



At the Heart of Community

BOARD OF FIRE AND POLICE COMMISSIONERS

200 Mohawk Trail
Lake Zurich, Illinois 60047
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MEETING MINUTES

A regular meeting of the Lake Zurich Board of Fire and Police Commissioners was held on November 18, 2025 at 5:30 p.m. at the Lake Zurich Police Department at 200 Mohawk Trail in Lake Zurich, Illinois.

I Call to Order

The meeting was called to order at 5:34 p.m. by Commissioner Hilt.

Roll call showed the following commissioners were present: Commissioner Hilt, Commissioner Kelly, and Commissioner Bush.

Also present: Fire Chief Pilgard and Police Chief Husak

II Public Comment

None

III Approval of Minutes

Commissioner Bush made a motion to approve the minutes of the October 21, 2025 meeting as presented, seconded by Commissioner Kelly and passed on a voice vote.

IV Communications

None

V. Unfinished Business

A. FOIA from Jessica Puquirre

The commissioners discussed a FOIA request that was sent to the Board of Fire and Police Commissioners from a police officer candidate who was disqualified during the background check process. The FOIA was denied. Notice will be sent to the former candidate.

B. Correspondence from Brad Carmody

The commissioners discussed a letter received from a former firefighter/paramedic candidate. The commissioners decided to deny his request for further information about his disqualification from the hiring process. Notice will be sent to the former candidate.

VI. New Business

Police

A. Department update

- a. Officer Daigle is doing well in field training. Release to solo patrol is anticipated in late November.
- b. Two recruits in the police academy are doing well. Graduation is December 19, 2025.
- c. The adjustment to dispatch consolidation is going well.
- d. Candidate Mateusz Gierczak has passed all portions of the background process thus far. He must pass the POWER test on December 8, 2025 to be admitted to the January 2026 police academy. A hiring date of January 2, 2026 is being planned.
- e. Background investigations for two additional vacancies are in progress.
- f. Chief Husak and the commissioners discussed updates to the Illinois Training Act 50 ILCS 705/6.5.

B. Review of police officer candidate background

- a. Chief Husak reviewed the psychological assessment results of police officer candidate Francisco Garcia-Robledo. Board members discussed the results.

There was a motion by Commissioner Bush, seconded by Commissioner Kelly, to disqualify candidate Garcia-Robledo from further consideration and remove him from the eligibility list. On a voice vote there were all ayes and the motion passed.

Fire

A. Department update

- a. A full-time fire inspector position has been included in the 2026 fire department budget.
- b. On November 17, 2025, the Lake Zurich Village Board approved a resolution approving the purchase property at 135 S. Old Rand Road as an alternate site for a potential new Lake Zurich Fire Station 1.

B. Personnel update

- a. Chief Pilgard briefed the board about department members who are out with injuries.
- b. Chief Pilgard briefed the board about the status of the probationary firefighter/paramedics.
- c. Lieutenant Henriksen is doing well in his temporary appointed role of Lieutenant – Shift Commander.

C. NTN Firefighter/Paramedic testing update

- a. Chief Pilgard provided an update on the current eligibility list.
- b. There are currently fourteen candidates in the queue for a new firefighter/paramedic eligibility list. The testing process will be closed in December of 2025 and a new final eligibility list will be brought to the Board on January 20, 2026 with interviews to follow.
- c. Chief Pilgard recommended cancelling the December 16, 2025 F&P Board meeting. The commissioners agreed that the meeting will not be necessary.

D. Review of Firefighter/Paramedic background report(s)

Not needed

E. Review and approval of Captain Eligibility List

- a. There was a motion by Commissioner Kelly, seconded by Commissioner Bush, to approve the captain's promotional eligibility list. On a voice vote, there were all ayes and the motion passed.

F. Captain promotion request

- a. There was a motion by Commissioner Bush, seconded by Commissioner Kelly to approve the promotion of Jason Henriksen to the rank of captain. He is the highest-ranking applicant on the register of eligibles for that rank who, in the opinion of a majority of the board, may be best suited to and qualified for the position to be filled. On a voice vote there were all ayes and the motion passed.

G. Lieutenant promotion request

- a. There was a motion by Commissioner Bush, seconded by Commissioner Kelly to approve the promotion of Ryan Bene to the rank of lieutenant. He is the highest-ranking applicant on the register of eligibles for that rank who, in the opinion of a majority of the board, may be best suited to and qualified for the position to be filled. On a voice vote there were all ayes and the motion passed.

VII Executive Session

Not needed

VIII Adjournment

There being no further business to come before the board, Commissioner Kelly made a motion to adjourn the meeting, seconded by Commissioner Bush and passed on a voice vote.

Meeting adjourned at 6:50 p.m.

Michael Hilt
Commissioner

1-20-26
Date

Submitted by: SHa
Recording Secretary