

APPROVED MINUTES  
VILLAGE OF LAKE ZURICH

Board of Trustees  
70 East Main Street



Monday, May 5, 2025 7:00 p.m.

1. CALL TO ORDER by Mayor Thomas M. Poynton at 7.00pm.

2. OATH OF OFFICE FOR NEWLY ELECTED VILLAGE BOARD TRUSTEES

Village President Tom Poynton: Oath administered by Village Clerk Kathleen Johnson.

Village Clerk Kathleen Johnson: Oath administered by Mayor Poynton.

Trustee Greg Weider: Oath administered by Mayor Poynton.

Trustee Jake Marx: Oath administered by Mayor Poynton.

Trustee Sujatha Bharadwaj: Oath administered by Mayor Poynton.

The Trustees took their seats on the dais.

3. ROLL CALL: Mayor Thomas Poynton, Trustee Sujatha Bharadwaj, Trustee Jake Marx, Trustee William Riley, Trustee Marc Spacone, Trustee Roger Sugrue, Trustee Greg Weider. Also in attendance: Village Manager Ray Keller, Asst. Village Manager Michael Duebner, Atty. Colleen Shannon, Finance Dir. Amy Sparkowski, Finance Dir. Rita Kruse, Management Services Dir. Kyle Kordell, Police Chief Steve Husak, Fire Chief Dave Pilgard, Dir. Of Community Development Sarosh Saher, Public Works Dir. Mike Brown, H.R. Dir. Doug Gibson.

4. PLEDGE OF ALLEGIANCE

5. PRESIDENT'S REPORT / COMMUNITY UPDATE

Proclamations: National Safe Boating Week; EMS Week; Police Week proclamations were read by the Mayor

Fire Chief Pilgard introduced Brian Stodola being promoted to Fire Lieutenant. Oath of Office was given by Mayor Poynton and he was pinned by his father.

Police Chief Husak introduced each of the Officers and gave background information on them. Oath of Office for Police Officer Colin Gentry was given by Mayor Poynton who was pinned by his wife. Police Officer Ricardo Cordero was given the Oath of Office by Mayor Poynton and he was pinned by his girlfriend. Police Officer Natalie Robertaccio was given the Oath of Office by Mayor Poynton and she was pinned by her fiancée.

Mayor Poynton introduced Finance Director Rita Kruse as Treasurer and gave background information on Ms. Kruse.

A Motion was made by Trustee Spacone, seconded by Trustee Riley, to appoint Rita Kruse as the Treasurer.

AYES: 6 Trustees Bharadwaj, Marx, Riley, Spacone, Sugrue, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

**6. PUBLIC COMMENT**

There were none.

**7. CONSENT AGENDA**

- A. Approval of Minutes from the Village Board Meeting of April 21, 2025
- B. Approval of Executive Session Minutes from the Village Board Meeting of April 7, 2025
- C. Approval of Semi-Monthly Warrant Register Dated May 5, 2025 Totaling \$701,093.99
- D. Ordinance Authorizing Renewal of 100% Green Choice Lake Zurich Aggregation Program for Village Electrical Load ORD #2025-05-611

**Summary:** The proposed Ordinance authorizes the Village Manager or their designee to execute a contract without further action by the Village Board for the continuance of a *100% Green Choice* electricity aggregation program for residential and small business owners. The *100% Green Choice* program is generating significant amounts of renewable energy certificates that support investment into the construction of new renewable energy facilities in the Midwest.

- E. Agreement between the Village of Lake Zurich and Raymond Keller for Village Manager's Employment Contract

**Summary:** The current employment contract between the Village of Lake Zurich and Ray Keller regarding the Village Manager position is scheduled to expire on April 30, 2025. The Mayor and Board have determined that it is in the best interest of the Village to retain the services of Mr. Keller. The Mayor and Trustees entered into negotiations regarding a successor employment agreement. Staff recommend Board approval of the employment agreement between the Village of Lake Zurich and Ray Keller for the position of Village Manager.

- F. Agreement with Macqueen Emergency Equipment for a Fire Engine in the Amount Not-to-Exceed \$1,200,000

**Summary:** The 2025 Community Investment Plan (CIP) identifies replacement of a fire engine in 2027, due to increasing maintenance and repairs. The engine to be replaced is a 2003 Pierce Saber with 164,000 miles and 13,600 hours. Due to long delivery times, the manufacturer is projecting delivery of a new engine in FY 2028. The proposed replacement fire engine includes many new features that will enhance the safety and functionality for the firefighters.

Staff recommends the purchase of a 2028 Pierce Saber fire engine from Maqueen Emergency Equipment using the Houston-Galveston Area Council Purchasing Cooperative in the amount not-to-exceed \$1,200.000. This motion authorizes the purchase, which will be incorporated into the FY 2028 budget.

- G. Resolution Designation of Financial Institutions and Signatories RES. #2025-05-101

**Summary:** With the addition of a new finance director and new Barrington bank accounts for financial transactions, the Village is revising the authorized list of approved financial institutions and corresponding authorize signers to reflect the notice of change of signers from Director Sparkowski to Director Kruse.

**H. Resolution Appointing Director Rita Kruse as the Village of Lake Zurich's Authorized Agent for the Illinois Municipal Retirement Fund RES. #2025-05-102**

**Summary:** The Village of Lake Zurich as an IMRF employer appoints one of its employees to serve as an authorized agent. Lake Zurich will transition its authorized agent from Michael Duebner to Director Rita Kruse to the Illinois Municipal Retirement Fund.

**I. Agreement with Pro-Temp Illinois for the Police Department HVAC System in the Amount Not-to-Exceed \$140,000**

**Summary:** The FY 2025 budget includes \$175,000 for the replacement of the Police Department's heating, ventilation and air conditioning (HVAC) control system. Based on the age (24 years) of the HVAC control system, replacement was recommended and budgeted for the Village's 2024 Community Investment Plan.

A bid opening was conducted on March 27, 2025 which yielded five bids, with Pro-Temp of Illinois providing the lowest bid amount of \$116,200. Staff recommends awarding a contract to Pro-Temp of Illinois for replacement of the Police Department HVAC Control System, with contingency, in the amount not-to-exceed \$140,000.

A motion was made by Trustee Spacone, seconded by Trustee Marx, to approve the Consent Agenda as presented.

**AYES:** 6 Trustees Bharadwaj, Marx, Riley, Spacone, Sugrue, Weider.

**NAYS:** 0

**ABSENT:** 0

**MOTION CARRIED.**

**8. NEW BUSINESS – None at this time.**

**9. TRUSTEE REPORTS**

Trustee Weider thanked staff, volunteers and sponsors of the recent Arbor Day celebration.

Trustee Weider reported on the recent Spring Recital for the Academy of Performing Arts. He thanked staff, volunteers, dance instructors and dancers for a successful recital.

Trustee Sugrue stated that "Cone with a Cop" is Tuesday, 5/6/25, at the McDonald's on Quentin Road.

Trustee Spacone reminded residents about Teacher Appreciation Week.

Trustee Marx reported on the composting pick up now available by LRS and he shared ideas for composting.

Mayor Poynton thanked Atty. Colleen Shannon for attending the meeting.

**10. VILLAGE STAFF REPORTS**

There were no reports.

**11. ADJOURNMENT**

A motion to adjourn was made by Trustee Marx, seconded by Trustee Sugrue.

**AYES:** 6 Trustees Bharadwaj, Marx, Riley, Spacone, Sugrue, Weider.

**NAYS:** 0

**ABSENT:** 0

**MOTION CARRIED.**

The meetings adjourned at 7.48pm

Respectfully submitted:

Kathleen Johnson, Village Clerk.

Approved by:

TM Poynton  
Mayor Thomas M. Poynton

5-23-2025  
Date.