



At the Heart of Community

PARKS AND RECREATION DEPARTMENT

200 South Rand Road
Lake Zurich, Illinois 60047

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LakeZurich.org

Park and Recreation Advisory Board

Village Hall Board Room
Tuesday, April 8, 2025- 6:30 PM

AGENDA

1. Call to Order
2. Roll Call: Chairperson Kevin Koch; Members: Vice-Chair Tim Andrews, Shawn Bergfalk, Allen Borg, Jeff Carey, Cathy Malloy and Sariah Quimby
3. Approval of Minutes: December 10, 2024
4. Public Comments: This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Village of Lake Zurich's Park & Recreation Department and Advisory Board. Public Comment is limited to 30 minutes total and 5 minutes per speaker.
5. New Business
 - A. Ancient Oaks Foundation, Executive Director Introduction, Brian Sullivan
Summary: As of 2025, Ancient Oaks Foundation began the search to fill the Executive Director role within their organization. Recently, the organization hired and is in the process of on boarding Brian Sullivan to their team.
 - B. External Special Events Applications
Summary: The following externally run special events are to be held on Village park property in FY25: LPOA Winter Fest, My Density Matters Boat Crawl, Unplugged Fest, Bushel of Apples Fest, and My Density Matters Paint the Lake Pink Walk
 - C. External Special Event Application- Worship on the Water
Summary: Worship on the Water external special event organized by Peace Lutheran Church to be held at Breezewald Park & Beach (launch at Paulus Park) on Sunday, June 29, 2025 from 7-11am. The approximate number of attendees for the event is 100.
6. Old Business
 - A. Bid Update: Paulus Park OSLAD Paulus Park Grant Project Construction
In March 2025, Hitchcock Design Group conducted the bid process for the OSLAD Grant Paulus Park Improvements which yielded six proposals. Stuckey Construction Company Inc. of Waukegan, IL submitted the lowest responsible bid at \$3,681,900 based on the elements staff selected for inclusion in the project scope. With contingency, a recommendation approving the bid award to not exceed \$4,050,000 will be presented to the Village Board at their Monday, April 7, 2025 meeting.
 - B. Request for Proposal: Master Plan for Keys Parks
Summary: The 2025 budget allocates \$100,000 to hire a firm to create a master plan aimed at optimizing the Village's five key park properties. This plan will also outline strategies for future resource dedication and park redevelopment over the next 5 to 10 years. On March 3rd, the

Village of Lake Zurich released a Request for Proposals for the development of this master plan, with the submission period closing on March 31st. The process attracted twelve proposals.

7. Treasurer's Report
8. Advisory Board Member Reports/Updates
 - A. Kevin Koch-Farmers Market FY25 Changes
 - B. Jeff Carey- Rock the Block
9. Director's Report
 - A. Park Highlights/Updates- FY25 includes OSLAD Paulus Park Improvements (sprayground/band shell/outlook/shoreline restoration/baggos), basketball court resurfacing at Bristol Trails, Breezewald Beach retaining wall improvements and Parks Master Plan
 - B. Facility Highlights/Updates - FY25 budget includes exterior signage at the Barn
 - C. Program Update- New Independent Contractor Partnership- Skyward Fencing & Program Affiliate, LZ Rugby Update
 - D. Staff Update- Seasonal Staff- YBR, Day Camp, Dance & Aquatics
 - E. Event Updates- Purple Plunge Results, Annual Egg Hunt (4/12), Arbor Day (4/26); Event Volunteer Sign Up Now; FY25 New Event Announcement
10. Written Communications- Spring Summer 2025 Brochure, Local News, Event & Program Promotions, 2025 State of the Village
11. Adjournment

June 10, 2025

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at 847-438-5141 (TDD 847-438-2349) promptly to allow the Village to make reasonable accommodations for those individuals.