



*At the Heart of Community*

PARKS AND RECREATION DEPARTMENT

200 South Rand Road  
Lake Zurich, Illinois 60047

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LakeZurich.org

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**Park and Recreation Advisory Board**

Village Hall Board Room

Tuesday, April 13, 2021- 6:30 PM

AGENDA

1. Call to Order
2. Roll Call: Chairperson Kevin Koch; Members: Vice-Chair Tim Andrews, Shawn Bergfalk, Allen Borg, Jeff Carey, Cathy Malloy and Sariah Quimby
3. Approval of Minutes: February 9, 2021
4. Public Comments: This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the to the Village of Lake Zurich's Park & Recreation Department and Advisory Board. You may request a virtual meeting link by emailing [info@lakezurich.org](mailto:info@lakezurich.org) prior to the start of the meeting. Comments submitted to [info@lakezurich.org](mailto:info@lakezurich.org) prior to the start of the meeting will be read into the record. You may also call into the meeting live with the following: 1-309-249-8140 Conference ID: 883 551 449#
5. New Business
  - A. External Special Events- Ancient Oaks  
Summary: Staff is seeking a Park and Recreation Advisory Board recommendation for the Ancient Oaks Mighty Oaks Celebration special event proposed to be held at Paulus Park Shelter A and Chalet on Sunday, September 19, 2021.
  - B. Girl Scout Troop 1728- Old Mill Grove Project Proposal  
Summary: Staff is seeking a Park and Recreation Advisory Board recommendation for a local Girl Scout Troop Bronze Award Project proposing to create and install a scavenger hunt at Old Mill Grove Park and Nature Trail.
  - C. Food Truck Social and Block A Renovation  
Summary: Lake Zurich resident, Cara Marquis approached the department with a proposal to implement food truck socials at the Block A/Promenade area during the months of June - September coupled with volunteer clean up efforts at Block A to create a more welcoming and attractive site. The sourcing and scheduling of food trucks would be volunteer led with proposed collaboration with the Village on managing paperwork, fees, promotion and assistance with the site preparation. Staff is seeking Park and Recreation Advisory Board feedback and recommendation.
  - D. 2021 Fireworks Display Agreement & Addendum  
Summary: The Village had a three-year fireworks contract with J & M Displays that was set to expire after the July 4, 2020 event. Due to the COVID-19 pandemic, this event was cancelled for 2020. The Village Board approved an extension of the contract at their June 1, 2020 meeting to hold the fireworks display on Sunday, July 4, 2021. J & M Displays has provided the Village with an agreement for the 2021 event which includes new language from prior agreements related to postponement and cancelation.
6. Old Business

A. OSLAD Grant Project Updates

7. Treasurer's Report
8. Advisory Board Member Reports/Update
  - A. Sariah Quimby- Electronic Marquee
  - B. Cathy Malloy- Community Engagement, Independent Contractors & Early Childhood Survey
  - C. Shawn Bergfalk- Groove Grove
  - D. Kevin Koch-Farmers Market
  - E. Jeff Carey- Rock the Block
9. Director's Report
  - A. Event Update- Bunny Hop Recap, Arbor Day (5/1 at Kuechmann Arboretum), July 4<sup>th</sup>
  - B. Park Highlights/Updates- Heatherleigh Tennis Court (budgeted for FY21), PARC Grant Update, Ela Public Library Storywalk Updates, Concession RFP, Bob Warren Resignation
  - C. Facility Highlights/Updates –Barn Reno Updates
  - D. Program Update- Yoga Independent Contractor Update, Preschool 2021-2022 Enrollment, Day Camp Enrollment, Beach Update, Seasonal Summer Hiring
10. Written Communications- Resident Letters (Event Suggestion/Pickleball), Local News, Event & Program Promotions
11. Adjournment

June 8, 2021

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at 847-438-5141 (TDD 847-438-2349) promptly to allow the Village to make reasonable accommodations for those individuals.