

**LAKE ZURICH BOARD OF TRUSTEES
REGULAR MEETING
70 East Main Street**

Monday, October 19, 2009, 7:00 p.m.

A G E N D A

- 1. CALL TO ORDER**
- 2. ROLL CALL:** Village President Suzanne Branding, Trustee Jeff Halen, Trustee Jim Johnson, Trustee Tom Poynton, Trustee Dana Rzeznik, Trustee Jonathan Sprawka, and Trustee Rich Sustich
- 3. PLEDGE OF ALLEGIANCE**
- 4. PUBLIC COMMENT**
(This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Board of Trustees.)
- 5. PRESIDENT'S REPORT**
(This is an opportunity for the Village President to report on matters of interest to the Village.)
 - A.** Award from International Association of Chiefs of Police (Document included in packet)
 - B.** Lake Zurich Area Chamber of Commerce presentation of Taste of Towns contribution to Village
- 6. CONSIDERATION OF MINUTES** (Documents included in packet)
 - A.** Minutes of Special Board Meeting, September 11-12, 2009
 - B.** Minutes of the Village Board Meeting, October 5, 2009
Recommended Action: Motion to approve each of the minutes. (Voice Vote)
 - C.** Executive Session minutes.

Summary: State law provides that the Board of Trustees must review executive session minutes every six months to determine whether it is still necessary to keep those minutes confidential. The Board of Trustees has had the opportunity to review the executive session minutes and has received the recommendations of the Village Administrator in a memorandum dated October 2, 2009, indicating which minutes to release for inspection and which minutes should remain confidential.

Recommended Action: Motion to release the Executive Session minutes dated April 20, 2009 (partial), May 18, 2009 (partial), and June 1, 2009 for inspection and to hold other minutes confidential as indicated in the Village Administrator's memorandum dated October 2, 2009.

7. OLD BUSINESS

(This agenda item includes matters for action by the Board of Trustees.)

(No items at this time.)

8. NEW BUSINESS

(This agenda item includes matters coming to the Board of Trustees for discussion and possible action.)

A. Semi-Monthly Warrant Register Dated October 19, 2009, Totaling \$807,030.35. (Trustee Sprawka)

Recommended Action: Motion to approve the semi-monthly warrant register dated October 19, 2009, totaling \$807,030.35. (Roll Call Vote)

B. Newslite, Winter Edition. (Trustee Halen)

Recommended Action: Motion to approve the 2009 Winter edition of the Newslite as presented. (Roll Call Vote)

C. Amendment to Building Code related to electronic message signs. (Trustee Poynton)

Summary: The proposed amendment adding Section 8-10-8E to the Building Code will allow for the installation of electronic message signs. Electronic message signs will be permitted only on signs owned or operated by local governmental entities or regional governmental authorities (Pace, Metra, etc.). The proposed ordinance also restricts the amount of sign face to be approved for the electronic message area; the sign must be a ground or monument sign, and set back to be a minimum of five feet from any property line.

Recommended Action: Motion to approve "An Ordinance Amending Section 8-10-8 of the Lake Zurich Building Code Relating to Signs in Industrial, Office, and Institutional Buildings." (Roll Call Vote) (Assign ORD. #2009-10-667)

9. TRUSTEE REPORTS

(This is an opportunity for Trustees to report on matters of interest to the Board of Trustees.)

10. ADMINISTRATOR'S REPORT

(This is an opportunity for the Village Administrator to report on matters of interest to the Board of Trustees.)

11. ATTORNEY'S REPORT

(This is an opportunity for the Village Attorney to report on legal matters of interest to the Board of Trustees.)

12. DEPARTMENT HEAD REPORTS

(This is an opportunity for department heads to report on matters of interest to the Board of Trustees.)

- A. Finance Director Zochowski: Monthly Treasurer's Report. (Document included in packet)
- B. Building and Zoning Director Peterson: Update on 2010 Census Committee
- C. Park and Recreation Director Perkins: 1) Update on improvements to park at Main Street and Old Rand Road, and 2) Haunted House event

13. CLOSED SESSION / ADJOURNMENT

Recommended Action: Motion to recess into closed session to discuss matters related to pending litigation and review of closed session minutes dated September 21, 2009 and October 5, 2009 for content, and to adjourn immediately after the closed session without conducting further business. (Roll Call Vote)

Attachments:

- 1. 2010 Census Complete Count Committee meeting notes, October 6, 2009
- 2. Park and Recreation Advisory Board meeting agenda, October 13, 2009
- 3. Community and Police Advisory Committee meeting agenda, October 14, 2009
- 4. Plan Commission meeting agenda, October 21, 2009
- 5. Notice, Special Village Board meeting, October 26, 2009
- 6. Calendars for October and November, 2009.

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at 847.438.5141 (TDD 847.438.2349) promptly to allow the Village to make reasonable accommodations for those individuals.