

**APPROVED MINUTES**  
**VILLAGE OF LAKE ZURICH**

**Board of Trustees  
70 East Main Street**



**Tuesday, February 18, 2025 7:00 p.m.**

1. **CALL TO ORDER** by Village President Mayor Poynton at 7:00 pm.
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Mary Beth Euker, Trustee Jake Marx, Trustee William Riley, Trustee Marc Spacone, Trustee Roger Sugrue, Trustee Greg Weider. Also in attendance: Village Manager Keller, Assistant Village Manager Duebner, Chief Husak, Deputy Chief Christopherson, Director Sparkowski, Director Caputo, Director Gibson, Director Kordell.
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**

5. **PRESIDENT'S REPORT / COMMUNITY UPDATE**
  - **Lake Zurich Green Business Award for Pure Organics Spa** Mayor Poynton awarded the Green Business award to Pure Organics Spa, a new business at 92 East Main Street.
  - **Advice and Consent to Reappoint Mike Moran to the Police Pension Board for a Two-Year Term** Mayor Poynton provided a summary on Mr. Moran and recommended the Board support his reappointment to the Police Pension Board for a two-year term.

**Actions:** A motion was made by Mayor Poynton, seconded by Trustee Euker, to reappoint Mike Moran to the Police Pension Board for a 2-year term to end on April 30, 2027.

**AYES:** Trustee Sugrue, Euker, Spacone, Weider, Riley, Marx

**NAYES:** 0

**ABSENT:** 0

**MOTION CARRIED**

- **Police Promotion for Sergeant Ryan Butler** Chief Husak provided a summary on Ryan Butler, highlighting why he has been selected as Lake Zurich's new Sergeant. Mayor Husak provided the oath of office to Sergeant Butler.

6. **CONSENT AGENDA**
  - A. **Approval of Minutes from the Village Board Meeting of February 3, 2025**
  - B. **Approval of Executive Session Minutes from the Village Board Meeting of January 6, 2025**

- C. Approval of Semi-Monthly Warrant Register Dated February 18, 2025 Totaling \$1,386,872.25
- D. 2025 Parks and Recreation Special Event Requests at Paulus and Breezewald Parks with External Organizations
 

**Summary:** Village staff recommends the approval of the external special events to be held at Paulus and Breezewald Parks in 2025. These events include the Purple Plunge, Water Lantern Festival, Gigi's Playhouse 5k, Worship on the Water, Unplugged Fest, Alpine Races, Bushel of Apples Fest, Jack O' Lantern World, and My Density Matters Paint the Lake Pink Walk. The Park Advisory Board has reviewed the list of events and concurs with staff's recommendation.
- E. Ratification of Collective Bargaining Agreement between the Village of Lake Zurich and the Illinois Fraternal Order of Police Labor Council representing Lake Zurich Emergency Telecommunicators for January 1, 2025 – December 31, 2025
 

**Summary:** The Village of Lake Zurich has entered into an agreement to consolidate its dispatch operations with the Lake County Regional Operations Center in Libertyville. Staff anticipate that the transition will occur around June 30, 2025. Ratification of the provided agreement extends the current collective bargaining agreement for one year, including appropriate incentives to retain the Village's dispatchers until the LakeComm transition is complete.
- F. Stay Agreement Between the Village of Lake Zurich and Lake Zurich Communications Supervisors
 

**Summary:** The Village of Lake Zurich has entered into an agreement to consolidate its dispatch operations with the Lake County Regional Operations Center in Libertyville, which is planned for around June 30, 2025. Staff recommend approval of the provided stay agreement, which memorializes appropriate incentives to retain the Village's two Communication Supervisors through the completion of the LakeComm transition.
- G. Resolution Approving an Intergovernmental Agreement between the Village of Lake Zurich and the Village of Kildeer for Vehicle Servicing (Resolution #2025-02-091)
 

**Summary:** Since 2013, Lake Zurich has supported Kildeer municipal operations with access to quality repairs and fleet maintenance by Lake Zurich mechanics familiar with emergency response vehicles in a secured location. Staff from both municipalities have agreed to a two-tier cost structure to cover the next two years of this intergovernmental agreement, with Lake Zurich charging Kildeer \$115 per hour in Year 1 and \$130 per hour in Year 2.
- H. Resolution Approving an Intergovernmental Agreement between the Village of Lake Zurich and the Village of Kildeer regarding the Use of Lake Zurich Gas Pumps and Fuel (Resolution #2025-02-092)
 

**Summary:** Since 2003, Lake Zurich has supported Kildeer municipal operations by providing 24-hour access to tax-free fuel for its fleet. Staff from both municipalities have agreed to a new cost-sharing fee of 20% of Kildeer fuel usage to extend this arrangement for two more years.

*\*Agenda item 6b was removed from Consent.*

*\*Agenda item 6d was modified with the date for "Worship on the Water" changed from June 27 to June 29, 2025.*

**Actions:** A motion to approve the Consent Agenda with the omission of item 6b was made by Trustee Sugrue, seconded by Trustee Marx.

**AYES:** Trustee Sugrue, Euker, Spacone, Weider, Riley, Marx  
**NAYES:** 0  
**ABSENT:** 0  
**MOTION CARRIED**

**7. NEW BUSINESS**

**A. Ordinance Approving Budget Amendment #1 for Fiscal Year 2024 Budget (Assign Ord. #2025-02-603)**

**Summary:** Upon evaluation of the financial projections for the 2024 fiscal year, a number of necessary budget amendments have been identified. These amendments are based on either actual figures or best estimates for projected year-end results. The amended budget for the General Fund reflects no change to the fund balance. The largest adjustments to revenue are Sales Tax, Ambulance Service Fees, and Investment Income, with an amended net increase in budget revenue of \$934,000 to the adjusted grant revenue. General Fund adjustments include transferring an additional \$1.2 million to the Capital Improvement Fund and an additional \$200,000 to the Equipment Replacement Fund.

Finance Director Sparkowski provided some additional financial details to the Village Board, highlighting why staff recommends the surplus from 2024 should be transferred to capital and infrastructure projects.

**Actions:** A motion to approve Ordinance #2025-02-603 approving budget amendment #1 for fiscal year 2024 budget was made by Trustee Weider, seconded by Trustee Spacone

**AYES:** Trustee Spacone, Marx, Weider, Sugrue, Euker, Riley  
**NAYES:** 0  
**ABSENT:** 0  
**MOTION CARRIED**

**8. TRUSTEE REPORTS**

- There were none.

**9. VILLAGE STAFF REPORTS**

**A. Monthly Data Metric Reports**

**10. EXECUTIVE SESSION called for the purpose of:**

**Actions:** A motion was made by Trustee Euker, seconded by Trustee Marx to move into Executive Session for the purpose of 5 ILCS 120 / 2 (c) (21) review of executive session minutes and 5 ILCS 120 / 2 (c) (5) purchase or lease of real estate and 5 ILCS 120 / 2 (c) (6) setting price for sale/lease of real estate. There will be no further business in Open Session and the closing of the Executive Session will be the closing of the Open Session.

**AYES:** Trustee Spacone, Euker, Riley, Marx, Weider, Sugrue,  
**NAYES:** 0  
**ABSENT:** 0

**MOTION CARRIED**

Meeting adjourned to Executive Session at 7:35 pm.

**11. ADJOURNMENT**

Actions: A motion was made by Trustee Marx, seconded by Trustee Riley, to adjourn Executive Session and Open Session.

AYES: Trustee Spacone, Euker, Riley, Marx, Weider, Sugrue,

NAYES: 0

ABSENT: 0

**MOTION CARRIED**

The Executive/Open Session adjourned at 8:31 pm.

Respectfully submitted:

Kyle Kordell, Deputy Village Clerk

Approved by:



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Mayor Thomas M. Poynton

March 3, 2025

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Date