



*At the Heart of Community*

## Park and Recreation Advisory Board

Village Hall Board Room

Tuesday, December 9, 2025- 6:30 PM

### AGENDA

1. Call to Order
2. Roll Call: Chairperson Kevin Koch; Members: Shawn Bergfalk, Allen Borg, Jeff Carey, Cathy Malloy and Sariah Quimby
3. Approval of Minutes: August 12, 2025
4. Public Comments: This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Village of Lake Zurich's Park & Recreation Department and Advisory Board. Public Comment is limited to 30 minutes total and 5 minutes per speaker.
5. New Business
  - A. Park Playground Renovation  
Summary: The FY26 budget includes \$120,000 in the Capital Fund for a park playground renovation. Work for the renovation includes the removal of the current structure including footing and surfacing, design, procurement and installation of new playground equipment, fall zone material, and recycled plastic perimeter containment edging.
  - B. Village of Lake Zurich Internal Special Event Request  
Summary: Staff is seeking a Park and Recreation Advisory Board recommendation for the following internally run special events in FY26: Annual Egg Hunt, Arbor Day, Farmers Market, Live at the Lake Event Series, Family Fishing Derby, July 4<sup>th</sup>, Rock the Block, Howl O Ween, Merry & Bright Breezewald at Night/Express and Miracle on Main Street
6. Old Business
  - A. Construction Update: Paulus Park OSLAD Grant Projects  
Summary: Our Public Works team is continuing to work with Hitchcock Design Group and Stuckey Construction on the OSLAD grant projects with intentions to complete the bandshell, baggo and shoreline/outercropping areas by mid-December weather pending.
  - B. Master Plan for Keys Parks: Survey & Open House Community Engagement  
Summary: Upland Design will host a final open house at the Paulus Park Barn on Thursday, December 11, from 5–7 p.m. to present initial concepts and give residents and park users one last opportunity to share feedback on potential improvements.
7. Treasurer's Report
8. Advisory Board Member Reports/Updates

A. Cathy Malloy- Miracle on Main Street Recap

9. Director's Report

- A. Park Highlights/Updates- FY26 to continue to fund OSLAD Paulus Park Improvements (sprayground/band shell/outlook/shoreline restoration/baggos), basketball court resurfacing at Bristol Trails, Breezewald Beach retaining wall, entry/pathway and parking improvements, Playground Renovation (Heatherleigh Park) & Gazebo removal at Paulus Park Barn
- B. Facility Highlights/Updates – Exterior Doors at the Paulus Park Barn & Storage Room at Buffalo Creek Building A
- C. Program Update- New Independent Contractor Partnership- Dog Obedience by Freedom Found K9 and Forrest Bathing with Cathy McCauley & Ancient Oaks
- D. Staff Update- Hiring for APA Dance Instructor; Seasonal positions to be posted as of January
- E. Event Updates- Fall & Winter Events Recap- Merry & Bright Breezewald at Night/Express (12/12 from 5-8pm) & Letters to Santa; Andrews Family Memorial Fund (Holiday Tree Star Purchase)

10. Written Communications- Events, Local News & Program Promotions

11. Adjournment

February 10, 2026

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at 847-438-5141 (TDD 847-438-2349) promptly to allow the Village to make reasonable accommodations for those individuals.