



LAKE ZURICH FIREFIGHTERS' PENSION FUND

70 East Main St. ■ Lake Zurich, Illinois 60047

Brian McGill
Trustee

Spencer Cornell
President

Greg Fuchs
Trustee

Pete Penkava
Secretary

Greg DuBose
Trustee

MINUTES OF A REGULAR MEETING OF THE LAKE ZURICH FIREFIGHTERS' PENSION FUND BOARD OF TRUSTEES APRIL 16, 2025

A regular meeting of the Lake Zurich Firefighters' Pension Fund Board of Trustees was held on Wednesday, April 16, 2025 at 8:00 a.m. in the Lake Zurich Village Hall located at 70 East Main Street, Lake Zurich, Illinois 60047, pursuant to notice.

CALL TO ORDER: Trustee Cornell called the meeting to order at 8:02 a.m.

ROLL CALL:

PRESENT: Trustees Spencer Cornell, Brian McGill, Greg Fuchs, Greg DuBose and Pete Penkava

ABSENT: None

ALSO PRESENT: Attorney Rick Reimer, Reimer Dobrovolny & LaBardi PC; Tom Sawyer, Sawyer Falduto Asset Management, LLC; Lainie Grabowski and Kevin Cavanaugh, Lauterbach & Amen (L&A); Finance Director Amy Sparkowski, Village of Lake Zurich

PUBLIC COMMENT: There was no public comment.

APPROVAL OF MEETING MINUTES: *January 15, 2025 Regular Meeting:* The Board reviewed the January 15, 2025 regular meeting minutes. A motion was made by Trustee Fuchs and seconded by Trustee McGill to approve the January 15, 2025 regular meeting minutes as written. Motion carried unanimously by voice vote.

INVESTMENT REPORTS: *Sawyer Falduto Asset Management, LLC:* Mr. Sawyer presented the Quarterly Report for the period ending March 31, 2025. As of March 31, 2025, the beginning market value was \$301,584 with an ending market value of \$263,895. All questions were answered by Mr. Sawyer.

Statement of Results: The Board reviewed the Statement of Results for the period ending February 28, 2025. As of February 28, 2025, the beginning value was \$59,032,839.51 and the ending value was \$58,895,887.81. The net return was 0.12%.

IFPIF – Marquette Associates: The Board reviewed the FPIF Monthly Summary prepared by Marquette Associates for the period ending February 28, 2025. As of February 28, 2025, the one-month total net return is 0.1% and the year-to-date total net return is 6.8% for an ending market value of \$9,712,643,065. The current asset allocation is as follows: Total Equity at 64.7%, Fixed Income at 28.8%, Alternatives at 5.7% and Cash 0.8%.

A motion was made by Trustee Cornell and seconded by Trustee Fuchs to accept the Sawyer Falduto Asset Management, LLC Quarterly Report as presented. Motion carried unanimously by voice vote.

ACCOUNTANT'S REPORT – LAUTERBACH & AMEN, LLP: *Monthly Financial Report and Presentation and Approval of Bills:* The Board reviewed the Monthly Financial Report for the two-month period ending February 28, 2025 prepared by L&A. As of February 28, 2025, the net position held in trust for pension benefits is \$59,600,246.66 for a change in position of \$964,032.02. The Board also reviewed the Cash Analysis Report, Revenue Report, Expense Report, Member Contribution Report, Payroll Journal, Quarterly Deduction Report, Quarterly Transfer Report and the Quarterly Disbursement Report for the period December 1, 2024 through February 28, 2025 for total disbursements of \$35,754.25. A motion was made by Trustee Cornell and seconded by Trustee McGill to accept the Monthly Financial Report as presented and to approve the disbursements shown on the Quarterly Disbursement Report in the amount of \$35,754.25. Motion carried by roll call vote.

AYES: Trustees Cornell, McGill, Fuchs, DuBose and Penkava

NAYS: None
ABSENT: None

Additional Bills, if any: There were no additional bills presented for approval.

Discussion/Possible Action – Cash Management Policy: The Board reviewed the GCM Recurring Withdrawal amount for 2025 and noted upcoming retirement. A motion was made by Trustee Cornell and seconded by Trustee Fuchs to update the remaining 2025 monthly recurring deposits to \$340,000 from FPIF. Motion carried by roll call vote.

AYES: Trustees Cornell, McGill, Fuchs, DuBose and Penkava
NAYS: None
ABSENT: None

The Board reviewed the Cash Analysis Projection provided by L&A. A motion was made by Trustee Fuchs and seconded by Trustee McGill to set the target balance in the Charles Schwab Money Market account at \$340,000 and when the balance exceeds \$390,000, a transfer shall be made from the Charles Schwab Money Market account to the BMO Bank account to rebalance back to \$340,000 and send all excess funds to IFPIF for investment purposes. Motion carried by roll call vote.

AYES: Trustees Cornell, McGill, Fuchs, DuBose and Penkava
NAYS: None
ABSENT: None

The Board noted the need to payout Brian Blaauw's retro payment for disability benefits in the amount of \$119,116.40. A motion was made by Trustee Cornell and seconded by Trustee Fuchs to authorize L&A to initiate a one-time withdrawal from IFPIF to cover the Brian Blaauw's retro payment. Motion carried by roll call vote.

AYES: Trustees Cornell, McGill, Fuchs, DuBose and Penkava
NAYS: None
ABSENT: None

FINANCE DIRECTOR'S REPORT: Ms. Sparkowski informed the Board that a check for about \$36,000 was sent to the Lake Zurich Firefighters' Pension Fund to true up the property tax amount due to the pension fund. She also noted that auditor field work started this week and updates will be provided as they become available.

COMMUNICATIONS AND REPORTS: *Affidavits of Continued Eligibility:* The Board noted that all 2024 Affidavits of Continued Eligibility have been received by L&A. The originals were provided to the Board for their recordkeeping.

Statements of Economic Interest: The Board was reminded that the Statements of Economic Interest are due by May 1, 2025.

TRUSTEE TRAINING UPDATES: The Board reviewed the Trustee Training Summary and discussed upcoming training opportunities. Trustees were reminded to submit any certificates of completion to L&A for recordkeeping.

Approval of Trustee Training Registration Fees and Reimbursable Expenses: There were no trustee training registration fees or reimbursable expenses presented for approval.

APPLICATIONS FOR MEMBERSHIP/WITHDRAWALS FROM FUND: *Application for Membership – Jason O'Donnell:* The Board reviewed the Application for Membership submitted by Jason O'Donnell. A motion was made by Trustee Cornell and seconded by Trustee DuBose to accept Jason O'Donnell into the Lake Zurich Firefighters' Pension Fund effective January 13, 2025, as a Tier II participant. Motion carried unanimously by voice vote.

Contribution Refund – Ethan Dahl and Nathan Welter: The Board noted that a contribution refund request has not been submitted for Ethan Dahl to date. A motion was made by Trustee Cornell and seconded by Trustee Fuchs to issue the contribution refund in the amount of \$14,404.39 minus any applicable taxes once the contribution form is received and amounts are verified by the Treasurer. Motion carried by roll call vote.

AYES: Trustees Cornell, McGill, Fuchs, DuBose and Penkava
NAYS: None
ABSENT: None

The Board reviewed the contribution refund request submitted by Nathan Welter. A motion was made by Trustee Cornell and seconded by Trustee Fuchs to approve Nathan Welter's contribution refund in the amount of \$3,428.29 paid directly to himself issued on March 21, 2025. Motion carried by roll call vote.

AYES: Trustees Cornell, McGill, Fuchs, DuBose and Penkava
NAYS: None
ABSENT: None

APPLICATIONS FOR RETIREMENT/DISABILITY BENEFITS: *Approve Duty Disability Benefits – Brian Blaauw:* The Board reviewed the duty disability benefit calculation for Brian Blaauw prepared by L&A. Lieutenant Blaauw had an entry date of June 4, 2001, disability date of September 18, 2023, effective date of pension of September 19, 2023, 49 years of age at date of disability, 22 years and 3 months of creditable service, applicable salary of \$126,383.40, applicable pension percentage of 65%, amount of originally granted monthly pension of \$6,845.77 and amount of originally granted annual pension of \$82,149.24 and a retro payment of \$119,116.40. A motion was made by Trustee Cornell and seconded by Trustee Fuchs to approve Brian Blaauw's duty disability benefit calculated by L&A. Motion carried by roll call vote.

AYES: Trustees Cornell, McGill, Fuchs, DuBose and Penkava
NAYS: None
ABSENT: None

ACCOUNTANT'S REPORT – LAUTERBACH & AMEN, LLP (CONTINUED): *Discussion/Possible Action – Cash Management Policy:* The Board noted that upon further review Brian Blaauw's retro payment was paid out on March 31, 2025. A motion was made by Trustee Penkava and seconded by Trustee Cornell to rescind the previous motion to request funds from IFPIF to pay the retro payment. Motion carried by roll call vote.

AYES: Trustees Cornell, McGill, Fuchs, DuBose and Penkava
NAYS: None
ABSENT: None

A motion was made by Trustee Fuchs and seconded by Trustee Penkava to authorize L&A to initiate a one-time withdrawal from IFPIF to cover Brian Blaauw's retro payment if the funds are still needed. Motion carried by roll call vote.

AYES: Trustees Cornell, McGill, Fuchs, DuBose and Penkava
NAYS: None
ABSENT: None

Approve Regular Retirement Benefits – Douglas Erb, Lee Kammin and John Kelly: The Board reviewed the regular retirement benefit calculation for Douglas Erb. Douglas Erb had an entry date of April 8, 2013; retirement date of April 17, 2025; effective date of pension of April 18, 2025; 57 years old at date of retirement; 12 years creditable service with Lake Zurich Firefighters' Pension Fund; 8 years, 4 months, 16 days creditable service with West Dundee Firefighters' Pension Fund; 4 years, 21 days creditable service with Woodstock FRD Firefighters'; combined applicable salary of \$135,224.01; and a combined applicable pension percentage of 61.042%. The amount of originally granted annual pension from Lake Zurich Firefighters' Pension Fund is \$60,284.99 and the amount of originally granted monthly pension from Lake Zurich Firefighters' Pension Fund is \$5,023.75. A motion was

made by Trustee Cornell and seconded by Trustee Fuchs to approve the regular retirement benefits for Douglas Erb calculated by L&A. Motion carried by roll call vote.

AYES: Trustees Cornell, McGill, Fuchs, DuBose and Penkava
NAYS: None
ABSENT: None

The Board noted that the retirement calculation for Lee Kammin is in process. A motion was made by Cornell and seconded by McGill to approve the retirement calculation for Lee Kammin pending Board receipt and review of the calculation. Motion carried by roll call vote.

AYES: Trustees Cornell, McGill, Fuchs, DuBose and Penkava
NAYS: None
ABSENT: None

The Board reviewed the regular retirement benefit calculation for John Kelly prepared by L&A. Deputy Chief Kelly had an entry date of February 6, 1989, retirement date of May 16, 2025, effective date of pension of May 17, 2025, 59 years of age at date of retirement, 36 years and 3 months of creditable service, applicable salary of \$155,311, applicable pension percentage of 75%, amount of originally granted monthly pension of \$9,706.94 and amount of originally granted annual pension of \$116,483.28. A motion was made by Trustee Cornell and seconded by Trustee Fuchs to approve John Kelly's regular retirement benefit calculated by L&A. Motion carried by roll call vote.

AYES: Trustees Cornell, McGill, Fuchs, DuBose and Penkava
NAYS: None
ABSENT: None

OLD BUSINESS: There was no old business to discuss.

NEW BUSSINESS: *Military Service Purchase – David Santoyo:* The Board noted that David Santoyo completed his military service purchase to transfer 12 months of military service to the Lake Zurich Firefighters' Pension Fund in the amount of \$52,600.13. A motion was made by Trustee Cornell and seconded by Trustee McGill to accept the payment in the amount of \$52,600.13, recognize the purchase as paid in full and acknowledge David Santoyo's revised date of hire from October 28, 2002 to October 28, 2001. Motion carried by roll call vote.

AYES: Trustees Cornell, McGill, Fuchs, DuBose and Penkava
NAYS: None
ABSENT: None

Certify Board Election Results – Active Member Position: L&A conducted an election for one of the active member positions on the Lake Zurich Firefighters Pension Fund Board of Trustees. Spencer Cornell ran unopposed and was reelected for a three-year term expiring April 30, 2028. A motion was made by Trustee Penkava and seconded by Trustee Fuchs to certify the active member election results. Motion carried unanimously with voice vote.

Appointed Member Term Expiration – Brian McGill: The Board noted that Trustee McGill was reappointed to the Lake Zurich Firefighters' Pension Fund Board of Trustees by the Mayor of Village for a three-year term expiring April 30, 2028.

BMO Bank Signature Cards and Resolution Update: The Board reviewed the BMO Bank Signature Cards and Resolution Update and noted no changes are needed at this time.

Discussion/Possible Action – Authorized Agents and Account Representatives for IFPIF: The Board reviewed the current Authorized Agents and Account Representatives and noted that no changes are needed at this time.

Review Preliminary Actuarial Valuation: The Board reviewed the preliminary Actuarial Valuation prepared by L&A. The final report will be reviewed by the Board at the next regular meeting.

IDOI Annual Statement: The Board noted that the IDOI Annual Statement is in process and the final report will be sent to the Board for review upon completion.

ATTORNEY'S REPORT – REIMER DOBROVOLNY & LABARDI PC: *Review/Approve – Updated Board Rules and Regulations:* The Board noted this item will be discussed at the next regular meeting.

Annual Independent Medical Examination – Aaron O'Brien: The Board discussed sending Aaron O'Brien for his annual independent medical examination (IME). A motion was made by Trustee Cornell and seconded by Trustee McGill to authorize Attorney Reimer to send Aaron O'Brien for his annual IME. Further discussion will be held at the next regular meeting. Motion carried by roll call vote.

AYES: Trustees Cornell, McGill, Fuchs, DuBose and Penkava
NAYS: None
ABSENT: None

Review, Adopt and Publish Decision and Order – Brian Blaauw: The Board reviewed the Decision and Order prepared by Attorney Reimer. A motion was made by Trustee Cornell and seconded by Trustee Fuchs to approve, adopt and publish the Decision and Order for Brian Blaauw as presented. Motion carried by roll call vote.

AYES: Trustees Cornell, McGill, Fuchs, DuBose and Penkava
NAYS: None
ABSENT: None

Legal Updates: Attorney Reimer reviewed the quarterly *Legal and Legislative Update* newsletter with the Board as well as discussed recent court cases and decisions as well as general pension matters.

CLOSED SESSION, IF NEEDED: There was no need for closed session.

ADJOURNMENT: A motion was made by Trustee Fuchs and seconded by Trustee McGill to adjourn the meeting at 9:14 a.m. Motion carried unanimously by voice vote.

The next regular Board meeting is scheduled for July 16, 2025 at 8:00 a.m.



Board President or Secretary

Minutes approved by the Board of Trustees on 7/16/25

Minutes prepared by Lainie Grabowski, Professional Services Administrator, Lauterbach & Amen