

APPROVED  
**LAKE ZURICH BOARD OF TRUSTEES**  
**SPECIAL MEETING**  
**200 Mohawk Trail**  
Saturday, September 12, 2009

**1. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 8:32 am

Present were Village President Branding, Clerk Dau, Trustees Halen, Johnson, Poynton, Rzeznik, Sprawka and Sustich. Also present were Village Administrator Vitas, Finance Director Zochowski, Police Chief Finlon, Human Resources Manager Pankiw, Public Works Director / Engineer Heyden, Building & Zoning Director Peterson, Park and Recreation Director Perkins. Village Attorney Burkland joined the meeting at 8:35am. Fire Chief Mastandrea joined the meeting at 8:45am.

Police Chief Finlon reminded the meeting attendees of the Law Enforcement Expo in Vernon Hills on September 12 and 13.

**2. STRATEGIC PLANNING RETREAT**

Dr. Greg Kuhn welcomed attendees to the second day of the strategic planning retreat and asked them to divide into two teams and participate in the Tinker-toy exercise. Results of this exercise can be viewed in Dr. Kuhn's final report.

There was a meeting break from 9:20am to 9:25am

The meeting resumed and attendees participated in a vision exercise. Results of this exercise can be viewed in Dr. Kuhn's final report.

There was a meeting break from 10:55am to 11:10am

Attendees were asked to participate in surrender or lead exercise. Results of this exercise can be viewed in Dr. Kuhn's final report.

MOTION was made by Trustee Sustich, seconded by Trustee Johnson, to recess the meeting at 12:02pm and reconvene at 12:45pm.

Voice vote, all in favor.

**MOTION CARRIED**

The meeting recessed at 12:02pm

The meeting reconvened at 12:45pm

After reconvening, attendees worked together on a SWOT (Strengths, Weaknesses, Opportunities, and Threats) analysis for the Village of Lake Zurich. Results of this discussion can be viewed in Dr. Kuhn's final report.

There was a meeting break from 1:20pm to 1:42pm  
Following the break, there was an exercise to determine short-term goals for the Village of Lake Zurich.

There was a meeting break from 2:52pm to 3:00pm  
Following the break, there was an exercise to determine long-term goals for the Village of Lake Zurich.

Dr. Kuhn and President Branding thanked everyone for participating.

**3. ADJOURNMENT**

MOTION was made by Trustee Johnson, seconded by Trustee Poynton, to adjourn the meeting.

Voice vote, all in favor.

MOTION CARRIED

The meeting adjourned at 4:04 pm

Respectfully submitted: *Wende M. Dau, Village Clerk*

Approved by: /s/ President Suzanne K. Branding 9/12/09