



At the Heart of Community

BOARD OF FIRE AND POLICE COMMISSIONERS

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MEETING MINUTES

A regular meeting of the Lake Zurich Board of Fire and Police Commissioners was held on May 20, 2025 at 5:30 p.m. at the Lake Zurich Police Department at 200 Mohawk Trail in Lake Zurich, Illinois.

I Call to Order

The meeting was called to order at 5:30 p.m. by Commissioner Hilt.

Roll call showed the following commissioners were present: Commissioner Hilt, Commissioner Bush, and Commissioner Kelly.

Also present: Police Chief Husak, Fire Chief Pilgard, and Deputy Police Chief Gaffney

II Public Comment

None

III Approval of Minutes

Commissioner Kelly made a motion to approve the minutes of the April 29, 2025 meeting as presented, seconded by Commissioner Bush and passed on a voice vote.

IV Communications

None

V. Unfinished Business

None

VI. New Business

Fire

A. Personnel update

- a. Chief Pilgard briefed the board about department members who are out with injuries.
- b. Chief Pilgard briefed the board about the status of the probationary firefighter/paramedics (FF/PM), including the termination of one probationary member.
- c. The department is short six FF/PM positions, one deputy chief position, and one captain position. Captain Booth is handling training division duties and is assisting Deputy Chief Christopherson and Chief Pilgard with other administrative tasks. Lieutenant Henriksen is filling in as a shift commander.

B. FF/PM Eligibility List update

- a. The National Testing Network testing process for FF/PM will be opened for purposes of establishing the next eligibility list.

C. Update on Captain promotional testing through Resource Management Associates

- a. RMA is working on the captain testing process.

D. Review of firefighter/paramedic background reports

- a. Chief Pilgord reviewed the background investigation and polygraph results of firefighter/paramedic candidate Jason McGahan. Board members discussed the results.

There was a motion by Commissioner Bush, seconded by Commissioner Kelly, to disqualify candidate McGahan from further consideration and remove him from the eligibility list. On a voice vote there were all ayes and the motion passed.

- b. Chief Pilgord reviewed the background investigation and polygraph results of firefighter/paramedic candidate Matthew Yanez. Board members discussed the results.

There was a motion by Commissioner Bush, seconded by Commissioner Kelly, to disqualify candidate Yanez from further consideration and remove him from the eligibility list. On a voice vote there were all ayes and the motion passed.

- c. Chief Pilgord reviewed the background investigation and polygraph results of firefighter/paramedic candidate Anthony Posadas. Board members discussed the results.

There was a motion by Commissioner Bush, seconded by Commissioner Kelly, to offer a conditional offer of employment to candidate Posadas, contingent on him passing a psychological examination, employment physical, and drug screening. On a voice vote there were all ayes and the motion passed.

- d. Chief Pilgord reviewed the background investigation and polygraph results of firefighter/paramedic candidate James Boldt. Board members discussed the results.

There was a motion by Commissioner Bush, seconded by Commissioner Kelly, to offer a conditional offer of employment to candidate Boldt, contingent on him passing a psychological examination, employment physical, and drug screening. On a voice vote there were all ayes and the motion passed.

Police

A. Department update

- a. Chief Husak briefed the board about current staffing including officers in field training and at the police academy; along with three officers out with injuries.

- b. Staff is reviewing applications for the part-time property and evidence custodian position.
- c. Regional dispatch consolidation is moving along with transition being planned for July.

B. Police officer candidate interviews

- a. The Board of Fire and Police Commissioners interviewed police officer candidates. Chief Husak and Deputy Chief Gaffney moderated the panel candidate interviews.

VII Executive Session

Not needed

VIII Adjournment

There being no further business to come before the board, Commissioner Bush made a motion to adjourn the meeting, seconded by Commissioner Hilt and passed on a voice vote.

Meeting adjourned at 9:35 p.m.

Michael Hilt
Commissioner

6-2-25
Date

Submitted by: A. Hilt
Recording Secretary