



AGENDA PACKET
VILLAGE OF LAKE ZURICH
Village Board of Trustees Meeting

March 3, 2025
07:00 pm

VILLAGE OF LAKE ZURICH

VILLAGE BOARD OF TRUSTEES MEETING

MARCH 3, 2025
07:00 PM
AGENDA

1. CALL TO ORDER

2. ROLL CALL

Mayor Thomas Poynton, Trustee Mary Beth Euker, Trustee Jake Marx, Trustee William Riley, Trustee Marc Spacone, Trustee Roger Sugrue, Trustee Greg Weider.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Board of Trustees. Public Comment is limited to 30 minutes total and up to 5 minutes per speaker.

5. PRESIDENT'S REPORT / COMMUNITY UPDATE

6. CONSENT AGENDA

These titles will be read by the Village Clerk and approved by a single Roll Call Vote. Any item may be pulled from the Consent Agenda for discussion by any Village Trustee.

A. Approval of Minutes from the Village Board Meeting of February 18, 2025

Attachment: [6a.pdf](#)

B. Approval of Executive Session Minutes from the Village Board Meeting of January 21, 2025

C. Approval of Semi-Monthly Warrant Register Dated March 3, 2025 Totaling \$803,088.53

Attachment: [6c.pdf](#)

D. Ordinance Approving the Annual Official Zoning Map of the Village of Lake Zurich (Assign Ord. #2025-03-604)

Summary: The State of Illinois requires that all municipalities publish an updated copy of their Zoning Map by March 31 of each year. The Zoning Map has been updated to reflect current zoning of all parcels within the Village. Staff requests the Village Board approve the ordinance adopting the updated changes to the official zoning map of the Village of Lake Zurich.

Attachment: [6d.pdf](#)

E. Agreement with Microsoft Enterprise for Server and Desktop Software in the Amount Not-to-Exceed \$128,000

Summary: The Village relies on Microsoft server and desktop software, Office 365 applications and Teams throughout the organization. The State of Illinois has competitively bid for a Microsoft Solutions Provider and awarded the contract to Dell Marketing LP. The discounted program is available to other public bodies throughout the State. A series of three-year enterprise agreements signed in 2013, renewed in 2016, 2019 and 2022 expires in March 2025. Staff is requesting authorization to execute another 3-year Microsoft Enterprise Agreement in the amount not-to-exceed \$128,000.

Attachment: [6e.pdf](#)

7. NEW BUSINESS

A. Solid Waste Contract with Lakeshore Recycling Systems (LRS) for Village Franchise 5-Year Agreement for Refuse, Recycling, and Yard Waste Collection (Trustee Spacone)

Summary: Lake Zurich's current contract with Lakeshore Recycling Systems (LRS) for solid waste hauling services expires on August

31, 2025. LRS proposes an increase of 8% in the first year (effective September 1, 2025) with 4% increases in each of the remaining four years. With an 8% Year 1 increase, most residents would have to pay an extra \$2.16 per month, while those on the reduced senior plan would pay an extra \$1.94 per month.

Upon consultation with the Solid Waste Agency of Lake County (SWALCO), as well as due diligence with comparing costs and service levels for almost every municipality in Lake County, Village staff considers the LRS proposal reasonable and recommends approval.

Recommended Action: Motion to approve the Lakeshore Recycling Systems Solid Waste Contract for a 5-Year Franchise Agreement for refuse, recycling, and yard waste collection.

Attachment: [7a.pdf](#)

8. TRUSTEE REPORTS

9. VILLAGE STAFF REPORTS

10. EXECUTIVE SESSION called for the purpose of:

- 5 ILCS 120 / 2 (c) (21) review of executive session minutes
- 5 ILCS 120 / 2 (c) (5) purchase or lease of real estate
- 5 ILCS 120 / 2 (c) (6) setting price for sale/lease of real estate

11. ADJOURNMENT

The next regularly scheduled Village Board meeting is on Monday, March 17, 2025.

UNAPPROVED MINUTES

VILLAGE OF LAKE ZURICH

Board of Trustees
70 East Main Street



Tuesday, February 18, 2025 7:00 p.m.

1. **CALL TO ORDER** by Village President Mayor Poynton at 7:00 pm.
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Mary Beth Euker, Trustee Jake Marx, Trustee William Riley, Trustee Marc Spacone, Trustee Roger Sugrue, Trustee Greg Weider. Also in attendance: Village Manager Keller, Assistant Village Manager Duebner, Chief Husak, Deputy Chief Christopherson, Director Sparkowski, Director Caputo, Director Gibson, Director Kordell.
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**
 - o Marty Jablonski, 68 Lakeview Place, addressed the Board on an idea to turn the sunset view over Breezewald Park into a landmark on the National Register of Historical places, contrasting a possible plan for angled parking adjacent to Breezewald. He also suggested ideas regarding enhanced parking options in the Main Street District.
5. **PRESIDENT'S REPORT / COMMUNITY UPDATE**
 - o **Lake Zurich Green Business Award for Pure Organics Spa** Mayor Poynton awarded the Green Business award to Pure Organics Spa, a new business at 92 East Main Street.
 - o **Advice and Consent to Reappoint Mike Moran to the Police Pension Board for a Two-Year Term** Mayor Poynton provided a summary on Mr. Moran and recommended the Board support his reappointment to the Police Pension Board for a two-year term.
Actions: A motion was made by Mayor Poynton, seconded by Trustee Euker, to reappoint Mike Moran to the Police Pension Board for a 2-year term to end on April 30, 2027.
6. **CONSENT AGENDA**
 - A. **Approval of Minutes from the Village Board Meeting of February 3, 2025**
 - B. **Approval of Executive Session Minutes from the Village Board Meeting of January 6, 2025**

- C. **Approval of Semi-Monthly Warrant Register Dated February 18, 2025 Totaling \$1,386,872.25**
- D. **2025 Parks and Recreation Special Event Requests at Paulus and Breezewald Parks with External Organizations**

Summary: Village staff recommends the approval of the external special events to be held at Paulus and Breezewald Parks in 2025. These events include the Purple Plunge, Water Lantern Festival, Gigi's Playhouse 5k, Worship on the Water, Unplugged Fest, Alpine Races, Bushel of Apples Fest, Jack O' Lantern World, and My Density Matters Paint the Lake Pink Walk. The Park Advisory Board has reviewed the list of events and concurs with staff's recommendation.
- E. **Ratification of Collective Bargaining Agreement between the Village of Lake Zurich and the Illinois Fraternal Order of Police Labor Council representing Lake Zurich Emergency Telecommunicators for January 1, 2025 – December 31, 2025**

Summary: The Village of Lake Zurich has entered into an agreement to consolidate its dispatch operations with the Lake County Regional Operations Center in Libertyville. Staff anticipate that the transition will occur around June 30, 2025. Ratification of the provided agreement extends the current collective bargaining agreement for one year, including appropriate incentives to retain the Village's dispatchers until the LakeComm transition is complete.
- F. **Stay Agreement Between the Village of Lake Zurich and Lake Zurich Communications Supervisors**

Summary: The Village of Lake Zurich has entered into an agreement to consolidate its dispatch operations with the Lake County Regional Operations Center in Libertyville, which is planned for around June 30, 2025. Staff recommend approval of the provided stay agreement, which memorializes appropriate incentives to retain the Village's two Communication Supervisors through the completion of the LakeComm transition.
- G. **Resolution Approving an Intergovernmental Agreement between the Village of Lake Zurich and the Village of Kildeer for Vehicle Servicing (Resolution #2025-02-091)**

Summary: Since 2013, Lake Zurich has supported Kildeer municipal operations with access to quality repairs and fleet maintenance by Lake Zurich mechanics familiar with emergency response vehicles in a secured location. Staff from both municipalities have agreed to a two-tier cost structure to cover the next two years of this intergovernmental agreement, with Lake Zurich charging Kildeer \$115 per hour in Year 1 and \$130 per hour in Year 2.
- H. **Resolution Approving an Intergovernmental Agreement between the Village of Lake Zurich and the Village of Kildeer regarding the Use of Lake Zurich Gas Pumps and Fuel (Resolution #2025-02-092)**

Summary: Since 2003, Lake Zurich has supported Kildeer municipal operations by providing 24-hour access to tax-free fuel for its fleet. Staff from both municipalities have agreed to a new cost-sharing fee of 20% of Kildeer fuel usage to extend this arrangement for two more years.

**Agenda item 6b was removed from Consent.*

**Agenda item 6d was modified with the date for "Worship on the Water" changed from June 27 to June 29, 2025.*

Actions: A motion to approve the Consent Agenda with the omission of item 6b was made by Trustee Sugrue, seconded by Trustee Marx.

AYES: Trustee Sugrue, Euker, Spacone, Weider, Riley, Marx

NAYES: 0

ABSENT: 0

MOTION CARRIED

7. NEW BUSINESS

A. Ordinance Approving Budget Amendment #1 for Fiscal Year 2024 Budget
(Assign Ord. #2025-02-603)

Summary: Upon evaluation of the financial projections for the 2024 fiscal year, a number of necessary budget amendments have been identified. These amendments are based on either actual figures or best estimates for projected year-end results. The amended budget for the General Fund reflects no change to the fund balance. The largest adjustments to revenue are Sales Tax, Ambulance Service Fees, and Investment Income, with an amended net increase in budget revenue of \$934,000 to the adjusted grant revenue. General Fund adjustments include transferring an additional \$1.2 million to the Capital Improvement Fund and an additional \$200,000 to the Equipment Replacement Fund.

Finance Director Sparkowski provided some additional financial details to the Village Board, highlighting why staff recommends the surplus from 2024 should be transferred to capital and infrastructure projects.

Actions: A motion to approve Ordinance #2025-02-603 approving budget amendment #1 for fiscal year 2024 budget was made by Trustee Weider, seconded by Trustee Spacone

AYES: Trustee Spacone, Marx, Weider, Sugrue, Euker, Riley

NAYES: 0

ABSENT: 0

MOTION CARRIED

8. TRUSTEE REPORTS

- There were none.

9. VILLAGE STAFF REPORTS

A. Monthly Data Metric Reports

10. EXECUTIVE SESSION called for the purpose of:

Actions: A motion was made by Trustee Euker, seconded by Trustee Marx to move into Executive Session for the purpose of 5 ILCS 120 / 2 (c) (21) review of executive session minutes and 5 ILCS 120 / 2 (c) (5) purchase or lease of real estate and 5 ILCS 120 / 2 (c) (6) setting price for sale/lease of real estate. There will be no further business in Open Session and the closing of the Executive Session will be the closing of the Open Session.

AYES: Trustee Spacone, Euker, Riley, Marx, Weider, Sugrue,

NAYES: 0

ABSENT: 0

MOTION CARRIED

Meeting adjourned to Executive Session at 7:35 pm.

11. ADJOURNMENT

Actions: A motion was made by Trustee Marx, seconded by Trustee Riley, to adjourn Executive Session and Open Session.

AYES: Trustee Spacone, Euker, Riley, Marx, Weider, Sugrue,

NAYES: 0

ABSENT: 0

MOTION CARRIED

The Executive/Open Session adjourned at 8:31 pm.

Respectfully submitted:

Kyle Kordell, Deputy Village Clerk

Approved by:

Mayor Thomas M. Poynton

Date

VILLAGE OF LAKE ZURICH

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\$803,088.53

Item	GL Number	GL Desc	Invoice Description	Amount
Fund 101 GENERAL				
Dept 00000				
1	101-00000-21202	AMBULANCE FEES PAYABLE	AMB REF - BISCHOF, B 07/01/24	97.27
2	101-00000-21202	AMBULANCE FEES PAYABLE	AMB REF - JOHRI, N 03/08/24	1,039.68
3	101-00000-21202	AMBULANCE FEES PAYABLE	AMB REF - HAMMOND, G 04/15/24	1,386.00
4	101-00000-21202	AMBULANCE FEES PAYABLE	AMB REF - JAREMUS, A 05/04/24	81.60
5	101-00000-21202	AMBULANCE FEES PAYABLE	AMB REF - FILLOON, A - 7/16/24	81.92
6	101-00000-22501	ER - UNDISTRIBUTED LIFE INS	IPBC INSURANCE COVERAGE - FEB	486.89
7	101-00000-25201	BUILDING PERMIT DEPOSITS	MEADOW WOOD EAST PUD (REIMB)	352.50
8	101-00000-25201	BUILDING PERMIT DEPOSITS	670 S OLD RAND RD DEVELOPMENT	2,668.75
9	101-00000-25201	BUILDING PERMIT DEPOSITS	670 S OLD RAND RD DEVELOPMENT	693.00
10	101-00000-25201	BUILDING PERMIT DEPOSITS	WILDWOOD ESTATES	4,580.25
11	101-00000-25201	BUILDING PERMIT DEPOSITS	555 OAKWOOD RD, SMALLEY STEEL RING	<u>1,584.00</u>
Total For Dept 00000				<u>13,051.86</u>
Dept 11006 LEGISLATIVE MAYOR & BOARD				
1	101-11006-54302	PUBLIC RELATIONS	GREEN BUSINESS AWARD - PURE BEAUTY ORGANIC SPA	<u>100.08</u>
Total For Dept 11006 LEGISLATIVE MAYOR & BOARD				<u>100.08</u>
Dept 12001 VILLAGE ADMIN ADMINISTRATION				
1	101-12001-51652	TRAINING AND MEETINGS	CIVIC LEADERSHIP MTG - KORDELL	35.00
2	101-12001-51652	TRAINING AND MEETINGS	FIN FORECAST MTG - DUEBNER, KELLER, RAUSCHER	259.50
3	101-12001-51652	TRAINING AND MEETINGS	COFFEE WITH THE MAYOR	48.88
4	101-12001-52111	OTHER PROFESSIONAL SVCS	PROFESSIONAL SERVICES	156.00
5	101-12001-52111	OTHER PROFESSIONAL SVCS	REAL ESTATE APPRAISAL	1,200.00
6	101-12001-52201	VILLAGE ATTORNEY	LEGAL SERVICES - JAN	<u>7,889.97</u>
Total For Dept 12001 VILLAGE ADMIN ADMINISTRATION				<u>9,589.35</u>

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Item	GL Number	GL Desc	Invoice Description	Amount
Dept 12120 VILLAGE ADMIN HUMAN RESOURCES				
1	101-12120-51655	EMPLOYEE RECOGNITION	VILLAGE HALL HOLIDAY LUNCH	15.11
		Total For Dept 12120 VILLAGE ADMIN HUMAN RESOURCES		15.11
Dept 12180 VILLAGE ADMIN ECONOMIC DEVELOPMENT				
1	101-12180-51652	TRAINING AND MEETINGS	LAS VEGAS MEETING REGISTRATION	850.00
		Total For Dept 12180 VILLAGE ADMIN ECONOMIC DEVELOPMENT		850.00
Dept 13001 FINANCE ADMINISTRATION				
1	101-13001-52111	OTHER PROFESSIONAL SVCS	ACTUARIAL REPORT FOR 2024 GASB 75	2,600.00
2	101-13001-53208	OFFICE SUPPLIES	POSTAGE METER INK 02-2025	91.29
		Total For Dept 13001 FINANCE ADMINISTRATION		2,691.29
Dept 17001 TECHNOLOGY ADMINISTRATION				
1	101-17001-52111	OTHER PROFESSIONAL SVCS	AWS CLOUD SVCS - JAN	15.66
2	101-17001-52111	OTHER PROFESSIONAL SVCS	LZCONNECT.ORG DOMAIN RENEWAL	69.51
3	101-17001-52111	OTHER PROFESSIONAL SVCS	GOOGLE SERVICE - JAN	43.20
4	101-17001-52111	OTHER PROFESSIONAL SVCS	SUPPORT AGMT 2025 - MAR	2,095.60
5	101-17001-53203	TELEPHONE & DATA SVCS	COMBINED INTERNET - JAN/FEB 2025	5,759.02
6	101-17001-53205	COMPUTER SUPPLIES	TONER	360.00
		Total For Dept 17001 TECHNOLOGY ADMINISTRATION		8,342.99
Dept 24001 POLICE ADMINISTRATION				
1	101-24001-51652	TRAINING AND MEETINGS	CALEA CONFERENCE - GAFFNEY	760.00
2	101-24001-51652	TRAINING AND MEETINGS	FBINA TRAINING - HUSAK	125.00
3	101-24001-51652	TRAINING AND MEETINGS	CHIEFS TRAINING - FEB	90.00
4	101-24001-51655	EMPLOYEE RECOGNITION	FLAG BOXES	80.98
5	101-24001-52111	OTHER PROFESSIONAL SVCS	ADMIN CHAIR	224.69
6	101-24001-52111	OTHER PROFESSIONAL SVCS	ADMIN CHAIR RETURN	(615.19)

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Item	GL Number	GL Desc	Invoice Description	Amount
7	101-24001-52111	OTHER PROFESSIONAL SVCS	ADMIN COUCH TAX REFUND	(78.06)
8	101-24001-53204	MOBILE VOICE & DATA	CELL PHONES - PD	647.31
9	101-24001-53208	OFFICE SUPPLIES	RECORDS - FLASH DRIVES	41.79
10	101-24001-53209	UNIFORMS	SHIRTS - BIONDO	153.95
11	101-24001-53209	UNIFORMS	SHIRTS - BUFFO	95.90
12	101-24001-53209	UNIFORMS	SHIRT - SMITH	30.95
13	101-24001-53401	CUSTODIAL SUPPLIES	WEAPON LIGHT BATTERIES	65.80
14	101-24001-53401	CUSTODIAL SUPPLIES	DISINFECTANT SPRAY	30.34
15	101-24001-53407	EQUIP MAINT PART&SUPPLIE	CONFERENCE TV TAX REFUND	(15.62)
Total For Dept 24001 POLICE ADMINISTRATION				1,637.84
Dept 24210 POLICE OPERATIONS				
1	101-24210-52111	OTHER PROFESSIONAL SVCS	STARCOM - FEB	1,932.00
2	101-24210-53209	UNIFORMS	REIMB: BOOTS	175.18
3	101-24210-53211	OTHER SUPPLIES	WEAPON LIGHT BATTERIES	24.50
4	101-24210-53211	OTHER SUPPLIES	SPACE HEATER, TRAFFIC VEST	59.98
5	101-24210-54305	EMPLOYEE EXAMS	PSYCHOLOGICAL EXAM - DAIGLE	725.00
Total For Dept 24210 POLICE OPERATIONS				2,916.66
Dept 24230 POLICE CRIME PREVENTION				
1	101-24230-51654	MEMBERSHIPS & SUBSCRIP	IAPE MEMBERSHIP - MCCORMACK	65.00
2	101-24230-52111	OTHER PROFESSIONAL SVCS	CREDIT CHECKS	163.87
Total For Dept 24230 POLICE CRIME PREVENTION				228.87
Dept 25001 FIRE ADMINISTRATION				
1	101-25001-51654	MEMBERSHIPS & SUBSCRIP	2025 EXPLORER RECHARTING/ADVISOR FEES	906.00
2	101-25001-52111	OTHER PROFESSIONAL SVCS	SUPPORT AGMT 2025 - MAR	1,128.40
3	101-25001-52707	MAINT-OTHER	FIRE EXTINGUISHER INSPECTION/REPAIR	9.42
4	101-25001-53203	TELEPHONE & DATA SVCS	COMBINED INTERNET - JAN/FEB 2025	2,879.52

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Item	GL Number	GL Desc	Invoice Description	Amount
5	101-25001-53204	MOBILE VOICE & DATA	ICLOUD 50BG STORAGE - FEB	0.99
6	101-25001-53204	MOBILE VOICE & DATA	CELL PHONES - FIRE	558.72
7	101-25001-53206	POSTAGE & SHIPPING	SHIPPING TO SAFETY LAB PLUS	17.33
8	101-25001-53206	POSTAGE & SHIPPING	SHIPPING TO DANNER WARRANTY	19.67
9	101-25001-53206	POSTAGE & SHIPPING	SHIPPING TO UAS	22.09
10	101-25001-53208	OFFICE SUPPLIES	FLASHLIGHT BATTERIES	128.96
11	101-25001-53208	OFFICE SUPPLIES	ORGANIZER - CHRISTOPHERSON	51.37
12	101-25001-53209	UNIFORMS	T-SHIRTS, CREWNECKS - EXPLORERS	628.00
13	101-25001-53209	UNIFORMS	SAFETY SHOES BENE	213.70
14	101-25001-53210	SMALL TOOLS & EQUIP	FASTENERS	1.65
15	101-25001-53211	OTHER SUPPLIES	FLASHLIGHT BATTERIES	227.31
16	101-25001-53211	OTHER SUPPLIES	TISSUE - STATION 1	34.88
17	101-25001-53211	OTHER SUPPLIES	TOWELS, TISSUE	118.74
18	101-25001-53211	OTHER SUPPLIES	TOWELS, CLEANER	101.14
19	101-25001-53211	OTHER SUPPLIES	CLEANER, SOAP	474.25
20	101-25001-53405	BLDG & GROUND MAINT SUPP	AIR PURIFICATION FILTER	112.33
21	101-25001-53405	BLDG & GROUND MAINT SUPP	FURNANCE FILTERS	79.97
22	101-25001-53405	BLDG & GROUND MAINT SUPP	FURNANCE FILTERS	110.66
23	101-25001-53405	BLDG & GROUND MAINT SUPP	FURNANCE FILTERS 20x25x4	89.03
24	101-25001-53405	BLDG & GROUND MAINT SUPP	FLASHLIGHT BATTERIES	147.38
25	101-25001-53405	BLDG & GROUND MAINT SUPP	SHOVELS, MOPS, BROOMS	267.67
26	101-25001-54305	EMPLOYEE EXAMS	EMPLOYEE SCREENING EXAMS	775.00
Total For Dept 25001 FIRE ADMINISTRATION				9,104.18
Dept 25310 FIRE EMERGENCY MANAGEMENT				
1	101-25310-53211	OTHER SUPPLIES	AA BATTERIES	13.99
2	101-25310-53211	OTHER SUPPLIES	UV GERMICIDAL LAMP	49.99
Total For Dept 25310 FIRE EMERGENCY MANAGEMENT				63.98

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Item	GL Number	GL Desc	Invoice Description	Amount
Dept 25320 FIRE FIRE SUPPRESSION				
1	101-25320-51652	TRAINING AND MEETINGS	ROPE RESCUE OPERATIONS - ROWE	1,300.00
2	101-25320-51652	TRAINING AND MEETINGS	ROPE RESCUE OPERATIONS - TANNER	1,300.00
3	101-25320-51652	TRAINING AND MEETINGS	LEADERSHIP SUMMIT - KAMMIN	200.00
4	101-25320-51652	TRAINING AND MEETINGS	ADVANCED TECH FF - BARTOLI, PORTILLO	2,100.00
5	101-25320-51652	TRAINING AND MEETINGS	VMO - MUÑOZ	1,320.00
6	101-25320-51652	TRAINING AND MEETINGS	ADVANCED FF - MUÑOZ	1,050.00
7	101-25320-52111	OTHER PROFESSIONAL SVCS	FIRE STARCOM FEES - FEB	2,206.00
8	101-25320-52707	MAINT-OTHER	EMERGENCY GROUND LADDER REPAIR	775.80
9	101-25320-53204	MOBILE VOICE & DATA	CELL PHONES - FIRE	37.25
10	101-25320-53209	UNIFORMS	FLASHLIGHT BATTERIES	89.36
11	101-25320-53209	UNIFORMS	BOOTS	410.00
12	101-25320-53209	UNIFORMS	LOCKER TAGS NEW EMPLOYEES	63.81
13	101-25320-53209	UNIFORMS	FLASHLIGHTS & ACCESSORIES	534.97
14	101-25320-53209	UNIFORMS	BOOTS	199.99
15	101-25320-53209	UNIFORMS	BOOTS	2,699.95
16	101-25320-53211	OTHER SUPPLIES	REHAB SUPPLIES	51.96
17	101-25320-53407	EQUIP MAINT PART&SUPPLIE	SCUBA WORK CHAIR	284.60
Total For Dept 25320 FIRE FIRE SUPPRESSION				14,623.69
Dept 25330 FIRE EMS				
1	101-25330-51652	TRAINING AND MEETINGS	DICO CLASS - KRAUS	495.00
2	101-25330-53204	MOBILE VOICE & DATA	CELL PHONE - JAN	71.26
3	101-25330-53211	OTHER SUPPLIES	ECG PAPER	390.90
4	101-25330-53211	OTHER SUPPLIES	CPR HANDOUT	191.62
5	101-25330-53211	OTHER SUPPLIES	EMS EQUIPMENT	131.04
Total For Dept 25330 FIRE EMS				1,279.82

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Item	GL Number	GL Desc	Invoice Description	Amount
Dept 25340 FIRE SPECIAL RESCUE				
1	101-25340-51652	TRAINING AND MEETINGS	ROPE RESCUE OPERATIONS - FISHMAN	1,300.00
2	101-25340-51652	TRAINING AND MEETINGS	ROPE RESCUE OPERATIONS - FISHMAN	1,300.00
3	101-25340-51652	TRAINING AND MEETINGS	ICE DIVE CERTIFICATION - MUNOZ	275.00
4	101-25340-52704	MAINT-EQUIPMENT	GAS MONITOR CALIBRATION	531.00
5	101-25340-53209	UNIFORMS	DIVE EQUIPMENT	4,998.70
6	101-25340-53211	OTHER SUPPLIES	RATCHET, TOOL SET, SOCKET SET, TORX BIT SET	61.88
7	101-25340-55254	MACHINERY & EQUIPMENT	TRS EQUIPMENT	962.21
8	101-25340-55254	MACHINERY & EQUIPMENT	DIVE EQUIPMENT	<u>2,553.85</u>
Total For Dept 25340 FIRE SPECIAL RESCUE				11,982.64
Dept 25350 FIRE FIRE PREVENTION BUREAU				
1	101-25350-51654	MEMBERSHIPS & SUBSCRIP	MEMBERSHIP - WIECEK	100.00
2	101-25350-51654	MEMBERSHIPS & SUBSCRIP	MEMBERSHIP - WIECEK	100.00
3	101-25350-53204	MOBILE VOICE & DATA	CELL PHONES - FIRE	<u>24.82</u>
Total For Dept 25350 FIRE FIRE PREVENTION BUREAU				224.82
Dept 28001 COMMUNITY DEVELOPMENT ADMINISTRATION				
1	101-28001-51652	TRAINING AND MEETINGS	NPC25 TRAVEL - SAHER	353.92
2	101-28001-51652	TRAINING AND MEETINGS	NPC25 ACCOMMODATIONS SAHER, MCCAULEY	704.16
3	101-28001-51652	TRAINING AND MEETINGS	FIN FORECAST MTG - SAHER	<u>86.50</u>
Total For Dept 28001 COMMUNITY DEVELOPMENT ADMINISTRATION				1,144.58
Dept 36001 PUBLIC WORKS ADMINISTRATION				
1	101-36001-51652	TRAINING AND MEETINGS	JAN MEETING	40.00
2	101-36001-51654	MEMBERSHIPS & SUBSCRIP	ANNUAL AGENCY MEMBERSHIP	795.00
3	101-36001-51654	MEMBERSHIPS & SUBSCRIP	FENTON - MEMBERSHIP	190.00
4	101-36001-51654	MEMBERSHIPS & SUBSCRIP	WEATHER TAP SUBSCRIPTION	99.95
5	101-36001-52111	OTHER PROFESSIONAL SVCS	UNIFORMS/MATS 02/13	30.81

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Item	GL Number	GL Desc	Invoice Description	Amount
6	101-36001-52111	OTHER PROFESSIONAL SVCS	UNIFORMS/MATS 02/20	30.81
7	101-36001-52113	ENGR/ARCHITECTURAL	PHASE 2 EVALUATION LIONS PARK	18,425.00
8	101-36001-52113	ENGR/ARCHITECTURAL	BOUNDARY SURVEY 5 LAKEVIEW PLACE	700.00
9	101-36001-52701	MAINT-BLDGS & GROUNDS	FIRE STA #1 PEST CONTROL - FEB	83.00
10	101-36001-52701	MAINT-BLDGS & GROUNDS	VILLAGE HALL PEST CONTROL - FEB	75.00
11	101-36001-52701	MAINT-BLDGS & GROUNDS	UNIFORMS/MATS 02/13	59.21
12	101-36001-52701	MAINT-BLDGS & GROUNDS	UNIFORMS/MATS 02/20	59.21
13	101-36001-52701	MAINT-BLDGS & GROUNDS	CLEANING SERVICES - FEB	5,716.85
14	101-36001-52701	MAINT-BLDGS & GROUNDS	PW PEST CONTROL - FEB	49.00
15	101-36001-52701	MAINT-BLDGS & GROUNDS	PD PEST CONTROL - FEB	93.00
16	101-36001-52702	MAINT-LAWN & LANDSCAPING	2025 TRIMMING	11,430.00
17	101-36001-53203	TELEPHONE & DATA SVCS	SCADA - JAN	28.32
18	101-36001-53204	MOBILE VOICE & DATA	CELL PHONE - JAN	3.17
19	101-36001-53209	UNIFORMS	WINTER PPE HATS	99.95
20	101-36001-53209	UNIFORMS	WINTER PPE HATS	159.92
21	101-36001-53209	UNIFORMS	WINTER PPE HATS	36.06
22	101-36001-53209	UNIFORMS	PPE BOOTS - POPOILEK	166.45
23	101-36001-53209	UNIFORMS	PPE BOOTS - HERNANDEZ	256.45
24	101-36001-53210	SMALL TOOLS & EQUIP	PACK OUT TOOLS	248.98
25	101-36001-53211	OTHER SUPPLIES	EXTENSION CABLE	16.48
26	101-36001-53211	OTHER SUPPLIES	CELL MOUNTS	30.36
27	101-36001-53211	OTHER SUPPLIES	AC MIC	12.99
28	101-36001-53211	OTHER SUPPLIES	GARBAGE BAGS, TRASH CAN	64.99
29	101-36001-53211	OTHER SUPPLIES	WINTER PPE HATS	23.99
30	101-36001-53211	OTHER SUPPLIES	SIGNS	674.21
31	101-36001-53211	OTHER SUPPLIES	SIGNS	29.46
32	101-36001-53211	OTHER SUPPLIES	AED BATT	252.72
33	101-36001-53401	CUSTODIAL SUPPLIES	GARBAGE BAGS, TRASH CAN	29.98
34	101-36001-53405	BLDG & GROUNDS SUPPLIES	EXTENSION CABLE	69.98

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Item	GL Number	GL Desc	Invoice Description	Amount
35	101-36001-53405	BLDG & GROUNDS SUPPLIES	HYDROMETER	106.20
36	101-36001-53405	BLDG & GROUNDS SUPPLIES	CREDIT - FILTERS	(91.68)
37	101-36001-53405	BLDG & GROUNDS SUPPLIES	FILTERS	165.60
38	101-36001-53405	BLDG & GROUNDS SUPPLIES	SALT	219.27
39	101-36001-53405	BLDG & GROUNDS SUPPLIES	THERMOSTAT	56.90
40	101-36001-53405	BLDG & GROUNDS SUPPLIES	505 PAINT	187.52
41	101-36001-53407	EQUIP MAINT PART&SUPPLIE	LIQUID DEICE PARTS	662.47
42	101-36001-54305	EMPLOYEE EXAMS	EMPLOYEE EXAM MEMBERSHIP	50.00
43	101-36001-54306	EQUIPMENT RENTAL	LIFT RENTAL	235.75
Total For Dept 36001 PUBLIC WORKS ADMINISTRATION				41,673.33
Dept 36420 PUBLIC WORKS PARK MAINTENANCE				
1	101-36420-52701	MAINT-BLDGS & GROUNDS	BUFFALO CREEK PEST CONTROL - FEB	77.22
2	101-36420-52701	MAINT-BLDGS & GROUNDS	PAULUS PK PEST CONTROL - FEB	80.36
3	101-36420-52701	MAINT-BLDGS & GROUNDS	CLEANING SERVICES - FEB	4,837.86
4	101-36420-52704	MAINT-EQUIPMENT	MAINTENANCE OF FIRE EXTINGUISHERS	23.04
5	101-36420-53202	NATURAL GAS	125 N OLD RAND RD	53.47
6	101-36420-53210	SMALL TOOLS & EQUIP	PACK OUT TOOLS	248.97
7	101-36420-53405	BLDG & GROUND MAINT SUPP	BCA VENT	49.99
8	101-36420-53405	BLDG & GROUND MAINT SUPP	SALT	219.28
9	101-36420-53405	BLDG & GROUND MAINT SUPP	EXIT LIGHT	114.48
10	101-36420-53405	BLDG & GROUND MAINT SUPP	SHELF BRACKETS, HEX HEADS	42.13
11	101-36420-53405	BLDG & GROUND MAINT SUPP	PAINT SUPPLIES	87.88
12	101-36420-53405	BLDG & GROUND MAINT SUPP	BULBS	99.96
13	101-36420-53405	BLDG & GROUND MAINT SUPP	PAINT	22.44
Total For Dept 36420 PUBLIC WORKS PARK MAINTENANCE				5,957.08
Dept 36471 PUBLIC WORKS FLEET SERVICES				
1	101-36471-51654	MEMBERSHIPS & SUBSCRIP	ANNUAL DUES	50.00

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2	101-36471-52111	OTHER PROFESSIONAL SVCS	UNIFORMS/MATS 02/13	41.75
3	101-36471-52111	OTHER PROFESSIONAL SVCS	UNIFORMS/MATS 02/20	31.02
4	101-36471-52701	MAINT-BLDGS & GROUNDS	FUEL HOSE SWIVEL	100.61
5	101-36471-52703	MAINT-VEHICLES	COMPRESSOR SERVICE	1,505.02
6	101-36471-52703	MAINT-VEHICLES	ANNUAL BUCKET TRUCK INSPECTION	1,104.11
7	101-36471-53206	POSTAGE & SHIPPING	SHIPPING - PARTS	30.46
8	101-36471-53209	UNIFORMS	BOOTS - PAULUS	242.95
9	101-36471-53209	UNIFORMS	BOOTS - MATHESON	107.95
10	101-36471-53211	OTHER SUPPLIES	WELDING GAS	258.64
11	101-36471-53211	OTHER SUPPLIES	DETAIL SUPPLIES	32.31
12	101-36471-53401	CUSTODIAL SUPPLIES	CLEANING SUPPLIES	27.97
13	101-36471-53406	AUTO PARTS & SUPPLIES	TRUCK CUP HOLDER	27.98
14	101-36471-53406	AUTO PARTS & SUPPLIES	FLOOR MAT NEW 338	116.44
15	101-36471-53406	AUTO PARTS & SUPPLIES	TPMS SENSOR	47.37
16	101-36471-53406	AUTO PARTS & SUPPLIES	TPMS SENSOR	94.74
17	101-36471-53406	AUTO PARTS & SUPPLIES	HEAT PUMP	238.77
18	101-36471-53406	AUTO PARTS & SUPPLIES	HOLD OPEN	227.69
19	101-36471-53406	AUTO PARTS & SUPPLIES	VALVE	159.61
20	101-36471-53406	AUTO PARTS & SUPPLIES	FUEL FILTER	58.64
21	101-36471-53406	AUTO PARTS & SUPPLIES	DEF	357.02
22	101-36471-53406	AUTO PARTS & SUPPLIES	SPARK PLUGS	49.14
23	101-36471-53406	AUTO PARTS & SUPPLIES	DEF	119.09
24	101-36471-53406	AUTO PARTS & SUPPLIES	FILTER	94.56
25	101-36471-53406	AUTO PARTS & SUPPLIES	ALTERNATOR 211	2,947.44
26	101-36471-53406	AUTO PARTS & SUPPLIES	CLAMP	190.00
27	101-36471-53406	AUTO PARTS & SUPPLIES	DPF PARTS 326	1,240.20
28	101-36471-53406	AUTO PARTS & SUPPLIES	SPOT BULB	35.04
29	101-36471-53406	AUTO PARTS & SUPPLIES	REGULATOR 297	172.80
30	101-36471-53406	AUTO PARTS & SUPPLIES	STRIKERS	167.36

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Item	GL Number	GL Desc	Invoice Description	Amount
31	101-36471-53407	EQUIP MAINT PART&SUPPLIE	PLOW BLADE	2,261.64
32	101-36471-53407	EQUIP MAINT PART&SUPPLIE	TEMP SENSOR	406.03
33	101-36471-53414	CHEMICALS	CARB CLEANER	20.96
34	101-36471-53415	FUELS	DIESEL & FUEL #1892851	5,910.01
35	101-36471-53415	FUELS	DIESEL & FUEL #1892852	3,850.72
36	101-36471-53418	LUBRICANTS & FLUIDS	GREASE	2,580.78
37	101-36471-53418	LUBRICANTS & FLUIDS	WINDOW WASH	482.79
38	101-36471-53418	LUBRICANTS & FLUIDS	DEF	191.85
39	101-36471-53418	LUBRICANTS & FLUIDS	DEF	127.90
Total For Dept 36471 PUBLIC WORKS FLEET SERVICES				25,709.36
Dept 67001 RECREATION ADMINISTRATION				
1	101-67001-51654	MEMBERSHIPS & SUBSCRIP	IPRA DUES - CAPUTO	265.00
2	101-67001-53204	MOBILE VOICE & DATA	CELL PHONE - JAN	4.74
3	101-67001-53211	OTHER SUPPLIES	OFFICE FURNITURE KEY	13.34
4	101-67001-53212	PROGRAM SUPPLIES	MEMORIAL BENCHES-BOND	1,229.32
Total For Dept 67001 RECREATION ADMINISTRATION				1,512.40
Dept 67935 RECREATION DANCE				
1	101-67935-52115	RECREATION PROGRAM SERVICE	LESSON PLANS	75.00
2	101-67935-53211	OTHER SUPPLIES	ACRO MAT	349.99
3	101-67935-53211	OTHER SUPPLIES	CORK BOARD STRIPS	558.18
4	101-67935-53211	OTHER SUPPLIES	CARDSTOCK	10.65
5	101-67935-53211	OTHER SUPPLIES	GLUE, IMITATION PEARL NECKLACE, FELT, PATCHES	57.06
6	101-67935-53211	OTHER SUPPLIES	APA COSTUMES - SKIRT, TAPE ROLL	95.91
7	101-67935-53212	PROGRAM SUPPLIES	RHINESTONES & DOG PATCH	23.45
8	101-67935-53213	FUNDRAISING EXPENSES	INSTRUCTOR HOTEL ROOM FOR IDOL COMPETITION	210.52
Total For Dept 67935 RECREATION DANCE				1,380.76

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Item	GL Number	GL Desc	Invoice Description	Amount
Dept 67940 RECREATION PRESCHOOL				
1	101-67940-53211	OTHER SUPPLIES	LAMINATOR	1,326.38
2	101-67940-53211	OTHER SUPPLIES	LAMINATOR	638.61
3	101-67940-53212	PROGRAM SUPPLIES	CORK BOARD STRIPS	43.96
4	101-67940-53212	PROGRAM SUPPLIES	CORK BOARD STRIPS	405.15
5	101-67940-53212	PROGRAM SUPPLIES	CARDSTOCK	41.70
6	101-67940-53212	PROGRAM SUPPLIES	BLUE CONSTRUCTION PAPER	49.04
7	101-67940-53212	PROGRAM SUPPLIES	WASHABLE PAINT	55.49
8	101-67940-53212	PROGRAM SUPPLIES	BAKERY SET	17.58
9	101-67940-53212	PROGRAM SUPPLIES	HAND SOAP	11.94
Total For Dept 67940 RECREATION PRESCHOOL				<u>2,589.85</u>
Dept 67945 RECREATION YOUTH PROGRAMS				
1	101-67945-52115	RECREATION PROGRAM SERVICE	WINTER I - 27 PARTICIPANTS	1,656.00
Total For Dept 67945 RECREATION YOUTH PROGRAMS				<u>1,656.00</u>
Dept 67960 RECREATION CAMPS				
1	101-67960-52115	RECREATION PROGRAM SERVICE	CAMPDOCS SUBSCRIPTION - MAR	288.75
2	101-67960-53212	PROGRAM SUPPLIES	CORK BOARD STRIPS	72.54
3	101-67960-53212	PROGRAM SUPPLIES	CARDSTOCK	231.53
Total For Dept 67960 RECREATION CAMPS				<u>592.82</u>
Dept 67965 RECREATION ATHLETICS				
1	101-67965-52115	RECREATION PROGRAM SERVICE	WINTER I - 1 PARTICIPANT	180.00
Total For Dept 67965 RECREATION ATHLETICS				<u>180.00</u>
Dept 67970 RECREATION AQUATICS				
1	101-67970-51651	LICENSING/CERTIFICATIONS	MANUALS	538.66
2	101-67970-53211	OTHER SUPPLIES	APA COSTUMES - SKIRT, TAPE ROLL	213.92

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Item	GL Number	GL Desc	Invoice Description	Amount
3	101-67970-53211	OTHER SUPPLIES	NM BOAT STICKERS	270.00
		Total For Dept 67970 RECREATION AQUATICS		1,022.58
			Total For Fund 101 GENERAL	160,121.94
			Fund 203 HOTEL TAX	
			Dept 10160 GENERAL GOVERNMENT MARKETING & TOURISM	
1	203-10160-50112	PART TIME	2025 ANNUAL TOURISM MARKETING PARTNERSHIP	15,045.00
		Total For Dept 10160 GENERAL GOVERNMENT MARKETING & TOURISM		15,045.00
			Total For Fund 203 HOTEL TAX	15,045.00
			Fund 207 SPECIAL EVENTS FUND	
			Dept 00000	
1	207-00000-22501	ER - UNDISTRIBUTED LIFE INS	IPBC INSURANCE COVERAGE - FEB	2.80
		Total For Dept 00000		2.80
			Dept 67600 RECREATION SPECIAL EVENTS ADMIN	
1	207-67600-53212	PROGRAM SUPPLIES	CORK BOARD STRIPS	271.01
2	207-67600-53212	PROGRAM SUPPLIES	CARDSTOCK	996.00
3	207-67600-53212	PROGRAM SUPPLIES	EXTENSION CORD	39.98
4	207-67600-53212	PROGRAM SUPPLIES	COOKIE BOXES	32.06
		Total For Dept 67600 RECREATION SPECIAL EVENTS ADMIN		1,339.05
			Dept 67603 RECREATION FARMERS MARKET	
1	207-67603-52115	RECREATION PROGRAM SERV	MISS JAMIE ON THE FARM	700.00
		Total For Dept 67603 RECREATION FARMERS MARKET		700.00

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Dept 67605 RECREATION WINTER FESTIVAL				
1	207-67605-53211	OTHER SUPPLIES	TOWER TREE RING ADD ONS	20,531.00
2	207-67605-53212	PROGRAM SUPPLIES	HOLIDAY TREE ORNAMENTS	1,466.64
		Total For Dept 67605 RECREATION WINTER FESTIVAL		21,997.64
Dept 67699 RECREATION MISC SPECIAL EVENTS				
1	207-67699-53212	PROGRAM SUPPLIES	HOLIDAY ARCHWAY	219.99
		Total For Dept 67699 RECREATION MISC SPECIAL EVENTS		219.99
Total For Fund 207 SPECIAL EVENTS FUND				24,259.48
Fund 227 DISPATCH CENTER				
Dept 00000				
1	227-00000-22501	ER - UNDISTRIBUTED LIFE INS	IPBC INSURANCE COVERAGE - FEB	49.88
		Total For Dept 00000		49.88
Total For Fund 227 DISPATCH CENTER				49.88
Fund 401 VILLAGE CAPITAL PROJECTS				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
1	401-36001-55252	BLDG & BLDG IMPROVEMENTS	SUNSET PAVILION SECURITY SHUTTERS	18,520.00
2	401-36001-55252	BLDG & BLDG IMPROVEMENTS	FIRE STATION CABINETS	14,693.59
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		33,213.59
Total For Fund 401 VILLAGE CAPITAL PROJECTS				33,213.59
Fund 405 NHR CAPITAL PROJECTS				
Dept 36001 PUBLIC WORKS ADMINISTRATION				

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Item	GL Number	GL Desc	Invoice Description	Amount
1	405-36001-53405	BLDG & GROUND MAINT SUPP	BEET HEET	8,669.51
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		8,669.51
			Total For Fund 405 NHR CAPITAL PROJECTS	8,669.51
			Fund 501 WATER & SEWER	
			Dept 00000	
1	501-00000-21206	WATER BILLING REFUNDS	UB REF - A/C #006931-01 FINAL	65.72
2	501-00000-22501	ER - UNDISTRIBUTED LIFE INS	IPBC INSURANCE COVERAGE - FEB	53.93
3	501-00000-27102	IEPA LOAN PAYABLE	2008 IEPA LOAN PRINCIPAL	51,245.24
		Total For Dept 00000		51,364.89
			Dept 36001 PUBLIC WORKS ADMINISTRATION	
1	501-36001-52111	OTHER PROFESSIONAL SVCS	UNIFORMS/MATS 02/13	29.25
2	501-36001-52111	OTHER PROFESSIONAL SVCS	UNIFORMS/MATS 02/20	31.59
3	501-36001-52201	VILLAGE ATTORNEY	LEGAL SERVICES - JAN	603.75
4	501-36001-53203	TELEPHONE & DATA SVCS	SCADA - JAN	254.91
5	501-36001-54305	EMPLOYEE EXAMS	EMPLOYEE EXAM MEMBERSHIP	50.00
6	501-36001-56603	INTEREST	2008 IEPA INTEREST	5,354.42
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		6,323.92
			Dept 36550 PUBLIC WORKS WATER SERVICE	
1	501-36550-52113	ENGR/ARCHITECTURAL	LAKE MICHIGAN SUPPLY ROUTE STUDY	37,372.02
2	501-36550-52113	ENGR/ARCHITECTURAL	LZ SUPPLY STUDY ASSESSMENT	4,298.09
3	501-36550-52606	SYSTEM(S) INSPECTIONS	BACKFLOW DEVICE TESTING	710.00
4	501-36550-52701	MAINT-BLDGS & GROUNDS	WELL 9 FURNACE REPAIR	184.50
5	501-36550-52704	MAINT-EQUIPMENT	BRINE METER TEST/WELL 12 WTP	135.00
6	501-36550-52708	MAINT-PUMPS	CHANGE ORDER FOR WELL 9 REPAIRS	3,540.65
7	501-36550-53201	ELECTRICITY	ELECTRICITY-WELLS/WTP'S, SANITARY PUMP/LIFT STATIONS	35,574.83

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Item	GL Number	GL Desc	Invoice Description	Amount
8	501-36550-53202	NATURAL GAS	NATURAL GAS/WELLHOUSES & WTP'S #7	583.61
9	501-36550-53202	NATURAL GAS	NATURAL GAS/WELLHOUSES & WTP'S #8	659.14
10	501-36550-53202	NATURAL GAS	NATURAL GAS/WELLHOUSES & WTP'S #9	372.98
11	501-36550-53202	NATURAL GAS	NATURAL GAS/WELLHOUSES & WTP'S #12	423.82
12	501-36550-53211	OTHER SUPPLIES	BATTERIES FOR SAFETY EQUIP (CHLORINE GAS BADGES)	115.80
13	501-36550-53211	OTHER SUPPLIES	CONFINED SPACE MONITORS CALIBRATION GAS	471.20
14	501-36550-53405	BLDG & GROUND MAINT SUPP	CLEANING VINEGAR	2.88
15	501-36550-53409	PUMP REPAIR SUPPLIES	REPLACEMENT BRINE PUMP/WELL 12 WTP	1,637.00
16	501-36550-53410	METERS PARTS & SUPPLIES	3" REPLACEMENT WATER METER REGISTER	419.89
17	501-36550-53413	DISTRIBUTION SYS REPAIR	SERVICE PIPE INSULATION	9.56
18	501-36550-53413	DISTRIBUTION SYS REPAIR	REPAIR CLAMPS	392.00
19	501-36550-53413	DISTRIBUTION SYS REPAIR	WATER SERVICE CONNECTION SADDLE	240.00
20	501-36550-53414	CHEMICALS	BULK WTR COND SALT - WELL #8	2,528.82
21	501-36550-53414	CHEMICALS	BULK WTR COND SALT - WELL #10	<u>2,787.12</u>
Total For Dept 36550 PUBLIC WORKS WATER SERVICE				92,458.91
Dept 36560 PUBLIC WORKS SEWER SERVICE				
1	501-36560-52607	WATER SAMPLE ANALYSIS	WASTE WATER SAMPLE ANALYSIS	438.00
2	501-36560-52710	MAINT-INST & SCADA	ORCHARD LIFT STATION/SERVICE CALL TO UPDATE HMI FIRMWARE	675.00
3	501-36560-53201	ELECTRICITY	ELECTRICITY-WELLS/WTP'S, SANITARY PUMP/LIFT STATIONS	6,396.34
4	501-36560-53211	OTHER SUPPLIES	CIR CHART PENS/NW & QUENTIN PUMP STATIONS	200.85
5	501-36560-53211	OTHER SUPPLIES	CONFINED SPACE MONITORS CALIBRATION GAS	361.83
6	501-36560-53408	LIFT STATION PARTS & SUP	LIFT STATION LEVEL RAT TRANSDUCER	800.00
7	501-36560-53408	LIFT STATION PARTS & SUP	REPLACE MOTOR STARTER (CONTACTOR) - BRAEMAR LIFT STATION	<u>1,019.79</u>
Total For Dept 36560 PUBLIC WORKS SEWER SERVICE				9,891.81
Total For Fund 501 WATER & SEWER				<u>160,039.53</u>

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Fund 601 MEDICAL INSURANCE				
Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				
1	601-10001-52340	MEDICAL ADMIN FEE	IPBC INSURANCE COVERAGE - FEB	69.74
2	601-10001-52341	HEALTH INS. FIXED COSTS	IPBC INSURANCE COVERAGE - FEB	272,908.17
Total For Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				<hr/> 272,977.91
Total For Fund 601 MEDICAL INSURANCE				<hr/> 272,977.91
Fund 603 RISK MANAGEMENT				
Dept 00000				
1	603-00000-22501	ER - UNDISTRIBUTED LIFE INS	IPBC INSURANCE COVERAGE - FEB	<hr/> 1.73
Total For Dept 00000				<hr/> 1.73
Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				
1	603-10001-52114	LIABILITY INSURANCE CLAIMS	IRMA JANUARY	<hr/> 3,967.02
Total For Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				<hr/> 3,967.02
Total For Fund 603 RISK MANAGEMENT				<hr/> 3,968.75
Fund 615 EQUIPMENT REPLACEMENT				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
1	615-36001-55254	MACHINERY & EQUIPMENT	FUEL ISLAND BID AD #2256017	<hr/> 119.60
Total For Dept 36001 PUBLIC WORKS ADMINISTRATION				<hr/> 119.60
Total For Fund 615 EQUIPMENT REPLACEMENT				<hr/> 119.60
Fund 710 PERFORMANCE ESCROW				
Dept 00000				

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1	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD25-0011 - 1199 HUNTERS LN	500.00
2	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0587 - 1047 CIDER CT	500.00
3	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD25-0005 - 230 HOBBLE BUSH	500.00
4	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0376 - 1061 CORMAR DR	500.00
5	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0498 - 60 S OLD RAND 200	500.00
6	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD23-0471 - 360 WHITNEY RD	105.00
7	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD23-0472 - 360 WHITNEY RD	1,020.00
8	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0566 - 932 DONATA CT	<u>1,000.00</u>
		Total For Dept 00000		<u>4,625.00</u>
		Dept 17001 TECHNOLOGY ADMINISTRATION		
1	710-17001-53214	PEG CABLE EXPENSE	PEG CHANNEL CONFIGURATION FILES	2.99
2	710-17001-53214	PEG CABLE EXPENSE	COMBINED INTERNET - JAN/FEB 2025	959.85
3	710-17001-53214	PEG CABLE EXPENSE	MEDIA CREW - FEB	<u>60.00</u>
		Total For Dept 17001 TECHNOLOGY ADMINISTRATION		<u>1,022.84</u>
		Total For Fund 710 PERFORMANCE ESCROW		5,647.84
		Fund 720 PAYROLL CLEARING		
		Dept 00000		
1	720-00000-22253	IMRF W/H	PR DEDUCTIONS - JANUARY	88,306.02
2	720-00000-22253	IMRF W/H	PR DEDUCTIONS - JANUARY	2,558.21
3	720-00000-22301	DENTAL / VISION BENEFITS	IPBC INSURANCE COVERAGE - FEB	16,452.47
4	720-00000-22403	AFLAC PLANS PAYABLE	AFLAC INSURANCE PREMIUM - JAN	9,122.91
5	720-00000-22404	SUPPLEMENTAL LIFE INS PAYABLE	IPBC INSURANCE COVERAGE - FEB	<u>2,535.89</u>
		Total For Dept 00000		<u>118,975.50</u>
		Total For Fund 720 PAYROLL CLEARING		118,975.50

VILLAGE OF LAKE ZURICH

WARRANT REPORT - 3/3/2025

Page 18 of 18

\$803,088.53

<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
Fund Totals:				
			Fund 101 GENERAL	160,121.94
			Fund 203 HOTEL TAX	15,045.00
			Fund 207 SPECIAL EVENTS FUND	24,259.48
			Fund 227 DISPATCH CENTER	49.88
			Fund 401 VILLAGE CAPITAL PROJECTS	33,213.59
			Fund 405 NHR CAPITAL PROJECTS	8,669.51
			Fund 501 WATER & SEWER	160,039.53
			Fund 601 MEDICAL INSURANCE	272,977.91
			Fund 603 RISK MANAGEMENT	3,968.75
			Fund 615 EQUIPMENT REPLACEMENT	119.60
			Fund 710 PERFORMANCE ESCROW	5,647.84
			Fund 720 PAYROLL CLEARING	118,975.50
PRIOR YEAR 2024	\$	6,166.64		
CURRENT YEAR 2025	\$	796,921.89		
	<hr/> <u>\$</u>	<hr/> <u>803,088.53</u>		<hr/> <u>\$</u> <u>803,088.53</u>



At the Heart of Community

COMMUNITY DEVELOPMENT DEPARTMENT

505 Telser Road
Lake Zurich, Illinois 60047

Phone (847) 540-1696
Fax (847) 726-2182
LakeZurich.org

MEMORANDUM

Date: March 3, 2025

To: Ray Keller, Village Manager *PK*

From: Sarosh Saher, Community Development Director

CC: David Modrzejewski, Building Services Supervisor
Colleen McCauley, Village Planner

Re: 2025 Official Zoning Map of the Village of Lake Zurich

*RECEIVED
CD*

Issue

Illinois State Statutes require that all municipalities annually publish an updated copy of their Zoning Map by March 31 of each year.

Analysis

The Zoning Map has been updated to reflect the current zoning of all parcels within the Village of Lake Zurich. The attached Ordinance will approve the updated map, causing it to be published thereby bringing Lake Zurich into conformance with State law.

Updates include:

1. Rezoning of parcels 14-20-400-002 and 14-20-400-003 from R-1 single-family residential district under the Zoning Code to R-6 multiple-family residential district, and OS Open Space district through Ordinance No. 2024-09-585 (OSK mixed residential subdivision). The two lots will subsequently be reconfigured through a Final Plat of Subdivision to provide for 18 single-family homes and 18 townhomes and common open space.
2. Rezoning of parcels 14-07-402-041, 14-07-402-042, 14-07-402-043, 14-07-402-044, 14-07-402-045, 14-07-402-046, 14-07-402-047, 14-07-402-048, 14-07-402-049, 14-07-402-050, 14-07-402-051 from R-4 single-family residential district to R-5 single-family residential district through Ordinance 2025-01-600 (Meadow Wood East). The 9 existing lots will subsequently be reconfigured through a Final Plat of Subdivision to provide for 15 single-family lots.

2025 Official Zoning Map of the Village of Lake Zurich
March 3, 2025

The Community Development Department will continue to update the zoning map's Geographic Information System (GIS) layers in partnership with Municipal CIS Partners (MGP) which will allow staff to produce zoning and other maps on demand of all properties within the village municipal boundaries.

Recommendation

Staff recommends that the Village Board approve the attached ordinance, hereby adopting the attached zoning map as the official zoning map of the Village.

Approval Ordinance contains the following exhibits:

- Exhibit A – 2025 Village of Lake Zurich Zoning Map

VILLAGE OF LAKE ZURICH



ORDINANCE NO. 2025-03-604

**ORDINANCE APPROVING THE ANNUAL OFFICIAL ZONING MAP
OF THE VILLAGE OF LAKE ZURICH**

WHEREAS, pursuant to 65 ILCS 5/11-13-19 of the Illinois Municipal Code, the President and Board of Trustees of the Village of Lake Zurich are to approve amended versions of the Village's "Official Zoning Map" for the Village of Lake Zurich from time to time as properties are rezoned.

NOW THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, as follows:

SECTION 1: The above recitals are incorporated by reference into this Section 1 of this Ordinance as material terms and provisions.

SECTION 2: Pursuant to 65 ILCS 5/11-13-19, the Zoning Map dated March 3, 2025, attached hereto as Exhibit A and made a part hereof, is approved and established as the "Official Zoning Map" for the Village of Lake Zurich, and shall serve as the "Official Zoning Map" of the Village of Lake Zurich, as amended, and throughout other sections of the Code.

SECTION 3: All previously adopted Ordinances, approving prior versions of the Official Zoning Map, are hereby repealed and replaced, with the "Official Zoning Map" attached hereto as Exhibit "A" superseding and taking the place of any Official Zoning Maps as the current, binding and controlling zoning map for the Village of Lake Zurich.

SECTION 4: This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

PASSED this _____ day of March, 2025.

AYES:

NAYS:

ABSENT:

APPROVED this _____ day of March, 2025.

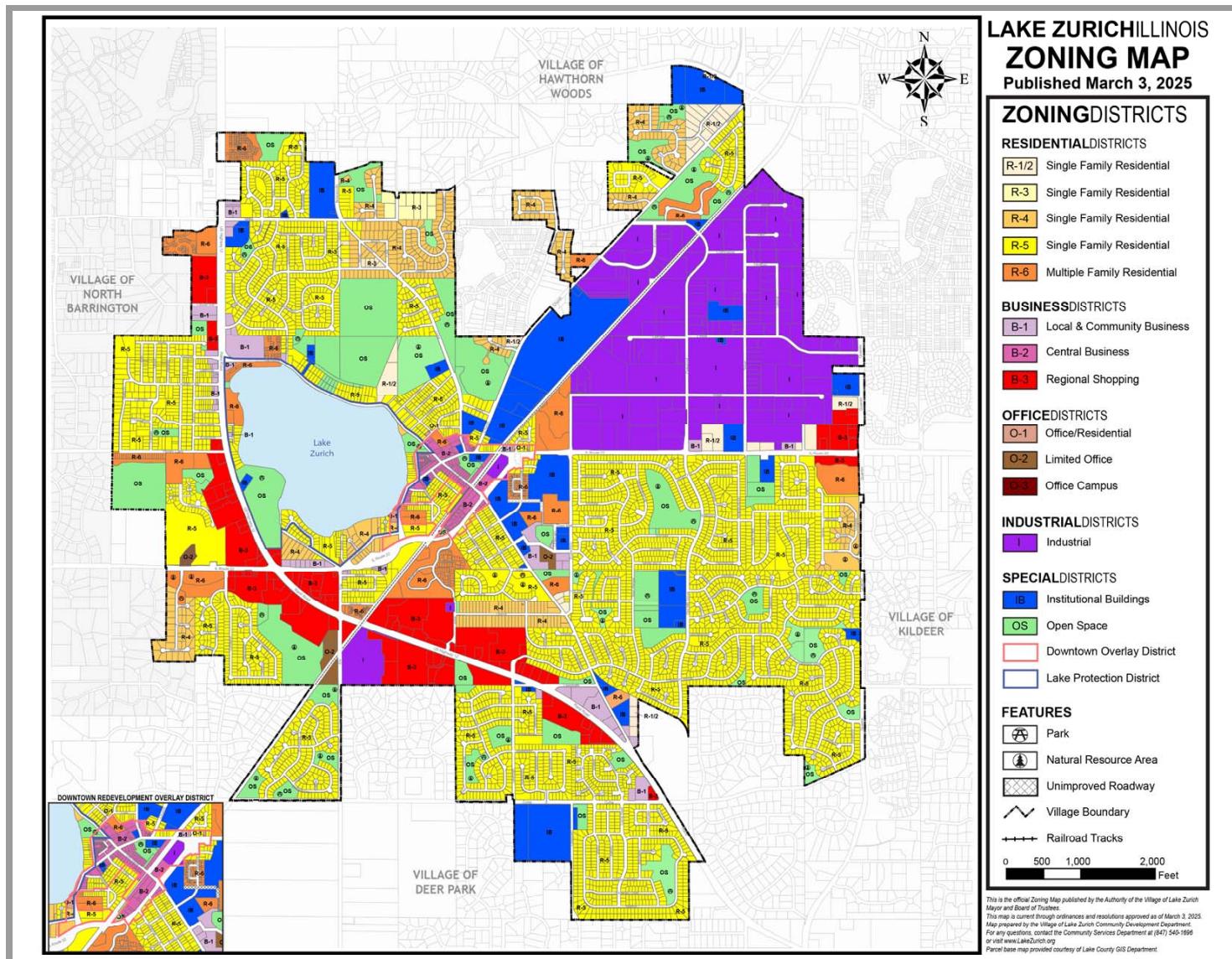
Village President, Thomas Poynton

ATTEST:

Village Clerk, Kathleen Johnson

Exhibit "A"

Official Zoning Map
Dated March 3, 2025





At the Heart of Community

OFFICE OF THE VILLAGE MANAGER

70 East Main Street
Lake Zurich, Illinois 60047

(847) 438-5141
LakeZurich.org

MEMORANDUM

Date: February 24, 2025
To: Ray Keller, Village Manager *PK*
From: Michael Duebner, Assistant Village Manager
Subject: Microsoft Enterprise 3-Year Agreement

ACENDAITEM
6e

Issue: The Microsoft Enterprise Agreement, which was executed in March 2013 and subsequently renewed in 2016, 2019, and 2022, is due for renewal in March 2025.

Analysis: The State of Illinois has publicly and competitively bid for a Microsoft Solutions Provider and awarded the contract to Dell Marketing LP as the lowest priced responsive and responsible bidder. This contract is available to other public entities.

The village staff utilizes Microsoft desktop, server, and office automation applications, including Word, Excel, PowerPoint, and Teams, extensively throughout the organization. In conjunction with Microsoft's cloud-hosted email environment, Office 365, the suite of products significantly enhances the staff's ability to deliver resident services effectively around the clock. The Enterprise Agreement (EA) ensures the right to deploy new versions of the licensed products as they are released.

Through the license upgrade entitlement of EA, workstations are able to be migrated to Windows 11, Office 2024, and subsequent versions, contingent upon the compatibility of other third-party applications in use by the department.

Recommendation: Staff is recommending that the Village Board of Trustees authorize execution of a 3-year Microsoft Enterprise agreement (2025 – 2028) for desktops and servers not to exceed \$128,000, payable in three annual installments. Staff is furthermore requesting the waiver of the customary bid process since Dell holds the Illinois State Master Contract (9100001833) as the Microsoft large account reseller and thereby offers the lowest cost for Microsoft products

w/Attachments: Dell Marketing LP Product Quote

																																																																																																	
Quotation																																																																																																	
<p>Customer: Village of Lake Zurich Contact: Michael Duehner Customer #: 32494920 EA: 8802695 Fax: Email: michael.duehner@lakesurich.org Date of Issue: January 24, 2025</p>	<p>Quote Number: 8802695 Quote Expires: January 31, 2025</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center; padding: 2px;">Remit To:</td> <td style="width: 50%; padding: 2px;">Dell Marketing L.P. PO Box 802816 Chicago, IL 60680-2816</td> </tr> <tr> <td style="text-align: center; padding: 2px;">Federal ID#:</td> <td style="padding: 2px;">74-2616805</td> </tr> </table>	Remit To:	Dell Marketing L.P. PO Box 802816 Chicago, IL 60680-2816	Federal ID#:	74-2616805																																																																																												
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Prepared by Phillip Reavis phillip.reavis@dell.com																																																																																																	
\$126,779.84																																																																																																	

Azure prepayment - US Gov	9
Azure prepayment - US Gov	55
NUY-00001	D365 Case Management GCC Sub Per User
	150
NVG-00005	D365 Customer Service GCC Sub Per User
	52
UVV-00001	Dataverse Database Capacity AO GCC Sub
3GU-00001	Defender O365 P1 GCC Sub Per User
GLN-00002	Defender O365 P2 GCC SU Defender O365 P1 Per User
GLN-00001	Defender O365 P2 GCC Sub Per User
AAD-32907	EMS G3 GCC ALng Sub Per User
MQM-00001	Entra ID P1 Gov Sub Per User
MQN-00002	Entra ID P2 Gov SU Entra ID P1 Per User
MQN-00001	Entra ID P2 Gov Sub Per User
4ES-00001	EOA Exchange Online GCC Sub Per User
3MS-00002	Exchange Online P1 GCC SU Exchange Online Kiosk Per User
395-02412	Exchange Server Ent ALng LSA
395-02412	Exchange Server Ent ALng LSA
395-02412	Exchange Server Ent ALng LSA
NK7-00065	Identity Manager CAL ALng LSA User CAL

NK7-00065	Identity Manager CAL ALng LSA User CAL
NK7-00065	Identity Manager CAL ALng LSA User CAL
NMH-00001	Intune Device P1 GCC Sub Per Device
AAD-63092	M365 F3 Unified GCC Sub Per User
AAD-34699	M365 G3 Unified FUSL GCC SU M365 F3 Sub Per User
AAD-34704	M365 G3 Unified FUSL GCC Sub Per User
PZT-00003	M365 G5 Compliance GCC SU O365 Advanced Compliance Per User
PZT-00001	M365 G5 Compliance GCC Sub Per User
AAL-45737	M365 G5 GCC SU M365 G3 Per User
8ZZ-00004	M365 G5 Security GCC SU Defender O365 P1 Per User
8ZZ-00001	M365 G5 Security GCC Sub Per User
AAD-63085	M365 G5 Unified GCC w/o WDATP/DCA SU M365 G3 Sub Per User
TK7-00002	O365 Advanced Compliance GCC Sub Per User
U4S-00002	O365 G1 GCC Sub Per User
AAA-11894	O365 G3 GCC Sub Per User
T2N-00001	O365 G5 GCC Sub Per User
7MS-00001	Planner & Project P3 GCC Sub Per User
7VX-00003	Planner & Project P5 GCC SU Project P3 Per User
7VX-00001	Planner & Project P5 GCC Sub Per User

SDY-00001	Power Apps Portal Login T1 GCC Sub Add-on
SE7-00001	Power Apps Portal Pageview Cap GCC Sub Add-on 100K External Pageviews
SEL-00001	Power Apps Premium GCC Sub Per User
SEL-00005	Power Apps Premium GCC Sub Per User (2000 Seat Min)
SFR-00001	Power Automate GCC Sub Per User
105-00001	Power Automate Premium GCC Sub Per User
8F6-00001	Power Automate Process GCC Sub
HKL-00002	Power BI Premium P1 GCC Sub
DDJ-00001	Power BI Pro GCC Sub Per User
WEM-00001	Power Pages Anonymous Users T3 GCC Sub (200 Units 500 User/Site/Mo Min)
WDW-00001	Power Pages Auth Users T1 GCC Sub (100 User/Site/Mo)
H30-00237	Project Professional ALng LSA 1 Server CAL
H30-00237	Project Professional ALng LSA 1 Server CAL
H30-00237	Project Professional ALng LSA 1 Server CAL
H30-00910	Project Professional ALng SASU Project Standard 1 Server CAL
H30-00910	Project Professional ALng SASU Project Standard 1 Server CAL
H30-00910	Project Professional ALng SASU Project Standard 1 Server CAL
076-01776	Project Standard ALng LSA
076-01776	Project Standard ALng LSA

076-01776	Project Standard ALng LSA
H04-00232	SharePoint Server ALng LSA
H04-00232	SharePoint Server ALng LSA
H04-00232	SharePoint Server ALng LSA
359-00960	SQL CAL ALng LSA User CAL
359-00960	SQL CAL ALng LSA User CAL
359-00960	SQL CAL ALng LSA User CAL
7JQ-00341	SQL Server Enterprise Core ALng LSA 2L
7JQ-00341	SQL Server Enterprise Core ALng LSA 2L
7JQ-00341	SQL Server Enterprise Core ALng LSA 2L
7JQ-00448	SQL Server Enterprise Core ALng SASU 2L SQL Svr Std
7JQ-00448	SQL Server Enterprise Core ALng SASU 2L SQL Svr Std
7JQ-00448	SQL Server Enterprise Core ALng SASU 2L SQL Svr Std
228-04437	SQL Server Standard ALng LSA
228-04437	SQL Server Standard ALng LSA
228-04437	SQL Server Standard ALng LSA
7NQ-00302	SQL Server Standard Core ALng LSA 2L
7NQ-00302	SQL Server Standard Core ALng LSA 2L
7NQ-00302	SQL Server Standard Core ALng LSA 2L

9EP-00037	System Center DC Core ALng LSA 2L
9EP-00037	System Center DC Core ALng LSA 2L
9EP-00037	System Center DC Core ALng LSA 2L
9EP-00209	System Center DC Core ALng SASU 2L Sys Ctr Std
9EP-00209	System Center DC Core ALng SASU 2L Sys Ctr Std
9EP-00209	System Center DC Core ALng SASU 2L Sys Ctr Std
9EN-00494	System Center Standard Core ALng LSA 2L
9EN-00494	System Center Standard Core ALng LSA 2L
9EN-00494	System Center Standard Core ALng LSA 2L
NYH-00001	Teams AC with Dial Out US/CA GCC Sub Add-on
VA1-00001	Teams Rooms Pro GCC Sub Per Device
HWT-00001	Visio P1 GCC Sub Per User
P3U-00001	Visio P2 GCC Sub Per User
D87-01057	Visio Professional ALng LSA
D87-01057	Visio Professional ALng LSA
D87-01057	Visio Professional ALng LSA
D87-02227	Visio Professional ALng SASU Visio Standard
D87-02227	Visio Professional ALng SASU Visio Standard
D87-02227	Visio Professional ALng SASU Visio Standard

D86-01175	Visio Standard ALng LSA
D86-01175	Visio Standard ALng LSA
D86-01175	Visio Standard ALng LSA
VRM-00001	Win OLS Activation User GCC Sub Per User
6VC-01251	Win Remote Desktop Services CAL ALng LSA DCAL
6VC-01251	Win Remote Desktop Services CAL ALng LSA DCAL
6VC-01251	Win Remote Desktop Services CAL ALng LSA DCAL
6VC-01252	Win Remote Desktop Services CAL ALng LSA UCAL
6VC-01252	Win Remote Desktop Services CAL ALng LSA UCAL
6VC-01252	Win Remote Desktop Services CAL ALng LSA UCAL
9EA-00039	Win Server DC Core ALng LSA 2L
9EA-00039	Win Server DC Core ALng LSA 2L
9EA-00039	Win Server DC Core ALng LSA 2L
9EA-00279	Win Server DC Core ALng SASU 2L Win Server Std
9EA-00279	Win Server DC Core ALng SASU 2L Win Server Std
9EA-00279	Win Server DC Core ALng SASU 2L Win Server Std
9EM-00562	Win Server Standard Core ALng LSA 2L
9EM-00562	Win Server Standard Core ALng LSA 2L
9EM-00562	Win Server Standard Core ALng LSA 2L

D365 Case Management GCC Sub Per User	150
D365 Case Management GCC Sub Per User	52
D365 Customer Service GCC Sub Per User	15
EMS G3 FSA GCC Renewal Sub Per User SAB	416
Entra ID P2 Gov Sub Per User	30
EOA Exchange Online GCC Sub Per User	5378
EOA Exchange Online GCC Sub Per User	125
EOA Exchange Online GCC Sub Per User	600
Exchange Server Ent ALng SA	9
Identity Manager CAL ALng SA User CAL	13000
M365 F3 Unified GCC Sub Per User	5378
M365 F3 Unified GCC Sub Per User	125
M365 F3 Unified GCC Sub Per User	600
M365 G3 Unified FSA Renewal GCC Sub Per User	9408
M365 G3 Unified FSA Renewal GCC Sub Per User	50
M365 G3 Unified FUSL GCC Sub Per User	1489

M365 G3 Unified FUSL GCC Sub Per User	200
O365 Advanced Compliance GCC Sub Per User	5
O365 Data Loss Prevention GCC Sub Per User	1
Planner & Project P3 FSA GCC Renewal Sub Per User	11
Planner & Project P3 FSA GCC Renewal Sub Per User	6
Planner & Project P3 GCC Sub Per User	1
Planner & Project P3 GCC Sub Per User	61
Planner & Project P5 FSA GCC Renewal Sub Per User	18
Planner & Project P5 FSA GCC Renewal Sub Per User	11
Planner & Project P5 GCC Sub Per User	17
Power Apps Per App GCC Sub 1 App or Website	50
Power Apps Portal Login T1 GCC Sub Add-on	1
Power Apps Portal Pageview Cap GCC Sub Add-on 100K External Pageviews	1
Power Apps Premium GCC Sub Per User	5
Power Apps Premium GCC Sub Per User (2000 Seat Min)	14500
Power Automate GCC Sub Per User	1
Power Automate GCC Sub Per User	0
Power Automate Premium GCC Sub Per User	50
Power BI Premium P1 GCC Sub	1

Power BI Pro GCC Sub Per User	1
Power BI Pro GCC Sub Per User	1
Power BI Pro GCC Sub Per User	78
Power Pages Anonymous Users T1 GCC Sub (500 User/Site/Mo)	1
Power Pages Anonymous Users T3 GCC Sub (200 Units 500 User/Site/Mo Min)	1
Power Pages Anonymous Users T3 GCC Sub (200 Units 500 User/Site/Mo Min)	199
Power Pages Auth Users T1 GCC Sub (100 User/Site/Mo)	1
Power Pages Auth Users T1 GCC Sub (100 User/Site/Mo)	5
Premium Assessments GCC Sub Add-on	1
Project Professional ALng SA 1 Server CAL	30
Project Standard ALng SA	12
SharePoint Server ALng SA	9
SQL CAL ALng SA User CAL	5
SQL Server Enterprise Core ALng LSA 2L	78
SQL Server Enterprise Core ALng SA 2L	39
SQL Server Standard ALng LSA	12
SQL Server Standard ALng SA	1
SQL Server Standard Core ALng LSA 2L	60
SQL Server Standard Core ALng SA 2L	200

System Center Standard Core ALng SA 2L	800
Teams AC with Dial Out US/CA GCC Sub Add-on	10897
Teams AC with Dial Out US/CA GCC Sub Add-on	50
Teams AC with Dial Out US/CA GCC Sub Add-on	100
Teams Rooms Pro GCC Sub Per Device	20
Teams Rooms Pro GCC Sub Per Device	27
Visio P1 GCC Sub Per User	1
Visio P1 GCC Sub Per User	1
Visio P2 GCC Sub Per User	18
Visio P2 GCC Sub Per User	50
Visio Professional ALng SA	190
Visio Standard ALng SA	105
Win Remote Desktop Services CAL ALng LSA DCAL	50
Win Remote Desktop Services CAL ALng SA DCAL	650
Win Remote Desktop Services CAL ALng SA UCAL	320
Win Server DC Core ALng LSA 2L	140
Win Server DC Core ALng SA 2L	850
Win Server Standard Core ALng LSA 2L	170
Win Server Standard Core ALng SA 2L	664

Win Server Std Core Ext Security 2012 2 Core Y2
(October 2024-2025)

171



At the Heart of Community

VILLAGE MANAGER'S OFFICE

70 East Main Street
Lake Zurich, Illinois 60047

Phone (847) 438-5141
LakeZurich.org

MEMORANDUM

Date: February 18, 2025

To: Ray Keller, Village Manager *PK*

From: Kyle Kordell, Management Services Director

Re: Five Year Contract Extension with Lakeshore Recycling Systems (LRS)

REDACTED
Zach

Issue: The Village's current contract with Lakeshore Recycling Systems (LRS) for solid waste hauling services expires on August 31, 2025. This municipal franchise agreement marks Lake Zurich's first formal partnership with a waste hauler other than Waste Management in at least 30 years.

While LRS has faced typical growing pains associated with rapid acquisition and growth, the company has made efforts to enhance the customer service experience, establish more consistent routes with regular drivers, and proposes a contract extension with reasonable rate adjustments while maintaining the high-quality collection services that Lake Zurich residents have grown accustomed to.

LRS proposes an increase of 8% in the first year (*effective September 1, 2025*) with 4% increases in each of the remaining four years (*a total of 24% increase over the life of the contract through August 31, 2030*). With an 8% Year 1 increase, most residents would have to pay an extra \$2.16 per month, while those on the reduced senior plan would pay an extra \$1.94 per month.

Company Overview: LRS is a leading provider of waste and recycling services in the United States. Since its formation in 2012 through the merger of Recycling Systems and Lakeshore Waste Services, LRS has experienced significant growth. The company has completed over 25 strategic acquisitions across Illinois, Iowa, Wisconsin, Indiana and Michigan, establishing itself as a prominent independent waste and recycling company in the Midwest.

In Lake Zurich, LRS provides residents with refuse, recycling and yard waste services. The company also offers additional services such as electronic waste drop-off, organic food scrap composting, and large, open-top construction-style containers.

Contract Overview: The first 5-year contract (2020 – 2025) included fixed 3.5% increases on September 1st of each year. During this time period, national inflationary pressures increased and the annual CPI for the Chicago metro area increased 3.5% - 7.5% each year. Based on inflationary

pressures during this time, the Lake Zurich municipal garbage hauling contract is now marginally profitable at best.

The largest costs for LRS include labor, fuel and garbage tipping fees at transfer stations, with all three categories seeing substantial increases since 2021. Truck drivers with LRS are unionized and labor costs alone have gone up over 45% in three years.

LRS proposes an increase of 8% in the first year with 4% increases in each of the remaining four years (*a total of 24% increase over the life of the contract through August 31, 2030*)

Upon consultation with the Solid Waste Agency of Lake County (SWALCO), as well as due diligence with comparing costs and service levels for almost every municipality in Lake County, Lake Zurich staff considers the LRS proposal reasonable and based in reality.

Very few municipalities offer both curbside leaf vacuuming and sticker-free weekly yard waste pickup. Most municipalities either charge an annual yard waste subscription in the range of \$140 - \$200 annually (*in addition to the regular garbage bill*) or require yard waste stickers be placed on each bag (*costing \$3 - \$4 per sticker*). Only a small handful of towns even offer leaf vacuuming service.

Below shows the monthly rates of Lake County municipalities that offer the most-comparable service levels as Lake Zurich residents are accustomed to.

- **Wauconda** Big cart rate \$27.07
- **Lake Villa** Big cart rate \$28.70
- **Gurnee** Big cart rate \$28.75
- **Warren Township** Big cart rate \$31.35
-
- **Lake Zurich** Big cart rate \$29.15 (*LRS proposal*)

LRS Contract Extension At-a-Glance	
Service	Proposed Cost
Plan A 95-gallon carts, 15 yard waste bags each week + 2 bulk items.	\$29.15
Plan B 65-gallon carts, 15 yard waste bags each week + no bulk items.	\$27.92
Appliance Collection	\$10 / appliance
Backdoor Collection	+ \$25 / month
Electronics Collection	Included for all residents
Leaf Vacuuming for 8 weeks	Included for all resident
Holiday Tree Collection	Included for all residents

Collection Days: Lake Zurich collection days with LRS are on Tuesdays and Wednesdays. These would not change with the new contract.

Billing: Invoicing is handled directly by LRS. Invoices are mailed to customers on a quarterly basis as follows:

- Mailed in December for services received in: December, January, February.
- Mailed in March for services received in: March, April, May.
- Mailed in June for services received in: June, July, August.

Vacation Hold: Residents are allowed three months' vacation hold per year but they must call LRS in advance.

Back Door Collection: LRS offers household back-door collection for residents who would like the added convenience of not transporting the carts to the curb each week. This is an optional service at \$25 extra per month.

Bulk Item Pick-up: Starting with the new contract on September 1, 2025, two weekly bulk items are included (increased from one item) with LRS service for customers in Plan A. A bulk item is an item weighing 50 pounds and less and shorter than 4 feet in length. No construction debris or hazardous materials.

Appliances: Due to EPA regulations, appliances cannot be disposed in landfills. LRS will collect your old appliances left curbside and properly dispose of them. \$10.00 per appliance.

Leaf Vacuuming: Autumn leaf vacuuming will be available for all residents at no extra charge for a guaranteed 8-weeks of pickup from mid-October to mid-December. The amount of leaves is unlimited and no bags are required, as all collection will be via vacuum trucks

Electronic Waste Disposal: LRS offers a once-per-year curbside collection event each July for electronic waste for all residents in Lake Zurich, at no extra charge. LRS also accepts electronic waste items dropped off at its facility at 1350 North Old Rand Road in Wauconda, which is also free of charge for Lake Zurich residents.

Holiday Tree Disposal: Discarded live Christmas trees placed at curbside will be picked-up at no additional cost for the first two weeks of January.

Customers Service Improvements: LRS has recognized one of its challenges of improving customer service levels. To address this, in 2024 the company took several steps that do seem to be mitigating frustration levels. The company have more than doubled representatives at its Rosemont call center bringing the total to 33, as well as extending their call center hours to run from 7 am – 5:50 pm on weekdays as well as Saturdays from 7 am – Noon. LRS has integrated a “call back” feature for when wait times are long and they have designated one call center rep specifically for responding to incoming emails.

- In August 2024, the average hold time for Lake Zurich callers to LRS was almost 7 minutes.

- In September 2024, the average hold time for Lake Zurich callers to LRS was 4 minutes, 41 seconds.
- In January 2025, the average hold time for Lake Zurich callers to LRS was 3 minutes.

Village staff and LRS have also negotiated the following language into the new 5-year franchise contract:

LRS will maintain a business practice to accept customer calls and complaints whereby, at a minimum, during regular business hours, LRS responds within 24 hours to all customer calls and complaints. LRS staff shall be knowledgeable and courteous in answering customer information requests and resolving resident complaints.

A quarterly data collection report will be provided to the Village that will include the Amount of calls into Contractor's customer service center, type of calls and the average hold time.

Recommendation: A motion to approve the 5-year LRS solid waste collection contract.

Respectfully Submitted,

Kyle Kordell
Director of Management Services

Attachments:

**Village of Lake Zurich
Solid Waste Collection Contract with
Lakeshore Recycling Systems (LRS).**

September 1, 2025 – August 31, 2030

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VILLAGE OF LAKE ZURICH
SEPTEMBER 1, 2025 TO AUGUST 31, 2030
REFUSE REMOVAL CONTRACT WITH
LAKESHORE RECYCLING SYSTEMS.

This Refuse and Recycling Collection Contract (Hereinafter "Contract" or "Agreement") is made this _____ day of _____, 2025 by and between Lakeshore Recycling Systems. ("Contractor") and the Village of Lake Zurich ("The Village").

I. Recitals.

WHEREAS, The Village sought proposals for refuse removal and recycling of waste generated by its residents and by municipal-owned facilities within the Village and after review, selected the Contractor.

WHEREAS, the Village and Contractor hereby desire to enter into an exclusive contract for a five (5) year period commencing Sept 1, 2025 and ending Aug 31, 2030 for Curbside collection of refuse, yard waste, and recyclable materials for all single-family, attached single family, and multi-family units, 4 units or less that utilize curbside collection service.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficient of which is hereby acknowledged, the Village and Contractor agrees as follows:

II. General Provisions.

1. Definitions. The following words and phrases are defined for this Contract.

- (a) **Bulk Items** (also sometimes referred to as "Bulk Materials"): Any items set forth as refuse which are too large to fit into an approved refuse container and which exceed, in total, fifty (50) pounds in weight.

Examples include items of exceptional size such as household furniture like sofas, large tables and chairs, dressers, bookcases, box springs, and other large household furniture.

- (b) **Breach:** Means a breach of this Contract by either the Village or the Contractor. A breach by one of the Village shall not constitute a breach by the other, and Contractor shall continue to abide by this Contract as to the Village which is not in breach.
- (c) **Customer/Household:** all residential households in the Village, including all single-family, attached single-family and multi-family units
- (d) **Contract:** shall consist of those terms set forth herein and the terms and provisions of that Request for Proposals issued by the Village of Lake Zurich on February 7, 2020 with a Proposal Opening on May 27, 2020.

(The "RFP") including all addenda issued, the signed proposal, and any other documents as may be deemed necessary by the Village. The RFP is attached hereto as **Exhibit A**, and the provisions of the RFP are hereby made part of this Contract,

as if set forth herein. To the extent that any provision in the RFP is not set forth or has been omitted from this Contract document, or in the event of any inconsistency or conflict between any provision of this Contract and the provisions set forth in the RFP, the provisions of the RFP shall be followed and control. All requirements, terms or conditions of the Contract and RFP shall be met at all times during the term of the Contract by Contractor.

- (e) Curbside: A position immediately behind the curb or edge of the street, off of the pavement area and within the parkway area used for collection of refuse, yard waste, and recycling materials.
- (f) E-Scrap (also known as “E-Waste”): Shall mean “covered electronic devices as defined in the Illinois Consumer Electronic Recycling Act (415 ILCS 151/1-1, et seq.)”
- (g) Food Scraps: Food scraps are also referred to in this Contract as “food waste” or as “food organics”.
- (h) Household Construction and Demolition Debris: Waste materials from “do-it-yourself” interior and exterior Household Construction, remodeling, and repair projects, including, but not limited to, drywall, plywood, paneling, lumber, and other building materials, cabinets, carpeting, disassembled household fixtures, small amounts of sand, concrete, rocks, sod, and similar materials.
- (i) Household: All single-family, attached single-family and multi-family units that utilize curbside collection service.
- (j) Household Garbage: All food scraps, unwanted and discarded household or kitchen wastes, from routine domestic housekeeping, such as rejected or unused food and food residues, paper used in wrapping food, household rubbish, cold ashes, fixtures, inorganic and incombustible household waste (i.e., cans, metal ware, broken glass, crockery, stoneware, and similar waste resulting from the regular operation of the household), empty cartons and crates, discarded toys, discarded clothing and furniture, and similar material. Household garbage shall not include waste from any manufacturing process, construction material, broken concrete, lumber, large rocks, and other similar material recyclables and yard waste. Not for Commercial use (Contractor’s discretion applies).
- (k) Refuse: Household Garbage and Bulk Materials. Excludes Household Construction Materials and Debris
- (l) Refuse Container:
 - (i) Garbage Can: A plastic or galvanized metal can of a capacity not less than four (4) gallons and not to exceed thirty-four (34) gallons in size. No can shall exceed fifty (50) pounds in weight when filled.
 - (ii) Garbage Bag: A plastic bag of a capacity not to exceed thirty-three (33) gallons in size and fifty (50) pounds in weight when filled.
 - (iii) Cart: A wheeled plastic container with a tight-fitting top, not to exceed ninety-five (95) gallons in size, requiring a semi-automatic lifting mechanism for collection. All carts must be approved by and/or supplied by the Contractor.
 - (iv) Bundle: Any material allowed under the definition of Refuse, such as wood, boxes or other

loose items, which do not exceed 4' in lengths or 50 lbs.

- (m) Recyclables (also referred to as recyclable materials): Materials that have a useful second life in the economic cycle if they are successfully collected, separated, processed and marketed for return to the economic mainstream. Recyclable materials shall include newspapers, magazines, telephones books, catalogs, junk mail, cardboard, regular paperboard; wet strength paperboard, mixed or miscellaneous paper products, tin, steel, and bi-metal beverage and food cans, aluminum cans and foil, plastics, clear, green and brown glass including bottles and jars, and such other materials as are included per the SWALCO recycle guidelines.
- (n) Uncollectable: Toxic, hazardous, radioactive, and bio-hazardous materials such as but not limited to unused medications, automotive batteries, paint, insecticide, oil, gasoline, antifreeze, tires, or their containers will not be collected. *Materials and items as defined by law and state and federal agencies as toxic or hazardous.*
- (o) White Goods: Items as defined by Section 22.28 of the Illinois Environmental Protection Act, included but not limited to any domestic and/or commercial large appliance which contains CFC or HCFC refrigerants gas, PCB containing capacitors, mercury switches, or other hazardous components. Other examples include, but are not limited to, refrigerators, freezers, air conditioners, ranges (both electric and gas), humidifiers, dehumidifiers, water heaters, furnaces, and other similar large appliances. [NOTE: Water softeners are not considered White Goods.]
- (p) Yard Waste (also known as "landscape waste"): Grass and garden clippings, brush, leaves, pruning's of small diameter green stemmed shrubs, weeds, plant materials, aquatic weeds, and other material accumulated as the result of the care of lawns, shrubbery, vines, and trees, and other materials as described at 415 ILCS 5/3.270, and branches, roots, or tree trunks not to exceed four (4) feet in length and two (2) inches in diameter individually. Yard waste also includes kitty litter, dog waste, and food scraps.
- (q) Yard Waste (landscape waste) Containers:
 - (i) Kraft Paper Bag: A special biodegradable paper bag, not to exceed thirty three (33) gallons in size, which shall shred and degrade quickly in the composting process.
 - (ii) Cart: A wheeled plastic container with a tight-fitting top, not to exceed ninety-five (95) gallons in size, requiring a semi-automatic lifting mechanism for collection. All carts must be approved by and/or supplied by the Contractor. Carts may include customer-supplied cans marked with an "X" or marked "Yard Waste."
 - (iii) Bundle: Limbs, branches, or other loose items that do not exceed four (4) feet in length and fifty pounds in weight. Each branch shall not exceed two (2) inches in diameter, with the total diameter of the Bundle not to exceed eighteen (18) Inches. Multiple bundles are allowed up to the 15 bag/bundles/cans limit per week.
 - (iv) Maximum weight limit of 50 pounds per Kraft Paper Bag, Cart or Bundle.

1.2 Rules of Construction

- (a) Grammatical Usage and Construction: In construing this Agreement, feminine or neuter pronouns shall be substituted for those masculine in form and vice versa, and plural terms shall

be substituted for singular and singular for plural, in any place in which the context so requires.

- (b) Headings: Headings, titles, and captions in this Agreement have been inserted only for convenience and in no way define, limit, extend, or describe the scope of intent of this Agreement.
- (c) Calendar Days: Unless otherwise provided in this Agreement, any reference in this Agreement to "day" or "days" shall mean calendar days and not business days. If the date for giving of any notice required to be given or the performance of any obligation under this Agreement falls on Saturday, Sunday, or federal holiday, then the notice or obligations may be given or performed on the next business day after that Saturday, Sunday, or federal holiday.

2. Contract Term. The Contract term shall commence on September 1, 2025 and end on August 31, 2030 and include Curbside collection of Refuse, Yard Waste/food waste, and recyclable materials for all single-family, attached single-family and multi-family units that utilize curbside collection service. The Contract shall not include properties serviced by centralized dumpsters, or commercial, industrial, or institutional properties unless specified.

- 2.1 Contract may be extended for up to an additional five (5) years, but only by a written extension agreement by mutual agreement of the parties.
- 2.2 No amendment of this Contract shall be valid unless made in writing and approved by majority vote of the Village Board of Trustees.

3. Customer Rates. The rates charged to The Village Residents by Contractor are as follows: There will be an annual increase.

- 3.1 On September 1, 2026 and on each twelve-month anniversary date thereafter (the "Adjustment Date"), the charges for refuse, recycling, yard waste and leaf vacuuming (Unlimited and limited service and leaf vacuum) and as set forth on Schedule A below shall increase by 4%.

3.2 Schedule A

A. RESIDENTIAL REFUSE COLLECTION PROGRAM

1) LIMITED SERVICE Street-side collection	\$27.92 Per household per month For Small Wheeled Cart (35 gallon)
	\$27.92 Per household per month For Medium Wheeled Cart (65 gallon)
	\$3.84 Per sticker cost
2) UNLIMITED SERVICE Street-side collection (maximum 8yd	residential waste)

\$29.15 per household per month

For Large Wheeled Cart (95 gallon) + 2 Bulk items

The rates above include the cart. Senior Citizen rates for Customers 65 years of age and older shall be reduced by 10% from the above quoted rates.

2)	COST OF PRIVATE SERVICES	<u>\$15.00</u> Per cubic yard
3)	WHITE GOODS COLLECTION For collecting white goods at the Customer's curb	<u>\$10.00</u> Per White Good
4)	CART SIZE CHANGE FEE	<u>\$25.00</u> One free cart exchange for damaged carts per year.

B. RECYCLABLE MATERIALS COLLECTION PROGRAM

1)	UNLIMITED SERVICE	<u>\$ Included</u> Per household per month
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The rate above includes the cart, either 65 or 95 gallons. Senior Citizen rate for Customers 65 years of age and older shall be reduced by 10% from the above quoted rate.

C. LANDSCAPE WASTE/FOOD SCRAP COLLECTION PROGRAM

1) UNLIMITED SERVICE

The flat rate over the period from April 1 to mid-December for unlimited collection of landscape waste / food scraps. (Maximum 15 bags/bundles)

\$ Included. Additional charge, if any, to allow food scraps to be commingled with landscape waste

D. MONTHLY RATE TO LEASE ADDITIONAL CARTS

Medium Wheeled Cart, 65 Gallon	\$5.00
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Large Wheeled Cart, 95 Gallon	\$5.00
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E. EMERGENCY SERVICES

1) Rate for Equipment and Personnel if requested by the Village

\$45.00	\$105.00
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Per hour per worker	Per hour per vehicle
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\$10.00

Per cubic yard

F. BASIS FOR DETERMINING PRICES UNDER THE CONTRACT

It is expressly understood and agreed that:

Adjustment of Compensation: Beginning **September 1, 2026** and on September 1 thereafter during the term of the Agreement, the amount payable to the CONTRACTOR for services shall be adjusted by the following:

4% flat each year.

4. Franchise Fee: The Contract shall provide the Village of Lake Zurich with an annual franchise fee of \$9,000. Payments shall be due by August 31 of each year for the length of the contract, fee to remain the same for the duration of Contract.
5. Performance Bond: The Contractor shall furnish a performance bond for the faithful performance of this Contract, in a form acceptable to the Village, to be executed by a responsible surety company and to be in the penal sum of Two Hundred Fifty Thousand Dollars (\$250,000). Such performance bond shall be furnished annually by the Contractor for the following year of this Contract and shall indemnify the Village against any loss resulting from any failure of performance by the Contractor. The Village can draw on this bond for any breach or failure by the Contractor to perform its obligations hereunder, including those set forth in Par. 25 hereof.
6. Billing and Payment. The Contractor shall bill the resident directly for all services and be responsible for collection on all accounts. The Contractor is responsible for any losses due to failure of residents to pay for services. Bills sent by the Contractor to the residents shall be accurate, clear, and itemized for each charge imposed on the resident. Bills shall be based on monthly rates but shall be issued to customers at least every three months. The Village will have no responsibility for billing or collection of any charges from Residents/Households.

Residents will be given thirty (30) days to pay their invoice. At thirty one (31) days a late fee will be applied, after forty-five (45) days accounts will be placed on suspended service and a finance charge will be assessed. Finance charge is 5%, but shall be no greater than authorized by law. Additional finance charges will occur every month until the invoice is paid in full.

It is the customer's responsibility to stop or transfer service. If resident plans to move they will need to call 45 days in advance to receive a refund for unused portion. Refunds are in full months only. Residents are not able to opt out of service.

7. Final Disposal. Processing of the collected Refuse, Recyclable, and Yard Waste materials will be the responsibility of the Contractor, subject to the following conditions.

(a) Residential Waste:

- (i) Residential waste shall be removed from the Village at the close of each day of collection and shall be disposed of at one or more SWALCO-designated lawfully operated pollution control facilities at the Contractor's sole cost and expense. The SWALCO-designated facilities in operation at the time of execution for this contract are the Countryside Landfill in Grayslake, the Advanced Disposal/Zion Landfill in Zion, the Pheasant Run Landfill in Kenosha County, Wisconsin, the Livingston Landfill in Livingston County, Illinois, and Lee County Landfill in Lee County, IL, and the Newton County Landfill in Newton County, Indiana.

- (ii) Notwithstanding the foregoing the Village reserves the right to direct the location of disposal to another pollution control facility. The Village shall not require the Contractor to use any other facility without negotiating an agreeable adjustment to the Contractor's compensation under this Agreement.

(b) Landscape Waste:

- (i) All Landscape Waste shall be disposed of in a lawful manner, either: (A) at Illinois Environmental Protection Agency (IEPA) permitted landscape waste composting facilities, at which Landscape Waste is treated, composted, ground, or land-applied; or (B) via land application at legal agronomic rates.
- (ii) No Landscape Waste may be disposed of at a landfill or solid waste incinerator, unless otherwise authorized by the Illinois Environmental Protection Act (415 ILCS 5/1, et seq.) and approved in advance and in writing by the Village.

(c) Recyclable Materials:

- (i) All Recyclable Materials shall be collected, separated and otherwise treated so as to facilitate the sale of Recyclable Materials to end-use markets or to Recyclable Material brokers. All collected Recyclable Materials shall be recycled regardless of the income received or the cost to the Contractor resulting from the sale of the Recyclable Materials.
- (ii) The Contractor shall deliver all collected Recyclable Materials to the SWALCO- designated recycling facility (the "Designated Facility"), which is currently the Waste Management/Recycle America, LLC Intermediate Processing Facility located in Grayslake, Illinois.
- (iii) No Recyclable Materials may be deposited in a landfill or waste incinerator. The Contractor shall abide by the Rules and Regulations set forth by the Designated Facility. The Village may terminate this Agreement if the Contractor fails to abide by the Rules and Regulations set forth by the Designated Facility used for the processing of collected Recyclable Materials.

(d) Transfer Station Transportation Adjustment:

In the event that a transfer station opens within the Village limits during the term of this agreement, Contractor agrees to review its costs associated with the transportation and disposal of refuse and recyclables (if applicable) and negotiate in good faith a rate adjustment in the event there is a cost reduction in its transportation costs.

In the event that the Village directs the disposal of any Residential Waste, Landscape Waste or Recyclable Materials to any alternate facility pursuant to this Section, the Village and the Contractor agree to negotiate an equitable adjustment to the Contractor's compensation under this Agreement as a result of an increase or decrease in realized costs.

(e) Solid Waste Collection Data:

The Contractor shall provide to the Village, on a quarterly basis, a report on the quantity of: (i) Residential Waste collected within the Village, (ii) Recyclable Materials collected within the Village,

and (iii) Landscape Waste collected within the Village. The Contractor shall also provide data to the Village on the amount of materials collected for other special collections conducted in the Village pursuant to this Agreement, as requested by the Village. The Contractor shall prepare and deliver to the Village, at least once every year, a breakdown, by number and type, of the residential service levels chosen by the customers in the Village. The Contractor acknowledges and agrees that the Village will provide program data and other public information to each Customer upon request.

8. Quality of Performance and Complaints.

- (a) The Contractor will maintain a business practice to accept customer calls and complaints whereby, at a minimum, during regular business hours, Contractor responds within 24 hours to all customer calls and complaints. Contractor's staff shall be knowledgeable and courteous in answering customer information requests and resolving resident complaints regarding the collection service. The Contractor shall meet with the Village as often as needed to review customer complaints and resolutions. The Contractor shall, at each service address, neatly return the containers where they were found. The Contractor shall repair or replace at their expense containers damaged as a result of their handling thereof, reasonable wear and tear accepted. Contractor agrees to reduce all customer complaints to writing and share copies of all complaints with the Village's within 5 days of receipt. Contractor agrees to develop a standardized complain process and form, subject to the review and approval of the Village, if requested by the Village at any time during this Contract term.
- (b) The Contractor shall undertake to perform all services rendered hereunder in a neat, thorough and competent manner, without supervision by the Village, and to use care and diligence in the performance of all specified services and to provide neat, orderly, uniformed and courteous employees and personnel on its crews.
- (c) The Contractor shall be liable to the Village for damage to any rights-of-way caused in connection with the provision of the services provided herein, ordinary wear and tear accepted.
- (d) The Contractor shall prohibit and use its best efforts to enforce the prohibition of any drinking of alcoholic beverages or use of illegal drugs by its drivers and employees while on duty or in the course of performing their duties under this Contract.
- (e) The Village shall have the right to request reassignment of any driver in the event misconduct by or complaints about the driver comes to the attention of the Village.

9. Employment. During the performance of this Contract and/or supplying of materials, equipment and supplies, the Contractor must be in full compliance with all laws of the State of Illinois relating to employment, including equal employment opportunity requirements.

10. Contractor Vehicles. All of the Contractor's collection equipment must be maintained and operated in compliance with all federal, state and local statutes, ordinances and regulations to assure the safety of the collection crew and The Village residents. All collection equipment shall be covered and secured to prevent material blowing, leaking or falling out during transit. All collection equipment shall be clearly identified by affixing the Contractor's name and telephone number permanently and conspicuously to both sides of the equipment. Contractor shall at all times maintain an adequate fleet of vehicles to perform its obligations hereunder.

11. Missed Collections. The Contractor has established and publicized a procedure for receiving and responding to resident complaints of missed collections. Complaints of missed collections received by the Contractor or the Village on the day following the scheduled day for collection shall be remedied by collecting the materials by 6:00 pm on the following day. A representative of the Contractor shall contact a designated representative of the Village to resolve any issues. In the event of a temporary street blockage or limitations on access to any curbside area(s) occurs, Contractor shall act in good faith to continue collections by rerouting its vehicles or working with affected residents to otherwise provide for alternate means of collections.

12. Point of Collection. Collection shall be made at the curbside.

13. Insurance. The Contractor hereby certifies that it has all insurance coverages required by law and that it has at least the following insurance coverages in force during the term of the Contract:

Type of Insurance	Each Occurrence	Aggregate
General Liability		
Bodily Injury	\$5,000,000	\$5,000,000
Property Damage	\$5,000,000	\$5,000,000
Contractual Insurance – Broad Form	\$5,000,000	\$5,000,000
Automobile Liability		
Bodily Injury	\$5,000,000	\$5,000,000
Property Damage	\$5,000,000	\$5,000,000
Umbrella or Excess Liability Coverage		\$5,000,000

Worker's Compensation & Occupational Diseases: Minimum statutory requirements in compliance with applicable State of Illinois law.

Each insurance policy issued for this coverage, and a certificate of insurance shall be issued to the Village at least annually as proof of such required coverages and additional insured, and shall name the Village, its elected and appointed officials, officers, employees, and agents as additional insureds for the term of this Contract. Said policies shall provide that they not be cancelled unless (a) the Village agrees, in writing, to the cancellation of said insurance policy and (b) a substitute insurance policy is obtained by the Contractor which is satisfactory to the Village. Nothing contained in the insurance requirement shall be construed as limiting the extent of the Contractor's responsibilities for payment of damages resulting from its operations under this Contract. Upon execution of this Agreement and thereafter upon written request by the Village, Contractor shall provide to the Village a copy of the insurance declaration sheet evidencing compliance with this provision of the Agreement.

14. Licenses and Permits. The Contractor shall obtain, at its own expense, all permits and licenses which may be required to complete the Contract.

15. Compliance with Laws. The Contractor has reviewed the Village of Lake Zurich Code and agrees with and shall comply at all times with all applicable federal, State and municipal laws, ordinances and regulations

at any time applicable to the Contractor's operations under this Agreement, without any increase due the Contractor's compensation as set forth in this Agreement as a result of such compliance. Specifically, but without limitation of the foregoing, the Contractor shall comply with any amended The Village ordinances or regulations imposed in the discretion of the Village to protect the public health, safety, and welfare.

16. **Indemnification.** The Contractor hereby indemnifies and holds harmless the Village, its officers and employees from any and all liability, losses or damages, including attorney's fees and costs of defense the Village may suffer as a result of claims, demands, suits, actions or proceedings of any kind or nature, including worker's compensation claims, in any way resulting from or arising out of the operations of Contractor under this Contract, including operations of subcontractors of the Contractor. Upon the written demand by the Village the Contractor shall, at his/her own expense, appear, defend and pay all fees of attorneys and all costs and other expenses arising therefrom or incurred in connection therewith. If any judgments shall be rendered against the Village in any such action, the Contractor shall, at his own expense, satisfy and discharge same.

The Contractor expressly understands and agrees that any insurance coverage required by this Contract, or otherwise provided by the Contractor, shall in no way limit the responsibility of the Contractor to indemnify, keep and hold harmless, and defend the Village as herein provided.

Nothing in the above paragraph shall be considered to preclude the Village from receiving the benefits of any insurance the Contractor may carry which provides for indemnification for any loss or destruction of, or damage to property in the custody and care of the Contractor where such loss, destruction or damage is to The Village property.

The Contractor shall do nothing to prejudice the Village's right to recover against third parties for any loss, destruction of, or damage to the Village's property and upon the request of the Village, at the Village's expense, furnish to the Village all reasonable assistance and cooperation (including assistance in the prosecution of suit and the execution of instruments of assignment in favor of the Village in obtaining recovery).

17. **Default.** Upon default of Contractor's obligations under this Contract the Village shall have the right to solicit another contractor to complete the obligations of Contractor. The Contractor shall be obligated to pay to the Village all costs incurred to such other contractor and for any other costs and fees incurred by reason of the failure of the Contractor to perform hereunder, including reasonable attorneys' fees. If Contractor default continues for 20 days following written notice of default from the Village, the Village, at its option, may terminate this Contract; exercise any of its legal rights including drawing upon the Contractor's letter of credit issued hereunder and pursue all such remedies as may be available to the Village. Contractors' performance of its obligations hereunder shall not be excused by events or occurrences of nature commonly known as "force majeure" or acts of God or strikes beyond the Contractor's control.
18. **Non-Assignability.** The Contractor shall not assign this Contract, or any part thereof, to any other person, firm or corporation without the previous written consent of the Village.
19. **Fees to Prevailing Party.** The parties agree that the venue of any action to enforce or interpret this Agreement shall be in the circuit court of the county in which the Village Halls of the Village of Lake County Municipalities, Illinois, is located. The prevailing party to any litigation shall be entitled to recover from the non-prevailing party, its reasonable attorney fees and costs incurred therein.

20. Penalties and Fines. The Contractor shall be solely liable for all fines and penalties imposed by the Village or any other governmental agency resulting from the Contractor's faulty performance or failure to perform its duties and obligations under this Contract.
21. Execution of Contract. Notification in writing by the Village to the successful company of award of contract shall be deemed a final contract award. The proposal submittal form, as submitted and signed by the company, shall constitute a final agreement and the proposal specifications contained herein shall become part of the agreement. Any additional work to be performed, as mutually agreed upon by the Village and the company, shall become a part of that agreement. Unless it is specifically stated otherwise on the proposal, the proposal will be awarded to, or placed with, and payment made to the person or company that signs the proposal.
22. Breach of Contract by Contractor: Each of the following shall constitute a Breach on the part of the Contractor:
 - a) Failure of the Contractor to perform in a timely fashion any obligation under this Agreement shall constitute a Breach only if such failure remains uncured for seven (7) days after receipt of notice to the Contractor from the Village of such failure; or
 - b) Any of the following: (1) The Contractor's being or becoming insolvent or bankrupt or ceasing to pay its debts as they mature or making an arrangement with or for the benefit of its creditors or consenting to or acquiescing in the appointment of a receiver, trustee or liquidator for a substantial part of its property, (2) a bankruptcy, reorganization, insolvency, arrangement or similar proceeding being instituted by the Contractor under the laws of any jurisdiction, (3) a bankruptcy, reorganization, insolvency, arrangement or similar proceeding being instituted against the Contractor under the laws of any jurisdiction, which proceeding has not been dismissed within one hundred twenty (120) days, (4) any action or answer by the Contractor approving of, consenting to or acquiescing in any such proceeding, or (5) the levy of any distress, execution or attachment upon the property of the contractor which shall (or which reasonably might be expected to) substantially interfere with its performance under this Agreement.
23. Events of Default and Remedies of Village: If a Breach occurs under this Agreement and Contractor fails to cure such Breach within seven (7) days after written notice from the Village, the Village may declare an Event of Default and may thereafter exercise any one or more of the following remedies:

As an option, the Village may call upon the sureties to perform the obligations of this Contract for such period as Contractor may fail to perform said obligations until Contractor is again able to assume such obligations in the event Contractor indicates the ability and willingness to do so.

As another option, the Village may terminate this Agreement immediately, upon notice to the Contractor. Upon such termination, the Contractor shall cease providing all services under this Agreement.

The Village may seek and recover from the Contractor any unpaid amounts due the Village along with all of its substantiated costs for the failure of the Contractor to perform any obligation under this Agreement, and all damages, whether based upon contract, work stoppage, strike, Contractor negligence (including tort), warranty, delay or otherwise, arising out of the performance or non-performance by the Contractor of its obligations under this Agreement resulting from the Breach.

The Village may (A) call upon the sureties to perform their obligations of this Contract under the performance bond, or (B) in the alternative, after releasing the sureties from their obligations under the performance bond, take over and perform the required services by its own devices, or may enter into a new agreement for the required services, or any portion thereof.

The Village shall have the power to proceed with any right or remedy granted by federal or State law as it may deem best, including any suit, action or special proceeding in equity or at law for the specific performance of any covenant or agreement contained herein or for the enforcement of any proper legal or equitable remedy as the Village shall deem most effectual to protect the rights aforesaid, insofar as such may be authorized by law.

Upon any such termination of this Agreement, the Contractor shall, for a period to be determined by the Village in its sole and absolute discretion, but not longer than 120 days, continue to perform the contractual services during which period the Customers shall pay the Contractor its scheduled compensation; provided, however, that the period of Contractor's continued service shall be set forth in the Village's notice of termination to the Contractor.

III. Refuse Collection Specifications.

1. **Collections Standards.** The Contractor will provide Curbside collection of Refuse, Yard Waste, and Recyclable Materials for all single-family, attached single-family and multi-family units that utilize Curbside collection service. The contract shall not include properties serviced by centralized dumpsters or commercial, industrial, or institutional properties unless specified.

The Contractor shall provide collection equipment that will not disfigure or damage The Village streets, and operators that will operate vehicles in a manner that will not damage streets, sidewalks, overhead trees, etc. The Village shall require the Contractor to repair, at the Contractors expense, all damage to The Village property that is caused by spills, skidding vehicles, driving on sidewalks or parkways, equipment malfunction, or operator negligence. Contractor shall pay any The Village invoice for repair within thirty (30) days.

The Contractor shall pick up and clean all materials blown, littered within a reasonable distance, not greater than five (5) feet, of the cart or bags, or, any materials broken or strewn in an fashion as a result of handling by collection. Each vehicle shall be equipped with at least one broom and one shovel for use in cleaning up material. In the event an area or areas would require the use of a street sweeper because of spillage or any other reason, the Contractor shall promptly dispatch all necessary equipment, at the Contractor's expense.

The Contractor shall be responsible for collecting all Refuse items normally collected in the event of flooding or other man-made or natural disasters, regardless of the amount of material generated. Additional equipment may be required of Contractor to handle the collection. Pricing of disaster collection shall be agreed upon by the Contractor and the Village. The Village in such cases may waive regular collection times, and the Contractor may have to supply additional equipment to handle the amount of Refuse.

2. **Refuse Disposal.** Processing of the collected Refuse, Recyclable, and Yard Waste materials will be the responsibility of the Contractor.
3. **Improperly Prepared Materials.** When the Contractor encounters improperly prepared Refuse, the following procedure shall be followed:

- (a) On the first occurrence, the Contractor shall pick up all Refuse, Recyclable or Yard Waste material and process it properly, as well as White Goods and/or Bulk Materials. The Contractor shall complete a tag approved by the Village noting the problem and leave it with the resident. The address and date shall be documented. Each tag or label shall provide a brief explanation as to why the material will not be collected in the future. Contractor shall keep copies of all such notices.
- (b) Upon the second and same ensuing occurrence by the same resident, the Contractor shall leave the improperly prepared material, collect any properly prepared material, complete a notice and leave it with the resident. The Contractor shall leave items only when the second offense is regarding the same occurrence and displays the same circumstances as the first offense of improperly prepared materials.

4. **Special Collections.** The Contractor shall offer a special Curbside collection service for large quantities of Refuse including, but not limited to: Bulk Items, Household Construction and Demolition Debris, and move-in or move-out clean-up rubbish. Such services shall be by advance arrangements with the Contractor at the residents' request.

The collection costs for such services shall be based upon cubic yards of Refuse as specified on the enclosed price quotation sheet. The Contractor shall also specify the minimum cubic yardage of Refuse necessary for the collection to be considered a special collection. Items, which are less in total than the minimum requirements, shall be considered Bulk Materials for collection and disposal purposes. The resident shall make payment for any special collection directly to the Contractor, and collection of such fees shall be the sole responsibility of the Contractor.

The Contractor shall advise the resident directly of the terms of such collection; i.e. what materials will be collected, how the materials should be prepared, the date of collection, the policy on furnishing advance estimates of charges, and the like. The Contractor shall also, at the request of the Village, collect quantities of Refuse, debris, or Yard Waste left at the curb in unusual circumstances, i.e. evictions or "skip-outs", and shall bill the property owner for such costs.

The Contractor shall also offer dumpster rental and pick-up service for residents with Household remodeling and repair projects that generate large quantities of construction and Demolition Debris which cannot be easily picked up at the Curbside. The terms of, as well as charges and payment for, this service shall be arranged solely between the Contractor and the resident.

Dumpsters or other special collection containers may not be placed on a public street or right-of-way without written permission by the Department of Public Works.

5. **White Goods.** The Contractor shall have a plan for the separate collection and proper recycling/disposal of White Goods collected in compliance with all State and Federal legislation. The cost of collection and disposal of White Goods containing CFC or HCFC refrigerant gas, PCB containing capacitors, mercury switches, and other hazardous components shall be at the rate specified herein.

The resident shall make payment for any special collection directly to the Contractor, and collection of such fees shall be the sole responsibility of the Contractor.

The Contractor shall advise the resident directly of the terms of such collection; i.e. what materials will be collected, how the materials should be prepared, the date of collection, the policy on furnishing advance estimates of charges, and the like.

6. 95 Gallon Cart. The Contractor shall make available to residents participating in the Curbside collection service use of a 95-gallon cart. The Contractor shall provide the carts and any other related equipment necessary for collection to the resident. Residents shall pay the monthly cost for Refuse collection per the flat monthly fee set forth on Schedule A in hereof. In addition to the cart, residents may put an unlimited amount of Refuse and/or Yard Waste (up to a maximum limit per week of 15 bags or bundles) at the curbside.
7. Quarterly Data Collection Report. The Contractor shall prepare and submit to the Village a quarterly Refuse, recycling, and Yard Waste report, due by the 20th day of each January, April, July and October during the Contract period. The report shall include, but not be limited to the following information:
 - a) Total weight in tons and total volume in compacted yards of refuse, recyclables and yard waste collected each month.
 - b) Name and location of the compost facility used by Contractor.
 - c) Amount of calls into Contractor's customer service center, type of calls and the average hold time.

All reports, data, and information, once supplied to the Village, will become the property of the Village to be used as it will solely determine without obligation to any person, firm, or corporation, except as provided by law. The Village reserves the right to audit the financial and administrative records of the Contractor as they pertain to the Refuse, recycling, and Yard Waste services in the Village.

IV. Yard Waste, Leaf Vacuuming and Recycling Collection Specifications.

1. Program Design. Yard Waste collection service shall be offered from April 1st through the 2nd full week of December during the term of the contract.
2. Collection Standards. In order for an approved container to be collected, each container must be properly marked yard waste. There shall be a 15 bag limit per week.

The Contractor is required to provide a tagging system for any Yard Waste that does not get collected. Each tag or label must provide a brief explanation as to why the material was not collected, including, but not limited to, overcapacity, container overweight, unacceptable yard waste and the like. Contractor shall keep copies of all such notices.

3. Yard Waste Cart. The Contractor shall make available to residents participating in the curbside collection service, as an optional service, use of a 95-gallon cart. This shall be the same cart used for refuse but shall have a Yard Waste "sticker" affixed by the resident when used for Yard Waste collection. The Contractor shall provide the carts necessary for collection to the resident. Residents who request a yard waste cart must do so during the month of September to avoid a delivery fee.
4. Leaf Vacuuming. The Village-wide leaf vacuuming for all residential properties will occur for a total of eight (8) weeks every fall. Dates for leaf vacuuming shall be mutually agreed upon between Contractor and The Village. Loose leaves should be raked not more than 2ft from street/curb and at least 3ft from obstructions by property owner or such leaves will not be collected.

V. Recycling Collection Specifications.

1. **Collection Standards.** The recycling collection service shall use each household's choice of a 95 gallon recycling cart supplied and maintained by the Contractor. The Contractor shall leave the containers used at the point of collection. The Contractor shall be responsible for any damage caused to such containers by the Contractor, except from weather or normal wear and tear. Residents may not use their own containers. The cost of the curbside recycling program shall be built into the flat rate for refuse collection with no additional charge to the Village or resident for curbside recycling service.
2. **Ownership and Proceeds.** All recyclable materials placed for collection shall be owned by and be the responsibility of the resident until the materials are collected by the Contractor. Once collected, the material then becomes the property and responsibility of the Contractor. The Contractor is responsible for transporting, processing, and marketing the collected recyclable materials. Any non-recyclable material collected shall be disposed of by and at the expense of the Contractor in accordance with federal, state, and local laws, rules, and regulations.

All proceeds from the sale of Recyclable Materials shall be retained by the Contractor. The Contractor agrees to provide a quarterly accounting statement, broken out into Lake Zurich and Wauconda, detailing the weight of Recyclable Materials collected. Contractor acknowledges that Lake Zurich and Wauconda are active members of the Solid Waste Agency of Lake County, which has in effect a rebate program whereby the Solid Waste Agency of Lake County receives certain funds from the recycling facility, and distributes a portion of these funds to its members, including the Village of Lake Zurich and Wauconda, and Contractor waives any claim to any portion of the funds collected by the Solid Waste Agency of Lake County through this program.

3. **Additional and Exceptions Recyclable Items.** The Village reserves the right to require additional recyclable items to be collected should the Contractor provide this service for any other municipal customer within Lake County. As per recycling centers / State of Illinois guidelines.

VI. Notices.

All notices required or permitted to be given under this Agreement shall be in writing and shall be delivered (i) personally, (ii) by a reputable overnight courier, or (iii) by certified mail, return receipt requested, and deposited in the U.S. mail, postage prepaid. Unless otherwise expressly provided in this Agreement, notices shall be deemed received upon the earlier of (a) actual receipt; (b) one business day after deposit with an overnight courier as evidenced by a receipt of deposit; or (c) three business days following the deposit in the U.S. mail, as evidenced by a return receipt. By notice complying with the requirements of this Section, each party shall have the right to change the address or addressee, or both, for all future notices and communications to the other party, but no notice of a change of address or addressee shall be effective until actually received.

Any notifications relating to the terms of this contract shall utilize the following addresses:

Lakeshore Recycling Systems.	Village of Lake Zurich
1350 N. Old Rand Rd	70 East Main Street
Wauconda, IL 60084	Lake Zurich, IL 60047

VII. Miscellaneous Provisions:

1. Severability: The provisions of this Agreement shall be interpreted when possible to sustain their legality and enforceability as a whole. In the event any provision of this Agreement shall be held invalid, illegal, or unenforceable by a court of competent jurisdiction, in whole or in part, neither the validity of the remaining part of such provision, nor the validity of any other provisions of this Agreement shall be in any way affected thereby. The unenforceability of any provision of this Agreement in a specific situation shall not affect the enforceability of that provision in any other situation.
2. Entire Agreement: This Contract sets forth the entire agreement of the Village and the Contractor with respect to the provisions of residential and municipal refuse services and compensation therefor, and there are no other understandings or agreements, oral or written, between the Village and the Contractor with respect to the residential and municipal refuse services and the compensation therefor, nor was the making and execution of this Agreement induced by any representation, statement, warranty, agreement, or action other than those expressed or explicitly referenced herein.

Lakeshore Recycling Systems (LRS).

By: _____

Title: _____

Village of Lake Zurich

By: _____

Title: _____

Attachment A – Village Events and Municipal Sites

Village events

- **4th of July** – 13 toilets, 2 handicap toilets, 4 wash station and 10-yard roll off
- **Rock the Block** – 20 toilets, 2 handicap toilets, 4 wash stations and 30-yard roll off
- **Miracle on Main Street** – 4 toilets, 2 handicap toilets and 2 wash stations

Municipal Collection Sites

- **Public works – 505 Telser Rd**
30-yard roll off
20-yard waste
10-yard grit roll off
2 – 2-yard trash 1 x per week
2 – 2-yard recycle 1 x per week
- **Village Hall – 70 E Main St**
6-yard trash 1 x per week
95-gallon recycle 1 x per week
- **Fire Station – 321 S Buesching Rd**
4-yard Trash 1 x per week
2 – 95-gallon recycle 1 x per week
- **Police Station – 200 Mohawk Trail**
6-yard Trash 1 x per week
2-yard recycle 1 x per week
- **Paulus Park – 200 S Rand Rd**
10-yard trash 2 x per week
2-yard trash 2 x per week
95-gallon trash 1 x per week
2 – 95-gallon recycle 1 x per week
- **Breezewald Park – 125 N Old Rand Rd**
8 – 95G trash 2 x per week
6 – 95G recycle 2 x per week
- **Park – 351 Lions Dr**
30-yard roll off