

VILLAGE OF LAKE ZURICH

Board of Trustees
70 East Main Street



Monday, January 15, 2018 7:00 p.m.

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Mary Beth Euker, Trustee John Shaw, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Greg Weider.
3. **PLEDGE OF ALLEGIANCE**
4. **PRESIDENT'S REPORT / COMMUNITY UPDATE**
(This is an opportunity for the Mayor to report on matters of interest to the Village.)
 - A. **Oath of Office for Police Officer Stephanie Wonders**
5. **PUBLIC COMMENT**
(This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Board of Trustees.)
6. **CONSENT AGENDA**
(These titles will be read by the Village Clerk and approved by a single Roll Call Vote. Any item may be pulled from the Consent Agenda for discussion by any member of the Board).
 - A. **Approval of Minutes of the Village Board Meeting, January 2, 2018**
 - B. **Semi-Monthly Warrant Register Dated January 15, 2018 Totaling \$1,508,860.61**
 - C. **Agreement with US Digital Designs to Replace Fire Station #1 Alerting System in the Amount Not-to-Exceed \$60,000**

Summary: The Fiscal Year 2018 budget includes \$60,000 in the Equipment Replacement Fund to upgrade the outdated station alerting system in Station #1, which provides a direct link from the Lake Zurich 911 Dispatch Center to

emergency response crews in the Fire Department. The new equipment provides automated voice notification alerts in less than one second and is compliant with NFPA standards for redundant alerting pathways.

D. Ordinance Amending Title 3 of Chapter 3 of the Village of Lake Zurich Municipal Code to Increase the Number of Authorized Liquor Licenses (Class A-1 - Carlos Mexican Grill & Seafood 4, Inc. at 500 Ela Road (Assign Ord. #2018-1-239)

Summary: Carlos Mexican Grill & Seafood 4 at 500 Ela Road is requesting a Class A-1 restaurant/outdoor café liquor license. This license will allow it to sell alcoholic beverages within the restaurant for consumption on premises as well as for consumption in the outdoor seating area.

E. Ordinance Amending Title 3 of Chapter 3 of the Village of Lake Zurich Municipal Code to Increase the Number of Authorized Liquor Licenses (Class P - Lake Zurich Brewing Company, LLC at 932 Donata Court) (Assign Ord. #2018-1-240)

Summary: Lake Zurich Brewing Company at 932 Donata Court is requesting a Class P Craft Brewery liquor license. This license will allow it to manufacture up to 930,000 gallons of beer per year, offer tastings and retail sales for on and off-premise consumption.

F. Ordinance Approving a Special Use Permit for Brazilian Jiu Jitsu Studio at 100 Oakwood Road Unit H (Assign Ord. #2018-1-241)

Summary: Brabo LLC has filed a zoning application seeking a Special Use Permit for a physical fitness facility within the Village's I - Industrial District at 100 Oakwood Road Unit H. The Industrial Council has provided support for this request. The Planning and Zoning Commission held a public hearing on December 20, 2017 and voted 7-0 in favor of recommending approval of the Special Use Permit.

G. Ordinance Approving a Special Use Permit for Meat & Potatoes Eatery at 927 South Rand Road (Assign Ord. #2018-1-242)

Summary: The Fidelity Group has filed a zoning application seeking a Special Use Permit for a drive-through lane and outdoor seating accessory to a permitted eating place within the Village's B-3 Regional Shopping District in the Deerpath Commons shopping center at 927 South Rand Road. The Planning and Zoning Commission held a public hearing on December 20, 2017 and voted 7-0 in favor of recommending approval of the Special Use Permit.

H. Special Event Approval for 3-2-1 Go! Event Promotions for Annual Lake Zurich Triathlon at Paulus Park on Sunday, July 8, 2018

Summary: 3-2-1 Go! Event Promotions has applied for a special event to hold the Lake Zurich Triathlon at Paulus Park on July 8, 2018 with set-up beginning on Saturday, July 7, 2018. The event has grown to over 1,500 participants and is one of the area's top Olympic distance events.

I. Illinois Department of Transportation Resolution for Maintenance under the Illinois Highway Code in the Amount of \$515,000

Summary: This IDOT resolution appropriates Motor Fuel Tax funds for contractual services and materials associated with Lake Zurich streets and right-of-way maintenance.

J. Agreement with Morton Salt Inc. to Purchase 2,000 Tons of Bulk Road Salt in the Amount Not-to-Exceed \$91,520

Summary: The Fiscal Year 2018 budget includes \$121,520 from the Motor Fuel Tax Fund for the purchase of salt and de-icing supplies. Staff recommends approval of a joint purchasing contract from the Illinois Department of Central Management Services with Morton Salt for the purchase of 2,000 tons of bulk road salt at \$45.76 per ton.

Recommended Action: Motion to approve the Consent Agenda as presented. (Roll Call Vote)

7. OLD BUSINESS

(This agenda item includes matters for action by the Board of Trustees.)

None at this time.

8. NEW BUSINESS

(This agenda item includes matters coming to the Board of Trustees for discussion and possible action.)

A. Ordinance Approving Budget Amendment #1 for Fiscal Year 2018 Budget to Restructure Police Department Staffing Levels (Assign Ord. #2018-1-243)
(Trustee Euker)

Summary: Recent and pending retirements of Police Department staff have provided an opportunity to restructure the agency for increased efficiencies, job task equity, and work distribution.

The proposed amendment to the Fiscal Year 2018 budget modifies the authorized staffing levels for the Police Department by eliminating the 911 Communications Director position in exchange for a second full-time 911 Communications Supervisor position. This provides an anticipated reduction of personnel costs of over \$13,000 annually. Both 911 Communications Supervisors will report to the Deputy Police Chief of Support Services.

The budget amendment also eliminates the Community Services Officer position in exchange for a new full-time Administrative Aide position for an anticipated initial savings of \$9,900. The Administrative Aide reports to both Deputy Police Chiefs.

Recommended Action: A motion to approve Ordinance #2018-1-243 Approving Budget Amendment #1 for Fiscal Year 2018.

9. TRUSTEE REPORTS

(This is an opportunity for Trustees to report on matters of interest to the Board of Trustees.)

10. VILLAGE MANAGER'S REPORT

(This is an opportunity for the Village Manager to report on matters of interest to the Board of Trustees.)

A. Monthly Data Metric Reports

11. ATTORNEY'S REPORT

(This is an opportunity for the Village Attorney to report on legal matters of interest to the Board of Trustees.)

12. DEPARTMENT HEAD REPORTS

(This is an opportunity for department heads to report on matters of interest to the Board of Trustees.)

13. ADJOURNMENT

(Next regularly scheduled Village Board meeting on Monday, February 5, 2018)

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at 847.438.5141 (TDD 847.438.2349) promptly to allow the Village to make reasonable accommodations for those individuals.