

**LAKE ZURICH BOARD OF TRUSTEES  
REGULAR MEETING  
70 East Main Street**

**Monday, August 17, 2009, 7:00 p.m.**

**A G E N D A**

**1. CALL TO ORDER**

**2. ROLL CALL**

Village President Suzanne Branding  
Trustee Jeff Halen  
Trustee Tom Poynton  
Trustee Jonathan Sprawka

Trustee Jim Johnson  
Trustee Dana Rzeznik - excused  
Trustee Rich Sustich- excused

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENT**

(This is an opportunity for residents to comment briefly on matters included on the agenda or otherwise of interest to the Board of Trustees.)

**5. PRESIDENT'S REPORT**

(This is an opportunity for the Village President to report on matters of interest to the Village.)

- A. Appreciation and remembrance of Fire & Police Explorer Brad Remus.
- B. Appreciation for Rescue Team efforts at Alpine Fest. *(Document included in packet)*
- C. Lions Club recognition and "thank you" for Alpine Fest and Parade.
- D. Recognition as Neighborhood Scout's Top 100 Safest Cities in the U.S. *(Document included in packet)*
- E. Appointments to various boards and commissions.

**6. CONSIDERATION OF MINUTES**

- A. Minutes of the Committee of the Whole meeting June 1, 2009.
- B. Minutes of the Board of Trustees meeting August 3, 2009. *(Document included in packet)*

***Recommended Action:*** Motion to approve each of the minutes. *(Voice Vote)*

**7. CONSENT AGENDA**

(Matters on the Consent Agenda will be considered by a single motion and vote because they are considered to be generally of a routine nature. Any member of

the Board of Trustees may request that an item be removed from the Consent Agenda and considered separately.)

*(No items at this time)*

**8. OLD BUSINESS**

(This agenda item includes matters for action by the Board of Trustees.)

*(No items at this time)*

**9. NEW BUSINESS**

(This agenda item includes matters coming to the Board of Trustees for discussion and possible action.)

**A. Semi-Monthly Warrant Register Dated August 17, 2009, Totaling \$686,553.26 (Trustee Sprawka)**

***Recommended Action:*** Motion to approve the semi-monthly warrant register dated August 17, 2009, totaling \$686,553.26 *(Roll Call Vote)*

**B. Presentation of 2009 Comprehensive Annual Financial Report (Trustee Sprawka)**

**C. Agreement for Internet and Video Services (Trustee Sprawka)**

***Summary:*** The Village seeks consulting, management, and support services for its Internet video and audio broadcasting and management to promote transparency and accountability of the Village legislative process. After researching the market and soliciting and reviewing proposals, the staff identified Granicus, Inc. as most suitable to service the Village's needs at a competitive price. Granicus proposes to build the Village's capacity to provide streaming and distribution of live and archived digital media content, including hardware, licensed software, and support services. The "up-front" price is \$12,027.14, with a monthly fee of \$1,020.00. These amounts are within budget and will provide live meeting webcasting of Village Board meetings, and in the future Plan Commission and Zoning Board of Appeals meetings as well.

***Recommended Action:*** Motion to approve a service agreement with Granicus, Inc. in substantially the form presented to the Board of Trustees and in final form satisfactory to the Village Administrator. *(Roll Call Vote)*

**D. Selection of President Pro-Tem and An Ordinance Amending the Text of the TIF District Redevelopment Plan and Project (Trustee Poynton)**

***Summary:*** The Board of Trustees has planned for a long time to amend the approved Redevelopment Plan and Project for the Downtown TIF District to make minor language changes designed to address issues

identified by the trial court in the 16 West Main Street eminent domain lawsuit. The proposed ordinance makes all of the available changes to the Redevelopment Plan and Project and the adopting ordinance. Because Mayor Branding will recuse herself from consideration of the ordinance, it is appropriate to select a president pro tem for this agenda item.

***Recommended Action:*** Motion to approve “An Ordinance Amending Lake Zurich Ordinance No. 2002-03-157 Making Certain Language Changes To Ordinance No. 2002-03-157 And To The Redevelopment Plan and Project.” *(Roll Call Vote)*

**E. Fall Edition of the Newsline** *(Trustee Halen)*

***Recommended Action:*** Motion to approve the Fall edition of the Newsline as presented. *(Roll Call Vote)*

**F. Contract for Maintenance of Dispatch/Telecommunication Equipment** *(Trustee Johnson)*

***Summary:*** The Village routinely undertakes maintenance work on its dispatch and telecommunications equipment to keep it in good operating condition. Radicom has long been the Village’s vendor for this work and knows the Village’s system well. There is money in the budget allocated for this work.

***Recommended Action:*** Motion to approve a contract with Radicom for maintenance of dispatch telecommunication equipment in the amount of \$12,614.65 *(Roll Call Vote)*

**G. Approval of Repairs to Sanitary Sewer Lift Station Pump** *(Trustee Johnson)*

***Summary:*** The 40-horsepower hydromatic submersible pump at the Orchard sanitary sewer lift station failed on May 9, 2009. Staff installed a spare pump and has received a quote of \$10,029.00 to repair the failed pump from Metropolitan Industries, the area’s authorized distributor for sales, service, and repairs. Metropolitan’s quote is below the \$20,000.00 price of a new replacement pump. There is money in the budget allocated for this work.

***Recommended Action:*** Motion to approve a repair invoice from Metropolitan Industries for repair of the sewer pump for the Orchard lift station in the amount of \$10,029.00. *(Roll Call Vote)*

**10. TRUSTEE REPORTS**

(This is an opportunity for Trustees to report on matters of interest to the Board of Trustees.)

**11. ADMINISTRATOR’S REPORT**

(This is an opportunity for the Village Administrator to report on matters of interest to the Board of Trustees.)

- A. Memorandum of Agreement CN/GTC. *(Document included in packet)*
- B. Strategic Planning Retreat.

**12. ATTORNEY'S REPORT**

(This is an opportunity for the Village Attorney to report on legal matters of interest to the Board of Trustees.)

**13. DEPARTMENT HEAD REPORTS**

(This is an opportunity for department heads to report on matters of interest to the Board of Trustees.)

- A. Park and Recreation Director Perkins: Rotary Clock update and Special Events update.
- B. Police Chief Finlon: Traffic Safety Challenge 3<sup>rd</sup> Place Award from the Illinois Association Chiefs of Police. *(Document included in packet)*

**14. CLOSED SESSION / ADJOURNMENT**

***Recommended Action:*** Motion to recess into closed session to discuss matters related to pending litigation, specific personnel, and review of closed session minutes and to adjourn immediately after the closed session without conducting further business. *(Roll Call Vote)*

Note to Clerk:

NEXT ORDINANCE #:	2009-08-649
NEXT RESOLUTION #:	2009-08-17A

Attachments:

1. Park and Recreation Advisory Board meeting minutes, July 14, 2009
2. Notice of cancellation, Fire and Police Commissioners mtg. August 12, 2009
3. Tree Commission meeting agenda, August 18, 2009
4. Tree Commission meeting minutes, July 21, 2009
5. Plan Commission meeting agenda, August 19, 2009
6. Zoning Board of Appeals meeting agenda, August 20, 2009
7. Notice, Special Committee of the Whole with Homeowners Assoc. Sept. 9, 2009
8. Calendar for August, 2009.

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at 847.438.5141 (TDD 847.438.2349) promptly to allow the Village to make reasonable accommodations for those individuals.