

**PUBLIC NOTICE OF SPECIAL MEETING
OF THE LAKE ZURICH BOARD OF TRUSTEES**

Public notice is hereby given that there will be a special meeting of the Lake Zurich Board of Trustees on **July 6, 2009, at 7:00 p.m.**, at the Village Hall Board Room, 70 East Main Street, Lake Zurich, Illinois. The meetings of the standing committees of the Board of Trustees scheduled for July 6 are canceled.

A G E N D A

1. CALL TO ORDER

2. ROLL CALL

Village President Suzanne Branding
Trustee Jeff Halen
Trustee Tom Poynton
Trustee Jonathan Sprawka

Trustee Jim Johnson
Trustee Dana Rzeznik
Trustee Rich Sustich

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

(This is an opportunity for residents to comment briefly on matters included on the agenda.)

5. PRESIDENT'S REPORT

(This is an opportunity for the Village President to report on matters of interest to the Village.)

A. Proclamation supporting No Child Left Inside initiative. (Document included in packet) *(No Board action required)*

B. Appointment of Park and Recreation Advisory Board member. *(Motion to confirm appointment) (Voice Vote)*

C. Certificates of Recognition, Park and Recreation Advisory Board members. (Document included in packet) *(No Board action required)*

6. CONSIDERATION OF MINUTES (Document included in packet)

A. Minutes of Special Village Board Meeting held on June 8, 2009.

B. Minutes of the Regular Village Board Meeting held on June 15, 2009.

C. Minutes of Special Village Board Meeting held on June 29, 2009.

Recommended Action: Motion to approve each of the minutes. *(Voice Vote)*

7. CONSENT AGENDA

(Matters on the Consent Agenda will be considered by a single motion and vote because they are considered to be generally of a routine nature. Any member of the Board of Trustees may request that an item be removed from the Consent Agenda and considered separately.)

No items at this time.

8. OLD BUSINESS

(This agenda item includes matters for action by the Board of Trustees.)

- A. **Knights of Columbus/Lakeview Community Church, Rezoning, Zoning Code Text Amendments, and Zoning Approvals to Authorize Rental of Meeting Hall and Church Administrative Offices** *(Trustee Poynton)*

Summary: The Lakeview Community Church (LVCC) currently rents the assembly room in the building owned by the Knights of Columbus (the Knights Building) located at 365 Surryse Road. The LVCC desires to rent space in the Knights Building for its administrative offices, while continuing to conduct weekly worship services in the assembly room. The Knights of Columbus and the LVCC have filed applications with the Village seeking (i) rezoning into the O-2 District, (ii) Zoning Code text amendments, and (iii) special use permits to authorize the noted uses at the Knights Building.

Recommended Action: Motion to pass “An Ordinance Amending the Lake Zurich Zoning Map and the Lake Zurich Zoning Code and Granting Special Use Permits Related to 365 Surryse Road.” *(Roll Call Vote)*

9. NEW BUSINESS

(This agenda item includes matters coming to the Board of Trustees for discussion and possible action.)

- A. **Proposed Amendments to Lake Zurich Municipal Code Related to Board Meetings and Procedures** *(President Branding)*

Summary: Title 1, Chapter 4 of the Lake Zurich Municipal Code is out of date because the Board of Trustees has decided to conduct regular meetings of the Board of Trustees on the 1st and 3d Mondays each month and discontinue regular meetings of the Committee of the Whole and the other standing committees of the Board. The proposed amendments will conform the Municipal Code to the new meetings format and generally update the language of Title 1, Chapter 4 of the Municipal Code.

Recommended Action: Motion to pass “An Ordinance Amending Title 1, Chapter 4 of the Lake Zurich Municipal Code Related to Board Meetings and Procedures.” (*Roll Call Vote*)

B. **Discussion and Approval of Revised Agenda Format** (*President Branding*)

Summary: Title 1, Chapter 4 of the Lake Zurich Municipal Code authorizes the Board of Trustees to establish the format of the agenda for its regular meetings. After consideration of numerous sample agendas, the format of the agenda used for this meeting appears to be suitable and appropriate for the meetings of the Board of Trustees.

Recommended Action: Motion to approve the format of the agenda for regular meetings of the Board of Trustees as presented. (*Voice Vote*)

C. **Resolution Appointing SWALCO Delegate** (*President Branding*)

Summary: The Village is required to designate a delegate to the Solid Waste Agency of Lake County. The delegate is proposed to be Trustee Sustich.

Recommended Action: Motion to pass “A Resolution Appointing SWALCO Delegate.” (*Roll Call Vote*)

D. **Sarvady, 865 Broadway Court, Request for Variation for Garage Enlargement** (*Trustee Poynton*)

Summary: The applicant desires to enlarge the existing attached garage on the property at 865 Broadway Court to create room for a third car. The larger garage would encroach into the required corner side yard and required rear yard on the property, so variations from those requirements are necessary to authorize construction. The Zoning Board of Appeals unanimously recommended approval of the variations.

Recommended Action: Motion to pass “An Ordinance Granting Variations for 865 Broadway Court.” (*Roll Call Vote*)

E. **Rylko, 193 Foxfire Drive, Request for Variation for Patio** (*Trustee Poynton*)

Summary: The applicant desires to construct a concrete patio at the rear of the existing house on the property located at 193 Foxfire Drive. The patio would encroach into the required rear yard on the property, so a variation is required to authorize construction. The Zoning Board of Appeals unanimously recommended approval.

Recommended Action: Motion to pass “An Ordinance Granting a Variation for 193 Foxfire Drive.” *(Roll Call Vote)*

F. **Lehtinen, 542 Carolian Drive, Request for Variation for Screened Room**
(Trustee Poynton)

Summary: The applicant desires to construct a screened room to the rear of the existing house on the property located at 542 Carolian Drive. The screened room would encroach into the required rear yard on the property, so a variation is required to authorize construction. The Zoning Board of Appeals unanimously recommended approval.

Recommended Action: Motion to pass “An Ordinance Granting a Variation for 542 Carolian Drive.” *(Roll Call Vote)*

G. **Courtesy Review of Indoor Miniature Golf** *(Trustee Poynton)*

Summary: This is a proposal for construction of an indoor miniature golf course and arcade at the Village Square Retail Center, 463 S. Rand Road, requiring a Zoning Code text amendment and a special use permit.

Recommended Action: Allow the proposal to move forward into the zoning application review process. *(No Motion or Vote Required)*

H. **Courtesy Review for Subdivision and Development of Nestlerest Park, 104 Robertson Avenue** *(Trustee Poynton)*

Summary: This is a proposed subdivision and development at Nestlerest Park, 104 Robertson Avenue. The property is zoned in the R-4 Single Family Residential District. The proposal is for an eight-lot subdivision that would include six R-4 District single family lots, one R-6 District multiple family lot, and one storm water detention lot. The petitioner requests a rezoning of the existing residential structure into the R-6 District for multiple-family development.

Recommended Action: Allow the proposal to move forward into the subdivision and zoning application review process. *(No Motion or Vote Required)*

I. **Approval of a Partnership Commitment with U.S. Census Bureau and Appointment of Complete Count Committee** *(Trustee Poynton)*

Summary: The Village may partner with the U.S. Census Bureau by forming a 2010 Lake Zurich Complete Count Committee representing the local government/recruitment, local businesses, educational institutions and faith-based organizations, and the media.

Recommended Action: Motion to pass “A Resolution Approving Commitment to Partner with U.S. Census Bureau and Appointing a Complete Count Committee for the 2010 Census.” *(Roll Call Vote)*

J. **Omni Youth Services Agreement** *(Trustee Johnson)*

Summary: The Village and its Police Department have had a long relationship with Omni Youth Services. Omni provides services to a community on a sliding scale based on an individual’s ability to pay. Services include a peer jury program, 24-hour crisis intervention, and community liaison with schools and police, among others. The annual agreement renews each May.

Recommended Action: Motion to approve an agreement with Omni Youth Services in the amount of \$41,500 for delivery of community oriented programs. *(Roll Call Vote)*

K. **Approval of Semi-Monthly Warrant Register Dated July 6, 2009, Totaling \$1,072,952.23** *(Trustee Sprawka)*

Recommended Action: Motion to approve the semi-monthly warrant register dated July 6, 2009, totaling \$1,072,952.23. *(Roll Call Vote)*

L. **Fiber Optic PEG Channel Insertion Project** *(Trustee Sprawka)*

Summary: The Fiber Optic PEG Channel Insertion project allows the Village to procure, install, and connect fiber optic cable for live video broadcasting of meetings from the Village Hall. The franchise agreement with Comcast allows the Village to operate Channel 4 for broadcasting public meetings and to serve as a hub for live broadcast.

Recommended Action: Motion to approve the construction invoice with Comcast in the amount of \$41,329.47 to procure and install the fiber optic PEG Channel Insertion equipment. *(Roll Call Vote)*

M. **Purchase of Cold Planer Attachment for Bobcat Skid-Steer** *(Trustee Sustich)*

Summary: The purchase of a cold planer attachment for street repair operations will increase the efficiency of the Village’s asphalt patching crew to partially excavate large areas of pavement in a short amount of time. Staff has researched the attachment and found that only the Bobcat Skid-steer has the hydraulic capacities to run the machine.

Recommended Action: Motion to approve the purchase of the cold planer attachment from Atlas Bobcat, Inc. in the amount of \$13,968.00, with waiver of the formal bidding process. *(Roll Call Vote)*

N. **Wickes, Hamilton Partners, Request to Release Letter of Credit** (*Trustee Sustich*)

Summary: Hamilton Partners, the developer of Wickes, has requested the return/release of its maintenance guaranty letter of credit. Hamilton Partners has sold the property to Inland Reality, which will now be responsible for the long-term management of the native areas within the Wickes property.

Recommended Action: Motion to approve the return/release of Maintenance Guaranty Letter of Credit #SLC302278 in the amount of \$50,000. (*Voice Vote*)

10. **TRUSTEE REPORTS**

(This is an opportunity for Trustees to report on matters of interest to the Board of Trustees.)

11. **ADMINISTRATOR'S REPORT**

(This is an opportunity for the Village Administrator to report on matters of interest to the Board of Trustees.)

- A. Illinois Department of Labor unannounced safety inspections of municipal buildings conducted in June with no violations discovered.

12. **ATTORNEY'S REPORT**

(This is an opportunity for the Village Attorney to report on legal matters of interest to the Board of Trustees.)

13. **DEPARTMENT HEAD REPORTS**

(This is an opportunity for department heads to report on matters of interest to the Board of Trustees.)

- A. Public Works Director Heyden: Route 12 IDOT project update; update on requests for State funding.
- B. Police Chief Finlon: Red light camera program update. (Document included in packet.)
- C. Parks and Recreation Director Perkins: Recreation Fall Brochure; 4th of July Family Day summary; reminder for upcoming events. (Document included in packet.)
- D. Fire Chief Mastandrea: Community Notification System, Connect-CTY update.
- E. Building and Zoning Director Peterson: Construction/Contractor Registration update.

14. CLOSED SESSION / ADJOURNMENT

Recommended Action: Motion to recess into Closed Session to discuss matters related to pending litigation and specific personnel and to adjourn immediately after the Closed Session without conducting further business. *(Roll Call Vote)*

Note to Clerk:

NEXT ORDINANCE #:	2009-07-640
NEXT RESOLUTION #:	2009-07-06A

Attachments:

1. Plan Commission meeting minutes, June 17, 2009.
2. Zoning Board of Appeals meeting minutes, June 18, 2009.
3. Park and Recreation Advisory Board meeting minutes, June 23, 2009.
5. Calendar for July, 2009.

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contract the Village's ADA Coordinator at 847.438.5141 (TDD 847.438.2349) promptly to allow the Village to make reasonable accommodations for those persons.

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