



At the Heart of Community

PARKS AND RECREATION DEPARTMENT

200 South Rand Road
Lake Zurich, Illinois 60047

(847) 438-5146
LakeZurich.org

Park and Recreation Advisory Board

Village Hall Board Room

Tuesday, December 13, 2022- 6:30 PM

AGENDA

1. Call to Order
2. Roll Call: Chairperson Kevin Koch; Members: Vice-Chair Tim Andrews, Shawn Bergfalk, Allen Borg, Jeff Carey, Cathy Malloy and Sariah Quimby
3. Approval of Minutes: June 14, 2022
4. Public Comments: This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Village of Lake Zurich's Park & Recreation Department and Advisory Board. Public Comment is limited to 30 minutes total and 5 minutes per speaker.
5. New Business
 - A. Affiliate Agreements
Summary: The Village of Lake Zurich has entered into a formal agreement with the Lake Zurich Baseball & Softball Association (LZBSA), Ela Soccer and the Lake Zurich Flames Football Organization over the past eight years for the use of Village property. Due to the service these organizations provide for our community, the Village of Lake Zurich is looking to continue the attached agreements through 2024 to protect parties, their officers and volunteers.
6. Old Business
7. Treasurer's Report
8. Advisory Board Member Reports/Updates
 - A. Cathy Malloy/Tim Andrews- Miracle on Main Street- Survey Results
 - B. Shawn Bergfalk- Groove Grove
 - C. Kevin Koch-Farmers Market
 - D. Jeff Carey- Rock the Block- Survey Results
9. Director's Report
 - A. Event Updates- Bushel of Apples Recap, Jack O Lantern World (attendance of 40,245), & AOF Programs (page 10 of the Fall/Winter Brochure); Letters to Santa & Deck the Trees at Breeze
 - B. Park Highlights/Updates- Memorial Tree Recognition, FY22 OSLAD projects update, Oak Ridge Basketball Court Reno; FY23 OSLAD Grant Application, Paulus Park Bandshell/Electronic Marquee and Playground Reno (Jonquil)
 - C. Facility Highlights/Updates -FY 22 Parking Lot Improvements at Buffalo Creek & Air Conditioner replacement in building B and Chalet deck/floor; FY23 Buffalo Creek Roof in A/B, Buffalo Creek Building B Dance Floor

- D. Program Update- Fall Preschool & Dance Update, Rectrac Upgrade, New Contractors for Spring/Summer 2023, Nonmotorized craft dry storage and rentals
- E. Staff Update- FY23 Special Events Supervisor position; hiring for afternoon Guest Service Associate position

10. Written Communications- Annual Schedule of Meetings for 2023, Resident Email, Local News, Event & Program Promotions

11. Adjournment

February 14, 2023

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at 847-438-5141 (TDD 847-438-2349) promptly to allow the Village to make reasonable accommodations for those individuals.