



At the Heart of Community

Park and Recreation Advisory Board

Village Hall Board Room

Tuesday, February 11, 2025- 6:30 PM

AGENDA

1. Call to Order
2. Roll Call: Chairperson Kevin Koch; Members: Vice-Chair Tim Andrews, Shawn Bergfalk, Allen Borg, Jeff Carey, Cathy Malloy and Sariah Quimby
3. Approval of Minutes: December 10, 2024
4. Public Comments: This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Village of Lake Zurich's Park & Recreation Department and Advisory Board. Public Comment is limited to 30 minutes total and 5 minutes per speaker.
5. New Business
 - A. Academy of Performing Arts Demonstration
 - B. External Special Event Approvals

Summary: Staff is seeking a Park and Recreation Advisory Board recommendation for the following externally run special events proposed to be held on Village park property in FY24: LPOA Winter Fest, Purple Plunge, My Density Matters Boat Crawl, Unplugged Fest, Bushel of Apples Fest, and My Density Matters Paint the Lake Pink Walk
 - C. External Special Event Request- Worship on the Water

Summary: Staff is seeking a Park and Recreation Advisory Board recommendation for the Water Lantern Festival special event proposed to be held at Paulus Park on Saturday, May 18, 2024 from 5-9:30pm. The approximate number of attendees for the event is 2,000 to utilize the park grounds/Playground Pavilion and park waterfront at Paulus Park.
6. Old Business
7. Treasurer's Report
8. Advisory Board Member Reports/Updates
 - A. Cathy Malloy/Tim Andrews- Miracle on Main Street Survey Results
 - B. Kevin Koch-Farmers Market FY25 Changes
 - C. Jeff Carey- Rock the Block
9. Director's Report
 - A. Park Highlights/Updates- FY25 includes OSLAD Paulus Park Improvements (sprayground/band shell/outlook/shoreline restoration/baggos), basketball court resurfacing at Bristol Trails, Breezewald Beach retaining wall improvements and Parks Master Plan
 - B. Facility Highlights/Updates - FY25 budget includes exterior signage at the Barn & BC

- C. Program Update- Spring Summer Highlights & Enrollment Updates for Preschool & Day Camp
- D. Staff Update- Seasonal Staff- Dance, YBR, Aquatics & Day Camp
- E. Event Updates- Purple Plunge (3/4), Annual Egg Hunt (3/23), Arbor Day (4/27); Event Volunteer Sign Up Now; Event Sponsorship Opportunities Updated

10. Written Communications- Spring Summer 2025 Brochure, 2025 State of the Village, Local News, Event & Program Promotions

11. Adjournment

April 8, 2025

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at 847-438-5141 (TDD 847-438-2349) promptly to allow the Village to make reasonable accommodations for those individuals.

**UNAPPROVED
VILLAGE OF LAKE ZURICH
PARK AND RECREATION
ADVISORY BOARD MEETING**

In Person Meeting- Village Hall 70 E. Main St.

Tuesday, December 10, 2024

AGENDA

1. Call to Order

The meeting was called to order at 6:30pm by Chairperson Kevin Koch.

2. Roll Call: Chairperson Kevin Koch; Members: Vice Chair Tim Andrews, Shawn Bergfalk, Cathy Malloy, Sariah Quimby, and Allen Borg. Staff present: Recreation Director Bonnie Caputo, Recreation Supervisors Jenna Stanomik, Elke Kadzielawski, and Marisa Boynton and Trustee Greg Weider. Jeff Carey was absent and excused.

3. Approval of Minutes: November 12th, 2024

MOTION made by Vice-Chair Time Andrews, seconded by Sariah Quimby to approve the minutes of the November 12th, 2024 Park Advisory Board meetings as presented. Roll call vote, all yes. MOTION CARRIED

4. Public Comments:

None

5. New Business

A. 2024 Scout Public Property Enhancement Projects Summary: Director Caputo introduced Charles Groner and Jack Rogers, Boy Scouts with Troop 93 working towards their Eagle Scout distinction. Charles Groner presented his project which included 4 park benches built and installed in Paulus Park. The project included over 250 hours of time, 26 volunteers and took 5 days to fully build and install benches in Paulus Park. Upon completion of the project and paperwork, Charles has earned his Eagle Scout distinction. Jack Rogers presented his project which included 15 purpose built free standing wooden tree decorations which have been installed in Breezewald Park as part of the Merry and Bright, Breezewald at night light installation. Each tree has been decorated by a local community organization, and will be on display until January 5th. Jack is in the process of submitting the required paperwork to receive his Eagle Scout distinction.

Chairperson Koch congratulated both scouts on a job well done, and thanked them for their service to enhancing our parks. Vice Chair Andrews applauded their efforts and resilience when things didn't go as planned. Certificates of Appreciation were given to both Charles and Jack.

B. Village of Lake Zurich FY25 Internal Special Event Request Summary:

Director Caputo sought approval for the following internally funded special events in FY25. Annual Egg Hunt, Arbor Day, Farmers Market, Family Fishing Derby, July 4th, Live at the Lake, Rock the Block, Merry and Bright Breezewald at Night/Express and Miracle on Main Street. Director Caputo noted that a new event, Merry and Bright Express has been entered into the FY 25 budget. Due to construction of the band shell at Paulus Park, Live at the Lake 25 would only be

one occurrence. Motion to approve the events from Shawn Bergfalk and second by Cathy Malloy. Roll call vote, MOTION APPROVED.

C. **External Special Events Application.** Summary: Director Caputo presenting the new External Special Event application for review and feedback. Director Caputo expressed that the content is consistent with the previous application and had been revised to improve communication, expectations and coordination for all externally operated events. The application had been circulated to Village departments for feedback and updated if needed. Director Caputo explained that the application will assist process for vetting new events, give organizations a clear financial commitment and help the Park and Recreation department have better control. Director Caputo explained that Village Manager Keller shared input, and was in favor of offering Lake Zurich based non profits a 50% discount on Park Usage Fees. Chairperson Koch, Vice Chair Andrews and Shawn Bergfalk expressed concerns that the fee structure allocated to for profit groups should be higher. Director Caputo explained that research collected from surrounding towns/cities/villages and the new pricing remains consistent and competitive with the area. Shawn Bergfalk asked how revenue regarding For Profit groups was presented the Village, Director Caputo answered that receipts were provided to the Village. Director Caputo advised that in the future, the application will be extended to include rental of the new bandshell as well, and that after one year the department can look at restructuring fees if needed. Allen Borg commended the Park and Recreation team for their hard work in putting together the new application.

D. **Optimizing Green Space: A Master Plan for Key Parks:** Discussion Only. Summary: Director Caputo sought input and feedback on park properties that should be included in the Master Plan, as the 2025 budget included \$100,000 for contracting a consultant to develop a master plan for 5-7 park properties. Vice Chair Andrews commented that last time parks were chosen, they were chosen by the ages and population of residents surrounding the park, and did we obtain that information from the census? Director Caputo explained that using Placer AI software, parks were identified as suitable for inclusion based on factors such as size, location, current usage, existing infrastructure, accessibility and recent community feedback from the ADA Park Improvement Survey: Paulus, Breezewald, Staples, and Oak Ridge. Cathy Malloy asked that because Breezewald was on the list, did that mean the playground was noted for replacement? Director Caputo clarified that it was a comprehensive look at the whole park, not just the playground which was recently replaced. Areas that were brought up were replacement of fishing piers, expansion of walking paths with input from the community. Cathy Malloy noted that Oak Ridge park has a lot of potential. Director Caputo agreed, and remarked that Manor and Zurites as well. Cathy Malloy asked the possibility of extending the walking path from Old Mill Grove park to Sarah Adams. Director Caputo said that she would speak to Public Works Director Brown about the possibility and pricing.

- 6. Old Business – None**
- 7. Treasurers report** – Director Caputo updated that the Dance Program is much better to budget, and does better year after year. The program has reached facility capacity, and Director Caputo remarked this will more than likely be the last year to see such growth due to facility capacity, it's no longer an option to add more classes. There may be more classes added on Fridays. Director Caputo advised Youth Programming is lower this year, due to the loss of Cricket Theatre as contractor, the department has adjusted the budget for 2025. 2024 Aquatics is the first year the beach was in a negative. Director Caputo remarked that this is because of the cost of staff rising in 2024, and expenses exceeding revenue.
- 8. Advisory Board Member Reports/Update**
 - A. Cathy Malloy/Tim Andrews- Miracle on Main Street 12/7 & Merry & Bright Breezewald at Night/Express 12/13**

Cathy Malloy said that Miracle on Main Street went very well due to the good weather, and the adding of all D95 schools performing that brought families to the event. Vice Chair Andrews commented that the new layout for lines worked great, and that the sleigh ride line was still long, and we need more sleighs. The community survey will go out 12/11. Recreation Supervisor Boynton said that the Merry and Bright Express will happen on 12/13 and looking forward to a fun event.
- 9. Staff Report**
 - A. Park Highlights/Updates-Parks Mimi Master Plan (100k) Breezwald Park-** Director Caputo advised the beach retaining wall is due to be re done as well as the parking lot entrance. Bristol Trails Basketball court is being resurfaced. Shawn Bergfalk commented that angled parking at Breezwald continues to be opposed by the local residents around the park.
 - B. Facility Highlights-** Director Caputo said new exterior signage for the Barn and Buffalo Creek is in the works.
 - C. Program Updates:** Recreation Supervisor Kadzielawski updated the board on the Dance program: continued payment collection for 2024, Impulse Dance Company wrapped up their shoe fundraiser of over 5000 pairs of shoes. They are awaiting the final figures. Impulse Dance Company will compete in three national competitions, Dance Idol, Inferno Dance and Amp Dance. Showcase is on April 4th, please let her know if the board would like tickets. Annual Dance recital is on May 3rd for all dancers. Supervisor Kadzielawski updated the board on Independent Contractors, and the new two-way evaluation tool that has been introduced to gather feedback from contractors as well as identify areas for improvement from contractors' perspective as well as Park and Recreation team. Recreation Supervisor Stanonik advised that the Yellow Brick Rd. Preschool classes are getting ready for the holidays. The 4-year-old program hosted a Thanksgiving feast, a highlight of the year, in which manners are practiced for Thanksgiving. Winter Open House are scheduled for December as a day for the

students to showcase their hard work from the first half of the school year to their parents/guardians.

- D. Event Updates: Recreation Supervisor Boynton updated the board with the 2024 Jack O Lantern World numbers: Attendees 44,658 with the 5% profit of sales for Lake Zurich as \$51,510.45. Merry and Bright Breezewald at Night continues until January 5th, and on 13th Merry and Bright Express trackless train ride through the park. 2025 Spring event planning is underway, Egg Hunt and Arbor Day being the first events.
- E. Staff Update- Hiring for Yellow Brick Road Preschool and APA Dance Instructor; Seasonal Camp and Lifeguard positions to be posted as of January.

9. Written Communications : 2025 Schedule of Meetings, Events and Program Promotions, local news.

10. Adjournment: Chairperson Koch said thank you to the Park and Recreation team, and fantastic job for 2024. Director Caputo said thank you to the Park and Recreation Board as well for their energy and support, and that 2025 into 2026 will continue to need their momentum and energy. Chairperson Koch asked for a moved to adjourn the meeting. , seconded by Vice Chair Andrews. All in Favor. MOTION APPROVED. The meeting was adjourned at 7:51pm.

Approved by: _____
Kevin Koch, Chairperson of Park and Recreation Advisory Board



At the Heart of Community

PARKS AND RECREATION DEPARTMENT

200 South Rand Road
Lake Zurich, Illinois 60047

(847) 438-5146
LakeZurich.org

MEMORANDUM

Date: February 11, 2025
To: Park and Recreation Advisory Board
From: Bonnie Caputo, Recreation Director
Subject: FY25 External Special Event Requests

Issue:

According to Special Events guidelines, private events requiring only Park/Facility use with attendance over 100 must be reviewed and approved by the Park and Recreation Advisory Board and then the Village Board of Trustees.

Analysis:

Below are additional external special event requests the Park and Recreation Department is requesting approval for in FY25:

Event	Date(s) and Time(s)	Location	Estimated Attendance
Purple Plunge	3/1/25 10:30am-12:30pm	Breezewald Park/Beach	1000+
Water Lantern Festival	5/17/25 5-9:30pm	Paulus Park	5,000
Gigi's Playhouse 5K	6/14/25 7am-12pm	Paulus Park	450
Unplugged Fest	8/10/25 11am-3pm	Paulus Park	400

Alpine Races	8/17/25 5am-12pm	Breezewald Park	700+
Phase Three Brewing Bushel of Apples Fest	9/27/25-4-9pm 9/28/25- 10am-9pm	Paulus Park	2,000+ total anticipated attendance for fest
Jack O Lantern World (All Community Events)	9/26-11/2/25 TH-SUN 6:30pm-10:30pm	Paulus Park	30,000+
My Density Paint the Lake Pink Walk	10/5/25 9:30am-12pm	Paulus Park	250+

All event applications are consistent with years past.

Recommendation:

Staff recommends that the Park and Recreation Advisory Board accept the above applicant requests to utilize park property for FY25.

w/Attachments: Special Events Requests and/or Applications

EVENT INFORMATION	
Event Name	Purple Plunge
New or Returning Event	Returning
Organization Name	Purple Plunge Inc.
Event Type/Purpose <i>Check all that apply</i>	<input type="checkbox"/> Ticketed <input checked="" type="checkbox"/> Fundraiser <input type="checkbox"/> Private <input type="checkbox"/> Public
Event Date(s) and Time(s)	3/1/25 10:30 - 12:30
Set Up Date(s) and Time(s)	TENTS GO UP 2/27/25 @ 8:00 AM
Event Location	BREZEWALD PARK
Approximate Attendance	1,000
Are you charging an admission or suggested donation fee? Price?	~0
Applicant's Name/Responsible Party	Joe Bordenave
Organization/Applicant Address/City/State/Zip	804 WOODBINE CIR. LAKE ZURICH, IL 60047
Is your Organization a Non-Profit? <i>Include 501(c)(3) EIN #</i>	YES 81-1859187
Applicant Phone Numbers	224-715-4545
Applicant E-Mail Address	JR.BORDENAVE@COMCAST.NET
Event Day Contact Name and Phone <i>*Representative must be on site and available during event hours</i>	Joe Bordenave 224-715-4545

DETAILED DESCRIPTION OF EVENT	
Participants run into Lake Zurich	

VILLAGE OF LAKE ZURICH DEPARTMENTS		✓	OFFICE USE ONLY
Do you require any street closures? <i>Street closures require Police, Fire, Park Advisory, Village Board and/or IDOT approval and may incur additional fees</i>		<input type="checkbox"/>	
Will there be food vendors at the event?		<input type="checkbox"/>	
Will there be other vendors showcased at your event? <i>Local Businesses, artisans, etc.</i>		<input type="checkbox"/>	
Will there be attractions at your event? <i>Inflatables, Carnival Rides etc.</i>		<input type="checkbox"/>	
Do you require Safety Personnel assistance? <i>Police, Fire, First Aid</i>		<input checked="" type="checkbox"/>	
Will you be Serving Alcohol?		<input type="checkbox"/>	
Number & Location of Porta Potties <i>For events over 500, additional porta potties are needed.</i>		<input type="checkbox"/>	
Will there be live music at your event?		<input type="checkbox"/>	
Will there be tents/canopies? <i>Tent Permit will be required for larger than 10x10.</i>		<input checked="" type="checkbox"/>	
Will there be raffle items? <i>Raffle Permit will be required.</i>		<input checked="" type="checkbox"/>	
Will you be using electric provided or bringing in generators?		<input checked="" type="checkbox"/>	
Will you be bringing in large decorations, and/or decorating the trees?		<input type="checkbox"/>	
Does the applicant/organization owe any outstanding invoices to the Village?		<input type="checkbox"/>	
Will you be bringing in outside security?		<input type="checkbox"/>	

EVENT DOCUMENTATION/FORMS/PERMITS REQUIRED FOR ALL EXTERNAL SPECIAL EVENTS <i>Please keep a copy for your reference</i>		<input checked="" type="checkbox"/>	OFFICE USE ONLY
Event COI			
Event Map/Site Plan <i>Please attach to application</i>		<input checked="" type="checkbox"/>	
Final Walk Through Scheduled		<input type="checkbox"/>	
Emergency and Crisis Management Plan Submitted		<input type="checkbox"/>	

ADDITIONAL DOCUMENTATION/FORMS/PERMITS <i>Required for event</i>		<input checked="" type="checkbox"/>	OFFICE USE ONLY
Lake County Health Department contacted <i>Please forward all Food Permits to Park and Recreation Team</i>			
JULIE contacted <i>For any stakes longer than 6 inches</i>		<input checked="" type="checkbox"/>	
Property and Business owners along route notified <i>Events with street closures</i>		<input type="checkbox"/>	
Liquor License		<input type="checkbox"/>	
External Parking Agreement <i>For Events Over 500 attendees</i>		<input type="checkbox"/>	
External Vendor List		<input type="checkbox"/>	
Tent Permit		<input checked="" type="checkbox"/>	
Sign Permit		<input type="checkbox"/>	
Raffle Permit		<input checked="" type="checkbox"/>	
Emergency and Crisis Management Plan		<input type="checkbox"/>	
IDOT Approval		<input type="checkbox"/>	
Revenue Reports		<input type="checkbox"/>	

RELEASE/HOLD HARMLESS AGREEMENT

Event organizers shall indemnify and hold harmless the Village of Lake Zurich and assume all risk arising from or in any way related to the event. This agreement is included within the External Special Event Application. If submitting a separate agreement, please do so on company letterhead. This document is required in order to accept an External Special Event Application.

The undersigned participant agrees to obey all Village of Lake Zurich rules and regulations. As a user of the park, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of any injury, including death, damages or loss which I, or any of my guests may sustain as a result of participating in any activities connected with or associated with the use of Village parks. I agree to waive and relinquish all claims I may have against the Village of Lake Zurich and its officers, agents, servants, employees and volunteers. I further agree to indemnify and hold harmless and defend the Village of Lake Zurich and its officers, agents, servants, employees and volunteers from any and all claims sustained by me and/or my guests. I have read and fully understand the above details and waive and release all claims.

It will be my responsibility to assure our group follow all External Special Event policies outlined in the policy/application including the Village of Lake Zurich park rules.

SIGNATURE

DATE

12/9/24

Payment can be made online:

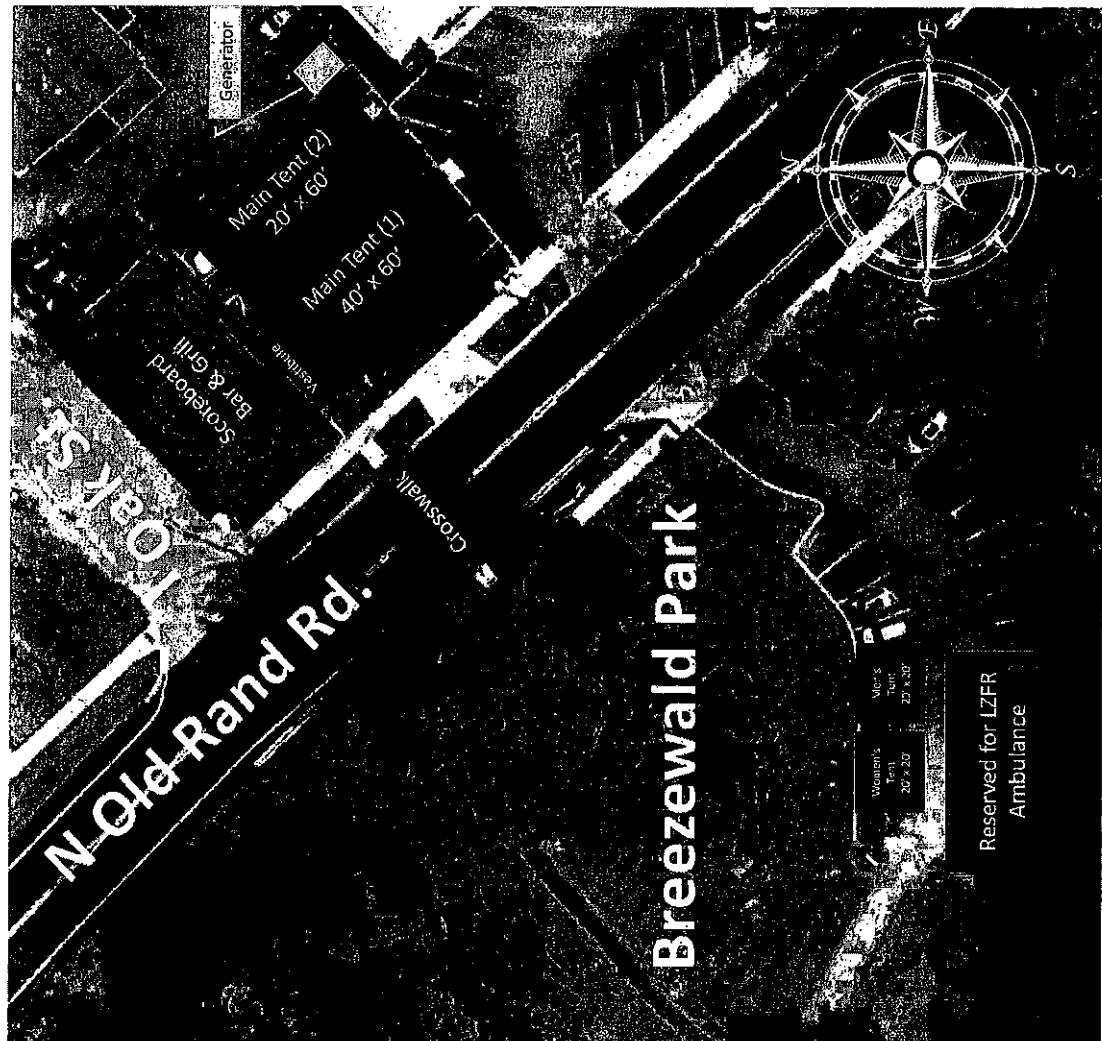
- Go to <http://lakezurich.org/349/Pay-Online>
- Click **EVENT BOOTH FEES** Box (Brown Box)
- Click **GENERAL PURPOSE**
- Fill in your information
- In "Payment Type" Choose **OTHER**
- In "Payment Description" Type 20767607

Payment can also be mailed to:

200 S. Rand Rd. Lake Zurich, IL 60047 Attn: Marisa Boynton-External Special Events

For new events, please provide three (3) professional references.

NAME	ORGANIZATION	PHONE	EMAIL



EXTERNAL SPECIAL EVENTS

EVENT INFORMATION

Event Name	Water Lantern Festival
New or Returning Event	Returning
Organization Name	Water Lantern Festival
Event Type/Purpose <i>Check all that apply</i>	<input type="checkbox"/> Ticketed <input type="checkbox"/> Fundraiser <input type="checkbox"/> Private <input checked="" type="checkbox"/> Public
Event Date(s) and Time(s)	Saturday, May 24, 2025 5:30PM-9:30PM <i>May 17.</i>
Set Up Date(s) and Time(s)	Saturday, May 24, 2025 8:00AM-11:30PM
Event Location	Paulus Park
Approximate Attendance	5,000
Are you charging an admission or suggested donation fee? Price?	No admission, just a participation fee. About \$30 per person
Applicant's Name/Responsible Party	Sydney Head
Organization/Applicant Address/City/State/Zip	Water Lantern Festival; Sydney Head 881 W 700 N, ST 102 Logan UT 84321
Is your Organization a Non-Profit? <i>Include 501(c)(3) EIN #</i>	N/A
Applicant Phone Numbers	541-419-4529
Applicant E-Mail Address	sydney@waterlanternfestival.com
Event Day Contact Name and Phone <i>*Representative must be on site and available during event hours</i>	Sydney Head 541-419-4529

DETAILED DESCRIPTION OF EVENT:

The Water Lantern Festival is an incredible event that promotes peace, community, connection, and love. This is a time that we can come together, love one another, and heal ourselves. There is music from the stage, food trucks, artisans, and fun games in the festival area where participants take in the environment leading up to the lantern launch. With our highly experienced event execution team, detailed event coordination plan, and our commitment to safety and excellence, this is truly an inspiring event.

EXTERNAL SPECIAL EVENTS

VILLAGE OF LAKE ZURICH DEPARTMENTS	✓	OFFICE USE ONLY
Do you require any street closures? <i>Street closures require Police, Fire, Park Advisory, Village Board and/or IDOT approval and may incur additional fees</i>	<input type="checkbox"/>	
Will there be food vendors at the event?	<input checked="" type="checkbox"/>	
Will there be other vendors showcased at your event? <i>Local Businesses, artisans, etc.</i>	<input checked="" type="checkbox"/>	
Will there be attractions at your event? <i>Inflatables, Carnival Rides etc.</i>	<input type="checkbox"/>	
Do you require Safety Personnel/Assistance? <i>Police, Fire, First Aid</i>	<input checked="" type="checkbox"/>	
Will you be Serving Alcohol?	<input type="checkbox"/>	
Number & Location of Porta Potties <i>For events over 500, additional porta potties are needed.</i>	<input checked="" type="checkbox"/>	
Will there be live music at your event?	<input checked="" type="checkbox"/>	
Will there be tents/canopies? <i>Tent Permit will be required for larger than 10x10.</i>	<input checked="" type="checkbox"/>	
Will there be raffle items? <i>Raffle Permit will be required.</i>	<input type="checkbox"/>	
Will you be using electric provided or bringing in generators?	<input checked="" type="checkbox"/>	
Will you be bringing in large decorations, and/or decorating the trees?	<input type="checkbox"/>	
Does the applicant/organization owe any outstanding invoices to the Village?	<input type="checkbox"/>	
Will you be bringing in outside security?	<input type="checkbox"/>	

EXTERNAL SPECIAL EVENTS

EVENT DOCUMENTATION/FORMS/PERMITS REQUIRED FOR ALL EXTERNAL SPECIAL EVENTS		OFFICE USE ONLY
<i>Please keep a copy for your reference</i>		
Event COI	<input type="checkbox"/>	
Event Map/Site Plan <i>Please attach to application</i>	<input checked="" type="checkbox"/>	
Final Walk Through Scheduled	<input type="checkbox"/>	
Emergency and Crisis Management Plan Submitted	<input type="checkbox"/>	
ADDITIONAL DOCUMENTATION/FORMS/PERMITS		
<i>If applicable to event</i>		
Lake County Health Department contacted <i>Please forward all Food Permits to Park and Recreation Team</i>	<input type="checkbox"/>	
JULIE contacted <i>For any stakes longer than 6 inches</i>	<input type="checkbox"/>	
Property and Business owners along route notified <i>Events with street closures</i>	<input type="checkbox"/>	
Liquor License	<input type="checkbox"/>	
External Parking Agreement <i>For Events Over 500 attendees</i>	<input type="checkbox"/>	
External Vendor List	<input type="checkbox"/>	
Tent Permit	<input type="checkbox"/>	
Sign Permit	<input type="checkbox"/>	
Raffle Permit	<input type="checkbox"/>	
Emergency and Crisis Management Plan	<input type="checkbox"/>	
IDOT Approval	<input type="checkbox"/>	
Revenue Reports	<input type="checkbox"/>	

EXTERNAL SPECIAL EVENTS

HOLD HARMLESS AGREEMENT

Event organizers shall indemnify and hold harmless the Village of Lake Zurich and assume all risk arising from or in any way related to the event. This agreement is included within the External Special Event Application. If submitting a separate agreement, please do so on company letterhead. This document is required in order to accept an External Special Event Application.

The undersigned participant agrees to obey all Village of Lake Zurich rules and regulations. As a user of the park, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of any injury, including death, damages or loss which I, or any of my guests may sustain as a result of participating in any activities connected with or associated with the use of Village parks. I agree to waive and relinquish all claims I may have against the Village of Lake Zurich and its officers, agents, servants, employees and volunteers. I further agree to indemnify and hold harmless and defend the Village of Lake Zurich and its officers, agents, servants, employees and volunteers from any and all claims sustained by me and/or my guests. I have read and fully understand the above details and waive and release all claims.

It will be my responsibility to assure our group follow all External Special Event policies outlined in the policy/application including the Village of Lake Zurich park rules.

SIGNATURE:

Sydney Head

DATE:

12/5/2024

APPLICATION FEE

Payment can be made online:

- Go to <http://lakezurich.org/349/Pay-Online>
- Click **EVENT BOOTH FEES** Box (Brown Box)
- Click **GENERAL PURPOSE**
- Fill in your information
- In "Payment Type" Choose **OTHER**
- In "Payment Description" Type 20767607

Payment can also be mailed to:

200 S. Rand Rd. Lake Zurich, IL 60047 Attn: Marisa Boynton-External Special Events

REFERENCES

For new events, please provide three (3) professional references.

NAME	ORGANIZATION	PHONE	EMAIL



24

Individual styles

Stage

Dumpster

Food Trucks

Non Food Vendors

Merchandise

Check In

Check In

Check In

Buoy Line

Portable Toilets

Ring

Individual styles

Parking

Parking

Parking

use map



EXTERNAL SPECIAL EVENTS

EVENT INFORMATION

Event Name	GiGiFIT Acceptance Challenge 5K Run, 1-Mile Inspiration Walk, and Dash for Down syndrome		
New or Returning Event	Returning		
Organization Name	GiGi's Playhouse Deerfield & GiGi's Playhouse McHenry		
Event Type/Purpose <i>Check all that apply</i>	<input checked="" type="checkbox"/> Ticketed	<input checked="" type="checkbox"/> Fundraiser	<input type="checkbox"/> Private
Event Date(s) and Time(s)	June 14th, 2025 7am - Noon		
Set Up Date(s) and Time(s)	June 14th, 2025 6am-7am		
Event Location	Paulus Park		
Approximate Attendance	450		
Are you charging an admission or suggested donation fee? Price?	Runners must register. \$30 for adults, \$15 for kids. All proceeds benefit the playhouse.		
Applicant's Name/Responsible Party	Shannon Kerin		
Organization/Applicant Address/City/State/Zip	750 Estate Drive, Suite 100 Deerfield, IL 60015		
Is your Organization a Non-Profit? <i>Include 501(c)(3) EIN #</i>	Yes. 83-1975036		
Applicant Phone Numbers	Cell 630-204-5446 Work 847-964-9604		
Applicant E-Mail Address	SKerin@gigisplayhouse.org		
Event Day Contact Name and Phone <i>*Representative must be on site and available during event hours</i>	Shannon Kerin 630-204-5446.		

DETAILED DESCRIPTION OF EVENT

GiGi's Playhouse Deerfield and McHenry will be hosting our annual 5K run, 1-Mile Walk, and Kids Dash.

VILLAGE OF LAKE ZURICH DEPARTMENTS		✓	OFFICE USE ONLY
Do you require any street closures? <i>Street closures require Police, Fire, Park Advisory, Village Board and/or IDOT approval and may incur additional fees</i>		<input type="checkbox"/>	
Will there be food vendors at the event?		<input type="checkbox"/>	
Will there be other vendors showcased at your event? <i>Local Businesses, artisans, etc.</i>		<input type="checkbox"/>	
Will there be attractions at your event? <i>Inflatables, Carnival Rides etc.</i>		<input type="checkbox"/>	
Do you require Safety Personnel assistance? <i>Police, Fire, First Aid</i>		<input type="checkbox"/>	
Will you be Serving Alcohol?		<input type="checkbox"/>	
Number & Location of Porta Potties <i>For events over 500, additional porta potties are needed.</i>		<input type="checkbox"/>	
Will there be live music at your event?		<input checked="" type="checkbox"/>	
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Will there be raffle items? <i>Raffle Permit will be required.</i>		<input type="checkbox"/>	
Will you be using electric provided or bringing in generators?		<input type="checkbox"/>	
Will you be bringing in large decorations, and/or decorating the trees?		<input type="checkbox"/>	
Does the applicant/organization owe any outstanding invoices to the Village?		<input type="checkbox"/>	
Will you be bringing in outside security?		<input type="checkbox"/>	

EXTERNAL SPECIAL EVENTS

EVENT DOCUMENTATION/FORMS/PERMITS REQUIRED FOR ALL EXTERNAL SPECIAL EVENTS		<input checked="" type="checkbox"/>	OFFICE USE ONLY
<i>Please keep a copy to your preference</i>			
Event COI		<input type="checkbox"/>	
Event Map/Site Plan <i>Please attach to application</i>		<input type="checkbox"/>	
Final Walk Through Scheduled		<input type="checkbox"/>	
Emergency and Crisis Management Plan Submitted		<input type="checkbox"/>	
ADDITIONAL DOCUMENTATION/FORMS/PERMITS <i>If applicable to event</i>		<input checked="" type="checkbox"/>	
Lake County Health Department contacted <i>Please forward all Food Permits to Park and Recreation Team</i>		<input type="checkbox"/>	
JULIE contacted <i>For any stakes longer than 6 inches</i>		<input type="checkbox"/>	
Property and Business owners along route notified <i>Events with street closures</i>		<input type="checkbox"/>	
Licor License		<input type="checkbox"/>	
External Parking Agreement <i>For Events Over 500 attendees</i>		<input type="checkbox"/>	
External Vendor List		<input type="checkbox"/>	
Tent Permit		<input type="checkbox"/>	
Sign Permit		<input type="checkbox"/>	
Raffle Permit		<input type="checkbox"/>	
Emergency and Crisis Management Plan		<input type="checkbox"/>	
IDOT Approval		<input type="checkbox"/>	
Revenue Reports		<input type="checkbox"/>	

EXTERNAL SPECIAL EVENTS

HOLD HARMLESS AGREEMENT

Event organizers shall indemnify and hold harmless the Village of Lake Zurich and assume all risk arising from or in any way related to the event. This agreement is included within the External Special Event Application. If submitting a separate agreement, please do so on company letterhead. This document is required in order to accept an External Special Event Application.

The undersigned participant agrees to obey all Village of Lake Zurich rules and regulations. As a user of the park, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of any injury, including death, damages or loss which I, or any of my guests may sustain as a result of participating in any activities connected with or associated with the use of Village parks. I agree to waive and relinquish all claims I may have against the Village of Lake Zurich and its officers, agents, servants, employees and volunteers. I further agree to indemnify and hold harmless and defend the Village of Lake Zurich and its officers, agents, servants, employees and volunteers from any and all claims sustained by me and/or my guests. I have read and fully understand the above details and waive and release all claims.

It will be my responsibility to assure our group follow all External Special Event policies outlined in the policy/application including the Village of Lake Zurich park rules.

SIGNATURE

DATE

12.5. 2024

APPLICATION FEE

Payment can be made online:

- Go to <http://lakezurich.org/349/Pay-Online>
- Click **EVENT BOOTH FEES** Box (Brown Box)
- Click **GENERAL PURPOSE**
- Fill in your information
- In "Payment Type" Choose **OTHER**
- In "Payment Description" Type 20767607

(Received 1/3/25)

Payment can also be mailed to:

200 S. Rand Rd. Lake Zurich, IL 60047 Attn: Marisa Boynton-External Special Events

REFERENCES

For new events, please provide three (3) professional references.

NAME	POSITION	ORGANIZATION	PHONE	EMAIL

Event Name	Unplugged fest
New or Returning Event	Returning
Organization Name	Unplugged fest
Event Type/Purpose <i>Check all that apply</i>	<input type="checkbox"/> Ticketed <input type="checkbox"/> Fundraiser <input type="checkbox"/> Private <input checked="" type="checkbox"/> Public
Event Date(s) and Time(s)	Sunday 8/10/2025 11Am- 3pm
Set Up Date(s) and Time(s)	8/10/2025 8Am- 11Am
Event Location	Paulus Park
Approximate Attendance	400
Are you charging an admission or suggested donation fee? Price?	Free
Applicant's Name/Responsible Party	Alexis Alt Jodi Alt
Organization/Applicant Address/City/State/Zip	728 Spencer Lane Lake Zurich, IL 60047
Is your Organization a Non-Profit? <i>Include 501(c)(3) EIN #</i>	NO
Applicant Phone Numbers	847-530-7778
Applicant E-Mail Address	Jodialt@gmail.com Unplugged fest 21@gmail.com
Event Day Contact Name and Phone <i>*Representative must be on site and available during event hours</i>	Alexis and Jodi Alt 847-530-7778

DETAILED DESCRIPTION OF EVENT

A free festival where families can unplug from their electronic devices and connect with each other through fun activities provided by local businesses in our Lake Zurich community.

VILLAGE OF LAKE ZURICH PARK AND RECREATION DEPARTMENT	✓	OFFICE USE ONLY
Do you require any street closures? <i>Street closures require Police, Fire, Park Advisory, Village Board and/or IDOT approval and may incur additional fees</i>		
Will there be food vendors at the event?	✓	
Will there be other vendors showcased at your event? <i>Local Businesses, artisans, etc.</i>	✓	
Will there be attractions at your event? <i>Inflatables, Carnival Rides etc.</i>		
Do you require Safety Personnel assistance? <i>Police, Fire, First Aid</i>		
Will you be Serving Alcohol?		
Number & Location of Porta Potties <i>For events over 500, additional porta potties are needed.</i>		
Will there be live music at your event?		
Will there be tents/canopies? <i>Tent Permit will be required for larger than 10x10.</i>	10x10 only	✓
Will there be raffle items? <i>Raffle Permit will be required</i>	✓	
Will you be using electric provided or bringing in generators?	✓	
Will you be bringing in large decorations, and/or decorating the trees?		
Does the applicant/organization owe any outstanding invoices to the Village?		
Will you be bringing in outside security?		

ADDITIONAL INFORMATION FOR PERMITTING		NOTICE OF NON-CONFORMITY
Event COI	will submit once approved	
Event Map/Site Plan <i>Please attach to application</i>		
Final Walk Through Scheduled	will schedule once approved	
Emergency and Crisis Management Plan Submitted	?	

ADDITIONAL INFORMATION FOR PERMITTING		NOTICE OF NON-CONFORMITY
Lake County Health Department contacted <i>Please forward all Food Permits to Park and Recreation Team</i>	will contact once approved	
JULIE contacted <i>For any stakes longer than 6 inches</i>	N/A	
Property and Business owners along route notified <i>Events with street closures</i>	N/A	
Liquor License	N/A	
External Parking Agreement <i>For Events Over 500 attendees</i>	will obtain once approved	
External Vendor List	will obtain once we have vendors	
Tent Permit	N/A	
Sign Permit	will obtain once approved	
Raffle Permit	will obtain once approved	
Emergency and Crisis Management Plan		
IDOT Approval	N/A	
Revenue Reports	N/A	

Event organizers shall indemnify and hold harmless the Village of Lake Zurich and assume all risk arising from or in any way related to the event. This agreement is included within the External Special Event Application. If submitting a separate agreement, please do so on company letterhead. This document is required in order to accept an External Special Event Application.

The undersigned participant agrees to obey all Village of Lake Zurich rules and regulations. As a user of the park, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of any injury, including death, damages or loss which I, or any of my guests may sustain as a result of participating in any activities connected with or associated with the use of Village parks. I agree to waive and relinquish all claims I may have against the Village of Lake Zurich and its officers, agents, servants, employees and volunteers. I further agree to indemnify and hold harmless and defend the Village of Lake Zurich and its officers, agents, servants, employees and volunteers from any and all claims sustained by me and/or my guests. I have read and fully understand the above details and waive and release all claims.

It will be my responsibility to assure our group follow all External Special Event policies outlined in the policy/application including the Village of Lake Zurich park rules.

Jodi aet 1/31/2025

APPLICATION FEE

Payment can be made online:

- Go to <http://lakezurich.org/349/Pay-Online>
- Click EVENT BOOTH FEES Box (Brown Box)
- Click GENERAL PURPOSE
- Fill in your information
- In "Payment Type" Choose OTHER
- In "Payment Description" Type 20767607

Payment can also be mailed to:

200 S. Rand Rd. Lake Zurich, IL 60047 Attn: Marisa Boynton-External Special Events

REFERENCE

For new events, please provide three (3) professional references.

NAME	ORGANIZATION	PHONE	EMAIL

EXTERNAL SPECIAL EVENTS

EVENT INFORMATION	
Event Name	Alpine Races
New or Returning Event	Returning
Organization Name	Alpine Runners
Event Type/Purpose <i>Check all that apply</i>	<input type="checkbox"/> Ticketed <input type="checkbox"/> Fundraiser <input type="checkbox"/> Private <input checked="" type="checkbox"/> Public
Event Date(s) and Time(s)	Sunday august 17th 2025
Set Up Date(s) and Time(s)	Same
Event Location	Breezewald Park
Approximate Attendance	700
Are you charging an admission or suggested donation fee? Price?	Registration fee
Applicant's Name/Responsible Party	Alpine Runners
Organization/Applicant Address/City/State/Zip	830 W IL-22 #202 Lake Zurich, IL 60047-2349
Is your Organization a Non-Profit? <i>Include 501(c)(3) EIN #</i>	Yes
Applicant Phone Numbers	8478484827
Applicant E-Mail Address	Louis.BaigorriaJr@cdw.com
Event Day Contact Name and Phone <i>*Representative must be on site and available during event hours</i>	Louis Baigorria ; 847-848-4827

DETAILED DESCRIPTION OF EVENT:

5k and 10mile races

EXTERNAL SPECIAL EVENTS

VILLAGE OF LAKE ZURICH DEPARTMENTS	✓	OFFICE USE ONLY
Do you require any street closures? <i>Street closures require Police, Fire, Park Advisory, Village Board and/or IDOT approval and may incur additional fees</i>	<input checked="" type="checkbox"/>	
Will there be food vendors at the event?	<input type="checkbox"/>	
Will there be other vendors showcased at your event? <i>Local Businesses, artisans, etc.</i>	<input type="checkbox"/>	
Will there be attractions at your event? <i>Inflatables, Carnival Rides etc.</i>	<input type="checkbox"/>	
Do you require Safety Personnel assistance? <i>Police, Fire, First Aid</i>	<input checked="" type="checkbox"/>	
Will you be Serving Alcohol?	<input type="checkbox"/>	
Number & Location of Porta Potties <i>For events over 500, additional porta potties are needed.</i>	<input checked="" type="checkbox"/>	
Will there be live music at your event?	<input type="checkbox"/>	
Will there be tents/canopies? <i>Tent Permit will be required for larger than 10x10.</i>	<input type="checkbox"/>	
Will there be raffle items? <i>Raffle Permit will be required.</i>	<input type="checkbox"/>	
Will you be using electric provided or bringing in generators?	<input checked="" type="checkbox"/>	
Will you be bringing in large decorations, and/or decorating the trees?	<input checked="" type="checkbox"/>	
Does the applicant/organization owe any outstanding invoices to the Village?	<input type="checkbox"/>	
Will you be bringing in outside security?	<input type="checkbox"/>	

EXTERNAL SPECIAL EVENTS

EVENT DOCUMENTATION/FORMS/PERMITS REQUIRED FOR ALL EXTERNAL SPECIAL EVENTS	<input checked="" type="checkbox"/>	OFFICE USE ONLY
<i>Please keep a copy for your reference</i>		
Event COI	<input type="checkbox"/>	
Event Map/Site Plan <i>Please attach to application</i>	<input checked="" type="checkbox"/>	
Final Walk Through Scheduled	<input type="checkbox"/>	
Emergency and Crisis Management Plan Submitted	<input type="checkbox"/>	

ADDITIONAL DOCUMENTATION/FORMS/PERMITS <i>If applicable to event</i>	<input checked="" type="checkbox"/>	
Lake County Health Department contacted <i>Please forward all Food Permits to Park and Recreation Team</i>	<input type="checkbox"/>	
JULIE contacted <i>For any stakes longer than 6 inches</i>	<input type="checkbox"/>	
Property and Business owners along route notified <i>Events with street closures</i>	<input checked="" type="checkbox"/>	
Liquor License	<input type="checkbox"/>	
External Parking Agreement <i>For Events Over 500 attendees</i>	<input type="checkbox"/>	
External Vendor List	<input type="checkbox"/>	
Tent Permit	<input type="checkbox"/>	
Sign Permit	<input checked="" type="checkbox"/>	
Raffle Permit	<input type="checkbox"/>	
Emergency and Crisis Management Plan	<input checked="" type="checkbox"/>	
IDOT Approval	<input type="checkbox"/>	
Revenue Reports	<input type="checkbox"/>	

EXTERNAL SPECIAL EVENTS

HOLD HARMLESS AGREEMENT

Event organizers shall indemnify and hold harmless the Village of Lake Zurich and assume all risk arising from or in any way related to the event. This agreement is included within the External Special Event Application. If submitting a separate agreement, please do so on company letterhead. This document is required in order to accept an External Special Event Application.

The undersigned participant agrees to obey all Village of Lake Zurich rules and regulations. As a user of the park, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of any injury, including death, damages or loss which I, or any of my guests may sustain as a result of participating in any activities connected with or associated with the use of Village parks. I agree to waive and relinquish all claims I may have against the Village of Lake Zurich and its officers, agents, servants, employees and volunteers. I further agree to indemnify and hold harmless and defend the Village of Lake Zurich and its officers, agents, servants, employees and volunteers from any and all claims sustained by me and/or my guests. I have read and fully understand the above details and waive and release all claims.

It will be my responsibility to assure our group follow all External Special Event policies outlined in the policy/application including the Village of Lake Zurich park rules.

SIGNATURE

Louis Baigorria

Digitally signed by Louis Baigorria
Date: 2025.01.02 13:08:21 -08'00'

DATE

Received 1/8/28

APPLICATION FEE

Payment can be made online:

- Go to <http://lakezurich.org/349/Pay-Online>
- Click **EVENT BOOTH FEES** Box (Brown Box)
- Click **GENERAL PURPOSE**
- Fill in your information
- In "Payment Type" Choose **OTHER**
- In "Payment Description" Type 20767607

Payment can also be mailed to:

200 S. Rand Rd. Lake Zurich, IL 60047 Attn: Marisa Boynton-External Special Events

REFERENCES

For new events, please provide three (3) professional references.

NAME	ORGANIZATION	PHONE	EMAIL

EXTERNAL SPECIAL EVENTS

EVENT INFORMATION

Event Name	A Bushel of Apples Fall Fest
New or Returning Event	Returning
Organization Name	Phase Three Brewing / GiGi's Playhouse
Event Type/Purpose <i>Check all that apply</i>	<input type="checkbox"/> Ticketed <input checked="" type="checkbox"/> Fundraiser <input type="checkbox"/> Private <input checked="" type="checkbox"/> Public
Event Date(s) and Time(s)	9/27 4pm - 9pm and 9/28 10am - 9pm
Set Up Date(s) and Time(s)	Week of 9/23
Event Location	Paulus Park
Approximate Attendance	2,000
Are you charging an admission or suggested donation fee? Price?	Suggested donation of \$10 per person
Applicant's Name/Responsible Party	Evan Morris / Phase Three Brewing / GiGi's Playhouse
Organization/Applicant Address/City/State/Zip	932 Donata Court, Lake Zurich, IL 60047 750 Estate Dr Ste 100, Deerfield, IL 60015
Is your Organization a Non-Profit? <i>Include 501(c)(3) E/N #</i>	83-1975036
Applicant Phone Numbers	847-338-0071
Applicant E-Mail Address	evan@phasethreebrewing.com
Event Day Contact Name and Phone <i>*Representative must be on site and available during event hours</i>	Evan Morris - 847-338-0071

DETAILED DESCRIPTION OF EVENT

5th Yr! Community forward event feauturing local vendors, music, activites benefiting GiGi's Playhouse

EXTERNAL SPECIAL EVENTS

VILLAGE OF LAKE ZURICH DEPARTMENTS	✓	OFFICE USE ONLY
Do you require any street closures? <i>Street closures require Police, Fire, Park Advisory, Village Board and/or IDOT approval and may incur additional fees</i>	<input type="checkbox"/>	
Will there be food vendors at the event?	<input checked="" type="checkbox"/>	
Will there be other vendors showcased at your event? <i>Local Businesses, artisans, etc.</i>	<input checked="" type="checkbox"/>	
Will there be attractions at your event? <i>Inflatables, Carnival Rides etc.</i>	<input type="checkbox"/>	
Do you require Safety Personnel assistance? <i>Police, Fire, First Aid</i>	<input type="checkbox"/>	
Will you be Serving Alcohol?	<input checked="" type="checkbox"/>	
Number & Location of Porta Potties <i>For events over 500, additional porta potties are needed.</i>	<input checked="" type="checkbox"/>	
Will there be live music at your event?	<input checked="" type="checkbox"/>	
Will there be tents/canopies? <i>Tent Permit will be required for larger than 10x10.</i>	<input checked="" type="checkbox"/>	
Will there be raffle items? <i>Raffle Permit will be required.</i>	<input type="checkbox"/>	
Will you be using electric provided or bringing in generators?	<input checked="" type="checkbox"/>	
Will you be bringing in large decorations, and/or decorating the trees?	<input type="checkbox"/>	
Does the applicant/organization owe any outstanding invoices to the Village?	<input type="checkbox"/>	
Will you be bringing in outside security?	<input type="checkbox"/>	

EXTERNAL SPECIAL EVENTS

EVENT DOCUMENTATION/FORMS/PERMITS REQUIRED FOR ALL EXTERNAL SPECIAL EVENTS		<input checked="" type="checkbox"/> OFFICE USE ONLY
<i>Please keep a copy for your reference</i>		
Event COI	<input type="checkbox"/>	
Event Map/Site Plan <i>Please attach to application</i>	<input type="checkbox"/>	
Final Walk Through Scheduled	<input type="checkbox"/>	
Emergency and Crisis Management Plan Submitted	<input type="checkbox"/>	
ADDITIONAL DOCUMENTATION/FORMS/PERMITS <i>If applicable to event</i>		<input checked="" type="checkbox"/>
Lake County Health Department contacted <i>Please forward all Food Permits to Park and Recreation Team</i>	<input type="checkbox"/>	
JULIE contacted <i>For any stakes longer than 6 inches</i>	<input type="checkbox"/>	
Property and Business owners along route notified <i>Events with street closures</i>	<input type="checkbox"/>	
Liquor License	<input type="checkbox"/>	
External Parking Agreement <i>For Events Over 500 attendees</i>	<input type="checkbox"/>	
External Vendor List	<input type="checkbox"/>	
Tent Permit	<input type="checkbox"/>	
Sign Permit	<input type="checkbox"/>	
Raffle Permit	<input type="checkbox"/>	
Emergency and Crisis Management Plan	<input type="checkbox"/>	
IDOT Approval	<input type="checkbox"/>	
Revenue Reports	<input type="checkbox"/>	

EXTERNAL SPECIAL EVENTS

HOLD HARMLESS AGREEMENT

Event organizers shall indemnify and hold harmless the Village of Lake Zurich and assume all risk arising from or in any way related to the event. This agreement is included within the External Special Event Application. If submitting a separate agreement, please do so on company letterhead. This document is required in order to accept an External Special Event Application.

The undersigned participant agrees to obey all Village of Lake Zurich rules and regulations. As a user of the park, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of any injury, including death, damages or loss which I, or any of my guests may sustain as a result of participating in any activities connected with or associated with the use of Village parks. I agree to waive and relinquish all claims I may have against the Village of Lake Zurich and its officers, agents, servants, employees and volunteers. I further agree to indemnify and hold harmless and defend the Village of Lake Zurich and its officers, agents, servants, employees and volunteers from any and all claims sustained by me and/or my guests. I have read and fully understand the above details and waive and release all claims.

It will be my responsibility to assure our group follow all External Special Event policies outlined in the policy/application including the Village of Lake Zurich park rules.

SIGNATURE

Evan Morris

DATE

1/3/2025

APPLICATION FEE

Payment can be made online:

- Go to <http://lakezurich.org/349/Pay-Online>
- Click **EVENT BOOTH FEES** Box (Brown Box)
- Click **GENERAL PURPOSE**
- Fill in your information
- In "Payment Type" Choose **OTHER**
- In "Payment Description" Type 20767607

Payment can also be mailed to:

200 S. Rand Rd. Lake Zurich, IL 60047 Attn: Marisa Boynton-External Special Events

REFERENCES

For new events, please provide three (3) professional references.

NAME	ORGANIZATION	PHONE	EMAIL

EXTERNAL SPECIAL EVENTS

EVENT INFORMATION

Event Name	Jack O'lantern World
New or Returning Event	Returning Event
Organization Name	All Community Events
Event Type/Purpose <i>Check all that apply</i>	<input checked="" type="checkbox"/> Ticketed <input type="checkbox"/> Fundraiser <input type="checkbox"/> Private <input type="checkbox"/> Public
Event Date(s) and Time(s)	9/26/25 - 11/2/25
Set Up Date(s) and Time(s)	9/10/25 - 9/25/25
Event Location	Paulus Park
Approximate Attendance	30,000 - 40,000
Are you charging an admission or suggested donation fee? Price?	Yes (\$15-\$24 per ticket)
Applicant's Name/Responsible Party	Bobby Jaenicke
Organization/Applicant Address/City/State/Zip	1152 Ensell Road Lake Zurich IL 60047
Is your Organization a Non-Profit? <i>Include 501(c)(3) EN #</i>	No
Applicant Phone Numbers	630-656-0804
Applicant E-Mail Address	bobby@allcommunityevents.com
Event Day Contact Name and Phone <i>*Representative must be on site and available during event hours</i>	Bobby Jaenicke 630-656-0804

DETAILED DESCRIPTION OF EVENT:

3/4 long trail walk through thousands of hand carved pumpkins with a beer garden and inflatables.

EXTERNAL SPECIAL EVENTS

VILLAGE OF LAKE ZURICH DEPARTMENTS	✓	OFFICE USE ONLY
Do you require any street closures? <i>Street closures require Police, Fire, Park Advisory, Village Board and/or IDOT approval and may incur additional fees</i>	<input type="checkbox"/>	
Will there be food vendors at the event?	<input checked="" type="checkbox"/>	
Will there be other vendors showcased at your event? <i>Local Businesses, artisans, etc.</i>	<input type="checkbox"/>	
Will there be attractions at your event? <i>Inflatables, Carnival Rides etc.</i>	<input checked="" type="checkbox"/>	
Do you require Safety Personnel assistance? <i>Police, Fire, First Aid</i>	<input type="checkbox"/>	
Will you be Serving Alcohol?	<input checked="" type="checkbox"/>	
Number & Location of Porta Potties <i>For events over 500, additional porta potties are needed.</i>	<input checked="" type="checkbox"/>	
Will there be live music at your event?	<input type="checkbox"/>	
Will there be tents/canopies? <i>Tent Permit will be required for larger than 10x10.</i>	<input type="checkbox"/>	
Will there be raffle items? <i>Raffle Permit will be required.</i>	<input type="checkbox"/>	
Will you be using electric provided or bringing in generators?	<input checked="" type="checkbox"/>	
Will you be bringing in large decorations, and/or decorating the trees?	<input checked="" type="checkbox"/>	
Does the applicant/organization owe any outstanding invoices to the Village?	<input type="checkbox"/>	
Will you be bringing in outside security?	<input checked="" type="checkbox"/>	

EXTERNAL SPECIAL EVENTS

EVENT DOCUMENTATION/FORMS/PERMITS REQUIRED FOR ALL EXTERNAL SPECIAL EVENTS		OFFICE USE ONLY
<i>Please keep a copy for your reference</i>		
Event COI	<input checked="" type="checkbox"/>	
Event Map/Site Plan <i>Please attach to application</i>	<input checked="" type="checkbox"/>	
Final Walk Through Scheduled	<input checked="" type="checkbox"/>	
Emergency and Crisis Management Plan Submitted	<input checked="" type="checkbox"/>	

ADDITIONAL DOCUMENTATION/FORMS/PERMITS	
<i>If applicable to event</i>	
Lake County Health Department contacted <i>Please forward all Food Permits to Park and Recreation Team</i>	<input type="checkbox"/>
JULIE contacted <i>For any stakes longer than 6 inches</i>	<input checked="" type="checkbox"/>
Property and Business owners along route notified <i>Events with street closures</i>	<input type="checkbox"/>
Liquor License	<input checked="" type="checkbox"/>
External Parking Agreement <i>For Events Over 500 attendees</i>	<input checked="" type="checkbox"/>
External Vendor List	<input type="checkbox"/>
Tent Permit	<input type="checkbox"/>
Sign Permit	<input type="checkbox"/>
Raffle Permit	<input type="checkbox"/>
Emergency and Crisis Management Plan	<input type="checkbox"/>
IDOT Approval	<input type="checkbox"/>
Revenue Reports	<input type="checkbox"/>

EXTERNAL SPECIAL EVENTS

HOLD HARMLESS AGREEMENT

Event organizers shall indemnify and hold harmless the Village of Lake Zurich and assume all risk arising from or in any way related to the event. This agreement is included within the External Special Event Application. If submitting a separate agreement, please do so on company letterhead. This document is required in order to accept an External Special Event Application.

The undersigned participant agrees to obey all Village of Lake Zurich rules and regulations. As a user of the park, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of any injury, including death, damages or loss which I, or any of my guests may sustain as a result of participating in any activities connected with or associated with the use of Village parks. I agree to waive and relinquish all claims I may have against the Village of Lake Zurich and its officers, agents, servants, employees and volunteers. I further agree to indemnify and hold harmless and defend the Village of Lake Zurich and its officers, agents, servants, employees and volunteers from any and all claims sustained by me and/or my guests. I have read and fully understand the above details and waive and release all claims.

It will be my responsibility to assure our group follow all External Special Event policies outlined in the policy/application including the Village of Lake Zurich park rules.

SIGNATURE Robert Jaenicke Digitally signed by Robert Jaenicke
Date: 2024-12-11 10:30:26 -06'00'

DATE 12/11/24

APPLICATION FEE

Payment can be made online:

- Go to <http://lakezurich.org/349/Pay-Online>
- Click **EVENT BOOTH FEES** Box (Brown Box)
- Click **GENERAL PURPOSE**
- Fill in your information
- In "Payment Type" Choose **OTHER**
- In "Payment Description" Type 20767607

Payment can also be mailed to:

200 S. Rand Rd. Lake Zurich, IL 60047 Attn: Marisa Boynton-External Special Events

REFERENCES

For new events, please provide three (3) professional references.

NAME	ORGANIZATION	PHONE	EMAIL

EXTERNAL SPECIAL EVENTS

EVENT INFORMATION	
Event Name	Paint the Lake Pink Walk
New or Returning Event	Returning
Organization Name	My Density Matters
Event Type/Purpose Check all that apply	<input checked="" type="checkbox"/> Ticketed <input checked="" type="checkbox"/> Fundraiser <input type="checkbox"/> Private <input type="checkbox"/> Public
Event Date(s) and Time(s)	Sunday, Oct. 5th, 2025
Set Up Date(s) and Time(s)	8:30 Set-up, 9:30 Pre-party, 10:30 Walk
Event Location	Paulus Park
Approximate Attendance	250 - 300
Are you charging an admission or suggested donation fee? Price?	Approximately \$30.00 for adults - Discounts for Seniors, Kids, & Students
Applicant's Name/Responsible Party	Laura Matuszewski
Organization/Applicant Address/City/State/Zip	50 S. Rand Rd. Lake Zurich, IL 60047
Is your Organization a Non-Profit? Include 501(c)(3) EIN #	86-3477428
Applicant Phone Numbers	(847) 312-0884
Applicant E-Mail Address	laura.matuszewski@mydensitymatters.org
Event Day Contact Name and Phone *Representative must be on site and available during event hours	Laura Matuszewski / 847-312-0884

DETAILED DESCRIPTION OF EVENT:

Walkers will join us for a Pre-party at 9:30 a.m. The walkers will depart for the walk around the lake at 10:30 a.m. The event will conclude once the last walker arrives back to Paulus Park.

EXTERNAL SPECIAL EVENTS

VILLAGE OF LAKE ZURICH DEPARTMENTS	OFFICE USE ONLY
Do you require any street closures? <i>Street closures require Police, Fire, Park Advisory, Village Board and/or IDOT approval and may incur additional fees</i>	<input checked="" type="checkbox"/> No
Will there be food vendors at the event?	<input checked="" type="checkbox"/> No
Will there be other vendors showcased at your event? <i>Local Businesses, artisans, etc.</i>	<input checked="" type="checkbox"/> No
Will there be attractions at your event? <i>Inflatables, Carnival Rides etc.</i>	<input checked="" type="checkbox"/> No
Do you require Safety Personnel assistance? <i>Police, Fire, First Aid</i>	<input checked="" type="checkbox"/> No
Will you be Serving Alcohol?	<input checked="" type="checkbox"/> No
Number & Location of Porta Potties <i>For events over 500, additional porta potties are needed.</i>	<input checked="" type="checkbox"/> NA
Will there be live music at your event?	<input checked="" type="checkbox"/> No
Will there be tents/canopies? <i>Tent Permit will be required for larger than 10x10.</i>	<input checked="" type="checkbox"/> No
Will there be raffle items? <i>Raffle Permit will be required.</i>	<input checked="" type="checkbox"/> Y <i>Non-profit</i>
Will you be using electric provided or bringing in generators?	<input checked="" type="checkbox"/> No
Will you be bringing in large decorations, and/or decorating the trees?	<input checked="" type="checkbox"/> No
Does the applicant/organization owe any outstanding invoices to the Village?	<input checked="" type="checkbox"/> No
Will you be bringing in outside security?	<input checked="" type="checkbox"/> No

EXTERNAL SPECIAL EVENTS

EVENT DOCUMENTATION/FORMS/PERMITS REQUIRED FOR ALL EXTERNAL SPECIAL EVENTS <i>Please keep a copy for your reference</i>		OFFICE USE ONLY
Event COI	<input type="checkbox"/>	
Event Map/Site Plan <i>Please attach to application</i>	<input type="checkbox"/>	
Final Walk Through Scheduled	<input type="checkbox"/>	
Emergency and Crisis Management Plan Submitted	<input type="checkbox"/>	

ADDITIONAL DOCUMENTATION/FORMS/PERMITS <i>If applicable to event</i>		
Lake County Health Department contacted <i>Please forward all Food Permits to Park and Recreation Team</i>	<input type="checkbox"/>	
JULIE contacted <i>For any stakes longer than 6 inches</i>	<input type="checkbox"/>	
Property and Business owners along route notified <i>Events with street closures</i>	<input type="checkbox"/>	
Liquor License	<input type="checkbox"/>	
External Parking Agreement <i>For Events Over 500 attendees</i>	<input type="checkbox"/>	
External Vendor List	<input type="checkbox"/>	
Tent Permit	<input type="checkbox"/>	
Sign Permit	<input type="checkbox"/>	
Raffle Permit	<input type="checkbox"/>	
Emergency and Crisis Management Plan	<input type="checkbox"/>	
IDOT Approval	<input type="checkbox"/>	
Revenue Reports	<input type="checkbox"/>	

EXTERNAL SPECIAL EVENTS

HOLD HARMLESS AGREEMENT

Event organizers shall indemnify and hold harmless the Village of Lake Zurich and assume all risk arising from or in any way related to the event. This agreement is included within the External Special Event Application. If submitting a separate agreement, please do so on company letterhead. This document is required in order to accept an External Special Event Application.

The undersigned participant agrees to obey all Village of Lake Zurich rules and regulations. As a user of the park, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of any injury, including death, damages or loss which I, or any of my guests may sustain as a result of participating in any activities connected with or associated with the use of Village parks. I agree to waive and relinquish all claims I may have against the Village of Lake Zurich and its officers, agents, servants, employees and volunteers. I further agree to indemnify and hold harmless and defend the Village of Lake Zurich and its officers, agents, servants, employees and volunteers from any and all claims sustained by me and/or my guests. I have read and fully understand the above details and waive and release all claims.

It will be my responsibility to assure our group follow all External Special Event policies outlined in the policy/application including the Village of Lake Zurich park rules.

SIGNATURE: Debra Hansen-Jewski **DATE:** 12-10-24

APPLICATION FEE

Payment can be made online:

- Go to <http://lakezurich.org/349/Pay-Online>
- Click **EVENT BOOTH FEES** Box (Brown Box)
- Click **GENERAL PURPOSE**
- Fill in your information
- In "Payment Type" Choose **OTHER**
- In "Payment Description" Type 20767607

Payment can also be mailed to:

200 S. Rand Rd. Lake Zurich, IL 60047 Attn: Marisa Boynton-External Special Events

REFERENCES

For new events, please provide three (3) professional references.

NAME	ORGANIZATION	PHONE	EMAIL



At the Heart of Community

MEMORANDUM

Date: February 11, 2025

To: Park and Recreation Advisory Board

From: Bonnie Caputo, Recreation Director

Subject: Special Event Request- Worship on the Water

Issue:

Every year there are several Special Event Requests to take place at Paulus Park that anticipate attendance in excess of 100. According to the Village of Lake Zurich Special Events Guidelines, these requests must be reviewed by the Park and Recreation Advisory Board.

Analysis:

The Park and Recreation Department has received an event application from Peace Lutheran Church to host their event at Breezewald Park on Sunday, July 27th from 9-10am requesting use of the nonmotorized boat launch area at Paulus Park and beach at Breezewald Beach to provide a church service on the water to their congregation. The event will be promoted to their congregation but also open to the public. Their anticipated attendance is approximately 100 event goers. Event goers are welcome to launch and attend the service from their nonmotorized craft or attend by land at Breezewald Beach.

Peace Lutheran Church of Lake Zurich is member of the Evangelical Lutheran Church of America and a Christian church for the entire family. Peace Lutheran Church has participated in the Village's Miracle on Main Street event with both a booth as well as bells choir entertainment for the past few years. Brian Madsen, Peace Lutheran's Connections Director, approached the Department with this unique opportunity to deliver a worship service to their congregation. Per their event schedule, the Church is anticipating 30 nonmotorized crafts to launch from Paulus Park around 7am to arrive at the Breezewald location for the service at 9am. As nonwake is until 9am, they will be permitted to cross the middle of the lake for arrival, however, for departure,

the nonmotorized crafts will need to remain in the no wake zone proceeding back to Paulus Park. The Church does have a parishioner who is a member of the LPOA and offered their motorized boat to host the minister for the service.

In addition to the new application and park usage fees, the Department is requiring the applicant to absorb the add on fees associated with the Marina Unit as well as two lifeguards for the Breezewald Beach location.

To provide the service to their Church members on the water and land, the Department anticipates the usage of some sort of PA system (to be provided by the applicant). The usage of any sort of equipment will be limited to hour of the service with instructions on where to point speakers. The Department will require the applicant to reach out to any immediate neighbors to Breezewald Park to make them aware of the event.

As the event utilizes Lake Zurich, the department will require the applicant to reach out to the LPOA to make them aware of the event application and provide them the opportunity to ask any questions or to provide feedback.

Recommendation:

To be discussed by the Park and Recreation Advisory Board with a recommendation to be made for Village Board consideration.

w/Attachments: Special Event Application, Draft Event Map and Event Schedule

EXTERNAL SPECIAL EVENTS

EVENT INFORMATION	
Event Name	Worship on the Water
New or Returning Event	New
Organization Name	Peace Lutheran Church
Event Type/Purpose <i>Check all that apply</i>	<input type="checkbox"/> Ticketed <input type="checkbox"/> Fundraiser <input type="checkbox"/> Private <input checked="" type="checkbox"/> Public
Event Date(s) and Time(s)	First Choice, 7/27, second 8/3
Set Up Date(s) and Time(s)	
Event Location	Paulus Park + Breezewald Park
Approximate Attendance	100
Are you charging an admission or suggested donation fee? Price?	No - will probably collect normal free will church offering
Applicant's Name/Responsible Party	Brian Madsen, Connections Director
Organization/Applicant Address/City/State/Zip	1050 South Old Rand Road Lake Zurich, Illinois, 60047
Is your Organization a Non-Profit? <i>Include 501(c)(3) EIN #</i>	Yes, non-profit
Applicant Phone Numbers	847-438-4400
Applicant E-Mail Address	connections@peacelutheranz.com
Event Day Contact Name and Phone <i>*Representative must be on site and available during event hours</i>	Brian Madsen; 847-393-5339

DETAILED DESCRIPTION OF EVENT:

Peace Lutheran intends to hold a worship service on Lake Zurich with part of the congregation using non

EXTERNAL SPECIAL EVENTS

VIOLATION	PENALTY
Damage to park property.	Loss of security deposit and recover costs of repair.
Unauthorized vehicles in park.	Loss of security deposit.
Failure to Pay Service Fees: Not paying Village service or public safety fees within 30 days post-event.	Loss of security deposit and denial of future requests.
Non-compliance with Laws and Ordinances	Loss of security deposit and denial of future requests.
Use of Unapproved Vendors	Removal of vendor by Village staff, and denial of future requests.
Unauthorized Attractions: Including unapproved attractions or failing to relocate attractions after three days.	Removal/shutdown of attraction by Village staff, and denial of future requests.
Non-compliance with Park Rules: Event staff or vendors not following park rules, endangering safety, or damaging park facilities.	Loss of security deposit and denial of future requests.
Misrepresentation of Non-Profit Status	Loss of security deposit and denial of future requests.
Misrepresentation of Event	Loss of security deposit and denial of future requests.
Failure to provide appropriate quantity/ratio of toilets and/or accessible toilets.	Loss of security deposit.
Failure to observe approved route.	Loss of security deposit and denial of future requests.
Failure to obtain required permits by deadline.	Cancellation of event, and loss of security deposit and denial of future events.

EXTERNAL SPECIAL EVENTS

VILLAGE OF LAKE ZURICH DEPARTMENTS	?	OFFICE USE ONLY
Do you require any street closures? <i>Street closures require Police, Fire, Park Advisory, Village Board and/or IDOT approval and may incur additional fees.</i>	<input type="checkbox"/>	
Will there be food vendors at the event?	<input type="checkbox"/>	
Will there be other vendors showcased at your event? <i>Local Businesses, artisans, etc.</i>	<input type="checkbox"/>	
Will there be attractions at your event? <i>Inflatables, Carnival Rides etc.</i>	<input type="checkbox"/>	
Do you require Safety Personnel assistance? <i>Police, Fire, First Aid</i>	<input checked="" type="checkbox"/>	
Will you be Serving Alcohol?	<input type="checkbox"/>	
Number & Location of Porta Potties <i>For events over 500, additional porta potties are needed.</i>	<input type="checkbox"/>	
Will there be live music at your event?	<input checked="" type="checkbox"/>	
Will there be tents/canopies? <i>Tent Permit will be required for larger than 10x10.</i>	<input type="checkbox"/>	
Will there be raffle items? <i>Raffle Permit will be required.</i>	<input type="checkbox"/>	
Will you be using electric provided or bringing in generators?	<input checked="" type="checkbox"/>	
Will you be bringing in large decorations, and/or decorating the trees?	<input type="checkbox"/>	
Does the applicant/organization owe any outstanding invoices to the Village?	<input type="checkbox"/>	
Will you be bringing in outside security?	<input type="checkbox"/>	

EXTERNAL SPECIAL EVENTS

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It will be my responsibility to assure our group follow all External Special Event policies outlined in the policy/application including the Village of Lake Zurich park rules.

SIGNATURE:  Digitally signed by Brian Madsen
Date: 2025.01.12 16:19:04
-08'00' **DATE:** 12-Jan-2025

APPLICATION FEE

Payment can be made online:

- Go to <http://lakezurich.org/349/Pay-Online>
- Click **EVENT BOOTH FEES** Box (Brown Box)
- Click **GENERAL PURPOSE**
- Fill in your information
- In "Payment Type" Choose **OTHER**
- In "Payment Description" Type 20767607

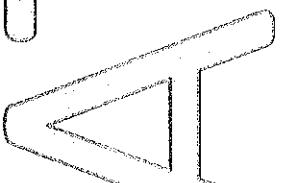
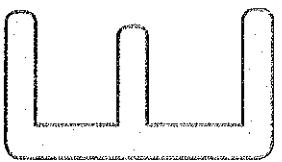
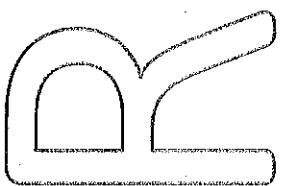
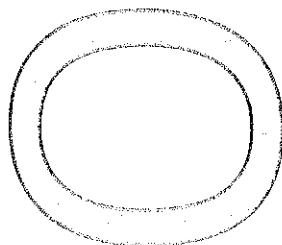
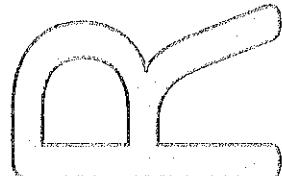
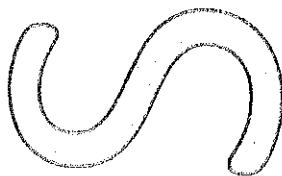
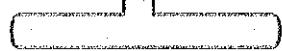
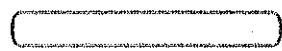
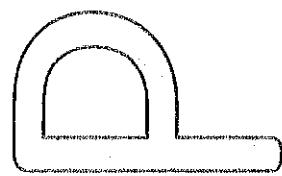
Payment can also be mailed to:

200 S. Rand Rd. Lake Zurich, IL 60047 Attn: Marisa Boynton-External Special Events

REFERENCES

For new events, please provide three (3) professional references.

NAME	ORGANIZATION	PHONE	EMAIL



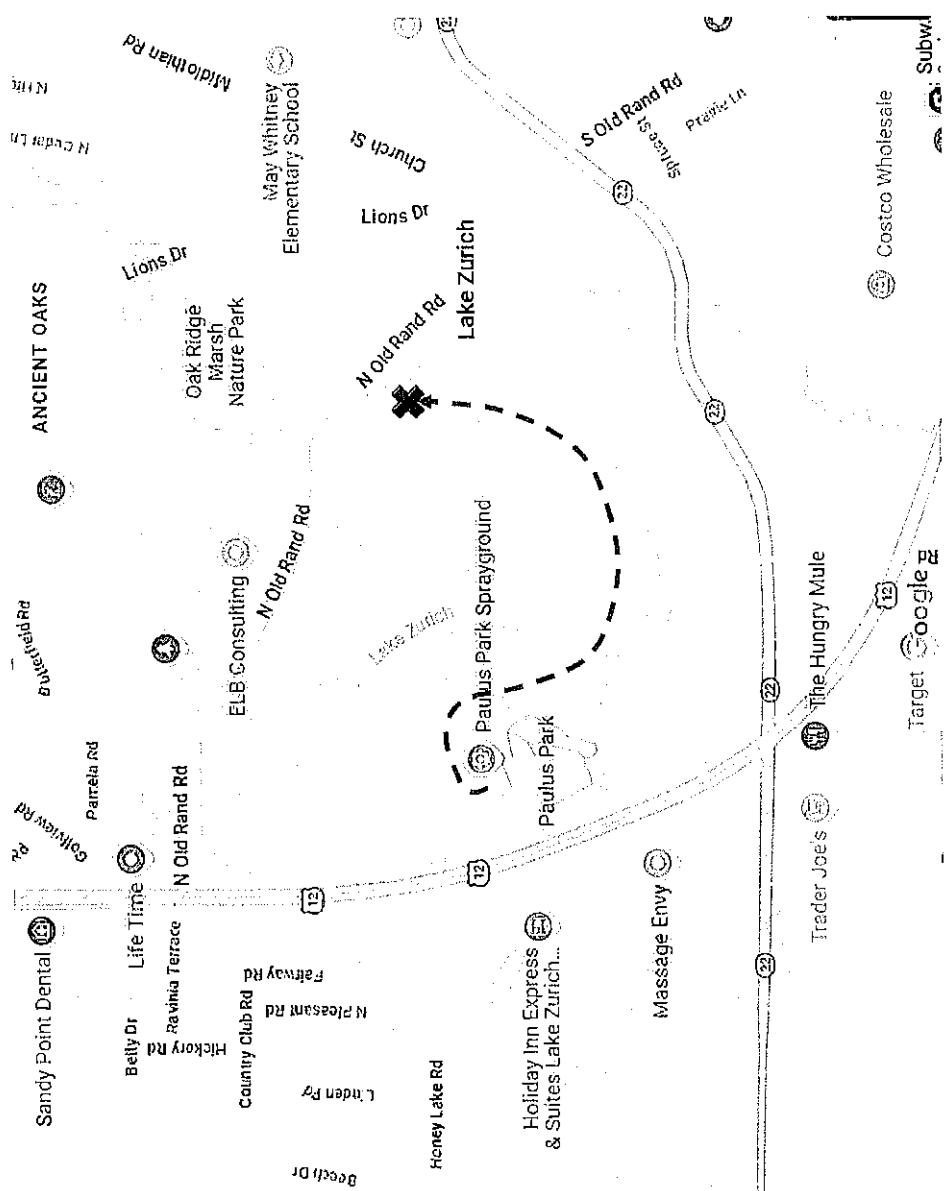
ON THE

1. *Eye* 2. *Eye* 3. *Eye* 4. *Eye* 5. *Eye* 6. *Eye* 7. *Eye* 8. *Eye* 9. *Eye* 10. *Eye*

Floating congregation:
Launch from Paulus Park

On shore congregation:
setup at Breezewald Park

- ❖ Worship: on the lake, off shore from Breezewald Park



On Shore Congregation

7:00 (60-90 minutes)	Watercraft Launch (Paulus Park) [5 min / craft x 2 crafts simultaneous = 30 boats]
8:00 (45 minutes)	Watercraft Processional (Paulus to Breezewald)
9:00 (60 minutes)	Worship Service
10:15 (45 minutes)	Watercraft Return (Breezewald to Paulus)
11:00 (60 minutes)	Watercraft Unload

8:30 (30 minutes)	Arrival, On Shore Congregation (Breezewald)
9:00 (60 minutes)	Worship Service
10:00 (30 minutes)	Pack Up/Departure, On Shore Congregation (Breezewald)

Summary of Operations						
Current Year and Prior Year						
Park & Rec	Current Month			Comments		
	January	Current Year Actual	Current Year Budget	Prior Year Actual	2025 vs 2024 Actual	2025 FY Actual vs Budget
Dance	128,840	427,750	(298,910)	95,888	32,952	
Preschool	19,707	189,058	(169,351)	23,509	(3,802)	
Youth Camp	910	14,500	(13,590)	10,402	(9,492)	
Athletics	2,250	280,073	(277,823)	0	2,250	
Aquatics- Park Fees	1,791	43,000	(41,209)	5,027	(3,236)	
Aquatics- Park Permits	0	94,630	(94,630)	0	0	
Special Programs Fees	120	28,000	(27,880)	0	120	
Park Fees	281	3,500	(3,219)	1,139	(858)	
Operating Revenue	90	7,500	(7,410)	0	90	
Personnel- Full Time	153,989	1,088,011	(934,022)	135,965	18,024	
Personnel- Part Time	11,665	152,030	140,385	10,996	(669)	
Personnel- Seasonal	1,939	53,669	51,730	1,709	(230)	
Social Security	1,884	46,670	44,786	1,275	(609)	
Medicare	440	10,915	10,475	298	(142)	
IMRF	700	9,144	8,444	558	(142)	
Health Ins	0	30,881	30,881	2,606	2,606	Waiting for finance to update actuals
Licensing/Certification	0	5,475	5,475	2,017	2,017	
Memberships & Subscriptions	0	3,895	3,895	0	0	
Program Services	1,078	85,950	84,872	2,958	1,880	
Postage & Shipping	0	5,000	5,000	0	0	
Printing Stationery/Forms	5,328	24,000	18,672	5,290	(38)	
Office Supplies	532	4,000	3,468	417	(115)	
Uniforms	0	6,600	6,600	0	0	
Other Supplies	28,906	65,450	36,544	3,108	(25,798)	Early purchasing for Spring dance recital costumes
Program Supplies	0	34,600	34,600	0	0	Waiting for finance to update actuals
Bank & Credit Card Fees	2,027	31,000	28,973	1,307	(720)	Waiting for finance to update actuals
Rentals	0	8,500	8,500	5,451	5,451	Waiting for finance to update actuals
Liability Ins	0	69,780	69,780	5,406	5,406	Waiting for finance to update actuals
Operating Expense	71,581	1,194,233	1,122,652	51,532	(20,049)	



PARKS & RECREATION DEPARTMENT

MONTHLY INFORMATION REPORT

December 2024

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

Departmental Narrative

Over 200 people joined the Department at the first ever Merry & Bright Holiday Express held at Breezewald Park Friday, December 13th from 5-8pm for a dazzling ride on the Merry Express trackless train bound for the North Pole. Families were able to ride around the park to take in all the lighted features and even got a glimpse of the big guy himself along the way! Refreshments of hot cocoa and cookies were complimentary and provided after the train ride. The event was free to the community due to the train station and trackless train fully sponsored by Bouncing Buckaroos and the hot cocoa sponsored by Starbucks.

The Elf Postal Service operating out of Rotary Park officially closed for the season on Sunday, December 18th! Santa responded to over 450 children in our community this holiday season.

The Miracle on Main Street committee will be meeting in January to review the event and survey results from the community, vendors and volunteers. Survey results can be viewed on the following links; please note that the response rate from the community was a bit disappointing with only 2 replies. The Department will make sure that the survey is included in Benchmarks along with the FB post in the future:

Community Survey Results: https://www.surveymonkey.com/results/SM-gE28qYaehwBnNYuWZQlcRg_3D_3D/

Vendor Survey Results: https://www.surveymonkey.com/results/SM-Ok_2F8PsiHAx8n4nHP0rObeg_3D_3D/

Volunteer Survey Results: https://www.surveymonkey.com/results/SM-K_2FGSs6yapXSibd19hEFamw_3D_3D/

Also set to meet in January is the Rock the Block committee to discuss event logistics associated with the 11th annual event. The Farmers Market committee will meet in January as well to review the status of returning vendors, discussion on any new vendors, market layout and entertainment for the upcoming season. The Department has updated all event forms to be sent out to participating 2024 vendors early January and uploaded to the website come mid-January. Updating of event marketing pieces and the execution of all event contracts for 2025 is anticipated to be completed by end of January. Planning for our Spring Arbor Day (Saturday, April 26th) and Egg Hunt (Saturday, April 12th) events is also underway with details to be shared as of the new year.

Programs will resume as of January 6th with Spring planning to begin including dance competition and conventions, costume purchasing/pick up, Impulse Showcase, dance recital, dance and preschool registration for the 25/26 school year, picture days, preschool open houses and graduation.

The department is also working on Summer planning for 2025 which includes updating administrative forms, marketing pieces, participant forms, staff manuals, etc. for camp, preschool, aquatics and dance. The Spring and Summer program guide is anticipated to hit LZ

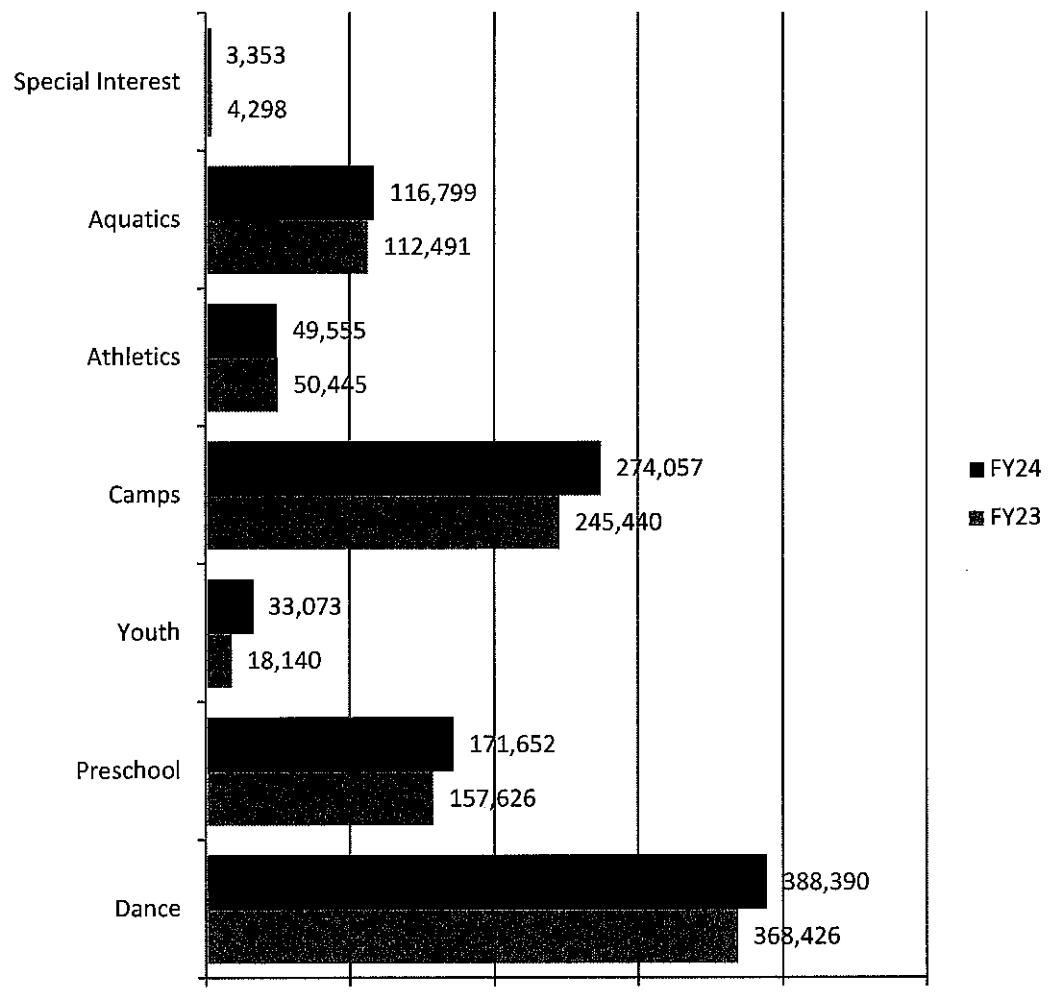
households as of January 23rd for registration to begin February 3rd. (Priority registration for day camp for LZ residents will be from February 3rd thru March 2nd followed by nonresident registration as space allows). Staff is preparing for a busy camp registration as last year most camps were full before the 12pm on the first day of registration.

Other items the department is updating includes all special event public works work orders and event checklists for the upcoming year, RFP for the Parks Master Plan, independent contractor agreements, COIs, background checks, etc., and the department is beginning seasonal hiring efforts as well as continuing to seek qualified candidates for our Early Childhood and Dance openings. Job opportunities for all positions are posted at <https://lakezurich.org/jobs.aspx>

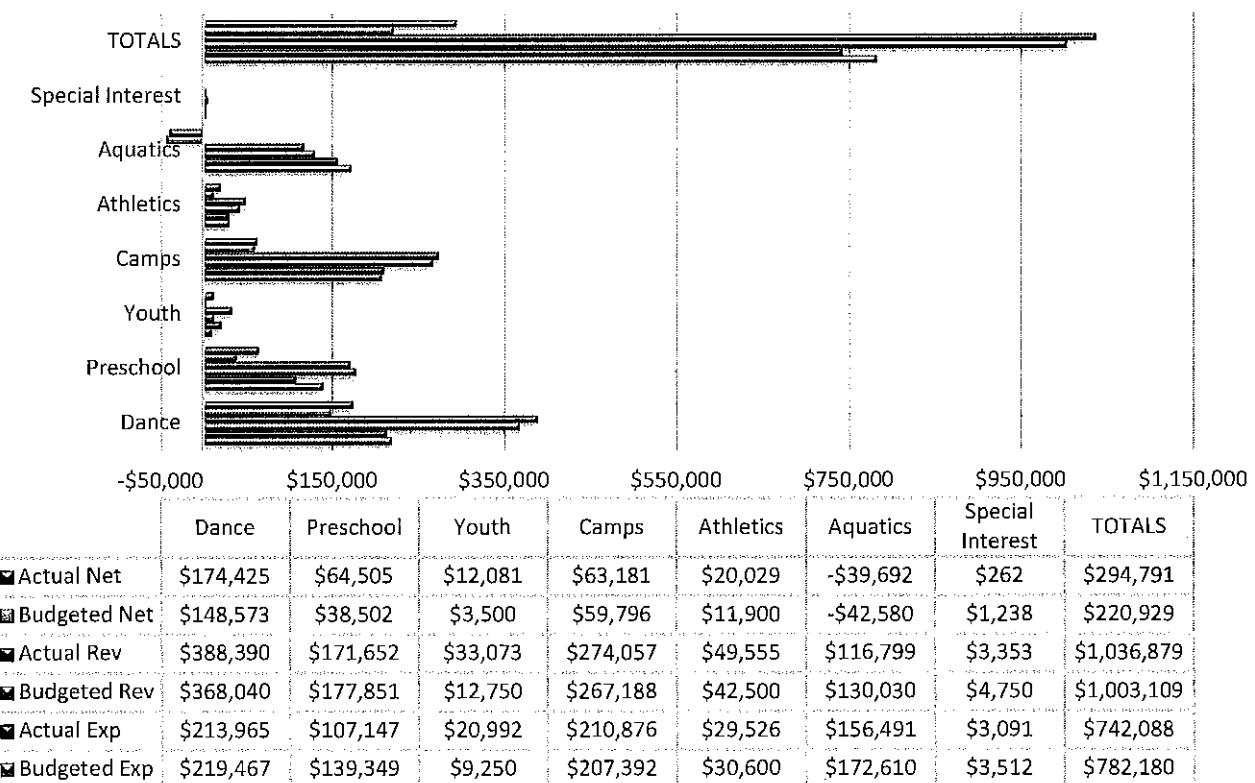
The department is continuing to work with the Public Works team on a variety of projects for the new year including the OSLAD approved projects, basketball court resurfacing at Bristol Trails, and Breezewald Park beach retaining wall. The department is also working with our Management Services Director, Michael Duebner, to get building signage installed at the Barn and Buffalo Creek facilities as well as a phone line relocation at Buffalo Creek and Wifi access to our Chalet facility.

The department will continue this Spring with Ela Area Public Library's Storytime at Paulus Park. The department has followed up with all special event external partners with the application for 2025 due by January 1st. At this time all partners with the exception of Unplugged Fest, Lighthouse (Scavenger Hunt), LPOA (Winter and Summer Lake Fest) and the Rotary (Fireman 5K/Eco Expo) have submitted applications to be presented to the Village Board a February meeting. Received applications include Jack O Lantern World, Phase 3 Bushel of Apples Fest, LZ Tri, Water Lantern Festival, Alpine Races, My Density Matters October fundraising walk (will not be submitting for the June boat crawl in 2025) and Purple Plunge. The department has received a couple new event inquiries for 2025, however, no paperwork has been submitted at this time. Further details on both Village sponsored, external and internal events can be found in our seasonal program brochure, online or by contacting the department.

Activity Revenue-Year over Year

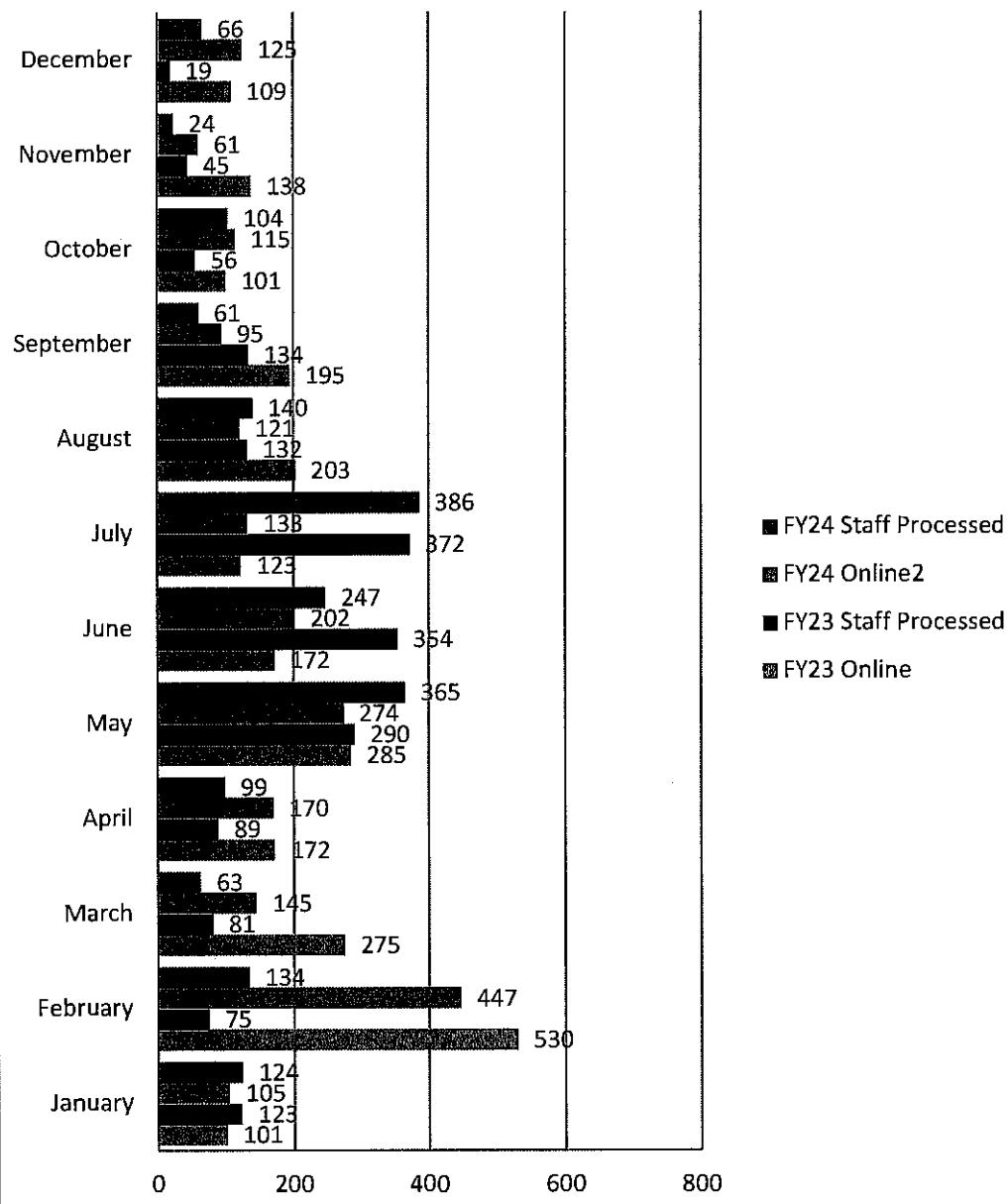


Program Cost Recovery Fiscal Y-T-D



*2024 marks the first year that the expenses exceeded revenue at the beach (which was reflected in the budget). Negative net is better than the anticipated budget as the department saw savings associated with bad weather days and sending staff home early when the beach was slow. Factors that contribute to the negative budgeted include staffing costs (minimum wage increases over the past few years) and expenses associated with Wibit operations (approximately \$20K). Other contributing factors to the negative net was the unexpected lake treatment expense (\$6K) and revenue associated with daily visits coming in lower than budgeted.

Registrations Year over Year



Online registration is available to all residents and non-residents enrolling in programs. Beach membership and facility rentals must be made in person at the Paulus Park Barn. Payments made at the beach are NOT included in these numbers. February registrations reflect the priority resident registration period for camp deposits/payments.

Day Camp Registration 2025

Priority registration for Residents opened at midnight on Monday, February 3rd. By 12:10 a.m., both sessions of Camp Cedar (campers entering 5th-7th grade Fall of 2025) were full.

Registration for Camp Alpine (campers entering 1st-4th grade Fall of 2025) filled shortly after 9am. Camp capacity numbers are 112 youth per session for Camp Alpine and 50 youth per session for Camp Cedar. There is still camp availability for Kamp Kiddie (preschool) and weekly specialty camps such as archery and beach volleyball.

Non-Resident registration begins Monday, March 3rd. We anticipate only a handful of spots available in our Kamp Kiddie program at that time.

Summer of 2024 we saw a lot of registrations coming in with camp filling by 9am. This Summer, especially with Camp Cedar, we saw an unprecedented amount of families register online right away at 12am. We did have staff in house from 11:30pm-9:00am to help troubleshoot in real time if families were having problems.

Camp capacities are determined by factors such as staffing ratios, indoor facility space, and bussing limitations (especially for field trips at Camp Cedar). We spent \$8,000 in bussing last Summer and even we only used a smaller bus- the cost of transportation is the same as it is per mileage, not bus capacity.

We have more space available in our M-F rather than our M/W/F as we try to accommodate the families who need full time care during the Summer.

We have a waitlist of 43 people interested in Camp Alpine and 60 unique individuals for Camp Cedar. Traditionally, before the introduction of priority registration, nonresidents represented about 25% of the camp program. However, this percentage has significantly decreased in the last five years due to limited availability after priority registration.

YBR Preschool 2025-2026 school year update

Preschool Registration for the 2025-2026 school year began for current families on January 13th. We have a 68% retention rate with 56 families registered prior to Resident registration beginning on Monday, January 27th. As of Friday, February 7th we have 84 registrations for next school year. Non-Resident registration begins on Monday, February 10th.

We are looking to expand our offerings slightly for the 2025-2026 school year. We have heard from our families who choose to go elsewhere that they are looking for longer days with District 95 being full day Kindergarten now for a few years. We are slow walking into expansion with having Buffalo Creek run 9am-1pm M-F and Paulus Park Barn run 9am-12pm M-F. This way families can choose which option works better for them. Right now, the 9am-12pm option is more popular, but we will see if this changes once registration opens for Non-Residents.

PAB Aquatic & Dance Updates

February 11, 2025

Beach updates:

-We are looking towards warmer weather. Hiring is underway but we still need to hire 20+ staff, so if you know of anyone 16+, send them my way.

2024 – 43 staff/5 managers/6 gate/32 guards

2025 – 21 staff/2 managers/3 gate/ 16 guards

Dance:

We are in competition season. The girls just finished their first of three competitions. Happy to announce that they performed 26 different dances and brought home 17 Platinum, 8 gold and 1 Idol Star trophies. They also received Best of Idol, top overall high scoring studio. We are extremely proud of our dancers and staff.

Impulse showcase will be held April 4th at Buffalo Grove Community Center

Recital will be held May 3rd at Wheeling HS

Internal Event Updates

2025 has started off busy! Park and Recreation has received a large donation from Five Below in Lake Zurich and Kildeer, and we are putting those items to good use for Egg Hunt Baskets, Farmers Market Treasure Chest, Preschool , Camp, Beach and other creative uses! Bonnie and Marisa are planning to attend a Tree Commission meeting in March to go over ongoing concerns in the park and Farmers Market.

Egg Hunt-April 12

- Estimated Attendance: 1500
- Kiki's will be open and on site in concession stand and possibly truck as well.
- Basket Donations from Five Below

Arbor Day-April 26

- Tree planting, and educational presentations from the **Ancient Oaks Foundation**
- Community-wide Park cleanup at all our local parks.
- Shredding Truck on site 9am-12pm
- Native plant pop up sale with Green Guerilla

Farmers Market-June 6-September 12

- Location Updates

Dick Schick Fishing Derby-June 15th

4th of July

- Mr. Dave Bubble Guy
- Miss Jamie on the Farm
- Blackberry Jam

Lake Zurich Tri

- Working on re-routing due to construction.

Live at the Lake-August 7th

- Are you Ready for It, Taylor Swift Tribute

Rock the Block-September 12

- Rosie and Rivets
- Breakfast Club
- Fool House
- New layout due to Main Street renovations

Miracle on Main Street-December 6th

- Additional 6ft for tree

Merry and Bright Express-December 12

- Trees wrapped by Public Works
- New Lit Up Features



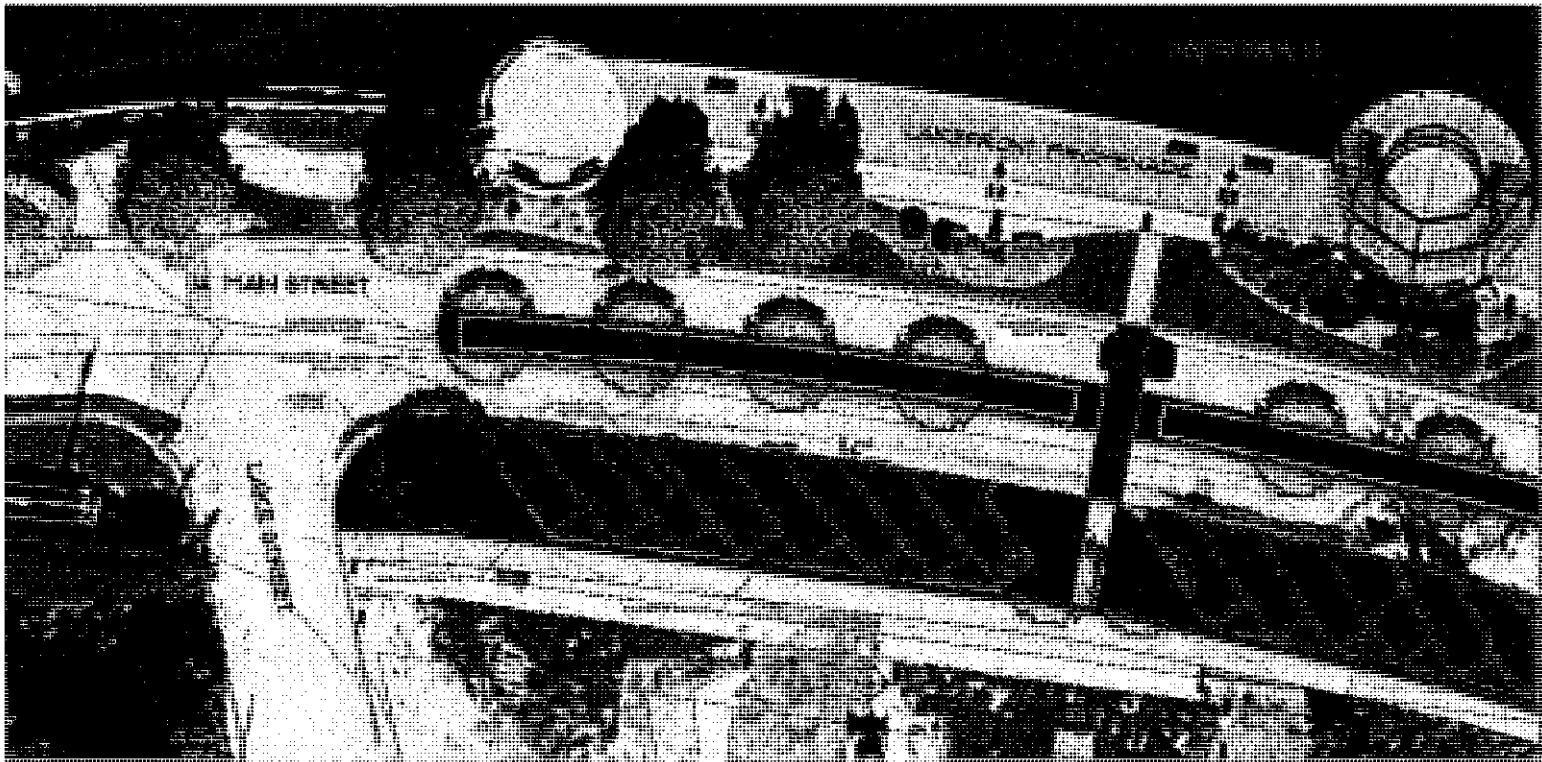
LOCAL NEWS

\$4 million streetscape project set to begin to rebuild Main Street in Lake Zurich

LMCS

by Sam Borcia

Published November 29, 2024 4:52 PM



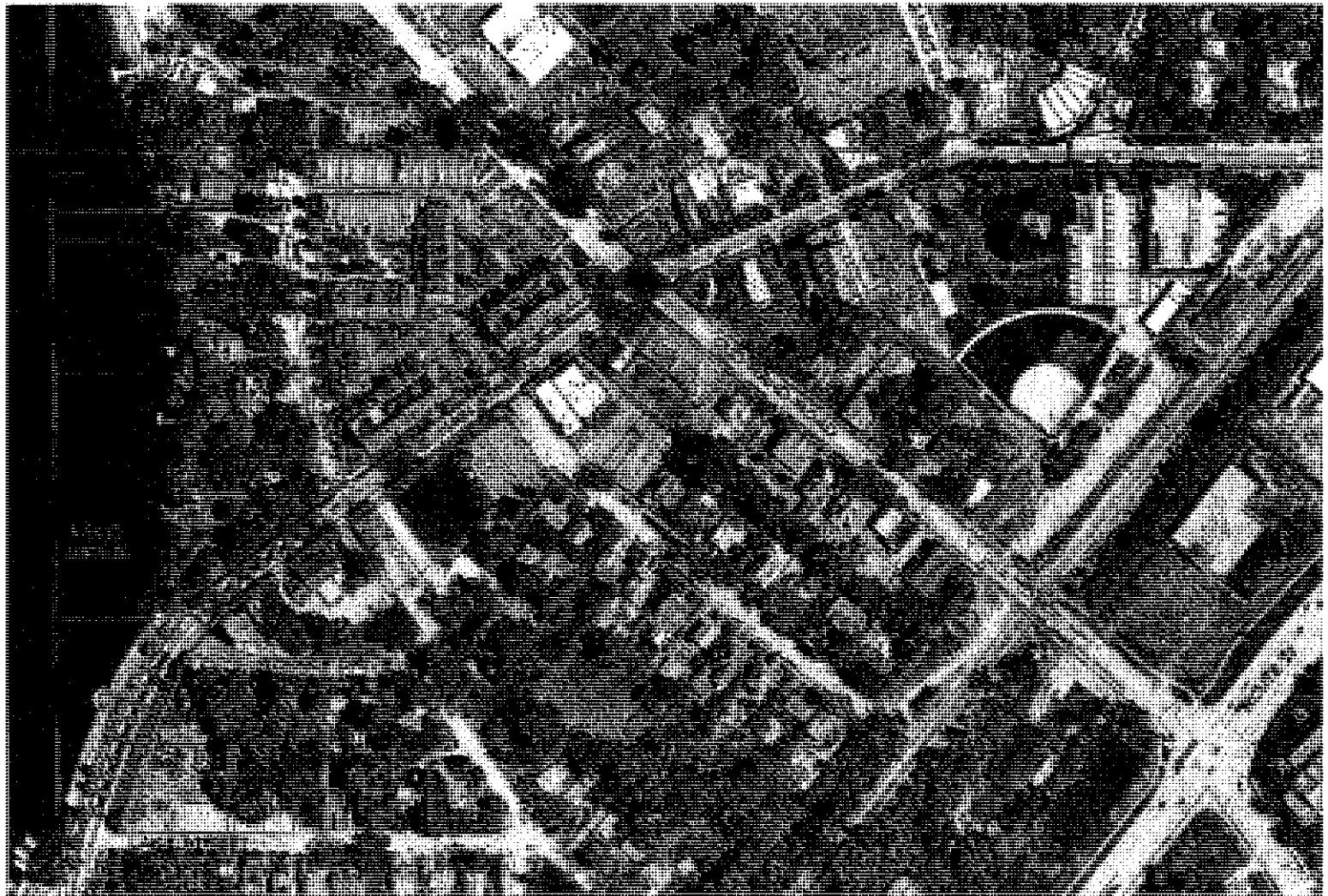
Crews will be rebuilding Main Street from Lake Street to Church Street in Lake Zurich as part of a \$4 million streetscape project set to begin next year. | Provided Graphic

Village officials say a \$4 million streetscape project will be underway soon to rebuild Main Street in downtown Lake Zurich to improve the aesthetic and enhance walkability.

The Village of Lake Zurich said earlier this week that the village will invest \$4 million in a new look along Main Street starting in 2025.

Work has been underway for the past two years to repair and replace aging water mains, sanitary sewers and storm structures.

The village will next rebuild Main Street from Lake Street to Church Street.



Crews will be rebuilding Main Street from Lake Street to Church Street in Lake Zurich as part of a \$4 million streetscape project set to begin next year. | Provided Graphic

The project design includes many of the elements identified by the ongoing update to the village's comprehensive plan, including new landscaping, parking, sidewalks, crosswalks, seating and signage enhancements.

Officials say the Main Street project achieves several village objectives, including tying together infrastructure upgrades, enhanced walkability and improved aesthetic appeal.



ADRIFT&FOUNDART STUDIO
EARLY CHILDHOOD.ELEMENTARY.HOMESCHOOL.PRIVATE.GROUP



Elementary

OPEN STUDIO

10/19-11/16

11-12:30PM

SAT | 323945-HH
\$175/\$210

11/25-2/22

11-12:30PM

SAT | 523945-H
\$175/\$210

10/16-11/13

5-6:30PM

WED | 323945-II
\$175/\$210

1/29-2/26

5-6:30PM

WED | 523945-I
\$175/\$210

In this open class, students will choose the medium and project they wish to create. The teacher will guide each student and foster creativity based on individual student need. All materials will be provided.

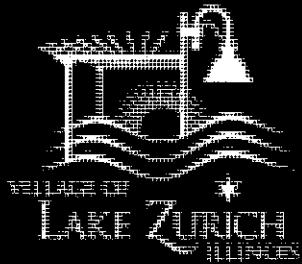
LOCATION

Paulus Park Barn, 200 S. Rand Road, Lake Zurich



At the Heart of Community

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卷之三

10/26/2014 12:53:55

1 - 2009-09-26 10:23:00

1/11/2022 5:25:06 PM

1-2 mm



卷之三

Village of Lake Zurich Park & Recreational Dept. | 101 S. Forest Ridge, Lake Zurich, IL | 847-458-1166 | www.lakezurichil.org

HORSE LOVERS

INDOOR ARENA

AGES 5+

Spend time learning horse care and riding. You will learn how to tack up and groom a horse. Each session includes time on horseback. Children who have attended previous lessons can add to their skills.

Located at:
31150 N. Gilmer Rd
Grayslake, IL

Instructed By:



Village of Lake Zurich Park
& Recreation Department
200 S. Rand Road, Lake Zurich, IL
847.438.5146 | LakeZurich.org

UPCOMING DAYS/DATES/TIMES/PRICES

OCTOBER 21 - DECEMBER 2

MONDAYS * 5:00-6:30PM * \$360/\$432
325965-00

OCTOBER 26 - DECEMBER 14 *NO CLASS 11/30

SATURDAYS * 1:30-3PM * \$360/\$432
325965-00

JANUARY 6 - FEBRUARY 17

MONDAYS * 5:00-6:30PM * \$360/\$432
325965-0

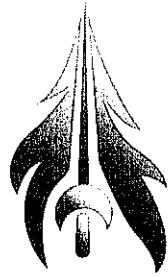
JANUARY 11 - FEBRUARY 22

SATURDAYS * 1:30-3PM * \$360/\$432
325965-0



JANUARY 30 - APRIL 10

**No class on 3/27*



SKYWARD FENCING

Discover the thrill of fencing with our dynamic classes, tailored by level for both beginners and more seasoned fencers. We blend education, fun and fitness through engaging activities and games, all while instilling a strong foundation in sportsmanship, discipline, and a love for the sport. As students progress, they face new challenges and master more advanced techniques. Our program features bouting and other exciting events to set the stage for a lifelong passion for fencing.

*Skyward Fencing will supply all required equipment for beginner classes. Intermediate classes, students will be required to have their own equipment or pay a \$150 rental fee for the class duration.

LOCATED AT THE CHALET

160 S. Rand Rd, Lake Zurich, IL

RESIDENT

NON-RESIDENT

\$300 / \$360

Village of Lake Zurich Park & Recreation Dept.

200 S. Rand Road, Lake Zurich, IL
847-438-5146 | LakeZurich.org

Beginner (Age 6-8): 4:30-5:30PM (525965-A)
Beginner (Age 9-12): 5:45-6:45PM (525965-B)
Beginner (Age 13+/Adult): 7:00-8:00PM (525965-C)
Intermediate (Age 6-8): 4:30-5:30PM (525965-D)
Intermediate (Age 9-12): 5:45-6:45PM (525965-E)
Intermediate (Age 13+/Adult): 7:00-8:00PM (525965-F)





AGES 4-12



TWIN RINKS
ICE PAVILION Inc.

ICE SKATING

AT TWIN RINKS ICE PAVILION

**1500 ABBOTT CT
BUFFALO GROVE**

Beginning learn to skate classes are designed for students with little or no ice experience. Balance and basic forward skating skills are taught using the Ice Skating Institute program. Please try to attend your assigned class as we do not offer makeups. Figure skating classes include skate rental. Gloves or mittens, bicycle helmet and light-weight clothing are required.

3/3-4/21 4:40-5:10PM | \$222

AGES: 4-6 | MONDAYS | 633965-A

3/6-4/24 4:40-5:10PM | \$222

AGES: 4-6 | THURSDAYS | 633965-B

3/8-4/26 9:20-9:50AM | \$222

AGES: 4-6 | SATURDAYS | 633965-C

3/8-4/26 10-10:30AM | \$222

AGES: 4-6 | SATURDAYS | 633965-D

3/8-4/26 11:05-11:35AM | \$222

AGES: 4-6 | SATURDAYS | 633965-E

3/3-4/21 4:40-5:20PM | \$240

AGES: 7-12 | MONDAYS | 633965-F

3/6-4/24 4:40-5:20PM | \$240

AGES: 7-12 | THURSDAYS | 633965-G

3/8-4/26 9:20-10AM | \$240

AGES: 7-12 | SATURDAYS | 633965-H

3/8-4/26 11:05-11:45AM | \$240

AGES: 7-12 | SATURDAYS | 633965-I



AGES
4-10

TWIN RINKS

ICE PAVILION

BEGINNER ICE HOCKEY



LOCATED AT

1500 Abbott Ct, Buffalo Grove, IL

TUES: 11/5-1/14* | 5:20-6PM | \$271 * SAT: 11/9-1/18** | 12:10-12:50PM | \$271
333965-U *333965-V*

TUES: 1/21-3/25 | 5:20-6PM | \$319 * SAT: 1/25-3/29 | 12:10-12:50PM | \$319
533965-A *533965-B*

No class: *12/24, 12/31 | **11/30, 12/28

Skates, helmet, shin guards are required for hockey classes and are included in the price. Call Scott at 847-821-7465 x122 to arrange a fitting time before your first class.

Village of Lake Zurich Park & Recreation Department
200 S. Rand Road, Lake Zurich, IL | 847-438-5146 | LakeZurich.org



At the Heart of Community

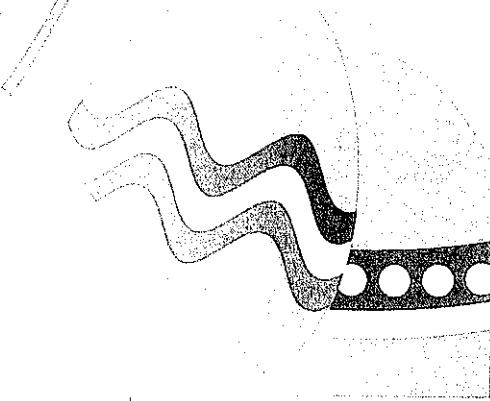
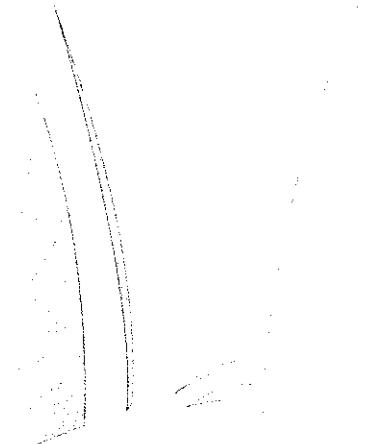
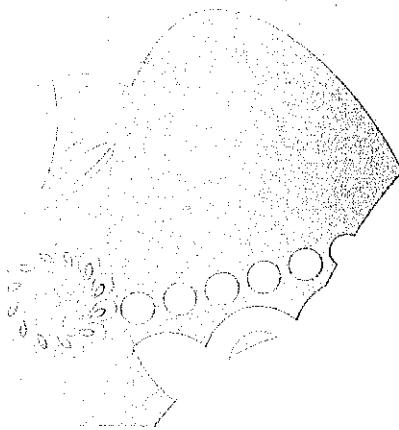
AGES 2-12 YRS OLD

EVENT
SPONSORS

DJDAVECHICAGO



RAIN OR SHINE



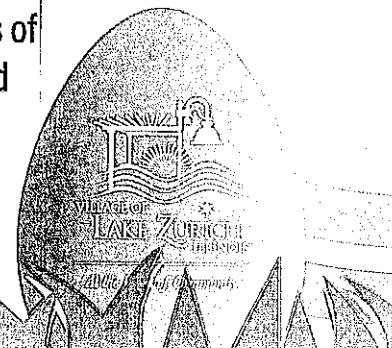
EGG HUNT

PAULUS PARK, 200 S. RAND ROAD, LAKE ZURICH, IL 60047

SATURDAY, APRIL 12 * 12PM SHARP!

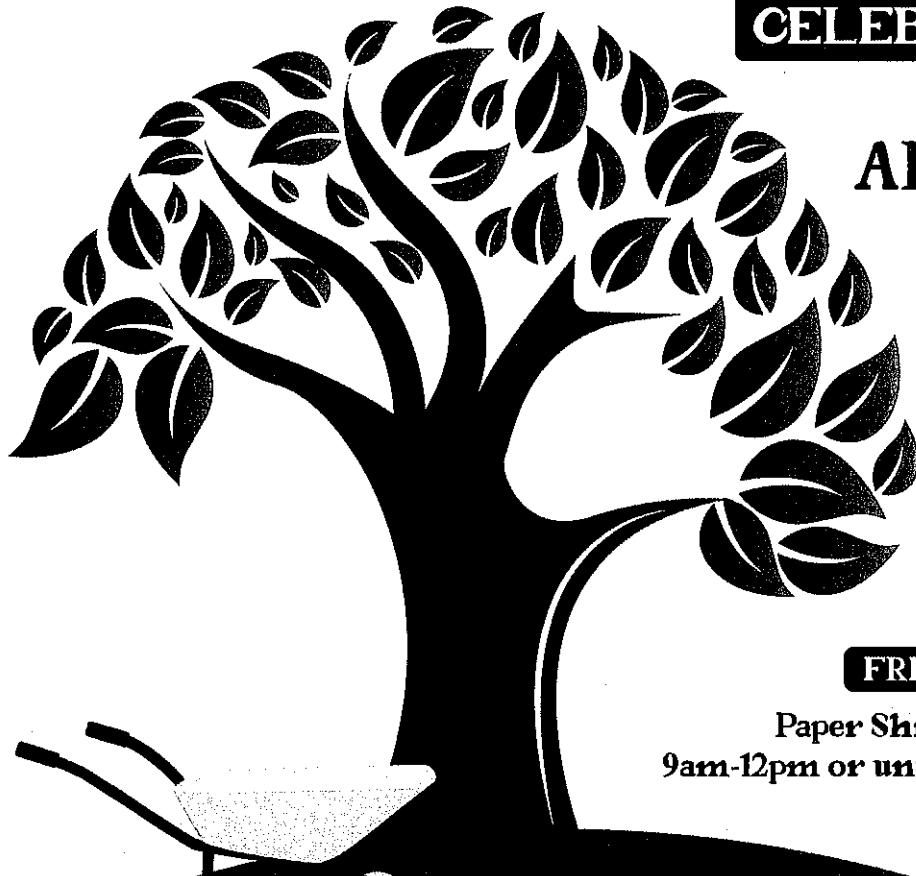
Get ready, get set, and go for our annual egg hunt! Dance to the tunes of the DJ before discovering all the eggs the bunny has hid in designated areas. Each group will go into their area to hunt for their eggs.

Village of Lake Zurich Park & Recreation Dept. | 200 S Rand Rd, Lake Zurich, IL | 847-438-5146 | LakeZurich.org



ARBOR DAY

CELEBRATION



APRIL 26
9AM

@

PAULUS
PARK

FREE

Paper Shredding
9am-12pm or until truck is full

9AM

Tree Planting in Paulus Park

9:15AM - 12PM

Free tree sapling
give away

10:30AM - 12PM

Community Park
Clean Up



SCAN ME

To sign up/volunteer
yourself and/or your
group for a certain
Lake Zurich park
to help clean, please
scan the QR code





**NOW
HIRING**

DAY **CAMP COUNSELORS**



BECOME A CAMP COUNSELOR

APPLY ONLINE AT:
LAKEZURICH.ORG/JOB

We will train & certify you in First Aid/CPR!
Starting Pay: \$15.50

For more info, please contact:
Jenna Stanonik at 847-719-2462
jenna.stanonik@lakezurich.org

FOR **AGES 18+**



Village of Lake Zurich
200 S. Rand Rd, Lake Zurich, IL
847.438.5146 | LakeZurich.org

Now hiring...



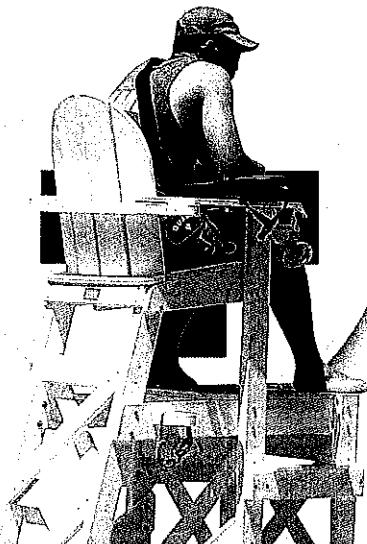
Lifeguards

Become a Lifeguard

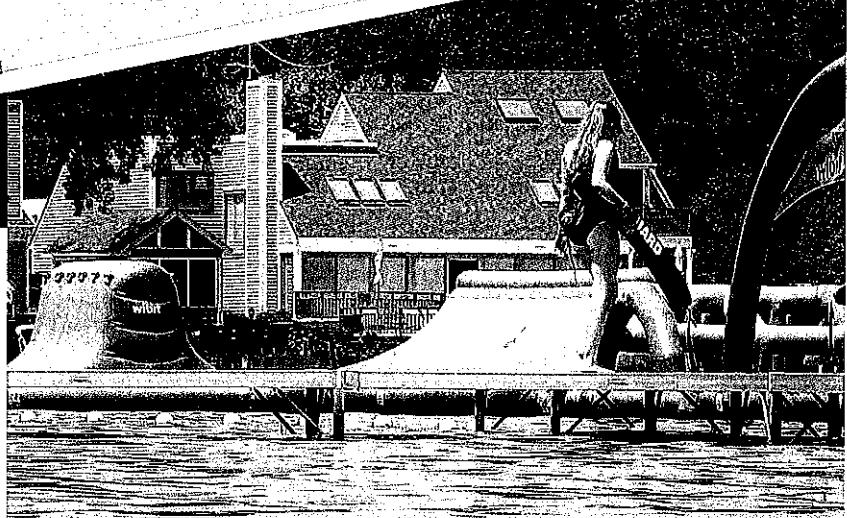
Apply online at:
lakezurich.org/jobs

16+
MUST BE
FOR LIFEGUARDING

We will train and certify you through the
American Red Cross Lifeguard Certification Course



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847-438-5146 | LakeZurich.org

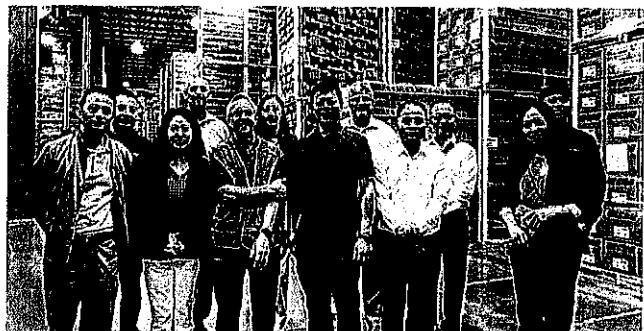


BENEFITS INCLUDE:

- Starting Pay \$15.50
- Great Hours and Flexibility
- Great Work Environment
- Free Family Beach Membership
- Free Shelter Rental

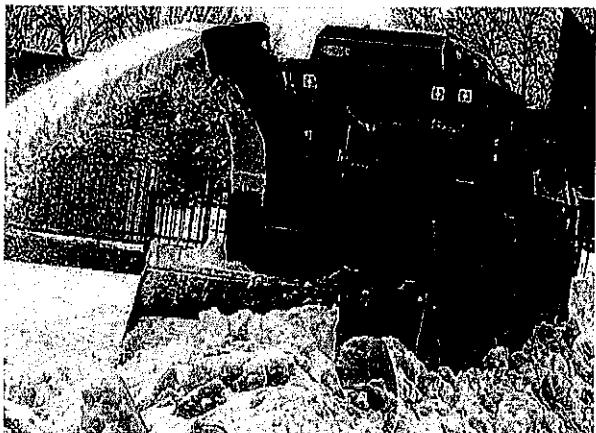
For more information, please contact:
Elke Kadzielawski (Recreation Supervisor)
847.540.5075 | Elke.Kadzielawski@LakeZurich.org

VILLAGE OF
LAKE ZURICH
ILLINOIS



State of the Village

2025



*At the Heart
of Community*

70 E. Main Street Lake Zurich, IL 60047
847-438-5141 • LakeZurich.org



State of the Village Annual Report 2025

Mayor Tom Poynton's Message

Another Successful Year of Rising to the Challenges and Making Lake Zurich Better...Together.

My friends and neighbors,

I have never been prouder to live in Lake Zurich. There are wars waging in too many parts of the world and worsening natural disasters like wildfires and hurricanes are upending the lives of fellow Americans. I am thankful to live in a peaceful, friendly, vibrant community in the Midwest. I hope you are too. Lake Zurich really is part of the suburban ideal.

We are still pointing Lake Zurich in the right direction!

Families are continuing to move to our welcoming village for our excellent quality of life. We welcomed over 300 new households into the village in 2024. We are proud of our family-friendly atmosphere, top-rated schools and library, and vibrant local

businesses. Lake Zurich has a blend of suburban charm and natural beauty, with 32-well maintained parks, two beaches, 20 playgrounds, trails and a focus on preserving its natural open spaces.

By carefully using the limited resources available to local government and embracing long-term planning, Lake Zurich continues to enjoy a stable financial position with a top-rated AAA bond rating (the highest achievable). This strong position our community finds itself in is primarily due to the Village's prudent management of finances and a huge reduction in debt over the last decade. Since 2013, Lake Zurich's long-term bonded debt decreased more than 49%, from \$34 million to less than \$17.4 million in debt. We are still pointing Lake Zurich in the right direction!

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Priorities for 2024 and Beyond!

Mayor Tom Poynton's Message (cont.)

Lake Zurich continues to think long-term.

- The Village spent dozens of hours in 2024 engaging with residents at special events, workshops, and focus groups to create a new vision for the future. This community engagement will result in a plan for the next 10-20 years with the creation of a new Lake Zurich Comprehensive Plan. The Plan will guide our development, growth, and land use for the foreseeable future.
- With the Lake Michigan public water supply transition officially underway (an important step that will benefit generations to come), the Village needed to find a way to intelligently finance what will be the most expensive infrastructure project in Lake Zurich's history. The Village Board unanimously approved an increase of 0.5% for the local sales tax, which will generate about \$2.5 million each year to fund project-related expenses. Revenue from this half-penny sales tax increase will cover one-third of the total cost. This allows the Village to reduce the reliance on future water rate increases by one-third.
- Since 2022, Lake Zurich has been actively involved in the planning for the new County-wide consolidated emergency dispatch center, a new joint-agency facility recently constructed in Libertyville by the County. With this transition, Lake Zurich is going to see reduced operational costs when compared to continuing to operate an independent dispatch center. The new joint-dispatch center is called LakeComm and is expected to go live by the end of 2025.

Lake Zurich continues to prioritize local infrastructure investment.

- In 2024, Lake Zurich undertook an extensive \$5.6 million capital improvement project that replaced thousands of feet of aged water mains in the Cedar Creek neighborhood and along Routes 22 and Rand Road. The Village also resurfaced the entirety of Golfview Road.
- The Buffalo Creek streambank located south of Bristol Trails Park has experienced severe erosion over the years,

so we fixed it in 2024 with a combination of protective measures and ecological restoration. The Village spent over \$600,000 on this environmentally green infrastructure project to reinforce the banks and use native plant species to enhance local biodiversity.

- Constructed in 2003, our lakeside Promenade boardwalk serves as a cherished centerpiece of the community. This past year, the Village invested over \$585,000 to transform the Promenade with updated brick pavers, enhanced hardscape features, customized village emblems, and a modern irrigation system to support the new native landscaping.
- We also invested over \$1 million in 2024 to keep walking paths and parking lots safe. Last year saw over 14,000 square yards of pavement rehab and stormwater drainage improvements to several municipal parking lots, walking paths, and sport courts at Staples, Sonoma, and Paulus Parks.

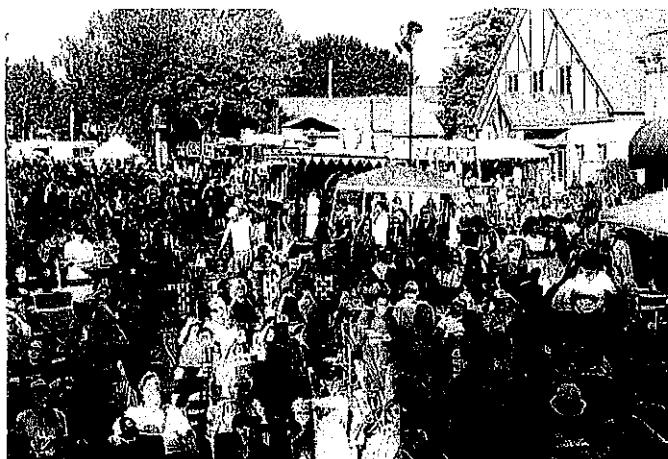
Truly Lake Zurich represents a small slice of the suburban ideal in the American Midwest. We have no shortage of community events that gather family and friends. With our events from Rock the Block, Independence Day celebrations, Alpine Fest, the Water Lantern Festival, Jack O' Lantern World, and Miracle on Main Street, Lake Zurich families always have something coming up to look forward to.

As the Mayor of Lake Zurich since 2013, your Village Trustees and I remain committed to financial sustainability and modernizing infrastructure. We take seriously our responsibility to be stewards of your hard-earned tax dollars and we hope you are seeing Lake Zurich get better each year because of it.

We have accomplished a great deal together and there is always more to do in a community with over 6,000 families and more than 20,000 people. We should all be proud of the Lake Zurich we are building together.

Stay Safe -Stay Healthy

Sincerely,
Mayor Tom Poynton



Village Trustees. Department Directors.

Mission

The mission of the Village of Lake Zurich is to provide our residents and businesses with exceptional quality municipal services. We will achieve this through strategic planning, fiscal responsibility, and transparent, accessible, and responsive municipal leadership and staff. This will result in continually improving quality of life and return on investment for all stakeholders in the community.

Vision

Lake Zurich – The PREMIER community in Lake County offering a high quality of life, thriving economic opportunity, exceptional services, and fiscally responsible local government.

Guiding Principles

- Trust & Integrity
- Teamwork
- High Performance, Quality Services
- Caring and Respectful Leadership
- Transparency and Accountability
- Dedicated Professionals



MAYOR
TOM POYNTON



VILLAGE CLERK
KATHLEEN JOHNSON



TRUSTEE
MARC SPACOME



TRUSTEE
JAKE MARX



TRUSTEE
WILLIAM RILEY



TRUSTEE
MARY-BETH EUKER



TRUSTEE
GREG WEIDER



TRUSTEE
ROGER SUGRUE



VILLAGE MANAGER
RAY KELLER



**ASSISTANT VILLAGE
MANAGER**
MICHAEL DUEBNER



FINANCE DIRECTOR
AMY SPARKOWSKI



POLICE CHIEF
STEVE HUSAK



FIRE CHIEF
DAVID PILGARD



**MANAGEMENT
SERVICES DIRECTOR**
KYLE KORDELL



**PARKS & RECREATION
DIRECTOR**
BONNIE CAPUTO



**HUMAN RESOURCES
DIRECTOR**
DOUG GIBSON



**COMMUNITY
DEVELOPMENT DIRECTOR**
SAROSH SAHER



**PUBLIC WORKS
DIRECTOR**
MIKE BROWN

Fiscal Sustainability.

Lake Zurich maintains a long-term perspective when managing public finances. While maintaining a balanced budget each year and diligently using revenues, the Village continues to maintain its top-notch status AAA bond rating while investing in aging underground infrastructure and public safety pensions.

Village Reserves. The Village's official fund balance policy is to maintain a minimum of 25% for the General Fund, with a target of 40%. This reserve is maintained for use in emergency situations. The 2024 projected year-end General Fund Reserve is 36%. This significant accomplishment allows for top bond ratings and low interest rates for tax payers.

Village Debt. Lake Zurich continues to reduce its debt to strengthen financial sustainability. In 2013, the Village carried \$34 million in long-term bonded debt. This debt has decreased \$1.9 million in 2023 to a total of \$17.4 million... a 49% reduction in just one decade!

Local Sales Tax Increase to Fund Lake Michigan Water. With the Lake Michigan public water supply transition officially underway, the Village Board unanimously approved an increase of 0.5% for the local Non-Home Rule Sales Tax to help fund the most expensive infrastructure project in Lake Zurich history. The new sales tax rate will generate an additional \$2.5 million annually, to be used to fund Lake Michigan project-related expenses. Revenue from this tax will cover one-third of the project's costs, reducing the reliance on future water rate increases for utility customers to fund the project.

Approximately 40% of retail purchases in Lake Zurich are made by non-residents, meaning people who don't live in Lake Zurich will contribute approximately 15% of the cost to bring Lake Michigan water into the Village.

Selling Village-owned properties. In 2024, the Village sold property on the northeast corner of Main Street and Old Rand Road, returning this important corner to the tax rolls for the first time since 2006. True North Properties has since been progressing on its \$1.5 million of enhancements, including exterior facade improvements and updates to the interior. The Village also sold 32 and 36 Mionske last year, enabling the construction of two new homes on those parcels.

Pension Obligations. The Village continues to fund public safety pension obligations to meet the 100% funding goal by 2040. The most recent actuarial valuations for 2023 show the Police Pension Fund is 58% funded and the Fire Pension Fund is 72% funded.

Stable Outlook. Lake Zurich has maintained its AAA stable outlook bond rating status from Standard & Poor's, which it has held since 2013, based on the following factors:

- Very strong local economy, with a projected per capita buying income at more than double the national average
- Very strong budgetary flexibility
- Strong overall budgetary performance
- Strong debt and contingency liabilities profile

What's happening with...

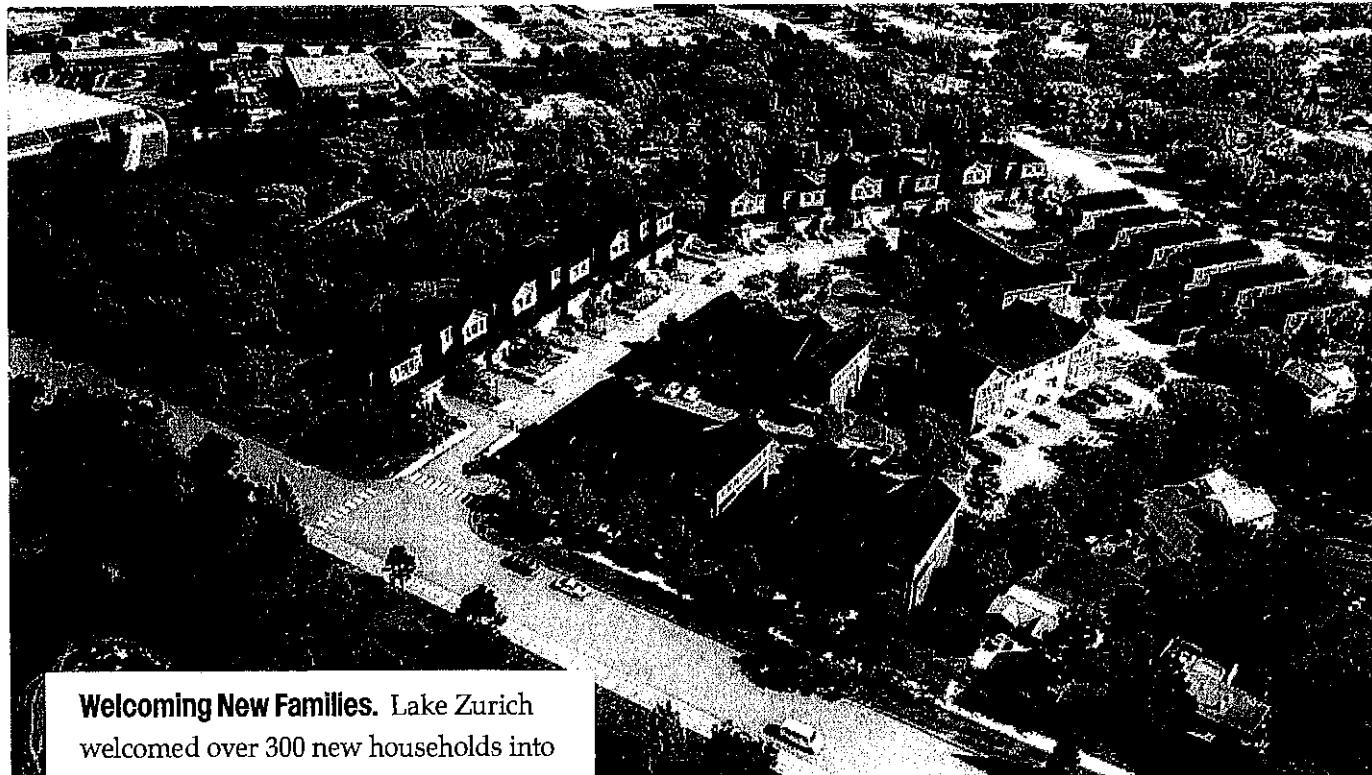
... the Lake Michigan Water Project

40% of retail sales are by non Lake Zurich residents which means they contribute approximately

15% to our project cost!

Economic Development.

Lake Zurich is the primary economic generator for southwest Lake County with a booming Rand Road corridor and thriving industrial park. The Village aims to expand the community's economic base, with a focus on the Main Street District, to further establish and grow Lake Zurich as a regional business destination.



Welcoming New Families. Lake Zurich welcomed over 300 new households into town in 2024, with the largest influx in July 2024.

Welcoming New Business. Lake Zurich economic development efforts continue to attract private sector investment. New businesses in 2024 include: Lago by Fabio Viviani, El Vado Mexican Restaurant, Lolo's Bowls, Mari's Restaurant, Duck Donuts, Polka Dot Restaurant, American Acrylics, Gravitea Boba Tea Café, Autism Planet, Nirvana Dispensary, Body Life Lux, Tru-Seal Elastormers, Sugaring NYC, Optimize Fitness, Lake Liquors, and Sampoora Foods.



Nirvana



Planning for the Future, Lake Zurich's New Comprehensive Plan.

The comprehensive plan is a long-term guide for our development, growth, and land use for the next 10-20 years. The Village spent dozens of hours in 2024 engaging with residents at special events, workshops, and focus groups to create a new vision for the future. This community visioning generated an aspirational but reality-based action plan for Village officials to rely on as we carefully plan future community design, accessibility, and partnerships.

Smalley Steel Ring Expansion.

In 2024, the Village formalized an economic development partnership with Smalley on Oakwood Road, granting the company future financial assistance to support a multi-phased, multi-year expansion effort that will not be completed until 2040. Smalley Steel Ring has been operating in Lake Zurich for over 20 years and is a global supplier of wave springs, retaining rings, and section rings that are used in precision manufacturing for multiple industry segments.

Smalley intends to expand its operations in Lake Zurich with an added 200,000 square feet of new building space, including 86,000 square feet of office, 100,000 square feet of warehouse, and 13,420 square feet of manufacturing/production space. This development will cost at least \$51 million.

Residential Community Approved on South Old Rand Road

In September 2024, the Village approved a development at 670 South Old Rand Road with developers at OSK Capital Partners. This plan was originally submitted to the Village in 2022 for construction of 50 townhouses within 12 buildings but was denied due to concerns about too high of density and wetlands disturbance. After much public engagement and listening, a revised plan of 18 single-family homes and 18 townhomes was approved.

Student Transition Center Opens.

The community welcomed the renovation and opening of the Lake Zurich District 95 Student Transition Center in 2024. This impressive student center on Old Rand Road is designed to support transition into adulthood through programs that enhance employment and independent living skills, including vocational classrooms, a kitchen for hands-on learning, and life skills labs.



Tru-Seals



LAKE LIQUORS



OPTIMIZE

Infrastructure Investment.

With much of Lake Zurich built in the 1960's – 1980's, there are miles of aging underground infrastructure that are 50+ years old. The Village aims to fund its 20-year Community Investment Plan, incorporating green initiatives and transitioning to a Lake Michigan water source.



Joint Action Water Agency Approves Lake Zurich. In March 2024, Mayor Poynton and Village officials attended the Central Lake County Joint Action Water Agency Board of Directors meeting, where Lake Zurich was unanimously approved for admission into the agency. This water transition has been talked about for decades and finally the community willpower and financial mechanisms are in place to make it a reality. Lake Michigan water is expected to be flowing to Lake Zurich by the end of 2028.

Lake Michigan Detailed Route Study. As the Village continues its transition to Lake Michigan water, a detailed route study is needed for project engineering. A preferred route study is underway to identify various corridors as potential routes to connect to the CLCJAWA system in Vernon Hills.

Buffalo Creek Streambank Stabilization. The Buffalo Creek streambank, located south of Bristol Trails Park, has experienced severe erosion over the years with timber retaining walls collapsing. So, the Village invested \$518,000 on this environmental green infrastructure project that will reinforce about 1,400 feet of streambank with protective armoring and gabion retaining walls, flood storage, and plant restoration using species that are native to northern Illinois.

Cedar Creek and Golfview Road See Investment. The Village completed a huge \$5.6 million infrastructure improvement program in 2024 that included the replacement of 1,500 feet of water main on the south side of Route 22, the replacement of 3,500 feet of water main and resurfacing of several streets in the Cedar Creek neighborhood, the replacement of 1,900 feet of water main on the south side of Route 12, and the resurfacing of the entirety of Golfview Road.

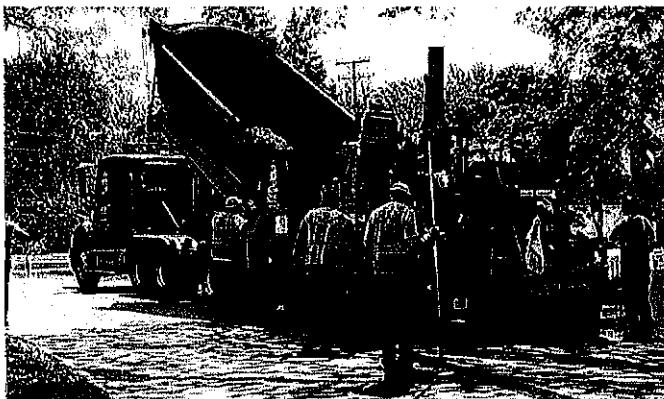
Lakeside Promenade. Originally built in 2003, the Lake Zurich Promenade is a special focal point of the community, providing a scenic and recreational space. \$586,000 was invested in this site in 2024, which will see the Promenade reimagined with new brick pavers and hardscape features, customized emblems, and a new water irrigation system with native landscaping.

Paulus Park Sign Upgrade. In early 2024, the new Paulus Park media board was installed, replacing the old monopole

sign that required hours of staff time to change messages manually. The new message board is programmed remotely through a secure connection and is capable of high-contrast graphics.

2024 Concrete Investments. The Village invested \$127,000 last year to address deteriorating sidewalk and curbs in an ongoing effort to improve municipal infrastructure, focusing on Wicklow Village and the industrial park. Sidewalk repairs are an integral part of the Village's commitment to providing safe pedestrian routes, while curb and gutter repairs help maintain the flow of stormwater and prevent pavement deterioration in roadways.

Keeping Walking Paths and Parking Lots Safe. The Village invested over \$1 million in 2024 for pavement rehab to municipal parking lots, walking paths, and sport courts at Staples, Sonoma, and Paulus parks. Curb and stormwater drainage improvements were also included in these infrastructure improvements. In total, over 14,000 square yards of pavement was improved.

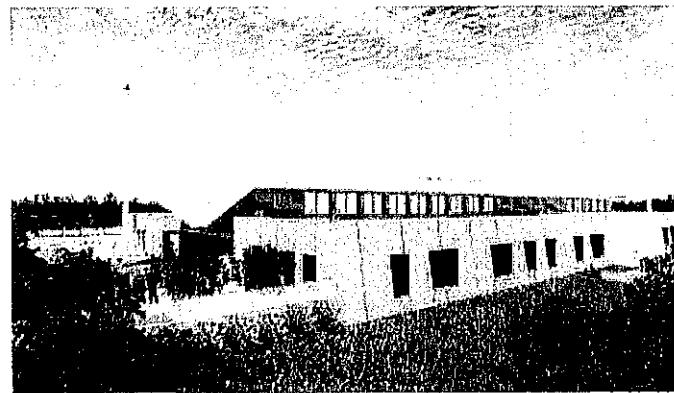


Service Sustainability

For years, Lake Zurich has embraced innovation in how we provide core municipal services the public depends on. We are committed to being a sustainable municipality that is adaptable and responsive in delivering the high-quality services the people of Lake Zurich expect.

Improvements for Americans with Disabilities. As Lake Zurich prepares for its first year collecting the full 4% "Special Recreation Association" property levy to allow more funding for people with special needs, the Village also spent a few weeks in 2024 gathering public feedback on this topic. 232 residents responded to a Village poll asking about priorities for ADA park improvements in the next five years, including which parks should be funded and which type of equipment should be purchased. The new 4% SRA tax levy is expected to generate over \$200,000 annually that can be invested in eligible accessibility improvements.

Creating an ADA Transition Plan. The Village has also been busy creating an official ADA Transition Plan. Working with consultants at the WT Group, Village Hall has spent much of summer 2024 conducting access audits at all 32 village parks, most municipal facilities, and along the highest priority sidewalks (*20 miles of sidewalk out of a total 98 miles*). In August, staff held a digital workshop session with residents to review these access audits and obtain further feedback on how improvements should be ranked.



Consolidated Emergency Dispatch Progress. In 2022, Lake Zurich entered into an agreement for and contributed \$50,000 toward establishing a consolidated 911 dispatch center to serve Lake County. Since that time, the Village has actively participated in the planning process for this new consolidated center, anchored by a new facility being built in Libertyville by Lake County. With this transition, Lake Zurich is projected to save \$500,000 over a six-year period, when compared to continuing to operate an independent dispatch operation.

LakeComm, the new dispatch center, is expected to go live by the end of 2025 and is intended to improve emergency response times by centralizing multiple agencies across the County. There are currently 25 agencies that have committed to be LakeComm members.

Paulus Park Improvements In 2024, the Village Board approved a plan for Paulus Park enhancements that include shoreline restoration with an overlook, renovation of the water splash pad, a new gathering space with game tables, the addition of a bandshell on the stage, more baggo courts, and site landscaping. The Village received \$600,000 in State grant funds to support this project, which will total approximately \$3.3 million at completion.

LZ Joins GIS Consortium. The Village formally joined the GIS Consortium, a partnership of dozens of local governments in the Chicago-metro area that provide shared staffing support and resource management for geographic information systems. This initiative is primarily driven by Lake Zurich's investments in water and sewer infrastructure as we strive to move beyond paper atlases of our assets. Joining the GIS consortium will ultimately enable better service delivery and infrastructure record keeping.

Modernizing 'Traffic Court' Adjudication. The Village adopted new regulations in 2024 to allow for expanded options and local authority for non-home rule communities like Lake Zurich with the ability to have a more cost-effective method to pursue local ordinance violations. Adopting Division 2.1 of the Illinois Municipal Code now allows the Village Hearing Officer to issue final enforceable orders in the same method as a judgement entered by a court.

Civic Engagement.

Village leadership strives to meet you where you are.

By attending neighborhood block parties, large special events, regular Coffee with the Mayor sit-downs, and public safety personnel having a community-oriented mindset, Lake Zurich officials are leaning forward to hear from you.



Arbor Day Engagement. Over 200 people showed up for Arbor Day 2024 to participate in a variety of activities at Paulus Park. Dozens of volunteers showed up to help residents load free compost, clean up litter in several parks, and plant a tree with the Tree Commission. The native plant sale, compost giveaway, and paper shredding were big hits with the community.

Local Government Academy. Lake Zurich took another important transparency and engagement step in 2024 by launching its first Local Government Academy. More than just a police academy course, this four-night series covered a variety of local government topics, such as organizational structure, TIF districts, how we budget for infrastructure improvements, and how local government functions on a fundamental level. The Village of Lake Zurich believes engaged residents with positive attitudes is how a community arrives at better outcomes.



Continued on page 12.

Civic Engagement (cont.)

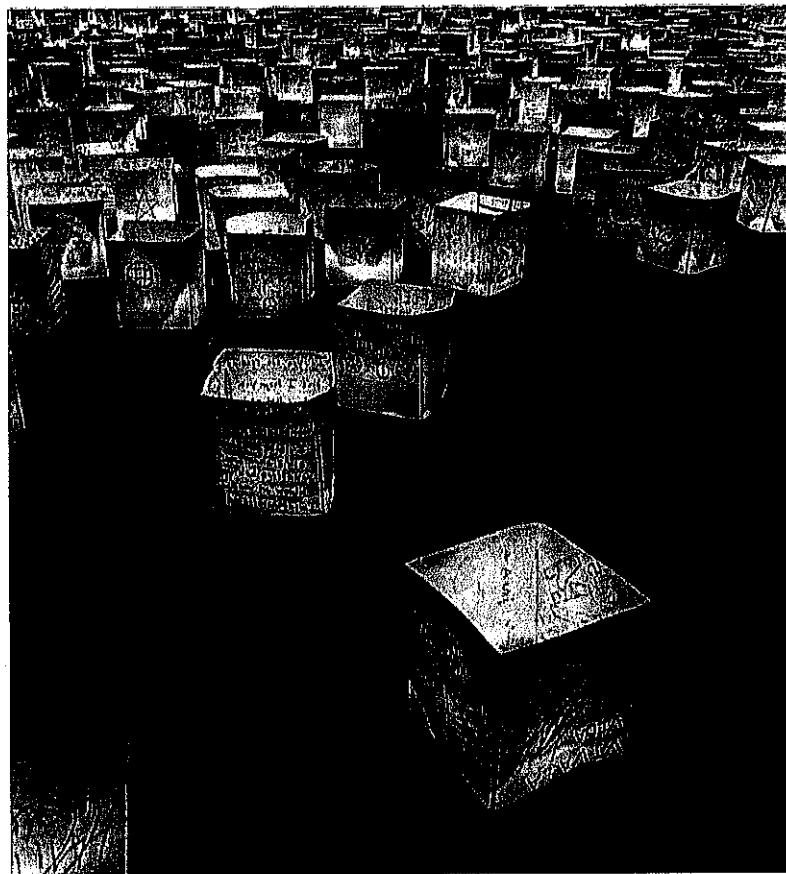
First Water Lantern Festival. The first year Water Lantern Festival was held at Paulus Park on May 18, 2024 and brought out over 2,000 people. Friends and family gathered to release lanterns onto the water, creating a beautiful and serene atmosphere where people decorated lanterns with personal messages, hopes, dreams, and memories. Once released onto the lake, the lanterns created a mesmerizing sight as they lit up the water.

Delta-8 THC and Kratom Banned. The Village took a bold move in 2024 implementing a ban on retailers in Lake Zurich from selling any products that contain Delta-8 THC and Kratom. Due to concerns over retailers selling such products without any governmental oversight or safety controls, in August the Village Board unanimously approved a layered approach through the end of 2024 with a total ban starting on January 1, 2025.

Development Courtesy Reviews. Lake Zurich values transparency and resident feedback, which is especially helpful when new developments are pitched. The Village Board conducts "courtesy reviews" before formal development applications are submitted, giving all involved parties a preview of and initial reactions to the proposed project. These courtesy reviews are broadcast live online and recorded for future viewing. These provide residents and Trustees an opportunity to highlight areas of concern and make recommendations that result in superior and more refined final development products.

In 2024, the Village conducted courtesy reviews for the proposed Meadow Wood East 15-lot subdivision, two development proposals for Block A on Main Street, a cannabis dispensary at 909 South Rand Road, and the renovations concepts for the northeast corner of Main Street and Old Rand Road.

Lake Michigan Water Supply Outreach. Village officials spent dozens of hours in 2024 meeting with small groups of interested neighbors at homeowner associations and the Ela Senior Center to discuss Lake Zurich's ongoing transition to Lake Michigan water. A village-wide community meeting at Ela Library was also held in September 2024, where dozens of residents showed up to learn about the water supply transition, project cost, financing, and the implementation timeline.



Nittenau Visitors Tour Lake Zurich. In 2024, the Village welcomed 10 visitors from our Sister City of Nittenau, Germany. Our German friends toured a major manufacturer in the industrial park, the police station, Ela Library, and the water treatment facility at the Central Lake County Joint Action Water Agency. The group also spent time in Chicago and Milwaukee. At Lake Zurich's 2024 Rock the Block event, the group was welcomed with a brief ceremony on the band stage.



Coffee with the Mayor!

Public Safety.

Lake Zurich consistently reports crime statistics that are below the national, state, and county averages across all categories. Village crime rates are 43% lower than the national average and violent crimes in Lake Zurich are 85% lower than the national average. Said another way, Lake Zurich is safer than 77% of the cities in the United States.

Laying the Groundwork for a New Fire Station. Fire Station #1 was built in 1980 for a volunteer fire service when Lake Zurich's population was about 6,500. The Village has grown significantly since then with 20,000 residents and this station no longer serves the community's needs. Always planning for the future, Lake Zurich has entered into a new partnership with FGM Architects and consultants at Advanced Selections to plan for a future Fire Station #1 headquarters. By mid-2025, the Village should have a solid plan for a future station location, architectural site diagramming, and an approximate building size.

Paramedics Teaching CPR to Lake Zurich. In February, the Fire Department hosted a community American Heart Association CPR training event. A Lake Zurich resident and cardiac arrest survivor was the brain child of this community event, which was attended by about 130 people.

40 Partners Go Live with Shared 911 Tech. In 2024, Lake Zurich successfully transitioned to the County-wide computer aided dispatch, records management system, e-Crash and e-Citation systems managed by the Lake County Sheriff's office. This tech consolidation enhances public safety throughout the County as first responders are now on a single system while saving taxpayer funds through the elimination of individually owned and operated technology solutions.

Police Body Cams Go Live. Over the summer of 2024, Lake Zurich police officers began utilizing body-worn cameras to aid in capturing audio and video recordings of daily police interactions. In conjunction with the new camera system, new in-car cameras were also installed. The use of body-worn cameras is required by all Illinois police departments by January 1, 2025.

Lake Zurich Police Awarded CALEA Accreditation. In 2024, the LZPD was awarded reaccreditation by the Commission on Accreditation for Law Enforcement Agencies (CALEA), which is considered the "Gold Standard" for public safety organizations and recognized internationally. Policies, procedures, personnel, equipment and facilities, along with four years' worth of proofs of compliance were meticulously inspected by an out-of-state CALEA assessor, who reviewed over 180 standards in order to verify compliance with the gold standard benchmarks that CALEA upholds.

**Lake Zurich is 77% safer
than other cities in the United States**

Firefighters Visit St. Francis School. One of dozens of community outreach events conducted by the Fire Department in 2024, in October Lake Zurich firefighter-paramedics enjoyed teaching the kiddos about fire safety and showing them how we gear up for emergency situations.

High School Public Safety Drills. In June 2024, a joint-training session was held between School District 95 and the Lake Zurich police and fire departments, focusing on an integrated response to a hostile event at the LZ High School. Several other outside agencies also participated in the drill, including Lake County MEG unit members, Good Shepherd Hospital, Wauconda, Countryside, Barrington-Countryside, Long Grove, and Glenview Fire Departments.



Green Initiatives.

Local governments have an important role to play in reducing carbon emissions and ensuring future generations inherit a sustainable ecosystem and livable environment. Some small things Lake Zurich is doing to help the planet include:

Green Business Program. The Village launched a new Lake Zurich initiative in 2024 designed to promote and recognize environmentally-sustainable businesses in the community. The Green Business Program is designed to empower environmentally friendly practices, reduce the carbon footprint of businesses of all sizes, and contribute to a more sustainable future. We know business plays a crucial role in shaping a sustainable future and can make a meaningful impact.

Keeping Natural Open Space Areas Healthy. With the completion of the Emerald Ash Borer parkway tree replacements in 2023, the Village reallocated that annual tree funding of \$100,000 to the enhancement and restoration of natural open space areas. In 2024 this included community investment in 17 different areas, including Oak Ridge Marsh Nature Park, Breezewald Park, Kildeer Creek, and Whispering Creek. Work included the removal of invasive species, prescribed burns to stimulate the growth of native plants, native seeding, ecological mowing and regular stewardship maintenance visits.

100% Green Power Extended. In 2024 Lake Zurich extended its 100% Green Power municipal aggregation program with mc2. This program is supported by 100% renewable energy, mostly from wind farms, solar farms, and hydroelectric plants in the Midwest. Lake Zurich earned official designation by the U.S. EPA as a Green Power community in 2024, generating over 50 million renewable energy credits in the first year of this program.

First EV Vehicles Join the Fleet. Added to the fleet in 2024 was a new Ford Lightning electric pickup truck that will be used by the Public Works Director for daily duties and a new Ford E-Transit van that will be used for facility maintenance. Without the need for oil changes and other non-EV maintenance requirements, the Village is expecting operational savings and monitoring for potential future vehicle replacements.

Lake Zurich's Arboretum Receives Recognition. The unique and woodsy Kuechmann Arboretum open space in Lake Zurich received re-accreditation in 2024 from ArbNet, a global network of tree-focused professionals that recognize excellence in tree-focused gardens worldwide. Kuechmann Arboretum is a 34-year old park on North Old Rand Road that includes dozens of trees that are over 100 years old. Kuechmann has 36 trees that are over 150 years old and 54 trees that are over 100 years old (*the oldest of which is about 280 years old!*).

Curbside E-Waste Event. Lake Zurich's curbside e-waste collection event with LRS occurred in July 2024. A total of 11 pallets full of old electronics were collected. That's over 3,000 pounds of electronics that will be disassembled and kept out of landfills.

Suburban Forest Canopy. The Village spent \$25,000 in 2024 to enhance the suburban forest canopy with 46 new trees planted throughout the Village. These are split with roughly half planted in spring and half planted in fall.

Reducing Phosphate Runoff. The Village adds anti-icing additives such as beet juice and brine to all snow plows to reduce road salt usage and phosphate deposits that runoff into surface water. This can reduce the total quantity of salt used during a winter storm by up to a factor of four.

Clothing and Textile Recycling. Lake Zurich offers clothing and textile recycling, which redirects gently used items from landfills towards reuse in developing countries around the world.

Styrofoam Recycling Milestone. Lake Zurich offers styrofoam recycling with the American Legion thanks to amazing resident volunteers. The program reached a milestone in late summer 2024; 40 semi-trucks full of foam collected since starting in 2021. Foam is recycled into consumer products in the Chicago suburbs.



Priorities for 2025 and Beyond!

Long-Term Capital Planning. Lake Zurich will continue to set aside funds and build capital reserves to sustainably fund infrastructure investment with the goal of avoiding the burden of expensive, large-scale repairs.

Lake Michigan Water Transition. Progress through the Lake Michigan water transition project, with a focus in 2025 on completing the detailed route study, engineering and design specs, permits, and preparing bid documents with the first bids expected to be ready at the end of 2025.

Paulus Park Phase 2. Finish Paulus Park enhancements backed by OSLAD grant funds for the new splash pad, ADA access to Paulus beach, a new bandshell stage, shoreline restorations, and ADA-accessible baggo courts.

Main Street Beautification. Initiate the Main Street streetscape project, a big step that will change the look and feel of Main Street for decades, with a new landscaped median, more on-street parking spaces, enhanced brick pedestrian crosswalks, warm ambient lights strung overhead to add a cozy welcoming vibe, and redesigned wider sidewalks with more room for gathering spaces and new public street furniture.

Replacing Fire Station #1. Lake Zurich has a partnership with FGM Architects and consultants at Advanced Selections to plan for a future Fire Station #1 headquarters. In 2025, the Village will complete its plan for a future station location, architectural site diagramming, and an approximate building size.

National Community Survey. Complete Lake Zurich's 6th National Community Survey to solicit community feedback on priorities and services. The Village has been participating in this survey every-other year since 2015, providing valuable trendlines on evolving community expectations.

Complete 911 Dispatch Consolidation. Finish the multi-agency partnership to officially transfer emergency dispatch operations to LakeComm, which is expected to go live by the end of 2025.

Parks Master Plan. Update the Village's parks master plan for our most important open spaces, ensuring that residents of all ages, backgrounds, and abilities have the opportunity to participate in shaping the future of our green spaces.

Encourage Owners of Infill Properties to develop their properties including the former Kmart property, the Cummings property, and the Regal Cinema property.



Curbside Composting. Educate residents and homeowner associations on Lake Zurich's weekly curbside composting to encourage more housing units to comingle food scraps with yard waste, which comprise some 25% of all landfill waste. We send four times more food to landfills than yard waste.



VILLAGE OF
LAKE ZURICH 
ILLINOIS

