



At the Heart of Community

BOARD OF FIRE AND POLICE COMMISSIONERS
200 Mohawk Trail
Lake Zurich, Illinois 60047
(847) 719-1690
www.lakezurich.org

MEETING MINUTES

A regular meeting of the Lake Zurich Board of Fire and Police Commissioners was held on August 19, 2025 at 5:30 p.m. at the Lake Zurich Police Department at 200 Mohawk Trail in Lake Zurich, Illinois.

I Call to Order

The meeting was called to order at 5:44 p.m. by Commissioner Hilt.

Roll call showed the following commissioners were present: Commissioner Hilt and Commissioner Bush. Commissioner Kelly was absent and excused.

Also present: Police Chief Husak and Fire Chief Pilgard

II Public Comment

None

III Approval of Minutes

Commissioner Bush made a motion to approve the minutes of the July 15, 2025 meeting as presented, seconded by Commissioner Hilt and passed on a voice vote.

IV Communications

Commissioners have been registered for the Illinois Fire and Police Commissioners Association Fall 2025 conference on November 7 & 8 in Lisle, Illinois.

V. Unfinished Business

None

VI. New Business

Police

A. Department update

- Officer Daigle graduates from the police academy on August 22.
- Three new recruits start the police academy on September 1.
- Officers Cordero, Gentry, and Robertaccio have had their probationary periods extended for another six months.
- Planning for 2026 shift assignments will begin soon.
- Background investigations for the two vacant police officer positions will begin soon; targeting the January 2026 police academy.

Fire

- A. Department update**
 - a. Staff is working on 2026 budget preparation including the potential for an internship program.
 - b. Chief Pilgard briefed the board about potential adjustments to future testing processes that would allow the department to hire candidates that need firefighter or paramedic certifications. The department would sponsor these employees in the appropriate training academies.
 - c. There is no new information on a possible upcoming station replacement for fire station one.
- B. Personnel update**
 - a. Chief Pilgard briefed the board about department members who are out with injuries.
 - b. Chief Pilgard briefed the board about the status of the probationary firefighter/paramedics.
 - c. Lieutenant Henriksen is doing well as an acting shift commander.
 - d. Village staff and fire department command staff continue to work on the deputy fire chief selection process.
- C. NTN Firefighter/Paramedic update**
 - a. Chief Pilgard informed the board that the current testing cycle will likely close in the coming weeks. The department will plan for candidate interviews in September.
- D. RMA Captain promotional testing update**
 - a. The testing process for the captain's position continues for the three participating applicants.
- E. Review Firefighter/Paramedic backgrounds**
 - a. Chief Pilgard reviewed the background investigation and polygraph results of firefighter/paramedic candidate Victor Rodriguez. Board members discussed the results.

There was a motion by Commissioner Bush, seconded by Commissioner Hilt, to disqualify candidate Rodriguez from further consideration and remove him from the eligibility list. On a voice vote there were all ayes and the motion passed.

- b. Chief Pilgard reviewed the background investigation and polygraph results of firefighter/paramedic candidate Joseph Rajcevich. Board members discussed the results.

There was a motion by Commissioner Bush, seconded by Commissioner Hilt, to offer a conditional offer of employment to candidate Rajcevich, contingent on him passing a psychological examination, employment physical, and drug screening. On a voice vote there were all ayes and the motion passed.

- c. Chief Pilgard reviewed the background investigation and polygraph results of firefighter/paramedic candidate Caleb Meyers. Board members discussed the results.

There was a motion by Commissioner Bush, seconded by Commissioner Hilt, to offer a conditional offer of employment to candidate Meyers, contingent on him passing a psychological examination, employment physical, and drug screening. On a voice vote there were all ayes and the motion passed.

- d. Chief Pilgard reviewed the background investigation and polygraph results of firefighter/paramedic candidate Tyler Bennett. Board members discussed the results.

There was a motion by Commissioner Bush, seconded by Commissioner Hilt, to offer a conditional offer of employment to candidate Bennett, contingent on him passing a psychological examination, employment physical, and drug screening. On a voice vote there were all ayes and the motion passed.

VII Adjournment

There being no further business to come before the board, Commissioner Bush made a motion to adjourn the meeting, seconded by Commissioner Hilt and passed on a voice vote.

Meeting adjourned at 6:35 p.m.

Commissioner

Michael Hilt

Date

Submitted by: _____
Recording Secretary

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