

**APPROVED MINUTES
VILLAGE OF LAKE ZURICH
Board of Trustees
70 East Main Street**



Monday, October 7, 2025 7:00 p.m.

1. **CALL TO ORDER** by Mayor Tom Poynton at 7:02 pm
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Sujatha Bharadwaj, Trustee Jake Marx, Trustee William Riley, Trustee Marc Spacone, Trustee Roger Sugrue, Trustee Greg Weider.

Also in attendance: Village Manager Ray Keller, Asst. Village Manager Michael Duebner, Village Atty. Scott Uhler, Community Development Dir. Sarosh Saher, Police Chief Steve Husak, Fire Chief David Pilgard, Public Works Dir. Mike Brown, Deputy Village Clerk Erin Rauscher

3. **PLEDGE OF ALLEGIANCE**

4. **PUBLIC COMMENT**

No public comments.

5. **PRESIDENT'S REPORT / COMMUNITY UPDATE**

Mayor Poynton provided status updates to the Main Street Beautification project construction. A video was displayed for the landmark logo vendor.

Public Works Dir. Mike Brown gave a status update on the project construction milestones and expected completion date.

Mayor Poynton expressed positive comments/expressed concerns from residents. Addressed the project is a large infrastructure overhaul to maintain long-term infrastructure improvements.

Proclamation on Red Ribbon Week

Recognition of bicycle safety award winner, presented by LZPD.

6. **CONSENT AGENDA**

- A **Approval of Minutes from the Village Board Meeting of September 15, 2025.**
- B. **Approval of Executive Session Minutes from the Village Board Meeting of August 4, 2025**
- C. **Approval of Semi-Monthly Warrant Register Dated October 6, 2025 Totaling \$3,670,517.01**
- D. **Ordinance for a Variation Granting Relief from the Maximum Fence Height Requirements in the Corner Side Yard at 511 North Country Ridge Court (Assign Ord. #2025-10-626)**

Summary: Dr. Konrad and Ms. Ursula Kaczmarek have requested approval of a fence height variation for their property at 511 North Country Ridge Court.

The property is zoned R-5 Single-Family Residential District, which restricts fences to be no higher than three-feet (3') high in the front and corner side yards. The proposed variation would allow a five-feet (5') high fence in the corner side yard, extending along the southern property line, continuing along the western lot line, then running across the northern lot line before connecting to the back corner on the north side of the home.

The Planning and Zoning Commission (PZC) held a public hearing on September 17, 2025 on the petition and voted 6-0 to recommend approval of the variation to allow construction of the fence. Staff recommends approval of the ordinance granting the variation.

Recommended Action: A motion to accept the Consent Agenda as presented by Mayor Poynton was made by Trustee Spacone, seconded by Trustee Bharadwaj.

AYES: 6

NAYS: 0

ABSENT: 0

MOTION CARRIED.

7. **NEW BUSINESS**

No new business.

8. **TRUSTEE REPORTS**

No trustee reports.

9. **VILLAGE STAFF REPORTS**

No Village staff reports.

10. **EXECUTIVE SESSION called for the purpose of:**

- 5 ILCS 120 / 2 (c)(21) review of executive session minutes
- 5 ILCS 120 / 2 (c)(5) purchase or lease of real estate
- 5 ILCS 120 / 2 (c)(6) the setting of a price for sale of property owned by the public body
- 5 ILCS 120 / 2 (c)(11) pending or imminent litigation

Motion was made by Mayor Poynton, seconded by Trustee Marx, to adjourn the Open Meeting and move to Executive Session for the purpose of 5 ILCS 120 / 2 (c) (21) review of executive session minutes and 5 ILCS 120 / 2 (c) 1), 5ILCS 120/2 (c) 5 purchase or lease of Real Estate, (c) 6 setting of a price for sale of property owned by the public body, 5 ILCS 120/2 (c) 11 pending or imminent litigation.

AYES: 6

NAYS: 0

ABSENT: 0

MOTION CARRIED.

There was no further business conducted in Open Meeting.

The Open Meeting moved to Executive Session at 7:28 p.m.

11. **WORKSESSION – Tour of Fire Department Station #1**

The Open Meeting and Executive Session adjourned at 7:35 p.m.

After a brief recess, the Village Board will reconvene their meeting at Fire Department Station #1, 321 S Buesching Road, Lake Zurich, to tour and observe the existing condition of the station.

Chief Pilgard led a tour of the current conditions of Fire Station 1.

In attendance were: Mayor Thomas Poynton, Trustee Sujatha Bharadwaj, Trustee Jake Marx, Trustee William Riley, Trustee Marc Spacone, Trustee Roger Sugrue, Trustee Greg Weider.

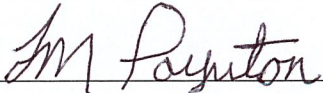
Also in attendance: Village Manager Ray Keller, Asst. Village Manager Michael Duebner, Police Chief Steve Husak, Public Works Dir. Mike Brown, Finance Director Rita Kruse, Deputy Village Clerk Erin Rauscher.

Not in attendance: Village attorney Scott Uhler, Community Development Dir. Sarosh Saher.

Respectfully submitted:

Erin Rauscher, Deputy Village Clerk.

Approved by:



Mayor Thomas M. Poynton

10-20-2025

Date.