



At the Heart of Community

BOARD OF FIRE AND POLICE COMMISSIONERS

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MEETING MINUTES

A regular meeting of the Lake Zurich Board of Fire and Police Commissioners was held on February 18, 2025 at 5:30 p.m. at the Lake Zurich Police Department at 200 Mohawk Trail in Lake Zurich, Illinois.

I Call to Order

The meeting was called to order at 5:34 p.m. by Commissioner Hilt.

Roll call showed the following commissioners were present: Commissioner Hilt, Commissioner Bush, and Commissioner Kelly.

Also present: Police Chief Husak and Deputy Fire Chief Christopherson

II Public Comment

None

III Approval of Minutes

Commissioner Bush made a motion to approve the minutes of the January 21, 2025 meeting as presented, seconded by Commissioner Kelly and passed on a voice vote.

IV Communications

There was a request to move the March, 2025 meeting to Wednesday, March 19.

V. Unfinished Business

Conference Recap – Testing requirements, records retention, and FOIA

A. Testing requirements

- a. The board discussed the use of the POWER test in police officer candidate testing. Commissioner Kelly provided historical background on the test. It was agreed that proof of passing this test should continue to be an application requirement.

B. Records retention

- a. The board discussed current commission records retention processes and procedures. They were satisfied with the protocols.

C. FOIA

- a. Commissioner Kelly reviewed applicable FOIA rules with the other commissioners. It was confirmed that FOIA requests for fire and police commission items are reviewed and processed by police and fire personnel and the commissioners are kept abreast of any responses. If questions arise, requests and responses can be reviewed and confirmed by the village attorney.

VI. New Business

Police

A. Department update

- a. Chief Husak briefed the board about current staffing including the three newest officers in field training and two officers out with injuries.
- b. Lateral police candidate Joe Fernandez is expected to start his employment with the village on February 25, 2025.
- c. Regional dispatch consolidation continues to progress, however no specific date for Lake Zurich's transition has been determined yet.

B. Police officer candidate background reviews

- a. Chief Husak reviewed the background investigation and polygraph results of police officer candidate Brandon Wiesman. Board members discussed the results.

There was a motion by Commissioner Kelly, seconded by Commissioner Bush, to disqualify candidate Wiesman from further consideration and remove him from the eligibility list. On a voice vote there were all ayes and the motion passed.

- b. Chief Husak reviewed the background investigation and polygraph results of police officer candidate Anis Abu-Kawod. Board members discussed the results.

There was a motion by Commissioner Bush, seconded by Commissioner Kelly, to disqualify candidate Abu-Kawod from further consideration and remove him from the eligibility list. On a voice vote there were all ayes and the motion passed.

- c. Chief Husak reviewed the background investigation and polygraph results of police officer candidate Daniel Daigle. Board members discussed the results.

There was a motion by Commissioner Kelly, seconded by Commissioner Bush, to offer a conditional offer of employment to candidate Daigle, contingent on him passing a psychological examination, employment physical, and drug screening. On a voice vote there were all ayes and the motion passed.

C. Next police officer testing process

- a. Chief Husak advised the board that the above actions have exhausted all remaining candidate names on the current police officer eligibility list. Department staff will begin preparing for a new testing cycle with National Testing Network so that a new eligibility list can be finalized prior to fall 2025 police academies in the event new hires are needed.

Fire

A. Department update

- a. The purchase of a new ambulance has been approved. An order will be placed once the vehicle specifications are agreed upon.

- b. Repairs and some remodeling are being planned for station #1.
- c. Fire command continues to review the FGMA response and station study.

B. Personnel update

- a. Deputy Chief Christopherson briefed the board about one department member who is out with an injury.
- b. Deputy Chief Christopherson briefed the board about the status of the probationary firefighter/paramedics.
- c. Captain Booth and Lieutenant Kraus continue to integrate into their new roles.
- d. Deputy Chief Christopherson briefed the board on expected 2025 retirements and resignations along with related staffing effects.

C. Review and approval of lieutenant promotional list

- a. There was a motion by Commissioner Kelly, seconded by Commissioner Bush, to approve the lieutenant's promotional eligibility list effective March 19, 2025. On a voice vote, there were all ayes and the motion passed.

D. Update on FF/PM eligibility list and conditional offers

- a. Deputy Chief Christopherson advised the board that two recent conditional offers were declined by the candidates.

E. Update on FF/PM candidate testing through NTN

- a. The department set up a new entry level testing process through National Testing Network which will remain active until April 4, 2025.

VII Adjournment

There being no further business to come before the board, Commissioner Bush made a motion to adjourn the meeting, seconded by Commissioner Kelly and passed on a voice vote.

Meeting adjourned at 6:36 p.m.

Michael Kelly
Commissioner

4-15-25
Date

Submitted by: A. Hux
Recording Secretary