



## LAKE ZURICH FIREFIGHTERS' PENSION FUND

70 East Main St. ■ Lake Zurich, Illinois 60047

Brian McGill      Spencer Cornell      Greg Fuchs      Pete Penkava      Greg DuBose  
Trustee              President              Trustee              Secretary              Trustee

### MINUTES OF A REGULAR MEETING OF THE LAKE ZURICH FIREFIGHTERS' PENSION FUND BOARD OF TRUSTEES JANUARY 15, 2025

A regular meeting of the Lake Zurich Firefighters' Pension Fund Board of Trustees was held on Wednesday, January 15, 2025 at 8:00 a.m. in the Lake Zurich Village Hall located at 70 East Main Street, Lake Zurich, Illinois 60047, pursuant to notice.

**CALL TO ORDER:** Trustee Cornell called the meeting to order at 8:00 a.m.

**ROLL CALL:**

**PRESENT:** Trustees Spencer Cornell, Brian McGill, Greg Fuchs and Greg DuBose and Pete Penkava (*arrived at 8:27 a.m. via teleconference*)

**ABSENT:** None

**ALSO PRESENT:** Attorney Rick Reimer, Reimer Dobrovolny & LaBardi PC; Tom Sawyer, Sawyer Falduto Asset Management, LLC; Lainie Grabowski, Lauterbach & Amen, LLP (L&A); Finance Director Amy Sparkowski, Village of Lake Zurich

The Board noted that a physical quorum was present. A motion as made by Trustee Cornell and Seconded by Trustee Fuchs to approve remote attendance for Trustee Penkava due to lack of childcare. Motion carried by roll call vote.

**AYES:** Trustees Cornell, McGill, Fuchs and DuBose

**NAYS:** None

**ABSENT:** Trustee Penkava

**PUBLIC COMMENT:** There was no public comment.

**APPROVAL OF MEETING MINUTES:** *October 16, 2024 Regular Meeting:* The Board reviewed the October 16, 2024 regular meeting minutes. A motion was made by Trustee DuBose and seconded by Trustee Fuchs to approve the October 16, 2024 regular meeting minutes as written. Motion carried unanimously by voice vote.

*Semi-Annual Review of Closed Session Meeting Minutes:* There were no closed session meeting minutes for review.

**INVESTMENT REPORTS:** *Sawyer Falduto Asset Management, LLC:* Mr. Sawyer presented the Quarterly Report for the period ending December 31, 2024. As of December 31, 2024, the beginning market value was \$382,647 with an ending market value of \$301,584. All questions were answered by Mr. Sawyer.

*Statement of Results:* The Board reviewed the Statement of Results for the period ending November 30, 2024. As of November 30, 2024, the beginning value was \$58,250,529.72 and the ending value was \$59,609,071.43. The net return was 2.69%.

*IFPIF – Marquette Associates:* The Board reviewed the FPIF Monthly Summary prepared by Marquette Associates for the period ending November 30, 2024. As of November 30, 2024, the one-month total net return is 2.7% and the year-to-date total net return is 13.7% for an ending market value of \$9,725,896,664. The current asset allocation is as follows: Total Equity at 65.2%, Fixed Income at 28%, Alternatives at 5.6% and Cash 1.2%.

A motion was made by Trustee Fuchs and seconded by Trustee McGill to accept the Sawyer Falduto Asset Management, LLC Quarterly Report as presented. Motion carried unanimously by voice vote.

**ACCOUNTANT'S REPORT – LAUTERBACH & AMEN, LLP:** *Monthly Financial Report and Presentation and Approval of Bills:* The Board reviewed the Monthly Financial Report for the eleven-month period ending November 30, 2024 prepared by L&A. As of November 30, 2024, the net position held in trust for pension benefits is \$60,272,688.62 for a change in position of \$7,138,129.36. The Board also reviewed the Cash Analysis Report, Revenue Report, Expense Report, Member Contribution Report, Payroll Journal, Quarterly Deduction Report, Quarterly Transfer Report and the Quarterly Disbursement Report for the period September 1, 2024 through November 30, 2024 for total disbursements of \$35,356.01. A motion was made by Trustee Fuchs and seconded by Trustee Cornell to accept the Monthly Financial Report as presented and to approve the disbursements shown on the Quarterly Disbursement Report in the amount of \$35,356.01. Motion carried by roll call vote.

AYES: Trustees Cornell, McGill, Fuchs and DuBose  
NAYS: None  
ABSENT: Trustee Penkava

*Additional Bills, if any:* There were no additional bills presented for approval.

*Discussion/Possible Action – Cash Management Policy:* The Board discussed the Cash Management Policy and determined that no changes are required at this time. Further discussion will be held at the next regular meeting.

**FINANCE DIRECTOR'S REPORT:** Ms. Sparkowski informed the Board that 98.6% of the property tax deposits have been received so far, and that the audit work has started.

**COMMUNICATIONS AND REPORTS:** *Affidavits of Continued Eligibility:* The Board noted that L&A mailed Affidavits of Continued Eligibility to all pensioners in November and a due date of January 31, 2025. A status update will be provided at the next regular meeting.

*Statements of Economic Interest:* The Board noted that the List of Filers must be submitted to the County by the District by February 1, 2025. Statements of Economic Interest will be sent to all registered filers who will need to respond by the deadline of May 1, 2025.

**TRUSTEE TRAINING UPDATES:** The Board reviewed the Trustee Training Summary and discussed upcoming training opportunities. Trustees were reminded to submit any certificates of completion to L&A for recordkeeping.

*Approval of Trustee Training Registration Fees and Reimbursable Expenses:* The Board discussed the upcoming Trustee training opportunities. A motion was made by Trustee Cornell and seconded by Trustee Fuchs to approve the registration fees and reimbursable expenses for trustees interested in attending the mandatory Trustee training. Motion carried by roll call vote.

AYES: Trustees Cornell, McGill, Fuchs and DuBose  
NAYS: None  
ABSENT: Trustee Penkava

**APPLICATIONS FOR MEMBERSHIP/WITHDRAWALS FROM FUND:** *Applications for Membership – Derek Ball, William Bauman and Joseph Biagi:* The Board reviewed the Applications for Membership submitted by Derek Ball, William Bauman and Joseph Biagi. A motion was made by Trustee Cornell and seconded by Trustee McGill to accept Derek Ball, William Bauman and Joseph Biagi into the Lake Zurich Firefighters' Pension Fund effective October 7, 2024, as Tier II participants. Motion carried unanimously by voice vote.

**APPLICATIONS FOR RETIREMENT/DISABILITY BENEFITS:** There were no application for retirement or disability benefits.

**OLD BUSINESS: Reciprocity Update – Shaun Stapleton:** The Board noted that the balance due from Shaun Stapleton to the Lake Zurich Firefighters' Pension Fund to combine service under reciprocity has been received in full. A motion was made by Trustee Cornell and seconded by Trustee Fuchs to accept this payment and recognize the purchase as paid in full. Motion carried unanimously by voice vote.

**NEW BUSINESS: Approve Annual Cost of Living Adjustments for Pensioners:** The Board reviewed the 2025 Cost of Living Adjustments calculated by L&A. A motion was made by Trustee Cornell and seconded by Trustee McGill to approve the 2025 Cost of Living Adjustments as required by statute and calculated by L&A. Motion carried by roll call vote.

AYES: Trustees Cornell, McGill, Fuchs and DuBose

NAYS: None

ABSENT: Trustee Penkava

*Review Trustee Term Expirations and Election Procedures:* The Board noted that one of the active member term currently held by Trustee Cornell is expiring in April 2025. Trustee Cornell expressed his interest in remaining on the Board if nominated. L&A will conduct an election on behalf of the Pension Fund for one of the two active member Trustee positions. Further discussion will be held at the next regular meeting.

The Board also noted that the appointed member position held by Trustee McGill is expiring in April 2025 and he is interested in remaining on the Board. The Board will contact the district and seek reappointment of Trustee McGill to the Board. Further discussion will be held at the next regular meeting.

A motion was made by Trustee Cornell and seconded by Trustee McGill to authorize L&A to conduct an election for one of the active member positions. Motion carried unanimously by voice vote.

*Discussion/Possible Action – Lauterbach & Amen, LLP Actuary Engagement Letter:* The Board reviewed the L&A three-year actuary engagement letter. A motion was made by Trustee Fuchs and seconded by Trustee Cornell to engage L&A in the annual amounts as follows: \$3,210 for the year ended December 31, 2024; \$3,240 for the year ended December 31, 2025; and \$3,370 for the year ended December 31, 2026. Motion carried by roll call vote.

AYES: Trustees Cornell, McGill, Fuchs and DuBose

NAYS: None

ABSENT: Trustee Penkava

**ATTORNEY'S REPORT – REIMER DOBROVOLNY & LABARDI PC: QILDRO Update – David Wheelock:** The Board noted the QILDRO Order, Calculation Order, Consent to Issuance and \$50 processing fee for David Wheelock have been received and approved by the Board Attorney with payments to commence with the November payroll cycle.

*Legal Updates:* Attorney Reimer reviewed the quarterly *Legal and Legislative Update* newsletter with the Board as well as discussed recent court cases and decisions as well as general pension matters. Attorney Reimer also informed the Board that new rules and regulations will be available for review at the next regular meeting.

*Trustee Penkava arrived at 8:27 a.m. via teleconference*

*Disability Status Update – Brian Blaauw:* The Board discussed setting hearing dates for the Brian Blaauw disability matter. Further discussion will be held at the next regular meeting.

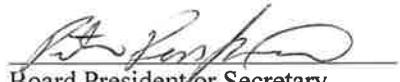
*Trustee Penkava left the meeting at 8:39 a.m.*

**CLOSED SESSION, IF NEEDED:** There was no need for closed session.

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**ADJOURNMENT:** A motion was made by Trustee Cornell and seconded by Trustee McGill to adjourn the meeting at 8:46 a.m. Motion carried unanimously by voice vote.

The next regular Board meeting is scheduled for April 16, 2025 at 8:00 a.m.



Board President or Secretary

Minutes approved by the Board of Trustees on 4/16/25

*Minutes prepared by Lainie Grabowski, Professional Services Administrator, Lauterbach & Amen, LLP*