



At the Heart of Community

Park and Recreation Advisory Board

Village Hall Board Room

Tuesday, December 14, 2021- 6:30 PM

AGENDA

1. Call to Order
2. Roll Call: Chairperson Kevin Koch; Members: Vice-Chair Tim Andrews, Shawn Bergfalk, Allen Borg, Jeff Carey, Cathy Malloy and Sariah Quimby
3. Approval of Minutes: August 10, 2021
4. Public Comments: This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the to the Village of Lake Zurich's Park & Recreation Department and Advisory Board. Comments submitted to info@lakezurich.org prior to the start of the meeting will be read into the record. Public Comment is limited to 30 minutes total and 5 minutes per speaker.
5. New Business
 - A. Special Recreation Association of Central Lake County
Summary: The Village of Lake Zurich is a cooperative member agency of the Special Recreation Association of Central Lake County (SRACLC). SRACLC provides community based therapeutic recreation programs and services to people of all ages with disabilities or special needs. Presentation on SRACLC's mission, program, services and outreach to the community to be given by Executive Director, John Buckner.
6. Old Business
 - A. Fireworks RFP
Summary: The Village of Lake Zurich's three-year firework contract expired in July 2021. Staff released a request for proposals for a three-year contract for Lake Zurich's annual July 4th Independence Day Celebration Fireworks Display (2022-2024) for a maximum total cost per display of \$33,000. The RFP was released November 1st and closed December 1st. The Village received one proposal from J&M Displays. Staff is seeking a Park and Recreation Advisory Board recommendation to award the three-year contract to J&M Displays.
7. Treasurer's Report
8. Advisory Board Member Reports/Updates
 - A. Cathy Malloy- Community Engagement-Mistletoe Moments/Miracle on Main Street
 - B. Shawn Bergfalk- Groove Grove
 - C. Kevin Koch-Farmers Market
 - D. Jeff Carey- Rock the Block
 - E. Tim Andrews- Miracle on Main Street

- F. Allen Borg- Special Events Opportunities/Give Where You Live
- G. Sariah Quimby- Special Events Opportunities/Give Where You Live

9. Director's Report

- A. Event Updates- Purple Plunge (3/5), Nitelite Egg Hunt (4/1), Annual Egg Hunt (4/9) & Arbor Day (5/1)
- B. Park Highlights/Updates- FY21 end of year approved purchases- refinishing of the dance floor BCA, additional mirrors and portable floor in BCB, sand sifter, downtown tree up lighting, lake mile markers; FY22 OSLAD projects-shoreline, Chalet Deck, Buffalo Creek Parking Lot and Sonoma Tennis/Pickleball Court
- C. Facility Highlights/Updates –Barn Reno Updates
- D. Program Update- AOF Programs (page 10 of the Fall Winter Brochure), Summer planning

10. Written Communications- SRACLC Pamphlet, Nonresident Flyer, Schedule of Meeting for 2022, Local News, Event & Program Promotions

11. Adjournment

February 8, 2022

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at 847-438-5141 (TDD 847-438-2349) promptly to allow the Village to make reasonable accommodations for those individuals.