A	TIF	TIF Debt Service Fund	4.00 - 4.70%	12/15/2021	\$1,830,000
ARB 2003A	TIF	TIF Debt Service Fund	3.625 - 3.750%	12/15/2021	\$4,200,000
ARB 2009A	TIF	TIF Debt Service Fund	3.30 – 6.15%	2/1/2029	\$7,830,000
ARB 2009B	TIF	TIF Debt Service Fund	4.10 – 5.10%	12/15/2020	\$1,525,000
AEB 2009C	TIF	TIF Debt Service Fund	4.00 – 4.20%	12/15/2024	\$4,255,000
ARB 2003B	Water and Sewer	Water and Sewer Fund	2.50 - 2.625%	5/1/2011	\$1,960,000
ARB 2003D	Water and Sewer	Water and Sewer Fund	3.35 - 4.750%	5/1/2011	\$700,000
Total ARB					\$21,555,000
Revenue Bonds					
2005A	TIF	TIF Debt Service Fund	3.75 - 4.00%	12/15/2024	\$8,500,000
2005B	TIF	TIF Debt Service Fund	4.30 - 4.80%	12/15/2014	\$1,500,000
Total Revenue Bonds					\$8,165,000
Illinois Environmental Protection Agency Loans					
IEPA 2005	Well 8	Water and Sewer Fund	2.5%	6/15/2026	\$2,000,000
IEPA 2007	Well 12	Water and Sewer Fund	1.25%	8/11/2028	\$2,000,000
Total IEPA Loans					\$3,391,333
Total All Outstanding Bonded Debt					\$39,191,333



Appendix



Revenue
By Fund
By Department
By Type

Expenditures
By Fund
By Department
By Program

Position Control

Budget Ordinance

Tax Levy Worksheets

Glossary of Terms



Revenue
By Fund
By Department
By Type





**Village of Lake Zurich
Fiscal Year 2010 - 2011 Adopted Budget**

Revenue by Fund by Department by Type

Revenues:	General Fund	2008 - 2009	2009 - 2010		2010 - 2011
		Actual	Budget	Projected	Adopted
General Government					
Taxes	8,681	4,609	4,784	413,261	
Licenses	77,190	80,000	80,362	80,000	
Charges for Services	-	-	12,662	-	
All Others	3,577	-	492	500	
Transfers/Loans	500,000	500,000	500,000	1,337,000	
Total General Government	589,448	584,609	598,300	1,830,761	
Village Administration					
Taxes	2,084	5,250	5,449	-	
Licenses	1,337,139	1,200,000	1,330,167	200,000	
Charges for Services	1,732	-	-	-	
All Others	42,775	44,400	44,784	84,900	
Total Village Administration	1,383,730	1,249,650	1,380,400	284,900	
Finance					
Taxes	2,337,551	1,161,894	1,171,497	1,162,337	
Licenses	99,978	105,000	96,733	100,000	
Intergovernmental	7,615,371	7,823,500	7,308,860	7,228,675	
Investment Income	57,609	75,000	11,380	-	
All Others	5,851	10,000	77,955	10,000	
Total Finance	10,116,360	9,175,394	8,666,425	8,501,012	
Police Department					
Taxes	1,255,081	1,859,296	1,913,902	1,935,261	
Permits	6,450	8,000	11,038	8,000	
Fines and Forfeitures	408,715	1,939,474	789,530	967,350	
Charges for Services	106,894	104,900	94,576	205,500	
Intergovernmental	504,374	439,600	307,464	345,000	
All Others	2,967	8,400	139,390	8,000	
Total Police Department	2,284,481	4,359,670	3,255,900	3,469,111	
Fire/Rescue Department					
Taxes	1,979,861	2,652,167	2,730,664	2,689,359	
Permits	26,262	18,800	26,181	20,900	
Charges for Services	4,119,920	4,450,912	4,305,943	4,752,642	
Intergovernmental	104,390	8,800	33,388	19,425	
All Others	2,341	4,000	4,596	1,000	
Total Fire/Rescue Department	6,232,774	7,134,679	7,100,772	7,483,326	

**Village of Lake Zurich
Fiscal Year 2010 - 2011 Adopted Budget**

Revenue by Fund by Department by Type

	2008 - 2009 Actual	2009 - 2010		2010 - 2011 Adopted
		Budget	Projected	
Revenues:				
Public Works Department - General Services				
Taxes	60,075	47,040	48,826	72,660
Charges for Services	32,534	74,600	69,092	72,600
Intergovernmental	44,489	37,000	(14,626)	37,000
All Others	233,508	208,000	183,362	208,000
Total Public Works - General Services	370,606	366,640	286,654	390,260
Building and Zoning Department				
Taxes	6,598	21,000	21,797	31,742
Permits	363,862	362,610	322,105	312,615
Fines	-	15,000	325	10,000
Charges for Services	68,445	53,455	121,857	77,955
All Others	9,393	3,000	10,511	13,000
Total Building and Zoning	448,298	455,065	476,595	445,312
Park and Recreation Department				
Taxes	206,819	275,900	285,877	237,940
Permits	27,727	33,500	22,690	25,000
Charges for Services	629,880	669,350	478,097	674,650
Intergovernmental	8,467	5,000	75	1,000
All Others	8,016	9,500	31,462	12,100
Total Park and Recreation Department	880,909	993,250	818,201	950,690
Total General Fund	22,306,606	24,318,957	22,583,247	23,355,372
Motor Fuel Tax Fund				
Public Works				
Intergovernmental	509,220	499,700	500,000	512,000
Investment Income	900	1,250	139	-
Total Public Works	510,120	500,950	500,139	512,000
Total Motor Fuel Tax Fund	510,120	500,950	500,139	512,000
Hotel/Motel Tax Fund				
Public Works				
Miscellaneous	642	78,000	64,300	64,300
Total Public Works	642	78,000	64,300	64,300
Total Motor Fuel Tax Fund	642	78,000	64,300	64,300

**Village of Lake Zurich
Fiscal Year 2010 - 2011 Adopted Budget**

Revenue by Fund by Department by Type

Revenues:	2008 - 2009 Actual	2009 - 2010		2010 - 2011 Adopted
		Budget	Projected	
Special Tax Allocation Fund (TIF)				
General Government				
Taxes	1,303,158	1,435,000	1,502,000	1,502,000
Investment Income	27,530	10,000	500	-
All Others	103,095	481,179	120,130	110,676
Loan Proceeds	9,448,021	1,750,000	475,000	1,286,379
Total General Government Revenue	10,881,804	3,676,179	2,097,630	2,899,055
Total Special Tax Allocation Fund (TIF)	10,881,804	3,676,179	2,097,630	2,899,055
Debt Service Fund				
General Government				
Taxes	1,058,704	1,074,092	1,074,309	952,701
Investment Income	3,612	10,000	300	-
Loan Proceeds	-	475,000	-	-
Total General Government Revenue	1,062,316	1,559,092	1,074,609	952,701
Total Debt Service Fund	1,062,316	1,559,092	1,074,609	952,701
TIF Debt Service Fund				
General Government				
Investment Income	-	15,000	995	-
Transfers/Loans	8,223,498	740,000	-	829,625
Total General Government Revenue	8,223,498	755,000	995	829,625
Total TIF Debt Service Fund	8,223,498	755,000	995	829,625
Capital Improvement Fund				
General Government:				
Taxes	-	-	-	1,125,000
Intergovernmental	-	-	210,443	-
Investment Income	5,257	-	1,000	-
Miscellaneous	2,130,000	-	1,960,000	-
Loan Proceeds	268,752	-	-	-
Total General Government Revenue	2,404,009	-	2,171,443	1,125,000
Total Capital Projects Fund	2,404,009	-	2,171,443	1,125,000

**Village of Lake Zurich
Fiscal Year 2010 - 2011 Adopted Budget**

Revenue by Fund by Department by Type

Revenues:	2008 - 2009 Actual	2009 - 2010		2010 - 2011 Adopted
		Budget	Projected	
Park Improvement Fund				
Parks and Recreation				
Intergovernmental	-	750,000	983,150	-
Investment Income	12,538	30,000	5,050	10,000
All Others	5,700	-	202,500	-
Total Parks and Recreation Department	18,238	780,000	1,190,700	10,000
Total Park Improvement Fund	18,238	780,000	1,190,700	10,000
TIF Redevelopment Fund				
General Government				
Intergovernmental	-	-	-	400,000
Investment Income	-	-	580	-
Miscellaneous	-	-	7,600	-
Transfers	24,412	274,503	896,949	274,503
Total Parks and Recreation Department	24,412	274,503	905,129	674,503
Total Park Improvement Fund	24,412	274,503	905,129	674,503
Water and Sewer Fund				
Public Works - Utilities				
Taxes	11,724	11,718	11,718	11,718
Charges for Services	3,799,268	4,844,710	4,661,711	4,837,615
Intergovernmental	47,001	50,000	135,251	521,000
Investment Income	34,073	100,000	8,000	10,000
All Others	638	10,500	610	8,000
Transfers/Loans	-	750,000	57,877	-
Total Public Works - Utilities	3,892,704	5,766,928	4,875,167	5,388,333
Total Water and Sewer Fund	3,892,704	5,766,928	4,875,167	5,388,333
Medical Insurance Fund				
General Government				
Charges for Services	2,307,069	2,444,482	2,353,361	2,900,070
Total Public Works - Utilities	2,307,069	2,444,482	2,353,361	2,900,070
Total Medical Insurance Fund	2,307,069	2,444,482	2,353,361	2,900,070

Village of Lake Zurich
Fiscal Year 2010 - 2011 Adopted Budget

Revenue by Fund by Department by Type

Revenues:	2008 - 2009 Actual	2009 - 2010		2010 - 2011 Adopted
		Budget	Projected	
Vehicle Maintenance Fund				
Public Works - Vehicle Maintenance				
Charges for Services	771,168	856,332	756,000	883,848
Intergovernmental	105,591	105,000	75,000	105,000
Total Public Works - Vehicle Maintenance	876,759	961,332	831,000	988,848
Total Vehicle Maintenance Fund	876,759	961,332	831,000	988,848
Risk Management Insurance Fund				
General Government				
Charges for Services	687,399	845,000	800,000	980,000
Total General Government	687,399	845,000	800,000	980,000
Total Risk Management Insurance Fund	687,399	845,000	800,000	980,000
Total Revenue	53,195,576	41,960,423	39,447,720	40,679,807





Expenditures
By Fund
By Department
By Program



**Village of Lake Zurich
Fiscal Year 2010 - 2011 Adopted Budget**

Expenditures by Fund by Department by Program

Expenditures:	General Fund	2008 - 2009	2009 - 2010		2010 - 2011	
		Actual	Budget	Projected	Approved	
General Government						
Mayor and Board						
Personnel	77,895	85,080	76,449	76,618		
Contractual	428,018	493,692	485,785	447,277		
Commodities	967	1,285	1,285	1,000		
Contingencies	66,210	42,390	9,986	125,000		
Total Mayor and Board	573,090	622,447	573,505	649,895		
Village Clerk						
Personnel	20,549	24,835	23,744	15,143		
Contractual	5,155	6,203	5,937	6,740		
Commodities	103	450	162	290		
Total Village Clerk	25,807	31,488	29,843	22,173		
Boards and Commissions						
Personnel	21,656	26,191	22,371	7,692		
Contractual	14,302	20,480	15,478	15,000		
Total Village Clerk	35,958	46,671	37,849	22,692		
Total General Government	634,855	700,606	641,197	694,760		
Village Administration						
Administration						
Personnel	177,178	295,112	213,263	133,022		
Contractual	49,579	46,559	42,981	38,047		
Commodities	915	3,700	3,694	1,200		
Total Administration	227,672	345,371	259,938	172,269		
Legal Services						
Personnel	9,185	10,677	10,485	10,017		
Contractual	176,370	298,513	282,590	94,825		
Total Village Clerk	185,555	309,190	293,075	104,842		
Employee Relations						
Personnel	-	-	-	76,908		
Contractual	14,895	-	-	95,246		
Commodities	-	-	-	100		
Total Employee Relations	14,895	-	-	172,254		
Total Village Administration	428,122	654,561	553,013	449,365		

**Village of Lake Zurich
Fiscal Year 2010 - 2011 Adopted Budget**

Expenditures by Fund by Department by Program

	2008 - 2009 Actual	2009 - 2010		2010 - 2011 Approved
		Budget	Projected	
Expenditures:				
Financial Services				
Financial Administration				
Personnel	109,313	128,652	123,222	107,733
Contractual	50,729	47,829	44,748	39,257
Commodities	1,758	2,280	1,638	1,200
Total Financial Administration	161,800	178,761	169,608	148,190
Cash Management				
Personnel	18,647	-	-	-
Total Cash Management	18,647	-	-	-
Accounting Services				
Personnel	168,930	212,490	204,367	237,095
Contractual	17,199	14,330	12,961	14,175
Commodities	1,787	1,500	1,214	1,500
Total Accounting Services	187,916	228,320	218,542	252,770
Management Information Services				
Personnel	144,665	152,455	148,476	167,129
Contractual	105,976	162,371	100,728	229,615
Commodities	11,196	10,157	9,336	12,100
Capital Outlay	20,466	54,086	29,058	41,000
Total Management Information Services	282,303	379,069	287,598	449,844
Customer Services				
Personnel	31,940	42,949	35,527	56,910
Contractual	95,861	126,111	119,678	25,000
Commodities	3,975	2,637	2,580	2,150
Debt Services	266,412	263,288	263,288	-
Total Customer Services	398,188	434,985	421,073	84,060
Total Finance Services	1,048,854	1,221,135	1,096,821	934,864
Police Department				
Administration				
Personnel	576,050	620,463	588,599	687,674
Contractual	288,297	418,026	148,529	337,826
Commodities	18,457	32,618	17,109	33,350
Capital Outlay	322	-	-	2,200
Total Administration	883,126	1,071,107	754,237	1,061,050

Village of Lake Zurich
Fiscal Year 2010 - 2011 Adopted Budget

Expenditures by Fund by Department by Program

	2008 - 2009 Actual	2009 - 2010		2010 - 2011 Approved
		Budget	Projected	
Expenditures:				
Operations				
Personnel	3,261,077	3,690,758	3,611,988	3,536,652
Contractual	280,180	315,063	234,129	338,695
Commodities	36,117	82,508	22,130	84,175
Capital Outlay	68,379	98,132	3,997	108,610
Total Operations	3,645,753	4,186,461	3,872,244	4,068,132
Communications				
Personnel	960,551	1,007,272	932,014	1,015,198
Contractual	43,473	60,346	50,310	52,135
Commodities	5,842	16,000	5,844	13,650
Capital Outlay	11,736	27,937	27,937	5,000
Total Communications	1,021,602	1,111,555	1,016,105	1,085,983
Crime Prevention				
Personnel	695,199	782,263	711,936	801,488
Contractual	7,571	16,355	6,387	20,010
Commodities	11,917	23,250	8,735	25,750
Capital Outlay	3,430	7	7	-
Total Crime Prevention	718,117	821,875	727,065	847,248
Intergovernmental				
Personnel	244,432	279,598	278,336	292,653
Contractual	28,620	75,665	50,079	78,415
Commodities	2,312	11,050	4,118	13,425
Capital Outlay	103	-	-	-
Total Intergovernmental	275,467	366,313	332,533	384,493
Total Police Department	6,544,065	7,557,311	6,702,184	7,446,906
Fire/Rescue Department				
Administration				
Personnel	410,272	437,617	422,312	442,533
Contractual	226,300	578,662	564,174	652,981
Commodities	15,669	23,623	14,433	19,170
Capital Outlay	5,493	24,000	23,886	-
Total Administration	657,734	1,063,902	1,024,805	1,114,684

**Village of Lake Zurich
Fiscal Year 2010 - 2011 Adopted Budget**

Expenditures by Fund by Department by Program

	2008 - 2009 Actual	2009 - 2010		2010 - 2011 Approved
		Budget	Projected	
Expenditures:				
Emergency Management				
Personnel	34,514	37,731	37,079	51,078
Contractual	10,456	31,641	28,953	9,275
Commodities	18,968	15,450	1,543	13,450
Capital Outlay	2,451	18,900	18,827	-
Total Emergency Management	66,389	103,722	86,402	73,803
Suppression				
Personnel	3,433,244	3,127,099	3,120,484	2,860,714
Contractual	145,138	201,677	182,576	192,881
Commodities	28,801	34,417	28,677	33,395
Capital Outlay	16,334	9,200	9,171	9,200
Total Suppression	3,623,517	3,372,393	3,340,908	3,096,190
Emergency Medical Services				
Personnel	2,886,494	3,081,615	3,051,105	3,214,014
Contractual	124,184	131,966	120,105	145,113
Commodities	14,999	43,685	23,875	40,550
Capital Outlay	7,769	-	-	23,250
Total EMS	3,033,446	3,257,266	3,195,085	3,422,927
Special Rescue				
Personnel	82,116	112,718	62,322	268,711
Contractual	29,710	38,789	24,561	35,895
Commodities	1,455	8,340	3,361	6,820
Capital Outlay	12,199	9,000	7,417	-
Total Special Rescue	125,480	168,847	97,661	311,426
Fire Prevention Bureau				
Personnel	382,463	411,323	403,076	467,212
Contractual	37,182	44,018	31,793	38,530
Commodities	1,419	2,903	1,577	2,200
Capital Outlay	-	-	-	10,425
Total Fire Prevention Bureau	421,064	458,244	436,446	518,367
Total Fire/Rescue Department	7,927,630	8,424,374	8,181,307	8,537,397

Village of Lake Zurich
Fiscal Year 2010 - 2011 Adopted Budget

Expenditures by Fund by Department by Program

Expenditures:	2008 - 2009 Actual	2009 - 2010		2010 - 2011 Approved
		Budget	Projected	
Public Works Department				
Administration				
Personnel	104,274	221,355	221,352	65,045
Contractual	106,433	145,131	134,941	167,960
Commodities	1,893	13,836	10,666	15,485
Capital Outlay	-	-	-	-
Total Public Works Administration	212,600	380,322	366,959	248,490
Forestry				
Personnel	183,142	169,114	168,604	151,455
Contractual	67,546	64,566	61,405	44,685
Commodities	1,444	4,625	1,708	4,875
Capital Outlay	5,337	8,908	8,907	10,400
Total Public Works Forestry	257,469	247,213	240,624	211,415
Parks Maintenance				
Personnel	-	248,498	229,967	240,650
Contractual	-	216,817	181,917	198,800
Commodities	-	90,189	73,206	83,800
Capital Outlay	-	43,710	37,078	37,500
Total Parks Maintenance	-	599,214	522,168	560,750
Municipal Property Maintenance				
Personnel	170,029	198,480	196,582	135,266
Contractual	111,377	96,276	82,865	104,456
Commodities	18,284	25,462	14,953	22,275
Capital Outlay	5,728	24,533	24,141	10,400
Total Municipal Property Maintenance	305,418	344,751	318,541	272,397
Right of Way Maintenance				
Personnel	260,756	284,291	283,618	278,736
Contractual	212,934	197,760	183,033	211,160
Commodities	42,225	53,808	37,209	47,423
Capital Outlay	41,100	14,083	14,082	10,400
Total Right of Way Maintenance	557,015	549,942	517,942	547,719
Snow and Ice Maintenance				
Personnel	242,566	205,380	203,973	184,274
Contractual	55,969	65,161	51,338	65,161
Commodities	30,675	32,465	20,164	33,065
Capital Outlay	-	10,432	10,431	16,900
Total Snow and Ice Maintenance	329,210	313,438	285,906	299,400

**Village of Lake Zurich
Fiscal Year 2010 - 2011 Adopted Budget**

Expenditures by Fund by Department by Program

	2008 - 2009 Actual	2009 - 2010		2010 - 2011 Approved
		Budget	Projected	
Expenditures:				
Street/Traffic Lighting				
Personnel	54,701	71,423	65,562	78,992
Contractual	196,736	223,962	195,442	211,890
Commodities	3,270	4,840	1,568	4,840
Total Street/Traffic Lighting	254,707	300,225	262,572	295,722
Storm Water Control				
Personnel	178,590	171,282	169,463	133,442
Contractual	30,478	40,935	23,824	47,320
Commodities	5,579	9,950	3,227	10,350
Capital Outlay	213,431	46,033	39,064	10,400
Total Storm Water Control	428,078	268,200	235,578	201,512
Engineering				
Personnel	172,464	142,041	138,362	152,030
Contractual	38,801	40,839	30,085	44,520
Commodities	1,471	995	350	995
Capital Outlay	-	6,164	6,117	-
Total Engineering	212,736	190,039	174,914	197,545
Total Public Works	2,557,233	3,193,344	2,925,204	2,834,950
Building and Zoning Department				
Administration				
Personnel	545,617	612,715	609,468	480,400
Contractual	75,232	80,518	61,513	105,140
Commodities	2,480	6,146	3,703	3,700
Capital Outlay	-	-	-	41,600
Total Administration	623,329	699,379	674,684	630,840
Inspections				
Personnel	272,869	246,616	246,097	294,429
Contractual	20,069	24,060	16,542	22,610
Commodities	2,269	4,057	2,564	6,750
Total Inspections	295,207	274,733	265,203	323,789
Economic Development				
Personnel	-	-	-	16,148
Contractual	-	-	-	4,400
Commodities	-	-	-	3,000
Total Inspections	-	-	-	23,548
Total Building and Zoning Department	918,536	974,112	939,887	978,177

Village of Lake Zurich
Fiscal Year 2010 - 2011 Adopted Budget

Expenditures by Fund by Department by Program

	2008 - 2009 Actual	2009 - 2010		2010 - 2011 Approved
		Budget	Projected	
Expenditures:				
Parks and Recreation Department				
Administration				
Personnel	396,624	414,645	395,882	447,317
Contractual	53,310	190,936	166,528	119,148
Commodities	14,191	20,689	13,719	10,250
Capital Outlay	17,601	-	-	-
Total Administration	481,726	626,270	576,129	576,715
Special Recreation				
Contractual Services	165,571	189,845	186,244	182,000
Total Special Recreation	165,571	189,845	186,244	182,000
Parks Maintenance				
Personnel	326,863	-	(328)	-
Contractual	200,813	-	-	-
Commodities	74,528	-	-	-
Capital Outlay	83,405	-	-	-
Total Parks Maintenance	685,609	-	(328)	-
Dance				
Personnel	69,141	58,572	43,852	45,213
Contractual	22,939	6,125	6,125	6,780
Commodities	(24)	16,586	16,489	15,620
Capital Outlay	1,260	-	-	-
Total Dance	93,316	81,283	66,466	67,613
Preschool				
Personnel	138,215	135,639	135,302	137,792
Contractual	3,150	5,966	5,640	6,200
Commodities	6,229	10,100	4,162	7,800
Total Preschool	147,594	151,705	145,104	151,792
Youth Programs				
Personnel	1,678	7,502	7,501	1,938
Contractual	5,811	2,700	2,058	2,600
Commodities	251	200	-	200
Total Youth Programs	7,740	10,402	9,559	4,738
Camps				
Personnel	81,510	82,242	82,001	84,074
Contractual	11,289	13,500	12,356	13,500
Commodities	7,009	8,000	6,051	7,390
Total Camps	99,808	103,742	100,408	104,964

**Village of Lake Zurich
Fiscal Year 2010 - 2011 Adopted Budget**

Expenditures by Fund by Department by Program

	2008 - 2009 Actual	2009 - 2010		2010 - 2011 Approved
		Budget	Projected	
Expenditures:				
Athletics				
Personnel	2,264	3,444	1,920	2,430
Contractual	99,332	115,591	113,939	99,600
Commodities	-	300	84	-
Total Athletics	101,596	119,335	115,943	102,030
Aquatics				
Personnel	76,832	67,785	58,681	53,718
Contractual	-	500	-	500
Commodities	2,169	4,664	2,713	4,300
Total Aquatics	79,001	72,949	61,394	58,518
Special Interest				
Personnel	-	277	-	-
Contractual	17,329	11,000	6,662	8,100
Commodities	1,654	1,930	1,929	1,000
Total Special Interest	18,983	13,207	8,591	9,100
Special Events				
Personnel	12,553	13,798	11,844	11,458
Contractual	47,830	45,068	38,537	36,600
Commodities	20,349	16,914	11,371	11,000
Total Special Events	80,732	75,780	61,752	59,058
Fitness				
Personnel	8,347	10,442	8,316	8,397
Contractual	8,883	8,000	5,942	7,200
Commodities	625	200	-	200
Capital Outlay	625			
Total Fitness	18,480	18,642	14,258	15,797
Rentals				
Commodities	-	70	-	510
Total Rentals	-	70	-	510
Concessions				
Personnel	9,497	7,066	5,709	6,459
Commodities	15,037	15,936	15,935	13,000
Total Concessions	24,534	23,002	21,644	19,459
Total Parks and Recreation Department	2,004,690	1,486,232	1,367,164	1,352,294
Total General Fund	22,063,985	24,211,675	22,406,777	23,228,713

**Village of Lake Zurich
Fiscal Year 2010 - 2011 Adopted Budget**

Expenditures by Fund by Department by Program

Expenditures:	2008 - 2009 Actual	2009 - 2010		2010 - 2011 Approved
		Budget	Projected	
Motor Fuel Tax Fund				
Public Works Department				
Public Works - Motor Fuel Tax				
Contractual	252,200	57,609	57,609	30,000
Commodities	-	1	1	189,000
Capital Projects	88,920	182,156	182,156	351,000
Total Public Works Motor Fuel Tax	341,120	239,766	239,766	570,000
Total Motor Fuel Tax	341,120	239,766	239,766	570,000
Special Tax Allocation Fund (TIF)				
General Government				
Special Tax Allocation				
Personnel	-	545	543	118,241
Contractual	1,260,348	822,688	742,724	832,025
Commodities	6,641	3,500	3,076	9,000
Capital Outlay/Projects	-	12,767	-	-
Transfer	9,514,899	1,014,503	875,644	1,510,507
Total TIF Redevelopment	10,781,888	1,854,003	1,621,987	2,469,773
Total Special Tax Allocation Fund (TIF)	10,781,888	1,854,003	1,621,987	2,469,773
Debt Service Fund				
General Government				
Non-TIF Debt Service Obligations				
Debt Service	998,953	1,095,438	1,086,069	963,588
Total Non-TIF Debt Service Obligations	998,953	1,095,438	1,086,069	963,588
Total Debt Service Fund	998,953	1,095,438	1,086,069	963,588
TIF Debt Service Fund				
General Government				
TIF Debt Service Obligations				
Debt Service	8,223,498	740,992	802,057	829,625
Total TIF Debt Service Obligations	8,223,498	740,992	802,057	829,625
Total TIF Debt Service Fund	8,223,498	740,992	802,057	829,625

Village of Lake Zurich
Fiscal Year 2010 - 2011 Adopted Budget

Expenditures by Fund by Department by Program

Expenditures:	2008 - 2009 Actual	2009 - 2010		2010 - 2011 Approved		
		Budget	Projected			
Capital Improvement Fund						
Public Works Department						
Public Works - Capital Projects						
Contractual	595	5	4	195,000		
Capital Projects	2,239,019	283,132	226,995	493,000		
Transfer-Out	-	-	-	837,000		
Total Public Works Capital Projects	2,239,614	283,137	226,999	1,525,000		
Total Capital Projects Fund	2,239,614	283,137	226,999	1,525,000		
Park Improvement Fund						
Parks and Recreation Department						
Park Improvements						
Contractual	-	10,000	-	-		
Capital Projects	434,754	721,940	621,940	358,000		
Total Park Improvements	434,754	731,940	621,940	358,000		
Total Park Improvement Fund	434,754	731,940	621,940	358,000		
TIF Improvement Fund						
Parks and Recreation Department						
TIF Improvements						
Contractual	15,912	-	-	-		
Capital Projects	10,663	1,500,000	1,173,668	400,000		
Total TIF Improvements	26,575	1,500,000	1,173,668	400,000		
Total TIF Improvement Fund	26,575	1,500,000	1,173,668	400,000		
Water and Sewer Fund						
Public Works Department						
Administration						
Personnel	545,704	576,453	565,630	534,128		
Contractual	428,890	543,489	501,863	522,510		
Commodities	5,931	8,008	4,047	8,125		
Capital Outlay/Improvements	3,227	450	-	-		
Debt Service	1,035,265	1,029,543	998,220	991,894		
Transfer Out/Loans	500,000	500,000	500,000	500,000		
Total Public Works Administration	2,519,017	2,657,943	2,569,760	2,556,657		

**Village of Lake Zurich
Fiscal Year 2010 - 2011 Adopted Budget**

Expenditures by Fund by Department by Program

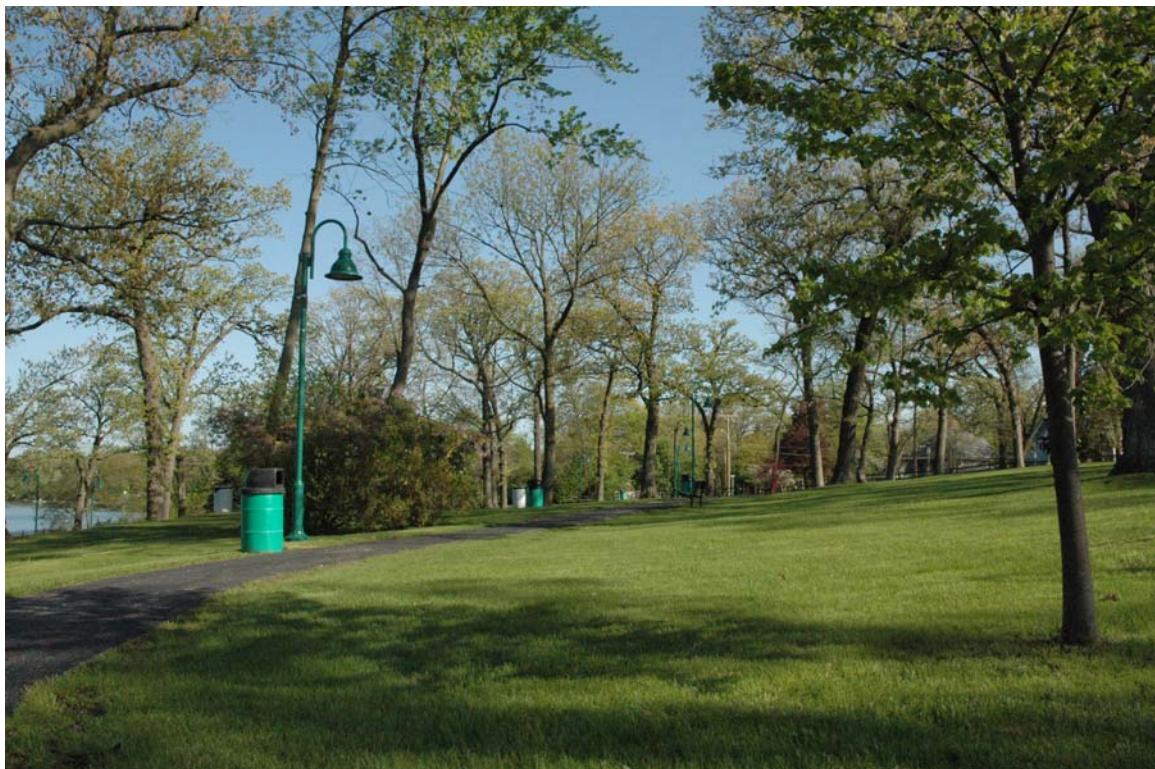
Expenditures:	2008 - 2009 Actual	2009 - 2010		2010 - 2011 Approved
		Budget	Projected	
Water Production and Storage				
Personnel	190,527	203,255	202,054	222,442
Contractual	610,949	604,822	511,835	541,825
Commodities	91,444	158,597	144,599	170,550
Capital Outlay/Improvements	1,230,688	240,500	128,408	125,400
Total Water Production and Storage	2,123,608	1,207,174	986,896	1,060,217
Water Distribution				
Personnel	228,022	224,951	216,669	161,349
Contractual	42,298	81,018	59,618	106,459
Commodities	43,801	69,350	39,694	72,350
Capital Outlay/Improvements	18,804	231,600	38,529	10,400
Total Water Distribution	332,925	606,919	354,510	350,558
Meter Reading				
Personnel	152,653	151,552	141,890	170,044
Contractual	35,366	33,625	28,381	30,530
Commodities	199,734	212,190	16,110	212,190
Total Meter Reading	387,753	397,367	186,381	412,764
Industrial Monitoring				
Personnel	37,058	39,133	38,093	41,612
Contractual	5,369	7,299	3,133	7,300
Commodities	134	750	48	750
Total Industrial Monitoring	42,561	47,182	41,274	49,662
Interceptor Sewer				
Personnel	120,597	120,809	109,005	125,170
Contractual	22,192	40,588	8,237	57,622
Commodities	8,833	14,077	2,986	14,500
Capital Outlay/Improvements	24,847	56,572	17,745	15,400
Total Interceptor Sewer	176,469	232,046	137,973	212,692
Lift Stations				
Personnel	193,362	197,244	183,963	201,989
Contractual	97,520	131,274	76,170	113,942
Commodities	8,707	19,969	12,607	17,150
Capital Outlay/Improvements	21,910	314,100	50,475	526,400
Total Lift Stations	321,499	662,587	323,215	859,481

**Village of Lake Zurich
Fiscal Year 2010 - 2011 Adopted Budget**

Expenditures by Fund by Department by Program

Expenditures:	2008 - 2009	2009 - 2010		2010 - 2011
	Actual	Budget	Projected	Approved
Collection System				
Personnel	183,619	188,176	173,042	192,760
Contractual	9,801	68,927	16,106	68,692
Commodities	3,862	25,564	5,825	25,500
Capital Outlay/Improvements	14,558	191,028	13,481	10,400
Total Collection System	211,840	473,695	208,454	297,352
 Total Public Works	 6,115,672	 6,284,913	 4,808,463	 5,799,383
 Total Water and Wastewater Fund	 6,115,672	 6,284,913	 4,808,463	 5,799,383
Medical Insurance Fund				
General Government				
Employee Health Insurance				
Contractual	2,307,069	2,348,000	2,159,996	2,757,200
Total Employee Health Insurance	2,307,069	2,348,000	2,159,996	2,757,200
 Total Medical Insurance Fund	 2,307,069	 2,348,000	 2,159,996	 2,757,200
 Vehicle Maintenance Fund	 876,160	 960,342	 869,867	 996,045
 Risk Management Insurance Fund	 949,854	 660,524	 866,978	 926,404
 Total Expenditures	 55,359,142	 40,910,730	 36,884,567	 40,823,731

Position Control





VILLAGE OF LAKE ZURICH
AUTHORIZED FULL TIME PERSONNEL POSITIONS
FOR FISCAL YEAR - 2009, 2010 AND 2011

	BASE SALARY					
	2009		2010		GRADE /STEP	2011
	FTE's	Salary at 5/1/2008	FTE's	Salary at 5/1/2009		
ADMINISTRATION						
VILLAGE ADMINISTRATOR	1.00	139,050.00	1.00	143,222.00	SPEC	1.00
ASSISTANT VILLAGE ADMINISTRATOR	-	-	-	-	15	0.75
HUMAN RESOURCES MANAGER	1.00	80,000.00	1.00	82,400.00	13	-
EXECUTIVE ASSISTANT	1.00	67,825.50	1.00	70,212.00	8/MAX	1.00
PERSONNEL ASSISTANT	1.00	60,158.00	1.00	60,158.00	6/FROZ	1.00
TOTAL ADMINISTRATION	4.00		4.00			3.75
FINANCE						
FINANCE DIRECTOR/TREASURER	1.00	113,500.00	1.00	116,500.00	17	1.00
ASSISTANT FINANCE DIRECTOR	1.00	75,000.00	1.00	75,000.00	12	1.00
MANAGEMENT ANALYST	-	-	-	-	10/ENTRY	0.75
NETWORK ADMINISTRATOR	1.00	81,291.00	1.00	83,730.00	12	1.00
MIS ASSISTANT	1.00	44,392.00	1.00	46,240.00	7/MIN	1.00
PURCHASING COORDINATOR	-	-	-	-	8/C	1.00
ACCOUNTS PAYABLE CLERK	1.00	45,576.00	1.00	47,205.00	-	60,736.00
ACCOUNTANT	-	-	-	-	8/ENTRY	0.75
ACCOUNTING ASSISTANT	1.00	55,390.00	1.00	55,786.00	-	52,832.00
ACCOUNTS RECEIVABLE CLERK	1.00	40,706.00	1.00	41,941.00	4/A	1.00
TOTAL FINANCE DEPARTMENT	7.00		7.00			7.50
POLICE						
ADMINISTRATION						
POLICE CHIEF	1.00	115,646.00	1.00	121,751.00	17	1.00
DEPUTY POLICE CHIEF	1.00	107,751.00	1.00	110,984.00	15/MAX	0.50
DEPUTY POLICE CHIEF	-	-	-	-	15	1.50
OFFICE MANAGER - POLICE	1.00	57,368.00	1.00	57,368.00	5/MAX	1.00
	<u>3.00</u>		<u>3.00</u>			<u>4.00</u>
OPERATIONS						
COMMANDER	3.00	99,350.00	3.00	102,331.00	13/MAX	3.00
POLICE SERGEANT	4.00	93,350.00	4.00	96,151.00	12/MAX	3.00
POLICE SERGEANT	2.00	85,428.00	2.00	87,991.00	12	2.00
POLICE OFFICER	19.00	74,765.00	19.00	79,196.00	FOP/6 *	20.00
POLICE OFFICER	1.00	70,288.00	1.00	74,447.00	FOP/5 *	-
POLICE OFFICER	1.00	67,141.00	1.00	71,111.00	FOP/4 *	2.00
POLICE OFFICER	2.00	56,487.00	2.00	59,806.00	FOP/3 *	1.00
POLICE OFFICER	2.00	52,854.00	2.00	55,951.00	FOP/1 *	1.50
COMMUNITY SERVICES OFFICER	2.00	50,026.00	2.00	51,526.85	CSO/7	1.50
	<u>36.00</u>		<u>36.00</u>			<u>34.00</u>
COMMUNICATIONS						
COMMUNICATIONS DIRECTOR	1.00	84,072.00	1.00	86,594.00	12	1.00
COMMUNICATIONS SUPERVISOR	1.00	65,075.00	1.00	67,467.00	9/F	1.00
TELECOMMUNICATOR	2.00	56,861.00	2.00	58,566.98	DISP/7	4.00
TELECOMMUNICATOR	2.00	53,889.00	2.00	55,505.22	DISP/6	1.00
TELECOMMUNICATOR	2.00	50,917.00	2.00	52,444.53	DISP/4	1.00
TELECOMMUNICATOR	4.00	46,580.00	4.00	47,977.08	DISP/3	2.00
TELECOMMUNICATOR	1.00	44,144.00	1.00	45,468.05	DISP/1	2.00
	<u>13.00</u>		<u>13.00</u>			<u>12.00</u>
RECORDS						
RECORDS SUPERVISOR	1.00	57,363.00	1.00	59,944.00	9/B	1.00
RECORDS CLERK	1.00	48,636.00	1.00	50,600.00	3/MAX	1.00
RECORDS CLERK	1.00	39,283.00	1.00	41,142.00	3/B	1.00
	<u>3.00</u>		<u>3.00</u>			<u>3.00</u>
TOTAL POLICE DEPARTMENT	55.00		55.00			53.00

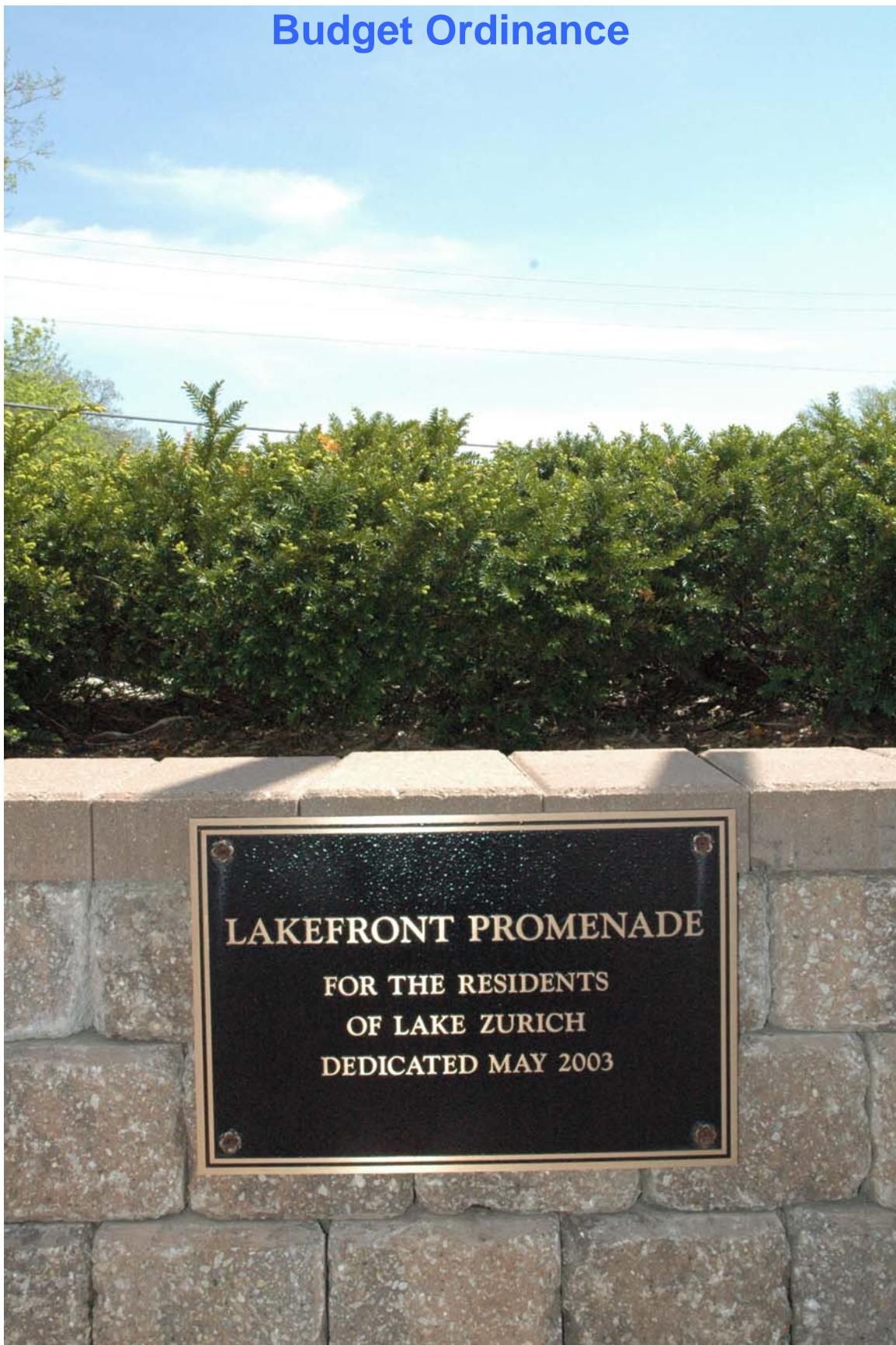
VILLAGE OF LAKE ZURICH
AUTHORIZED FULL TIME PERSONNEL POSITIONS
FOR FISCAL YEAR - 2009, 2010 AND 2011

	BASE SALARY						
	2009		2010		GRADE /STEP	2011	
	FTE's	Salary at 5/1/2008	FTE's	Salary at 5/1/2009		FTE's	Approved at 5/1/2010
FIRE/RESCUE							
ADMINISTRATION							
FIRE CHIEF *	1.00	127,837.00	1.00	130,227.00	17/FROZ *	1.00	130,416.00
DEPUTY FIRE CHIEF	1.00	115,037.00	1.00	115,037.00	15/FROZ	1.00	115,232.00
OFFICE MANAGER - FIRE	1.00	54,419.00	1.00	55,786.00	5/MAX	1.00	55,952.00
	3.00		3.00			3.00	
FIRE BUREAU							
ASSISTANT FIRE MARSHALL	1.00	92,191.00	1.00	94,957.00	12	1.00	97,760.00
FIRE INSPECTOR	-	-	1.00	69,491.00	9/G	1.00	71,760.00
FIRE INSPECTOR	1.00	64,470.00	1.00	67,467.00	9/F	1.00	69,680.00
FIRE INSPECTOR	1.00	53,943.00	1.00	55,426.00	9/MIN	1.00	58,240.00
ADMINISTRATIVE ASSISTANT	1.00	45,521.00	1.00	47,205.00	4/E	0.50	48,672.00
	4.00		5.00			4.50	
SUPPRESSION/EMS							
* = includes \$3,000 Annual Paramedic Stipend				* = Includes \$1.10/Hour Stipend			
CAPTAIN	4.00	104,433.00	4.00	104,433.00	13/FROZ	4.00	104,452.40
FIRE LIEUTENANT	12.00	90,314.00	12.00	92,934.00	LTP/3 *	11.00	93,152.80
FIRE LIEUTENANT	-	-	-	-	LTP/1 *	1.00	83,506.80
FIREFIGHTER/PARAMEDIC	32.00	76,396.00	31.00	78,598.00	FFP/6 *	30.00	78,821.60
FIREFIGHTER/PARAMEDIC	2.00	71,153.00	2.00	73,198.00	FFP/5 *	3.00	73,309.60
FIREFIGHTER/PARAMEDIC	2.00	66,766.00	2.00	68,679.00	FFP/4 *	1.00	68,900.00
FIREFIGHTER/PARAMEDIC	3.00	53,934.00	1.00	53,934.00	FFP/1 *	2.00	55,671.20
EMS COORDINATOR	-	-	1.00	55,426.00		-	-
	55.00		53.00			52.00	
TOTAL FIRE/RESCUE DEPARTMENT	62.00		61.00			59.50	
PUBLIC WORKS							
GENERAL SERVICES							
PUBLIC WORKS DIRECTOR	1.00	108,665.00	1.00	111,924.95	17	1.00	116,480.00
SUPERINTENDENT - GENERAL SERVICES	1.00	75,597.00	1.00	77,865.00	12	1.00	80,288.00
OPERATIONS SUPERVISOR	1.00	67,871.00	1.00	71,576.00	9/MAX	1.00	73,840.00
PARK MAINTENANCE SUPERVISOR	-	-	1.00	65,502.00	-	-	-
ADMINISTRATIVE ANALYST	1.00	49,131.00	1.00	51,052.00	-	-	-
ADMINISTRATIVE ASSISTANT	1.00	42,505.00	1.00	44,495.00	-	-	-
CLEANING TECHNICIAN	1.00	38,355.00	1.00	39,590.00	1/D	0.50	40,976.00
ARBORIST	1.00	61,330.79	1.00	63,170.71	150/5J	1.00	63,232.00
MAINTENANCE WORKER II	2.00	58,102.85	2.00	59,845.93	150/2J	2.00	59,904.00
MAINTENANCE WORKER II	1.00	54,239.64	1.00	55,866.82	150/2I	1.00	57,824.00
MAINTENANCE WORKER II	1.00	50,633.27	2.00	52,152.27	150/2G	2.00	54,080.00
MAINTENANCE WORKER II	-	-	1.00	48,684.70	150/2E	1.00	50,544.00
MAINTENANCE WORKER I	1.00	53,260.94	1.00	54,858.77	150/1J	1.00	54,912.00
MAINTENANCE WORKER I	2.00	44,844.28	2.00	46,189.61	150/1F	1.00	47,840.00
MAINTENANCE WORKER I	-	-	1.00	43,118.50	150/1D	1.00	44,720.00
MAINTENANCE WORKER I	1.00	40,446.98	1.00	41,660.39	150/1C	2.00	43,264.00
MAINTENANCE WORKER I	1.00	39,079.21	1.00	40,251.59	150/1B	1.00	41,808.00
	16.00		20.00			16.50	
ENGINEERING							
ENGINEER TECHNICIAN	1.00	46,597.00	1.00	48,552.00	7/A	1.00	50,128.00
ENGINEER TECHNICIAN	1.00	41,241.00	1.00	46,240.00	7/MIN	1.00	48,672.00
ASSISTANT TO THE VILLAGE ENGINEER	1.00	48,202.00	1.00	50,528.00	6/D	1.00	52,208.00
	3.00		3.00			3.00	
TOTAL PUBLIC WORKS DEPARTMENT - GENERAL FUND	19.00		23.00			19.50	

VILLAGE OF LAKE ZURICH
AUTHORIZED FULL TIME PERSONNEL POSITIONS
FOR FISCAL YEAR - 2009, 2010 AND 2011

	BASE SALARY					
	2009		2010		GRADE /STEP	2011
	FTE's	Salary at 5/1/2008	FTE's	Salary at 5/1/2009		
BUILDING AND ZONING						
DIRECTOR OF BUILDING AND ZONING	1.00	92,700.00	1.00	95,481.00	17	1.00
PLANNING MANAGER	1.00	77,095.00	1.00	79,408.00	12	1.00
ASSISTANT BUILDING MANAGER	1.00	73,922.00	1.00	76,140.00	12	1.00
OFFICE MANAGER - INSPECTIONS	-	-	-	-	5/ENTRY	1.00
PLUMBING INSPECTOR	1.00	62,665.00	1.00	64,930.00	10/C	1.00
BUILDING INSPECTOR	1.00	67,439.00	-	-	-	-
ZONING INSPECTOR/ZONING PLAN REVIEWER	1.00	63,849.00	1.00	65,503.00	9/E	1.00
BUILDING INSPECTOR	1.00	53,173.00	1.00	55,427.00	9/MIN	1.00
CODE ENFORCEMENT INSPECTOR	1.00	25,734.00	1.00	46,240.00	-	-
PERMIT COORDINATOR	1.00	39,720.00	1.00	41,941.00	5/MIN	1.00
ADMINISTRATIVE ASSISTANT	1.00	45,633.00	1.00	47,205.00	-	44,096.00
TOTAL BUILDING AND ZONING DEPARTMENT	10.00		9.00		8.00	
PARK & RECREATION						
PARKS AND RECREATION DIRECTOR	1.00	87,197.00	1.00	89,813.00	17	1.00
PARKS AND RECREATION SUPERVISOR	1.00	42,268.00	1.00	55,427.00	8/A	1.00
PARKS AND RECREATION SUPERVISOR	1.00	35,000.00	1.00	52,787.00	8/MIN	1.00
PARKS AND RECREATION SUPERVISOR	1.00	32,000.00	-	-	-	-
ADMINISTRATIVE ASSISTANT	1.00	45,913.00	1.00	47,205.00	-	-
RECEPTIONIST	1.00	35,093.00	1.00	38,042.00	3/MIN	1.00
PARKS MAINTENANCE SUPERVISOR	1.00	63,359.00	-	-	-	-
PARKS AND FACILITIES MANAGER	-	-	-	-	9/E	1.00
MAINTENANCE WORKER II	1.00	50,633.27	-	-	-	67,600.00
MAINTENANCE WORKER II	1.00	47,266.70	-	-	-	-
MAINTENANCE WORKER I	1.00	41,862.62	-	-	-	-
TOTAL PARKS AND RECREATION DEPARTMENT	10.00		5.00		5.00	
TOTAL GENERAL FUND FULL TIME PERSONNEL COSTS	167.00		164.00		156.25	
UTILITIES						
ASSISTANT DIRECTOR OF PUBLIC WORKS	1.00	93,253.00	1.00	96,051.00	15	1.00
ASSISTANT VILLAGE ENGINEER	-	-	-	-	10/B	1.00
SUPERINTENDENT - UTILITIES	1.00	77,280.00	1.00	79,598.00	12	1.00
OPERATIONS SUPERVISOR	1.00	70,704.00	1.00	73,724.00	9/MAX	1.00
WATER WORKS OPERATOR	1.00	63,751.74	1.00	65,664.29	-	-
WATER WORKS OPERATOR	1.00	59,512.93	1.00	61,298.31	150/3I	1.00
WATER WORKS OPERATOR	1.00	50,108.28	1.00	51,611.53	150/3D	1.00
MAINTENANCE WORKER II	3.00	58,102.84	3.00	59,845.93	150/2J	2.00
MAINTENANCE WORKER II	1.00	50,633.28	1.00	52,152.27	150/2G	1.00
MAINTENANCE WORKER I	1.00	44,844.28	1.00	46,189.61	150/1F	1.00
MAINTENANCE WORKER I	-	-	-	-	150/1A	1.00
METER READER	1.00	41,963.17	1.00	43,222.06	150/6J	1.00
TOTAL WATER AND SEWER FUND	12.00		12.00		12.00	
VEHICLE MAINTENANCE						
SUPERINTENDENT - FLEET SERVICES	1.00	79,717.00	1.00	82,109.00	12	1.00
MECHANIC II	1.00	63,751.74	1.00	65,664.29	150/4J	1.00
MECHANIC II	1.00	51,862.08	1.00	53,417.94	150/4E	1.00
TOTAL VEHICLE MAINTENANCE FUND	3.00		3.00		3.00	
TOTAL VILLAGE WIDE FULL TIME POSITION CONTROL	182.00		179.00		171.25	

Budget Ordinance





STATE OF ILLINOIS)
)SS.
COUNTY OF LAKE)

CERTIFICATE

I, SUSAN T. RAGSDALE, certify that I am the duly appointed Deputy Village Clerk of the Village of Lake Zurich, Lake County, Illinois.

I DO HEREBY CERTIFY that as such Deputy Village Clerk I am keeper of Ordinances, Resolutions, Minutes, Entries, Orders, Books, Papers, Records and Seal of said Village.

I DO HEREBY CERTIFY that the attached is a true and correct copy of:

ORDINANCE NO. 2010-04-708

AN ORDINANCE ADOPTING THE ANNUAL BUDGET OF THE VILLAGE OF LAKE ZURICH FOR ALL CORPORATE PURPOSES FOR THE FISCAL YEAR COMMENCING MAY 1, 2010 AND ENDING APRIL 30, 2011.

WITNESS my Hand and Corporate Seal of said Village of Lake Zurich, Illinois, this 21st day of May, 2010.

Susan T. Ragsdale

Susan T. Ragsdale
Deputy Village Clerk

(SEAL)



Ordinance No. 2010-04-708

AN ORDINANCE ADOPTING THE ANNUAL BUDGET OF THE
VILLAGE OF LAKE ZURICH FOR ALL CORPORATE PURPOSES
FOR THE FISCAL YEAR COMMENCING
MAY 1, 2010 AND ENDING APRIL 30, 2011

Published in pamphlet form
by the authority of the President and Board of Trustees
of the
Village of Lake Zurich
Lake County, Illinois

Date of Publication: April 28, 2010

VILLAGE OF LAKE ZURICH

ORDINANCE NO. 2010-04-708

AN ORDINANCE ADOPTING THE ANNUAL BUDGET
OF THE VILLAGE OF LAKE ZURICH
FOR ALL CORPORATE PURPOSES
FOR THE FISCAL YEAR COMMENCING MAY 1, 2010
AND ENDING APRIL 30, 2011

WHEREAS, the Village of Lake Zurich previously adopted Sections 8-2-9.1 through 8-2-9.10 of the Illinois Municipal Code, 65 ILCS 5/8-2-9.1 through 8-2-9.10, ("State Budget Law") by a two-thirds majority vote of the Board of Trustees then holding office, in accordance with Section 8-2-9.1 of the State Budget Law; and

WHEREAS, the Village Administrator, as the duly appointed Budget Officer of the Village of Lake Zurich, has compiled a budget containing estimates of revenues available to the Village, and expenditure recommendations, for the Village's fiscal year commencing May 1, 2010, and ending April 30, 2011 (the "2010-2011 Fiscal Year"), in accordance with the State Budget Law; and

WHEREAS, the Board of Trustees of the Village of Lake Zurich made a tentative annual budget for the 2010-2011 Fiscal Year conveniently available to public inspection for at least 10 days prior to the passage of this Ordinance, in accordance with the State Budget Law; and

WHEREAS, not less than one week after publication of the tentative annual budget, and prior to final action of the Board of Trustees on the budget, the Board of Trustees held a public hearing on the tentative annual budget pursuant to notice of that public hearing given at least one week in advance of the time of the public hearing by publication in a newspaper having a general circulation in the Village, all in accordance with the State Budget Law; and

WHEREAS, the Board of Trustees have determined that all required and necessary processes and steps have been completed in accordance with applicable law for consideration and passage of an annual budget for the 2010-2011 Fiscal Year;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Lake Zurich, Lake County and State of Illinois, as follows:

Section 1. Recitals. The foregoing recitals are incorporated herein as findings of the Board of Trustees.

Section 2. Approval of Annual Budget for 2010-2011 Fiscal Year. The Board of Trustees hereby approves an annual budget for the fiscal year commencing May 1, 2010, and ending April 30, 2011, in the form attached to and by this reference incorporated into this Ordinance as Exhibit A (the "2010-2011 Budget").

Section 3. Authority of Budget Officer. The Board of Trustees hereby delegates authority to the Village Administrator, as the Village's Budget Officer, to delete, add to, change, or create sub-classes within object classes budgeted previously to any department, board, or commission.

Section 4. Effective Date. This Ordinance will be in full force and effect from and after its passage, approval, and publication in the manner provided by law. The Village Clerk is authorized and directed to file a certified copy of this Ordinance, together with a full and complete copy of the 2010-2011 Budget adopted by this Ordinance, with the Lake County Clerk within 30 days after the adoption of this Ordinance.

PASSED this 26th day of April 2010.

AYES: 5 Trustees Johnson, Paynter, Rzeznik, Justich & Sprawka

NAYS: 1 Trustee Hallen

ABSENT: 0

APPROVED this 26th day of April 2010.

Suzanne K. Branding
Suzanne K. Branding, Village President

ATTEST:

Susan T. Ragsdale
Susan T. Ragsdale, Deputy Village Clerk

9320899_v1

70 E. Main Street
Lake Zurich, IL 60047-3226



Phone: (847) 438-5141
Fax: (847) 540-1768
Web: www.volz.org

The undersigned, being Chief Fiscal Officer of the Village of Lake Zurich, hereby certifies that the attached 2010-2011 Annual Budget contains a true and exact copy of the estimate of revenues expected to be received by the Village of Lake Zurich during the fiscal year 2010-2011.

A handwritten signature in black ink, appearing to read "Gerald A. Zochowski".

Gerald A. Zochowski
Finance Director

Dated: May 11, 2010

Tax Levy





STATE OF ILLINOIS)
) SS.
COUNTY OF LAKE)

CERTIFICATE

I, SUSAN T. RAGSDALE, certify that I am the duly appointed Deputy Village Clerk of the Village of Lake Zurich, Lake County, Illinois.

I DO HEREBY CERTIFY that as such Deputy Village Clerk, I am keeper of Ordinances, Resolutions, Minutes, Entries, Orders, Books, Papers, Records and Seal of said Village.

I DO HEREBY CERTIFY that the attached is a true, correct copy of:

ORDINANCE No. 2009-12-676

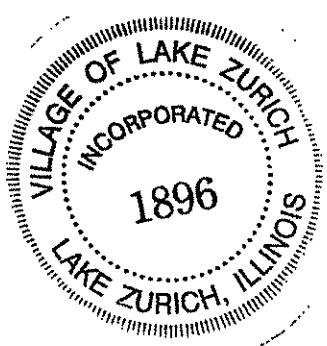
Annual Tax Levy Ordinance

WITNESS my Hand and Corporate Seal of said Village of Lake Zurich, Illinois, this 9TH day of December, 2009.

Susan T. Ragsdale

Susan T. Ragsdale
Deputy Village Clerk

(SEAL)



Ordinance No. 2009-12-676

ANNUAL TAX LEVY

Published in pamphlet form
by the authority of the President and Board of Trustees
of the
Village of Lake Zurich
Lake County, Illinois

Date of Publication: December 9, 2009

VILLAGE OF LAKE ZURICH

ORDINANCE NO. 2009-12- Q76
ANNUAL TAX LEVY ORDINANCE

WHEREAS, the President and Board of Trustees of the Village of Lake Zurich, County of Lake and State of Illinois, did on April 20, 2009, adopt and approve the Budget for said Village for the fiscal year commencing May 1, 2009 and ending April 30, 2010, the amount of said budget being the aggregate sum of \$40,722,088; and

WHEREAS, the Corporate Authorities of the Village of Lake Zurich have ascertained that the total amount of appropriations budgeted for in 2009 and amounts deemed necessary to defray additional expenses and liabilities for all corporate purposes to be provided for by the tax levy for the fiscal year commencing May 1, 2009, and ending April 30, 2010 amounts to \$6,283,102; and

WHEREAS, the President and Board of Trustees properly noticed and conducted, on December 7, 2009, public hearings on a proposed tax levy, all in accordance with the requirements of the Illinois Truth-In-Taxation Act, Illinois Complied Statutes Ch. 35, {215 et seq.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LAKE ZURICH, LAKE COUNTY AND STATE OF ILLINOIS, as follows:

Section 1. Recitals. The foregoing recitals are hereby incorporated into this Ordinance as findings of the President and Board of Trustees.

Section 2. Tax levy. There shall be and is hereby levied on all taxable property within the corporate limits of said Village for the fiscal year commencing May 1, 2009 and ending April 30, 2010, the sum of \$103,572 for General Corporate purposes, and the sum of \$6,179,530 for special purposes, making a combined levy of \$6,283,102 as set forth in the attached Exhibit A, which Exhibit A is by this reference hereby fully incorporated into and made a part of this ordinance.

Section 3. Unexpended Balance. Any unexpended balance of any item or items levied in and by this Ordinance may be expended in making up any deficiency in any items under the same general budget and levy for the same general purpose.

Section 4. Filing with County Clerk. The Village Clerk is hereby authorized and directed to file a certified copy of this Ordinance, with the County Clerk of Lake County, Illinois, prior to December 29, 2009, and in accordance with law, so that said tax may be extended and collected according to law.

Section 5. Severability. Should any clause, sentence, paragraph, or part of this Ordinance be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the Ordinance as a whole or of any part of this ordinance other than the part so declared to be invalid.

Section 6. Effective Date. This Ordinance shall be in full force and effect immediately on, and after, its passage by two-thirds of all Corporate Authorities now holding office and approval, the corporate authorities hereby finding and declaring that the matters contained herein are matters of urgency. The Village Clerk is hereby authorized and directed to immediately cause this Ordinance to be published in pamphlet form in the manner provided by law.

PASSED this 7 day of December 2009.

AYES: 5 Trustees Halen, Johnson, Poynton, Rzeznik and Sprawka

NAYS: 0

ABSENT: 1 Trustee Sustich

APPROVED this 7 day of December 2009.


Suzanne K. Branding
Suzanne K. Branding, Village President

ATTEST:


Wende M. Dau
Wende M. Dau, Village Clerk

Village of Lake Zurich, Illinois
2009 Tax Levy

Exhibit A

Fund	Tax Levy Requirement	Abatements	Village 2009 Levy	2008	
				Provision for Loss & Cost in Collections	Total District 2009 Levy
Corporate Purposes:					
Corporate Use	100,555	-	100,555	3,017	103,572
Police Protection	857,282	-	857,282	25,718	883,000
Fire Protection	770,874	-	770,874	23,126	794,000
Ambulance	728,155	-	728,155	21,845	750,000
MRF	232,039	-	232,039	6,961	239,000
Social Security	825,243	-	825,243	24,757	850,000
Insurance	653,398	-	653,398	19,602	673,000
Total Corporate Purposes	4,167,546	-	4,167,546	125,026	4,292,572
Pension:					
Police	837,901	-	837,901	25,137	863,038
Fire	924,750	-	924,750	27,742	952,492
Total Pensions	1,762,650	-	1,762,650	52,880	1,815,530
Total Levy Subject to PTELL	5,930,196	-	5,930,196	177,906	6,108,102
Special Recreation Levy	169,903	-	169,903	5,097	175,000
Total Levy Request	6,100,099	-	6,100,099	183,003	6,283,102
Debt Service Levy:					
GO TIF ARB Series 2002	151,237	(151,237)	-	-	-
GO TIF ARB Series 2009A	433,063	(433,063)	-	-	-
GO TIF ARB Series 2009B	71,825	(71,825)	-	-	-
GO TIF ARB Series 2009C	174,030	(174,030)	-	-	-
GO Bond Series 2003C	-	-	-	-	87,784
GO Bond Series 2008A	519,638	-	519,638	5,197	524,834
GO Bond Series 2008B	-	-	-	-	283,312
GO Bond Series 2010	433,063	-	433,063	4,331	437,393
GO Water and Sewer ARB Series 2002	249,113	(249,113)	-	-	-
GO Water and Sewer ARB Series 2003B	270,631	(270,631)	-	-	-
GO Water and Sewer ARB Series 2003D	107,000	(107,000)	-	-	-
GO Water and Sewer Series 2006	126,000	(126,000)	-	-	-
Total Debt Service Levy	2,535,599	(1,582,898)	952,700	9,527	962,227
Total Village of Lake Zurich 2009 Levy Request	8,635,698	(1,582,898)	7,052,799	192,530	7,245,329

Notes

- (1) The 2008 Equalized Assessed Value (EAV) of the Village is \$885,557,913
- The EAV for 2009 is projected to be \$900,000,000 (prior to any reassessments).
- The 2008 tax rate for the Village is 0.825 while the 2009 tax rate is projected to be 0.810
- The 2008 tax rate for the Village is 0.825 while the 2009 tax rate is projected to be 0.810
- (3) Abatements will be funded from alternate revenue sources. Those sources are either Incremental TIF Revenues or Water and Sewer Fund Revenues.
- (4) Provisions for Loss and Cost in Collections are equal to 3% of the Net Tax Levy for Non-Debt Service.

STATE OF ILLINOIS)
) SS.
COUNTY OF LAKE)

CERTIFICATE

I the undersigned, certify that I am the presiding Financial Officer of the Village of Lake Zurich, and as such presiding officer, I also certify that Ordinance No. 2009-12-676a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the tax provisions of Public Act 87-17, Sections 18-60 through 18-85 of the "Truth in Taxation" law.

TRUTH IN TAXATION
CERTIFICATE OF COMPLIANCE

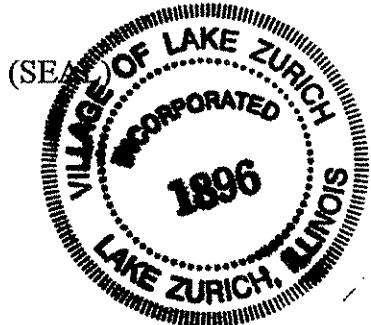
I also certify that the Tax Levy request, exclusive of bonded debt and estimated value of new property added to the tax base, did not exceed the 2008 CPI limiting factor of 0.1%. I finally certify that the proposed Corporate and Special Purpose taxes to be levied for 2009 did exceed the 2008 extension by 1.5%. The Village did hold a public hearing on December 7, 2009 (copy of public notice attached) to give residents an opportunity to comment on the requested levy.

This certificate applies to the 2009 levy.

Date: 12/8/2009

Presiding Financial Officer:

Gerald A. Zochowski
Gerald A. Zochowski



**NOTICE OF PROPOSED
PROPERTY TAX INCREASE FOR
THE VILLAGE OF LAKE ZURICH**

- I. A public hearing to approve a proposed property tax increase for the Village of Lake Zurich for 2009 will be held on Monday, December 7, 2009 at 7:00 p.m. at the Lake Zurich Village Hall, 70 East Main Street, Lake Zurich, Illinois.

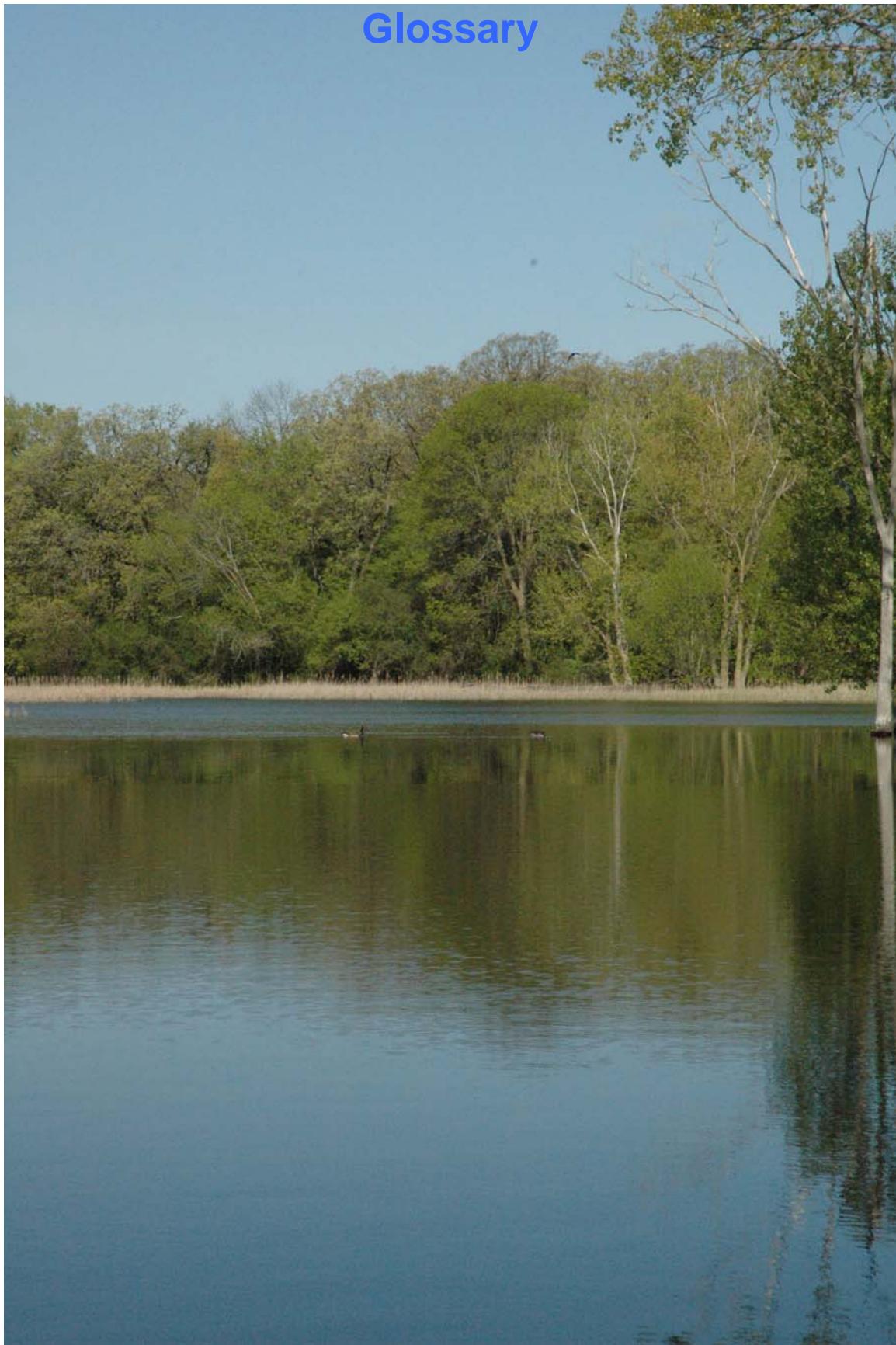
Any person desiring to appear at the public hearing and present testimony to Village officials of the taxing district may contact Susan Ragsdale, Deputy Village Clerk, 70 East Main Street, Lake Zurich, IL 60047 at (847) 438-5141. Attendance is encouraged.

- II. The corporate and special purpose property taxes extended for 2008 were \$6,190,050. The proposed corporate and special purpose taxes to be levied for 2009 are \$6,283,102. This represents a 1.5% increase over the previous year.
- III. The property taxes extended for debt service for 2008 were \$1,115,803. The estimated property taxes to be levied for debt service and public building commission leases for 2009 are \$1,008,403. This represents a 9.6% decrease over the previous year.
- IV. The total property taxes extended for 2008 were \$7,305,853. The estimated total property taxes to be levied for 2009 is \$7,291,505. This represents a 0.2% decrease over the previous year.

Wende M. Dau
Village Clerk

Dated: 11/25/09 to Daily Herald

Glossary





GLOSSARY OF TERMS

The Annual Budget contains terminology unique to public finance and budgeting. This glossary was prepared to assist the reader of this document in the understanding of some of these terms.

Abatement: A partial or complete cancellation of a levy imposed by the Village. Abatements usually apply to tax levies special assessments and service charges.

Agency Fund: A fund normally used to account for assets held by a government as an agent for individuals, private organizations or other governments and/or other funds.

Appropriation: A legal authorization granted by the Village Board to make expenditures and to incur obligations for specific purposes. An appropriation usually is limited in amount and time it may be expended.

Assessed Valuation: A value that is established for real or personal property for use as a basis for levying property taxes. (Note: Property values are established by the Township Assessor.)

Assets: Property owned by a government.

Audit: A systematic collection of sufficient, competent evidential matter needed to attest to the fairness of the presentation of the Village's financial statements. The audit tests the Village's account system to determine whether the internal accounting controls are both available and being used.

Balance Sheet: That portion of the Village's financial statement that discloses the assets, liabilities, reserves and balances of a specific governmental fund as of a specific date.

Basis of Accounting: A term used when revenues, expenditures, expenses, transfers, assets and liabilities are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on either the case, modified accrual or the accrual method.

Bond: A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for the financing of capital improvements.

Budget: A plan of Village financial operations which includes an estimate of proposed expenditures and a proposed means of financing them. The term used without any modifier usually indicates a financial plan for a single operating year. The budget is the primary means by which the expenditure and service levels of the Village are controlled.

Budget Message: The opening section of the budget which provides the Village Board and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the Village Administrator.

Cash Management: The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activates of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the balance of the highest interest and return, liquidity and minimal risk with these temporary cash balances.

Certificate of Deposit: A negotiable or non-negotiable receipt for monies deposited in a bank of financial institution for a specified period for a specified rate of interest.

Charges for Service: User charges for services provided by the Village to those specifically benefiting from those services.

Debt: A financial obligation resulting from the borrowing of money. Debts of government include bonds, notes, and land contracts.

Deficit: The excess of expenditures or expenses over revenues or income during a single accounting period.

Department: A major administrative division of the Village which indicates overall management responsibility for an operation.

Depreciation: The allocation of the cost of a fixed asset over the assets useful. Through this process the entire cost of this asset less any salvage value is ultimately charged off as an expense. This method of cost allocation is used in proprietary funds.

Enterprise Fund: A fund established to account for operations (a) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Expenditures: Decreases in net financial resources. Expenditures include current operating expenses requiring the present or future use of net current assets, debt service and capital outlays, and intergovernmental transfers.

Expenses: Charges incurred, whether paid or unpaid, resulting from the delivery of Village services.

Fiscal Policy: The Village's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year: A 12 month period to which the Village's annual operating budget applies and at the end to which the Village determines its financial position and the results of its operation. The Village has specified May 1 to April 30 as its fiscal year.

Fixed Assets: Assets of a long term character which are intended to continue to be held or used. Examples of fixed assets include items such as land, buildings, machinery, furniture, and other equipment.

Fund: An accounting entity with a self-balancing set of accounts which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance: The fund equity of governmental funds. Changes in fund balances are the result of the difference of revenues to expenditures. Fund balances increase when revenues exceed expenditures and decrease when expenditures exceed revenues.

Generally Accepted Accounting Principles (GAAP): Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB).

General Obligation Bonds: Bonds that finance a variety of public projects such as streets, buildings, and improvements; the repayment of these bonds is usually made from the Debt Service Fund, and these bonds are backed by the full faith and credit of the issuing government.

Governmental Fund Types: Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities, except those accounted for in proprietary and trust funds. In essence, these funds are accounting segregation of financial resources. Expendable assets are assigned to a particular governmental fund type according to the purposes for which they may or must be used. Current liabilities are assigned to the fund type from which they are to be paid. The difference between the assets and the liabilities of governmental fund types is referred to as fund balance. The measurement focus in these fund types is on the determination of financial position and changes in financial position (sources, uses and balances of financial resources), rather than on net income determination. The statement of revenues, expenditures and changes in fund balance is the primary governmental fund type operating statement. It may be supported or supplemented by more detailed schedules of revenues, expenditures, transfers and other changes in fund balance. Under current GAAP, there are four governmental fund types: general, special revenue, debt service and capital projects.

Income: A term used in proprietary fund type accounting to represent (1) revenues, or (2) the excess of revenues over expenses.

IRMA (Intergovernmental Risk Management Agency): An organization of 50 municipalities in the six county collar areas around Chicago which joined together to pool insurance risk, cost, and coverage. IRMA, through its risk-sharing provisions, provides the Village with coverage for liability, property damage, automobile, and worker's compensation insurance.

Intergovernmental Revenue: Funds received from federal, state and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Levy: (Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments or service charges imposed by the Village.

Liability: Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date.

MFT: Motor Fuel Tax

Modified Accrual Basis: The accrual basis of accounting adapted to the governmental fund-type measurement focus. Under it, revenues and other financial resource increments (e.g., bond issue proceeds) are recognized when they become susceptible to accrual, which is when they become both "measurable" and "available" to financial expenditures of the current period: "Available means collectible in the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the fund liability is incurred except for (1) inventories of materials and supplies that may be considered expenditure either when purchased, or when used, and (2) prepaid insurance on similar items that may be considered expenditures either when paid for or when consumes. All governmental funds, expendable trust funds and agency funds are accounted for using the modified accrual basis of accounting.

Net Income: Proprietary fund excess of operating revenues, non-operating revenues, and operating transfers in over operating expenses, non-operating expenses, and operating transfers out.

Property Tax: Property taxes are levied on real property according to the property's valuation and the tax rate.

Proprietary Fund Types: The classification used to account for a Village's ongoing organizations and activities that are similar to those often found in the private sector (i.e., enterprise and internal service funds). All assets, liabilities, equities, revenues, expenses and transfers relating to the government's business and quasi-business activities are accounted for through proprietary funds. The GAAP used are generally those applicable to similar businesses in the private sector and the measurement focus is on determination of net income, financial position and changes in financial position. However, where the GASB has issued pronouncements applicable to those entities and activities, they should be guided by these pronouncements.

Retained Earnings: An equity account reflecting the accumulated earnings of the Village's Proprietary Funds.

Revenue: Funds that the government receives as income. It includes such items as tax receipts, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

TIF: Tax Increment Financing

Tax Increment District: A legal entity created by local resolution to promote improvements, jobs, etc. The taxes generated from the assessed value "increment" above the base year is used to finance the costs of the improvements which generate the increased assessed valuation.

Tax Levy: The total amount to be raised by general property taxes for operating and debt service purposes.

Tax Rate: The amount of tax levied for each \$100 of assessed valuation.

Trust Funds: Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments and/or other funds.