



*At the Heart of Community*

PARKS AND RECREATION DEPARTMENT

200 South Rand Road  
Lake Zurich, Illinois 60047

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LakeZurich.org

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**Park and Recreation Advisory Board**

Virtual Meeting

Tuesday, February 8, 2022- 6:30 PM

AGENDA

1. Call to Order
2. Roll Call: Chairperson Kevin Koch; Members: Vice-Chair Tim Andrews, Shawn Bergfalk, Allen Borg, Jeff Carey, Cathy Malloy and Sariah Quimby
3. Approval of Minutes: December 14, 2021
4. Public Comments: This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Village of Lake Zurich's Park & Recreation Department and Advisory Board. You may request a virtual meeting link by emailing [info@lakezurich.org](mailto:info@lakezurich.org) prior to the start of the meeting. Comments submitted to [info@lakezurich.org](mailto:info@lakezurich.org) prior to the start of the meeting will be read into the record. Public Comment is limited to 30 minutes total and 5 minutes per speaker. You may also call into the meeting live with the following: 1-309-249-8140 Conference ID: 775 996 601#
5. New Business
  - A. Girl Scout Troop 178 Proposed Park Project  
Summary: Staff is seeking a Park and Recreation Advisory Board recommendation for a local Girl Scout Troop Silver Award project proposal for the creation and installation of a gaga ball pit on park property located at Chestnut Corners/Hunters Creek Park (1234 Pheasant Ridge Road).
  - B. External Special Event Request- Brazilian Festival LLC  
Summary: Staff is seeking a Park and Recreation Advisory Board recommendation for the Brazilian Festival LLC special event proposed to be held at Paulus Park on Saturday, August 27, 2022 from 11am-5pm and Sunday, August 28, 2022 from 10am-4pm. The approximate number of attendees over the course of the 2 day festival is 1,500-2,000 to come out to the park to enjoy the Brazilian culture featuring 35 food vendors, beverage sales, kids activities and nonprofit presence.
  - C. Internal Special Event Approvals  
Summary: Staff is seeking a Park and Recreation Advisory Board recommendation for the following internally run special event in FY22: Tween Nitelite Egg Hunt, Annual Egg Hunt, Arbor Day, Farmers Market, Movies in the Park, Family Fishing Derby, Groove Grove, July 4<sup>th</sup>, Rock the Block, and Miracle on Main Street
  - D. External Special Event Approvals  
Summary: Staff is seeking a Park and Recreation Advisory Board recommendation for the following externally run special events proposed to be held on Village park property in FY22: Purple Plunge, Block A Food Truck Socials, Stephen Siller Tunnel to Towers, LZ Tri, Unplugged Fest, Taste of the Towns, Boy Scouts Overnight, Alpine Races and Jack O Lantern World

6. Old Business
7. Treasurer's Report
8. Advisory Board Member Reports/Updates
  - A. Cathy Malloy- Picture in a Park and Miracle on Main Street
  - B. Shawn Bergfalk- Groove Grove
  - C. Kevin Koch-Farmers Market
  - D. Jeff Carey- Rock the Block, Financials & Survey results
  - E. Tim Andrews- Miracle on Main Street, Survey results
  - F. Allen Borg- Special Events Opportunities/Give Where You Live
  - G. Sariah Quimby- Special Events Opportunities/Give Where You Live
9. Director's Report
  - A. Event Updates- Purple Plunge (3/5), Tween Nitelite Egg Hunt (4/1), Annual Egg Hunt (4/9) & Arbor Day (4/30), AOF Programs (page 10 of the Spring Summer Brochure)
  - B. Park Highlights/Updates- FY22 OSLAD projects update (possible community survey to come), Chalet Deck, Buffalo Creek Parking Lot and Sonoma Tennis/Pickleball Court
  - C. Facility Highlights/Updates -Barn Reno Updates
  - D. Program Update-Rectrac Upgrade, Summer planning/hiring, Nonmotorized FY21 Boat Permit Report
10. Written Communications- Spring Summer 2022 Brochure, State of the Village Strategic Update, Local News, Event & Program Promotions
11. Adjournment

April 12, 2022

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at 847-438-5141 (TDD 847-438-2349) promptly to allow the Village to make reasonable accommodations for those individuals.