

**LAKE ZURICH BOARD OF TRUSTEES
REGULAR MEETING
70 East Main Street**

Monday, August 3, 2009, 7:00 p.m.

A G E N D A

1. CALL TO ORDER

2. ROLL CALL

Village President Suzanne Branding
Trustee Jeff Halen
Trustee Tom Poynton
Trustee Jonathan Sprawka

Trustee Jim Johnson
Trustee Dana Rzeznik
Trustee Rich Sustich

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

(This is an opportunity for residents to comment briefly on matters included on the agenda.)

5. PRESIDENT'S REPORT

(This is an opportunity for the Village President to report on matters of interest to the Village.)

- A. Location for commemorative clock donated by Lake Zurich Rotary—Main Street and Old Rand Road. (Document included in packet)

Recommended Action: Motion to refer discussion of park improvements at Main Street and Old Rand Road to Park and Recreation Advisory Board.
(*Voice Vote*)

- B. Reappointment of Chief Terry Mastandrea to Firefighters' Pension Fund Board. (*Voice vote*)

- C. Village Clerk announcement on Municipal Bonds. (Document included in packet)

6. CONSIDERATION OF MINUTES (Document included in packet)

- A. Minutes of Committee of the Whole, June 1, 2009.
B. Minutes of the Village Board Meeting, July 20, 2009.

Recommended Action: Motion to approve each set of minutes. (*Voice Vote*)

7. OLD BUSINESS

(This agenda item includes matters for action by the Board of Trustees.)

8. NEW BUSINESS

(This agenda item includes matters coming to the Board of Trustees for discussion and possible action.)

A. Approval of Semi-Monthly Warrant Register Dated August 3, 2009, Totaling \$1,010,977.94. (Trustee Sprawka)

Recommended Action: Motion to approve the semi-monthly warrant register dated August 3, 2009, totaling \$1,010,977.94. *(Roll Call Vote)*

B. Agreements with AmAudit, Inc. for auditing municipal franchises and tax and utility costs. (Trustee Sprawka)

Summary: The Village needs to conduct audits of franchise fees, taxes and utility costs. Conducting these audits in-house or with the Village's regular auditors would be cost prohibitive. AmAudit offers its services at a price set as 50% of the savings resulting from the audits for a 36-month period. This is a one-time undertaking.

Recommended Action: Motion to approve a Municipal Franchise and Tax Audit Agreement and a Utility Cost Audit Agreement with AmAudit, Inc. *(Roll Call Vote)*

C. Mollohan, 870 Savoy Court, Request for Variation for a Deck. (Trustee Poynton)

Summary: The owners of 870 Savoy Court filed an application for interior side yard and rear yard variations to construct a deck on their property in the Concord Village Subdivision. The application satisfies the Village's guidelines for decks in Concord Village set by Board resolution in 2007. The property owners received approval for their deck from the Concord Village Subdivision Homeowners' Association. The Zoning Board of Appeals unanimously recommended approval of the requested variation, which would reduce the required rear yard to 7 feet from 15 feet and the required interior side yard to 2 feet from 5 feet.

Recommended Action: Motion to pass "An Ordinance Granting Variations for 870 Savoy Court." *(Roll Call Vote)*

D. Disposal of Personal Property as Surplus. (Trustee Sprawka)

Summary: Before the Village may dispose of municipal property that is no longer useful or necessary, the Village must declare that personal property as surplus property. Various items have been listed as an exhibit to the proposed ordinance and will be sold or disposed of appropriately.

Recommended Action: Motion to pass “An Ordinance Authorizing Disposal of Personal Property Owned by the Village of Lake Zurich.” (*Roll Call Vote*)

E. **Meadow Wood Recapture Ordinance.** (*Trustee Sustich*)

Summary: This recapture ordinance provides a mechanism to reimburse the developer for costs associated with the extension of the water and sanitary sewer systems for use by the Meadow Wood Development and other private properties that would receive a benefit from these improvements. The recapture fees contained herein are assessed to the benefiting private properties and are required to be paid at the time of permitted connection to these systems from such benefiting property.

Recommended Action: Motion to pass “An Ordinance Establishing a Recapture Fee for the Meadow Wood Subdivision for Certain Main and Sanitary Sewer Improvements.” (*Roll Call Vote*)

9. **TRUSTEE REPORTS**

(This is an opportunity for Trustees to report on matters of interest to the Board of Trustees.)

10. **ADMINISTRATOR’S REPORT**

(This is an opportunity for the Village Administrator to report on matters of interest to the Board of Trustees.)

11. **ATTORNEY’S REPORT**

(This is an opportunity for the Village Attorney to report on legal matters of interest to the Board of Trustees.)

12. **DEPARTMENT HEAD REPORTS**

(This is an opportunity for department heads to report on matters of interest to the Board of Trustees.)

A. Director of Building and Zoning Peterson: Economic development update, commercial/retail availability report. (Document included in packet)

B. Fire Chief Mastandrea: Village-wide blood drive results, event at Alpine Fest and Explorer Program.

C. Park and Recreation Director Perkins: Special events update.

13. **CLOSED SESSION / ADJOURNMENT**

Recommended Action: Motion to recess into closed session to discuss matters related to pending litigation and to adjourn immediately after the closed session without conducting further business. (*Roll Call Vote*)

Note to Village Clerk:

NEXT ORDINANCE #: 2009-08-646

NEXT RESOLUTION #: 2009-08-03A

Attachments:

1. Zoning Board of Appeals meeting minutes, July 16, 2009
2. Community and Police Advisory Committee agenda, August 12, 2009
3. Calendar for August, 2009.

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at 847.438.5141 (TDD 847.438.2349) promptly to allow the Village to make reasonable accommodations for those persons.