



**AGENDA PACKET**  
**VILLAGE OF LAKE ZURICH**  
**Village Board of Trustees Meeting**

**May 5, 2025**  
**07:00 pm**

# **VILLAGE OF LAKE ZURICH**

## **VILLAGE BOARD OF TRUSTEES MEETING**

**MAY 5, 2025**  
**07:00 PM**  
**AGENDA**

**1. CALL TO ORDER**

**2. OATH OF OFFICE FOR NEWLY ELECTED VILLAGE BOARD TRUSTEES**

- Village President Tom Poynton
- Village Clerk Kathleen Johnson
- Trustee Sujatha Bharadwaj
- Trustee Jake Marx
- Trustee Greg Weider

**3. ROLL CALL**

Mayor Thomas Poynton, Trustee Sujatha Bharadwaj, Trustee Jake Marx, Trustee William Riley, Trustee Marc Spacone, Trustee Roger Sugrue, Trustee Greg Weider.

**4. PLEDGE OF ALLEGIANCE**

**5. PRESIDENT'S REPORT / COMMUNITY UPDATE**

- Proclamations
  - National Safe Boating Week
  - EMS Week
  - Police Week
- Promotional Oath of Office for Brian Stodola to Fire Lieutenant
- Oath of Office for Police Officers
  - Ricardo Cordero
  - Colin Gentry
  - Natalie Robertaccio
- Advice and Consent to Appoint Finance Director Rita Kruse as Treasurer

**6. PUBLIC COMMENT**

This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Board of Trustees. Public Comment is limited to 30 minutes total and up to 5 minutes per speaker.

**7. CONSENT AGENDA**

These titles will be read by the Village Clerk and approved by a single Roll Call Vote. Any item may be pulled from the Consent Agenda for discussion by any Village Trustee.

**A. Approval of Minutes from the Village Board Meeting of April 21, 2025**

Attachment: [7a.pdf](#)

**B. Approval of Executive Session Minutes from the Village Board Meeting of April 7, 2025**

**C. Approval of Semi-Monthly Warrant Register Dated May 5, 2025 Totaling \$701,093.99**

Attachment: [7c.pdf](#)

**D. Ordinance Authorizing Renewal of 100% Green Choice Lake Zurich Aggregation Program for Village Electrical Load (Assign Ord #2025-05-611)**

**Summary:** The proposed Ordinance authorizes the Village Manager or their designee to execute a contract without further action by

the Village Board for the continuance of a 100% Green Choice electricity aggregation program for residential and small business owners. The 100% Green Choice program is generating significant amounts of renewable energy certificates that support investment into the construction of new renewable energy facilities in the Midwest.

Attachment: [7d.pdf](#)

#### **E. Agreement between the Village of Lake Zurich and Raymond Keller for Village Manager's Employment Contract**

**Summary:** The current employment contract between the Village of Lake Zurich and Ray Keller regarding the Village Manager position is scheduled to expire on April 30, 2025. The Mayor and Board have determined that it is in the best interest of the Village to retain the services of Mr. Keller. The Mayor and Trustees entered into negotiations regarding a successor employment agreement. Staff recommend Board approval of the employment agreement between the Village of Lake Zurich and Ray Keller for the position of Village Manager.

Attachment: [7e.pdf](#)

#### **F. Agreement with Macquene Emergency Equipment for a Fire Engine in the Amount Not-to-Exceed \$1,200,000**

**Summary:** The 2025 Community Investment Plan (CIP) identifies replacement of a fire engine in 2027, due to increasing maintenance and repairs. The engine to be replaced is a 2003 Pierce Saber with 164,000 miles and 13,600 hours. Due to long delivery times, the manufacturer is projecting delivery of a new engine in FY 2028. The proposed replacement fire engine includes many new features that will enhance the safety and functionality for the firefighters.

Staff recommends the purchase of a 2028 Pierce Saber fire engine from Maquene Emergency Equipment using the Houston-Galveston Area Council Purchasing Cooperative in the amount not-to-exceed \$1,200,000. This motion authorizes the purchase, which will be incorporated into the FY 2028 budget.

Attachment: [7f.pdf](#)

#### **G. Resolution Designation of Financial Institutions and Signatories (Assign Reso. #2025-05-101)**

**Summary:** With the addition of a new finance director and new Barrington bank accounts for financial transactions, the Village is revising the authorized list of approved financial institutions and corresponding authorize signers to reflect the notice of change of signers from Director Sparkowski to Director Kruse.

Attachment: [7g.pdf](#)

#### **H. Resolution Appointing Director Rita Kruse as the Village of Lake Zurich's Authorized Agent for the Illinois Municipal Retirement Fund (Assign Reso. #2025-05-102)**

**Summary:** The Village of Lake Zurich as an IMRF employer appoints one of its employees to serve as an authorized agent. Lake Zurich will transition its authorized agent from Michael Duebner to Director Rita Kruse to the Illinois Municipal Retirement Fund.

Attachment: [7h.pdf](#)

#### **I. Agreement with Pro-Temp Illinois for the Police Department HVAC System in the Amount Not-to-Exceed \$140,000**

**Summary:** The FY 2025 budget includes \$175,000 for the replacement of the Police Department's heating, ventilation and air conditioning (HVAC) control system. Based on the age (24 years) of the HVAC control system, replacement was recommended and budgeted for the Village's 2024 Community Investment Plan.

A bid opening was conducted on March 27, 2025 which yielded five bids, with Pro-Temp of Illinois providing the lowest bid amount of \$116,200. Staff recommends awarding a contract to Pro-Temp of Illinois for replacement of the Police Department HVAC Control System, with contingency, in the amount not-to-exceed \$140,000.

Attachment: [7i.pdf](#)

#### **8. NEW BUSINESS - None at this time.**

#### **9. TRUSTEE REPORTS**

#### **10. VILLAGE STAFF REPORTS**

**11. ADJOURNMENT**

The next regularly scheduled Village Board meeting is on Monday, May 19, 2025.



UNAPPROVED MINUTES  
VILLAGE OF LAKE ZURICH  
Board of Trustees  
70 East Main Street



Monday, April 21, 2025 7:00 p.m.

1. **CALL TO ORDER** by Mayor Thomas M. Poynton at 7.00pm.
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Mary Beth Euker, Trustee William Riley, Trustee Marc Spacone, Trustee Roger Sugrue, Trustee Greg Weider. Trustee Jake Marx, was absent and excused. Also in attendance: Village Manager Ray Keller, Asst. Village Manager Michael Duebner, Village Atty. Scott Uhler, Management Services Dir. Kyle Kordell, Police Chief Steve Husak, Dir. Of Community Development Sarosh Saher, Public Works Dir. Mike Brown, H.R. Dir. Doug Gibson.

3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**

Jan Yglesias, 1112 Berkley Road, addressed the Board on the use of golf carts on the Village's streets. Ms. Yglesias had recently taken the topic to the CPAC meeting and the commission voted against recommending it to the Village Board.

Brent Kieser, 330 Knox Park Rd, addressed the Board on the use of golf carts on the Village's roads. He echoed the comments of Ms. Yglesias.

***PRESIDENT'S REPORT / COMMUNITY UPDATE \* Moved to end of meeting.***

Recognition of Trustee Eukers' 8 Years of Public Service

5. **CONSENT AGENDA**

***\*Agenda Item 5 I was tabled until the next Board Meeting***

- A. Approval of Minutes from the Village Board Meeting of April 7, 2025
- B. Approval of Executive Session Minutes from the Village Board Meeting of March 17, 2025
- C. Approval of Semi-Monthly Warrant Register Dated April 21, 2025 Totaling \$517,009.61
- D. Ordinance Implementing a Municipal Grocery Retailers' Occupation Tax and Municipal Grocery Service Occupation Tax for the Village of Lake Zurich ORD. #2025-04-608

**Summary:** As part of the State of Illinois' Fiscal Year 2025 budget, the General Assembly repealed the 1% statewide tax on groceries effective January 1, 2026. The State gave municipalities the authority to implement a replacement grocery sales tax to be enacted locally by ordinance. The 1% grocery tax generates approximately \$1.3 million of General Fund revenue annually, which directly supports core municipal services of Police, Fire, and Public Works. The Village proposes to implement a municipal 1% grocery tax to replace the expiring state

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grocery tax. This change results in no increase in the taxes paid on grocery sales while maintaining a critical, stable revenue stream needed for municipal operations.

**E. Reduction in Letter of Credit for Zen Properties at 865 Telser Road**

**Summary:** Zen Properties provided a guarantee of site improvements in the form of a Letter of Credit (LOC) for \$143,040.70 as a performance and payment security for site work at the development. They have requested to reduce the guarantee to a maintenance LOC in an amount of \$14,304.07 that has been agreed to by the Village's Development Review Team.

The reduced LOC is required to guarantee improvements for a period of two years and cannot be less than 10% of the total initial cost of improvements. Staff recommends a reduction of the LOC to \$14,304.07.

**F. Reduction in Letter of Credit for Heritage Church at 255 Quentin Road**

**Summary:** Shawn Mann of Professional Building Services, representing Heritage Church, have provided a guarantee of site improvements in the form of a Letter of Credit for \$470,510 as a performance and payment security for site work at the development. They have request to reduce the guarantee to a maintenance LOC in an amount of \$42,773.70 that has been agreed to by the Village's Development Review Team.

The reduced LOC is required to guarantee improvements for a period of two years and cannot be less than 10% of the total initial cost of improvements. Staff recommends a reduction of the LOC to \$42,773.70.

**G. Ordinance Granting a Variation for a Swimming Pool at 202 Mark Lane ORD. #2025-04-609**

**Summary:** Owner Mr. Jan Jozwiak has filed a zoning application to allow for a swimming pool to be constructed within the interior side yard at 202 Mark Lane. The proposed location will exceed the minimum rear setback requirement but require a variation to be located within the interior side yard. The proposed pool will be located 40 feet from the rear lot line and 29 feet from the interior side lot line.

At the April 16, 2025 Planning and Zoning Commission meeting, staff recommended approval of the variation for the pool and approval of the ordinance submitted to the Village Board.

**H. Ordinance Amending Title 7, Chapter 6 of the Lake Zurich Municipal Code Concerning the Regulation of Trees ORD. #2025-04-610**

**Summary:** The existing tree ordinance was last amended in October 2007. Since then, there have been minor text amendments in 2012, 2019, and 2023 to update certain procedural provisions. The current amendment proposes to add non-emergency tree pruning standards and penalties to the existing code with the remaining provisions of the Tree Ordinance remaining unaltered.

**\*I. *Tabled to the May 5<sup>th</sup> 2025 meeting***

***Approval of Employment Agreement Between the Village of Lake Zurich and Ray Keller for the Position of Village Manager***

**Summary:** The current employment contract between the Village of Lake Zurich and Ray Keller regarding the Village Manager position, expires on April 30, 2025. The Mayor and Board of Trustees entered into negotiations regarding a successor employment agreement and the Village expresses interest in retaining the services of Mr. Keller as Village Manager.



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**Recommended Action:** A motion was made by Trustee Euker, seconded by Trustee Sugrue, to approve the Consent Agenda as amended.

AYES: 5 Trustees Euker, Riley, Spacone, Sugrue, Weider.

NAYS: 0

ABSENT: 1 Trustee Marx.

MOTION CARRIED.

#### NEW BUSINESS

6. A. **Courtesy Review for Luxe Corsa Car Condos at 24455 N. US Highway 12**  
**Summary:** Miller Street Partners, represented by Romeo Kaputija, and OKW Architects, represented by Katie Lambert, are seeking the Village Board's input on a car condominium concept. Luxe Corsa Car Condos would be developed on a 20-acre site at 24455 N US Highway 12, commonly known as the Calabrese property, situated north of Meadow Wood Townhomes on Rand Road.  
 The proposed development includes the construction of 121 luxury car garage condominiums and a luxury car dealership on this currently unincorporated site, which would necessitate its annexation into the Village. Gave a Community Services Dir. Saher introduced Romeo Kaputija, Miller Street Partners, who gave a brief overview of the proposal. He then introduced Katie Lambert, OKW Architects, who gave a PowerPoint presentation of the proposed luxury car condo. They answered the Board's questions which included: any racing of cars, people living in the units, stormwater and wetlands impact, other luxury car condos in the area, traffic impact, security, lighting, neighbours, number of cars, among others. Mayor Poynton asked staff about annexation procedures and sales tax on car sales.  
 The Board gave consensus on the proposal.  
**Recommended Action:** This is a non-voting item at this time. The developer and Village staff seek to understand the Board's preferences towards the proposed use at this site.
7. **TRUSTEE REPORTS**  
 Trustee Weider stated that Arbor Day celebrations will be at the parks on Saturday, April 26<sup>th</sup>, 2025
8. **VILLAGE STAFF REPORTS**
  - Monthly data metrics
9. **PRESIDENT'S REPORT / COMMUNITY UPDATE**  
 Recognition of Trustee Euker's 8 Years of Public Service. Mayor Poynton thanked Trustee Euker and presented Ms. Euker with a plaque. Trustee Euker thanked the Board and the Village.
10. **EXECUTIVE SESSION called for the purpose of:**
  - 5 ILCS 120 / 2 (c) (21) review of executive session minutes
  - 5 ILCS 120 / 2 (c) (5) purchase or lease of real estate
  - 5 ILCS 120 / 2 (c) (6) setting price for sale/lease of real estate
  - 5 ILCS 120 / 2 (c) (11) pending or imminent litigation
  - 5 ILCS 120 / 2 (c) (1) appointment, employment, compensation, discipline, performance or dismissal of specific employees
 A motion was made by Trustee Euker, seconded by Trustee Spacone., to

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move to Executive Session for the purpose of 5 ILCS 120 / 2 (c) (21) review of Executive Session minutes; 5 ILCS 120 / 2 (c) (5) purchase or lease of real estate; 5 ILCS 120 / 2 (c) (6) setting price for sale/lease of real estate; ILCS 120 / 2 (c) (11) pending or imminent litigation; 5 ILCS 120 / 2 (c ) (1) appointment, employment, compensation, discipline, performance or dismissal of specific employees.

AYES: 5 Trustees Euker, Riley, Spacone, Sugrue, Weider.

NAYS: 0

ABSENT: 1 Trustee Marx.

MOTION CARRIED.

11. **ADJOURNMENT**

The Open meeting adjourned to Executive Session at 7.56 pm

The Open Meeting and Executive Session adjourned at 8.35pm

Respectfully submitted:

Kathleen Johnson, Village Clerk.

Approved by:

\_\_\_\_\_  
Mayor Thomas M. Poynton

\_\_\_\_\_  
Date.

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WARRANT REPORT - 5/5/2025

**\$701,093.99**

<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
<b>Fund 101 GENERAL</b>				
Dept 00000				
1	101-00000-15001	PREPAID EXPENDITURES	SOFTWARE MAINT 5/1/25 TO 5/1/26	7,717.99
2	101-00000-21202	AMBULANCE FEES PAYABLE	AMB REF - FONGARO, C 11/20/23	50.00
3	101-00000-21203	RECREATION CREDIT PAYABLE	REF PRG CXL - MINI JAZZ	12.96
4	101-00000-21203	RECREATION CREDIT PAYABLE	REF PRG CXL - LBP BALLET III	58.31
5	101-00000-21203	RECREATION CREDIT PAYABLE	REF PRG CXL - JAZZ I A	10.45
6	101-00000-21203	RECREATION CREDIT PAYABLE	REF PRG CXL - MODERN I	10.80
7	101-00000-21203	RECREATION CREDIT PAYABLE	REF PRG CXL - MINI JAZZ	22.55
8	101-00000-21203	RECREATION CREDIT PAYABLE	REF PRG CXL - HIP HOP I	10.80
9	101-00000-21203	RECREATION CREDIT PAYABLE	REF PRG CXL - JAZZ I B	65.66
10	101-00000-21203	RECREATION CREDIT PAYABLE	REF PRG CXL - LBP PREBALLET A	12.96
11	101-00000-21203	RECREATION CREDIT PAYABLE	REF PRG CXL - PRODUCTION	25.36
12	101-00000-21203	RECREATION CREDIT PAYABLE	REF PRG CXL - LBP BALLET I A	80.53
13	101-00000-21203	RECREATION CREDIT PAYABLE	REF PRG CXL - BALLET & TAP II	12.96
14	101-00000-21203	RECREATION CREDIT PAYABLE	REF PRG CXL - DANCE AND MOVE	7.42
15	101-00000-21203	RECREATION CREDIT PAYABLE	REF PRG CXL - GAMES AND MORE	80.00
16	101-00000-21203	RECREATION CREDIT PAYABLE	REF PRG CXL - LBP PRE-BALLET B	2.70
17	101-00000-22501	ER - UNDISTRIBUTED LIFE INS	IPBC INSURANCE COVERAGE - APR 2025	488.33
18	101-00000-25201	BUILDING PERMIT DEPOSITS	BD PYMNT REF #PB24-0639 - 900 WINNETKA	168.60
19	101-00000-25201	BUILDING PERMIT DEPOSITS	BD PYMNT REF #PB25-0222 - 390 HIDDEN CRK	85.00
Total For Dept 00000				8,923.38
Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				
1	101-10001-48301	MISCELLANEOUS INCOME	FRAUD	519.30
2	101-10001-48301	MISCELLANEOUS INCOME	FRAUD	1,103.90
3	101-10001-48301	MISCELLANEOUS INCOME	FRAUD	(767.20)
4	101-10001-48301	MISCELLANEOUS INCOME	FRAUD	767.20

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5	101-10001-48301	MISCELLANEOUS INCOME	FRAUD	839.00
		Total For Dept 10001 GENERAL GOVERNMENT ADMINISTRATION		2,462.20
		Dept 11006 LEGISLATIVE MAYOR & BOARD		
1	101-11006-53211	OTHER SUPPLIES	NAME PLATES - BHARADWAJ	13.50
2	101-11006-54302	PUBLIC RELATIONS	TRUSTEE RECOGNITION AWARD	97.68
		Total For Dept 11006 LEGISLATIVE MAYOR & BOARD		111.18
		Dept 12001 VILLAGE ADMIN ADMINISTRATION		
1	101-12001-51652	TRAINING AND MEETINGS	INTRO FINANCE ACADEMY - RAUSCHER	100.00
2	101-12001-51652	TRAINING AND MEETINGS	COFFEE WITH THE MAYOR	47.80
3	101-12001-51652	TRAINING AND MEETINGS	COFFEE WITH THE MAYOR	47.55
4	101-12001-52201	VILLAGE ATTORNEY	LEGAL SERVICES - MAR 2025	11,389.42
		Total For Dept 12001 VILLAGE ADMIN ADMINISTRATION		11,584.77
		Dept 13001 FINANCE ADMINISTRATION		
1	101-13001-53208	OFFICE SUPPLIES	HIGHLIGHTERS, PENS, POST IT NOTES, RIBBON	28.44
2	101-13001-53208	OFFICE SUPPLIES	NAME PLATES - KRUSE	23.50
3	101-13001-53208	OFFICE SUPPLIES	PAPER, FLOOR MATS	378.92
		Total For Dept 13001 FINANCE ADMINISTRATION		430.86
		Dept 17001 TECHNOLOGY ADMINISTRATION		
1	101-17001-52111	OTHER PROFESSIONAL SVCS	GOOGLE SERVICE - MAR	43.20
2	101-17001-52111	OTHER PROFESSIONAL SVCS	SUPPORT AGMT 2025 - MAY	2,095.60
3	101-17001-52118	SOFTWARE MAINTENANCE	SOFTWARE MAINT 5/1/25 TO 5/1/26	15,436.01
4	101-17001-53206	POSTAGE & SHIPPING	SHIPPING - TELCOM	20.41
		Total For Dept 17001 TECHNOLOGY ADMINISTRATION		17,595.22

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<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
Dept 24001 POLICE ADMINISTRATION				
1	101-24001-51651	LICENSING/CERTIFICATIONS	NOTARY TRAINING - SMITH	49.00
2	101-24001-53204	MOBILE VOICE & DATA	CELL PHONES - PD	619.54
3	101-24001-53206	POSTAGE & SHIPPING	SHIPPING - RADAR REPAIRS	78.49
4	101-24001-53208	OFFICE SUPPLIES	RECORDS LEGAL PADS/SCISSORS	32.42
5	101-24001-53208	OFFICE SUPPLIES	RECORDS - CORRECTION TAPE	8.99
6	101-24001-53209	UNIFORMS	HOLSTER - WITT	128.97
7	101-24001-53209	UNIFORMS	RETURN BELT - HUSAK	(63.87)
8	101-24001-53209	UNIFORMS	SHIPPING LABEL - HUSAK	7.99
Total For Dept 24001 POLICE ADMINISTRATION				861.53
Dept 24210 POLICE OPERATIONS				
1	101-24210-51652	TRAINING AND MEETINGS	TRAINING - HEER	200.00
2	101-24210-52111	OTHER PROFESSIONAL SVCS	ANIMAL WARDEN SERVICES	50.00
3	101-24210-52704	MAINT-EQUIPMENT	CHILD CPR MASKS	194.07
4	101-24210-53209	UNIFORMS	TOURNIQUET, PANTS, SHIRTS, SHOES - BEIDELMAN	389.59
5	101-24210-53209	UNIFORMS	PISTOL TACO - HEER	71.61
6	101-24210-53210	SMALL TOOLS & EQUIP	FINGERPRINTING PAD KIT	191.68
Total For Dept 24210 POLICE OPERATIONS				1,096.95
Dept 24230 POLICE CRIME PREVENTION				
1	101-24230-51652	TRAINING AND MEETINGS	IJOA CONFERENCE FEE - WITT	250.00
2	101-24230-53211	OTHER SUPPLIES	SOLICITOR PERMIT LAMINATED SHEETS	30.98
Total For Dept 24230 POLICE CRIME PREVENTION				280.98
Dept 25001 FIRE ADMINISTRATION				
1	101-25001-51654	MEMBERSHIPS & SUBSCRIP	METRO CHIEF MEMBERSHIP - PILGARD	150.00
2	101-25001-51655	EMPLOYEE RECOGNITION	FLAG CASE	211.90
3	101-25001-52111	OTHER PROFESSIONAL SVCS	SUPPORT AGMT 2025 - MAY	1,128.40

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<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
4	101-25001-53204	MOBILE VOICE & DATA	CELL PHONES - FIRE	142.79
5	101-25001-53206	POSTAGE & SHIPPING	SHIPPING	21.13
6	101-25001-53206	POSTAGE & SHIPPING	SHIPPING	45.09
7	101-25001-53208	OFFICE SUPPLIES	NOTE PADS	11.99
8	101-25001-53208	OFFICE SUPPLIES	FOLDERS	3.04
9	101-25001-53209	UNIFORMS	SWEATSHIRTS	769.89
10	101-25001-53209	UNIFORMS	ID TAGS, BACKING VELCRO	31.25
11	101-25001-53209	UNIFORMS	JACKET, PANTS, BELT, SHIRTS - FRANO	301.00
12	101-25001-53209	UNIFORMS	RAIN COAT, SHIRTS - BARTOLI	306.00
13	101-25001-53209	UNIFORMS	SHIRTS, SHORTS, CAP, RAIN COAT, PANTS - ROWE	491.00
14	101-25001-53209	UNIFORMS	CAP, RAIN COAT, PANTS - CORRAL	315.00
15	101-25001-53209	UNIFORMS	SHIRTS, CAP, PANTS - KENYON	126.00
16	101-25001-53209	UNIFORMS	BOOTS, SHIRTS, BELT - CHRISTOPHERSON	386.50
17	101-25001-53209	UNIFORMS	BELT, PANTS, SHIRTS, CAP - BENE	282.00
18	101-25001-53209	UNIFORMS	SHIRTS	78.65
19	101-25001-53211	OTHER SUPPLIES	MOP HEAD	15.45
20	101-25001-53211	OTHER SUPPLIES	STATION FILTERS	23.99
21	101-25001-53211	OTHER SUPPLIES	TOWELS, DETERGENT, LINER, CLEANER, TISSUE	221.41
22	101-25001-53211	OTHER SUPPLIES	TISSUE, CLEANER	90.32
23	101-25001-53405	BLDG & GROUND MAINT SUPP	STATION FILTERS	45.94
		Total For Dept 25001 FIRE ADMINISTRATION		5,198.74
		Dept 25310 FIRE EMERGENCY MANAGEMENT		
1	101-25310-53211	OTHER SUPPLIES	HELMETS	800.00
		Total For Dept 25310 FIRE EMERGENCY MANAGEMENT		800.00
		Dept 25320 FIRE FIRE SUPPRESSION		
1	101-25320-51652	TRAINING AND MEETINGS	REFUND EVENT INCIDENT MANAGEMENT - BOOTH	(1,230.84)
2	101-25320-51652	TRAINING AND MEETINGS	EVENT INCIDENT PLANNING - BOOTH	1,230.84



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3	101-25320-51652	TRAINING AND MEETINGS	METRO CHIEFS SPRING SYMPOSIUM	40.00
4	101-25320-52707	MAINT-OTHER	SEMI ANNUAL MAINTENANCE	858.88
5	101-25320-53204	MOBILE VOICE & DATA	CELL PHONES - FIRE	279.36
6	101-25320-53209	UNIFORMS	HELMETS	1,570.00
7	101-25320-53209	UNIFORMS	TURNOUT GEAR BAGS	268.62
8	101-25320-53209	UNIFORMS	EXPLORER GEAR	66.00
9	101-25320-53209	UNIFORMS	TURNOUT GEAR BAGS	449.95
10	101-25320-53209	UNIFORMS	PASSPORT HELMET SHIELDS	613.00
11	101-25320-53211	OTHER SUPPLIES	REHAB SUPPLIES	12.29
		Total For Dept 25320 FIRE FIRE SUPPRESSION		4,158.10
		Dept 25330 FIRE EMS		
1	101-25330-52111	OTHER PROFESSIONAL SVCS	AMBULANCE FEES - MAR	4,957.26
2	101-25330-52111	OTHER PROFESSIONAL SVCS	AMBULANCE FEES - FEB	1,972.15
3	101-25330-53204	MOBILE VOICE & DATA	CELL PHONE - MAR	59.70
4	101-25330-53211	OTHER SUPPLIES	POSEY WRIST RESTRAINTS	72.76
5	101-25330-53211	OTHER SUPPLIES	OXYGEN RENTAL	155.84
6	101-25330-53211	OTHER SUPPLIES	PEDS QUICK COMBO PADS	224.64
		Total For Dept 25330 FIRE EMS		7,442.35
		Dept 25340 FIRE SPECIAL RESCUE		
1	101-25340-51652	TRAINING AND MEETINGS	WILDLAND TRAINING - HOLDEN	159.15
2	101-25340-51652	TRAINING AND MEETINGS	DIVE, SONAR TEAM TRAINING CONF	500.00
3	101-25340-51652	TRAINING AND MEETINGS	SPECIAL TEAMS TRAINING - BENE	250.00
4	101-25340-53407	EQUIP MAINT PART&SUPPLIE	TRT-SMALL TOOLS - COLLAPSE OPS	130.07
5	101-25340-55254	MACHINERY & EQUIPMENT	MOP HEAD	119.98
6	101-25340-55254	MACHINERY & EQUIPMENT	MK7 OPS HARNESS WITH STRAP	107.92
		Total For Dept 25340 FIRE SPECIAL RESCUE		1,267.12

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Item	GL Number	GL Desc	Invoice Description	Amount
Dept 25350 FIRE FIRE PREVENTION BUREAU				
1	101-25350-53204	MOBILE VOICE & DATA	CELL PHONES - FIRE	198.64
		Total For Dept 25350 FIRE FIRE PREVENTION BUREAU		198.64
Dept 28001 COMMUNITY DEVELOPMENT ADMINISTRATION				
1	101-28001-52111	OTHER PROFESSIONAL SVCS	MARCH 2025 BUILDING SERVICES	5,493.22
2	101-28001-52111	OTHER PROFESSIONAL SVCS	LZ COMP PLAN UPDATE - LAK23-67	2,190.00
3	101-28001-53204	MOBILE VOICE & DATA	CELL PHONES - WTR/CS/PW - MAR	69.77
		Total For Dept 28001 COMMUNITY DEVELOPMENT ADMINISTRATION		7,752.99
Dept 36001 PUBLIC WORKS ADMINISTRATION				
1	101-36001-51651	LICENSING/CERTIFICATIONS	NIPSTA FLAGGER TRAINING CLASSES	635.50
2	101-36001-51651	LICENSING/CERTIFICATIONS	PSEP TRAINING - BONESTROO	180.00
3	101-36001-51651	LICENSING/CERTIFICATIONS	PSEP TRAINING - CUELLAR 1222	45.00
4	101-36001-51652	TRAINING AND MEETINGS	STORMWATER OPS CERT - RYAN	125.00
5	101-36001-51652	TRAINING AND MEETINGS	SNOW CONF - SCHULER	620.00
6	101-36001-51652	TRAINING AND MEETINGS	CHICAGO AWARDS LUNCH	140.00
7	101-36001-52111	OTHER PROFESSIONAL SVCS	UNIFORMS/MATS 04/17	30.81
8	101-36001-52603	LAKE/WATER QUALITY MGMT	2024 NAM STEWARDSHIP	15,450.00
9	101-36001-52701	MAINT-BLDGS & GROUNDS	FIRE STA #1 PEST CONTROL - APR	83.00
10	101-36001-52701	MAINT-BLDGS & GROUNDS	UNIFORMS/MATS 04/17	63.21
11	101-36001-52701	MAINT-BLDGS & GROUNDS	CLEANING SERVICES - APR	5,716.85
12	101-36001-52701	MAINT-BLDGS & GROUNDS	PD OVERHEAD DOOR MAINT	969.78
13	101-36001-52701	MAINT-BLDGS & GROUNDS	FD BACKFLOW REPAIR	999.80
14	101-36001-52701	MAINT-BLDGS & GROUNDS	USED OIL RECOVERY FEE	100.00
15	101-36001-52701	MAINT-BLDGS & GROUNDS	PD PEST CONTROL - APR	93.00
16	101-36001-52701	MAINT-BLDGS & GROUNDS	PW PEST CONTROL - APR	49.00
17	101-36001-53201	ELECTRICITY	1043 PARTRIDGE LN	65.48
18	101-36001-53203	TELEPHONE & DATA SVCS	SCADA - MAR	28.30

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<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
19	101-36001-53204	MOBILE VOICE & DATA	CELL PHONES - WTR/CS/PW - MAR	217.53
20	101-36001-53204	MOBILE VOICE & DATA	PW TRUCK DATA PLAN	360.00
21	101-36001-53204	MOBILE VOICE & DATA	CELL PHONE - MAR	2.65
22	101-36001-53208	OFFICE SUPPLIES	CHAIRS	319.96
23	101-36001-53208	OFFICE SUPPLIES	SANDING DRUM	140.97
24	101-36001-53209	UNIFORMS	VESTS	36.86
25	101-36001-53209	UNIFORMS	PPE UNIFORMS SS	1,555.50
26	101-36001-53401	CUSTODIAL SUPPLIES	TOWELS	35.04
27	101-36001-53403	LANDSCAPING SUPPLIES	TOPSOIL #236395, 236400	199.20
28	101-36001-53404	RIGHT OF WAY SUPPLIES	MEN WORKING SIGNS	201.22
29	101-36001-53405	BLDG & GROUNDS SUPPLIES	AIR VALVE	9.98
30	101-36001-53405	BLDG & GROUNDS SUPPLIES	SANDING DRUM	20.68
31	101-36001-53405	BLDG & GROUNDS SUPPLIES	BLUETOOTH	126.99
32	101-36001-53405	BLDG & GROUNDS SUPPLIES	AUTH PERS SIGNS	114.51
33	101-36001-53405	BLDG & GROUNDS SUPPLIES	PD BULBS	516.24
34	101-36001-53405	BLDG & GROUNDS SUPPLIES	FD WALLPACK	49.97
35	101-36001-53405	BLDG & GROUNDS SUPPLIES	PRESSURE FITTINGS	121.26
36	101-36001-53405	BLDG & GROUNDS SUPPLIES	LOBBY DISPLAY	105.28
Total For Dept 36001 PUBLIC WORKS ADMINISTRATION				29,528.57
Dept 36420 PUBLIC WORKS PARK MAINTENANCE				
1	101-36420-52701	MAINT-BLDGS & GROUNDS	CLEANING SERVICES - APR	4,837.86
2	101-36420-52702	MAINT-LAWN & LANDSCAPING	FERT AND WEED CONTROL 1	5,000.00
3	101-36420-53201	ELECTRICITY	200 S RAND RD	202.54
4	101-36420-53201	ELECTRICITY	972 MARCH ST	26.54
5	101-36420-53202	NATURAL GAS	125 N OLD RAND RD	53.47
6	101-36420-53210	SMALL TOOLS & EQUIP	TOOL ORGANIZER	19.90
7	101-36420-53403	LANDSCAPING SUPPLIES	MULCH	228.00
8	101-36420-53405	BLDG & GROUND MAINT SUPP	BARN LETTERS	594.55

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9	101-36420-53405	BLDG & GROUND MAINT SUPP	HDMI SPLIT	96.13
10	101-36420-53405	BLDG & GROUND MAINT SUPP	BASKETBALL NETS	68.37
11	101-36420-53405	BLDG & GROUND MAINT SUPP	TOOL ORGANIZER	22.97
12	101-36420-53405	BLDG & GROUND MAINT SUPP	OUTLET WHIP	7.99
13	101-36420-53405	BLDG & GROUND MAINT SUPP	CABLE CRIMP	23.99
14	101-36420-53405	BLDG & GROUND MAINT SUPP	BLUETOOTH	209.39
15	101-36420-53405	BLDG & GROUND MAINT SUPP	PRESSURE HOSE	36.99
16	101-36420-53405	BLDG & GROUND MAINT SUPP	KAYAK RACK	119.99
17	101-36420-53405	BLDG & GROUND MAINT SUPP	BUSHES	567.00
18	101-36420-53405	BLDG & GROUND MAINT SUPP	RESTROOM SIGNS	55.96
19	101-36420-53405	BLDG & GROUND MAINT SUPP	MOUNTING HARDWARE	90.87
20	101-36420-53405	BLDG & GROUND MAINT SUPP	FAUCET	59.00
21	101-36420-53405	BLDG & GROUND MAINT SUPP	MOUNTING HARDWARE	46.24
22	101-36420-53405	BLDG & GROUND MAINT SUPP	GRILL BUCKET WIRE	48.43
23	101-36420-53405	BLDG & GROUND MAINT SUPP	USDA FLAGS	209.30
24	101-36420-53407	EQUIP MAINT PART&SUPPLIE	BASKETBALL NETS	77.28
25	101-36420-53407	EQUIP MAINT PART&SUPPLIE	BASKETBALL HOOP	89.09
26	101-36420-53407	EQUIP MAINT PART&SUPPLIE	PIER LUMBER	486.45
27	101-36420-54306	EQUIPMENT RENTAL	CHESTNUT PORT-O-POTTY	178.75
		Total For Dept 36420 PUBLIC WORKS PARK MAINTENANCE		13,457.05
Dept 36471 PUBLIC WORKS FLEET SERVICES				
1	101-36471-52111	OTHER PROFESSIONAL SVCS	UNIFORMS/MATS 04/17	31.02
2	101-36471-52111	OTHER PROFESSIONAL SVCS	SAFETY INSPECTIONS	1,139.00
3	101-36471-52701	MAINT-BLDGS & GROUNDS	GARAGE DOOR SWITCH	45.13
4	101-36471-52703	MAINT-VEHICLES	BREAKER REPAIR	2,251.43
5	101-36471-52703	MAINT-VEHICLES	BREAKER REPAIR	194.25
6	101-36471-53211	OTHER SUPPLIES	PLUGS	38.43
7	101-36471-53211	OTHER SUPPLIES	CONTAINER	117.68

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8	101-36471-53211	OTHER SUPPLIES	CASTERS	32.15
9	101-36471-53406	AUTO PARTS & SUPPLIES	HANDLIGHT 640	191.79
10	101-36471-53406	AUTO PARTS & SUPPLIES	PLUGS	6.48
11	101-36471-53406	AUTO PARTS & SUPPLIES	WATER PUMP	307.32
12	101-36471-53406	AUTO PARTS & SUPPLIES	CABLE	140.38
13	101-36471-53406	AUTO PARTS & SUPPLIES	BRAKE PARTS	216.27
14	101-36471-53406	AUTO PARTS & SUPPLIES	SENSORS	189.48
15	101-36471-53406	AUTO PARTS & SUPPLIES	CAMERA CABLE 319	67.16
16	101-36471-53406	AUTO PARTS & SUPPLIES	SUSPENSION PUMP 248	3,080.39
17	101-36471-53406	AUTO PARTS & SUPPLIES	STRUTS 248	1,837.06
18	101-36471-53406	AUTO PARTS & SUPPLIES	PURGE VALVE	35.70
19	101-36471-53406	AUTO PARTS & SUPPLIES	BRAKE PARTS	258.81
20	101-36471-53406	AUTO PARTS & SUPPLIES	DEF	182.96
21	101-36471-53406	AUTO PARTS & SUPPLIES	CREDIT - CORE RETURN	(18.00)
22	101-36471-53406	AUTO PARTS & SUPPLIES	CALIPER KIT 299	11.39
23	101-36471-53406	AUTO PARTS & SUPPLIES	WIPER BLADES	120.70
24	101-36471-53406	AUTO PARTS & SUPPLIES	PURGE VALVE 7493	35.70
25	101-36471-53406	AUTO PARTS & SUPPLIES	BATTERY	214.32
26	101-36471-53406	AUTO PARTS & SUPPLIES	CREDIT - PARTS RETURN	(53.70)
27	101-36471-53406	AUTO PARTS & SUPPLIES	BALL JOINTS	139.68
28	101-36471-53406	AUTO PARTS & SUPPLIES	BRAKE ASSB 436	225.28
29	101-36471-53406	AUTO PARTS & SUPPLIES	SEAL 436	23.17
30	101-36471-53406	AUTO PARTS & SUPPLIES	SEAL 436	70.78
31	101-36471-53407	EQUIP MAINT PART&SUPPLIE	PLOW CABLE 432	127.85
32	101-36471-53407	EQUIP MAINT PART&SUPPLIE	PLOW JACK 323	48.82
33	101-36471-53407	EQUIP MAINT PART&SUPPLIE	FILTERS	567.24
34	101-36471-53407	EQUIP MAINT PART&SUPPLIE	ACTUATOR	95.41
35	101-36471-53407	EQUIP MAINT PART&SUPPLIE	BELT	21.65
36	101-36471-53407	EQUIP MAINT PART&SUPPLIE	PAINT 532	100.76

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37	101-36471-53407	EQUIP MAINT PART&SUPPLIE	WARNING LIGHT 319	184.79
38	101-36471-53415	FUELS	DIESEL & FUEL #1907130	8,146.80
39	101-36471-53418	LUBRICANTS & FLUIDS	DEF	155.88
40	101-36471-53418	LUBRICANTS & FLUIDS	OIL	43.98
Total For Dept 36471 PUBLIC WORKS FLEET SERVICES				20,625.39
Dept 67001 RECREATION ADMINISTRATION				
1	101-67001-51654	MEMBERSHIPS & SUBSCRIP	BASSETT TRAINING	12.95
2	101-67001-51654	MEMBERSHIPS & SUBSCRIP	BASSETT/HANDLERS TRAINING	21.99
3	101-67001-53204	MOBILE VOICE & DATA	CELL PHONE - MAR	3.98
4	101-67001-53212	PROGRAM SUPPLIES	WASHABLE PAINT	22.99
Total For Dept 67001 RECREATION ADMINISTRATION				61.91
Dept 67935 RECREATION DANCE				
1	101-67935-50113	SEASONAL	LESSON PLANS	75.00
2	101-67935-53211	OTHER SUPPLIES	COSTUME PROPS - LANYARDS	21.99
3	101-67935-53211	OTHER SUPPLIES	TIGHTS	2,527.35
4	101-67935-53212	PROGRAM SUPPLIES	RUG	64.59
Total For Dept 67935 RECREATION DANCE				2,688.93
Dept 67940 RECREATION PRESCHOOL				
1	101-67940-53212	PROGRAM SUPPLIES	TABS	49.94
2	101-67940-53212	PROGRAM SUPPLIES	WASHABLE PAINT	84.05
3	101-67940-53212	PROGRAM SUPPLIES	LAMINATING ROLLS	71.02
4	101-67940-53212	PROGRAM SUPPLIES	BABY WIPES	70.28
5	101-67940-53212	PROGRAM SUPPLIES	CATERPILLARS	42.08
Total For Dept 67940 RECREATION PRESCHOOL				317.37

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Item	GL Number	GL Desc	Invoice Description	Amount
Dept 67945 RECREATION YOUTH PROGRAMS				
1	101-67945-52115	RECREATION PROGRAM SERVICE	MUSIC MASTERS FEB	1,878.00
		Total For Dept 67945 RECREATION YOUTH PROGRAMS		1,878.00
Dept 67960 RECREATION CAMPS				
1	101-67960-52115	RECREATION PROGRAM SERVICE	CAMP CEDAR FIELD TRIP - BOWLING	206.19
2	101-67960-52115	RECREATION PROGRAM SERVICE	CAMPDOCS SUBSCRIPTION - MAY	288.75
3	101-67960-52115	RECREATION PROGRAM SERVICE	CAMP CEDAR FIELD TRIP	800.00
4	101-67960-52115	RECREATION PROGRAM SERVICE	CAMP CEDAR FIELD TRIP	160.00
5	101-67960-52115	RECREATION PROGRAM SERVICE	CAMP CEDAR FIELD TRIP	105.00
6	101-67960-53212	PROGRAM SUPPLIES	TABS	7.99
		Total For Dept 67960 RECREATION CAMPS		1,567.93
Dept 67965 RECREATION ATHLETICS				
1	101-67965-52115	RECREATION PROGRAM SERVICE	WINTER 1 FENCING JAN-APR	1,995.00
2	101-67965-52115	RECREATION PROGRAM SERVICE	SPRING TRACK	207.65
3	101-67965-52115	RECREATION PROGRAM SERVICE	SPRING I	180.00
4	101-67965-52115	RECREATION PROGRAM SERVICE	SPRING I	679.50
		Total For Dept 67965 RECREATION ATHLETICS		3,062.15
Dept 67970 RECREATION AQUATICS				
1	101-67970-51651	LICENSING/CERTIFICATIONS	PERMIT R8642 - FACILITY RENTAL AQUATIC TRAINING	300.00
2	101-67970-51651	LICENSING/CERTIFICATIONS	PERMIT R8641 - FACILITY RENTAL AQUATIC TRAINING	600.00
3	101-67970-53211	OTHER SUPPLIES	AQUATIC JOB POSTING	220.00
		Total For Dept 67970 RECREATION AQUATICS		1,120.00
Total For Fund 101 GENERAL				144,472.31

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<b>Fund 202 MOTOR FUEL TAX</b>				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
1	202-36001-55253	INFRASTRUCTURE IMPROVEMT	2025 SIGN PROGRAM	1,262.30
2	202-36001-55253	INFRASTRUCTURE IMPROVEMT	2025 SIGN PROGRAM	746.90
Total For Dept 36001 PUBLIC WORKS ADMINISTRATION				2,009.20
<b>Total For Fund 202 MOTOR FUEL TAX</b>				<b>2,009.20</b>
<b>Fund 207 SPECIAL EVENTS FUND</b>				
Dept 00000				
1	207-00000-22501	ER - UNDISTRIBUTED LIFE INS	IPBC INSURANCE COVERAGE - APR 2025	2.81
Total For Dept 00000				2.81
Dept 67600 RECREATION SPECIAL EVENTS ADMIN				
1	207-67600-53212	PROGRAM SUPPLIES	MEASURING WHEEL	39.95
Total For Dept 67600 RECREATION SPECIAL EVENTS ADMIN				39.95
Dept 67601 RECREATION ROCK THE BLOCK				
1	207-67601-53212	PROGRAM SUPPLIES	MOM STORAGE BINS	63.21
Total For Dept 67601 RECREATION ROCK THE BLOCK				63.21
Dept 67603 RECREATION FARMERS MARKET				
1	207-67603-53212	PROGRAM SUPPLIES	MOM STORAGE BINS	63.21
Total For Dept 67603 RECREATION FARMERS MARKET				63.21
Dept 67604 RECREATION FOURTH OF JULY FESTIVAL				
1	207-67604-53212	PROGRAM SUPPLIES	PARK CHAIR PLANS	20.00
2	207-67604-53212	PROGRAM SUPPLIES	PARK CHAIR TEMPLATE	65.00



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3	207-67604-53212	PROGRAM SUPPLIES	BARGE BOUY FOR 4TH OF JULY	2,181.00
		Total For Dept 67604 RECREATION FOURTH OF JULY FESTIVAL		2,266.00
		Dept 67605 RECREATION WINTER FESTIVAL		
1	207-67605-53212	PROGRAM SUPPLIES	MOM STORAGE BINS	63.21
		Total For Dept 67605 RECREATION WINTER FESTIVAL		63.21
		Dept 67699 RECREATION MISC SPECIAL EVENTS		
1	207-67699-52115	RECREATION PROGRAM SERV	HOLIDAY LIGHTS	1,395.26
		Total For Dept 67699 RECREATION MISC SPECIAL EVENTS		1,395.26
<b>Total For Fund 207 SPECIAL EVENTS FUND</b>				<b>3,893.65</b>
<b>Fund 227 DISPATCH CENTER</b>				
		Dept 00000		
1	227-00000-22501	ER - UNDISTRIBUTED LIFE INS	IPBC INSURANCE COVERAGE - APR 2025	50.03
		Total For Dept 00000		50.03
		Dept 24220 POLICE DISPATCH		
1	227-24220-53209	UNIFORMS	PANTS - KULIG	147.35
2	227-24220-53209	UNIFORMS	SOCKS, SHIRTS, SHOES - LOVELACE	198.55
3	227-24220-53209	UNIFORMS	JACKET - LEUTHOUDOM	77.82
4	227-24220-53210	SMALL TOOLS & EQUIP	RECORDS - HEADSET BATTERIES	377.92
		Total For Dept 24220 POLICE DISPATCH		801.64
<b>Total For Fund 227 DISPATCH CENTER</b>				<b>851.67</b>
<b>Fund 401 VILLAGE CAPITAL PROJECTS</b>				
		Dept 36001 PUBLIC WORKS ADMINISTRATION		
1	401-36001-55252	BLDG & BLDG IMPROVEMENTS	FD KITCHEN BACK SPLASH	87.00

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2	401-36001-55252	BLDG & BLDG IMPROVEMENTS	FD COUNTER PAINT	14.98
3	401-36001-55252	BLDG & BLDG IMPROVEMENTS	FD SINK INSTALL	18.26
4	401-36001-55252	BLDG & BLDG IMPROVEMENTS	FD KITCHEN MEASURE	35.00
5	401-36001-55252	BLDG & BLDG IMPROVEMENTS	FD IMPROVEMENTS KITCHEN COUNTERS	753.38
6	401-36001-55252	BLDG & BLDG IMPROVEMENTS	HVAC	4,365.00
7	401-36001-55252	BLDG & BLDG IMPROVEMENTS	FLOORING AT STATION 1	11,900.00
8	401-36001-55252	BLDG & BLDG IMPROVEMENTS	GLASS FOR VH OFFICES	6,937.44
9	401-36001-55252	BLDG & BLDG IMPROVEMENTS	TEMPLATE FD KITCHEN	17.78
Total For Dept 36001 PUBLIC WORKS ADMINISTRATION				24,128.84
<b>Total For Fund 401 VILLAGE CAPITAL PROJECTS</b>				<b>24,128.84</b>
<b>Fund 501 WATER &amp; SEWER</b>				
Dept 00000				
1	501-00000-15001	PREPAID EXPENDITURES	SOFTWARE MAINT 5/1/25 TO 5/1/26	1,028.33
2	501-00000-21206	WATER BILLING REFUNDS	UB REF - A/C #004657-00 FINAL	5.12
3	501-00000-22501	ER - UNDISTRIBUTED LIFE INS	IPBC INSURANCE COVERAGE - APR 2025	54.09
Total For Dept 00000				1,087.54
Dept 36001 PUBLIC WORKS ADMINISTRATION				
1	501-36001-51651	LICENSING/CERTIFICATIONS	NIPSTA FLAGGER TRAINING CLASSES	794.38
2	501-36001-51652	TRAINING AND MEETINGS	WATERCON REGISTRATION-SCHMITT	450.00
3	501-36001-52111	OTHER PROFESSIONAL SVCS	UNIFORMS/MATS 04/17	26.91
4	501-36001-52201	VILLAGE ATTORNEY	LEGAL SERVICES - MAR 2025	603.75
5	501-36001-53203	TELEPHONE & DATA SVCS	SCADA - MAR	254.68
6	501-36001-53204	MOBILE VOICE & DATA	CELL PHONES - WTR/CS/PW - MAR	123.13
7	501-36001-53209	UNIFORMS	RAINWEAR-GRIECO	265.00
8	501-36001-53209	UNIFORMS	PPE UNIFORMS SS	1,555.50
Total For Dept 36001 PUBLIC WORKS ADMINISTRATION				4,073.35

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Dept 36530 PUBLIC WORKS WATER BILLING				
1	501-36530-52111	OTHER PROFESSIONAL SVCS	SOFTWARE MAINT 5/1/25 TO 5/1/26	2,056.67
		Total For Dept 36530 PUBLIC WORKS WATER BILLING		2,056.67
Dept 36550 PUBLIC WORKS WATER SERVICE				
1	501-36550-52111	OTHER PROFESSIONAL SVCS	GIS STAFFING SERVICES	10,016.51
2	501-36550-52111	OTHER PROFESSIONAL SVCS	SHIPPING OF HARVESTED LEAD WATER SERVICE TO LAB	138.78
3	501-36550-52113	ENGR/ARCHITECTURAL	LMW ROUTE STUDY	2,045.15
4	501-36550-52113	ENGR/ARCHITECTURAL	LMW PROJECT REIMBURSEMENT LEGAL	1,168.75
5	501-36550-52113	ENGR/ARCHITECTURAL	LMW PROJECT REIMBURSEMENT ENGINEERING	931.77
6	501-36550-52704	MAINT-EQUIPMENT	SCADA SYSTEM SUPPORT WORK	110.00
7	501-36550-52704	MAINT-EQUIPMENT	HEADSET REPAIRS	378.00
8	501-36550-52708	MAINT-PUMPS	WELL 9 REPAIRS (REVISED 12/18/24)	17,646.25
9	501-36550-53201	ELECTRICITY	ELECTRICITY-WELLS/WTP'S, SANITARY PUMP/LIFT STATIONS	36,941.60
10	501-36550-53202	NATURAL GAS	NATURAL GAS/WELL #12	309.22
11	501-36550-53202	NATURAL GAS	NATURAL GAS/WELL #7	467.18
12	501-36550-53202	NATURAL GAS	NATURAL GAS/WELL #8	417.23
13	501-36550-53202	NATURAL GAS	NATURAL GAS/WELL #9	270.35
14	501-36550-53210	SMALL TOOLS & EQUIP	CUT-OFF SAW BLADES	349.98
15	501-36550-53211	OTHER SUPPLIES	HARVESTED LEAD WATER SERVICE SHIPPING MATLS	152.08
16	501-36550-53211	OTHER SUPPLIES	CLOW (MEDALLION) HYDRANT REPAIR (JUNE TERR & SEATON CT)	486.30
17	501-36550-53409	PUMP REPAIR SUPPLIES	CHLORINE FEED BOOSTER PUMPS	6,297.60
18	501-36550-53413	DISTRIBUTION SYS REPAIR	2" B-BOX PARTS	232.96
19	501-36550-53413	DISTRIBUTION SYS REPAIR	WATER MAIN REPAIR CLAMPS	1,150.64
20	501-36550-53414	CHEMICALS	BULK WTR COND SALT - WELL #8	2,635.92
21	501-36550-53414	CHEMICALS	BULK WTR COND SALT - WELL #10	2,561.58
22	501-36550-53414	CHEMICALS	BULK WTR COND SALT - WELL #12	2,816.10
23	501-36550-53417	SAND & GRAVEL	GRADE 9 GRAVEL #057395	2,235.80

**VILLAGE OF LAKE ZURICH**

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<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
24	501-36550-55253	INFRASTRUCTURE IMPROVEMT	DUMPSTER LINER	69.48
25	501-36550-55253	INFRASTRUCTURE IMPROVEMT	CONTRACTED LEAD WATER SERVICE REPLACEMENT 36 PARK AVE	8,500.00
26	501-36550-55253	INFRASTRUCTURE IMPROVEMT	CONTRACTED LEAD WATER SERVICE REPLACEMENT 53 PARK AVE	9,500.00
27	501-36550-55253	INFRASTRUCTURE IMPROVEMT	LMW MEETING - COFFEE, COOKIES	94.30
		Total For Dept 36550 PUBLIC WORKS WATER SERVICE		107,923.53
		Dept 36560 PUBLIC WORKS SEWER SERVICE		
1	501-36560-52111	OTHER PROFESSIONAL SVCS	2025 PRETREATMENT ASSISTANCE	2,410.85
2	501-36560-52111	OTHER PROFESSIONAL SVCS	METROCLOUD DATA MONITORING/LIFT STATIONS	700.00
3	501-36560-53201	ELECTRICITY	ELECTRICITY/SANITARY VACUUM PRIMING STRUCTURES	33.21
4	501-36560-53201	ELECTRICITY	ELECTRICITY-WELLS/WTP'S, SANITARY PUMP/LIFT STATIONS	7,272.77
5	501-36560-53211	OTHER SUPPLIES	DUMPSTER LINER	76.99
		Total For Dept 36560 PUBLIC WORKS SEWER SERVICE		10,493.82
		<b>Total For Fund 501 WATER &amp; SEWER</b>		<b>125,634.91</b>
		<b>Fund 601 MEDICAL INSURANCE</b>		
		Dept 10001 GENERAL GOVERNMENT ADMINISTRATION		
1	601-10001-52340	MEDICAL ADMIN FEE	IPBC INSURANCE COVERAGE - APR 2025	163.50
2	601-10001-52341	HEALTH INS. FIXED COSTS	IPBC INSURANCE COVERAGE - APR 2025	277,885.36
		Total For Dept 10001 GENERAL GOVERNMENT ADMINISTRATION		278,048.86
		<b>Total For Fund 601 MEDICAL INSURANCE</b>		<b>278,048.86</b>
		<b>Fund 603 RISK MANAGEMENT</b>		
		Dept 00000		
1	603-00000-22501	ER - UNDISTRIBUTED LIFE INS	IPBC INSURANCE COVERAGE - APR 2025	1.73
		Total For Dept 00000		1.73

**VILLAGE OF LAKE ZURICH**  
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<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				
1	603-10001-52114	LIABILITY INSURANCE CLAIMS	IRMA MARCH 2025	9,440.06
2	603-10001-52114	LIABILITY INSURANCE CLAIMS	AUTO REPAIRS TO SQUAD 105	2,294.87
Total For Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				11,734.93
<b>Total For Fund 603 RISK MANAGEMENT</b>				<b>11,736.66</b>
<b>Fund 615 EQUIPMENT REPLACEMENT</b>				
Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				
1	615-10001-55254	MACHINERY & EQUIPMENT	FORTINET FORTIAP 40F, 221E, 431F	2,118.90
Total For Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				2,118.90
Dept 24001 POLICE ADMINISTRATION				
1	615-24001-55254	MACHINERY & EQUIPMENT	FORTINET FORTIAP 40F, 221E, 431F	578.36
Total For Dept 24001 POLICE ADMINISTRATION				578.36
Dept 36001 PUBLIC WORKS ADMINISTRATION				
1	615-36001-55261	VEHICLES - POLICE	MOTOROLA VHF RADIOS	1,588.00
2	615-36001-55261	VEHICLES - POLICE	T-FDEXRS1-20N-PS-P7 TRUCK VAULT	4,182.50
3	615-36001-55263	VEHICLES - PUBLIC WORKS	NEW TRUCK WARNING LITES	1,668.12
4	615-36001-55263	VEHICLES - PUBLIC WORKS	NEW TRUCK HAND LIGHTS	743.14
5	615-36001-55263	VEHICLES - PUBLIC WORKS	NEW 336 EQUIPMENT	531.65
6	615-36001-55263	VEHICLES - PUBLIC WORKS	MOTOROLA VHF RADIOS	3,201.00
7	615-36001-55263	VEHICLES - PUBLIC WORKS	DECALS NEW TRUCKS	429.60
8	615-36001-55263	VEHICLES - PUBLIC WORKS	NEW TRUCK WARNING LITES	1,192.11
Total For Dept 36001 PUBLIC WORKS ADMINISTRATION				13,536.12
<b>Total For Fund 615 EQUIPMENT REPLACEMENT</b>				<b>16,233.38</b>

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<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
<b>Fund 710 PERFORMANCE ESCROW</b>				
Dept 00000				
1	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0305 - 900 WINNETKA	1,000.00
2	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD25-0101 - 1136 VILLAGE CT	300.00
3	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD25-0075 - 609 CORTLAND	500.00
4	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD25-0111 - 820 S RAND RD	1,000.00
5	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0547 - 1185 BERKLEY	500.00
6	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0421 - 590 WATERFORD DR	500.00
7	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0625 - 38 GOLFPVIEW RD	300.00
8	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD25-0099 - 390 HIDDEN CREEK	300.00
9	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0044 - 917 S RAND RD	250.00
10	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD25-0057 - 725 W IL RT 22	1,000.00
11	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD25-0092 - 216 ALPINE DR	500.00
12	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD25-0079 - 620 CORTLAND DR	500.00
13	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD25-0015 - 700 WHITE BIRCH	500.00
Total For Dept 00000				7,150.00
Dept 17001 TECHNOLOGY ADMINISTRATION				
1	710-17001-53214	PEG CABLE EXPENSE	PEG CHANNEL CONFIGURATION FILES	2.99
2	710-17001-53214	PEG CABLE EXPENSE	MEDIA CREW - APR 2025	90.00
Total For Dept 17001 TECHNOLOGY ADMINISTRATION				92.99
<b>Total For Fund 710 PERFORMANCE ESCROW</b>				<b>7,242.99</b>
<b>Fund 720 PAYROLL CLEARING</b>				
Dept 00000				
1	720-00000-22253	IMRF W/H	PR DEDUCTIONS - MARCH 2025	59,879.33
2	720-00000-22253	IMRF W/H	PR DEDUCTIONS - MARCH 2025	1,118.00

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<i><b>Item</b></i>	<i><b>GL Number</b></i>	<i><b>GL Desc</b></i>	<i><b>Invoice Description</b></i>	<i><b>Amount</b></i>
3	720-00000-22301	DENTAL / VISION BENEFITS	IPBC INSURANCE COVERAGE - APR 2025	16,933.06
4	720-00000-22403	AFLAC PLANS PAYABLE	AFLAC INSURANCE PREMIUM - MAR 2025	6,069.52
5	720-00000-22404	SUPPLEMENTAL LIFE INS PAYABLE	IPBC INSURANCE COVERAGE - APR 2025	2,841.61
		Total For Dept 00000		86,841.52
		<b>Total For Fund 720 PAYROLL CLEARING</b>		<b>86,841.52</b>

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<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
<b>Fund Totals:</b>				
			Fund 101 GENERAL	144,472.31
			Fund 202 MOTOR FUEL TAX	2,009.20
			Fund 207 SPECIAL EVENTS FUND	3,893.65
			Fund 227 DISPATCH CENTER	851.67
			Fund 401 VILLAGE CAPITAL PROJECTS	24,128.84
			Fund 501 WATER & SEWER	125,634.91
			Fund 601 MEDICAL INSURANCE	278,048.86
			Fund 603 RISK MANAGEMENT	11,736.66
			Fund 615 EQUIPMENT REPLACEMENT	16,233.38
			Fund 710 PERFORMANCE ESCROW	7,242.99
			Fund 720 PAYROLL CLEARING	86,841.52
				<u><u>\$ 701,093.99</u></u>





*At the Heart of Community*

OFFICE OF THE VILLAGE MANAGER

70 East Main Street  
Lake Zurich, Illinois 60047

(847) 438-5141  
LakeZurich.org

MEMORANDUM

**Date:** April 30, 2025  
**To:** Ray Keller, Village Manager *PK*  
**From:** Kyle Kordell, Management Services Director  
**Subject:** 100% Green Choice Electrical Aggregation – Program Renewal

**Issue:** The Lake Zurich 100% Green Choice Aggregation Program is an initiative designed to provide residents and small businesses with electricity sourced entirely from renewable energy. Launched in partnership with Chicago-based MC Squared Energy Services, the current program commenced on July 1, 2023 and is set to run through August 1, 2025. Aggregation was approved by Lake Zurich voters via referenda in November 2012.

**Analysis:** Those who choose to participate in the 100% Green Choice Aggregation Program receive electricity backed by renewable energy certificates from Midwest-based wind, solar, and hydroelectric facilities, ensuring a 100% renewable energy supply. The program offers a locked-in supply rate of 7.95 cents per kilowatt-hour for the duration of the contract, providing price stability compared to fluctuating rates. ComEd continues to handle electricity delivery, metering, and billing. Participants receive a single bill from ComEd, with the supply portion reflecting the aggregation program's rate. Eligible residents and small businesses are automatically enrolled but can opt-out at any time without penalties by contacting MC Squared or Lake Zurich Village Hall.

**Green Goals:** By participating in this program, Lake Zurich aims to advance its environmental sustainability goals. The village recently extended its commitment to renewable energy by powering all 824 streetlights with 100% green energy, a move that contributes to reducing the community's carbon footprint. The Village has also initiated a Community Solar program for sanitary sewer lift stations and municipal well sites, which are the largest energy consumers among all municipal electric accounts. These efforts contribute to Lake Zurich being a certified Green Community and recognized by the Environmental Protection Agency for its leadership.

**Recommendation:** Approval of the attached ordinance authorizing Staff to execute.

AGENDA ITEM  
7d

## VILLAGE OF LAKE ZURICH



ORDINANCE NO. 2025-05-611

**AN ORDINANCE AUTHORIZING RENEWAL OF 100% GREEN CHOICE  
LAKE ZURICH AGGREGATION PROGRAM FOR VILLAGE ELECTRICAL  
LOAD**

**WHEREAS**, Under Section 1-92 of the Illinois Power Agency Act, 20 ILCS 3855/1-1, et seq., (the “Act”) a municipality may operate an electric aggregation program as an opt-out program for residential and small commercial retail customers, if a referendum is passed by a majority vote of the residents pursuant to the requirements under the Act; and

**WHEREAS**, the Village of Lake Zurich, Illinois (“Village”) submitted the question to referendum in March of 2012 and a majority of the electors voting on the question voted in the affirmative; and

**WHEREAS**, the Village subsequently implemented its initial opt-out aggregation program in 2012, and continues to be in place today; and

**WHEREAS**, the Corporate Authorities hereby find that it is in the best interest of the Village to restart the aggregation program under the Act as an opt-out program and to extend for another two years with our current supplier pursuant to the terms of the Act.

**NOW THEREFORE, BE IT ORDAINED** by the Village Board of the Village of Lake Zurich, Lake County, Illinois, As Follows:

**SECTION 1.** That the Preamble of this Ordinance is declared to be true and correct and is incorporated by reference herein.

**SECTION 2.** Pursuant to Section 1-92 of the Illinois Power Agency Act, 20 ILCS 3855/1-1, et seq., (the “Act”) the Corporate Authorities of the Village are hereby authorized to aggregate, in accordance with the terms of the Act, residential and small commercial retail electrical loads located within the

corporate limits of the Village, and for that purpose may solicit bids and enter into service agreements to facilitate for those loads the sale and purchase of electricity and related services and equipment.

- A. The Aggregation Program for the Village shall continue to operate as an opt-out program for residential and small commercial retail customers.
- B. As an opt-out program, the Corporate Authorities of the Village shall inform residential and small commercial retail customers in advance that they have the right to opt-out of the Aggregation Program before the resident or commercial account is renewed. The disclosure and information provided to the customers shall comply with the requirements of the Act.
- C. The Corporate Authorities hereby grant the Village Manager or their designee the specific authority to execute a contract without further action by the Corporate Authorities and with the authority to bind the Village.
- D. The Village will engage NIMEC, who will solicit bids and consult with the Village in our decision to select the supplier that best meets our needs. NIMEC will also assist with the conversion process and provide assistance to residents with questions.

**SECTION 3** This Ordinance shall be in full force and effect after its passage, approval and publication in pamphlet form as provided by law.

PASSED this 5<sup>TH</sup> day of May, 2025.

AYES:  
NAYS:  
ABSENT:

APPROVED this \_\_\_\_\_ day of May, 2025.

\_\_\_\_\_  
Thomas Poynton, Village President

\_\_\_\_\_  
Kathleen Johnson, Village Clerk





*At the Heart of Community*

OFFICE OF THE VILLAGE MANAGER  
Human Resources Division

70 East Main Street  
Lake Zurich, Illinois 60047

(847) 438-5141  
LakeZurich.org

## MEMORANDUM

Date: April 21, 2025  
To: Tom Poynton, Village President  
From: Douglas W. Gibson, Human Resources Director  
Subject: Village Manager's Employment Contract

**Issue:** The current employment contract between the Village of Lake Zurich and Ray Keller, regarding the Village Manager position, is scheduled to expire April 30, 2025. The Mayor and Board have determined that at this time a successor employment agreement would benefit the Village of Lake Zurich.

**Analysis:** It has been determined that it is in the best interest of the Village to retain the services of a professional manager to oversee the day to day operations of the Village of Lake Zurich. Ray Keller has served in the capacity of Village Manager since March 7, 2016 and the Village has expressed an interest in retaining the services of Mr. Keller. Earlier this year the Mayor and Trustees entered into negotiations regarding a successor employment agreement. The attached document contains the agreed upon provisions.

**Recommendation:** Approval of the attached employment agreement between the Village of Lake Zurich and Ray Keller for the position of Village Manager.

w/Attachments:

Employment Agreement

AGENDA ITEM  
7e

**VILLAGE OF LAKE ZURICH  
VILLAGE MANAGER EMPLOYMENT AGREEMENT  
May 1, 2025**

This Village Manager Employment Agreement (this "Agreement") is made and entered into by and between the Village of Lake Zurich, an Illinois municipal corporation, (the "Village") and Raymond B. Keller.

WITNESSETH

WHEREAS, the Village wishes to employ Mr. Keller under the terms, provisions, and conditions set forth in this Agreement and as further described in the Lake Zurich Municipal Code; and

WHEREAS, Mr. Keller wishes to be employed by the Village, as its Village Manager and administrator, under the terms, provisions, and conditions set forth in this Agreement and as further described in the Lake Zurich Municipal Code;

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth below, and other good and valuable considerations, the receipt and sufficiency of which are mutually acknowledged by the parties hereto, the Village and Mr. Keller hereby agree as follows:

**SECTION 1. RECITALS**

The foregoing recitals are hereby incorporated into and made a part of this Agreement.

**SECTION 2. EMPLOYMENT AS VILLAGE MANAGER  
DUTIES; TERM**

- A. **Employment.** The Board of Trustees of the Village hereby employs Mr. Keller as the Village Manager and administrator, and Mr. Keller accepts that employment and agrees to perform the functions and duties set forth in this Agreement and provided in the Lake Zurich Municipal Code in effect as of the date of this Agreement, and to perform such other legally permissible and proper duties and functions as the Board of Trustees may assign from time to time. The Board of Trustees, in consultation with Mr. Keller, may fix any such other terms of employment as it may determine from time to time relating to the performance of Mr. Keller, so long as those terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, the Lake Zurich Municipal Code, or any other law.
- B. **Status.** Mr. Keller is a contract employee, employed at the will of the Mayor and Board of Trustees and hereby waives any and all claims or rights to a contract right in employment created by current or any past versions of the Village's Personnel Policy Manual or policies in general.

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- C. **Term.** Without limitation on the at-will nature of Mr. Keller's employment as set forth in Section 2, Subsection B, this Agreement will remain in full force and effect from the Effective Date set forth in this Agreement until April 30, 2029, or such date as a new Village Mayor is elected and the new mayor's term has commenced, whichever date is later, subject to the termination and severance provisions set forth in Sections 9 and 10 of this Agreement. For purposes of determining any entitlement to severance hereunder, the provisions of Section 10, par. D-1 shall apply to and govern the timing of such severance and shall extend to the 45-day period following the election of and the date of the qualification for and assumption of the office of mayor by a new mayor. Any extension of the term of this Agreement would be by agreement of Mr. Keller and the Board of Trustees.

### **SECTION 3. HOURS OF WORK**

It is recognized that Mr. Keller must devote a great deal of time outside the normal office hours on business for the Village, and to that end Mr. Keller will be allowed to establish an appropriate work schedule.

### **SECTION 4. SOLE EMPLOYMENT AS VILLAGE MANAGER**

The employment provided for by this Agreement shall be Mr. Keller's sole employment.

### **SECTION 5. COMPENSATION; BENEFITS**

- A. **Base Salary.** The Village agrees to pay Mr. Keller an annual base salary of \$242,112 payable in installments at the same time that the other management employees of the Village are paid. Annual increases in Mr. Keller's salary under this Agreement shall be based on the annual cost of living increase as determined each budget cycle.
- B. **Vacation.** Mr. Keller is entitled to accrue 25 vacation days per year. The 25 vacation days per year will continue accruing per the payroll system. Unused vacation days may be carried over to succeeding years, but only in the manner and to the extent provided in the Village's approved personnel rules and policies. At no point in time, however, may the total unused vacation time exceed the equivalent of two years' accumulation without the express written approval of the Board of Trustees.
- C. **Personal Days.** Mr. Keller is entitled to four personal days per calendar year. Unused personal days may not be carried over to succeeding years.
- D. **Holidays.** Mr. Keller is entitled to all paid holidays per calendar year as defined in the employee handbook or Village policy.
- E. **Sick Days.** Mr. Keller is entitled to accrue 12 sick days per year. One sick day per month will begin accruing on the first day of employment. Sick days may be carried over to succeeding years only as provided in the Village's approved personnel rules

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and policies. No compensation will be paid to Mr. Keller for any unused sick days, except in accordance with the Village's sick days' buy-back policy.

- F. **Insurance and Retirement Plans.** Mr. Keller is entitled to participate in employee insurance and retirement benefit plans or programs of the Village provided to other Village employees generally to the extent that his position, tenure, salary, age, health, and other qualifications make him eligible to participate, subject to the rules and regulations applicable thereto. The Village reserves the sole and exclusive right to change, modify, or eliminate in their entirety any such benefits, and nothing in this Agreement shall create any property right or other right to a continuation thereof. In the event that Mr. Keller choose to opt out of the Village's group health insurance plan, the Village agrees to contribute \$500.00 in a 401a account for each month that Mr. Keller opts out of the group health insurance plan. If Mr. Keller opts out of the Village's group health insurance plan, Mr. Keller may opt back in to the Village's group health insurance plan during open enrollment period(s) or after a qualifying event.
- G. **Life Insurance.** The Village shall pay, during Mr. Keller's term of employment with the Village, the premiums for one term life insurance policy selected by the Village, in the amount of \$250,000 on Mr. Keller's life, with a beneficiary as designated by Mr. Keller.
- H. **Automobile Allowance.** The Village will pay to Mr. Keller, during the term of this Agreement and in addition to other salary and benefits herein provided, the sum of \$5,000 per year as a vehicle allowance to be used to purchase, lease, or own, operate, and maintain a personal vehicle. Payment regarding this allowance will be made each pay period. Mr. Keller is responsible for paying for liability, property damage, and comprehensive insurance coverage on such vehicle and is responsible for all expenses attendant to the purchase, operation, maintenance, repair, and regular replacement of said vehicle.
- I. **Deferred Compensation.** The Village will contribute \$100 per pay period, not to exceed \$2,600 annually, to a 401a account during the term of this agreement on behalf of Mr. Keller.
- J. **Technology Allowance.** The Village will pay to Mr. Keller, during the term of this agreement an amount equal to \$200 a month to be used for technological needs, such as cell phone and tablet usage fees, for business purposes.
- K. **Bonding.** The Village will pay the full cost of any fidelity or other bonds required of Mr. Keller under any law or ordinance.

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## **SECTION 6. PERFORMANCE EVALUATION**

The Board of Trustees shall review and evaluate Mr. Keller's performance at least once annually, but no later than July 1 of each year. That review and evaluation will be in accordance with criteria developed by the Board of Trustees. Any Board failure to timely evaluate shall not create any continued rights in employment.

## **SECTION 7. GENERAL BUSINESS EXPENSES**

- A. **Professional Conferences.** The Village agrees to budget for and to pay for travel, other than automotive, and subsistence expenses of Mr. Keller in connection with his attendance at least one national and one Illinois state conference, in addition to reasonable Chicago metropolitan area managers meetings, lunches, and special events. Reimbursement for additional professional conferences shall be allowed as proposed by Mr. Keller and as determined appropriate and approved by the Board of Trustees.
- B. **General Expenses.** The Village will reimburse Mr. Keller for all necessary and reasonable expenses incurred by him in the performance of his duties, tasks, and responsibilities in his position as Village Manager under this Agreement, including professional association memberships and service club memberships if directed by the Village, subject to the presentation of appropriate vouchers in accordance with all applicable Village rules and policies and subject to review and approval by the Board of Trustees.
- C. The above compensation and reimbursement shall be consistent and in compliance with Village policy and the Local Government Travel Expense Control Act, as applicable.

## **SECTION 8. CONFIDENTIALITY**

Mr. Keller acknowledges that he will have access to confidential information ("Confidential Information") that is not generally known outside the corporation known as the Village of Lake Zurich. Confidential Information does not include public documents or information that would otherwise constitute Confidential Information but that has become public. Mr. Keller covenants and warrants that, both during and after Mr. Keller's term of employment, Mr. Keller will not use, divulge, furnish, or make accessible, whether directly or indirectly, Confidential Information to any person, firm, or corporation other than persons, firms, or corporations employed and/or retained by the Village in a fiduciary capacity without the prior express written authorization of the Board of Trustees, but instead Mr. Keller will keep all Confidential Information strictly and absolutely confidential except as otherwise provided herein.

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## SECTION 9. TERMINATION

As provided in Section 2 of this Agreement, Mr. Keller is employed at the will of the Board of Trustees and thus may be terminated by the Board of Trustees at any time without cause. Mr. Keller also may be terminated for just cause.

- A. **Termination without Cause.** The Board of Trustees may determine at any time, without cause, that Mr. Keller may no longer serve as the Village Manager. In the event of termination without cause prior to the end of this Agreement, Mr. Keller will be entitled to severance pay and benefits as provided in Section 10 of this Agreement.
- B. **Termination for Just Cause.** The Board of Trustees may determine that there is just cause for termination of Mr. Keller's employment. For purposes of this Agreement, "just cause" means (1) acts of Mr. Keller of misfeasance or malfeasance in office and/or conviction of Mr. Keller for fraud, misappropriation, or embezzlement involving property of the Village, (2) conviction of Mr. Keller of a felony offense, (3) conviction of Mr. Keller of a misdemeanor offense, which conviction results directly from a reduction, through a plea agreement, of a felony charge against Mr. Keller, (4) failure of Mr. Keller to properly perform, or neglect by Mr. Keller of, the duties of the position of Village Manager, or (5) conduct of Mr. Keller that causes substantial harm to the reputation of the Village.

## SECTION 10. SEVERANCE

- A. **Severance Payment.** If Mr. Keller is terminated without a determination of just cause pursuant to Section 9 of this Agreement, then the Village will pay Mr. Keller severance in an amount equal to twenty (20) weeks' base salary, health insurance or waiver, life insurance, auto allowance, deferred compensation, and technology allowance at Mr. Keller's then-current rate of pay. The severance will be paid in four equal installments or in one lump sum, whichever is requested by Mr. Keller.
- B. **Severance Following Resignation.** If Mr. Keller voluntarily resigns, and the resignation is not under circumstances in which his resignation is being actively sought by the Board of Trustees, then the Village is not obligated to pay severance under this Agreement.
- C. **Severance if Terminated for Just Cause.** If Mr. Keller is terminated for just cause, no provisions of severance will be provided, excluding any requirements under state and federal law.
- D. **Severance if Agreement is not Renewed.** Mr. Keller shall become entitled to the severance payments set forth herein, under the following conditions:
  - 1. **Twenty Weeks' Notice.** If at any time the Mayor and Board of Trustees determine that the employment agreement with Mr. Keller shall not be renewed, the Village agrees to provide twenty (20) weeks' notice of such

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nonrenewal. "Renewal" shall be construed to mean that on or before the 45<sup>th</sup> day following the election of and the date of the qualification for and assumption of the office of mayor by a new mayor, with the mayor's approval a written renewal or revision of the Agreement is lawfully offered by the Village to Mr. Keller, for a minimum term of one (1) year (365 days) and that all terms and conditions of the new Agreement must, at minimum be equivalent to the then-current terms and conditions, and the amount of the then-current base salary and benefits of Mr. Keller under this Agreement. If the Village provides the full twenty weeks of notice, no severance will be awarded. In the event that twenty weeks of notice has not been provided by the Village, Mr. Keller will be entitled to severance in the amount of twenty (20) weeks base salary and benefits at Mr. Keller's then-current rate of pay and benefits, minus any time length provided by notice. (E.g., if the Village provides Mr. Keller with two months' notice, he would receive two months' severance). Pursuant to the above, if this Agreement is not renewed as provided, Mr. Keller becomes entitled to these severance benefits on the 45<sup>th</sup> day following the date upon which the new Mayor qualifies for and assumes office.

- E. **Subsequent Employment And Release.** Mr. Keller shall be entitled to the severance benefits of his then-current base salary and benefits for twenty (20) weeks.
- F. **Release of Claims.** In consideration for, and as a condition precedent to the payment of the severance benefits payable under this Section 10, Mr. Keller shall be required to execute a Severance Agreement and Release Of All Claims form releasing the Village from any and all causes of action, claims and demands which Mr. Keller may have against the Village and return the executed document to the Village. A copy of the Resignation and Severance Agreement and Release Of All Claims form is attached hereto as *Exhibit A* and made a part hereof.
- G. **Payment of Benefits Upon Separation.** In the event Mr. Keller is terminated with or without Cause, or if this Agreement is not renewed, Mr. Keller shall retain and receive any employee benefits accrued since the time of his employment, as otherwise provided in this Agreement, but specifically not including any payment for any unused sick days. In the event Mr. Keller is terminated for cause, he shall not be entitled to any of the benefits provided for in this Section 10, or any benefits provided for in the Personnel Policy Manual, except for accrued benefits he may be entitled to under State law. The benefits provided for herein are intended to be the full benefits to which Mr. Keller is entitled unless otherwise mandated by state law. If separation is due to termination without cause or nonrenewal of this contract, the Village agrees to not object to Mr. Keller's application for national or state unemployment benefits that may be available to him as a result of an involuntary termination of employment.



## **SECTION 11. RESIGNATION**

If Mr. Keller voluntarily resigns his position with the Village, then Mr. Keller must provide the Village a minimum of 45 days' notice, unless Mr. Keller and the Village agree otherwise.

## **SECTION 12. PROPERTY OF THE VILLAGE**

All business plans, financial data, reports, memoranda, correspondence, and all other documents pertaining to the current or prospective business of the Village are and will at all times remain the property of the Village. Mr. Keller covenants that, upon the termination of his employment, Mr. Keller will not retain and will return to the Village all of the business plans, financial data, reports, memoranda, correspondence, and all other documents pertaining to the current or prospective business of the Village, except that Mr. Keller may make photocopies of a reasonable number of documents prepared by the Village Manager or by others at his direction to keep and use as models of those types of documents.

This Section does not include personal or professional publications, or other written materials, published and released by Mr. Keller.

## **SECTION 13. INDEMNIFICATION**

To the extent permitted by law, the Village will defend, hold harmless, and indemnify Mr. Keller against any tort, professional liability claim or demand, or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of Mr. Keller's duties and responsibilities as Village Manager or resulting from the exercise of judgment or discretion in connection with the performance of those duties or responsibilities, unless the act or omission involved gross negligence or willful or wanton conduct. The legal representation provided to Mr. Keller by the Village will extend until a final determination of the legal action including any appeals brought by any party. The Village will indemnify Mr. Keller against any and all losses, damages, judgments, interest, settlements, fines, court costs, and other reasonable costs and expenses of legal proceedings including attorneys fees, and any other liabilities incurred by, imposed upon, or suffered by Mr. Keller in connection with or resulting from any claim, action, suit, or proceeding, actual or threatened, arising out of or in connection with the performance of his duties. Any settlement of any claim must be made with prior approval of the Village in order for indemnification, as provided in this Section, to be available. Mr. Keller recognizes that the Village has the right to compromise and settle any claim or suit unless said compromise or settlement is of a personal nature to Mr. Keller and he is party to the suit and may have a legal veto authority over the settlement. Further, the Village agrees to pay all reasonable litigation expenses of Mr. Keller throughout the pendency of any litigation to which Mr. Keller is a party, witness, or advisor to the Village arising out of an alleged act or omission occurring in the performance of Mr. Keller's duties and responsibilities as Village Manager. Such expense payments will continue beyond Mr. Keller's service to the Village as long as litigation is

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pending and will include, after the end of Mr. Keller's tenure as Village Manager, reasonable consulting fees and travel expenses.

#### **SECTION 14. NOTICES**

Notice pursuant to this Agreement must be given by depositing in the custody of the United States Postal Service, postage prepaid, addressed as follows:

If to the Village:                      Village President  
    Village of Lake Zurich  
    70 East Main Street  
    Lake Zurich, Illinois 60047

If to Mr. Keller:                      Raymond B. Keller  
    Address on file

Alternatively, notice required pursuant to this Agreement may be served personally in the same manner as is applicable to civil judicial practice. Notice will be deemed given as of the date of personal service or as the date of deposit of such written notice in the course of transmission in the United States Postal Service.

#### **SECTION 15. GENERAL PROVISIONS**

- A. **Integration.** This Agreement constitutes the sole and entire agreement between the Village and Mr. Keller relating to the employment of Mr. Keller by the Village. This Agreement supersedes all prior or contemporaneous agreements, understandings, and representations, oral and written, with respect to the employment of Mr. Keller by the Village. Any prior discussions or representations by or between the parties are rendered null and void by this Agreement.
- B. **Amendments.** The parties by mutual written agreement may amend any provision of this Agreement during the life of the Agreement. Such amendments shall be incorporated and made a part of this Agreement.
- C. **Binding Effect.** This Agreement is binding on the Village and Mr. Keller and on their heirs, assigns, executors, personal representatives, and successors in interest.
- D. **Effective Date.** This Agreement is effective May 1, 2025
- E. **Severability.** The invalidity or partial invalidity of any portion of this Agreement will not affect the validity of any other provision. In the event that any provision of this Agreement is held to be invalid, the remaining provisions shall be deemed to be in full force and effect as if they have been executed by both parties subsequent to the expungement or judicial modification of the invalid provision.

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IN WITNESS WHEREOF, the Village and Mr. Keller have executed this Agreement below.

VILLAGE OF LAKE ZURICH

By: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
RAYMOND B. KELLER

Date: \_\_\_\_\_

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*At the Heart of Community*

PUBLIC WORKS DEPARTMENT

505 Telser Road  
Lake Zurich, Illinois 60047

(847) 540-1696  
Fax (847) 726-2182  
LakeZurich.org

MEMORANDUM

Date: April 30, 2025  
To: Ray Keller, Village Manager *PK*  
From: Steven J. Paulus, Public Works Assistant Director  
CC: David Pilgard, Fire Chief  
Michael J. Brown, Public Works Director  
Subject: Fire Engine Purchase

AGENDITEM

*7/6*

**Issue:** As is the case with most modern municipal fire departments, the Lake Zurich Fire Department largely delivers services to the public via its fleet of vehicles. This fleet represents a substantial investment of tax payer money, and the Public Works Department is committed to working with Fire Department in managing its fleet as efficiently and effectively as possible. The purchase of a replacement fire engine has been recommended.

**Strategic Plan** – The requested vehicle purchase is consistent with the following Goals and Objectives of the Strategic Plan.

**GOAL # 1 – FINANCIAL SUSTAINABILITY**

*Objective F: Continue to conduct organizational analyses to determine if further efficiencies are obtainable*

**GOAL #3 – INFRASTRUCTURE**

*Objective B: Explore the feasibility of the development of a Fixed Asset Analysis and Inventory (to include the preparation of a schedule for asset replacement and maintenance)*

**Background:** The replacement of a fire engine has been identified in the Village's 2025 Community Investment Plan. The current state of the automotive and medium truck industries has created extremely long lead times to deliver vehicles and equipment. The anticipated delivery time for a fire engine is 36 months.

**Analysis:** The 2025 Community Investment Plan (CIP) identifies replacement of a fire engine in 2027. Due to extraordinary long delivery times, it is now projected to be delivered in FY2028. The fire engine to be replaced is a 2003 Pierce Saber with 164,000 miles and 13,600 hours. This fire engine has functioned as a backup unit over the last several years, being used when another unit is out of service. The need for repairs has increased over the recent years, including replacing the engine in 2024. The current fire engine will be removed from the fleet, declared surplus and sold via on-line auction.

The proposed replacement fire engine will be a 2028 Pierce Saber. In efforts to standardize the fleet, the cab and chassis along with all major components including the engine, transmission and pump are identical to previously purchased fire engines. Many new features will enhance the safety and functionality of the firefighters. The fire engine will be operating on all types of calls for service on a daily basis. The next oldest fire engine (unit #215, a 2013 Pierce Saber) will be used as a backup unit.

The purchase will be made from Macqueen Emergency Equipment using the Houston-Galveston Area Council Purchasing Cooperative (H-GAC). H-GAC is a national joint purchasing cooperative, conducting competitive bids on a wide variety of vehicles and equipment. The last three fire engines purchased used H-GAC services successfully.

Purchase price of the fire engine is \$1,145,863.00. Payment will not be made until the time of delivery, estimated to be FY2028. The balance of the budgeted amount will be spent on radios, mounting brackets and items permanently mounted to the vehicle. No funds will be expended until FY2028.

2028 Pierce Saber	\$ 1,145,863.00
Radios	\$ 15,000.00
Med Vault	\$ 2,500.00
Key Secure	\$ 1,500.00
Decals	\$ 2,000.00
Equipment Mounts	\$ 1,000.00
Contingency (4.8%)	\$ 32,137.00
Total	\$ 1,200,000.00

**Recommendation:** Purchase a 2028 Pierce Saber fire engine from Macqueen Emergency Equipment using the H-GAC purchasing cooperative contract, with the total project amount not to exceed \$1,200,000.00.



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## PURCHASE AGREEMENT

This Purchase Agreement (together with all attachments referenced herein, the "Agreement"), made and entered into by and between MacQueen Equipment, LLC, as a Delaware limited liability company DBA MacQueen Emergency ("MacQueen"), and Village of Lake Zurich, (customer) is effective as of the date specified in Section 3 hereof.

### 1. Definitions

- a. **"Product"** means the fire apparatus and any associated equipment furnished for the Customer by MacQueen, pursuant to the specifications.
- b. **"Specifications"** means the general specifications, technical specifications, orientation, and testing requirements for the Product contained in the MacQueen Proposal for the Product prepared in response to the Customer's request for proposal.
- c. **"MacQueen Proposal"** means the proposal provided by MacQueen attached as Exhibit C prepared in response to the Customer's request for proposal.
- d. **"Delivery"** means the date MacQueen is prepared to make physical possession of the Product available to the Customer.

### 2. Purpose

This Agreement sets forth the terms and conditions of MacQueen's sale of the Product to the Customer.

### 3. Term of Agreement

This Agreement will become effective on the date it is signed and approved by MacQueen's authorized representative pursuant to Section 22 hereof ("Effective Date") and, unless earlier terminated pursuant to the terms of this Agreement, it will terminate upon the Customer's Acceptance and payment in full of the Purchase Price.

### 4. Purchase and Payment

The Customer agrees to purchase the Product specified on Exhibit A for the total purchase price of \$1,143,000.00 ("Purchase Price"). Prices are in US Funds.

**NOTE: Upon final inspection at the factory for pick-up or delivery, the customer will need to supply a "Certificate of Insurance" and "FULL PAYMENT" prior to release of the vehicle, unless prior arrangements for vehicle's release have been made.**

### 5. Future Changes

Various state or federal regulation agencies (e.g., NFPA, DOT, EPA) may require changes to the Specifications and/or the Product and in any such event any resulting cost increases incurred to comply therewith will be added to the Purchase Price to be paid by the Customer. Any future drive train upgrades (engine, transmission, axles, etc.) or any other specification changes have not been calculated into our annual increases and will be provided at additional cost. The Company reserves the right to update pricing in response to manufacturer-imposed increases as a result of PPI inflation. The Company will document and itemize any such price increase for the Customer's review and approval before proceeding. Should the customer choose not to accept the pricing update, the customer has the ability to cancel without penalty or cancellation fee.

### 6. Agreement Changes

The Customer may request that MacQueen incorporate a change to the Products or the Specifications for the Products by delivering a change order to MacQueen; provided, however, that any such change order must be in writing and include a description of the proposed change sufficient to permit MacQueen to evaluate the feasibility of such change ("Change Order"). Within seven (7) business days of receipt of a Change Order, MacQueen will inform the Customer in writing of the feasibility of the Change Order, the earliest possible implementation date for the Change Order, of any increase or decrease in the Purchase Price resulting from such Change Order, and of any effect on production scheduling or Delivery resulting from such Change Order. MacQueen shall not be liable to the Customer for any delay in performance or Delivery arising from any such Change Order. A Change Order is only





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effective when counter-signed by MacQueen's authorized representative. Only the listed customer person(s) specified on Exhibit A may be able to authorize and sign the Change Order.

#### 7. Cancellation/Termination

In the event this Agreement is cancelled or terminated by the Customer before completion, MacQueen may charge a cancellation fee. The following charge schedule based on costs incurred may be applied: (a) 10% of the Purchase Price after order is accepted and entered by MacQueen; (b) 20% of the Purchase Price after completion of approval drawings, and; (c) 30% of the Purchase Price upon any material requisition. The cancellation fee will increase accordingly as costs are incurred as the order progresses through engineering and into manufacturing. MacQueen endeavors to mitigate any such costs through the sale of such Product to another purchaser; however, Customer shall remain liable for the difference between the Purchase Price and, if applicable, the sale price obtained by MacQueen upon sale of the Product to another purchaser, plus any costs incurred by MacQueen to conduct any such sale.

#### 8. Delivery, Inspection, and Acceptance

##### a. Delivery

Delivery of the Product is approximately 32 - 35 months of the Effective Date of this Agreement. Risk of loss shall pass to Customer upon Delivery. Delivery shall be made and title documentation shall pass upon Customer's complete fulfillment of its obligations arising under Section 4 hereof. Due to global supply chain constraints, any delivery date contained herein is a good faith estimate as of the date of this order/contract, and merely an approximation based on current information. Delivery updates will be made available, and a final firm delivery date will be provided as soon as possible.

##### b. Inspection and Acceptance

Upon Delivery, Customer shall have fifteen (15) days within which to inspect the Product for substantial conformance to the material Specifications, and in the event of substantial non-conformance to the material Specifications to furnish MacQueen with written notice sufficient to permit MacQueen to evaluate such non-conformance ("Notice of Defect"). Any Product not in substantial conformance to material Specifications shall be remedied by MacQueen within thirty (30) days from the Notice of Defect. In the event MacQueen does not receive a Notice of Defect within fifteen (15) days of Delivery, Product will be deemed to be in conformance with Specifications and Accepted by Customer.

#### 9. Notice

Any required or permitted notices hereunder must be given in writing at the address of each party set forth below, or to such other address as either party may substitute by written notice to the other in the manner contemplated herein, by one of the following methods: hand delivery; registered, express, or certified mail, return receipt requested, postage prepaid; or nationally-recognized private express courier:

**MacQueen Equipment, LLC**  
1125 7th Street East  
St. Paul, MN 55106

**Village of Lake Zurich**  
Steve Paulus, Assistant Public Works Director  
505 Tesler Rd  
Lake Zurich, IL 60047

#### 10. Standard Warranty

The equipment sold herein will be manufactured by Pierce Manufacturing, Inc. and any warranties are attached hereto as Exhibit B and made a part hereof. Any additional warranties must be expressly approved in writing by Pierce's authorized representative and MacQueen.

##### a. Disclaimer

Other than as expressly set forth in this agreement, neither Pierce, its Parent Company, Affiliates, Subsidiaries, Licensors, suppliers, distributors, dealers, including without limitation, MacQueen, or other respective officers, directors, employees, shareholders, agents or representatives, make any express or implied warranties with respect to the products provided hereunder or otherwise regarding this agreement, whether oral or written, express, implied or statutory. Without limiting the foregoing, any implied warranty against infringement, and the



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implied warranty of condition of fitness for a particular purpose are expressly excluded and disclaimed. Statements made by sales representatives or in promotional materials do not constitute warranties.

**b. Exclusions of Incidental and Consequential Damages**

In no event shall MacQueen be liable for consequential, incidental or punitive damages incurred by Customer or any third party in connection with any matter arising out of or relating to this Agreement, or the breach thereof, regardless of whether such damages arise out of breach of warranty, tort, contract, strict liability, statutory liability, indemnity, whether resulting from non-delivery or from MacQueen's own negligence, or otherwise.

**11. Insurance**

MacQueen maintains the following limits of insurance with a carrier(s) rated A- or better by A.M. Best:

Commercial General Liability Insurance:

Products/Completed Operations Aggregate: \$ 2,000,000  
Each Occurrence: \$ 2,000,000

Umbrella/Excess Liability Insurance:

Aggregate: \$ 5,000,000  
Each Occurrence: \$ 5,000,000

*The Customer may request MacQueen to provide the Customer with a copy of a current Certificate of Insurance with the coverages listed above.*

**12. Indemnity**

The Customer shall indemnify, defend and hold harmless MacQueen, its officers, employees, dealers, agents or subcontractors, from any and all claims, costs, judgments, liability, loss, damage, attorneys' fees or expenses of any kind or nature whatsoever (including, but without limitation, personal injury and death) to all property and persons caused by, resulting from, arising out of or occurring in connection with the Customer's purchase, installation or use of goods sold or supplied by MacQueen which are not caused by the sole negligence of MacQueen or Pierce.

**13. Force Majeure**

MacQueen shall not be responsible nor deemed to be in default on account of delays in performance due to causes which are beyond MacQueen's control which make MacQueen's performance impracticable, including but not limited to civil wars, insurrections, strikes, riots, fires, storms, floods, other acts of nature, explosions, earthquakes, accidents, any act of government, delays in transportation, inability to obtain necessary labor supplies or manufacturing facilities, allocation regulations or orders affecting materials, equipment, facilities or completed products, failure to obtain any required license or certificates, acts of God or the public enemy or terrorism, failure of transportation, epidemics, quarantine restrictions, failure of vendors (due to causes similar to those within the scope of this clause) to perform their contracts or labor troubles causing cessation, slowdown, or interruption of work.

**14. Default**

The occurrence of one or more of the following shall constitute a default under this Agreement:

(a) the Customer fails to pay when due any amounts under this Agreement or to perform any of its obligations under this Agreement; (b) MacQueen fails to perform any of its obligations under this Agreement; (c) either party becomes insolvent or become subject to a bankruptcy or insolvency proceedings; (d) any representation made by either party to induce the other to enter into this Agreement is false in any material respect; (e) the Customer dissolves, merges, consolidates or transfers a substantial portion of its property to another entity; or (f) the Customer is in default or has breached any other contract or agreement with MacQueen.

**15. Relationship of Parties**

Neither party is a partner, employee, agent, or joint venture of or with the other.

**16. Assignment**

Neither party may assign its rights and obligations under this Agreement unless it has obtained the prior written approval of the other party.



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**17. Governing Law; Jurisdiction**

Without regard to any conflict of law's provisions, this Agreement is to be governed by and under the laws of the state of Minnesota.

**18. Facsimile & Electronic Verified Signatures**

The delivery of signatures to this Agreement by facsimile transmission and/or electronic verified shall be binding as original signatures.

**19. Entire Agreement**

This Agreement shall be the exclusive agreement between the parties for the Product. Additional or different terms proposed by the Customer shall not be applicable, unless accepted in writing by MacQueen's authorized representative. No change in, modification of, or revision of this Agreement shall be valid unless in writing and signed by MacQueen's authorized representative.

**20. Conflict**

In the event of a conflict between the Customer Specifications and the MacQueen Proposal, the MacQueen Proposal shall control.

**21. Additional Orders**

Company, at its sole discretion, will allow the terms of this contract to be extended to both the Customer, as well as to other Municipal, State, or Federal agencies for similar unit(s). Company will allow tag on / additional orders for up to three (3) years from the date of contract execution. To facilitate pricing, Company will quote the original price plus manufacturer's price increases or Producer's Price Index (PPI) whichever is greater as it applies to either Fire Apparatus and/or commercial heavy truck industries. Additionally, any regulatory changes (NFPA, EPA, Engine Emissions, FMVSS, etc.) will also have to be added to the price as they become applicable. Change orders to the original specification will need to be authorized, signed, and accepted by Company. Any entity using this tag-on/additional orders program will be required to sign a new contract commencing the relationship. Additionally, if required by the Purchaser, any new tag-on / additional orders that require a "separate" Performance bond will be separately priced. This contract, including its appendices, embodies the entire agreement between the parties relating to the subject matter contained herein and merges all prior discussions and agreements. No agent or representative of Company has authority to make any representations, statements, warranties, or agreements not herein expressed and all modifications of amendments of this agreement, including any appendices, must be in writing and executed by an authorized representative of each of the parties hereto. No surety of any performance bond given by Company to the Customer in connection with this Agreement shall be liable for any obligation of Company arising under the Standard Applicable Warranty.

**22. Signatures**

This Agreement is not effective unless and until it is approved, signed and dated by MacQueen's authorized representative.

Accepted and Agreed to:

**MACQUEEN EQUIPMENT, LLC**

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**VILLAGE OF LAKE ZURICH**

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



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**EXHIBIT A – PURCHASE PAYMENT TERMS & CONDITIONS**

MacQueen Equipment, LLC  
1125 7th Street East  
St. Paul, MN 55106

Customer Name Village of Lake Zurich Date April 16, 2025

Quantity	Chassis Type	Body Type	Contract Price per Unit
1	Saber	Pumper	\$1,143,000.00*

*\*Houston-Galveston Area Council (HGAC) Consortium Pricing.*

**PERFORMANCE BOND OPTION:**

If a Performance Bond is required add \$ 2,863.00 to the contract price. Initial here to accept:

**100% PREPAYMENT OPTION: DUE AT CONTRACT SIGNING TO BE APPLICABLE.**

If 100% prepayment is made with contract, deduct \$ 84,772.00 from contract price.

Payment due with contract is \$ 1,058,228.00 OR \$ 1,061,091.00 with Performance Bond.

Initial here to accept:

**Only the below listed person(s) are authorized to make changes to product specifications on behalf of the Customer.**

Name	Title

This contract is available for inter-local and other municipal corporations to utilize with the option of adding or deleting any Company available options, including chassis models. Any addition or deletion may affect the unit price.

**"PAYMENT TERMS" 100% of contract price or any balance is due prior to vehicle(s) release at the Pierce Manufacturing Plant (Bradenton, FL).**

**"TAXES" Federal, State, and Local Taxes are not included in the contract price.**

**"LATE PAYMENT" A late fee of .033% of the sale price will be charged per day for overdue payments beginning ten (10) days after the payment is due for the first thirty (30) days. The late fee increases to .044% per day until the payment is received.**

[NOTE: If deferred payment arrangements are required, the Customer must make such financial arrangements through a financial institution acceptable to MacQueen.] All taxes, excises and levies that MacQueen may be required to pay or collect by reason of any present or future law or by any governmental authority based upon the sale, purchase, delivery, storage, processing, use, consumption, or transportation of the Product sold by MacQueen to the Customer shall be for the account of the Customer and shall be added to the Purchase Price. All delivery prices or prices with freight allowance are based upon prevailing freight rates and, in the event of any increase or decrease in such rates, the prices on all unshipped Product will be increased or decreased accordingly. Delinquent payments shall be subject to a carrying charge of 1.5 percent (1.5%) per month or such lesser amount permitted by law. MacQueen will not be required to accept payment other than as set forth in this Agreement. However, to avoid a late charge assessment in the event of a dispute caused by a substantial nonconformance with material Specifications (other than freight), the Customer may withhold up to five percent (5%) of the Purchase Price until such time that MacQueen substantially remedies the nonconformance with material Specifications, but no longer than sixty (60) days after Delivery. If the disputed amount is the freight charge, the Customer may withhold only the amount of the freight charge until the dispute is settled, but no longer than sixty (60) days after Delivery. MacQueen shall have and retain a purchase money security interest in all goods and products now or hereafter sold to the Customer by MacQueen or any of its affiliated companies to secure payment of the Purchase Price for all such goods and products. In the event of nonpayment by the Customer of any debt, obligation or liability now or hereafter incurred or owing by the Customer to MacQueen, MacQueen shall have and may exercise all rights and remedies of a secured party under Article 9 of the Uniform Commercial Code (UCC) as adopted by the state of Minnesota.

THIS PURCHASE DETAIL FORM IS EXPRESSLY SUBJECT TO THE PURCHASE AGREEMENT TERMS AND CONDITIONS DATED AS OF April 16, 2025 BETWEEN MACQUEEN AND Village of Lake Zurich (customer) WHICH TERMS AND CONDITIONS ARE HEREBY INCORPORATED IN, AND MADE PART OF, THIS PURCHASE DETAIL FORM AS THOUGH EACH PROVISION WERE SEPARATELY SET FORTH HEREIN, EXCEPT TO THE EXTENT OTHERWISE STATED OR SUPPLEMENTED BY MACQUEEN HEREIN.

**Is Customer Name and Address listed on page 2 to be used on Certificate of Origin (CO)? ☐ Yes ☐ No**

If not, please provide correct name and address to be listed on CO. \_\_\_\_\_

**Is there a lienholder? ☐ Yes ☐ No**

If yes, please provide lienholder Name & Address. \_\_\_\_\_



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**EXHIBIT B – PROPOSAL OPTION LIST WITH WARRANTIES**

**SEE ATTACHED PROPOSAL OPTION LIST Bid Number 1173 Dated April 16, 2025 FOR ALL APPLICABLE  
OPTIONS AND WARRANTIES APPROVED WITH CONTRACT.**



## Option List

4/16/2025

**Customer:** Village of Lake Zurich Fire Dept.  
**Representative:** Rudnicki, Dan  
**Organization:** MacQueen Emergency Group  
**Requirements Manager:**  
**Description:** Lake Zurich Pumper  
**Body:** Pumper, Long, Aluminum, 2nd Gen, Saber  
**Chassis:** Saber FR Chassis

**Bid Number:** 1173  
**Job Number:**  
**Number of Units:** 1  
**Bid Date:** 10/30/2023  
**Stock Number:**  
**Price Level:** 51 (Current: 51)  
**Lane:**

Line	Option	Type	Option Description	Qty
1	0074080		Build-to-Order, Pierce Florida Product - 2nd Gen Pumper	1
2	0010012		No Boiler Plates requested	1
3	0661794		Single Source Compliance	1
4	0584455		Manufacture Location, Bradenton, Florida	1
5	0584453		RFP Location: Bradenton, Florida	1
6	0588609		Vehicle Destination, US	1
7	0816491		Comply NFPA 1900 Changes Effective Jan 1, 2024, With Exceptions	1
8	0533347		Pumper/Pumper with Aerial Device Fire Apparatus	1
9	0588611		Vehicle Certification, Pumper	1
10	0568412		Agency, Apparatus Certification, Pumper/Tanker, Third Party, PMFD	1
11	0620362		Consortium, HGAC	1
12	0537375		Unit of Measure, US Gallons	1
13	0529326		Bid Bond, 10%, Pierce Built Chassis	1
14	0816569		Performance Bond, Not Requested, PPI Terms	1
15	0000007		Approval Drawing	1
16	0002928		Electrical Diagrams	1
17	0632451		Saber FR Chassis	1
18	0629024		Chassis Discount, Saber FR	1
19	0000110		Wheelbase	1
			Wheelbase - 204"	
20	0000070		GVW Rating	1
			GVW rating - TBD	
21	0649713		Frame Rails, 10.25" x 3.50" x .375", Saber FR/Enf	1
22	0648354		Frame Liner, Internal "C", 9.38" x 3.13" x .25", Saber FR/Enf, 26" Qval	1
23	0635815		Axle, Front, Dana, D-2000F, 18,000 lb Saber FR/Enforcer	1
24	0637879		Suspension, Front, Standens, Taper Leaf, 18,000 lb, Saber FR/Enforcer	1
25	0000321		Shock Absorbers on Front Axle, Monroe Magnum 65, Saber/Enforcer	1
26	0000322		Oil Seals, Front Axle	1
27	0765282		Tires, Front, Michelin, XZU S2, 315/80R22.50, 20 ply LRL, Fire Service Speed Rtnng	1
28	0894433		Wheels, Front, 22.50" x 9.00", Steel, Hub Pilot, 315/80R Tire	1
29	0530460		Axle, Rear, Meritor RS26-185, 27,000 lb, Saber/Enforcer	1
30	0544253		Top Speed of Vehicle, 68 MPH /109 KPH	1
31	0565380		Suspen, Rear, Single Slipper Spring, 27,000 lb, Saber/Enforcer	1
32	0000485		Oil Seals, Rear Axle	1
33	0070728		Tires, Rear, Michelin, XDN2, 12R22.50, 16 ply, Single	1
34	0654806		Wheels, Rear, Accuride, 22.50" x 8.25", Steel, Hub Pilot, Single	1
35	0568081		Tire Balancing, Counteract Beads	1
36	0620570		Tire Pressure Monitoring, RealWheels, AirSecure, Valve Cap, Single Axle	1
			Qty, Tire Pressure Ind - 6	
37	0801909		Lug Nut, Covers, Chrome	1
38	0002045		Mud Flap, Front and Rear, Pierce Logo	1
39	0001952		Wheel cover, S/S, 9.00" (front pair)	1
40	0001955		Wheel Liners, S/S, 8.25/9.00" Disc, Rear, Pair	1
41	0818775		Chocks, Wheel, Pumper, Provided by Fire Department, NFPA/ULC 2024	1
42	0544690		Mounting Brackets, Chocks, Provided by Fire Department	1
43	0820509		ESC/ABS/ATC Wabco Brake System, Single Rear Axle, NFPA 1900/ULC	1
44	0690932		Brakes, Bendix, ADB-22X, 17" Disc, Front	1
45	0000730		Brakes, Meritor, Cam, Rear, 16.50 x 7.00"	1
46	0020784		Air Compressor, Brake, Cummins/Wabco 18.7 CFM	1

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Line	Option	Type	Option Description	Qty
47	0644232		Brake Reservoirs, 4,272 Cubic Inch Minimum Capacity, Saber FR/Enforcer	1
			Paint Color, Air Tanks - Black #98	
48	0630489		Air Dryer, Bendix, AD-9, With Wet Tank, Heated, Saber FR/Enforcer	1
49	0000790		Brake Lines, Nylon	1
50	0000854		Air Inlet, w/Disconnect Coupling	1
			Location, Air Coupling(s) - a) DS Step Well, Forward	
			Qty, Air Coupling (s) - 1	
51	0808535		Engine, Cummins X10, 450 hp, 1250 lb-ft, W/OBD, EPA 2027, Saber FR/Enforcer	1
52	0811409		Not Required, Engine Contingency Adjustment	1
53	0001244		High Idle w/Electronic Engine, Custom	1
54	0001236		Not Required, Auxiliary Brake, Alt. Aux. Brake Selected	1
55	0644227		Clutch, Fan, Air Actuated, Saber FR/Enforcer	1
56	0640477		Air Intake, Metal Screen, Saber FR/Enforcer	1
57	0814375		Exhaust System, Horizontal, Right Side	1
			Exhaust, Diffuser - Aluminized Steel (Standard)	
			Exhaust, Material/Finish - Aluminized Steel (Standard)	
			Location, Diffuser Termination - Flush With Rub Rail	
			Tip, Exhaust - Straight Tip (Standard)	
58	0788765		Radiator, Saber FR/Enforcer	1
59	0001090		Cooling Hoses, Rubber	1
60	0074074		Fuel Tank, 65 Gallon, Left Side Fill, Aluminum	1
			Finish - Painted, Chassis Frame Color	
61	0001129		Lines, Fuel	1
62	0692516		DEF Tank, 4.5 Gallon, DS Fill, Rear of Axle, Common Door, Spring Flip Door	1
			Door, Material & Finish, DEF Tank - Polished Stainless	
63	0723716		Fuel Priming Pump, Electronic, Automatic, Cummins, No Swt Req'd	1
64	0552712		Not Required, Shutoff Valve, Fuel Line	1
65	0699437		Cooler, Chassis Fuel, Not Req'd.	1
66	0690880		No Selection Required From This Category	1
67	0887552		Trans, Allison 6th Gen, 3000 EVS PR, w/Prognostics, Imp/Vel/SFR/Enf	1
			Trans. retarder capacity - b. medium/1300, 3000 EVS	
			Trans, retarder control - I) Auto 1/3, 2/3, 3/3	
68	0625329		Transmission, Shifter, 5-Spd, Push Button, 3000 EVS	1
69	0797408		Transmission Oil Cooler, Modine, External, w/Modine External Sump	1
70	0001370		Driveline, Spicer 1710	1
71	0635294		Steering, Single Gear, TRW TAS-85, w/tilt, Pump w/ Cooler, Saber FR/Enforcer	1
72	0509229		Steering Wheel, 2 Spoke	1
73	0690274		Logo/Emblem, on Dash	1
			Text, Row (1) One - Lake	
			Text, Row (2) Two - Zurich	
			Text, Row (3) Three - Fire Dept.	
74	0012245		Bumper, 19" Extended, Polished S/S, Saber FR/Enforcer	1
75	0640197		Tray, Hose, Center, 19" Bumper, Outside Air Horns	1
			Grating, Bumper extension - Grating, Rubber	
			Capacity, Bumper Tray - 19) 100' of 1.75"	
76	0633479		Hose Restraint, Bumper Tray, Velcro Straps, Pair	1
			Qty, Pair - 01	
77	0614646		No Lift & Tow Package, Imp/Vel, AXT, SFR/Enf	1
78	0049963		Tow Eyes, Painted Black, Below Deck	1
79	0632360		Cab, Saber FR, 7010	1
80	0647919		Engine Tunnel, ISL, Spray Insulation, Saber FR/Enforcer	1
81	0887601		Cab Insulation, Enforcer/Saber FR	1
82	0633594		Rear Wall, Interior, Adjustable Seating	1
83	0632103		Rear Wall, Exterior, Cab, Saber FR/Enforcer	1
			Material, Exterior Rear Wall - Aluminum Treadplate	
84	0639727		Cab Lift, Elec/Hyd, Manual Override, Saber FR/Enforcer	1
85	0636939		Grille, Polished Stainless Steel, Front of Cab, Saber FR	1
86	0647932		Not Required, Trim, S/S Band, Across Cab Face, AXT/Saber/Enforcer	1
87	0087357		Molding, Chrome on Side of Cab	1
88	0521669		Mirrors, Retractable, West Coast Style, Htd/Rmt, w/Htd/Rmt Convex	1
89	0072188		Mirror, Down View, Passenger Side for Driver, 8" Round	1

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Line	Option	Type	Option Description	Qty
90	0648172		Door, Full Height, Saber FR/Enforcer 4-Door Cab, Raised Roof	1
			Key Model, Cab Doors - 1041	
			Cab, Exterior Door Handle, Finish - 4-Door, Chrome/Black	
91	0655543		Door Panel, Brushed Stainless Steel, Saber/Enforcer 4-Door Cab	1
92	0528958		Not Required, Controls, Electric Window, AXT, Quantum, Saber, Enforcer	1
93	0638310		Steps, 4-Door Cab, Saber FR/Enforcer	1
			Step Well Material - Aluminum Treadplate	
94	0770194		Handrail, Exterior, Knurled, Alum, 4-Door Cab	1
95	0892638		Lights, Cab & Crw Cab Acs Stps, P25, LED w/Bezel, 6lts	1
			Color, Trim - Chrome Housing	
96	0002141		Fenders, s/s on cab - Saber/Enforcer	1
97	0637984		Window, Side of C/C, Fixed, Saber FR/Enforcer	1
98	0012090		Not Required, Windows, Front/Side of raised roof	1
99	0779033		Not Required, Windows Rear of Crew Cab, Saber FR/Enforcer	1
100	0816619	SP	Isolation Tape, All Side Cab Windows	1
101	0832536	SP	Compt, 16.50 W x 29.50 H LS/89.50 H RS x 15 D, Dbl Pan,4" Blw,FS RS Ntch,70" Enf	1
			Light, Tall Transverse Compt - Pierce, 2 Sect, Hinged Side (1 Compt)	
			Scuffplate, Material/Finish - S/S, Polished	
			Light, Aux Cab Compartment - Pierce, Hinged Side	
			Finish, Cab Compt/Component - Spatter Gray	
			Door, Cab Exterior Cabinet - Double Pan, (2), Non-Locking	
			Door, Exterior Stop - 2-Stay Arm	
			Scuffplate, Aux Compt, Below Cab - Painted Cab Color	
102	0722796		Dash, Poly, Saber FR/Enforcer	1
103	0753316		Lip, Additional, Location	1
			Location - the recess part of the dash in front of the officer seat	
			Qty, - 01	
			Lip - 1.00"	
104	0750824		Cab Interior, Vinyl Headliner, Saber FR/Enforcer, CARE	1
			Color, Cab Interior Vinyl/Fabric - Endure Vinyl - Silver/Gray	
			Engine Tunnel Cover - Dark Silver Gray Endure Vinyl	
			Cab Interior Rear Wall Material - Painted Aluminum	
105	0753903		Cab Interior, Paint Color, Saber FR/Enforcer	1
			Color, Cab Interior Paint - a) gray	
106	0052100		Floor, Rubber Padded, Cab & Crew Cab, Saber/Enforcer	1
107	0741237		HVAC, Standard-Duty, Saber FR, CARE	1
			HVAC System, Filter Access - Tool Free Panel	
			Auxiliary Cab Heater - Both	
			HVAC System, Control Loc. - Panel Position #12	
108	0012122		Fans, Window Defrost, One (1) Fan on Each Side	1
109	0639675		Sun Visor, Smoked Lexan, AXT, Imp/Vel, SFR/Enf	1
			Sun Visor Retention - Thumb Latch	
110	0634328		Grab Handles, Driver and Officer Door Posts, Saber FR/Enforcer	1
111	0002526		Light, Engine Compt, All Custom Chassis	1
112	0631830		Fluid Check Access, Saber FR/Enforcer, Arrow XT	1
			Latch, Door, Storage - Lift and Turn Latch, Flush	
113	0599959		Straps, Velcro, Map Box, Custom Chassis	1
			Qty, - 1	
			Location, Map Box/Straps - Map Box	
114	0002508		Map Box, 3 Bin/30 deg Slant, Custom Chassis	1
			Qty, - 1	
			Location, Map Box/Straps - Shipped Loose	
115	0583039		Not Required, Side Roll and Frontal Impact Protection	1
116	0622619		Seating Capacity, 4 Belted Seats	1
117	0636957		Seat, Driver, Pierce PSV, Air Ride, High Back, PRIMARY, SFR/Enf	1
118	0636946		Seat, Officer, Pierce PSV, Fixed, SCBA, PRIMARY, SFR/Enf	1
119	0620420		Radio Compartment, Below Non-Air Ride Seat, Saber FR/Enforcer	1
			Latch, Door, Storage - Lift and Turn Latch	
120	0632852		Seat, Rr Fcng C/C, LS Otbrd, Pierce PSV, SCBA, PRIMARY, SFR/Enf	1
121	0102783		Not Required, Seat, Rr Facing C/C, Center	1
122	0632848		Seat, Rr Fcng C/C, RS Otbrd, Pierce PSV, SCBA, PRIMARY, SFR/Enf	1
123	0108189		Not Required, Seat, Forward Facing C/C, LS Outboard	1

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Line	Option	Type	Option Description	Qty
124	0804467	SP	Cabinet, Forward Fcng, Ctr, 38.50 W x 28 H x 46 D, 2" Web, 2 Dr, Sp CC Swt, SFR/Enf	1
			Type of fastener - seat belt buckle	
			Restraint Location - Back (towards rear of truck)	
			Light, Short Cabinet - Pierce, Interior, 2 Door, Horizontal	
			Material Finish, Shelf - Painted - Cab Interior	
			Shelf/Tray, Cabinet - (1) Shelf, Adjustable, 0.75" Up-Turned Lip	
			Louvers, Cabinet - 0-No Louvers	
125	0108190		Not Required, Seat, Forward Facing C/C, RS Outboard	1
126	0827513	SP	Cabinet, Fwd Fcng, Ctr, 38.50 W x 32 H x 18 D, Abv Lwr, Web, Sp CC Swt, SFR/Enf	1
			Light, Short Cabinet - Pierce, Interior, Right Side and Pierce, Interior, Left Side	
			Material Finish, Shelf - Painted - Cab Interior	
			Shelf/Tray, Cabinet - (2) Shelves, Adjustable, 0.75" Up-Turned Lip	
			Louvers, Cabinet - 0-No Louvers	
			Fastener, Web, Cab Cabinet - Seat Belt Buckle, Top, Orange Strap	
127	0766467		Upholstery, Seats In Cab, All Vinyl, Seats Inc, CARE	4
			Color, Cab Interior Vinyl/Fabric - Endure Vinyl - Silver/Gray	
			Qty, - 04	
128	0543991		Bracket, Air Bottle, Hands-Free II, Cab Seats	3
			Qty, - 03	
129	0603866		Seat Belt, Dual Retractor, ReadyReach, Saber FR/Enforcer	1
			Seat Belt Color - Red	
130	0817557		Helmet Storage, Provided by Fire Department, NFPA/ULC 2024	1
131	0647647		Lights, Dome, FRP Dual LED 4 Lts	1
			Color, Dome Lt - Red & White	
			Color, Dome Lt Bzl - Grey	
			Control, Dome Lt White - Door Switches and Lens Switch	
			Control, Dome Lt Color - Lens Switch	
132	0555812		Handlts, (2) Streamlight, Fire Vulcan, 44451 C4 LED, Tail lights, 12v, Orange	1
			Location, Lights - on inside walls of rear facing EMS compartments	
133	0644187		Cab Instruments, Black Gauges, Black Bezels, Saber FR/Enforcer	1
			Emergency Switching - Individual Switches	
134	0002544		Air Restriction Indicator - Pierce Chassis	1
135	0543751		Light, Do Not Move Apparatus	1
			Alarm, Do Not Move Truck - Pulsing Alarm	
136	0637359		Not Required, Door Open Indicator w/Do Not Move Truck Light, Enf/Saber FR	1
137	0754774		Switching, Cab Instrument Lower Console & Overhead, Rocker, Saber	1
138	0802940		Wiper Control, 2-Speed with Intermittent, Saber FR/Enforcer	1
			Location, Wiper Control - Standard Location	
139	0821594	SP	Wiring, Spare, 7.5A 12V DC Batt Dir 1st NFPA1900/ULC	1
			Qty, - 01	
			12vdc power from - Battery direct	
			Wire termination - Butt Splice	
			Location - officer dash	
140	0821312		Wiring, Spare, 30 A 12V DC Batt Dir 1st NFPA1900/ULC	1
			Location, Wiring - under the officer seat on the side wall of the radio compartment	
			12vdc power from - Battery direct	
			Wire termination - Stud	
141	0821315	SP	Wiring, Spare, 30 A 12V DC Batt Dir 2nd NFPA1900/ULC	1
			Location, Wiring - behind the driver seat as low as possible	
			12vdc power from - Battery direct	
			Wire termination - Stud	
142	0820904		Wiring, Spare, 15 A 12V DC 1st NFPA1900/ULC	3
			Qty, - 03	
			12vdc power from - Battery switched	
			Wire termination - Stud	
			Location, Spare Wiring - one behind the driver seat, as low as possible and one on the side wall of the radio compartment under officer seat.	
143	0763646		Vehicle Information Center, LCD On Gauge Cluster Only, Sab/Enf	1
			System Of Measurement - US Customary	
144	0734854		Collision Mitigation, Not Requested	1
145	0610240		Vehicle Data Recorder w/Seat Belt Monitor	1
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Line	Option	Type	Option Description	Qty
146	0734995		Intercom, David Clark, 4-Pos, 2-Radio, D, O, 2obC, U3805	1
147	0614788		David Clark XTL/APX Specific Radio Interface, Single Station / Junction	2
			Qty - 2	
			Location, Radio Interface - the driver and officer	
148	0589947		Headset, David Clark, H3432 Over The Head, Flex Mic, Push On Push Off	4
			Qty, - 04	
			Location - at each sitting position	
149	0819255		Hangers For Headsets, NFPA/ULC 2024, Each	4
			Qty, - 04	
			Location, Headset Hangers - Driver Seat, Officer Seat, DS Outbrd, Rear	
			Fcng Seat and PS Outbrd, Rear Fcng Seat	
150	0505836		Antenna Mount, Custom Chassis, Maxrad BMATM, Location Feature	3
			Location - behind the cab roof light bar, one at each end and one in the center	
			Qty, - 03	
			Location, Antenna Cable - officer seat box, behind driver's seat and behind officer's seat	
151	0808063		Camera, Pierce, 7" HD, RS, R, Cameras, AHD	1
			Color - 4) white	
			Location, Camera Monitor - Driver Side Dash	
152	0814831		Not Required, Camera Switcher	1
153	0624249		Electrical Power/Signal Protection & Control, Saber FR	1
154	0624260		Electrical System, Saber FR	1
155	0079166		Batteries, (4) Stryten/Exide Grp 31, 950 CCA ea, Threaded Stud	1
156	0008621		Battery System, Single Start, All Custom Chassis	1
157	0002698		Battery Compartment, Saber/Enforcer	1
158	0822649	SP	Charger, Sngl Sys, Kussmaul, LPC 80, 091-206-12, 80 Amp	1
159	0814893		Location, Body, Charger, Front Side Compartment, LS	1
			Location, Comp Body - High On Back Wall	
160	0813919		Panel, Charger Display, Kussmaul, Included w/ Charger	1
161	0814939		Location, Cab, Ind/Remote, Driver's Seat Riser	1
162	0811952		Not Required, Indicator/Remote Status	1
163	0016837		Shoreline, 20A 120V, Straight Blade NEMA 5-20	1
			Qty, - 01	
			Connection, Shoreline - battery charger	
164	0026800		Shoreline Location	1
			Location, Shoreline(s) - DS Step Well	
165	0657971		Light, Indicator, Shoreline Inlet Powered, Green, Location Feature	1
			Location - next to the shoreline inlet	
			Qty, - 01	
166	0658019		Alternator, 360 amp, Niehoff C531/C537	1
167	0644176		Load Manager, Integrated In Electrical System, Saber FR/Enforcer	1
168	0783157		Headlights, Rect LED, JW Spkr Evo 2, Heat, AXT/DCF/Enf/Imp/Sab/Vel	1
			Color, Headlight Bez - Chrome Bezel	
169	0802935		Light, Directional, Wln M62T* LED, Crmn Bzl, Above Headlights, Sab/Enf	1
			Color, Lens, LED's - Match	
			Color, Q Bezel and Trim - Polished Chrome	
			Flash Pattern, Directional Lts - Steady On (Arrow)	
170	0620054		Light, Directional/Marker, Intermediate, Weldon 9186-8580-29 LED 2lts	1
171	0647802		Lights, Clearance/Marker/ID, Front, P25 LED 5 Lts, Saber FR/Enforcer	1
172	0647899		Lights, Directional/Marker, Cab Front Side, Weldon 9186-8580-29 LED, Sab/Enf	1
173	0627282		Lights, Clearance/Marker/ID, Rear, FRP LED Bar & P25 LED 4Lts	1
174	0804514		Lights, Tail, Wln M62BTT* Red Stop/Tail & M62T* Amber Dir Arw For Hsg	1
			Color, Lens, LED's - Match	
			Flash Pattern, Directional Lts - Steady On (Arrow)	
175	0806466		Lights, Backup, Wln M62BU, LED, For Tail Lt Housing	1
176	0663884		Bracket, License Plate & Light, P25 LED, Temp Under Tailbrd	1
			Location - driver side	
177	0556853		Bezels, Wln, (2) M6 Chrome Pierce, For Mtg (3) Wln M6 Lts	1
178	0589905		Alarm, Back-up Warning, PRECO 1040	1
179	0525003		Lights, Perimeter Cab, Wln 20C0CDCR 4" LED	1
			Cab, Perimeter Scene - Cab, 4dr Custom	
180	0769572		Lights, Perimeter Pump House, Amdor AY-LB-12HW020 LED 2lts	1
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Line	Option	Type	Option Description	Qty
181	0770056		Lights, Perimeter Body, Amdor AY-LB-12HW020 LED 2lts, Rear Step	1
			Control, Perimeter Lts - Parking Brake Applied	
182	0556360		Lights, Step, P25 LED 4lts, Pump Pnl Sw	1
183	0698585		Lights, Side Scene, Wln M9LZC Gradient LED, 2nd,	1
			Location, Lights - behind the driver side crew cab door as high as possible	
			Qty, - 1	
			Switch, Lt Control 1 DC,1 - a) DS Switch Panel	
			Switch, Lt Control 2 DC,2 - b) DS Cab Doors	
			Switch, Lt Control 3 DC,3 - f) PS Switch Panel	
			Switch, Lt Control 4 DC,4 - d) No Control	
184	0698589		Lights, Side Scene, Wln M9LZC Gradient LED, 1st	1
			Qty, - 01	
			Switch, Lt Control 1 DC,1 - a) DS Switch Panel	
			Switch, Lt Control 2 DC,2 - h) PS Cab Doors	
			Switch, Lt Control 3 DC,3 - f) PS Switch Panel	
			Switch, Lt Control 4 DC,4 - d) No Control	
			Location, Scene Lights - PS Rear Of Crew Cab Door, 1lt	
185	0586885		Bracket, Alum. Painted, 12V Recessed Flood Lights, Side Sheet, Each	4
			Location - 2 on each side of the body	
			Qty, - 04	
186	0776357		Light, Visor, Wln, 12V P*H2* Pioneer, Cnt Feature, 1st	1
			Qty, - 01	
			Location, driver's/passenger's/center - Centered	
			Color, Wln Lt Housing - Red #106 Paint	
			Control, Scene Lts - Cab Sw Panel DS, Pump Panel Sw LS and Cab Sw Panel PS	
			Scene Light Optics - Flood/Spot	
187	0763610		Lights, Wln, PCPSM2*, Pioneer, 12 VDC, 1st	2
			Location - DS upper body. One in the front upper corner and one in the rear upper corner.	
			Qty, - 02	
			Color, Wln Lt Housing - Black Cover	
			Control, Scene Lts - Cab Sw Panel DS and Pump Panel Sw LS	
188	0763608		Lights, Wln, PCPSM2*, Pioneer, 12 VDC, 2nd	2
			Location - PS upper body. One in the front upper corner and one in the rear upper corner.	
			Qty, - 02	
			Color, Wln Lt Housing - Black Cover	
			Control, Scene Lts - Cab Sw Panel DS and Pump Panel Sw LS	
189	0645877		Lights, Hose Bed, Sides, Dual LED Light Strips	1
			Control, Hose Bed Lts - Cup Switch At Rear	
190	0746931		Lights, Rear Scene, Wln, M9LZC LED, 30" - 102" High	1
			Control, Rear Scene Lts - Cab Switch Panel DS and Pump Panel DS	
			Color, Trim - Chrome Trim	
191	0709438		Lights, Walk Surf, FRP Flood, LED	1
192	0802858		Pumper, Long, Aluminum, 2nd Gen, Saber	1
193	0632361		No Additional Florida Discount - w/Saber FR Chassis	1
194	0554271		Body Skirt Height, 20"	1
195	0025647		Tank, Water, 1000 Gallon, Poly, Long, New York Style	1
196	0003405		Overflow, 4.00" Water Tank, Poly	1
197	0028107		Not Required, Foam Cell Modification	1
198	0662467		Modified Poly Tank, Raised Tee, One Side	1
199	0553725		Restraint, Water Tank, Heavy Duty, Special Type Tank, 4x4, or Export	1
200	0003429		Not Required, Direct Tank Fill	1
201	0003424		Not Required, Dump Valve	1
202	0048710		Not Required, Jet Assist	1
203	0030007		Not Required, Dump Valve Chute	1
204	0514778		Not Required, Switch, Tank Dump Master	1
205	0709973		Hose Bed, Aluminum, Pumper, New York Style, Saber/Commercial	1
			Material Trim/Scuffplate - c) S/S, Polished	
			Finish, Inside of Hose Bed - Painted	
			Finish, Inside of Cargo Area - Painted	

Line	Option	Type	Option Description	Qty
206	0723549		Painted Hose Bed	1
			Paint Color, Hose Bed Interior - Match Lower Body	
207	0003481		Hose Bed Capacity, Special	1
			Capacity, Hosebed - 600' of 3" / 1000' of 4" / 400' of 2.5" / 350' of 1.75"	
208	0632345		Divider, Hose Bed, Unpainted, w/Ext Construction, PMFD	3
			Qty, Hosebed Dividers - 3	
209	0807329		Hose Restraint, Hose Bed, Vinyl, Top	1
			Color, Vinyl Cover - a) red	
			Fastener, Top Restraint, Front - Bungee Cord and Hook	
			Fastener, Top Restraint, Sides - Bungee Cord and Hook	
210	0807338		Hose Restraint, Hose Bed, Vinyl, Rear	1
			Vinyl Flap Weight - Chain Weighted	
			Fastener, Rear Restraint, Bottom - Bungee Cord and Hook	
211	0609165		Compt, Hose Bed, Enclosed	1
			Location - Below the 4" supply line	
			Size - 8" tall by 22" long	
			Door, Material & Finish, Storage - Smooth Aluminum	
			Latch, Door, Storage - "D" Handle Latch	
			Hinge Location - Bottom	
			Material, Top of Hose Bed Compartment - Hose Bed Grating	
212	0510966	SP	Cross-Divider, Hose Bed, Adjustable, Qty/Location Features	1
			Location - between the water tank fill dome and the front of the hose bed body to match 33699	
			Qty, - 01	
213	0752593	SP	Notch, Hose Bed Extruded Divider(s)	3
			Location - in the middle of the hose bed divider	
			Qty, - 03	
			Fill in Blank - 12" deep and 36" long to match job # 33699	
214	0014473		Flap, Access to Fill Dome(s) Through Vinyl Hose Bed Cover	1
			Qty, - 01	
215	0013512		Running Boards, 12.75" Deep	1
216	0689621		Tailboard, 16" Deep	1
217	0818176		Wall, Rear, Smooth Aluminum/Body Material, 16" Inset	1
			Material, Rear Wall Inboard Facing Surfaces - Aluminum Diamondplate	
218	0889214		Tow Eyes, w/Tow Bar, 2G Pumper	1
219	0590926		Hose Restraint, Running Board, Velcro Straps	2
			Location, Hose Tray, Running Board - a) both sides	
			Qty, Tray, Hose - 2	
220	0014112		Tray, Hose, Running Board, Special Capacity, Predefined	2
			Location, Hose Tray, Running Board - a) both sides	
			Qty, Tray, Hose - 2	
			Capacity, Hose Tray (Predefined) - 35' of 5"	
221	0895820		Construction, Compt, Alum, 2G Pumper	1
222	0594011		LS 171" Rollup, Full Height & Depth Front & Rear	1
223	0691436		RS 171" Rollup, 3/4 Height Front & Rear, (1) Lap Broom, FDLER	1
224	0594005		Doors, Rollup, Amdor, Side Compartments	6
			Qty, Door Accessory - 06	
			Color, Roll-up Door - AMDOR Painted to Match Lower Body	
			Latch, Roll-up Door - Non-Locking Liftbar	
225	0013671		Compt, Rear, Rollup, 30.75" FF, 25.88" D	1
226	0594003		Door, Amdor, Rollup, Rear Compartment	1
			Color, Roll-up Door - AMDOR Satin Aluminum	
			Latch, Roll-up Door - Non-Locking Liftbar	
227	0554995		No Body Modification Required	1
228	0614768		Scuff Tape, 3M, Clear, Outdoor Grade, Door Openings, Location	3
			Location - around the three triangular air pack / fire extinguisher doors.	
			Qty, - 03	
229	0625184		Guard, Drip Pan, S/S, Rollup Door, Pumper	6
			Qty, Door Accessory - 06	
			Location, Door Guard/Drip Pan - LS1, LS2, LS3, RS1, RS3 and B1	
230	0616670		Lights, Compt, Pierce LED, Dual Light Strips, Each Side of Door, Pumper/Tanker	7
			Qty, - 07	
			Location, Compartment Lights - All Body Compts	

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Line	Option	Type	Option Description	Qty
231	0687146		Shelf Tracks, Painted	6
			Qty, Shelf Track - 06	
			Location, Shelf Track - LS1, LS2, LS3, RS1, RS3 and B1	
232	0600350		Shelves, Adj, 500 lb Capacity, Full Width/Depth, Predefined Locations	8
			Qty, Shelf - 08	
			Material Finish, Shelf - Painted - Spatter Gray	
			Location, Shelves/Trays, Predefined - * Locations To Be Determined At A Later Date	
233	0647091		Tray, Floor Mounted, Slide-Out, 500lb, 2.00" Sides	3
			Qty, - 03	
			Location, Tray Slide-Out, Floor Mounted - RS1, LS1 and B1	
			Material Finish, Tray - Painted - Spatter Gray	
234	0540335		Toolboard, Swing-out, Alum, .188", No Holes	1
			location - LS2	
			Qty - 1	
			Location, Pivot - Front	
			Mounting, Toolboard - Adjustable Frt-back	
			Finish, Pegboard/Toolboard - Painted - Spatter Gray	
235	0737029		Tray, Top of Compartment	1
			Location - equally spaced	
			Qty, - 01	
			Location, driver's/passenger's/center - Right Side	
			Floor Material, Hose Tray - Grating	
			Length, Tray - 171"	
			Inboard Height, Tray - 6"	
			Outboard Height, Tray - Angled - 1.00"	
			Fastener, Tray - (5) Velcro	
236	0003995		Grating, Alum in Compt	16
			Location - TBD All adjustable shelves and all body compartment floors except LS1 and RS1 which the grating will be placed on the slide out tray	
			Qty, Comp. Accessory - 16	
237	0674342		Mounting Board, Poly, .50", Black, Back Wall of Compartment	1
			Location - LS2	
			Qty, - 01	
238	0024016		Rub Rail, Aluminum Extruded, Side & Rear of Body	1
239	0784811		Fender Crowns, Rear, Stainless, w/Removable Liner	1
			Material Finish, Fender Liner - Painted Aluminum Lower Body	
240	0816944		Hose, Hard Suction, Provided by Fire Department, NFPA/ULC 2024	2
			Qty, Hard Suction Hose - 2	
			Length, Hard Suction Hose, Predefined - 10	
			Diameter, Hard Suction Hose - 6.00"	
			Type of Hose Ends, Coupling, HSH - Rocker Lug and Long Handle	
241	0695810	SP	Zico, Quic-Lift Hard Sleeve System, (2) Hoses	1
			Fill in Blank - driver	
242	0626229		Handrails, Side Pump Panels, Per Print	1
243	0004126		Handrails, Beavertail, Standard	1
244	0014136		Handrails, Rear, (2), (1) Above and (1) Below Hose Bed	1
			Reinforcement, Hose Bed Divider - Tied to Upper Handrail/Crossbar	
245	0636301		Compt, Extinguisher (2) Fender Panel, Triangular Door, 8" Dia	1
			Qty, - 01	
			Door Finish, Fender Compt - Polished	
			Location, Fender Compt - Double - RS Rear	
			Latch, Air Bottle Compt - Flush Lift & Turn	
			Insert, Air Bottle Compt - Dura-Surf Lining and Strap Loop	
246	0657522		Compt, Air Bottle, Triple, Fender Panel	1
			Qty, Air Bottle Comp - 1	
			Door Finish, Fender Compt - Polished	
			Location, Fender Compt - Triple - RS Fwd	
			Latch, Air Bottle Compt - Flush Lift & Turn	
			Insert, Air Bottle Compt - Dura-Surf Lining	
247	0622393		Compt, Air Pack Fender Panel	1
			Qty, - 01	
			Door Finish, Fender Compt - Polished	
			Location, Fender Compt - Single - RS Fwd	
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Line	Option	Type	Option Description	Qty
247			Latch, Air Bottle Compt - Flush Lift & Turn	
			Insert, Air Bottle Compt - Dura-Surf Lining	
248	0521500		Strap, Air Bottle Compartment, Each	3
			Location, Bracket/comp. - RS forward	
			Qty, - 03	
249	0004220		Ladder, 35' Duo-Safety 1225-A 3-Sect	1
250	0024232		Ladder, 16' Duo-Safety 875A Roof	1
			Qty, - 1	
251	0663471		Rack, Zico Quic-Lift, Side Sheet Mount	1
			Location, driver's/passenger's/center - Right	
252	0014245		Ladder, 10' Duo-Safety Folding 585A, w/Mounting	1
			Location, Folding Ladder - Zico Ladder Rack	
253	0816920		Pike Pole, Provided by Fire Department, NFPA/ULC 2024	1
			Qty, - 01	
			Pike Pole Make/Model - Duo-Safety 10' Pike Pole	
254	0806704		Holder, Pike Pole 8' or Longer, Zico Quic-Lift Ladder Rack	3
			Qty - 3	
255	0816918		Pike Pole, 6', Provided by Fire Department, NFPA/ULC 2024	1
			Qty, - 01	
			Pike Pole Make/Model - Duo-Safety 6' Pike Pole	
256	0733065		Not Required	1
257	0760784	SP	Bell, 12" Chrome w/Eagle, Mounted on Cab Corner, Straight Pull	1
258	0785102		Steps, Folding, Front of Body, Cargo Bed Access, w/LED, Trident	1
			Coating, Step - black	
			Location, Steps - Full Height Left and Right Side w/LED Light	
259	0592994		Steps, Folding, Rear of Body, w/LED, Trident	1
			Coating, Step - black	
260	0724153		Step, Folding - Extra, Body Only, w/LED, Trident	1
			Qty, Folding Step - 01	
			Location, Additional Step - rear of the body left side per drawing	
			Coating, Step - black	
261	0586899		Step, Cargo Area, Ea.	1
			Qty, - 01	
			Fill in Blank - DS rear corner to match 33699	
262	0007545		Pump House, Side Control, 45", Control Zone	1
263	0035500		Raised Pump House Structure, Side Control	1
264	0830615		Heater, Electric, Gauges, Test Ports, Transducers	1
265	0004425		Pump, Waterous, CSU, 1500 GPM, Single Stage	1
266	0004482		Seal, Mechanical, Waterous	1
267	0816447		Trans, Pump, Waterous C22 Series	1
268	0635600		Pumping Mode, Stationary Only	1
269	0605126		Pump Shift, Air Mnl Override, Split Shaft, Interlocked, Waterous	1
270	0003148		Transmission Lock-up, EVS	1
271	0004547		Auxiliary Cooling System	1
272	0014486		Not Required, Transfer Valve, Single Stage Pump	1
273	0746501		Valve, Relief Intake, Elkhart	1
			Qty - 1	
			Pressure Setting - 125 psig	
			Intake Relief Valve Control - Behind Right Side Pump Panel	
274	0826104		Controller, Pressure, FRC, Pump Boss Max, PBA500	1
			Pressure Governor Throttle Control - Clockwise	
			Pressure Governor Default Mode - RPM Setting	
			Pressure Governor Std/Metric - Standard psi readouts	
			Pressure Governor Transducer - Single 600 PSI	
			Pressure Governor Alarm - NOT BE an additional alarm provided	
275	0017721		Primer, Hale, ESP Motor, (2) PVG Valves, (2) T-Handle Controls	1
			Inlet Extra Primer - Front Inlet	
276	0780364		Manuals, Pump, (2) Total, Electronic Copies	1
277	0602512		Plumbing, Stainless Steel and Hose, Single Stage Pump, Control Zone	1
278	0089437		Plumbing Without Foam System	1
279	0004645		Inlets, 6.00" - 1250 GPM or Larger Pump	1
280	0732608	SP	Pump Suction Tube(s), Standard Length, All	1
281	0820184		Cap, Main Pump Inlet, Provided by Fire Department, NFPA/ULC 2024	1
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Line	Option	Type	Option Description	Qty
282	0084610		Valves, Akron 8000 series- All	1
283	0016158		Valve, Inlet(s) Recessed, Side Cntrl, "Control Zone"	1
			Qty, Inlets - 1	
284	0004700		Control, Inlet, at Valve	1
285	0004660		Inlet (1), Left Side, 2.50"	1
286	0004680		Inlet, Right Side, 2.50"	1
287	0897257		Inlet, 4" to 6" Front, 5" Plumbing, w/Bleeder Valve, Top of Bumper	1
			Inlet, Size - Six	
			Drain, Suction - T Swing Handle	
			Inlet, Front, Valve - Jamesbury 5.00"	
			Inlet, Front, Plumbing - Black Iron Pipe	
288	0014823		Control, Front Inlet, Electric, w/Indicator Lights	1
289	0755136		Valve, Relief Intake, Front Inlet, Elkhart	1
			Pressure Setting - 125 psig	
290	0732444		Swivel, Front Inlet, 4.00" to 6.00", w/Drain	1
			Inlet, Size - 6.00" inlet	
			Inlet Bleeder - Quarter-Turn Style Bleeder	
			Finish, Front Inlet Elbow/Adapter - Chrome	
291	0820182		Cap, Front Inlet, Long Handle, Provided by Fire Department, NFPA 2024	1
292	0092569		No Rear Inlet (Large Dia) Requested	1
293	0064116		No Rear Inlet Actuation Required	1
294	0092696		Not Required, Cap, Rear Inlet	1
295	0009648		No Rear Intake Relief Valve Required on Rear Inlet	1
296	0092568		No Rear Auxiliary Inlet Requested	1
297	0723049		Valve, .75" Bleeder, Aux. Side Inlet, "T" Swing Handle	1
298	0029043		Tank to Pump, (1) 3.00" Valve, 3.00" Plumbing	1
299	0004905		Outlet, Tank Fill, 1.50"	1
300	0062133		Control, Outlets, Manual, Pierce HW if applicable	1
301	0004940		Outlet, Left Side, 2.50"	2
			Qty, Discharges - 02	
302	0005091		Elbow, Left Side Outlets, 45 Degree, 2.50" FNST x 2.50" MNST, VLH	1
303	0092570		Not Required, Outlets, Left Side Additional	1
304	0035094		Not Required, Elbow, Left Side Outlets, Additional	1
305	0004945		Outlet, Right Side, 2.50"	2
			Qty, Discharges - 02	
306	0025091		Elbow, Right Side Outlets, 45 Degree, 2.50" FNST x 2.50" MNST, VLH	1
307	0092571		Not Required, Outlets, Right Side Additional	1
308	0089584		Not Required, Elbow, Right Side Outlets, Additional	1
309	0816625		Outlet, Large Diameter, Right Side, Akron Valve	1
			Outlet, Large Diameter, Plumbing - 4.00"	
			Outlet, Large Diameter, NST Adapter - 4.00" MNST	
			Outlet, Large Diameter, Valve Actuation - Pierce large handwheel	
310	0005094		Elbow, Large Dia Outlet, 30 Deg, 4.00" FNST x 4.00" Storz	1
311	0649939		Outlet, Front, 1.50" w/2" Plumbing	1
			Fitting, Outlet - 1.50" NST with 90 degree swivel	
			Drain, Front Outlet - Automatic	
			Location, Front, Single - in the left rear corner of the tray to match 33699	
312	0004995		Outlet, Rear, 2.50"	2
			Qty, Discharges - 02	
			Location, Outlet - g) two (2) right side	
313	0045091		Elbow, Rear Outlets, 45 Degree, 2.50" FNST x 2.50" MNST, VLH	1
314	0092574		Not Required, Outlet, Rear, Additional	1
315	0085695		Not Required, Elbow, Rear Outlets, Large, Additional	1
316	0092573		Not Required, Outlet, Hose Bed/Running Board Tray	1
317	0752097		Caps/Plugs for 1.00" to 3.00" Discharges/Inlets, Chain	1
318	0723042		Valve, 0.75" Bleeder, Discharges, "T" Swing Handle	1
319	0813431	SP	Outlet, 3.00" Deluge Riser, Elkhart Apex w/Pressure, Manual 8599 Extender 18"	1
320	0832214	SP	Elkhart Hydrant Valve, X-86-A (X-86A)	1
321	0066206		Monitor, Elkhart Vulcan 8500, Manual Control - No Ground Base	1
322	0046998		Nozzle, Elkhart SM-1250, Manual, ST-194 Tips and 282A shaper	1
323	0075964		Deluge Mount, Elkhart Vulcan When An Extender Is Used	1
324	0723726		Speedlay Module Not Required	1
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Line	Option	Type	Option Description	Qty
325	0722432		Hose Restraint Not Required, No Speedlay Module	1
326	0723395		Speedlays, Not Required	1
327	0723394		Speedlays, Not Required	1
328	0794522		Crosslays (2+) 1.50", Std. Cap, Single Stack, DA Divider	2
			Qty, Crosslays - 2	
329	0029196		Not Required, 2.50" Crosslay	1
330	0623374		Hose Restraint, Crosslays, 2" Nylon Web, Seat Belt Buckle, Tether, Bar, Sides	3
			Qty, - 03	
			Color, Strap - Red	
331	0029260		Not Required, Speedlays	1
332	0750536		Hose Restr, Spdly, Not Required, No Spdly	1
333	0019853		Crosslays, 8.00" Lower Than Standard - Control Zone w/9.00" Raised PH	1
334	0044333		Not Required, Foam System	1
335	0012126		Not Required, CAF Compressor	1
336	0552517		Not Required, Refill, Foam Tank	1
337	0042573		Not Required, Foam System Demonstration	1
338	0045465		Not Required, Foam Tanks	1
339	0091110		Not Required, Foam Tank Drain	1
340	0091079		Not Required, Foam Tank #2	1
341	0091112		Not Required, Foam Tank #2 Drain	1
342	0737116		Drawings, Pump Operator's Panel, Side Control, Left and Right Sides, PMFD	1
343	0032479		Pump Panel Configuration, Control Zone	1
344	0611834	SP	Material, Pump Panels, Side Control Polished Stainless, PMFD	1
345	0721765		Panel, Pump Access - Right Side Only, Side Control	1
			Latch, Pump Panel Access, Side Mount - Swell Latch, Black	
346	0583824		Light, Pump Compt, WIn 3SC0CDCR LED White	1
			Qty, - 01	
347	0586382		Gauges, Engine, Included With Pressure Controller	1
348	0005601		Throttle, Engine, Incl'd w/Press Controller	1
349	0739224		Indicator Light @ Pump Panel, Throttle Ready, Incl w/Pressure Gov/Throttle, Green	1
350	0549333		Indicators, Engine, Included with Pressure Controller	1
351	0745568		Indicator Light, Pump Panel, Ok To Pump, Green	1
352	0080713		Control, Air Horn At Pmp Pnl, Red Button, Labeled "Evacuation"	1
353	0631272		Vertical Step Connector, Aluminum Treadplate, Pump Panel Light Shield	2
			Location - both sides	
			Qty, - 02	
354	0005689		Gauges, 4.50" Master, Class 1, 30"-0-600psi	1
355	0511104		Gauge, 3.00" Pressure, Class 1, 30"-0-400psi	1
356	0757359		Gauge, Water Level, Class 1, Pierce Std, Remote Module Driver	1
			Activation, Water Level G - pb) parking brake is applied	
357	0760619		Water Level Gauge, WIn PSTANK2, LED 1-Light, 4-Level, PMFD	2
			Qty, - 02	
			Activation, Water Level G - pb) parking brake is applied	
			Location, Water Level Gauge, Multi-Select - Over RS Pmp Pnl and Rear	
			Body - LS	
			Color, Trim - Chrome Trim	
358	0006774		Not Required, Foam Level Gauge	1
359	0660319		Light Shield, S/S LED, Full Panel Coverage, Two Piece	1
360	0606694		Air Horns, (2) Hadley, 6" Round, eTone, In Bumper	1
361	0606835		Location, Air Horns, Bumper, Each Side, Outside Frame, Outboard (Pos #1 & #7)	1
362	0757092		Control, Air Horn, Multi Select	1
363	0757080		Control, Air Horn, Ft Sw, RS	1
364	0757084		Control, Air Horn, Horn Ring	1
365	0006100		No Electronic Siren	1
366	0046133		No Siren Location	1
367	0076155		No Siren Switch	1
368	0006188		No Speaker	1
369	0550461		Location, Not Required, No Speaker (Q2B)	1
370	0895310		Siren, Federal Q2B	1
			Finish, Q2B Siren - Chrome	
371	0006097		Location of Siren, Recessed in Bumper	1
			Location, Siren, Mech - a) Left	

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Line	Option	Type	Option Description	Qty
372	0748305		Control, Mech Siren, Multi Select	1
373	0748281		Control Mech Siren, Ft Sw RS	1
374	0748282		Control Mech Siren, Ft Sw LS	1
375	0740834		Sw, Siren Brake, Momentary Red, LS Overhead Sw Pnl	1
376	0740392		Sw, Siren Brake, Momentary Red, RS Overhead Sw Pnl	1
377	0746353		Not Required, Warning Lights Intensity	1
378	0895744	SP	Lightbar, WIn, Freedom IV-Q, 72", RRRRRW_Str_WBBBBB	1
			Opticom Priority - b) High	
			Opticom Activation - Cab Switch & E-Master	
			Momentary Opticom Activation - No Activation	
			Filter, Whl Freedom Ltbrs - No Filters	
379	0790846		Power Supply, WIn PE215 Traffic Light Controller, Single Strobe Tube	1
			Opticom Priority - b) High	
			Opticom Activation - Cab Switch & E-Master	
			Momentary Opticom Activation - No Activation	
380	0016380		No Additional Lights Req'd, Side Zone Upper	1
381	0630104		Lights, Front Zone, WIn 6RB** LED, In Common Bezel	1
			Color, Lens, LED's - m)match LED's	
			Color, Lt DS Front - Red	
			Color, Lt PS Front - Blue	
382	0747228		Lights, Side Zone Lower, WIn M6**, M6**, M6**, 6Lts	1
			Location, Lights Front Side - b)each side bumper	
			Color, Lens, LED's - Colored	
			Location, Lights Mid Side - Over Front Wheels	
			Location, Lights Rear Side - Over Rear Wheels	
			Color, Trim - Chrome Trim	
			Color, Lt Side Front, DS - Red	
			Color, Lt Side Front, PS - Red	
			Color, Lt Side Mid DS - Amber	
			Color, Lt Side Mid PS - Amber	
			Color, Lt Side Rear PS - Red	
			Color, Lt Side Rear DS - Red	
383	0540779		Lights, Rear Zn Lwr, WIn M9* LED, Colored Lens	1
			Color, Lt DS Rear - r) DS Rear Lt Red	
			Color, Lt PS Rear - r) PS Rear Lt Red	
384	0559063		Lights, Rear, WIn M9*C LED, Clear Lens, 2nd	2
			Location - up high below the scene lights	
			Color, Light - d) amber	
			Qty, - 02	
385	0804364	SP	Control, Light - a) rear upper warning	4
			Flash Pattern, Rear Body, Warning, "X" Pattern	
			Location - Rear zone lower red m9s x2 and rear zone upper amber m9s	
			Qty, - 04	
386	0088745		Light, Rear Zone Up, WIn L31HRFN LED Beacon, Red LED	1
			Color, Dome, Rear Warning - b)both domes red	
387	0006551		Not Required, Lights, Rear Upper Zone Blocking	1
388	0056610		Mtg, Rear Warn Lts, Low Mt, S/S Brkts	1
			Material, Bracket - Polished S/S	
389	0006646		Electrical System, 120/240VAC, General Design	1
390	0602101		Generator, Harrison 3.6 kW MSV Hydraulic, 30A 120VAC Hotshift PTO	1
			Generator Interlocks - No Interlocks	
391	0053491		Location, Hydraulic Generator, Pumper, Tanker	1
			Locations, PMFD - Cargo Area RS	
392	0016752		Starting Sw, Truck Engine Powered Gen, Cab Sw Pnl	1
393	0016757		Not Required, Remote Start, Generator	1
394	0016740		Not Required, Fuel System	1
395	0016767		Not Required, Oil Drain Extension, Generator	1
396	0036738		Circuit Breaker Panel, Included With PTO Generator	1
			Location, Circuit Breaker Panel - LS3, Back Wall High Left	
397	0016771		Not Required, Routing Exhaust, Generator	1
398	0006825		Reel, Elect Cable, Hannay, 1600, (3) Wire	1
			Qty, Cord Reels - 1	
			Reel Guide - c) No guide required	

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Line	Option	Type	Option Description	Qty
398			Finish, Reel - Painted Job Color Matching Lower Body	
			Location, Electric Cord Reel - Above Pump, Left Side, 1 Reel	
399	0006828		Cord, Electric, 10/3 Yellow, 3 Wire	1
			Lengths of Elect Cord - 1	
			Feet of Yellow Cord - e)200	
			Connection, Cord - Hubbell 20A 120V Twst Lock	
400	0619267		Box, Junc, Circle-D, 3Wire, 2-15/20A 120V SB, 2-20A 120V TL	1
			Qty, - 01	
			Connection, Electric Plug / Inlet (Male) - Pigtail, 20A, 120V, TL	
			Color, Electrical Junction Box, Circle D - Silver Hammertone	
401	0066629		Guide, Roller In Body Sheet	1
			Location - It will be located in front of the electric cord reel above the driver side pump panel to match 36264	
			Qty, Roller Guide - 1	
402	0780309		Receptacle, 15/20A 120V 3-Pr 3-Wr SB Dup, 4 place, Interior Cab	1
			Qty, - 01	
			Location 1 - up high and centered in the forward facing EMS compartment on the back wall	
			AC Power Source - Shoreline	
			Cover, Receptacle - Interior SS Wall Plate(s)	
403	0779701		Receptacle, 15/20A 120V 3-Pr 3-Wr SB Dup, 4 place, Interior Body	1
			Qty, - 01	
			Location 1 - RS3, wheel well wall, centered, recessed 12" up from the floor	
			AC Power Source - Shoreline	
			Cover, Receptacle - Interior SS Wall plate	
404	0779722		Receptacle, 15/20A 120V 3-Pr 3-Wr, NEMA 5-20R SB Dup, 1st, Interior Body	1
			Qty, - 01	
			Location 1 - in the forward facing DS EMS compartment, rear wall, high and centered behind the roll up door	
			AC Power Source - Shoreline	
			Cover, Receptacle - Interior SS Wall Plate(s)	
405	0519934		Not Required, Brand, Hydraulic Tool System	1
406	0649753		Not Required, PTO Driven Hydraulic Tool System	1
407	0007150		Bag of Nuts and Bolts	1
			Qty, Bag Nuts and Bolts - 1	
408	0816508		NFPA Required Loose Equipment, Pumper, NFPA/ULC 2024, Provided by Fire Dept	1
409	0816941		Soft Suction Hose, Provided by Fire Department, NFPA/ULC 2024	1
410	0821565		Strainer, Provided by Fire Department, Pumper NFPA/ULC 2024 Classification	1
411	0816939		Extinguisher, Dry Chemical, NFPA 2024, Provided by Fire Department	1
412	0816937		Extinguisher, 2.5 Gal. Pressurized Water, NFPA/ULC 2024, Provided by Fire Dept	1
413	0816998		Axe, Flathead, Provided by Fire Department	1
414	0817000		Axe, Pickhead, Provided by Fire Department	1
415	0607712		Paint Process / Environmental Requirements, PMFD	1
416	0825901		Paint, Single Color, Saber, PMFD	1
			Paint Color, Cab - #90 Red	
417	0826044		Paint, Single Color, Body, PMFD	1
			Paint, Body - Match Cab #90 Red PMFD	
418	0646901		Paint Chassis Frame Assy, With Liner, E-Coat, Standard	1
			Paint Color, Frame Assembly, Predefined - Gloss Black	
419	0693798		Paint, Front Wheels	1
			Paint, Wheels - Red #90	
420	0693793		Paint, Rear Wheels, Single Axle	1
			Paint, Wheels - Red #90	
421	0733739		Paint, Axle Hubs	1
			Paint, Axle Hub - Lower Job Color	
422	0817403	SP	Coating, Durabak Urethane, Front Suction Plumbing, PMFD	1
			Color, Durabak Coating - Textured Black	
423	0581434		Transit Coating, Carwell, Corrosion Protection, Including Underside	1
424	0007230		Compartment, Painted, Spatter Gray	1
425	0544129		Reflective Band, 1"-6"-1"	1
			Color, Reflect Band - A - e) black	
			Color, Reflect Band - B - p) black	
			Color, Reflect Band - C - za) black	

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Line	Option	Type	Option Description	Qty
426	0007356		Reflective across Cab Face	1
427	0536954		Stripe, Chevron, Rear, Diamond Grade, Pumper	1
			Color, Rear Chevron DG - fluorescent yellow green	
428	0545179		Stripe, Diamond Grade, Chevron, Front Bumper	1
			Size, Chevron Stripping - 06	
			Color, Chevron DG - Red 983-72	
			Color, Chevron DG - B - Fluorescent Yellow-Green 983-23	
429	0065687		Stripe, Reflective, Cab Doors Interior	1
			Color, Reflective - a) white	
430	0027286		Not Required, Lettering Specs	1
431	0007472		[Lettering not Requested]	1
432	0602070		Rust Proof/Undercoat, Saber Chassis, PMFD	1
			Color, Undercoating - Black	
433	0772003		Manual, Fire Apparatus Parts, USB Flash Drive, Custom	2
			Qty, - 02	
434	0772037		Manual, Chassis Service, USB Flash Drive, Custom	2
			Qty, - 02	
435	0773381		Manual, Chassis Operation, (1) USB Flash Drive, Custom	1
436	0030008		Warranty, Basic, 1 Year, Apparatus, WA0008	1
437	0696698		Warranty, Engine, Cummins, 5 Year, WA0181	1
438	0684952		Warranty, Steering Gear, TRW Ross TAS, 1 Year WA0202	1
439	0596017		Warranty, Frame, 50 Year, Custom Chassis, WA0013	1
440	0610471		Warranty, Axle, Eaton/Dana, 5 Year/100,000 Mile, Parts and Labor	1
441	0733306		Warranty, Single Axle, 5 Year, Meritor, General Service, WA0384	1
442	0652758		Warranty, ABS Brake System, 3 Year, Meritor Wabco, WA0232	1
443	0019914		Warranty, Structure, 10 Year, Custom Cab, WA0012	1
444	0744240		Warranty, Paint, 10 Year, Cab, Pro-Rate, WA0055	1
445	0695416		Warranty, Pierce Camera System, WA0188	1
446	0647720		Warranty, Pierce LED Strip Lights, WA0203	1
447	0046369		Warranty, 5-year EVS Transmission, Standard Custom, WA0187	1
448	0685945		Warranty, Transmission Cooler, WA0216	1
449	0688798		Warranty, Water Tank, Lifetime, UPF, Poly Tank, WA0195	1
450	0596025		Warranty, Structure, 10 Year, Body, WA0009	1
451	0693126		Warranty, AMDOR, Roll-up Door, 10 Year/5 Year Painted, WA0185	1
452	0734463		Warranty, Pump, Waterous, 7 Year Parts, WA0382	1
453	0648675		Warranty, 10 Year S/S Pumbing, WA0035	1
454	0641372		Warranty, Foam System, Not Available	1
455	0725636		Warranty, Harrison Generator, 2 Year	1
456	0595820		Warranty, Paint, 10 Year, Body, Pro-Rate, WA0057	1
457	0593921		Not Required, Warranty, No Lettering	1
458	0819254		Certification, Vehicle Stability, CD0196	1
459	0808582		Certification, Engine Installation, Saber FR/Enf, Cummins X10, 2027	1
460	0686786		Certification, Power Steering, CD0098	1
461	0892691		Certification, Cab Integrity, Saber FR/Enforcer, CD0189	1
462	0631973		Certification, Cab Door Durability, Saber FR/Enforcer, CD0137	1
463	0631978		Certification, Windshield Wiper Durability, Saber FR/Enforcer, CD0132	1
464	0556828		Certification, Electric Window, Not Available	1
465	0631977		Certification, Seat Belt Anchors and Mounting, Saber FR/Enforcer, CD0134	1
466	0823238		Certification, Stepping, Standing & Walking Areas, Slip Resistance, CD0197	1
467	0735949		Certification, Cab HVAC System Performance, SFR/Enf, CD0165/CD0167/CD0174/CD0175	1
468	0545073		Amp Draw Report, NFPA Current Edition	1
469	0002758		Amp Draw, NFPA/ULC Radio Allowance	1
470	0799248		Appleton/Florida BTO	1
471	0000017		FLORIDA DIVISION BODY	1
472	0000012		PIERCE CHASSIS	1
473	0004713		ENGINE, OTHER	1
474	0046395		EVS 3000 Series TRANSMISSION	1
475	0020011		WATEROUS PUMP	1
476	0020009		POLY TANK	1
477	0028047		NO FOAM SYSTEM	1

4/16/2025 1:56 PM

Bid #: 1173

Page 14

Line	Option	Type	Option Description	Qty
478	0020006		SIDE CONTROL	1
479	0020007		AKRON VALVES	1
480	0020014		FRONT SUCTION	1
481	0020015		ABS SYSTEM	1
482	0755450		PIERCE MFG BODY	1



EM-111 10/12/2023

**EXHIBIT C - PROPOSAL**

**SEE PROPOSAL FOR Bid Number 1173 Dated April 16, 2025.**



ILLINOIS INDIANA MINNESOTA MISSOURI NEBRASKA NORTH DAKOTA SOUTH DAKOTA

EM-102

April 16, 2025

Steve Paulus, Assistant Public Works Director  
 Village of Lake Zurich  
 505 Tesler Rd  
 Lake Zurich, IL 60047

Subject: **Proposal for one (1) Pierce Saber Pumper  
 Proposal / Bid 1173**

Dear Assistant Director Paulus,

With regard to the above subject, please find attached our completed proposal.  
 Pricing, is as follows, including 100% prepay option.

**Pricing Summary:**

Sale Price – **\$1,143,000.00\***

*\*Houston-Galveston Area Council (HGAC) Consortium Pricing.*

**100% Performance Bond:**

Should the Village of Lake Zurich elect to have us provide a Performance Bond, \$2,863.00 will need to be added to the above sale price.

**100% Prepayment Option:**

Should the Village of Lake Zurich elect to make a 100% prepayment at contract signing, a discount of **(\$84,772.00)** can be subtracted from the above "Sale Price" resulting in a revised contract price of **\$1,058,228.00 OR \$1,061,091.00 with Performance Bond.**

**Terms and Conditions:**

Taxes – Not Applicable

Freight – F.O.B. – Bradenton, FL / Shipping to Lake Zurich, IL

Terms – Net due prior to vehicle(s) release at the Pierce Manufacturing Plant (Bradenton, FL). Net due at Contract signing for **Prepay discount** to be applicable.

Delivery\* – 32 - 35 months from receipt and acceptance of contract.

*\*Due to global supply chain constraints, any delivery date contained herein is a good faith estimate as of the date of this order/contract, and merely an approximation based on current information. Delivery updates will be made available, and a final firm delivery date will be provided as soon as possible.*



macqueengroup.com



ILLINOIS INDIANA MINNESOTA MISSOURI NEBRASKA NORTH DAKOTA SOUTH DAKOTA

Said apparatus and equipment are to be built and shipped in accordance with the specifications hereto attached, delays due to strikes, war, or international conflicts, or other causes beyond our control not preventing, could alter the delivery schedule.

The specifications herein contained, shall form a part of the final contract, and are subject to changes as desired by the purchaser, provided such changes are acknowledged and agreed to in writing by the purchaser.

Various state or federal regulation agencies (e.g., NFPA, DOT, EPA) may require changes to the Specifications and/or the Product and in any such event any resulting cost increases incurred to comply therewith will be added to the Purchase Price to be paid by the Customer. Any future drive train upgrades (engine, transmission, axles, etc.) or any other specification changes have not been calculated into our annual increases and will be provided at additional cost. The Company reserves the right to update pricing in response to manufacturer-imposed increases as a result of PPI inflation. The Company will document and itemize any such price increase for the Customer's review and approval before proceeding. Should the customer choose not to accept the pricing update, the customer has the ability to cancel without penalty.

This proposal for fire apparatus conforms with all Federal Department of Transportation (DOT) rules and regulations in effect at the time of bid, and with all National Fire Protection Association (NFPA) Guidelines for Automotive Fire Apparatus as published at the time of bid, except as modified by customer specifications.

The attached proposal is valid **until May 14, 2025**. After May 14, 2025, Sale Price will increase to approximately \$1,152,000.00.

We trust the above and the enclosed to be full and complete at this time; however, should you have any questions or require additional information, please do not hesitate to contact me at 630-973-9081 or [dan.rudnicki@macqueengroup.com](mailto:dan.rudnicki@macqueengroup.com).

We wish to thank the Village of Lake Zurich for the opportunity to submit our proposal.

Respectfully,

*Dan Rudnicki*

Dan Rudnicki  
Apparatus Sales  
MacQueen Equipment LLC  
DBA MacQueen Emergency Group

[macqueengroup.com](http://macqueengroup.com)



*At the Heart of Community*

OFFICE OF THE VILLAGE MANAGER

70 East Main Street  
Lake Zurich, Illinois 60047

(847) 438-5141  
LakeZurich.org

**MEMORANDUM**

Date: May 5, 2025  
To: Ray Keller, Village Manager *PK*  
From: Rita Kruse, Finance Director  
Copy: Amy Sparkowski, Finance Director  
Subject: **Approved Financial Institutions and Signatories**

AGENDA ITEM  
7g

**Issue:** This is a notice of change of signers for the Village of Lake Zurich's bank from Director Sparkowski to Director Kruse. This issue also relates to the appointment of a new Treasurer.

**Analysis:** Financial transactions for the Village pass through a variety of financial institutions, depending on the source and purpose of the transactions. These financial institutions are authorized by resolution. With the addition of a new finance director and new Barrington bank accounts, the list needed updating.

Attached is a resolution that discloses the banks and brokerage firms along with the designated signatories.

**Recommendation:** Adopt a resolution revising the authorized list of approved financial institutions and corresponding authorized signers.

w/Attachments: Resolution Designation of Financial Institutions and Signatories



# VILLAGE OF LAKE ZURICH



## RESOLUTION NO. 2025-05-101

### RESOLUTION DESIGNATION OF FINANCIAL INSTITUTIONS AND SIGNATORIES

**WHEREAS**, the Village Board of the Village of Lake Zurich has the authority to designate certain financial institutions as depositories for Village Funds and designated signatories; and

**NOW, THEREFORE, BE IT RESOLVED**, by the President and Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, as follows:

**SECTION ONE:** That Village President Thomas Poynton, Village Manager Raymond Keller, Assistant Village Manager J. Michael Duebner, and Finance Director/Treasurer Rita Kruse-Hankes be designated of the Village of Lake Zurich excluding 2% Foreign Fire and Police Restricted Funds are hereby designated as official signatories.

**SECTION TWO:** That these signatories can conduct business at the following institutions conducting business with the Village of Lake Zurich:

- Barrington Bank
- Byline Bank
- Chase Bank (via Invoice Cloud)
- Illinois Funds
- Illinois Metropolitan Investment Fund
- PMA Investments/IPRIME
- BNY Bank

**SECTION THREE:** That one of the aforementioned persons will initiate the transaction and a second person will confirm deposits and withdrawals of funds from any of the said bank accounts.

**SECTION FOUR:** That the Village of Lake Zurich reserves the right to conduct business with the above-mentioned institutions as determined necessary. This includes depository accounts, custodial/brokerage accounts, wire transfer agreements, third party surety agreements, safekeeping agreements, collateral agreements and lockbox agreements. For the purpose of transaction clearing and safekeeping or the purchase of insured certificates of deposit, the above are authorized to act on behalf of this entity as its agent with respect to such accounts and agreements. The intent is to earn the highest returns on its investments at the lowest cost and risk, as per the Village's adopted investment policy.

**SECTION FIVE:** That the foregoing recitals are hereby found as fact and made a part hereof.

**SECTION SIX:** This Resolution shall be in full force and effect from and after its passage and approval, in the manner provided by law.

PASSED this 5<sup>th</sup> day of May, 2025.

AYES:

NAYS:

ABSENT:

APPROVED this \_\_\_\_\_ day of May, 2025.

ATTEST:

\_\_\_\_\_  
Village President, Thomas Poynton

\_\_\_\_\_  
Village Clerk, Kathleen Johnson



*At the Heart of Community*

OFFICE OF THE VILLAGE MANAGER

70 East Main Street  
Lake Zurich, Illinois 60047

(847) 438-5141  
LakeZurich.org

**MEMORANDUM**

Date: May 5, 2025  
To: Ray Keller, Village Manager *PK*  
From: Amy Sparkowski, Finance Director  
Copy: Rita Kruse, Finance Director  
Subject: **IMRF Authorized Agent**

AGENDA ITEM

*7h*

**Issue:** This is a notice of appointment for the Village of Lake Zurich's authorized agent to the Illinois Municipal Retirement Fund (IMRF) to transition from Michael Duebner to Director Kruse.

**Analysis:** IMRF was created in 1939 by the Illinois General Assembly and began operating in 1941 with five participating employers and \$5,000 in assets. Over the decades, IMRF has proven to be a sound and efficient system of the payment of retirement, disability, and death benefits. Today, IMRF serves almost 3,000 employers and has approximately \$52 billion in assets.

Each IMRF employer appoints one of its employees to serve as an authorized agent. This person handles the operation of the plan locally. Currently, the Village has 75 full time employees participating in IMRF.

**Recommendation:** Approval of the attached resolution.

w/Attachments: Resolution Appointing IMRF Authorized Agent

**VILLAGE OF LAKE ZURICH****RESOLUTION NO. 2025-05-102****RESOLUTION APPOINTING DIRECTOR RITA KRUSE AS THE VILLAGE  
OF LAKE ZURICH'S AUTHORIZED AGENT FOR THE ILLINOIS  
MUNICIPAL RETIREMENT FUND**

**WHEREAS**, the Village Board of the Village of Lake Zurich has the authority to designate an authorized agent as the Village's official representative for the purposes of conducting business with the Illinois Municipal Retirement Fund (IMRF); and

**WHEREAS**, the Village Manager recommends that Director Rita Kruse be designated as authorized agent for the Village of Lake Zurich:

**NOW, THEREFORE, BE IT RESOLVED**, by the President and Board of Trustees of the Village of Lake Zurich, Lake County, Illinois as follows:

**SECTION ONE:** That Rita Kruse be designated to act as the authorized agent on behalf of the Village of Lake Zurich in all matters affecting the administration of the IMRF.

**SECTION TWO:** That such powers and duties of Rita Kruse, as the authorized agent, shall include: a) the filing of petitions for nominations of an Executive Trustee of IMRF; and b) the authority to cast a ballot for the election of an Elective Trustee of IMRF.

**SECTION THREE:** That any and all previous designations are hereby revoked.

**SECTION FOUR:** That the foregoing recitals are hereby found as fact and made a part hereof.

**SECTION FIVE:** This Resolution shall be in full force and effect from and after its passage and approval, in the manner provided by law.



PASSED this 5<sup>th</sup> day of May, 2025.

AYES:

NAYS:

ABSENT:

Approved this \_\_\_\_\_ day of May, 2025.

ATTEST:

\_\_\_\_\_  
Village President, Thomas Poynton

\_\_\_\_\_  
Village Clerk, Kathleen Johnson



*At the Heart of Community*

PUBLIC WORKS DEPARTMENT

505 Telser Road  
Lake Zurich, Illinois 60047

(847) 540-1696  
Fax (847) 726-2182  
LakeZurich.org

MEMORANDUM

**Date:** April 30, 2025  
**To:** Ray Keller, Village Manager *PK*  
**From:** Steven J. Paulus, Assistant Director of Public Works  
**Copy:** Michael J. Brown, Director of Public Works  
Steve Husak, Chief of Police  
**Subject:** Police Department HVAC Control System Replacement

ACENDATEM  
71

**Issue:** The FY 2025 budget includes \$175,000 for the replacement of the Heating, Ventilation and Air Conditioning (HVAC) Control system.

**Strategic Plan** – The requested HVAC control system replacement is consistent with the following Goals and Objectives of the Strategic Plan.

**GOAL #3 – INFRASTRUCTURE** *Objective B: Explore the feasibility of the development of a Fixed Asset Analysis and Inventory (to include the preparation of a schedule for asset replacement and maintenance)*

**Background:** Based on the age (24 years) and functionality of the of the Police Department HVAC control system, replacement was recommended and budgeted for in the Village's 2024 Community Investment Plan. The recommended ventilation control system replacement includes complete replacement of all thermostats, controllers, wiring and the installation of a virtual Windows server with a web-based interface.

In October 2024, the Village entered into an agreement with Cartland – Kraus Engineering to evaluate and provide a design, conduct a pre-bid meeting with potential HVAC contractors, review bid results and to oversee and conduct inspections during construction. Bid packets were released on February 27, 2025. A mandatory pre-bid meeting was held on March 10, 2025.

**Analysis:** A bid opening conducted on March 27, 2025 yielded five bids. Bid results are shown on the next page.

Name of Bidder	Base Bid
Pro-Temp of Illinois	\$116,200.00
Interactive Building Solutions	\$144,000.00
EHMS Mechanical Services	\$168,430.00
Automated Logic Contracting	\$186,650.00
Martin Enterprises	\$293,700.00

Cartland – Kraus Engineering and Public Works staff have thoroughly reviewed all submitted bids and are recommending accepting the low bid from Pro-Temp of Illinois in the amount of \$116,200.00. An annual software fee will be approximately \$3500.00 going forward after installation. Due to the age of the current system, a 20% contingency is planned unexpected issues that could not be foreseen.

Anticipated project schedule for construction is to begin June 2025, with a completion date of December 2025, (**weather and component availability dependent**).

**Recommendation:** Award a contract to Pro-Temp of Illinois for replacement of the Police Department HVAC Control System in the amount of \$116,200.00 with the total project not to exceed the amount of \$140,000.00.

**W/Attachments:**

1. Bid Submittal
2. Police Department HVAC Control Design

Village of Lake Zurich  
Police Department HVAC Control System

**Notice to Bidders  
Village of Lake Zurich  
2025 Lake Zurich Police Department HVAC Control System**

**NOTICE TO BIDDERS**

All bidders with any interest in being provided any information about this bid or in potentially submitting a bid regarding this 2025 HVAC Control System Replacement **must register** their company's name and contact information with the Assistant Director of Public Works immediately upon review or receipt of this Notice to allow the Village to provide continuing information about this bid and the bid process, as may be needed.

**Intent:**

It is the intent of the Village of Lake Zurich ("Lake Zurich") to bid HVAC Control System Replacement and award the bid to a primary contractor ("Contractor"), as further provided herein.

**Mandatory Pre-Bid Meeting:**

There will be a **mandatory pre-bid meeting** held for the purpose of reviewing the job site, the specifications, and other pertinent information regarding the Police Department HVAC Control System project.

**Monday, March 10, 2025 at 8:00 am  
Lake Zurich Police Department  
200 Mohawk Trail  
Lake Zurich, IL. 60047**

**Time and Place for opening bids:**

Sealed proposals for the Work and related procedures described in Exhibit "A" will be received at the offices of:

**Village of Lake Zurich  
Village Hall  
70 East Main Street  
Lake Zurich, IL.  
60047**

no later than **10:00 am on Thursday, March 27, 2025**. Bids arriving after that time will not be accepted. Mailed bids, which are delivered after the specified hour, will not be accepted regardless of postmarked time on the envelope. Electronic mail (email) and/or facsimile transmitted bids will not be accepted. All bids will be publicly opened and read aloud at that time, and may be acted upon at said time and place or at such later time and place as may then be fixed: but in no case more than sixty (60) calendar days from bid opening.

If a bid was timely submitted but delayed beyond the 10:00 am submittal deadline due to no fault of bidder, and the delay does not afford the bidder any advantage, the Village of Lake Zurich (the "Village") may, in its discretion reject all bids, as determined on a case-by-case basis. However, the Village shall have no responsibility to consider such bid, nor to reject all bids on such basis.



Village of Lake Zurich  
Police Department HVAC Control System

**Availability of Bidding Documents:**

Packets are available for download on the Village's website starting **Thursday, February 27, 2025**. Please follow the link below:

<https://www.lakezurich.org/296/Requests-Bids>

**Affidavit of Experience:**

Bidders will submit a resume of similar projects performed, enumerated as to location, type of work, approximate completion date, together with a list of equipment owned by or available to the, for efficient pursuance of this project.

**Waiver of Technical Deficiency/Rejection of Bids:**

The Village of Lake Zurich reserves the right to reject any or all bids, or any part of a bid, and/or to accept any bid or any part of a bid, or to waive any information or technical problems with or failure to strictly comply with the submittal requirements herein, when, in its discretion, the best interests of the Village will be served by such decision.

**Location of the Work:**

Lake Zurich Police Department, 200 Mohawk Trail, Lake Zurich, Illinois 60047

**Description of Work:**

Furnish all necessary labor, materials, and equipment for the HVAC Control System Replacement listed within this document (the "Work") set forth in Exhibit "A" attached hereto.

**Bid Security:**

A Bidder's bond, Cashier's check, Certified check, or Bank draft in the amount of 10% of the total base bid will be accepted as bid security and must accompany the bid, payable to the Village as a guarantee that the successful bidder will perform the Work or supply services as specified. The proceeds of any bid guarantee shall become the property of the Village if the successful bidder, within 30 days after the opening of bids, withdraws his bid or if on notice of award refuses or is unable to comply with the contract requirements. As soon as determined, the Village will return the bonds of all except the three lowest responsive, responsible bidders. When the Contract is executed the bonds of the two remaining unsuccessful bidders will be returned. The bid bond of the successful bidder will be retained until the payment bond and performance bond have been executed and approved, after which it will be returned. The bid will remain open and binding on all bidders for acceptance by the Village for no less than sixty (60) calendar days from bid opening.

**Entry into Contract:**

The successful Bidder shall be bound by and within 15 calendar days of the mailing of written notice of selection as the successful contractor shall execute the Contract attached hereto as Exhibit "C" with the Village, including completion of those forms and certifications included herewith for the performance of the Work awarded the Contractor (the "Contract") and shall simultaneously provide the appropriate payment and performance bonds, indemnities, and insurance.

**Work Schedule:**

The Work shall be substantially completed by **Monday, November 3, 2025**.

Village of Lake Zurich  
Police Department HVAC Control System

### **Instructions to Bidders**

#### **Bidders' Representations:**

Bidder has examined and carefully studied the bidding documents, and all other related data identified in these bidding documents. Bidder has visited the Work sites listed with this document and become familiar with and is satisfied as to the general, local, and site conditions that may affect cost, progress, and performance of the Work. Submission of bid constitutes representation by Bidder that these bidding documents are sufficient in scope and detail to indicate and convey understanding of all terms and conditions for performance of the Work described herein and which is the subject of this bid and to formulate an appropriate and accurate bid amount to complete the Work. Bidder is not allowed to withdraw any bid due to any failure to request additional information, review these bid provisions or alleged misunderstanding of the terms and conditions herein.

#### **Type of Bid:**

Type of bid: The total cost of all base work with options individually.

#### **Review of Bid Notice:**

Bidders shall be responsible for their prompt and complete review of this invitation to bid, and to notify the Village promptly of any ambiguity, inconsistency or error which they may discover upon examination of the bidding documents no later than **Thursday, March 13, 2025**. Following any such notice, any needed interpretations, corrections and changes will be made by the Village by written addendum as may be deemed necessary.

#### **Complete Bid Submittal:**

Any addenda or contract interpretations or clarifications made by the Village subsequent to the issuance of this Notice to Bidders will be provided to all Bidders that have registered in writing with the Village as an interested bidder. Each Bidder shall then ascertain from the Village, prior to submitting a bid, that the Bidder has checked with the Village for any and all addenda or written interpretations which may have been issued by the Village up to **Friday, March 21, 2025** and acknowledge that there were none or that if any were issued, they have been received and reviewed by the Bidder and are included and acknowledged in the bid being submitted.

#### **Submission of Bids:**

All pages of the **Form of Proposal and Bid Proposal** must be delivered or received by Village in a sealed envelope. The sealed envelope shall be marked with Bidder's return address, and shall be addressed on the outside of the sealed envelope, as follows:

**SEALED BID**  
**2025 HVAC CONTROL REPLACEMENT**  
**ATTENTION: Assistant Public Works Director**  
**Village Hall**  
**70 East Main Street Lake Zurich, Illinois 60047**

Village of Lake Zurich  
Police Department HVAC Control System

No proposal will be considered unless it is submitted on the bid proposal form at Exhibit "B", included in this bid packet. The bid proposal must be typewritten or legibly completed in ink. Any erasures or revisions in the bid proposal must be initialed by the person signing the proposal. It will be the sole responsibility of the bidder to ensure that his or her bid is properly delivered at the address above on or before the deadline for bid submissions set forth above. Any bid that is not sealed or marked as specified in the requirements for submitting a bid is subject to disqualification from the bidding process. Retain duplicate copy for Bidder. Legally authorized representative of Bidder shall initial Bid Proposal on bid sheet and sign bid proposal on last page. Business entity: indicate on Proposal whether Bidder is an individual, partnership, corporation, or other business entity.

**Bid Withdrawal:**

Bidders may withdraw or cancel their bid, by submitting a written withdrawal, at any time prior to the bid opening time set forth herein.

**Bid Price:**

The Contractor shall provide pricing on the Bid Proposal Form included in this Notice to Bidders per the specifications identified herein. The Bidders shall offer pricing for all of the items included on the Bid Proposal Form. The Bid Proposal Form includes base bid items and supplemental items for which the Village is requesting supplemental unit prices. As of this date, the Village cannot offer estimated quantities for the supplemental items. The supplemental unit prices will be utilized if the Village later determines items are needed.

**Bid Award**

Base Bid is the sum stated in the Bid for which the Bidder offers to perform the work described in the bidding documents as the base, to which work may be added or from which work may be deleted for sums stated in Option Bids/Alternate Bids or Unit prices.

Contract Award shall mean the successful Bidder is bound by all of the terms and conditions of the Contract attached hereto as Exhibit "C" and includes the provisions herein of the Notice to Bidders, Instruction to Bidders, Bid Award, General Conditions and certifications and forms referenced therein.

The Village of Lake Zurich will be the sole interpreter of all bid documents, and reserves the right to make its own assessment of bids received; to reject any and all bids; to waive irregularities and technicalities in the bids; to further negotiate details of the contract with the successful bidder after award of the contract; and to award the contract to the lowest, responsive and responsible bidder for the performance of the Work as set forth herein. The lowest responsive and responsible bidder shall mean that Bidder who best meets the requirements herein, including, but not limited to, financial capacity to perform, the experience, qualifications and reliability performing similar work that will reasonably assure good faith performance, and scheduling based upon the evaluation criteria specified herein.

Bidders are hereby notified that any exceptions to or variations from the requirements of this bid may be cause for rejection of a bid.

Village of Lake Zurich  
Police Department HVAC Control System

**Contract:**

The specifications and terms for award of this contract include all of those set forth in this Notice to Bidders, the Instructions to Bidder, the Bid Award and Terms, the Bid Proposal Form, the Bid Security Form and the contract attached hereto as Exhibit "C" (the "Contract"). The successful bidder will be required to execute the Contract for the term specified in that contract and the successful bidder's submitted Bid Proposal Form will be attached to and incorporated into that Contract.

**Contractor Registration/Licenses:**

Prior to commencing the Work, the Contractor, (including subcontractors), must have a valid Contractor's License or other required license on file with the Village. Contractors shall register with the Village of Lake Zurich. Construction contractors and sub- contractors include any person, company, or other entity that undertakes construction at any building or any appurtenance thereto..., including but not limited to parking lots, driveways, pools, decks, porches, garages, fences, and other accessory structures or uses. Completed registration forms and signed bonds should be emailed to [permits@LakeZurich.org](mailto:permits@LakeZurich.org).

**A \$110.00 annual fee can be paid by check, payable to the Village of Lake Zurich or online at:**

<http://LakeZurich.org/Epay>

**Discrepancies:**

In all cases of discrepancies between the drawings and specifications, the Village of Lake Zurich's Public Works Department shall be immediately notified by the Bidder. The specifications shall govern over the drawings. If work proceeds without obtaining proper interpretations of the conflicting drawings and specifications by the Contractor, from the Village the installed work that is not in accordance with the design and best practices must be replaced at no additional cost. This obligation shall continue at all times leading up to the bid, as provided hereinabove and thereafter during the performance of the Work.

**Alternate and Multiple Bids:**

Unless otherwise indicated in these documents, the Bidder may not submit alternate or multiple bids as part of this package. The submission of more than one bid within a single package may be cause for rejection of any or all of the bids of that Bidder.

**Deviations from Bid Terms:**

If a bid deviates in any respect from the terms and conditions herein, then each such deviation shall be stated and the substitution (including technical data when applicable) described in a letter attached to the bid. The Village reserves the right to determine whether such substitutions or deviations are within the intent of the specifications and will reasonably meet the service requirements of the Village.

**Competency of Bidder:**

The Contractor, and its employees and its subcontractors, shall be fully qualified, licensed, trained and capable within their respective disciplines in accordance with applicable laws, regulations and industry standards. That equipment being utilized in the performance of the Work, the Contractor, and its employees and its subcontractors, shall be their own equipment and tools of the trade, or under their control and Contractor and its employees and subcontractors shall be qualified and authorized to operate same.

If requested in writing by the Village, the Bidder must present within three (3) working days, satisfactory evidence of its ability and possession of the necessary facilities, experience, financial resources and adequate insurance to comply with the terms of its bid and this Notice to Bidders.

Village of Lake Zurich  
Police Department HVAC Control System

**Additional Information:**

Should the bidder require additional information about this bid, please submit questions via email, (with delivery & read receipt), to:

[Steve.Paulus@LakeZurich.org](mailto:Steve.Paulus@LakeZurich.org)

**Questions should be submitted no later than 3:00pm on Friday, March 21, 2025.**

Any and all changes to these specifications are valid only if they are included by written addendum from the Village of Lake Zurich to all Bidders. No interpretation of the meaning of the plans, specifications or other contract documents will be made orally. Failure of any Bidder to receive any such addendum or interpretation shall not relieve the Bidder from obligation under this bid as submitted. As indicated above, prior to submitting its bid, any Bidder must check with Village, up to the timeline set forth above, to determine if any addenda or interpretation have been issued.

All addenda or interpretation so issued shall become part of these bid documents. Failure to request an interpretation from the Village constitutes a waiver to any later claim that ambiguities or misunderstandings caused a Bidder to improperly submit a bid.

**Contact with Village personnel:**

All Bidders are prohibited from making any contact with the Village Mayor, Trustees, or any other official or employee of the Municipality (collectively, "Village Personnel") with regard to the project, other than in the manner and to the person(s) designated herein. The Village Manager reserves the right to disqualify any Bidder found to have contacted Village Personnel in any manner with regard to the project. Additionally, if the Village Manager determines that the contact with Village Personnel was in violation of any provision of 720 ILCS 5/33EE, the matter will be turned over to the Lake County State's Attorney for review and prosecution.

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**Exhibit “A”**  
**Description of Work and Work Procedures**

**Scope of work:**

Refer to Appendix “A” at the end of this document for the detailed scope of work.

Village of Lake Zurich  
Police Department HVAC Control System

## **General Conditions**

### **Performance:**

Upon the Village's receipt of the executed contract, required bonds and certificate of insurance, the Village will issue and send to the contractor a Notice to Proceed, that will start the performance period.

### **Certifications:**

All bid submittals must include a signed Bid Certification Form (**copy attached, page 22**) certifying non-collusion in the bid, and that the bidder is in compliance with Sections 33E-3 and 33E-4 of the Illinois Criminal Code regarding bid rotating and bid rigging (720 ILCS 5/33E-3 and 5/33E-4); compliance with the Illinois Drug Free Workplace Act (30 ILCS 580/1 *et seq.*; that it is not delinquent in the payment of taxes (65 ILCS 5/11-42.1); and that it has a written sexual harassment policy in place in full with the Illinois Human Rights Act (775 ILCS 5/2-105, as amended).

### **References:**

Bidders shall provide references that demonstrate their ability to perform services identified herein. Please include on the reference sheet current and/or previous municipalities you have provided services for within the last five (5) years. Submissions shall include, at a minimum, five (5) references that indicate the bidder's ability to successfully perform similar work within the last five (5) years.

### **Protest Procedure:**

Any bidder wishing to file a protest regarding the bidding process may do so by giving written notice to the Director of Public Works of the Village no later than seven (7) calendar days after the closing time and date. This notice should include a description or explanation of the requirement, the closing date and the nature of the protest.

### **Contractor Submittals:**

Prior to beginning the Work, the Contractor shall provide a list of contacts including the name and phone number of the Project Manager, each crew leader, and an emergency contact who shall be available 24-hours a day, 7 days a week. Following the award of this bid and contract and prior to starting work, the Contractor shall furnish to the Village a construction progress schedule or critical path schedule satisfactory to the Director of Public Works which shall show the proposed sequence of work and how the Contractor proposes to complete the work prior to the completion date(s) specified herein.

### **Field Modifications:**

A field modification is written by the Village to the Contractor for purposes of clarification of the specifications or plans. A field modification is limited to items that do not change the scope of the Work.

Field modifications do not affect either the project cost or completion date.

Field modifications become part of the contract agreement and become binding upon the Contractor if he fails to object within three (3) working days after receiving the modification. A field modification may be used as the basis of a project cost change or contract extension if all parties agree on the field modification form to a potential future claim of either party, or that the field modification will be compiled with, but under protest.

### **Protection of Work:**

The Contractor shall be responsible to provide personnel to protect their work from third party damage. Should any of the new work be damaged, it shall be removed and replaced at the Contractor's expense. Claims of darkness shall not be reason to relieve the Contractor from responsibility.

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**Restoration:**

Restoration of areas adjacent to the proposed improvements, not identified for additional work, shall be incidental to all pay Items.

Restoration includes all the landscape, driveway pavements, sidewalk, or pavement restoration within 2 feet of improved areas, unless otherwise determined by the Village. Any damage due to negligence of the Contractor or deemed necessary by the Village will be restored at no additional cost to the Village. Restoration must be completed to the satisfaction of the Director of Public Works. The Director of Public Works may request restoration not satisfactorily completed to be removed and replaced at no additional cost to the Village.

Restoration shall meet the Specifications as listed herein.

Asphalt surface restoration shall consist of new HMA pavement to match the existing pavement thickness or 4-inches minimum, whichever is greater.

Landscape restoration shall consist of 4-inches of topsoil, seed, and blanket.

**Construction Work Schedule:**

The Contractor shall coordinate directly with the Assistant Director of Public Works (or his/her designee) for the Village to schedule the Work. The Contractor shall notify the Village no less than 72 hours prior to the start of any construction. The Contractor shall also notify the Illinois Department of Transportation, County Highway Department or any other affected agency prior to the start of any work within their respective rights-of-way. The Contractor shall notify residents in writing 48 hours in advance of any work which will affect their driveway access. The duration of driveway closures shall not exceed 96 hours unless agreed to by the property owner and the Assistant Director of Public Works (or his/her designee). The Work includes all labor, materials, installation, transportation, maintenance, handling, flagmen and incidental expenses or work necessary to furnish, install, maintain and remove all traffic control devices indicated herein and as determined by the Director of Public Works to complete the work as specified. Additional flaggers, fencing, signs, or barricades as may be required by the Assistant Director of Public Works for safe movement of traffic and pedestrians will not be paid for separately, but will be included in the items for which this work applies.

**Work Site Precautions and Safety:**

Contractor shall be responsible for and take all necessary and proper safety precautions to protect from accident or injury, all persons, including its employees and its subcontractors' employees, who may be at or on the premises where the Work is being performed.



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### **Exhibit "B"**

### **Bid Proposal Form**

**To:** Office of the Village Manager  
Village of Lake Zurich  
70 E. Main Street  
Lake Zurich, IL. 60047

**From:**

\_\_\_\_\_  
Bidder

\_\_\_\_\_  
Address (City, State, Zip)

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Email

\_\_\_\_\_  
Bidder's Contact for Bid

\_\_\_\_\_  
Additional Contact information

Having carefully examined the terms set forth in the Notice to Bidders, Instructions to Bidders, Bid Award, General Conditions, Contract and Description of the Work and Procedures and having thoroughly examined the probable work conditions at the work sites/locations and pertinent areas adjacent thereto, the undersigned Bidder acknowledges the same to be accurate and complete insofar as the Work to be performed and related work details are concerned, the undersigned Bidder agrees to furnish all labor, materials, equipment, tools and services or whatever else is required for the Work as set forth in the 2025 Contract Documents for HVAC System Controls documents referenced above.

The undersigned Bidder acknowledges that he/they understands that where quantities are mentioned, they are approximate only, subject to increase or decrease and that in such cases, Bidder will take in full payment therefore the amount of the summation of the actual quantities, as finally determined, multiplied by the Unit Price shown on the Schedule of Prices contained herein.

The undersigned Bidder further agrees that if the Village decides to increase or decrease the improvements or otherwise alter it by extras, additions or deductions, including the elimination of any one or more of the items by the amount not to exceed twenty-five percent (25%) of the total money value of the original Contract prices, Bidder will perform the work as altered, increased, or decreased at the contract unit prices. Furthermore, all such work and materials as do not appear in the Proposal or Contract as a specific item accompanied by a Unit Price, and which are not included under the bid price for other items in this Contract, shall be performed as extra work. Bidder will accept as full compensation therefore a fixed price negotiated with the Village prior to performing extra work or at a Unit Price determined in the same manner.

The undersigned Bidder further agrees to execute a Contract for this Work and present the same to the Village within ten (10) calendar days after the date of written notice of the award of the Contract to Bidder.

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Upon award of the Contract, the Village will send a Notice of Award to the successful Bidder and the Bidder must then execute the Contract and provide the required bonds or letter of credit and certificate of insurance to the Village within ten (10) business days. The Village will then issue a written Notice to Proceed and Bidder will thereafter shall commence Work not later than ten (10) calendar days thereafter and, unless otherwise provided, will diligently prosecute the Work in such manner and with such materials, equipment, and labor as will ensure its completion within the time limit specified herein, it being understood and agreed that the completion within the time limit is an essential part of the Contract. In case of failure to complete the Work within the time stated herein, the undersigned agrees that the

Village shall withhold from such sums as may be due him under the terms of this Contract the costs of additional engineering and observation, maintenance of detours, interest, and other items incurred by the Village resulting from the failure of the Bidder to complete the Work within the time specified in the Contract.

The undersigned Bidder agrees to complete the Work by **Monday, November 3, 2025** unless granted additional time in writing by the Village.

Included with this bid Proposal is a bank cashier's check, certified check or bid bond in the amount of \_\_\_\_\_, being ten percent (10%) of the total amount bid by \_\_\_\_\_, the Bidder, in favor of the Village of Lake Zurich.

It is hereby agreed that, should Bidder be awarded the Contract for services contemplated under this bid and fail or refuse to execute a Contract for the performance of said Work, or to provide the required payment and performance bonds, or letter of credit, and certificate of insurance, then this security, in the amount stipulated above, shall be forfeited and may be retained by the Village of Lake Zurich as liquidated damages and not as a penalty. All bids to remain firm for a period of ninety (90) days after bid opening date.

If this Proposal is accepted and the undersigned Bidder fails to execute a Contract as required herein, it is hereby agreed that the amount of the check or draft shall become the property of the Village and shall be considered as payment of damages due to delay and other causes suffered by the Village because of failure to execute said Contract or Contract Bond; upon the undersigned Bidder properly executing a Contract and furnishing a Contract Bond, said check or draft shall be returned to the undersigned.

The undersigned Bidder submits herewith his schedule of prices covering the work to be performed under the Contract; Bidder understands that it must show in the schedule the unit prices, where applicable, for which Bidder proposes to perform each item of work; that the extension must be made by Bidder and that if not so done, his Proposal may be rejected as irregular.

**Bidder hereby bids on all items and has provided a price for all requested services.** The Bidder acknowledges it understands all the requested services for which it has submitted a bid. The undersigned proposes to furnish all labor, materials, tools, equipment and perform all necessary requirements for the Work for the Police Department HVAC Control System with the attached conditions and specifications, and at the terms and schedule prices herein given:

Village of Lake Zurich  
Police Department HVAC Control System

**TOTAL BASE BID: \$**\_\_\_\_\_

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address (City, State, Zip)

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Business Address

\_\_\_\_\_  
Email

**Submitted**

**Bidder**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Corporate Name

\_\_\_\_\_  
Business Address

\_\_\_\_\_  
Corporate Seal

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Signed By

\_\_\_\_\_  
Attest: Secretary

\_\_\_\_\_  
President

Village of Lake Zurich  
Police Department HVAC Control System

## **Exhibit “C”**

### **Contract**

THIS AGREEMENT (the “Contract”) is hereby entered into by and between the Village of Lake Zurich, an Illinois municipality (the “Village”), and \_\_\_\_\_, an \_\_\_\_\_, located at \_\_\_\_\_ Illinois, (the “Contractor”).

#### **1. Contract**

- a. The Agreement between the Village and the Contractor shall include all of the following shall be bound by the terms and conditions of this Contract, the bid documents and exhibits:
  - i. This Contract document
  - ii. The Notice to Bidders
  - iii. The Instructions to Bidders
  - iv. The Bid Award
  - v. The General Conditions
  - vi. The Description of Work and Procedures (**Exhibit “A”** hereto)
  - vii. The Bid Proposal Form (**Exhibit “B”** hereto)

#### **2. Performance of the Work**

- a. A description of the work to be performed, and related procedures, are attached hereto as Exhibit “A” (the “Work”).
- b. The Contractor is solely responsible for safety at its Work sites and shall exercise every precaution at all times for the protection and safety of persons and properties, including its employees and subcontractors. The safety provisions of all applicable laws and regulations shall be strictly observed. Any hazardous practice, in the opinion of the Director of Public Works or his authorized representative, shall be immediately discontinued by the Contractor upon receipt of instructions from the Director of Public works or an authorized representative to discontinue such practice.
- c. The performance of services under the Contract includes the furnishing of all supervision, labor, materials, tools, equipment and incidentals of every kind and description necessary to fulfill the Contract.
- d. The performance of services shall be subject at all times to inspection by the Village or its inspectors, and the Contractor will be held strictly to the diligent execution of the Contract. The Village or its inspectors shall be furnished with such information and assistance by the Contractor as may be required to make a complete and detailed inspection. Work, services or materials not in compliance with the Contract may be rejected by the Village, and even if the Contractor deems them complete, shall be performed again by the Contractor at no expense to the Village.

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- e. The Contractor shall provide an adequate number of competently trained personnel with sufficient supervision to perform the services required, and the Contractor shall provide identification of its personnel if requested by the Village. Any Contractor's employee or representative whose employment is reasonably detrimental or objectionable to the Village shall be transferred immediately from the work site upon the Village's request. The exercise of this option shall not be construed as placing the Village in charge of the performance of the services required under the Contract, or as making the Village responsible for safety. All tools or equipment required to carry out the operations within the scope of the Contract shall be provided by the Contractor, and shall meet the standards of OSHA and the State of Illinois safety codes as may be applicable and required by law. The Village reserves the right to inspect the equipment that will be used prior to the award of the bid or during the execution of the Work.
- f. The Contractor shall, prior to commencement of services, provide in writing to the Village, the names of all job supervisors. At least one such supervisor to whom the Village representative may issue directives shall, at all times, be at the job site. Such person shall be fluent in the English language.

### 3. Quality of Work

- a. The Contractor represents and certifies that the Work shall be performed in accordance with the generally accepted industry standards and standards of professional practice, care and diligence practiced by recognized firms in performing services of a similar nature in existence at the time of performance. All Work shall be performed in a reasonably prompt manner.
- b. The Contractor represents that its employees, agents and subcontractors currently hold, and shall maintain throughout the term of this Contract, all required licenses, permits and certificates, and have duly registered and otherwise complied in all respects with any applicable federal, state and local laws, regulations and ordinances applicable to their performance of the Work required by the Contract.
- c. The Contractor shall provide adequate personnel necessary to complete the Work. The Contractor shall have no claim for damages and shall not bill the Village for additional time and materials charges as the result of any portion of the Work which must be duplicated or redone due to staff or employee termination or loss or for any delay or extension of time in performing the Work as a result of any such termination or loss.
- d. All Work performed under any subcontract shall be subject to all terms of this Agreement in the same manner as if performed by employees of the Contractor. Every subcontract that the Contractor enters into in regard to the performance of the Work under this Agreement shall include a provision binding the subcontractor to all of the terms of this Agreement.
- e. Contractor warrants to the Village that all materials furnished under this Contract shall be new and of the most suitable grade for the purpose intended and that all work shall be of good quality, free from faults and defects and in conformance with the Contract and bid documents. Prior to final completion, Contractor shall deliver to the Village all warranties required under the Contract and bid documents, or to which Contractor is entitled from manufacturers, suppliers, and Subcontractors. Unless otherwise provided, all warranties for products and materials incorporated into the work shall begin on the date of substantial completion and remain in effect for a period of one (1) year. No payment under this Contract by the Village shall constitute an acceptance of work not done in accordance with contract documents or relieve the Contractor or its sureties of liability with respect to any warranties or responsibilities for faulty or defective materials and workmanship.

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- f.** Contractor warrants that the work shall be done in a workmanlike manner in strict accordance with the Contract documents and guarantees that the labor and material will be free of defects for the period stated in the Contract documents, but in no event less than one (1) year from the date of substantial completion.

**4. Quantity of Work**

- a.** The quantities identified herein are estimated quantities. The Village does not guarantee any specific amount and shall not be held responsible for any deviation. This Contract shall cover the Village's requirements whether more or less than the estimated amount.
- b.** The Village reserves the right to increase and/or decrease quantities, add or delete locations during the term of the Contract, whatever is deemed to be in the best interest of the Village.
- c.** Upon request by the Village, the Contractor shall provide either/both written and verbal reports to the Community Development Director of Public Works, regarding the progress of the Work.
- d.** The Contractor shall maintain books, records, documents and other evidence directly pertinent to performance of the Work under this Contract. The Contractor shall also maintain the financial information and data used by the contractor in the preparation or support of any cost submissions required under this subsection. In the case of all other subcontracts, the Contractor also agrees to include access to records as specified above in all his contracts. In addition, those records which relate to any dispute or litigation or the settlement of claims arising out of the performance of the Work, costs or items to which an audit exception has been taken, shall be maintained and made available for three years after the date of resolution of such dispute, appeal, litigation or claim. Contractor shall allow the Village to inspect and audit all data and records of the Contractor for work done pursuant to this Contract. The records shall be maintained and made available to the Village at reasonable times.

**5. Correction of Work**

- a.** If any errors, omissions or acts, intentional or negligent, are made by the Contractor, and its employees and its subcontractors, in performing the Work, the correction of which requires additional Work, the Contractor shall be required to perform such additional Work as may be necessary to remedy same without undue delay and without any cost to the Village.
- b.** In case of default by the Contractor, the Village may procure the services from other sources and may collect against the bond or surety for excess costs so paid or take any other action at law or equity in order to be made whole.

**6. Contractor Representative**

- a.** The Contractor shall designate a person who shall be available during normal business hours (Monday through Friday from 8:00 a.m. to 5:00 p.m.) and who shall serve as the Contractor's primary authorized representative during the performance of the Work. This "Representative" shall be readily available to respond to communications from the Village and shall be primarily responsible for performing the Work under the Contract.
- b.** The Representative shall receive requests from the Village to perform the Work and shall have full authority to execute the directions of the Village, without delay, and promptly supply any necessary labor, equipment or incidentals to do so.

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- c. The Contractor also shall provide the Village with the name and phone number of the Representative who, in the case of an off-hour's emergency, shall be readily accessible and available for quick response to perform an inspection request or a plan review. The Contractor shall immediately notify the Village in writing of any change in the identity and telephone number of the Representative. If the Representative fails to perform the Services to the satisfaction of the Director of Public Works, or his/her designee, then the Contractor shall immediately replace the Representative with a new person with comparable experience and knowledge.

#### **7. Compensation and Method of Payment**

- a. The Village agrees to pay for any requested, fully completed and accepted Work rendered by Contractor in accordance with the Bid Proposal (**Exhibit "B"**) attached to this Agreement.
  - i. The Contractor shall submit invoices to the Village upon project completion.
  - ii. The Village agrees to make payments to Contractor in compliance with the Local Government Prompt Payment Act (50 ILCS 505)
  - iii. The Schedule of Prices shall remain firm/fixed throughout the term of the Contract.
- b. Contractor shall, at its sole cost, pay all other expenses related to the performance of this Contract and the Work, including, but not limited to, out-of-pocket expenses such as travel, printing, reproduction, mailing, insurance premiums, licensing fees, fuel, overhead, administrative costs, delivery charges, and all costs associated with the acquisition and maintenance of vehicles and equipment.
- c. The amounts set forth in the Fee Schedule include all applicable federal, state and Village taxes of every kind and nature applicable to the Work, as well as all taxes, contributions and premiums for unemployment insurance, employment benefits or similar benefits, and all costs, royalties and fees arising from the use on, or the incorporation into, the Work, of patented or copyrighted equipment, materials, supplies, tools, appliances, devices, processes or inventions. All claims or rights to claim additional compensation by reason of the payment by Contractor of any such tax, contribution, premium, cost, royalty or fee are the sole responsibility of the Contractor, and any claim or demand from any person that the Village pay such taxes, contributions, premiums, costs, royalties or fees are waived and released and shall be indemnified by the Contractor.

#### **8. Claims in Addition to Contract Amount**

- a. The Contractor is required to provide written notice to the Village of any claim for additional compensation as a result of action taken by the Village, within fifteen (15) calendar days after the occurrence of such action.
  - i. The Contractor acknowledges and agrees that such written notice shall not be deemed or interpreted as entitling the Contractor to any additional compensation. Any changes to the compensation fixed in this Contract shall be valid only upon written amendment signed by both the Village and Contractor.
- b. Regardless of the decision of the Village relative to a claim submitted by the Contractor, the Contractor shall proceed with all of the Work required to complete the Work under the Contract, as determined by the Village, without interruption or delay.
- c. The Contractor acknowledges and agrees that in no event shall the Village be liable for any fees or costs incurred by the Contractor in connection with any Work provided by the Contractor that are outside of, or exceed, the scope of this Contract, regardless of whether such fees or costs are requested or directed by the Village, except upon the prior written consent of the Village.
- d. When a change order is required, such an order must be approved by the Village prior to execution and comply with the requirements of Illinois law, including Section 33E-9 of the Criminal Code regulating change orders. 720 ILCS 5/33E-9 A written change order must be formally issued by the Village prior to commencing any additional work covered by such order. Work performed without proper authorization shall be at the Contractor's sole risk and expense.



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## 9. Insurance Requirements

- a. Contractor shall provide, for the duration of the Contract, insurance against claims for injuries to persons or property damage which may arise from or related to the performance of the Work by the Contractor, his agents, representatives, employees, or subcontractors.
- b. The Contractor shall not commence work until the Contractor has provided all insurance required by the Contract. The Contractor shall purchase and maintain, throughout the duration of the contract, insurance as is appropriate for the work being performed and furnished and shall provide protection from claims which
- c. may arise out of or result from the Contractor's performance and furnishing of the Work and the Contractor's other obligations under the Contract documents, whether it is to be performed or furnished by the Contractor, by any subcontractor, by anyone directly or indirectly employed by them or by anyone for whose acts any of them may be liable.
- d. Insurance required by this Section shall be written with a company having at least an "A" Property-Casualty Rating, as listed in the most recent published A. M. Best's Insurance Guide.
- e. The Village shall be named as additional insured except for Workmen's Compensation insurance. The coverage afforded shall be primary and non-contributory for the additional insured with respect to claims arising out of operations performed by or on behalf on the Contractor. If the additional insured has other insurance which is applicable to the loss, such as other insurance shall be on an excess or contingent basis. The amount of the Contractor's insurance company's liability under this insurance policy shall not be reduced by the existence of such other insurance.
- f. As a minimum, the Contractor shall secure and maintain the types of insurance as specified and herein, and shall submit evidence to the Village on an annual basis that the insurance coverages are in force. The form and limits of such insurance, together with the underwriter thereof in each case, shall be acceptable to the Village, but regardless of such acceptance it shall be the responsibility of the Contractor to maintain adequate insurance coverage until final payment and at all times thereafter when the Contractor may be correcting, removing, or replacing defective work in accordance with this Contract. Failure of the Contractor to maintain adequate coverage shall not relieve him of any contractual responsibility or obligation.
- g. The Contractor shall include with its bid, copies of the Certificates of Insurance with the coverages and limits specified.
- h. Insurance certificates and policies delivered to the Village shall recite that 45 days prior written notice will be given to the Village by certified mail, return receipt required, or by verified personal delivery, before any policy is materially changed, canceled, or not renewed.
- i. The Contractor shall include all subcontractors as a covered insured party under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.
- j. Any deductible amounts/requirements or any self-insured retention amounts of any of Contractor's policies or insurance must be disclosed to and approved by the Village in order to meet the insurance requirements herein. At the Village's direction, the Contractor's insurer must either reduce or eliminate the deductible or self-insured retention or Contractor must provide an appropriate bond securing payment of losses and related investigation, claim administration, and defense expenses of the Village.

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## 10. Insurance Coverages

- a. This insurance shall be written in Commercial General Liability form and shall protect the Contractor against all claims arising from injuries to persons or damages to property caused by any act or omission of the Contractor or his agents, employees or subcontractors. The Broad Form General Liability Endorsement shall be included.
- b. Satisfactory certificates of insurance shall be filed with the Village upon execution of the contract. The certificates shall state that thirty (30) days advance written notice will be given to the Village before any policy is changed or canceled.

Insurance coverage shall be in the following minimum amounts:

<u>Type of Insurance</u>	<u>Limit/ Ea. Occurrence</u>	<u>Limit/ Aggregate</u>
General Liability		
Bodily Injury	\$1,000,000	\$3,000,000
Property Damage	\$1,000,000	\$3,000,000
Contractual Ins.	\$1,000,000	\$3,000,000
Automobile Liability		
Bodily Injury	\$1,000,000	\$2,000,000
Property Damage	\$1,000,000	\$2,000,000
Workers Compensation		
Employee Claims	Statutory for Illinois	
Employers Liability	\$1,000,000 per accident	

- c. To the fullest extent permitted by law, the Contractor shall indemnify and save harmless the Village, its officers, employees and agents from any and all liability, losses or damages, including attorneys' fees and costs of defense, the Village may suffer as a result of claims, demands, suits, actions or proceedings of any kind or nature, including workers' compensation claims, in any way resulting from or arising out of the operations of the contractor under the contract. This shall include operations of subcontractors. The Contractor shall, at its own expense, appear, defend and pay all attorneys' fees and all costs and other expenses arising from or incurred in connection with such defense. If any judgments shall be rendered against the Village in any such action, the Contractor shall, at its own expense, satisfy and discharge same. The Contractor expressly understands and agrees that any bonds, letters of credit or insurance protection required by the Contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village. This indemnification does not apply to liability caused by the Village's own negligence, provided this does not serve to waive or adversely impact any of the Village's available protections or immunities under Illinois common or statutory law.
- d. The Contractor agrees to assume the entire liability for all personal injury claims suffered by its own employees and waives any limitation of liability defense based upon the Worker's Compensation Act and cases decided there under. The Contractor agrees to indemnify and defend the Village and its Affiliates from and against all such loss, expense, damage or injury, including reasonable attorney fees, which the Village may sustain as a result of personal injury claims by the Contractor's employees, except to the extent those claims arise as a result of the Village's own negligence.

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- e. The Contractor agrees to defend and hold harmless the Village from and against all demands, claims, suits, costs, expenses, damages and adjustments based upon any infringement of any patent relating to goods specified in the contract, and on account of the Village's use of any copyrighted or uncopyrighted, composition, trade secrets, secret process, proprietary rights, patented or unpatented invention, article or appliance furnished or used in the performance of the Work.

#### **11. Payment and Performance Bonds**

- a. Contractors shall furnish a performance bond and a payment bond, (or a non-diminishing irrevocable bank letter of credit for contracts under \$100,000) within ten (10) calendar days after being notified that they are the successful bidder. The payment and performance bond shall secure the successful contractor obligations to complete this Contract and pay its labor and material suppliers as provide at 30 ILCS 550/1 and 2,
- b. A performance bond and payment bond satisfactory to the Village, executed by a surety company authorized to do business in the State of Illinois, in an amount equal to one-hundred percent (100%) of the contract price as security for the faithful performance of the contract;
- c. The surety on the bond shall be a company that is licensed by the Department of Insurance authorizing it to execute surety bonds and the company shall have a financial strength rating of at least A- as rated by A.M. Best Company, Inc., Moody's Investors Service, Standard & Poor's Corporation, or a similar rating agency. The bond shall be in that full amount to cover the cost of the completion of the Work, for the payment of material, apparatus, fixtures, and machinery used in the Work and for all labor performed in the Work, whether by subcontractor or otherwise.
- d. Documents required by this section must be received and approved by the Village before a written contract will be issued.

#### **12. Prevailing Wage**

- a. The Contractor shall pay prevailing wages to all workers, laborers and mechanics performing services required by the Contract, as required and in accordance with the Illinois Prevailing Wage Act, as amended, including any changes in the prevailing wage during the term of the Contract. The Village has adopted the prevailing wages as determined by the Illinois Department of Labor ("IDOL") for Lake County, effective during this Contract, as revised. The prevailing rate of wages are revised by the IDOL and are available on the IDOL website, [www.state.il.us/agency/idol](http://www.state.il.us/agency/idol). In the event that the IDOL should revise the prevailing rate of wages, then the revised rates shall apply to the Contract. In no case shall any revision in the rates of prevailing wages result in an increase in the total contract price. The Contractor shall also be fully responsible for meeting all requirements under the Prevailing Wage Act, including the requirement to provide a certified payroll.

***It is the obligation of the bidder to confirm with IDOL if the work to be performed requires the payment of prevailing wages.***

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### **13. Independent Contractor Status**

- a. The Contractor's duties, role and responsibilities, and those of its employees or subcontractors, shall be solely those of an independent contractor for all purposes and no employee or agent of the Contractor shall be deemed for any reason to be an employee or agent of the Village. The Contractor is responsible for directing and controlling the performance and completion of the Work in a timely manner that meets the Village's requested schedule or completion date. No provision of this Bid Notice or subsequent conduct between the Village and Contractor shall be construed to create an "employer-employee," "principal and agent," "partners" or "participants in a joint venture" relationship or status. The Contractor, and its employees and its subcontractors, are responsible, pursuant to applicable law, for their own business operations, and for payment of any benefits, retirement plans, insurance, health plans, income and employment taxes or any other taxes of any kind arising from their receipt of compensation under this Contract.

### **14. Contract Termination**

- a. The term of this Contract shall be for one (1) year from the date of award.
- b. In the event that this Contract is terminated, and provided that there is no dispute over the performance of any of the Work, the Contractor shall be paid for Work actually performed, if any, prior to the date of the notice of termination, not exceeding the value of the Work completed, which shall be determined on the basis of the rates set forth in the Fee Schedule.
- c. Costs incurred by the Contractor subsequent to the receipt of any notice of termination and before the termination date will be reimbursed by the Village only if, prior to the effective termination date, the Village receives from the Contractor a list of actions that are necessary to perform and the Village agrees in writing that those actions be taken. The Contractor shall not be entitled to any claim for lost profits due to the termination of the Work by the Village.

### **15. Termination/Default**

- a. Any immediate threat to the public health or safety, or any repeated or multiple failures to complete the duties required by the Contract, or for violations of the Contract, whether for similar or differing issues, shall constitute the basis for immediate termination of the Contract.
- b. If it should appear at any time that the Contractor has failed or refused to timely perform, or has delayed in the performance of the Work with diligence at a rate that assures completion of the Work in full compliance with the requirements of this Contract, or has otherwise failed, refused or delayed to perform the Work or any other requirement of this Contract ("Event of Default"), and fails to cure any such Event of Default within ten (10) business days after the Contractor's (and if required, the Surety) receipt of written notice of such Event of Default from the Village, then the Village shall have the right, without prejudice to any other remedies provided by law or equity, to pursue any one or more of the following remedies:
  - i. The Village may require the Contractor, within a reasonable time, to complete or correct all or any part of the Work that are the subject of the Event of Default; and to take any or all other action necessary to bring the Contractor and the Work into compliance with this Contract. Any costs and charges incurred by the Village, together with the cost of performing the required services shall be deducted from any monies due or which may become due to the Contractor under the Contract. When such Contractor default costs incurred by the Village exceeds the sum paid to the Village for the performance of the required Work under the Contract, the Contractor and the surety shall be jointly and severally liable and shall pay to the Village the full cost of such additional expenses.

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- ii. The Village may terminate this Contract without liability for further payment of amounts due or to become due under this Contract after the effective date of termination.
- iii. The Village may withhold from any payment of, whether or not previously approved, or may recover from the Contractor, any and all costs, including attorney fees and administrative expenses, incurred by the Village as the result of any Event of Default by the Contractor or as a result of actions taken by the Village in response to any Event of Default by the Contractor.

#### **16. Contractor Representations and Commitments**

- a. The Contractor will comply with all applicable federal, state and local laws, promulgated by any federal, state, local, or other governmental authority or regulatory body pertaining to all aspects of the Work, now in effect, or which may become in effect during the performance of the Work.
- b. The Contractor will comply with the Preference to Veterans Act, 330 ILCS 55, *et seq.*
- c. The Contractor will comply with the Illinois Human Rights Act, 775 ILCS 5/1.101, *et seq.* including, but not limited to establishment of sexual harassment policies and program and with the Fair Employment Commission's Rules and Regulations for Public Contracts, including requiring the provisions in any subcontracts. Contractor will comply with the provisions of the Equal Employment Opportunity Clause of the Illinois Department of Human Rights at Appendix A of Title 44, Part 750, Section 750 of the Illinois Administrative Code and the applicable Rules and Regulations for Public Contracts, and will include the provisions of this clause in every subcontract it awards as part of this Contract.
- d. The Contractor will comply with the requirements of the Drug Free Workplace Act if the Contract is \$5,000 or more, and it has more than 24 employees at the time of entering into the Contract pursuant to 30 ILCS 580, *et seq.* and applicable provisions of the Substance Abuse Prevention on Public Works Projects Act (820 ILCS 265).
- e. The Contractor will comply with the Illinois Public Works Employment Discrimination Act, 775 ILCS 10/1, *et seq.*
- f. The Contractor acknowledges the requirements of FOIA and agrees to comply with all requests made by the Village for public records (as that term is defined by Section 2(c) of FOIA) in the Contractor's possession.

#### **17. Contractor Certifications**

- a. By executing this Contract, the Contractor certifies neither it, nor any owner or officer, is barred from contracting with a unit of State or local government as a result of: (1) a delinquency in the payment of any tax administered by the Illinois Department of Revenue or any fee required by the Village, (unless lawfully contesting), 65 ILCS 5/11-42.1-1; or (2) a violation of either Section 33E-3 (bid rigging) or Section 33E-4 (bid rotating) of Article 33E of the Criminal Code of 1961, 720 ILCS 5/33E-1. The Contractor represents this Agreement is made without collusion with any other person, firm or corporation.

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**b. ADA Certification**

The Contractor shall comply with the applicable provisions of the American Disabilities Act and its accompanying regulations (28 CFR 35.130) which prohibit discrimination against qualified individuals with disabilities by a local government, whether directly or through contractual arrangements, in the provision of any benefit, service, program or activity of the public entity. The Contractor certifies that by signing this Contract, that any services, programs and activities provided under this Contract are now and will continue to be in compliance with the Americans with Disabilities Act.

**c. Sexual Harassment Certificate**

Contractor hereby certifies that it has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A)(4) including the following information: 1. An acknowledgment of the illegality of sexual harassment. 2. The definition of sexual harassment under State law. 3. A description of sexual harassment, utilizing examples. 4. The Contractor's internal complaint process including penalties. 5. The legal recourse, investigative and complaint process available through the Illinois Department of Human Rights and the Human Rights Commission. 6. Directions on how to contact the Department of the Commission. 7. An acknowledgment of protection of a complaint against retaliation as provided in Section 6-101 of the Human Rights Act. The Contractor must provide a copy of such written policy to the Illinois Department of Human Rights upon request.

**Contractor**

By: \_\_\_\_\_  
Authorized Agent

**18. General Provisions**

- a. No amendment or modification to this Agreement shall be effective until it is reduced to writing and approved and executed by both the Village and the Contractor.
- b. The Contractor shall give all notices, pay all fees and take all other action that may be necessary to ensure that the Work is provided, performed and completed in accordance with all required governmental permits, licenses, or other approvals and authorizations that may be required in connection with providing, performing and completing the Work.
- c. The Contractor shall not assign or transfer this Contract or any portion thereof without the prior approval of the Village.
- d. The terms of this Contract shall bind and inure to the benefit of the Village, the Contractor, and their agents, successors and assigns.
- e. No claim as a third-party beneficiary under this Contract by any person, firm or corporation shall be made or be valid against the Village.
- f. If any term, covenant, condition or provision of this Contract is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired or invalidated.
- g. For any legal action between the Parties concerning the interpretation, construction and enforcement of this Contract, or subject matter thereof, venue shall be in Lake County, Illinois and the laws of the State of Illinois shall govern the cause of action.

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- h.** The Contractor warrants and represents to the Village that the persons executing this Contract on its behalf have the full and complete right, power and authority to enter into this Contract and to agree to the terms, provisions and conditions set forth in this Contract, and that all legal actions needed to authorize the execution, delivery and performance of this Contract have been taken.
- i.** The failure of the Village to enforce any term, condition or covenant (herein referred to as "provision") of this Contract shall not be deemed a waiver or limitation of the Village's right to subsequently enforce such provision.
- j.** This Contract may be executed in counterparts, each of which, when executed, shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

**IN WITNESS WHEREOF**, the Village and Contractor have made and executed this Contract on the dates and year written below, and this Contract shall be valid as of the date of the last signatory.

**Village of Lake Zurich**

By: \_\_\_\_\_  
Mayor

Date: \_\_\_\_\_

**Contractor**

By: \_\_\_\_\_  
Authorized Agent

Date: \_\_\_\_\_



Village of Lake Zurich  
Police Department HVAC Control System

**Appendix "A"**  
**Detailed Scope of Work**



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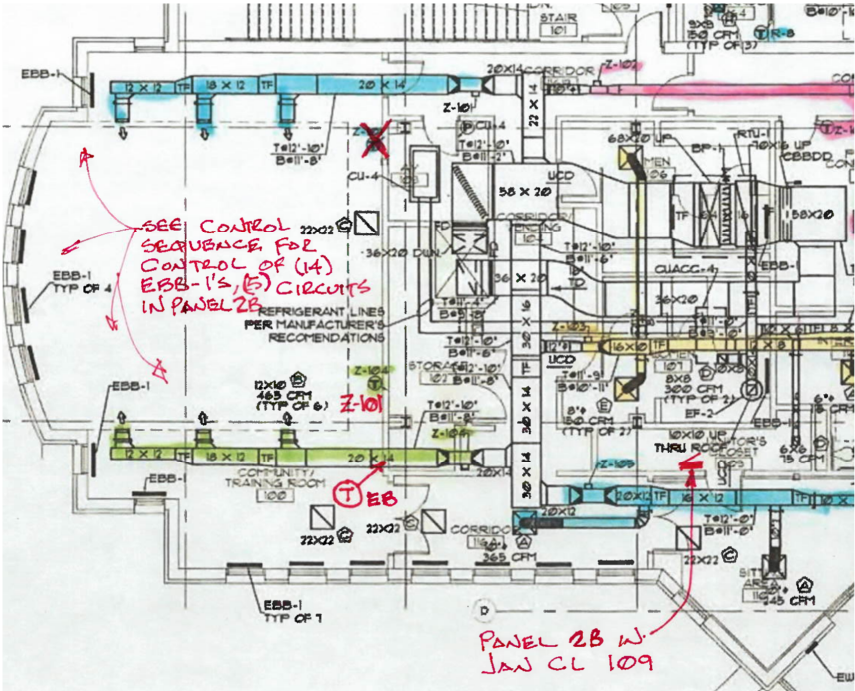
**Scope of work:**

1. Disconnect and remove existing control system, controllers, wiring and thermostats.
2. Furnish and install all necessary new Carrier I-VU control system including: (5) RTU controllers, (42) VAV/VVT and (4) By-pass zone dampers, (1) fan power box, (43) heat/cool thermostats and (8) heat only thermostats for the electric re-heat coils.

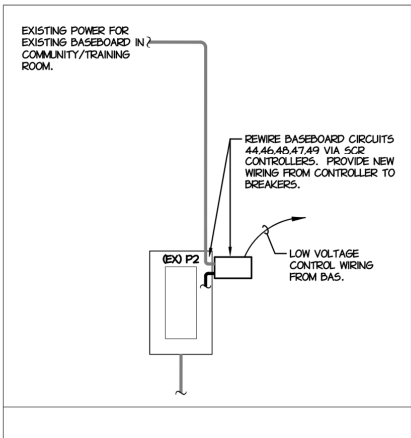
**RTUs:**

RTU #	Make	Model	SN
1	Carrier, VVT	48TCFD28ACA5A0B0A0	5012U54299
2	Carrier, VVT	48TCFD24A3A5A6U0G0	5018P15583
3	York, VVT	ZF150N24R2A2BAA1A1	NIM730875
4	Carrier, VVT	48FCEA05A2A5A0A0A0	3519C86972
5	Carrier	48FCEA06A2A5A0A0A0	0921C69969

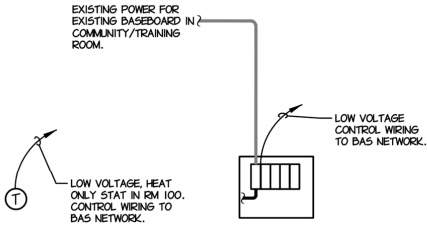
3. Furnish and install backplates for new thermostats. New back plates shall completely cover old thermostats and covers (no wall repair to be required).
4. Furnish and install all necessary new plenum rated communication control wiring.
5. End-user will provide a virtual windows server to host a web-based user interface to control the system.
6. Provide all necessary programing and graphic interface.
7. Set / program control system to parameters provided by customer.
8. Provide (2) 4 hour training sessions (2-4 people to be in attendance).
9. Straight time no overtime.
10. Labor:
  - a. Labor rates shall be documented to be what is locally considered "Prevailing Wages".
  - b. All individuals working on this project will have to submit to a security back-ground check. These individuals will be issued temporary security passes. Provide a 48 hour notice to request a security back-ground check to bring on another project member. Confirm/coordinate with client, how long the background check will take to process.
11. Community/Training Room Work, this area is served by (2) VVT boxes and (14) small sections of electric baseboard with internal t-stats:
  - a. Remove T-stat 101 and tie both VVT boxes (101 & 104) to the new stat for at the location for 104.
  - b. Provide new, heat only, T-stat to control new SCR controller(s) that will manage the (5) power circuits feeding the electric heat in rooms 100 and 116. See enclosed, floor plan and control schematic with sequence of control.
12. Customer is Sale Tax Exempt.



Partial Floor Plan



ELECTRIC BASEBOARD CONTROL SCHEMATIC  
NOT TO SCALE



- SEQUENCE OF CONTROL
1. PROVIDE HEAT ONLY T-STAT TO CONTROL ELECTRIC BASEBOARD.
  2. ELECTRIC BASEBOARD SHALL BE LOCKED OUT ABOVE 60 DEG F
  3. ELECTRIC HEAT SHALL BE THE 1ST STAGE OF HEAT FOR ROOM 100 SET STAT FOR 72 DEG F.
    - a. IF OA IS 30-60 DEG F THE SCR CONTROL SHALL START AT 25% OUTPUT AND RAISE THE OUTPUT BY 10% EVERY 10 MINUTES UNTIL THE STAT IS SATISFIED.
    - b. IF OA IS BELOW 30 DEG F AND THERE IS A CALL FOR HEAT THE SCR SHALL START AT 50% OUTPUT AND RAISE THE OUTPUT 10% EVERY 10 MINUTES UNTIL THE SPACE STAT IS SATISFIED.
  4. VVT (#101, #104) BOX STAT SHALL BE SET AT 70 DEG F AND BE THE SECOND STAGE OF HEAT FOR THE AREA.

**Other Items:**

1. Add alternate to monitor/manage HRU-1,2:
  - a. Provide start/stop interlock with respective RTU. RTU's are to run fan "On" 24-7. HRU's shall only dis-engage SA fan when unit is in economizer mode. Exhaust fan shall remain energized.
  - b. Provide air-proving switch on exhaust discharge. Provide alarm if exhaust air is not flowing.

**2.0 Products/Software:**

Front End i-Vu Open Appliance or other compatible software/system.

**2.1 Operator Interface**

- A. Description. The control system shall be as shown and consist of a high-speed, peer-to-peer network of DDC controllers and a stand-alone web server operator interface. All controllers shall be accessible via TCP/IP. Depict each mechanical system and building floor plan by a point-and-click graphic. A web server shall gather data from this system and generate web pages accessible through a conventional web browser on each PC connected to the network. Operators shall be able to perform all normal operator functions through the web browser interface. Operators with sufficient access level shall have an ability to make changes to all system and equipment graphics in the web server in addition to having full DDC system access to make configuration changes to the control system. Any tools required for making graphic changes shall be provided with web server.
- B. Operator Interface. Furnish one Web server interface as shown on the system drawings. Operators shall be able to access all necessary operational information in the DDC system via client computer utilizing Windows, Apple or IOS-based web browser. Client computer and web browsing software shall not be furnished under this section.
  1. Web server shall connect via the LAN and be able to simultaneously serve up controller information to multiple operators connected via LAN with web browsers. Each client web browser connected to server shall be able to access all system information.
  2. A mobile (smartphone or tablet) interface shall be provided for text-based summary of the most important data. An IOS-based app may also be used for this purpose.
  3. With the use of a remote SMTP email server the operators interface web server shall be able to notify personnel of an alarm or record information about an alarm in the DDC system. Coordinate with the Lake Zurich PD, IT department to determine who get the alarm signals (for bidding purposes include (4) individuals)
  4. Web Server Hardware. Client will provide a virtual Windows Server to host the HVAC management system and historical data. The web server shall be capable of communicating to the peer to peer DDC controller network. Any required installation or commissioning software shall be pre-installed on the web server. Installation or commissioning of the web server shall be done through a client computer with a standard web browser. For security purposes, coordinate with the Lake Zurich PD, IT department to determine how this will be accomplished.
- C. Communication. Web server or workstation and controllers shall communicate using BACnet protocol. Web server or workstation and control network backbone shall communicate using ISO 8802-3 (Ethernet) Data Link/Physical layer protocol and BACnet/IP addressing as specified in ANSI/ASHRAE 135, BACnet Annex J.
- D. Operator Functions. Operator interface shall allow each authorized operator to execute the following functions as a minimum:
  1. Log In and Log Out. System shall use Active Directory for security controlling access to the operator interface.



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2. Point-and-click Navigation. Operator interface shall be graphically based and shall allow operators to access graphics for equipment and geographic areas using point-and-click navigation.
3. View and Adjust Equipment Properties. Operators shall be able to view controlled equipment status and to adjust operating parameters such as set points, PID gains, on and off controls, and sensor calibration.
4. View and Adjust Operating Schedules. Operators shall be able to view scheduled operating hours of each schedulable piece of equipment on a weekly or monthly calendar-based graphical schedule display, to select and adjust each schedule and time period, and to simultaneously schedule related equipment. System shall clearly show exception schedules and holidays on the schedule display.
5. View and Respond to Alarms. Operators shall be able to view a list of currently active system alarms, to acknowledge each alarm, and to clear (delete) unneeded alarms. Remote users shall be able to receive alarms via emails or cell phone text messages.
  - a. Coordinate with the Lake Zurich PD, IT department and Building Engineer to determine who will receive the alarm signals (for bidding purposes include (4) individuals).
6. View and Configure Trends. Operators shall be able to view a trend graph of each trended point and to edit graph configuration to display a specific time period or data range. Operator shall be able to create custom trend graphs to display on the same page data from multiple trended points.
7. View and Configure Reports. Operators shall be able to run preconfigured reports, to view report results, and to customize report configuration to show data of interest.
8. Manage Control System Hardware. Operators shall be able to view controller status, to restart (reboot) each controller, and to download new control software to each controller.
9. Manage Operator Access. Typically, only a few operators are authorized to manage operator access. Authorized operators shall be able to view a list of operators with system access and of functions they can perform while logged in. Operators shall be able to add operators, to delete operators, and to edit operator function authorization. Operator shall be able to authorize each operator function separately.

**B. System Software.**

1. Operating System and required software. Web server operator interface shall rely on industry standards and best practices. Maintenance and security updates shall be readily available for installation by the client.
2. System Graphics. Operator interface shall be graphical and shall include at least one graphic per piece of equipment or occupied zone, graphics for each chilled water and hot water system, and graphics that summarize conditions on each floor of each building included in this contract. Indicate thermal comfort on floor plan summary graphics using dynamic colors to represent zone temperature relative to zone setpoint.
  - a. Functionality. Graphics shall allow operator to monitor system status, to view a summary of the most important data for each controlled zone or piece of equipment, to use point-and-click navigation between zones or equipment, and to edit setpoints and other specified parameters.
  - b. Animation. Graphics shall be able to animate by displaying different image files for changed object status.
  - c. Alarm Indication. Indicate areas or equipment in an alarm condition using color or other visual indicator.
  - d. Format. Graphics shall be saved in an industry-standard format such as BMP, JPEG, PNG, or GIF. Web-based system graphics shall be viewable on browsers compatible with World Wide Web Consortium browser standards. Web graphic



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format shall not require a plug-in such as JavaScript, ActiveX or Flash. Use of .NET is highly recommended.

- C. System Tools. System shall provide the following functionality to authorized operators as an integral part of the operator interface or as stand-alone software programs. If furnished as part of the interface, the tool shall be available from each workstation or web browser interface. If furnished as a stand-alone program, software shall be installable on standard Windows compatible PCs with no limit on the number of copies that can be installed under the system license.
1. Automatic System Database Configuration. Each web server shall store internally store a copy of the current system database, including controller firmware and software. Stored database shall be automatically updated with each system configuration or controller firmware or software change.
  2. Controller Memory Download. Operators shall be able to download memory from the system database to each controller.
  3. System Configuration. Operators shall be able to configure the system.
  4. Online Help. Context-sensitive online help for each tool shall assist operators in operating and editing the system.
  5. Security. System shall require a username and password to view, edit, add, or delete data.
    - a. Operator Access. Each username and password combination shall define accessible viewing, editing, adding, and deleting functions in each system application, editor, and object.
    - b. Automatic Log Out. Automatically log out each operator if no keyboard or mouse activity is detected. Operators shall be able to adjust automatic log out delay.
    - c. Encrypted Security Data. Store system security data including operator passwords in an encrypted format. System shall not display operator passwords.
  6. System Diagnostics. System shall automatically monitor controller and I/O point operation. System shall annunciate controller failure and I/O point locking (manual overriding to a fixed value).
  7. Alarm Processing. System input and status objects shall be configurable to alarm on departing from and on returning to normal state. Operator shall be able to enable or disable each alarm and to configure alarm limits, alarm limit differentials, alarm states, and alarm reactions for each system object. Configure and enable alarm points as specified in Points List. Alarms shall be BACnet alarm objects and shall use BACnet alarm services.
  8. Alarm Messages. Alarm messages shall use an English language descriptor without acronyms or mnemonics to describe alarm source, location, and nature.
  9. Alarm Reactions. Operator shall be able to configure (by object) actions workstation or web server shall initiate on receipt of each alarm. As a minimum, workstation or web server shall be able to log, print, start programs, display messages, send e-mail, send page, and audibly annunciate.
    - a. As a part of the 1<sup>st</sup> training session, or before, contractor shall help client/operator set up email or text alarms for up to (4) individuals.
  10. Alarm Maintenance. Operators shall be able to view system alarms and changes of state chronologically, to acknowledge and delete alarms, and to archive closed alarms to the workstation or web server from each workstation or web browser interface.
  11. Trend Configuration. Operator shall be able to configure trend sample or change of value (COV) interval, start time, and stop time for each system data object and shall be able to retrieve data for use in spreadsheets and standard database programs. Controller shall



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sample and store trend data and shall be able to archive data to the hard disk. Configure trends as specified in Points List. Trends shall be BACnet trend objects.

12. Object and Property Status and Control. Operator shall be able to view, and to edit if applicable, the status of each system object and property by menu, on graphics.
  13. Reports and Logs. Operator shall be able to select, to modify, to create, and to print reports and logs. Operator shall be able to store report data in a format accessible by standard spreadsheet and word processing programs.
  14. Standard Reports. Furnish the following standard system reports:
    - a. Reports shall be filtered based upon the selected equipment
    - b. Alarm Reports
      - i. Alarm Summary - Current alarms
      - ii. Alarm Sources – List of equipment and associated alarm conditions
      - iii. Alarm Actions – Configured alarm actions such as e-mail and alarm pop-up
    - c. Schedule Reports
      - i. Effective Schedules – Displays effective schedules for each equipment
      - ii. Schedule Instances – Displays all schedules entered
    - d. Security Reports – Maintains audit of all actions taken through user interface
    - e. Commissioning Reports – Provide equipment checkout status and notes
    - f. Equipment Reports – Provide reports showing trended points and available network points
  15. Custom Reports. Operator shall be able to create custom reports that retrieve data, including archived trend data, from the system, that analyze data using common algebraic calculations, and that present results in tabular or graphical format. Reports shall be launched from the operator interface.
  16. Graphics Generation. Graphically based tools and documentation shall allow Operator to edit system graphics, to create graphics, and to integrate graphics into the system. Operator shall be able to add analog and binary values, dynamic text, static text, and animation files to a background graphic using a mouse.
  17. Graphics Library. Complete library of standard HVAC equipment graphics shall include equipment such as chillers, boilers, air handlers, terminals, fan coils, and unit ventilators. Library shall include standard symbols for other equipment including fans, pumps, coils, valves, piping, dampers, and ductwork. Library graphic file format shall be compatible with graphics generation tools.
- D. Portable Operator's Terminal. Provide all necessary software to configure an IBM-compatible laptop computer for use as a Portable Operator's Terminal. Operator shall be able to connect configured Terminal to the system network or directly to each controller for programming, setting up, and troubleshooting.
- E. Timed override reporting (i-Vu Plus only)
1. The DDC system shall track all push button timed override events during unoccupied periods. The system shall store time of the override event and time duration for each override event.
  2. Web server shall allow operators to create custom reports detailing timed override events. Timed override reports shall allow the following options:
  3. Minimum billing time. A minimum amount of time that each override event will last.
  4. Billing rate. A monetary rate per hour or per minute of the override duration.





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5. Exemption times. A defined block of time during each week that is exempt from detecting override events.
  6. Allowances. A dollar amount of override usage that is allowed per tenant and is given at no charge. This allowance will be subtracted from the tenant's total override usage.
- F. Web services data exchange (i-Vu Plus only)
- System shall support Web services data exchange with any other system that complies with XML (extensible markup language) and SOAP (simple object access protocol) standards specified by the Web Services Interoperability Organization (WS-I) Basic Profile 1.0 or higher. Web services support shall as a minimum be provided at the workstation or web server level and shall enable data to be read from or written to the DDC system.
1. System shall support Web services read data requests by retrieving requested trend data or point values (I/O hardware points, analog value software points, or binary value software points) from any system controller or from the trend history database.
  2. System shall support Web services write data request to each analog and binary object that can be edited through the system operator interface by downloading a numeric value to the specified object.
  3. For read or write requests, the system shall require username and password authentication and shall support SSL (Secure Socket Layer) or equivalent data encryption.
  4. System shall support discovery through a Web services connection or shall provide a tool available through the Operator Interface that will reveal the path/identifier needed to allow a third-party Web services device to read data from or write data to any object in the system which supports this service.
- G. Open Protocol Communications (i-Vu Plus only)
- DDC system shall allow communication to ancillary systems or controllers, such as lighting system or VFD controllers that utilize BACnet, Modbus, or LonWorks communication protocols. The quantity of data points available per protocol shall be based upon system memory and capacity and will not require the purchase of additional licenses or fees.
1. BACnet communication
    - a. DDC System shall support BACnet/IP addressing as specified in ASHRAE/ANSI 135, BACnet Annex J using ISO 8802-3 (Ethernet) Data Link/Physical layer protocol.
    - b. DDC System shall support BACnet MS/TP communications using EIA-485 twisted pair topology running at 9600, 19200, 38400, and 76800 baud.
  2. Modbus communication
    - a. DDC System shall support Modbus RTU/ASCII communications over EIA-485/EIA-232 type network at 9600, 19200, 38400, and 76800 baud.
    - b. DDC System shall support Modbus TCP/IP communications over ISO 8802-3 (Ethernet) Data Link/Physical layer protocol.
  3. LonWorks communication
    - a. DDC system shall support LonWorks communication utilizing ANSI/EIA-709.1 communications over FT-10A network.
    - b. Communication between devices shall be via Standard Network Variable Types (SNVTs)

Village of Lake Zurich  
Police Department HVAC Control System

**Exhibit "B"**

**Bid Proposal Form**

**To:** Office of the Village Manager  
Village of Lake Zurich  
70 E. Main Street  
Lake Zurich, IL 60047

**From:**  
Pro Temp of Illinois, Inc.  
Bidder  
443-294-0651  
Phone Number  
Yan Zukowski  
Bidder's Contact for Bid

9835 Derby Ln, Westchester, IL, 60154  
Address (City, State, Zip)  
protemp1@gmail.com  
Email  
Eneline Kasprzak 312-684-6625  
Additional Contact information

Having carefully examined the terms set forth in the Notice to Bidders, Instructions to Bidders, Bid Award, General Conditions, Contract and Description of the Work and Procedures and having thoroughly examined the probable work conditions at the work sites/locations and pertinent areas adjacent thereto, the undersigned Bidder acknowledges the same to be accurate and complete insofar as the Work to be performed and related work details are concerned, the undersigned Bidder agrees to furnish all labor, materials, equipment, tools and services or whatever else is required for the Work as set forth in the 2025 Contract Documents for HVAC System Controls documents referenced above.

The undersigned Bidder acknowledges that he/they understands that where quantities are mentioned, they are approximate only, subject to increase or decrease and that in such cases, Bidder will take in full payment therefore the amount of the summation of the actual quantities, as finally determined, multiplied by the Unit Price shown on the Schedule of Prices contained herein.

The undersigned Bidder further agrees that if the Village decides to increase or decrease the improvements or otherwise alter it by extras, additions or deductions, including the elimination of any one or more of the items by the amount not to exceed twenty-five percent (25%) of the total money value of the original Contract prices, Bidder will perform the work as altered, increased, or decreased at the contract unit prices. Furthermore, all such work and materials as do not appear in the Proposal or Contract as a specific item accompanied by a Unit Price, and which are not included under the bid price for other items in this Contract, shall be performed as extra work. Bidder will accept as full compensation therefore a fixed price negotiated with the Village prior to performing extra work or at a Unit Price determined in the same manner.

The undersigned Bidder further agrees to execute a Contract for this Work and present the same to the Village within ten (10) calendar days after the date of written notice of the award of the Contract to Bidder.



Village of Lake Zurich  
Police Department HVAC Control System

Upon award of the Contract, the Village will send a Notice of Award to the successful Bidder and the Bidder must then execute the Contract and provide the required bonds or letter of credit and certificate of insurance to the Village within ten (10) business days. The Village will then issue a written Notice to Proceed and Bidder will thereafter shall commence Work not later than ten (10) calendar days thereafter and, unless otherwise provided, will diligently prosecute the Work in such manner and with such materials, equipment, and labor as will ensure its completion within the time limit specified herein, it being understood and agreed that the completion within the time limit is an essential part of the Contract. In case of failure to complete the Work within the time stated herein, the undersigned agrees that the

Village shall withhold from such sums as may be due him under the terms of this Contract the costs of additional engineering and observation, maintenance of detours, interest, and other items incurred by the Village resulting from the failure of the Bidder to complete the Work within the time specified in the Contract.

The undersigned Bidder agrees to complete the Work by **Monday, November 3, 2025** unless granted additional time in writing by the Village.

Included with this bid Proposal is a bank cashier's check, certified check or bid bond in the amount of \$ 11,620.00, being ten percent (10%) of the total amount bid by ProTemp of Illinois, Inc. the Bidder, in favor of the Village of Lake Zurich.

It is hereby agreed that, should Bidder be awarded the Contract for services contemplated under this bid and fail or refuse to execute a Contract for the performance of said Work, or to provide the required payment and performance bonds, or letter of credit, and certificate of insurance, then this security, in the amount stipulated above, shall be forfeited and may be retained by the Village of Lake Zurich as liquidated damages and not as a penalty. All bids to remain firm for a period of ninety (90) days after bid opening date.

If this Proposal is accepted and the undersigned Bidder fails to execute a Contract as required herein, it is hereby agreed that the amount of the check or draft shall become the property of the Village and shall be considered as payment of damages due to delay and other causes suffered by the Village because of failure to execute said Contract or Contract Bond; upon the undersigned Bidder properly executing a Contract and furnishing a Contract Bond, said check or draft shall be returned to the undersigned.

The undersigned Bidder submits herewith his schedule of prices covering the work to be performed under the Contract; Bidder understands that it must show in the schedule the unit prices, where applicable, for which Bidder proposes to perform each item of work; that the extension must be made by Bidder and that if not so done, his Proposal may be rejected as irregular.

**Bidder hereby bids on all items and has provided a price for all requested services.** The Bidder acknowledges it understands all the requested services for which it has submitted a bid. The undersigned proposes to furnish all labor, materials, tools, equipment and perform all necessary requirements for the Work for the Police Department HVAC Control System with the attached conditions and specifications, and at the terms and schedule prices herein given:



Village of Lake Zurich  
Police Department HVAC Control System

TOTAL BASE BID: \$ 116,200.00

Pro Temp of Illinois, INC.  
Company Name

9835 Derby Ln  
Address (City, State, Zip)

773-297-0651  
Phone Number

Westchester, IL 60154  
Business Address

protemp1@gmail.com  
Email

Submitted

Bidder

03/19/2025  
Date

PRO TEMP OF ILLINOIS, INC.  
Corporate Name

9835 Derby Ln, Westchester IL 60154  
Business Address

Corporate Seal

773-297-0651  
Phone Number

JAN ZUKOWSKI  
Signed By

Evelina Kaspary  
Attest: Secretary

[Signature]  
Vice President

RECEIVED

MAR 27 2025

## References Projects Pro Temp of Illinois, Inc.

	<b>Mt Carmel High School</b>	<b>808 Cleaveland</b>	<b>2140 Lincoln Park West</b>	<b>133 S Ashland</b>	<b>155 N Ridge</b>
Project Location	6410 S Dante, Chicago, IL, 60637	808 N Cleaveland Ave, IL, 60610	2140 Lincoln Park West, Chicago, IL, 60614	133 S Ashland, Chicago, IL, 60607	1555 N Ridge, Evanston, IL, 60201
Project Type	HVAC	HVAC	HVAC	HVAC	HVAC
Project Details	Contract Amount \$452,954 Completion Date: January 2025	Contract Amount \$452,954 Completion Date: February 2025	Contract Amount <del>\$4,190,000.00</del> Completion Date: March 2025	Contract Amount \$1,196,590 Completion Date: February 2024	Contract Amount \$1,380,000 Completion Date: April 2022



**Bid Bond****AIA Document A310™ – 2010****CONTRACTOR:***(Name, legal status and address)*

**PRO TEMP OF ILLINOIS, INC.**  
9835 Derby Lane  
Westchester, IL 60154

Bid Bond No. **GR33548****SURETY:***(Name, legal status and principal place of business)*

**Granite Re, Inc.**  
14001 Quailbrook Drive  
Oklahoma City, OK 73134

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**OWNER:***(Name, legal status and address)*

**Village of Lake Zurich**  
200 Mohawk Trail  
Long Grove, IL 60047

**BOND AMOUNT:** Ten Percent of the Bid Amount (10.00% of Bid Amount)

**PROJECT:***(Name, location or address, and Project number, if any)*

**The Police Department HVAC Control System**

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 19th day of March, 2025

Ewelina Kasprzak  
(Witness) **EWELENA KASPRZAK**

Karla Heffron  
(Witness) **Karla Heffron**

**PRO TEMP OF ILLINOIS, INC.**  
(Principal)

(Title) JAN ZUICKOWSKI, VICE PRESIDENT

**Granite Re, Inc.**  
(Surety)

(Title) Samuel Duchow, Attorney-in-Fact

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061110

## INDIVIDUAL

State of \_\_\_\_\_ )

County of \_\_\_\_\_ )

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me personally appeared \_\_\_\_\_, in and who executed the foregoing instrument and \_\_\_\_\_ acknowledged to me that \_\_\_\_\_ executed the same in his individual capacity.

Notary Public \_\_\_\_\_ County \_\_\_\_\_

My commission expires \_\_\_\_\_

## COPARTNERSHIP

State of \_\_\_\_\_ )

County of \_\_\_\_\_ )

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me personally appeared \_\_\_\_\_, to me known and known to me to be one of the firm of \_\_\_\_\_ described in and who executed the foregoing instrument and he/she thereupon acknowledged to me that he/she executed the same as and for the act and deed of said firm.

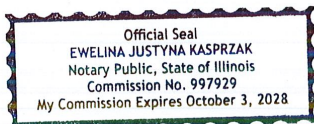
Notary Public \_\_\_\_\_ County \_\_\_\_\_

My commission expires \_\_\_\_\_

## CORPORATE ACKNOWLEDGEMENT

State of Illinois )County of Cook )

On this 19th day of March, 2025, before me appeared JAN ZUKOWSKI, to me personally known, who, being by me duly sworn, did say that he/she is the Vice President of Pro Temp of Illinois, Inc., a corporation, that the seal affixed to the foregoing instrument is the corporate seal of said corporation, and that said instrument was executed in behalf of said corporation by authority of its Board of Directors, and that said JAN ZUKOWSKI acknowledged said instrument to be the free act and deed of said corporation.



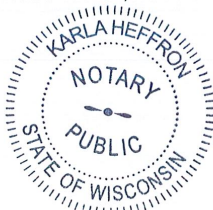
Ewelina Kasprzak  
Notary Public Illinois County Cook

My commission expires 10/03/2028

## SURETY ACKNOWLEDGEMENT

State of Wisconsin )County of St. Croix )

On this 19th of March, 2025, before me appeared Samuel Duchow, to me personally known, who, being by me duly sworn, did say that he/she is the Attorney-in-Fact of Granite Re, Inc., a corporation, that the seal affixed to the foregoing instrument is the corporate seal of said corporation, and that said instrument was executed in behalf of said corporation by authority of its Board of Directors, and that said Granite Re, Inc. acknowledged said instrument to be the free act and deed of said corporation.



Karla Heffron  
Notary Public Karla Heffron, County: St. Croix

My commission expires July 10th, 2026



**GRANITE RE, INC.**  
**GENERAL POWER OF ATTORNEY**

**Know all Men by these Presents:**

That GRANITE RE, INC., a corporation organized and existing under the laws of the State of MINNESOTA and having its principal office at the City of OKLAHOMA CITY in the State of OKLAHOMA does hereby constitute and appoint:

MICHAEL J. DOUGLAS; CHRIS STEINAGEL; CHRISTOPHER M. KEMP; KARLA HEFFRON; SAMUEL DUCHOW; ROBERT DOWNEY; JULIA DOUGLAS; CONNIE SMITH; KORY MORTEL; ELIOT MOTU its true and lawful Attorney-in-Fact(s) for the following purposes, to wit:

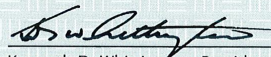
To sign its name as surety to, and to execute, seal and acknowledge any and all bonds, and to respectively do and perform any and all acts and things set forth in the resolution of the Board of Directors of the said GRANITE RE, INC. a certified copy of which is hereto annexed and made a part of this Power of Attorney; and the said GRANITE RE, INC. through us, its Board of Directors, hereby ratifies and confirms all and whatsoever the said:

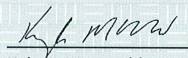
MICHAEL J. DOUGLAS; CHRIS STEINAGEL; CHRISTOPHER M. KEMP; KARLA HEFFRON; SAMUEL DUCHOW; ROBERT DOWNEY; JULIA DOUGLAS; CONNIE SMITH; KORY MORTEL; ELIOT MOTU may lawfully do in the premises by virtue of these presents.

In Witness Whereof, the said GRANITE RE, INC. has caused this instrument to be sealed with its corporate seal, duly attested by the signatures of its President and Assistant Secretary, this 31<sup>st</sup> day of July, 2023.

STATE OF OKLAHOMA )  
 ) SS:  
COUNTY OF OKLAHOMA )



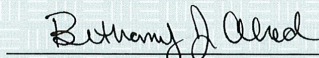
  
Kenneth D. Whittington, President

  
Kyle P. McDonald, Assistant Secretary

On this 31<sup>st</sup> day of July, 2023, before me personally came Kenneth D. Whittington, President of the GRANITE RE, INC. Company and Kyle P. McDonald, Assistant Secretary of said Company, with both of whom I am personally acquainted, who being by me severally duly sworn, said, that they, the said Kenneth D. Whittington and Kyle P. McDonald were respectively the President and the Assistant Secretary of GRANITE RE, INC., the corporation described in and which executed the foregoing Power of Attorney; that they each knew the seal of said corporation; that the seal affixed to said Power of Attorney was such corporate seal, that it was so fixed by order of the Board of Directors of said corporation, and that they signed their name thereto by like order as President and Assistant Secretary, respectively, of the Company.

My Commission Expires:  
April 21, 2027  
Commission #: 11003620



  
Notary Public

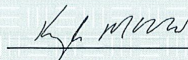
**GRANITE RE, INC.**  
**Certificate**

THE UNDERSIGNED, being the duly elected and acting Assistant Secretary of Granite Re, Inc., a Minnesota Corporation, HEREBY CERTIFIES that the following resolution is a true and correct excerpt from the July 15, 1987, minutes of the meeting of the Board of Directors of Granite Re, Inc. and that said Power of Attorney has not been revoked and is now in full force and effect.

"RESOLVED, that the President, any Vice President, the Assistant Secretary, and any Assistant Vice President shall each have authority to appoint individuals as attorneys-in-fact or under other appropriate titles with authority to execute on behalf of the company fidelity and surety bonds and other documents of similar character issued by the Company in the course of its business. On any instrument making or evidencing such appointment, the signatures may be affixed by facsimile. On any instrument conferring such authority or on any bond or undertaking of the Company, the seal, or a facsimile thereof, may be impressed or affixed or in any other manner reproduced; provided, however, that the seal shall not be necessary to the validity of any such instrument or undertaking."

IN WITNESS WHEREOF, the undersigned has subscribed this Certificate and affixed the corporate seal of the Corporation this  
19 day of March, 2025.



  
Kyle P. McDonald, Assistant Secretary

GR0800-1