



At the Heart of Community

PARKS AND RECREATION DEPARTMENT

200 South Rand Road
Lake Zurich, Illinois 60047

(847) 438-5146
LakeZurich.org

Park and Recreation Advisory Board

Village Hall Board Room

Tuesday, April 8, 2025- 6:30 PM

AGENDA

1. Call to Order
2. Roll Call: Chairperson Kevin Koch; Members: Vice-Chair Tim Andrews, Shawn Bergfalk, Allen Borg, Jeff Carey, Cathy Malloy and Sariah Quimby
3. Approval of Minutes: December 10, 2024
4. Public Comments: This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Village of Lake Zurich's Park & Recreation Department and Advisory Board. Public Comment is limited to 30 minutes total and 5 minutes per speaker.
5. New Business
 - A. Ancient Oaks Foundation, Executive Director Introduction, Brian Sullivan
Summary: As of 2025, Ancient Oaks Foundation began the search to fill the Executive Director role within their organization. Recently, the organization hired and is in the process of on boarding Brian Sullivan to their team.
 - B. External Special Events Applications
Summary: The following externally run special events are to be held on Village park property in FY25: LPOA Winter Fest, My Density Matters Boat Crawl, Unplugged Fest, Bushel of Apples Fest, and My Density Matters Paint the Lake Pink Walk
 - C. External Special Event Application- Worship on the Water
Summary: Worship on the Water external special event organized by Peace Lutheran Church to be held at Breezewald Park & Beach (launch at Paulus Park) on Sunday, June 29, 2025 from 7-11am. The approximate number of attendees for the event is 100.
6. Old Business
 - A. Bid Update: Paulus Park OSLAD Paulus Park Grant Project Construction
In March 2025, Hitchcock Design Group conducted the bid process for the OSLAD Grant Paulus Park Improvements which yielded six proposals. Stuckey Construction Company Inc. of Waukegan, IL submitted the lowest responsible bid at \$3,681,900 based on the elements staff selected for inclusion in the project scope. With contingency, a recommendation approving the bid award to not exceed \$4,050,000 will be presented to the Village Board at their Monday, April 7, 2025 meeting.
 - B. Request for Proposal: Master Plan for Keys Parks
Summary: The 2025 budget allocates \$100,000 to hire a firm to create a master plan aimed at optimizing the Village's five key park properties. This plan will also outline strategies for future resource dedication and park redevelopment over the next 5 to 10 years. On March 3rd, the

Village of Lake Zurich released a Request for Proposals for the development of this master plan, with the submission period closing on March 31st. The process attracted twelve proposals.

7. Treasurer's Report
8. Advisory Board Member Reports/Updates
 - A. Kevin Koch-Farmers Market FY25 Changes
 - B. Jeff Carey- Rock the Block
9. Director's Report
 - A. Park Highlights/Updates- FY25 includes OSLAD Paulus Park Improvements (sprayground/band shell/outlook/shoreline restoration/baggos), basketball court resurfacing at Bristol Trails, Breezewald Beach retaining wall improvements and Parks Master Plan
 - B. Facility Highlights/Updates - FY25 budget includes exterior signage at the Barn
 - C. Program Update- New Independent Contractor Partnership- Skyward Fencing & Program Affiliate, LZ Rugby Update
 - D. Staff Update- Seasonal Staff- YBR, Day Camp, Dance & Aquatics
 - E. Event Updates- Purple Plunge Results, Annual Egg Hunt (4/12), Arbor Day (4/26); Event Volunteer Sign Up Now; FY25 New Event Announcement
10. Written Communications- Spring Summer 2025 Brochure, Local News, Event & Program Promotions, 2025 State of the Village
11. Adjournment

June 10, 2025

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at 847-438-5141 (TDD 847-438-2349) promptly to allow the Village to make reasonable accommodations for those individuals.

**UNAPPROVED
VILLAGE OF LAKE ZURICH
PARK AND RECREATION
ADVISORY BOARD MEETING**

In Person Meeting- Village Hall 70 E. Main St.

Tuesday, December 10, 2024

AGENDA

1. **Call to Order**
The meeting was called to order at 6:30pm by Chairperson Kevin Koch.
2. **Roll Call:** Chairperson Kevin Koch; Members: Vice Chair Tim Andrews, Shawn Bergfalk, Cathy Malloy, Sariah Quimby, and Allen Borg. Staff present: Recreation Director Bonnie Caputo, Recreation Supervisors Jenna Stanonik, Elke Kadzielawski, and Marisa Boynton and Trustee Greg Weider. Jeff Carey was absent and excused.
3. **Approval of Minutes:** November 12th, 2024
MOTION made by Vice-Chair Time Andrews, seconded by Sariah Quimby to approve the minutes of the November 12th, 2024 Park Advisory Board meetings as presented. Roll call vote, all yes. MOTION CARRIED
4. **Public Comments:**
None
5. **New Business**
 - A. **2024 Scout Public Property Enhancement Projects** Summary: Director Caputo introduced Charles Groner and Jack Rogers, Boy Scouts with Troop 93 working towards their Eagle Scout distinction. Charles Groner presented his project which included 4 park benches built and installed in Paulus Park. The project included over 250 hours of time, 26 volunteers and took 5 days to fully build and install benches in Paulus Park. Upon completion of the project and paperwork, Charles has earned his Eagle Scout distinction. Jack Rogers presented his project which included 15 purpose built free standing wooden tree decorations which have been installed in Breezewald Park as part of the Merry and Bright, Breezewald at night light installation. Each tree has been decorated by a local community organization, and will be on display until January 5th. Jack is in the process of submitting the required paperwork to receive his Eagle Scout distinction. Chairperson Koch congratulated both scouts on a job well done, and thanked them for their service to enhancing our parks. Vice Chair Andrews applauded their efforts and resilience when things didn't go as planned. Certificates of Appreciation were given to both Charles and Jack.
 - B. **Village of Lake Zurich FY25 Internal Special Event Request** Summary: Director Caputo sought approval for the following internally funded special events in FY25. Annual Egg Hunt, Arbor Day, Farmers Market, Family Fishing Derby, July 4th, Live at the Lake, Rock the Block, Merry and Bright Breezewald at Night/Express and Miracle on Main Street. Director Caputo noted that a new event, Merry and Bright Express has been entered into the FY 25 budget. Due to construction of the band shell at Paulus Park, Live at the Lake 25 would only be

one occurrence. Motion to approve the events from Shawn Bergfalk and second by Cathy Malloy. Roll call vote, MOTION APPROVED.

- C. **External Special Events Application.** Summary: Director Caputo presenting the new External Special Event application for review and feedback. Director Caputo expressed that the content is consistent with the previous application and had been revised to improve communication, expectations and coordination for all externally operated events. The application had been circulated to Village departments for feedback and updated if needed. Director Caputo explained that the application will assist process for vetting new events, give organizations a clear financial commitment and help the Park and Recreation department have better control. Director Caputo explained that Village Manager Keller shared input, and was in favor of offering Lake Zurich based non profits a 50% discount on Park Usage Fees. Chairperson Koch, Vice Chair Andrews and Shawn Bergfalk expressed concerns that the fee structure allocated to for profit groups should be higher. Director Caputo explained that research collected from surrounding towns/cities/villages and the new pricing remains consistent and competitive with the area. Shawn Bergfalk asked how revenue regarding For Profit groups was presented the Village, Director Caputo answered that receipts were provided to the Village. Director Caputo advised that in the future, the application will be extended to include rental of the new bandshell as well, and that after one year the department can look at restructuring fees if needed. Allen Borg commended the Park and Recreation team for their hard work in putting together the new application.
- D. **Optimizing Green Space: A Master Plan for Key Parks:** Discussion Only. Summary: Director Caputo sought input and feedback on park properties that should be included in the Master Plan, as the 2025 budgeted included \$100,000 for contracting a consultant to develop a master plan for 5-7 park properties. Vice Chair Andrews commented that last time parks were chosen, they were chosen by the ages and population of residents surrounding the park, and did we obtain that information from the census? Director Caputo explained that using Placer AI software, parks were identified as suitable for inclusion based on factors such as size, location, current usage, existing infrastructure, accessibility and recent community feedback from the ADA Park Improvement Survey: Paulus, Breezewald, Staples, and Oak Ridge. Cathy Malloy asked that because Breezewald was on the list, did that mean the playground was noted for replacement? Director Caputo clarified that it was a comprehensive look at the whole park, not just the playground which was recently replaced. Areas that were brought up were replacement of fishing piers, expansion of walking paths with input from the community. Cathy Malloy noted that Oak Ridge park has a lot of protentional. Director Caputo agreed, and remarked that Manor and Zurites as well. Cathy Malloy asked the possibility of extending the walking path from Old Mill Grove park to Sarah Adams. Director Caputo said that she would speak to Public Works Director Brown about the possibility and pricing.

6. Old Business – None

- 7. Treasurers report** – Director Caputo updated that the Dance Program is much better to budget, and does better year after year. The program has reached facility capacity, and Director Caputo remarked this will more than likely be the last year to see such growth due to facility capacity, it's no long an option to add more classes. There may be more classes added on Fridays. Director Caputo advised Youth Programming is lower this year, due to the loss of Cricket Theatre as contractor, the department has adjusted the budget for 2025. 2024 Aquatics is the first year the beach was in a negative. Director Caputo remarked that this is because of the cost of staff rising in 2024, and expenses exceeding revenue.

8. Advisory Board Member Reports/Update

A. Cathy Malloy/Tim Andrews- Miracle on Main Street 12/7 & Merry & Bright Breezewald at Night/Express 12/13

Cathy Malloy said that Miracle on Main Street went very well due to the good weather, and the adding of all D95 schools performing that brought families to the event. Vice Chair Andrews commented that the new layout for lines worked great, and that the sleigh ride line was still long, and we need more sleighs. The community survey will go out 12/11. Recreation Supervisor Boynton said that the Merry and Bright Express will happen on 12/13 and looking forward to a fun event.

9. Staff Report

- A. Park Highlights/Updates-Parks Mini Master Plan (100k) Breezewald Park-**
Director Caputo advised the beach retaining wall is due to be re done as well as the parking lot entrance. Bristol Trails Basketball court is being resurfaced. Shawn Bergfalk commented that angled parking at Breezewald continues to be opposed by the local residents around the park.
- B. Facility Highlights-** Director Caputo said new exterior signage for the Barn and Buffalo Creek is in the works.
- C. Program Updates:** Recreation Supervisor Kadzielawski updated the board on the Dance program: continued payment collection for 2024, Impulse Dance Company wrapped up their shoe fundraiser of over 5000 pairs of shoes. They are awaiting the final figures. Impulse Dance Company will compete in three national competitions, Dance Idol, Inferno Dance and Amp Dance. Showcase is on April 4th, please let her know if the board would like tickets. Annual Dance recital is on May 3rd for all dancers. Supervisor Kadzielawski updated the board on Independent Contractors, and the new two-way evaluation tool that has been introduced to gather feedback from contractors as well as identify areas for improvement from contractors' perspective as well as Park and Recreation team. Recreation Supervisor Stanonik advised that the Yellow Brick Rd. Preschool classes are getting ready for the holidays. The 4-year-old program hosted a Thanksgiving feast, a highlight of the year, in which manners are practiced for Thanksgiving. Winter Open House are scheduled for December as a day for the

students to showcase their hard work from the first half of the school year to their parents/guardians.

- D. Event Updates: Recreation Supervisor Boynton updated the board with the 2024 Jack O Lantern World numbers: Attendees 44,658 with the 5% profit of sales for Lake Zurich as \$51,510.45. Merry and Bright Breezewald at Night continues until January 5th, and on 13th Merry and Bright Express trackless train ride through the park. 2025 Spring event planning is underway, Egg Hunt and Arbor Day being the first events.
- E. Staff Update- Hiring for Yellow Brick Road Preschool and APA Dance Instructor; Seasonal Camp and Lifeguard positions to be posted as of January.

9. Written Communications : 2025 Schedule of Meetings, Events and Program Promotions, local news.

- 10. Adjournment:** Chairperson Koch said thank you to the Park and Recreation team, and fantastic job for 2024. Director Caputo said thank you to the Park and Recreation Board as well for their energy and support, and that 2025 into 2026 will continue to need their momentum and energy. Chairperson Koch asked for a moved to adjourn the meeting. , seconded by Vice Chair Andrews. All in Favor. MOTION APPROVED. The meeting was adjourned at 7:51pm.

Approved by: _____
Kevin Koch, Chairperson of Park and Recreation Advisory Board



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PARKS AND RECREATION DEPARTMENT

200 South Rand Road
Lake Zurich, Illinois 60047

(847) 438-5146
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MEMORANDUM

Date: April 8, 2025
To: Park and Recreation Advisory Board
From: Bonnie Caputo, Recreation Director
Subject: FY25 External Special Event Applications

Issue:

According to Special Events guidelines, private events requiring only Park/Facility use with attendance over 100 must be reviewed and approved by the Park and Recreation Advisory Board and then the Village Board of Trustees.

Analysis:

Below are additional external special event applications the Park and Recreation Department received for in FY25:

Event	Date(s) and Time(s)	Location	Estimated Attendance
Purple Plunge	3/1/25 10:30am-12:30pm	Breezewald Park/Beach	1000+
Water Lantern Festival	5/17/25 5-9:30pm	Paulus Park	5,000
Gigi's Playhouse 5K	6/14/25 7am-12pm	Paulus Park	450
Unplugged Fest	8/10/25 11am-3pm	Paulus Park	400

Alpine Races	8/17/25 5am-12pm	Breezewald Park	700+
Phase Three Brewing Bushel of Apples Fest	9/27/25-4-9pm 9/28/25- 10am-9pm	Paulus Park	2,000+ total anticipated attendance for fest
Jack O Lantern World (All Community Events)	9/26-11/2/25 TH-SUN 6:30pm-10:30pm	Paulus Park	30,000+
My Density Paint the Lake Pink Walk	10/5/25 9:30am-12pm	Paulus Park	250+

All event applications are consistent with years past. Due to the February Park and Recreation Advisory Board cancelation, applications were submitted directly to the Village Board and approved at their February 18, 2025 meeting.

Recommendation:

No Advisory Board Action Required; Discussion only.

w/Attachments: Special Events Requests and/or Applications

EXTERNAL SPECIAL EVENTS

EVENT INFORMATION	
Event Name	PURPLE PLUNGE
New or Returning Event	RETURNING
Organization Name	PURPLE PLUNGE INC.
Event Type/Purpose <i>Check all that apply</i>	<input type="checkbox"/> Ticketed <input checked="" type="checkbox"/> Fundraiser <input type="checkbox"/> Private <input type="checkbox"/> Public
Event Date(s) and Time(s)	3/1/25 10:30 - 12:30
Set Up Date(s) and Time(s)	TENTS GO UP 2/27/25 @ 8:00 AM
Event Location	BREEZEWALD PARK
Approximate Attendance	1,000
Are you charging an admission or suggested donation fee? Price?	NO
Applicant's Name/Responsible Party	JOE BORDENAVE
Organization/Applicant Address/City/State/Zip	804 WOODBINE CIR. LAKE ZURICH, IL 60047
Is your Organization a Non-Profit? <i>Include 501(c)(3) EIN #</i>	YES 81-1859187
Applicant Phone Numbers	224-715-4545
Applicant E-Mail Address	JBORDENAVE@COMCAST.NET
Event Day Contact Name and Phone <i>*Representative must be on site and available during event hours</i>	JOE BORDENAVE 224-715-4545

DETAILED DESCRIPTION OF EVENT

PARTICIPANTS RUN INTO LAKE ZURICH

EXTERNAL SPECIAL EVENTS

VILLAGE OF LAKE ZURICH DEPARTMENTS	✓	OFFICE USE ONLY
Do you require any street closures? <i>Street closures require Police, Fire, Park Advisory, Village Board and/or IDOT approval and may incur additional fees</i>	<input type="checkbox"/>	
Will there be food vendors at the event?	<input type="checkbox"/>	
Will there be other vendors showcased at your event? <i>Local Businesses, artisans, etc.</i>	<input type="checkbox"/>	
Will there be attractions at your event? <i>Inflatables, Carnival Rides etc.</i>	<input type="checkbox"/>	
Do you require Safety Personnel assistance? <i>Police, Fire, First Aid</i>	<input checked="" type="checkbox"/>	
Will you be Serving Alcohol?	<input type="checkbox"/>	
Number & Location of Porta Potties <i>For events over 500, additional porta potties are needed.</i>	<input type="checkbox"/>	
Will there be live music at your event?	<input type="checkbox"/>	
Will there be tents/canopies? <i>Tent Permit will be required for larger than 10x10.</i>	<input checked="" type="checkbox"/>	
Will there be raffle items? <i>Raffle Permit will be required.</i>	<input checked="" type="checkbox"/>	
Will you be using electric provided or bringing in generators?	<input checked="" type="checkbox"/>	
Will you be bringing in large decorations, and/or decorating the trees?	<input type="checkbox"/>	
Does the applicant/organization owe any outstanding invoices to the Village?	<input type="checkbox"/>	
Will you be bringing in outside security?	<input type="checkbox"/>	

EXTERNAL SPECIAL EVENTS

EVENT DOCUMENTATION/FORMS/PERMITS REQUIRED FOR ALL EXTERNAL SPECIAL EVENTS <i>Please keep a copy for your reference</i>	✓	OFFICE USE ONLY
Event COI	<input checked="" type="checkbox"/>	
Event Map/Site Plan <i>Please attach to application</i>	<input checked="" type="checkbox"/>	
Final Walk Through Scheduled	<input type="checkbox"/>	
Emergency and Crisis Management Plan Submitted	<input type="checkbox"/>	

ADDITIONAL DOCUMENTATION/FORMS/PERMITS <i>If applicable to event</i>	✓	
Lake County Health Department contacted <i>Please forward all Food Permits to Park and Recreation Team</i>	<input type="checkbox"/>	
JULIE contacted <i>For any stakes longer than 6 inches</i>	<input checked="" type="checkbox"/>	
Property and Business owners along route notified <i>Events with street closures</i>	<input type="checkbox"/>	
Liquor License	<input type="checkbox"/>	
External Parking Agreement <i>For Events Over 500 attendees</i>	<input type="checkbox"/>	
External Vendor List	<input type="checkbox"/>	
Tent Permit	<input checked="" type="checkbox"/>	
Sign Permit	<input type="checkbox"/>	
Raffle Permit	<input checked="" type="checkbox"/>	
Emergency and Crisis Management Plan	<input type="checkbox"/>	
IDOT Approval	<input type="checkbox"/>	
Revenue Reports	<input type="checkbox"/>	

EXTERNAL SPECIAL EVENTS

HOLD HARMLESS AGREEMENT

Event organizers shall indemnify and hold harmless the Village of Lake Zurich and assume all risk arising from or in any way related to the event. This agreement is included within the External Special Event Application. If submitting a separate agreement, please do so on company letterhead. This document is required in order to accept an External Special Event Application.

The undersigned participant agrees to obey all Village of Lake Zurich rules and regulations. As a user of the park, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of any injury, including death, damages or loss which I, or any of my guests may sustain as a result of participating in any activities connected with or associated with the use of Village parks. I agree to waive and relinquish all claims I may have against the Village of Lake Zurich and its officers, agents, servants, employees and volunteers. I further agree to indemnify and hold harmless and defend the Village of Lake Zurich and its officers, agents, servants, employees and volunteers from any and all claims sustained by me and/or my guests. I have read and fully understand the above details and waive and release all claims.

It will be my responsibility to assure our group follow all External Special Event policies outlined in the policy/application including the Village of Lake Zurich park rules.

SIGNATURE



DATE

12/9/24

APPLICATION FEE

Payment can be made online:

- Go to <http://lakezurich.org/349/Pay-Online>
- Click **EVENT BOOTH FEES** Box (Brown Box)
- Click **GENERAL PURPOSE**
- Fill in your information
- In "Payment Type" Choose **OTHER**
- In "Payment Description" Type 20767607

Payment can also be mailed to:

200 S. Rand Rd. Lake Zurich, IL 60047 Attn: Marisa Boynton-External Special Events

REFERENCES

For new events, please provide three (3) professional references.

NAME	ORGANIZATION	PHONE	EMAIL

EXTERNAL SPECIAL EVENTS

EVENT INFORMATION

Event Name	Water Lantern Festival
New or Returning Event	Returning
Organization Name	Water Lantern Festival
Event Type/Purpose <i>Check all that apply</i>	<input checked="" type="checkbox"/> Ticketed <input type="checkbox"/> Fundraiser <input type="checkbox"/> Private <input checked="" type="checkbox"/> Public
Event Date(s) and Time(s)	Saturday and Sunday May 17 and 18, 2025 5:30PM-9:30PM
Set Up Date(s) and Time(s)	Saturday, May 17, 2025 8:00AM-11:30PM
Event Location	Paulus Park
Approximate Attendance	5,000
Are you charging an admission or suggested donation fee? Price?	No admission, just a participation fee. About \$30 per person
Applicant's Name/Responsible Party	Sydney Head
Organization/Applicant Address/City/State/Zip	Water Lantern Festival; Sydney Head 881 W 700 N, ST 102 Logan UT 84321
Is your Organization a Non-Profit? <i>Include 501(c)(3) EIN #</i>	N/A
Applicant Phone Numbers	541-419-4529
Applicant E-Mail Address	sydney@waterlanternfestival.com
Event Day Contact Name and Phone <i>*Representative must be on site and available during event hours</i>	Sydney Head 541-419-4529

DETAILED DESCRIPTION OF EVENT:

The Water Lantern Festival is an incredible event that promotes peace, community, connection, and love. This is a time that we can come together, love one another, and heal ourselves. There is music from the stage, food trucks, artisans, and fun games in the festival area where participants take in the environment leading up to the lantern launch. With our highly experienced event execution team, detailed event coordination plan, and our commitment to safety and excellence, this is truly an inspiring event.

EXTERNAL SPECIAL EVENTS

VILLAGE OF LAKE ZURICH DEPARTMENTS	✓	OFFICE USE ONLY
Do you require any street closures? <i>Street closures require Police, Fire, Park Advisory, Village Board and/or IDOT approval and may incur additional fees</i>	<input type="checkbox"/>	
Will there be food vendors at the event?	<input checked="" type="checkbox"/>	
Will there be other vendors showcased at your event? <i>Local Businesses, artisans, etc.</i>	<input checked="" type="checkbox"/>	
Will there be attractions at your event? <i>Inflatables, Carnival Rides etc.</i>	<input type="checkbox"/>	
Do you require Safety Personnel assistance? <i>Police, Fire, First Aid</i>	<input checked="" type="checkbox"/>	
Will you be Serving Alcohol?	<input type="checkbox"/>	
Number & Location of Porta Potties <i>For events over 500, additional porta potties are needed.</i>	<input checked="" type="checkbox"/>	
Will there be live music at your event?	<input checked="" type="checkbox"/>	
Will there be tents/canopies? <i>Tent Permit will be required for larger than 10x10.</i>	<input checked="" type="checkbox"/>	
Will there be raffle items? <i>Raffle Permit will be required.</i>	<input type="checkbox"/>	
Will you be using electric provided or bringing in generators?	<input checked="" type="checkbox"/>	
Will you be bringing in large decorations, and/or decorating the trees?	<input type="checkbox"/>	
Does the applicant/organization owe any outstanding invoices to the Village?	<input type="checkbox"/>	
Will you be bringing in outside security?	<input type="checkbox"/>	

EXTERNAL SPECIAL EVENTS

EVENT DOCUMENTATION/FORMS/PERMITS REQUIRED FOR ALL EXTERNAL SPECIAL EVENTS <i>Please keep a copy for your reference</i>		OFFICE USE ONLY
Event COI	<input type="checkbox"/>	
Event Map/Site Plan <i>Please attach to application</i>	<input checked="" type="checkbox"/>	
Final Walk Through Scheduled	<input type="checkbox"/>	
Emergency and Crisis Management Plan Submitted	<input type="checkbox"/>	

ADDITIONAL DOCUMENTATION/FORMS/PERMITS <i>If applicable to event</i>		
Lake County Health Department contacted <i>Please forward all Food Permits to Park and Recreation Team</i>	<input type="checkbox"/>	
JULIE contacted <i>For any stakes longer than 6 inches</i>	<input type="checkbox"/>	
Property and Business owners along route notified <i>Events with street closures</i>	<input type="checkbox"/>	
Liquor License	<input type="checkbox"/>	
External Parking Agreement <i>For Events Over 500 attendees</i>	<input type="checkbox"/>	
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Raffle Permit	<input type="checkbox"/>	
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IDOT Approval	<input type="checkbox"/>	
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EXTERNAL SPECIAL EVENTS

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The undersigned participant agrees to obey all Village of Lake Zurich rules and regulations. As a user of the park, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of any injury, including death, damages or loss which I, or any of my guests may sustain as a result of participating in any activities connected with or associated with the use of Village parks. I agree to waive and relinquish all claims I may have against the Village of Lake Zurich and its officers, agents, servants, employees and volunteers. I further agree to indemnify and hold harmless and defend the Village of Lake Zurich and its officers, agents, servants, employees and volunteers from any and all claims sustained by me and/or my guests. I have read and fully understand the above details and waive and release all claims.

It will be my responsibility to assure our group follow all External Special Event policies outlined in the policy/application including the Village of Lake Zurich park rules.

SIGNATURE:

Sydney Head

DATE:

2/18/2025

APPLICATION FEE

Payment can be made online:

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- Click **EVENT BOOTH FEES** Box (Brown Box)
- Click **GENERAL PURPOSE**
- Fill in your information
- In "Payment Type" Choose **OTHER**
- In "Payment Description" Type 20767607

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200 S. Rand Rd. Lake Zurich, IL 60047 Attn: Marisa Boynton-External Special Events

REFERENCES

For new events, please provide three (3) professional references.

NAME	ORGANIZATION	PHONE	EMAIL

EXTERNAL SPECIAL EVENTS

EVENT INFORMATION

Event Name	GiGiFIT Acceptance Challenge 5K Run, 1-Mile Inspiration Walk, and Dash for Down syndrome
New or Returning Event	Returning
Organization Name	GiGi's Playhouse Deerfield & GiGi's Playhouse McHenry
Event Type/Purpose <i>Check all that apply</i>	<input checked="" type="checkbox"/> Ticketed <input checked="" type="checkbox"/> Fundraiser <input type="checkbox"/> Private <input type="checkbox"/> Public
Event Date(s) and Time(s)	June 14th, 2025 7am - Noon
Set Up Date(s) and Time(s)	June 14th, 2025 6am-7am
Event Location	Paulus Park
Approximate Attendance	450
Are you charging an admission or suggested donation fee? Price?	Runners must register. \$30 for adults, \$15 for kids. All proceeds benefit the playhouse.
Applicant's Name/Responsible Party	Shannon Kerin
Organization/Applicant Address/City/State/Zip	750 Estate Drive, Suite 100 Deerfield, IL 60015
Is your Organization a Non-Profit? <i>Include 501(c)(3) EIN #</i>	Yes. 83-1975036
Applicant Phone Numbers	Cell 630-204-5446 Work 847-964-9604
Applicant E-Mail Address	SKerin@gigisplayhouse.org
Event Day Contact Name and Phone <i>*Representative must be on site and available during event hours</i>	Shannon Kerin 630-204-5446.

DETAILED DESCRIPTION OF EVENT:

GiGi's Playhouse Deerfield and McHenry will be hosting our annual 5K run, 1-Mile Walk, and Kids Dash

EXTERNAL SPECIAL EVENTS

VILLAGE OF LAKE ZURICH DEPARTMENTS	✓	OFFICE USE ONLY
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Will you be bringing in outside security?	<input type="checkbox"/>	

EXTERNAL SPECIAL EVENTS

EVENT DOCUMENTATION/FORMS/PERMITS REQUIRED FOR ALL EXTERNAL SPECIAL EVENTS <i>Please keep a copy for your reference</i>	✓	OFFICE USE ONLY
Event COI	<input type="checkbox"/>	
Event Map/Site Plan <i>Please attach to application</i>	<input type="checkbox"/>	
Final Walk Through Scheduled	<input type="checkbox"/>	
Emergency and Crisis Management Plan Submitted	<input type="checkbox"/>	

ADDITIONAL DOCUMENTATION/FORMS/PERMITS <i>If applicable to event</i>	✓	
Lake County Health Department contacted <i>Please forward all Food Permits to Park and Recreation Team</i>	<input type="checkbox"/>	
JULIE contacted <i>For any stakes longer than 6 inches</i>	<input type="checkbox"/>	
Property and Business owners along route notified <i>Events with street closures</i>	<input type="checkbox"/>	
Liquor License	<input type="checkbox"/>	
External Parking Agreement <i>For Events Over 500 attendees</i>	<input type="checkbox"/>	
External Vendor List	<input type="checkbox"/>	
Tent Permit	<input type="checkbox"/>	
Sign Permit	<input type="checkbox"/>	
Raffle Permit	<input type="checkbox"/>	
Emergency and Crisis Management Plan	<input type="checkbox"/>	
IDOT Approval	<input type="checkbox"/>	
Revenue Reports	<input type="checkbox"/>	

EXTERNAL SPECIAL EVENTS

HOLD HARMLESS AGREEMENT

Event organizers shall indemnify and hold harmless the Village of Lake Zurich and assume all risk arising from or in any way related to the event. This agreement is included within the External Special Event Application. If submitting a separate agreement, please do so on company letterhead. This document is required in order to accept an External Special Event Application.

The undersigned participant agrees to obey all Village of Lake Zurich rules and regulations. As a user of the park, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of any injury, including death, damages or loss which I, or any of my guests may sustain as a result of participating in any activities connected with or associated with the use of Village parks. I agree to waive and relinquish all claims I may have against the Village of Lake Zurich and its officers, agents, servants, employees and volunteers. I further agree to indemnify and hold harmless and defend the Village of Lake Zurich and its officers, agents, servants, employees and volunteers from any and all claims sustained by me and/or my guests. I have read and fully understand the above details and waive and release all claims.

It will be my responsibility to assure our group follow all External Special Event policies outlined in the policy/application including the Village of Lake Zurich park rules.

SIGNATURE _____

DATE _____

12.5. 2024

APPLICATION FEE

Payment can be made online:

- Go to <http://lakezurich.org/349/Pay-Online>
- Click **EVENT BOOTH FEES** Box (Brown Box)
- Click **GENERAL PURPOSE**
- Fill in your information
- In "Payment Type" Choose **OTHER**
- In "Payment Description" Type 20767607

*received
1/3/25*

Payment can also be mailed to:

200 S. Rand Rd. Lake Zurich, IL 60047 Attn: Marisa Boynton-External Special Events

REFERENCES

For new events, please provide three (3) professional references.

NAME	ORGANIZATION	PHONE	EMAIL

EXTERNAL SPECIAL EVENTS

EVENT INFORMATION	
Event Name	Unplugged fest
New or Returning Event	Returning
Organization Name	Unplugged fest
Event Type/Purpose <i>Check all that apply</i>	<input type="checkbox"/> Ticketed <input type="checkbox"/> Fundraiser <input type="checkbox"/> Private <input checked="" type="checkbox"/> Public
Event Date(s) and Time(s)	Sunday 8/10/2025 11Am-3pm
Set Up Date(s) and Time(s)	8/10/2025 8Am-11Am
Event Location	Paulus Park
Approximate Attendance	400
Are you charging an admission or suggested donation fee? Price?	Free
Applicant's Name/Responsible Party	Alexis Alt Jodi Alt
Organization/Applicant Address/City/State/Zip	728 Spencer Lane Lake Zurich, IL 60047
Is your Organization a Non-Profit? <i>Include 501(c)(3) EIN #</i>	NO
Applicant Phone Numbers	847-530-7778
Applicant E-Mail Address	JodiAlt@gmail.com Unpluggedfest21@gmail.com
Event Day Contact Name and Phone <i>*Representative must be on site and available during event hours</i>	Alexis and Jodi Alt 847-530-7778

DETAILED DESCRIPTION OF EVENT

A free festival where families can unplug from their electronic devices and connect with each other through fun activities provided by local businesses in our Lake Zurich community.

EXTERNAL SPECIAL EVENTS

VILLAGE OF LAKE ZURICH DEPARTMENT	✓	OTHER COMMENTS
Do you require any street closures? <i>Street closures require Police, Fire, Park Advisory, Village Board and/or IDOT approval and may incur additional fees</i>		
Will there be food vendors at the event?	✓	
Will there be other vendors showcased at your event? <i>Local Businesses, artisans, etc</i>	✓	
Will there be attractions at your event? <i>Inflatables, Carnival Rides etc.</i>		
Do you require Safety Personnel assistance? <i>Police, Fire, First Aid</i>		
Will you be Serving Alcohol?		
Number & Location of Porta Potties <i>For events over 500, additional porta potties are needed.</i>		
Will there be live music at your event?		
Will there be tents/canopies? <i>Tent Permit will be required for larger than 10x10.</i> 10x10 only	✓	
Will there be raffle items? <i>Raffle Permit will be required</i>	✓	
Will you be using <u>electric provided</u> or bringing in generators?	✓	
Will you be bringing in large decorations, and/or decorating the trees?		
Does the applicant/organization owe any outstanding invoices to the Village?		
Will you be bringing in outside security?		

EXTERNAL SPECIAL EVENTS

ADDITIONAL DOCUMENTATION/FORMS/PERMITS REQUIRED FOR ALL EXTERNAL SPECIAL EVENTS (If applicable, attach to your application)	✓	DATE USED ONLY
Event COI <i>Will submit once approved</i>		
Event Map/Site Plan <i>Please attach to application</i>		
Final Walk Through Scheduled <i>Will schedule once approved</i>		
Emergency and Crisis Management Plan Submitted <i>?</i>		

ADDITIONAL DOCUMENTATION/FORMS/PERMITS (If applicable, attach)	✓	
Lake County Health Department contacted <i>Will contact once approved</i> <i>Please forward all Food Permits to Park and Recreation Team</i>		
JULIE contacted <i>For any stakes longer than 6 inches</i> <i>N/A</i>		
Property and Business owners along route notified <i>Events with street closures</i> <i>N/A</i>		
Liquor License <i>N/A</i>		
External Parking Agreement <i>For Events Over 500 attendees</i> <i>Will obtain once approved</i>		
External Vendor List <i>Will obtain once we have vendors</i>		
Tent Permit <i>N/A</i>		
Sign Permit <i>Will obtain once approved</i>		
Raffle Permit <i>Will obtain once approved</i>		
Emergency and Crisis Management Plan		
IDOT Approval <i>N/A</i>		
Revenue Reports <i>N/A</i>		

Event organizers shall indemnify and hold harmless the Village of Lake Zurich and assume all risk arising from or in any way related to the event. This agreement is included within the External Special Event Application. If submitting a separate agreement, please do so on company letterhead. This document is required in order to accept an External Special Event Application.

The undersigned participant agrees to obey all Village of Lake Zurich rules and regulations. As a user of the park, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of any injury, including death, damages or loss which I, or any of my guests may sustain as a result of participating in any activities connected with or associated with the use of Village parks. I agree to waive and relinquish all claims I may have against the Village of Lake Zurich and its officers, agents, servants, employees and volunteers. I further agree to indemnify and hold harmless and defend the Village of Lake Zurich and its officers, agents, servants, employees and volunteers from any and all claims sustained by me and/or my guests. I have read and fully understand the above details and waive and release all claims.

It will be my responsibility to assure our group follow all External Special Event policies outlined in the policy/application including the Village of Lake Zurich park rules.

SIGNATURE Jodi Alet DATE 1/3/2025

APPLICATION FEE

Payment can be made online:

- Go to <http://lakezurich.org/349/Pay-Online>
- Click **EVENT BOOTH FEES** Box (Brown Box)
- Click **GENERAL PURPOSE**
- Fill in your information
- In "Payment Type" Choose **OTHER**
- In "Payment Description" Type 20767607

Payment can also be mailed to:

200 S. Rand Rd. Lake Zurich, IL 60047 Attn: Marisa Boynton-External Special Events

REFERENCES

For new events, please provide three (3) professional references.

NAME	ORGANIZATION	PHONE	EMAIL

EXTERNAL SPECIAL EVENTS

EVENT INFORMATION	
Event Name	Alpine Races
New or Returning Event	Returning
Organization Name	Alpine Runners
Event Type/Purpose <i>Check all that apply</i>	<input type="checkbox"/> Ticketed <input type="checkbox"/> Fundraiser <input type="checkbox"/> Private <input checked="" type="checkbox"/> Public
Event Date(s) and Time(s)	Sunday august 17th 2025
Set Up Date(s) and Time(s)	Same
Event Location	Breezewald Park
Approximate Attendance	700
Are you charging an admission or suggested donation fee? Price?	Registration fee
Applicant's Name/Responsible Party	Alpine Runners
Organization/Applicant Address/City/State/Zip	830 W IL-22 #202 Lake Zurich, IL 60047-2349
Is your Organization a Non-Profit? <i>Include 501(c)(3) EIN #</i>	Yes
Applicant Phone Numbers	8478484827
Applicant E-Mail Address	Louis.BaigorriaJr@cdw.com
Event Day Contact Name and Phone <i>*Representative must be on site and available during event hours</i>	Louis Baigorria ; 847-848-4827

DETAILED DESCRIPTION OF EVENT:

5k and 10mile races

EXTERNAL SPECIAL EVENTS

VILLAGE OF LAKE ZURICH DEPARTMENTS	✓	OFFICE USE ONLY
Do you require any street closures? <i>Street closures require Police, Fire, Park Advisory, Village Board and/or IDOT approval and may incur additional fees</i>	<input checked="" type="checkbox"/>	
Will there be food vendors at the event?	<input type="checkbox"/>	
Will there be other vendors showcased at your event? <i>Local Businesses, artisans, etc.</i>	<input type="checkbox"/>	
Will there be attractions at your event? <i>Inflatables, Carnival Rides etc.</i>	<input type="checkbox"/>	
Do you require Safety Personnel assistance? <i>Police, Fire, First Aid</i>	<input checked="" type="checkbox"/>	
Will you be Serving Alcohol?	<input type="checkbox"/>	
Number & Location of Porta Potties <i>For events over 500, additional porta potties are needed.</i>	<input checked="" type="checkbox"/>	
Will there be live music at your event?	<input type="checkbox"/>	
Will there be tents/canopies? <i>Tent Permit will be required for larger than 10x10.</i>	<input type="checkbox"/>	
Will there be raffle items? <i>Raffle Permit will be required.</i>	<input type="checkbox"/>	
Will you be using electric provided or bringing in generators?	<input checked="" type="checkbox"/>	
Will you be bringing in large decorations, and/or decorating the trees?	<input checked="" type="checkbox"/>	
Does the applicant/organization owe any outstanding invoices to the Village?	<input type="checkbox"/>	
Will you be bringing in outside security?	<input type="checkbox"/>	

EXTERNAL SPECIAL EVENTS

EVENT DOCUMENTATION/FORMS/PERMITS REQUIRED FOR ALL EXTERNAL SPECIAL EVENTS <i>Please keep a copy for your reference</i>	✓	OFFICE USE ONLY
Event COI	<input type="checkbox"/>	
Event Map/Site Plan <i>Please attach to application</i>	<input checked="" type="checkbox"/>	
Final Walk Through Scheduled	<input type="checkbox"/>	
Emergency and Crisis Management Plan Submitted	<input type="checkbox"/>	

ADDITIONAL DOCUMENTATION/FORMS/PERMITS <i>If applicable to event</i>	✓	
Lake County Health Department contacted <i>Please forward all Food Permits to Park and Recreation Team</i>	<input type="checkbox"/>	
JULIE contacted <i>For any stakes longer than 6 inches</i>	<input type="checkbox"/>	
Property and Business owners along route notified <i>Events with street closures</i>	<input checked="" type="checkbox"/>	
Liquor License	<input type="checkbox"/>	
External Parking Agreement <i>For Events Over 500 attendees</i>	<input type="checkbox"/>	
External Vendor List	<input type="checkbox"/>	
Tent Permit	<input type="checkbox"/>	
Sign Permit	<input checked="" type="checkbox"/>	
Raffle Permit	<input type="checkbox"/>	
Emergency and Crisis Management Plan	<input checked="" type="checkbox"/>	
IDOT Approval	<input type="checkbox"/>	
Revenue Reports	<input type="checkbox"/>	

EXTERNAL SPECIAL EVENTS

HOLD HARMLESS AGREEMENT

Event organizers shall indemnify and hold harmless the Village of Lake Zurich and assume all risk arising from or in any way related to the event. This agreement is included within the External Special Event Application. If submitting a separate agreement, please do so on company letterhead. This document is required in order to accept an External Special Event Application.

The undersigned participant agrees to obey all Village of Lake Zurich rules and regulations. As a user of the park, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of any injury, including death, damages or loss which I, or any of my guests may sustain as a result of participating in any activities connected with or associated with the use of Village parks. I agree to waive and relinquish all claims I may have against the Village of Lake Zurich and its officers, agents, servants, employees and volunteers. I further agree to indemnify and hold harmless and defend the Village of Lake Zurich and its officers, agents, servants, employees and volunteers from any and all claims sustained by me and/or my guests. I have read and fully understand the above details and waive and release all claims.

It will be my responsibility to assure our group follow all External Special Event policies outlined in the policy/application including the Village of Lake Zurich park rules.

SIGNATURE Louis Baigorria Digitally signed by Louis Baigorria
Date: 2025.01.02 13:08:21 -08'00'

DATE _____

APPLICATION FEE

Payment can be made online:

- Go to <http://lakezurich.org/349/Pay-Online>
- Click **EVENT BOOTH FEES** Box (Brown Box)
- Click **GENERAL PURPOSE**
- Fill in your information
- In "Payment Type" Choose **OTHER**
- In "Payment Description" Type 20767607

received 1/2/25

Payment can also be mailed to:

200 S. Rand Rd. Lake Zurich, IL 60047 Attn: Marisa Boynton-External Special Events

REFERENCES

For new events, please provide three (3) professional references.

NAME	ORGANIZATION	PHONE	EMAIL

EXTERNAL SPECIAL EVENTS

EVENT INFORMATION	
Event Name	A Bushel of Apples Fall Fest
New or Returning Event	Returning
Organization Name	Phase Three Brewing / GiGi's Playhouse
Event Type/Purpose <i>Check all that apply</i>	<input type="checkbox"/> Ticketed <input checked="" type="checkbox"/> Fundraiser <input type="checkbox"/> Private <input checked="" type="checkbox"/> Public
Event Date(s) and Time(s)	9/27 4pm - 9pm and 9/28 10am - 9pm
Set Up Date(s) and Time(s)	Week of 9/23
Event Location	Paulus Park
Approximate Attendance	2,000
Are you charging an admission or suggested donation fee? Price?	Suggested donation of \$10 per person
Applicant's Name/Responsible Party	Evan Morris / Phase Three Brewing / GiGi's Playhouse
Organization/Applicant Address/City/State/Zip	932 Donata Court, Lake Zurich, IL 60047 750 Estate Dr Ste 100, Deerfield, IL 60015
Is your Organization a Non-Profit? <i>Include 501(c)(3) EIN #</i>	83-1975036
Applicant Phone Numbers	847-338-0071
Applicant E-Mail Address	evan@phasethreebrewing.com
Event Day Contact Name and Phone <i>*Representative must be on site and available during event hours</i>	Evan Morris - 847-338-0071

DETAILED DESCRIPTION OF EVENT:

5th Yr! Community forward event featuring local vendors, music, activities benefiting GiGi's Playhouse

EXTERNAL SPECIAL EVENTS

VILLAGE OF LAKE ZURICH DEPARTMENTS	✓	OFFICE USE ONLY
Do you require any street closures? <i>Street closures require Police, Fire, Park Advisory, Village Board and/or IDOT approval and may incur additional fees</i>	<input type="checkbox"/>	
Will there be food vendors at the event?	<input checked="" type="checkbox"/>	
Will there be other vendors showcased at your event? <i>Local Businesses, artisans, etc.</i>	<input checked="" type="checkbox"/>	
Will there be attractions at your event? <i>Inflatables, Carnival Rides etc.</i>	<input type="checkbox"/>	
Do you require Safety Personnel assistance? <i>Police, Fire, First Aid</i>	<input type="checkbox"/>	
Will you be Serving Alcohol?	<input checked="" type="checkbox"/>	
Number & Location of Porta Potties <i>For events over 500, additional porta potties are needed.</i>	<input checked="" type="checkbox"/>	
Will there be live music at your event?	<input checked="" type="checkbox"/>	
Will there be tents/canopies? <i>Tent Permit will be required for larger than 10x10.</i>	<input checked="" type="checkbox"/>	
Will there be raffle items? <i>Raffle Permit will be required.</i>	<input type="checkbox"/>	
Will you be using electric provided or bringing in generators?	<input checked="" type="checkbox"/>	
Will you be bringing in large decorations, and/or decorating the trees?	<input type="checkbox"/>	
Does the applicant/organization owe any outstanding invoices to the Village?	<input type="checkbox"/>	
Will you be bringing in outside security?	<input type="checkbox"/>	

EXTERNAL SPECIAL EVENTS

EVENT DOCUMENTATION/FORMS/PERMITS REQUIRED FOR ALL EXTERNAL SPECIAL EVENTS <i>Please keep a copy for your reference</i>	✓	OFFICE USE ONLY
Event COI	<input type="checkbox"/>	
Event Map/Site Plan <i>Please attach to application</i>	<input type="checkbox"/>	
Final Walk Through Scheduled	<input type="checkbox"/>	
Emergency and Crisis Management Plan Submitted	<input type="checkbox"/>	

ADDITIONAL DOCUMENTATION/FORMS/PERMITS <i>If applicable to event</i>	✓	
Lake County Health Department contacted <i>Please forward all Food Permits to Park and Recreation Team</i>	<input type="checkbox"/>	
JULIE contacted <i>For any stakes longer than 6 inches</i>	<input type="checkbox"/>	
Property and Business owners along route notified <i>Events with street closures</i>	<input type="checkbox"/>	
Liquor License	<input type="checkbox"/>	
External Parking Agreement <i>For Events Over 500 attendees</i>	<input type="checkbox"/>	
External Vendor List	<input type="checkbox"/>	
Tent Permit	<input type="checkbox"/>	
Sign Permit	<input type="checkbox"/>	
Raffle Permit	<input type="checkbox"/>	
Emergency and Crisis Management Plan	<input type="checkbox"/>	
IDOT Approval	<input type="checkbox"/>	
Revenue Reports	<input type="checkbox"/>	

EXTERNAL SPECIAL EVENTS

HOLD HARMLESS AGREEMENT

Event organizers shall indemnify and hold harmless the Village of Lake Zurich and assume all risk arising from or in any way related to the event. This agreement is included within the External Special Event Application. If submitting a separate agreement, please do so on company letterhead. This document is required in order to accept an External Special Event Application.

The undersigned participant agrees to obey all Village of Lake Zurich rules and regulations. As a user of the park, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of any injury, including death, damages or loss which I, or any of my guests may sustain as a result of participating in any activities connected with or associated with the use of Village parks. I agree to waive and relinquish all claims I may have against the Village of Lake Zurich and its officers, agents, servants, employees and volunteers. I further agree to indemnify and hold harmless and defend the Village of Lake Zurich and its officers, agents, servants, employees and volunteers from any and all claims sustained by me and/or my guests. I have read and fully understand the above details and waive and release all claims.

It will be my responsibility to assure our group follow all External Special Event policies outlined in the policy/application including the Village of Lake Zurich park rules.

SIGNATURE

Evan Morris

DATE

1/3/2025

APPLICATION FEE

Payment can be made online:

- Go to <http://lakezurich.org/349/Pay-Online>
- Click **EVENT BOOTH FEES** Box (Brown Box)
- Click **GENERAL PURPOSE**
- Fill in your information
- In "Payment Type" Choose **OTHER**
- In "Payment Description" Type 20767607

Payment can also be mailed to:

200 S. Rand Rd. Lake Zurich, IL 60047 Attn: Marisa Boynton-External Special Events

REFERENCES

For new events, please provide three (3) professional references.

NAME	ORGANIZATION	PHONE	EMAIL

EXTERNAL SPECIAL EVENTS

EVENT INFORMATION

Event Name	Jack O'lantern World
New or Returning Event	Returning Event
Organization Name	All Community Events
Event Type/Purpose <i>Check all that apply</i>	<input checked="" type="checkbox"/> Ticketed <input type="checkbox"/> Fundraiser <input type="checkbox"/> Private <input type="checkbox"/> Public
Event Date(s) and Time(s)	9/26/25 - 11/2/25
Set Up Date(s) and Time(s)	9/10/25 - 9/25/25
Event Location	Paulus Park
Approximate Attendance	30,000 - 40,000
Are you charging an admission or suggested donation fee? Price?	Yes (\$15-\$24 per ticket)
Applicant's Name/Responsible Party	Bobby Jaenicke
Organization/Applicant Address/City/State/Zip	1152 Ensell Road Lake Zurich IL 60047
Is your Organization a Non-Profit? <i>Include 501(c)(3) EIN #</i>	No
Applicant Phone Numbers	630-656-0804
Applicant E-Mail Address	bobby@allcommunityevents.com
Event Day Contact Name and Phone <i>*Representative must be on site and available during event hours</i>	Bobby Jaenicke 630-656-0804

DETAILED DESCRIPTION OF EVENT:

3/4 long trail walk through thousands of hand carved pumpkins with a beer garden and inflatables.

EXTERNAL SPECIAL EVENTS

VILLAGE OF LAKE ZURICH DEPARTMENTS	✓	OFFICE USE ONLY
Do you require any street closures? <i>Street closures require Police, Fire, Park Advisory, Village Board and/or IDOT approval and may incur additional fees</i>	<input type="checkbox"/>	
Will there be food vendors at the event?	<input checked="" type="checkbox"/>	
Will there be other vendors showcased at your event? <i>Local Businesses, artisans, etc.</i>	<input type="checkbox"/>	
Will there be attractions at your event? <i>Inflatables, Carnival Rides etc.</i>	<input checked="" type="checkbox"/>	
Do you require Safety Personnel assistance? <i>Police, Fire, First Aid</i>	<input type="checkbox"/>	
Will you be Serving Alcohol?	<input checked="" type="checkbox"/>	
Number & Location of Porta Potties <i>For events over 500, additional porta potties are needed.</i>	<input checked="" type="checkbox"/>	
Will there be live music at your event?	<input type="checkbox"/>	
Will there be tents/canopies? <i>Tent Permit will be required for larger than 10x10.</i>	<input type="checkbox"/>	
Will there be raffle items? <i>Raffle Permit will be required.</i>	<input type="checkbox"/>	
Will you be using electric provided or bringing in generators?	<input checked="" type="checkbox"/>	
Will you be bringing in large decorations, and/or decorating the trees?	<input checked="" type="checkbox"/>	
Does the applicant/organization owe any outstanding invoices to the Village?	<input type="checkbox"/>	
Will you be bringing in outside security?	<input checked="" type="checkbox"/>	

EXTERNAL SPECIAL EVENTS

EVENT DOCUMENTATION/FORMS/PERMITS REQUIRED FOR ALL EXTERNAL SPECIAL EVENTS <i>Please keep a copy for your reference</i>		OFFICE USE ONLY
Event COI	<input checked="" type="checkbox"/>	
Event Map/Site Plan <i>Please attach to application</i>	<input checked="" type="checkbox"/>	
Final Walk Through Scheduled	<input checked="" type="checkbox"/>	
Emergency and Crisis Management Plan Submitted	<input checked="" type="checkbox"/>	

ADDITIONAL DOCUMENTATION/FORMS/PERMITS <i>If applicable to event</i>		
Lake County Health Department contacted <i>Please forward all Food Permits to Park and Recreation Team</i>	<input type="checkbox"/>	
JULIE contacted <i>For any stakes longer than 6 inches</i>	<input checked="" type="checkbox"/>	
Property and Business owners along route notified <i>Events with street closures</i>	<input type="checkbox"/>	
Liquor License	<input checked="" type="checkbox"/>	
External Parking Agreement <i>For Events Over 500 attendees</i>	<input checked="" type="checkbox"/>	
External Vendor List	<input type="checkbox"/>	
Tent Permit	<input type="checkbox"/>	
Sign Permit	<input type="checkbox"/>	
Raffle Permit	<input type="checkbox"/>	
Emergency and Crisis Management Plan	<input type="checkbox"/>	
IDOT Approval	<input type="checkbox"/>	
Revenue Reports	<input type="checkbox"/>	

EXTERNAL SPECIAL EVENTS

HOLD HARMLESS AGREEMENT

Event organizers shall indemnify and hold harmless the Village of Lake Zurich and assume all risk arising from or in any way related to the event. This agreement is included within the External Special Event Application. If submitting a separate agreement, please do so on company letterhead. This document is required in order to accept an External Special Event Application.

The undersigned participant agrees to obey all Village of Lake Zurich rules and regulations. As a user of the park, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of any injury, including death, damages or loss which I, or any of my guests may sustain as a result of participating in any activities connected with or associated with the use of Village parks. I agree to waive and relinquish all claims I may have against the Village of Lake Zurich and its officers, agents, servants, employees and volunteers. I further agree to indemnify and hold harmless and defend the Village of Lake Zurich and its officers, agents, servants, employees and volunteers from any and all claims sustained by me and/or my guests. I have read and fully understand the above details and waive and release all claims.

It will be my responsibility to assure our group follow all External Special Event policies outlined in the policy/application including the Village of Lake Zurich park rules.

SIGNATURE: Robert Jaenicke

Digitally signed by Robert Jaenicke
Date: 2024.12.11 10:30:26 -06'00'

DATE: 12/11/24

APPLICATION FEE

Payment can be made online:

- Go to <http://lakezurich.org/349/Pay-Online>
- Click **EVENT BOOTH FEES** Box (Brown Box)
- Click **GENERAL PURPOSE**
- Fill in your information
- In "Payment Type" Choose **OTHER**
- In "Payment Description" Type 20767607

Payment can also be mailed to:

200 S. Rand Rd. Lake Zurich, IL 60047 Attn: Marisa Boynton-External Special Events

REFERENCES

For new events, please provide three (3) professional references.

NAME	ORGANIZATION	PHONE	EMAIL

EXTERNAL SPECIAL EVENTS

EVENT INFORMATION	
Event Name	Paint the Lake Pink Walk
New or Returning Event	Returning
Organization Name	My Density Matters
Event Type/Purpose <i>Check all that apply</i>	<input checked="" type="checkbox"/> Ticketed <input checked="" type="checkbox"/> Fundraiser <input type="checkbox"/> Private <input type="checkbox"/> Public
Event Date(s) and Time(s)	Sunday, Oct. 5th, 2025
Set Up Date(s) and Time(s)	8:30 Set-up, 9:30 Pre-party, 10:30 Walk
Event Location	Paulus Park
Approximate Attendance	250-300
Are you charging an admission or suggested donation fee? Price?	Approximately \$30.00 for adults - Discounts for Seniors, Kids, & students
Applicant's Name/Responsible Party	Laura Matuszewski
Organization/Applicant Address/City/State/Zip	50 S. Rand Rd. Lake Zurich, IL 60047
Is your Organization a Non-Profit? <i>Include 501(c)(3) EIN #</i>	86-3477428
Applicant Phone Numbers	(847) 312-0884
Applicant E-Mail Address	laura.matuszewski@mydensitymatters.org
Event Day Contact Name and Phone <i>*Representative must be on site and available during event hours</i>	Laura Matuszewski / (847) 312-0884

DETAILED DESCRIPTION OF EVENT:

Walkers will join us for a Pre-party at 9:30 a.m. The walkers will depart for the walk around the lake at 10:30 a.m. The event will conclude once the last walker arrives back to Paulus Park.

EXTERNAL SPECIAL EVENTS

VILLAGE OF LAKE ZURICH DEPARTMENTS		OFFICE USE ONLY
Do you require any street closures? <i>Street closures require Police, Fire, Park Advisory, Village Board and/or IDOT approval and may incur additional fees</i>	<input checked="" type="checkbox"/> No	
Will there be food vendors at the event?	<input checked="" type="checkbox"/> No	
Will there be other vendors showcased at your event? <i>Local Businesses, artisans, etc.</i>	<input checked="" type="checkbox"/> No	
Will there be attractions at your event? <i>Inflatables, Carnival Rides etc.</i>	<input checked="" type="checkbox"/> No	
Do you require Safety Personnel assistance? <i>Police, Fire, First Aid</i>	<input checked="" type="checkbox"/> No	
Will you be Serving Alcohol?	<input checked="" type="checkbox"/> No	
Number & Location of Porta Potties <i>For events over 500, additional porta potties are needed.</i>	<input checked="" type="checkbox"/> N/A	
Will there be live music at your event?	<input checked="" type="checkbox"/> No	
Will there be tents/canopies? <i>Tent Permit will be required for larger than 10x10.</i>	<input checked="" type="checkbox"/> No	
Will there be raffle items? <i>Raffle Permit will be required.</i>	<input checked="" type="checkbox"/> Y	
Will you be using electric provided or bringing in generators? <i>non-profit</i> <i>Provided</i>	<input checked="" type="checkbox"/>	
Will you be bringing in large decorations, and/or decorating the trees?	<input checked="" type="checkbox"/> No	
Does the applicant/organization owe any outstanding invoices to the Village?	<input checked="" type="checkbox"/> No	
Will you be bringing in outside security?	<input checked="" type="checkbox"/> No	

EXTERNAL SPECIAL EVENTS

EVENT DOCUMENTATION/FORMS/PERMITS REQUIRED FOR ALL EXTERNAL SPECIAL EVENTS <i>Please keep a copy for your reference</i>		OFFICE USE ONLY
Event COI	<input type="checkbox"/>	
Event Map/Site Plan <i>Please attach to application</i>	<input type="checkbox"/>	
Final Walk Through Scheduled	<input type="checkbox"/>	
Emergency and Crisis Management Plan Submitted	<input type="checkbox"/>	

ADDITIONAL DOCUMENTATION/FORMS/PERMITS <i>If applicable to event</i>		
Lake County Health Department contacted <i>Please forward all Food Permits to Park and Recreation Team</i>	<input type="checkbox"/>	
JULIE contacted <i>For any stakes longer than 6 inches</i>	<input type="checkbox"/>	
Property and Business owners along route notified <i>Events with street closures</i>	<input type="checkbox"/>	
Liquor License	<input type="checkbox"/>	
External Parking Agreement <i>For Events Over 500 attendees</i>	<input type="checkbox"/>	
External Vendor List	<input type="checkbox"/>	
Tent Permit	<input type="checkbox"/>	
Sign Permit	<input type="checkbox"/>	
Raffle Permit	<input type="checkbox"/>	
Emergency and Crisis Management Plan	<input type="checkbox"/>	
IDOT Approval	<input type="checkbox"/>	
Revenue Reports	<input type="checkbox"/>	

EXTERNAL SPECIAL EVENTS

HOLD HARMLESS AGREEMENT

Event organizers shall indemnify and hold harmless the Village of Lake Zurich and assume all risk arising from or in any way related to the event. This agreement is included within the External Special Event Application. If submitting a separate agreement, please do so on company letterhead. This document is required in order to accept an External Special Event Application.

The undersigned participant agrees to obey all Village of Lake Zurich rules and regulations. As a user of the park, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of any injury, including death, damages or loss which I, or any of my guests may sustain as a result of participating in any activities connected with or associated with the use of Village parks. I agree to waive and relinquish all claims I may have against the Village of Lake Zurich and its officers, agents, servants, employees and volunteers. I further agree to indemnify and hold harmless and defend the Village of Lake Zurich and its officers, agents, servants, employees and volunteers from any and all claims sustained by me and/or my guests. I have read and fully understand the above details and waive and release all claims.

It will be my responsibility to assure our group follow all External Special Event policies outlined in the policy/application including the Village of Lake Zurich park rules.

SIGNATURE: Danuta Namagewski DATE: 12-6-24

APPLICATION FEE

Payment can be made online:

- Go to <http://lakezurich.org/349/Pay-Online>
- Click **EVENT BOOTH FEES** Box (Brown Box)
- Click **GENERAL PURPOSE**
- Fill in your information
- In "Payment Type" Choose **OTHER**
- In "Payment Description" Type 20767607

Payment can also be mailed to:

200 S. Rand Rd. Lake Zurich, IL 60047 Attn: Marisa Boynton-External Special Events

REFERENCES

For new events, please provide three (3) professional references.

NAME	ORGANIZATION	PHONE	EMAIL



At the Heart of Community

MEMORANDUM

Date: April 8, 2025
To: Park and Recreation Advisory Board
From: Bonnie Caputo, Recreation Director
Subject: External Special Event Application Worship on the Water

Issue:

Every year there are several Special Event Requests to take place at Paulus Park that anticipate attendance in excess of 100. According to the Village of Lake Zurich Special Events Guidelines, these requests must be reviewed by the Park and Recreation Advisory Board.

Analysis:

The Park and Recreation Department received an event application from Peace Lutheran Church to host their event at Breezewald Park on Sunday, July 27th from 9-10am requesting use of the nonmotorized boat launch area at Paulus Park and beach at Breezewald Beach to provide a church service on the water to their congregation. The event will be promoted to their congregation but also open to the public. Their anticipated attendance is approximately 100 event goers. Event goers are welcome to launch and attend the service from their nonmotorized craft or attend by land at Breezewald Beach.

Peace Lutheran Church of Lake Zurich is member of the Evangelical Lutheran Church of America and a Christian church for the entire family. Peace Lutheran Church has participated in the Village's Miracle on Main Street event with both a booth as well as bells choir entertainment for the past few years. Brian Madsen, Peace Lutheran's Connections Director, approached the Department with this unique opportunity to deliver a worship service to their congregation. Per their event schedule, the Church is anticipating 30 nonmotorized crafts to launch from Paulus Park around 7am to arrive at the Breezewald location for the service at 9am. As nonwake is until 9am, they will be permitted to cross the middle of the lake for arrival, however, for departure,

the nonmotorized crafts will need to remain in the no wake zone proceeding back to Paulus Park. The Church does have a parishioner who is a member of the LPOA and offered their motorized boat to host the minister for the service.

In addition to the new application and park usage fees, the Department is requiring the applicant to absorb the add on fees associated with the Marina Unit as well as two lifeguards for the Breezewald Beach location.

To provide the service to their Church members on the water and land, the Department anticipates the usage of some sort of PA system (to be provided by the applicant). The usage of any sort of equipment will be limited to hour of the service with instructions on where to point speakers. The Department will require the applicant to reach out to any immediate neighbors to Breezewald Park to make them aware of the event.

As the event utilizes Lake Zurich, the department will require the applicant to reach out to the LPOA to make them aware of the event application and provide them the opportunity to ask any questions or to provide feedback.

Due to the February Park and Recreation Advisory Board cancelation, applications were submitted directly to the Village Board and approved at their February 18, 2025 meeting.

Recommendation:

No Advisory Board Action Required; Discussion only.

w/Attachments: Special Event Application, Draft Event Map and Event Schedule

EXTERNAL SPECIAL EVENTS

EVENT INFORMATION	
Event Name	Worship on the Water
New or Returning Event	New
Organization Name	Peace Lutheran Church
Event Type/Purpose <i>Check all that apply</i>	<input type="checkbox"/> Ticketed <input type="checkbox"/> Fundraiser <input type="checkbox"/> Private <input checked="" type="checkbox"/> Public
Event Date(s) and Time(s)	First Choice, 7/27, second 8/3
Set Up Date(s) and Time(s)	
Event Location	Paulus Park + Breezewald Park
Approximate Attendance	100
Are you charging an admission or suggested donation fee? Price?	No - will probably collect normal free will church offering
Applicant's Name/Responsible Party	Brian Madsen, Connections Director
Organization/Applicant Address/City/State/Zip	1050 South Old Rand Road Lake Zurich, Illinois, 60047
Is your Organization a Non-Profit? <i>Include 501(c)(3) EIN #</i>	Yes, non-profit
Applicant Phone Numbers	847-438-4400
Applicant E-Mail Address	connections@peacelutheranlz.com
Event Day Contact Name and Phone <i>*Representative must be on site and available during event hours</i>	Brian Madsen; 847-393-5339

DETAILED DESCRIPTION OF EVENT:

Peace Lutheran intends to hold a worship service on Lake Zurich with part of the congregation using non


EXTERNAL SPECIAL EVENTS


VIOLATION	PENALTY
Damage to park property.	Loss of security deposit and recover costs of repair.
Unauthorized vehicles in park.	Loss of security deposit.
Failure to Pay Service Fees: Not paying Village service or public safety fees within 30 days post-event.	Loss of security deposit and denial of future requests.
Non-compliance with Laws and Ordinances	Loss of security deposit and denial of future requests.
Use of Unapproved Vendors	Removal of vendor by Village staff, and denial of future requests.
Unauthorized Attractions: Including unapproved attractions or failing to relocate attractions after three days.	Removal/shutdown of attraction by Village staff, and denial of future requests.
Non-compliance with Park Rules: Event staff or vendors not following park rules, endangering safety, or damaging park facilities.	Loss of security deposit and denial of future requests.
Misrepresentation of Non-Profit Status	Loss of security deposit and denial of future requests.
Misrepresentation of Event	Loss of security deposit and denial of future requests.
Failure to provide appropriate quantity/ratio of toilets and/or accessible toilets.	Loss of security deposit.
Failure to observe approved route.	Loss of security deposit and denial of future requests.
Failure to obtain required permits by deadline.	Cancellation of event, and loss of security deposit and denial of future events.

EXTERNAL SPECIAL EVENTS

VILLAGE OF LAKE ZURICH DEPARTMENTS	✓	OFFICE USE ONLY
Do you require any street closures? <i>Street closures require Police, Fire, Park Advisory, Village Board and/or IDOT approval and may incur additional fees</i>	<input type="checkbox"/>	
Will there be food vendors at the event?	<input type="checkbox"/>	
Will there be other vendors showcased at your event? <i>Local Businesses, artisans, etc.</i>	<input type="checkbox"/>	
Will there be attractions at your event? <i>Inflatables, Carnival Rides etc.</i>	<input type="checkbox"/>	
Do you require Safety Personnel assistance? <i>Police, Fire, First Aid</i>	<input checked="" type="checkbox"/>	
Will you be Serving Alcohol?	<input type="checkbox"/>	
Number & Location of Porta Potties <i>For events over 500, additional porta potties are needed.</i>	<input type="checkbox"/>	
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Will you be bringing in large decorations, and/or decorating the trees?	<input type="checkbox"/>	
Does the applicant/organization owe any outstanding invoices to the Village?	<input type="checkbox"/>	
Will you be bringing in outside security?	<input type="checkbox"/>	

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Emergency and Crisis Management Plan Submitted	<input type="checkbox"/>	

ADDITIONAL DOCUMENTATION/FORMS/PERMITS <i>If applicable to event</i>		
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JULIE contacted <i>For any stakes longer than 6 inches</i>	<input type="checkbox"/>	
Property and Business owners along route notified <i>Events with street closures</i>	<input type="checkbox"/>	
Liquor License	<input type="checkbox"/>	
External Parking Agreement <i>For Events Over 500 attendees</i>	<input type="checkbox"/>	
External Vendor List	<input type="checkbox"/>	
Tent Permit	<input type="checkbox"/>	
Sign Permit	<input type="checkbox"/>	
Raffle Permit	<input type="checkbox"/>	
Emergency and Crisis Management Plan	<input type="checkbox"/>	
IDOT Approval	<input type="checkbox"/>	
Revenue Reports	<input type="checkbox"/>	

EXTERNAL SPECIAL EVENTS

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It will be my responsibility to assure our group follow all External Special Event policies outlined in the policy/application including the Village of Lake Zurich park rules.

SIGNATURE: Brian Madsen Digitally signed by Brian Madsen
Date: 2025.01.12 18:19:04
+06'00' **DATE:** 12-Jan-2025

APPLICATION FEE

Payment can be made online:

- Go to <http://lakezurich.org/349/Pay-Online>
- Click **EVENT BOOTH FEES** Box (Brown Box)
- Click **GENERAL PURPOSE**
- Fill in your information
- In "Payment Type" Choose **OTHER**
- In "Payment Description" Type 20767607

Payment can also be mailed to:

200 S. Rand Rd. Lake Zurich, IL 60047 Attn: Marisa Boynton-External Special Events

REFERENCES

For new events, please provide three (3) professional references.

NAME	ORGANIZATION	PHONE	EMAIL

WORSHIP
ON THE
WATER

Who Are We?

Peace Lutheran Church
Evangelical Lutheran Church of
America (ELCA)

In the Lake Zurich Community
1050 S Old Rand Road

South on Old Rand, right before
you reach Hwy 12

Peace Lutheran Church

Growing as children of God in faithful love and service through Christ.



Our Values

Welcoming

*Friendly, caring, accepting
reception of all individuals
and families*

Connections

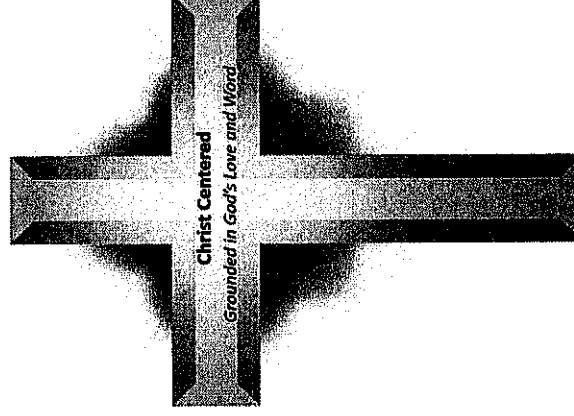
*An intergenerational community
that nurtures belonging, trust,
fellowship, and outreach*

Generosity

*Sharing of self, time,
talents, and treasures*

Lifelong Learning

*Faith formation through
worship, prayer, music,
youth programs and Bible study*



Proposed Event:

Want to host a church service on Lake Zurich.

- Opportunity to worship in nature, special references to water
- Provide a special event for our congregation and the community

Worship on the Water

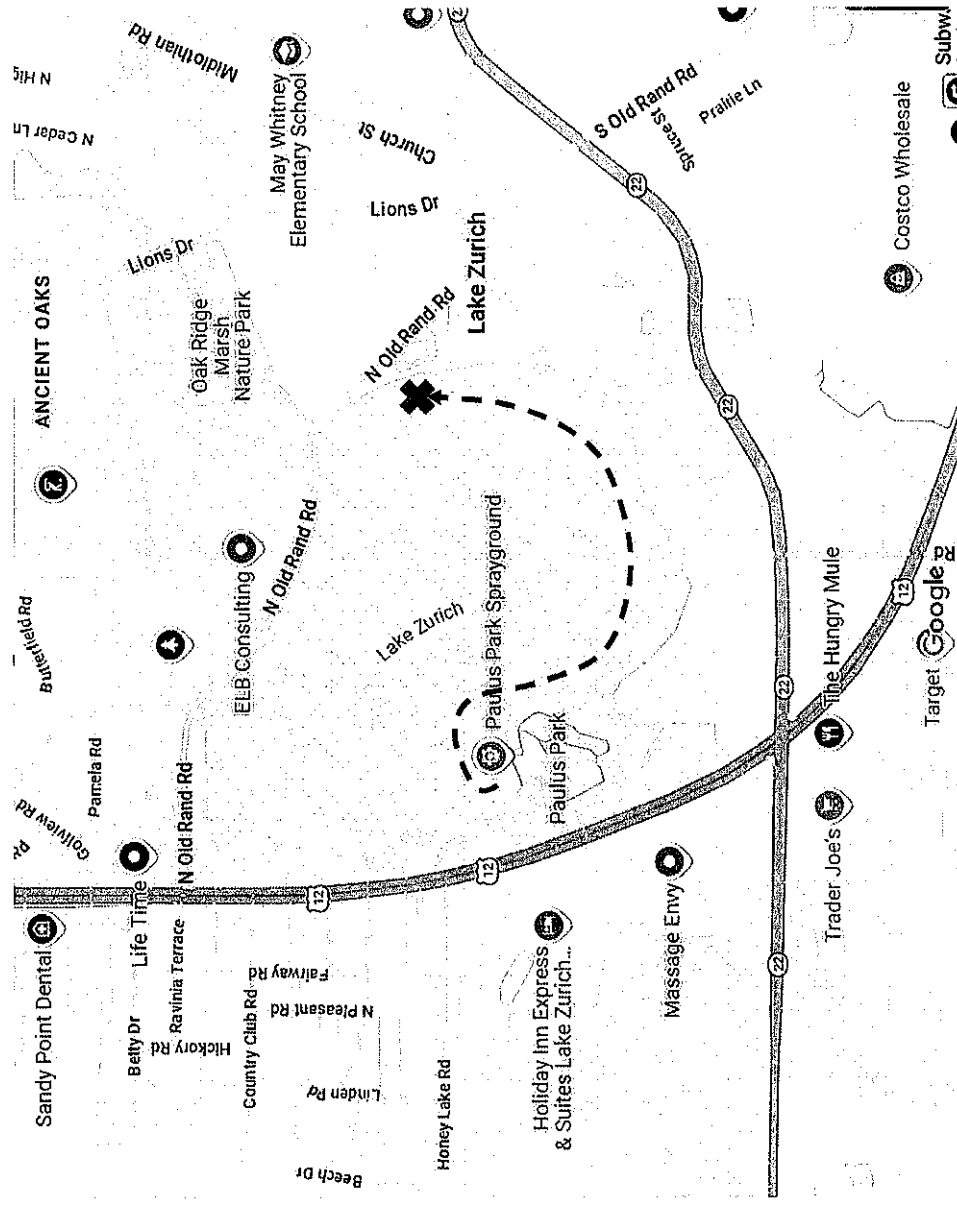
Sunday, 27-July or Sunday, 29-June

Map of the Event

Floating congregation:
launch from Paulus Park

✖ Worship: on the lake, off
shore from Breezewald Park

On shore congregation:
setup at Breezewald Park



Map of the Event

- Pontoon 'pulpit' (lake member) + floating congregation + beach congregation
- (1) Bluetooth microphone + speaker on boat or (2) speakers plugged in on shore



Proposed Event Schedule

Floating Congregation		
Time (Duration)	Activity	
7:00 (60-90 minutes)	Watercraft Launch (Paulus Park) [5 min / craft x 2 crafts simultaneous = 30 boats]	
8:00 (45 minutes)	Watercraft Processional (Paulus to Breezewald)	
9:00 (60 minutes)	Worship Service	
10:15 (45 minutes)	Watercraft Return (Breezewald to Paulus)	
11:00 (60 minutes)	Watercraft Unload	

On Shore		
Time (Duration)	Activity	
8:30 (30 minutes)	Arrival, On Shore Congregation (Breezewald)	
9:00 (60 minutes)	Worship Service	
10:00 (30 minutes)	Pack Up/Departure, On Shore Congregation (Breezewald)	

Notes:

- Like all PLC's church services, this one is open to the community
- Hoping to start with a smaller event in 2025; grow responsibly in the future

Minimal advertising

Require registration for floating congregation (rules, safety, count)

Learn what we don't know; carry over lessons learned

Worship on the Water

Sunday, 27-July or Sunday, 29-June



PARKS & RECREATION DEPARTMENT

200 S. Rand Road
Lake Zurich, Illinois 60047

(847) 438-5146
Fax (847) 380-5471
LakeZurich.org

At the Heart of Community

MEMORANDUM

Date: April 8, 2025
To: Park and Recreation Advisory Board
From: Bonnie Caputo, Recreation Director
Subject: **Bid Update: Paulus Park OSLAD Paulus Park Grant Project Construction**

Issue: The FY 2025 budget includes \$3,400,000 in the Capital Fund for Paulus Park Improvements/Playground as part of the Open Space Land Acquisitions and Development (OSLAD) grant program thru the State of Illinois.

Background: In August 2023, the Village of Lake Zurich applied for the OSLAD grant program for continued improvements at Paulus Park. The grant projects identified through community engagement sessions, review of the Open Space Master plan and staff feedback included: shoreline restoration on the Northern end of the property with the creation of an outcropping, renovation of the splash pad including abandonment of the confined space, underground pump room, creation of a new pump house and gathering space with game tables for the splash pad, addition of a bandshell on the stage in the center of the park (including sound and lighting), addition of baggo courts and site landscaping. The cost opinion within the IDNR application to fund the project, provided to the Village Board at their August 21, 2023 meeting, outlined \$3.8 million dollars in improvements to Paulus Park (design, engineering and construction costs).

The Village of Lake Zurich was awarded a \$600,000 OSLAD grant (50% matching grant) and entered into an agreement with the State of Illinois in March of 2024 with the approved grant projects to be fully completed within a 24-month period (no later than March 31, 2026 per the agreement). In April 2024, Hitchcock Design Group was hired to provide design development, construction documents, permitting, bidding and construction administration for the improvements identified in the Paulus Park OSLAD grant.

Analysis: In March 2025, Hitchcock Design Group invited bids for the OSLAD-approved Paulus Park projects. The bid opening took place on March 28, 2025, with the Village receiving six (6) bids. The bid results provided below include the outcomes for Base Bid #1, Base Bid #2,

Alternate #2, Alternate #4, and Alternate #10. Based on these results, Stuckey Construction Company Inc. of Waukegan, IL submitted the lowest responsible bid.

Base Bid #1 covers the costs for the shoreline restoration, splash pad, band shell, baggo courts, outcropping, and landscaping. Base Bid #2 includes the costs for constructing the facility to house the splash pad pumps, an additional public restroom (per IDPH standards, required due to the square footage of the splash pad), and the guard area.

The attached bid results also detail 10 alternates:

- Alternate #1: Splash pad shade sail
- Alternate #2: ADA beach pathways/plaza
- Alternate #3: Metal Village emblem for the pump house facility
- Alternate #4: Band shell stone veneer back wall and columns
- Alternate #5: Overlook stone veneer seat wall
- Alternate #6: Splash pad water heater
- Alternate #7: Aluminum windows at the pump house facility
- Alternate #8: Motorized coiling doors at the pump house
- Alternate #9: Ceramic tile in the public restroom area of the pump house
- Alternate #10: Band shell storage building for lighting and sound

The construction bids received were higher than initially estimated. Staff believe that increased labor and material costs, general inflation and economic uncertainty are all contributing to the escalated bid amounts. To align the project with the available resources, Staff recommends moving forward with Base Bids #1 and #2, and including Alternate #2 (ADA pathways/plaza), reflecting direct community feedback for increased accessibility and the potential for ADA funding eligibility. Staff also included Alternates #4 (band shell back wall) and #10 (band shell storage building) to complete the band shell area with permanent facilities to accommodate lighting and sound systems.

Bidder Name	BASE BID #1	BASE BID #2	Alternate #2: ADA Pathway & Plaza	Alternate #4: Band Shell Wall & Columns	Alternate #10: Band Shell Storage	Total (BASE BID #1 & #2 +Alternate #2, 4 & 10)
Stuckey Construction Company, Inc	\$2,564,900	\$746,000	\$164,000	\$153,000	\$54,000	\$3,681,900
E.P. Doyle & Sons LLC	\$2,867,216	\$658,149	\$198,787	\$124,952	\$33,537	\$3,882,641
Clauss Brothers Inc.	\$2,740,959.65	\$0	\$249,727.50	\$155,692.30	\$67,634.95	\$3,214,014.40

Landworks Ltd.	\$2,799,717	\$0	\$231,100	\$235,676	\$45,856	\$ 3,312,349
Schaeffges Brothers Inc.	\$3,027,000	\$698,000	\$222,327	\$213,311	\$36,975	\$4,197,613
Copenhaver Construction	\$3,332,371	\$772,000	\$158,760	\$186,140	\$47,500	\$4,496,771

The construction bid award with a 10% contingency totals \$4,050,090, to be expended over FY 2025-2026. The Village budgeted \$3.4 million in FY 2025 to start construction, to be supplemented by \$232,940 for project elements that are eligible for SRA funding. Staff will budget for the remaining project balance, reflecting what work remains to be completed and whether the contingency will be needed, in the FY 2026 Capital Projects Fund. In total, Staff project that the Village will invest \$3.6 million from its Capital Project Fund (FY 2025-2026) to complete the proposed Paulus Park improvements.

Recommendation to be presented to the Village Board at their Monday, April 7, 2025 meeting will be to award a contract for the OSLAD Paulus Park Grant Project Construction to Stuckey Construction Company, Inc. of Waukegan, Illinois for the base bid #1, base bid #2, and alternates #2, #4, and #10 for a project total, including a 10% construction contingency, not to exceed of \$4,050,090.

Recommendation: Discussion Only

W/Attachments:

1. Hitchcock Design Group Bid Summary- Bid Tabulation



Bid Tabulation

Date: March 28, 2025
RE: Paulus Park

Contractor	Base Bid #1: Site Work	Base Bid #2: Architecture	ALTERNATE #1: SHADE SAIL at SPLASH PAD	ALTERNATE #2: ADA PATHWAYS AND PLAZA at BEACH	ALTERNATE #3: METAL VILLAGE EMBLEM (x2)	ALTERNATE #4: STONE VENEER WALL AND COLUMNS at AMPHITHEATER	ALTERNATE #5: STONE VENEER SEATWALL at OVERLOOK	ALTERNATE #6: WATER HEATER at SPLASH PAD	ALTERNATE #7: ALUMINUM WINDOWS at BUILDING	ALTERNATE #8: MOTORIZED COLDING DOORS at BUILDING	ALTERNATE #9: CERAMIC TILE at BUILDING	ALTERNATE #10: STORAGE BUILDING at AMPHITHEATER	Addenda	Bid Bond
Copenhaver	\$3,332,371.00	\$	772,000 \$	41,400 \$	158,760 \$	11,000 \$	186,140 \$	46,300 \$	51,000 \$	12,000 \$	16,000 \$	12,000 \$	47,500 \$	x
EP Doyle	\$2,867,216.00	\$	658,149 \$	45,738 \$	198,787 \$	14,774 \$	124,952 \$	18,160 \$	73,561 \$	5,172 \$	11,760 \$	6,178 \$	33,537 \$	x
Stuckey	\$2,564,900.00	\$	746,000 \$	34,000 \$	164,000 \$	11,000 \$	153,000 \$	38,000 \$	60,000 \$	10,000 \$	8,000 \$	8,000 \$	54,000 \$	x
Clauss Brothers	\$2,740,959.65	-	-	287,000 \$	249,728 \$	10,800 \$	155,692 \$	6,254 \$	77,900 \$	-	-	-	67,635 \$	x
Schaeffges	\$3,027,000.00	\$	698,000 \$	52,835 \$	222,327 \$	11,218 \$	213,311 \$	40,815 \$	77,795 \$	11,000 \$	12,090 \$	5,110 \$	36,975 \$	x
Landworks Ltd	\$2,799,717.00	-	-	35,246 \$	231,100 \$	11,204 \$	235,676 \$	48,960 \$	72,921 \$	-	-	-	45,856 \$	x



At the Heart of Community

MEMORANDUM

Date: April 8, 2025
To: Park and Recreation Advisory Board
From: Bonnie Caputo, Recreation Director
Subject: Request for Proposal: Master Plan for Keys Parks

Issue:

The last Park and Recreation Open Space Master Plan for the Village of Lake Zurich was completed in 2009. The shelf life of this tool is approximately 5-10 years due to evolving community needs, environmental changes, technology advances and regulatory and legal changes. The 2025 budget includes \$100,000 for contracting a firm to develop a master plan to optimize the Village's existing five (5) key park properties and strategically plan for future dedication of resources and redevelopment of the key parks over the next 5-10 years.

Analysis:

The Park and Recreation Department developed and coordinated the Request for Proposals (RFP) at the start of the new year, selecting the following "key" parks: Kuechmann Arboretum, Oak Ridge Park, Old Mill Grove Park, Staples Park, and Zurites Park. These parks were chosen based on various criteria, including public and affiliate usage data from Placer AI, known infrastructure needs, and input from the Park and Recreation Advisory Board.

On March 3rd, the Village of Lake Zurich issued the RFP, which was sent to a range of firms. The submission period closed on March 31st, resulting in twelve (12) proposals being received from:

- Baxter & Woodman
- Confluence
- Gary R. Weber Associates, Inc.
- Hitchcock Design Group
- Kimley-Horn and Associates, Inc.
- Mead & Hunt
- MKSK
- MSA & MUSE Community + Design

- Planning Resources Inc.
- Site
- Teska Associates, Inc.
- Upland Design Ltd.

Over the course of the month of April, the Department will be working with a small task force comprised with representation from Village Hall, Public Works, and Community Development to evaluate each proposal and finalize a recommendation to the Village Board in May.

Criteria that the group will be evaluating the proposals on include, but not limited to: approach and responsiveness, qualifications of personnel, capabilities and experience, community engagement strategies, cost effectiveness (cost in comparison to scope of work), past performance with governmental agencies and capacity to perform within timeframe (10-12 months).

Recommendation:
Discussion Only

w/ Attachments; Request for Proposals for the Development of a Master Plan for Key Parks



At the Heart of Community

VILLAGE OF LAKE ZURICH
REQUEST FOR PROPOSAL
for
DEVELOPMENT OF A MASTER PLAN FOR
KEY PARKS

Dated: March 2025

PROJECT MILESTONES	
Release RFP	March 3, 2025
Deadline for Submission of Proposals	March 31, 2025
Award of Contract (tentative)	April 30, 2025

Village Representative:
Bonnie Caputo, Recreation Director
Bonnie.Caputo@LakeZurich.org
Lake Zurich Village Hall
70 East Main Street
Lake Zurich, IL 60047

SECTION 1 - INVITATION

The Village of Lake Zurich ("Village") invites qualified consulting firms (Firm(s)) to submit proposals for the development of a master plan for the following five key parks in Lake Zurich: Kuechmann Arboretum, Oak Ridge Park, Old Mill Grove Park, Staples Park and Zurites Park ("key parks").

The selected firm will have proven experience and knowledge in park and recreation planning, project management, and effective public involvement processes and work closely with Village staff in preparing the plan.

The primary objective is to optimize the Village's existing key park properties and strategically plan for future dedication of resources and redevelopment of the key parks over the next 5-10 years.

SECTION 2 – COMMUNITY PROFILE

The Village of Lake Zurich is an established residential community that has a reputation as being the economic hub for southwest Lake County. Located 37 miles northwest of Chicago, Lake Zurich is an established suburban community of approximately 20,000 residents. Lake Zurich is a youthful, family-oriented community of mostly single-family homes and highly educated married couples with children that are active in recreation and travel.

The Village of Lake Zurich's Park and Recreation Department is a municipal department under the jurisdiction of the Village. The Department oversees a variety of parks, programs, services and events throughout the calendar year. The Park and Recreation Department strives to enrich the quality of life for our community through the commitment to maximize the value of our parks and services, environmental stewardship, and provide a diversity of uses and recreational opportunities across the complete age spectrum.

The Village owns and maintains 32 park properties (247 acres) ranging from undeveloped, natural park sites to larger community-based parks. The Village partners with the Special Recreation Association of Central Lake County, local nonprofits and program affiliates as well as independent contractors to provide programs and services at our parks to our community.

SECTION 3 – RECENT PLANNING EFFORTS

1. **The Comprehensive Plan – 2024 Draft**
2. **Equitable Use of Park Facilities Community Survey- 2024 Online here.**
3. **National Community Survey- 2023 Online here.**
4. **Open Space Master Plan- 2009 Online here.**
5. **ADA Transition Plan- 2024**

SECTION 4 – SCOPE OF WORK

The purpose of this Master Plan is to assess, analyze, and provide a strategic framework for the improvement and development of key parks in the Village. The Firm will be expected to engage with the Village staff, stakeholders, and the community to assess current park conditions, identify existing

needs, and develop a phased approach to park improvements. This will result in a Master Plan that balances current needs with future possibilities while ensuring sustainability.

Key Goals of the Master Plan:

1. **Comprehensive Assessment:** Analyze the current condition of the key parks' existing conditions and infrastructure to identify areas for improvement. While the Village anticipates that the assessment will solicit feedback on all of the Village's parks, it is anticipated that the assessment will focus more closely on Oak Ridge, Zurites, Old Mill Grove, Kuechmann, and Staples. This will involve collaborating closely with Village staff to evaluate natural areas within designated parks and provide ecological recommendations to support healthy habitats and effective stormwater management.
2. **Community Engagement:** Engage with local residents, park users, and other stakeholders (i.e. HOAs, program affiliates, etc.) to understand their preferences and ensure the parks reflect local desires.
3. **Sustainable Design:** Incorporate principles of environmental sustainability, accessibility, and resilience in park design while improving the park's visual appeal through thoughtful landscaping and design, creating a welcoming environment for all visitors.
4. **Phased Development:** Create a phased approach for implementing improvements at the 5 key park sites, with prioritized actions and cost estimates for each park property to guide future development and funding efforts.
5. **Financial Efficiency:** Provide a cost-effective, phased implementation strategy that makes efficient use of available resources. Also identify potential funding sources, partnerships, and grants to support the key parks' development.
6. **Long-Term Vision:** Ensure the park improvements support the future growth of the Village and accommodate the evolving needs of the community.

Tasks and Deliverables:

The Firm will be expected to perform the following tasks:

1. **Site Analysis and Data Collection:** Conduct a comprehensive assessment of the existing key parks, including site conditions, amenities, and infrastructure.
2. **Community Engagement Plan:** Describe and implement a comprehensive strategy and methodology for community involvement in this Master Plan development process. Provide well-organized and directed activities, techniques and formats that will ensure an equitable, inclusive, open and proactive public participation process. This will include:
 - Statistically Valid Community Survey
 - Two (2) Community Engagement Events
 - Stakeholder Interviews (local organizations, community leaders, park users, etc.)

Act as a professional facilitator to gather specific information about services, use, preferences, and any agency strengths, weaknesses, opportunities, and threats. Provide written records and summaries of the results of all public process and communications strategies that can be shared with the public.

3. **Key Parks Needs Assessment:** Analyze public input, staff input and Firm observations to identify community needs, preferences and to establish recommendations. This data will provide the basis for determining priorities for key park development needs of the Village.
4. **Master Plan Development:** Identify and assess key park improvements, sustainability strategies, and new development opportunities. Prioritize projects based on immediate needs,

long-term goals, and available potential funding opportunities (grants, partnerships, etc.). Provide cost estimates and a timeline for implementation. Create a phased development strategy for key park improvements over the next 5-10 years.

5. **Final Report and Presentation:** Deliver a comprehensive, well-documented Master Plan that includes: Summary of findings from the assessment and community engagement. Proposed improvements with design concepts and priorities. Implementation strategies, including budgets, phasing, and resource management. A final presentation to the Park and Recreation Advisory Board, Village Board and relevant stakeholders.

SECTION 5 – FIRM QUALIFICATIONS

The Village is seeking a Firm with a proven track record in park and recreation planning, with experience in master planning, public engagement, and sustainable design practices. The selected firm should have experience working with local governments and communities, and a demonstrated ability to create practical, cost-effective, and visionary plans.

Required qualifications include:

1. **Experience:** A minimum of 5 years of experience in park planning, landscape architecture, urban planning, or related fields.
2. **References:** At least three (3) references from similar projects, including park master plans or related studies.
3. **Team Composition:** A multidisciplinary team, including landscape architects, urban planners, community engagement specialists, and sustainability experts.
4. **Approach and Methodology:** A demonstrated understanding of best practices for community engagement and sustainable park development.

SECTION 6 – PROPOSAL REQUIREMENTS

Firms should submit a proposal that includes the following components:

1. **Firm Overview:** A brief history of the firm, including areas of expertise, relevant project experience, and qualifications of the project team.
2. **Proposed Approach:** A detailed description of the methodology and approach the firm will use to accomplish the scope of work, including a timeline for each phase of the project.
3. **Project Team:** Profiles of the team members who will be involved in the project, including their experience, qualifications, and role in the project.
4. **Examples of Past Projects:** Relevant case studies or examples of similar park planning projects, including a description of the firm's role and outcomes.
5. **Community Engagement Plan:** A strategy for engaging with the community and stakeholders throughout the project, including methods for collecting and incorporating feedback.
6. **Project Budget:** A detailed cost estimate, including all fees for services and expenses. The firm should also outline payment milestones.
7. **Timeline:** A proposed schedule for the completion of the project, including major milestones and deadlines.

SECTION 7 - PROPOSAL SUBMISSION AND COST

The Director of Recreation will serve as the liaison for this project. Proposals should be sent electronically in standard PDF format no later than **10 a.m. on March 31, 2025** to:

Recreation Director, Bonnie Caputo, Director of Recreation

Bonnie.Caputo@LakeZurich.org | (847) 540-5068

After initial reviews of proposals by Village Staff, at least one finalist may be asked to present its plan to the Park and Recreation Advisory Board and/or Village Board.

All proposals should include an all-inclusive cost estimate for completion of this assignment and the hourly rate and the number of work hours proposed for each staff level; and a listing by category of all anticipated out of pocket expenses. In addition, hourly rates for additional work or services that may be deemed necessary at a later date. There is no total project cost budgeted for this project, this will depend upon proposals received.

SECTION 8 – SELECTION PROCESS

The Village of Lake Zurich will use the following factors when evaluating proposals:

1. The firm's specific approach to the successful completion and implementation of this project and its responsiveness to the Village's objectives for this project. Priority will be given to Firms that demonstrate sensitivity to the needs of the public sector.
2. Qualifications of individuals who would have direct involvement in tasks on this project. Despite a team's overall capabilities and experience, attention will be focused directly on the personnel assigned to the project and the manner in which they will be organized and managed.
3. Capabilities and experience in comparable previous projects and the specialized experience and technical competence of the firm.
4. A clear and effective strategy for engaging the community and stakeholders throughout the process.
5. Costs to complete the project based on the services required as detailed in the Firm's project description.
6. Past record of performance on contracts with other governmental agencies of public bodies, including such factors as control of costs, quality of work, and ability to meet schedules from past and existing clients. References may be utilized to determine past record of performance.
7. Capacity of the candidate to perform the work within the time limitations.

The Recreation Director will serve as the principal contact between the Village and the Firm. A small group of Village staff will review all submittals based on the criteria described above. Selected Firms may be invited to an interview. Any staff recommendation regarding Firm engagement is subject to approval of the Village Board.

SECTION 9 – MISCELLANEOUS

The Village reserves the right to reject all proposals and the right in its sole discretion to accept the proposal it considers most favorable to the Village's interest. The Village further reserves the right to reject all proposals and seek new proposals when such procedure is deemed reasonable and in its best interest.

The Village shall not be liable for any expenses incurred by any applicants including, but not limited to, expenses associated with the preparation of the proposal, attendance at interviews, preparation of a cost statement, or final contract negotiations.

All responses to the request for proposal will become the property of the Village. Reasonable precautions will be taken to ensure the confidentiality of the material subject to any disclosure requirements which may apply pursuant to the Illinois Freedom of Information Act. Each respondent shall denote and clearly indicate any proprietary information that is submitted as part of their proposal. The successful proposal will become public information after selection.

SECTION 10 – APPENDIX

Key Parks Aerial Maps

Lake County, Illinois



LakeCounty
Map Printed on 1/31/2025



Address Labels
☐ Tax Parcel Lines

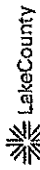
Kuechmann Arboretum, 625 North Old Road Road

Disclaimer: The selected features may not exist or may be in a different location. A registered land owner should be consulted to determine the precise location of property boundaries on the ground. This map does not constitute a warranty or representation of accuracy for any purpose. This map is provided as a reference only and is not intended to be used for any other purpose.

Lake County, Illinois



Address Labels
☐ Tax Parcel Lines



Lake County

Map Printed on 1/15/2025

5511 Ridge Park, 351 Lantz Drive

Disclaimer: This map is provided for informational purposes only and is not intended to be used for legal or financial purposes. The information on this map is subject to change without notice. The information on this map is not a guarantee of accuracy. The information on this map is not a warranty of performance. The information on this map is not a representation of the future. The information on this map is not a prediction of the future. The information on this map is not a forecast of the future. The information on this map is not a statement of the future. The information on this map is not a declaration of the future. The information on this map is not a promise of the future. The information on this map is not a contract of the future. The information on this map is not a covenant of the future. The information on this map is not a deed of the future. The information on this map is not a mortgage of the future. The information on this map is not a lease of the future. The information on this map is not a license of the future. The information on this map is not a franchise of the future. The information on this map is not a partnership of the future. The information on this map is not a joint venture of the future. The information on this map is not a consortium of the future. The information on this map is not a syndicate of the future. The information on this map is not a pool of the future. The information on this map is not a trust of the future. The information on this map is not a company of the future. The information on this map is not a corporation of the future. The information on this map is not a partnership of the future. The information on this map is not a joint venture of the future. The information on this map is not a consortium of the future. The information on this map is not a syndicate of the future. The information on this map is not a pool of the future. The information on this map is not a trust of the future. The information on this map is not a company of the future. The information on this map is not a corporation of the future.

Lake County, Illinois



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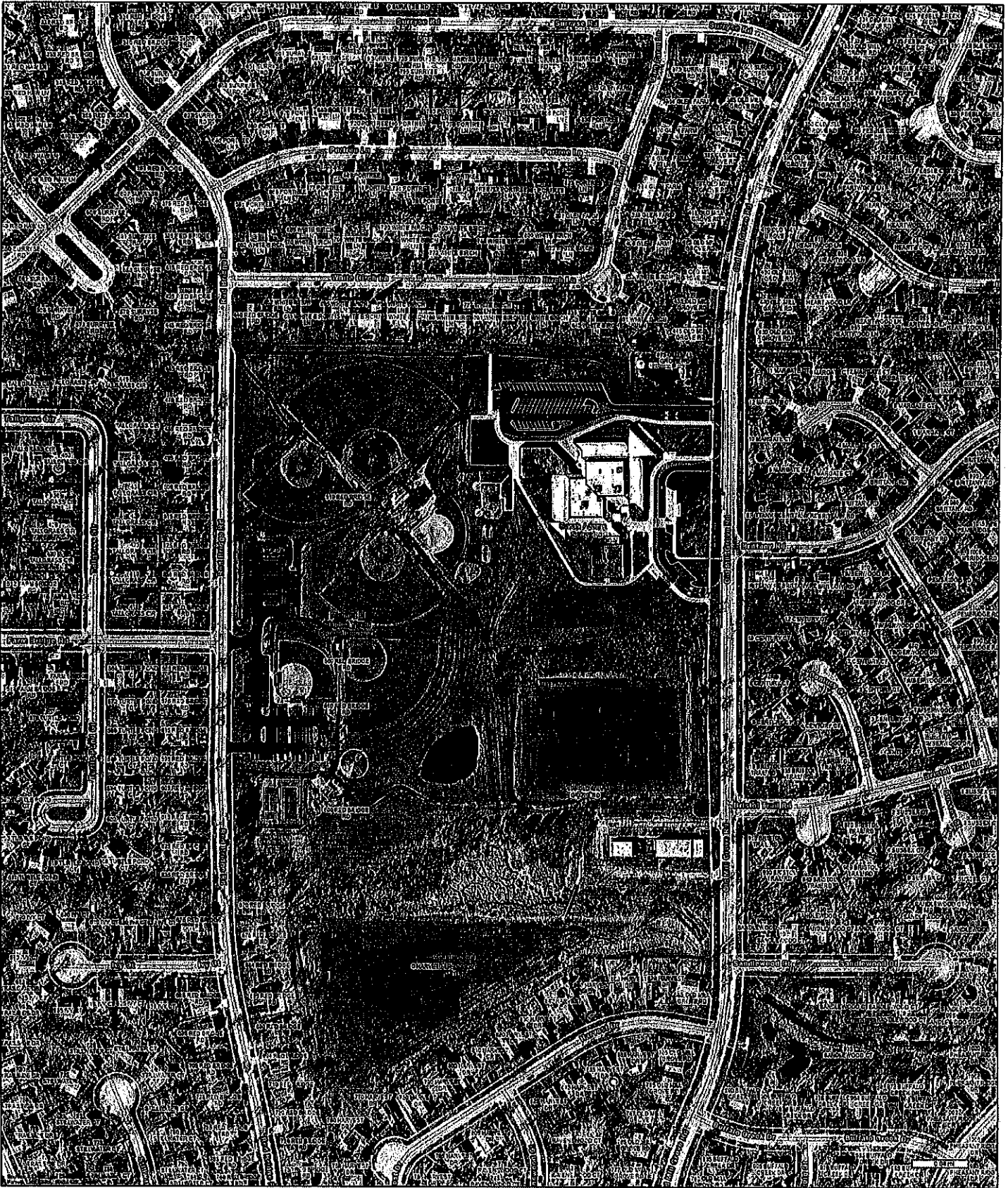
☐ Tax Parcel Lines

Old Mill Grove Park, 285 Old Mill Grove Road

Disclaimer:

The Wichita Eagle may not have anywhere in the court's jurisdiction. A Republic and Sawyer should be consulted to determine the proper local property boundaries on the ground. The court does not have a jurisdiction over the Eagle and is not able to make a decision. The case is closed and is now not being heard.

Lake County, Illinois



Lake County
Map Printed on 1/21/2025



Address Labels
Tax Parcel Lines

Staples Park, 510 Red Bridge Road

Disclaimer:

This map is provided as a service to the public and is not intended to be used as a legal document. The map is not a warranty, representation, or guarantee of any kind. The map is provided as a service to the public and is not intended to be used as a legal document. The map is not a warranty, representation, or guarantee of any kind.



Doc Printed on 1/31/2025

Tax Parcel Lines



2000 Census of the United States

Public notice

The enclosed features are not being shown in this layout map as noted. A Regulated Landowner must be contacted to determine the correct location of actually surveyed

Discussion

Summary of Operations

Current Year and Prior Year

Park & Rec	Current Month					Comments
	Current Year Actual	Current Year Budget	Actual vs Budget	Prior Year Actual	2025 vs 2024 Actual	
MARCH						
Dance	141,820	427,750	(285,930)	109,038	32,782	Revenue posted is thru 2/28; \$4,511 collected in March per Rectrac
Preschool	35,801	189,058	(153,257)	50,276	(14,475)	Revenue posted is thru 2/28; \$17,797 collected in March per Rectrac
Youth	7,816	14,500	(6,684)	22,664	(14,848)	Revenue posted is thru 2/28; \$990 collected in March per Rectrac
Camp	77,996	280,073	(202,077)	66,743	11,253	Revenue posted is thru 2/28; \$10,014 collected in March per Rectrac
Athletics	23,114	43,000	(19,886)	25,784	(2,670)	Revenue posted is thru 2/28; \$7,652 collected in March per Rectrac
Aquatics- Park Fees	935	94,630	(93,695)	6,672	(5,737)	Revenue posted is thru 2/28; \$1,700 collected in March per Rectrac
Aquatics- Park Permits	160	28,000	(27,840)	590	(430)	Revenue posted is thru 2/28; \$530 collected in March per Rectrac
Special Programs Fees	1,781	3,500	(1,719)	1,834	(53)	Revenue posted is thru 2/28; \$180 was collected in March per Rectrac
Park Fees	332	7,500	(7,168)	1,540	(1,208)	
Operating Revenue	289,755	1,088,011	(798,256)	285,141	4,614	
Personnel- Full Time	27,800	152,030	(124,230)	47,012	19,212	Expense only posted thru 2/28
Personnel- Part Time	4,421	53,669	(49,248)	7,422	3,001	Expense only posted thru 2/28
Personnel- Seasonal	36,361	546,674	(510,313)	62,719	26,358	Expense only posted thru 2/28
Social Security	4,206	46,670	(42,464)	7,190	2,984	Expense only posted thru 2/28
Medicare	983	10,915	(9,932)	1,681	698	Expense only posted thru 2/28
IMRF	1,671	9,144	(7,473)	2,390	719	Expense only posted thru 2/28
Health Ins	3,027	30,881	(27,854)	9,197	6,170	Expense only posted thru 2/28
Licensing/Certification	0	5,475	(5,475)	2,764	2,764	Waiting for finance to update actuals
Memberships & Subscriptions	911	3,895	(2,984)	427	(484)	
Program Services	5,978	85,950	(79,972)	11,034	5,056	Expense for brochure printing received earlier than FY24
Postage & Shipping	2,674	5,000	(2,326)	54	(2,620)	
Printing Stationery/Forms	13,147	24,000	(10,853)	13,068	(79)	
Office Supplies	1,007	4,000	(2,993)	2,333	1,326	
Uniforms	0	6,600	(6,600)	0	0	
Other Supplies	33,883	65,450	(31,567)	32,124	(1,759)	Early purchasing for Spring dance recital costumes
Program Supplies	3,269	34,600	(31,331)	521	(2,748)	Waiting for finance to update actuals
Bank & Credit Card Fees	3,151	31,000	(27,849)	5,225	2,074	
Rentals	0	8,500	(8,500)	5,451	5,451	Waiting for finance to update actuals
Liability Ins	5,815	69,780	(63,965)	16,219	10,404	Waiting for finance to update actuals
Operating Expense	148,304	1,194,233	1,045,929	226,831	78,527	



PARKS & RECREATION DEPARTMENT

MONTHLY INFORMATION REPORT

February 2025

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

Departmental Narrative

The Spring and Summer brochure promoting the seasonal offerings hit households as of the week of January 20th. Resident registration for all programs began on February 3rd.

Priority Summer Camp registration for residents opened at midnight on Monday, February 3rd. By 12:10 a.m., both sessions of Camp Cedar (for youth entering 5th-7th grade this fall) were full. Registration for Camp Alpine (for youth entering 1st-4th grade this fall) filled shortly after 9am. Camp capacity numbers are 110 youth per session for Camp Alpine and 50 youth per session for Camp Cedar. There is still camp availability for Kamp Kiddie (preschool), Alpine/Cedar post-camp week sessions, and weekly specialty camps such as archery and beach volleyball. As the Board may recall, last year saw a high volume of registrations on the opening day, with most camps reaching capacity by noon. Camp capacities are determined by factors such as staffing ratios, indoor facility space, and bussing limitations (especially for field trips at Camp Cedar). Currently, the department has started a waitlist with 43 people interested in Camp Alpine and 37 for Camp Cedar. We anticipate that Kamp Kiddie will fill before nonresident registration opens on Monday, March 3rd. Traditionally, before the introduction of priority registration, nonresidents represented about 25% of the camp program. However, this percentage has significantly decreased in the last five years due to limited availability after priority registration. The department will continue to monitor the waitlist and will reach out if any spaces become available

Registration for 2025-2026 Yellow Brick Road Preschool nonresidents began on February 7th. As of end of February, the program sites at the Paulus Park Barn for 3 and 4-year olds and Just for Me Almost 3 at Buffalo Creek are full. The department made the decision to open up a fourth day of Terrific Twos to operate at the Barn on Thursdays due to the popularity of the program. There are still 11 spots for 3s and 12 spots for 4s available at our Buffalo Creek location. Year over year, both retention and enrollment are up. Registration for preschool is ongoing thru the Summer as space allows.

The department has been using the month of February to connect with a variety of community agencies and special event partners in preparation for the Spring and Summer seasons.

- Lake Zurich Triathlon- due to the Main Street and Whitney Road/Lake Zurich Drive infrastructure projects planned to begin this May thru the Summer, the Police and Parks Department met with the organizers to discuss the projects and determine another viable route for the bike course. An updated resolution is planned to be presented to the Village Board in April.
- Jack O Lantern World- representatives from CERT, the police department and park and recreation departments met to discuss the event operations for the upcoming year focusing on the pedestrian crossing into the park on Route 12 as well as the details surrounding their 5K. Plans were identified and agreed upon by all parties for the 2025 events.
- July 4th- representative from the police, fire and park and recreation departments met with LPOA President, Ben Goldberg, regarding the July 4th event as last year there were issues with boats getting too close to the pontoons holding the fireworks display. Approved in the FY25 budget was to purchase 8 orange buoys that state "No Boats Allowed" that will surround the pontoons for additional notification to boaters. Ben

Goldberg asked for a photo of the buoys as he committed to ongoing education with the LPOA membership regarding the safety needs and will be instating a No Wake period as of 6pm on event day.

- Farmers Market Committee- discussion about the infrastructure projects down Whitney Road and Lake Zurich Drive. From May thru the Summer, the neighborhood will only have access to and from their residents thru the park. Due to the detour of all traffic thru the park and after discussions with the committee, surveying of members and meetings with staff, the plan for this season is to move the market inside Paulus Park along the west park path near the fencing which still gives vendors easy access to their vehicles, access to electric, and keeps the market consistently located at Paulus.
- Lake Zurich Tree Commission- discussion about Labor Day and the commission's involvement. Also discussed Farmers Market and the change for the upcoming season.
- The department has recently created a sponsorship touchpoint plan focused on fostering stronger relationships with our sponsors and ensuring their consistent recognition and appreciation throughout the year. Marisa Boynton, Special Events Recreation Supervisor, visited all of our Gold and Presenting Sponsors with Valentines Day sweet treats informing them as to why we LOVE them as our sponsors. The next touchpoint will be visits with Mayor Poynton to present the sponsors with their annual recognition plaque from the Village of Lake Zurich (May).

The Village of Lake Zurich released an RFP on March 3rd for the development of a master plan for key parks. The key parks included in the RFP are Kuechmann Arboretum, Oak Ridge Park, Old Mill Grove Park, Staples Park and Zurites Park. Parks were chosen based on a variety of criteria: public and affiliate use (Placer AI data), known infrastructure needs and Park and Recreation Advisory Board input. The primary objective of the master plan is to optimize the Village's existing key park properties and strategically plan for future dedication of resources and redevelopment of the key parks over the next 5-10 years. The RFP can be viewed here <https://lakezurich.org/296/Requests-Bids> with a deadline of March 31st.

Hitchcock Design Group is set to open up the bid on Wednesday, March 6th for the construction of Open Space land Acquisition and Development projects for public enhancements at Paulus Park which includes: bandshell with theatrical lighting & sound system, renovation of the splash pad including the gate/pump house, ADA accessible baggo courts, shoreline restoration on the northern end of the parcel, and additional site landscaping at the park. The Village has also included into the overall budget through use of the SRA Fund an ADA accessible ramp and handrails down to the beach waterfront to open up access of the amenity to all. As a reminder, the Village has 24 months to complete projects supported by OSLAD funding with a deadline of March 31, 2026. The bid will close for submission on March 28th with recommendations presented to the Village Board in April.

In addition to the OSLAD projects, the department is continuing to work with the Public Works team to complete a variety of projects including Bristol Trails basketball court renovation, Breezewald Beach retaining wall renovation (to begin after the beach closes), nonmotorized storage rack replacement, large Adirondack chair for Paulus Park photo ops throughout the season and park pet waste station installs as of Spring (currently 5 have been secured-LPOA & Andrews Family). The department is also working with our Management Services Director,

Michael Duebner, to get building signage installed at the Barn and Buffalo Creek facilities as well as a phone line relocation at Buffalo Creek and Wifi access to our Chalet facility.

The department has also begun planning for Fall Winter programs/brochure and the department is continuing with seasonal hiring efforts as well as continuing to seek qualified candidates for our Early Childhood and Dance openings. Job opportunities for all positions are posted at <https://lakezurich.org/jobs.aspx>

The first internal events that the department is preparing for is the Annual Egg Hunt to be held on Saturday, April 12th and Arbor Day on Saturday, April 26th; both events to be held at Paulus Park. Thank you to Lake Zurich Tire & Auto Inc. and DJDaveChicago for sponsoring the Egg Hunt and SWALCO for sponsoring Arbor Day. Volunteer opportunities for not only these events, but all events, can be viewed for electronic sign up at <https://lakezurich.org/571/Event-Volunteer-Opportunities>



AGES 2-12 YRS OLD

RAIN OR SHINE

EGG HUNT

PAULUS PARK, 200 S. RAND ROAD, LAKE ZURICH, IL 60047

SATURDAY, APRIL 12 * 12PM SHARP!

Get ready, get set, and go for our annual egg hunt! Dance to the tunes of the DJ before discovering all the eggs the bunny has hid in designated areas. Each group will go into their area to hunt for their eggs.

Village of Lake Zurich Park & Recreation Dept. | 200 S Rand Rd, Lake Zurich, IL 60047-4208-5116 | LakeZurich.org



ARBOR DAY

CELEBRATION

APRIL 26
9AM
@
PAULUS PARK

FREE
Paper Shredding
9am-12pm or until truck is full

9AM
Tree Planting in Paulus Park

9:15AM - 12PM
Free tree sapling
give away

10:30AM - 12PM
Community Park
Clean Up

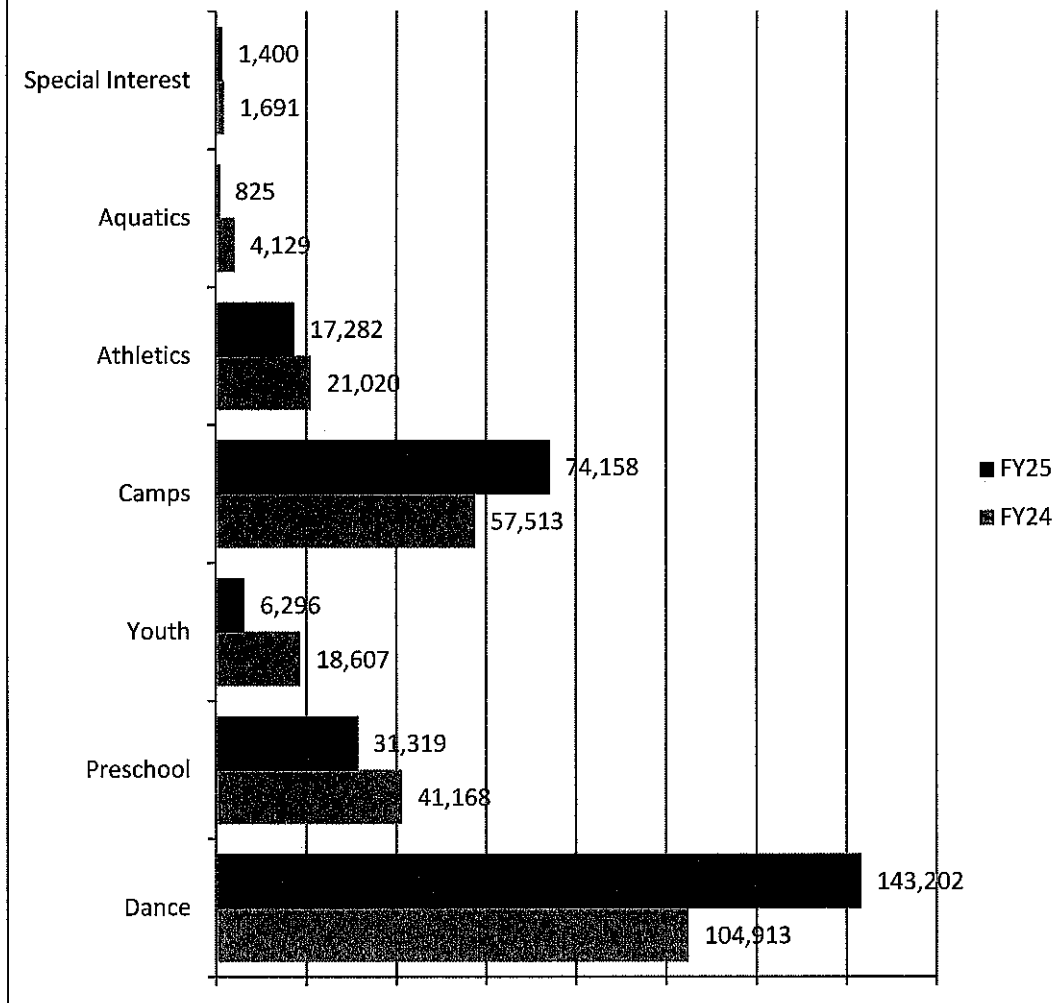
SCAN ME

To sign up volunteer yourself and/or your group for a certain Lake Zurich park to help clean, please email the Office

Village of Lake Zurich Park & Recreation | 200 S Rand Rd, Lake Zurich, IL 60047 | 847.420.5116 | LakeZurich.org

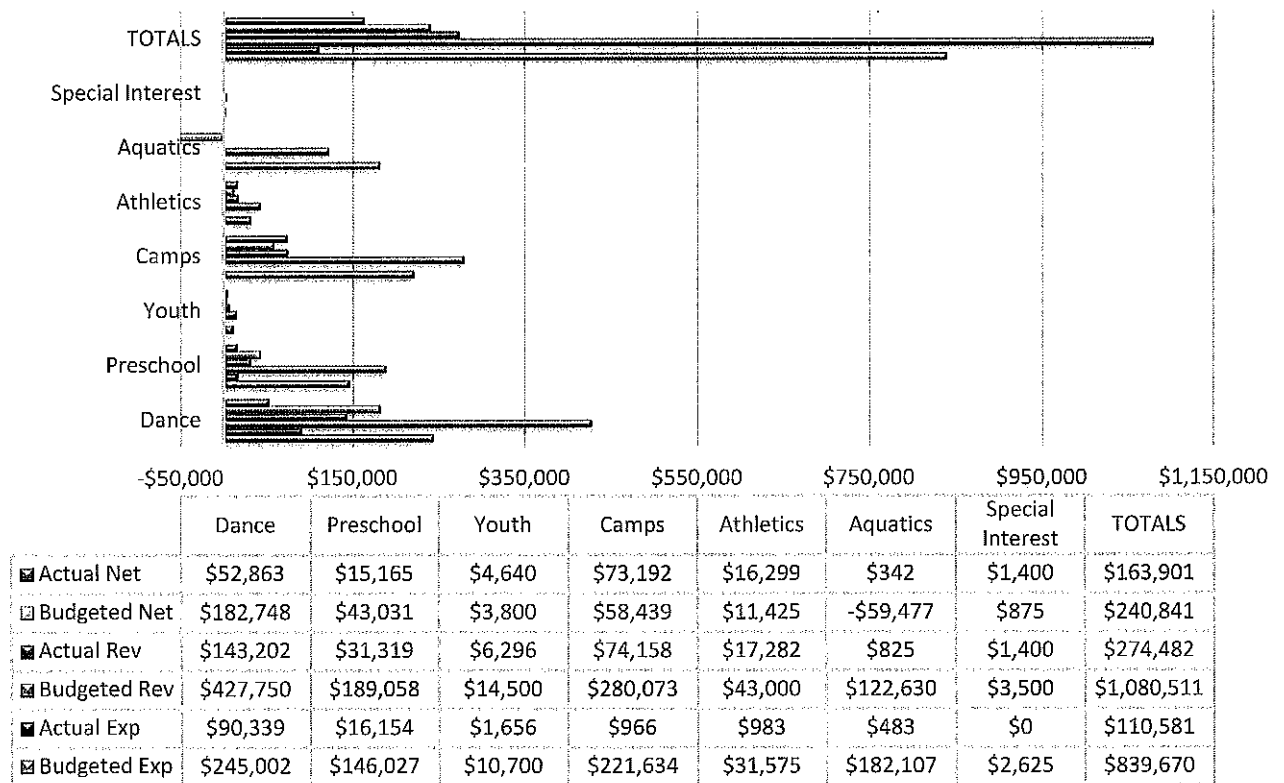
The department has followed up with all special event external partners who submitted 2025 applications to inform them of their Village Board approval for this year. Approved applications include Jack O Lantern World, Phase 3 Bushel of Apples Fest, LZ Tri, Water Lantern Festival, Unplugged Fest, Alpine Races, Worship on the Water, My Density Matters October fundraising walk and Purple Plunge. Further details on both Village sponsored, external and internal events can be found in our seasonal program brochure, online or by contacting the department.

Activity Revenue-Year over Year



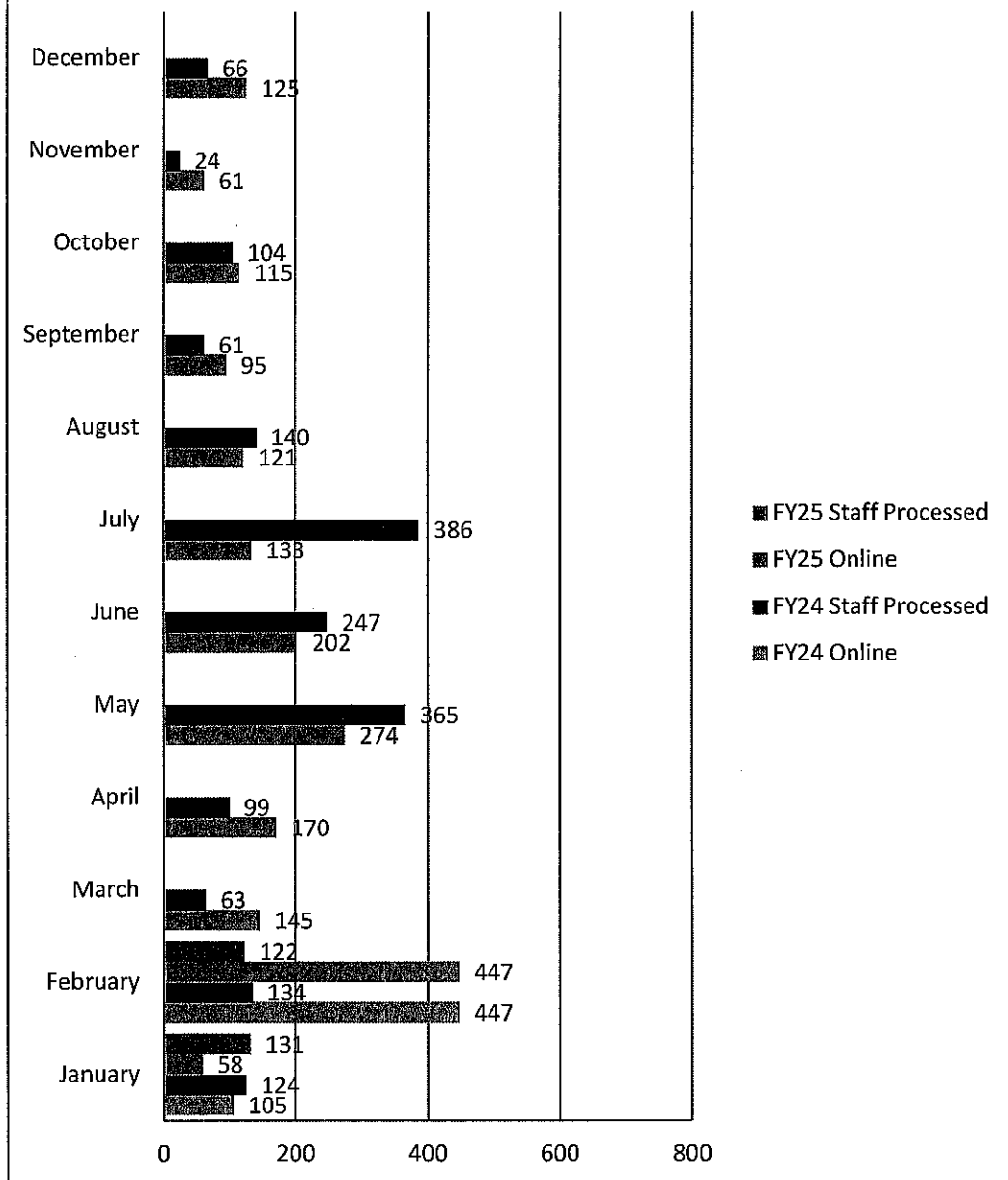
*Revenue in system is only posted through 2/12/25; revenue is more favorable than listed above.

Program Cost Recovery Fiscal Y-T-D



*Revenue in system is only posted through 2/12/25; revenue is more favorable than listed above.

Registrations Year over Year



Online registration is available to all residents and non-residents enrolling in programs. Beach membership and facility rentals must be made in person at the Paulus Park Barn. Payments made at the beach are NOT included in these numbers. February registrations reflect the priority resident registration period for camp deposits/payments.

Day Camp Summer 2025

We have our ACA accreditation visit this upcoming Summer scheduled for Tuesday, June 24th. The first set of 26 standards are due by May 1st for a preliminary review. The remaining 300 or so standards will be reviewed both online prior as well as in person on that Tuesday, June 24th visit. The visitors will spend the day on site at Paulus Park reviewing documents, speaking with staff members and observing camp operations in real time.

The hiring process for Day Camp is going well. We will be bringing on around 10 new staff members to assist with general day to day operations as well as assisting with 3 campers who required additional 1:1 assistance. Our camp season begins on Monday, June 9th and runs through Friday, August 8th.

YBR Preschool 2024-2025 and 2025-2026 school year

Preschool registration is going very well for the 2025-2026 school year. We decided to open another day for the 2's program as we have been filling the 3 days consistently for the past few school years. This will give us an opportunity to welcome more potential new families into our program that will hopefully continue on with us into the 3's and 4's moving forward. We currently are at 102 registrations. This time last year we were at 91 registrations. We are happy with the growth year over year.

Preschool for the 2024-2025 school year is winding down. We have our Spring Open Houses in April where families can sign up for individual time slots to come, meet with the teacher and celebrate the students' success from the entire school year. The students and teachers have been working very hard this school year and we are very proud of all of them. The last week of class is May 19th.

PAB Meeting Brief for April 8, 2025: Aquatics & Dance Updates

Aquatics:

- We are moving full speed ahead in getting the beach ready for the upcoming season.
- Currently, we have 27 lifeguards secured for this season, with a goal of 40-45 lifeguards. We are trending similarly to previous years and are making good progress.
- If you know of anyone aged 16 or older who may be interested in joining the lifeguard team, please encourage them to reach out to me.

Dance:

- We are excited to share that our Impulse Dance Company has already performed in 2 out of the 3 competitions scheduled for this year:
 - Dance Idol (January): Impulse performed 25 dances, earning 27 awards, including:
 - 17 Elite Platinum
 - 8 Gold
 - 1 Idol Star
 - 1 Best of Idol
 - Top Overall Studio
 - Inferno (March): Impulse performed another 25 dances, bringing home 27 awards, including:
 - 9 Elite Platinum's
 - 15 Platinum's
 - 2 High Golds
 - Stellar Impact Award: This prestigious award recognizes a studio that demonstrates spirit, positivity, kindness, and support, actively promoting the competition experience that Inferno strives to create. While there is no physical award, Inferno made a \$250 donation to a non-profit organization in honor of our studio's positive impact. We are thrilled to have received this recognition.
 - Their 3rd competition will take place this weekend, and we are confident they will perform wonderfully.
- End of Dance Year: Our annual dance recital will be held on **May 3rd** at Wheeling High School. Show times are at 9 AM, 11 AM, 1 PM, 3 PM, and 5 PM. If you'd like to attend any of the shows, please let me know.

We're incredibly proud of our dancers and excited for the upcoming events!

Internal Event Updates

2025 has started off busy! Park and Recreation has received a large donation from Five Below in Lake Zurich and Kildeer, and we are putting those items to good use for Egg Hunt Baskets, Farmers Market Treasure Chest, Preschool, Camp, Beach and other creative uses! Bonnie and Marisa are planning to attend a Tree Commission meeting in March to go over ongoing concerns in the park and Farmers Market.

Egg Hunt-April 12

- Estimated Attendance: 1500
- Kiki's will be open and on site in concession stand and possibly truck as well.
- Basket Donations from Five Below

Arbor Day-April 26

- Tree planting, and educational presentations from the **Ancient Oaks Foundation**
- Community-wide Park cleanup at all our local parks.
- Shredding Truck on site 9am-12pm
- Native plant pop up sale with Green Guerilla

Farmers Market-June 6-September 12

- Location Updates

Dick Schick Fishing Derby-June 15th

4th of July

- Mr. Dave Bubble Guy
- Miss Jamie on the Farm
- Blackberry Jam

Lake Zurich Tri

- Working on re-routing due to construction.

Live at the Lake-August 7th

- Are you Ready for It, Taylor Swift Tribute

Rock the Block-September 12

- Rosie and Rivets
- Breakfast Club
- Fool House
- New layout due to Main Street renovations

Miracle on Main Street-December 6th

- Additional 6ft for tree

Merry and Bright Express-December 12

- Trees wrapped by Public Works
- New Lit Up Features



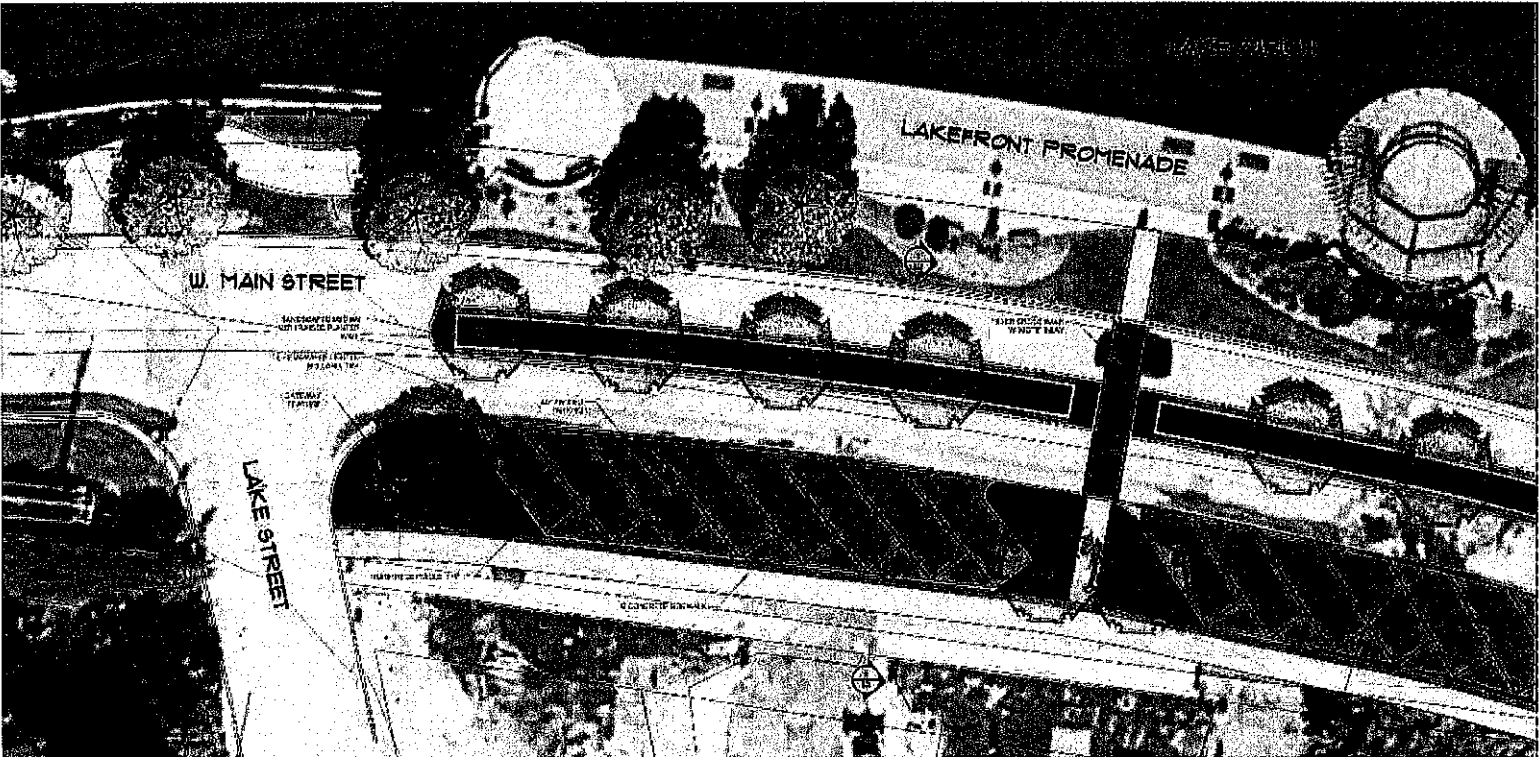
LOCAL NEWS

\$4 million streetscape project set to begin to rebuild Main Street in Lake Zurich



by Sam Borgia

Published November 29, 2024 4:52 PM



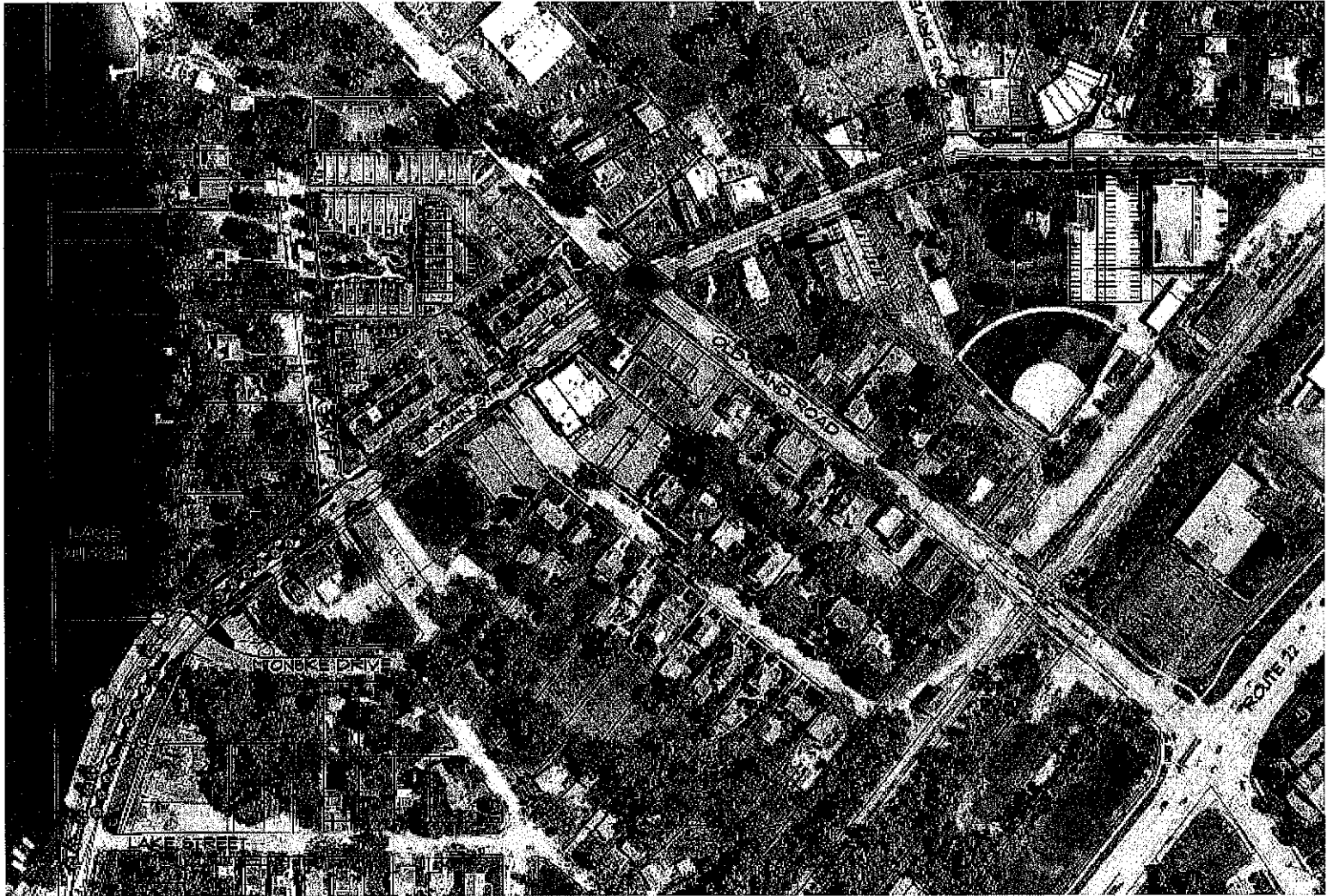
Crews will be rebuilding Main Street from Lake Street to Church Street in Lake Zurich as part of a \$4 million streetscape project set to begin next year. | Provided Graphic

Village officials say a \$4 million streetscape project will be underway soon to rebuild Main Street in downtown Lake Zurich to improve the aesthetic and enhance walkability.

The Village of Lake Zurich said earlier this week that the village will invest \$4 million in a new look along Main Street starting in 2025.

Work has been underway for the past two years to repair and replace aging water mains, sanitary sewers and storm structures.

The village will next rebuild Main Street from Lake Street to Church Street.



Crews will be rebuilding Main Street from Lake Street to Church Street in Lake Zurich as part of a \$4 million streetscape project set to begin next year. | Provided Graphic

The project design includes many of the elements identified by the ongoing update to the village's comprehensive plan, including new landscaping, parking, sidewalks, crosswalks, seating and signage enhancements.

Officials say the Main Street project achieves several village objectives, including tying together infrastructure upgrades, enhanced walkability and improved aesthetic appeal.

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News

Lake Zurich's first detailed comprehensive plan include redevelopment

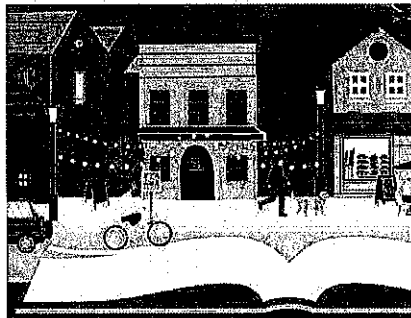


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Recommended for You

Lake Zurich has adopted a new comprehensive plan, the first detailed
tower and lake, the cover represents key strategies in the plan. *Cou*



Mick Zawislak

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Soon, the sounds of construction permeating the air will not only be the start of a big streetscape makeover but also a bigger picture in the works.

While Main Street is a key element, village staff are updating a comprehensive plan outlining a vision for the entire community.

The milestone 154-page “Lake Zurich Together” is the first detailed update since 2003.

Village staff began working on it in 2018 but changes resulting from the pandemic. When Associates of Evanston and their partners



Naperville high school teacher charged with sexually abusing student



Des Plaines city manager could get pay raise



The importance of ‘Liberation Day’ tariffs to productivity



Aquatic PT can benefit joint replacement patients



What the science says about multivitamins, magnesium and 7 other supplements

This time, the purpose was to shift the emphasis for growth and expansion to also consider

“Lake Zurich Together” is the culmination of interviews, public information sessions, a village newsletter and even a booth at the

It’s intended as a flexible, 20-year guide to a range of topics, including development, life of life, for example.

Key goals include increasing the type and number of activities; enhancing a sense of community investment in arts, seasonal events, Main Street expanding the network of sidewalks, bike paths of housing options tailored to different age

For example, by 2034, the number of people 18 and younger, said Erika principal for Teska.

Trending News

The senior assassins game is back. Here’s why police are concerned

Naperville high school teacher charged with sexually abusing student

"We heard a great deal from the community place," she told the board before final approval in Lake Zurich."

Strategies to achieve the goals include design appropriate for neighborhoods, corridors and build on Lake Zurich's existing character.

Also within the plan is a dedicated framework revitalization of the Main Street area and its development or annexation along the route

Intended as a road map the plan will be completed projects over that time. But as the name suggests unified effort.

"Implementation will take collaboration, in action," Cigliano said. It will be essential to between the public and private sectors and she added.

Mayor Tom Poynton said that's been the case

"We're seeking input from everybody in this that," he said.

Right to Play Act stirring up debate between high schools and club sports

Sell-off worsens worldwide and Dow drops 1,000 after China retaliates against Trump tariffs

Vetter's \$163 million expansion plan faces big vote in Des Plaines

Colorful cold chickpea salad a great way to get legumes on your plate

Back to the 'burbs? Bears say Arlington Heights again in the mix for stadium site

New dining concept arriving this summer at Bell Works in Hoffman Estates

School board incumbents fare well in DuPage County

'What's not to like about a healthy lake?': Pilot monitoring program launched in Lake County

Article Comments

Article Categories

Business **Commercial Real Estate** **Communities** **Lake Zurich** **News** **Real Estate**

AGES 2-12 YRS OLD

EVENT
SPONSORS

DJDAVECHICAGO



RAIN OR SHINE

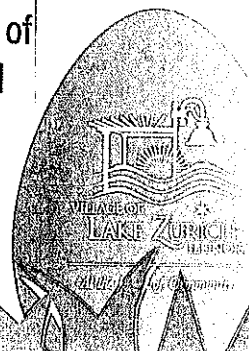
EGG HUNT

PAULUS PARK, 200 S. RAND ROAD, LAKE ZURICH, IL 60047

SATURDAY, APRIL 12 * 12PM SHARP!

Get ready, get set, and go for our annual egg hunt! Dance to the tunes of the DJ before discovering all the eggs the bunny has hid in designated areas. Each group will go into their area to hunt for their eggs.

Village of Lake Zurich Park & Recreation Dept. | 200 S Rand Rd, Lake Zurich, IL | 847-438-5146 | LakeZurich.org



ARBOR DAY

April 26 • 9am-12pm • Paulus Park

9 AM

TREE PLANTING IN PAULUS PARK

with Village of Lake Zurich Tree Commission & Ancient Oaks Foundation

9 AM-
12 PM

NATIVE PLANT SALE

Scan QR to pre-order by 4/22

FREE PAPER SHREDDING

Available until truck is full

FREE COMPOST GIVEAWAY

Provided by SWA of Cook County

Bring your own buckets and shovels, while supplies last

FREE SAPLING GIVE AWAY

PARK SCAVENGER HUNT

COMMUNITY PAINTING PROJECT

COFFEE & COCOA

With Village Representatives



10:30 AM-
12 PM

COMMUNITY PARK CLEANUP

To sign up to volunteer for a certain Lake Zurich park to clean, please scan QR code



VOLUNTEER



At the Heart of Community

Village of Lake Zurich
Office of Park & Recreation
200 S. Rand Rd, Lake Zurich, IL 60047
847.438.5146 LakeZurich.org



AGES 4-12



TWIN RINKS
ICE PAVILION Inc.



ICE SKATING

AT TWIN RINKS ICE PAVILION **1500 ABBOTT CT
BUFFALO GROVE**

Beginning learn to skate classes are designed for students with little or no ice experience. Balance and basic forward skating skills are taught using the Ice Skating Institute program. Please try to attend your assigned class as we do not offer makeups. Figure skating classes include skate rental. Gloves or mittens, bicycle helmet and light-weight clothing are required.

3/3-4/21 4:40-5:10PM | \$222

AGES: 4-6 | MONDAYS | 633965-A

3/6-4/24 4:40-5:10PM | \$222

AGES: 4-6 | THURSDAYS | 633965-B

3/8-4/26 9:20-9:50AM | \$222

AGES: 4-6 | SATURDAYS | 633965-C

3/8-4/26 10-10:30AM | \$222

AGES: 4-6 | SATURDAYS | 633965-D

3/8-4/26 11:05-11:35AM | \$222

AGES: 4-6 | SATURDAYS | 633965-E

3/3-4/21 4:40-5:20PM | \$240

AGES: 7-12 | MONDAYS | 633965-F

3/6-4/24 4:40-5:20PM | \$240

AGES: 7-12 | THURSDAYS | 633965-G

3/8-4/26 9:20-10AM | \$240

AGES: 7-12 | SATURDAYS | 633965-H

3/8-4/26 11:05-11:45AM | \$240

AGES: 7-12 | SATURDAYS | 633965-I



Village of Lake Zurich Park & Recreation Department | 200 S Rand Rd, Lake Zurich, IL | 847.438.5146 | LakeZurich.org

**AGES
4-10**

**TWIN RINKS
ICE PAVILION**

BEGINNER ICE HOCKEY



LOCATED AT
1500 Abbott Ct, Buffalo Grove, IL

TUES: 11/5-1/14* | 5:20-6PM | \$271 * **SAT: 11/9-1/18** | 12:10-12:50PM | \$271**
333965-U 333965-V

TUES: 1/21-3/25 | 5:20-6PM | \$319 * **SAT: 1/25-3/29 | 12:10-12:50PM | \$319**
333965-A 333965-B

No class: *12/24, 12/31 | **11/30, 12/28

Skates, helmet, shin guards are required for hockey classes and are included in the price. Call Scott at 847-821-7465 x122 to arrange a fitting time before your first class.

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200 S. Rand Road, Lake Zurich, IL | 847-438-5146 | LakeZurich.org



At the Heart of Community



AGES 18MOS - 5 YRS

TINY CREATORS

623945-C

SATURDAYS

APRIL 5 - MAY 3

9:30-10:15AM

Let's create, experiment and play! In this process-based art class, we will peak your little one's curiosity with developmentally appropriate art materials and various processes. Come dressed for a mess and ready for hands on fun with your little artist. Each child must attend with a caregiver.

LOCATED AT THE BARN

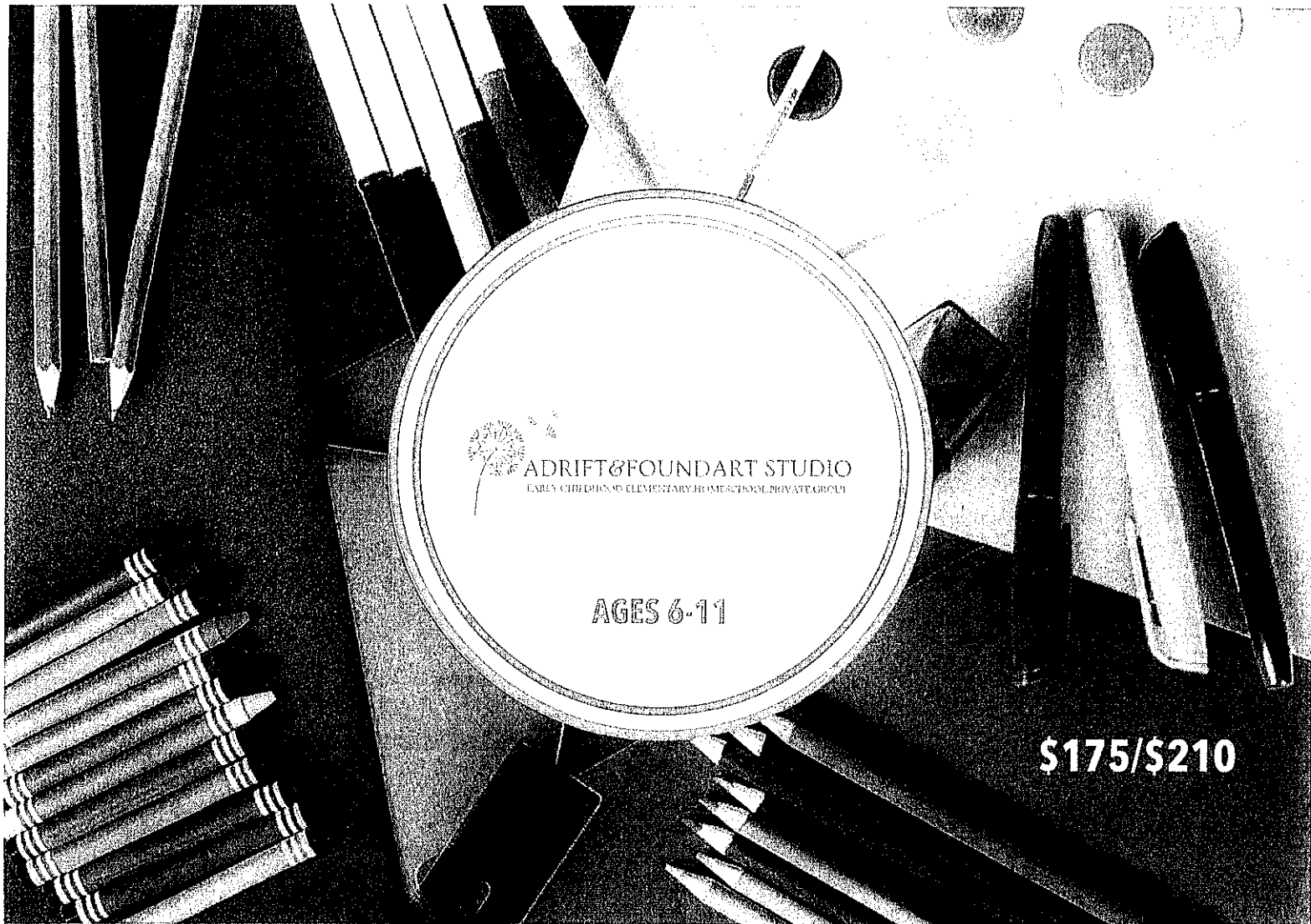
200 S RAND RD

R	NR
\$125	\$150

Village of Lake Zurich Park & Recreation Dept
200 S. Rand Road, Lake Zurich, IL | 847-438-5146 | LakeZurich.org



ADRIFT & FOUND ART STUDIO
EARLY CHILDHOOD | ELEMENTARY | HOMESCHOOL | PRIVATE GROUP



ART CLUB

LOCATED AT PAULUS PARK BARN (200 S RAND RD, LAKE ZURICH, IL)

In this process based art class, students will be introduced to a new medium and technique each class. During the second half of the class, students will choose the project they wish to create. The teacher will guide each student and foster creativity based on individual student need. All materials will be provided.

THUR	THUR	WED	WED	WED	WED
3/6-4/3	4/17-5/15	6/9-6/13	6/16-6/20	7/14-7/18	7/21-7/25
4-5:30pm	4-5:30pm	4:30-6pm	4:30-6pm	4:30-6pm	4:30-6pm
(623945-F)	(623945-G)	(223945-B)	(223945-C)	(223945-D)	(223945-E)



Village of Lake Zurich Parks & Recreation Dept. | 200 S Rand Rd, Lake Zurich, IL 60047 | (847) 438-5146 | LakeZurich.org

Do Art
Productions

BEAD ART

FOR AGES 7-14 YEARS OLD

At the Paulus Park Barn (200 S Rand Rd, Lake Zurich)

FRI, APRIL 18

623945-E | 5-6PM | \$25/\$30

FRI, JUNE 6

223945-G | 4-5PM | \$25/\$30

M-W, AUGUST 4-6

223945-H | 12-1PM | \$70/\$84

At the Do Art Productions Bead Art workshop we will create characters, animals, and jewelry of all kinds and colors with all styles of beads. Everyone will go home with their own creations and fashion from little axolotls and crew mates, as well as bracelets and necklaces.

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200 South Rand Road, Lake Zurich, IL 60047 | (847) 438-5146 | LakeZurich.org





223945-M

COMIC BOOK WORKSHOP

AGES: 8-16

R:\$105 / NR:\$126

JULY 7-9 * 3:30-5:30PM

At the Do Art Productions Comic Book Workshop, we will explore the different languages of comics, from the eyes, to body posture, to the actual language within speech bubbles. The workshop is interactive and very creative with little tricks and turns to keep engagement. With a dynamic pose drawing exercise you may see juggling axolotls, flying giraffes, or dabbing pandas. After seeing how easy cartooning and creative expression can be, we will generate a comic together out of the characters and creativity of the first half!

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AGES: 7-12

NFRONT PROGRAMS

TRACK & FIELD

TUESDAYS * 4 - 4:50PM

3/4 - 4/15*

655965-C | \$89 / \$105

*** 4/22 - 5/27**

655965-D | \$89 / \$105

6/3 - 7/8*

255965-E | \$75 / \$90

*** 7/15 - 8/12**

255965-H | \$75 / \$90

*no class 3/25 & 7/1

Young athletes will try multiple track & field events like sprints, turbo javelin, shot put, broad jumps, mini hurdles, and endurance runs. Correct mechanics and effort are emphasized, and medals are awarded at the end to each child as a reminder of the hard-work put in to meet the challenge.

3 ON 3 BASKETBALL

FRIDAYS * 4 - 4:50PM

3/7 - 4/18*

655965-I | \$89 / \$105

*** 4/25 - 5/30**

655965-J | \$89 / \$105

*** 6/6 - 7/11***

255965-I | \$75 / \$90

*** 7/18 - 8/15**

255965-J | \$75 / \$90

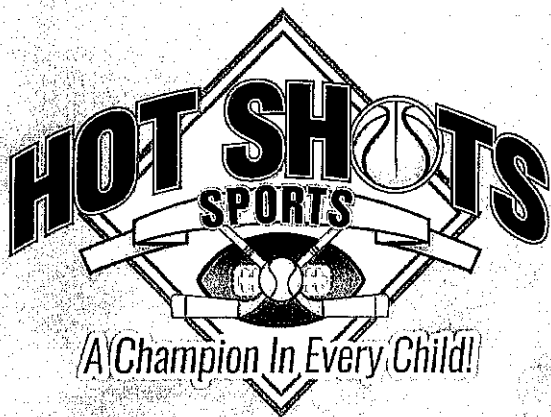
*no class 3/28 & 7/4

Young hoopers are taught the game from the 3 on 3 half court style of play. Each day begins skill development first (written and actual physical by the coach). Then athletes are grouped into teams for the day and sportsmanship. In addition to games, class includes tournaments, 2 on 2, and 1 on 1 challenges

Located at: Bristol Trails Park (1130 Bristol Trail Rd, Lake Zurich)

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PEE WEE SOCCER

4/19-5/24 * 6/14-7/26* * 8/2-9/6

625965-LL

225965-S

225965-SS

9:45-10:45AM * \$80 / \$96 * *No class 7/5

Let your child's early soccer experience be a great one. Young players will develop their soccer skills, as well as gain confidence, coordination, and improved motor and communication skills. The program uses age appropriate drills and exercises to teach players kicking, ball control, dribbling, shooting and more.

COUNTRYSIDE EAST SOCCER

683 Old Mill Grove Rd, Lake Zurich, IL 60047
(The first field upon entry to the parking lot, over the bridge)

Village of Lake Zurich Parks & Recreation Dept.
200 South Rand Road, Lake Zurich, IL 60047 / (847) 438-5146 | LakeZurich.org

4-5 YEARS OLD






COUNTRYSIDE EAST SOCCER

(683 OLD MILL GROVE RD)

(The first field upon entry to the parking lot, over the bridge)

AGES 8-10 YEARS OLD

SOCCER CLINIC 101



ALL SESSIONS RUN 11:15AM-12:15PM

APRIL 19 - MAY 24 (R:\$90/NR:\$108) 625965-Z

JUNE 14 - JULY 26 (\$90/\$108) 225965-Y

AUG 2 - SEPT 6 (\$90/\$108) 225965-YY

Players are introduced to the fundamentals of soccer tactics such as passing the ball, offensive moves, defensive moves, keeping/controlling the ball and taking the ball away from the opposing team. Players learn to score and prevent goals. Physical endurance and fitness are emphasized while touching the ball. At this age, the focus starts to change from simple games to organized, tactical, competitive games.



Village of Lake Zurich Parks & Recreation Dept.

200 South Rand Road, Lake Zurich, IL 60047

(847) 438-5146 | LakeZurich.org



JR

SOCCER

SKILLS



APRIL 19-MAY 24 * JUNE 14-JULY 26* * AUGUST 2-SEPTEMBER 6

625965-GG

225965-M

225965-MM

*No class 7/5

Players develop their soccer skills and also gain confidence, coordination, motor skills and communication. The program uses age appropriate drills and exercises to teach players kicking, ball control, dribbling, shooting and more.

All sessions run Saturdays from 10:30-11:15am | \$80/\$96
Located at Countryside East Soccer (683 Old Mill Grove Rd)



At the Heart of Community

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(847) 438-5146 | LakeZurich.org



TENNIS

Using principles and practices of the Quick Start tennis format, instructors provide junior players with a foundation of technique and strategy and a better understanding and appreciation of the game of tennis. Participants must have their own rackets, wear tennis shoes and bring a water bottle.

PEE WEE	AGES 5-7	4:30-5:15PM	RESIDENT \$80	NON-RESIDENT \$96	PROGRAM # 625965-VV
JR TENNIS	AGES 8-10	5:15-6:00PM	RESIDENT \$80	NON-RESIDENT \$96	PROGRAM # 625965-VW
YOUTH TENNIS	AGES 11-13	6:00-7:00PM	RESIDENT \$90	NON-RESIDENT \$108	PROGRAM # 625965-HH

WEDNESDAYS, APRIL 23 - MAY 28

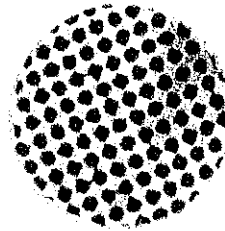
SONOMA PARK (560 ORCHARD POND DR)

Village of Lake Zurich Park & Recreation Dept | 200 S. Rand Road, Lake Zurich, IL 60047 | (847) 439-5146 | LakeZurich.org



PICKLEBALL

123.



LOCATION: 96 N ELM RD, LINCOLNSHIRE IL

FOR NEW PLAYERS OR THOSE JUST STARTING

Players will learn the fundamentals of the game: ground strokes, dinks, volleys and overhands, the serve and return, as well as general rules of play.

MARCH 3-24 (MON) 11AM-12PM ◀ **\$104/\$125** (535965-K)

MARCH 5-26 (WED) 1:30-2:30PM ◀ **\$104/\$125** (535965-M)

MARCH 31-APRIL 28 (MON) 11AM-12PM ◀ **\$130/\$156** (635965-M)

MARCH 31-APRIL 28 (MON) 4-5PM ◀ **\$130/\$156** (635965-N)

APRIL 2-30 (WED) 1:30-2:30PM ◀ **\$130/\$156** (635965-G)

APRIL 5-26 (SAT) 12-1PM ◀ **\$104/\$125** (635965-I)

INSTRUCTED BY
LifeSport Athletic Club

Village of Lake Zurich Parks & Recreation Dept.
200 South Rand Road, Lake Zurich, IL 60047
(847) 438-5146 | LakeZurich.org



BATTLE HOUSE LASER COMBAT



Battle House is an indoor tactical laser tag facility that simulates your favorite Call of Duty style video game. The arena consists of 8 two story buildings with alleyways and bridges. Play out multiple scenarios where you must work as a team to complete objectives and win the mission. Our equipment is semi realistic looking and state of the art with sensors attached to a headband, also safe for anyone 6+ to operate.

R: \$125 / NR: \$150

Ages 6-15 | Tuesdays

3/4-4/8* * 5:15-6:15PM (625965-A)
 3/4-4/8* * 6:30-7:30PM (625965-B)
 4/15-5/13 * 5:15-6:15PM (625965-F)
 4/15-5/13 * 6:30-7:30PM (625965-G)
 6/3-7/1 * 5:15-6:15PM (225965-A)
 6/3-7/1 * 6:30-7:30PM (225965-B)
 7/8-8/5 * 5:15-6:15PM (225965-I)
 7/8-8/5 * 6:30-7:30PM (225965-J)

Ages 8+ | Thursdays

3/6-4/10** * 4-5PM (625965-C)
 3/6-4/10** * 5:15-6:15PM (625965-D)
 3/6-4/10** * 6:30-7:30PM (625965-E)
 4/17-5/15 * 4-5PM (625965-H)
 4/17-5/15 * 5:15-6:15PM (225965-I)
 4/17-5/15 * 6:30-7:30PM (225965-J)
 6/5-7/3 * 4-5PM (225965-C)
 6/5-7/3 * 5:15-6:15PM (225965-D)
 6/5-7/3 * 6:30-7:30PM (225965-H)
 7/10-8/7 * 4-5PM (225965-K)
 7/10-8/7 * 5:15-6:15PM (225965-L)
 7/10-8/7 * 6:30-7:30PM (225965-N)

LOCATION: BATTLEHOUSE LASER | 28039 W Northpointe Pkwy, Unit 4, Barrington



Village of Lake Zurich Parks & Recreation Dept.
 200 South Rand Road, Lake Zurich, IL 60047 | (847) 438-5146 | LakeZurich.org

* No class: 3/25
 ** No class: 3/27



AGES 3-7

PONIES PALS & PARENTS!

RESIDENT

\$280

NON-RESIDENT

\$336

MARCH 8 - APRIL 26*

1-2PM

625965-ZZ

Learn about the parts of a pony, what they eat, and how to take care of them. Learn what treats they like and how to safely feed them. Finish your experience with a mounted Pony Parade led by our parents! Parent or guardian must attend. ***no class 3/29.**



On Course
Riding Academy

31150 N. Gilmer Rd, Grayslake

HORSE LOVERS

INDOOR ARENA

AGES 5+

Spend time learning horse care and riding. You will learn how to tack up and groom a horse. Each session includes time on horseback. Children who have attended previous lessons can add to their skills.

Located at:

31150 N. Gilmer Rd
Grayslake, IL

Instructed By:



On Course
Riding Academy



At the Heart of Community

Village of Lake Zurich Park
& Recreation Department
200 S. Rand Road, Lake Zurich, IL
847.438.5146 | LakeZurich.org

FEBRUARY 24 - MARCH 31 625965-P

MONDAYS * 5:00-6:30PM * \$360/\$432

MARCH 8 - APRIL 5* 625965-PP

SATURDAYS * 1:30-3PM * \$300/\$360

APRIL 7 - MAY 12 625965-Q

MONDAYS * 5:00-6:30PM * \$360/\$432

APRIL 12 - MAY 17 625965-QQ

SATURDAYS * 1:30-3PM * \$360/\$432

MAY 19 - JUNE 30* 225965-W

MONDAYS * 5:00-6:30PM * \$360/\$432

MAY 24 - JUNE 28 225965-WW

SATURDAYS * 1:30-3PM * \$360/\$432

JULY 7 - AUGUST 11 225965-P

MONDAYS * 5:00-6:30PM * \$360/\$432

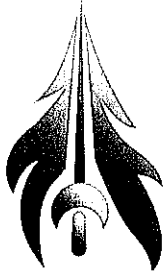
JULY 5 - AUGUST 9 225965-PP

SATURDAYS * 1:30-3PM * \$360/\$432

* No Class 3/29
and 5/26



APRIL 17 - MAY 22



SKYWARD

FENCING

Discover the thrill of fencing with our dynamic classes, tailored by level for both beginners and more seasoned fencers. We blend education, fun and fitness through engaging activities and games, all while instilling a strong foundation in sportsmanship, discipline, and a love for the sport. As students progress, they face new challenges and master more advanced techniques. Our program features bouting and other exciting events to set the stage for a lifelong passion for fencing.

*Skyward Fencing will supply all required equipment for beginner classes. Intermediate classes, students will be required to have their own equipment or pay a \$150 rental fee for the class duration.

LOCATED AT THE CHALET

160 S. Rand Rd, Lake Zurich, IL

RESIDENT

NON-RESIDENT

\$180 / \$216

Village of Lake Zurich Park & Recreation Dept.

200 S. Rand Road, Lake Zurich, IL
847-438-5146 | LakeZurich.org

Beginner (Age 6-8): 4:30-5:30PM (625965-AA)
Beginner (Age 9-12): 5:45-6:45PM (625965-BB)
Beginner (Age 13+/Adult): 7:00-8:00PM (625965-CC)
Intermediate (Age 6-8): 4:30-5:30PM (625965-DD)
Intermediate (Age 9-12): 5:45-6:45PM (625965-FF)
Intermediate (Age 13+/Adult): 7:00-8:00PM (625965-II)





At the Heart of Community



675 OLD MILL GROVE RD, RM 2

LOCATED AT BUFFALO CREEK BLDG A

GUITAR & UKULELE

KIDS: 7-15 ADULTS: 16+

MONDAYS

MAR. 3 - APR. 7

Resident Fee: \$119 | Non-Resident Fee: \$143

KIDS GUITAR: 627975-C | ADULT GUITAR: 637975-Q

KIDS UKULELE: 627975-E | ADULT UKULELE: 637975-C

APR. 14 - MAY 19

Resident Fee: \$143 | Non-Resident Fee: \$171

KIDS GUITAR: 627975-CC | ADULT GUITAR: 637975-P

KIDS UKULELE: 627975-EE | ADULT UKULELE: 637975-D

JUNE 2 - 30

Resident Fee: \$119 | Non-Resident Fee: \$143

KIDS GUITAR: 227975-C | ADULT GUITAR: 237975-C

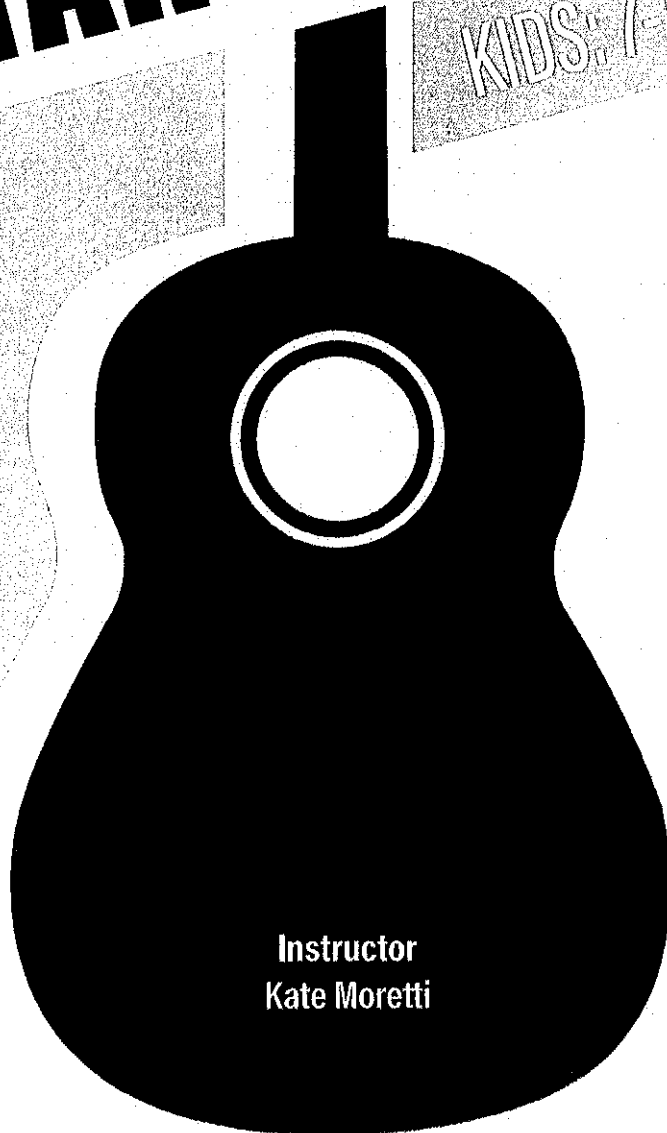
KIDS UKULELE: 227975-I | ADULT UKULELE: 237975-F

JULY 7 - AUG. 4

Resident Fee: \$119 | Non-Resident Fee: \$143

KIDS GUITAR: 227975-CC | ADULT GUITAR: 237975-D

KIDS UKULELE: 227975-II | ADULT UKULELE: 237975-G



Instructor
Kate Moretti

* No class 3/24

* Participant must have
their own guitar/ukulele

Village of Lake Zurich Park & Recreation Dept.
200 S. Rand Road, Lake Zurich, IL 60047 | (847) 438.5146 | LakeZurich.org

**NOW
HIRING**



DAY **CAMP COUNSELORS**



BECOME A CAMP COUNSELOR

**APPLY ONLINE AT:
LAKEZURICH.ORG/JOBS**

**We will train & certify you in First Aid/CPR!
Starting Pay: \$15.50**

**For more info, please contact:
Jenna Stanonik at 847-719-2462
jenna.stanonik@lakezurich.org**

FOR AGES 18+



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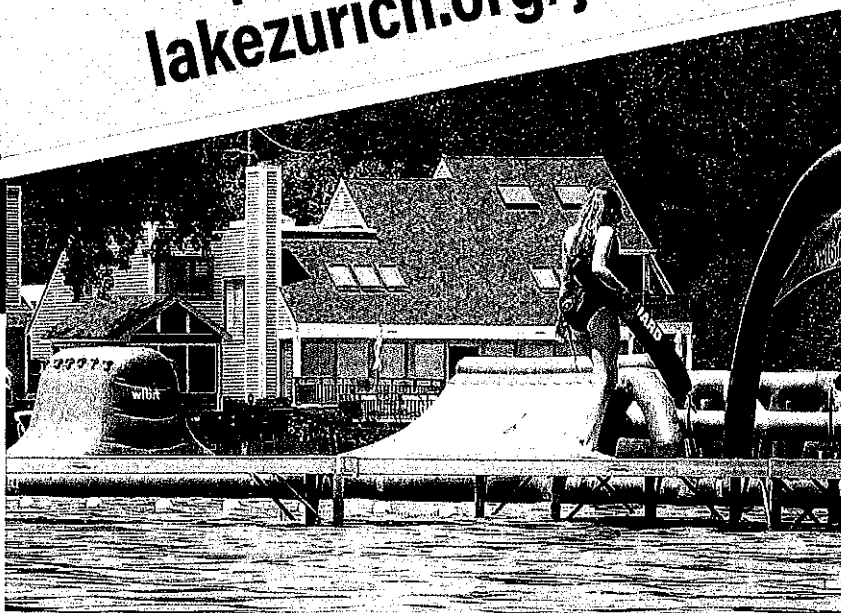
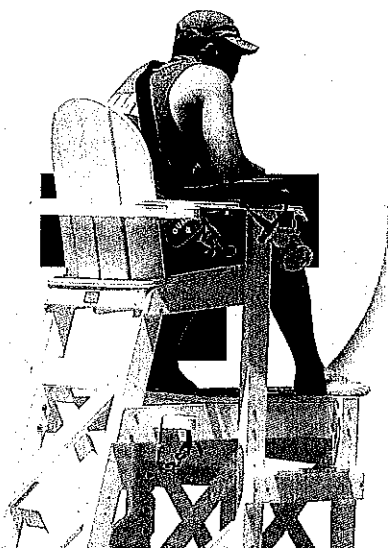
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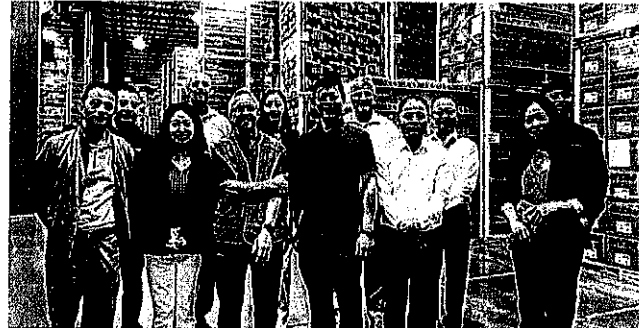
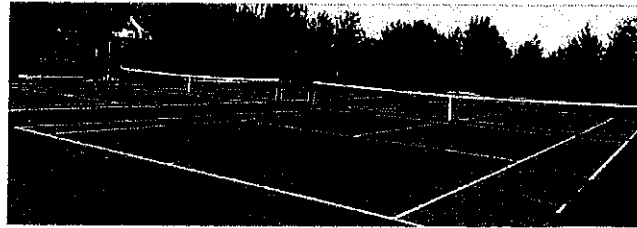


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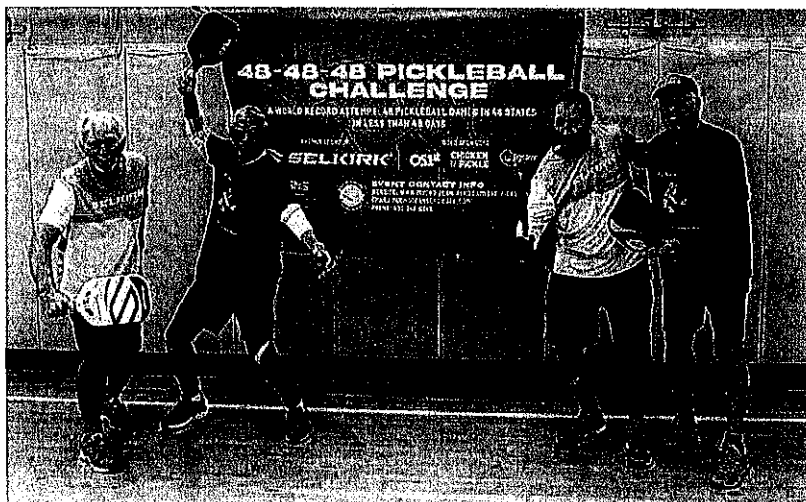
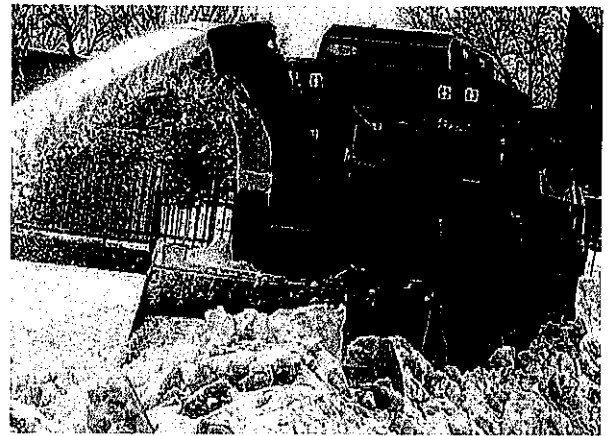
Village of Lake Zurich Park & Recreation Department
200 S. Rand Road, Lake Zurich, IL 60047
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For more information, please contact:
Elke Kadzielawski (Recreation Supervisor)
847-540-5075 | Elke.Kadzielawski@LakeZurich.org



VILLAGE OF
LAKE
ZURICH
★
ILLINOIS

State of the Village 2025



*At the Heart
of Community*

70 E. Main Street Lake Zurich, IL 60047
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State of the Village Annual Report 2025

Mayor Tom Poynton's Message

Another Successful Year of Rising to the Challenges and Making Lake Zurich Better...Together.

My friends and neighbors,

I have never been prouder to live in Lake Zurich. There are wars waging in too many parts of the world and worsening natural disasters like wildfires and hurricanes are upending the lives of fellow Americans. I am thankful to live in a peaceful, friendly, vibrant community in the Midwest. I hope you are too. Lake Zurich really is part of the suburban ideal.

We are still pointing Lake Zurich in the right direction!

Families are continuing to move to our welcoming village for our excellent quality of life. We welcomed over 300 new households into the village in 2024. We are proud of our family-friendly atmosphere, top-rated schools and library, and vibrant local

businesses. Lake Zurich has a blend of suburban charm and natural beauty, with 32-well maintained parks, two beaches, 20 playgrounds, trails and a focus on preserving its natural open spaces.

By carefully using the limited resources available to local government and embracing long-term planning, Lake Zurich continues to enjoy a stable financial position with a top-rated AAA bond rating (the highest achievable). This strong position our community finds itself in is primarily due to the Village's prudent management of finances and a huge reduction in debt over the last decade. Since 2013, Lake Zurich's long-term bonded debt decreased more than 49%, from \$34 million to less than \$17.4 million in debt. We are still pointing Lake Zurich in the right direction!

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Priorities for 2024 and Beyond!

Lake Zurich continues to think long-term.

- The Village spent dozens of hours in 2024 engaging with residents at special events, workshops, and focus groups to create a new vision for the future. This community engagement will result in a plan for the next 10-20 years with the creation of a new Lake Zurich Comprehensive Plan. The Plan will guide our development, growth, and land use for the foreseeable future.
- With the Lake Michigan public water supply transition officially underway (an important step that will benefit generations to come), the Village needed to find a way to intelligently finance what will be the most expensive infrastructure project in Lake Zurich's history. The Village Board unanimously approved an increase of 0.5% for the local sales tax, which will generate about \$2.5 million each year to fund project-related expenses. Revenue from this half-penny sales tax increase will cover one-third of the total cost. This allows the Village to reduce the reliance on future water rate increases by one-third.
- Since 2022, Lake Zurich has been actively involved in the planning for the new County-wide consolidated emergency dispatch center, a new joint-agency facility recently constructed in Libertyville by the County. With this transition, Lake Zurich is going to see reduced operational costs when compared to continuing to operate an independent dispatch center. The new joint-dispatch center is called LakeComm and is expected to go live by the end of 2025.

Lake Zurich continues to prioritize local infrastructure investment.

- In 2024, Lake Zurich undertook an extensive \$5.6 million capital improvement project that replaced thousands of feet of aged water mains in the Cedar Creek neighborhood and along Routes 22 and Rand Road. The Village also resurfaced the entirety of Golfview Road.
- The Buffalo Creek streambank located south of Bristol Trails Park has experienced severe erosion over the years,

so we fixed it in 2024 with a combination of protective measures and ecological restoration. The Village spent over \$600,000 on this environmentally green infrastructure project to reinforce the banks and use native plant species to enhance local biodiversity.

- Constructed in 2003, our lakeside Promenade boardwalk serves as a cherished centerpiece of the community. This past year, the Village invested over \$585,000 to transform the Promenade with updated brick pavers, enhanced hardscape features, customized village emblems, and a modern irrigation system to support the new native landscaping.
- We also invested over \$1 million in 2024 to keep walking paths and parking lots safe. Last year saw over 14,000 square yards of pavement rehab and stormwater drainage improvements to several municipal parking lots, walking paths, and sport courts at Staples, Sonoma, and Paulus Parks.

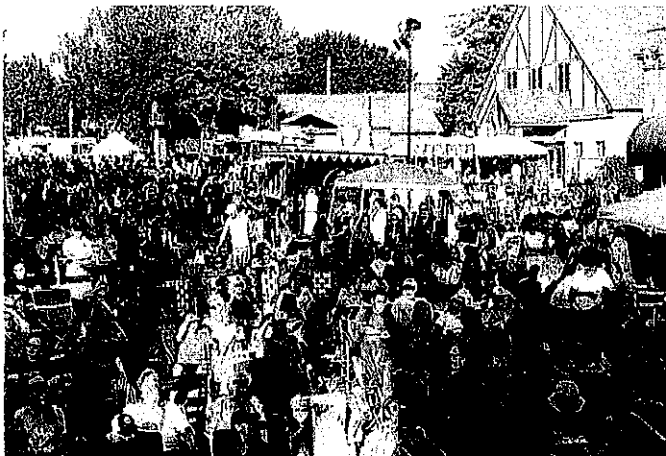
Truly Lake Zurich represents a small slice of the suburban ideal in the American Midwest. We have no shortage of community events that gather family and friends. With our events from Rock the Block, Independence Day celebrations, Alpine Fest, the Water Lantern Festival, Jack O' Lantern World, and Miracle on Main Street, Lake Zurich families always have something coming up to look forward to.

As the Mayor of Lake Zurich since 2013, your Village Trustees and I remain committed to financial sustainability and modernizing infrastructure. We take seriously our responsibility to be stewards of your hard-earned tax dollars and we hope you are seeing Lake Zurich get better each year because of it.

We have accomplished a great deal together and there is always more to do in a community with over 6,000 families and more than 20,000 people. We should all be proud of the Lake Zurich we are building together.

Stay Safe -Stay Healthy

Sincerely,
Mayor Tom Poynton



Village Trustees. Department Directors.

Mission

The mission of the Village of Lake Zurich is to provide our residents and businesses with exceptional quality municipal services. We will achieve this through strategic planning, fiscal responsibility, and transparent, accessible, and responsive municipal leadership and staff. This will result in continually improving quality of life and return on investment for all stakeholders in the community.

Vision

Lake Zurich – The PREMIER community in Lake County offering a high quality of life, thriving economic opportunity, exceptional services, and fiscally responsible local government.

Guiding Principles

- Trust & Integrity
- Teamwork
- High Performance, Quality Services
- Caring and Respectful Leadership
- Transparency and Accountability
- Dedicated Professionals



MAYOR
TOM POYNTON



VILLAGE CLERK
KATHLEEN JOHNSON



TRUSTEE
MARC SPACONE



TRUSTEE
JAKE MARX



TRUSTEE
WILLIAM RILEY



TRUSTEE
MARY-BETH EUKER



TRUSTEE
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ROGER SUGRUE



VILLAGE MANAGER
RAY KELLER



**ASSISTANT VILLAGE
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**MANAGEMENT
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**PARKS & RECREATION
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**HUMAN RESOURCES
DIRECTOR**
DOUG GIBSON



**COMMUNITY
DEVELOPMENT DIRECTOR**
SAROSH SAHER



**PUBLIC WORKS
DIRECTOR**
MIKE BROWN

Fiscal Sustainability.

Lake Zurich maintains a long-term perspective when managing public finances. While maintaining a balanced budget each year and diligently using revenues, the Village continues to maintain its top-notch status AAA bond rating while investing in aging underground infrastructure and public safety pensions.

Village Reserves. The Village's official fund balance policy is to maintain a minimum of 25% for the General Fund, with a target of 40%. This reserve is maintained for use in emergency situations. The 2024 projected year-end General Fund Reserve is 36%. This significant accomplishment allows for top bond ratings and low interest rates for tax payers.

Village Debt. Lake Zurich continues to reduce its debt to strengthen financial sustainability. In 2013, the Village carried \$34 million in long-term bonded debt. This debt has decreased \$1.9 million in 2023 to a total of \$17.4 million... a 49% reduction in just one decade!

Local Sales Tax Increase to Fund Lake Michigan Water. With the Lake Michigan public water supply transition officially underway, the Village Board unanimously approved an increase of 0.5% for the local Non-Home Rule Sales Tax to help fund the most expensive infrastructure project in Lake Zurich history. The new sales tax rate will generate an additional \$2.5 million annually, to be used to fund Lake Michigan project-related expenses. Revenue from this tax will cover one-third of the project's costs, reducing the reliance on future water rate increases for utility customers to fund the project.

Approximately 40% of retail purchases in Lake Zurich are made by non-residents, meaning people who don't live in Lake Zurich will contribute approximately 15% of the cost to bring Lake Michigan water into the Village.

Selling Village-owned properties. In 2024, the Village sold property on the northeast corner of Main Street and Old Rand Road, returning this important corner to the tax rolls for the first time since 2006. True North Properties has since been progressing on its \$1.5 million of enhancements, including exterior facade improvements and updates to the interior. The Village also sold 32 and 36 Mionske last year, enabling the construction of two new homes on those parcels.

Pension Obligations. The Village continues to fund public safety pension obligations to meet the 100% funding goal by 2040. The most recent actuarial valuations for 2023 show the Police Pension Fund is 58% funded and the Fire Pension Fund is 72% funded.

Stable Outlook. Lake Zurich has maintained its AAA stable outlook bond rating status from Standard & Poor's, which it has held since 2013, based on the following factors:

- Very strong local economy, with a projected per capita buying income at more than double the national average
- Very strong budgetary flexibility
- Strong overall budgetary performance
- Strong debt and contingency liabilities profile



What's happening with...

... the Lake Michigan Water Project

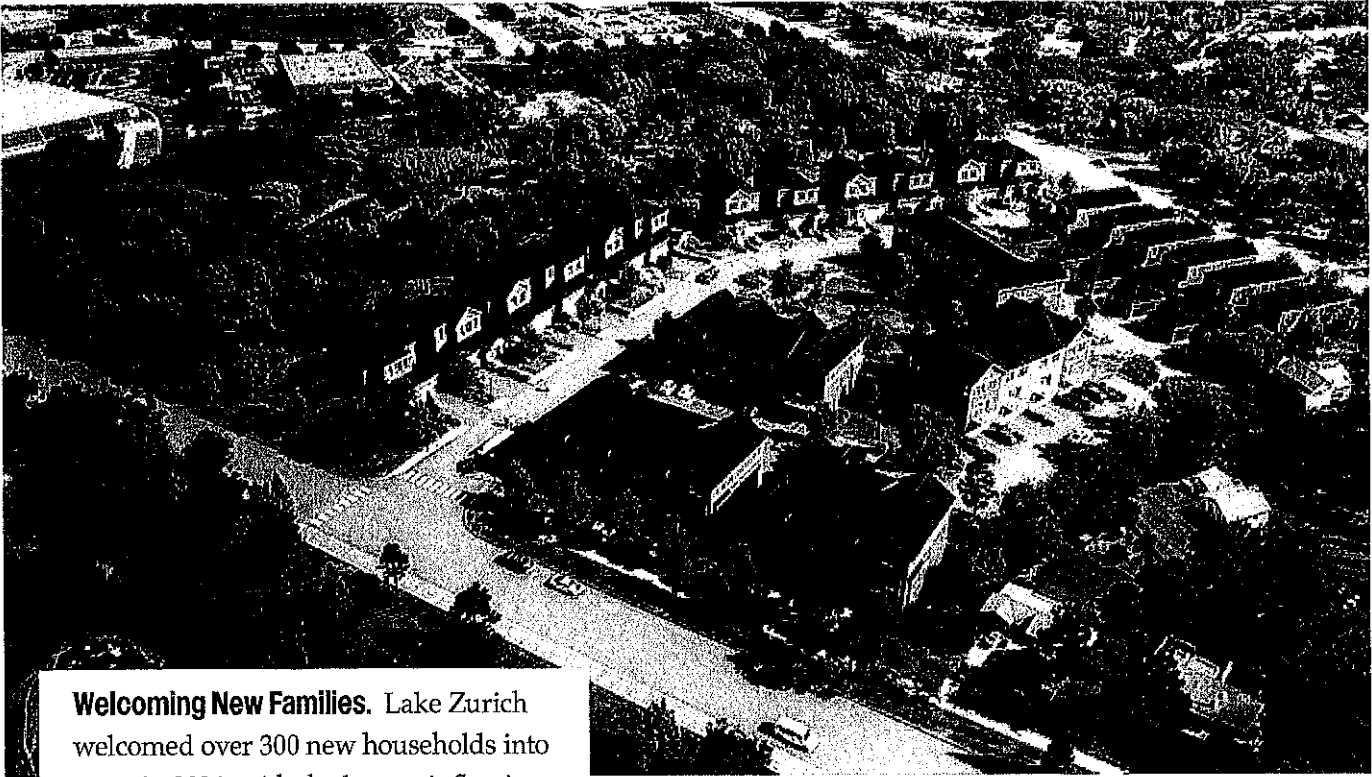
40% of retail sales are by non Lake Zurich residents which means they contribute approximately

15%

to our project cost!

Economic Development.

Lake Zurich is the primary economic generator for southwest Lake County with a booming Rand Road corridor and thriving industrial park. The Village aims to expand the community's economic base, with a focus on the Main Street District, to further establish and grow Lake Zurich as a regional business destination.



Welcoming New Families. Lake Zurich welcomed over 300 new households into town in 2024, with the largest influx in July 2024.

Welcoming New Business. Lake Zurich economic development efforts continue to attract private sector investment. New businesses in 2024 include: Lago by Fabio Viviani, El Vado Mexican Restaurant, Lolo's Bowls, Mari's Restaurant, Duck Donuts, Polka Dot Restaurant, American Acrylics, Gravitea Boba Tea Café, Autism Planet, Nirvana Dispensary, Body Life Lux, Tru-Seal Elastormers, Sugaring NYC, Optimize Fitness, Lake Liquors, and Sampoorra Foods.





Planning for the Future, Lake Zurich's New Comprehensive Plan.

The comprehensive plan is a long-term guide for our development, growth, and land use for the next 10-20 years. The Village spent dozens of hours in 2024 engaging with residents at special events, workshops, and focus groups to create a new vision for the future. This community visioning generated an aspirational but reality-based action plan for Village officials to rely on as we carefully plan future community design, accessibility, and partnerships.

Smalley Steel Ring Expansion.

In 2024, the Village formalized an economic development partnership with Smalley on Oakwood Road, granting the company future financial assistance to support a multi-phased, multi-year expansion effort that will not be completed until 2040. Smalley Steel Ring has been operating in Lake Zurich for over 20 years and is a global supplier of wave springs, retaining rings, and section rings that are used in precision manufacturing for multiple industry segments.

Smalley intends to expand its operations in Lake Zurich with an added 200,000 square feet of new building space, including 86,000 square feet of office, 100,000 square feet of warehouse, and 13,420 square feet of manufacturing/production space. This development will cost at least \$51 million.

Residential Community Approved on South Old Rand Road

In September 2024, the Village approved a development at 670 South Old Rand Road with developers at OSK Capital Partners. This plan was originally submitted to the Village in 2022 for construction of 50 townhouses within 12 buildings but was denied due to concerns about too high of density and wetlands disturbance. After much public engagement and listening, a revised plan of 18 single-family homes and 18 townhomes was approved.

Student Transition Center Opens.

The community welcomed the renovation and opening of the Lake Zurich District 95 Student Transition Center in 2024. This impressive student center on Old Rand Road is designed to support transition into adulthood through programs that enhance employment and independent living skills, including vocational classrooms, a kitchen for hands-on learning, and life skills labs.



Infrastructure Investment. With much of Lake Zurich built in the 1960's – 1980's, there are miles of aging underground infrastructure that are 50+ years old. The Village aims to fund its 20-year Community Investment Plan, incorporating green initiatives and transitioning to a Lake Michigan water source.



Joint Action Water Agency Approves Lake Zurich. In March 2024, Mayor Poynton and Village officials attended the Central Lake County Joint Action Water Agency Board of Directors meeting, where Lake Zurich was unanimously approved for admission into the agency. This water transition has been talked about for decades and finally the community willpower and financial mechanisms are in place to make it a reality. Lake Michigan water is expected to be flowing to Lake Zurich by the end of 2028.

Lake Michigan Detailed Route Study. As the Village continues its transition to Lake Michigan water, a detailed route study is needed for project engineering. A preferred route study is underway to identify various corridors as potential routes to connect to the CLCJAWA system in Vernon Hills.

Buffalo Creek Streambank Stabilization. The Buffalo Creek streambank, located south of Bristol Trails Park, has experienced severe erosion over the years with timber retaining walls collapsing. So, the Village invested \$518,000 on this environmental green infrastructure project that will reinforce about 1,400 feet of streambank with protective armoring and gabion retaining walls, flood storage, and plant restoration using species that are native to northern Illinois.

Cedar Creek and Golfview Road See Investment. The Village completed a huge \$5.6 million infrastructure improvement program in 2024 that included the replacement of 1,500 feet of water main on the south side of Route 22, the replacement of 3,500 feet of water main and resurfacing of several streets in the Cedar Creek neighborhood, the replacement of 1,900 feet of water main on the south side of Route 12, and the resurfacing of the entirety of Golfview Road.

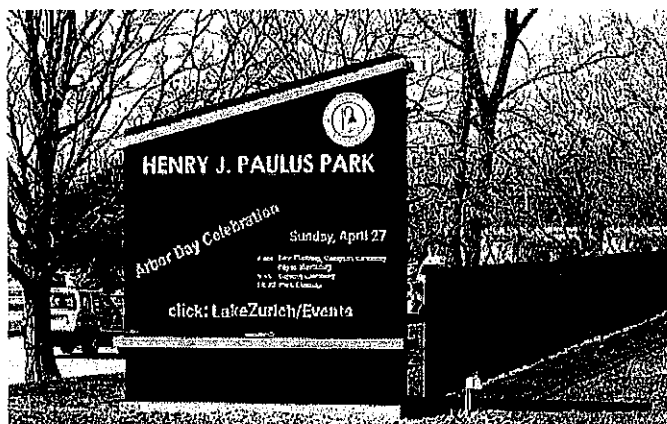
Lakeside Promenade. Originally built in 2003, the Lake Zurich Promenade is a special focal point of the community, providing a scenic and recreational space. \$586,000 was invested in this site in 2024, which will see the Promenade reimaged with new brick pavers and hardscape features, customized emblems, and a new water irrigation system with native landscaping.

Paulus Park Sign Upgrade. In early 2024, the new Paulus Park media board was installed, replacing the old monopole

sign that required hours of staff time to change messages manually. The new message board is programmed remotely through a secure connection and is capable of high-contrast graphics.

2024 Concrete Investments. The Village invested \$127,000 last year to address deteriorating sidewalk and curbs in an ongoing effort to improve municipal infrastructure, focusing on Wicklow Village and the industrial park. Sidewalk repairs are an integral part of the Village's commitment to providing safe pedestrian routes, while curb and gutter repairs help maintain the flow of stormwater and prevent pavement deterioration in roadways.

Keeping Walking Paths and Parking Lots Safe. The Village invested over \$1 million in 2024 for pavement rehab to municipal parking lots, walking paths, and sport courts at Staples, Sonoma, and Paulus parks. Curb and stormwater drainage improvements were also included in these infrastructure improvements. In total, over 14,000 square yards of pavement was improved.

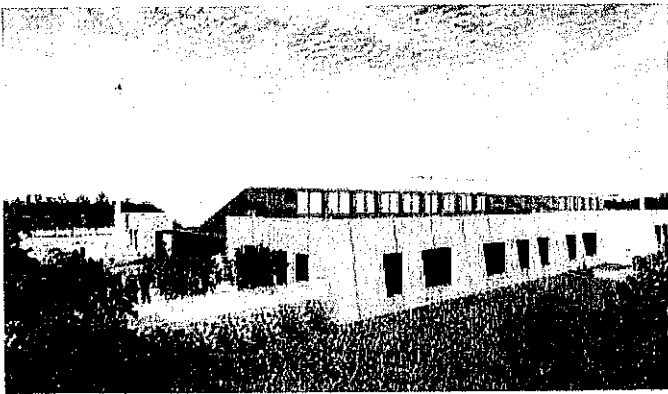


Service Sustainability

For years, Lake Zurich has embraced innovation in how we provide core municipal services the public depends on. We are committed to being a sustainable municipality that is adaptable and responsive in delivering the high-quality services the people of Lake Zurich expect.

Improvements for Americans with Disabilities. As Lake Zurich prepares for its first year collecting the full 4% "Special Recreation Association" property levy to allow more funding for people with special needs, the Village also spent a few weeks in 2024 gathering public feedback on this topic. 232 residents responded to a Village poll asking about priorities for ADA park improvements in the next five years, including which parks should be funded and which type of equipment should be purchased. The new 4% SRA tax levy is expected to generate over \$200,000 annually that can be invested in eligible accessibility improvements.

Creating an ADA Transition Plan. The Village has also been busy creating an official ADA Transition Plan. Working with consultants at the WT Group, Village Hall has spent much of summer 2024 conducting access audits at all 32 village parks, most municipal facilities, and along the highest priority sidewalks (20 miles of sidewalk out of a total 98 miles). In August, staff held a digital workshop session with residents to review these access audits and obtain further feedback on how improvements should be ranked.



Consolidated Emergency Dispatch Progress. In 2022, Lake Zurich entered into an agreement for and contributed \$50,000 toward establishing a consolidated 911 dispatch center to serve Lake County. Since that time, the Village has actively participated in the planning process for this new consolidated center, anchored by a new facility being built in Libertyville by Lake County. With this transition, Lake Zurich is projected to save \$500,000 over a six-year period, when compared to continuing to operate an independent dispatch operation.

LakeComm, the new dispatch center, is expected to go live by the end of 2025 and is intended to improve emergency response times by centralizing multiple agencies across the County. There are currently 25 agencies that have committed to be LakeComm members.

Paulus Park Improvements In 2024, the Village Board approved a plan for Paulus Park enhancements that include shoreline restoration with an overlook, renovation of the water splash pad, a new gathering space with game tables, the addition of a bandshell on the stage, more baggo courts, and site landscaping. The Village received \$600,000 in State grant funds to support this project, which will total approximately \$3.3 million at completion.

LZ Joins GIS Consortium. The Village formally joined the GIS Consortium, a partnership of dozens of local governments in the Chicago-metro area that provide shared staffing support and resource management for geographic information systems. This initiative is primarily driven by Lake Zurich's investments in water and sewer infrastructure as we strive to move beyond paper atlases of our assets. Joining the GIS consortium will ultimately enable better service delivery and infrastructure record keeping.

Modernizing 'Traffic Court' Adjudication. The Village adopted new regulations in 2024 to allow for expanded options and local authority for non-home rule communities like Lake Zurich with the ability to have a more cost-effective method to pursue local ordinance violations. Adopting Division 2.1 of the Illinois Municipal Code now allows the Village Hearing Officer to issue final enforceable orders in the same method as a judgement entered by a court.

Civic Engagement.

Village leadership strives to meet you where you are. By attending neighborhood block parties, large special events, regular Coffee with the Mayor sit-downs, and public safety personnel having a community-oriented mindset, Lake Zurich officials are leaning forward to hear from you.



Arbor Day Engagement. Over 200 people showed up for Arbor Day 2024 to participate in a variety of activities at Paulus Park. Dozens of volunteers showed up to help residents load free compost, clean up litter in several parks, and plant a tree with the Tree Commission. The native plant sale, compost giveaway, and paper shredding were big hits with the community.

Local Government Academy. Lake Zurich took another important transparency and engagement step in 2024 by launching its first Local Government Academy. More than just a police academy course, this four-night series covered a variety of local government topics, such as organizational structure, TIF districts, how we budget for infrastructure improvements, and how local government functions on a fundamental level. The Village of Lake Zurich believes engaged residents with positive attitudes is how a community arrives at better outcomes.



Continued on page 12.

Civic Engagement (cont.)

First Water Lantern Festival. The first year Water Lantern Festival was held at Paulus Park on May 18, 2024 and brought out over 2,000 people. Friends and family gathered to release lanterns onto the water, creating a beautiful and serene atmosphere where people decorated lanterns with personal messages, hopes, dreams, and memories. Once released onto the lake, the lanterns created a mesmerizing sight as they lit up the water.

Delta-8 THC and Kratom Banned. The Village took a bold move in 2024 implementing a ban on retailers in Lake Zurich from selling any products that contain Delta-8 THC and Kratom. Due to concerns over retailers selling such products without any governmental oversight or safety controls, in August the Village Board unanimously approved a layered approach through the end of 2024 with a total ban starting on January 1, 2025.

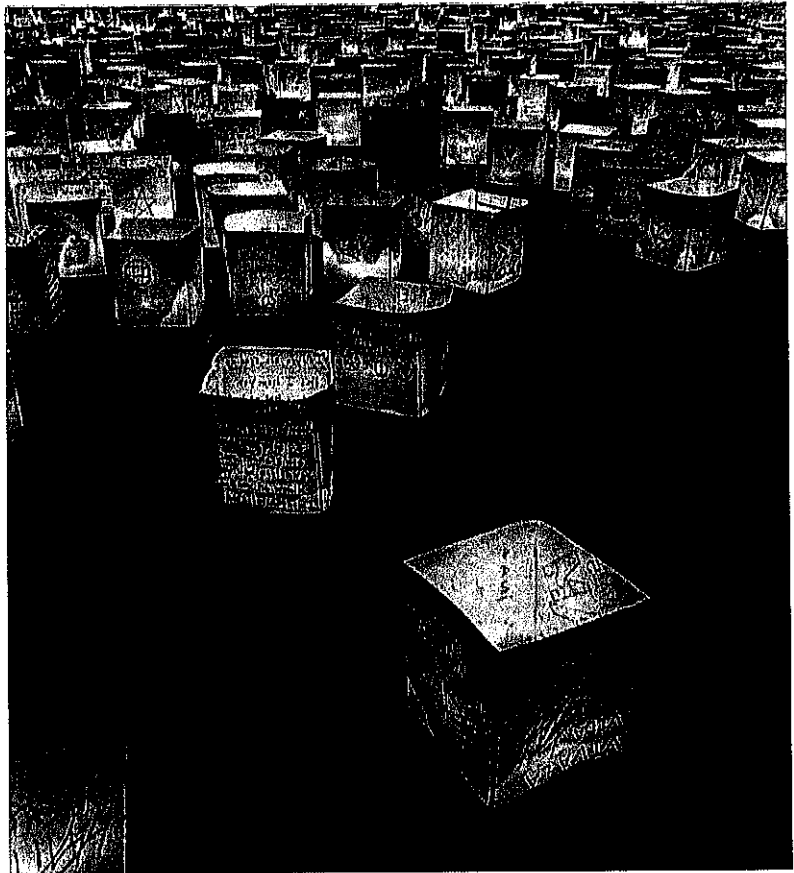
Development Courtesy Reviews. Lake Zurich values transparency and resident feedback, which is especially helpful when new developments are pitched. The Village Board conducts "courtesy reviews" before formal development applications are submitted, giving all involved parties a preview of and initial reactions to the proposed project. These courtesy reviews are broadcast live online and recorded for future viewing. These provide residents and Trustees an opportunity to highlight areas of concern and make recommendations that result in superior and more refined final development products.

In 2024, the Village conducted courtesy reviews for the proposed Meadow Wood East 15-lot subdivision, two development proposals for Block A on Main Street, a cannabis dispensary at 909 South Rand Road, and the renovations concepts for the northeast corner of Main Street and Old Rand Road.

Lake Michigan Water Supply Outreach. Village officials spent dozens of hours in 2024 meeting with small groups of interested neighbors at homeowner associations and the Ela Senior Center to discuss Lake Zurich's ongoing transition to Lake Michigan water. A village-wide community meeting at Ela Library was also held in September 2024, where dozens of residents showed up to learn about the water supply transition, project cost, financing, and the implementation timeline.



Coffee with the Mayor!



Nittenau Visitors Tour Lake Zurich. In 2024, the Village welcomed 10 visitors from our Sister City of Nittenau, Germany. Our German friends toured a major manufacturer in the industrial park, the police station, Ela Library, and the water treatment facility at the Central Lake County Joint Action Water Agency. The group also spent time in Chicago and Milwaukee. At Lake Zurich's 2024 Rock the Block event, the group was welcomed with a brief ceremony on the band stage.

Public Safety.

Lake Zurich consistently reports crime statistics that are below the national, state, and county averages across all categories. Village crime rates are 43% lower than the national average and violent crimes in Lake Zurich are 85% lower than the national average. Said another way, Lake Zurich is safer than 77% of the cities in the United States.

Laying the Groundwork for a New Fire Station. Fire Station #1 was built in 1980 for a volunteer fire service when Lake Zurich's population was about 6,500. The Village has grown significantly since then with 20,000 residents and this station no longer serves the community's needs. Always planning for the future, Lake Zurich has entered into a new partnership with FGM Architects and consultants at Advanced Selections to plan for a future Fire Station #1 headquarters. By mid-2025, the Village should have a solid plan for a future station location, architectural site diagramming, and an approximate building size.

Paramedics Teaching CPR to Lake Zurich. In February, the Fire Department hosted a community American Heart Association CPR training event. A Lake Zurich resident and cardiac arrest survivor was the brain child of this community event, which was attended by about 130 people.

40 Partners Go Live with Shared 911 Tech. In 2024, Lake Zurich successfully transitioned to the County-wide computer aided dispatch, records management system, e-Crash and e-Citation systems managed by the Lake County Sheriff's office. This tech consolidation enhances public safety throughout the County as first responders are now on a single system while saving taxpayer funds through the elimination of individually owned and operated technology solutions.

Police Body Cams Go Live. Over the summer of 2024, Lake Zurich police officers began utilizing body-worn cameras to aid in capturing audio and video recordings of daily police interactions. In conjunction with the new camera system, new in-car cameras were also installed. The use of body-worn cameras is required by all Illinois police departments by January 1, 2025.

Lake Zurich Police Awarded CALEA Accreditation. In 2024, the LZPD was awarded reaccreditation by the Commission on Accreditation for Law Enforcement Agencies (CALEA), which is considered the "Gold Standard" for public safety organizations and recognized internationally. Policies, procedures, personnel, equipment and facilities, along with four years' worth of proofs of compliance were meticulously inspected by an out-of-state CALEA assessor, who reviewed over 180 standards in order to verify compliance with the gold standard benchmarks that CALEA upholds.

Firefighters Visit St. Francis School. One of dozens of community outreach events conducted by the Fire Department in 2024, in October Lake Zurich firefighter-paramedics enjoyed teaching the kiddos about fire safety and showing them how we gear up for emergency situations.

High School Public Safety Drills. In June 2024, a joint-training session was held between School District 95 and the Lake Zurich police and fire departments, focusing on an integrated response to a hostile event at the LZ High School. Several other outside agencies also participated in the drill, including Lake County MEG unit members, Good Shepherd Hospital, Wauconda, Countryside, Barrington-Countryside, Long Grove, and Glenview Fire Departments.



Lake Zurich is **77% safer**
than other cities in the United States !

Green Initiatives.

Local governments have an important role to play in reducing carbon emissions and ensuring future generations inherit a sustainable ecosystem and livable environment. Some small things Lake Zurich is doing to help the planet include:

Green Business Program. The Village launched a new Lake Zurich initiative in 2024 designed to promote and recognize environmentally-sustainable businesses in the community. The Green Business Program is designed to empower environmentally friendly practices, reduce the carbon footprint of businesses of all sizes, and contribute to a more sustainable future. We know business plays a crucial role in shaping a sustainable future and can make a meaningful impact.

Keeping Natural Open Space Areas Healthy. With the completion of the Emerald Ash Borer parkway tree replacements in 2023, the Village reallocated that annual tree funding of \$100,000 to the enhancement and restoration of natural open space areas. In 2024 this included community investment in 17 different areas, including Oak Ridge Marsh Nature Park, Breezewald Park, Kildeer Creek, and Whispering Creek. Work included the removal of invasive species, prescribed burns to stimulate the growth of native plants, native seeding, ecological mowing and regular stewardship maintenance visits.

100% Green Power Extended. In 2024 Lake Zurich extended its 100% Green Power municipal aggregation program with mc2. This program is supported by 100% renewable energy, mostly from wind farms, solar farms, and hydroelectric plants in the Midwest. Lake Zurich earned official designation by the U.S. EPA as a Green Power community in 2024, generating over 50 million renewable energy credits in the first year of this program.

First EV Vehicles Join the Fleet. Added to the fleet in 2024 was a new Ford Lighting electric pickup truck that will be used by the Public Works Director for daily duties and a new Ford E-Transit van that will be used for facility maintenance. Without the need for oil changes and other non-EV maintenance requirements, the Village is expecting operational savings and monitoring for potential future vehicle replacements.

Lake Zurich's Arboretum Receives Recognition. The unique and woodsy Kuechmann Arboretum open space in Lake Zurich received re-accreditation in 2024 from ArbNet, a global network of tree-focused professionals that recognize excellence in tree-focused gardens worldwide. Kuechmann Arboretum is a 34-year old park on North Old Rand Road that includes dozens of trees that are over 100 years old. Kuechmann has 36 trees that are over 150 years old and 54 trees that are over 100 years old (*the oldest of which is about 280 years old!*).

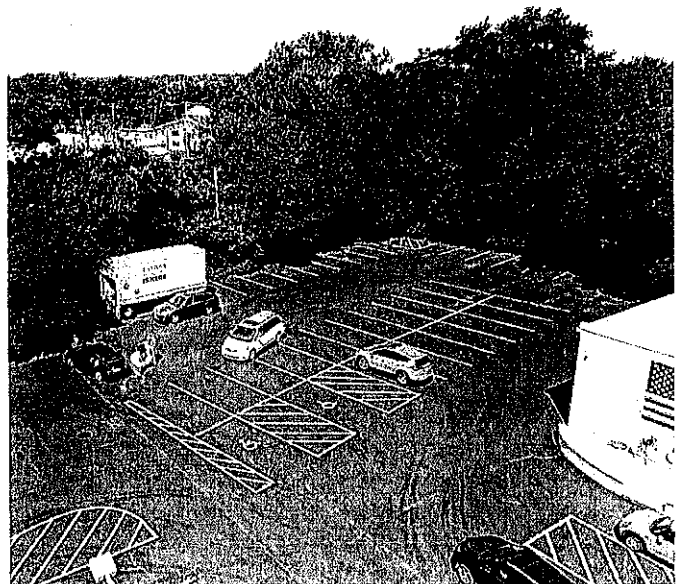
Curbside E-Waste Event. Lake Zurich's curbside e-waste collection event with LRS occurred in July 2024. A total of 11 pallets full of old electronics were collected. That's over 3,000 pounds of electronics that will be disassembled and kept out of landfills.

Suburban Forest Canopy. The Village spent \$25,000 in 2024 to enhance the suburban forest canopy with 46 new trees planted throughout the Village. These are split with roughly half planted in spring and half planted in fall.

Reducing Phosphate Runoff. The Village adds anti-icing additives such as beet juice and brine to all snow plows to reduce road salt usage and phosphate deposits that runoff into surface water. This can reduce the total quantity of salt used during a winter storm by up to a factor of four.

Clothing and Textile Recycling. Lake Zurich offers clothing and textile recycling, which redirects gently used items from landfills towards reuse in developing countries around the world.

Styrofoam Recycling Milestone. Lake Zurich offers styrofoam recycling with the American Legion thanks to amazing resident volunteers. The program reached a milestone in late summer 2024; 40 semi-trucks full of foam collected since starting in 2021. Foam is recycled into consumer products in the Chicago suburbs.



Priorities for 2025 and Beyond!

Long-Term Capital Planning. Lake Zurich will continue to set aside funds and build capital reserves to sustainably fund infrastructure investment with the goal of avoiding the burden of expensive, large-scale repairs.

Main Street Beautification. Initiate the Main Street streetscape project, a big step that will change the look and feel of Main Street for decades, with a new landscaped median, more on-street parking spaces, enhanced brick pedestrian crosswalks, warm ambient lights strung overhead to add a cozy welcoming vibe, and redesigned wider sidewalks with more room for gathering spaces and new public street furniture.

Complete 911 Dispatch Consolidation. Finish the multi-agency partnership to officially transfer emergency dispatch operations to LakeComm, which is expected to go live by the end of 2025.

Lake Michigan Water Transition. Progress through the Lake Michigan water transition project, with a focus in 2025 on completing the detailed route study, engineering and design specs, permits, and preparing bid documents with the first bids expected to be ready at the end of 2025.

Replacing Fire Station #1. Lake Zurich has a partnership with FGM Architects and consultants at Advanced Selections to plan for a future Fire Station #1 headquarters. In 2025, the Village will complete its plan for a future station location, architectural site diagramming, and an approximate building size.

Parks Master Plan. Update the Village's parks master plan for our most important open spaces, ensuring that residents of all ages, backgrounds, and abilities have the opportunity to participate in shaping the future of our green spaces.

Paulus Park Phase 2. Finish Paulus Park enhancements backed by OSLAD grant funds for the new splash pad, ADA access to Paulus beach, a new bandshell stage, shoreline restorations, and ADA-accessible baggo courts.

National Community Survey. Complete Lake Zurich's 6th National Community Survey to solicit community feedback on priorities and services. The Village has been participating in this survey every other year since 2015, providing valuable trendlines on evolving community expectations.

Encourage Owners of Infill Properties to develop their properties including the former Kmart property, the Cummings property, and the Regal Cinema property.

Curbside Composting. Educate residents and homeowner associations on Lake Zurich's weekly curbside composting to encourage more housing units to comingle food scraps with yard waste, which comprise some 25% of all landfill waste. We send four times more food to landfills than yard waste.



Replacing
Fire Station #1
(see above center)



VILLAGE OF LAKE ZURICH ILLINOIS

