



At the Heart of Community

BOARD OF FIRE AND POLICE COMMISSIONERS

200 Mohawk Trail
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MEETING MINUTES

A regular meeting of the Lake Zurich Board of Fire and Police Commissioners was held on September 16, 2025 at 5:30 p.m. at the Lake Zurich Police Department at 200 Mohawk Trail in Lake Zurich, Illinois.

I Call to Order

The meeting was called to order at 5:34 p.m. by Commissioner Hilt.

Roll call showed the following commissioners were present: Commissioner Hilt and Commissioner Bush. Commissioner Kelly was absent and excused.

Also present: Police Chief Husak, Fire Chief Pilgard, and Deputy Fire Chief Christopherson

II Public Comment

None

III Approval of Minutes

Commissioner Bush made a motion to approve the minutes of the August 19, 2025 meeting as presented, seconded by Commissioner Hilt and passed on a voice vote.

IV Communications

Chief Pilgard advised the commissioners that Lieutenant Hedquist has withdrawn from the fire captains promotional process. Chief Pilgard will forward the e-mail notice to the commissioners.

V. Unfinished Business

None

VI. New Business

Police

A. Department update

- Officer Daigle has begun his second phase of field training.
- The three recruits in the police academy are doing well.
- Interviews for detective and traffic officer (effective 2026) are in progress.
- Dispatch consolidation continues to move ahead with the goal for transition being October 2025.
- Background investigations for the two vacant police officer positions are in progress targeting the January 2026 police academy.

- 2026 budget entries have been made. Meetings with Finance Department personnel will begin in October.

B. Review of police officer candidate backgrounds

- a. Chief Husak reviewed the background investigation and polygraph results of police officer candidate Trudie Magallon. Board members discussed the results.

There was a motion by Commissioner Bush, seconded by Commissioner Hilt, to disqualify candidate Magallon from further consideration and remove her from the eligibility list. On a voice vote there were all ayes and the motion passed.

- b. Chief Husak reviewed the background investigation and polygraph results of police officer candidate Jake White. Board members discussed the results.

There was a motion by Commissioner Bush, seconded by Commissioner Hilt, to disqualify candidate White from further consideration and remove him from the eligibility list. On a voice vote there were all ayes and the motion passed.

Fire

A. Department update

- a. Staff is working on 2026 shift and station alignments.
- b. Chief Pilgard advised the commissioners that there may be some financial challenges with starting an internship program and adjusting hiring requirements.
- c. There is no new information on a possible upcoming station replacement for fire station one.

B. Personnel update

- a. Chief Pilgard briefed the board about department members who are out with injuries.
- b. Chief Pilgard briefed the board about the status of the probationary firefighter/paramedics.
- c. Lieutenant Henriksen is doing well as an acting shift commander.
- d. The deputy fire chief selection process is nearly complete. A conditional offer of employment has been tendered to one candidate.

C. Review and approval of firefighter/paramedic eligibility list

- a. The board reviewed the final firefighter/paramedic eligibility list. There was a motion by Commissioner Bush, seconded by Commission Hilt, to approve the final eligibility list. On a voice vote there were all ayes and the motion passed.

D. NTN Firefighter/Paramedic update

- a. Chief Pilgard informed the board that the department plans on initiating a new testing cycle through National Testing Network in the near future.

- E. Resource Management Associates Captain promotional testing update
 - a. The testing process for the fire captain position continues with the written assignment in progress, Fire & Police Commission interviews being scheduled for Monday, October 20, and the written examination coming in November.
- F. Panel interviews for Firefighter/Paramedic candidates
 - a. The Board of Fire and Police Commissioners interviewed firefighter/paramedic candidates. Chief Pilgard and Deputy Chief Christopherson moderated the candidate interviews.

VII Adjournment

There being no further business to come before the board, Commissioner Bush made a motion to adjourn the meeting, seconded by Commissioner Hilt and passed on a voice vote.

Meeting adjourned at 8:50 p.m.

Michael Hilt
Commissioner

10/21/25
Date

Submitted by: AH
Recording Secretary