



**AGENDA PACKET**  
**VILLAGE OF LAKE ZURICH**  
**Village Board of Trustees Meeting**

**March 17, 2025**  
**07:00 pm**

# VILLAGE OF LAKE ZURICH

## VILLAGE BOARD OF TRUSTEES MEETING

**MARCH 17, 2025**  
**07:00 PM**  
**AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

Mayor Thomas Poynton, Trustee Mary Beth Euker, Trustee Jake Marx, Trustee William Riley, Trustee Marc Spacone, Trustee Roger Sugrue, Trustee Greg Weider.

**3. PLEDGE OF ALLEGIANCE**

**4. PRESIDENT'S REPORT / COMMUNITY UPDATE**

- Advice and consent to appoint Brian McGill to three-year term on the Fire Pension Board through April 30, 2028

**5. PUBLIC COMMENT**

This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Board of Trustees. Public Comment is limited to 30 minutes total and up to 5 minutes per speaker.

**6. CONSENT AGENDA**

These titles will be read by the Village Clerk and approved by a single Roll Call Vote. Any item may be pulled from the Consent Agenda for discussion by any Village Trustee.

**A. Approval of Minutes from the Village Board Meeting of March 3, 2025**

Attachment: [6a.pdf](#)

**B. Approval of Executive Session Minutes from the Village Board Meeting of February 18, 2025**

**C. Approval of Semi-Monthly Warrant Register Dated March 17, 2025 Totaling \$367,428.17**

Attachment: [6c.pdf](#)

**D. Reduction in Letter of Credit for NorthStar Pickle, LLC at 629 Rose Road**

**Summary:** NorthStar Pickle provided a guarantee of site improvements in the form of a Letter of Credit (LOC) for \$354,877.60 as a performance and payment security for site work at the development. They have requested to reduce the guarantee to a maintenance LOC in an amount of \$35,487 that has been agreed to by the Village's Development Review Team. The reduced LOC is required to guarantee improvements for a period of two years and cannot be less than 10% of the total initial cost of improvements. Staff recommends a reduction of the LOC to \$35,487.

Attachment: [6d.pdf](#)

**E. IDOT Resolution for Motor Fuel Tax Maintenance under the Illinois Highway Code in the Amount Not-to-Exceed \$523,709**

**Summary:** Lake Zurich contracts maintenance services and material purchases each year using its Motor Fuel Tax (MFT) allocation from the State of Illinois. The Village has allocated MFT funds for this year in the 2025 annual budget for \$478,600. The requested not-to-exceed amount includes a 9% contingency amount in addition to the operations costs.

Attachment: [6e.pdf](#)

**F. Agreement with Bluestem Ecological Services Inc. for 2025 Natural Area Maintenance Program in the Amount Not-to-Exceed \$187,495**



**Summary:** The FY 2025 budget includes \$125,000 for the maintenance of Village-owned natural areas. Following completion of the Emerald Ash Borer Planting Program in 2023, the Village board approved staff's recommendation to reallocate the annual funding of \$125,000 to the Natural Area Maintenance Program. The Village has developed a comprehensive five-year plan for the maintenance of natural areas and the 2025 program includes community investment in 13 different areas.

A competitive bid opening on February 27, 2025, resulted in two proposals, with Bluestem Ecological Services offering the most competitive bid. This investment into natural areas is funded by \$110,435 from the General Fund and \$77,060 from four Special Services Areas.

Staff recommends awarding a contract to Bluestem Ecological Services for the 2025 Natural Area Maintenance Program in the amount not-to-exceed \$187,495.

Attachment: [6f.pdf](#)

**G. Resolution Authorizing the Village of Lake Zurich Enter into a Contract for Community Solar through the Northern Illinois Municipal Electric Collaborative Bid Process (Reso. #2025-03-093)**

**Summary:** *Community Solar* is a State-administered incentive program that allows participants to benefit from and support solar energy without the installation of solar panels. In addition to a 100% Green Power Electricity Choice Program for residents, a Green Business Program for the retail sector, and several expanded community recycling efforts, the Community Solar initiative is the latest step in Lake Zurich striving to be environmentally sustainable.

*Community Solar* developers receive incentive payments through the State, which allows them to offer affordable community solar subscriptions to customers. This will reduce Lake Zurich's cost by 10% on the delivery portion of ComEd electric bills for sanitary sewer lift stations and municipal well sites, the largest energy consumers among all municipal electric accounts, and is expected to save at least \$25,000 annually from the Water & Sewer Fund.

Attachment: [6g.pdf](#)

**H. Agreement with Patriot Pavement Maintenance for 2025 Seal Coating and Striping Program in the Amount Not-to-Exceed \$53,999**

**Summary:** The FY 2025 budget includes \$50,000 from the Capital Projects Fund and \$4,000 from the Water and Sewer Fund for preventative maintenance of parking facilities and pathways.

A competitive bid opening on January 20, 2025, resulted in five proposals, with Patriot Pavement Maintenance offering the most competitive bid. Staff recommends awarding a contract to Patriot Pavement Maintenance for the 2025 Seal Coating Program in the amount not-to-exceed \$53,999.

Attachment: [6h.pdf](#)

**I. Agreement with Crowne Industries for Replacement of Fuel Island System in the Amount Not-to-Exceed \$400,000**

**Summary:** The FY 2025 budget includes \$450,000 for the replacement of the fuel island at Public Works. Replacement was recommended for several years in the Community Investment Plan based on the condition and age of the fuel island system.

A competitive bid opening on February 27, 2025, resulted in two proposals, with Crowne Industries offering the most competitive bid.

Staff recommends awarding a contract to Crowne Industries for the Fuel Island replacement in the amount not-to-exceed \$400,000.

Attachment: [6i.pdf](#)

**J. Three Year Agreement with Alpine Automotive for Police Towing Services**

**Summary:** Alpine Automotive has provide excellent towing services for the Lake Zurich Police Department. They have requested a modest increase in tow and storage fess in a new three-year contract, with tow fees increasing from \$165 to \$185 and storage fees from \$45 to \$50 per day. The increases are reasonable and align at the lower end of the market. Staff recommends awarding a three-year contract to Alpine Automotive for police towing services.

Attachment: [6j.pdf](#)

**K. Issuance of a Class-C Convenience Store Liquor License to Shree Hart Ventures, LLC and revocation of a Class-C Convenience Store Liquor License from B&K Enterprises, Inc. (Assign Ord. #2025-03-606)**

Summary: Shree Hart Ventures, LLC is in the process of purchasing the Phillips 66 gasoline station and convenience store located at 487 South Rand Road from B&K Enterprises, Inc. They are requesting a Class-C license for the continued sale of package liquor. Simultaneously, the Class-C license held by the seller, B&K Enterprises, Inc. will be revoked, keeping the overall count of Class-C licenses the same.

Attachment: [6k.pdf](#)

**7. NEW BUSINESS**

**A. Agreement with Copenhaver Construction Inc. for the Main Street Beautification, Church Street Transmission Water Main Phase 1, and Whitney Road Utility Reconstruction Project in the Amount Not-to-Exceed \$13, 161,649.67 (Trustee Spacone)**

**Summary:** Since the early 2000s, the Village of Lake Zurich has envisioned a streetscaped Main Street extending through the heart of the community. Pairing input from the Comprehensive Plan update process with the engineering for necessary infrastructure improvements, the Village announced a Request for Bids to implement this vision. The scope of work includes streetscaping along Main Street; a new water transmission main at Church Street; lead service line replacements, and road surface, water main, sanitary sewer and storm water improvements along Main Street, Whitney Road and Lake Zurich Drive.

The solicitation process yielded four bids, with Copenhaver Construction Inc. of Gilberts, IL providing the lowest responsible bid of \$11,545,306.73. With engineering inspection costs and a healthy contingency, the project will have a not-to-exceed cost of \$13,161,649.67. The project will rely on capital funding from a combination of sources that were identified in the FY 2025 budget: \$4 million from the Village's Non-Home Rule (NHR) fund; \$7.2 million from the Water & Sewer enterprise fund, and \$2 million from the Capital Projects fund. If approved, the construction project will start mid-April and will likely extend through the end of the year.

**Recommended Action:** Motion to award an agreement with Copenhaver Construction Inc. of Gilberts, Illinois for the Main Street Beautification Project, Church Street Transmission Main Phase 1, and Whitney Road Utility Reconstruction Project for \$11,545,306.73, with a total project expenditure including contingency not-to-exceed \$13,161,649.67.

Attachment: [7a.pdf](#)

**B. Ordinance Amending Certain Provisions of the Lake Zurich Municipal Code to Amend and Adopt the Official Comprehensive Plan (Assign Ord. #2025-03-605) (Trustee Marx)**

**Summary:** Since the last update to the Village's Comprehensive Plan in 2003, the community has experienced significant economic, social and physical changes. In 2023 the Village issued a Request for Proposals (RFP) and selected Teska Associates to update the Comprehensive Plan to provide more relevant guidance for future community development efforts.

The resulting "Lake Zurich Together" Comprehensive Plan reflects Lake Zurich's transition from an expanding suburb to a community focused on infill and redevelopment opportunities, and on enhancing the quality of life enjoyed by its residents. The process included extensive public involvement to incorporate the community's desires into the plan recommendations.

The new Comprehensive Plan will be implemented over time as new development proposals are considered. Its recommendations will also be reflected in future planning efforts, like the upcoming Master Parks Plan update, and in future Village endeavors, like the aforementioned Main Street streetscape project.

The Planning and Zoning Commission (PZC) held a public hearing on January 15, 2025 and recommended adoption of the 2025 Official Comprehensive Plan by a vote of 6-0. The provided ordinance amends the Municipal Code to reflect the adoption of the updated "Lake Zurich Together" Comprehensive Plan as the Village's official guiding policy for future community development.

**Recommended Action:** Motion to approve Ordinance #2025-03-605 Amending provisions of the Village of Lake Zurich Municipal Code to Amend and Adopt the Official Comprehensive Plan.

Attachment: [7b.pdf](#)

**8. TRUSTEE REPORTS**

**9. VILLAGE STAFF REPORTS**

**A. Monthly Data Metric Reports**

Attachment: [Parks\\_Rec.pdf](#)

Attachment: [Police.pdf](#)

Attachment: [Public Works.pdf](#)

Attachment: [Village Managers Office.pdf](#)

Attachment: [Finance.pdf](#)

Attachment: [Fire.pdf](#)

Attachment: [Community Development.pdf](#)

#### **10. EXECUTIVE SESSION called for the purpose of:**

- 5 ILCS 120 / 2 (c) (21) review of executive session minutes
- 5 ILCS 120 / 2 (c)(1) personnel
- 5 ILCS 120 / 2 (c) (5) purchase or lease of real estate
- 5 ILCS 120 / 2 (c) (6) setting price for sale/lease of real estate

#### **11. ADJOURNMENT**

The next regularly scheduled Village Board meeting is on Monday, April 7, 2025.

UNAPPROVED MINUTES  
VILLAGE OF LAKE ZURICH  
Board of Trustees  
70 East Main Street



Monday, March 3, 2025 7:00 p.m.

1. **CALL TO ORDER** by Mayor Thomas M. Poynton at 7.00pm.
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Mary Beth Euker, Trustee Jake Marx, Trustee William Riley, Trustee Roger Sugrue, Trustee Greg Weider. Trustee Marc Spacone was absent and excused. Also in attendance: Village Manager Ray Keller, Asst. Village Manager Michael Duebner, Village Atty. Scott Uhler, Management Services Dir. Kyle Kordell, Police Chief Steve Husak.
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**

Ted Marciniak, Ela Township Manager, addressed the Board on the Illinois House Bill (HB2504) calling for the abolition of Townships.

Gloria Palmblad, Ela Township Supervisor, addressed the Board on HB2504 which is before the Illinois House. Ms. Palmblad shared a handout.

Olga, from Civitas Circle, 61 Oakwood Rd., addressed the Board on having a sign on Rt 22 for her business.
5. **PRESIDENT'S REPORT / COMMUNITY UPDATE**

Mayor Poynton congratulated the Purple Plunge, Paul Hunt and their Board for a recent fundraiser involving the community. Over 500+ people plunged into Lake Zurich and over \$252,000 was raised for helping families with cancer.
6. **CONSENT AGENDA**
  - A. Approval of Minutes from the Village Board Meeting of February 18, 2025
  - B. Approval of Executive Session Minutes from the Village Board Meeting of January 21, 2025
  - C. Approval of Semi-Monthly Warrant Register Dated March 3, 2025 Totaling \$803,088.53
  - D. Ordinance Approving the Annual Official Zoning Map of the Village of Lake Zurich ORD. #2025-03-604

**Summary:** The State of Illinois requires that all municipalities publish an updated copy of their Zoning Map by March 31 of each year. The Zoning Map has been updated to reflect current zoning of all parcels within the Village. Staff requests the Village Board approve the ordinance adopting the updated changes to the official zoning map of the Village of Lake Zurich.
  - E. Agreement with Microsoft Enterprise for Server and Desktop Software in the Amount Not-to-Exceed \$128,000



Village of Lake Zurich Board of Trustees Regular Meeting, March 3<sup>rd</sup>, 2025.

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**Summary:** The Village relies on Microsoft server and desktop software, Office 365 applications and Teams throughout the organization. The State of Illinois has competitively bid for a Microsoft Solutions Provider and awarded the contract to Dell Marketing LP. The discounted program is available to other public bodies throughout the State. A series of three-year enterprise agreements signed in 2013, renewed in 2016, 2019 and 2022 expires in March 2025. Staff is requesting authorization to execute another 3-year Microsoft Enterprise Agreement in the amount not-to-exceed \$128,000.

**Recommended Action:** A motion was made by Mayor Poynton, seconded by Trustee Riley, to approve the Consent Agenda as presented.

AYES: 5 Trustees Euker, Marx, Riley, Sugrue, Weider.

NAYS: 0

ABSENT: 1 Trustee Spacone

MOTION CARRIED.

7. **NEW BUSINESS**

A. **Solid Waste Contract with Lakeshore Recycling Systems (LRS) for Village Franchise 5-Year Agreement for Refuse, Recycling, and Yard Waste Collection**

**Summary:** Lake Zurich's current contract with Lakeshore Recycling Systems (LRS) for solid waste hauling services expires on August 31, 2025. LRS proposes an increase of 8% in the first year (*effective September 1, 2025*) with 4% increases in each of the remaining four years. With an 8% Year 1 increase, most residents would have to pay an extra \$2.16 per month, while those on the reduced senior plan would pay an extra \$1.94 per month.

Upon consultation with the Solid Waste Agency of Lake County (SWALCO), as well as due diligence with comparing costs and service levels for almost every municipality in Lake County, Village staff considers the LRS proposal reasonable and recommends approval.

Management Services Dir. Kordell introduced Steve Ramos from LRS after giving a quick recap of the services negotiated with LRS. Other communities are paying more for less services. Mr. Ramos answered questions from the Board including offering food composting year round; departure of leaf vacuuming; bait and switch from Prairieland to LRS; electronic recycling in Wauconda. The Board and Mr. Ramos thanked Dir. Kordell for his work on research on this proposal.

**Recommended Action:** Motion was made by Trustee Weider, seconded by Trustee Marx, to approve the Lakeshore Recycling Systems Solid Waste Contract for a 5-Year Franchise Agreement for refuse, recycling, and yard waste collection.

AYES: 5 Trustees Euker, Marx, Riley, Sugrue, Weider.

NAYS: 0

ABSENT: 1 Trustee Spacone

MOTION CARRIED.

8. **TRUSTEE REPORTS**

There were none.

9. **VILLAGE STAFF REPORTS**

There were none.

Village of Lake Zurich Board of Trustees Regular Meeting. March 3<sup>rd</sup>, 2025.

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10. **EXECUTIVE SESSION called for the purpose of:**

5 ILCS 120 / 2 (c) (21) review of executive session minutes; 5 ILCS 120 / 2 (c) (5) purchase or lease of real estate; 5 ILCS 120 / 2 (c) (6) setting price for sale/lease of real estate . There will be no further business in Open Session

Motion was made by Trustee Euker, seconded by Trustee Marx, to move to Executive Session for the purpose of 5 ILCS 120 / 2 (c)(21) review of Executive Session minutes; 5 ILCS 120 / 2 (c)(5) purchase or lease of real estate.; 5 ILCS 120 / 2 (c) (6) setting price for sale/lease of real estate .

AYES: 5 Trustees Euker, Marx, Riley, Sugrue, Weider.

NAYS: 0

ABSENT: 1 Trustee Spacone

MOTION CARRIED.

Meeting adjourned to Executive Session at 7.34pm

11. **ADJOURNMENT**

The Open/Executive meetings adjourned at 7.47pm

Respectfully submitted:

Kathleen Johnson, Village Clerk.

Approved by:

\_\_\_\_\_  
Mayor Thomas M. Poynton

\_\_\_\_\_  
Date.

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<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
<b>Fund 101 GENERAL</b>				
Dept 00000				
1	101-00000-21203	RECREATION CREDIT PAYABLE	REF PRG CXL - IMPULSE DANCE	1,409.79
2	101-00000-25201	BUILDING PERMIT DEPOSITS	670 S OLD RAND RD AD #2267520	52.90
3	101-00000-25201	BUILDING PERMIT DEPOSITS	287 SUNRISE AD #2267522	75.90
		Total For Dept 00000		<u>1,538.59</u>
Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				
1	101-10001-43210	LIQUOR LICENSES	REF LIQ LIC REFUND - MARIANO	3,102.50
		Total For Dept 10001 GENERAL GOVERNMENT ADMINISTRATION		<u>3,102.50</u>
Dept 11006 LEGISLATIVE MAYOR & BOARD				
1	101-11006-51654	MEMBERSHIPS & SUBSCRIP	ANNUAL 2025 DUES	880.00
2	101-11006-54302	PUBLIC RELATIONS	STRATEGIC PLAN POSTERS	288.00
3	101-11006-54303	LEGAL NOTICE/PUBLISHING	LAKE MICHIGAN AD #2265934	121.90
		Total For Dept 11006 LEGISLATIVE MAYOR & BOARD		<u>1,289.90</u>
Dept 12180 VILLAGE ADMIN ECONOMIC DEVELOPMENT				
1	101-12180-54308	TAX REBATES	TAX REBATE - NOVEMBER 2024	13,302.81
2	101-12180-54308	TAX REBATES	TAX REBATE - NOVEMBER 2024	4,103.04
3	101-12180-54308	TAX REBATES	TAX REBATE - NOVEMBER 2024	8,206.06
		Total For Dept 12180 VILLAGE ADMIN ECONOMIC DEVELOPMENT		<u>25,611.91</u>
Dept 13001 FINANCE ADMINISTRATION				
1	101-13001-53207	PRINTING-STATIONERY/FORM	WINDOW ENVELOPES	189.68
2	101-13001-53208	OFFICE SUPPLIES	CREDIT - RECEIVED STAMP	(24.90)
3	101-13001-53208	OFFICE SUPPLIES	RECEIVED STAMP	14.50
4	101-13001-53208	OFFICE SUPPLIES	LABELS	39.99
		Total For Dept 13001 FINANCE ADMINISTRATION		<u>219.27</u>

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Dept 17001 TECHNOLOGY ADMINISTRATION				
1	101-17001-52111	OTHER PROFESSIONAL SVCS	CREATIVE CLOUD - FEB	387.91
2	101-17001-52111	OTHER PROFESSIONAL SVCS	AWS CLOUD SVCS - FEB	15.66
3	101-17001-52111	OTHER PROFESSIONAL SVCS	MS CLOUD SERVICES - FEB	121.54
4	101-17001-52111	OTHER PROFESSIONAL SVCS	DOCUWARE SUPPORT - MAR	435.01
5	101-17001-53203	TELEPHONE & DATA SVCS	INTERNET - 133 N OLD RAND	151.90
6	101-17001-53203	TELEPHONE & DATA SVCS	BARN ELEVATOR PHONE - MAR	73.59
7	101-17001-53203	TELEPHONE & DATA SVCS	ANALOG LINES 2025 - MAR	1,332.93
8	101-17001-53205	COMPUTER SUPPLIES	TONER CARTRIDGES	269.93
9	101-17001-56601	CAPITAL LEASE	FIRE & PD - COPIER LEASE	164.73
Total For Dept 17001 TECHNOLOGY ADMINISTRATION				<u>2,953.20</u>
Dept 24001 POLICE ADMINISTRATION				
1	101-24001-51654	MEMBERSHIPS & SUBSCRIP	LERMI MEMBERSHIP	40.00
2	101-24001-52111	OTHER PROFESSIONAL SVCS	INVESTIGATIVE RECORDS FEE #4259946	95.00
3	101-24001-52118	SOFTWARE MAINTENANCE	RMS COST-SHARE	7,398.81
4	101-24001-53203	TELEPHONE & DATA SVCS	CABLE - PD	65.41
5	101-24001-53204	MOBILE VOICE & DATA	CELL PHONES - PD	619.54
6	101-24001-53401	CUSTODIAL SUPPLIES	DISPOSABLE TOWELS/GARBAGE BAGS	456.02
7	101-24001-53407	EQUIP MAINT PART&SUPPLIE	REIMB: STARCOM BATTERY CHARGER	144.85
8	101-24001-54316	GRANT PASS-THROUGH EXPENDITURES	MEG JAG GRANT REIMBURSEMENT QTR 1	39,794.87
Total For Dept 24001 POLICE ADMINISTRATION				<u>48,614.50</u>
Dept 24210 POLICE OPERATIONS				
1	101-24210-51652	TRAINING AND MEETINGS	TRAINING - LEWANDOWSKI	35.00
2	101-24210-52204	OTHER LEGAL	PROSECUTORIAL SERVICES - FEB	6,666.67
3	101-24210-52204	OTHER LEGAL	ADJUDICATION SERVICES - FEB	187.50
4	101-24210-53207	PRINTING-STATIONERY/FORM	BUSINESS CARDS - BEREZA, HEER	91.00



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<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
5	101-24210-53209	UNIFORMS	HAT EMBROIDERY	20.00
6	101-24210-53209	UNIFORMS	BADGE - BUTLER PROMO	115.50
7	101-24210-53209	UNIFORMS	BADGES - BUTLER	160.75
8	101-24210-53209	UNIFORMS	REIMB: PISTOL	761.39
9	101-24210-53209	UNIFORMS	REIMB: MAGAZINE	95.26
10	101-24210-53209	UNIFORMS	PATROL BAG - BUTLER	110.14
11	101-24210-53209	UNIFORMS	PANTS - HEER	158.21
12	101-24210-53209	UNIFORMS	BELT KIT, POUCH - REESE	93.39
13	101-24210-53209	UNIFORMS	BOOTS - REESE	124.63
14	101-24210-53209	UNIFORMS	FLASHLIGHT, STYLUS PRO, PANTS - REESE	381.09
15	101-24210-53209	UNIFORMS	ATAC, SHIRTS - ROSENBAUM	184.74
16	101-24210-53209	UNIFORMS	SHIRTS - BUTLER	63.10
17	101-24210-53209	UNIFORMS	CREW - BUTLER	32.61
18	101-24210-53209	UNIFORMS	BELT - BUTLER	26.03
19	101-24210-53209	UNIFORMS	TRAFFIC WAND, BOOTS, POLO - YOUNG	225.27
20	101-24210-53209	UNIFORMS	PANTS - YOUNG	124.81
21	101-24210-53209	UNIFORMS	CHEVRONS - BUTLER	10.00
22	101-24210-53209	UNIFORMS	NAMETAG - BUTLER	34.43
23	101-24210-53209	UNIFORMS	REIMB: BELT BUCKLE	15.14
24	101-24210-53209	UNIFORMS	NAMETAPE - FERNANDEZ	32.00
25	101-24210-53209	UNIFORMS	JACKET, SHIRTS, PANTS - FERNANDEZ	735.60
26	101-24210-53209	UNIFORMS	HOLSTER - FERNANDEZ	176.40
27	101-24210-53209	UNIFORMS	NEW OFFICER UNIFORM - FERNANDEZ	1,792.72
28	101-24210-54305	EMPLOYEE EXAMS	POLYGRAPH EXAMINATION - FERNANDEZ	210.00
Total For Dept 24210 POLICE OPERATIONS				12,663.38
Dept 24230 POLICE CRIME PREVENTION				
1	101-24230-52111	OTHER PROFESSIONAL SVCS	INVESTIGATIVE SEARCH ENGINE	83.90
2	101-24230-52111	OTHER PROFESSIONAL SVCS	INVESTIGATIVE SEARCH ENGINE	252.20

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3	101-24230-53209	UNIFORMS	REIMB: SHOES	236.42
4	101-24230-53209	UNIFORMS	REIMB: CID CLOTHING	350.50
5	101-24230-53209	UNIFORMS	REIMB: EAR PIECE	217.78
6	101-24230-53211	OTHER SUPPLIES	NITRILE GLOVES	1,545.90
		Total For Dept 24230 POLICE CRIME PREVENTION		2,686.70
Dept 25001 FIRE ADMINISTRATION				
1	101-25001-51652	TRAINING AND MEETINGS	PER DIEM - ESO	299.25
2	101-25001-51654	MEMBERSHIPS & SUBSCRIP	IFSAP 2025 MEMBERSHIP	60.00
3	101-25001-52701	MAINT-BLDGS & GROUNDS	AMBULANCE MAINTENANCE	600.00
4	101-25001-53203	TELEPHONE & DATA SVCS	ANALOG LINES 2025 - MAR	151.86
5	101-25001-53204	MOBILE VOICE & DATA	CELL PHONES - FIRE	142.79
6	101-25001-53204	MOBILE VOICE & DATA	CELL PHONES - FIRE	35.54
7	101-25001-53206	POSTAGE & SHIPPING	SHIPPING CHARGES	146.40
8	101-25001-53209	UNIFORMS	CUSTOM BADGES	1,907.30
9	101-25001-53209	UNIFORMS	SHIRT, COAT - WIECEK	282.50
10	101-25001-53209	UNIFORMS	PANTS, NAMEPLATE - SKALSKI	91.00
11	101-25001-53209	UNIFORMS	COAT, SHIRTS - BROOKS	219.00
12	101-25001-53209	UNIFORMS	JACKET, COAT - HEDQUIST	200.00
13	101-25001-53209	UNIFORMS	BELT, PANTS, BOOTS - MURRAY	374.00
14	101-25001-53209	UNIFORMS	JACKET - KELLY	89.00
15	101-25001-53209	UNIFORMS	SHIRTS, BELT, PANTS - BARTMANN	244.00
16	101-25001-53209	UNIFORMS	SHORTS, JACKET, RAIN COAT - PENKAVA	226.00
17	101-25001-53209	UNIFORMS	SHIRTS - KRAUS	464.00
18	101-25001-53209	UNIFORMS	SHIRTS - ST JOHN	150.00
19	101-25001-53209	UNIFORMS	SHIRT - KENYON	51.50
20	101-25001-53209	UNIFORMS	SHIRTS, PANTS - WIECEK	250.00
21	101-25001-53209	UNIFORMS	RAIN COAT, PANTS, SHORTS, BELT - HOLDEN	420.00
22	101-25001-53209	UNIFORMS	SHIRTS, NAMEPLATE, PANTS, INSIGNIA - BOOTH	337.00

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23	101-25001-53209	UNIFORMS	RAIN COAT, JACKET - GLASDER	203.00
24	101-25001-53210	SMALL TOOLS & EQUIP	KEYS	10.17
25	101-25001-53211	OTHER SUPPLIES	TOWELS, TISSUE, CLEANER	237.16
26	101-25001-53211	OTHER SUPPLIES	FOIL	85.00
27	101-25001-53211	OTHER SUPPLIES	TOWELS	111.97
28	101-25001-53211	OTHER SUPPLIES	CREDIT - CLEANER	(34.32)
29	101-25001-53211	OTHER SUPPLIES	TOWELS, DETERGENT	81.96
30	101-25001-53211	OTHER SUPPLIES	TOWELS, TISSUE	169.74
31	101-25001-53211	OTHER SUPPLIES	TOWELS, WIPES, FOIL, TISSUE, PLASTIC WRAP	286.38
32	101-25001-53211	OTHER SUPPLIES	TOWELS, CLEANER, DETERGENT, FILTERS	232.50
33	101-25001-54305	EMPLOYEE EXAMS	BACKGROUND CHECKS A/C #06431	81.00
34	101-25001-54305	EMPLOYEE EXAMS	PSYCHOLOGICAL ASSESSMENT - RUIZ, O'DONNELL	1,400.00
35	101-25001-56601	CAPITAL LEASE	FIRE & PD - COPIER LEASE	164.74
Total For Dept 25001 FIRE ADMINISTRATION				9,770.44
Dept 25320 FIRE FIRE SUPPRESSION				
1	101-25320-51652	TRAINING AND MEETINGS	PER DIEM - FDIC	334.50
2	101-25320-51652	TRAINING AND MEETINGS	PER DIEM - FIREMANSHIP	292.50
3	101-25320-51652	TRAINING AND MEETINGS	PER DIEM - ADVANCED TECH FIREFIGHTER	244.25
4	101-25320-51652	TRAINING AND MEETINGS	PER DIEM - FDIC	334.50
5	101-25320-51652	TRAINING AND MEETINGS	PER DIEM - GREAT LAKES HOT	176.00
6	101-25320-51652	TRAINING AND MEETINGS	PER DIEM - FIREMANSHIP	292.50
7	101-25320-51652	TRAINING AND MEETINGS	PER DIEM - COMPANY OFFICER SCHOOL	197.25
8	101-25320-51652	TRAINING AND MEETINGS	PER DIEM - ESO CONFERENCE 2025	299.25
9	101-25320-51652	TRAINING AND MEETINGS	PER DIEM - LDDM	244.25
10	101-25320-51652	TRAINING AND MEETINGS	PER DIEM - FDIC	208.50
11	101-25320-51652	TRAINING AND MEETINGS	PER DIEM - GREAT LAKES HOT	176.00
12	101-25320-51652	TRAINING AND MEETINGS	PER DIEM - RIT COMMANDER UNDER FIRE	197.25
13	101-25320-53204	MOBILE VOICE & DATA	CELL PHONES - FIRE	279.36

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14	101-25320-53211	OTHER SUPPLIES	REMOTE INSTALL FOB	7.95
15	101-25320-53211	OTHER SUPPLIES	REHAB SUPPLIES	12.99
		Total For Dept 25320 FIRE FIRE SUPPRESSION		3,297.05
		Dept 25330 FIRE EMS		
1	101-25330-51652	TRAINING AND MEETINGS	IN-STATION CE FEES	2,925.00
2	101-25330-53211	OTHER SUPPLIES	GLOVES, THERMOMETERS	1,029.30
3	101-25330-53211	OTHER SUPPLIES	OXYGEN RENTAL	86.29
4	101-25330-53211	OTHER SUPPLIES	OXYGEN RENTAL	155.84
		Total For Dept 25330 FIRE EMS		4,196.43
		Dept 25340 FIRE SPECIAL RESCUE		
1	101-25340-51652	TRAINING AND MEETINGS	PER DIEM - STRUCTURAL COLLAPSE TECH	244.25
2	101-25340-51652	TRAINING AND MEETINGS	PER DIEM - STRUCTURAL COLLAPSE TECH	244.25
3	101-25340-51652	TRAINING AND MEETINGS	PER DIEM - STRUCTURAL COLLAPSE OPS	244.25
4	101-25340-51652	TRAINING AND MEETINGS	PER DIEM - TRENCH RESCUE OPS	197.25
5	101-25340-51652	TRAINING AND MEETINGS	PER DIEM - CONFINED SPACE OPS	265.50
6	101-25340-51652	TRAINING AND MEETINGS	PER DIEM - CONFINED SPACE TECH	244.25
		Total For Dept 25340 FIRE SPECIAL RESCUE		1,439.75
		Dept 25350 FIRE FIRE PREVENTION BUREAU		
1	101-25350-53204	MOBILE VOICE & DATA	CELL PHONES - FIRE	198.64
		Total For Dept 25350 FIRE FIRE PREVENTION BUREAU		198.64
		Dept 28001 COMMUNITY DEVELOPMENT ADMINISTRATION		
1	101-28001-52111	OTHER PROFESSIONAL SVCS	RECORDING DOCUMENTS	6.00
2	101-28001-52111	OTHER PROFESSIONAL SVCS	JANUARY 2025 BUILDING SERVICES	7,428.79
3	101-28001-52113	ENGR/ARCHITECTURAL	WILDWOOD ESTATES	1,002.50

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4	101-28001-53204	MOBILE VOICE & DATA	CELL PHONES - WTR/CS/PW - JAN	69.51
		Total For Dept 28001 COMMUNITY DEVELOPMENT ADMINISTRATION		8,506.80
	Dept 36001 PUBLIC WORKS ADMINISTRATION			
1	101-36001-52111	OTHER PROFESSIONAL SVCS	UNIFORMS/MATS 02/27	30.81
2	101-36001-52111	OTHER PROFESSIONAL SVCS	UNIFORMS/MATS 03/06	30.81
3	101-36001-52113	ENGR/ARCHITECTURAL	WETLAND DELINEATION	6,586.00
4	101-36001-52113	ENGR/ARCHITECTURAL	ALTA SURVEY 85 S. OLD RAND	800.00
5	101-36001-52113	ENGR/ARCHITECTURAL	ADA SITE AUDITS - PROJECT WRAP UP	118.33
6	101-36001-52113	ENGR/ARCHITECTURAL	LZ-DEER PARK BIKE PATH STUDY	9,925.00
7	101-36001-52701	MAINT-BLDGS & GROUNDS	UNIFORMS/MATS 02/27	59.21
8	101-36001-52701	MAINT-BLDGS & GROUNDS	UNIFORMS/MATS 03/06	99.25
9	101-36001-52701	MAINT-BLDGS & GROUNDS	ANNUAL SPRINKLER MAINT 505	380.75
10	101-36001-52701	MAINT-BLDGS & GROUNDS	HAZARD TREE REMOVAL	1,575.00
11	101-36001-52701	MAINT-BLDGS & GROUNDS	HAZARD TREE REMOVAL	4,625.00
12	101-36001-52701	MAINT-BLDGS & GROUNDS	USED OIL RECOVERY FEE	30.00
13	101-36001-53201	ELECTRICITY	1043 PARTRIDGE LN	37.16
14	101-36001-53204	MOBILE VOICE & DATA	CELL PHONES - WTR/CS/PW - JAN	216.71
15	101-36001-53204	MOBILE VOICE & DATA	PW TRUCK DATA PLAN - JAN	360.00
16	101-36001-53209	UNIFORMS	PPE HEAD WEAR	939.80
17	101-36001-53211	OTHER SUPPLIES	REIMB: MAILBOX REPLACEMENT	50.00
18	101-36001-53401	CUSTODIAL SUPPLIES	AIR FRESH	39.32
19	101-36001-53404	RIGHT OF WAY SUPPLIES	CONCRETE	31.30
20	101-36001-53405	BLDG & GROUNDS SUPPLIES	TROFFERS	631.10
21	101-36001-53405	BLDG & GROUNDS SUPPLIES	VALVES	56.27
22	101-36001-53405	BLDG & GROUNDS SUPPLIES	STAIN	87.40
23	101-36001-53405	BLDG & GROUNDS SUPPLIES	COLD WATER PRES	109.00
24	101-36001-53405	BLDG & GROUNDS SUPPLIES	AIRWICK, DOORSTOP	22.61
25	101-36001-53405	BLDG & GROUNDS SUPPLIES	KEYS	5.08

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26	101-36001-53405	BLDG & GROUNDS SUPPLIES	PD LOCKER BENCH	235.43
27	101-36001-55254	MACHINERY & EQUIPMENT	DRINKING FOUNTAIN REPLACEMENT	1,379.00
Total For Dept 36001 PUBLIC WORKS ADMINISTRATION				28,460.34
Dept 36420 PUBLIC WORKS PARK MAINTENANCE				
1	101-36420-52701	MAINT-BLDGS & GROUNDS	UNIFORMS/MATS 03/06	116.38
2	101-36420-52701	MAINT-BLDGS & GROUNDS	ANNUAL SPRINKLER MAINT BC	245.00
3	101-36420-53201	ELECTRICITY	200 S RAND RD	163.46
4	101-36420-53201	ELECTRICITY	972 MARCH ST	26.59
5	101-36420-53201	ELECTRICITY	PARK ELECTRIC	30.90
6	101-36420-53405	BLDG & GROUND MAINT SUPP	BATTERIES	8.95
7	101-36420-53405	BLDG & GROUND MAINT SUPP	WIRE CONNECTORS, WASHERS, TAMPER, CABLE	107.88
8	101-36420-53405	BLDG & GROUND MAINT SUPP	TRIM KIT	349.00
9	101-36420-53405	BLDG & GROUND MAINT SUPP	STAIN	50.43
10	101-36420-53405	BLDG & GROUND MAINT SUPP	HOLE SAW	26.97
11	101-36420-53405	BLDG & GROUND MAINT SUPP	CUBBY REPAIR - CEMENT	11.48
12	101-36420-53405	BLDG & GROUND MAINT SUPP	LUMBER	57.35
13	101-36420-53405	BLDG & GROUND MAINT SUPP	HANDLE	13.29
14	101-36420-53405	BLDG & GROUND MAINT SUPP	SANDING	139.84
15	101-36420-53405	BLDG & GROUND MAINT SUPP	SANDING	36.44
16	101-36420-53405	BLDG & GROUND MAINT SUPP	STAIN	29.44
17	101-36420-53405	BLDG & GROUND MAINT SUPP	PAINT	40.40
18	101-36420-53405	BLDG & GROUND MAINT SUPP	WOOD	48.79
19	101-36420-53405	BLDG & GROUND MAINT SUPP	OUTLET REPAIR	16.28
20	101-36420-53405	BLDG & GROUND MAINT SUPP	WOOD FILLER	14.98
21	101-36420-53405	BLDG & GROUND MAINT SUPP	SANDING	56.92
22	101-36420-53405	BLDG & GROUND MAINT SUPP	SANDING	77.86
23	101-36420-53405	BLDG & GROUND MAINT SUPP	DRYWALL REPAIR	121.73
24	101-36420-53405	BLDG & GROUND MAINT SUPP	BAND SAW SUPPLIES	47.93

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25	101-36420-53407	EQUIP MAINT PART&SUPPLIE	KAYAK STEEL	297.00
26	101-36420-53407	EQUIP MAINT PART&SUPPLIE	BENCH MOUNTS	46.38
27	101-36420-54306	EQUIPMENT RENTAL	PAULUS PARK PORT-O-POTTY	180.49
Total For Dept 36420 PUBLIC WORKS PARK MAINTENANCE				2,362.16
Dept 36471 PUBLIC WORKS FLEET SERVICES				
1	101-36471-52111	OTHER PROFESSIONAL SVCS	UNIFORMS/MATS 02/27	31.02
2	101-36471-52111	OTHER PROFESSIONAL SVCS	UNIFORMS/MATS 03/06	31.02
3	101-36471-52118	SOFTWARE MAINTENANCE	ANNUAL SOFTWARE RENEWAL #101399199	1,500.00
4	101-36471-52703	MAINT-VEHICLES	BUMPER PAINT	455.48
5	101-36471-53211	OTHER SUPPLIES	WELDING GAS	242.32
6	101-36471-53211	OTHER SUPPLIES	FASTENERS	925.20
7	101-36471-53406	AUTO PARTS & SUPPLIES	SEAT CUSHION	81.91
8	101-36471-53406	AUTO PARTS & SUPPLIES	FRONT END PARTS 119	1,727.46
9	101-36471-53406	AUTO PARTS & SUPPLIES	SWITCH 7493	72.73
10	101-36471-53406	AUTO PARTS & SUPPLIES	ISOLATOR ASSB.	86.15
11	101-36471-53406	AUTO PARTS & SUPPLIES	PUMP REPAIR KIT	451.99
12	101-36471-53406	AUTO PARTS & SUPPLIES	TPMS SENSORS	142.11
13	101-36471-53406	AUTO PARTS & SUPPLIES	TRANSDUCER	222.23
14	101-36471-53406	AUTO PARTS & SUPPLIES	FILTERS	63.96
15	101-36471-53406	AUTO PARTS & SUPPLIES	BATTERIES SWEEPER	500.54
16	101-36471-53406	AUTO PARTS & SUPPLIES	CREDIT - CORE RETURN	(72.00)
17	101-36471-53406	AUTO PARTS & SUPPLIES	SENSOR	976.10
18	101-36471-53406	AUTO PARTS & SUPPLIES	STRIKER	159.00
19	101-36471-53407	EQUIP MAINT PART&SUPPLIE	TURN CYLINDER 323	1,054.95
20	101-36471-53407	EQUIP MAINT PART&SUPPLIE	HAND LIGHT BATTERIES	55.90
21	101-36471-53407	EQUIP MAINT PART&SUPPLIE	BATTERIES	11.89
22	101-36471-53407	EQUIP MAINT PART&SUPPLIE	CHAIN	25.45
23	101-36471-53407	EQUIP MAINT PART&SUPPLIE	CUTTER	205.25

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24	101-36471-53407	EQUIP MAINT PART&SUPPLIE	OIL FILTER	48.20
25	101-36471-53407	EQUIP MAINT PART&SUPPLIE	FILTERS	229.44
26	101-36471-53407	EQUIP MAINT PART&SUPPLIE	FILTERS	258.33
27	101-36471-53407	EQUIP MAINT PART&SUPPLIE	PIN	40.10
28	101-36471-53415	FUELS	DIESEL & FUEL #1897370	7,732.33
29	101-36471-53415	FUELS	DIESEL & FUEL #1897371	5,048.38
30	101-36471-53418	LUBRICANTS & FLUIDS	OIL	41.97
		Total For Dept 36471 PUBLIC WORKS FLEET SERVICES		22,349.41
		Dept 67001 RECREATION ADMINISTRATION		
1	101-67001-51654	MEMBERSHIPS & SUBSCRIP	PAULUS PARK BID AD #2266991	218.50
2	101-67001-53208	OFFICE SUPPLIES	PAPER, EASEL	426.95
3	101-67001-53211	OTHER SUPPLIES	CABINET	691.60
4	101-67001-53212	PROGRAM SUPPLIES	MEMORIAL TREE PLAQUE	534.22
		Total For Dept 67001 RECREATION ADMINISTRATION		1,871.27
		Dept 67935 RECREATION DANCE		
1	101-67935-53211	OTHER SUPPLIES	REIMB: DANCE PROPS	226.15
		Total For Dept 67935 RECREATION DANCE		226.15
		Dept 67945 RECREATION YOUTH PROGRAMS		
1	101-67945-52115	RECREATION PROGRAM SERVICE	TINY CREATORS ART CLASS - 5 PARTICIPANTS	437.50
2	101-67945-52115	RECREATION PROGRAM SERVICE	WRITE AND ACT CLASS	120.00
		Total For Dept 67945 RECREATION YOUTH PROGRAMS		557.50
		Dept 67965 RECREATION ATHLETICS		
1	101-67965-52115	RECREATION PROGRAM SERVICE	PICKLEBALL JAN - FEB	526.50
		Total For Dept 67965 RECREATIO		526.50
		<b>Total For Fund 101 GENERAL</b>		<b>182,442.39</b>



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<b>Fund 202 MOTOR FUEL TAX</b>				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
1	202-36001-52701	MAINT-BLDGS & GROUNDS	LCDOT SIGNAL MAINT QUENTIN/ENSELL	244.19
2	202-36001-52701	MAINT-BLDGS & GROUNDS	MAIN ST SIGNAL MAINT	216.74
3	202-36001-53201	ELECTRICITY	STREETLIGHT ELECTRIC	341.55
4	202-36001-53201	ELECTRICITY	STREETLIGHT ELECTRIC	40.08
5	202-36001-53201	ELECTRICITY	STREETLIGHT ELECTRIC	15,557.92
6	202-36001-53201	ELECTRICITY	STREETLIGHT ELECTRIC	15,448.32
7	202-36001-53405	BLDG & GROUND MAINT SUPP	ROAD SALT 300 TON	19,210.76
8	202-36001-53405	BLDG & GROUND MAINT SUPP	ROAD SALT 300 TON	1,687.11
Total For Dept 36001 PUBLIC WORKS ADMINISTRATION				52,746.67
<b>Total For Fund 202 MOTOR FUEL TAX</b>				<b>52,746.67</b>
<b>Fund 207 SPECIAL EVENTS FUND</b>				
Dept 67604 RECREATION FOURTH OF JULY FESTIVAL				
1	207-67604-53212	PROGRAM SUPPLIES	4TH OF JULY ADIRONDACK CHAIR SUPPLIES	252.51
2	207-67604-53212	PROGRAM SUPPLIES	4TH OF JULY ADIRONDACK CHAIR SUPPLIES	248.64
Total For Dept 67604 RECREATION FOURTH OF JULY FESTIVAL				501.15
Dept 67699 RECREATION MISC SPECIAL EVENTS				
1	207-67699-53212	PROGRAM SUPPLIES	SEEDLINGS FOR ARBOR DAY 2025	183.00
Total For Dept 67699 RECREATION MISC SPECIAL EVENTS				183.00
<b>Total For Fund 207 SPECIAL EVENTS FUND</b>				<b>684.15</b>
<b>Fund 227 DISPATCH CENTER</b>				
Dept 24220 POLICE DISPATCH				

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1	227-24220-53209	UNIFORMS	FLEECE - TORRES	174.04
		Total For Dept 24220 POLICE DISPATCH		174.04
<b>Total For Fund 227 DISPATCH CENTER</b>				<b>174.04</b>
<b>Fund 401 VILLAGE CAPITAL PROJECTS</b>				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
1	401-36001-55251	LAND IMPROVEMENTS	IDNR - OSLAD	26,750.00
2	401-36001-55251	LAND IMPROVEMENTS	SWIMMING FACILITY CONSTRUCTION PERMIT	1,200.00
3	401-36001-55251	LAND IMPROVEMENTS	OSLAD IMPROVEMENTS PAULUS PARK	3,727.00
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		31,677.00
<b>Total For Fund 401 VILLAGE CAPITAL PROJECTS</b>				<b>31,677.00</b>
<b>Fund 501 WATER &amp; SEWER</b>				
Dept 00000				
1	501-00000-27104	WATER METER LEASE OBLIG	WATER METER LEASE PAYMENT #27	41,395.99
		Total For Dept 00000		41,395.99
Dept 36001 PUBLIC WORKS ADMINISTRATION				
1	501-36001-52111	OTHER PROFESSIONAL SVCS	UNIFORMS/MATS 02/27	31.59
2	501-36001-52111	OTHER PROFESSIONAL SVCS	UNIFORMS/MATS 03/06	31.59
3	501-36001-53203	TELEPHONE & DATA SVCS	ANALOG LINES 2025 - MAR	202.46
4	501-36001-53203	TELEPHONE & DATA SVCS	SCADA CELLPHONE/MODEM CONNECTION - FEB	109.20
5	501-36001-53204	MOBILE VOICE & DATA	CELL PHONES - WTR/CS/PW - JAN	122.65
6	501-36001-53209	UNIFORMS	COLD WEATHER OUTERWEAR - GRIECO	279.87
7	501-36001-53209	UNIFORMS	HIP BOOTS - GRIECO	211.10
8	501-36001-53209	UNIFORMS	SAFETY TOE WORKBOOTS - GRIECO	300.00

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9	501-36001-56603	INTEREST	WATER METER LEASE PAYMENT #27	13,851.59
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		15,140.05
	Dept 36530 PUBLIC WORKS WATER BILLING			
1	501-36530-52111	OTHER PROFESSIONAL SVCS	WATER BILL PROCESSING - FEB 2025	593.53
2	501-36530-53206	POSTAGE & SHIPPING	ADD'L POSTAGE FOR UB	646.40
3	501-36530-53206	POSTAGE & SHIPPING	WATER BILL PROCESSING - FEB 2025	2,734.55
		Total For Dept 36530 PUBLIC WORKS WATER BILLING		3,974.48
	Dept 36550 PUBLIC WORKS WATER SERVICE			
1	501-36550-53407	EQUIP MAINT PART&SUPPLIE	SCH 80 PVC PIPE & FITTINGS/WELL 12 WTP BRINE PIPING REPAIR	574.41
2	501-36550-53407	EQUIP MAINT PART&SUPPLIE	WELL 9 WTP/BRINE MAKE-UP VALVE REPLACEMENT	80.88
3	501-36550-53407	EQUIP MAINT PART&SUPPLIE	WELL 10 WTP REGEN WASTE TANK DISCHARGE VALVE	400.00
4	501-36550-53414	CHEMICALS	BULK WTR COND SALT - WELL #8	2,527.56
5	501-36550-53414	CHEMICALS	BULK WTR COND SALT - WELL #12	2,715.30
6	501-36550-53414	CHEMICALS	BULK WTR COND SALT - WELL #8	2,836.26
7	501-36550-53414	CHEMICALS	BULK WTR COND SALT - WELL #10	2,651.04
		Total For Dept 36550 PUBLIC WORKS WATER SERVICE		11,785.45
	Dept 36560 PUBLIC WORKS SEWER SERVICE			
1	501-36560-52111	OTHER PROFESSIONAL SVCS	2025 PRETREATMENT ASSISTANCE	993.75
2	501-36560-52111	OTHER PROFESSIONAL SVCS	METROCLOUD DATA MONITORING/LIFT STATIONS	585.00
3	501-36560-52111	OTHER PROFESSIONAL SVCS	GISC STAFFING SERVICES	10,016.51
4	501-36560-52111	OTHER PROFESSIONAL SVCS	HYDROGEN SULFIDE REDUCT PGRM QUENTIN/NW PUMP STAT	5,460.00
5	501-36560-53201	ELECTRICITY	ELECTRICITY/SANITARY FLOW CONTROL	51.49
6	501-36560-53201	ELECTRICITY	ELECTRICITY/SANITARY VACUUM PRIMING STRUCTURES	44.50
7	501-36560-53408	LIFT STATION PARTS & SUP	REPLACE SUMP PUMPS/THORNDALE & CHURCH ST LIFT STA	271.18
8	501-36560-53408	LIFT STATION PARTS & SUP	REPLACE WICKLOW LIFT STA SUMP PUMP, POWER CIRCUIT	183.92
		Total For Dept 36560 PUBLIC WORKS SEWER SERVICE		17,606.35

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<b>Total For Fund 501 WATER &amp; SEWER</b>				<b>89,902.32</b>
<b>Fund 601 MEDICAL INSURANCE</b>				
Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				
1	601-10001-52111	OTHER PROFESSIONAL SVCS	COMPREHENSIVE DEPENDENT VERIFICATION	1,666.00
Total For Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				1,666.00
<b>Total For Fund 601 MEDICAL INSURANCE</b>				<b>1,666.00</b>
<b>Fund 615 EQUIPMENT REPLACEMENT</b>				
Dept 24001 POLICE ADMINISTRATION				
1	615-24001-55254	MACHINERY & EQUIPMENT	IPAD KEYBOARD CASE	75.97
Total For Dept 24001 POLICE ADMINISTRATION				75.97
Dept 36001 PUBLIC WORKS ADMINISTRATION				
1	615-36001-55263	VEHICLES - PUBLIC WORKS	FLOOR MATS NEW TRUCKS	232.88
2	615-36001-55263	VEHICLES - PUBLIC WORKS	FLOOR MATS NEW 342	120.75
Total For Dept 36001 PUBLIC WORKS ADMINISTRATION				353.63
<b>Total For Fund 615 EQUIPMENT REPLACEMENT</b>				<b>429.60</b>
<b>Fund 710 PERFORMANCE ESCROW</b>				
Dept 00000				
1	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD25-0029 - 613 LIONS DR	500.00
2	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0487 - 241 W MAIN ST	1,000.00
3	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0488 - 245 W MAIN ST	1,000.00
4	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0033 - 150 OAKWOOD RD	1,000.00
5	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0410 - 53 MIONSKE DR	500.00

**VILLAGE OF LAKE ZURICH**  
WARRANT REPORT - 3/17/2025  
**\$367,428.17**

Page 15 of 16

<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
6	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD25-0032 - 184 VISTA RD	500.00
7	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0622 - 481 CROMWELL CT	500.00
8	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0177 - 206 FESCUE CT	500.00
9	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0600 - 1284 BERKSHIRE LN	300.00
10	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0619 - 275 MOHAWK TRL	250.00
11	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0193 - 19 BAILEY LN	500.00
12	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0642 - 1216 KYLEMORE DR	500.00
13	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD25-0020 - 581 REGENCY DR	500.00
		Total For Dept 00000		7,550.00
		<b>Total For Fund 710 PERFORMANCE ESCROW</b>		<b>7,550.00</b>
	<b>Fund 720 PAYROLL CLEARING</b>			
	Dept 00000			
1	720-00000-22404	SUPPLEMENTAL LIFE INS PAYABLE	GROUP LIFE INSURANCE - MAR	156.00
		Total For Dept 00000		156.00
		<b>Total For Fund 720 PAYROLL CLEARING</b>		<b>156.00</b>

**VILLAGE OF LAKE ZURICH**  
WARRANT REPORT - 3/17/2025  
**\$367,428.17**

Page 16 of 16

<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
<b>Fund Totals:</b>				
			Fund 101 GENERAL	182,442.39
			Fund 202 MOTOR FUEL TAX	52,746.67
			Fund 207 SPECIAL EVENTS FUND	684.15
			Fund 227 DISPATCH CENTER	174.04
			Fund 401 VILLAGE CAPITAL PROJECTS	31,677.00
			Fund 501 WATER & SEWER	89,902.32
			Fund 601 MEDICAL INSURANCE	1,666.00
			Fund 615 EQUIPMENT REPLACEMENT	429.60
			Fund 710 PERFORMANCE ESCROW	7,550.00
			Fund 720 PAYROLL CLEARING	156.00
				<u>\$ 367,428.17</u>



*At the Heart of Community*

COMMUNITY DEVELOPMENT DEPARTMENT

505 Telser Road  
Lake Zurich, Illinois 60047

Phone (847) 540-1696  
Fax (847) 726-2182  
LakeZurich.org

**MEMORANDUM**

Date: March 17, 2025

To: Ray Keller, Village Manager *PK*

From: Sarosh Saher, Community Development Director

CC: Mike Brown, Public Works Director  
David Modrzejewski, Building Services Supervisor

Re: **Reduction in Letter of Credit – North Star Pickle, LLC – 629 Rose Road**

**Issue:** Village staff received the attached request from Mr. Jeff Oziemkowski of North Star Pickle, LLC to reduce the letter of credit dated October 23, 2023, regarding the property at 629 Rose Road.

**Background:** A guarantee of site improvements in the form of a Letter of Credit (LOC) in the amount of \$354,877.60 was provided as a performance and payment security for site work at the development. This included stormwater detention improvements, utility installation and other miscellaneous improvements including grading and soil erosion control. The work has been completed.

A request to reduce the guarantee to a maintenance LOC in an amount of \$35,487.00 has been requested by the property owner and agreed to by the Village's Development Review Team (DRT). The reduced LOC is required to guarantee the improvements against faulty workmanship and/or materials for a period of two (2) years and cannot be less than 10% of the total initial cost of improvements attributed to the LOC.

**Analysis:** The proposed reduction is based on substantial completion of the items denoted in the Engineer's Opinion of Probable Cost dated October 23, 2023, at the time of approval of the development. Village Engineer and Staff have inspected the property, reviewed the request and concur.

**Recommendation:** Staff recommends a reduction of the LOC to \$35,487.00.

**Attachments:**

- Developer's request for reduction dated February 3, 2025
- Original Engineer's Opinion of Probable Cost dated Final Revised October 20, 2023
- Original LOC dated October 23, 2023

COMMUNITY DEVELOPMENT DEPARTMENT

*Ed*

## 629 Rose Road LLC

968 Donata Court  
Lake Zurich, IL 60047

February 3, 2025

Mr. Ray Keller  
**Village of Lake Zurich**  
70 E. Main Street  
Lake Zurich, IL 60047

RE: Letter of Credit No.  
625 Rose Road LLC  
629 Rose Road, Lake Zurich, IL

Dear Mr. Keller,

Please accept this as our formal request to reduce letter of credit no. 241413 issued by Byline Bank in the amount of \$354,877.60, attached for your convenience, to 10% of the original or \$35,487.00.

All Site work has been completed. As-Built documents have been completed and are being submitted to Community Development along with this request. A Copy is attached for reference. Upon your approval, Byline Bank will issue a new letter of credit in the amount of \$35,487.00.

Thank you for your cooperation. If you should have any questions or comments, please do not hesitate call.

Sincerely,

Jeff Oziemkowski  
**625 Rose Road LLC**  
kas/NSP – VILLAGE.LOC REDUCTION REQUEST.LTR

CC: Kelly O'Keeffe, ByLine Bank  
Les Ottenheimer, Ottenheimer Law  
Howard Gamer, Partner  
Kyle Kordell

Attachment: Copy of Original Letter of Credit  
As-built



NORTHSTAR PICKLE - LAKE ZURICH, IL  
Pearson, Brown & Associates, Inc.

23131

Date: 10/20/2023

Plan Date: 10/20/2023

LETTER OF CREDIT (LOC)

<u>ITEM</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>EXTENSION</u>
<b><u>SANITARY SEWER</u></b>				
8" PVC SDR26 ASTM D3034, Joints ASTM D3212	57	LF	\$48.00	\$2,736.00
48" Diameter Inspection Manhole, Complete	1	EA	\$2,700.00	\$2,700.00
Connection to Existing Sanitary Manhole	1	EA	\$5,000.00	\$5,000.00
<b>SANITARY SEWER TOTAL</b>				<b>\$10,436.00</b>
<b><u>WATER MAIN</u></b>				
8" Water Main PVC C-900	73	LF	\$60.00	\$4,380.00
6" Water Main PVC C-900	69	LF	\$60.00	\$4,140.00
8"x8" Pressure Connection w/5' dia. Vault	1	EA	\$10,000.00	\$10,000.00
8"x6" Pressure Connection Tap for Fire Hydrant	3	LF	\$3,000.00	\$9,000.00
Fire Hydrant (Complete)	3	EA	\$7,500.00	\$22,500.00
Remove Existing Fire Hydrant (Complete)	3	EA	\$2,000.00	\$6,000.00
<b>WATER MAIN TOTAL</b>				<b>\$56,020.00</b>
<b><u>STORM SEWER</u></b>				
30" RCP C76	244	LF	\$65.00	\$15,860.00
21" RCP C76	84	LF	\$47.00	\$3,948.00
18" RCP C76	358	LF	\$35.00	\$12,530.00
18" Storm Sewer to be Removed	68	LF	\$20.00	\$1,360.00
18" HDPE	120	LF	\$35.00	\$4,200.00
18" HDPE Directional Drill	231	LF	\$120.00	\$27,720.00
15" RCP C76	36	LF	\$31.00	\$1,116.00
12" RCP C76	488	LF	\$27.00	\$13,176.00
30" RCP FES, complete w/Grate	1	EA	\$3,500.00	\$3,500.00
30" RCP FES, complete w/Grate & Rip Rap	1	EA	\$5,000.00	\$5,000.00
21" RCP FES, complete w/Grate & Rip Rap	1	EA	\$3,000.00	\$3,000.00
18" RCP FES, complete w/Grate & Rip Rap	1	EA	\$2,800.00	\$2,800.00
12" RCP FES, complete w/Grate	1	EA	\$2,000.00	\$2,000.00

<u>ITEM</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>EXTENSION</u>
12" RCP FES, complete w/Grate & Rip Rap	1	EA	\$2,600.00	\$2,600.00
60" Diameter Manhole, Complete	2	EA	\$3,260.00	\$6,520.00
48" Diameter Manhole, Complete	3	EA	\$2,700.00	\$8,100.00
60" Diameter Catch Basin, Complete	1	EA	\$3,130.00	\$3,130.00
48" Diameter Catch Basin, Complete	3	EA	\$2,300.00	\$6,900.00
24" Diameter Inlet, Complete	4	EA	\$1,500.00	\$6,000.00
Outlet Control Structure, Complete	1	EA	\$7,500.00	\$7,500.00
Temporary Perforated Riser	1	EA	\$2,500.00	\$2,500.00
Inlet Protection Baskets	8	EA	\$300.00	\$2,400.00
12" Snout	1	EA	\$1,000.00	\$1,000.00
18" Snout	1	EA	\$1,600.00	\$1,600.00
<b>STORM SEWER TOTAL</b>				<b>\$144,460.00</b>

<u>ITEM</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>EXTENSION</u>
<b><u>GRADING AND EROSION CONTROL</u></b>				
Strip pond area as needed, cut & fill pond to subgrade, cut & fill east & west overflow area to subgrade,	1	LS	\$59,800.00	\$59,800.00
Topsoil Respread for site (including pond)	2,000	CY	\$8.00	\$16,000.00
Tree Removal	1	LS	\$5,000.00	\$5,000.00
Interlocking Block Retaining Wall	550	FSF	\$30.00	\$16,500.00
Silt Fence	1	LS	\$10,000.00	\$10,000.00
Ditch Check	3	EA	\$300.00	\$900.00
Stabilized Construction Access	1	LS	\$3,500.00	\$3,500.00

**GRADING AND EROSION CONTROL TOTAL** **\$111,700.00**

**LANDSCAPING**

**LANDSCAPING TOTAL** **\$0.00**

<u>ITEM</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>EXTENSION</u>
<u>RECAPITULATION</u>				
SANITARY SEWER				\$10,436.00
WATER MAIN				\$56,020.00
STORM SEWER				\$144,460.00
GRADING AND EROSION CONTROL				\$111,700.00
LANDSCAPING				\$0.00
			<b>TOTAL</b>	<b><u>\$322,616.00</u></b>
<b>TOTAL LETTER OF CREDIT</b>				



October 23, 2023

**IRREVOCABLE LETTER OF CREDIT NO. 63801073824**

**Beneficiary:**

Village of Lake Zurich  
70 East Main Street  
Lake Zurich, IL 60047

**Applicant:**

North Star Pickle, LLC  
968 Donata Ct.  
Lake Zurich IL 60047

**Issuer:**

Old Second National Bank  
37 S. River St.  
Aurora, IL 60506

**Project:** Production and Storage Facility  
625 Rose Road  
Lake Zurich, Illinois

At the request of North Star Pickle, LLC, 968 Donata Ct., Lake Zurich IL 60047, the undersigned, Old Second National Bank, by Christopher Hainey, 1st Vice President Commercial Banking, its duly authorized agent, hereby issues to the Village of Lake Zurich, 70 East Main Street, Lake Zurich, IL 60047, this Irrevocable Letter of Credit in the amount of \$354,877.60, which such credit may be drawn by the Village of Lake Zurich at sight on us.

Demands on the Letter of Credit must be accompanied by this original Letter of Credit and by the certificate of the Village Clerk of the Village of Lake Zurich, certifying either: (1) that said Letter of Credit is about to expire and has not been renewed; or (2) that work has not been completed in accordance with the plans, specifications and agreements (including any amendments thereof) for the following project:

Construction of new 80,000 square foot production and storage facility  
at 625 Rose Road, Lake Zurich, Illinois (the "Project").

This Irrevocable Letter of Credit shall expire on October 23, 2024; provided, however, the undersigned shall notify the Village Clerk, by certified mail, return receipt requested, or by overnight courier, at least 60 days prior to the expiration date that said Letter of Credit is about to expire. In no event shall this Irrevocable Letter of Credit or the obligations contained herein expire

≡ 37 S. River Street  
Aurora, IL 60506

877-866-0202 direct

OldSecond.com





Irrevocable Letter of Credit No. 63801073824

North Star Pickle, LLC

Page 2

except upon said prior written notice, it being expressly agreed by the undersigned that the above expiration date shall be extended as shall be required to comply with this notice provision.

The expiration date of this letter of credit shall be automatically extended for successive one year periods, unless issuer notifies beneficiary by registered mail or other receipted means of delivery sent to beneficiary's above stated address sixty (60) or more days before the then current expiration date that issuer elects not to extend the expiration date.

Partial and multiple draws are permitted. Following any partial draw honored by us, we will endorse this letter of credit and return the original to the beneficiary by overnight courier service, provided there is a balance and the letter of credit has not expired.

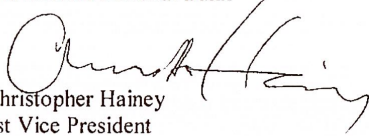
The undersigned further agrees that this Irrevocable Letter of Credit shall remain in full force and effect and pertain to any and all amendments or modifications which may be made from time to time to the plans, specifications and agreements for the Project, without notice from the Village of such amendments or modifications.

All acts, requirements and other preconditions for the issuance of the Irrevocable Letter of Credit have been completed.

Old Second National Bank hereby undertakes and engages that all demands made in conformity with this Irrevocable Letter of Credit will be duly honored upon presentation to Old Second National Bank, Attn: Loan Servicing, 37 S. River St., Aurora, IL 60506. If, within ten (10) days of the date any demand (made in conformity with this Irrevocable Letter of Credit) is presented, we fail to honor the Letter, we agree to pay all attorney fees, court costs and other expenses incurred by the Village of Lake Zurich, in enforcing the terms of this Letter of Credit.

This Letter of Credit is subject to the Uniform Customs and Practices for Documentary Credits (2007 Revision), International Chamber of Commerce Publication No. 600.

Old Second National Bank

  
Christopher Hainey  
1st Vice President  
Commercial Banking

*At the Heart of Community*

## PUBLIC WORKS DEPARTMENT

505 Telser Road  
Lake Zurich, Illinois 60047(847) 540-1696  
Fax (847) 726-2182  
LakeZurich.org

## MEMORANDUM

**Date:** March 5, 2025  
**To:** Ray Keller, Village Manager *PK*  
**From:** Michael Brown, Director of Public Works  
**Subject:** **Motor Fuel Tax Maintenance Resolution**

**Issue:** The Village of Lake Zurich contracts maintenance services and purchases materials each year using its Motor Fuel Tax (MFT) allocation from the State of Illinois.

The enclosed resolution must be executed by the Village Board and approved by IDOT to appropriate the necessary funds for new contracts in FY 2025.

**Analysis:** The Village has allocated the following funds in the approved FY 2025 Annual Budget.

Right-of-Way Landscaping & Mowing:	\$23,500.00
Traffic Signal Maintenance IDOT:	\$40,000.00
Traffic Signal Maintenance LCDOT:	\$3,000.00
Traffic Signal Maintenance VOLZ:	\$2,600.00
Streetlight Electricity:	\$164,000.00
Road Salt:	\$135,000.00
Deicing Liquid:	\$10,500.00
Pavement Marking:	\$24,500.00
Sign Replacement Program:	\$15,500.00
Crack Sealing Program:	\$60,000.00
Total Estimated Cost:	\$478,600.00

**Recommendation:** Adopt the enclosed MFT Maintenance Resolution in the amount of \$523,709.00, this includes \$478,600.00 in operations costs plus a 9% contingency.

**W/Attachments:**

1. Resolution for Maintenance under the Illinois Highway Code (BLR14220)
2. Illinois Department of Transportation, Estimate of Maintenance Cost (BLR14222)



**Resolution for Maintenance  
Under the Illinois Highway Code**

District	County	Resolution Number	Resolution Type	Section Number
1	Lake	N/A	Original	25-00000-00-GM

BE IT RESOLVED, by the \_\_\_\_\_ Board \_\_\_\_\_ of the \_\_\_\_\_ Village \_\_\_\_\_ of \_\_\_\_\_  
Governing Body Type Local Public Agency Type  
 \_\_\_\_\_ Lake Zurich \_\_\_\_\_ Illinois that there is hereby appropriated the sum of \_\_\_\_\_  
Name of Local Public Agency  
 Five hundred twenty three thousand, seven hundred and nine dollars \_\_\_\_\_ Dollars ( \$523,709.00 )  
 of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from  
 \_\_\_\_\_ 01/01/25 \_\_\_\_\_ to \_\_\_\_\_ 12/31/25 \_\_\_\_\_  
Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that \_\_\_\_\_ Village \_\_\_\_\_ of \_\_\_\_\_ Lake Zurich \_\_\_\_\_  
Local Public Agency Type Name of Local Public Agency  
 shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I \_\_\_\_\_ Village \_\_\_\_\_ Clerk in and for said \_\_\_\_\_ Village \_\_\_\_\_  
Name of Clerk Local Public Agency Type Local Public Agency Type  
 of \_\_\_\_\_ Lake Zurich \_\_\_\_\_ in the State of Illinois, and keeper of the records and files thereof, as  
Name of Local Public Agency  
 provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the  
 \_\_\_\_\_ Board \_\_\_\_\_ of \_\_\_\_\_ Lake Zurich \_\_\_\_\_ at a meeting held on \_\_\_\_\_ Date \_\_\_\_\_  
Governing Body Type Name of Local Public Agency  
 IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_  
Day Month, Year

(SEAL, if required by the LPA)



Clerk Signature & Date

*[Signature]* 3-7-25

APPROVED

Regional Engineer Signature & Date  
 Department of Transportation

\_\_\_\_\_

Completed 03/07/25

BLR 14220 (Rev. 12/13/22)



### Instructions for BLR 14220

This form shall be used when a Local Public Agency (LPA) wants to perform maintenance operations using Motor Fuel Tax (MFT) funds. Refer to Chapter 14 of the Bureau of Local Roads and Streets Manual (BLRS Manual) for more detailed information. This form is to be used by a Municipality or a County. Road Districts will use BLR 14221. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Resolution Number	Insert the resolution number as assigned by the LPA, if applicable.
Resolution Type	From the drop down box, choose the type of resolution: -Original would be used when passing a resolution for the first time for this project. -Supplemental would be used when passing a resolution increasing appropriation above previously passed resolutions. -Amended would be used when a previously passed resolution is being amended.
Section Number	Insert the section number of the improvement covered by the resolution.
Governing Body Type	From the drop down box choose the type of administrative body. Choose Board for County; Council or President and Board of Trustees for a City, Village or Town.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Resolution Amount	Insert the dollar value of the resolution for maintenance to be paid for with MFT funds in words, followed by the same amount in numerical format in the ().
Beginning Date	Insert the beginning date of the maintenance period. Maintenance periods must be a 12 or 24 month consecutive period.
Ending Date	Insert the ending date of the maintenance period.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Name of Clerk	Insert the name of the LPA Clerk.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Governing Body Type	From the drop down box choose the type of administrative body. Choose Board for County; Council or President and Board of Trustees for a City, Village or Town.
Name of LPA	Insert the name of the LPA.
Date	Insert the date of the meeting.
Day	Insert the day the Clerk signed the document.
Month, Year	Insert the month and year of the clerk's signature.
Clerk Signature	Clerk shall sign here.
Seal	The Clerk shall seal the document here, if required. If a seal is required, electronic signatures should not be used.
Approved	The Department of Transportation representative shall sign and date here upon approval.

**A minimum of three (3) certified signed originals must be submitted to the Regional Engineer's District office OR email PDF completed form with electronic signatures to your local District LRS office.**

Following IDOT's approval, distribution will be as follows:

- Local Public Agency Clerk
- Engineer (Municipal, Consultant or County)

Completed 03/07/25

BLR 14220 (Rev. 12/13/22)



**Illinois Department  
of Transportation**

**Local Public Agency General Maintenance**

Submittal Type

**Estimate of Maintenance Costs**

District Estimate of Cost For

Local Public Agency	County	Section Number	Beginning	Ending
Lake Zurich	Lake	25-00000-00-GM	01/01/25	12/31/25

Maintenance Items								
Maintenance Operation	Maint Eng Category	Insp. Req.	Material Categories/ Point of Delivery or Work Performed by an Outside Contractor	Unit	Quantity	Unit Cost	Cost	Total Maintenance Operation Cost
Right of Way Landscaping and Mowing	IIA	No	Work By Contractor	LS	1	\$24,500.00	\$24,500.00	\$24,500.00
Traffic Signal Maintenance	I	No	IDOT	LS	1	\$45,000.00	\$45,000.00	\$45,000.00
Traffic Signal Maintenance	I	No	LCDOT	LS	1	\$3,500.00	\$3,500.00	\$3,500.00
Traffic Signal Maintenance	IIA	No	Lake Zurich	LS	1	\$3,000.00	\$3,000.00	\$3,000.00
Streetlight Electricity	I	No	ComEd	LS	1	\$190,000.00	\$190,000.00	\$190,000.00
Road Salt (CMS Contract)	I	No	Salt	Ton	1,950	\$70.62	\$137,709.00	\$137,709.00
Deicing Liquid	IIA	No	Deicing Liquid	Gallon	15,000	\$0.70	\$10,500.00	\$10,500.00
Pavement Marking	IIA	No	Work By Contractor	LS	1	\$24,500.00	\$24,500.00	\$24,500.00
Sign Replacement	IIA	No	Work By Contractor	LS	1	\$20,000.00	\$20,000.00	\$20,000.00
Crack Sealing	IIB	No	Work By Contractor	LS	1	\$65,000.00	\$65,000.00	\$65,000.00
<b>Total Operation Cost</b>								<b>\$523,709.00</b>

**Estimate of Maintenance Costs Summary**

Maintenance	MFT Funds	RBI Funds	Other Funds	Estimated Costs
Local Public Agency Labor				
Local Public Agency Equipment				
Materials/Contracts(Non Bid Items)	\$321,000.00			\$321,000.00
Materials/Deliver & Install/Materials Quotations (Bid Items)				
Formal Contract (Bid Items)	\$202,709.00			\$202,709.00
<b>Maintenance Total</b>	<b>\$523,709.00</b>			<b>\$523,709.00</b>

**Estimated Maintenance Eng Costs Summary**

Maintenance Engineering	MFT Funds	RBI Funds	Other Funds	Total Est Costs
Preliminary Engineering				
Engineering Inspection				
Material Testing				
Advertising				
Bridge Inspection Engineering				
<b>Maintenance Engineering Total</b>				
<b>Total Estimated Maintenance</b>	<b>\$523,709.00</b>			<b>\$523,709.00</b>

Remarks

Estimate of Maintenance Costs				Submittal Type	
Local Public Agency		County	Section	Maintenance Period	
Beginning		Ending			
Lake Zurich		Lake	25-00000-00-GM	01/01/25	12/31/25
<b>SUBMITTED</b>					
Local Public Agency Official Signature & Date					
Michael J. Brown		Digitally signed by Michael J. Brown Date: 2025.03.06 08:31:19 -06'00'			
Title					
Director of Public Works					
County Engineer/Superintendent of Highways Signature & Date					
Regional Engineer Signature & Date Department of Transportation					
<b>IDOT Department Use Only</b>					
Received Location	Received Date	Additional Location?			
		<input type="checkbox"/>			
WMFT Entry By	Entry Date				

Completed 03/11/25

Page 2 of 2

BLR 14222 (Rev. 05/26/23)



## Instructions for BLR 14222 - Page 1 of 4

NOTE: Form instructions should not be included when the form is submitted

This form is used by all Local Public Agencies (LPAs) to submit their maintenance program and also submit their maintenance expenditure statements. A resolution (BLR 14220) must be submitted and approved by the Illinois Department of Transportation (IDOT) prior to incurring any expenditures. For items required to be bid the estimate of cost must be submitted prior to submittal of required bidding documents. Authorizations will be made based on the resolution and/or the approved contract/acceptance/material quotations documents.

The maintenance expenditure statement must be submitted within 3 months of the end of the maintenance period. Maintenance resolutions and estimates submitted for future maintenance periods after that date will not be processed until the delinquent maintenance expenditure statement has been submitted. Only one form needs to be completed per maintenance period, combine all operations on one form.

For additional information refer to the Bureau of Local Roads Manual (BLRS), Chapter 14. For signature requirements refer to Chapter 2, section 3.05(b) of the BLRS Manual.

For items being completed for the estimate all materials, equipment, labor and contract amounts are considered estimates. For estimates where LPA equipment is completed, an Equipment Rental Schedule (BLR 12110) must also be submitted for approval. When completing the form for the Maintenance Expenditure all items must be actual amounts spent.

Maintenance — From the drop down choose which type of document is being submitted. Choose Estimate of Cost if an estimate is being submitted, choose Maintenance Expenditure Statement if a maintenance expenditure statement is being submitted

Submittal — Choose the type of submittal, if this is the first submittal choose original, if revising a previous submittal choose, revised. If adding to a previous submittal choose supplemental.

Estimate of Cost For — Select the type of LPA submitting this form from the drop down. Types to choose are County, Municipality, or Road District/Township.

Local Public Agency — Insert the name of the Local Public Agency.

County — Insert the County in which the Local Public Agency is located.

Maintenance Period

Beginning — Insert the beginning date of the maintenance period.

Ending — Insert the ending date of the maintenance period.

Section — Insert the section number assigned to this project. The letters at the end of the section number will always be a "GM".

Maintenance Operations — List each maintenance operation separately

Maintenance Eng. Category — From the drop down choose the maintenance engineering category as it applies to the operation listed to the left. The definitions of the categories can be found in the BLRS Manual Chapter 14, section 14-2.04

Maintenance Engineering Categories are:

Category I — Services purchased without a proposal such as electric energy or materials purchased from Central Management Services' Joint Purchasing Program or another joint purchasing program that has been approved by the District BLRS or CBLRS.

Category II-A — Maintenance items that are not included in Maintenance Engineering Category I or do not require competitive sealed bids according to Section 12-1.02(a) or a local ordinance/resolution.

Category II-B — Routine maintenance items that require competitive sealed bids according to Section 12-1.02(a) or a local ordinance/resolution. Routine maintenance includes all items in the following work categories: snow removal, street sweeping, lighting and traffic signal maintenance, cleaning ditches or drainage structures, tree trimming or removal, mowing, crack sealing, pavement marking, shoulder maintenance limited amounts of concrete curb and gutter repair, scour mitigation, pavement patching, and minor drainage repairs.

Category III — Maintenance items that are not covered by Maintenance Engineering Category I or Category II-B and require competitive bidding with a material proposal, a deliver and install proposal or material quotation.

Category IV — Maintenance items that are not covered by Maintenance Engineering Category I or Category II-B and require competitive bidding with a formal contract proposal.

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# Instructions for BLR 14222 - Page 2 of 4

The instructions listed below only apply to the maintenance estimate of cost. For LPA's using Local Public Agency Labor and/or Local Public Agency Equipment Rental, the estimated amounts are only listed on those specific lines and are not to be included with each operation on the estimate of cost.

Insp Req — From the drop down choose No or Yes as it applies to the maintenance operation listed to the left. Items requiring no engineering inspection should be no.

Material Categories/Point of Delivery or Work Performed by an Outside Contractor — List the items for each operation on a separate line, grouping items for the same operation together, for the operation listed to the left. If work being done as a contract list work by contractor.

Unit — Insert the unit of measure for the material listed to the left, if applicable.

Quantity — Insert the quantity for the material listed to the left, if applicable.

Unit Cost — Insert the unit cost of the material listed to the left, if applicable.

Cost — No entry necessary, this is a calculated field. This is the quantity times the unit cost.

Total Maintenance Operation Cost — Insert the total of the Maintenance Operation Cost, for items done by a contract insert the estimated contract amount.

## Maintenance

Estimate of Maintenance Costs Summary — Under each item listed below, list the amount of estimated MFT funds, Rebuild Illinois (RBI) funds and local funds to be expended, if applicable. The total Estimated cost is a calculated field.

Local Public Agency Labor — Insert the estimated amount for LPA labor for all maintenance operations, if applicable.

Local Public Agency Equipment Rental — Insert the estimated amount for LPA equipment rental for all maintenance operations, if applicable.

Materials/Contracts (Non Bid Items) — Insert the estimated amount for materials and/or contracts for items the LPA is not required to bid, if applicable.

Materials/Deliver & Install, Material Quotations — For the operation listed to the left insert the estimate amount to be expended using a bidding process for material/deliver & install proposal and/or material quotations, if applicable.

Formal Contracts — Insert the total amount estimated to be expended on formal contracts. This will be for items required to be bid.

Total Estimated Cost — This is a calculated field and will be automatically filled in for each type. This is the sum of all funding for the item.

Total Maintenance Operation Cost — This is a calculated field, no entry is necessary. This is the sum of all items estimated to be expended on this operation.

Total Maintenance Cost — This is a calculated field, no entry is necessary. This is the sum of all maintenance operation costs.

Maintenance Engineering Cost Summary — For each item listed below, list under the funding type what the estimated amount to be expended for each item.

Preliminary Engineering Fee — Insert the amount of funds estimated to be expended for Preliminary Engineering, if applicable.

Engineering Inspection Fee — Insert the amount of funds estimated to be expended for Engineering Inspection, if applicable.

Material Testing Costs — Insert the dollar amount of funds estimated to be expended on material testing costs, if applicable.

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**Instructions for BLR 14222 - Page 3 of 4**

Advertising Costs — Insert the amount of funds estimated to be expended on advertising costs, if applicable.

Bridge Inspection Costs — Insert the amount of funds estimated to be expended on bridge inspection costs, if applicable.

Total Maintenance Engineering — This is a calculated field, no entry is necessary. This is the sum of all maintenance engineering costs listed above.

Totals — This is a calculated field. It is the total of the estimated maintenance cost plus the estimated maintenance engineering cost.

These instructions apply to the Maintenance Expenditure Statement.

Maintenance Operation — Type in the name of the maintenance operation for which the amounts to the right will be completed. For a form that was completed as an Estimate of Cost and is now being changed to a Maintenance Expenditure Statement, this field will be completed from the estimate.

Maint Eng Category — From the drop down select the Maintenance Engineering Category that applies to the operation listed to the left.

LPA Labor — For the operation listed to the left insert the amount expended for LPA labor, if applicable.

LPA Equipment Rental — For the operation listed to the left insert the amount expended on LPA equipment rental if applicable.

Materials/Contracts (Non-Bid) — For the operation listed to the left insert the amount expended for materials and/or contracts that was not required to be bid, if applicable.

Materials/Deliver & Install/Material Quotations (Bid Items) — Insert the total amount expended on Materials Proposals, Deliver and Install proposals, Materials Quotations (Bid Items). This will be for items that were required to be bid.

Formal Contract — For the operation listed to the left insert the amount expended for items bid using the formal contract process, if applicable.

Total Operation Cost — This is a calculated field, it will sum the amounts expended for the operation listed to the left.

Operation Engineering Inspection Fee — For the operation listed to the left insert the amount of engineering inspection charged for this operation, if applicable.

Total Maintenance — This is a calculated field, no entry necessary. It is the sum of all maintenance operations.

Maintenance Engineering Cost Summary Preliminary Engineering Fee — Insert the dollar amount of funds spent on preliminary engineering for this maintenance section.

Engineering Inspection Fee — Insert the amount of funds expended for Engineering Inspection, if applicable.

Material Testing Costs — Insert the dollar amount of funds spent on material testing costs, if applicable.

Advertising Costs — Insert the dollar amount of funds spent on advertising costs, if applicable.

Bridge Inspection Costs — Insert the dollar amount of funds spent on bridge inspection costs, if applicable.

Total Maintenance Engineering — This is a calculated field, no entry is necessary. This is the sum of all maintenance engineering costs listed above.

Total Maintenance Program Costs — Insert the total cost of the Maintenance and Maint. Engineering. The maintenance amount will be the amount from the Total Cost from the Maintenance Items table. The Maint. Eng will be the Maintenance Engineering Total from above.

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**Instructions for BLR 14222 - Page 4 of 4**

Contributions, Refunds, Paid with Other Funds — Enter the dollar amount of contributions, refunds or amounts paid with other funds for this maintenance section, if applicable, for both maintenance and maintenance engineering.

Total Motor Fuel Tax/Rebuild Illinois Portion — These are calculated fields, no entry is necessary. This is the sum of the total cost minus the amount paid with local funds.

Motor Fuel Tax Portion — Insert the amount of the total cost that was paid for with Motor Fuel Tax funds for Maintenance and Maint. Engineering, as applicable.

Motor Fuel Tax Funds Authorized — Insert the net amount of Motor Fuel Tax Funds authorized for each type.

Motor Fuel Tax Surplus/Deficit — These are calculated fields, no entry is necessary. This is the sum of the Total Motor Fuel Tax funds expended minus the amount of Motor Fuel Tax funds authorized. A positive number will result in a credit to the unobligated fund of the Motor Fuel Tax fund. A negative number means more funds were spent than authorized. If the negative number has a resolution to cover the overage, the item(s) that resulted in the overage have been approved by IDOT, and are covered in the overrun policy, this amount will be authorized. If these conditions are not met you must contact your District office for guidance.

Rebuild Illinois Portion — Insert the amount of the total cost that was paid for with Rebuild Illinois funds for Maintenance and Maint. Engineering, as applicable.

Rebuild Illinois Funds Authorized — Insert the net amount of Rebuild Illinois Funds authorized for each type.

Rebuild Illinois Surplus/Deficit — These are calculated fields, no entry is necessary. This is the sum of the Total Rebuild Illinois funds expended minus the amount of Rebuild Illinois funds authorized. A positive number will result in a credit to the unobligated fund of the Motor Fuel Tax fund. A negative number means more funds were spent than authorized. If the negative number has a resolution to cover the overage, the item(s) that resulted in the overage have been approved by IDOT, and are covered in the overrun policy, this amount will be authorized. If these conditions are not met you must contact your District office for guidance.

Difference — No entry necessary, this field is automatically calculated. It is the difference between Total Motor Fuel Tax/Rebuild Illinois Portion for Maintenance and Maint. Engineering. The fields must equal zero; if not, review the amounts inserted under Motor Fuel Tax and Rebuild Illinois need to be corrected.

Remarks — Enter remarks as applicable covering the items entered.

Certification — Upon submittal of this form as the maintenance expenditure statement the LPA official shall check this box as certification.

End of instructions for Maintenance Expenditure Statement

Submitted

Local Public Agency Official — The proper official shall sign, insert their title and date here. For Estimates of Cost covering a Township/Road District the road commissioner shall sign and date as Local Public Agency Official. For Municipalities the municipal official shall sign and date here.

County Engineer/Superintendent of Highways — For County project and/or Township/Road District projects the county engineer/superintendent of highways shall sign here.

Approved — Upon approval the Regional Engineer shall sign and date here. This approval is subject to change based upon a documentation review by the Department.

When submitting the form via USPS mail, submit a minimum of three (3) signed original must be submitted to the Regional Engineer's District office. This form may be submitted electronically with electronic signatures.  
Following the Regional Engineer's approval, distribution will be as follows:

Local Public Agency Clerk  
Engineer (Consultant or County Engineer)  
District File

IDOT Department Use Only      The Following fields are for IDOT use only.

Received

Location      Enter the location received from the drop down.

Date      Enter the date the document was received.

WMFT Entry

By      Enter the name of the person entering the information into the WMFT system.

Date      Enter the date on which the information was entered.

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BLR 14222 (Rev. 05/26/23)

*At the Heart of Community*

## PUBLIC WORKS DEPARTMENT

505 Telser Road  
Lake Zurich, Illinois 60047(847) 540-1696  
Fax (847) 726-2182  
LakeZurich.org

## MEMORANDUM

Date: March 3, 2025

To: Ray Keller, Village Manager *PK*

From: Michael J. Brown, Public Works Director

Subject: **Natural Area Maintenance Program Award Recommendation**

**Issue:** The **FY 2025 budget** includes **\$125,000.00** for the maintenance of Village-owned natural areas. Additionally, the Village collects annual revenue from **Special Service Areas (SSA)** to fund maintenance of designated natural areas within specific subdivisions associated with an SSA.

**Background:** Following the completion of the Emerald Ash Borer Planting Program in 2023, the Village Board approved staff's recommendation to reallocate the annual funding of **\$125,000** to the Natural Area Maintenance Program. This reallocation supports the Village's proactive approach to assessing and planning for both the short-term and long-term needs of its many natural areas. To further these efforts, Village staff partnered with Integrated Lakes Management to develop a **comprehensive five-year plan** for the maintenance and restoration of natural areas throughout Lake Zurich.

The 2025 program includes maintenance to the following areas:

<i>Job Name</i>	<i>Location</i>
Alpine Lake	Harbor Dr
Bird Observatory	Lions Dr
Braemar Unit 2	Berkshire
Breezewald	North Old Rand
Kildeer Creek	Fern Rd
L Z Public Works Facility	505 Telser
Lions Ct	Lions Ct
Lot 42	Partridge
Manor Parking Lot	Miller Rd
Meadowbrook Lot 58	Surryse
Oak Ridge Marsh	Lions Dr
Whispering Creek	Lorie
Zurich Estates	Butterfield



SSA 8 (711-10099-52603)	Prairie
SSA 9 (732-10099-52603)	Pleasant
SSA 11 (734-10099-52603)	LZ Pines
SSA 13 (735-10099-52603)	Coventry Creek

**Strategic Plan:** This agenda item advances the following Goal and Objective of the Strategic Plan.

➤ *Goal #3 – Infrastructure: Investing in storm water management.*

**Analysis:** In February 2025, staff issued a Request for Proposals (RFP) for the 2025 Natural Area Maintenance Program. The bid opening took place on February 27, 2025, and the Village received two (2) submissions in response.

Staff conducted a thorough review of each bid, focusing on the scope of tasks proposed for each site, pricing structure, and the ability to maximize the Village's allocated funding. The evaluation process prioritized selecting a program that aligns with long-term site management goals while ensuring the efficient use of available resources.

Following this review, Bluestem Ecological Services Inc. was determined to offer the most comprehensive approach to meeting the current needs of each location. Their proposal effectively balances immediate site maintenance requirements with considerations for future ecological management while optimizing the Village's funding allocation.

<u>Vendor</u>	<u>VLZ</u>	<u>SSA</u>	<u>Total</u>
Bluestem Ecological Services	\$110,435.00	\$77,060.00	\$187,495.00
Davey Resource Group, INC	\$185,672.00	\$70,276.00	\$255,948.00

**Recommendation:** Staff recommends awarding a contract to Bluestem Ecological Services Inc. for the 2025 Natural Area Maintenance Program in an amount not to exceed **\$187,495.00**. Funding for this contract would be allocated as follows:

- **\$110,435.00** from the Village's General Fund
- **\$77,060.00** from Special Service Areas

This contract will ensure that natural areas within the Village continue to be maintained effectively, supporting both immediate site needs and long-term ecological goals.

**W/Attachments:**

1. Bid Tabulation Summary
2. Bid Submittal – Bluestem Ecological Services
3. 2025 Project Location Map

**BID: Natural Area Management****Due: February 27, 2025 10:00 a.m.**

<b>BIDDER</b>	<b>Bid Amount</b>	<b>Bond</b>
<b>Davey Resource Group</b> 910 S Riverside Dr, Ste 5 Elmhurst, IL 60126	\$ 255,948.00 Gen: \$185,672.00 SSA: \$70,276.00	<b>Yes</b>  02-26-25 11:24 a.m.
<b>Bluestem Ecological Services</b> 19812 W Coral Rd Marango, IL 60152	\$ 187,495.00 Gen: \$110,435.00 SSA: \$77,060.00	<b>Yes</b>  02-26-25 2:32 p.m.

Laura Berg, Accounts Payable  
Steve Paulus , Asst Director  
Mike Cernock, Gen Svcs Supr

Village Hall  
2/27/2025 10:01 A.M.



**RECEIVED**  
**FEB 27 2025**

## Affidavit of Experience

Bluestem Ecological Services was founded in 2015 with a mission to develop native ecosystems through sustainable land management partnerships that will last for generations. Our goal is to bring elements of the original Midwest landscape back to its natural state. We develop partnerships based on a balance of people, the environment, and economic value.

We look forward to continuing our partnership with the Village of Lake Zurich for management of their natural areas, as we have with other municipal partners to meet the needs of the community within the resource constraints of personnel, training and equipment needed for ecologically-sound & science-based restoration practices. Through restoration of wetlands, woodlands, and prairie, we develop new environmental spaces conserving clean water, space for pollinators, environmental education, and wellness.

### Work Capacities

Bluestem has the capacity to deliver larger jobs, with the proper equipment and crew size to meet our customers' needs. Projects include new construction installations (from fine grading to monitoring & reporting), planted garden design-installs, conservation easement restoration planning, native vegetative mat installation and forestry mowing. Bluestem's core services of restoration & stewardship include burning, woody removal, seeding, mowing and herbicide treatments.

Bluestem's stewardship services include applying selective herbicide applications to non-native & invasive species and spot-mowing/trimming of non-native & invasive annuals. Bluestem will use professional ecological discretion to determine the appropriate species to target during each visit using integrated pest management best practices to set methodology of work.

### Meet the Team:

<b>Eric Sebert</b>	<b>Sarah Voska</b>	<b>David Stout</b>
Owner	Sales Manager	Project Manager
B.S. Environmental Science – University of Minnesota. IL Burn Manager, Pesticide Applicator	B.S. Sustainable Management – University of Wisconsin-Parkside. Graduate Certificate in Climate Action, PUCV. Pesticide Operator	B.A. Political Ecology, DePaul University. IL Burn Manager, Pesticide Applicator
<b>Ingris Sandoval</b>	<b>Hunter Fees</b>	<b>Brett Laabs</b>
Administrator	Supervisor	Stewardship Crew Lead
11 years of administrative experience in the contracting sector.	B.S. Recreation, Sport, Tourism. – University of Illinois. 6 years' experience, US Army. Pesticide Applicator License, S130/190 Basic Wildland Firefighter Training – Type II	A.S. Applied Science Construction Management, Pesticide Applicator License, S130/190 Basic Wildland Firefighter Training – Type II, Certificate in Construction Codes

CONFIDENTIAL DOCUMENT – DO NOT ENTER INTO PUBLIC RECORD

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## Letter of Deviation

To further clarify Bluestem's scope of work, please read the below clarifications of services proposed to ensure that pricing provided by Bluestem is clearly understood as to what it provisions:

1. **Survey and Summary Report** – Individual reports for all sites will be provided (per page 14).
2. **Stewardship** - Bluestem's stewardship services include applying selective herbicide applications to non-native & invasive species and spot-mowing/trimming of non-native & invasive annuals. Bluestem will use professional ecological discretion & integrated pest management best practices to set methodology of work. Stewardship of SSA #9 will cover approximately 7.8 acres of upland/mesic area, including the woody berm strip - No stewardship will take place in emergent areas that are not accessible by foot. In areas that received woody removal last year, woody resprout control is included for those areas as part of stewardship to prevent re-growth.
3. **Prescribed Burn** – All burn notifications to be conducted by Client. Bluestem will solicit IEPA permit and contact fire/dispatch on day-of burn. Due to the unpredictability of the weather, it may be necessary to postpone the burn to the next burn season. The burn shall be deemed successful if 50% or more of the area is burned, and the client will be charged for the whole amount. If burning is 50% complete or less, despite best efforts by Bluestem, Bluestem will mow the remaining vegetation, & client will be charged for the whole amount.
4. **Native Seeding** – Bluestem will overseed natural areas in the below quantities (in pounds of Pure Live Seed) across each location – for a total of 237.65 Lbs. PLS.
  - a. Alpine Lake will be seeded with 6.5 Lbs. of a low-profile moist meadow mix.
  - b. Manor Parking Lot will be overseeded with 5 Lbs. of slope stabilization mix.
  - c. Meadowbrook/Lot 58 will be seeded with a prairie mix at a rate of 90 Lbs.
  - d. Whispering Creek will be overseeded with 26.4 Lbs. of wet prairie mix.
  - e. Zurich Estates will be overseeded with 6.25 Lbs. of shortgrass mesic mix.
  - f. SSA # 9 will be overseeded with 43.5 Lbs. of savanna mix through the upland buffers and 30 Lbs. of sedge meadow seed through the emergent area.
  - g. SSA # 13 will receive 30 Lbs. of supplemental seed (shortgrass slope stabilization).
5. **Native Planting** – Emergent planting at Lions Ct. & SSA #13 will include rushes & reeds that are tolerant of the hydrology & present conditions. A total of 722 plugs are included for Lions Ct (24" OC) and 2,242 plugs are included for SSA #13 (60" OC).
6. **Treatment of Emergent Species** - May include use of a subcontractor for work using amphibious equipment. No mowing/cutting is included. 2 acres at Bird Observatory, 3 acres at LZ Public Works, 7 acres at Meadowbrook & 15 acres at SSA #9.
7. **Ecological Mowing** - As specified on page 14. All planted trees & shrubs under 5' in height shall be marked by Client with brightly colored flagging ribbon prior to mow.

19812 W. Coral Road | Marengo, IL 60152  
815-568-2927 | [sarah@bluestemeco.com](mailto:sarah@bluestemeco.com)





#### Equipment Available:

Item	QTY	Year
F-350 SUPER DUTY	1	2015
F-450 SUPER DUTY	5	2016 - 2024
BOX TRAILER - Wells Cargo	4	2015 - 2024
KUBOTA RTV900	2	2015 - 2024
FLATBED TRAILER - Felling	1	2015
HOSE REEL & PUMPS	3	2015
KUBOTA TRACTOR MX5800 Attachments: Hydraulic arms, Forklift, Bucket	1	2015
CATERPILLAR TRACKED SKID STEER 299D3 Attachments: Forestry Mower, Harley Rake	1	2021
BILLY GOAT BRUSHCUTTER	5	2016 – 2025
BACKPACK SPRAYERS	6	2020 – 2024
SMUCKERS HERBICIDE WICKING STICKS	3	2024

#### Similar Work

Project Name	Location	Type of Work	Approximate Completion Date
Village of Vernon Hills	Vernon Hills	Stewardship, woody resprouts, Native Vegetative Mat installation	Ongoing
Glen Ellyn Park District	Glen Ellyn	Stewardship, woody removal, woody resprouts, native seeding.	Ongoing
Reike & Pederson Preserves	Barrington	Site preparation, native seeding, burn, ecological mow, stewardship, woody resprouts	Ongoing
Prairie Stone Business Park	Hoffman Estates	Stewardship, native seeding, burn, ecological mow	Fall 2027
Hawthorn Hills HOA	Hawthorn Woods	Stewardship, burn	Fall 2026
Eastgate of Bloomingdale	Bloomingdale	Emergent species, Stewardship, woody removal.	Fall 2026
Lake Barrington Shores	Lake Barrington	Stewardship, burn, woody removal	Fall 2028

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## References

Client	Contact Name	Phone	Type of Work
Village of Vernon Hills	Josh Hansen	847.219.0600	Stewardship, woody resprouts, Native Vegetative Mat installation.
Barrington Area Conservation Trust	David Holman	847.404.8936	Site preparation, native seeding, burn, ecological mow, stewardship, woody resprouts.
Woods of South Barrington	Jason Mitchell	847.233.1616	Stewardship, native seeding, woody removal, burn.
Prairie Stone Business Park	Maria Beecroft	847.645.3406	Stewardship, native seeding, burn, ecological mow.
Natural Land Institute	Zach Gryson	815.964.6666	Emergent Species, woody removal, woody resprouts.

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3

Village of Lake Zurich  
Natural Area Management

### **Exhibit "B"**

### **Bid Proposal Form**

**To:** Office of the Village Manager  
Village of Lake Zurich  
70 E. Main Street  
Lake Zurich, IL. 60047

**From:**  
Bluestem Ecological Services

19812 W Coral Road, Marengo, IL 60152

Bidder  
(815) 568-2927

Address (City, State, Zip)

sarah@bluestemeco.com

Phone Number

Email

**Sarah Voska**

(630) 417-1922

Bidder's Contact for Bid

Additional Contact information

Having carefully examined the terms set forth in the Notice to Bidders, Instructions to Bidders, Bid Award, General Conditions, Contract and Description of the Work and Procedures and having thoroughly examined the probable work conditions at the work sites/locations and pertinent areas adjacent thereto, the undersigned Bidder acknowledges the same to be accurate and complete insofar as the Work to be performed and related work details are concerned, the undersigned Bidder agrees to furnish all labor, materials, equipment, tools and services or whatever else is required for the Work as set forth in the 2025 Contract Documents for Natural Areas Maintenance documents referenced above.

The undersigned Bidder acknowledges that he/they understands that where quantities are mentioned, they are approximate only, subject to increase or decrease and that in such cases, Bidder will take in full payment therefore the amount of the summation of the actual quantities, as finally determined, multiplied by the Unit Price shown on the Schedule of Prices contained herein.

The undersigned Bidder further agrees that if the Village decides to increase or decrease the improvements or otherwise alter it by extras, additions or deductions, including the elimination of any one or more of the items by the amount not to exceed twenty-five percent (25%) of the total money value of the original Contract prices, Bidder will perform the work as altered, increased, or decreased at the contract unit prices. Furthermore, all such work and materials as do not appear in the Proposal or Contract as a specific item accompanied by a Unit Price, and which are not included under the bid price for other items in this Contract, shall be performed as extra work. Bidder will accept as full compensation therefore a fixed price negotiated with the Village prior to performing extra work or at a Unit Price determined in the same manner.

The undersigned Bidder further agrees to execute a Contract for this Work and present the same to the Village within ten (10) calendar days after the date of written notice of the award of the Contract to Bidder.

Upon award of the Contract, the Village will send a Notice of Award to the successful Bidder and the Bidder must then execute the Contract and provide the required bonds or letter of credit and certificate of insurance to the Village within ten (10) business days. The Village will then issue a written Notice to Proceed and Bidder will thereafter shall commence Work not later than ten (10) calendar days thereafter and, unless otherwise provided,

Village of Lake Zurich  
Natural Area Management

will diligently prosecute the Work in such manner and with such materials, equipment, and labor as will insure its completion within the time limit specified herein, it being understood and agreed that the completion within the time limit is an essential part of the Contract. In case of failure to complete the Work within the time stated herein, the undersigned agrees that the Village shall withhold from such sums as may be due him under the terms of this Contract the costs of additional engineering and observation, maintenance of detours, interest, and other items incurred by the Village resulting from the failure of the Bidder to complete the Work within the time specified in the Contract.

The undersigned Bidder agrees to complete the Work by **Wednesday, December 31, 2025** unless granted additional time in writing by the Village.

Included with this bid Proposal is a bank cashier's check, certified check or bid bond in the amount of \$ 17,749.50, being ten percent (10%) of the total amount bid by BLOKSTEM COLOGICAL SERV., the Bidder, in favor of the Village of Lake Zurich.

It is hereby agreed that, should Bidder be awarded the Contract for services contemplated under this bid and fail or refuse to execute a Contract for the performance of said Work, or to provide the required payment and performance bonds, or letter of credit, and certificate of insurance, then this security, in the amount stipulated above, shall be forfeited and may be retained by the Village of Lake Zurich as liquidated damages and not as a penalty. All bids to remain firm for a period of ninety (90) days after bid opening date. If this Proposal is accepted and the undersigned Bidder fails to execute a Contract as required herein, it is hereby agreed that the amount of the check or draft shall become the property of the Village and shall be considered as payment of damages due to delay and other causes suffered by the Village because of failure to execute said Contract or Contract Bond; upon the undersigned Bidder properly executing a Contract and furnishing a Contract Bond, said check or draft shall be returned to the undersigned.

The undersigned Bidder submits herewith his schedule of prices covering the work to be performed under the Contract; Bidder understands that it must show in the schedule the unit prices, where applicable, for which Bidder proposes to perform each item of work; that the extension must be made by Bidder and that if not so done, his Proposal may be rejected as irregular.

**Bidder hereby bids on all items and has provided a price for all requested services.** The Bidder acknowledges it understands all the requested services for which it has submitted a bid. The undersigned proposes to furnish all labor, materials, tools, equipment and perform all necessary requirements for the Work for the natural areas maintenance with the attached conditions and specifications, and at the terms and schedule prices herein given:



Village of Lake Zurich  
Natural Area Management

### Exhibit "1"

The Bid Proposal sheet shall be used as a summary to accompany individual proposals for each location.

*The yellow highlighted cells denote where an amount is required.*

	Survey/Summary	Stewardship	Burn	Native Seeding	Native Planting	Emergent Species	Woody Resprout	Woody Removal	Ecological Mow	Totals
Alpine Lake	\$1,000.00	\$3,500	\$2000	\$ 4,530.00						\$11,030
Bird Observatory	\$ 600.00	\$1,500				\$ 1,430.00				\$ 3,530
Braemar Unit 2	\$1,000.00	\$2,500								\$ 3,500
Breezewald	\$ 600.00	\$1,500								\$ 2,100
Kildeer Creek	\$1,000.00	\$4,000							\$ 1,300.00	\$ 6,300
Lake Zurich Public Works	\$1,000.00	\$ 900	\$2000			\$ 1,950.00	\$ 7,800.00			\$ 7,130
Lions Ct	\$ 300.00	\$ 900			\$ 3,850.00					\$ 5,050
Lot 42	\$ 600.00	\$1,500								\$ 2,100
Manor Pond	\$ 600.00	\$2,600	\$3000	\$ 920.00						\$ 7,120
Meadowbrook/Lot 58	\$1,200.00	\$8,000	\$5800	\$ 12,495.00		\$ 4,550.00				\$32,045
Oak Ridge Marsh	\$1,000.00	\$7,000								\$ 8,000
Whispering Creek	\$1,000.00	\$6,000	\$5800	\$ 6,800.00						\$19,600
Zurich Estates	\$1,200.00	\$ 900		\$ 1,430.00						\$ 2,930

TOTAL \$110,435.00

SSA 8 (711-10099-52603)	\$1,200.00	\$6,000								\$7,200
SSA 9 (732-10099-52603)	\$1,000.00	\$8,000		\$22,640		\$ 7,800.00	\$ 3,900.00			\$43,340
SSA 13 (735-10-099-52603)	\$1,200.00	\$7,000		\$ 4,880	\$ 13,440.00					\$26,520

TOTAL \$77,060.00

Village of Lake Zurich  
Natural Area Management

**Survey and Summary Report:**

Conduct a survey of the species (native and non-native) present at various points throughout the growing season to establish a baseline for measuring site progress. Minimum of 3 visits including end of year report, utilizing the Universal FQA calculator.

**Stewardship:**

Regular maintenance visits to manage invasive, non-invasive vegetation. 4 visits annually.

**Removal of Woody Vegetation:**

Remove woody species throughout the unit and apply stump herbicide. Removal to be completed primarily by hand cutting. Forestry mulching may be utilized in approved locations under frozen ground conditions.

**Prescribed Burn:**

Perform a prescribed burn to reduce competition from invasive species, assist with nutrient recycling and stimulate the growth of native plants.

**Native Seeding:**

Install native seed throughout the unit to promote native vegetation establishment. Seeding recommended post burn.

**Treatment of Woody Resprouts:**

Maintenance visit to apply herbicide to woody resprouts. Use of amphibious equipment required to access all resprout areas.

**Treatment of Emergent Species:**

Maintenance visit to apply herbicide to emergent vegetation (Cattails, Phragmites, Reed Canary Grass). Use of amphibious equipment required to access areas where vegetation is present.

**Ecological Mowing:**

High mow (6-8") of the unit with brush cutter to control weed growth and allow native plant establishment.

Village of Lake Zurich  
Natural Area Management

### Exhibit "1"

The Bid Proposal sheet shall be used as a summary to accompany individual proposals for each location.  
*The yellow highlighted cells denote where an amount is required.*

	Survey/Summary	Stewardship	Burn	Native Seeding	Native Planting	Emergent Species	Woody Resprout	Woody Removal	Ecological Mow	Totals
Alpine Lake										
Bird Observatory										
Braemar Unit 2										
Breezewald										
Kildeer Creek										
Lake Zurich Public Works										
Lions Ct										
Lot 42										
Manor Pond										
Meadowbrook/Lot 58										
Oak Ridge Marsh										
Whispering Creek										
Zurich Estates										
TOTAL										
SSA 8 (711-10099-52603)										
SSA 9 (732-10099-52603)										
SSA 13 (735-10-099-52603)										
TOTAL										

Village of Lake Zurich  
Natural Area Management

### SIGNED BID PROPOSAL

<u>Bluestem Ecological Services</u>	<u>19812 W Coral Road, Marengo, Illinois 60152</u>
Company Name	Address (City, State, Zip)
<u>(815) 568-2927</u>	<u>1550 W. Bartlett Rd, Bartlett, Illinois 60103</u>
Phone Number	Business Address

sarah@bluestemeco.com  
Email

Bluestem Ecological Services  
Corporate Name  
1550 W. Bartlett Rd, Bartlett, Illinois 60103  
Business Address

Sarah Voska  
Company Representative (print)

  
Company Representative (signature)

02/25/25  
Date

Village of Lake Zurich  
Natural Area Management

## **Exhibit "C"**

### **Contract**

THIS AGREEMENT (the "Contract") is hereby entered into by and between the Village of Lake Zurich, an Illinois municipality (the "Village"), and \_\_\_\_\_, an \_\_\_\_\_, located at \_\_\_\_\_ Illinois, (the "Contractor").

#### **1. Contract**

- a. The Agreement between the Village and the Contractor shall include all of the following shall be bound by the terms and conditions of this Contract, the bid documents and exhibits:
  - i. This Contract document
  - ii. The Notice to Bidders
  - iii. The Instructions to Bidders
  - iv. The Bid Award
  - v. The General Conditions
  - vi. The Description of Work and Procedures (**Exhibit "A"** hereto)
  - vii. The Bid Proposal Form (**Exhibit "B"** hereto)

#### **2. Performance of the Work**

- a. A description of the work to be performed, and related procedures, are attached hereto as Exhibit "A" (the "Work").
- b. The Contractor is solely responsible for safety at its Work sites and shall exercise every precaution at all times for the protection and safety of persons and properties, including its employees and subcontractors. The safety provisions of all applicable laws and regulations shall be strictly observed. Any hazardous practice, in the opinion of the Director of Public Works or his authorized representative, shall be immediately discontinued by the Contractor upon receipt of instructions from the Director of Public works or an authorized representative to discontinue such practice.
- c. The performance of services under the Contract includes the furnishing of all supervision, labor, materials, tools, equipment and incidentals of every kind and description necessary to fulfill the Contract.
- d. The performance of services shall be subject at all times to inspection by the Village or its inspectors, and the Contractor will be held strictly to the diligent execution of the Contract. The Village or its inspectors shall be furnished with such information and assistance by the Contractor as may be required to make a complete and detailed inspection. Work, services or materials not in compliance with the Contract may be rejected by the Village, and even if the Contractor deems them complete, shall be performed again by the Contractor at no expense to the Village. Should any portion, section, or location of Work not be completed in the timely matter agreed upon by the Village and Contractor, said work shall have payment denied for the current billing cycle.

# **EMC Insurance Companies** Document A310 - 2010

## Bid Bond

**CONTRACTOR:**

(Name, legal status and address)  
 Bluestem Ecological Services, Inc.  
 19812 W. Coral Road  
 Marengo, IL 60152

**SURETY:**

(Name, legal status and principal place  
 of business) Employers Mutual Casualty Company  
 P.O. Box 712  
 Des Moines, IA 50306-0712

This document has important legal  
 consequences. Consultation with an attorney is  
 encouraged with respect to its completion or  
 modification.

**OWNER:**

(Name, legal status and address)  
 Village of Lake Zurich  
 70 E. Main Street  
 Lake Zurich, IL 60047

Any singular reference to Contractor, Surety,  
 Owner or other party shall be considered plural  
 where applicable.

**BOND AMOUNT:** Ten Percent of the Total Amount Bid (10%)

**PROJECT:**

(Name, location or address, and Project number, if any)

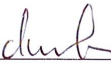
2025 Natural Area Management

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

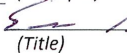
If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 24th day of February, 2025

 - INGRIS SANDOVAL  
 (Witness)

Bluestem Ecological Services, Inc.  
 (Principal) (Seal)

 PRESIDENT  
 (Title)

Employers Mutual Casualty Company  
 (Surety) (Seal)

  
 (Witness) Stephanie Shetler

  
 (Title) Annette Albach, Attorney-in-Fact

Init.  
 /

061110

This document conforms to the wording and provisions of the AIA A310-2010 bond form.



P.O. Box 712 • Des Moines, Iowa 50306-0712

**POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT****KNOW ALL MEN BY THESE PRESENTS, that:**

- |   |  |
|---|--|
| 1. Employers Mutual Casualty Company, an Iowa Corporation     | 4. Illinois EMCASCO Insurance Company, an Iowa Corporation   |
| 2. EMCASCO Insurance Company, an Iowa Corporation             | 5. Dakota Fire Insurance Company, a North Dakota Corporation |
| 3. Union Insurance Company of Providence, an Iowa Corporation | 6. EMC Property & Casualty Company, an Iowa Corporation      |

hereinafter referred to severally as "Company" and collectively as "Companies", each does, by these presents, make, constitute and appoint:

**Annette Albach**

its true and lawful attorney-in-fact, with full power and authority conferred to sign, seal, and execute the Bid Bond

**Any and All Bonds**

and to bind each Company thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of each such Company, and all of the acts of said attorney pursuant to the authority hereby given are hereby ratified and confirmed.

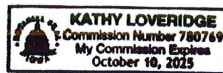
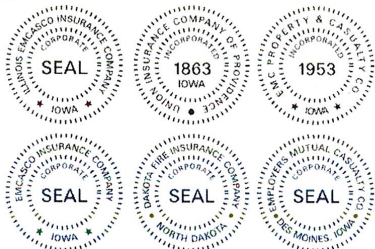
**AUTHORITY FOR POWER OF ATTORNEY**

This Power-of-Attorney is made and executed pursuant to and by the authority of the following resolution of the Boards of Directors of each of the Companies at the first regularly scheduled meeting of each company duly called and held in 1999:

**RESOLVED:** The President and Chief Executive Officer, any Vice President, the Treasurer and the Secretary of Employers Mutual Casualty Company shall have power and authority to (1) appoint attorneys-in-fact and authorize them to execute on behalf of each Company and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof; and (2) to remove any such attorney-in-fact at any time and revoke the power and authority given to him or her. Attorneys-in-fact shall have power and authority, subject to the terms and limitations of the power-of-attorney issued to them, to execute and deliver on behalf of the Company, and to attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof, and any such instrument executed by any such attorney-in-fact shall be fully and in all respects binding upon the Company. Certification as to the validity of any power-of-attorney authorized herein made by an officer of Employers Mutual Casualty Company shall be fully and in all respects binding upon this Company. The facsimile or mechanically reproduced signature of such officer, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power-of-attorney of the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

**IN WITNESS THEREOF**, the Companies have caused these presents to be signed for each by their officers as shown, and the Corporate seals to be hereto affixed this 22nd day of September, 2022.

Seals



*Scott R. Jean*  
Scott R. Jean, President & CEO  
of Company 1; Chairman, President  
& CEO of Companies 2, 3, 4, 5 & 6

*Todd Strother*  
Todd Strother, Executive Vice President  
Chief Legal Officer & Secretary of  
Companies 1, 2, 3, 4, 5 & 6

On this 22nd day of September, 2022 before me a Notary Public in and for the State of Iowa, personally appeared Scott R. Jean and Todd Strother, who, being by me duly sworn, did say that they are, and are known to me to be the CEO, Chairman, President, Executive Vice President, Chief Legal Officer and/or Secretary, respectively, of each of the Companies above; that the seals affixed to this instrument are the seals of said corporations; that said instrument was signed and sealed on behalf of each of the Companies by authority of their respective Boards of Directors; and that the said Scott R. Jean and Todd Strother, as such officers, acknowledged the execution of said instrument to be their voluntary act and deed, and the voluntary act and deed of each of the Companies.

My Commission Expires October 10, 2025.

*Kathy Loveridge*  
Notary Public in and for the State of Iowa

**CERTIFICATE**

I, Ryan J. Springer, Vice President of the Companies, do hereby certify that the foregoing resolution of the Boards of Directors by each of the Companies, and this Power of Attorney issued pursuant thereto on 22nd day of September, 2022, are true and correct and are still in full force and effect.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 24th day of February, 2025.

*Ryan J. Springer*  
Vice President

7854 (9-22)

B030242-NA M6633 969 A 000000

"For verification of the authenticity of the Power of Attorney you may call (515) 345-7548."



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/28/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> AssuredPartners of Illinois, LLC 4350 Weaver Pkwy Warrenville IL 60555		<b>CONTACT NAME:</b> Certificate Team <b>PHONE (A/C, No, Ext):</b> 630-355-2077 <b>E-MAIL:</b> certs.apil@assuredpartners.com <b>ADDRESS:</b>		<b>FAX (A/C, No):</b> 630-355-7996
		<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
		<b>INSURER A:</b> West Bend Mutual Insurance Company		15350
<b>INSURED</b> Sebert Landscaping Inc. 1550 W. Bartlett Road Bartlett IL 60103		<b>INSURER B:</b> StarStone Specialty Insurance Company		44776
		<b>INSURER C:</b>		
		<b>INSURER D:</b>		
		<b>INSURER E:</b>		
		<b>INSURER F:</b>		

## COVERAGES

CERTIFICATE NUMBER: 1417093335

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> HERBICIDE/PESTI <input checked="" type="checkbox"/> CONTR LIAB GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	2353688	11/30/2024	11/30/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED PHYS DAMAGE		2353688	11/30/2024	11/30/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$100,000 \$ \$100 DED
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ N/A		2353688	11/30/2024	11/30/2025	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	2181647	11/30/2024	11/30/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	EXCESS LIABILITY		78609W241ALI	11/30/2024	11/30/2025	\$5,000,000 EA OCC/
A	CRIME-FIDELITY		2353688	11/30/2024	11/30/2025	\$1,000,000 LIMIT
A	LEASED EQ/INSTALL FLTR		2353688	11/30/2024	11/30/2025	\$250,000/\$75,000 \$5,000,000 AGGR \$1,000 DED \$1,000 DED

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 ADDITIONAL INSURED FOR GENERAL LIABILITY: THE VILLAGE OF LAKE ZURICH

## CERTIFICATE HOLDER

VILLAGE OF LAKE ZURICH ENGINEERING DIVISION  
 505 TELSER ROAD  
 LAKE ZURICH IL 60047

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

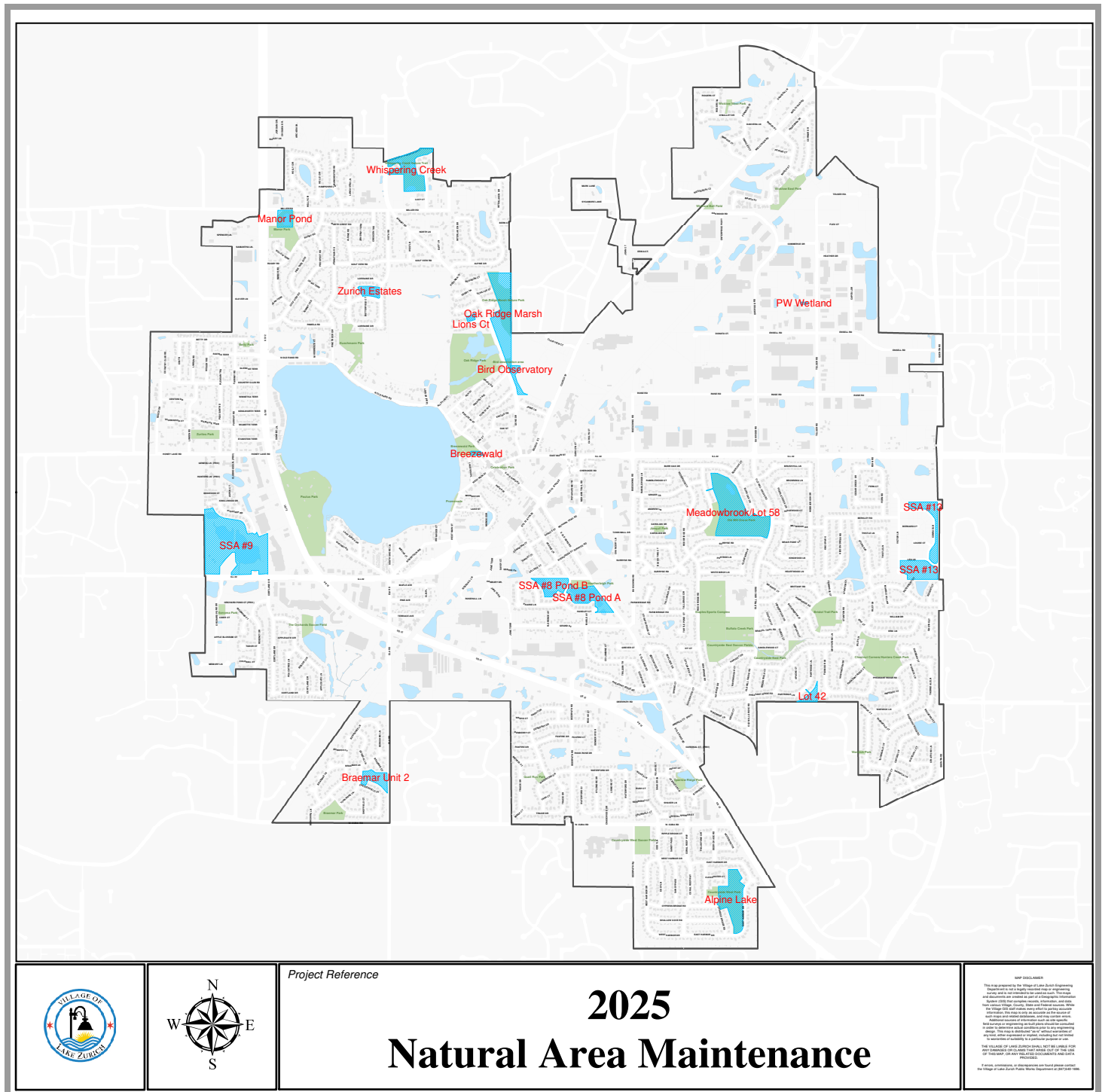
AUTHORIZED REPRESENTATIVE

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ACORD 25 (2016/03)

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*At the Heart of Community*

VILLAGE MANAGER'S OFFICE

70 East Main Street  
Lake Zurich, Illinois 60047

Phone (847) 438-5141  
LakeZurich.org

MEMORANDUM

Date: March 11, 2025  
To: Ray Keller, Village Manager *PK*  
From: Kyle Kordell, Management Services Director  
Re: **Community Solar Off-Site Electric Credits**

AGENDA ITEM

*66*

**Issue:** Community Solar is a State-administered incentive program that supports the development of new solar projects and is helping the State reach its' goal of 40% renewable energy usage by 2030.

Community Solar developers receive incentive payments through the State, which allows them to offer affordable community solar subscriptions to customers. This will reduce Lake Zurich's cost by 10% on the *delivery portion* of ComEd electric bills for sanitary sewer lift stations and municipal well sites, the largest energy consumers among all municipal electric accounts. This is estimated to save \$25,000 - \$29,000 annually from the Water & Sewer Fund. The actual amount saved will depend on what the ComEd rate changes to when new rates are released twice a year.

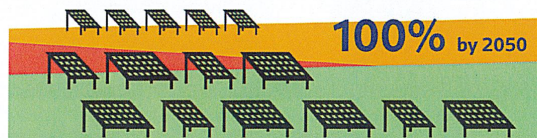
**Analysis:** Community Solar allows participants, also called subscribers, to benefit from solar energy and support renewable energy development without installing panels on their own property.

Illinois Shines is helping the state  
source renewable energy and  
reach the following targets

**40%** by 2030

**50%** by 2040

**100%** by 2050



When you sign up for Community Solar, you subscribe to a share of a Community Solar project. The electricity generated is converted into dollar credits but the State does not want these credits to go directly back to ComEd. Instead, a majority of the dollar credits go into the ComEd accounting system and are applied directly to electric bills. The Village will receive dollar credits on electric bills based on how much electricity its' share of the Community Solar project generates. There is no subscription fee or any extra costs for the Village to participate; there are only guaranteed savings to be achieved.

Community Solar is not the same as “green” or “renewable” electric supply that is offered from alternative retail electric suppliers, which Lake Zurich already has with the *100% Green Choice Power Program*. Signing up for Community Solar does not require the Village to change electric suppliers.

Once enrolled in Community Solar, Lake Zurich will see ComEd apply solar credits to the electric bill – that is, they are used to “buy down” delivery charges on the electric bill. Bill credits roll over month-to-month and never expire. Participation in Community Solar usually involves a waiting period, as enrollment is offered on a first-time, first-served basis, dependent on when new solar farms come online. Community Solar does not rely on federal funding or credits.

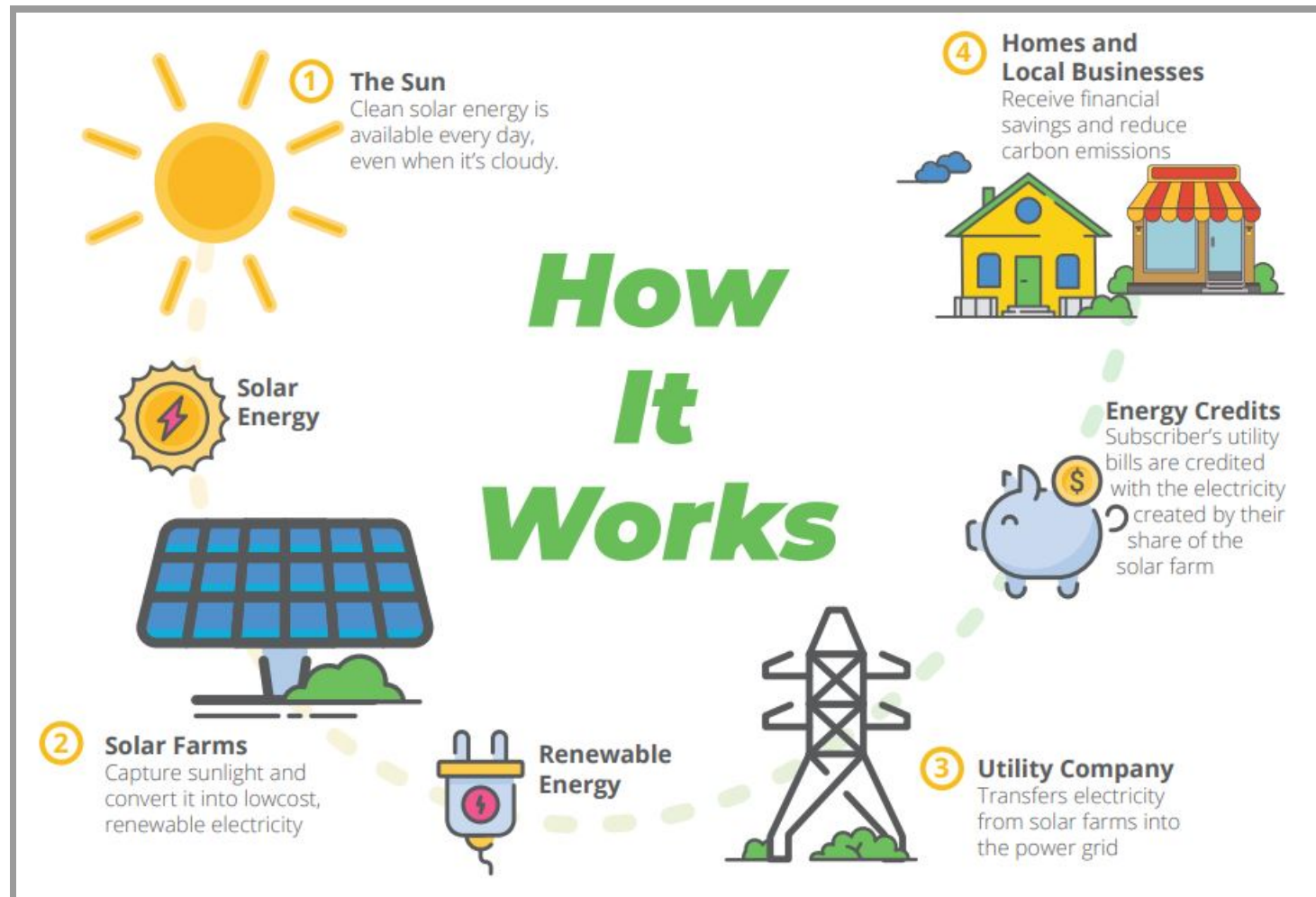
**Recommendation:** Approval of a Resolution Authorizing the Village to Enter into a Contract for Community Solar through the Northern Illinois Municipal Electric Collaborative Bid Process.

w/ attachments;

- *How It Works* graphic
- Community Solar sample bill
- Resolution authorizing Community Solar

Respectfully Submitted,

Kyle Kordell  
Director of Management Services





**For Questions, Support, and Outages visit ComEd.com**

English  
Español  
Hearing/Speech Impaired

1.877.4COMED1 (1.877.428.6331)  
1.800.95.LUCES (1.800.955.8237)  
1.800.572.5789 (TTY)

Page 2 of 3 Issued 12/12/24 Account # 0505418000

**New Charges Due by 2/10/25 \$533.05**

**Total Amount Due \$537.43**

**1****SERVICE ADDRESS**

2701 W Sibley St Park Ridge, IL 60068

Electric Choice ID: 0507083589

**\$741.00****METER INFORMATION**

Read Dates	Meter Number	Load Type	Reading Type	Previous	Present	Difference	Multiplier	Usage
11/8-12/10	271792864	General Service	Off Pk kW	Actual	Actual			5.91
11/8-12/10	271792864	General Service	On Pk kW	Actual	Actual			9.91
11/8-12/10	271792864	General Service	Total kWh	Actual	Actual			1845
11/8-12/10	274104472	General Service	Off Pk kW	Actual	Actual			1.02
11/8-12/10	274104472	General Service	On Pk kW	Actual	Actual			0.69
11/8-12/10	274104472	General Service	Total kWh	Actual	Actual			690

**RENEWABLE COMMUNITY SUPPLY DETAILS**

Generation Period	Project Name	Phone Number	Generation kWh	Rate	Total Credit
10/08 - 11/06	USS Goodrich Solar LLC CSP	612.260.2230	3612.74340	-0.05756	<b>-\$207.95</b>

**CHARGE DETAILS**

Retail Delivery Service - 0 to 100 kW 7/12/24 - 8/12/24 (0 Days)

**SUPPLY - DYNEGY ENERGY SERVICES****\$338.47**

ENERGY CHARGE : 5086 KWH @ 0.06655

\$338.47

Retail Delivery Service - 0 to 100 kW 11/8/24 - 12/10/24 (0 Days)

**SUPPLY - DYNEGY ENERGY SERVICES****\$168.70**

ENERGY CHARGE : 2535 KWH @ 0.06655

\$168.70

**DELIVERY - ComEd****\$155.11**

Customer Charge

\$19.53

Standard Metering Charge

\$6.64

Distribution Facility Charge

10.60 kW X 11.87000

\$125.82

IL Electricity Distribution Charge

2.535 kWh X 0.00123

\$3.12

**TAXES & FEES****\$78.72**

Environmental Cost Recovery Adj

2.535 kWh X 0.00025

\$0.63

Renewable Portfolio Standard

2.535 kWh X 0.00502

\$12.73

Zero Emission Standard

2.535 kWh X 0.00195

\$4.94

Carbon-Free Energy Resource Adj

2.535 kWh X 0.00680

\$17.24

Energy Efficiency Programs

2.535 kWh X 0.00691

\$17.52

Energy Transition Assistance

2.535 kWh X 0.00072

\$1.83

Franchise Cost

\$146.02 X 1.39600%

\$2.04

State Tax

\$8.31

(continued on next page)

**A VARIETY OF METHODS TO PAY YOUR BILL**

Visit [ComEd.com/PAY](http://ComEd.com/PAY) for more information  
including applicable fees for some transactions.

**Online**

Set up an automatic payment,  
enroll in paperless billing, or  
make a convenience payment  
at [ComEd.com/Pay](http://ComEd.com/Pay).

**Mobile App**

Download the ComEd mobile  
app on your Apple® or  
Android™ device to view and  
pay your bill, or manage your  
account.

**Phone**

Call us to make a convenience  
payment with a credit card, ATM  
card, or your bank account:  
1.800.588.9477.

**In-Person**

Pay your bill in-person at  
many ComEd authorized  
agents located throughout the  
region. Visit [ComEd.com/Pay](http://ComEd.com/Pay)  
for details.

When you provide a check as payment, you authorize us to use information from your check either to make a one-time electronic fund transfer from your account or to process the payment as a check transaction.



**VILLAGE OF LAKE ZURICH**



**RESOLUTION NO. 2025-03-093**

**A RESOLUTION AUTHORIZING THE VILLAGE OF LAKE ZURICH TO ENTER INTO A CONTRACT FOR COMMUNITY SOLAR THROUGH THE NORTHERN ILLINOIS MUNICIPAL ELECTRIC COLLABORATIVE BID PROCESS**

**WHEREAS**, the 2016 Future Energy Jobs Act created Illinois' Community Solar Program, which was later amended by the 2021 Climate and Equitable Jobs Act (CEJA); and

**WHEREAS**, authorized developers build regional solar farms and engage electricity suppliers to solicit subscribers. Participating subscribers committee to purchase a certain percentage of the farms' output. Commonwealth Edison then credits the subscriber's electric bill for approximately 110% of what they purchase, resulting in a reduction in the subscriber's electric bill; and

**WHEREAS**, because of the limited availability, the Village Manager will need to have the authority to sign a contract with the Community Solar provider which is deemed most favorable for the Village; and

**WHEREAS**, there is no cost to the Village to participate in the program and the Village will reduce power costs by 10% for participating municipal accounts for the duration of the contract; and

**WHEREAS**, the Village has selected the Northern Illinois Municipal Electric Collaborative (NIMEC) to serve as the Village's consultant to help manager the program, as the

Village has a long standing and favorable relationship with NIMEC. There is no compensation to be paid by the Village to NIMEC.

**NOW, THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, as follows:

*Section 1.* The Village has agreed to give the Village Manager signing authority for a Community Solar program when availability arises.

*Section 2.* This Resolution shall be in full force and effect from and after its passage, approval and publication in pamphlet form, as provided by law.

**ADOPTED** by the President and the Village Board of Trustees of the Village of Lake Zurich, Illinois, this 17<sup>th</sup> day of March 2025, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

**APPROVED** by me this \_\_\_\_\_ day of March, 2025

**ATTEST:**

\_\_\_\_\_  
Village President, Thomas Poynton

\_\_\_\_\_  
Deputy Village Clerk, Kyle Kordell





*At the Heart of Community*

PUBLIC WORKS DEPARTMENT  
505 Telser Road  
Lake Zurich, Illinois 60047

(847) 540-1696  
Fax (847) 726-2182  
LakeZurich.org

## MEMORANDUM

**Date:** March 6, 2025  
**To:** Ray Keller, Village Manager *RK*  
**From:** Michael J. Brown, Public Works Director  
**Subject:** **2025 Seal Coating and Striping Award Recommendation**

**Issue:** The FY 2025 budget allocates \$50,000.00 from the Capital Projects Fund and \$4,000.00 from the Water and Sewer Fund for pavement maintenance of Village-owned parking facilities and pathways.

**Background:** To maximize the lifespan of its parking lots and walking paths, the Village implements a pavement maintenance program that includes patching, seal coating, and crack filling. These measures are essential for preserving the structural integrity of the Village's assets. Sites are inspected annually and scheduled for maintenance on a three-year rotation to ensure ongoing upkeep and longevity.

**2014-2019 Strategic Plan:** This agenda item is consistent with the following Goals and Objectives of the Strategic Plan.

- Goal #3 – Infrastructure: *Prepare a Formalized Municipal Property Maintenance program.*
- Goal #3 – Infrastructure: *Identify and Resolve Outstanding Concerns with Village Owned Property.*

**Analysis:** This year's program includes 18 locations, encompassing municipal parking facilities and walking paths throughout the Village. Staff solicited bids for the 2025 Crack Sealing Program on January 20, 2025, with the bid opening held on March 6, 2025.

The Village received five (5) bids, with the results outlined below. A full reference list was provided to Village staff for review, and the findings from the reference inquiries were favorable. Additionally, staff has confirmed with Patriot Pavement Maintenance that all operations, installation practices, and documentation will adhere to the specifications outlined in the bid documentation.

AGENDA ITEM

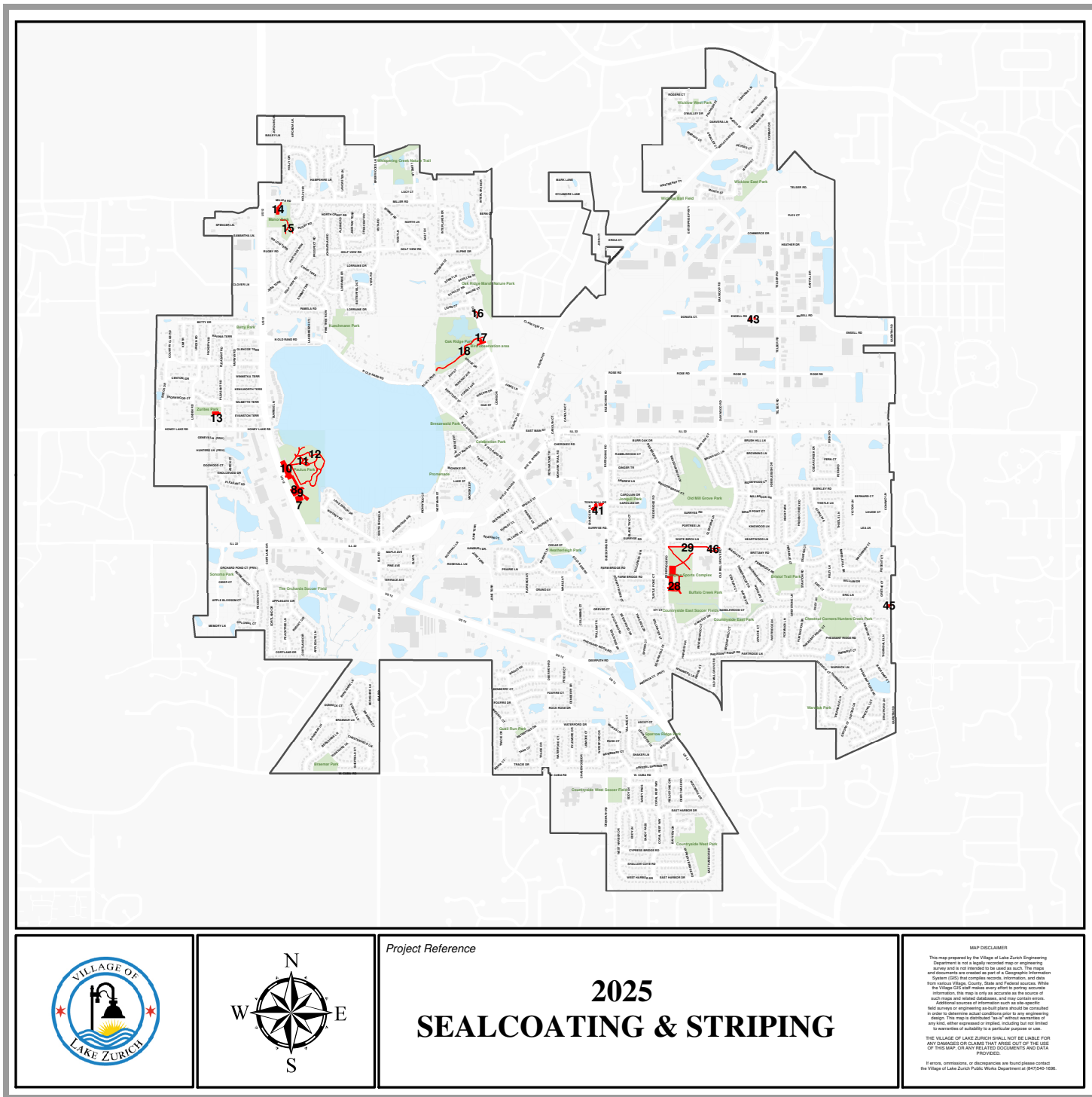
*6h*

<u>Bidder</u>	<u>Total</u>
Patriot Pavement Maintenance (DesPlaines, IL)	\$53,999.00
Patriot Maintenance Inc. (Mundelein, IL)	\$57,640.00
SKC Construction (West Dundee, IL)	\$68,167.99
Tiles in Style (South Holland, IL)	\$71,417.00
Hastings Asphalt Services, Inc (Harvard, IL)	\$72,810.15

**Recommendation:** Award a contract for the 2025 Seal Coating program to Patriot Pavement Maintenance of DesPlaines, IL for a total not to exceed \$53,999.00

**W/Attachments:**

1. Bid Submittal – Patriot Pavement Maintenance, DesPlaines, IL
2. Bid Tabulation



**BID: 2025 Sealcoating and Striping**

Due: March 6, 2025 10:00 a.m.

<b>Bidder</b>	<b>Bid Amount</b>	<b>Total</b>
<b>Tiles In Style LLC</b> 16940 Vincennes Ave South Holland, IL 60473	Bond - Yes  03/6/2025 8:16 a.m.	<b>\$71,417.00</b>
<b>Hastings Asphalt Services Inc</b> 17801 Oak Grove Rd Harvard, IL 60033	Bond - Yes  03/6/2025 9:06 a.m.	<b>\$72,810.15</b>
<b>Patriot Pavement Maintenance</b> 165 W. Hintz Rd Wheeling, IL 60090	Bond - Yes  03/6/2025 8:36 a.m.	<b>\$53,999.00</b>
<b>Patriot Maintenance Inc</b> 405 Washington Blvd Mundelein, IL 60060	Bond - Yes  03/6/2025 8:30 a.m.	<b>\$57,640.00</b>
<b>SKC Construction Inc</b> PO Box 503 West Dundee, IL 60118	Bond - Yes  03/5/2025 9:03 a.m.	<b>\$68,167.99</b>

Mike Cernock, Gen Svcs Supervisor  
Laura Berg, Accounts Payable  
Jason Schuler, Gen Svcs Supervisor

Village Hall Board Room  
3/6/2025 10:02 a.m.



**BID BOND**

Western National Mutual Insurance Company  
Edina MN 55435

**CONTRACTOR:**

*(Name, legal status and address)*

Patriot Pavement Maintenance, Inc.  
165 W. Hintz Rd.  
Wheeling, IL 60090

**OWNER:**

*(Name, legal status and address)*

Village of Lake Zurich  
70 E. Main Street  
Lake Zurich, IL 60047

**SURETY:**

*(Name, legal status and principal place of business)*

Western National Mutual Insurance Company  
4700 West 77th Street  
Edina MN 55435

**BOND AMOUNT:** Ten Percent (10%) of Bid Amount

**PROJECT:**

*(Name, location or address, and Project number, if any)*

2025 Sealcoating and Striping

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.


The Company executing this bond vouches that this document conforms to American Institute of Architects Document A310, 2010 edition

1



Signed and sealed this 25th day of February, 2025.

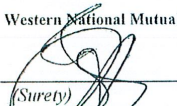
  
(Witness)

  
(Principal)

(Seal)

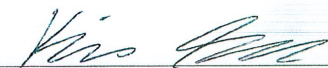
PRESIDENT  
(Title)

Western National Mutual Insurance Company

  
(Surety)

(Seal)

Jennifer Angell, Attorney-In-Fact  
(Title)

  
(Witness)



The Company executing this bond vouches that this document conforms to American Institute of Architects Document A310, 2010 edition

2

**WESTERN NATIONAL**  
INSURANCE  
The relationship company  
**POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That Western National Mutual Insurance Company, a Minnesota mutual insurance company, does make, constitute, and appoint: Oaklane Insurance Agency #10472

John P. Brandt, Samuel P. Brandt, Jennifer Angell, Sabrina Coochi

Its true and lawful Attorney(s)-in-Fact, with full power and authority for and on behalf of the Company as surety, to execute and deliver and affix the seal of the Company thereto (if a seal is required) bond, undertakings recognizances or other written obligations in the nature thereof, (other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and note guaranty bonds, self-insurance workers compensation bonds guaranteeing payment of benefits, hazardous waste remediation bonds or black lung bonds), as follows:

All written instruments in an amount not to exceed an aggregate of Seven Million Five Hundred Thousand and 00/100 Dollars (\$7,500,000.00) for any single obligation, regardless of the number of instruments issued for the obligation.

and to bind Western National Mutual Insurance Company thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This appointment is made under and by authority of the board of directors at a meeting held on September 28, 2010. This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of Western National Mutual Insurance Company on September 28, 2010:

RESOLVED that the president, any vice president, or assistant vice president in conjunction with the secretary or any assistant secretary, may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the company to execute and deliver and affix the seal of the Company to bonds, undertakings, recognizances, and suretyship obligations of all kinds, and said officers may remove any such attorney-in-fact or agent and revoke any Power of Attorney previously granted to such person.

RESOLVED FURTHER that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company (i) when signed by the president, any vice president or assistant vice president, and attested and sealed (if a seal be required) by any secretary or assistant secretary; or

(ii) when signed by the president, any vice president or assistant vice president, secretary or assistant secretary, and countersigned and sealed (if a seal be required) by a duly authorized attorney-in-fact or agent; or

(iii) when duly executed and sealed (if a seal be required) by one or more attorneys-in-fact or agents pursuant to and within the limits of the authority evidenced by the Power of Attorney issued by the Company to such person or persons.

RESOLVED FURTHER that the signature of any authorized officer and the seal of the company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company; and such signature and seal when so used shall have the same force and effect as though manually affixed. IN WITNESS WHEREOF, Western National Mutual Insurance Company has caused these presents to be signed by its proper officer and its corporate seal to be affixed this 5th day of December, 2023.

*Jennifer A. Young*

Jennifer A. Young, Secretary

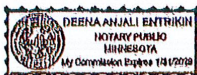


*Mark S. Hewitt*

Mark S. Hewitt, Vice President, Surety

STATE OF MINNESOTA, COUNTY OF HENNEPIN

On this 5th day of December, 2023, personally came before me, Jennifer A. Young and Mark S. Hewitt and to me known to be the individuals and officers of the Western National Mutual Insurance Company who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally dispose and say: that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said corporation.



*Deena A. Entrikin*

Deena Anjali Entrikin, Notary Public  
My commission expires January 31, 2029

**CERTIFICATE**

I, the undersigned, Secretary of the Western National Mutual Insurance Company, a Minnesota corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.

*Jennifer A. Young*

Signed and sealed at the City of Edina, MN this 25th day of February, 2025

Jennifer A. Young, Secretary



RECEIVED  
MAR 06 2025

## VILLAGE OF LAKE ZURICH REQUEST FOR BIDS

### 2025 Sealcoating and Striping

The Village of Lake Zurich is requesting bids from qualified firms and/or individuals to provide sealcoating and striping at various locations throughout the Village.

**Bidding documents will be available as follows:**

Packets are available for download on the Village's website starting **Monday, January 20, 2025**. Please follow the link below <https://www.lakezurich.org/296/Requests-Bids>.

Each bid must be placed in a sealed envelope and clearly marked on the outside:

### 2025 Sealcoating and Striping

Sealed bids will be received by the Village of Lake Zurich, 70 E. Main St., Lake Zurich, Illinois 60047, until 10:00 a.m., Thursday, March 6, 2025.

All sealed bids received by 10:00 a.m. on Thursday, March 6, 2025. will be opened and read publicly on:

**Thursday, March 6, 2025 at 10:00 a.m.**  
**Village Hall Boardroom**  
**70 E. Main St.**  
**Lake Zurich, Illinois 60047**

The successful bidder shall warrant and guarantee that the bid price will be firm and that there will not be an escalation at time of service.

A bid bond or certified check payable to the Village of Lake Zurich for 10% of the bid total is required with the presented bid. A 100% performance bond will be required from the successful bidder.

The Village of Lake Zurich reserves the right to reject any or all proposals, or parts thereof, and to waive any technicality, informality or irregularity in the proposals received, and to disregard all nonconforming or conditional proposals or counter-proposals and to hold the proposal for sixty (60) days from the opening date set forth above. The Village further reserves the right in its sole discretion to award the proposal to the most responsible bidder whose offer best responds in quality, fitness and capacity to the requirements of the proposed work or usage and therefore is in the best interest of the Village.



Village of Lake Zurich  
Sealcoating and Striping Program

or injury, all persons, including its employees and its subcontractors' employees, who may be at or on the premises where the Work is being performed.

### **Exhibit "B"**

#### **Bid Proposal Form**

**To:** Office of the Village Manager  
Village of Lake Zurich  
70 E. Main Street  
Lake Zurich, IL 60047

**From:** Patriot Pavement Maintenance  
Bidder  
847-813-9034  
Phone Number  
Matt Sollars  
Bidder's Contact for Bid

165 W. Hintz Rd Wheeling  
Address (City, State, Zip)  
matt@patriotpavement.net  
Email  
Additional Contact information

Having carefully examined the terms set forth in the Notice to Bidders, Instructions to Bidders, Bid Award, General Conditions, Contract and Description of the Work and Procedures and having thoroughly examined the probable work conditions at the work sites/locations and pertinent areas adjacent thereto, the undersigned Bidder acknowledges the same to be accurate and complete insofar as the Work to be performed and related work details are concerned, the undersigned Bidder agrees to furnish all labor, materials, equipment, tools and services or whatever else is required for the Work as set forth in the 2024 Contract Documents for Seal Coating and Striping documents referenced above.

The undersigned Bidder acknowledges that he/they understands that where quantities are mentioned, they are approximate only, subject to increase or decrease and that in such cases, Bidder will take in full payment therefore the amount of the summation of the actual quantities, as finally determined, multiplied by the Unit Price shown on the Schedule of Prices contained herein.

The undersigned Bidder further agrees that if the Village decides to increase or decrease the improvements or otherwise alter it by extras, additions or deductions, including the elimination of any one or more of the items by the amount not to exceed twenty-five percent (25%) of the total money value of the original Contract prices, Bidder will perform the work as altered, increased, or decreased at the contract unit prices. Furthermore, all such work and materials as do not appear in the Proposal or Contract as a specific item accompanied by a Unit Price, and which are not included under the bid price for other items in this Contract, shall be performed as extra work. Bidder will accept as full compensation therefore a fixed price negotiated with the Village prior to performing extra work or at a Unit Price determined in the same manner.

The undersigned Bidder further agrees to execute a Contract for this Work and present the same to the Village within ten (10) calendar days after the date of written notice of the award of the Contract to Bidder.

Upon award of the Contract, the Village will send a Notice of Award to the successful Bidder and the Bidder must then execute the Contract and provide the required bonds or letter of credit and certificate of insurance to

Village of Lake Zurich  
Sealcoating and Striping Program

the Village within ten (10) business days. The Village will then issue a written Notice to Proceed and Bidder will thereafter shall commence Work not later than ten (10) calendar days thereafter and, unless otherwise provided, will diligently prosecute the Work in such manner and with such materials, equipment, and labor as will ensure its completion within the time limit specified herein, it being understood and agreed that the completion within the time limit is an essential part of the Contract. In case of failure to complete the Work within the time stated herein, the undersigned agrees that the

Village shall withhold from such sums as may be due him under the terms of this Contract the costs of additional engineering and observation, maintenance of detours, interest, and other items incurred by the Village resulting from the failure of the Bidder to complete the Work within the time specified in the Contract.

The undersigned Bidder agrees to complete the Work by **Friday, October 31, 2025** unless granted additional time in writing by the Village.

Included with this bid Proposal is a bank cashier's check, certified check or bid bond in the amount of \_\_\_\_\_, being ten percent (10%) of the total amount bid by \_\_\_\_\_, the Bidder, in favor of the Village of Lake Zurich.

It is hereby agreed that, should Bidder be awarded the Contract for services contemplated under this bid and fail or refuse to execute a Contract for the performance of said Work, or to provide the required payment and performance bonds, or letter of credit, and certificate of insurance, then this security, in the amount stipulated above, shall be forfeited and may be retained by the Village of Lake Zurich as liquidated damages and not as a penalty. All bids to remain firm for a period of ninety (90) days after bid opening date.

If this Proposal is accepted and the undersigned Bidder fails to execute a Contract as required herein, it is hereby agreed that the amount of the check or draft shall become the property of the Village and shall be considered as payment of damages due to delay and other causes suffered by the Village because of failure to execute said Contract or Contract Bond; upon the undersigned Bidder properly executing a Contract and furnishing a Contract Bond, said check or draft shall be returned to the undersigned.

The undersigned Bidder submits herewith his schedule of prices covering the work to be performed under the Contract; Bidder understands that it must show in the schedule the unit prices, where applicable, for which Bidder proposes to perform each item of work; that the extension must be made by Bidder and that if not so done, his Proposal may be rejected as irregular.

**Bidder hereby bids on all items and has provided a price for all requested services.** The Bidder acknowledges it understands all the requested services for which it has submitted a bid. The undersigned proposes to furnish all labor, materials, tools, equipment and perform all necessary requirements for the Work for the crack sealing, seal coating, and striping of the parking lots and walking paths with the attached conditions and specifications, and at the terms and schedule prices herein given:

#### **Area square footages (Approximations)**

**Bidders are responsible for their own measurements and quantities. Some locations require multiple day applications due to access needs.**



Village of Lake Zurich  
Sealcoating and Striping Program

**Location Maps are located in Exhibit "D"**

**Exhibit "1"**

<u>Loc Number</u>	<u>Name</u>	<u>Address</u>	<u>Striping</u>	<u>Area</u>	<u>2025</u>
7	Skate Park	200 S. Rand Rd		18105	2,711.35
8	Paulus Barn North	200 S. Rand Rd	x	23795	3,513.46
9	Paulus Barn South	200 S. Rand Rd	x	28726	4,301.91
10	Paulus Parking Lot Main	200 S. Rand Rd	x	40414	6,052.27
11	Paulus Interior Drive	200 S. Rand Rd		4415	661.18
11	Paulus Interior Drive	200 S. Rand Rd		3720	557.10
11	Paulus Interior Drive	200 S. Rand Rd		6656	996.78
11	Paulus Interior Drive	200 S. Rand Rd		1848	276.75
11	Paulus Interior Drive	200 S. Rand Rd		805	120.55
11	Paulus Interior Drive	200 S. Rand Rd		759	113.67
12	Paulus Path	200 S. Rand Rd		2286	342.34
12	Paulus Path	200 S. Rand Rd		17151	2,568.48
12	Paulus Path	200 S. Rand Rd		5226	782.63
12	Paulus Path	200 S. Rand Rd		2464	369.00
12	Paulus Path	200 S. Rand Rd		2736	409.73
12	Paulus Path	200 S. Rand Rd		2034	304.61
13	Zurites Parking Lot	71 Pleasant Rd	x	10568	1,582.63
14	Manor Parking Lot	5 Miller Rd	x	12713	1,903.86
15	Manor Path	5 Miller Rd		1189	178.06
15	Manor Path	5 Miller Rd		4311	645.60
16	Oak Ridge Marsh Lot	500 Lions Dr	x	2672	400.15
17	351 Lions Lot	351 Lions Dr	x	10056	1,505.95
18	351 Lions Path	351 Lions Dr		17995	2,694.87
28	Staples Parking Lot	510 Red Bridge Rd	x	78943	11,822.25
29	Staples Path	510 Red Bridge Rd		12130	1,816.55
29	Staples Path	510 Red Bridge Rd		5390	792.21
29	Staples Path	510 Red Bridge Rd		13295	1,991.02
41	Fire Parking Lot	321 S Buesching Rd	x	11798	1,766.83
41	Fire Parking Lot	321 S Buesching Rd	x	4922	737.10
43	Well 8 West Lot	1015 Ensell Rd		4416	661.33
43	Well 8 East Lot	1015 Ensell Rd		1801	269.71
45	Quentin Pump Sta. Lot	100 Quentin Rd		3064	458.85
46	Well 7 Drive	455 Old Mill Grove Rd		917	137.33
46	Well 7 Lot	455 Old Mill Grove Rd		3358	502.88

Total Base Bid: \$53,999.00

Village of Lake Zurich  
Sealcoating and Striping Program

Patriot Pavement Maintenance 165 W. Hintz Rd  
Company Name Address (City, State, Zip)  
847-813-9034 Wheeling, IL 60090  
Phone Number Business Address  
matt@patriotpavement.net  
Email

**Submitted**

3.6.2025  
Date  
165 W. Hintz Rd  
Business Address  
847813-9034  
Phone Number  
[Signature]  
Attest: Secretary

**Bidder**

Patriot Pavement Maintenance  
Corporate Name  
[Corporate Seal]  
Corporate Seal  
[Signature]  
Signed By  
Matt Sollares  
President



At the Heart of Community

PUBLIC WORKS DEPARTMENT

505 Telser Road  
Lake Zurich, Illinois 60047

(847) 540-1696  
Fax (847) 726-2182  
LakeZurich.org

MEMORANDUM

**Date:** March 10, 2025  
**To:** Ray Keller, Village Manager *PK*  
**From:** Steven J. Paulus, Assistant Director of Public Works  
**Copy:** Michael J. Brown, Director of Public Works  
**Subject:** Public Works Fuel Island Replacement

**Issue:** The FY 2025 budget includes \$450,000 for the replacement of the fuel island at Public Works.

**Strategic Plan** – The requested fuel island replacement is consistent with the following Goals and Objectives of the Strategic Plan.

**GOAL #3 – INFRASTRUCTURE** *Objective B: Explore the feasibility of the development of a Fixed Asset Analysis and Inventory (to include the preparation of a schedule for asset replacement and maintenance)*

**Background:** Based on the current condition and age of the of the Public Works Department fuel island system, replacement was recommended for several years in the Community Investment Plan. The recommended fuel island replacement includes complete removal and replacement of all existing submersible pumps, sensors, spill containment, spill monitoring system and the fuel island along with the dispensers. With replacing the existing equipment, which is original since the facility opened in 1997, the addition of a Diesel Exhaust Fluid (DEF) dispenser will be installed. Also, an overhead canopy will be added in an effort to shield the dispensers and employee from the elements  
Bid packets were released on February 3, 2025. A mandatory pre-bid meeting was held on February 13, 2025

**Analysis:** A bid opening conducted on February 27, 2025 yielded two bids. Bid results are shown as follows:

AGENDA ITEM

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Vendor	Base Bid	Total Bid With All Options
Crowne Industries	\$169,000.00	\$362,775.00
Petroleum Technology	\$249,000.00	\$480,500.00

Public Works staff has thoroughly reviewed both submitted bids and is recommending accepting the low bid from Crowne Industries in the amount of \$362,775.00, plus a 10 percent contingency.

The Village has contacted several other communities in the area who have used Crowne Industries on similar projects and has found the company to be a competent and reputable contractor.

**Recommendation:** Award a contract to Crowne Industries for replacement of the Fuel Island System in the amount of \$362,775.00, with the total project not to exceed the amount of \$400,000.00.

**W/Attachments:**

1. Bid Submittal



**RECEIVED****FEB 27 2025**Village of Lake Zurich  
Fuel Island Replacement**Exhibit "B"****Bid Proposal Form**

**To:** Office of the Village Manager  
Village of Lake Zurich  
70 E. Main Street  
Lake Zurich, IL 60047

**From:**  
Crowne Industries, Ltd.  
Bidder  
630.497.9009  
Phone Number  
Robert Sumoski  
Bidder's Contact for Bid

651 S. Sutton Rd., #214, Streamwood, IL 60107  
Address (City, State, Zip)  
bob@crownetank.com  
Email  
Angela Sargent email: angela@crownetank.com  
Additional Contact information

Having carefully examined the terms set forth in the Notice to Bidders, Instructions to Bidders, Bid Award, General Conditions, Contract and Description of the Work and Procedures and having thoroughly examined the probable work conditions at the work sites/locations and pertinent areas adjacent thereto, the undersigned Bidder acknowledges the same to be accurate and complete insofar as the Work to be performed and related work details are concerned, the undersigned Bidder agrees to furnish all labor, materials, equipment, tools and services or whatever else is required for the Work as set forth in the 2025 Contract Documents for Fuel Island Replacement documents referenced above.

The undersigned Bidder acknowledges that he/they understands that where quantities are mentioned, they are approximate only, subject to increase or decrease and that in such cases, Bidder will take in full payment therefore the amount of the summation of the actual quantities, as finally determined, multiplied by the Unit Price shown on the Schedule of Prices contained herein.

The undersigned Bidder further agrees that if the Village decides to increase or decrease the improvements or otherwise alter it by extras, additions or deductions, including the elimination of any one or more of the items by the amount not to exceed twenty-five percent (25%) of the total money value of the original Contract prices, Bidder will perform the work as altered, increased, or decreased at the contract unit prices. Furthermore, all such work and materials as do not appear in the Proposal or Contract as a specific item accompanied by a Unit Price, and which are not included under the bid price for other items in this Contract, shall be performed as extra work. Bidder will accept as full compensation therefore a fixed price negotiated with the Village prior to performing extra work or at a Unit Price determined in the same manner.

The undersigned Bidder further agrees to execute a Contract for this Work and present the same to the Village within ten (10) calendar days after the date of written notice of the award of the Contract to Bidder.



Village of Lake Zurich  
Fuel Island Replacement

TOTAL BASE BID: \$ 169,000.00

Option 1 Total Bid: \$ 10,200.00

Option 2 Total Bid: \$ 102,000.00

Option 3 Total Bid: \$ 12,300.00

Option 4 Total Bid: \$ 12,900.00

Option 5 Total Bid: \$ 26,000.00

Option 6 Total Bid \$ 14,375.00

Option 7 Total Bid \$ 16,000.00

Crowne Industries, Ltd.  
Company Name

630.497.9009  
Phone Number

bob@crownetank.com  
Email

651 S. Sutton Rd., #214, Streamwood, IL 60107  
Address (City, State, Zip)

Same as above  
Business Address

**Submitted**

February 27, 2025  
Date

651 S. Sutton Rd., #214, Streamwood, IL  
Business Address

630.497.9009  
Phone Number

Nancy McCreary  
Attest: Secretary Nancy McCreary

**Bidder**

Crowne Industries, Ltd.  
Corporate Name

Corporate Seal

Signed By: Robert Sumoski

Robert Sumoski  
President

Village of Lake Zurich  
Fuel Island Replacement

Upon award of the Contract, the Village will send a Notice of Award to the successful Bidder and the Bidder must then execute the Contract and provide the required bonds or letter of credit and certificate of insurance to the Village within ten (10) business days. The Village will then issue a written Notice to Proceed and Bidder will thereafter shall commence Work not later than ten (10) calendar days thereafter and, unless otherwise provided, will diligently prosecute the Work in such manner and with such materials, equipment, and labor as will ensure its completion within the time limit specified herein, it being understood and agreed that the completion within the time limit is an essential part of the Contract. In case of failure to complete the Work within the time stated herein, the undersigned agrees that the

Village shall withhold from such sums as may be due him under the terms of this Contract the costs of additional engineering and observation, maintenance of detours, interest, and other items incurred by the Village resulting from the failure of the Bidder to complete the Work within the time specified in the Contract.

The undersigned Bidder agrees to complete the Work by **Monday December 1, 2025** unless granted additional time in writing by the Village.

Included with this bid Proposal is a bank cashier's check, certified check or bid bond in the amount of \$25,000.00, being ten percent (10%) of the total amount bid by Crowne Industries, Ltd., the Bidder, in favor of the Village of Lake Zurich.

It is hereby agreed that, should Bidder be awarded the Contract for services contemplated under this bid and fail or refuse to execute a Contract for the performance of said Work, or to provide the required payment and performance bonds, or letter of credit, and certificate of insurance, then this security, in the amount stipulated above, shall be forfeited and may be retained by the Village of Lake Zurich as liquidated damages and not as a penalty. All bids to remain firm for a period of ninety (90) days after bid opening date.

If this Proposal is accepted and the undersigned Bidder fails to execute a Contract as required herein, it is hereby agreed that the amount of the check or draft shall become the property of the Village and shall be considered as payment of damages due to delay and other causes suffered by the Village because of failure to execute said Contract or Contract Bond; upon the undersigned Bidder properly executing a Contract and furnishing a Contract Bond, said check or draft shall be returned to the undersigned.

The undersigned Bidder submits herewith his schedule of prices covering the work to be performed under the Contract; Bidder understands that it must show in the schedule the unit prices, where applicable, for which Bidder proposes to perform each item of work; that the extension must be made by Bidder and that if not so done, his Proposal may be rejected as irregular.

**Bidder hereby bids on all items and has provided a price for all requested services.** The Bidder acknowledges it understands all the requested services for which it has submitted a bid. The undersigned proposes to furnish all labor, materials, tools, equipment and perform all necessary requirements for the Work for the Fuel Island Replacement with the attached conditions and specifications, and at the terms and schedule prices herein given:

**ADDENDUM NO. 1**

**Village of Lake Zurich**  
**2025 Fuel Island Replacement**

**February 13, 2025**

To: All Prospective Bidders

From: The Village of Lake Zurich

Only questions answered by formal written Addendum will be binding. Oral and other interpretations or clarifications will be without legal effect.

**ADDENDUM NO. 1**

**Bidders shall acknowledge receipt of this Addendum by signing below.**

*Please forward all acknowledgements to [steve.paulus@lakezurich.org](mailto:steve.paulus@lakezurich.org)*

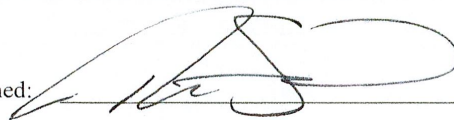
This Addendum No. 1 contains the following project updates:

Clarification: In the scope of work, the installation of the dispensers shall be two dispensers, dual hose, single product each.

Please add Option #6: Replace all STP Sumps.

Please add Option #7: Replace conduit from fuel island to building.

Signed: \_\_\_\_\_



Robert Sumoski

Printed Name

Crowne Industries, Ltd.

Business Name



***Bid Bond*****CONTRACTOR:***(Name, legal status and address)*

**Crowne Industries, Ltd.**  
**651 South Sutton Road #214**  
**Streamwood, IL 60107**

**SURETY:***(Name, legal status and principal place of business)*

**West Bend Insurance Company**  
**1900 S 18th Ave**  
**West Bend, WI 53095**

**OWNER:***(Name, legal status and address)*

**Village of Lake Zurich**  
**Village Hall - 70 E. Main Street**  
**Lake Zurich, IL 60047**

**BOND AMOUNT: Ten Percent (10%) of Amount Bid**

**PROJECT:***(Name, location or address, and Project number, if any)*

**Lake Zurich Public Works Fuel Island Replacement**  
**500 Telser Road**  
**Lake Zurich, IL**

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.



By arrangement with the American Institute of Architects, the National Association of Surety Bond Producers (NASBP) ([www.nasbp.org](http://www.nasbp.org)) makes this form document available to its members, affiliates, and associates in Microsoft Word format for use in the regular course of surety business. NASBP vouches that the original text of this document conforms exactly to the text in AIA Document A310-2010, Bid Bond. Subsequent modifications may be made to the original text of this document by users, so careful review of its wording and consultation with an attorney are encouraged before its completion, execution or acceptance.

**1**

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 21st day of February, 2025.

**Crowne Industries, Ltd.**

(Principal)

(Seal)

(Witness) Nancy McCreary  
Nancy McCreary

Robert Sumoski  
(Title) Robert Sumoski, President

**West Bend Insurance Company**

(Surety)

(Seal)

Cal Anderson  
Cal Anderson (Witness)

Rita Jorgenson  
Rita Jorgenson, Attorney-in-Fact



By arrangement with the American Institute of Architects, the National Association of Surety Bond Producers (NASBP) ([www.nasbp.org](http://www.nasbp.org)) makes this form document available to its members, affiliates, and associates in Microsoft Word format for use in the regular course of surety business. NASBP vouches that the original text of this document conforms exactly to the text in AIA Document A310-2010, Bid Bond. Subsequent modifications may be made to the original text of this document by users, so careful review of its wording and consultation with an attorney are encouraged before its completion, execution or acceptance.

2



**ACKNOWLEDGMENT OF PRINCIPAL (Individual)**

State of \_\_\_\_\_ }  
 County of \_\_\_\_\_ }

On this \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_, before me personally comes \_\_\_\_\_, to me known and known to me to be the person who is described in and executed the foregoing instrument, and acknowledges to me that he/she executed the same.

\_\_\_\_\_  
 Notary Public

**ACKNOWLEDGMENT OF PRINCIPAL (Partnership)**

State of \_\_\_\_\_ }  
 County of \_\_\_\_\_ }

On this \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_, before me personally come(s) \_\_\_\_\_, a member of the co-partnership of \_\_\_\_\_, to me known and known to me to be the person who is described in and executed the foregoing instrument, and acknowledges to me that he/she executed the same as the act and deed of the said co-partnership.

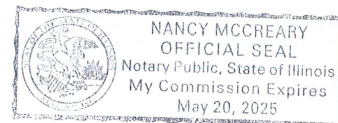
\_\_\_\_\_  
 Notary Public

**ACKNOWLEDGMENT OF PRINCIPAL (Corporation/LLC)**

State of Illinois }  
 County of Cook }

On this 21st day of February, in the year 2025, before me personally come(s) Robert Sumoski, to me known, who being duly sworn, deposes and says that he/she resides in the City of Streamwood that he/she is the President of the Crowne Industries, Ltd., the corporation described in and which executed the foregoing instrument, and that he/she signed his/her name thereto by like order.

*Nancy McCreary*  
 Notary Public



Bond No. N/A**POWER OF ATTORNEY**

Know all men by these Presents, that West Bend Insurance Company (formerly known as West Bend Mutual Insurance Company prior to 1/1/2024), a corporation having its principal office in the City of West Bend, Wisconsin does make, constitute and appoint:

Jack Anderson, Rita Jorgenson

lawful Attorney(s)-in-fact, to make, execute, seal and deliver for and on its behalf as surety and as its act and deed any and all bonds, undertakings and contracts of suretyship, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount the sum of: Thirty Million Dollars (\$30,000,000)

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of West Bend Insurance Company by unanimous consent resolution effective the 1<sup>st</sup> day of January 2024.

*Appointment of Attorney-In-Fact. The president or any vice president, or any other officer of West Bend Insurance Company may appoint by written certificate Attorneys-In-Fact to act on behalf of the company in the execution of and attesting of bonds and undertakings and other written obligatory instruments of like nature. The signature of any officer authorized hereby and the corporate seal may be affixed by facsimile to any such power of attorney or to any certificate relating thereto and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the company, and any such power so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the company in the future with respect to any bond or undertaking or other writing obligatory in nature to which it is attached. Any such appointment may be revoked, for cause, or without cause, by any said officer at any time.*

Any reference to West Bend Mutual Insurance Company in any Bond and all continuations thereof shall be considered a reference to West Bend Insurance Company.

In witness whereof, West Bend Insurance Company has caused these presents to be signed by its president undersigned and its corporate seal to be hereto duly attested by its secretary this 1<sup>st</sup> day of January 2024.

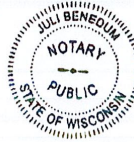
Attest Christopher C. Zwygart  
Christopher C. Zwygart  
Secretary

State of Wisconsin  
County of Washington



Robert J. Jacques  
Robert J. Jacques  
President

On the 1<sup>st</sup> day of January 2024, before me personally came Robert Jacques, to me known being by duly sworn, did depose and say that he is the President of West Bend Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the board of directors of said corporation and that he signed his name thereto by like order.



Juli Benndorf  
Lead Corporate Attorney  
Notary Public, Washington Co., WI  
My Commission is Permanent

The undersigned, duly elected to the office stated below, now the incumbent in West Bend Insurance Company, a Wisconsin corporation authorized to make this certificate, Do Hereby Certify that the foregoing attached Power of Attorney remains in full force effect and has not been revoked and that the Resolution of the Board of Directors, set forth in the Power of Attorney is now in force.

Signed and sealed at West Bend, Wisconsin this 21<sup>st</sup> day of February, 2025.



Christopher C. Zwygart  
Christopher C. Zwygart  
Secretary

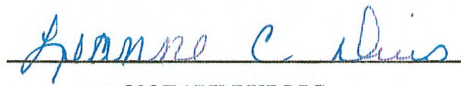
1900 S 18th Avenue | West Bend, WI 53095 | Phone: (800) 236-5010 | Fax: (877) 674-2663 | www.thesilverlining.com

## ACKNOWLEDGEMENT OF SURETY

STATE OF MINNESOTA

COUNTY OF CHIPPEWA

On this 21st day of February, 2025, before me, a Notary Public within and for said County, personally appeared **Rita Jorgenson** to me personally known, who being by me duly sworn he/she did say that he/she is the attorney-in-fact of **West Bend Insurance Company**, the corporation named in the foregoing instrument, and the seal affixed to said instrument is the corporation seal of said corporation, and sealed on behalf of said corporation by authority of its Board of Directors and said **Rita Jorgenson** acknowledged said instrument to be the free act and deed of said corporation.



**NOTARY PUBLIC**

My Commission Expires

1/31/2028







Always our Best

POLICE DEPARTMENT

200 Mohawk Trail  
Lake Zurich, Illinois 60047  
(847) 719-1690  
[www.lakezurich.org](http://www.lakezurich.org)

MEMORANDUM

Date: March 10, 2025  
To: Ray Keller – Village Manager *PK*  
From: Steven D. Husak – Chief of Police  
Subject: Police Towing Services Agreement Renewal

**Issue:**

In 2021 the Village of Lake Zurich requested statements of qualifications for police towing services as specified in a Request for Qualifications (RFQ) to update an agreement from 2003.

Reviews of the RFQs submitted led to a three-year agreement between Alpine Automotive and the Village of Lake Zurich for Alpine to be responsible for providing immediate response and towing of vehicles when such service is called for by the police department. The towing services include, but are not limited to, towing of vehicles subsequent to arrest, towing of vehicles involved in crashes, accidents, or disabled by other causes, removal of vehicles that impede the flow of traffic, impounding of vehicles for evidence, removal and storage of vehicles abandoned in public places, and for any other reason within the jurisdiction of the Lake Zurich Police Department.

**Analysis:**

Alpine Automotive is located on Ensell Road in the Lake Zurich industrial park. Their staff have provided excellent service for many years. The company employs a sufficient number of drivers with accident management training who operate their fleet of tow trucks. Their tow yard is under video surveillance and is open during regular business hours. Weekend and after hour access can be made by appointment. Lake Zurich police officers have access to the tow yard 24/7 via a gate remote control.

Alpine Automotive utilizes cellular telephones to communicate with their drivers and their tow trucks are GPS-enabled. Alpine Automotive responds to police tow requests within 15-minutes as required by contract. Police tows are logged electronically by the tow truck drivers. In addition, vehicles are photographed and video recorded when they arrive at their tow yard. Alpine Automotive follows proper procedures when filing the necessary Secretary of State paperwork for disposal of unclaimed vehicles.

RECEIVED  
6

Alpine Automotive has requested a modest increase in tow and storage fees in a new three-year contract. Tow fees would increase \$20, from \$165 to \$185. Storage fees would increase \$5, from \$45 per day to \$50 per day. These increases appear reasonable and fall at the lower end of the market.

**Recommendation:**

Based on our satisfaction with the current level of service provided by Alpine Automotive, we recommend that the Village of Lake Zurich enter into a new police towing services agreement.

Respectfully submitted,



---

Steven D. Husak  
Chief of Police

C: Sergeant Bereza

w/Attachments:  
Police Towing Services Contract



CONTRACT BETWEEN  
THE VILLAGE OF LAKE ZURICH AND  
ALPINE AUTOMOTIVE FOR TOWING SERVICES

In consideration of the mutual promises set forth below, the Village of Lake Zurich, an Illinois municipal corporation (the "Village"), and Alpine Automotive (the "Towing Firm"), make this contract as of the \_\_\_\_\_ day of March, 2025 and hereby agree as follows:

Section 1.     Performance of the Services

The Towing Firm shall, at its sole cost and expense, provide, perform, and complete all of the duties and services provided, in the manner provided, in the specifications for towing services attached to this Contract as Attachment A, all of which duties and services are herein referred to as the "Towing Services".

Section 2.     Length of Contract

This Contract shall be in effect beginning March \_\_\_\_\_, 2025 and shall remain in effect until March \_\_\_\_, 2028, unless terminated by either party under the conditions specified in Section 7 (the "Contract"). The Village has the right to renew the Contract for a mutually agreed upon period of time.

Section 3.     Review and Incorporation of Contract Provisions

The Towing Firm represents and warrants that it has reviewed, and fully understood, this Contract, including all of its attachments, all of which are by this reference incorporated into and made a part of this Contract.

Section 4.     Financial and Technical Ability to Perform

The Towing Firm represents and warrants that it is financially solvent and has the financial resources necessary, and that it is sufficiently experienced and competent and has the necessary capital, facilities, plant, organization, and employees necessary, to provide, perform, and complete the Towing Services in full compliance with, and as required by or pursuant to, this Contract.

Section 5.     Towing Firm's Personnel and Subcontractors

A.     Annual Disclosure In the event of any change of partial or full ownership of the Towing Firm during the term of this Contract, the Towing Firm shall provide the Village with the name, address, and telephone number of each owner.

B.     Personnel and Personnel Services The Towing Firm shall be responsible for providing all sufficiently trained and qualified personnel necessary to complete the Towing Services. The Towing Firm shall be responsible for adequate, complete training of such personnel.

C. Approval and Use of Subcontractors The Towing Firm shall cause the Towing Services to be performed under the management, supervision, and control of its own organization unless otherwise approved by the Village in writing. All subcontractors used by the Towing Firm shall be acceptable to, and approved in advance by the Village. The Village's approval of any subcontractor shall not relieve the Towing Firm of full responsibility and liability for the provision, performance, and completion of the Towing Services in full compliance with, and as required by or pursuant to, this Contract. All Towing Services performed by any subcontractor shall be subject to all of the provisions of this Contract in the same manner as if performed by employees of the Towing Firm. Every reference in this Contract to "Towing Firm" shall be deemed also to refer to all subcontractors of the Towing Firm.

D. Removal of Personnel and Subcontractors If any personnel or subcontractor fails to perform the part of the Towing Services undertaken by it in a manner satisfactory to the Village, the Towing Firm, immediately on notice from the Village, shall remove and replace such personnel or subcontractor. The Towing Firm shall have no claim for damages as a result of any such removal or replacement. The Towing Firm, its employees, operators, subcontractors, agents, and anyone acting on behalf of any of them, shall act in a courteous and professional manner in their performance of any work or acts authorized hereunder and failure to do so may result in the termination of this Contract.

E. Drivers / Operators The Towing Firm shall provide full name, address, date of birth, driver's license number, state, and classification of its tow truck operators to the Village upon request.

F. Background Check Pursuant to 625 ILCS 5/4-203.5, each owner of the Towing Firm and each person operating a vehicle on behalf of the Towing Firm shall submit his or her fingerprints to the Department of State Police in the form and manner prescribed by the Department of State Police. These fingerprints should be transmitted through a live scan fingerprint vendor licensed by the Department of Financial and Professional Regulation.

A person may not own a Towing Firm or operate a vehicle on behalf of a Towing Firm included on a tow rotation list if that person has been convicted during the 5 years preceding the application of a criminal offense involving one or more of the following:

- (A) bodily injury or attempt to inflict bodily injury to another person;
- (B) theft of property or attempted theft of property; or
- (C) sexual assault or attempted sexual assault of any kind;

Each person operating a vehicle on behalf of the Towing Firm must be classified for the type of towing operation he or she shall be performing and the vehicle he or she shall be operating.

Section 6. Contract Not Exclusive

This Contract is not exclusive. The Village may select additional Towing Firms to provide Towing Services, may acquire Towing Services from time to time as necessary from a Towing Firm not under Contract with the Village, and may terminate this Contract or any other Contract as to the Towing Firm or any one or more other towing firms in accordance with the terms of Section 7 of this Contract.

Section 7. Village's Right to Terminate or Suspend Services for Convenience

A. Termination or Suspension for Convenience The Village shall have the right, for its convenience, to terminate or suspend the Towing Services in whole or in part at any time by 30-day written notice to the Towing Firm. Each such notice shall state the extent and effective date of such termination or suspension. On such effective date, the Towing Firm shall, as and to the extent directed, stop Towing Services under this Contract.

B. Payment for Completed Services In the event of any termination pursuant to Subparagraph 7A above, the Village shall pay the Towing Firm such fees for services for which the Village is responsible for payment, if any, as the Towing Firm may have reasonably and necessarily incurred prior to the date of such termination.

Section 8. Towing Firm's Right to Terminate

The Towing Firm shall have the right to terminate this Contract at any time by 30 day written notice to the Village. Termination of this Contract by the Towing firm shall not relieve the Towing Firm of any liability to the Village existing as of the date of such termination or accruing at any time as the result of, or related to, any act or failure to act on the part of the Towing Firm prior to such termination.

Section 9. Warranty of Services

The Towing Firm warrants that the Towing Services and all of their components shall strictly conform to the requirements of this Contract and shall be performed in accordance with the highest standards of professional practice, care, and diligence. The warranty herein expressed shall be in addition to any other warranties expressed in this Contract, or expressed or implied by law, which are hereby reserved to the Village.

Section 10. Risk of Loss

The Services and everything pertaining thereto shall be provided, performed, and completed at the sole risk and cost of the Towing Firm. The Towing Firm shall be responsible for any and all damages to property or persons as a result of the Towing Firm's errors, omissions, negligent acts, or failure to meet warranty and for any losses or costs to repair or remedy any work undertaken by the Village based on the Towing Services as a result of any such errors, omissions, negligent acts, or failure to meet warranty. Notwithstanding any other

provision of this contract, the Towing Firm's obligations under Section 10 shall exist without regard to, and shall not be construed to be waived by, the availability or unavailability of any insurance, either of the Village or the Towing Firm, to identify, hold harmless, or reimburse the Towing Firm for such damages, losses, or costs.

#### Section 11. Insurance

Contemporaneous with the Towing Firm's execution of this Contract, the Towing Firm shall provide certificates and policies of insurance evidencing at least the minimum insurance coverages and limits set forth in Attachment A. Such insurance shall be for terms not less than six months and shall provide that no change, modification in, or cancellation of any insurance shall become effective until the expiration of 30 days after written notice thereof shall have been given by the insurance company of the Village. The Towing Firm shall, at all times while providing, performing, or completing the Towing Services, including without limitation at all times while correcting any failure to meet warranty pursuant to Section 9 of this Contract, maintain insurance coverages and limits set forth in Attachment A.

#### Section 12 Indemnification

The Towing Firm shall, without regard to the availability or unavailability of any insurance, either of the Village or the Towing Firm, indemnify, save harmless, and defend the Village against any and all lawsuits, claims, demands, damages, liabilities, losses and expenses, including attorneys' fees and administrative expenses, that may arise, or be alleged to have arisen, out of or in connection with the Towing Firm's performance of, or failure to perform, the Towing Services or any part thereof, whether or not due to or claimed to be due in whole or in part to the active, passive, or concurrent negligence or fault of the Towing Firm, except to the extent caused by the sole negligence of, or the intentional, willful, or wanton act of, the Village or its employees.

In any and all claims against the Village, its officers, officials, employees, volunteers and/or agents, the indemnification obligations under this Contract shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Towing Firm or any subcontractor of any tier under workers' or workmen's compensation acts, disability benefit acts or other employee benefit acts. This indemnification obligation shall survive the expiration and/or termination of this Contract.

#### Section 13 Payments

The Towing Firm shall charge for Towing Services only those amounts specifically set forth in, and in the manner provided by, Attachment B. Under no circumstances shall the Village be liable for, or responsible to make or collect, any charge or payment to or on behalf of the Towing Firm, except only for charges properly made pursuant to Attachment B for Village Vehicles, as that term is defined in Attachment A.



Section 14. Village's Remedies

If it should appear at any time that the Towing Firm has failed or refused to prosecute, or has delayed in the prosecution of, Towing Services in full compliance with the requirements of this Contract, or has attempted to assign this contract or the Towing Firm's rights under this Contract, either in whole or in part, or has falsely made any representation or warranty in this Contract, or has otherwise failed, refused, or delayed to perform or satisfy any other requirement of this Contract ("Event of Default"), and has failed to cure any such Event of Default within five business days after the Towing Firm's receipt of written notice of such Event of Default, then the Village shall have the right, at its election and without prejudice to any other remedies provided by law or equity, to pursue any one or more of the following remedies:

1. The Village may require the Towing Firm within such reasonable time as may be fixed by the Village, to complete or correct all or any part of the Towing Services that are defective, damaged, flawed, unsuitable, nonconforming, or incomplete and to take any or all other action necessary to bring the Towing Firm and the Towing Services into strict compliance with this Contract.
2. The Village may terminate this Contract immediately without liability for further payment of amounts due, if any, or to become due under this Contract.
3. The Village may recover from the Towing Firm any and all costs, including attorneys' fees and administrative expenses, incurred by the Village as the result of any Event of Default or as a result of actions taken by the Village in response to any Event of Default.
4. The Village may recover any damages suffered by the Village.

Section 15. Termination and Suspensions Deemed For Convenience

Any immediate termination or suspension of the Towing Firm's rights under this Contract for an alleged default that is ultimately held unjustified shall automatically be deemed to be a termination or suspension for the convenience of the Village under Section 7 of this Contract.

Section 16. Binding Effect

This Contract shall be binding on the Village and the Towing Firm and upon their respective heirs, executors, administrators, personal representatives, and permitted successors

and assigns. Every reference in this contract to a party shall also be deemed to be a reference to the authorized officers, employees, agents, and representatives of such party.

Section 17. Relationship of the Parties

The Towing Firm shall act as an independent contractor in providing and performing the Towing Services. Nothing in, nor done pursuant to, this contract shall be construed (1) to create the relationship of principal and agent, partners, or joint ventures between the Village and any subcontractor of the Towing Firm. The Towing Firm shall be solely and exclusively responsible for the timely payment of all employment related taxes, charges, and costs, including, but not limited to, state and federal unemployment taxes, Social Security, Medicare Withholding, and state and federal income taxes for any Towing Firm officer, employee, or agent. The Towing Firm agrees to fully indemnify and hold the Village harmless against and from any and all these responsibilities and claims, including all attorneys' fees and expenses of litigation.

Section 18. No Collusion

The Towing Firm hereby represents and certifies that the Towing Firm is not barred from contracting with a unit of state or local government as a result of a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code of 1961, (720 ILCS 5/33E-1 *et seq.*) The Towing Firm hereby represents that the only persons, firms, or corporations interested in this Contract as principals are those disclosed to the Village prior to the execution of this Contract, and that this Contract is made without collusion with any other person, firm, or corporation. If at any time it shall be found that the Towing Firm has, in procuring this Contract, colluded with any other person, firm, or corporation, then the Towing Firm shall be liable to the Village for all loss or damage that the Village may suffer thereby, and this Contract shall, at the Village's option, be null and void.

Section 19. Assignment

The Towing Firm shall not (1) assign this Contract in whole or in part, (2) assign any of the Towing Firm's rights or obligations under this Contract, or (3) assign any payment due or to become due under this Contract without the prior express written approval of the Village, which approval may be withheld in the sole and unfettered discretion of the Village; provided, however, that the Village's prior written approval shall not be required for assignments of accounts, as defined in the Illinois Uniform Commercial Code, 810 ILCS 5/9-318. The Village may assign this Contract, in whole or in part, or any or all of its rights or obligations under this Contract, without the consent of the Towing Firm.

Section 20. No Waiver

No examination, inspection, investigation, test, measurement, review, determination, decision, certificate, or approval by the Village, nor any order by the Village for the payment of money, nor any payment for, or use, occupancy, possession, or acceptance of, the whole or any part of the Towing Services by the Village, nor any delay by the Village in exercising any right under this Contract, nor any other act or omission of the Village shall constitute or be deemed to

be an acceptance of any defective, damaged, flawed, unsuitable, nonconforming, or incomplete Towing Services, nor operate to waive or otherwise diminish the effect of any warranty or representation made by the Towing Firm; or of any requirement or provision of this Contract; or of any remedy, power, or right of the Village.

Section 21. No Third-Party Beneficiaries

No claim as a third-party beneficiary under this Contract by any person, firm, or corporation other than the Towing Firm shall be made or be valid against the Village.

Section 22. Notices

All notices required or permitted to be given under this Contract shall be in writing and shall be deemed received by the addressee thereof when delivered in person on a business day at the address set forth below or on the third business day after being deposited in any main or branch United States post office, for delivery at the address set forth below by properly addressed, postage prepaid, certified or registered mail, return receipt requested. Notices and communications shall be addressed and delivered as follows:

For notices and communications to Lake Zurich:

Village Manager  
Village of Lake Zurich  
70 East Main Street  
Lake Zurich, Illinois 60047

With a copy to:

Chief of Police  
Lake Zurich Police Department  
200 Mohawk Trail  
Lake Zurich, Illinois 60047

For notices and communications to Alpine Automotive:

Alpine Automotive  
1320 Ensell Road  
Lake Zurich, Illinois 60047

The foregoing shall not be deemed to preclude the use of other non-oral means of notification or to invalidate any notice properly given by any such other non-oral means.

By notice complying with the requirements of Section 22, the Village and the Towing Firm each shall have the right to change the address or addressee or both for all future notices to it, but no notice of a change of address or addressee shall be effective until actually received.

### Section 23. Records

The Towing Firm acknowledges that the Freedom of Information Act (5 ILCS 140/1, *et seq.*) ("FOIA") may apply to public records in the possession of the Towing Firm or its subcontractor(s), if any. The Towing Firm, and all of its subcontractor(s) (if any), shall cooperate with the Village within the time limits provided within the FOIA.

Records include: Tow logs or other maintenance of records collecting time, date, location of tow, storage and release information, Village personnel involved, person requesting the tow, police report or incident number, specific vehicle identification information, charges, fees, costs related to the tow and storage, or any complaints filed by vehicle owner related to the Towing Firm.

### Section 24. Governing Laws

This Contract and the rights of the Village and the Towing Firm under this Contract shall be interpreted according to the internal laws, but not the conflict of laws or rules of the State of Illinois.

### Section 25. Change in Laws

Unless otherwise explicitly provided in this Contract, any reference to laws shall include such laws as they may be amended or modified from time to time.

### Section 26. Compliance With Laws

The Towing Firm shall give all notices, pay all fees, and take all other action that may be necessary to ensure that the Towing Services are provided, performed, and completed in accordance with all required governmental permits, licenses, or other approvals and authorizations that may be required in connection with providing, performing, and completing the Towing Services, and with all applicable statutes, ordinances, rules, and regulations, including without limitation:

- Any statutes regarding qualification to do business;
- Illinois Compiled Statute (625 ILCS 5/4-203) - Removal of motor vehicles or other vehicles; towing or hauling away;
- Illinois Compiled Statute (625 ILCS 5/4-203.5) - Tow rotation list;
- Illinois Compiled Statute (625 ILCS 5/4-208) – Disposal of unclaimed vehicles;
- Illinois Compiled Statute (625 ILCS 5/4-209) – Disposal of unclaimed vehicles more than 7 years of age;
- Americans with Disabilities Act of 1990 (42 U.S.C. §§ 12101 *et seq.*);
- Illinois Human Rights Act (775 ILCS 5/1-101 *et seq.*);
- Illinois Drug Free Workplace Act (30 ILCS 580/1, *et seq.*);
- Illinois Public Works Employment Discrimination Act (775 ILCS 10/1 *et seq.*);
- Illinois Human Rights Act (775 ILCS 5/2-101, *et seq.*) and the Rules and Regulations of the Illinois Department of Human Rights, including establishment and maintenance of a sexual harassment policy as required by Section 2-105 of that Article and Act;



- Fair Labor Standards Act; any statutes prohibiting discrimination because of, or requiring affirmative action based on, race, creed, color, national origin, age, sex, or other prohibited classification;
- Equal Employment Opportunity Clause required by the Illinois Department of Human Rights (Title 44, Part 750, Section 750, Appendix A);
- Illinois Labor and Storage Lien Act at no additional charge to the Village or to the vehicle owner, operator or lien holder (770 ILCS 45/1.5)

The Towing Firm shall be solely liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or body that may arise, or be alleged to have arisen, out of or in connection with the Towing Firm's or its sub-contractors' performance of the Towing Services or any part thereof.

Every provision of law required by law to be inserted into this Contract shall be deemed to be inserted herein.

Section 27. Entire Agreement

This Contract sets forth the entire agreement of the Village and the Towing Firm with respect to the accomplishment of the Services, and there are no other understandings or agreements, oral or written, between the Village and the Towing Firm with respect to the Towing Services and the compensation therefore.

Section 28. Amendments

No modification, addition, deletion, revision, alteration, or other change to this Contract shall be effective unless and until such change is reduced to writing and executed and delivered by the Village and the Towing Firm.

IN WITNESS WHEREOF, the Village and the Towing Firm have caused this Contract to be executed in two original counterparts as of the day and year first written above.

VILLAGE OF LAKE ZURICH

ALPINE AUTOMOTIVE

\_\_\_\_\_  
Village President

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

Attest/Witness:

Attest/Witness:

By:

\_\_\_\_\_  
Deputy Village Clerk

By:

\_\_\_\_\_

Village of Lake Zurich  
Attachment A

Specifications for Towing Services

1. Definitions

- A. "Accident Vehicle" Any vehicle involved in an accident, crash, or similar occurrence, or that is inoperable for any other reason, that the Village directs the Towing Firm to tow.
- B. "Abandoned Vehicle" Any vehicle that has been declared by the Village, in accordance with State and local law, to have been abandoned and that the Village directs the Towing Firm to tow.
- C. "Board of Trustees" The President and Board of Trustees of the Village of Lake Zurich.
- D. "Flatbed Tow" A tow using a flatbed truck to transport the vehicle.
- E. "Proper Request for Release" A request for release of a vehicle from storage, made by the vehicle owner or authorized insurance representative in person, by telephone, e-mail, or by facsimile, that includes payment or proper assurance of payment of applicable fees.
- F. "Relocation Vehicle" A vehicle that the Village has determined, in the exercise of its sole discretion, must be relocated. This includes vehicles that are illegally parked, that are in the way of emergency operations, or that are seized or impounded by the Village for any reason.
- G. "Rotation" The system established by the Village for designating multiple towing firms to provide towing services, each for defined time periods on a rotating basis.
- H. "Snow Tow" A tow for a vehicle that is parked illegally during, or as a result of a snow event.
- I. "Standard Tow" A tow using a standard tow truck to transport the vehicle, usually by means of a two-wheel lift.
- J. "Steering" Any practice, relationship, procedure, or method by which a towing firm refers any person to, or recommends in any way to any person, a particular repair service, body shop, or other vehicle services vendor.

K. “Storage Lot” The vehicle storage lot owned and controlled by the Towing Firm and approved in advance by the Village to which Towing Firm tows, and at which the Towing Firm stores, all vehicles towed by the Towing Firm pursuant to the contract.

L. “Towing Contract” A contract entered into by the Village and a Towing Firm for Towing Services.

M. “Towing Firm” Each towing company providing towing services to the Village pursuant to the terms of a towing contract.

N. “Towing Services” The services provided to the Village by a Towing Firm in compliance with the terms of a towing contract, including without limitation tow trucks, qualified drivers, and all other services required to meet the terms of the towing contract. Towing services include, without limitation, every type of towing, winching, floating, and other means to remove or relocate an accident or crash vehicle, a vehicle involved in an arrest, an abandoned vehicle, a relocation vehicle, a snow violation vehicle, illegally parked, trespassing, disabled, impounded, or a Village vehicle; including all work on or adjustments to a vehicle rendering it susceptible to a tow. In the event of a crash or accident, cleaning and removal of all glass, vehicle debris, and other debris and materials from the scene is required with the exception of hazardous materials. Village vehicles may be towed from within or outside of the corporate limits of the Village.

O. “Village” The Village of Lake Zurich, Illinois.

P. “Village Vehicle” A vehicle owned or controlled by the Village of Lake Zurich.

2. General Scope of Services

The Towing Firm shall tow each abandoned vehicle, accident or crash vehicle, arrestee’s vehicle, or other vehicle as directed by the Village, to the storage lot or to a Village-owned lot if so directed by the Village. Village vehicles shall be towed at no cost to the Village.

3. Compliance with Laws

All Towing Services shall be provided in compliance with all applicable federal, state, and local laws and regulations, including without limitation all laws, regulations, and rules related to use of roadways.

4. Availability of Service

Unless excused from Towing Service by the Village pursuant to a rotation, the Towing Firm shall be available to provide towing services every day, 24 hours each day.

5. No Village Responsibility for Payment

The cost of removal and Towing Service under the Contract will be borne by Towing Firm and charged to the owner or operator of the removed and towed vehicle in accordance with applicable laws and regulations or orders issued thereunder.

6. No Village Responsibility for Towed Vehicles

The Village has no responsibility or liability whatsoever, whether for costs, damages, or any other matter, for any vehicle towed in any manner, except only for Village vehicles or vehicles stored on Village property, at the Village's direction, during the time that they are so stored. The Village employs towing as a service to the public.

The Village, its officials and employees limit their responsibility relative to a vehicle tow to the decision to tow the vehicle. If the vehicle owner or representative demands a hearing with respect to any tow, the Towing Firm must promptly notify the Police Department, and advise such person seeking a hearing to the Police Department. The Towing Firm must report any criminal act, theft or vandalism to any vehicle towed under the Contract.

7. Steering Prohibited

All, and any form of, steering or discrimination is prohibited at all times.

8. Repairs/Service

No service or repair of any kind will be performed on any impounded vehicle without the written approval of the owner or their agent at the time the vehicle is impounded. Further, no contract or order for service or repairs will be entered into with the owner and/or operator of the vehicle or tier agent until such time as the vehicle has been retrieved and released.

9. Insurance -

The Towing Firm shall maintain at all times during the term of its Contract with the Village, all of the following insurance coverage. The Towing Firm shall provide a copy of each policy to the Village along with a certificate naming the Village as an additional insured. Each policy of insurance shall provide that it shall not be canceled except only after 30 days advance written notice to the Village of such cancellation. Required occurrence basis coverage includes:

- (a) Comprehensive General Liability and Bodily Injury, minimum \$1,000,000.
- (b) Motor Vehicle with minimum coverage, \$1,000,000 per person, \$3,000,000 per accident, and \$300,000 property damage.
- (c) Garage Keeper's Liability, minimum \$225,000.
- (d) On-hook coverage or cargo insurance, minimum \$100,000.
- (e) Workers' Compensation, not less than minimum statutory limits.

10. Required Equipment

The Towing Firm shall have and maintain appropriate vehicles and equipment needed for the Towing Services required. All vehicles shall be properly licensed and inspected. All equipment shall be in good, safe operating condition at all times.

Each tow truck shall be equipped with brooms, shovels, oil-dry, and other equipment sufficient to perform required clean-up services and with a mobile telephone, the telephone number for each which shall be provided to the Village.

11. Oversized Vehicles

The Towing Firm, itself or by subcontract or other means, shall provide for towing of oversized vehicles in compliance with the terms of the Contract. Notwithstanding the use of a subcontractor or other method of providing Towing Services, the Towing Firm shall be and remain responsible for compliance with the terms of this Contract.

12. Standard or Flatbed Tow

The Village shall designate on a case by case basis whether the Towing Firm shall provide a standard tow or a flatbed tow. If the Village has not made such a designation for a particular tow, then the Towing Firm shall provide such tow as the Towing Firm believes is appropriate. The Towing Firm, for its convenience, may use a flatbed tow truck to complete a tow.

13. Winching

When winching services are provided in conjunction with a tow or as a separate service, charges shall be levied or collected only as provided on Attachment B.

14. Required Response Time to Crashes and Accidents

The Towing Firm shall respond to a request for Towing Services for a crash or accident vehicle within 15 minutes after the call is received. The Towing Firm shall provide personnel with the necessary communications equipment to maintain the required response times.



15. Site Clean-Up

After each tow, the Towing Firm shall clean and remove all related debris from the area of the tow, including compliance with all provisions of 625 ILCS 5/11-1413(c) in the removal of glass and other debris that is left on the roadway at the scene of accidents, as well as covering oil or grease deposits. The Towing Firm shall not be responsible for collection or removal of any cargo spilled from any vehicle except only of the Towing Firm caused such spill while providing Towing Services. The Towing Firm shall not be responsible for cleaning or handling of any hazardous material. The Towing Firm shall report the presence of any hazardous material to on-scene police/fire personnel.

16. Towing of Village Vehicles

- A. The Towing Firm shall tow Village vehicles promptly on request. Such towing may include towing of Village vehicles from and to any location within or within 20 miles of the Village's corporate limits. Absent specific direction from the Village, each Village vehicle towed by the Towing Firm shall be towed to the Village's Public Works facility at 505 Telser Road, Lake Zurich, Illinois.
- B. Lake Zurich Fire Department apparatus shall be given first priority for towing at all times regardless of circumstances, unless otherwise specifically directed by the Village.
- C. If the Village, in the exercise of its discretion, determines that it must contact a Towing Firm not a party to a towing Contract to complete a tow, because (1) a vehicle size is greater than the immediate capacity of the Towing Firm, or (2) the Towing Firm cannot respond immediately to an emergency, or (3) the Towing Firm cannot respond within 30 minutes in a non-emergency situation, or (4) for other good cause determined by the Village, then the Village may make such contact but shall give such notice as the Village determines is practicable to the Towing Firm prior to such contact. The Towing Firm shall pay any charge for such tow and shall provide evidence to the Village that any such charge has been resolved.
- D. The Village reserves the right to utilize other Towing Firms for crashes and incidents investigated by the Major Crash Assistance Team (MCAT) of Lake County.

17. Seized and Salvage Vehicles

- A. The Towing Firm shall not release or relocate (1) any unclaimed vehicle seized by the Village or (2) any vehicle for salvage, except after notice to the Village and written authorization from the Village.
- B. If any unclaimed vehicle shall be designated for training or other Village purpose, then the Towing Firm, at no cost to the Village, shall tow any such vehicle to a location designated by the Village. After such training or other purpose is

completed, then the Towing Firm shall properly dispose of such vehicle at no cost to the Village.

18. Abandoned or Unclaimed Vehicles

The Towing Firm shall be solely responsible for the processing, junking, selling, auctioning, and/or salvaging of abandoned or unclaimed vehicles in accordance with the applicable provisions of the Illinois Vehicle Code (Chapter 625 of the Illinois Compiled Statutes) and the Village of Lake Zurich Municipal Code. The Towing Firm shall maintain all appropriate records as specified by these statutes and ordinances, and shall open them to inspection and copying by the police department at any time.

19. Storage Lot

The Towing Firm shall be solely responsible for property keeping and maintaining its storage lot, to which storage lot all vehicles towed by the Towing Firm pursuant to the Contract shall be taken and stored except only as otherwise specifically directed by the Village.

- A. The Towing Firm shall have one storage lot, in a location approved in writing in advance by the Village, unless specifically provided otherwise in writing in advance by the Village.
- B. The storage lot shall have space for not fewer than 30 vehicles.
- C. Stacking of vehicles in the storage lot is prohibited.
- D. The storage lot shall be kept clean and free of rodents and vermin.
- E. The storage lot shall be fully enclosed by a protective fence, which fence shall be securely closed at all times when the storage lot is unattended.
- F. The main entrance to the storage lot shall be clearly and prominently posted with a sign and with instructions about how a vehicle can be claimed, including fees, hours of operation, a direct access after-hours telephone number.
- G. The Towing Firm shall provide for 24-hour access to the storage lot by the Lake Zurich Police Department and Village staff.
- H. Charges for vehicle storage shall accrue only from the date the vehicle first has been placed in the Towing Firm's storage lot.
- I. The storage lot shall be attended at a minimum, Monday through Friday (except holidays): 8:00 a.m. to 5:00 p.m.

20. Responsibility for Personal Property

The Towing Firm shall have sole responsibility for the safekeeping and security of all vehicles towed by it and of all personal property in such vehicles in accordance with 625 ILCS 5/4-203, until the vehicle has been released. No personal property that has been seized as evidence by police has to be released until authorized by the Police Department. If the Towing Firm takes an inventory of such personal property, it shall promptly provide a copy of such inventory to the Village

21. Village Inspections

The Village shall have the right, at all reasonable times, to enter into or on any Towing Firm vehicle or storage lot for inspection to determine compliance with the terms of the Contract.

22. Release of Vehicles

The Towing Firm shall release a vehicle immediately upon a proper request for release. If the Village prohibits the release of a vehicle, the Towing Firm shall not release it.

23. Records; Reports

The Towing Firm shall keep an accurate record of all Towing Services and shall retain each such record for a minimum of two years after the Towing Service is provided. The Towing Firm shall make such records available to the Village immediately upon the Village's request during all regular Village business hours and at any other reasonable time.

**Attachment B**  
**Specifications for Towing Services**

Service Description	Approved Rate
Towing Service – privately owned vehicles	\$185.00
Towing Service – Village owned vehicles	\$0
Motorist Assist	\$85.00
Road Service – jump starts, flat tires, etc.	\$65.00
Storage Charge	\$50.00 per day No fee for arrest tows if retrieved within 24 hours
Snow Tow	\$50.00* No storage fee for first 8 days
Abandoned Vehicle Tow	\$185.00 if owner claims vehicle, otherwise \$0
Winching vehicle as sole service	\$85.00 starting rate
Winching vehicle as part of Towing Service	\$85.00** starting rate
Clean up Charge	\$45.00 to \$125.00
Stand by Charge	\$65.00 per hour billed in 15-minute increments
Mileage Charge responding to/from calls	\$0
Mileage Charge if vehicle is taken to location other than storage lot	\$4.00 per mile*** - first 3 miles no charge
Mileage Charge for Village owned vehicles less than 20 miles	\$0
Mileage for Village owned vehicles more than 20 miles	\$0
Deadhead charges for all tows	\$0
After business hours release of vehicle:	\$0
No Charge	

\*Snow tows will be stored at Alpine Automotive – 1320 Ensell Road

\*\*Winching charge shall be applied for rolled over vehicle or requirement to move vehicle on to roadway for safe loading.

\*\*\* Excludes Village directed tows – abandoned, relocation, snow tows

Towing Firm must accept cash, debit card, credit card, cashier's check or wire transfer as payment. The Towing Firm may accept cash only for police impounded vehicles.

03/2025



*At the Heart of Community*

OFFICE OF THE VILLAGE MANAGER

70 East Main Street  
Lake Zurich, Illinois 60047

(847) 438-5141  
LakeZurich.org

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**MEMORANDUM**

Date: March 14, 2025  
To: Ray Keller, Village Manager  
From: Michael Duebner, Assistant Village Manager  
Subject: Class-C Liquor License Issuance

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**Issue:** Shree Hart Ventures, LLC intends to purchase the Phillips 66 gasoline station and convenience store from B&K Enterprises, Inc. They will continue to operate as Phillips 66, located at 487 S Rand Road and have requested a retail sales and delivery Class-C Liquor License.

**Analysis:** Shree Hart Ventures, LLC completed the application, submitted documentation and passed the background check for issuance of a Class-C Liquor License for the sales and delivery of package liquor. The overall count of Class-C Liquor Licenses will remain the same with the revocation of the previous owner's license.

**Recommendation:** Consideration and approval of the proposed ordinance to issue a Class-C Liquor License to Shree Hart Ventures, LLC and to revoke a Class-C Liquor License from B&K Enterprises, Inc.

w/Attachments: Ordinance issuing and revoking a Class-C liquor license



VILLAGE OF LAKE  
ZURICH



ORDINANCE NO. 2025-03-606

**ORDINANCE AMENDING TITLE 3 OF CHAPTER 3 OF THE VILLAGE OF LAKE ZURICH MUNICIPAL CODE TO ISSUE A CLASS-C CONVENIENCE STORE LIQUOR FOR 'SHREE HART VENTURES, LLC' LOCATED AT 487 SOUTH RAND ROAD AND TO REVOKE A CLASS-C CONVIENCE STORE LIQUOR LICENSE ISSUED TO 'B&K ENTERPRISES, INC.'**

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and the Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, as follows:

**SECTION 1:** The number of **Class C – Convenience Store** liquor licenses authorized by section 3-3b-14 of Chapter 3 of Title 3 of the Village Code of the Village of Lake Zurich is hereby **increased** by one for **Shree Hart Ventures, LLC** located at **487 South Rand Road** in accordance with the Village Code of the Village of Lake Zurich. Issuance of the license is subject to the approval and action of the Local Liquor Commissioner of the Village of Lake Zurich.

**SECTION 2:** The number of **Class C – Convenience Store** liquor licenses authorized by section 3-3b-14 of Chapter 3 of Title 3 of the Village Code of the Village of Lake Zurich is hereby **decreased** by one for revocation of a license issued to **B&K Enterprised, Inc.** located at **487 South Rand Road** in accordance with the Village Code of the Village of Lake Zurich. Revocation of the license is subject to the approval and action of the Local Liquor Commissioner of the Village of Lake Zurich.

**SECTION 3:** If any section, paragraph, clause or provision of this Ordinance shall be invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance.

**SECTION 4:** This Ordinance shall be in full force and effect immediately upon its passage and approval as provided by law.

**SECTION 5:** That if any provision of this ordinance or application thereof to any entity or person or circumstance is declared invalid or held to be unlawful, such declaration or holding shall not affect the validity of any other portion or provision of this Ordinance and such declaration or holding shall be severable from the remainder

hereof.

**SECTION 6:** That Section 3-3B-14 of Chapter 3 of Title 3 of the Lake Zurich Municipal Code entitled “NUMBER OF LICENSES” be and is hereby further amended with the corresponding number of licenses in each class: is shown below:

<b>Class</b>	<b>Description</b>	<b>Maximum Number Issued</b>
A	Restaurant Full Service	18
A-1	Restaurant Outdoor Café Full Service	18
B	Retail Sales and Delivery	15
B-1	Annual Tasting Add-On	3
B-2	Single Event Add-On	0
C	Retail Sales Convenience	7
E	Club	1
F	Single Private Event	0
G	Single Public Event	0
G-1	Multiple Public Event	1
H	Complimentary Dispensing of Beer & Wine	1
I	Indoor Interactive Sports Facilities	1
K	Gift Boutique	0
M	BYOB Corkage	0
N	Craft Distillery	1
O	Off-Site Catering	0
P	Craft Brewery	2
R	Outdoor Concession / Beer Garden	1
V	Video Gaming	15
W	Boutique Wine & Sparking Beverage	1
Y	Brew Pub	0

ADOPTED this 17<sup>th</sup> of March 2025 by the following vote:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

APPROVED by the Mayor on this \_\_\_\_ day of March 2025.

\_\_\_\_\_  
Tom Poynton, MAYOR

\_\_\_\_\_  
Kathleen Johnson, VILLAGE CLERK



*At the Heart of Community*

PUBLIC WORKS DEPARTMENT

505 Telser Road  
Lake Zurich, Illinois 60047

(847) 540-1696  
Fax (847) 726-2182  
LakeZurich.org

MEMORANDUM

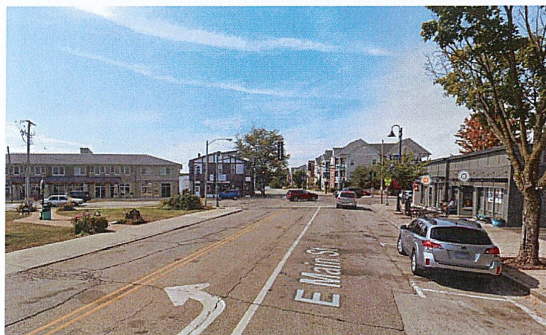
**Date:** March 10, 2025  
**To:** Ray Keller, Village Manager *RK*  
**From:** Michael J. Brown, Public Works Director  
**Subject:** **Main Street Beautification, Church Street Transmission Water Main Phase 1, and Whitney Road Utility Reconstruction Project Contract Award Recommendation**

**Issue:** The Village announced a Request for Bids from contractors for interrelated infrastructure improvements and public enhancements along Main Street, Whitney Road and Lake Zurich Drive. The project scope includes streetscaping along Main Street; water main improvements necessitated by the Lake Michigan Water project; lead service line replacements, and water, sanitary, storm water and roadway improvements. The solicitation process yielded four bids, with a recommended bid approval and project budget of \$13.16 million.

**Main Street Background:** Main Street is located in the heart of our community and is part of the multi-year plan to enhance the downtown of Lake Zurich. Since the IL Route 22 bypass transferred Main Street to a local road, numerous attempts have been made to beautify the area. Decorative light poles, bricks, and street furniture have been added to the parkways of Main over the years, but a consistent look and feel have never been achieved.

The pavement width is currently the same as when Main Street served as IL Route 22, often leading to vehicle speeds above what is desired in a true pedestrian downtown atmosphere.

In the past five years, significant improvements have been made, including the 2023 Infrastructure Project, business transformations like The Vault and Lake Zurich Blooms, and the beautification of the Promenade area. These efforts, combined with the aging pavement, have created a pressing need for resurfacing and a cohesive approach to Main Street's Beautification.

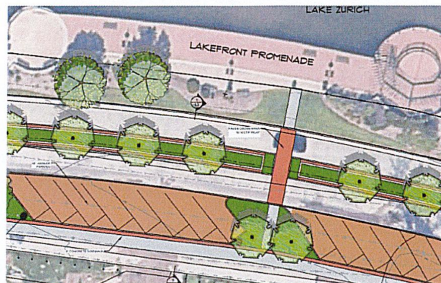


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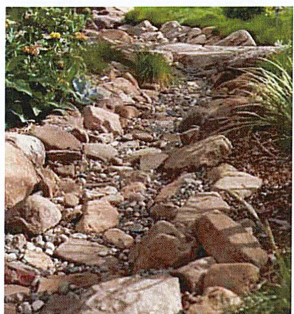


**Main Street Beautification Analysis:** Enhancing pedestrian safety on Main Street is a critical goal of this project. Physical traffic calming measures are particularly necessary when creating a pedestrian friendly environment.

To address these challenges, raised planter medians will be incorporated to reduce vehicle speeds, enhance the overall landscaping, and provide safe pedestrian landings for street crossings. The roadway lanes will be narrowed to 10 feet, aligning with urban road design standards. This change will not only promote slower vehicle speeds but also create additional parkway space for pedestrians and business use.



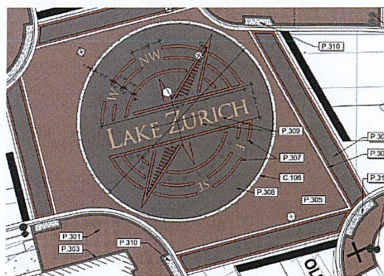
The project encourages businesses to utilize the expanded parkway for outdoor seating while maintaining a 5-foot pedestrian throughway. The parkway will be transformed with permeable brick pavers, planter beds with over 14,000 perennial plants and 40 trees, decorative lighting, and street furniture, creating a welcoming and vibrant environment for the community.



The Village is committed to green infrastructure, demonstrated by features such as a decorative bioswale, a permeable paver system to assist with plant watering, and an overall reduction in impervious surface area.

The centerpiece of the project will be a decorative brick compass emblem at the intersection of Old Rand and Main Street, symbolizing the interconnectedness at the heart of the community.

To preserve these above-ground improvements, necessary enhancements to underground infrastructure will be made. The existing sanitary main, while aged, is intact and will be lined using a cured-in-place pipe (CIPP) method to avoid open cut excavation. Sanitary services connecting to the main will be evaluated for lining feasibility, and if lining is not an option, they will be replaced through open cut excavation to prevent future disruptions.



The Church Street Transmission Main is the first phase of the Lake Michigan Water pipeline expansion and requires interconnection of existing water mains at Church and Main Street. Lead water service lines within the project limits will be replaced per Illinois Environmental Protection Agency (IEPA) requirements. This interconnection and removal of lead pipes is critical to support future Joint Action Water Agency (JAWA) projects.

Storm sewer upgrades, selective underdrains, and infrastructure stubs for future development will also be included to maintain the integrity of the pavement and avoid costly repairs later. Upon completion of all improvements, the roadway will be fully reconstructed with final surface to be completed by the end of October.

While construction may temporarily disrupt downtown, the long-term benefits of the Main Street improvements will cultivate a deep sense of community pride among residents and business owners, enhancing the vibrancy and appeal of Lake Zurich.

**Whitney Road and Lake Zurich Drive Background:** Whitney Road and Lake Zurich Drive have undersized water mains that have had several breaks in recent years. The surrounding larger water mains at Paulus Park and Route 22 create a bottleneck through Whitney Road which limits overall circulation in this area. The sanitary sewer in this neighborhood is also the original clay pipe, which has aged and settled over time. Televising records indicate flat and back pitched lines that hold sanitary sewage, constrict flow and require frequent cleaning by Public Works crews to prevent backups.

**Whitney Road and Lake Zurich Drive Utility Reconstruction Analysis:** The infrastructure improvements along Whitney Road and Lake Zurich Drive are critical to enhancing water quality and sewer reliability. The existing undersized water main will be upsized to improve water flow circulation through the community's system, benefiting drinking water quality and ensuring that the system is adequately looped from Paulus Park to Route 22.

Sanitary sewer upgrades will provide an increased slope and enhanced flow velocity, reducing the likelihood of system blockages. Utilizing longer-length PVC pipes will not only limit the number of weak joints but also help maintain consistent grade, thereby mitigating settlement and back-pitched pipe issues.

Upon completion of all improvements, the roadway will be fully reconstructed with final surface to be completed by the end of October.

**Bidding:** The bid opening on February 28, 2025 yielded four (4) bids, the results are shown below:

Name of Bidder	Bid Amount
Copenhaver Construction Inc.	\$11,545,306.74
PirTano Construction Company	\$12,064,381.18
Berger Contractors	\$13,238,313.33
Martam Construction Company	\$13,996,595.33

Copenhaver Construction Inc. submitted the lowest qualified bid for the requested scope of work. Staff completed the project reference checks and verified that the proposal meets the project specifications.

***Given the following variables, staff is recommending a 10% contingency:***

1. **Underground Unknowns:** The project is in an older section of downtown where unexpected underground conditions are likely.
2. **Unstable Backfill Material:** Much of the existing downtown infrastructure was backfilled with sand, which can cave into trenches during excavation, potentially increasing the required patching area.



3. **Variable Pavement Thickness:** Roadway cores on Main Street revealed inconsistent pavement depths, ranging from 15" to 24", which could lead to unforeseen construction challenges.
4. **Unknown Concrete Base Condition:** The condition of the underlying concrete base on Main Street is not fully known. While efforts will be made to preserve it, the contingency allows for necessary repairs if deficiencies are discovered.
5. **Deep Excavations:** Excavation depths of up to 19' on Whitney Road and 12' on Main Street introduce risks, including potential soil instability and safety concerns. Additional traffic control and safety measures beyond the contract specifications may be required.
6. **Coordination with Community Events:** The project schedule must accommodate major community events. If additional work is added during the project, overtime or night work may be required to meet these critical deadlines, potentially leading to increased costs.

*A summary of the proposed budget is provided below:*

<b><u>TOTAL PROJECT</u></b>	
Construction (Base Project)	\$11,545,306.73
Contingency (10%)	\$1,154,530.67
Engineering/Design/Material Testing (4%)	\$461,812.27
Total Project Cost	\$13,161,649.67

**Funding:** The FY 2025 budget had set aside funding for the project in the Non-Home Rule (NHR) fund, the Water & Sewer enterprise fund and the capital projects (401) fund. Staff propose using an additional \$1 million from the Village's capital projects fund to cover the sizable contingency, if needed. With these adjustments, the project will rely on \$4 million from the NHR fund, \$7.2 million from the water & sewer enterprise fund, and \$2 million from the capital projects fund. Final project amounts assigned to each fund will be formally updated with a future budget amendment.

**Recommendation:** Award a contract with Copenhagen Construction Inc. from Gilberts, Illinois for the Main Street Beautification Project, Church Street Transmission Main Phase 1, and Whitney Road Utility Reconstruction Project for \$11,545,306.73 with a total project expenditure including contingency not-to-exceed \$13,161,649.67.

**W/Attachments:**

1. Bid Tab
2. Bid Submittal.
3. Construction maps of the impacted areas

# Lake County, Illinois



Map Printed on 2/7/2025



Disclaimer:

The selected feature may not occur anywhere in the current map extent. A Registered Land Surveyor should be consulted to determine the precise location of property boundaries on the ground. This map does not constitute a regulatory determination and is not a base for engineering design. This map is intended to be viewed and printed in color.

Contractor: Copenhagen Construction, Inc.

**CIVIL  
CONTRACT DOCUMENTS AND SPECIFICATIONS  
FOR**



*At the Heart of Community*

RECEIVED  
FEB 28 2025

**Main Street Beautification  
Church Street Transmission Main Phase I  
Whitney Road Utility Replacements  
Village of Lake Zurich**

**Prepared By:**



**Manhard Consulting  
One Overlook Point, Suite 290  
Lincolnshire, Illinois 60069  
(847) 634 - 5550**

**Date: January 29<sup>th</sup>. 2025**



ADDENDUM NO. 3  
VILLAGE OF LAKE ZURICH  
MAIN STREET BEAUTIFICATION  
CHURCH ST TRANSMISSION MAIN PHASE 1  
WHITNEY ROAD UTILITY REPLACEMENTS

FEBRUARY 24th, 2025

TO: ALL PROSPECTIVE BIDDERS

FROM: VILLAGE OF LAKE ZURICH

Only questions answered by formal written Addendum will be binding. Oral and other interpretations or clarifications will be without legal effect.

**ADDENDUM NO. 1: Issued 2/6/2025**

This Addendum No. 1 contains the following project updates: Appendixes A - G

**ADDENDUM NO. 2: Issued 2/14/2025**

Addendum No. 2 contains the following project updates:

- 1) Prebid Meeting Minutes
- 2) Questions and Answers
- 3) Summary of Quantity Revisions and Plan Revisions

**ADDENDUM NO 3: Issued 2/24/2025**

Addendum No. 3 contains the following project updates:

- 1) Summary of Quantity Revisions
- 2) Questions and Answers
- 3) SUBMIT FOR BID PACKET

Bidders shall acknowledge receipt of this Addendum by signing below.

Signed: \_\_\_\_\_

Ken Copenhaver, President  
Printed Name

Copenhaver Construction, Inc.  
Name of Company



Addendum #3 – Ken C 2/28/25 (Sign and Date)

Addendum #2 – Ken C 2/28/25 (Sign and Date)

Addendum #1 – Ken C 2/28/25 (Sign and Date)

PLACE  
TAB  
HERE

Village of Lake Zurich  
Main Street Beautification  
Whitney Road Utility Improvements  
Church Street Transmission Main Phase I

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**SCHEDULE OF PRICES – SUBMIT WITH BID**

BIDDER agrees to perform all work described in the CONTRACT DOCUMENTS for the following unit prices as indicated on the below schedule:

NOTE: BIDS shall include sales tax and all other applicable taxes and fees.

See Bid Tabulation sheets for:

MAIN STREET BEAUTIFICATION AND CHURCH STREET TRANSMISSION MAIN  
AND  
WHITNEY ROAD UTILITY REPLACEMENTS

Prepared by:



Initialed by Bidder



**SUMMARY OF QUANTITIES - SUBMIT WITH BID MAIN STREET BEAUTIFICATION  
CHURCH STREET TRANSMISSION MAIN PHASE 1  
LAKE ZURICH, ILLINOIS  
201.001005.26  
Bid Issued 1/29/2025**

**\*\*Revised 2/14/2025 - Items Highlighted Yellow have been Revised per Addendum 2**

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	PRICE	EXTENSION
<b>CIVIL PAY ITEMS</b>					
<b>EARTHWORK &amp; DEMOLITION</b>					
20100110	TREE REMOVAL (6 TO 15 UNIT DIAMETER)	130	UN DIA	25	\$3,250.00
20100210	TREE REMOVAL (OVER 15 UNIT DIAMETER)	100	UN DIA	30	\$3,000.00
20101000	TEMPORARY FENCE	1685	FOOT	10	\$16,850.00
21001000	GEOTECHNICAL FABRIC FOR GROUND STABILIZATION	1000	SY	2	\$2,000.00
20201200	REMOVAL AND DISPOSAL OF UNSUITABLE MATERIAL	1000	CU YD	20	\$20,000.00
40600982	HOT-MIX ASPHALT SURFACE REMOVAL - BUTT JOINT	170	SY	2	\$340.00
44000100	PAVEMENT REMOVAL	6000	SQ YD	14	\$84,000.00
44000165	HOT-MIX ASPHALT REMOVAL, 4"	7300	SY	12	\$87,600.00
44000200	DRIVEWAY PAVEMENT REMOVAL	300	SY	16	\$4,800.00
44000500	COMBINATION CURB AND GUTTER REMOVAL	6200	LF	8	\$49,600.00
44000600	SIDEWALK REMOVAL	30000	SF	2	\$60,000.00
50102400	CONCRETE REMOVAL	50	CY	300	\$15,000.00
56500600	DOMESTIC WATER SERVICE BOXES TO BE ADJUSTED	27	EACH	400	\$10,800.00
66900200	NON-SPECIAL WASTE DISPOSAL	200	CY	80	\$16,000.00
66900530	SOIL DISPOSAL ANALYSIS	5	EACH	1,500	\$7,500.00
66901003	REGULATED SUBSTANCES FINAL REPORT	1	EACH	2,000	\$2,000.00
66901006	REGULATED SUBSTANCES MONITORING	10	CAL DAY	600	\$6,000.00
67100100	MOBILIZATION	1	LS	520,000	\$520,000.00
65000200	MAINTENANCE OF EXISTING TRAFFIC SIGNAL INSTALLATION	4	EACH	5,000	\$20,000.00
X1700112	BRICK PAVER REMOVAL	4300	SQ FT	3	\$12,900.00
X2010310	TREE REMOVAL (SPECIAL)	20	UNIT	100	\$2,000.00
X4021000	TEMPORARY ACCESS- PRIVATE ENTRANCE	5	EACH	100	\$500.00
X4022000	TEMPORARY ACCESS- COMMERCIAL ENTRANCE	15	EACH	150	\$2,250.00
X4023000	TEMPORARY ACCESS- ROADWAY ENTRANCE	8	EACH	150	\$1,200.00
X0322102	TEMPORARY SIDEWALK RAMP	20	EACH	200	\$4,000.00
X4401981	CONCRETE BRICK BASE REMOVAL	4300	SQ FT	2	\$8,600.00
X7010216	TRAFFIC CONTROL AND PROTECTION, SPECIAL	1	LS	460,000	\$460,000.00
Z0013798	CONSTRUCTION LAYOUT	1	L SUM	60,000	\$60,000.00
Z0016702	DETOUR SIGNING - MAIN STREET, CHURCH TO LIONS	2	EACH	7,000	\$14,000.00
Z0016702	DETOUR SIGNING - MAIN STREET, OLD RAND TO LIONS	2	EACH	7,000	\$14,000.00
Z0016702	DETOUR SIGNING - MAIN STREET, ROBERTSEN TO OLD RAND	2	EACH	7,000	\$14,000.00
Z0016702	DETOUR SIGNING - TRUCK ROUTE	1	EACH	7,000	\$7,000.00
ROAD 1	UNSUITABLE SUBBASE REMOVAL, CA-6 REPLACE	500	CY	20	\$10,000.00
ROAD 2	UNSUITABLE SUBGRADE REMOVAL, CA-1 REPLACE	100	CY	20	\$2,000.00
<b>SUBTOTAL EARTHWORK AND DEMOLITION</b>					<b>\$1,541,190.00</b>
<b>SANITARY ITEMS</b>					
20800150	TRENCH BACKFILL	1,650	CY	0.01	\$16.50
35300500	PORTLAND CEMENT CONCRETE BASE COURSE 10"	1100	SY	140	\$154,000.00

ITEM NO.	ITEM	QUANTITY	UNIT	UNIT PRICE	EXTENSION
44000100	PAVEMENT REMOVAL	2000	SQ YD	15	\$30,000.00
X0100025	FLOWABLE FILL	160	CY	350	\$56,000.00
X5510306	SANITARY SEWER REMOVAL 6"	800	FOOT	20	\$16,000.00
X1200036	SANITARY SERVICE CLEANOUT	20	EACH	1,000	\$20,000.00
X5509910	ABANDON AND FILL EXISTING SANITARY MANHOLE	1	EACH	600	\$600.00
X6022810	MANHOLES, SANITARY, 4'-DIAMETER, TYPE 1 FRAME, CLOSED LID	2	EACH	8,000	\$16,000.00
X6026054	SANITARY MANHOLES TO BE REMOVED	2	EACH	1,000	\$2,000.00
X6026056	SANITARY MANHOLES TO BE ADJUSTED WITH NEW TYPE 1 FRAME, CLOSED LID	12	EACH	1,200	\$14,400.00
XX001470	SANITARY SEWER CONNECTION	28	EACH	800	\$22,400.00
XX001386	SANITARY SEWER 8"	60	FOOT	192	\$11,520.00
XX003803	SANITARY SEWER SERVICE 6" PVC	500	FOOT	185	\$92,500.00
XX003803	SANITARY SEWER SERVICE 6" WQP	300	FOOT	187	\$56,100.00
SAN 1	UTILITY VERIFICATION (TELEVISION, SONAR, AND POTHOLING)	1	L SUM	15,000	\$15,000.00
SAN 2	TEMPORARY FLOW CONTROL	1	L SUM	25,000	\$25,000.00
SAN 3	PRE AND POST INSPECTION OF SEWER PIPELINES	2,810	LF	5	\$14,050.00
SAN 4	HEAVY CLEANING AND DEBRIS REMOVAL	80	HOOR	570	\$45,600.00
SAN 5	MANHOLE REHABILITATION (4' DIAMETER)	100	V FOOT	600	\$60,000.00
SAN 6	SANITARY SEWER LINING 8"	2,120	FOOT	44	\$93,280.00
SAN 7	SANITARY SEWER LINING 10"	50	FOOT	150	\$7,500.00
SAN 8	SANITARY SEWER LINING 12"	640	FOOT	35	\$22,400.00
SAN 9	LATERAL REINSTATEMENTS	23	EACH	200	\$4,600.00
SUBTOTAL SANITARY:					\$778,966.50
<b>ALTERNATE BID SANITARY ITEMS</b>					
ALT SAN 10	LINE SANITARY LATERALS	500	LF	200	\$100,000.00
SUBTOTAL ALTERNATE SANITARY BID ITEMS:					\$100,000.00
<b>WATER MAIN ITEMS</b>					
20800150	TRENCH BACKFILL	80	CY	40	\$3,200.00
35300500	PORTLAND CEMENT CONCRETE BASE COURSE 10"	210	SY	150	\$31,500.00
44000100	PAVEMENT REMOVAL	400	SQ YD	15	\$6,000.00
60265700	VALVE VAULTS TO BE ADJUSTED	12	EACH	500	\$6,000.00
X6026622	VALVE VAULTS TO BE REMOVED	2	EACH	600	\$1,200.00
X6026632	REMOVE VALVE BOX	20	EACH	100	\$2,000.00
XX001490	GATE VALVE, 8"	1	EACH	3,000	\$3,000.00
XX003032	GATE VALVE, 12"	1	EACH	5,200	\$5,200.00
XX004032	GATE VALVE, 20"	1	EACH	31,000	\$31,000.00
W1	UTILITY VERIFICATION (POTHOLING)	1	L SUM	10,000	\$10,000.00
W2	FIRE HYDRANT ASSEMBLY	3	EACH	10,600	\$31,800.00
W3	PRESSURE CONNECTION 8" WITH VALVE	1	EACH	13,000	\$13,000.00
W4	PRESSURE CONNECTION 8" WITH VALVE	1	EACH	14,000	\$14,000.00
W5	PRESSURE CONNECTION 12" WITH VALVE	3	EACH	16,000	\$48,000.00
W6	WATERMAIN ENCASEMENT 24"	55	LF	300	\$16,500.00
W7	VALVE VAULT 72"	4	EACH	10,000	\$40,000.00
W8	VALVE VAULT 60"	4	EACH	5,000	\$20,000.00
W12	WATERMAIN, 6"	20	LF	250	\$5,000.00
W13	WATERMAIN, 8"	60	LF	250	\$15,000.00
W15	WATERMAIN, 12"	225	LF	210	\$47,250.00

ITEM#	DESCRIPTION	QUANTITY	UNIT	UNIT COST	EXTENSION
W16	WATER MAIN 20"	20	LF	440	\$8,800.00
W17	MECHANICALLY CAP WATER MAIN	1	EACH	1,000	\$1,000.00
W18	CONNECT TO EXISTING WATER MAIN (NON-PRESSURE)	1	EACH	7,000	\$7,000.00
W19	PRIVATE WATER SERVICE 1.0"	800	LF	60	\$48,000.00
W20	PRIVATE WATER SERVICE 2.0"	750	LF	70	\$52,500.00
W21	CONNECTION TO WATER MAIN	16	EACH	2,000	\$32,000.00
W22	CONNECTION TO EXISTING WATER METER	19	EACH	2,000	\$38,000.00
W23	CONNECTION TO EXISTING ROUNDWAY	5	EACH	2,500	\$12,500.00
W24	CURB STOPS 1"	12	EACH	1,500	\$18,000.00
W25	CURB STOPS 2"	8	EACH	1,800	\$14,400.00
SUBTOTAL WATER MAIN:					\$581,850.00
<b>STORM SEWER ITEMS</b>					
55100500	STORM SEWER REMOVAL 12"	225	LF	17	\$3,825.00
60108200	PIPE UNDERDRAINS 6" (SPECIAL)	2140	FOOT	55	\$117,700.00
60201110	CATCH BASINS, TYPE A, 4'-DIAMETER, TYPE 11V FRAME AND GRATE	1	EACH	6,000	\$6,000.00
60201330	CATCH BASINS, TYPE A, 4'-DIAMETER, TYPE 23 FRAME AND GRATE	1	EACH	6,000	\$6,000.00
60218400	MANHOLES, TYPE A, 4'-DIAMETER, TYPE 1 FRAME, CLOSED LID	1	EACH	4,000	\$4,000.00
60219530	MANHOLES, TYPE A, 4'-DIAMETER, TYPE 23 FRAME AND GRATE	1	EACH	4,000	\$4,000.00
60236825	INLETS, TYPE A, TYPE 11V FRAME AND GRATE	3	EACH	2,000	\$6,000.00
60237460	INLETS, TYPE A, TYPE 23 FRAME AND GRATE	1	EACH	2,000	\$2,000.00
60255500	MANHOLE ADJUST	8	EACH	700	\$5,600.00
60258200	MANHOLES TO BE RECONSTRUCTED WITH NEW TYPE 1 FRAME, CLOSED LID	1	EACH	1,500	\$1,500.00
60500040	REMOVING MANHOLES	2	EACH	800	\$1,600.00
60500060	REMOVING INLETS	2	EACH	400	\$800.00
AR705640	UNDERDRAIN CLEANOUT	15	EACH	600	\$9,000.00
ST1	PVC FLARED END SECTION 6"	2	EACH	500	\$1,000.00
X0100025	FLOWABLE FILL	30	CY	400	\$12,000.00
X0322463	CONNECTION TO EXISTING SEWER	4	EACH	1,500	\$6,000.00
Z0056644	STORM SEWERS, TYPE 1, WATER MAIN QUALITY PIPE, 8"	72	LF	160	\$11,520.00
Z0056648	STORM SEWERS, TYPE 1, WATER MAIN QUALITY PIPE, 12"	170	LF	180	\$30,600.00
SUBTOTAL STORM SEWER:					\$229,145.00
<b>EROSION CONTROL AND TREE PROTECTION</b>					
28000510	INLET FILTERS	20	EACH	200	\$4,000.00
EC1	EROSION AND SEDIMENT CONTROL	1	L SUM	5,000	\$5,000.00
XX006821	CONCRETE TRUCK WASHOUT	1	L SUM	3,000	\$3,000.00
XX006529	CONCRETE CURB AND GUTTER END OUTLET SPECIAL	1	EACH	3,000	\$3,000.00
XX008434	BIOSWALE GRADING	70	CY	50	\$3,500.00
X1800026	BIOSWALE STONE OUTCROPPING (12"H X 24"W X 18"D APPROX.)	10	TONS	700	\$7,000.00
X1800027	LARGE STONE OUTCROPPING	10	TONS	800	\$8,000.00
X1800002	GRAVEL RIVER ROCK (BIOSWALE CHANNEL)	20	TONS	200	\$4,000.00
X2800040	12"-18" GRANITE BOULDERS SPL (BIOSWALE)	40	TONS	500	\$20,000.00
X2800041	18"-24" GRANITE STONE BOULDERS SPL	10	TONS	600	\$6,000.00
SUBTOTAL EROSION CONTROL AND TREE PROTECTION:					\$63,500.00
<b>ROADWAY PAVEMENT, DRIVEWAY AND PARKING</b>					
35101600	AGGREGATE BASE COURSE, TYPE B 4"	2000	SY	8	\$16,000.00
35300500	PORTLAND CEMENT CONCRETE BASE COURSE 10"	4510	SY	130	\$586,300.00

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENSION
40600290	BITUMINOUS MATERIALS TACK COAT	7425	POUNDS	0.01	\$74.25
40600400	MIXTURE FOR CRACKS, JOINTS, AND FLANGEWAYS	40	TON	30	\$1,200.00
40600627	LEVELING BINDER (MACHINE METHOD), IL-9.5FG, N50	1183	TON	88	\$104,104.00
40600827	POLYMERIZED LEVELING BINDER (MACHINE METHOD), IL-4.75, N50	507	TON	110	\$55,770.00
40604062	HOT-MIX ASPHALT SURFACE COURSE, IL-9.5, Mix "D", N50	1183	TON	88	\$104,104.00
42300200	PCC DRIVEWAY PAVEMENT 6"	415	SY	125	\$51,875.00
60603800	COMBINATION CONCRETE CURB AND GUTTER, TYPE B-6.12	8000	LF	32	\$256,000.00
72000100	SIGN PANEL - TYPE 1	50	SF	40	\$2,000.00
78000100	THERMOPLASTIC PAVEMENT MARKING - LETTERS AND SYMBOLS	1000	SF	6	\$6,000.00
78000200	THERMOPLASTIC PAVEMENT MARKING - LINE 4"	7000	LF	1	\$7,000.00
78000400	THERMOPLASTIC PAVEMENT MARKING - LINE 6"	500	LF	2	\$1,000.00
78000600	THERMOPLASTIC PAVEMENT MARKING - LINE 12"	1000	LF	3	\$3,000.00
78000650	THERMOPLASTIC PAVEMENT MARKING - LINE 24"	250	LF	7	\$1,750.00
X0327018	DECORATIVE SIGN POST	8	EACH	2,000	\$16,000.00
XX007079	CONCRETE RIBBON 8" (CROSS WALKS)	1223	LF	50	\$61,150.00
XX007080	CONCRETE RIBBON 12" (PARKING)	903	LF	40	\$36,120.00
XX007080	CONCRETE RIBBON 12" (INTERSECTION)	180	LF	60	\$10,800.00
XX008729	REMOVE AND REINSTALL SIGN PANEL	20	EACH	300	\$6,000.00
Z0004510	HMA DRIVEWAY PAVEMENT 3"	352	SY	46	\$16,192.00
ROAD 4	CLAY ON-STREET PAVERS (BITUMINOUS SET)	14134	SF	25	\$353,350.00
ROAD 5	MAIN INTERSECTION PAVERART BITUMINOUS SET	2404	SF	110	\$264,440.00
SUBTOTAL ROADWAY PAVEMENT, DRIVEWAY, AND PARKING:					\$1,960,229.25
<b>TRAFFIC SIGNALS</b>					
81028320	UNDERGROUND CONDUIT, PVC, 1" DIA.	15	LF	36	\$540.00
87301215	ELECTRIC CABLE IN CONDUIT, SIGNAL NO. 14 2C	250	LF	3	\$750.00
87800100	PEDESTRIAN PUSH-BUTTON POST, TYPE I	2	EACH	2,100	\$4,200.00
87800150	CONCRETE FOUNDATION, TYPE C	8	LF	420	\$3,360.00
87900200	DRILL EXISTING HANDHOLE	2	EACH	350	\$700.00
88600100	DETECTOR LOOP, TYPE 1	864	LF	34	\$29,376.00
89500400	RELOCATE EXISTING PEDESTRIAN PUSH-BUTTON	2	EA	3,500	\$7,000.00
X1400422	HANDHOLE TO BE ADJUSTED WITH NEW FRAME AND COVER	18	EACH	3,000	\$48,000.00
X1400423	DOUBLE HANDHOLE TO BE ADJUSTED WITH NEW FRAME AND COVER	2	EACH	4,700	\$9,400.00
X8510200	PAINT TRAFFIC SIGNAL EQUIPMENT	1	L SUM	55,000	\$55,000.00
Z0073510	TEMPORARY TRAFFIC SIGNAL TIMING	12	EACH	1,000	\$12,000.00
SUBTOTAL TRAFFIC SIGNALS:					\$170,326.00
<b>LIGHTING</b>					
81028310	UNDERGROUND CONDUIT, PVC, 3/4" DIA.	1400	FOOT	20	\$28,000.00
81028320	UNDERGROUND CONDUIT, PVC, 1" DIA.	1900	FOOT	20	\$38,000.00
81028350	UNDERGROUND CONDUIT, PVC, 2" DIA.	80	FOOT	36	\$2,880.00
81400100	HANDHOLE (LIGHTING)	1	EACH	3,100	\$3,100.00
81702120	ELECTRIC CABLE IN CONDUIT, 600V (XLP-TYPE USE) 1/C NO. 8	5500	FOOT	3	\$16,500.00
81702110	ELECTRIC CABLE IN CONDUIT, 600V (XLP-TYPE USE) 1/C NO. 10	8000	FOOT	2	\$16,000.00
81702110	ELECTRIC CABLE IN CONDUIT, 600V (XLP-TYPE USE) 1/C NO. 10 G	3500	FOOT	2	\$7,000.00
83600200	LIGHT POLE FOUNDATION, 24" DIAMETER	252	FOOT	260	\$65,520.00
84200600	REMOVAL OF LIGHTING UNIT, NO SALVAGE	5	EACH	1,700	\$8,500.00
84400105	RELOCATE EXISTING LIGHTING UNIT	2	EACH	3,000	\$6,000.00
X0326617	PAINTING LIGHT POLE UNIT	14	EACH	2,600	\$36,400.00
X0326899	SOLAR-POWERED FLASHING BEACON ASSEMBLY (COMPLETE)	5	EACH	10,000	\$50,000.00

ITEM#	ITEM	QUANTITY	UNIT	UNIT COST	EXTENSION
X1400395	LIGHTING PANELBOARD	3	EACH	12,000	\$36,000.00
X6640108	FENCE REMOVAL AND REINSTALLATION	20	FOOT	300	\$6,000.00
XX008477	STREET LIGHT ASSEMBLY, COMPLETE 25' SINGLE LIGHT	24	EACH	16,000	\$384,000.00
XX008478	STREET LIGHT ASSEMBLY, COMPLETE 14' SINGLE LIGHT	4	EACH	12,000	\$48,000.00
XX008478	STREET LIGHT ASSEMBLY, COMPLETE 14' DOUBLE LIGHT	4	EACH	16,000	\$64,000.00
XX003614	RECEPTACLE (GFI TYPE) WITH WEATHERPROOF COVER	25	EACH	700	\$17,500.00
Z0004002	LIGHTING BOLLARD, SPECIAL	3	EACH	6,000	\$18,000.00
Z0033028	MAINTENANCE OF LIGHTING SYSTEM	6	CAL MO	770	\$4,620.00
SUBTOTAL LIGHTING:					\$866,020.00

## LANDSCAPE ARCHITECTURAL ITEMS

## WALKWAYS

42400200	PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH	23000	SF	13	\$299,000.00
42400800	DETECTABLE WARNINGS	352	SF	35	\$12,320.00
X3020004	ENGINEERED SOIL FURNISH AND PLACE (SPECIAL) 28" Depth	195	CU YD	150	\$29,250.00
X2003002	METAL LANDSCAPE EDGING	930	FOOT	15	\$13,950.00
ROAD 6	PERMEABLE CLAY PAVERS	10512	SF	21	\$220,752.00
ROAD 7	AGGREGATE BASE OPEN GRADED CRUSHED ANGULAR ASTM NO 8, 2.25"	10512	SF	2	\$21,024.00
ROAD 8	AGGREGATE BASE OPEN GRADED CRUSHED ANGULAR ASTM NO 57	500	TON	50	\$25,000.00
SUBTOTAL WALKWAYS:					\$621,296.00

## SITE AMENITIES AND FURNITURE

XX008830	MEDIAN PLANTER WALL (PRECAST MODULAR RET.) 18"x454LF	681	FF	105	\$71,505.00
XX009446	BIKE RACKS INSTALL	11	EACH	800	\$8,800.00
X0327997	TRASH RECEPTACLES	19	EACH	2,000	\$38,000.00
X0322135	BOLLARDS, QUICK RELEASE	41	EACH	2,500	\$102,500.00
X0539800	TREE GRATE	6	EACH	6,500	\$39,000.00
XX007079	CONCRETE RIBBON 6" TREE GRATE	240	FOOT	30	\$7,200.00
Z0003850	BENCHES	11	EACH	3,000	\$33,000.00
Z0003850	BENCHES- BACKLESS	3	EACH	2,800	\$8,400.00
X2600032	GATEWAY MONUMENT SIGN COMPLETE	2	EACH	30,000	\$60,000.00
SUBTOTAL SITE AMENITIES AND FURNITURE:					\$368,405.00

## PLANTING-BED PREPARATION AND FINISHING

21101665	TOPSOIL FURNISH AND PLACE, 18"	1520	SY	18	\$27,360.00
21101625	TOPSOIL FURNISH AND PLACE, 6"	745	SY	7	\$5,215.00
25000210	SEEDING, CLASS 2A	0.10	ACRE	6,000	\$600.00
25100630	EROSION CONTROL BLANKET	484	SQ YD	3	\$1,452.00
25200110	SODDING- SALT TOLERANT- KENTUCKY BLUEGRASS	745	SY	15	\$11,175.00
60600605	CONCRETE CURB, TYPE B	1174	LF	36	\$42,264.00
K0036120	MULCH PLACEMENT 3"- TREE RINGS	25	SY	10	\$250.00
K0036120	MULCH PLACEMENT 3"- SHRUB/PERENNIAL BEDS	1583	SY	4	\$6,332.00
X1200064	GEOTECHNICAL FABRIC, SPECIAL ROOT BAR	211	SY	15	\$3,165.00
X1800024	TREE PIT SURFACE TREATMENT- LAVA ROCK 2"	1.48	CU YD	300	\$444.00
SUBTOTAL PLANTING-BED PREPARATION AND FINISHING:					\$98,257.00

## PLANTING-TREES

LA-1	SHADE TREES (2.5" CAL.)	36	EACH	800	\$28,800.00
LA-2	ORNAMENTAL TREES (6" HT)	4	EACH	800	\$3,200.00
SUBTOTAL PLANTING-TREES:					\$32,000.00



ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENSION
<b>PLANTING-SHRUBS, PERENNIALS, BULBS, ETC.</b>					
LA-3	DECIDUOUS SHRUBS (3 GAL.)	370	EACH	100	\$37,000.00
LA-4	DECIDUOUS SHRUBS (5 GAL.)	68	EACH	120	\$8,160.00
LA-5	EVERGREEN SHRUBS (3 GAL.)	117	EACH	70	\$8,190.00
LA-6	EVERGREEN SHRUBS (5 GAL.)	23	EACH	100	\$2,300.00
LA-7	ORNAMENTAL GRASSES (1 GAL.)	317	EACH	20	\$6,340.00
LA-8	ORNAMENTAL GRASSES (PLUG)	1023	EACH	9	\$9,207.00
LA-9	PERENNIALS (1 GAL.)	714	EACH	20	\$14,280.00
LA-10	PERENNIALS (PLUG)	567	EACH	9	\$5,103.00
LA-11	BULBS	11719	EACH	6	\$70,314.00
SUBTOTAL PLANTING-SHRUBS, PERENNIALS, BULBS, ETC.					\$160,894.00

MAIN STREET BEAUTIFICATION AND CHURCH STREET TRANSMISSION PHASE 1 SUBTOTAL: \$7,612,078.75

\*\*WHITNEY ROAD UTILITY REPLACEMENT SUBTOTAL \$3,999,227.98

**\*\*MAIN STREET BEAUTIFICATION, CHURCH STREET TRANSMISSION PH 1, AND WHITNEY ROAD UTILITY REPLACEMENT TOTAL: \$11,611,306.73**

ENGINEER'S OPINION OF PROBABLE COST - MANHARD CONSULTING, LTD.'s Opinions of Probable Cost provided for herein, are to be made on the basis of MANHARD CONSULTING, LTD.'s experience and qualifications and represents MANHARD CONSULTING, LTD.'s judgment as an experienced and qualified professional Landscape Architect generally familiar with the construction industry. However, because MANHARD CONSULTING, LTD. has no control over the cost of labor, materials, equipment or services furnished by others, the Contractor's methods of determining prices, or competitive bidding or market conditions, MANHARD CONSULTING, LTD. cannot and does not warrant, represent or guarantee that proposals, bids or actual construction cost will not vary from MANHARD CONSULTING, LTD.'s Opinions of Probable Cost.



BID TABULATION - RETURN WITH BID  
WHITNEY ROAD UTILITY REPLACEMENTS  
VILLAGE OF LAKE ZURICH  
Bid Issued: 1/23/2025  
Revised: 2/24/2025



Revised 2/14/2025 - Items Highlighted Yellow have been Revised per Addendum 2

SSRB NUMBER or SPECIAL PROVISION #	DESCRIPTION	QUANTITIES	UNIT	UNIT PRICE	Total
<b>ROADWAY ITEMS</b>					
20101000	TEMPORARY FENCE	100	FOOT	10	\$1,000.00
21001000	GEOTECHNICAL FABRIC FOR GROUND STABILIZATION	300	SY	3	\$900.00
21101615	TOPSOIL FURNISH AND PLACE, 4"	4598	SY	6	\$27,588.00
25000210	SEEDING, CLASS 2A	0.95	ACRE	3,000	\$2,850.00
25100630	EROSION CONTROL BLANKET	4598	SY	2	\$9,196.00
28000510	INLET FILTERS	9	EACH	200	\$1,800.00
35800100	PREPARATION OF BASE	7700	SQ YD	2	\$15,400.00
35800200	AGGREGATE BASE REPAIR	100	TON	20	\$2,000.00
40600290	BITUMINOUS MATERIALS TACK COAT	5198	POUND	0.01	\$51.98
40600982	HMA SURFACE REMOVAL BUTT JOINT	25	SQ YD	1	\$25.00
40603080	HOT-MIX ASPHALT BINDER COURSE, IL-19.0, N50	1811	TON	89	\$161,179.00
40603335	HMA SURFACE COURSE "D" N50 (2")	888	TON	92	\$81,696.00
42300200	PCC DRIVEWAY PAVEMENT 6"	200	SQ YD	130	\$26,000.00
42400200	PCC SIDEWALK 5"	4000	SQ FT	15	\$60,000.00
42400800	DETECTABLE WARNINGS	20	SQ FT	40	\$800.00
44000100	PAVEMENT REMOVAL	7700	SY	17	\$130,900.00
44000200	DRIVEWAY PAVEMENT REMOVAL	1000	SQ YD	16	\$16,000.00
44000500	COMBINATION CURB AND GUTTER REMOVAL	2600	FOOT	8	\$20,800.00
44000600	SIDEWALK REMOVAL	4000	SQ FT	2	\$8,000.00
50102400	CONCRETE REMOVAL	10	CU YD	200	\$2,000.00
50105220	PIPE CULVERT REMOVAL	240	FOOT	20	\$4,800.00
54200215	PIPE CULVERTS, CLASS D, TYPE 1 10"	200	FOOT	115	\$23,000.00
54200217	PIPE CULVERTS, CLASS D, TYPE 1 12"	40	FOOT	125	\$5,000.00
54215545	METAL END SECTION 10"	12	EACH	400	\$4,800.00
54215547	METAL END SECTION 12"	4	EACH	400	\$1,600.00
55100300	STORM SEWER REMOVAL 8"	35	FOOT	18	\$630.00
55100500	STORM SEWER REMOVAL 12"	45	FOOT	20	\$900.00
60219000	MANHOLES, TYPE A, 4'-DIAMETER, TYPE 8 GRATE	1	EACH	5,500	\$5,500.00

SSRB NUMBER or SPECIAL PROVISION #	DESCRIPTION	QUANTITIES	UNIT	UNIT PRICE	Total
60238800	INLETS, TYPE A	1	EACH	2,000	\$2,000.00
60255500	MANHOLE ADJUST	3	EACH	800	\$2,400.00
60257900	MANHOLE RECONSTRUCT	6	EACH	1,400	\$8,400.00
60500040	REMOVING MANHOLES	1	EACH	700	\$700.00
60500060	REMOVING INLETS	1	EACH	500	\$500.00
60406100	FRAME & LIDS TYPE 1 CLOSED LID	7	EACH	800	\$5,600.00
66900200	NON-SPECIAL WASTE DISPOSAL	100	CY	50	\$5,000.00
66901001	REGULATED SUBSTANCE PRE-CONSTRUCTION PLAN	1	LUM SUM	3,000	\$3,000.00
66901003	REGULATED SUBSTANCE FINAL CONSTRUCTION PLAN	1	LUM SUM	2,000	\$2,000.00
66901006	REGULATED SUBSTANCES MONITORING	5	CAL DAY	700	\$3,500.00
78000650	THERMOPLASTIC PAVEMENT MARKING, 24"	200	FOOT	16	\$3,200.00
67100100	MOBILIZATION	1	LUM SUM	260,000	\$260,000.00
B2004120	TREE, MALUS PRAIRIFIRE (PRAIRIFIRE CRABAPPLE), 2-1/2" CALIPER, TREE FORM, BALLED AND BURLAPPED	5	EACH	1,000	\$5,000.00
X0327611	REMOVE AND REINSTALL BRICK PAVERS	20	SQ FT	30	\$600.00
X7010216	TRAFFIC CONTROL AND PROTECTION, SPECIAL	1	LS	453,000	\$453,000.00
X6090079	COMBINATION CURB & GUTTER, TYPE M-4.12 SPECIAL	2600	FOOT	33	\$85,800.00
X7240600	REMOVE AND RE-ERECT EXISTING SIGN	5	EACH	400	\$2,000.00
XX003402	WATER MAIN INSULATION	25	FOOT	50	\$1,250.00
XX003424	CONNECT TO EXISTING STRUCTURE	1	EACH	1,500	\$1,500.00
XX009185	CONCRETE TRUCK WASHOUT	1	EACH	2,000	\$2,000.00
Z0016702	DETOUR SIGNING AND MOT- WHITNEY AND ROUTE 22	1	EACH	10,000	\$10,000.00
Z0056648	STORM SEWERS, TYPE 1, WATER MAIN QUALITY PIPE, 12"	45	FOOT	170	\$7,650.00
Z0056644	STORM SEWERS, TYPE 1, WATER MAIN QUALITY PIPE, 8"	35	FOOT	130	\$4,550.00
Z0004510	HMA DRIVEWAY PAVEMENT 3"	800	SQ YD	47	\$37,600.00
Z0073510	TEMPORARY TRAFFIC SIGNAL TIMING	6	EACH	400	\$2,400.00
ROAD 1	UNSUITABLE SUBBASE REMOVAL, CA-6 REPLACE	200	CU YD	30	\$6,000.00
ROAD 2	UNSUITABLE SUBGRADE REMOVAL, CA-1 REPLACE	200	CU YD	30	\$6,000.00
ROAD 3	GRADING AND SHAPING OF DITCHES	100	CU YD	50	\$5,000.00
EC-1	EROSION AND SEDIMENT CONTROL	1	L SUM	10,000	\$10,000.00
<b>SANITARY SEWER ITEMS</b>					
20800150	TRENCH BACKFILL (SANITARY SERVICE LATERALS ONLY)	3200	CY	0.01	\$32.00
44201000	CLASS B PATCHES, TYPE IV, 12 INCH	300	SY	180	\$54,000.00

SSRB NUMBER or SPECIAL PROVISION #	DESCRIPTION	QUANTITIES	UNIT	UNIT PRICE	Total
44201713	CLASS D PATCHES, TYPE I, 6 INCH	15	SY	150	\$2,250.00
**70400100	TEMPORARY CONCRETE BARRIER	90	FOOT	40	\$3,600.00
**70600240	IMPACT ATTENUATORS, TEMPORARY (NON- REDIRECTIVE), TEST LEVEL 2	1	EACH	8,000	\$8,000.00
X0839900	SANITARY SEWER SERVICE, 6" WQP	550	FOOT	88	\$48,400.00
X1200036	SANITARY SERVICE CLEANOUT	46	EACH	600	\$27,600.00
X5511306	SANITARY SEWER REMOVAL 6"	2120	FOOT	20	\$42,400.00
X5510308	SANITARY SEWER REMOVAL 8"	2760	FOOT	25	\$69,000.00
**X5630212	SANITARY SEWER CONNECTION (ROUTE 22 AND WHITNEY)	1	EACH	10,000	\$10,000.00
X6026010	SANITARY MANHOLE 48"	14	EACH	8,500	\$119,000.00
X6026008	SANITARY MANHOLE TO BE REMOVED 48"	32	EACH	1,000	\$32,000.00
X6026056	SANITARY MANHOLE ADJUSTMENT	1	EACH	1,000	\$1,000.00
XX001464	SANITARY SEWER, PVC, 6"	1570	FOOT	215	\$337,550.00
XX001386	SANITARY SEWER 8"	2760	FOOT	225	\$621,000.00
SAN 1	UTILITY VERIFICATION (TELEVISION, SONAR, AND POTHOLING)	1	L SUM	20,000	\$20,000.00
SAN 2	TEMPORARY FLOW CONTROL	1	L SUM	20,000	\$20,000.00
SAN 3	PRE AND POST INSPECTION OF SEWER PIPELINES	850	LF	5	\$4,250.00
SAN 4	HEAVY CLEANING AND DEBRIS REMOVAL	8	HOURL	570	\$4,560.00
SAN 5	MANHOLE REHABILITATION (4' DIAMETER)	48	V FOOT	1,700	\$78,200.00
SAN 6	SANITARY SEWER LINING 8"	850	FOOT	55	\$46,750.00
SAN 9	LATERAL REINSTATEMENTS	6	EACH	220	\$1,320.00

## WATER MAIN ITEMS

20800150	TRENCH BACKFILL	80	CY	40	\$3,200.00
XX001490	GATE VALVE, 8"	3	EACH	3,000	\$9,000.00
XX009656	GATE VALVE, 10"	2	EACH	4,500	\$9,000.00
XX009417	CASING PIPE, 16"	60	FOOT	300	\$18,000.00
XX008839	WATER MAIN TO BE ABANDONED	2	EACH	2,000	\$4,000.00
XX000052	REMOVE EXISTING WATER MAIN	40	FOOT	20	\$800.00
X5640160	REMOVE EXISTING FIRE HYDRANT ASSEMBLY	6	EACH	1,200	\$7,200.00
X6026622	REMOVE VALVE VAULT	3	EACH	400	\$1,200.00
X5610630	ADJUST EXISTING WATERMAIN	20	FOOT	140	\$2,800.00
W1	UTILITY VERIFICATION (POTHOLING)	1.0	LUM SUM	15,000	\$15,000.00
W2	FIRE HYDRANT ASSEMBLY	11	EACH	10,500	\$115,500.00
W8	VALVE VAULT, 60"	5	EACH	5,500	\$27,500.00
W13	WATERMAIN, 8"	1380	FOOT	160	\$220,800.00
W14	WATERMAIN, 10"	1660	FOOT	170	\$282,200.00
W18	CONNECT TO EXISTING WATER MAIN (NON-PRESSURE)	2	EACH	7,000	\$14,000.00
W19	**WATER SERVICE 1.0"	1300	FOOT	60	\$78,000.00
W20	**WATER SERVICE 2.0"	60	FOOT	70	\$4,200.00

SSRB NUMBER or SPECIAL PROVISION #	DESCRIPTION	QUANTITIES	UNIT	UNIT PRICE	Total
W21	CONNECTION TO WATER MAIN	44	EACH	2,000	\$88,000.00
W22	CONNECTION TO EXISTING METER (TRAILER PARK)	2	EACH	3,500	\$7,000.00
W24	CURB STOPS 1"	41	EACH	700	\$28,700.00
W25	CURB STOPS 2"	2	EACH	1,000	\$2,000.00

TOTAL WHITNEY UTILITY REPLACEMENTS: \$3,999,227.98

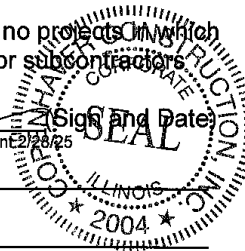


Village of Lake Zurich  
Main Street Beautification  
Whitney Road Utility Improvements  
Church Street Transmission Main Phase I  
201.001017.00

## BIDDER QUALIFICATIONS – SUBMIT WITH BID

- Underground Utility Contractor shall be IDOT prequalified and show no projects in which liquidated damages were charged in the last 5 years. Bidders and/or subcontractors shall submit with their bid a resume of 3 similar projects performed.  
No projects within last 5 years with liquidated damages

*Ken Copenhaver* Sign and Date  
Ken Copenhaver, President 2/28/25



Project 1 Name and Contact See Attached

Project 2 Name and Contact \_\_\_\_\_

Project 3 Name and Contact \_\_\_\_\_

- The Sanitary Sewer Lining Contractor shall provide sufficient number of references to total 100,000' or more of lining work for 8" – 12" diameter sanitary sewers.

Project 1 Name and Contact Project References from Visu-Sewer, Inc. are attached

- Private Water Services shall have minimum 2 years of experience in similar private property water service replacement projects through use of pit launch bore equipment. Submit a resume of 2 similar projects performed with references.

Project 1 Name and Contact See Attached

Project 2 Name and Contact \_\_\_\_\_

- Concrete contractor shall submit a resume of 1 streetscape project with references.

Project 1 Name and Contact See Attached

- Paving contractor shall own and maintain their own asphalt plant.

Paving plant address See Attached

- Brick Paver Contractor shall submit a resume of 2 similar projects with references for permeable paver and bituminous setting pavers installations.

Project 1 Name and Contact Project References from LPS Pavement Co. are attached

Project 2 Name and Contact \_\_\_\_\_

- Landscaping Contractor shall show minimum 5 years of experience in native plant management. Submit a resume of 2 similar projects performed with references.

Project 1 Name and Contact See Attached

Project 2 Name and Contact \_\_\_\_\_



75 Koppie Dr., Gilberts, IL 60136 Phone (847) 428-6696 Fax (847) 428-6798 [copenhaverinc@yahoo.com](mailto:copenhaverinc@yahoo.com)

## **Bidder Qualifications** **Project References**

### **1. Underground Utility Projects**

#### **Evanston/IDOT 070 Contract 61F92 Central Street Bridge Replacement**

**Cost:** \$6,321,093.67

**Project:** Removal and replacement of the bridge on Central Street over the North Shore Channel in Evanston, earth and structure excavation, concrete structures and superstructure, furnish and erect structural steel, steel piles/driving, temp and permanent sheet piling, concrete headwalls and pipe underdrains, PCC sidewalks, driveway, curb & gutter, steel plate beam guardrail, fencing, HMA pavement, water main 8", storm sewer 10", 15", sanitary sewer 15", and water service lines, lighting, traffic signal, trees, plantings and finish landscaping, USGA Putting Green, irrigation, vibration monitoring.

**Contact:** Mark Gemmel P.E., 773-391-1437 [gammelmark@stanleygroup.com](mailto:gammelmark@stanleygroup.com)

**Completion:** June 2023

#### **Naperville/Julian Street Improvements**

**Cost:** \$2,795,930

**Project:** Removal and replacement of DIP watermain (1,470LF), connection to existing water main, gate valve, valve vaults, fire hydrants, sanitary sewer PVC watermain quality pipe, sanitary lateral service near and far sides, manholes, sanitary forcemain, remove and replace storm sewers 12", 18", 21", 24", 30", 36" and 42", pavement removal and replacement, PCC sidewalk, driveway pavement, combination curb and gutter, HMA driveways removal and replacement, brick paver remove and reinstallation, tree removal, root pruning, sodding, plantings, light pole relocations, electrical service, street lighting and controller, dewatering, traffic control, dust control watering, survey/layout, ornamental fence.

**Contact:** Phil Tartaglia, P.E., City of Naperville, 630-305-5203, [tartagliap@naperville.il.us](mailto:tartagliap@naperville.il.us)

**Completion:** January 2022

#### **Libertyville/IDOT 141, Contract 61F75 Rockland Road from IL 21 to the Des Plaines River**

**Cost:** \$ 6,139,354.00

**Project:** Earth excavation, sheet piling, storm sewer 12", 24", 30" 36", 48", 84", sanitary sewer 8", water main 6", 8", 12", junction chambers (2), inlets, valve vaults, fire hydrants, underdrains, manholes 4', 5', 6', 7', 10', directional drilling, brick pavers, PCC sidewalks, driveways, curb and gutter, steps, HMA pavement, pavement markings, signage, CCDD testing and reporting, signage, tree removal, cofferdam, temp and permanent sheet piling, concrete block retaining wall, finish landscaping.

**Contact:** Phil Hurst, P.E., Resident Engineer, Civiltech Engineering, Inc. 630-417-4503 [phurst@civiltechinc.com](mailto:phurst@civiltechinc.com)

**Completion:** October 2020

#### **Naperville/Naperville Heights Water Main Replacement**

**Cost:** \$3,074,328

**Project:** Removal and replacement of DIP watermain (3,330 LF), water main casing 12", connection to existing water main (pressure/non-pressure) line stops 6" and 8", gate valve, valve vaults, fire hydrants, lead service - near side 1 ½", lead service - far side 1 ½", water service rear yard connection 1", lead water service replacement 1" (basement and crawl space), remove and replace storm sewers 10", 12", 15", 30", pavement removal and replacement, PCC sidewalk, driveway pavement, combination curb and gutter, HMA driveways removal and replacement and class D patching, tree, root pruning, sodding, soil testing, CCDD waste disposal, construction layout and record drawings.

**Contact:** Gerardo Villalobos, P.E., City of Naperville, 630-305-3777, [villalobosg@naperville.il.us](mailto:villalobosg@naperville.il.us)

**Completion:** November 2021

## 2. CIPP Projects

See Project References from Visu-Sewer, Inc.

## 3. Private Water Service Projects

### **Naperville/Downtown Street Streetscape Washington Street**

**Cost:** \$9,033,053.00

**Project:** Earthwork, tree removal, ground stabilization, drainage, aggregate subgrade improvements, asphalt paving, Portland cement concrete pavement 8", driveway pavement 8", sidewalk 8" & 6", combination curb and gutter, ADA warnings, storm sewers remove and replace, new sanitary sewer, DIP water main, water main connections and abandonment, directional drilling, lead water service replacements 1.5", water service replacements 1.5" short & long, valve vaults, gate valves, line stops, fire hydrants, water main break repairs, catch basins, manholes, inlets, frames and lids, CCDD & SWPPP requirements, regulated substance monitoring, traffic control, thermoplastic pavement markings, sign panel assembly, irrigation system, brick print for crosswalks, brick paver removal and reinstallation, concrete pavers, planter curb, fence, seatwall, site furnishings, landscaping, perennials, grasses, trees, survey & layout, site electrical, light pole foundations and pole installation, maintenance of lighting system, traffic signals, pedestrian signals, roadway lighting, traffic control.

**Contact:** Katie Rubush, P.E. City of Naperville 630-305-5326 [eubushk@naperville.il.us](mailto:eubushk@naperville.il.us)

**Contact:** Art Politowicz, R.E. Civiltech Engineering 630-878-7642 [apolitowicz@civiltechinc.com](mailto:apolitowicz@civiltechinc.com)

**Completion:** December 2024

### **Naperville/2022 Park Addition Watermain Replacement**

**Cost:** \$4,351,237

**Project:** Removal and replacement of DIP watermain (6,565 LF), directional drilling, water main casing 20", connection to existing water main (pressure/non-pressure) line stops 4" 6", and 10", gate valve, valve vaults, fire hydrants, lead service – near side 1 ½", lead service – far side 1 ½" and 2", water service rear yard connection 1" and 1 ½", lead water service replacement 1" (crawl space), remove and replace storm sewers 8", 10", 12", 18", 24" and 30", pavement removal and replacement, PCC sidewalk, driveway pavement, combination curb and gutter, HMA driveways removal and replacement and class D patching, remove and replace brick pavers, tree removal, root pruning, sodding, soil testing, pavement markings, traffic control, construction layout and record drawings.

**Contact:** Gerardo Villalobos, P.E., City of Naperville, 630-305-3777, [villalobosg@naperville.il.us](mailto:villalobosg@naperville.il.us)

**Completion:** November 2023

### **Lake Villa/Grand Avenue Watermain Relocation**

**Cost:** \$507,752

**Project:** Furnish and install approx. 600 LF of 14" HDPE watermain and 182 LF of 12" PVC watermain. Work includes trenchless and open cut construction, water valves, fire hydrants, abandonment of valve vaults, ducts, watermain and hydrant leads, trench backfill, 1 ½" long services and 2 ½" short services, remove and replace sidewalks, curb & gutter, asphalt patching, tree removal, erosion barrier, dewatering, topsoil, seeding, traffic control and protection.

**Contact:** Bob Doeringsfeld Applied Technologies, 224-372-0753 [rcdoeringsfeld@ati-ae.com](mailto:rcdoeringsfeld@ati-ae.com)

**Completion:** July 2022

### **Crystal Lake/McCormick Park Area Watermain Replacement**

**Cost:** \$1,939,209

**Project:** Removal and replacement of DIP watermain (3,330 LF), water main casing 12", connection to existing water main 4", 6", 8", 10", 12", line stops, insertion valves, gate valve and vaults, b-box, fire hydrants, lead water service complete 1", 1 ½" 2" by open cut and directional drilling, sanitary service adjustments, brick pavement removal and replacement, PCC sidewalk, driveway pavement, combination curb and gutter, HMA pavement, driveways, patching, tree removal, root pruning, pavement markings, and detector loop replacement

**Contact:** Paul Walters, City of Crystal Lake, [pwalters@crystallake.org](mailto:pwalters@crystallake.org) 815-459-2020 x4022

**Completion:** August 2021

INSTALL DATE	DIAMETER	LF INSTALLED	LOCATION	CLIENT	VISU-SEWER CONTACT
Jan-24 24005I IL JOB	8" 10" 12"	5,982 360 330	New Lenox, IL	Village of New Lenox 1 Veterans Parkway New Lenox, IL 60451 Jeremy Paul 815-485-7721	Dave Alexander Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jan-24 24006I IL JOB	8" 12"	1,589 399	Carpentersville, IL	Marlam Construction 1200 Gasket Drive Elgin, IL 60120 Wayne Wall 847-608-6800	Dave Alexander Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jan-24 24003I IL JOB	8" 12" 15" 18"	3,945 718 387 362	Streamwood, IL	Village of Streamwood 301 E Irving Park Road Streamwood, IL 60107 Scott Nielsen 630-736-3850	Dave Alexander Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jan-24 24014W	8" 10"	7,549 895	Mount Pleasant, WI	Village of Mount Pleasant Engineering Dept. 8811 Campus Drive Mount Pleasant, WI 53406 Jason Feucht, RA Smith 262-317-3356	Randy Bieri Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jan-24 24018W	8" 12"	18,921 1,235	Roanoke, VA	Western Virginia Water Authority 3322 Hollins Rd NE Roanoke, VA 24012 Trent Cox, PE 540-283-2973	Josh Regner Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jan-24 24001W	8" 12"	6,733 1,503	City of Kasson, MN	Heselon Construction, LLC 880 NW 24th Street P. O. Box 246 Faribault, MN 55021 Jason Brandvold 507-334-3901	Curt Hoffart Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jan-24 24004I IL JOB	6" 8" 10" 12" 18" 24"	541 3,577 792 76 354 1,258	Deerfield, IL	Village of Deerfield 465 Elm Street Deerfield, IL 60015 Ryan Oates 847-719-7466	Josh Regner Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jan-24 24005W	6" 8" 12" 15"	420 10,015 1,463 322	Stuart, IA	City of Stuart 119 East Front Street Stuart, IA 50250 Jim Henderson 515-201-8568	Curt Hoffart Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jan-24 24024W	8" 10" 15" 27"	4,291 274 541 280	West Milwaukee, WI	Genesis Excavators Inc. P. O. Box 337 Kenosha, WI 53141 Mark Hammes 414-856-0381	Dave Alexander Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jan-24 24033M	8"	2,970	New Brighton, MN	City of New Brighton 700 5th St NW New Brighton, MN 55112 Derek Miller 651-638-2112	Pete Baumann Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jan-24 24031W	8"	366	Verona, WI	SCC - Multi-Family LLC c/o Forward Development Group 507 W. Verona Ave, Suite 200 Verona, WI 53593 Fredric DeVilliers 608-893-0155	Drew Setzer Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jan-24 24032W	8"	1,770	Cedarburg, WI	City of Cedarburg Wtr Recycl Ctr P. O. Box 49 W54 N370 Park Lane Cedarburg, WI 53012 Dennis Grulkowski	Drew Setzer Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone

				262-375-7800	262-695-2359 Fax
Jan-24	8"	1,066	Ossian, IA	City of Ossian 123 West Main Street Ossian, IA 52161 Chad Bohr 563-532-9465 563-380-0935 mobile	Bob Moen Visu-Sewer, Inc. 1065 15th Street SW Mason City, IA 50401 641-424-8044 Phone 641-424-8262 Fax
24034W					
Jan-24	8"	450	Ogilvie, MN	Rice Lake Construction Group 22360 County Road 12 Deerwood, MN 56444 Casey Van Vleet 218-670-1837	Todd Stelmacher Visu-Sewer, Inc. 19587 Tamarack Street NW Oak Grove, MN 55011 763-252-0004 763-252-0008 Fax
24012M					
Jan-24	8"	1,237	Balsam Lake, WI	Village of Balsam Lake P. O. Box 506 404 Main Street Balsam Lake, WI 54810 Dave Patterson 715-485-3424	Todd Stelmacher Visu-Sewer, Inc. 19587 Tamarack Street NW Oak Grove, MN 55011 763-252-0004 763-252-0008 Fax
24022M					
Jan-24	8"	677	Ellsworth, WI	Village of Ellsworth 130 N. Chestnut Street Ellsworth, WI 54011 Brad Vick 715-273-4742	Todd Stelmacher Visu-Sewer, Inc. 19587 Tamarack Street NW Oak Grove, MN 55011 763-252-0004 763-252-0008 Fax
24027M					
Feb-24	8"	249	Thornton, IA	City of Thornton 404 Main Street Thornton, IA 50479 Megan Hobscheidt 641-998-2415	Bob Moen Visu-Sewer, Inc. 1065 15th Street SW Mason City, IA 50401 641-424-8044 Phone 641-424-8262 Fax
24049W					
Feb-24	8" 10"	2,680 1,739	Independence, IA	City of Independence 2018 Three Elms Park Rd Independence, IA 50944 Travis Foley 319-334-3750	Bob Moen Visu-Sewer, Inc. 1065 15th Street SW Mason City, IA 50401 641-424-8044 Phone 641-424-8262 Fax
24047W					
Feb-24	30" 42"	60 104	Milwaukee, WI	American Sewer Services N2798 County Road P Rubicon, WI 53078 Adam Blondich 414-254-0262	Keith Alexander Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
24038W					
Feb-24	8" 18"	1,423 440	Allouez, WI	Village of Allouez 1900 Libal Street Green Bay, WI 54301 Jeff Piette 920-448-2809	Doug Alexander Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
24042W					
Feb-24	8"	321	Fox Crossing, WI	Village of Fox Crossing 2000 Municipal Drive Neenah, WI 54958 David Tracey 920-720-7175	Mike Olsen Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
24045W					
Feb-24	12" 15" 18"	38 415 309	Algonquin, IL	Village of Algonquin 2200 Hamish Drive Algonquin, IL 60102 Jason Miller 847-658-2754 ext 4422	Dave Alexander Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
24023I IL JOB					
Feb-24	8" 10"	2,141 580	Lisle, IL	Village of Lisle 925 Burlington Ave. Lisle, IL 60532 Adam Hall 630-271-4172	Dave Alexander Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
24022I IL JOB					
Feb-24	6" 8" 10" 12" 15"	165 158 531 913 2,490	St. Cloud, MN VA Center	Ind Maint. Services P. O. Box 369 Wells MI 48894 906-789-9021	Alex Rossebo Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
24020M					



Feb-24 24058M	8"	2,168	Neillsville, WI	City of Neillsville 106 W. Division St. Neillsville, WI 54456 Jeremy Boon 715-743-3592	Todd Stelmacher Visu-Sewer, Inc. 19587 Tamarack Street NW Oak Grove, MN 55011 763-252-0004 763-252-0008 Fax
Feb-24 24059W	12" 15"	996 178	Milwaukee, WI 17-1-2023	American Sewer Services 2768 County Road P Rubicon, WI 53078 Adam Biondich 414-254-0262	Keith Alexander Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Feb-24 24063W	8" 10"	1,274 335	Calmar, IA	City of Calmar 101 S. Washington Street Calmar, IA 52132 Matt Bullerman 563-562-3150	Bob Moen Visu-Sewer, Inc. 1065 15th Street SW Mason City, IA 50401 641-424-8044 Phone 641-424-8262 Fax
Feb-24 24067W	8"	505	Village of Reedstown, WI	Olympic Builders 405 North Star Road Holmen, WI 54639 Jason Yahnke 608-528-4622	Mike Olsen Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Feb-24 24010W	8"	645	Viola, WI	H. James & Sons, Inc. 4624 Ideal Road Fennimore, WI 53809 Peter James 808-822-6558	Randy Belanger Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Feb-24 24072W	30"	116	LaCrosse, WI	Gerke Excavating, Inc. 15341 State Hwy 131 Tomah, WI 54660 Thad Rezin 608-343-5855	Drew Setzer Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Feb-24 24074W	10" 12" 15" 12" STORM	860 1,355 150 300	Oshkosh, WI	Dorner Inc. E506 Luxemburg Rd Luxemburg, WI 54217-0129 Todd Dorner 920-845-2442	Randy Bieri Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Feb-24 23422W	8" 24"	4,565 447	Bellevue, WI	Dorner Inc. E506 Luxemburg Rd Luxemburg, WI 54217-0129 Adam Enderby, PE 920-845-2442	Josh Regner Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Feb-24 23369M	8" 10"	1,898 580	Rice Lake, WI	Rice Lake Utilities 320 W. Coleman Street Rice Lake, WI 54868 Corey Margetta 715-234-3681	Todd Stelmacher Visu-Sewer, Inc. 19587 Tamarack Street NW Oak Grove, MN 55011 763-252-0004 763-252-0008 Fax
Feb-24 24066W	22"x15"	261	Beaver Dam, WI	City of Beaver Dam Utilities 108 Myrtle Road Beaver Dam, WI 53916 Jeremy Klug 920-887-4625	Drew Setzer Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Feb-24 24087W	8"	1,308	Mazomanie, WI	Village of Mazomanie 133 Crescent Street P. O. Box 26 Mazomanie, WI 53560 Mark Geisler 608-795-2100	Drew Setzer Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Mar-24 24075W	8" 10"	2,926 514	Reedsville, WI	Village of Reedsville 217 Menasha Street Reedsville, WI 54230 Jason Maertz 920-378-4959	Randy Bieri Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Mar-24	18"	410	Rensselaer, IN	Grimmer Construction Co.	Dave Alexander

24029I IL JOB				2619 Main Street Highland, IN 46322 Luke Haan 219-924-1623 office	Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Mar-24 24040I IL JOB	8"	1,411	Manhattan, IL	Ranch Oaks Service Area P. O. Box 52 Manhattan, IL 60442 Jeremy Paul 815-485-7721	Dave Alexander Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Mar-24 24088W	8" 12"	815 835	Sturgeon Bay, WI	Sturgeon Bay Utilities 230 E Vine Street Sturgeon Bay, WI 54235 Jeff Hoffman 920-746-2037	Mike Olsen Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Mar-24 24089W	8" 12"	387 743	Saukville, WI	Village of Saukville 1800 Cottontail Lane Saukville, WI 53080 Ray Hartmann 262-284-3185	Mike Olsen Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Mar-24 24092W	8"	1,594	Amherst, WI	Village of Amherst 160 Mill Street Amherst, WI 54406 Travis Sluczynski 715-824-5613	Mike Olsen Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Mar-24 24098W	8" 10" 12" 15" 18"	2,516 1,301 1,280 206 733	De Pere, WI	City of De Pere 925 S. 8th Street De Pere, WI 54115 Eric Rakars PE 920-339-4061	Mike Olsen Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Mar-24 24102W	8" 10" 12"	4,135 1,206 162	Port Washington, WI	PTS Contractors Inc. 4075 Eaton Road Green Bay, WI 54311 Shawn Kilgore 920-680-0950	Curt Hoffart Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Mar-24 24103W	8" 12" 15"	3,045 2,614 107	Carp Lake Township, MI White Pine, MI	Routsala Construction Inc. E5299 Hannu Road Ironwood, MI 49938 Josh Harju UP Eng & Arch 906-482-4610	Josh Regner Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Mar-24 24109W	8"	611	Waukesha, WI	Advance Construction 2141 Woodale Ave. Green Bay, WI 54313 Shane Koffler 920-434-3978	Dave Alexander Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Apr-24 24003W	15"	296	Madison, WI Central WI Center	T2 Contracting 311 Plastic Ave. Tomah, WI 54680 Eric Stickney 608-372-5024	Randy Bieri Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Apr-24 24116W	8" 10"	1,858 877	Palmyra, WI	Village of Palmyra P. O. Box 380 Palmyra, WI 53156 Scott Halbrucker 262-495-4106	Mike Olsen Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Apr-24 24117W	8" 10"	893 1,327	Waupun, WI	Waupun Public Utilities 8174 S Madison Street Waupun, WI 53963 Matt Geschke (Sewer Foreman) 920-324-7920	Mike Olsen Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Apr-24	10"	472	Durant, IA	City of Durant 102 5th Street	Bob Moen Visu-Sewer, Inc.

24124W				Durant, IA 52747 Jared Semsch 563-785-6371	1065 15th Street SW Mason City, IA 50401 641-424-8044 Phone 641-424-8262 Fax
Apr-24 24094M	8"	9,866	Bellchester, MN	City of Bellchester 299 Great Western Avenue Bellchester, MN 55027 Matthew E. Mohs, P.E. 507-601-9487	Doug Alexander Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Apr-24 24112W	8"	2,396	Village of Newburg, WI	Kopplin & Kinas Co., Inc. W1266 N. Lawson Drive Green Lake, WI 54941 Mike Myers 920-294-6451	Curt Hoffart Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Apr-24 24134W	8" 15"	1,398 211	Waukesha, WI	Musson Brothers 909 Boyce Drive Rhinelander, WI 54501 Peter Duffek 262-790-5060	Dave Alexander Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Apr-24 24115W	8"	1,201	Whitewater, WI	City of Whitewater 109 CTH U Whitewater, WI 53190 Travis Zahn (Collections Sys Lead) 262-473-5920	Mike Olson Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Apr-24 24143M	8"	1,000	Hopkins, MN	GMH Asphalt 9180 Laketown Rd Chaska, MN 55318 Josh Hrabec Bolten-Merk 612-965-2473	Pete Baumann Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Apr-24 24148M	8" 10" 12"	4,043 1,106 374	City of Wilmot, SD	A P & Sons 45852 144th Street Summit, SD 57266 April Butler IMEG 712-298-1967	Pete Baumann Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Apr-24 24147M	8" 10"	1,495 384	Hudson, WI	Pember Companies N4449 469th Street Menomonie, WI 54751 Dave Webb 715-235-0316 (x211)	Pete Baumann Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Apr-24 24045I IL JOB	8" 18"	2,750 230	Glendale Heights, IL	Village of Glendale Heights 1615 Glen Ellyn Road Glendale Heights, IL 60139 Andrew Bourke - Const Eng 847-823-0500	Dave Alexander Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Apr-24 24037I IL JOB	8"	3,134	South Holland, IL	Village of South Holland 16226 Wausau Avenue South Holland, IL 60473 Jay Lauritzen - Robinson Eng 815-806-0320	Dave Alexander Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Apr-24 24155M	8"	1,839	Goodview, MN	City of Goodview 4140 Fifth Street Goodview, MN 55987 Aaron Lofgren 507-429-0897	Doug Alexander Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Apr-24 24140W	8"	570	Lyndon Station, WI	Winona Mechanical, Inc. 1210 E Seventh Street Winona, MN 55987 Alex Jaromin 608-343-8018	Doug Alexander Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Apr-24 24163M	8"	500	St. Croix Falls, WI	City of St. Croix Falls 710 hwy 35 So St. Croix Falls, WI 54024	Todd Stelmacher Visu-Sewer, Inc. 19587 Tamarack Street NW

				Matt Larson 715-493-3929	Oak Grove, MN 55011 763-252-0004 763-252-0008 Fax
Apr-24 24145W	8"	1,280	Brodhead, WI	City of Brodhead 1700 11th Street Brodhead, WI 53520 Rich Vogel 808-897-4384	Mike Olsen Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Apr-24 24173W	8"	1,310	Bellevue, WI	Kruczek Construction 3636 Kewaunee Road Green Bay, WI 54311 Derek Kruczek 920-660-8076	Randy Bieri Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
May-24 24125W	8" 12" 15" 18"	759 100 107 1,531	Manitowoc, WI	City of Manitowoc Eng. Dept 900 Quay Street Manitowoc, WI 54220 920-686-8910	Randy Bieri Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
May-24 24162W	8"	1,986	Tripoli, IA	City of Tripoli 303 South Main Street Tripoli, IA 50676 Kesler Schulmeister 319-882-4801	Bob Moen Visu-Sewer, LLC 1065 15th Street SW Mason City, IA 50401 641-424-8044 Phone 641-424-8262 Fax
May-24 24165W	12x18"	65	Milwaukee, WI 15-2-23 N. 40th & Roberts	American Sewer Services N2768 County Road P Rubicon, WI 53078 Adam Biondich 414-254-0262	Keith Alexander Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
May-24 24177W	8" 10" 12" 30"	1,890 368 4,018 308	Marshfield, WI	City of Marshfield 630 S. Central Ave. Marshfield, WI 54449 Mark Kivela 715-486-2007	Pete Baumann Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
May-24 24178M	8" 9" 12" 24"	1,420 11,149 196 62	Eagan, MN	City of Eagan 3419 Coachman Point Eagan, MN 55122 Brent Massmann, Field Ops 651-675-5217	Pete Baumann Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
May-24 24179M	15"	4,090	Superior, WI	City of Superior 51 E 1st Street Superior, WI 54880 Brett Gunderson (City_) 715-394-0392	Pete Baumann Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
May-24 24188W	8" 18"	8,935 1,879	Waukesha, WI	Musson Brothers 909 Boyce Drive Rhinelander, WI 54501 Bob Draths 262-790-5060	Dave Alexander Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
May-24 24004W	8"	399	Genoa City, WI	Ultimate Backroads Walworth County W4097 County Rd - NN Elkhorn, WI 53121 Rob Banish 262-806-1445	Randy Bieri Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
May-24 24129W	8"	735	Armstrong, IA	City of Armstrong 519 6th Street Armstrong, IA 50514 Tony Leininger 712-864-3535	Bob Moen Visu-Sewer, LLC 1065 15th Street SW Mason City, IA 50401 641-424-8044 Phone 641-424-8262 Fax
May-24 24158W	8" 10" 12" 15"	2,954 983 1,086 212	Fox Point, WI	Village of Fox Point 7200 N Santa Monica Blvd Fox Point, WI 53217 Scott Brandmeier	Randy Bieri Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072

	18" 24"x35" 42"	1,256 203 247		414-351-8900	262-695-2340 Phone 262-695-2359 Fax
May-24 24167W	8"	50	Madison, WI	Integrity Grading Excavating 4001 Felland Drive Madison, WI 53718 Kyle Goldsworthy 715-359-4042	Mike Olsen Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
May-24 24191W	10" 12" 15"	1,311 335 434	City of Sheboygan, WI	Buteyn-Peterson Construction N7337 Dairyland Drive Sheboygan, WI 53083 Aaron Katma 920-565-6200	Curt Hoffart Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
May-24 24193M	12" 24"	76 53	Baxter, MN	Anderson Brothers Construction 11325 State Highway 210 Brainerd, MN 56401 Scott Hendrickson 218-829-1768	Todd Stelmacher Visu-Sewer, Inc. 19587 Tamarack Street NW Oak Grove, MN 55011 763-252-0004 763-252-0008 Fax
May-24 24157W	8"	292	Greendale, WI	Musson Bros., Inc. 909 Boyce Drive Rhineland, WI 54501 Matt Zander 414-303-1387	Josh Regner Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
May-24 24195W	8"	1,105	Wauwatosa, WI	Stark Pavement Corp. 12845 West Burleigh Road Brookfield, WI 53005 Ben Mehring 262-784-6840	Dave Alexander Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
May-24 24084I IL JOB	8"	258	Arlington Heights, IL	F J Kerrigan Plumbing Company 811 Ridge Road Wilmette, IL 60091 Mike Kerrigan 847-251-2695	Dave Alexander Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
May-24 24186W	8"	150	West Bend, WI	Regal Ware, Inc. 1100 Schmidt Road West Bend, WI 53090 Brian Keller 262-309-7084	Mike Olsen Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
May-24 24194M	8"	388	Withee, WI	Village of Withee 511 Division Street Withee, WI 54498 Derek Schad 715-229-4112	Todd Stelmacher Visu-Sewer, Inc. 19587 Tamarack Street NW Oak Grove, MN 55011 763-252-0004 763-252-0008 Fax
May-24 24208W	8"	420	Clinton, IA	City of Clinton 611 South 3rd Street Clinton, IA 52733-2958 Jordan Lundin 563-244-3423	Bob Moen Visu-Sewer, LLC 1055 15th Street SW Mason City, IA 50401 641-424-8044 Phone 641-424-8262 Fax
Jun-24 24015W	8" 10" 12" 15"	9,718 671 633 185	Whitefish Bay, WI	Village of Whitefish Bay 759 N Milwaukee Street Suite 624 Milwaukee, WI 53202 Brandon Flunker, PE 414-831-2884	Randy Bieri Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax



Jun-24 24123W	36" 48"	1,723 57	LaCrosse, WI	City of LaCrosse 400 LaCrosse Avenue LaCrosse, WI 54601 Mike Melstrom 608-789-7505	Randy Bieri Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jun-24 24030I IL JOB	8" 10" 12" 15" 18"	4,167 195 1,244 587 335	Palatine, IL	Village of Palatine 200 E. Wood Street Palatine, IL 60067 Cody Ringham 847-705-5200	Randy Bieri Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jun-24 24200M	10"	725	Hammond, WI	Village of Hammond 1530 Thayer Street Hammond, WI 54015 Chuck Fedie 715-796-5572	Todd Steimacher Visu-Sewer, Inc. 19587 Tamarack Street NW Oak Grove, MN 55011 763-252-0004 763-252-0008 Fax
Jun-24 24204M	18"	411	Cottage Grove, MN	Northwest Asphalt, Inc. 1451 Stagecoach Rd. Shakopee, MN 55379 Charlei Beauchamp 52-748-5443	Todd Steimacher Visu-Sewer, Inc. 19587 Tamarack Street NW Oak Grove, MN 55011 763-252-0004 763-252-0008 Fax
Jun-24 24099W	12" 15" 18" 21" 24"	762 541 259 299 216	Meadowbrook Farms Subdiv Pewaukee, WI	Payne & Dolan N3 W2365 Badinger Road Waukesha, WI 53188 Dominic Crivello 262-888-2955	Josh Regner Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jun-24 24111W	8" 12"	607 713	Menomonee Falls, WI	Village of Menomonee Falls W152 N8634 Margaret Road Menomonee Falls, WI 53051 Carter Robbins 262-532-4800	Dave Alexander Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jun-24 24225W	12" 15" 18"	552 826 132	City of Sheboygan, WI	LaLonde Contractors 1609 Lincoln Avenue Pewaukee, WI 53072 Brad Jacobson 414-477-9303	Curt Hoffart Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jun-24 24078I IL JOB	8"	12,984	Lake in the Hills, IL	Lake in the Hills Sanitary District 515 Plum Street Lake in the Hills, IL 60156-3399 James Olvera 847-658-5122	Dave Alexander Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jun-24 24090I IL JOB	10"	320	Maywood, IL	Triggi Construction Inc. 1975 Powis Road P. O. Box 235 West Chicago, IL 60186 630-584-4490	Dave Alexander Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jun-24 24103I IL JOB	24"	267	Oak Brook, IL	Brookfield Properties 350 N. Orleans Street, Suite 300 Chicago, IL 60654 Jaime Crosby 630-666-3423	Josh Regner Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jun-24 24069I	8"	6,809	Park Forest, IL	Village of Park Forest 350 Victory Drive Park Forest, IL 60466	Dave Alexander Visu-Sewer, LLC W230 N4855 Belker Drive

IL JOB				Nicholas Christie 708-503-7702	Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jun-24 24107I IL JOB	48"	218	Shorewood, WI	Globe Contractors, Inc. N50 W23076 Belter Drive Pewaukee, WI 53072 Bad Huckle 262-246-0600	Dave Alexander Visu-Sewer, LLC W230 N4855 Belter Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jun-24 24231W	15"	3,245	Superior, WI	City of Superior 51 E 1st Street Superior, WI 54880 Brett Gunderson 715-394-0392	Pete Baumann Visu-Sewer, LLC W230 N4855 Belter Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jun-24 24237M	8"	750	Zimmerman, MN	Larson Excavating, Inc. 41354 Co Rd 9 Holdingford, MN 56340 Jeff Larson 320-241-1185	Pete Baumann Visu-Sewer, LLC W230 N4855 Belter Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jun-24 24106I IL JOB	15"	70	Dixmoor, IL	Calumet City Plumbing 281 River Oaks Drive Calumet City, IL 60409 Mark Crist 708-868-0074 x855	Josh Regner Visu-Sewer, LLC W230 N4855 Belter Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jun-24 24190W	12"	145	122nd & Burleigh Wauwatosa, WI	LaLonde Contractors, Inc. 1609 Lincoln Avenue Waukesha, WI 53186 Eric Schmeling 414-688-1895	Josh Regner Visu-Sewer, LLC W230 N4855 Belter Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jun-24 24211W	8" 12"	1,545 148	Jefferson, WI	City of Jefferson 317 S. Main Street Jefferson, WI 53549 Todd Clark 920-674-7727	Randy Bieri Visu-Sewer, LLC W230 N4855 Belter Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jun-24 24230W	8" 10" 12" 24"	7,398 268 38 215	Fontana, WI	The Wanasok Corporation 29606 Duran Avenue Burlington, WI 53105 Kevin Day 262-749-4642	Curt Hoffart Visu-Sewer, LLC W230 N4855 Belter Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jun-24 24235W	12" 15" 18" 21"	305 682 356 335	Merrill, WI	City of Merrill 2401 River Street Merrill, WI 54452 Gabe Steinagel 715-536-6561	Drew Setzer Visu-Sewer, LLC W230 N4855 Belter Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jun-24 24214W	8" 12"	743 1,263	Town of Dunn, WI	Town of Dunn San Dist #3 4156 County Road B McFarland, WI 53558 Hardy Kruger 608-838-1081 ext 207	Randy Bieri Visu-Sewer, LLC W230 N4855 Belter Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jul-24 24253M	8"	305	Hudson, WI	Village of North Hudson 400 7th St. N. North Hudson, WI 54016 Kevin Olum PE (Cedar Corp) 715-235-9081	Pete Baumann Visu-Sewer, LLC W230 N4855 Belter Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax

Jul-24 24212W	8"	512	Viroqua, WI	City of Viroqua Public Works 202 N. Main Viroqua, WI 54685 Sarah Grainger 608-637-2937	Randy Bieri Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jul-24 24241W	8"	949	Dixon, IL	City of Dixon 260 W. Third Street Dixon, IL 61021 Josh McNitt 815-288-3383	Doug Alexander Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jul-24 24242W	8"	1,991	Riverdale & Panorama Park, IA	MSA Professional Services 2117 State Street, Suite 200 Bettendorf, IA 52722 Christian Cooper, P. E. 563-424-3696	Doug Alexander Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jul-24 24246W	10"	487	City of Beaver Dam, WI	R. G. Schmitt, Inc. W3734 Evergreen Lane Montello, WI 53949 Gerry Schmitt 608-297-2800	Curt Hoffart Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jul-24 24249M	10"	1,569	Apple Valley, MN	McNamara Contracting, Inc. 16700 Chippendale Avenue Rosemount, MN 55068 Mark Fischer - McNamara 612-964-2762	Pete Baumann Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jul-24 24254W	8" 10"	9,250 681	City of LaCrosse, WI	City of LaCrosse Engineering Dept. 400 LaCrosse Street LaCrosse, WI 54601 Brian Asp 608-789-7505	Randy Bieri Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jul-24 24258M	8"	715	White Bear Lake, MN	City of White Bear Lake 4701 Hwy 61 White Bear Lake, MN 55110 Nate Christensen 651-762-4812	Todd Stelmacher Visu-Sewer, Inc. 19587 Tamarack Street NW Oak Grove, MN 55011 763-252-0004 763-252-0008 Fax
Jul-24 24076W	8" 15"	140 1,418	Baraboo, WI	City of Baraboo Attn: Wade Peterson 450 Roundhouse Ct. Baraboo, WI 53913 608-365-2740	Randy Bieri Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jul-24 24259W	8" 10"	6,644 709	City of Beaver Dam, WI	City of Beaver Dam Utilities 108 Myrtle Road Beaver Dam, WI 53916 Jeremy Klug 920-887-4625	Curt Hoffart Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jul-24 24261W	8" 10"	6,811 1,120	Watertown, WI	City of Watertown 800 Hoffman Drive P. O. Box 477 Watertown, WI 53094-0477 Peter Hartz - Manager 920-262-4085	Pete Baumann Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jul-24	12"	1,193	Arden Hills, MN	SM Hentges & Sons, Inc. 650 Quaker Avenue	Pete Baumann Visu-Sewer, LLC

24248M				Jordan, MN 55352 Patrick McMichael PM 952-492-5700	W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jul-24	8"	4,300	Hanover Park, IL	Village of Hanover Park 2121 Lake Street Hanover Park, IL 60455	Josh Regner Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
24113I IL JOB	10" 12" 18"	558 350 228		Karia Bastien, P.E. 630-823-5652	
Jul-24	12"	223	Algonquin, IL	Neri Brothers Constr Inc. 60 N. Garden Ave. Roselle, IL 60172 Mohammed Aslam 630-960-2500	Dave Alexander Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
24120I IL JOB					
Jul-24	8"	205	Niles, IL	Pacific Const Serv LLC 5511 N Cumberland Ave Suite 808 Chicago, IL 60656	Dave Alexander Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
24125I IL JOB	24" 27"	58 88		Sal Acevedo 773-339-0646	
Jul-24	8"	2,658	City of Burlington, WI	Asphalt Contractors Inc. 1701 Main Street Union Grove, WI 53182 Tom Amon 262-717-8350	Mike Smeo Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
24164W					
Jul-24	8"	230	Sycamore, IL	Village of Sycamore 475 North Cross Sycamore, IL 60178 Mark Bushnell 815-895-4557	Dave Alexander Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
24115I IL JOB					
Jul-24	8"	955	Bensenville, IL	A Lamp Concrete 1900 Wright Blvd Schaumburg, IL 60193 Armando Gomez 847-891-6000	Dave Alexander Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
24133I IL JOB					
Jul-24	8" 10"	934 250	Lake Forest, IL	City of Lake Forest 200 East Deerpath Lake Forest, IL 60045 Alex Kandzior 847-810-3553	Dave Alexander Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
24134I IL JOB					
Jul-24	8"	974	North Liberty, IA	City of North Liberty 437 South Front Street North Liberty, IA 52317 Michael Pentecost 319-626-5718	Bob Moen Visu-Sewer, LLC 1065 15th Street SW Mason City, IA 50401 641-424-8044 Phone 641-424-8262 Fax
24264W					
Jul-24	12"	648	Algonquin, IL	Brothers Asphalt Paving, Inc. 315 Stewart Ave. Addison, IL 60101	Dave Alexander Visu-Sewer, LLC 1065 15th Street SW Mason City, IA 50401 641-424-8044 Phone 641-424-8262 Fax
24137I IL JOB					
Jul-24	10" 12" 15" 18" 21"	722 1,908 707 1,470 315	Mishawaka, IN	City of Mishawaka 100 Lincolnway West Mishawaka, IN 46544 Peggy Biggs 574-234-3167	Dave Alexander Visu-Sewer, LLC 1065 15th Street SW Mason City, IA 50401 641-424-8044 Phone
24067I IL JOB					

					641-424-8262 Fax
Jul-24 24262W	18"	710	Two Rivers, WI	City of Two Rivers 1717 East Park Street Two Rivers, WI 54241 Scott Ahl 910-793-5542	Mike Olson Visu-Sewer, LLC 1065 15th Street SW Mason City, IA 50401 641-424-8044 Phone 641-424-8262 Fax
Jul-24 24267W	8"	4,100	Cedarburg, WI	City of Cedarburg P. O. Box 49 Cedarburg, WI 53012 Dennis Grukowski 262-375-7900	Mike Olson Visu-Sewer, LLC 1065 15th Street SW Mason City, IA 50401 641-424-8044 Phone 641-424-8262 Fax
Jul-24 24269W	27" 36"	912 1,422	Waukesha, WI	City of Waukesha 201 Delafield Street Waukesha, WI 53188 Chris Langemak 262-524-3598	Dave Alexander Visu-Sewer, LLC 1065 15th Street SW Mason City, IA 50401 641-424-8044 Phone 641-424-8262 Fax
Aug-24 24119I IL JOB	8" 10" 24"	4,167 1,244 195	Palatine, IL	Village of Orland Park 14700 Ravinia Avenue Orland Park, IL 60462 Patrick McLaughlin 708-403-6100	Randy Bieri Visu-Sewer, LLC 1065 15th Street SW Mason City, IA 50401 641-424-8044 Phone 641-424-8262 Fax
Aug-24 24138I IL JOB	8"	2,983	Niles, IL & Des Plaines, IL	Aqua Illinois, Inc. 1000 S. Schuyler Avenue Kankakee, IL 60901 Lisa Brock, P.E. 224-294-2041	Curt Hoffart Visu-Sewer, LLC 1065 15th Street SW Mason City, IA 50401 641-424-8044 Phone 641-424-8262 Fax
Aug-24 24133W	8"	265	City of Dodgeville, WI	Rule Construction, Ltd. 3696 State Road 23 Dodgeville, WI 53533 Mike Bisbach 608-935-2701	Mike Smeck Visu-Sewer, LLC 1065 15th Street SW Mason City, IA 50401 641-424-8044 Phone 641-424-8262 Fax
Aug-24 24277W	8"	6,326	Town of Gayville, SD	H&W Contracting, LLC 3416 W. Hovland Drive Sioux Falls, SD 57107 John Rennich, P.E. 605-339-8834	Curt Hoffart Visu-Sewer, LLC 1065 15th Street SW Mason City, IA 50401 641-424-8044 Phone 641-424-8262 Fax
Aug-24 24274M	8"	487	Maple Plain, MN	Kuechle Underground, Inc. 10998 State Hwy 55 Kimball, MN 55353 David Baker 320-398-8868	Todd Stelmacher Visu-Sewer, Inc. 19587 Tamarack Street NW Oak Grove, MN 55011 763-252-0004 763-252-0008 Fax
Aug-24 24281W	8" 12" 15" 48"	3,849 14 118 60	Milwaukee, WI 20th - 30th & Oklahoma Ave	MJ Construction Inc. 6000 N 91st Street Milwaukee, WI 53225 Justin L. 262-505-0080	Keith Alexander Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Aug-24 24113W	12"	360	Neenah, WI	Vinton Construction Company P. O. Box 1987 Manitowoc, WI 54221-1987 Josh Brzezinski 920-682-0375	Curt Hoffart Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Aug-24	15"	65	6th & Beecher	MJ Construction Inc.	Keith Alexander

24282W	48"	60	39th & National Milwaukee, WI 19-1-24 #C683240061	6000 N 91st Street Milwaukee, WI 53225 Justin L. 262-505-0060	Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Aug-24 24283W	24"	52	Delavan, WI	Delavan Lake Sanitary District 2990 County Rd F Delavan, WI 53115 Ray Seitz 262-728-4100	Mike Olsen Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Aug-24 24289W	10"	538	Saukville, WI	Village of Saukville 1600 Cottontail Lane Saukville, WI 53080 Ray Hartmann 262-284-3185	Mike Olsen Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Aug-24 24290W	10"	630	Whiting, WI	Village of Whiting 3600 Water Street Whiting, WI 54481-5866 Jake Wilcox 715-344-4545	Mike Olsen Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Aug-24 24297M	10"	187	Wyoming, MN	City of Wyoming 26490 Faxton Avenue Wyoming, MN 55092 Steve Reeves 651-272-5507	Todd Stelmacher Visu-Sewer, Inc. 19587 Tamarack Street NW Oak Grove, MN 55011 763-252-0004 763-252-0008 Fax
Aug-24 24148I IL JOB	18"	2,533	Aurora, IL	Fox Metro Water Recl Distr 1135 S Lake Street Montgomery, IL 60538 Keith Zollers 630-301-6810	Dave Alexander Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Aug-24 24144I IL JOB	8" 10"	1,613 715	Dyer, IN	Town of Dyer One Town Square Dyer, IN 46311 Joe Peters - Nies Engineering 219-844-8880	Dave Alexander Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Aug-24 24306W	15"	140	Ames, IA	City of Ames 2207 Edison Street Ames, IA 50010 Dale Weber 515-239-9551	Bob Moon Visu-Sewer, LLC 1085 15th Street SW Mason City, IA 50401 641-424-8044 Phone 641-424-8262 Fax
Aug-24 24288W	6" 10" 15" 24"	5,683 1,215 1,227 434	Cedar Rapids, IA	City of Cedar Rapids 500 15th Avenue SW Cedar Rapids, IA 52404 Michael Roberts 319-654-3315	Doug Alexander Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Aug-24 24299W	15" 18"	538 638	53rd & Vliet Hawley & Vliet 20-1-2024 Milwaukee, WI	UPI, LLC 2180 S. Springdale Road New Berlin, WI 53146 Mike Dreltska 262-894-2604	Keith Alexander Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Aug-24 24301M	12"	140	Mora, MN	City of Mora 101 Lake Street S Mora, MN 55051 Joe Kohlgraf	Todd Stelmacher Visu-Sewer, Inc. 19587 Tamarack Street NW Oak Grove, MN 55011



				320-679-1770	763-252-0004 763-252-0008 Fax
Aug-24 24143I	8"	115	Highland Park, IL	Dimeo Brothers, Inc. 720 Richard Lane Elk Grove Village, IL 60007 John DiMeo 847-640-2240	Dave Alexander Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Sep-24 24296W	8"	1,313	Columbus, WI	Columbus Utilities 950 Maple Avenue Columbus, WI 53025-1064 Jacob Holbert (Util Dir) 920-623-5912	Mike Olsen Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Sep-24 24298W	8"	883	Coleman, WI	Village of Coleman 202 E Main Street Coleman, WI 54112 Darren Olson 920-897-2234	Mike Olsen Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Sep-24 24312W	18"	400	Village of Salem Lakes, WI	All Ways Contractors, Inc. P. O. Box 798 Elm Grove, WI 53122 Scott Batchelor 414-412-5596 cell	Doug Alexander Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Sep-24 24300W	8" 12" 15"	70 181 169	60th & Clarke 54th & Vine 20-2-24 #C683240071 Milwaukee, WI	UPI, LLC 2180 S Springdale Road New Berlin, WI 53146 Mike Dretska 262-894-2804	Keith Alexander Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Sep-24 24320M	8"	7,808	W. St. Paul, MN	City of West St. Paul 1616 Humboldt Avenue West St. Paul, MN 55118 Cody Joos 651-552-4131	Pete Baumann Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Sep-24 24318W	8" 10" 12" 15"	2,576 3,287 1,531 1,460	Oshkosh, WI	City of Oshkosh 215 Church Avenue P. O. Box 1130 Oshkosh, WI 54903-1130 Matthew Nett 920-238-5037	Curt Hoffart Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Sep-24 24175I IL JOB	8"	331	Carol Stream, IL	Village of Carol Stream 500 North Gary Ave Carol Stream, IL 60188 Greg Ulreich 630-871-6220	Marck Chillelli Visu-Sewer of Illinois, LLC 9014 S Thomas Avenue Bridgeview, IL 60455 708-237-0340 708-237-0360
Sep-24 24213W	8" 10" 15" 21" 18"x24"	12,867 1,462 644 196 664	Madison, WI	City of Madison Engineering Department 210 Martin Luther King Jr Blvd Room #115 Madison, WI 53703 Eric Cefalu 608-243-5894	Randy Bieri Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Sep-24 24329W	8" 10"	2,752 1,293	Walcott, IA	City of Walcott 128 W Lincoln Street Walcott, IA 52773 Paul Stagg 563-320-2406	Curt Hoffart Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax

Sep-24 24342M	8"	535	Edina, MN	Bituminous Roadways, Inc. 1520 Commerce Drive Mendota Heights, MN 55120 Cole Denver 715-566-0482	Pete Baumann Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Sep-24 24343M	8"	502	Hastings, MN	Musson Brothers, Inc. 1522 Pearl Street Waukesha, WI 53186 Jake Sikma 262-402-3866	Pete Baumann Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Sep-24 24170I IL JOB	8" 12"	1,505 154	Indian Head Park, IL	Village of Indian Head Park 201 Acacia Drive Indian Head Park, IL 50525 Jeff Klein 855-533-1700	Curt Hoffart Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Sep-24 24178I IL JOB	8"	6,179	Algonquin, IL	Village of Algonquin 2200 Harnish Drive Algonquin, IL 60102 Thomas Hall 847-854-3459 x 426	Dave Alexander Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Sep-24 24100W	8" 10" 12" 15"	10,860 960 296 4,562	Elkhorn, WI	City of Elkhorn 311 Seymour Court Elkhorn, WI 53121 Matt Lindstrom 262-741-5220	Josh Regner Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Sep-24 24324W	12" 15"	305 84	Milwaukee, WI 17-1-24 24th & Meinelke 51st & Capitol	American Sewer Services 2768 County Road P Rubicon, WI 53027 Adam Biondich 414-254-0262	Keith Alexander Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Sep-24 24334W	8"	1,213	Evansville, WI	Rock Road Companies Inc. 301 W B-R Townline Road Janesville, WI 53547 Peter Linsley (Rock Road) 608-752-8944	Mike Olsen Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Oct-24 24338W	8"	644	Bristol, WI	Village of Bristol 8101 195 Ave. Bristol, WI 53104 Joe Panek 262-857-9371	Mike Olsen Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Oct-24 24349W	10" 12" 15" 18"	5,602 5,731 2,884 1,516	South Bend, IN	City of South Bend 227 W Jefferson Blvd South Bend, IN 46601 Sarah Barber 547-233-0311	Josh Regner Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Oct-24 24023W	8"	2,457	Hillsdale, MI	Parrish Excavating Inc. 65 Cole Street Quincy, MI 49082 Mark Diamond 269-209-6010	Josh Regner Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Oct-24 24321W	8"	894	Rudd, IA	City of Rudd 402 Chickasaw Street Rudd, IA 50471-0161	Bob Moen Visu-Sewer, LLC 1065 15th Street SW

				Andy Janssen 641-395-2760	Mason City, IA 50401 641-424-8044 Phone 641-424-8262 Fax
Oct-24 24365W	8"	374	Plymouth, IA	City of Plymouth 616 Broad Street Plymouth, IA 50464 Wade Eastman 641-696-3363	Bob Moen Visu-Sewer, LLC 1065 15th Street SW Mason City, IA 50401 641-424-8044 Phone 641-424-8262 Fax
Oct-24 24374W	8"	830	Buffalo, IA	City of Buffalo 402 3rd Street Buffalo, IA 52728 Josh Ferkel 563-381-3530	Bob Moen Visu-Sewer, LLC 1065 15th Street SW Mason City, IA 50401 641-424-8044 Phone 641-424-8262 Fax
Oct-24 24355W	18"	750	Norway, WI	Town of Norway Sanitary District No. 1 6419 Heg Park Road Wind Lake, WI 53185 Ivan Zaremba 262-895-6400	Randy Bieri Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Oct-24 24359W	8"	79	Madison, WI	City of Madison Engineering Department 210 Martin Luther King Jr Blvd Room #115 Madison, WI 53703 Eric Cefalu 608-243-5894	Randy Bieri Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Oct-24 24376M	12"	165	Nonwood Young America, MN	WM Mueller & Sons, Inc. 831 Park Avenue P. O. Box 247 Hamburg, MN 55339 Cory Hoernemann - WM 952-467-2720	Pete Baumann Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Oct-24 24356W	24"	240	Mason City, IA	Bob McKiness Excavating and Grading, Inc. 12 North Taft Mason City, IA 50401 Garett McKiness 641-242-4531	Curt Hoffart Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Oct-24 24192I IL JOB	8" 10"	2,687 1,634	Wheaton, IL	City of Wheaton 303 W Wesley Street Wheaton, IL 60187 Russ Peacock 630-260-2040 cell	Curt Hoffart Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Oct-24 24377M	36" 48"	190 75	St. Paul, MN	Shoreline Landscaping 29159 Ivywood Trail Chisago City, MN 55013 Stephan McLafferty 651-257-2655	Pete Baumann Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Oct-24 24371W	8"	950	Oakfield, WI	Village of Oakfield 130 North Main Street P. O. Box 98 Oakfield, WI 53065 Tony Trudeau 920-517-0911	Mike Olsen Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Nov-24 24379W	8"	2,090	Greene, IA	City of Greene 202 W South St Greene, IA 50636 Cory Wiegmann 515-823-4631	Bob Moen Visu-Sewer, LLC 1065 15th Street SW Mason City, IA 50401 641-424-8044 Phone 641-424-8262 Fax

Nov-24 24093W	8" 10" 12" 18"	7,334 684 855 467	Greenfield, WI	Strand Associates, Inc. 126 N. Jefferson Street Suite 350 Milwaukee, WI 53202 Isak P. Fruchtmann PE 414-271-0771 ext 1535	Doug Alexander Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Nov-24 24347W	8" 12" 15" 18"	7,498 154 842 395	Milwaukee, WI 69-1-2024 C68240076	City of Milwaukee 841 N. Broadway, RM 501 Milwaukee, WI 53202 Rob Sleen 414-286-2465	Keith Alexander Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Nov-24 24383M	8" 9"	270 5,021	Golden Valley, MN	Northwest Asphalt 1451 Stagecoach Road Shakopee, MN 55379 Jeremy Gylland PM 952-292-8368	Pete Baumann Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Nov-24 24180I IL JOB	8"	354	Hampshire, IL	Village of Hampshire 234 S State Street Hampshire, IL 60140 Mark Montgomery 847-683-2064	Mark Chilleli Visu-Sewer of Illinois, LLC 9014 S. Thomas Avenue Bridgeview, IL 60455 708-237-0340 Phone 708-237-0360 Fax
Nov-24 24209I IL JOB	8"	3,866	Country Club Hills, IL	Village of Country Club Hills 4200 183rd Street Country Club Hills, IL 60478 Mallory Weisbrodt - Robinson Eng 708-210-5689	Dave Alexander Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Nov-24 24211I IL JOB	8"	1,077	Addison, IL	Village of Addison 1 Friendship Plaza Addison, IL 60101 Sean Quinn 630-279-2140	Dave Alexander Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Nov-24 24397M	9" 10" 12"	1,668 1,596 441	Edina, MN	New Lock Contracting 14045 Northdale Blvd. Rogers, MN 55374 Collin Kopitzke PM 763-645-5576	Pete Baumann Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Nov-24 24392W	8"	2,402	Durant, IA	City of Durant 102 5th Street Durant, IA 52747 Jared Semsch 563-785-6371	Bob Moen Visu-Sewer, LLC 1065 15th Street SW Mason City, IA 50401 641-424-8044 Phone 641-424-8262 Fax
Nov-24 24351W	15"	318	Fort Atkinson, WI	City of Fort Atkinson 101 North Main Street Fort Atkinson, WI 53538 Andy Selle 920-397-9901	Mike Olsen Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Dec-24 24348W	6" 8" 10" 12" 15" 18"	238 6,958 554 3,162 708 816	Bangor, MI	City of Bronson 141 S. Matteson Street Bronson, MI 49028 Jerry Rinehart 517-369-5745	Josh Regner Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Dec-24	24"	685	Germantown, WI	Village of Germantown Dept. of Public Works	Randy Bieri Visu-Sewer, LLC

24361W				W130 N10200 Town 9 Pkwy Germantown, WI 53022 Tim Zimmerman 262-253-7765	W230 N4855 Betker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Dec-24 24399W	8" 10"	3,013 6,175	199 Ingleside Dr. Falmouth, VA	Visu-Sewer East, LLC 10994 Leadbetter Road Ashland, VA 23005 Mark Burcham 804-640-6004	Josh Regner Visu-Sewer, LLC W230 N4855 Betker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Dec-24 24400W	8" 10" 12"	18,600 2,618 443	Roanoke, VA	Western Virginia Water Authority 3322 Hollins Rd NE Roanoke, VA 24012 Trent Cox, P.E. 540-283-2973	Josh Regner Visu-Sewer, LLC W230 N4855 Betker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Dec-24 24402W	8"	576	River Hills, WI	Village of River Hills 7650 N Pheasant Ln River Hills, WI 53217 Brandon Flunker 414-831-2864	Curt Hoffart Visu-Sewer, LLC W230 N4855 Betker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Dec-24 24189W	8"	315	State Fair Park West Allis, WI	Zignego Company, Inc. W226 N2940 Duplainville Road Waukesha, WI 53186 Craig Nettles 414-940-8504	Josh Regner Visu-Sewer, LLC W230 N4855 Betker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Dec-24 24406W	8" 10"	770 291	Omro, WI	City of Omro 205 S Webster Avenue Omro, WI 54963-0399 Steve Bilkey (Pub Wks Dir) 920-685-7020	Doug Alexander Visu-Sewer, LLC W230 N4855 Betker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Dec-24 24255W	8"	6,068	Milton, WI	City of Milton Shaw Municipal Building 430 E High Street Milton, WI 53563 Mark Langer 608-868-6914	Randy Bieri Visu-Sewer, LLC W230 N4855 Betker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Dec-24 24358M	8"	25	Pleasant Lake, MN	Minger Construction Co Inc. 620 Corporate Drive Jordan, MN 55352 Luke Minger 612-366-7682	Randy Bieri Visu-Sewer, LLC W230 N4855 Betker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Dec-24 24408W	8"	310	Oconomowoc, WI	City of Oconomowoc 900 Sough Worthington Street Oconomowoc, WI 53069 Tim Reel 262-569-2192	Mike Olsen Visu-Sewer, LLC W230 N4855 Betker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Dec-24 24410M	12"	702	Apple Valley, MN	Northern Lines Contracting 9705 Upton Circle S Bloomington, MN 55431 Brad Enright PM 952-807-3322	Pete Baumann Visu-Sewer, LLC W230 N4855 Betker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Dec-24 24411M	8"	7,660	Larchwood, IA	City of Larchwood 909 Broadway Larchwood, IA 51241 Tony Desmet 712-477-2366	Bob Moen Visu-Sewer, LLC 1065 15th Street SW Mason City, IA 50401 641-424-8044 Phone

					641-424-8262 Fax
Dec-24 242271 IL JOB	12"	55	North Aurora, IL	MVP Plumbing 1995 Aucutt Road Montgomery, IL 60538 Nick Lenart 630-219-9446	Jason Kowalski Visu-Sewer of Illinois, LLC 9014 S. Thomas Avenue Bridgeview, IL 60455 708-237-0340 Phone 708-237-0360 Fax
Dec-24 241971 IL JOB	8" 12"	2,183 375	Schiller Park, IL	Village of Schiller Park 9526 W Irving Park Road Schiller Park, IL 60176 Patrick Hastings Dir of PW 847-671-8508	Dave Alexander Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Dec-24 242101 IL JOB	8" 12"	1,045 384	Libertyville, IL	Village of Libertyville 200 East Cook Avenue Libertyville, IL 60048 Harrison Meyer 847-918-2100 office	Dave Alexander Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Dec-24 25004W	27"	500	Delavan, WI	Walworth County Metro Sewerage 975 Walworth Avenue Delavan, WI 53115 Jared Loofboro 262-725-2916	Mike Smec Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jan-25 25006W	48"	465	Verona, WI	Minger Construction Co. 620 Corporate Drive Jordan, MN 55352 Jason Durham 952-368-9200	Dave Alexander Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jan-25 250021 IL JOB	24"	1,493	Deerfield, IL	Village of Deerfield 465 Elm Street Deerfield, IL 60015 Bob Phillips, PE 847-719-7464	Josh Regner Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jan-25 25010W	12" 18"	502 386	Milwaukee, WI 22-1-2024	American Sewer Services N2768 County Road P Rubicon, WI 53027 Adam Biondich 414-254-0262	Keith Alexander Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jan-25 25011W	12" 15"	504 40	Milwaukee, WI 22-2-2024	American Sewer Services N2768 County Road P Rubicon, WI 53027 Adam Biondich 414-254-0262	Doug Alexander Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jan-25 25012W	12" 15" 18" 24"	354 220 680 296	Milwaukee, WI 22-3-2024	American Sewer Services N2768 County Road P Rubicon, WI 53027 Adam Biondich 414-254-0262	Doug Alexander Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jan-25 24388M	8"	588	Hammond, WI	Village of Hammond 1630 Thayer Street Hammond, WI 54015 Chuck Fedie 715-796-5572	Todd Stelmacher Visu-Sewer, Inc. 19587 Tamarack Street NW Oak Grove, MN 55011 763-252-0004 763-252-0008 Fax
Jan-25	12"	391	Clear Lake, MN	Clear Lake/Clearwater San Auth	Todd Stelmacher



25019M				6491 River Road SE Clear Lake, MN 55319 Jon Forsell 320-558-2428	Visu-Sewer, Inc. 19587 Tamarack Street NW Oak Grove, MN 55011 763-252-0004 763-252-0008 Fax
Jan-25 25021W	8" 10"	1,708 950	Palmyra, WI	Village of Palmyra P. O. Box 380 Palmyra, WI 53158 Scott Halbrucker 262-495-4106	Mike Olsen Visu-Sewer, LLC W230 N4855 Betker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jan-25 25007I IL JOB	18"	527	Countryside, IL	Unique Plumbing 9408 W 47th Street Brookfield, IL 60513 Jim Nolan 708-485-8860	Dave Alexander Visu-Sewer, LLC W230 N4855 Betker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jan-25 25007M	8"	216	Downing, WI	Village of Downing 402 Main Street Downing, WI 54734 Jim Luepke 715-204-4210	Todd Stelmacher Visu-Sewer, Inc. 19587 Tamarack Street NW Oak Grove, MN 55011 763-252-0004 763-252-0008 Fax
Jan-25 25009W	8" 10" 15"	6,775 625 763	Manitowoc, WI	City of Manitowoc 900 Quay Street Manitowoc, WI 54220 Matt Smits 920-686-6907	Doug Alexander Visu-Sewer, LLC W230 N4855 Betker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jan-25 25011I IL JOB	8" 10"	2,546 1,568	Buffalo Grove, IL	Village of Buffalo Grove 50 Raupp Blvd. Buffalo Grove, IL 60089 Christopher Krase 847-459-2528	Dave Alexander Visu-Sewer, LLC W230 N4855 Betker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jan-25 25024W	8"	714	Amelia Court House, VA	Visu-Sewer East, LLC 10994 Leadbetter Road Ashland, VA 23005 Mark Burcham 804-640-6004	Josh Regner Visu-Sewer, LLC W230 N4855 Betker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Jan-25 25034W	8" 10"	1,350 520	New Berlin, WI	City of New Berlin 4000 S Casper Drive New Berlin, WI 53151 Alex Parker <a href="mailto:aparker@newberlinwi.gov">aparker@newberlinwi.gov</a>	Pete Baumann Visu-Sewer, LLC W230 N4855 Betker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Feb-25 25013I IL JOB	8" 10"	5,062 202	New Lenox, IL	Village of New Lenox 1 Veterans Parkway New Lenox, IL 60451 Jeremy Paul 815-485-7721	Dave Alexander Visu-Sewer, LLC W230 N4855 Betker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Feb-25 25017I IL JOB	6"	215	Highland Park, IL	City of Highland Park 1150 Half Day Rd. Highland Park, IL 60035 Keith Miller 847-926-1152	Josh Regner Visu-Sewer, LLC W230 N4855 Betker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Feb-25 25014I IL JOB	12"	1,550	Rosemont, IL	DiMeo Brothers, Inc. 800 Nicholas Blvd. Elk Grove Village, IL 60007 John DiMeo	Dave Alexander Visu-Sewer, LLC W230 N4855 Betker Drive Pewaukee, WI 53072

				847-640-2240	262-695-2340 Phone 262-695-2359 Fax
Feb-25 25020I IL JOB	30"	477	Maine Township, IL	Maine Township 1700 Ballard Road Park Ridge, IL 60068 Ted Ward - Spaceco Engineers 847-698-4061	Randy Bieri Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Feb-25 25001I IL JOB	20" PP  (ALSO SAVED UNDER 2016-2025 PRESSURE PIPE LIST)	4,978	Naperville, IL River Road	City of Naperville 3612 Plainfield Road Naperville, IL 60564 Jacob Parrish Project Engineer 630-420-4121	Alex Rossebo Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Feb-25 25049W	8"	629	Fort Madison, IA	City of Fort Madison 811 Avenue E Fort Madison, IA 52627 Scott Green (Assistant PWD) 319-372-7700 ext 204	Bob Moen Visu-Sewer, LLC 1065 15th Street SW Mason City, IA 50401 641-424-8044 Phone 641-424-8262 Fax
Feb-25 25025I IL JOB	8"	1,750	Various sites in Palatine, IL	Village of Oswego 100 Theodore Drive Oswego, IL 60543 Bill Berland - RJN const. man. 630-301-0317	Paul Phillips Visu-Sewer of Illinois, LLC 9014 S. Thomas Avenue Bridgeview, IL 60455 708-237-0340 Phone 708-237-0360 Fax
Feb-25 24401W	60"	262	Whitefish Bay, WI	Mid City Corp 12930 West Custer Avenue Butler, WI 53007 Tom Zuleck 414-349-0623	Alex Rossebo Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Feb-25 25051W	8" 10" 12" 15"	4,342 507 489 607	Village of Brown Deer, WI	Village of Brown Deer 4800 W. Green Brook Drive Brown Deer, WI 53223 Matthew S. Maederer, PE 414-357-0120	Doug Alexander Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Feb-25 25008W	8"	1,404	Platteville, WI	City of Platteville 75 N Bonson Street Platteville, WI 53618 Ryan Kowalski 608-348-9741x 2248	Mike Olsen Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Feb-25 25037W	10"	1,153	Sister Bay, WI	Village of Sister Bay 2124 Autumn Court Sister Bay, WI 54234 Megan Barnes 920-854-2246	Mike Olsen Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax
Feb-25 25052W	8" 12" 15"	12,325 1,063 1,011	Bettendorf, IA	City of Bettendorf 4403 Devils Glen Road Bettendorf, IA 52722 Pat Lynch 563-344-4062	Curt Hoffart Visu-Sewer, LLC W230 N4855 Belker Drive Pewaukee, WI 53072 262-695-2340 Phone 262-695-2359 Fax

#### 4. Streetscape Projects

##### **Naperville/Downtown Street Streetscape Washington Street**

**Cost:** \$9,033,053.00

**Project:** Earthwork, tree removal, ground stabilization, drainage, aggregate subgrade improvements, asphalt paving, Portland cement concrete pavement 8", driveway pavement 8", sidewalk 8" & 6", combination curb and gutter, ADA warnings, storm sewers remove and replace, new sanitary sewer, DIP water main, water main connections and abandonment, directional drilling, lead water service replacements 1.5", water service replacements 1.5" short & long, valve vaults, gate valves, line stops, fire hydrants, water main break repairs, catch basins, manholes, inlets, frames and lids, CCDD & SWPPP requirements, regulated substance monitoring, traffic control, thermoplastic pavement markings, sign panel assembly, irrigation system, brick print for crosswalks, brick paver removal and reinstallation, concrete pavers, planter curb, fence, seatwall, site furnishings, landscaping, perennials, grasses, trees, survey & layout, site electrical, light pole foundations and pole installation, maintenance of lighting system, traffic signals, pedestrian signals, roadway lighting, traffic control.

**Contact:** Katie Rubush, P.E. City of Naperville 630-305-5326 [erubushk@naperville.il.us](mailto:erubushk@naperville.il.us)

**Contact:** Art Politowicz, R.E. Civiltech Engineering 630-878-7642 [apolitowicz@civiltechinc.com](mailto:apolitowicz@civiltechinc.com)

**Completion:** December 2024

##### **Fox Lake/Lakefront Park Expansion and Reconstruction**

**Cost:** \$9,481,025.00

**Project:** Project consists of the reconstruction and expansion of Lakefront Park, a lakefront property on Nippersink Lake in the Village of Fox Lake. Site preparation includes the removal of Nippersink Road within the project limits. Park improvements include removals and grading, roadways and parking lots, storm sewer utilities, site lighting, walking paths, site furnishings, playgrounds, installation of site structures, a restroom building, a swimming beach, and landscape work. Earthwork, demolition for site preparation, survey & layout, clearing & grubbing, tree removal, concrete vehicular and pedestrian pavements, permeable unit pavers, integral color concrete paving, natural stone flagstone paving, wood deck paving, steps and terraces, sand paving, CIP concrete seat walls, site walls, planter walls, stone steps and outcropping boulders, HMA parking lots and interior driveways,

**Contact:** Harlan M. Dolan, P.E. IMEG 847-833-1214 [harlan.m.doland@imegcorp.com](mailto:harlan.m.doland@imegcorp.com)

**Completion:** August 2024

##### **Rockford/Main Street Streetscape 622-PW-060**

**Cost:** \$597,684.00

**Project:** Earthwork, demolition, geo-composite wall drains, masonry wall construction, stone drainage, inlet and pipe protection, water valve adjustments, PCC Sidewalk 5" with base course, detectable warnings, curb & gutter, removal & resetting street signage, new signage with tubular steel sign support, planter curbs, stamped colored PCC sidewalk 6" (1,315 SF) landscaping, perennials, grasses, survey & layout, deciduous trees, site electrical, light pole foundations and pole installation, maintenance of lighting system, traffic control.

**Contact:** Robert Aunan, P.E. HR Green 815-219-3296 [raunan@hrgreen.com](mailto:raunan@hrgreen.com)

**Completion:** April 2023

##### **Wheaton, 2019 Downtown Streetscape – Phase 3 Construction**

**Cost:** \$5,312,883.00

**Project:** HMA roadway resurfacing, PCC sidewalk, curb and gutter, saw cutting, roadway lighting, traffic signals, storm sewers, water main, manholes, catch basins, sanitary structure abandonment, permeable pavers, furnishings (benches, bicycle racks, trash cans, etc.) trees, landscaping, pavement markings.

**Contact:** Sarang Lagvanker, 630-260-2067, [Slagvanker@wheaton.il.us](mailto:Slagvanker@wheaton.il.us)

**Completion:** December 2020

##### **Wheaton, 2019 Downtown Streetscape – Phase 2 Construction**

**Cost:** \$6,853,357.32

**Project:** HMA roadway resurfacing, Sidewalk and curb and gutter, roadway lighting, traffic signals, storm sewers, watermain, manholes, catch basins, wayfinding signage, and permeable pavers, paver grates, street furniture (benches, bicycle racks, trash cans, etc.) trees, landscaping, pavement markings.

**Contact:** Sarang Lagvanker, 630-260-2067, [Slagvanker@wheaton.il.us](mailto:Slagvanker@wheaton.il.us)

**Completion:** December 2019

#### 5. Paving Contractor Plant Address

Geske and Sons, Inc., 4020 Northwest Hwy., Crystal Lake, IL 60014

Peter Baker & Son Co., 32254 North Fox Lake Rd., Lakemoor, IL 60050

## **6. Brick Paver Projects w/Permeable Paver & Bituminous Setting**

See attached Project References from LPS Pavement Co.

## **7. Landscaping References w/Native Plant Management**

### **Rockford, Main Street Streetscape 622-PW-060**

**Cost:** \$597,684.00

**Project:** Earthwork, demolition, geo-composite wall drains, masonry wall construction, stone drainage, inlet and pipe protection, water valve adjustments, PCC Sidewalk 5" with base course, detectable warnings, curb & gutter, removal & resetting street signage, new signage with tubular steel sign support, planter curbs, stamped colored PCC sidewalk 6" (1,315 SF) landscaping, perennials, grasses, survey & layout, deciduous trees, site electrical, light pole foundations and pole installation, maintenance of lighting system, traffic control.

**Contact:** Robert Aunan, P.E. HR Green 815-219-3296 [raunan@hrgreen.com](mailto:raunan@hrgreen.com)

**Completion:** April 2023

### **Franklin Park/Pacific Avenue Green Infrastructure Improvements**

**Cost:** \$571,085

**Project:** This project includes site improvements with a cumulative .39 acres disturbance area, including site demolition, excavation, fine grading, bioretention rain garden areas with underdrains and connections to existing sewer system, insulation of existing water main, asphalt roadway pavement patching, curb and gutter and sidewalks.

**Contact:** Jeff Kline, P.E. Thomas-Engineering, Inc. 217-549-1220 [jeffk@thomas-engineering.com](mailto:jeffk@thomas-engineering.com)

**Completion:** December 2022

### **Lake in the Hills/Turtle Island Park Expansion Development**

**Cost:** \$354,552.00

**Project:** Shoreline stabilization, pavilion construction, HMA parking lot removal and replacement, fishing pier, PCC boat ramp, barrier curb and pad, pavers, outcropping, swale dams, swale & shoreline plugs, pavilion with green roof, boat storage racks, educational signage, bike racks, trash receptacles, perennials, shrubs, and trees, 3-year monitoring and maintenance of native planting areas installation.

**Contact:** Chad Pieper, P.E., HR Green, 815-759-8346 [cpieper@hrgreen.com](mailto:cpieper@hrgreen.com)

**Completion:** November 2020

### **Crystal Lake/North Shore Drive Storm Sewer/Wetland Improvements Project**

**Cost:** \$1,728,852.50

**Project:** storm sewer removal and installation, water main upgrades, stone rip-rap, excavation, erosion control, wetland seeding/landscaping/maintenance, tree removal, PCC sidewalks, pavement markings, HMA driveway/pavement.

**Contact:** Paul Walters, City of Crystal Lake, [pwalters@crystallake.org](mailto:pwalters@crystallake.org) 815-459-2020 x4022

**Completion:** December 2019

### **Lake County/Beach Park, Bull Creek Restoration Project**

**Cost:** \$320,447.00

**Project:** Shoreline stabilization (6,000 LF), excavation, site clearing, riffle, boulder/stone toe, rock stabilization, landscape restoration with two-year maintenance contract for native plantings.

**Contact:** Ernesto Huaracha, Lake County Storm Water Commission, (847) 377-7700, [EHuaracha@lakecountyil.gov](mailto:EHuaracha@lakecountyil.gov)

**Completion:** October 2018

LPS Pavement Co.  
67 Stonehill Road  
Oswego, IL 60543

### Project References

**Project:** Algonquin Downtown Streetscape 2024 – Algonquin, IL  
**Contract Amt:** \$890,500.00  
**Completion Date:** Late Fall 2024  
**Owner:** Village of Algonquin  
**General Contractor:** Martam Construction  
**General Scope:** Bituminous set vehicular pavers and sand set sidewalk paver applications.

**Project:** Water Street District – Naperville, IL  
**Contract Amt:** \$447,125.00  
**Completion Date:** Summer 2024  
**Owner:** Village of Downers Grove  
**General Contractor:** Leopardo Companies  
**General Scope:** Permeable and sand set unit paving in vehicular and pedestrian applications.

**Project:** Kennedy Avenue – Hammond Improvements  
**Contract Amt:** \$517,000.00  
**Completion Date:** Summer 2023  
**Owner:** City of Hammond  
**General Contractor:** Milestone Contractors  
**General Scope:** Bituminous set roadway pavers and permeable pedestrian pavers applications.

Village of Lake Zurich  
Main Street Beautification  
Whitney Road Utility Improvements  
Church Street Transmission Main Phase I

## FORM OF PROPOSAL – SUBMIT WITH BID

TO: Village of Lake Zurich  
70 East Main Street  
Lake Zurich, Illinois 60047

FROM: Copenhaver Construction, Inc.  
CONTRACTOR

75 Koppie Drive  
ADDRESS

Gilberts, IL 60136  
CITY, STATE, ZIP CODE

847-428-6696  
TELEPHONE NUMBER

Ken Copenhaver  
CONTRACTOR'S CONTACT FOR THIS BID

copenhaverinc@yahoo.com  
E-MAIL

Gentlemen:

Having examined the Plans, Specifications, Instructions to Bidders, Form of Contract and having thoroughly examined the site and pertinent areas adjacent thereto, acknowledging the same to be accurate and complete insofar as pertinent details are concerned, we the undersigned agree to furnish all labor, materials, equipment, tools and services or whatever else is required for construction as enumerated below, all in accordance with Plans, Specifications and Contract Documents prepared by Manhard Consulting, 1 Overlook Point Suite 290, Lincolnshire, Illinois 60069, and entitled:

CONTRACT DOCUMENTS AND SPECIFICATIONS  
FOR  
**Main Street Beautification  
Church Street Transmission Main Phase 1  
Whitney Road Utility Replacements**

LAKE ZURICH, ILLINOIS

DATED: January 29<sup>th</sup>, 2025

The undersigned Bidder declares that he/they understands that where quantities are mentioned, they are approximate only, subject to increase or decrease that in such cases,



Village of Lake Zurich  
 Main Street Beautification  
 Whitney Road Utility Improvements  
 Church Street Transmission Main Phase I  
 201.001017.00

Bidder will take in full payment therefore the amount of the summation of the actual quantities, as finally determined, multiplied by the unit price shown on the Schedule of Prices contained herein.

The undersigned further agrees that if the Owner decides to increase or decrease the improvements or otherwise alter it by extras, additions or deductions, including the elimination of any one or more of the items by the amount not to exceed twenty-five percent (25%) of the total money value of the original contract prices, Bidder will perform the work as altered, increased, or decreased at the contract unit prices. Furthermore, all such work and materials as do not appear in the Proposal or Contract as a specific item accompanied by a unit price, and which are not included under the bid price for other items in this Contract, shall be performed as extra work. Bidder will accept as full compensation therefore a fixed price negotiated with the Owner prior to performing extra work or at a unit price determined in the same manner.

The undersigned further agrees to execute a Contract for this work and present the same to the Owner within ten (10) calendar days after the date of written notice of the award of the Contract to him.

The undersigned further agrees that he will commence work not later than ten (10) calendar days after written Notice to Proceed and execution and approval of the Contract and the Contract Bond, unless otherwise provided, and will diligently prosecute the work in such manner and with such materials, equipment, and labor as will insure its completion within the time limit specified herein, it being understood and agreed that the completion within the time limit is an essential part of the Contract. In case of failure to complete the work within the time stated herein or within such extra time as may have been allowed by extensions, the undersigned agrees that the Owner shall withhold from such sums as may be due him under the terms of this Contract the costs (which costs shall be considered and treated not as a penalty but as damages due the Owner) of additional engineering and observation, maintenance of detours, interest, and other items have caused an expenditure of funds resulting from the failure of the undersigned to complete the work within the time specified in the contract.

Unless granted additional time in writing by the Owner, the undersigned agrees to complete the work as required by the Timelines and Penalties section herein. Depending on funding and project approval by the Village Board, The Notice to Proceed will be issued in April of 2025.

The undersigned further agrees that he and his surety will execute and present within ten (10) days after the date of written notice of the award of the Contract to him, a Contract Bond in the form prescribed by the Owner, in the penal sum of the full amount of the Contract, guaranteeing the faithful performance and payment of labor and materials of the work in accordance with the terms of the Contract.

Accompanying this Proposal is a bank draft, cashier's check, bid bond or certified check complying with the requirements of the Specifications, for five percent (5%) of the total bid price, made payable to the Village of Lake Zurich.

**Document A310™ – 2010**

Conforms with The American Institute of Architects AIA Document 310

**Bid Bond****CONTRACTOR:***(Name, legal status and address)*

Copenhaver Construction, Inc.

75 Koppie Drive

Gilberts, IL 60136

**OWNER:***(Name, legal status and address)*

Village of Lake Zurich

70 East Main Street

Lake Zurich, IL 60047

**SURETY:***(Name, legal status and principal place of business)*

Frankenmuth Insurance Company

1 Mutual Avenue

Frankenmuth, MI 48787

**Mailing Address for Notices**

1411 Opus Place Suite 450

Downers Grove, IL 60515

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**BOND AMOUNT:** \$ 5% Five Percent of Amount Bid**PROJECT:***(Name, location or address, and Project number, if any)*


Main Street Beautification and Whitney Road Utility Replacements


The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 28th day of February, 2025

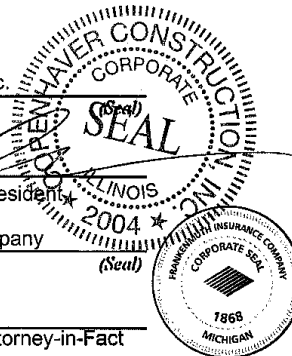
  
*(Witness)* Livia Nelson

  
*(Witness)*

Copenhaver Construction, Inc.

*(Principal)*By: *(Title)* Ken Copenhaver - President

Frankenmuth Insurance Company

*(Surety)*By: *(Title)* Martin Moss Attorney-in-Fact

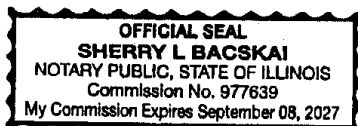
S-0054/AS 8/10

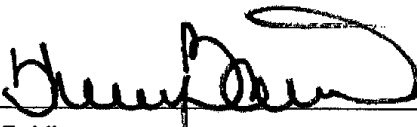
State of Illinois  
 County of DuPage

**SURETY ACKNOWLEDGEMENT (ATTORNEY-IN-FACT)**

I, Sherry L Bacskai **Notary Public of** DuPage **County, in the State of** Illinois ,  
 do hereby certify that Martin Moss **Attorney-in-Fact, of the** Frankenmuth Insurance  
Company who is personally known to me to be the same person whose  
 name is subscribed to the foregoing instrument, appeared before me this day in person, and  
 acknowledged that he signed, sealed and delivered said instrument, for and on behalf of the  
Frankenmuth Insurance Company for the uses and purposes therein set forth.

Given under my hand and notarial seal at my office in the City of Downers Grove in  
 said County, this 28th day of February , 2025 .



  
 Notary Public Sherry L Bacskai  
 My Commission expires: September 8, 2027

## FRANKENMUTH INSURANCE COMPANY

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, that Frankenmuth Insurance Company (the "Company"), a corporation duly organized and existing under the laws of the State of Michigan, having its principal office at 1 Mutual Avenue, Frankenmuth, Michigan 48787, does hereby nominate, constitute and appoint: **Martin Moss**

Their true and lawful attorney(s)-in-fact, each in their separate capacity if more than one is named above, to make, execute, seal, acknowledge and deliver any and all bonds, contracts and undertakings of suretyship, with the exception of Financial Guaranty Insurance, provided, however, that the penal sum of any one such instrument shall not exceed the sum of:

**Fifty Million and 00/100 Dollars (\$50,000,000)**

Surety Bond #: Bid Bond  
Principal: Copenhaver Construction, Inc.  
Obligee: Village of Lake Zurich

This Power of Attorney is granted pursuant to the following Resolution duly adopted at a meeting of the Board of Directors of Frankenmuth Insurance Company:

"RESOLVED, that the President, Senior Vice President or Vice President and each of them under their respective designations, hereby is authorized to execute powers of attorney, and such authority can be executed by use of facsimile signature, which may be attested or acknowledged by any officer of the Company, qualifying the attorney(s) named in the given power of attorney, to execute on behalf of, and acknowledge as the act and deed of Frankenmuth Insurance Company on all bonds, contracts and undertakings of suretyship, and to affix the corporate seal thereto."

IN WITNESS WHEREOF, the Company has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this 15th day of December, 2022.



STATE OF MICHIGAN)  
COUNTY OF SAGINAW ) ss:

Frankenmuth Insurance Company

By Frederick A. Edmond, Jr.  
Frederick A. Edmond, Jr.,  
President and Chief Executive Officer

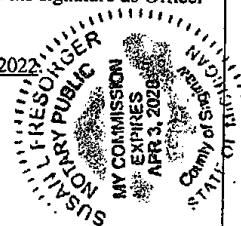
Sworn to before me, a Notary Public in the State of Michigan, by Frederick A. Edmond, Jr., to me personally known to be the individual and officer described in, and who executed the preceding instrument, deposited and said the Corporate Seal and his signature as Officer were affixed and subscribed to said instrument by the authority of the Company.

IN TESTIMONY WHEREOF, I have set my hand, and affixed my Official Seal this 15th day of December, 2022.

Susan L. Fresorger

(Seal)

Susan L. Fresorger, Notary Public  
Saginaw County, State of Michigan  
My Commission Expires: April 3, 2028



I, the undersigned, Executive Vice President of Frankenmuth Insurance Company, do hereby certify that the foregoing is a true, correct and complete copy of the original Power of Attorney; that said Power of Attorney has not been revoked or rescinded and is in full force and effect as of this date.

IN WITNESS WHEREOF, I have set my hand and affixed the Seal of the Company, this 28th day of February, 2025.

Andrew H. Knudsen  
Andrew H. Knudsen, Executive Vice President,  
Chief Operating Officer and Secretary

ALL CORRESPONDENCE RELATED TO BOND VALIDATION AND/OR A CLAIM SHOULD BE DIRECTED TO  
VP SURETY, 701 U.S. ROUTE ONE, SUITE 1, YARMOUTH, ME 04096

Village of Lake Zurich  
Main Street Beautification  
Whitney Road Utility Improvements  
Church Street Transmission Main Phase I

The amount of the check or draft is:

Bid Bond - Five Percent of submitted bid (\$ <sup>Bid Bond</sup> 5% of submitted bid ).  
(Contractor to fill in Amount 5% of total Bid)

PLACE  
TAB  
HERE

If this Proposal is accepted and the undersigned fails to execute a Contract and Contract Bond as required herein, it is hereby agreed that the amount of the check or draft shall become the property of the Owner and shall be considered as payment of damages due to delay and other causes suffered by the Owner because of failure to execute said Contract or Contract Bond; upon the undersigned properly executing a contract and furnishing a Contract Bond, said check or draft shall be returned to the undersigned.

The undersigned submits herewith his schedule of prices covering the work to be performed under the Contract; he understands that he must show in the schedule the unit prices and lump sum where applicable for which he proposes to perform each item of work; that the extension must be made by him and that if not so done, his Proposal may be rejected as irregular.

Village of Lake Zurich  
Main Street Beautification  
Whitney Road Utility Improvements  
Church Street Transmission Main Phase I

SUBMITTED: \_\_\_\_\_ CONTRACTOR:  
Copenhaver Construction, Inc.

75 Koppie Drive, Gilberts, IL 60136 CORPORATE NAME:  
February 28, 2025  
Date

BUSINESS ADDRESS:

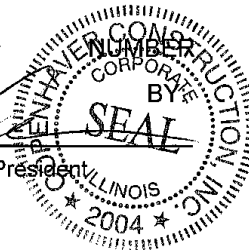
(CORPORATE

SEAL)

TELEPHONE 847-428-6696

Attest: *Livia Nelson*  
Livia Nelson, Asst. Secretary

SIGNED *Ken Copenhaver*  
Ken Copenhaver, President



SUBMITTED: \_\_\_\_\_ OWNER:

\_\_\_\_\_ CORPORATE NAME:

\_\_\_\_\_ BUSINESS ADDRESS:

(CORPORATE

SEAL)

TELEPHONE NUMBER:

Attest: \_\_\_\_\_ SIGNED BY:  
Secretary President



Village of Lake Zurich  
Main Street Beautification  
Whitney Road Utility Improvements  
Church Street Transmission Main Phase I

**CERTIFICATE OF COMPLIANCE – SUBMIT WITH BID**  
**WITH ARTICLE 33E OF THE**  
**CRIMINAL CODE OF 1961**

The undersigned, Copenhaver Construction, Inc., being the Contractor submitting a bid for the public project as described in these bid documents, hereby certifies that the undersigned is not barred from bidding on the public contract as a result of a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code of 1961, approved July 28, 1961, as amended.

Date: February 28, 2025

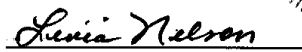
Contractor: Copenhaver Construction, Inc.

By:

  
Ken Copenhaver, President



Attest:

  
Livia Nelson, Asst. Secretary

Village of Lake Zurich  
Main Street Beautification  
Whitney Road Utility Improvements  
Church Street Transmission Main Phase I

**NON-COLLUSION STATEMENT – SUBMIT WITH BID**

By submission of this Bid, the undersigned certifies, and in the case of a joint Bid, each party thereto certifies as to his own organization, that in connection with the Bid:

1. The prices in the Bid have been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition, as to any manner relating to such prices with any other Bidder or with any competitor:
2. Unless otherwise required by law, the prices which have been quoted in the Bid have not knowingly been disclosed by the Bidder, prior to opening, directly or indirectly to any other Bidder or to any competitor; and,
3. No attempt has been made or will be made by the Bidder to induce any other person or firm to submit or not to submit a Bid for the purpose of restricting competition.
4. He is the person in the Bidder's organization responsible within that organization for the decision as to the prices being Bid but that he has been authorized to act as agent for the persons responsible for such decision in certifying that such persons have not participated, and will not participate, in any action contrary to Paragraphs 1 through 3, above, and as their agent shall so certify; and shall also certify the he has not participated, and will not participate in any action contrary to Paragraphs 1 through 3 above.

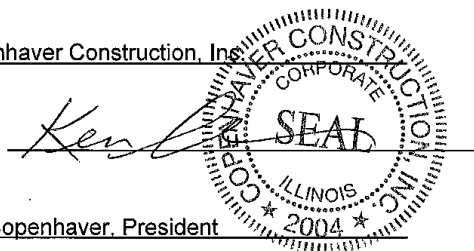
**COMPLIANCE WITH ARTICLE 33 OF THE CRIMINAL CODE OF 1961**

I have completed the certificate included as part of this Bid Form regarding compliance with Article 33 of the Criminal code of 1961.

RESPECTFULLY SUBMITTED, signed and sealed this 28th day of February, 2025.

Contractor: Copenhaver Construction, Inc.

By (Signature)



Title: Ken Copenhaver, President

Business

Address: 75 Koppie Drive

Village of Lake Zurich  
Main Street Beautification  
Whitney Road Utility Improvements  
Church Street Transmission Main Phase I

City/State: Gilberts, IL 60136

ATTEST:

Secretary: *Livia Nelson*  
Livia Nelson, Asst. Secretary



**BID: Main St Beautification****Due: February 28, 2025 10:00 a.m.**

<b>BIDDER</b>	<b>Bid Amount</b>	<b>Bond</b>
<b>Berger</b> 1205 N. Garland Rd. Wauconda, IL 60084	\$ 13,238,313.33	<b>Yes</b> <b>Addendums - Yes</b> 02-28-25 8:54 a.m.
<b>Copenhaver Construction</b> 75 Koppie Dr Gilberts, IL 60136	\$ 11,611,306.73	<b>Yes</b> <b>Addendums - Yes</b> 02-28-25 9:10 a.m.
<b>PirTano</b> 1766 Armitage Ct. Addison, IL 60101	\$ 12,064,381.18	<b>Yes</b> <b>Addendums - Yes</b> 02-28-25 9:45 a.m.
<b>Martam Construction Inc.</b> 1200 Gasket Dr. Elgin, IL 60120	\$ 13,996,595.33	<b>Yes</b> <b>Addendums - Yes</b> 02-28-25 9:56 a.m.

Laura Berg, Accounts Payable  
Mike Brown, PW Director  
Adam Hartmann, Project Mrg  
Kevin Lill, Manhard  
Kyle Kordell, Mgmnt Svc Director

Village Hall Boardroom  
2/28/2025 10:02 A.M.



*At the Heart of Community*

COMMUNITY DEVELOPMENT DEPARTMENT

505 Telser Road  
Lake Zurich, Illinois 60047

Phone (847) 540-1696  
Fax (847) 726-2182  
LakeZurich.org

MEMORANDUM

Date: March 17, 2025  
To: Ray Keller, Village Manager *RK*  
From: Sarosh Saher, Community Development Director  
CC: David Modrzejewski, Building Services Supervisor  
Colleen McCauley, Village Planner  
Re: Adoption of the 2025 Official Comprehensive Plan entitled  
"Lake Zurich Together – A Comprehensive Plan"

AGENDA ITEM  
710

**Issue:** Adopt the official comprehensive plan of the Village of Lake Zurich entitled "Lake Zurich Together," and accordingly amend Section 9-2-5 of the Lake Zurich Zoning Code entitled "Official Comprehensive Plan."

**2014-2019 Strategic Plan:** This agenda item is consistent with the following objectives under Goal #2 – Development:

- Update regulations and develop proactive policies which will include revision of the Comprehensive Plan

**Background:** The village is requesting approval to amend and update the Official Comprehensive Plan of the Village of Lake Zurich. A complete draft of the proposed document entitled "Lake Zurich Together – A Comprehensive Plan" is available for review at the following link on the village web page:

<https://lakezurich.org/767/Lake-Zurich-Together---Comprehensive-Pla>

**Analysis:** The Comprehensive Plan was last comprehensively updated in 2003. In 2018, Village staff began working on an update, but placed it on hold due to the significant economic, social and behavioral changes that resulted from the Pandemic beginning in 2020. In 2022, the Village resumed the process but with the intention of employing the services of a planning consultant and issued a Request for Proposals (RFP) in 2023. The Village received 2 proposals from consultants and selected Teska Associates and their partners consisting of Epstein and Egret + Ox to complete the plan.

Adoption of the 2025 Official Comprehensive Plan  
March 17, 2025

The overall purpose of the proposed comprehensive plan is to recommend a shift in emphasis from primarily growth and expansion policies to one of both growth/expansion and infill/redevelopment policies. The plan continues to re-affirm the ongoing guidance and policies of those aspects that do not need to be changed and relate primarily to existing residential development, the school system, parks and recreation, and commercial development along the Village's major arterial corridors.

The Official Comprehensive Plan of the Village of Lake Zurich is referenced in Section 9-2-5 of the Lake Zurich Zoning Code. As such, the provisions (text) of the code are concurrently proposed to be amended to reference the updated comprehensive plan.

The Planning and Zoning Commission (PZC) held a public hearing on January 15, 2025 and voted unanimously (6-0) in favor of recommending adoption of the 2025 Official Comprehensive Plan and associated amendments to the text of the zoning code to reference the adopted plan. No additional public comment was provided. The video from the PZC meeting can be accessed via the following link:

<https://play.champds.com/lakezurichil/event/144>

Further analysis is contained with the attached staff report to the PZC.

**Recommendation:** At their meeting on January 15, 2025, the Planning and Zoning Commission recommended adoption of the 2025 Official Comprehensive Plan and associated amendments to the text of the zoning code that reference the adopted plan.

Staff concurs and therefore requests approval of the attached ordinance amending the provisions of the Lake Zurich Zoning Title 9, with specific attachments based on the following findings. The updated Comprehensive Plan:

1. Will enhance the effectiveness of the Lake Zurich Municipal Code;
2. Will provide the Village Board with the ability to implement the recommendations of policies of the updated comprehensive plan;
3. Will continue to enhance the quality of life of its residents and positive environment if its commercial, industrial, residential and institutional entities;
4. Will not negatively affect Lake Zurich's efforts to promote a positive image; and
5. Will not adversely affect the Village's ability in enforcing other regulations pertaining to Building, Zoning, Land Development or any other code or ordinance that protects the health safety and welfare of the community, rather will provide the opportunity to further refine, update, or amend such regulations.

**Attachments:**

- Approval Ordinance including the following exhibits:
  - Exhibit A – "Lake Zurich Together – A Comprehensive Plan"
  - Exhibit B – Certificate of Publication to the Daily Herald Newspaper, December 21, 2024
  - Exhibit C – January 15, 2025 staff report and PZC final recommendation/conditions



## VILLAGE OF LAKE ZURICH



## ORDINANCE NO. 2025-03-605

**AN ORDINANCE AMENDING CERTAIN PROVISIONS OF THE LAKE ZURICH MUNICIPAL CODE TO AMEND AND ADOPT THE OFFICIAL COMPREHENSIVE PLAN OF THE VILLAGE OF LAKE ZURICH**  
*("Lake Zurich Together – A Comprehensive Plan")*

**WHEREAS**, the Village of Lake Zurich ("Applicant") filed an application on January 7, 2025, seeking to amend the provisions within Title 9 ("Zoning Code") of the Lake Zurich Municipal Code ("Municipal Code"), such provisions set forth in Section 5 of Chapter 2 of said Zoning Code, ("Application") entitled "Official Comprehensive Plan"; and

**WHEREAS**, in compliance with the law, and the requirements of Title 9 of the Municipal Code, notice was published on December 21, 2024, in the *Daily Herald* newspaper informing the public of a public hearing to be held before the Lake Zurich Planning and Zoning Commission ("PZC") on January 15, 2025, to consider this Application for amendments to the current provisions of Title 9 of the Municipal Code, a copy of said notice is attached hereto as **Exhibit A**; and

**WHEREAS**, at its January 15, 2025 meeting, the PZC held a public hearing on the subject text amendments and received the STAFF REPORT dated January 15, 2025, consisting of 7 pages, all as set forth in **Exhibit B**, and considered the Application for these amendments to Title 9 of the Municipal Code, and, after the conclusion of the public hearing, the PZC voted to recommend that the Board of Trustees approve such amendments to the existing provisions of the Municipal Code.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, as follows:

**SECTION 1: ADOPTION AND INCORPORATION OF RECITALS.** The foregoing recitals are hereby incorporated into this Ordinance as the findings of the Mayor and Board of Trustees.

**SECTION 3: APPROVAL OF AMENDMENTS TO TITLE 9 OF THE LAKE ZURICH MUNICIPAL CODE.** The Board of Trustees, pursuant to the authority vested in it under the laws of the State of Illinois and the Lake Zurich Municipal Code, hereby

approves the following amendments to Chapter 2 of Title 9 of the Lake Zurich Municipal Code, specifically as follows:

- A. An amendment to Section 9-2-5 entitled "Official Comprehensive Plan" of Chapter 2 entitled "Zoning Districts and Official Documents", of Title 9 of the Municipal Code by amending such Section 9-2-5 entitled "Official Comprehensive Plan," as depicted below, those provisions shown in bold italics and underscored to be added, to read as set forth below:

**9-2-5: OFFICIAL COMPREHENSIVE PLAN:**

A. Definition: The "official comprehensive plan" of the village shall be defined as a compilation of policy statements; goals; standards; maps; recommended planning, regulatory, fiscal, and public works programs; pertinent data relative to the past, present, and future trends of the village with respect to its population, housing, economic, social, and environmental development patterns and its land, water, and natural resources and use and its transportation facilities, public facilities, and utilities; and any other matter relative to the present and future patterns of life within the village or within the unincorporated areas lying within one and one-half (1-1/2) miles of its boundaries as they may from time to time exist, prepared and recommended by the plan commission with the advice and assistance of the village manager and the village manager's staff and adopted by the board of trustees by ordinance duly enacted, together with such amendments thereto as may be adopted from time to time. The term "official comprehensive plan" also shall refer to any internally consistent and complete portion of such a compilation relating to any one or more of the aforesaid subjects or to any specific portion of the aforesaid geographical area. As of the effective date of this zoning code, the term "official comprehensive plan" shall be understood to refer to the following documents:

1. The Lake Zurich 200325 comprehensive land use plan entitled the "Lake Zurich Together Comprehensive Plan."
2. This zoning code as set forth in title 9 of the Lake Zurich municipal code.
3. The Lake Zurich land development code, as amended, set forth in title 10 of the Lake Zurich municipal code.
- ~~4. Sections 3, 4, and 5 of the "Transportation Plan And Redevelopment Strategy For The Village Center", prepared by Trkla, Pettigrew, Allen & Payne, Inc., related to potential redevelopment of downtown Lake Zurich.~~

B. Purpose: The official comprehensive plan shall be considered an official statement of the policy of the village with respect to the existing and developing character of the various areas of the village and its vicinity; the proper objectives, standards, and direction for future maintenance, growth, development, and redevelopment of the village; the means to be employed to protect existing character or development and to encourage future development that will be in the best interests of the village; and the actions and programs to be undertaken by the village with respect to its future maintenance and development.

C. Effect: After the adoption of the official comprehensive plan or a part thereof, no ordinance, regulation, or official map relating to the physical maintenance, development, or redevelopment of the village or any land within it shall be enacted, established, amended, or varied and no right of way, street, utility, or public structure or land shall be authorized, established, developed, redeveloped, or modified in location or extent except in accordance with the policies, goals, objectives, principles, and standards of the official comprehensive plan or relevant part thereof unless the board of trustees shall first make a specific finding that the facts and circumstances affecting the particular matter justify a departure from the official comprehensive plan.

D. Procedures:

1. Plan Development: The plan commission, with the assistance of the village manager and the village manager's staff, shall oversee the continuing development and revision of the official comprehensive plan. The plan commission and the village manager, in developing a plan, shall make all reasonable efforts to obtain the views, comments, and criticisms of interested persons. In addition, the plan commission, prior to making any recommendation for the adoption or amendment of a plan or part thereof to the board of trustees, shall set, notice, and conduct a public hearing thereon in accordance with the provisions of section 9-14-3 of this title.

The board of trustees, at any time, may refer a plan to the plan commission for consideration and recommendation. In the case of such referral, the plan commission shall return its recommendation to the board of trustees not later than ninety (90) days after the receipt of the referral. If such recommendation is not so delivered, then the board of trustees may proceed to consider the amendment without such recommendation.

When satisfied that a plan or a part thereof is adequate for adoption as, or as an amendment of, the official comprehensive plan of the village or a part thereof, the plan commission shall transmit such plan or part thereof to the board of trustees together with its recommendations for adoption of such plan as well as any reports or statements deemed necessary to a full consideration

of such plan or part thereof. Such reports or statements may include majority and minority positions. Such transmittal shall be made not later than fifteen (15) days after the close of the public hearing concerning such plan.

2. **Plan Adoption:** After receiving any recommendation of the plan commission with respect to the adoption or amendment of any plan or a part thereof, the board of trustees, by ordinance duly enacted, may adopt such plan in whole or in part, with or without amendments; or may refer such plan or any part thereof back to the plan commission for further consideration; or may reject such plan. The board of trustees shall take such action not later than ninety (90) days after the close of the plan commission public hearing on such plan. The failure of the board of trustees to act within such period shall be deemed to be a rejection of the plan. Upon the adoption of any such plan or part thereof, it shall be designated as the "official comprehensive plan of the village of Lake Zurich" and, if less than a total comprehensive plan, shall carry a subheading designating its specific contents.
3. **Plan Amendment:** The official comprehensive plan, or any part thereof, may be amended at any time in accordance with the provisions of this subsection D3. Such an amendment may be initiated by the board of trustees, the plan commission, the village manager, or by any owner of property affected by the provisions of such plan sought to be amended. Amendments initiated by the board of trustees, the plan commission, or the village manager shall require no formal application and shall be processed as provided in subsections D1 and D2 of this section. Amendments initiated by the owner of affected property shall be initiated by an application filed pursuant to section 9-14-1 of this title, except that the time limits specified in subsections D1 and D2 of this section shall apply.
4. **Plan Filing And Notice Of Adoption:** The ordinance adopting the official comprehensive plan, or any part thereof, shall provide that the village manager shall cause a certified copy thereof to be placed on file in the office of the village clerk and shall cause a notice evidencing the adoption of such plan, or part thereof, to be filed with all municipalities adjacent to the village and with the Lake County recorder of deeds. (Ord., 10-2004)
5. **Notice For Hearing On Official Comprehensive Plan:** In addition to notice as required by subsection B3 of this section, the village manager shall cause notice of every public hearing in connection with the adoption or amendment of the official comprehensive plan to be given by publication in a newspaper of general circulation in Lake County at least fifteen (15) days before such hearing. (Ord. 2009-05-631, 5-4-2009)

The remaining provisions of Chapter 9-2-5 shall remain unchanged in their present form as stated.

**SECTION 4: FINDINGS AND RECOMMENDATION.** The findings and recommendations of the PZC and the STAFF REPORT and other filings provided to the PZC are hereby accepted as the Board's own and shall be made a part of the official record for the Application and are attached hereto as **Exhibit B**.

**SECTION 5: SEVERABILITY.** If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

**SECTION 6: CONFLICTS.** All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION 7: APPLICABILITY.** All properties that are rendered non-conforming with respect to the provisions contained within this ordinance following the passage of such ordinance shall be brought into compliance with the provisions contained within this ordinance within thirty (30) days of the effective date provided in Section 8 of this ordinance.

**SECTION 8: EFFECTIVE DATE.** This Ordinance shall be in full force and effect upon its passage and approval, as provided by law.

PASSED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Ayes:

Nays:

Absent:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

ATTEST:

\_\_\_\_\_  
Village President, Thomas Poynton

\_\_\_\_\_  
Deputy Village Clerk, Kyle Kordell

**Exhibit A**

**Certificate of Publication of Notice of Hearing to the Daily Herald  
Newspaper, published on December 21, 2024**



**Exhibit B**

**Staff Report and Findings of the Planning and Zoning Commission  
Dated January 15, 2025.**

**VILLAGE OF LAKE ZURICH  
NOTICE OF PUBLIC HEARING**  
PUBLIC NOTICE IS HEREBY GIVEN to all persons that the Village of Lake Zurich Planning & Zoning Commission shall conduct a public hearing on **January 15, 2025, at 7:00 P.M.** in the Board Room of the Lake Zurich Village Hall, 70 East Main Street, Lake Zurich, Illinois, for the purpose of considering a zoning application filed by the Village requesting approval to amend and update the Official Comprehensive Plan of the Village of Lake Zurich as referenced and described in Chapter 9-2.5 of the Lake Zurich Zoning Code. A copy of the application, Zoning Code and draft Comprehensive Plan are on file with, and available for public inspection during regular Village business hours in the Lake Zurich Community Development Department located at 505 Telfer Road, Lake Zurich. Information on the process and the draft document are also available at the Village Website accessible via the following link: <https://lakezurich.org/767/Lake-Zurich-Together-Comprehensive-Pla>. At said public hearing, the Planning & Zoning Commission shall accept all testimony and evidence pertaining to said application. All interested persons are invited to attend and be heard.  
DATED: December 18, 2024  
Orlando Stratman  
Chairperson, Planning & Zoning Commission  
Published In Daily Herald, December 21, 2024 (273569)

## CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.

Lake County  
**Daily Herald**

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the **Lake County DAILY HERALD**. That said **Lake County DAILY HERALD** is a secular newspaper, published in Libertyville, Lake County, State of Illinois, and has been in general circulation daily throughout Lake County, continuously for more than 50 weeks prior to the first Publication of the attached notice, and a newspaper as defined by 715 ILCS 5/5.

I further certify that the **Lake County DAILY HERALD** is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published 12/21/2024 in said **Lake County DAILY HERALD**. This notice was also placed on a statewide public notice website as required by 5 ILCS 5/2.1.

BY

*Danula Baitz*

Designee of the Publisher of the Daily Herald

Control # 273569 \*LAKE\*





*At the Heart of Community*

COMMUNITY DEVELOPMENT DEPARTMENT

505 Telser Road  
Lake Zurich, Illinois 60047

Phone (847) 540-1696  
Fax (847) 726-2182  
LakeZurich.org

**APPLICATION PZC 2025-02**  
**PZC Hearing Date: January 15, 2025**

**AGENDA ITEM 4.B**

**STAFF REPORT**

To: Chairperson Stratman and Members of the Planning & Zoning Commission

From: Sarosh Saher, Community Development Director

CC: Colleen McCauley, Village Planner

Date: January 15, 2025

Re: PZC 2025-02 Zoning Application for a Text Amendment to  
Section 9-2-5 of the Lake Zurich Zoning Code – Official Comprehensive Plan

**SUBJECT**

The Village of Lake Zurich, (the “Applicant”) requests an amendment to the text of the zoning code to update the Village’s Official Comprehensive Plan.

**GENERAL INFORMATION**

Requested Action: Text Amendment

Applicant: Village of Lake Zurich

Staff Coordinator: Sarosh Saher, Community Development Director

**LIST OF EXHIBITS**

- A. Development Application and Attachments
- B. Draft Ordinance Language

**Staff Report**  
**APPLICATION PZC 2025-02**

**Community Development Department**  
**PZC Hearing Date: January 15, 2025**

**BACKGROUND**

The Village of Lake Zurich (the “Applicant”), is the Applicant for the proposed text amendment to the Lake Zurich Zoning Code. Due to the nature of the text amendment, no Subject Property exists and therefore no legal description is included within the exhibits. The Village as Applicant filed an application on January 7, 2025 (the “Application”) seeking:

- A Text Amendment to Section 9-2-5 entitled “Official Comprehensive Plan”

The village is requesting approval to amend and update the Official Comprehensive Plan of the Village of Lake Zurich. A complete draft of the proposed document entitled “Lake Zurich Together – A Comprehensive Plan” is available for review at the following link on the village web page: <https://teskaassociates.wordpress.com/wp-content/uploads/2024/12/lake-zurich-comprehensive-plan-draft-20241231-reduced.pdf>

The Comprehensive Plan was last comprehensively updated in 2003. In 2018, Village staff began working on an update, but placed it on hold due to the significant economic, social and behavioral changes that resulted from the Pandemic beginning in 2020.

In 2022, the Village resumed the process but with the intention of employing the services of a planning consultant and issued a Request for Proposals (RFP) in 2023. The Village received 2 proposals from consultants and selected Teska Associates and their partners consisting of Epstein and Egret + Ox to complete the plan.

Following their selection, Teska begin their process in June 2023 with a “Community Engagement Plan” consisting of a series of stakeholder interviews and public engagement efforts including meetings, a booth at the farmers market and a website dedicated to providing information and obtaining feedback on the plan. The engagement efforts resulted in a “Community Conditions Report” that was used to develop the draft plan document that is presented at this time.

Pursuant to public notice published on December 18, 2024, in the Daily Herald, a public hearing has been scheduled with the Lake Zurich Planning & Zoning Commission for January 15, 2025, to consider the Application. Due to the city-wide nature of the proposal, no public hearing notification sign was required to be posted.

Staff offers the following additional information:

- A. Courtesy Review.** Courtesy Review was not conducted for this project. However, staff and the consultant have consistently kept the Village Board, PZC and community at large aware of the progress of the project through various means including events, meetings, updates and the dedicated website at <https://lakezurichtogether.org/>.
- B. History.** In 2003, the Village adopted the current comprehensive plan known as the “2003 Comprehensive Land Use Plan.” For over twenty (20) years, this plan has been the guiding

**Staff Report**  
**APPLICATION PZC 2025-02**

**Community Development Department**  
**PZC Hearing Date: January 15, 2025**

document for the village in all aspects related to development. The plan had the following purpose and intent:

- Revise the land use plan.
- Provide effective goals and objectives to enhance the Village's economic viability.
- Determine current condition of public facilities and the amount of their necessary expansion to meet future demand.
- Develop a refined guide and framework for the development of the Village to ensure efficiency and livability.
- Secure the Village's position as a unique community within a developing metropolitan region.
- Plan for the development of housing to meet the needs of a population in every stage of the life cycle.

These principles continue to remain the philosophy which guides the community. However, with the passage of time (20 years), the aspirations of the village have evolved with respect to land use and economic development. The village's boundary has expanded and vacant properties within the village's municipal boundaries and its planning area boundary have been largely built-out.

## **ANALYSIS**

The 2003 comprehensive plan is now proposed to be amended and updated to correspond with the village's current goals, objectives, sentiments and aspirations. The goal is to update the policies of the plan in keeping with present development and other competing interests while affirming the policies and guidance already in place.

The overall purpose of the proposed plan is to recommend a shift in emphasis from primarily growth and expansion policies to one of both growth/expansion and infill/redevelopment policies. These issues are specifically covered under the following broad-based philosophies for the residents of Lake Zurich.

- Economic vitality: Strengthening the local economy through support for local businesses and increasing the diversity and density of destinations, shops, dining, and activities
- Sense of community and quality of life: Highlighting and continuing to invest in arts, culture, seasonal events, community amenities, the Main Street Area, parks, and recreation
- Connectivity: Creating a safe, connected, and walkable community via expanded sidewalks, bikeways and trails that connect various destinations
- Housing choices: Offering a range of high-quality housing options tailored to different life stages and needs

These are contained within specific sections of the document outlined below:

- Community Design and Development

**Staff Report**  
**APPLICATION PZC 2025-02**

**Community Development Department**  
**PZC Hearing Date: January 15, 2025**

- Placemaking and Programming
- Mobility and Accessibility
- Corridors and Special Areas that warrant special attention including
  - Corridors Route 22, Route 12/Rand Road
  - Main Street District
  - Potential Annexation properties to the north
  - Community Gateway opportunities
  - Pedestrian and Bike opportunities
- Sustainability, Resilience and Wellbeing
- Implementation

The plan continues to affirm the guidance and policies of those aspects that do not need to be changed and relate primarily to existing residential development, the school system, parks and recreation, and Rand Road commercial development.

**GENERAL FINDINGS**

The Official Comprehensive Plan of the Village of Lake Zurich is referenced in Section 9-2-5 of the Lake Zurich Zoning Code. As such, the provisions (text) of the code need to be amended to reference the updated comprehensive plan. Staff has reviewed the amendment to the text of Section 9-2-5 with respect to the various applicable standards and provisions of the Lake Zurich Municipal Code and offers findings on the following specific sections of the Code.

Staff of the Community Development Department finds that the proposed policy statements proposed in the updated comprehensive plan continue to meet the goals, objectives, sentiments and aspirations of the community.

**9-18-3 STANDARDS FOR AMENDMENTS**

- A. Standards: Amending the zoning map or the text of this zoning code is a matter committed to the sound legislative discretion of the board of trustees and is not dictated by any set standard. However, in determining whether a proposed amendment should be granted or denied, the board of trustees shall act in what it reasonably believes to be in the best interest of the general public, and may consider, among other factors, the following factors as they may be relevant to a particular application:

1. The consistency of the proposed amendment with the purposes of this zoning code.

**Staff Response: Standard met. Staff proposes and has found the proposed amendment to the official comprehensive plan will enhance the purposes of the zoning code as it relates to entire village. The amended plan will:**

- A. Continue to promote and protect the overall health, safety, and welfare of the Village.**
- B. Continue to create an attractive residential environment and business and economic climate in the community.**



**Staff Report**  
**APPLICATION PZC 2025-02**

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**PZC Hearing Date: January 15, 2025**

- C. Guide the growth of the community in an orderly fashion.**
- D. Propose policy recommendations on specific issues related to the development of the community.**

2. The community need for the proposed amendment and for the uses and development it would allow.

**Staff Response: Standard met. The updated plan is a culmination of efforts over a period of two years based on a number of requests, comments, concerns and discussions of the community calling for the need to update the village's development policies and regulations.**

3. If a specific parcel of property is the subject of the proposed amendment, then the following factors:

**Staff Response: Not Applicable. The text amendment does not pertain to any specific property, rather it is applicable to all property within the present municipal boundaries and external planning area boundaries of the Village of Lake Zurich.**

**RECOMMENDATION**

The recommendation of the Planning and Zoning Commission should be based on the standards included in the following Sections of the Lake Zurich Municipal Code:

- Section 9-18-3: Standards for Amendments

Based on the review of staff, the standards for approval have been met and therefore staff recommends that the Planning and Zoning Commission make these standards a part of the official record of the Application.

Staff of the Community Development Department therefore recommends the approval of Application PZC 2019-2. Staff further finds that the amended zoning code:

1. Will enhance the effectiveness of the Lake Zurich Municipal Code;
2. Will provide the Village Board with the ability to implement the recommendations of policies of the updated comprehensive plan;
3. Will continue to enhance the quality of life of its residents and positive environment if its commercial, industrial and institutional entities;
4. Will not negatively affect Lake Zurich's efforts to promote a positive image; and
5. Will not adversely affect the Village's ability in enforcing other regulations pertaining to Building, Zoning, Land Development or any other code or ordinance that protects the health safety and welfare of the community, rather will provide the opportunity to further refine, update, or amend such regulations.

**Staff Report**  
**APPLICATION PZC 2025-02**

**Community Development Department**  
**PZC Hearing Date: January 15, 2025**

Respectfully Submitted,

Sarosh Saher  
Community Development Director

Staff Report  
APPLICATION PZC 2025-02

Community Development Department  
PZC Hearing Date: January 15, 2025

**LAKE ZURICH PLANNING & ZONING COMMISSION  
FINAL FINDINGS & RECOMMENDATIONS**

**AMENDMENTS TO THE OFFICIAL COMPREHENSIVE PLAN  
January 15, 2025**

The Planning & Zoning Commission recommends approval of Application PZC 2019-2, and the Planning & Zoning Commission adopts the findings as contained within the Staff Report dated **January 15, 2025** for this Application for the following reasons:

1. Will enhance the effectiveness of the Lake Zurich Municipal Code;
2. Will provide the Village Board with the ability to implement the recommendations of policies of the updated comprehensive plan;
3. Will continue to enhance the quality of life of its residents and positive environment if its commercial, industrial and institutional entities;
4. Will not negatively affect Lake Zurich's efforts to promote a positive image; and
5. Will not adversely affect the Village's ability in enforcing other regulations pertaining to Building, Zoning, Land Development or any other code or ordinance that protects the health safety and welfare of the community, rather will provide the opportunity to further refine, update, or amend such regulations.

- ☐ Without any further additions, changes, modifications and/or approval conditions.
- ☐ With the following additions, changes, modifications and/or approval conditions:



Planning & Zoning Commission Chairman



**TO:** Lake Zurich Village Board and Planning and Zoning Commission  
**FROM:** Erin Cigliano, Principal, Teska Associates, Inc.  
**DATE:** December 31, 2024  
**SUBJECT:** Lake Zurich Together Comprehensive Plan Draft

Lake Zurich Mayor, Village Trustees and P&Z Commissioners,

It is with great pleasure that we introduce the [Draft Comprehensive Plan for Lake Zurich](#), a document that outlines a vision for the community's future development and guides decision-making on a range of topics. This document is the result of extensive public engagement and collaboration, incorporating input from residents, businesses, and stakeholders.

As the title suggests, implementing the Plan is reliant on the power of the collective. The Plan's vision, goals, aspirations and actions rests on the shoulders of many partners coming together. It is a system of checks and balances, needs and priorities, public and private interests. The plan is structured around a set of overarching goals and objectives, which are outlined in detail within the document. Key goals include:

- **Economic vitality:** Strengthening the local economy through support for local businesses and increasing the diversity and density of destinations, shops, dining, and activities
- **Sense of community and quality of life:** Highlighting and continuing to invest in arts, culture, seasonal events, community amenities, the Main Street Area, parks, and recreation
- **Connectivity:** Creating a safe, connected, and walkable community via expanded sidewalks, bikeways and trails that connect various destinations
- **Housing choices:** Offering a range of high-quality housing options tailored to different life stages and needs

To achieve these goals, the plan recommends specific, tailored-to-Lake Zurich approaches and strategies, including:

- **Design Guidelines:** The Design Guidelines in Chapter 2 provide guidance for property owners, developers, architects, contractors, and designers as redevelopment or new construction occurs. They provide specific examples appropriate for Lake Zurich's neighborhoods, corridors, and special areas to enhance and build upon existing character and sense of place.
- **Main Street Area:** A dedicated framework plan is provided in Chapter 3 to guide the activation and continued revitalization of the Main Street Area, fostering a vibrant mix of businesses, community gathering spaces, and pedestrian-friendly amenities. The framework plan is conceptual, meaning it should be utilized as a point of direction and



inspiration. It celebrates community input and development potential, but will be subject to market conditions and a balance of factors.

- **Bike, Trails, and Pedestrian Network:** Chapter 4 of the plan emphasizes a vision to continue efforts to expand a safe and accessible network for cyclists and pedestrians, connecting residents to key destinations throughout the Village. A proposed shared use path along Old Rand Road and protected bike lanes on Oakwood Drive are identified as two priority projects.
- **Corridor Plans for Route 22 and Route 12:** Chapter 5 focuses on opportunities along the major east-west (Route 22) and north-south (Route 12/Rand Road) corridors that span the Village, as well as areas outside the Village boundary to consider for potential annexation, and other vacant or underutilized sites that have potential for infill development.
- **Sustainability Efforts:** Lake Zurich's focus on sustainability and strategies for continuing such efforts in environmental stewardship is discussed in Chapter 6.

This community-driven plan outlines a vision for Lake Zurich's future, acknowledging that successful implementation will require ongoing collaboration, funding, and careful consideration of market factors. It will be essential to continue fostering strong partnerships between public and private sectors, secure necessary resources, and maintain ongoing community engagement to ensure the successful realization of this plan's goals.

Chapter 7: Implementation will be completed following review and comment at the Community Open House and Planning & Zoning Commission Public Hearing on January 15, 2025. Feedback will be applied to each chapter's goals and objectives, and then integrated into a forthcoming action plan. Action steps and recommendations will be organized into a matrix that includes potential partners, costs and funding considerations, and prioritization. This matrix is intended to facilitate plan progress towards implementation. With an understanding that plan priorities may change, it is also important to recognize the comprehensive plan as a living document that should be reviewed and updated periodically to ensure that it continues to reflect the evolving needs and aspirations of the Lake Zurich community.

We look forward to your review, discussing the plan in more detail, and working together to implement its recommendations.

Warmly,  
The "Lake Zurich Together" Planning Team



**LAKE ZURICH TOGETHER**

## community open house

**LET'S TOAST TO A NEW YEAR & BRIGHT FUTURE!**

Drop by Vault 232 (35 W. Main Street, Lake Zurich) between 4 to 6pm on Wednesday, January 15th to meet the Draft Comprehensive Plan.

Unable to make it? Explore the plan and share feedback today by visiting the project website below.

**LakeZurichTogether.org**





## ZONING APPLICATION

Community Development Department  
505 Telser Rd.  
Lake Zurich, IL 60047  
Phone: (847) 540-1696  
Fax: (847) 540-1769

(Please Type or Print)

1. Address of Subject Property: N/A
2. Please attach complete legal description
3. Property Identification number(s): N/A
4. Owner of record is: N/A Phone: \_\_\_\_\_  
E-Mail \_\_\_\_\_ Address: \_\_\_\_\_
5. Applicant is (if different from owner): Village of Lake Zurich Phone: 847-540-1696  
E-Mail \_\_\_\_\_ Address: 70 East Main Street
6. Applicant's interest in the property (owner, agent, realtor, etc.): N/A
7. All existing uses and improvements on the property are: N/A
8. The proposed uses on the property are: N/A
9. List any covenants, conditions, or restrictions concerning the use, type of improvements, setbacks, area, or height requirements placed on the Subject Property and now of record and the date of expiration of said restrictions:  
Subject to the Lake Zurich Municipal Code
10. Describe any contract or agreement of any nature relevant to the sale or disposal of the Subject Property:  
N/A
11. For applications requiring a public hearing, please attach a list which contains the PIN, owner, and owner's mailing address of all properties located within 250 feet (excluding all Public Right-of-Ways) of the Subject Property.

THE APPLICANT'S SIGNATURE BELOW INDICATES THE INFORMATION CONTAINED IN THIS APPLICATION AND ON ANY ACCOMPANYING DOCUMENTS IS TRUE AND CORRECT.  
THE APPLICANT ALSO ACKNOWLEDGES IF THE CONSULTANT EXPENSES EXCEED THE INITIAL ESCROW DEPOSIT, THE APPLICANT WILL REIMBURSE THE ACCOUNT IMMEDIATELY.

**Sarosh Saher**

(Name of applicant)

(Signature of applicant)

Subscribed, and sworn to before me this 7th day of January, 2025.

(Notary Public)



My Commission Expires \_\_\_\_\_

(Name of Owner, if different)

(Signature of Owner, if different)

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

(Notary Public)

My Commission Expires \_\_\_\_\_

Please indicate what zoning relief your application requires. For assistance, please contact Staff.

☐ Zoning Code **Map** Amendment to change zoning of Subject Property from \_\_\_\_ to \_\_\_\_

☒ Zoning Code **Text** Amendment to amend the following section(s) of the Zoning Code 9-7C-3; 9-24-2

(See Section 18-103 of the Lake Zurich Zoning Code for specific standards. If a specific parcel is the subject of this amendment, then provide the additional information listed in Section 18-103C.)

☐ Special Use Permit/Amendment for \_\_\_\_\_

(See Section 19-103 of the Lake Zurich Zoning Code for specific standards.)

☐ Planned Unit Development/Major Adjustment/Amendment

(Planned Unit Developments are a distinct category of special use and are intended to create a more desirable environment than through strict application of the zoning and subdivision regulations. See Section 22-105 of the Lake Zurich Zoning Code for specific standards. Please list all the 'modifications' requested in the cover letter.)

☐ Variation for \_\_\_\_\_

(See Section 17-104 of the Lake Zurich Zoning Code for specific standards. Please indicate what your specific hardships are in the cover letter.)

☐ Modification to the Land Development Code (includes retaining walls more than 2 feet in height)

(See Section 10-6-18 of the Land Development Code for specific standards.)

☐ Preliminary Plat of Subdivision

☐ Final Plat of Subdivision or Amendment to Plat of Subdivision

(See Sections 10-5-2 and 10-5-9 of the Land Development Code for specific standards.)

☐ Site Plan Approval/Major Adjustment/Amendment

(See Section 20-103 of the Lake Zurich Zoning Code for specific standards.)

☐ Exterior Appearance Approval or Amendment

(See Section 21-103 of the Lake Zurich Zoning Code for specific standards.)

#### **APPLICATION TO ANNEX CERTAIN TERRITORY**

All land annexed to the Village is classified automatically after such annexation in the R-1\2 Single Family Residential District. The owner must file an application for a Zoning Map amendment if he or she desires a different zoning classification for the Subject Property.

☐ Petition to Annex Certain Territory (Please complete attached petition)

☐ Application to Annex Certain Territory

#### **COMPREHENSIVE PLAN APPLICATION**

☐ Comprehensive Plan **Map** Amendment for \_\_\_\_\_

☒ Comprehensive Plan **Text** Amendment for Update and Amendments to the Comprehensive Plan

**Proposed Amendments to Section 9-2-5 of the Lake Zurich Municipal Code related to the amended and updated Comprehensive Plan.**

The Village of Lake Zurich (the “Applicant”), proposes an amendment to the text of the Lake Zurich Zoning Code. Due to the nature of the text amendment, no Subject Property exists and therefore no legal description is included within the exhibits. Specifically, the village seeks the following:

- A Text Amendment to Section 9-2-5 entitled “Official Comprehensive Plan”

Submitted by:

A handwritten signature in black ink, appearing to read "Sarosh Saher".

Sarosh Saher, Community Development Director  
Village of Lake Zurich  
505 Telser Road  
Lake Zurich, IL 60047

Dated: January 7, 2025

**9-2-5: OFFICIAL COMPREHENSIVE PLAN:**

A. Definition: The "official comprehensive plan" of the village shall be defined as a compilation of policy statements; goals; standards; maps; recommended planning, regulatory, fiscal, and public works programs; pertinent data relative to the past, present, and future trends of the village with respect to its population, housing, economic, social, and environmental development patterns and its land, water, and natural resources and use and its transportation facilities, public facilities, and utilities; and any other matter relative to the present and future patterns of life within the village or within the unincorporated areas lying within one and one-half (1-1/2) miles of its boundaries as they may from time to time exist, prepared and recommended by the plan commission with the advice and assistance of the village manager and the village manager's staff and adopted by the board of trustees by ordinance duly enacted, together with such amendments thereto as may be adopted from time to time. The term "official comprehensive plan" also shall refer to any internally consistent and complete portion of such a compilation relating to any one or more of the aforesaid subjects or to any specific portion of the aforesaid geographical area. As of the effective date of this zoning code, the term "official comprehensive plan" shall be understood to refer to the following documents:

1. The Lake Zurich 2003~~25~~ comprehensive land use plan entitled the "Lake Zurich Together Comprehensive Plan."
2. This zoning code as set forth in title 9 of the Lake Zurich municipal code.
3. The Lake Zurich land development code, as amended, set forth in title 10 of the Lake Zurich municipal code.
- ~~4. Sections 3, 4, and 5 of the "Transportation Plan And Redevelopment Strategy For The Village Center", prepared by Trkla, Pettigrew, Allen & Payne, Inc., related to potential redevelopment of downtown Lake Zurich.~~

B. Purpose: The official comprehensive plan shall be considered an official statement of the policy of the village with respect to the existing and developing character of the various areas of the village and its vicinity; the proper objectives, standards, and direction for future maintenance, growth, development, and redevelopment of the village; the means to be employed to protect existing character or development and to encourage future development that will be in the best interests of the village; and the actions and programs to be undertaken by the village with respect to its future maintenance and development.

C. Effect: After the adoption of the official comprehensive plan or a part thereof, no ordinance, regulation, or official map relating to the physical maintenance, development, or redevelopment of the village or any land within it shall be enacted, established, amended, or varied and no right of way, street, utility, or public structure or land shall be authorized, established, developed, redeveloped, or modified in location or extent except in accordance with the policies, goals, objectives, principles, and standards of the official comprehensive plan or relevant part thereof unless the board of trustees shall first make a specific finding that the facts and circumstances affecting the particular matter justify a departure from the official comprehensive plan.

D. Procedures:

1. Plan Development: The plan commission, with the assistance of the village manager and the village manager's staff, shall oversee the continuing development and revision of the official comprehensive plan. The plan commission and the village manager, in developing a plan, shall make all reasonable efforts to obtain the views, comments, and criticisms of interested persons. In addition, the plan commission, prior to making any recommendation for the adoption or amendment of a plan or part thereof to the board of trustees, shall set, notice, and conduct a public hearing thereon in accordance with the provisions of section 9-14-3 of this title.

The board of trustees, at any time, may refer a plan to the plan commission for consideration and recommendation. In the case of such referral, the plan commission shall return its recommendation to the board of trustees not later than ninety (90) days after the receipt of the referral. If such recommendation is not so delivered, then the board of trustees may proceed to consider the amendment without such recommendation.

When satisfied that a plan or a part thereof is adequate for adoption as, or as an amendment of, the official comprehensive plan of the village or a part thereof, the plan commission shall transmit such plan or part thereof to the board of trustees together with its recommendations for adoption of such plan as well as any reports or statements deemed necessary to a full consideration of such plan or part thereof. Such reports or statements may include majority and minority positions. Such transmittal shall be made not later than fifteen (15) days after the close of the public hearing concerning such plan.

2. Plan Adoption: After receiving any recommendation of the plan commission with respect to the adoption or amendment of any plan or a part thereof, the board of trustees, by ordinance duly enacted, may adopt such plan in whole or in part, with or without amendments; or may refer such plan or any part thereof back to the plan commission for further consideration; or may reject such plan. The board of trustees shall take such action not later than ninety (90) days after the close of the plan commission public hearing on such plan. The failure of the board of trustees to act within such period shall be deemed to be a rejection of the plan. Upon the adoption of any such plan or part thereof, it shall be designated as the "official comprehensive plan of the village of Lake Zurich" and, if less than a total comprehensive plan, shall carry a subheading designating its specific contents.
3. Plan Amendment: The official comprehensive plan, or any part thereof, may be amended at any time in accordance with the provisions of this subsection D3. Such an amendment may be initiated by the board of trustees, the plan commission, the village manager, or by any owner of property affected by the provisions of such plan sought to be amended. Amendments initiated by the board of trustees, the plan commission, or the village manager shall require no formal application and shall be processed as provided in subsections D1 and D2 of this section. Amendments initiated by the owner of affected property shall be initiated by an application filed pursuant to section 9-14-1 of this title, except that the time limits specified in subsections D1 and D2 of this section shall apply.
4. Plan Filing And Notice Of Adoption: The ordinance adopting the official comprehensive plan, or any part thereof, shall provide that the village manager shall cause a certified copy thereof to be placed on file in the office of the village clerk and shall cause a notice evidencing the adoption of such plan, or part thereof, to be filed with all municipalities adjacent to the village and with the Lake County recorder of deeds. (Ord., 10-2004)
5. Notice For Hearing On Official Comprehensive Plan: In addition to notice as required by subsection B3 of this section, the village manager shall cause notice of every public hearing in connection with the adoption or amendment of the official comprehensive plan to be given by publication in a newspaper of general circulation in Lake County at least fifteen (15) days before such hearing. (Ord. 2009-05-631, 5-4-2009)



# PARKS & RECREATION DEPARTMENT

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## MONTHLY INFORMATION REPORT

**February 2025**

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HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
AND  
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET  
LAKE ZURICH, IL 60047

### Departmental Narrative

The Spring and Summer brochure promoting the seasonal offerings hit households as of the week of January 20<sup>th</sup>. Resident registration for all programs began on February 3<sup>rd</sup>.

Priority Summer Camp registration for residents opened at midnight on Monday, February 3<sup>rd</sup>. By 12:10 a.m., both sessions of Camp Cedar (for youth entering 5th-7th grade this fall) were full. Registration for Camp Alpine (for youth entering 1st-4th grade this fall) filled shortly after 9am. Camp capacity numbers are 110 youth per session for Camp Alpine and 50 youth per session for Camp Cedar. There is still camp availability for Kamp Kiddie (preschool), Alpine/Cedar post-camp week sessions, and weekly specialty camps such as archery and beach volleyball. As the Board may recall, last year saw a high volume of registrations on the opening day, with most camps reaching capacity by noon. Camp capacities are determined by factors such as staffing ratios, indoor facility space, and bussing limitations (especially for field trips at Camp Cedar). Currently, the department has started a waitlist with 43 people interested in Camp Alpine and 37 for Camp Cedar. We anticipate that Kamp Kiddie will fill before nonresident registration opens on Monday, March 3<sup>rd</sup>. Traditionally, before the introduction of priority registration, nonresidents represented about 25% of the camp program. However, this percentage has significantly decreased in the last five years due to limited availability after priority registration. The department will continue to monitor the waitlist and will reach out if any spaces become available.

Registration for 2025-2026 Yellow Brick Road Preschool nonresidents began on February 7<sup>th</sup>. As of end of February, the program sites at the Paulus Park Barn for 3 and 4-year olds and Just for Me Almost 3 at Buffalo Creek are full. The department made the decision to open up a fourth day of Terrific Twos to operate at the Barn on Thursdays due to the popularity of the program. There are still 11 spots for 3s and 12 spots for 4s available at our Buffalo Creek location. Year over year, both retention and enrollment are up. Registration for preschool is ongoing thru the Summer as space allows.

The department has been using the month of February to connect with a variety of community agencies and special event partners in preparation for the Spring and Summer seasons.

- Lake Zurich Triathlon- due to the Main Street and Whitney Road/Lake Zurich Drive infrastructure projects planned to begin this May thru the Summer, the Police and Parks Department met with the organizers to discuss the projects and determine another viable route for the bike course. An updated resolution is planned to be presented to the Village Board in April.
- Jack O Lantern World- representatives from CERT, the police department and park and recreation departments met to discuss the event operations for the upcoming year focusing on the pedestrian crossing into the park on Route 12 as well as the details surrounding their 5K. Plans were identified and agreed upon by all parties for the 2025 events.
- July 4<sup>th</sup>- representative from the police, fire and park and recreation departments met with LPOA President, Ben Goldberg, regarding the July 4<sup>th</sup> event as last year there were issues with boats getting too close to the pontoons holding the fireworks display. Approved in the FY25 budget was to purchase 8 orange buoys that state "No Boats Allowed" that will surround the pontoons for additional notification to boaters. Ben



Goldberg asked for a photo of the buoys as he committed to ongoing education with the LPOA membership regarding the safety needs and will be instating a No Wake period as of 6pm on event day.

- Farmers Market Committee- discussion about the infrastructure projects down Whitney Road and Lake Zurich Drive. From May thru the Summer, the neighborhood will only have access to and from their residents thru the park. Due to the detour of all traffic thru the park and after discussions with the committee, surveying of members and meetings with staff, the plan for this season is to move the market inside Paulus Park along the west park path near the fencing which still gives vendors easy access to their vehicles, access to electric, and keeps the market consistently located at Paulus.
- Lake Zurich Tree Commission- discussion about Labor Day and the commission's involvement. Also discussed Farmers Market and the change for the upcoming season.
- The department has recently created a sponsorship touchpoint plan focused on fostering stronger relationships with our sponsors and ensuring their consistent recognition and appreciation throughout the year. Marisa Boynton, Special Events Recreation Supervisor, visited all of our Gold and Presenting Sponsors with Valentines Day sweet treats informing them as to why we LOVE them as our sponsors. The next touchpoint will be visits with Mayor Poynton to present the sponsors with their annual recognition plaque from the Village of Lake Zurich (May).

The Village of Lake Zurich released an RFP on March 3<sup>rd</sup> for the development of a master plan for key parks. The key parks included in the RFP are Kuechmann Arboretum, Oak Ridge Park, Old Mill Grove Park, Staples Park and Zurites Park. Parks were chosen based on a variety of criteria: public and affiliate use (Placer AI data), known infrastructure needs and Park and Recreation Advisory Board input. The primary objective of the master plan is to optimize the Village's existing key park properties and strategically plan for future dedication of resources and redevelopment of the key parks over the next 5-10 years. The RFP can be viewed here <https://lakezurich.org/296/Requests-Bids> with a deadline of March 31<sup>st</sup>.

Hitchcock Design Group is set to open up the bid on Wednesday, March 6<sup>th</sup> for the construction of Open Space land Acquisition and Development projects for public enhancements at Paulus Park which includes: bandshell with theatrical lighting & sound system, renovation of the splash pad including the gate/pump house, ADA accessible baggo courts, shoreline restoration on the northern end of the parcel, and additional site landscaping at the park. The Village has also included into the overall budget through use of the SRA Fund an ADA accessible ramp and handrails down to the beach waterfront to open up access of the amenity to all. As a reminder, the Village has 24 months to complete projects supported by OSLAD funding with a deadline of March 31, 2026. The bid will close for submission on March 28<sup>th</sup> with recommendations presented to the Village Board in April.

In addition to the OSLAD projects, the department is continuing to work with the Public Works team to complete a variety of projects including Bristol Trails basketball court renovation, Breezewald Beach retaining wall renovation (to begin after the beach closes), nonmotorized storage rack replacement, large Adirondack chair for Paulus Park photo ops throughout the season and park pet waste station installs as of Spring (currently 5 have been secured-LPOA & Andrews Family). The department is also working with our Management Services Director,

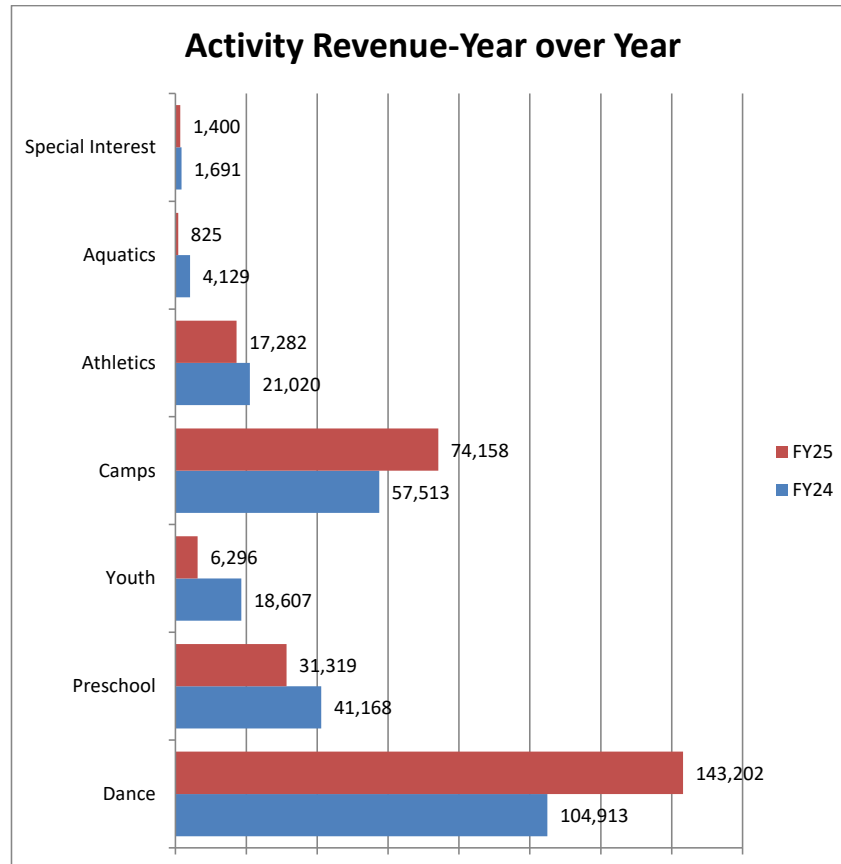
Michael Duebner, to get building signage installed at the Barn and Buffalo Creek facilities as well as a phone line relocation at Buffalo Creek and Wifi access to our Chalet facility.

The department has also begun planning for Fall Winter programs/brochure and the department is continuing with seasonal hiring efforts as well as continuing to seek qualified candidates for our Early Childhood and Dance openings. Job opportunities for all positions are posted at <https://lakezurich.org/jobs.aspx>

The first internal events that the department is preparing for is the Annual Egg Hunt to be held on Saturday, April 12<sup>th</sup> and Arbor Day on Saturday, April 26<sup>th</sup>, both events to be held at Paulus Park. Thank you to Lake Zurich Tire & Auto Inc. and DJDaveChicago for sponsoring the Egg Hunt and SWALCO for sponsoring Arbor Day. Volunteer opportunities for not only these events, but all events, can be viewed for electronic sign up at <https://lakezurich.org/571/Event-Volunteer-Opportunities>

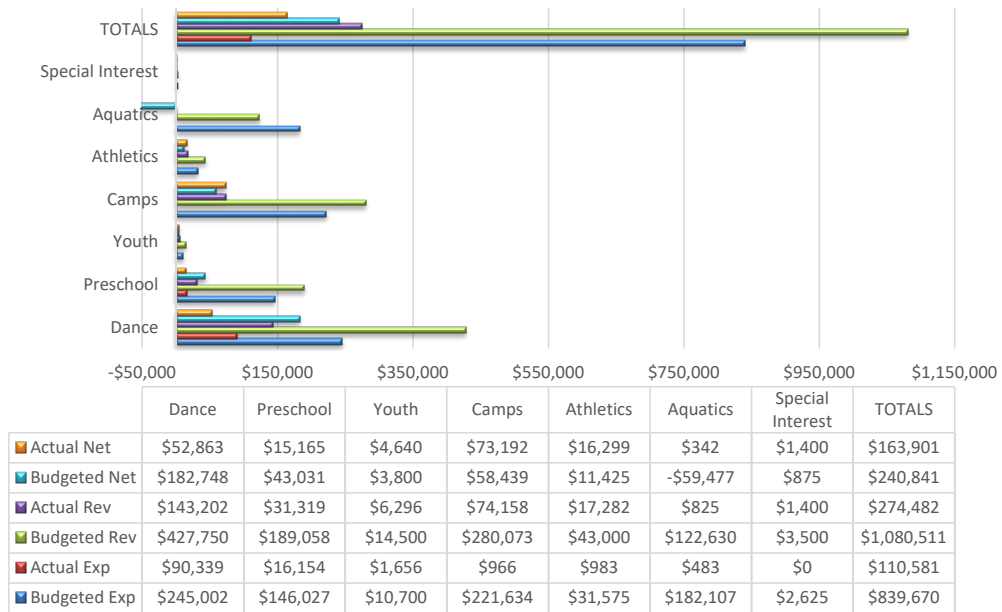


The department has followed up with all special event external partners who submitted 2025 applications to inform them of their Village Board approval for this year. Approved applications include Jack O Lantern World, Phase 3 Bushel of Apples Fest, LZ Tri, Water Lantern Festival, Unplugged Fest, Alpine Races, Worship on the Water, My Density Matters October fundraising walk and Purple Plunge. Further details on both Village sponsored, external and internal events can be found in our seasonal program brochure, online or by contacting the department.

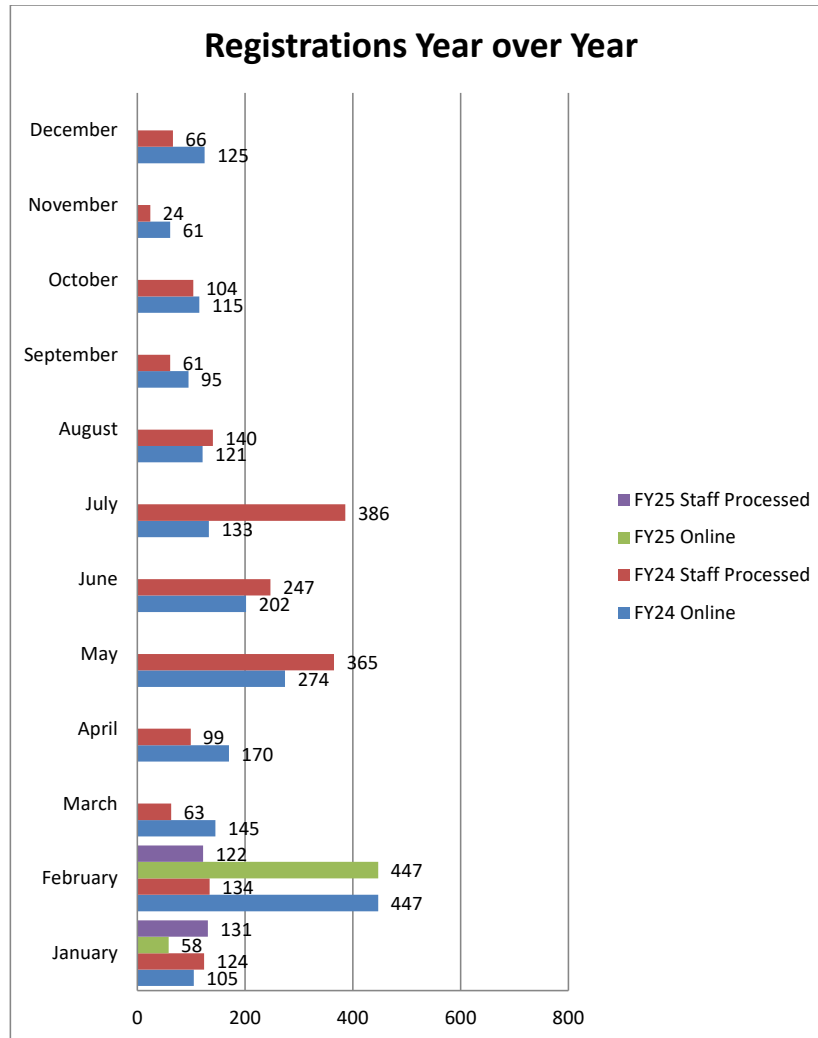


\*Revenue in system is only posted through 2/12/25; revenue is more favorable than listed above.

### Program Cost Recovery Fiscal Y-T-D



\*Revenue in system is only posted through 2/12/25; revenue is more favorable than listed above.



Online registration is available to all residents and non-residents enrolling in programs. Beach membership and facility rentals must be made in person at the Paulus Park Barn. Payments made at the beach are NOT included in these numbers. February registrations reflect the priority resident registration period for camp deposits/payments.



# POLICE DEPARTMENT

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## MONTHLY INFORMATION REPORT

**FEBRUARY 2025**

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HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
AND  
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET  
LAKE ZURICH, IL 60047

## Departmental Narrative

### General

- The Police Department processed 22 Freedom of Information requests this month.
- Our agency participated in an IDOT Super Bowl grant campaign from February 7<sup>th</sup> – February 10<sup>th</sup>. 18 grant hours were worked as part of the campaign. The grant hours yielded the following results: Three speeding citations, 11 seat belt citations, one arrest, and four other citations.
- During the week of February 7<sup>th</sup> – 15<sup>th</sup>, our department had its annual web-based Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA) assessment. During this assessment our agency must submit an annual status report to document progression of continuous organizational improvement, and a member from CALEA remotely reviews 45-50 CALEA standards to confirm compliance and ensure policies are being practiced. The Compliance Services Member (CSM) also conducted 4 different remote focus interviews with agency personnel. The CSM found no issues during his assessment.
- In February our department issued six solicitor permits. We received one complaint from a resident about a solicitor. One raffle permit was requested and was issued. One liquor license was requested and approved.
- Officer Lonski was recognized on February 15<sup>th</sup> for National School Resource Officer Appreciation Day.

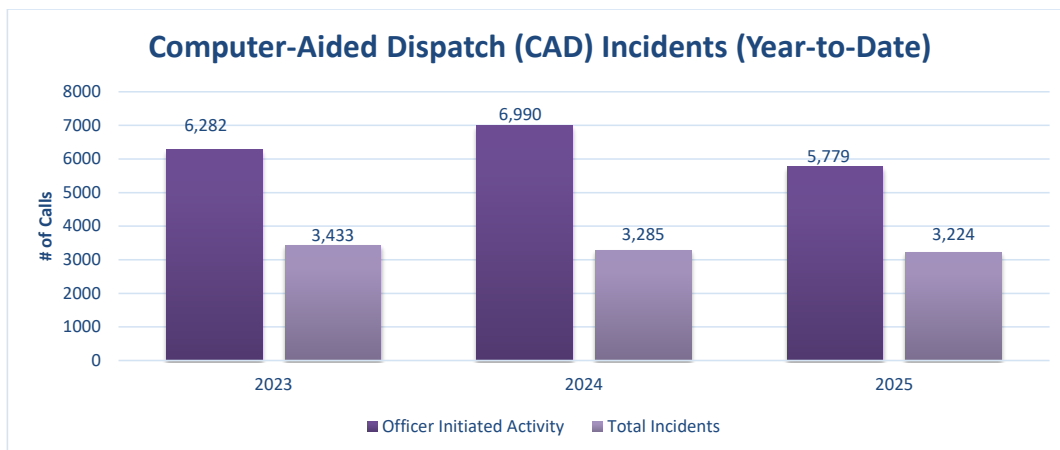
### Patrol and Communications

- Year-to-date, officers conducted 269 traffic stops and issued 137 traffic citations.
- During the month, Dispatch handled 1429 9-1-1 calls and 2659 administrative calls.
- Our agency conducted two child safety seat inspections in February.
- Our agency approved six overweight truck permits totaling \$400.00 this month.
- Officer Joseph Fernandez joined the department on February 25<sup>th</sup>. He was previously a deputy with the Kendall County Sheriff's Office.
- On February 16<sup>th</sup>, Officer Young responded to a fatal traffic crash which occurred at Route 14 near Klingenberg Lane in Barrington. Officer Young served as the scene supervisor.

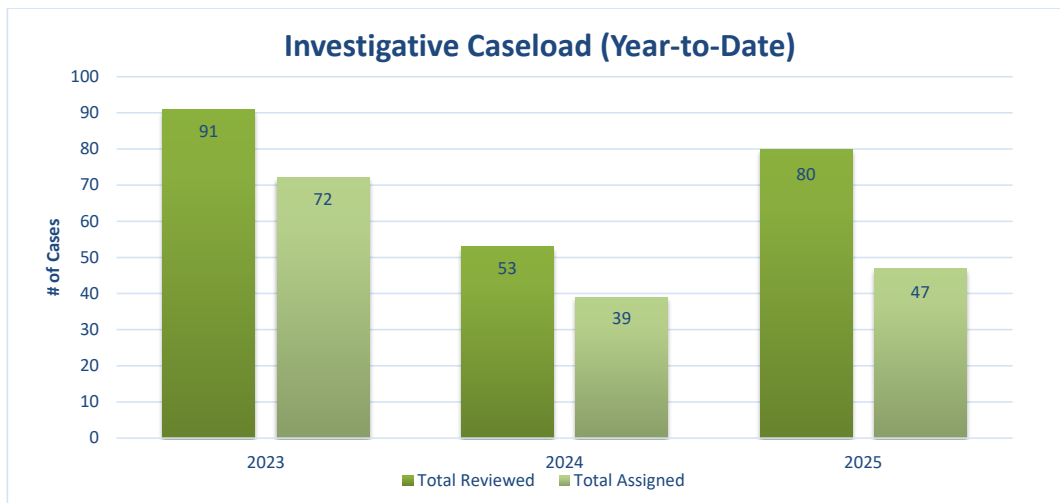
### Investigations

- The Criminal Investigations Division is currently investigating 55 cases, averaging 23 cases per detective. Of the 55 cases, six have been sent to the Lake County State's Attorney's Office (LCSAO) and received warrants for identified suspects.
- There were no Lake County Major Crime Task Force callouts or NIPAS Mobile Field Force callouts this month.

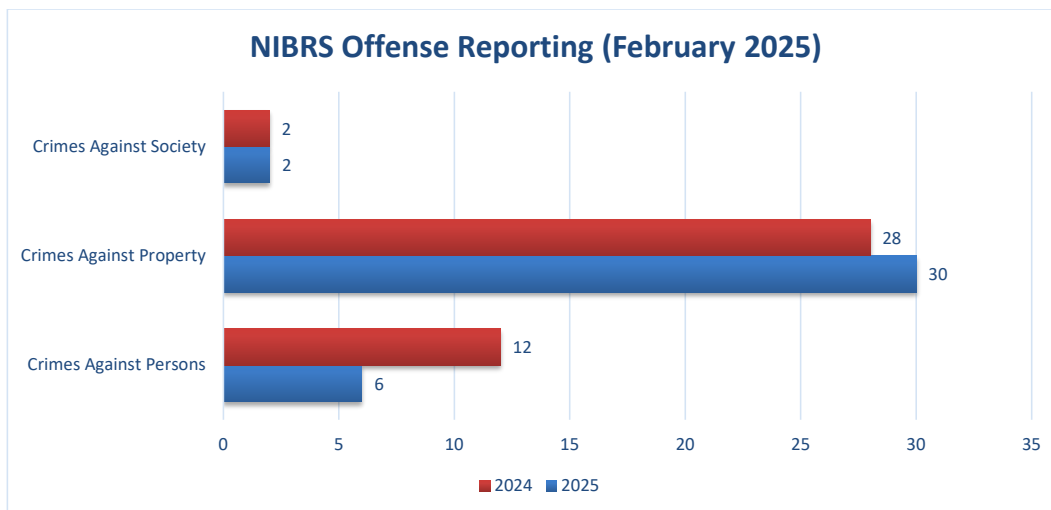




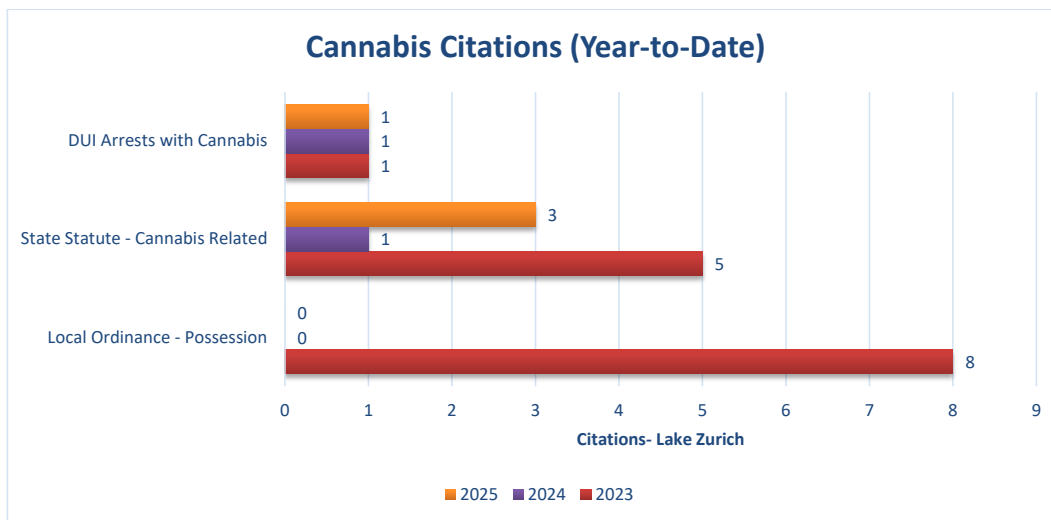
Officer initiated activity includes DUI Arrests, Vehicle Violation Citations, Non-Vehicle Violation Citations, Driving while License Suspended/Revoked, Crime Prevention Notices, Criminal Arrests, Traffic Citations, Traffic Stops, Extra Watches conducted, and Zero Tolerance enforcement. Total incidents are all CAD incidents. Frontline data, including vacation watches and directed patrols, are listed under officer-initiated activity.



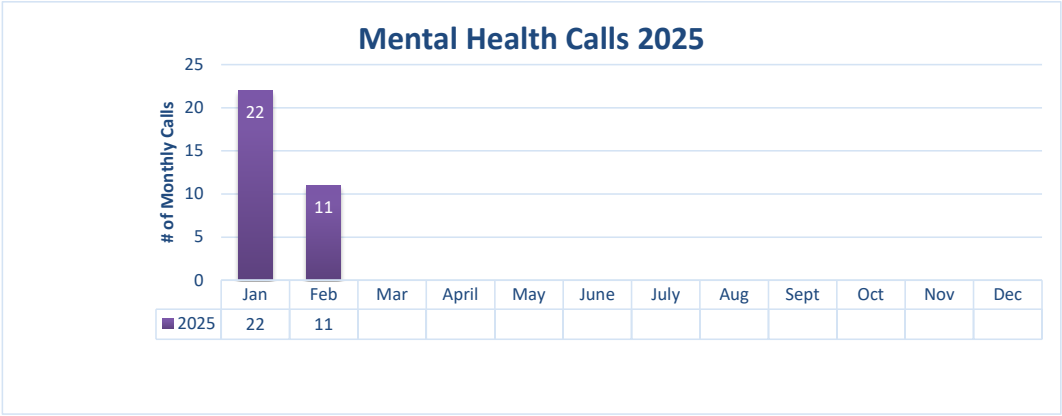
Original criminal reports, generally taken by Patrol section personnel, are reviewed by the Investigations Commander and assigned to Investigative personnel based on Solvability Factors.



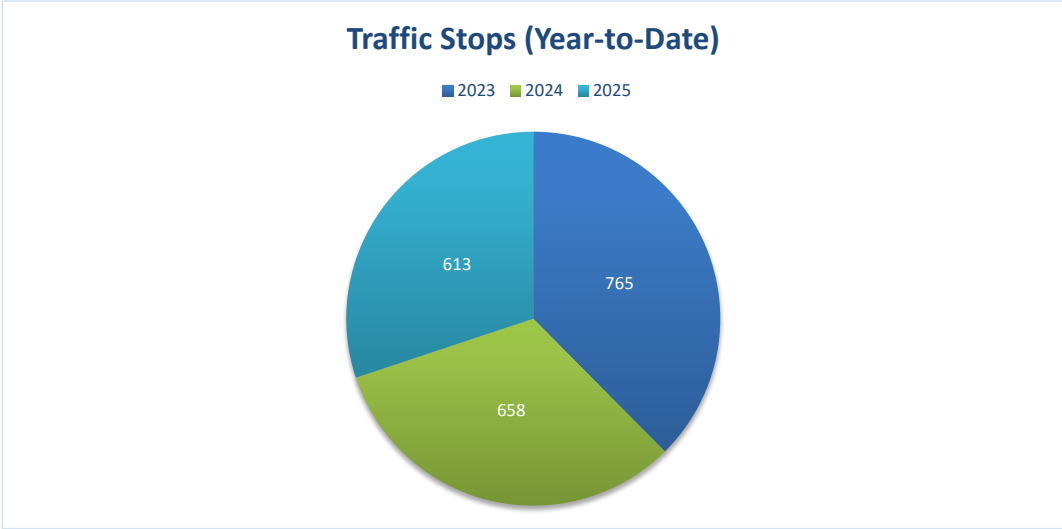
The Lake Zurich Police Department has switched over to the FBI's National Incident-Based Reporting System (NIBRS). Data is broken down into the following three categories: Crimes Against Persons, which include crimes such as murder, assault, and sex offenses; Crimes Against Property, which include crimes such as robbery, burglary, theft, fraud, and stolen property; and Crimes Against Society, which includes crimes such as drug/narcotic violations, pornography, and weapon violations.



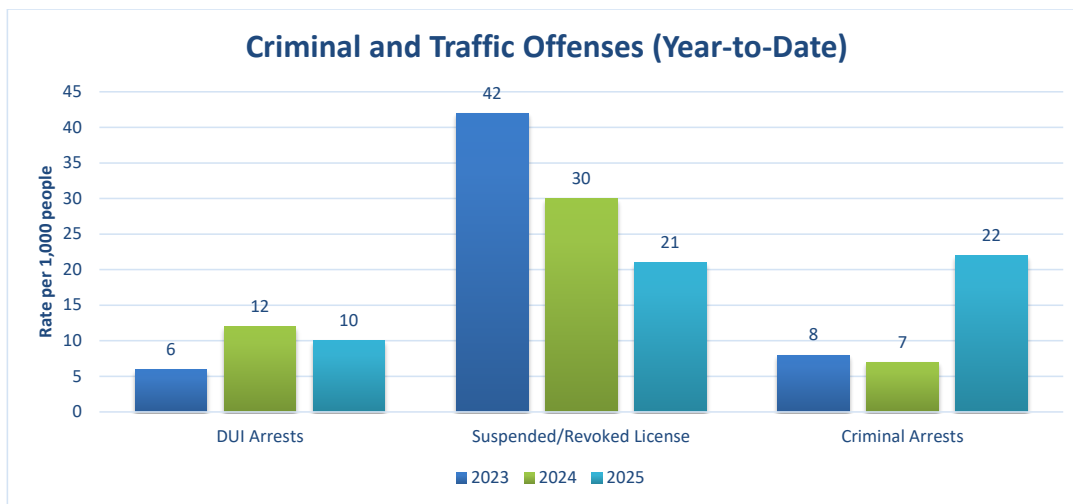
Illinois passed new cannabis rules and regulations that went into effect on January 1, 2020. These citations include local ordinance cannabis possession citations, state statute cannabis related citations (includes possession, delivery, paraphernalia, and DUI), and DUI arrests with cannabis as the primary or contributing factor.



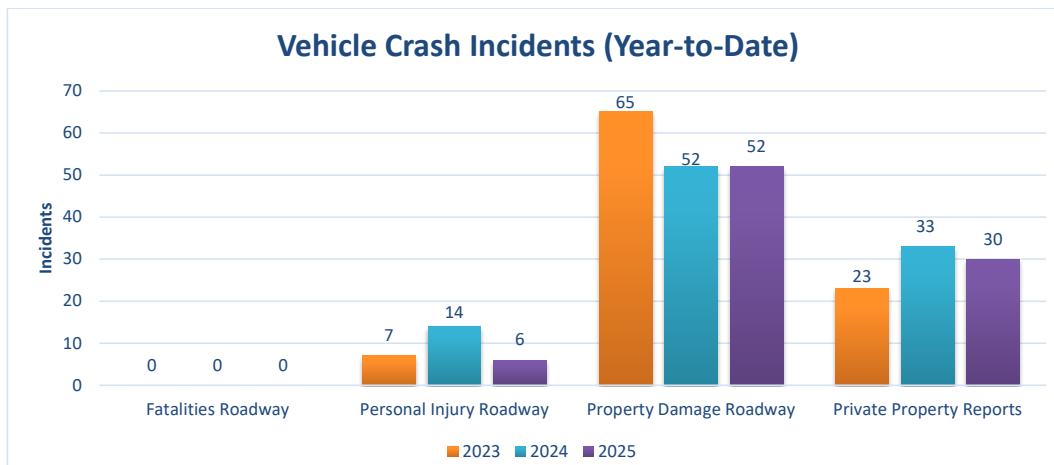
Law enforcement agencies in Illinois are now required to report to the state any incident where a law enforcement officer was dispatched to deal with a person experiencing a mental health crisis or incident. The report shall include the number of incidents, the level of law enforcement response and the outcome of each incident. For purposes of this section, a ‘mental health crisis’ is when a person’s behavior puts them at risk of hurting themselves or others or prevents them from being able to care for themselves.



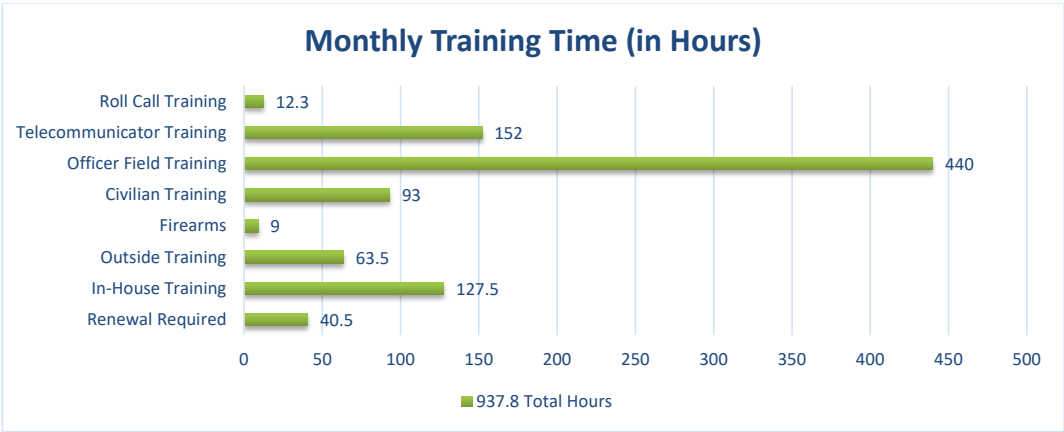
Information depicted in this graph relates to traffic stops conducted by Department personnel.



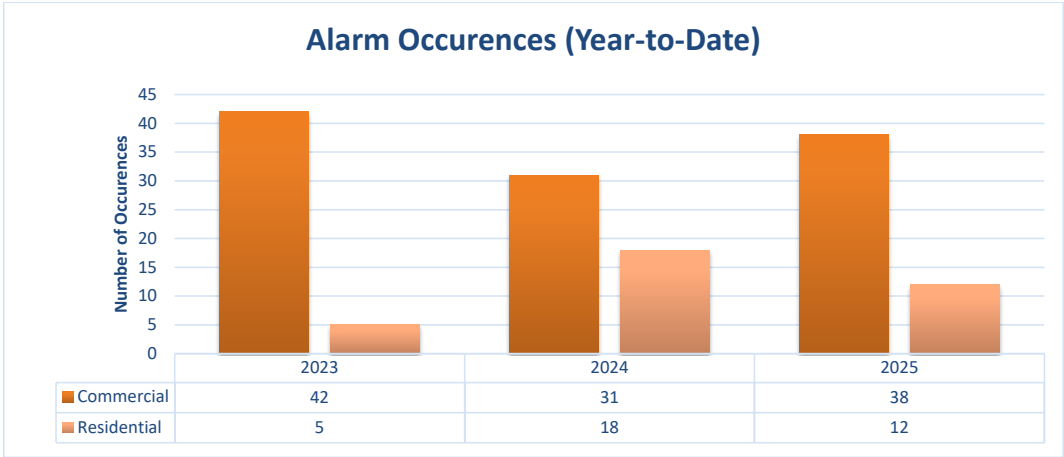
Information depicted in this graph relates to Driving Under the Influence of Alcohol/Drug arrests, Driving while Driver's License Suspended/Revoked arrests, and various criminal arrests (Domestic Battery, Retail Theft, Drug Offenses, etc.) conducted by Department personnel.



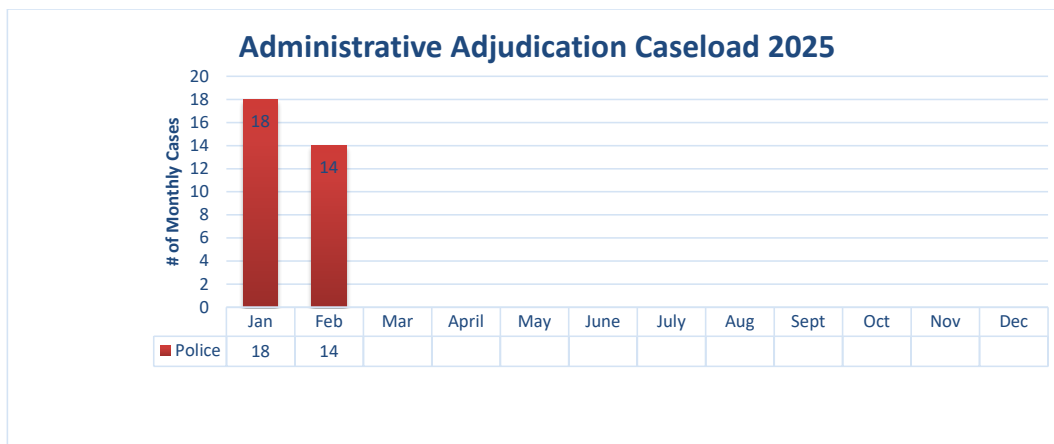
The Department conducts traffic crash investigations on both public roadways and private property (primarily parking lots). The traffic crashes are broken down into four categories: fatal, personal injury, property damage, and private property. Routine traffic crashes are taken by Patrol personnel. Traffic Safety personnel investigate fatal, serious personal injury, and commercial motor vehicles.



Training is an important element to maintain or improve skills/knowledge/ability. The main categories of training include field training, chief’s training, civilian training, firearms training, outside agency training, in-house training, and renewal required training.



The records department monitors the number of alarms to which Patrol personnel respond – many of the alarms are false.



The Administrative Adjudication process was originally put in place to address automated traffic enforcement citations. This program has been expanded to review vehicle equipment compliance citations, administrative tows, and parking citations.

### Red Light Camera Violations and Accidents (Year-to-Date)

2025	Red Light Violations		Adjudication for Red Light Violations				Accidents at Red Light Intersections		
	Citations	Net Received	Hearings	Liable	Not Liable	Non-Suit	12/ Miller Road	12/ Route 22	12/ June Terrace
January	175	\$14,500	2	2	0	0	1	2	1
February	124	\$10,892.50	6	4	2	0	1	1	0
March									
April									
May									
June									
July									
August									
September									
October									
November									
December									
<b>Total</b>	<b>299</b>	<b>\$25,392.50</b>	<b>8</b>	<b>6</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>3</b>	<b>1</b>

Information depicted in this chart relates to red light camera violations, adjudication (court) for those contesting their violation, and accidents that have occurred at intersections with red light cameras.



# PUBLIC WORKS DEPARTMENT

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## MONTHLY INFORMATION REPORT

**February 2025**

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HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
AND  
FACILITATE INFORMED DECISION MAKING

505 TELSER ROAD  
LAKE ZURICH, IL 60047



## DEPARTMENTAL NARRATIVE

**Park Maintenance:** Crews continue to address maintenance items within the parks.

**Winter Operations:** Crews have prepared all vehicles and equipment associated with winter operations. Blending of liquid de-icing products used in anti-icing and pre-wetting of granular material is complete and will continue throughout the season. Crews responded to eight (8) events in February with snow totaling 4.2 inches. Detailed resource usage can be found in the graphs in the final section of this report.

**Special Events:** Crews prepared for and performed clean-up for Purple Plunge.

### **Infrastructure Projects:**

#### 2025 Main Street Beautification / Whitney Rd. & Lake Zurich Dr. Infrastructure

On February 28<sup>th</sup> Bids were opened for this project. 4 Bidders submitted proposals with the apparent low Bidder being Copenhaver Construction. Their documents and references are being reviewed.

#### 2024 Natural Area Maintenance Program

Bid documents were released on February 19, 2024 and are scheduled to be read on April 4, 2024. Staff and the vendor had a pre-construction meeting, and work began in May.

#### 2024 Police Department Gun Range HVAC Improvements

The Village Board approved the Gun range Ventilation Project in May. The roof top units have been set in place along with the majority of the roof top duct work. Interior installation of duct work has begun.

#### 2024 Buffalo Creek Bank Stabilization

ILM has finalized this project. This project has won 2 awards for Environmental Project of the Year- less than \$5 million from APWA Lake Branch as well as APWA Chicago Metro Chapter.

#### Main St. Promenade Improvements

Work has been suspended due to the winter weather. The 2 large circles at either end of the Promenade have been secured and made accessible for the winter months. In the Spring C.R. Schmit will return and finalize installation of the PaverArt designs in the circles.

**February Water Main Break Locations:**

980 Millbrook Dr  
1002 Heartwood Ln  
958 Pheasant Ridge Rd  
16 Manor Rd

**Employee Training:**

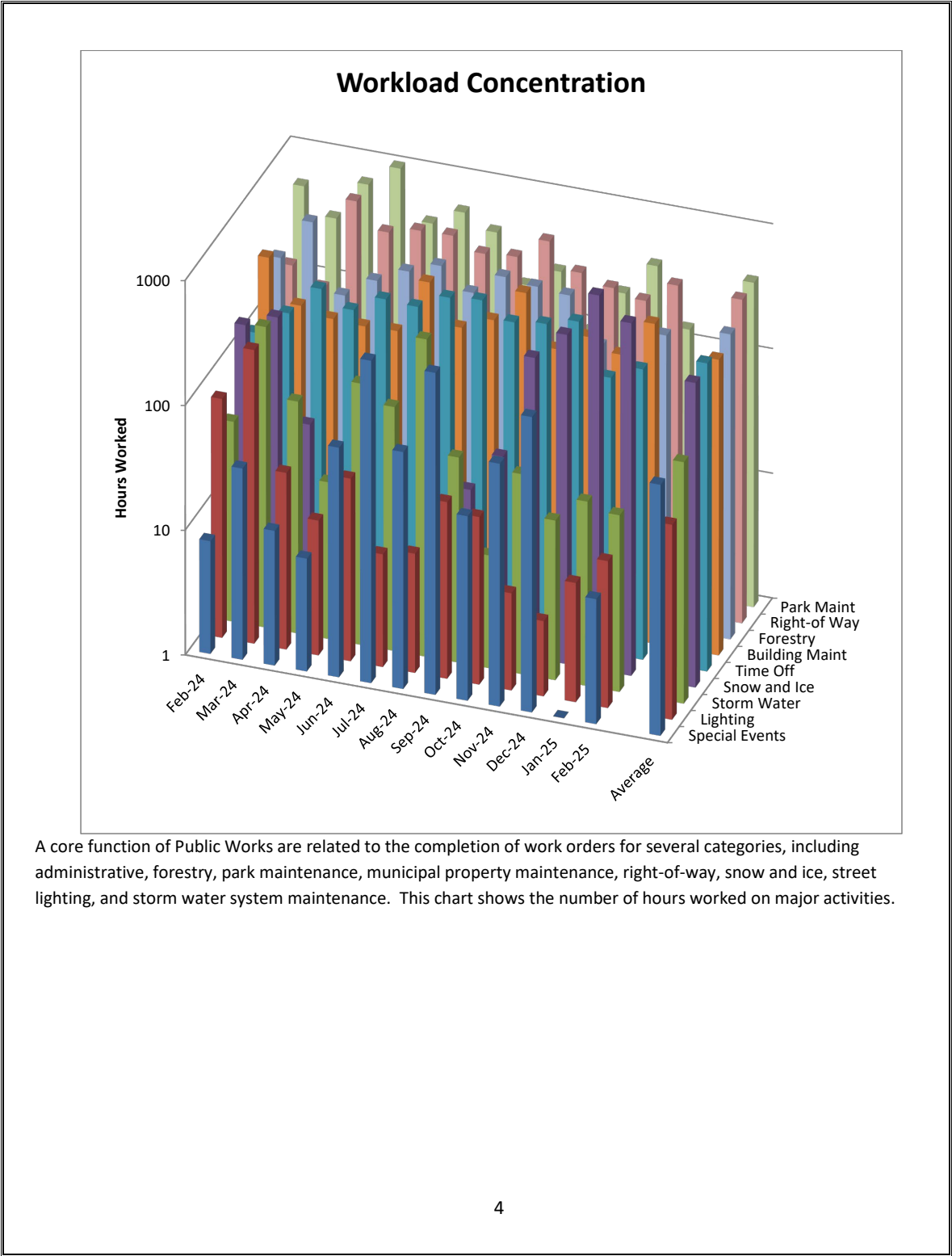
All employees participated in CPR training.

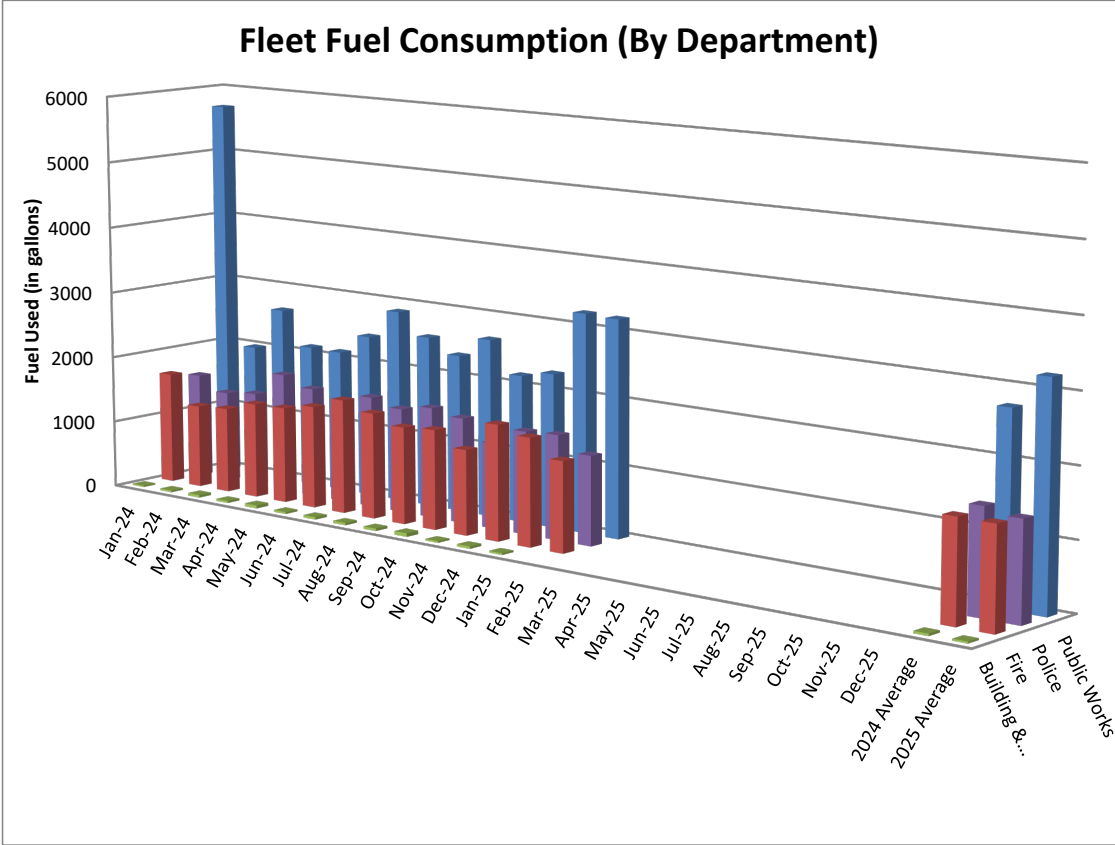
**Anniversaries:**

**New Employees:**

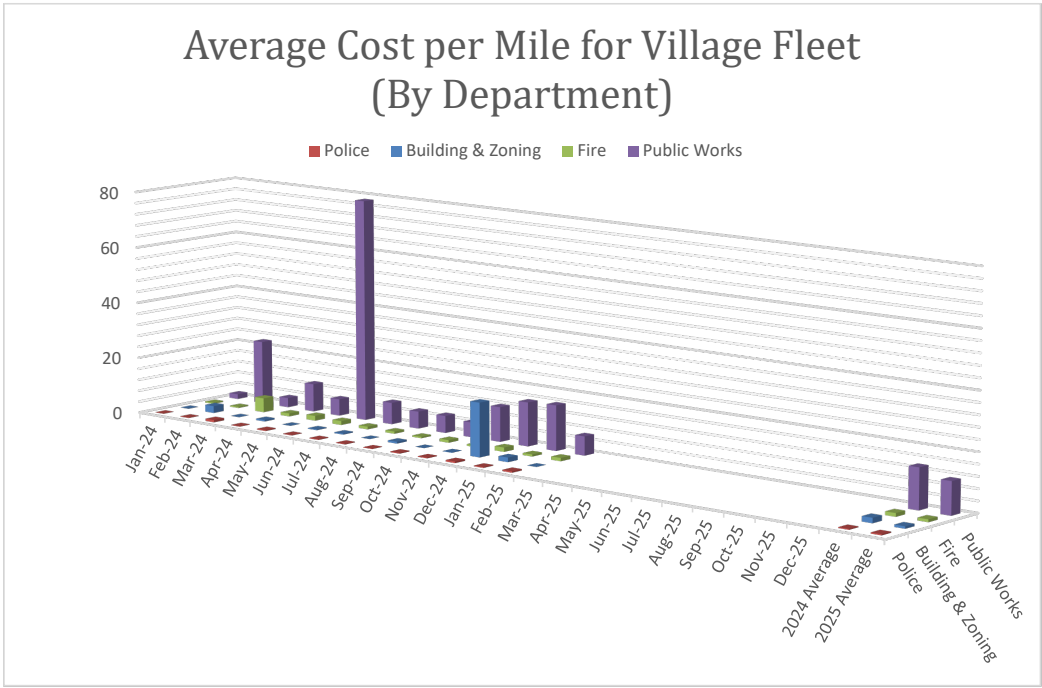
**Staff Kudos:**

- **Austin Bonestroo, Abe Hernandez, & Jeremy Michaels**-Received a big thank you from the PD for installing a new bench.
- **Scott Abbott, Terry Brown, Jack Fitch, Will Wierer, & Matt Sikorski, Michael Windhauser**-Received compliments for their swift efforts repairing the main break on Millbrook.

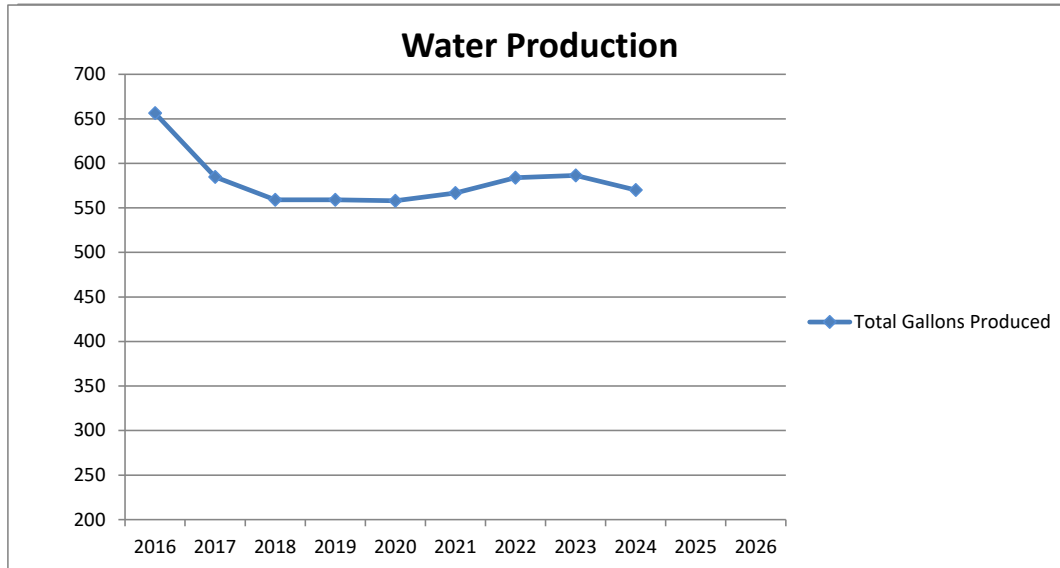




Tracking fuel consumption allows staff to make informed decisions relating to the municipal vehicle fleet, including the number of vehicles in each department, the types of vehicles purchased and the type of fuel source used. Dramatic fluctuations in fuel consumption can occur during events such as heavy snowstorms. (Output measure)



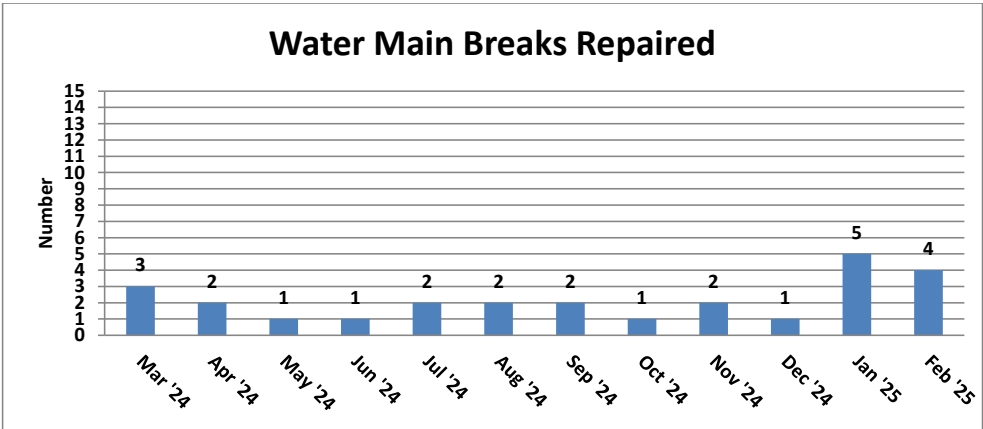
Vehicle cost per mile is an initial indicator of an efficient fleet operation. With basic cost per mile information in hand, all components that feed into that cost can be scrutinized and measured. These components include labor rates, fuel costs and parts costs. Looking further into the Village' vehicle cost per mile, staff can measure other components such as average vehicle age. When vehicles are replaced within their life cycle, the impact is usually positive.



From 2012 to 2015, there was a steady decline in the annual volume of water produced and used by our community. This trend was altered in 2016 due to dry weather leading to increased watering of lawns and landscaped areas.

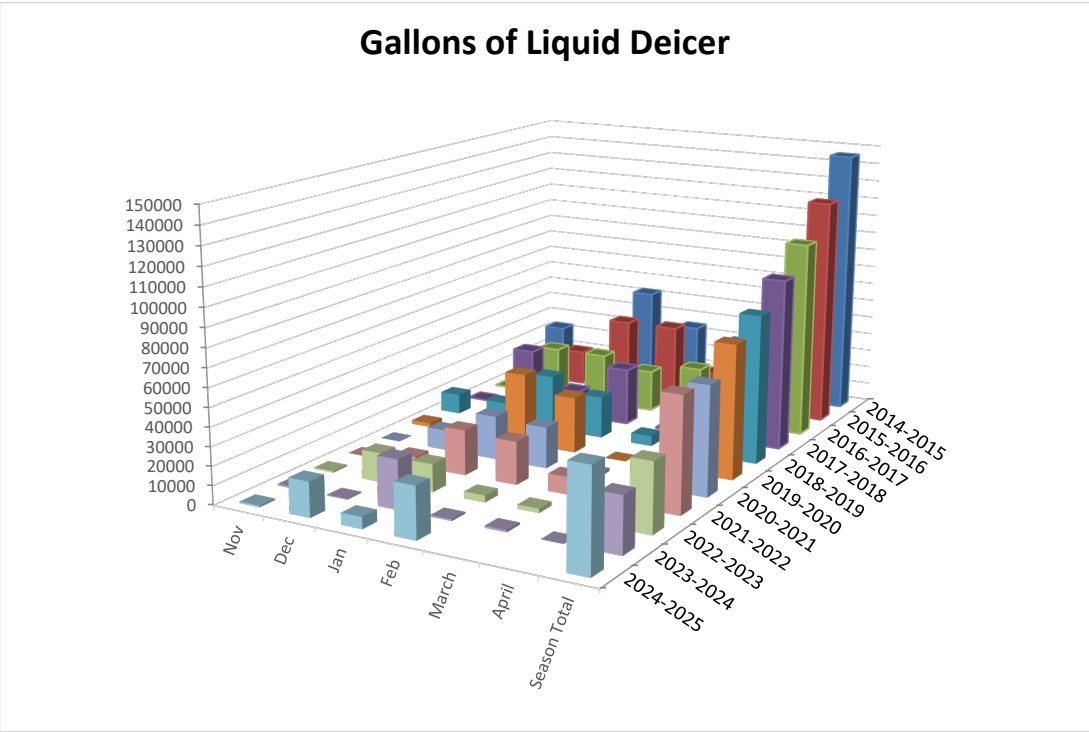
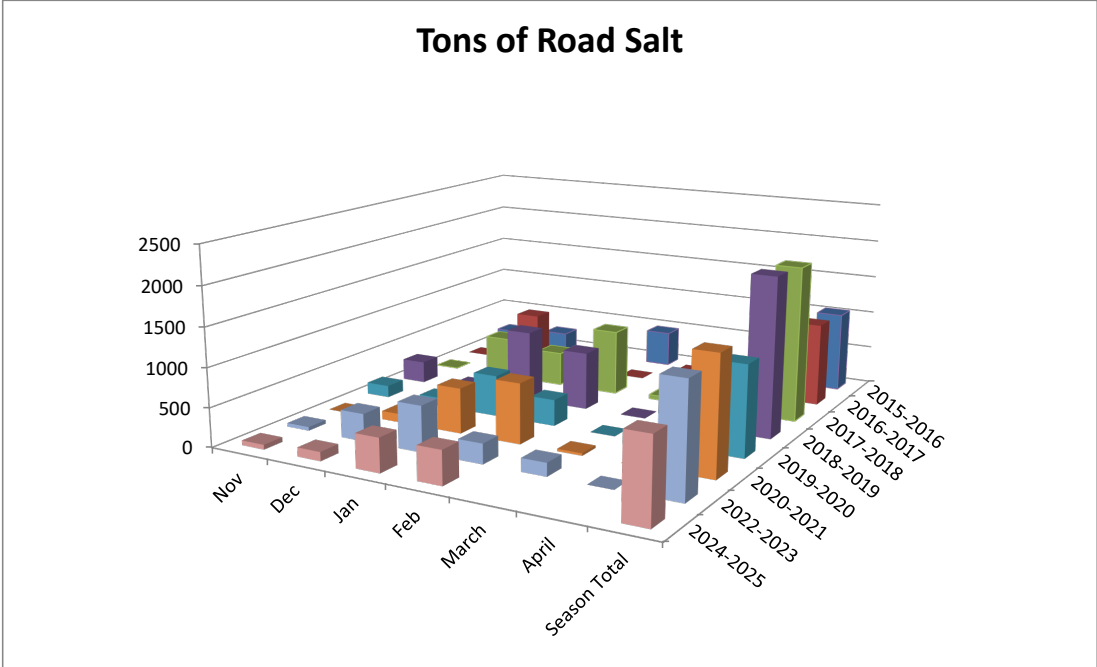
	2017	2018	2019	2020	2021	2022	2023	2024	2025
January	46.667	45.868	44.227	43.867	42.319	43.414	44.980	44.448	46.246
February	40.952	41.098	41.452	41.645	40.367	39.261	40.767	41.302	42.309
March	44.543	43.155	43.946	43.552	42.924	41.852	44.741	44.178	
April	49.974	45.098	43.570	40.662	45.129	43.301	44.971	47.335	
May	49.588	48.065	45.339	44.834	51.240	67.048	54.729	50.643	
June	56.169	46.114	45.489	51.130	56.763	60.282	62.204	51.841	
July	53.755	57.074	59.526	54.529	53.105	55.144	56.076	50.569	
August	54.746	54.067	61.419	58.959	54.083	55.279	55.155	54.230	
September	53.928	46.809	44.786	51.040	51.058	48.164	50.266	51.738	
October	47.169	44.369	43.476	44.443	44.019	44.912	46.189	46.840	
November	42.335	42.089	41.475	40.680	42.441	40.581	42.471	41.675	
December	44.961	45.305	44.379	42.684	43.222	44.757	43.811	45.217	
<b>Total</b>	<b>584.787</b>	<b>559.111</b>	<b>559.084</b>	<b>558.025</b>	<b>566.670</b>	<b>583.995</b>	<b>586.360</b>	<b>570.016</b>	<b>88.555</b>
<b>Avg</b>	1.598	1.532	1.532	1.529	1.553	1.600	1.606	1.557	1.501
<b>% incr/decr</b>	-12.23%	-4.59%	0%	-0.02%	1.55%	3.06%	0.04%	-2.79%	

The highlighted months are the lowest for each of these months in the last 8 years. The highest monthly production in the last 8 years occurred in May of 2022. In 2024, our daily average was 1.56 million gallons per day.



A water main break can be a hole or crack in the water main. Common causes of breaks in the water main include: age, pipe material, shifting in the ground attributed to fluctuations in moisture and temperature (below and above the frost line), corrosive soil that causes a thinning of the water main pipe, improper backfill, severe changes in water pressure (hammer) which has several causes and physical contact (damage) by excavating contractors.







# VILLAGE MANAGER'S OFFICE

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## MONTHLY INFORMATION REPORT

**FEBRUARY 2025**

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HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
AND  
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET  
LAKE ZURICH, IL 60047

**A Look Back at February 2025...**

**Meadow Wood East Community Approved**

In February 2025, the Village Board approved a preliminary plat and development concept plan for Meadow Wood East, a 15-lot subdivision located at the north end of Manchester Road. This development was discussed earlier at the January 6, 2025 Village Board meeting but was continued to allow the developer to address issues raised by the Board regarding impacts on the existing residential neighborhood to the south. The site work and road resurfacing are expected to be completed by the end of 2027 with completion of the 15 new single-family homes by the end of 2029.

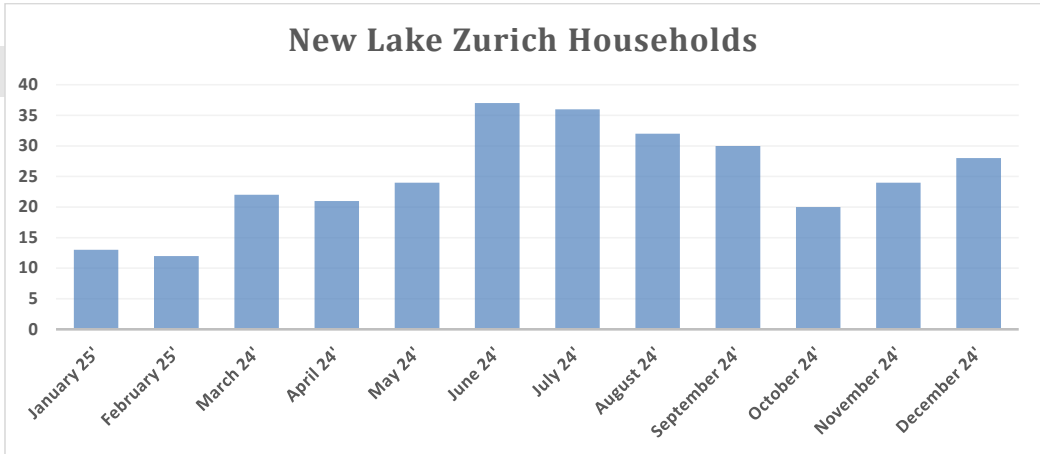


**Budget Amendment for Fiscal Year 2024**

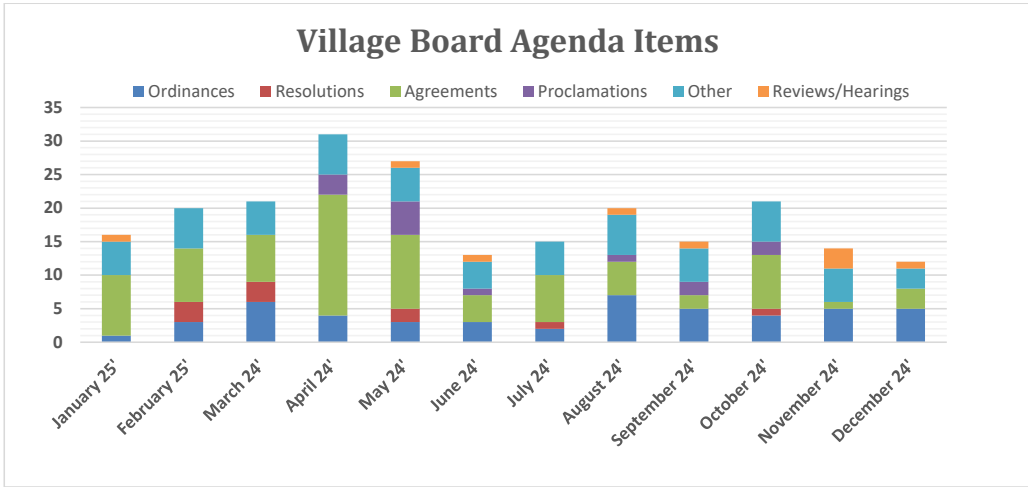
A budget amendment was finalized in February, reflecting a positive financial situation for the end of Fiscal Year 2024.

The largest amendments for the General Fund include higher-than-expected revenues for Sales Tax, Ambulance Service Fees and Investment Income, with an amended net increase of \$934,000 in revenue. The budget amendment includes transferring \$1.2 million to the Capital Improvement Fund and \$200,000 into the equipment Replacement Fund.

This item reflects the Village's prudent management of public resources as it continues to focus on sustainable replacement of aging underground infrastructure.



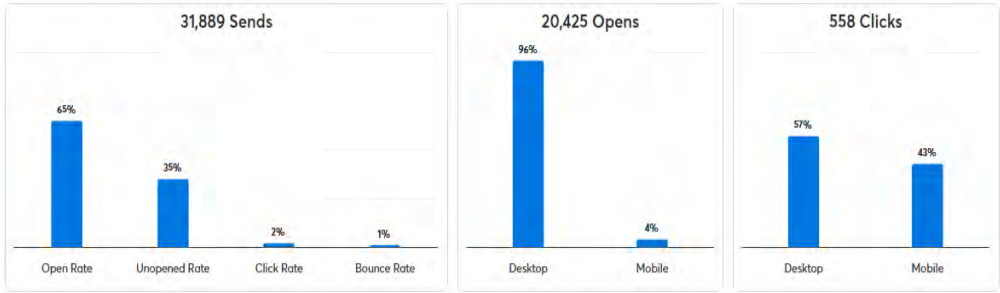
This metric shows the number of new residential homes occupied. Each month, staff sends new Lake Zurich residents a Village welcome packet that provides valuable information to those who are not familiar with the Lake Zurich area or the services offered by their local government. This metric does not include tenets in rental units, but only new single residential owners.



This metric shows the number of action items included on Village Board meeting agendas. As the local legislative governing body, the number of items acted upon by the Village Board has a direct input on Lake Zurich's strategic orientation. This data can be useful in decisions regarding meeting frequency, legislative workload, agenda preparation, activity levels, etc.

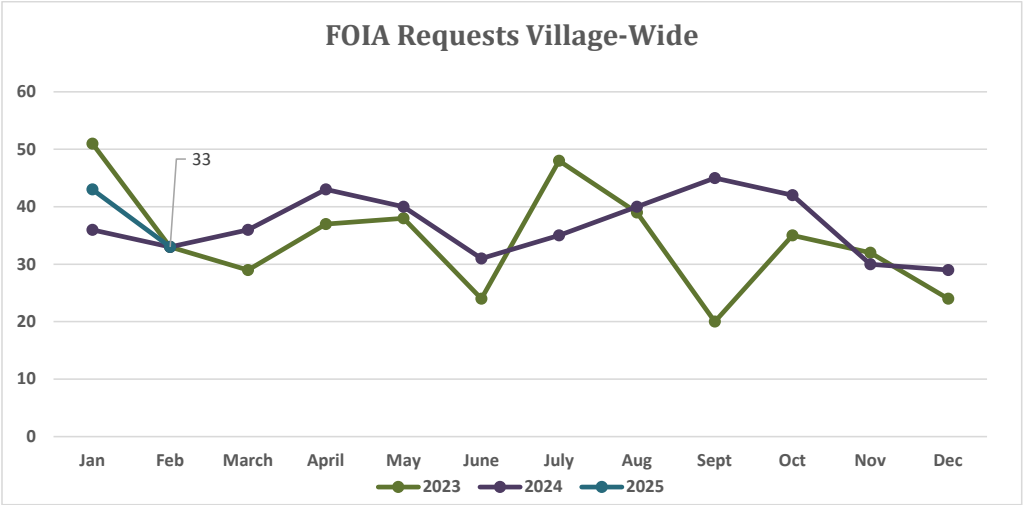
**Average length of regular February Village Board meetings: 1 hour 10 minutes**

Benchmarks Engagement

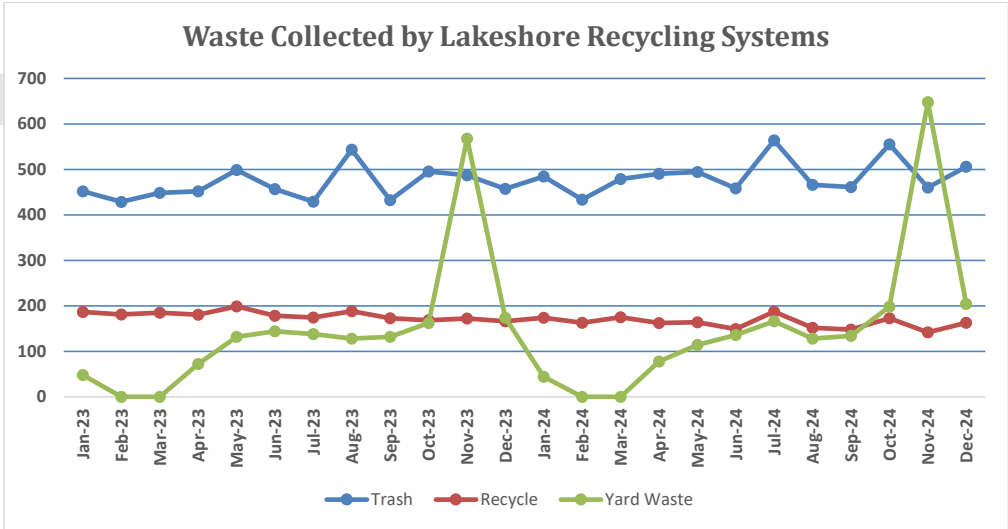


Benchmarks is the official Village e-newsletter that is a central communication device for the community. This graph shows Benchmarks rates over the past month. From an initial subscription rate of 756 in July 2013, Benchmarks now has over 6,400 subscribers.

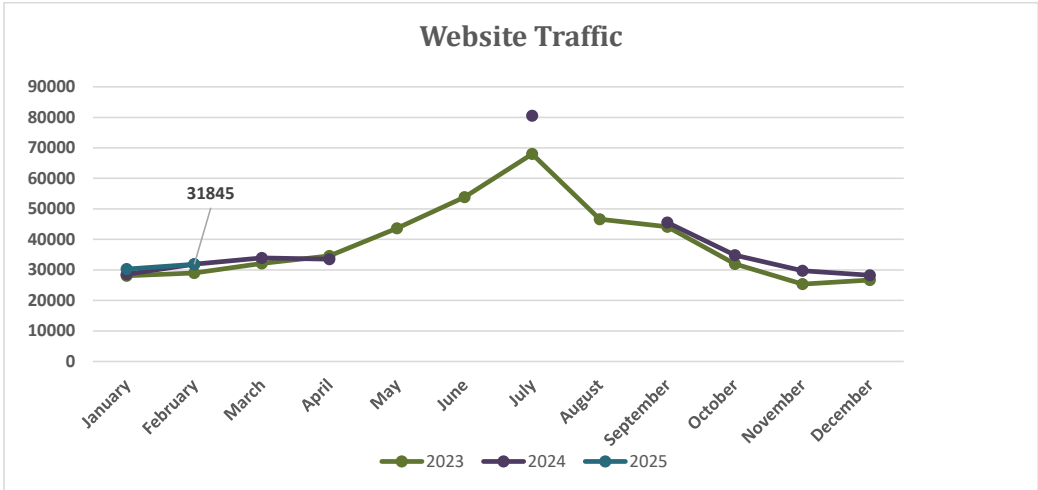
FOIA Requests Village-Wide



Open and honest government is a cornerstone of American democracy. The Freedom of Information Act is intended to ensure that members of the public have access to information about their government and its decision-making processes. This graph includes all of the FOIA requests received Village-wide among all departments.

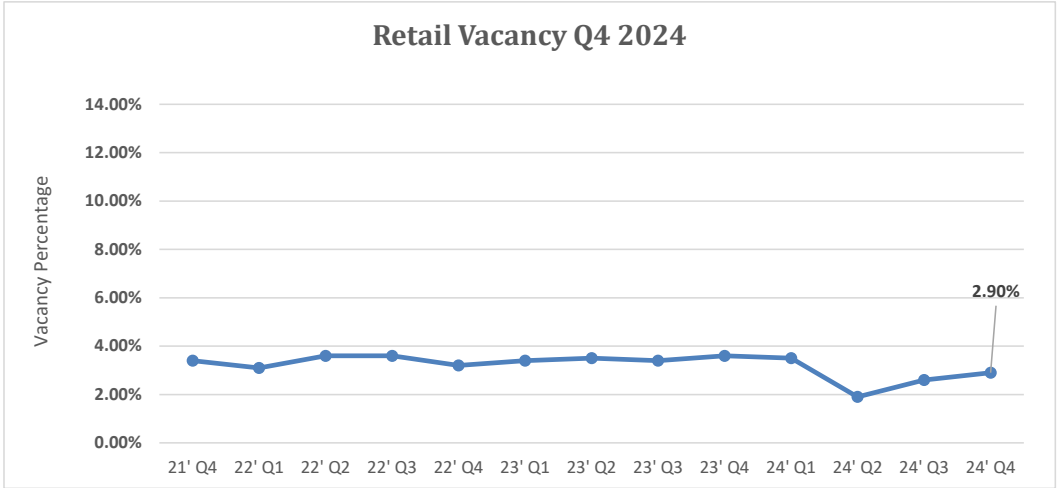


Prairieland Disposal began service to Lake Zurich in September 2020. Lakeshore Recycling Systems (LRS) took over service in October 2021. The above metric reports the volume of waste collected each month including trash, recycling, and yard waste. This metric is updated once per quarter. *Trash* and *Recycling* is reported in tons while *Yard Waste* is reported in cubic yards.

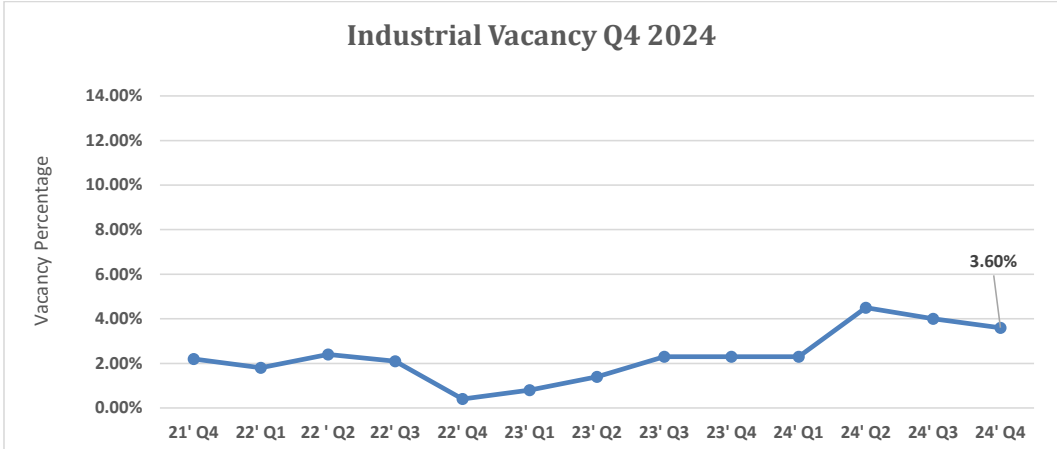


This data represents the number of visits to LakeZurich.org. A digital presence for Lake Zurich is important for government transparency and providing resident-oriented service. E-government can also improve the overall democratic process by increasing collaboration with citizens and facilitating decision-making. This metric tracks the number of visits to LakeZurich.org.

**Most Visited Page in February: Parks & Rec**

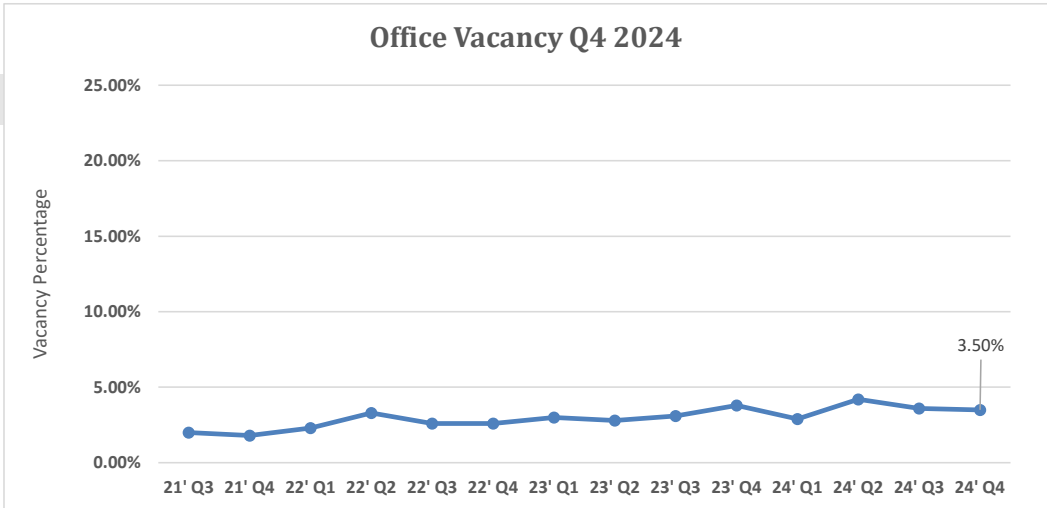


The Lake Zurich retail vacancy rate increased in Quarter 4 of 2024 from 2.6% to 2.9% vacant compared to the third quarter (*based on Lake County Partners data*). As of December 31, 2024, there was 76,056 square feet of retail space reported vacant in Lake Zurich, with average rates at \$18.81 per square foot (nnn).

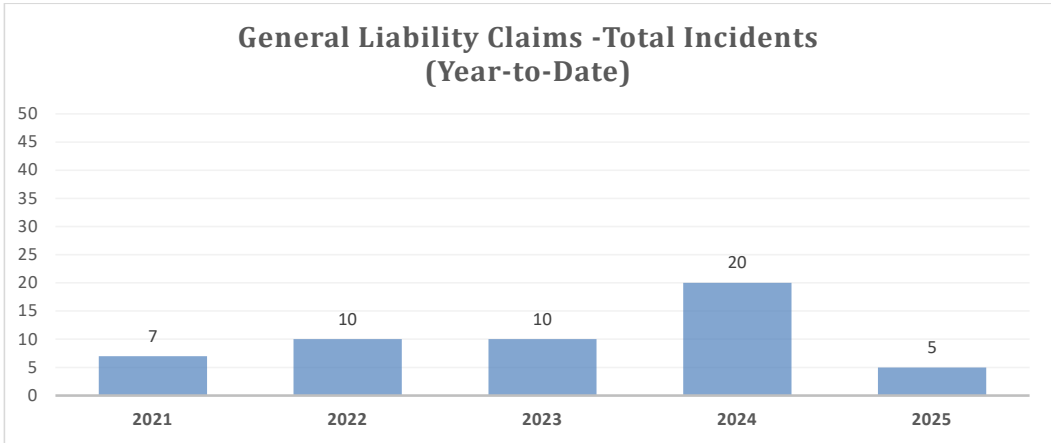


The Lake Zurich industrial vacancy rate decreased to 3.6% in Quarter 4 of 2024 compared to Q3 when 4% was reported vacant (*based on Lake County Partners data*). As of December 31, 2024, there was 200,937 square feet of industrial space reported vacant in Lake Zurich, with average rates at \$5.56 per square foot (nnn).

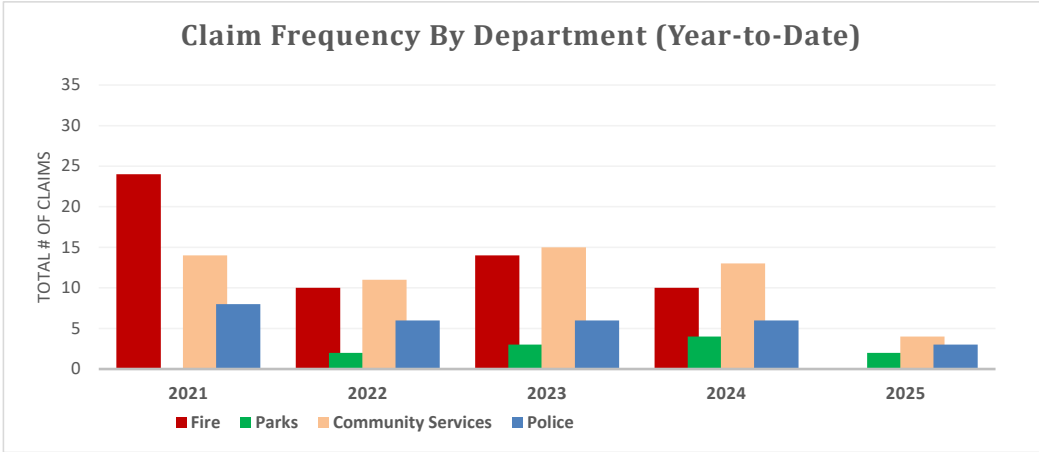




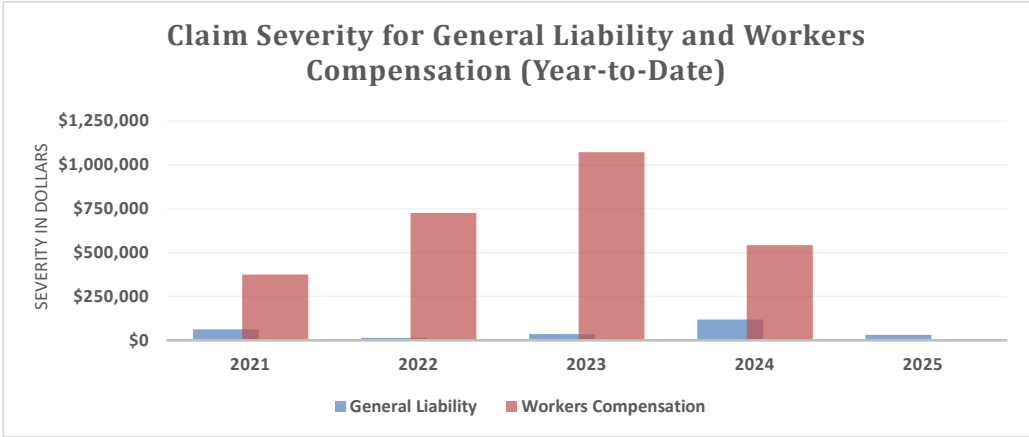
The Lake Zurich office vacancy rate decreased slightly to 3.5% in Quarter 4 of this year compared to Quarter 3 at 3.6% vacant (*based on Lake County Partners data*). As of December 31, 2024, there was 24,687 square feet of office space reported vacant in Lake Zurich, with average rates at \$24.77 per square foot (full service).



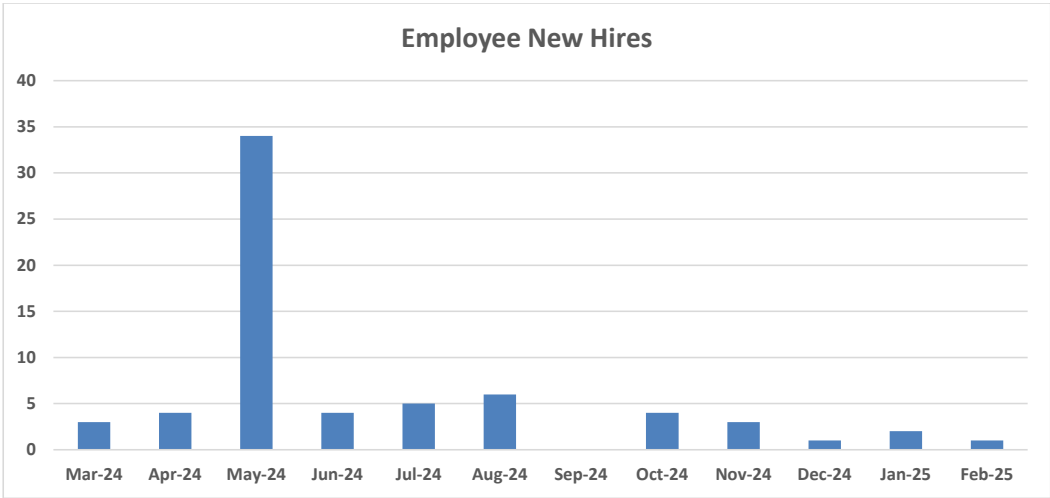
Risk management insurance coverage is provided by the Intergovernmental Risk Management Agency, a risk sharing pool of approximately 70 local municipalities and special service districts, which have joined together to manage and fund their property/casualty/workers' compensation claims. This metric reports total General Liability claims (both open and closed claims) in all departments since January 1<sup>st</sup>.



Loss prevention programs and a culture of safety that encourages safe work practices will decrease claim frequency rates. This data shows the total number of claims by department updated quarterly, which is an aggregate number of the following claim types: Auto Liability, Auto Physical Damage, General Liability, Property Damage, and Workers Compensation. It is important to realize that Community Services is responsible for routine maintenance, so its general liability claims will naturally be high due to claims involving parkway trees, mailboxes, sidewalks, fire hydrants, the municipal fleet, etc.



This metric provides a snapshot of the Village’s overall liability position, separated by General Liability Claims (such as property damage) and Workers Compensation Claims (such as medical bills and lost work-time). Fewer claims filed against the Village mean less money spent and improved financial stability. This data includes the total costs, including net property loss and any other associated expenses, such as attorney fees.



This metric shows the number of new hires over the past year. Includes full-time, part-time, and seasonal employees. A large number of seasonal staff are hired each spring to accommodate parks and recreation programs and lifeguards for the beaches.



# FINANCE DEPARTMENT

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## MONTHLY INFORMATION REPORT

**JANUARY 2025**

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HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
AND  
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET  
LAKE ZURICH, IL 60047

Finance Monthly Report – January 2025

### DEPARTMENT NARRATIVE

During January, preparation for the annual audit and closing financial records for fiscal year 2024 were the primary activities outside of day-to-day operations. The auditors spent a week in January performing preliminary fieldwork and things went smoothly. Staff began work of preparing for the annual audit scheduled to take place in early April. Other projects for the month included cleaning up records for old receivables and reviewing escrow accounts.

### GENERAL FUND OPERATING RESULTS *SUMMARY*

For the month of January, revenues totaled \$2.85 million and expenditures \$2.76 million, resulting in an operating excess of \$94k. From a budget perspective, we had expected expenditures to exceed revenues by \$500k. Year-to-date figures below represent the first month of activity for the year.

#### **General Fund Operating Results**

	Current Month Budget	Current Month Actual
Revenues	\$ 2,473,585	\$ 2,852,240
Expenditures	2,973,692	2,757,897
<b>Excess (Deficiency)</b>	<b>\$ (500,107)</b>	<b>\$ 94,342</b>

### *REVENUES*

Following is a summary of revenues by type through January 31, 2025. These figures represent one month of financial activity. A more detailed analysis can be found on page 9.

## Finance Monthly Report – January 2025

	Current Month's Budget	Current Month's Actual	% Variance	% of Annual Budget
Taxes	\$ 162,799	\$ 158,466	-2.7%	1.3%
Intergovernmental	1,658,031	1,864,233	12.4%	9.2%
Licenses & Permits	300,942	325,160	8.0%	42.4%
Fines and Forfeits	31,583	38,577	22.1%	10.2%
Charges for Services	268,407	325,513	21.3%	11.2%
Investment Income	30,503	63,789	109.1%	14.2%
Miscellaneous	21,320	76,502	258.8%	28.2%
Operating Transfers	0	0	0.0%	0.0%
Total Revenue	\$ 2,473,585	\$ 2,852,240	15.3%	7.8%

**Taxes:**

Revenues from taxes came in at \$158k in January, less than budget expectations. While property taxes are received primarily June through September, the remaining revenues in this category contribute a significant amount of revenue each month all year round.

Telecommunications tax receipts were about 17% higher than expected for the month at \$25k. That is 8% less than the amount received in the same month of the prior year. More information regarding Telecommunications tax can be found on page 12.

Both utility taxes were below budget for the month. The gas utility tax had \$48k in receipts compared to an expected \$52k. Electric utility tax came in at \$79k, lower than budget expectations of \$83k. Combined, utility taxes were 6% lower than expected. The payments are based primarily on December activity. More detail on the Utility Taxes can be found on page 13.

**Intergovernmental Revenue:**

Revenue from other governments totaled \$1.86 million in January, which exceeded budget expectations for the category.

State sales tax receipts were above budget expectations for the month at \$828k. This represents sales from October and was 28% higher than receipts from the same month last year. More information regarding Sales Tax can be found on page 14.

Income Tax receipts came in 19% above expectations with the receipts for January totaling \$361k compared to an expected \$302k. Details on Income Tax are provided on page 15.

#### Finance Monthly Report – January 2025

Video gaming tax receipts came in 6% above budget expectations at \$27k. Video gaming tax is received two months in arrears. The video gaming tax receipts budgeted for January relate to tax for November activity.

#### **Licenses and Permits:**

Revenue from the issuance of licenses and permits came in at \$325k for January, 50% above budget expectations. Liquor licenses (\$176k), and business licenses (\$97k) were the biggest contributors. Additional items included in license and permit revenue are sidewalk fees (\$12k), contractor registration (\$10k), and building permits (\$6k). Due to the variable nature of these types of revenues, fluctuations are expected throughout the year based on activity.

#### **Fines and Forfeits:**

Revenue from police fines came in above expectations during January, with receipts of \$39k. The revenues in this category include various fines generated from police citations, such as red light and local ordinance violations.

#### **Charges for Services:**

Revenue from service charges totaled \$326k in January. The main revenue sources in this category are ambulance, engineering fees and park program fees. As ambulance fees are based purely on activity and need, this revenue source can fluctuate considerably during the year. Ambulance receipts for the month were recorded at \$189k. For park program fees, this is a combination of timing of receipts and fluctuating activity levels; receipts in January exceeded budget expectations at \$93k.

#### **Investment Income:**

The General Fund investment income in January was \$64k. Currently, the investments are concentrated in certificates of deposit, treasury obligations, and interest-bearing money market accounts. A detailed cash and investment report can be found on page 17.

#### **Miscellaneous:**

The General Fund miscellaneous revenue in January was \$77k. Receipts for this category were fundraising proceeds (\$66k) revenue sharing (\$4k), and rental income (\$2k), as well as other small items.



Finance Monthly Report – January 2025

### *EXPENDITURES*

For the month of January, expenditures totaled \$2.76 million for the General Fund, which was 7% below projections of \$2.97 million. The table below presents a summary of General Fund expenditures by department as of January 31, 2025. Additional detail can be found on page 9.

Department Or Program	Current Month's Budget	Current Month's Actual	% Variance	% of Annual Budget
Legislative	\$ 13,420	\$ 3,382	-74.8%	4.9%
Administration	\$ 94,191	\$ 91,311	-3.1%	6.2%
Finance	\$ 73,229	\$ 57,919	-20.9%	7.9%
Technology	\$ 91,509	\$ 29,049	-68.3%	4.2%
Police	\$ 821,128	\$ 792,959	-3.4%	7.9%
Fire	\$ 1,160,571	\$ 1,054,439	-9.1%	7.3%
Community Develop.	\$ 74,631	\$ 91,153	22.1%	7.6%
Public Works	\$ 447,190	\$ 396,064	-11.4%	7.5%
Park & Recreation	\$ 113,690	\$ 138,344	21.7%	9.3%
Operating Transfers	\$ 84,133	\$ 103,276	22.8%	8.0%
<b>Total</b>	<b>\$ 2,973,692</b>	<b>\$ 2,757,897</b>	<b>-7.3%</b>	<b>7.5%</b>

### OPERATING RESULTS OF OTHER FUNDS

Following are some observations regarding the revenues and expenditures of other funds. A financial summary of funds other than General is provided on pages 10-11.

#### **Special Revenue Funds:**

Motor fuel tax revenue came in at \$86k in January, which was 3% below the budget of \$89k. Estimates for revenues highly sensitive to the economy, such as this one, allow for fluctuations later in the year. No expenditures were recorded for the Motor Fuel Tax Fund for January.

January revenues for the Hotel Tax Fund totaled \$10k. The revenue in this fund is a combination of hotel tax receipts and interest income. Per Village Ordinance #2003-10-252, hotel tax receipts are due quarterly. Therefore, the village does not receive receipts each month. Expenditures of \$10k were

#### Finance Monthly Report – January 2025

recorded for the month, most of which is a transfer to the Special Events Fund for the funding of special events.

The Special Events Fund allocates resources for special events and their corresponding expenditures. Revenues for January totaled \$36k, most of which relates to funding transfers in from other funds and vendor fees and donations. Expenditures for the month totaled \$74k, consisting of normal staff expenses (\$27k), event deposits for July Fourth (\$43k), and other small items.

#### **Debt Service Funds:**

The debt service funds record annual debt service payments for several of the village issuances. Revenues for the debt service fund are from interest and changes in market value of investments at this point in the year. Transfers from other funding sources will occur later in the year. The expenditures recorded for January were \$769k for principal and interest on the Series 2016A General Obligation Refunding Bond.

#### **Capital Projects Funds:**

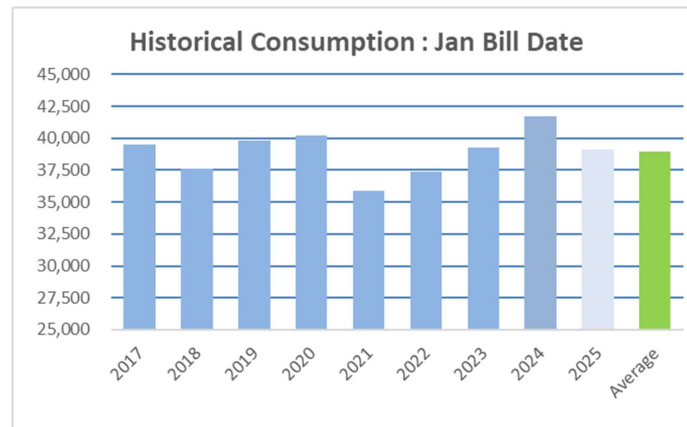
January revenue for the capital projects funds came in at \$393k. The majority of the revenue was from Non-Home Rule Sales Tax (NHRST), with receipts from January of \$275k. This was 25% higher than budget expectations and 30% higher than the same month last year. January receipts represent sales from October. More detail on the NHRST revenue can be found on page 16. Remaining revenues for capital project funds include funding transfers (26k), and interest income and change in market value of investments (\$92k).

Expenditures of \$56k were recorded in January for capital projects, consisting of the gun range ventilation replacement (55k) and other small items.

#### **Water and Sewer Fund:**

January revenue totaled \$969k, which was 10% above the budget estimate of \$878k. Consumption metered in January was 39M gallons, consistent with the nine-year average of 39M gallons. The consumption billed in January primarily represents water metered in late December and early January. With about 47M gallons pumped, about 17% of pumped water was lost to main breaks, fire department use, or other small issues. A chart comparing January water consumption over the past eight years provided below.

## Finance Monthly Report – January 2025



Expenses in the Water Fund were \$441k for the month. Of this amount, \$177k is a non-cash transaction to record depreciation of the infrastructure assets of the fund. The remaining expenses are personnel expenses, other operational items and other smaller operating items. Throughout the year, spending is monitored to ensure revenues are sufficient to cover operations and capital needs as necessary. Any annual surplus would be used for expenditures later in the year and provide cash flow for improvements to maintain the aging infrastructure.

**Internal Service Funds:**

Internal service funds are used to reserve resources for a specific purpose and to allocate the user charges accordingly. The village has three active internal service funds: Medical Self Insurance, Risk Management and Equipment Replacement. Revenues are a combination of user charges from other funds as appropriate. Expenditures fluctuate, depending on activity levels, particularly in the Risk Management Fund.

The Equipment Replacement fund in particular is subject to funding availability from the General Fund. January expenses include non-cash depreciation expenses (\$45k).

**Special Service Areas:**

While the village does not budget for Special Service Area (SSA) revenues and expenses, as funds are being collected and spent for village SSA's, the following information can be of value to report. No revenues or expenses were incurred for the month of January.

## Finance Monthly Report – January 2025

SSA Activity Jan-25									
SSA #	Location	Beginning Balance 1/1/2025	Year-To-Date		Ending Balance 12/31/2025	Annual Expected		Annual Expected	
			Revenues	Expenses		Revenues	YTD %	Expenses	YTD %
SSA #8	Heatherleigh	38,652	-	-	38,652	9,697	0.00%	23,196	0.00%
SSA #9	Willow Ponds	128,049	-	-	128,049	11,851	0.00%	19,300	0.00% <sup>b</sup>
SSA #10	Westberry	19,985	-	-	19,985	1,000	0.00%	-	N/A
SSA #11	Lake Zurich Pines	2,999	-	-	2,999	-	#DIV/0! <sup>a</sup>	27,244	0.00%
SSA #13	Conventry Creek	242,755	-	-	242,755	29,894	0.00% <sup>a</sup>	16,662	0.00%
SSA #16	Country Club	1,478	-	-	1,478	-	N/A	-	N/A
		433,919	-	-	433,919	52,443	0.00%	86,402	0.00%

a) Flat amount levied per property.

b) At some point after enough funds have accrued, Willow Ponds will require dredging, estimated at \$120,000+

**Police and Firefighters' Pension Funds:**

A snapshot of activity related to the public safety pension funds of the village is provided as part of the monthly report. It is important to note that a significant revenue source for both pension funds is the annual property tax levy, of which receipts are typically recorded between June and September of each year, affecting the cash flows of each fund.

The Police Pension Fund had total revenue of \$834k for the month. For January, the fund recorded an unrealized gain of \$792k from investments. Total municipal and member contributions for the month totaled \$43k. Expenses for the month were \$260k of which \$254k was for pension and benefit payments, \$4k was for professional expenses, and \$2k was for investment expenses. For the month of January, the fund experienced a gain of \$574k. As of January 31st, the fund had a net position of \$36.17 million. Additional information can be found on page 18.

The Firefighters' Pension Fund had a similar month for investments, with an unrealized gain of \$1.4 million from investments. Total municipal and member contributions for the month totaled \$64k. Total revenues for the month were \$1.4 million. Expenses for the month were \$296k, of which \$290k was for pension and benefit payments, \$2k was for professional services, and \$4k was for investment and other expenses. For the month of January, the fund experienced a gain of \$1.1 million. As of January 31st, the fund had a net position of \$59.78 million. Additional information can be found on page 18.

Finance Monthly Report – January 2025

**Conclusion:**

For the one fiscal period covered by this report, no major concerns were identified. Major revenue sources are performing within reason and expenditures have been kept to a minimum. January is often a light month for expenditures so the focus can be on ensuring all invoices for the prior fiscal year have been recorded. We will continue to monitor revenues and expenditures closely throughout the coming months.

Respectfully Submitted,

*Amy Sparkowski*

Amy Sparkowski  
Director of Finance

VILLAGE OF LAKE ZURICH OPERATING REPORT SUMMARY GENERAL FUND January 31, 2025								
	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Achieved
	Budget	Actual	% Variance	Budget	Actual	% Variance		
REVENUES								
Taxes								
Property Taxes	-	100	0.0%	-	100	0.0%	9,975,730	0.0%
Utility Tax - Electric	82,615	79,152	(4.2%)	82,615	79,152	(4.2%)	940,000	8.4%
Utility Tax - Gas	51,571	47,603	(7.7%)	51,571	47,603	(7.7%)	405,000	11.8%
Cable Tv Franchise	7,656	6,997	(8.6%)	7,656	6,997	(8.6%)	210,000	3.3%
Telecom Tax	20,958	24,614	17.4%	20,958	24,614	17.4%	228,400	10.8%
Total Taxes	162,799	158,466	-2.7%	162,799	158,466	-2.7%	11,759,130	1.3%
Intergovernmental								
State Sales Tax	700,352	827,586	18.2%	700,352	827,586	18.2%	8,813,000	9.4%
State Income Tax	302,444	361,076	19.4%	302,444	361,076	19.4%	3,475,000	10.4%
State Use Tax	44,348	40,801	(8.0%)	44,348	40,801	(8.0%)	511,360	8.0%
Video Gaming Tax	25,230	26,702	5.8%	25,230	26,702	5.8%	325,000	8.2%
Fire/Rescue Srvc Contract	544,733	581,774	6.8%	544,733	581,774	6.8%	6,662,275	8.7%
Other Intergovernmental	40,923	26,293	(35.8%)	40,923	26,293	(35.8%)	426,856	6.2%
Total Intergovernmental	1,658,031	1,864,233	12.4%	1,658,031	1,864,233	12.4%	20,213,491	9.2%
Licenses & Permits								
Liquor Licenses	169,500	176,378	4.1%	169,500	176,378	4.1%	175,000	100.8%
Business Licenses	97,500	96,585	(0.9%)	97,500	96,585	(0.9%)	103,000	93.8%
Building Permits	4,957	6,267	26.4%	4,957	6,267	26.4%	150,000	4.2%
Permit Plan Review	4,768	4,109	(13.8%)	4,768	4,109	(13.8%)	75,000	5.5%
Other Permits	24,217	41,822	72.7%	24,217	41,822	72.7%	263,000	15.9%
Total Licenses & Permits	300,942	325,160	8.0%	300,942	325,160	8.0%	766,000	42.4%
Fines and Forfeits	31,583	38,577	22.1%	31,583	38,577	22.1%	377,500	10.2%
Charges for Services								
Fire/Rescue Ambulance Fee	145,590	189,109	29.9%	145,590	189,109	29.9%	1,300,000	14.5%
Park Program Fees	80,884	93,309	15.4%	80,884	93,309	15.4%	898,881	10.4%
Other Charges for Services	41,933	43,095	2.8%	41,933	43,095	2.8%	702,330	6.1%
Total Charges for Services	268,407	325,513	21.3%	268,407	325,513	21.3%	2,901,211	11.2%
Investment Income	30,503	63,789	109.1%	30,503	63,789	109.1%	450,000	14.2%
Miscellaneous	21,320	76,502	258.8%	21,320	76,502	258.8%	271,572	28.2%
Total General Fund Revenues	2,473,585	2,852,240	15.3%	2,473,585	2,852,240	15.3%	36,738,904	7.8%
Operating Transfers In	-	-	0.0%	-	-	0.0%	-	0.0%
EXPENDITURES								
General Government								
Legislative	13,420	3,382	(74.8%)	13,420	3,382	(74.8%)	68,995	4.9%
Administration	94,191	91,311	(3.1%)	94,191	91,311	(3.1%)	1,469,445	6.2%
Finance	73,229	57,919	(20.9%)	73,229	57,919	(20.9%)	730,995	7.9%
Technology	91,509	29,049	(68.3%)	91,509	29,049	(68.3%)	685,131	4.2%
Total Gen. Govt.	272,349	181,661	(33.3%)	272,349	181,661	(33.3%)	2,954,566	6.1%
Public Safety								
Police	821,128	792,959	(3.4%)	821,128	792,959	(3.4%)	10,074,941	7.9%
Fire	1,160,571	1,054,439	(9.1%)	1,160,571	1,054,439	(9.1%)	14,448,082	7.3%
Community Development	74,631	91,153	22.1%	74,631	91,153	22.1%	1,192,855	7.6%
Total Public Safety	2,056,329	1,938,551	(5.7%)	2,056,329	1,938,551	(5.7%)	25,715,878	7.5%
Streets - Public Works	447,190	396,064	(11.4%)	447,190	396,064	(11.4%)	5,293,745	7.5%
Culture - Park and Recreation	113,690	138,344	21.7%	113,690	138,344	21.7%	1,481,753	9.3%
Total General Fund Expend.	2,889,558	2,654,621	(8.1%)	2,889,558	2,654,621	(8.1%)	35,445,942	7.5%
Operating Transfers Out	84,133	103,276	22.8%	84,133	103,276	22.8%	1,289,317	8.0%
NET INCOME (LOSS) FOR GENERAL	(500,107)	94,342		(500,107)	94,342		3,645	

**VILLAGE OF LAKE ZURICH**  
**OPERATING REPORT SUMMARY**  
**January 31, 2025**

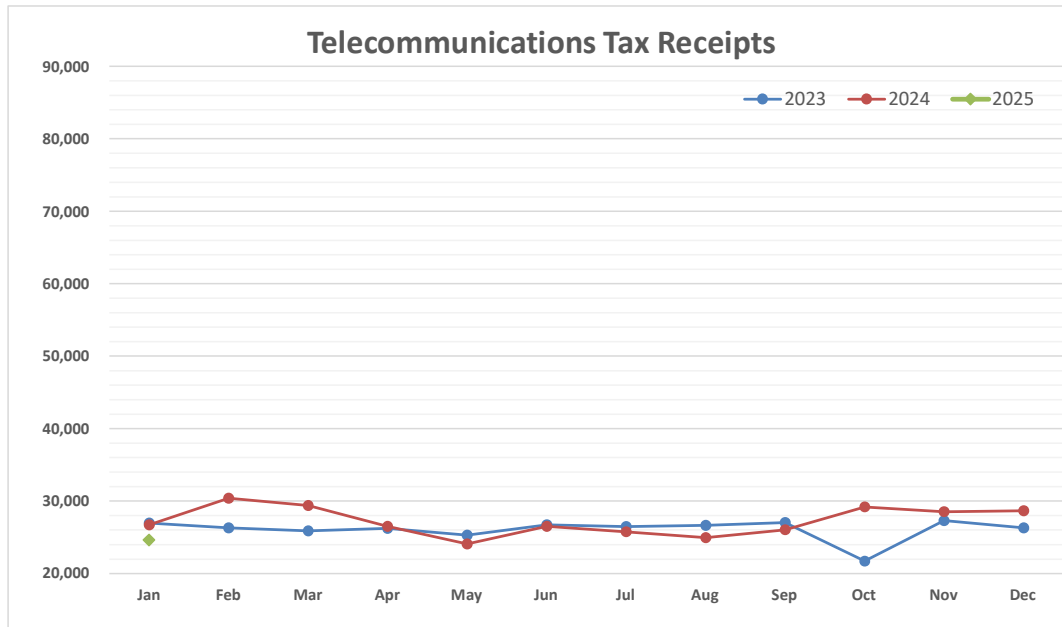
	Current Month			Year-to-Date			Amended	% of
	Budget	Actual	% Variance	Budget	Actual	% Variance	Annual Budget	Annual Budget Achieved
<b>SPECIAL REVENUE FUNDS</b>								
<b>MOTOR FUEL TAX FUND</b>								
Revenues	88,908	86,167	(3.1%)	88,908	86,167	(3.1%)	1,027,119	8.4%
Expenditures	21,720	-	(100.0%)	21,720	-	(100.0%)	514,600	0.0%
Net Activity Gain (Loss)	67,188	86,167		67,188	86,167		512,519	
<b>HOTEL TAX FUND</b>								
Revenues	14,197	9,944	(30.0%)	14,197	9,944	(30.0%)	134,200	7.4%
Expenditures	10,549	10,462	(0.8%)	10,549	10,462	(0.8%)	141,700	7.4%
Net Activity Gain (Loss)	3,648	(518)		3,648	(518)		(7,500)	
<b>SPECIAL EVENTS FUND</b>								
Admin & Miscellaneous								
Revenues	22,850	23,183	1.5%	22,850	23,183	1.5%	276,817	8.4%
Expenditures	21,402	30,107	40.7%	21,402	30,107	40.7%	270,918	11.1%
Net Activity Gain (Loss)	1,448	(6,924)		1,448	(6,924)		5,899	
Rock the Block								
Revenues	567	3,325	486.6%	567	3,325	486.6%	70,000	4.8%
Expenditures	10,460	-	(100.0%)	10,460	-	(100.0%)	76,835	0.0%
Net Activity Gain (Loss)	(9,894)	3,325		(9,894)	3,325		(6,835)	
Farmers Market								
Revenues	359	1,175	227.0%	359	1,175	227.0%	11,250	10.4%
Expenditures	255	-	(100.0%)	255	-	(100.0%)	10,122	0.0%
Net Activity Gain (Loss)	105	1,175		105	1,175		1,128	
Fourth of July								
Revenues	6,683	6,875	2.9%	6,683	6,875	2.9%	95,000	7.2%
Expenditures	11,499	43,750	280.5%	11,499	43,750	280.5%	97,399	44.9%
Net Activity Gain (Loss)	(4,816)	(36,875)		(4,816)	(36,875)		(2,399)	
Winter Festival								
Revenues	1,586	1,667	5.1%	1,586	1,667	5.1%	26,000	6.4%
Expenditures	4,463	226	(94.9%)	4,463	226	(94.9%)	26,474	0.9%
Net Activity Gain (Loss)	(2,877)	1,441		(2,877)	1,441		(474)	
Live at the Lake								
Revenues	383	-	(100.0%)	383	-	(100.0%)	4,600	0.0%
Expenditures	1,101	-	(100.0%)	1,101	-	(100.0%)	13,213	0.0%
Net Activity Gain (Loss)	(718)	-		(718)	-		(8,613)	
External Events								
Revenues	4,192	275	(93.4%)	4,192	275	(93.4%)	50,300	0.5%
Expenditures	2,706	-	(100.0%)	2,706	-	(100.0%)	32,476	0.0%
Net Activity Gain (Loss)	1,485	275		1,485	275		17,824	
Special Events Fund Total	(15,266)	(37,858)		(15,266)	(37,858)		6,530	
<b>TIF #1 TAX FUND</b>								
Revenues	1,131	2,477	119.1%	1,131	2,477	119.1%	1,829,800	0.1%
Expenditures	-	-	0.0%	-	-	0.0%	1,811,903	0.0%
Net Activity Gain (Loss)	1,131	2,477		1,131	2,477		17,897	
<b>TIF #2 - DOWNTOWN</b>								
Revenues	10,184	13,252	30.1%	10,184	13,252	30.1%	556,600	2.4%
Expenditures	-	-	0.0%	-	-	0.0%	1,606,300	0.0%
Net Activity Gain (Loss)	10,184	13,252		10,184	13,252		(1,049,700)	
<b>TIF #3 - RAND ROAD</b>								
Revenues	101	1,653	1,535.7%	101	1,653	1,535.7%	151,000	1.1%
Expenditures	1,417	-	(100.0%)	1,417	-	(100.0%)	19,300	0.0%
Net Activity Gain (Loss)	(1,316)	1,653		(1,316)	1,653		131,700	
<b>TIF #4 - INDUSTRIAL</b>								
Revenues	26,347	1,517	(94.2%)	26,347	1,517	(94.2%)	316,160	0.5%
Expenditures	192	-	(100.0%)	192	-	(100.0%)	2,300	0.0%
Net Activity Gain (Loss)	26,155	1,517		26,155	1,517		313,860	
<b>DISPATCH CENTER FUND</b>								
Revenues	183,470	116,317	(36.6%)	183,470	116,317	(36.6%)	1,738,300	6.7%
Expenditures	142,912	179,613	25.7%	142,912	179,613	25.7%	1,759,978	10.2%
Net Activity Gain (Loss)	40,559	(63,296)		40,559	(63,296)		(21,678)	



**VILLAGE OF LAKE ZURICH**  
**OPERATING REPORT SUMMARY**  
**January 31, 2025**

	Current Month			Year-to-Date			Amended	% of
	Budget	Actual	%	Budget	Actual	%	Annual	Budget
			Variance			Variance	Budget	Achieved
<b>DEBT SERVICE FUNDS</b>								
<b>VILLAGE DEBT SERVICE</b>								
Revenues	4,609	3,777	(18.1%)	4,609	3,777	(18.1%)	1,426,500	0.3%
Expenditures	84,513	-	(100.0%)	84,513	-	(100.0%)	1,375,649	0.0%
Net Activity Gain (Loss)	(79,904)	3,777		(79,904)	3,777		50,851	
<b>TIF #1 DEBT SERVICE</b>								
Revenues	914	1,547	69.3%	914	1,547	69.3%	2,582,000	0.1%
Expenditures	764,826	768,506	0.5%	764,826	768,506	0.5%	2,052,903	37.4%
Net Activity Gain (Loss)	(763,912)	(766,960)		(763,912)	(766,960)		529,097	
<b>CAPITAL PROJECT FUNDS</b>								
<b>CAPITAL IMPROVEMENTS</b>								
Revenues	26,334	88,812	237.3%	26,334	88,812	237.3%	695,000	12.8%
Expenditures	2,921	55,163	1,788.4%	2,921	55,163	1,788.4%	6,640,000	0.8%
Net Activity Gain (Loss)	23,413	33,650		23,413	33,650		(5,945,000)	
<b>NON-HOME RULE SALES TAX</b>								
Revenues	480,859	303,752	(36.8%)	480,859	303,752	(36.8%)	5,969,000	5.1%
Expenditures	238,265	663	(99.7%)	238,265	663	(99.7%)	7,340,250	0.0%
Net Activity Gain (Loss)	242,595	303,089		242,595	303,089		(1,371,250)	
<b>ENTERPRISE FUND</b>								
<b>WATER AND SEWER</b>								
Revenues	877,629	968,720	10.4%	877,629	968,720	10.4%	13,733,661	7.1%
Expenses								
Administration	63,251	68,354	8.1%	63,251	68,354	8.1%	757,778	9.0%
Debt	9,712	-	(100.0%)	9,712	-	(100.0%)	75,375	0.0%
Depreciation	177,083	177,083	0.0%	177,083	177,083	0.0%	2,125,000	8.3%
Billing	23,092	31,059	34.5%	23,092	31,059	34.5%	308,988	10.1%
Water	121,552	85,456	(29.7%)	121,552	85,456	(29.7%)	14,742,764	0.6%
Sewer	56,624	78,811	39.2%	56,624	78,811	39.2%	5,293,397	1.5%
	451,314	440,764		451,314	440,764		23,303,302	
Net Activity Gain (Loss)	426,314	527,956		426,314	527,956		(9,569,641)	
<b>INTERNAL SERVICE FUNDS</b>								
<b>MEDICAL INSURANCE</b>								
Revenues	315,430	327,337	3.8%	315,430	327,337	3.8%	3,673,190	8.9%
Expenses	472,026	273,343	(42.1%)	472,026	273,343	(42.1%)	3,603,217	7.6%
Net Activity Gain (Loss)	(156,596)	53,994		(156,596)	53,994		69,973	
<b>RISK MANAGEMENT</b>								
Revenues	158,920	173,266	9.0%	158,920	173,266	9.0%	1,984,747	8.7%
Expenses	1,285,572	1,620,096	26.0%	1,285,572	1,620,096	26.0%	1,876,747	86.3%
Net Activity Gain (Loss)	(1,126,653)	(1,446,829)		(1,126,653)	(1,446,829)		108,000	
<b>EQUIPMENT REPLACEMENT</b>								
Revenues	99,554	104,809	5.3%	99,554	104,809	5.3%	1,268,700	8.3%
Expenses	46,456	44,815	(3.5%)	46,456	44,815	(3.5%)	1,846,983	2.4%
Net Activity Gain (Loss)	53,099	59,994		53,099	59,994		(578,283)	
<b>TOTAL ALL VILLAGE FUNDS</b>	<b>(1,775,623)</b>	<b>(1,135,110)</b>		<b>(1,775,623)</b>	<b>(1,135,110)</b>		<b>(16,798,980)</b>	

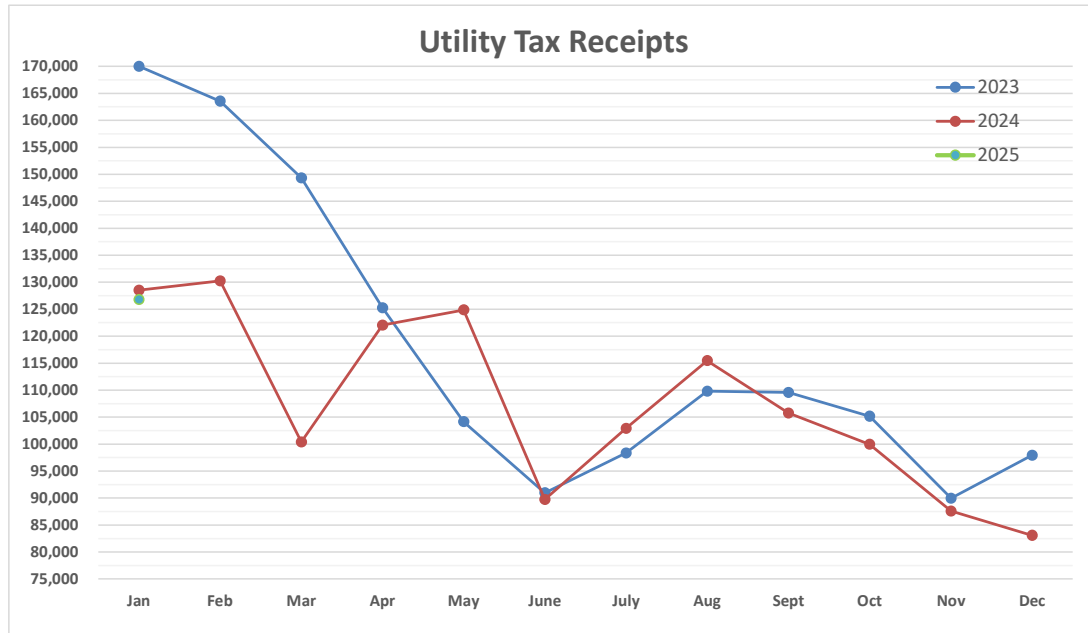
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MONTHLY REPORT  
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**Collection History**

Received	Earned	Historical			Current Year Actual		Current Year Budget		
		FY 2023	FY 2024	% Change	FY 2025	% Change	Budget	Variance \$	Variance %
January	October	26,937	26,739	-0.74%	24,614	-7.94%	20,958	3,657	17.45%
February	November	26,305	30,389	15.53%			22,041		
March	December	25,897	29,385	13.47%			20,327		
April	January	26,239	26,500	1.00%			19,131		
May	February	25,298	24,088	-4.78%			18,429		
June	March	26,724	26,526	-0.74%			19,485		
July	April	26,470	25,769	-2.65%			18,772		
August	May	26,641	24,948	-6.36%			19,435		
September	June	27,045	26,061	-3.64%			19,332		
October	July	21,714	29,204	34.49%			18,802		
November	August	27,301	28,544	4.55%			19,555		
December	September	26,310	28,671	8.97%			12,133		
		312,880	326,823	4.46%	24,614		228,400	3,657	
Y-T-D		26,937	26,739	-0.74%	24,614	-7.94%	20,958	3,657	17.45%

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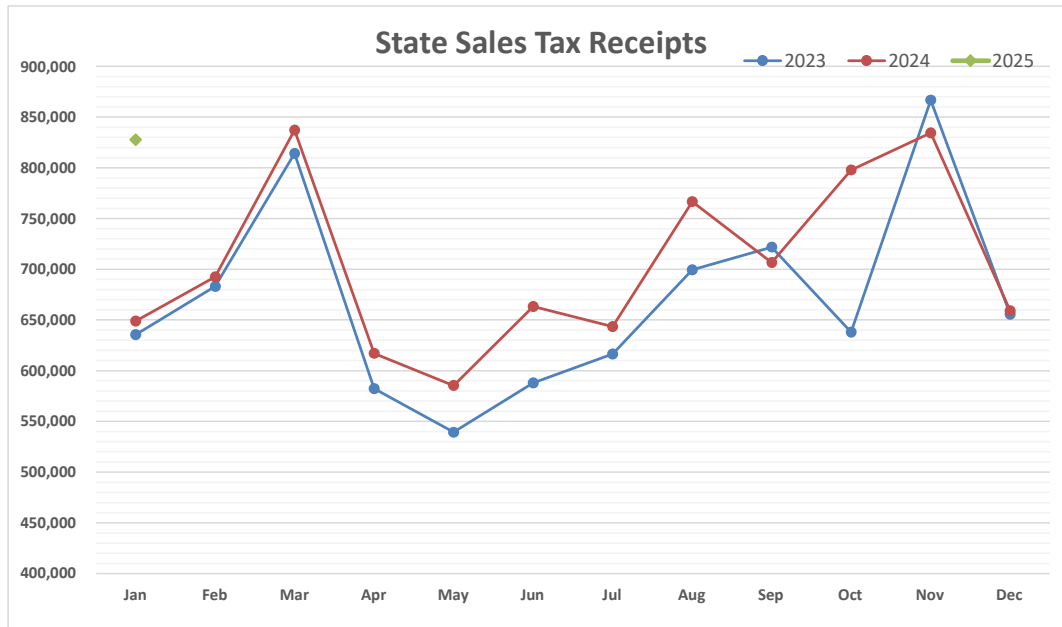


**Collection History**

**COMBINED - ELECTRICITY & GAS**

Receipt Month	Liability Month	Historical			Current Year Actual		Current Year Budget		
		2023	2024	% Change	2025	% Change	FY 2025	Variance \$	Variance %
Jan	Dec	169,997	128,499	-24.4%	126,755	-1.4%	134,186	(7,431)	-5.5%
Feb	Jan	163,549	130,227	-20.4%	-	-	-	-	-
Mar	Feb	149,304	100,379	-32.8%	-	-	-	-	-
Apr	Mar	125,258	122,020	-2.6%	-	-	-	-	-
May	Apr	104,119	124,867	19.9%	-	-	-	-	-
June	May	90,943	89,743	-1.3%	-	-	-	-	-
July	June	98,324	102,895	4.6%	-	-	-	-	-
Aug	July	109,785	115,472	5.2%	-	-	-	-	-
Sept	Aug	109,576	105,741	-3.5%	-	-	-	-	-
Oct	Sept	105,163	99,939	-5.0%	-	-	-	-	-
Nov	Oct	89,950	87,571	-2.6%	-	-	-	-	-
Dec	Nov	97,895	83,085	-15.1%	-	-	-	-	-
		1,413,863	1,290,438	-8.73%	126,755	-90.2%	134,186	(7,431)	
Y-T-D		169,997	128,499	-24.41%	126,755	-1.4%	134,186	(7,431)	-5.5%

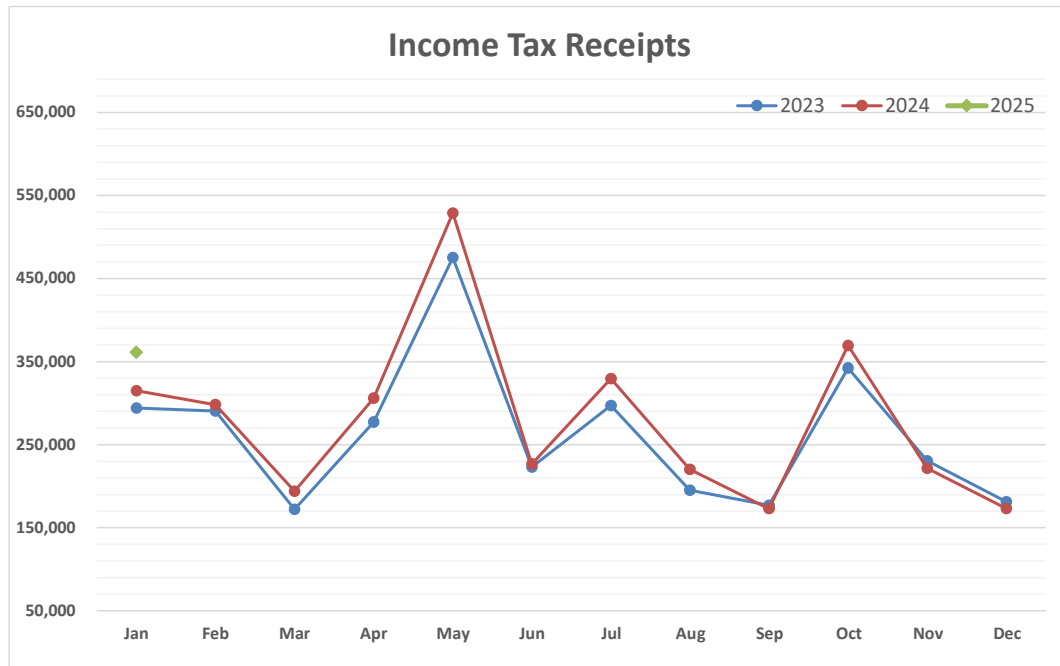
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**Collection History**

Received	Earned	Historical			Current Year Actual		Current Year Budget		
		2023	2024	% Change	2025	% Change	Amended Budget	Variance \$	Variance %
January	October	635,589	648,870	2.09%	827,586	27.54%	700,352	127,234	18.17%
February	November	683,036	692,430	1.38%					
March	December	814,249	837,201	2.82%					
April	January	582,383	617,165	5.97%					
May	February	539,316	585,345	8.53%					
June	March	587,956	663,238	12.80%					
July	April	616,353	643,366	4.38%					
August	May	699,262	766,550	9.62%					
September	June	721,854	706,754	-2.09%					
October	July	637,980	797,898	25.07%					
November	August	866,772	834,459	-3.73%					
December	September	655,570	658,989	0.52%					
		8,040,321	8,452,265	5.12%	827,586		700,352	127,234	
Y-T-D		635,589	648,870	2.09%	827,586	27.54%	700,352	127,234	18.17%

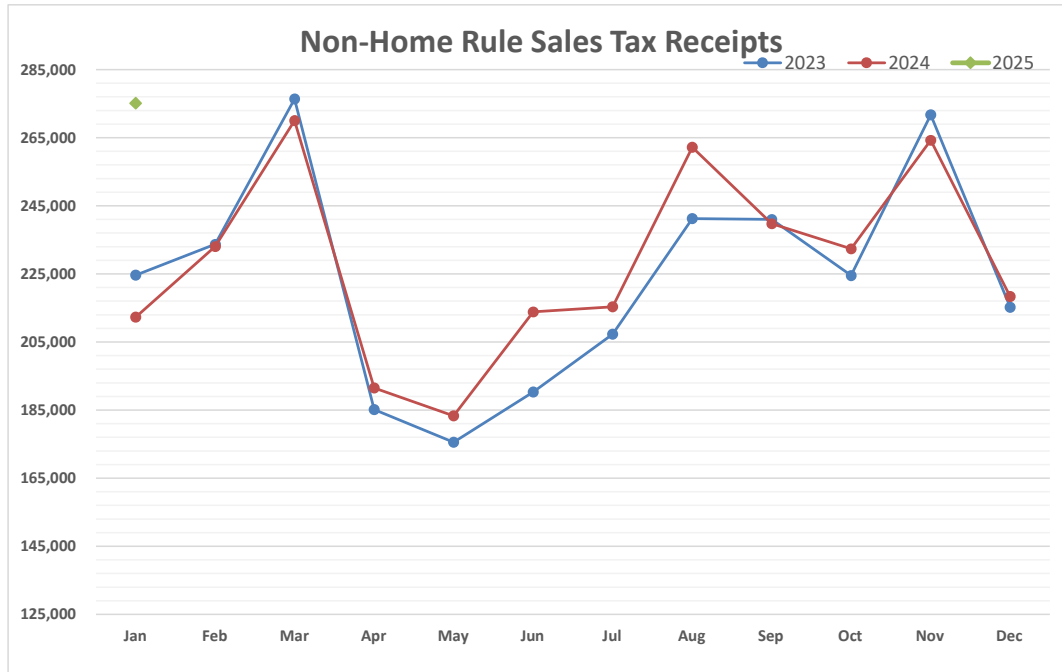
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**Revenue History**

Vouchered	Historical			Current Year Actual		Current Year Budget		
	2023	2024	% Change	2025	% Change	Amended Budget	Variance \$	Variance %
January	294,073	315,145	7.17%	361,076	14.57%	302,444	58,632	19.39%
February	290,768	298,197	2.55%					
March	172,211	193,817	12.55%					
April	277,166	306,001	10.40%					
May	475,308	528,773	11.25%					
June	222,875	226,624	1.68%					
July	296,937	329,692	11.03%					
August	195,159	220,287	12.88%					
September	177,137	172,936	-2.37%					
October	342,406	369,282	7.85%					
November	230,643	221,680	-3.89%					
December	181,212	173,047	-4.51%					
	3,155,895	3,355,481	6.32%	361,076	-89.24%	302,444	58,632	19.39%
Y-T-D	294,073	315,145	7.17%	361,076	14.57%	302,444	58,632	19.39%

DEPARTMENT OF FINANCE  
MONTHLY REPORT  
JANUARY 2025



**Collection History**

Received	Earned	Historical			Current Year Actual		Current Year Budget		
		2023	2024	% Change	2025	% Change	Budget	Variance \$	Variance %
January	October	224,659	212,321	-5.49%	275,105	29.57%	220,528	54,577	24.75%
February	November	233,707	233,058	-0.28%					
March	December	276,394	270,064	-2.29%					
April	January	185,148	191,529	3.45%					
May	February	175,551	183,332	4.43%					
June	March	190,319	213,857	12.37%					
July	April	207,354	215,332	3.85%					
August	May	241,257	262,179	8.67%					
September	June	241,006	239,727	-0.53%					
October	July	224,555	232,368	3.48%					
November	August	271,762	264,294	-2.75%					
December	September	215,249	218,381	1.46%					
		2,686,961	2,736,442	1.84%	275,105		220,528	54,577	
Y-T-D		224,659	212,321	-5.49%	275,105	29.57%	220,528	54,577	24.75%

Village of Lake Zurich  
Investment Report  
January, 2025

Description	Purchase Date	Maturity Date	Coupon Rate	CUSIP / Account	Par Value	Purchase Price	(Premium) / Discount	Market Value	Unrealized Gain (Loss)
<b>MONEY MARKET &amp; CASH</b>									
IPRIME	NA	NA	4.315%		1,397,935.11	1,397,935.11	-	1,397,935.11	N/A
<b>CERTIFICATE OF DEPOSIT</b>									
Modern Bank, Nat'l Assoc NY	08/02/23	01/23/25	5.383%		-	-	-	-	-
PeopleFirst Bank, IL	02/01/23	01/31/25	4.348%		-	-	-	-	-
Morgan Stanley Bank NA	02/01/23	02/10/25	4.356%	6169OUY53	244,000.00	244,669.89	(669.89)	244,011.51	(658.38)
Fieldpoint Private B&T	04/04/23	04/03/25	5.032%		249,618.22	226,400.00	23,218.22	226,400.00	-
Schertz B&T	04/04/23	04/03/25	4.893%		249,654.67	227,400.00	22,254.67	227,400.00	-
Susquehanna Community Bank, PA	07/22/24	07/18/25	4.994%		249,860.10	238,100.00	11,760.10	238,100.00	-
American Plus Bank, N.A., CA	07/22/24	07/18/25	4.994%		249,860.10	238,100.00	11,760.10	238,100.00	-
Harmony Bank, TX	07/22/24	07/18/25	4.994%		249,860.10	238,100.00	11,760.10	238,100.00	-
Bank of Springfield, IL	07/22/24	07/18/25	4.890%		249,877.59	238,350.00	11,527.59	238,350.00	-
Western Alliance Bank, CA	07/22/24	07/18/25	5.311%		249,870.14	237,400.00	12,470.14	237,400.00	-
Financial Federal Bank, TN	07/22/24	07/18/25	5.200%		249,872.37	237,650.00	12,222.37	237,650.00	-
ServisFirst Bank, FL	07/22/24	07/18/25	5.224%		249,876.20	237,600.00	12,276.20	237,600.00	-
Solera National Bank, CO	07/22/24	07/18/25	5.381%		249,876.80	237,250.00	12,626.80	237,250.00	-
Farmers and Merchants Union Bank, WI	07/22/24	07/18/25	5.136%		249,880.02	237,800.00	12,080.02	237,800.00	-
NexBank, TX	07/22/24	07/18/25	5.186%		249,892.34	237,700.00	12,192.34	237,700.00	-
NorthEast Community Bank, MY	07/22/24	07/18/25	5.216%		249,857.40	237,600.00	12,257.40	237,600.00	-
BOM Bank, LA	07/22/24	07/18/25	5.052%		249,891.70	238,000.00	11,891.70	238,000.00	-
BAC Community Bank, CA	07/22/24	07/18/25	5.000%		249,873.75	238,100.00	11,773.75	238,100.00	-
First State Bank of DeQueen, AR	07/22/24	07/18/25	5.209%		249,892.68	237,650.00	12,242.68	237,650.00	-
Gbank, NV	07/22/24	07/18/25	5.163%		249,890.74	237,750.00	12,140.74	237,750.00	-
Veritex Community Bank, TX	07/22/24	07/18/25	5.086%		249,867.60	237,900.00	11,967.60	237,900.00	-
Cornerstone Bank, NE	08/02/23	07/30/25	5.060%		249,649.12	226,350.00	23,299.12	226,350.00	-
First Priority Bank, OK	01/17/24	01/15/26	4.875%		249,888.88	227,350.00	22,538.88	227,350.00	-
First Internet Bank of Indiana, IN	01/17/24	01/15/26	4.728%		249,852.52	227,950.00	21,902.52	227,950.00	-
The Western State Bank, KS	08/05/24	01/27/26	4.483%		249,894.17	234,350.00	15,544.17	234,350.00	-
CIBC Bank USA, MI	01/17/24	07/14/26	4.211%		249,867.19	226,150.00	23,717.19	226,150.00	-
The Citizens Bank of Weston, WV	08/02/24	07/22/26	4.332%		249,845.76	229,900.00	19,945.76	229,900.00	-
Profinium, Inc, MN	08/05/24	08/05/26	4.685%		249,892.97	228,100.00	21,792.97	228,100.00	-
Baxter Credit Union IL	08/08/24	08/07/26	4.396%		249,864.10	229,350.00	20,514.10	229,350.00	-
The First National Bank of Hutchinson, KS	08/08/24	08/07/26	4.048%		249,891.38	231,200.00	18,691.38	231,200.00	-
American First CU	08/08/24	08/20/26	3.954%	02616ACP2	248,000.00	248,219.02	(219.02)	246,948.10	(1,270.92)
<b>TERM SERIES</b>									
IPRIME TERM SERIES, FL	07/26/24	07/25/25	5.100%		1,261,032.34	1,200,000.00	61,032.34	1,200,000.00	
<b>AGENCY</b>									
US Treasury N/B	04/15/21	01/31/25	0.480%	912828Z52	-	-	-	-	-
US Treasury N/B	04/15/21	07/31/25	0.620%	91282CAB7	406,000.00	399,640.39	6,359.61	398,098.86	(1,541.53)
US Treasury N/B	05/19/21	07/31/25	0.570%	91282CAB7	350,000.00	345,351.56	4,648.44	343,188.67	(2,162.89)
US Treasury N/B	07/28/21	07/31/25	0.500%	91282CAB7	252,000.00	249,499.69	2,500.31	247,095.84	(2,403.85)
US Treasury N/B	01/28/22	01/31/26	1.460%	91282CBH3	1,000,000.00	957,890.63	42,109.37	962,468.75	4,578.12
US Treasury N/B	02/01/24	01/31/26	4.150%	91282CBH3	1,077,000.00	999,843.05	77,156.95	1,036,578.84	36,735.79
US Treasury N/B	03/04/24	01/15/27	4.300%	91282CJ19	370,000.00	367,022.66	2,977.34	368,294.53	1,271.87
US Treasury N/B	03/04/24	07/31/27	4.220%	91282CFB2	386,000.00	368,147.50	17,852.50	372,309.06	4,161.56
US Treasury N/B	03/04/24	01/31/28	4.200%	91282CGH8	378,000.00	368,535.23	9,464.77	369,849.38	1,314.15
US Treasury N/B	01/24/25	01/31/28	4.210%	91282CBJ9	275,000.00	248,284.18	26,715.82	247,983.40	(300.78)
US Treasury N/B	04/04/24	04/30/28	4.300%	91282CBZ3	560,000.00	496,825.00	63,175.00	508,856.25	12,031.25
US Treasury N/B	03/04/24	07/31/28	4.150%	91282CCRO	422,000.00	368,936.80	53,063.20	377,047.11	8,110.31
					15,372,886.06	14,580,350.71	792,535.35	14,640,215.41	59,864.70
<b>TOTAL</b>				PMA Invests	15,372,886.06	14,580,350.71	792,535.35	14,640,215.41	59,864.70
Per Statement				Total	15,372,886.06	14,580,350.71		14,640,215.41	
					-	-		-	
<b>TOTAL BY CATEGORY</b>									
INVESTMENT POOL (ISC)					1,397,935.11	1,397,935.11	-	1,397,935.11	-
Certificate of Deposit (DTC), (CD)					7,237,918.61	6,812,438.91	425,479.70	6,810,509.61	(1,929.30)
Agencies (SEC)					5,476,000.00	5,169,976.69	306,023.31	5,231,770.69	61,794.00
Term Series					1,261,032.34	1,200,000.00	61,032.34	1,200,000.00	-
Fixed Income Other					-	-	-	-	-
					15,372,886.06	14,580,350.71	792,535.35	14,640,215.41	59,864.70
					-	-	-	-	-



Village of Lake Zurich  
Police and Firefighters' Pension Funds  
Statement of Net Position  
January 31, 2025

POLICE PENSION FUND			FIREFIGHTERS' PENSION FUND		
	January-25	Year-to-Date		January-25	Year-to-Date
<b>Revenues:</b>			<b>Revenues:</b>		
Municipal Contributions	24	24	Municipal Contributions	27	27
Member Contributions	42,581	42,581	Member Contributions	63,571	63,571
Total Contributions	42,604	42,604	Total Contributions	63,598	63,598
Investment Income	791,889	791,889	Investment Income	1,370,824	1,370,824
<b>Total Revenues</b>	<b>834,493</b>	<b>834,493</b>	<b>Total Revenues</b>	<b>1,434,423</b>	<b>1,434,423</b>
<b>Expenses:</b>			<b>Expenses:</b>		
Pension and Benefits	254,311	254,311	Pension and Benefits	290,326	290,326
Insurance	-	-	Insurance	-	-
Professional Services	3,955	3,955	Professional Services	1,895	1,895
Investment Expenses	1,907	1,907	Investment Expenses	3,698	3,698
Other Expenses	-	-	Other Expenses	285	285
<b>Total Expenses</b>	<b>260,173</b>	<b>260,173</b>	<b>Total Expenses</b>	<b>296,204</b>	<b>296,204</b>
Operating Income (Loss)	574,320	574,320	Operating Income (Loss)	1,138,219	1,138,219
Beginning Net Position*	35,600,490	-	Beginning Net Position*	58,636,893	-
<b>Ending Net Position</b>	<b>36,174,810</b>	<b>574,320</b>	<b>Ending Net Position</b>	<b>59,775,111</b>	<b>1,138,219</b>
<b>Assets</b>			<b>Assets</b>		
Cash and Investments	36,176,841		Cash and Investments	59,777,505	
Other Assets	2,109		Other Assets	5,519	
Total Assets	36,178,950		Total Assets	59,783,023	
<b>Liabilities</b>	4,140		<b>Liabilities</b>	2,393	
<b>Net Position 1/31</b>	<b>36,174,810</b>		<b>Net Position 1/31</b>	<b>59,780,630</b>	



# FIRE DEPARTMENT

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## MONTHLY INFORMATION REPORT

**February 2025**

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HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
AND  
FACILITATE INFORMED DECISION-MAKING

70 E. MAIN STREET  
LAKE ZURICH, IL 60047

Departmental Narrative

**OUR MISSION:** To care for and protect our community.

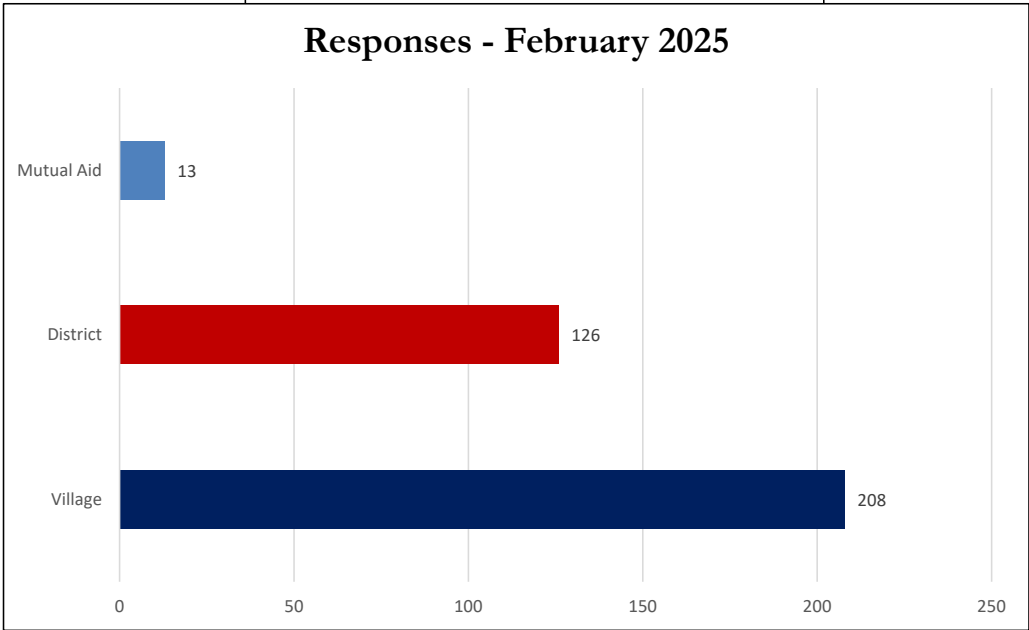
**OUR VISION:** The Lake Zurich Fire Department is dedicated to meeting the ever-changing needs of our community, while ensuring a safe and secure environment for all, through professional development, unity, and teamwork.

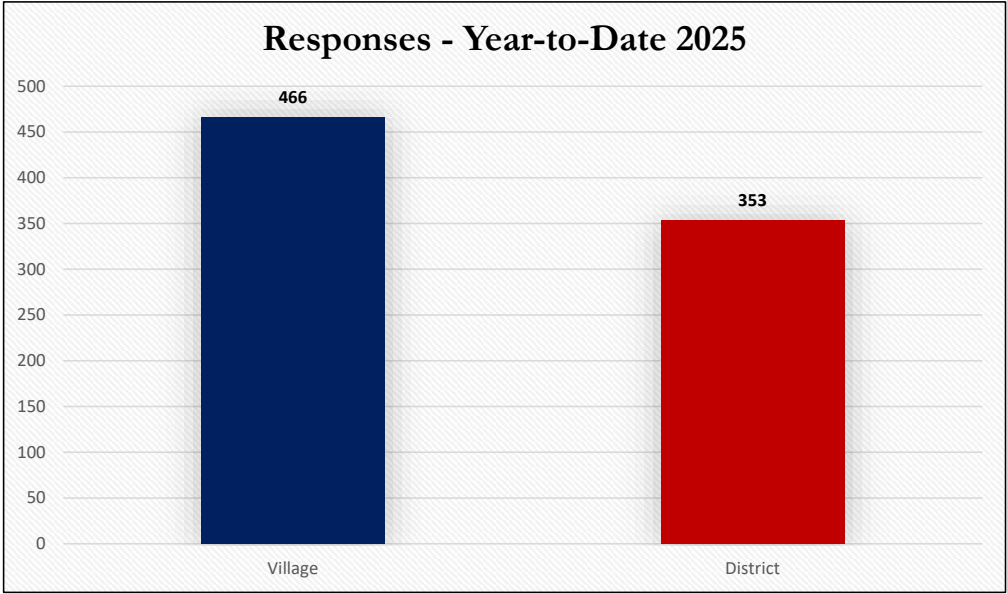
**OUR VALUES:** Professionalism, Responsibility, Integrity, Dedication, Honor

EXECUTIVE SUMMARY – February 2025

The Lake Zurich Fire Department provides a full range of professional and high-quality services to the Village of Lake Zurich and the Lake Zurich Rural Fire Protection District. We protect approximately 37,000 residents, many local businesses, and visitors across the twenty-five square mile combined service area. The Villages covered in the fire district include Hawthorn Woods, Kildeer, Deer Park, North Barrington, and Lake Barrington.

347 Incidents – February 2025



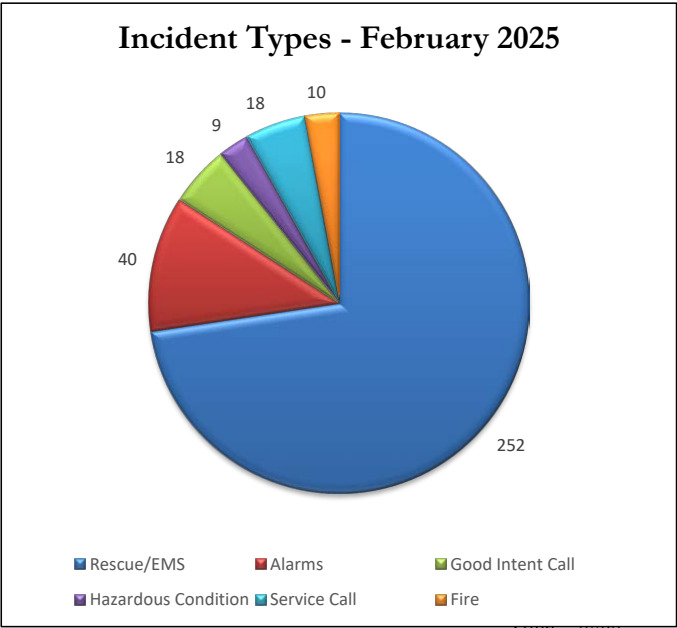


### Incident Types

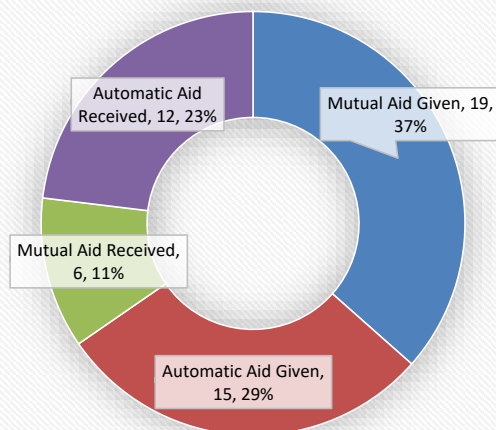
The Department codes all incidents within the National Fire Incident Reporting System (NFIRS).

The codes all relate to the text categories noted in the chart to the right. Rescue and EMS incidents account for the majority of incidents we respond to.

In February, there were **252** Rescue and EMS incidents.



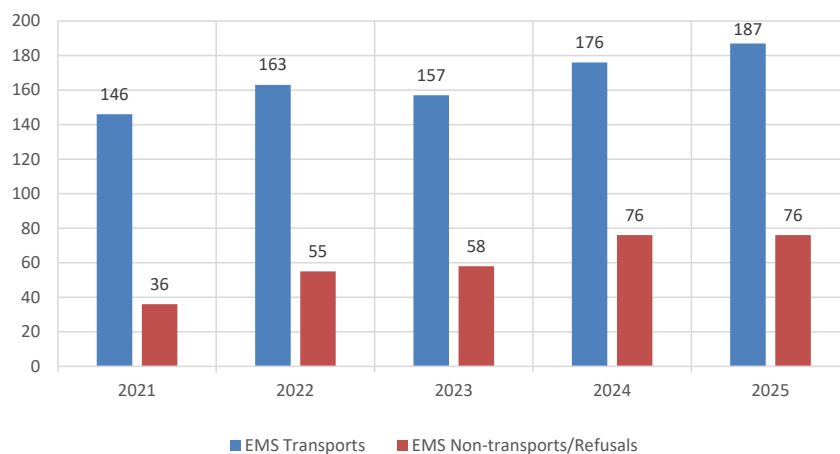
### Mutual Aid - Year-to-Date 2025



### EMS Incidents

The chart shown below reflects EMS Transports vs. Non-Transports/Refusals. It's important to note that not every EMS call will result in transport to the hospital. However, as you'll see from the data, transports always outpace Non-Transports/Refusals. The chart below compares the month of January across 5 years.

#### EMS Transports vs Non-Transports/Refusals Monthly Comparison

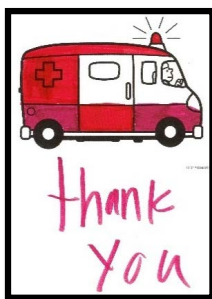
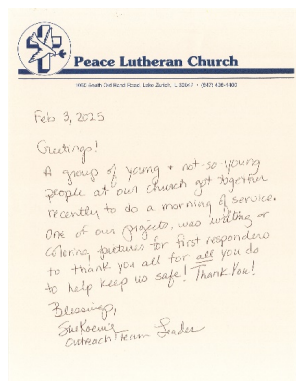


## ADMINISTRATION DIVISION

### 2025 Budget - 02/28/2025



The Department processed **10** FOIA requests during January.



THANK YOU.



(Pictured) This month, we received a thoughtful thank you card from Peace Lutheran Church for our efforts and dedication. They also colored some pictures as a nice gesture to show their appreciation. We're grateful for their support and are proud to serve the community!



*(Pictured left)* We recently received a thank you from the Long Grove Fire Protection District for our assistance during the 2<sup>nd</sup> alarm fire on February 4<sup>th</sup>. We are proud to have worked alongside them, ensuring a quick and coordinated response.

## CHICAGO'S VERY OWN WGN9

*(Pictured right)* Lt. Kevin Michehl was honored as Firefighter of the Month for his dedication to Public Education. On February 28, he was featured on WGN News, where he shared information on CPR, Stop the Bleed, and other life-saving techniques. Congratulations, Lt. Michehl!

[Click here to watch!](#)





## STATIONS &amp; STAFFING | OFFICER &amp; FIREFIGHTER/PARAMEDIC

**STATION 1**

321 S. Buesching Road  
Lake Zurich, IL 60047

**APPARATUS & STAFFING**  
BATTALION 32



ENGINE 321  
AMBULANCE 321

**STATION 2**

350 W. Highway 22  
North Barrington, IL 60010

**APPARATUS & STAFFING**

ENGINE 322  
AMBULANCE 322

**STATION 3**

1075 Old McHenry Road  
Lake Zurich, IL 60047

**APPARATUS & STAFFING**

ENGINE 323  
AMBULANCE 323

**STATION 4**

21970 Field Pkwy  
Deer Park, IL 60010

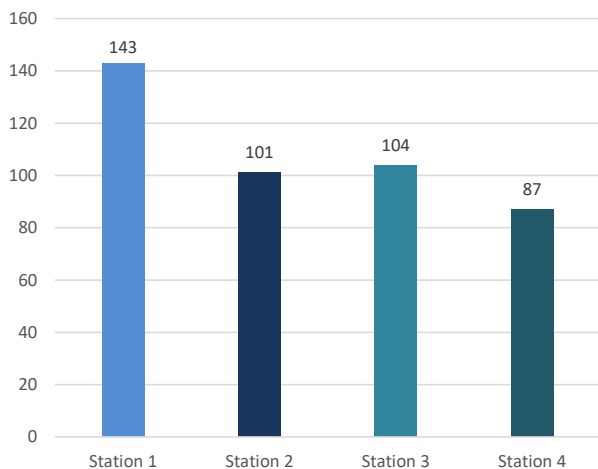
**APPARATUS & STAFFING**

ENGINE 324  
AMBULANCE 324

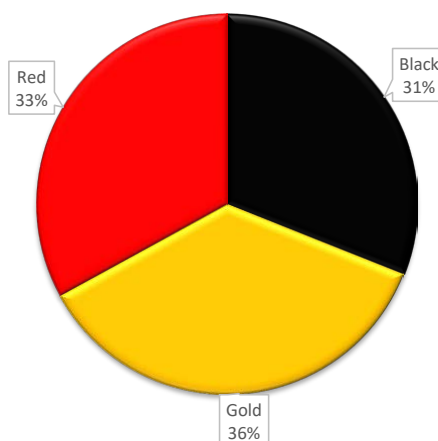


## OPERATIONS DIVISION – February 2025

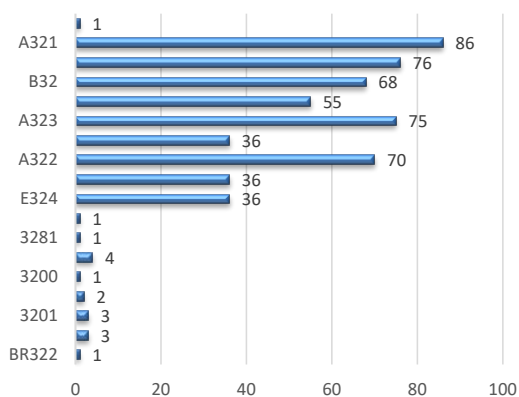
Incident Count by Station



Incident Percentage by Shift



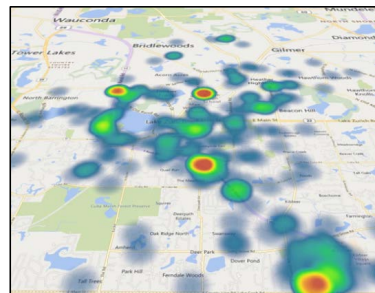
Incident Count by Unit



### Response Locations:

The graphic shows the February call distribution. *(Due to new CAD software issues, not all calls in RMS had valid GPS coordinates.)*

As the graphic shows, assisted living/memory care facilities account for many of our department calls and are consistently among the top locations that are responded to monthly.

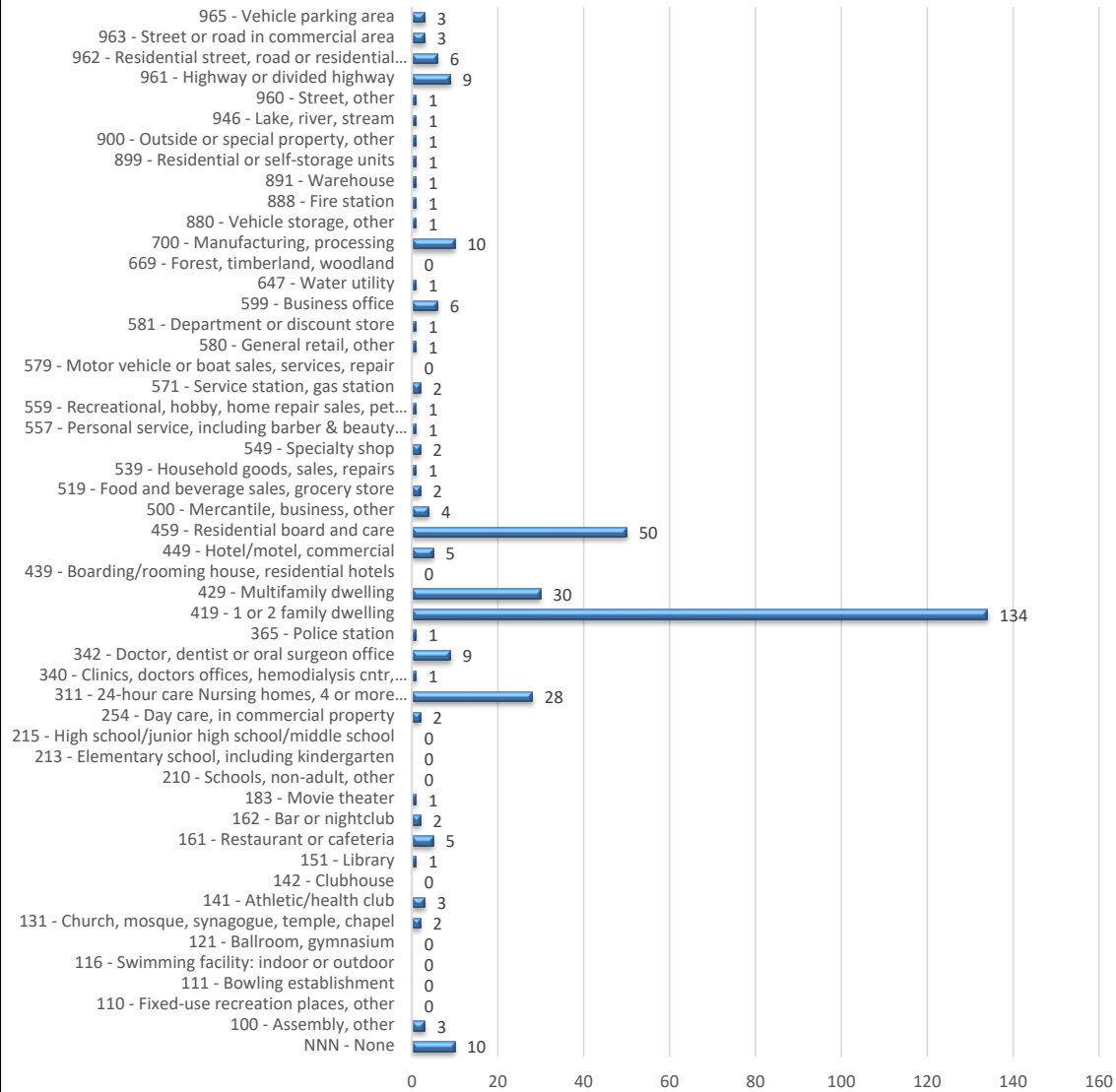


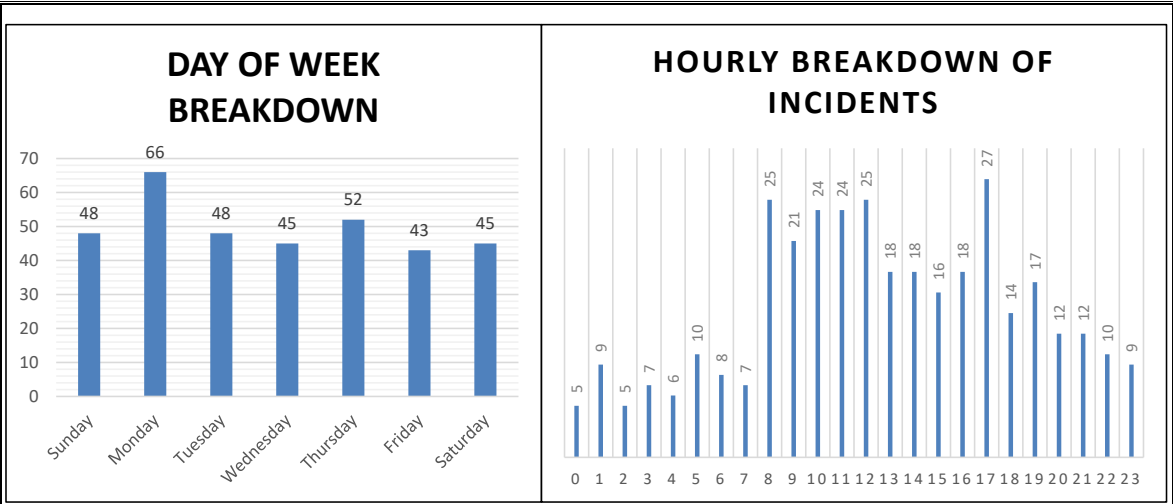
*(Pictured right)* Probationary FF/PM Steinhagen and his crew responded to and extinguished a car fire.

Probationary FF/PM Biagi and Lt. Henriksen responded on a mutual aid call for a house fire in Mundelein.



### Incidents by Property Type - February 2025





Emergency Response Times

Response time includes three key factors: **dispatch handling, turnout, and travel time.**

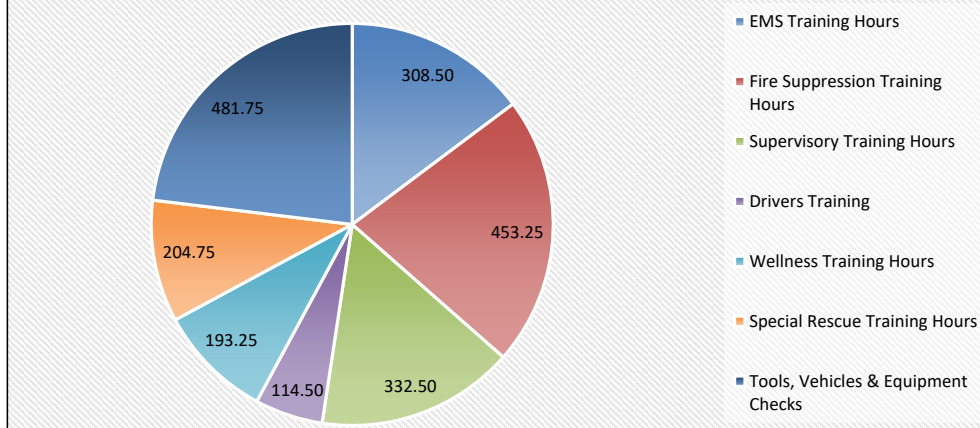
Dispatch handling time is when dispatch takes in information and then dispatch personnel. The turnout time is when the crews receive the call and get into the vehicles and initiate their MDT en-route command. Travel time reflects the time from en route to when they arrive at the incident scene. Construction, speed limits, weather, and train traffic can impact response times. The overall goal for arrival at an emergency fire call is 6 minutes and 20 seconds from notification until the first unit arrives. For a response to an EMS incident, this time is 6 minutes.

The following shows the average times for all emergent incidents, with arrival on the scene for EMS and fire within the local response area minus Mutual Aid in February 2025. *(With the new CAD software, times are off due to transfers to RMS)*

Dispatch Time	Turnout Time
Average Dispatch Time <b>1 MINUTE, 11 SECONDS</b>	Average Turnout Time <b>1 MINUTE, 4 SECONDS</b>
Travel Time	Response Time
Average Travel Time <b>3 MINUTES, 22 SECONDS</b>	Average Response Time <b>5 MINUTES, 37 SECONDS</b>

## TRAINING DIVISION

### Monthly Training Hours - 2,088.50 Total Hours



#### Fire Training:

- SCBA Consumption Drill
- Atmospheric Monitoring
- Utilities
- Water Supply – Forward Lays
- Drivers Training

#### EMS Training:

- Medication Review
- Mandated Reporter
- Lifepak 35 In-Service
- NWCH Monthly Con Ed
- Policy Review – Driving

#### Outside Training:

- FF/PM Munoz – Ice Dive Certification

#### Special Team Training:

- Ice Rescue and Dive Operations

#### Health and Safety Training:

- Daily Fitness
- Firefighting PPE Inspection
- SCBA Quarterly Training

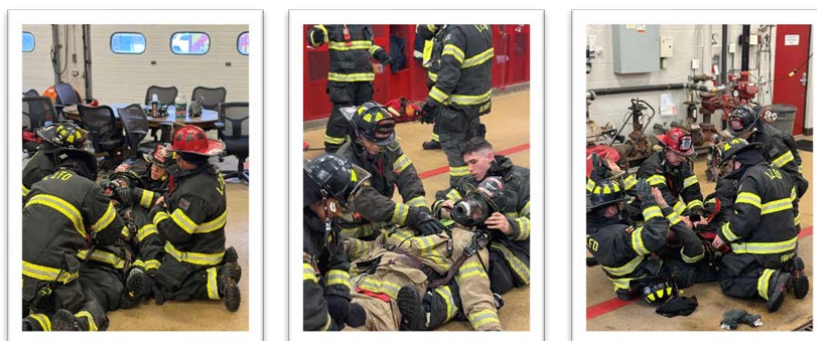
#### Administrative Training:

- Professional Development – Mentoring





*(Pictured above)* Ice rescue and dive operations drill.



*(Pictured above)* Firefighter CPR



*(Pictured above)* Likepak 35

## FIRE PREVENTION BUREAU

### Annual Fire Inspections:

The Fire Prevention Bureau conducted 111 Annual Property Inspections in February.

### Re-Inspections:

51 Annual Re-Inspections

### Inspections, Tests, and Fire Alarm/Sprinkler Follow-Ups:

23 Fire Alarm System Follow-ups

12 Sprinkler System Follow-ups

### Fire Investigations:

- 2/2/2025 – Appliance Fire Incident (Residential) – Fire contained inside the dryer. Fire Investigation: Lint build-up within the vent. Fire Investigation Conducted, Follow-Up Required.
- 2/2/2025 – Commercial Building Fire – Fire contained in the basement. There was no structural damage; however, the building suffered heavy smoke, electrical, and plumbing damage. Fire Investigation Conducted, Follow-Up Required.

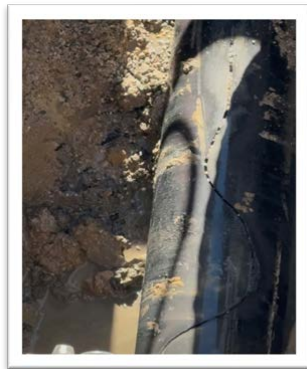


### Meetings and Other Activities:

- 2/5/2025 – Commercial Building Fire follow up with Insurance Investigator.
- 2/11/2025 – On-site consultation (Inspection) with the building department and building owner at 535 Telser Road. (Requested by the building owner).
- 2/14/2025 – Life Safety Inspection at 290 Telser Road with the building department. (Incident follow-up).
- 2/17/2025 – Water Main Break at 351 Oakwood Road – System Isolated and shut down—repairs scheduled for 2/21/2025—follow-up required. (Photos below)



- 2/19/2025 – Development Review Teams meeting at 505 Telser Road.
- 2/19/2025 – Fire Investigators Strike Force meeting/training at Mundelein Fire Station #1.
- 2/19/2025 – On-site consultation (Inspection) at 20786 N. Quentin Road with new building owners.
- 2/19/2025 – Vehicle fire extinguished with a 1 ¾ hand line. No injuries.
- 2/20/2025 – Knox box – Door replacement at 351 Oakwood for the damaged Knox box.
- 2/20/2025 – On-site consultation at 20771 N. Rand Road with restaurant owner regarding fire alarm system.
- 2/21/2025 – Repairs begin for the water main break at 351 Oakwood Road Site. Repairs were completed, the trench was filled, and the system was back in full service.



- 2/27/2025 – On-site consultation- walk-through at 865 Zen Properties. (Meet with tenants).
- 2/27/2025 – On-site meeting at 629 Rose Road walk-through and discussion regarding numbering system.
- 2/25/2025 – Fire Pump Acceptance Test with Central States at 629 Rose Road (Northstar Pickle) - PASS.





- 2/25/2025 – Public Education meets with the 1<sup>st</sup>-grade students at May Whitney.
- 2/25/2025 – Hydrant Flush at 670 S. Rand Road – Public Works.
- 2/25/2025 – Vehicle Fire at White Pine Road & N. Quentin Road – 1 ¾ handline used to extinguish the fire. No Injuries.
- 2/26/2025 – Knox box – Residential Knox box (code update) at 245 Hidden Pond Lane.
- 2/27/2025 – Purple Plunge Tent Inspection at 84 N. Old Rand Road.
- 2/28/2025 – Fire Investigators meeting at LZ Fire Station One.
- 2/28/2025 – Unauthorized burn and complaint - Residential Deer Park.

**Plan Reviews:** The FPB completed 22 plan reviews, taking 39.5 plan review hours.



# COMMUNITY DEVELOPMENT DEPARTMENT

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## MONTHLY INFORMATION REPORT

**February 2025**

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HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
AND  
FACILITATE INFORMED DECISION MAKING

505 TELSER ROAD  
LAKE ZURICH, IL 60047

1

## DEPARTMENT NARRATIVE

During the month of February 2025, the Community Development Department was engaged in the following activities:

### **BUILDING & ZONING DIVISION:**

**Commercial Permits Issued:** None

### **Commercial Occupancies Issued:**

- 155 N Rand: Len Stone Corp DBA Timothy Grant (new owner)
- 500 E IL RT 22: Creativeana LLC
- 60 S Old Rand: Kneading Works Massage
- 490 E IL RT 22: Formula Dance Academy

**FOIA Requests:** Total number of FOIA requests: 5

### **PLANNING AND DEVELOPMENT DIVISION:**

**The Planning and Zoning Commission meeting of February 19 was canceled as** no applications were received for consideration

### **New Zoning Applications for PZC consideration.**

The following new applications were received for consideration by the PZC on March 19.

1. *287 Sunrise Lane – Variation: Jerette Sita, property owner.* Application for a variation of the side yard setback to allow for the construction of steps along the side of the house. The steps provide access to the rear yard along the inclined side yard.
2. *OSK Residential Development at 670 S Old Rand Road: OSK Capital LLC, Applicant.* Application for consideration and approval of the Final Plan for the mixed-residential development. The project received Development Concept Plan (Preliminary Plan) approval on September 3, 2024 for 18 single-family homes and 18 townhomes. The development will also include the stabilization of the streambanks of the creek that flows along the northerly portion of the property.

### **New and Ongoing Development:**

1. *52 E. Main Street planning upgrades for future tenants.* Community Development staff met with Ms. Teryl Martin and her Real Estate agents, Ms. Cherie Smith Zurek and Mr. Jason Bauer to discuss various upgrades to her vacant commercial tenant space formerly occupied by the Edward Jones office of Jim Duncan (now located at 17 S Old Rand Road). Ms. Martin indicated that she has been receiving calls from a number of potential tenants with different needs and wanted to be prepared to be able to accommodate the right tenant for her tenant space. Ms. Martin also considered the option of accommodating tenants that would not require any upgrades to her building.

2. *New grain silo installed at Phase 3 Brewing.* Phase 3 Brewing Company at 932 Donata Ct received final approval for the installation of a new grain silo on their premises. The new silo will allow the company to meet the increasing demand for their product by allowing onsite storage of their raw material for easy and quick access to their manufacturing process.
3. *Update on the former Fritzl's property development (377 N Rand Road).* Members of the village's Development Review Team (DRT) met with Mr. Romeo Kapudija and his contractor to discuss his plans on completing the interior demolition of the property and discussing plans for remodeling the existing building for a new restaurant. The property was acquired by Lago Lake Zurich Partners LLC (Mr. Fabio Viviani) on January 15. The new owners intend to establish an Asian-themed restaurant at this location. The former owner, Mr. Kris Schoenberger had intended to develop the property with a restaurant known as Station 52 but did not proceed with the project.

#### **Comprehensive Plan Update**

The Comprehensive Plan Final Draft was being reviewed by staff for presentation to the Village Board at their March 17 meeting.

#### **Kudos to Community Development Department staff**

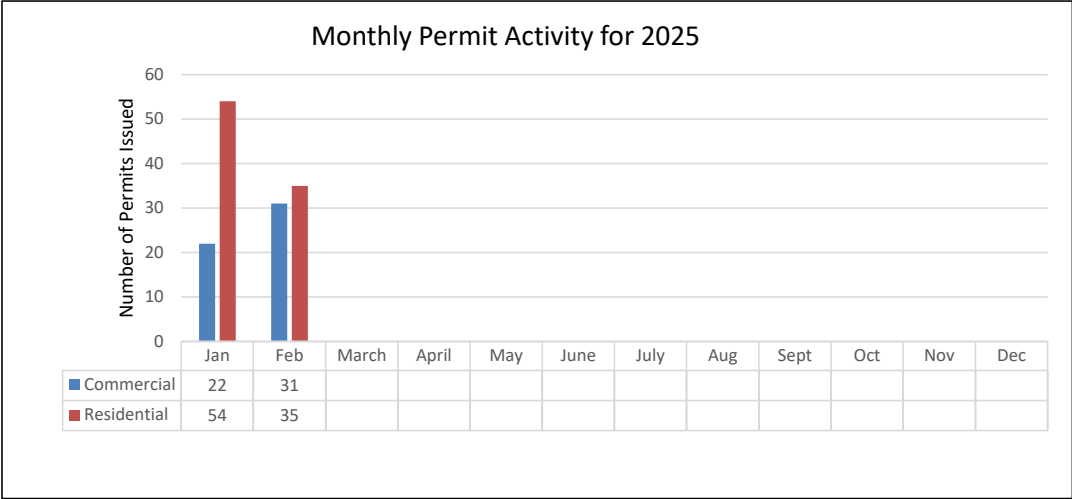
The following complimentary message was received by Permit Coordinator Ms. Nadine Gerling from Van Vlissingen and Co. They are a Real Estate broker and property management company out of Lincolnshire and have a reasonably sized portfolio of properties in our corporate business park.

**From:** Christina Finnegan <[cfinnegan@vvco.com](mailto:cfinnegan@vvco.com)> **Sent:** Thursday, February 27, 2025 2:14:41 PM **To:** Nadine Gerling <[Nadine.Gerling@lakezurich.org](mailto:Nadine.Gerling@lakezurich.org)> **Subject:** [External Sender] Thank you

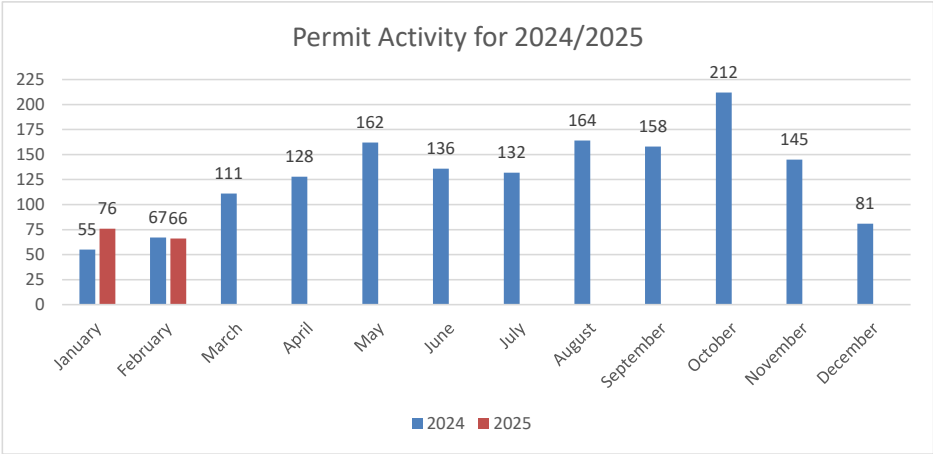
*For all the help and the compliments. Always good to hear you are appreciated.*

*Lake Zurich is one of the best Village offices I have worked with. Staff helpful, knowledgeable and knows how to help the local community. Much appreciated.*

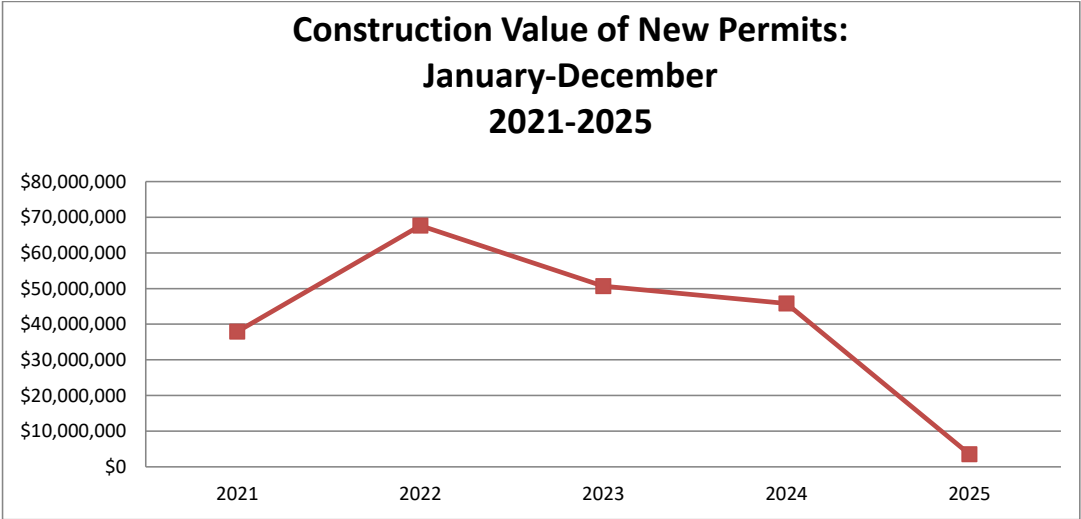
Christina Finnegan  
Property Manager  
Van Vlissingen and Co.  
One Overlook Point Suite 100  
Lincolnshire, IL 60069  
[cfinnegan@vvco.com](mailto:cfinnegan@vvco.com)  
847-634-4709 Direct  
773-552-1200 Cell  
847-634-2300 Co.



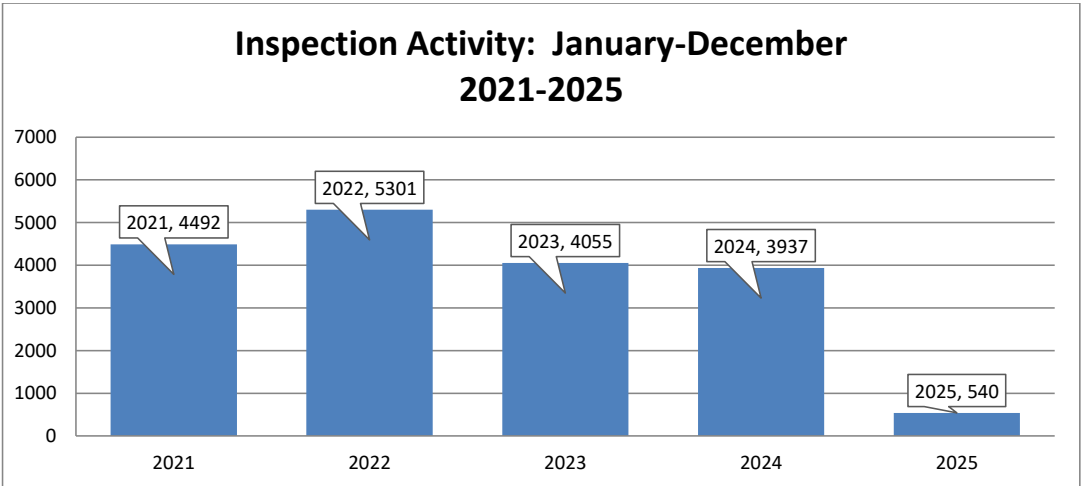
The chart above represents the total of permit for commercial and residential activity on a monthly basis for 2025. *(Note: commercial activity includes both business and industrial activity)*



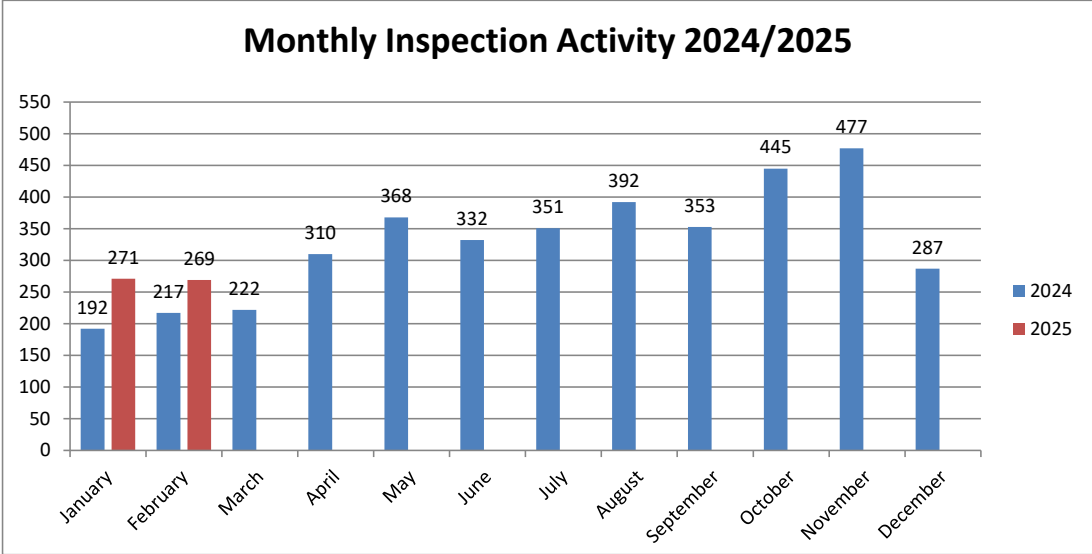
The chart above compares monthly permit activity for 2025 to the previous year 2024.



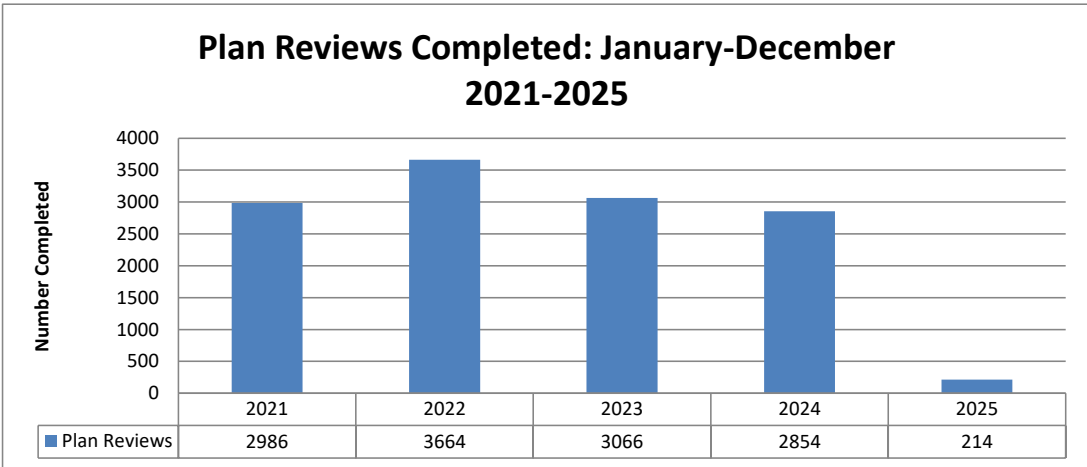
This chart tracks construction value of permit activity by year for 5 years.



This graph illustrates the number of inspections performed by year for 5 years.

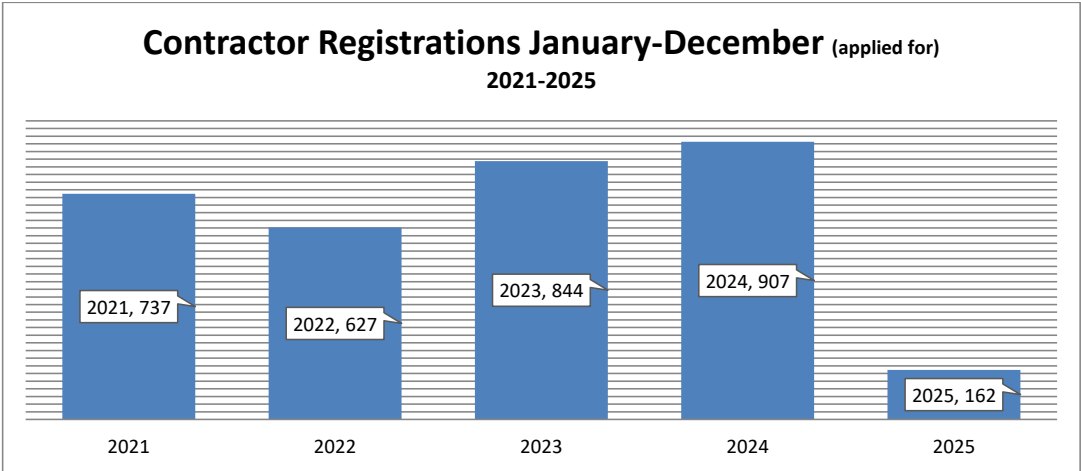


This chart indicates inspection activity on a monthly basis for 2025 compared to the previous year 2024.

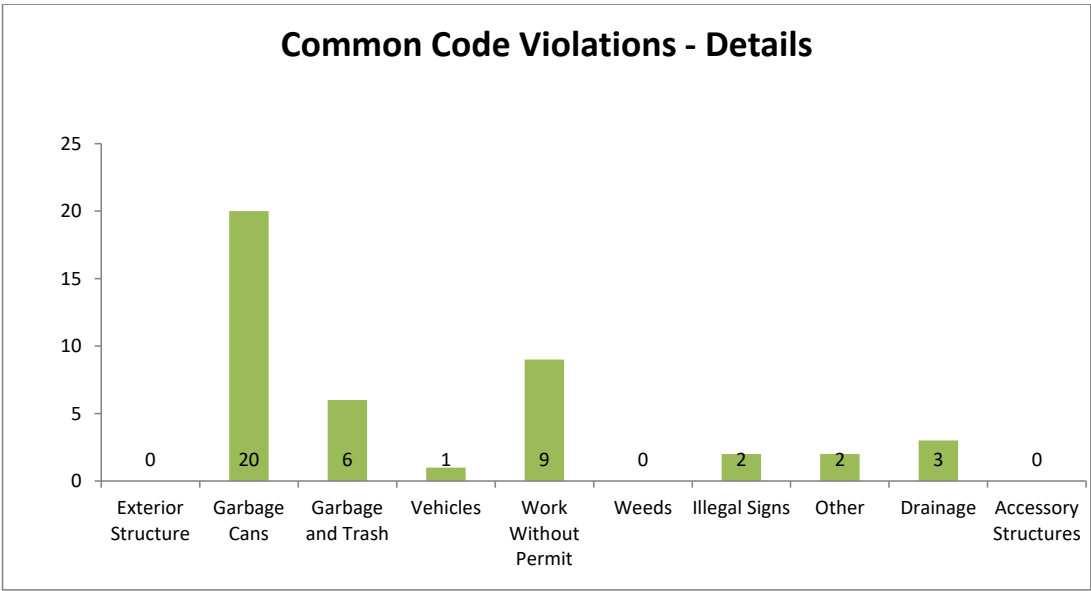


This graph illustrates the number of plan reviews performed by year for 5 years.





The graph represents the number of contractor registrations for the year as compared to prior 4 years. Contractors are required to register on an annual basis to remain current with the village.



This graph illustrates the number of code violations reported for the month. The data varies from month to month and is season dependent.