



**AGENDA PACKET**  
**VILLAGE OF LAKE ZURICH**  
**Village Board of Trustees Meeting**

**February 3, 2025**  
**07:00 pm**

# VILLAGE OF LAKE ZURICH

## VILLAGE BOARD OF TRUSTEES MEETING

**FEBRUARY 3, 2025**  
**07:00 PM**  
**AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

Mayor Thomas Poynton, Trustee Mary Beth Euker, Trustee Jake Marx, Trustee William Riley, Trustee Marc Spacone, Trustee Roger Sugrue, Trustee Greg Weider.

**3. PLEDGE OF ALLEGIANCE**

**4. PRESIDENT'S REPORT / COMMUNITY UPDATE**

- Advice and Consent of Trustees to reappoint for a 3-year term to the Board of Fire and Police Commissioners Mr. John Kelly and Mr. Marty Bush
- Promotion of Lieutenant Clayton Booth to Captain/Shift Commander
- Promotion of Firefighter/Paramedic Jason Kraus to Lieutenant/Paramedic
- Swearing in of Jason O'Donnell as Firefighter/Paramedic

**5. PUBLIC COMMENT**

This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Board of Trustees. Public Comment is limited to 30 minutes total and up to 5 minutes per speaker.

**6. CONSENT AGENDA**

These titles will be read by the Village Clerk and approved by a single Roll Call Vote. Any item may be pulled from the Consent Agenda for discussion by any Village Trustee.

**A. Approval of Minutes from the Village Board Meeting of January 21, 2025**

Attachment: [6a.pdf](#)

**B. Approval of Executive Session Minutes from the Village Board Meeting of December 2, 2024**

**C. Approval of Semi-Monthly Warrant Register Dated February 3, 2025, Totaling \$1,103,618.00**

Attachment: [6c.pdf](#)

**D. Ordinance for Variation Granting Relief from the Maximum Fence Height Requirements in the Interior Side and Rear Yard at 1265 Country Club Road (Assign. Ord. #2025-02-601)**

**Summary:** The applicants Mr. Wiktor Kolanko and Ms. Aleksandra Kopania request a zoning variation to allow for a six-foot (6') high fence for the property at 1265 Country Club Road. The Planning and Zoning Commission held a public hearing on January 15, 2025 and voted 6-0 in favor of approval of the variation. Staff recommends approval of the ordinance for the variation granting a relief from the maximum fence height.

Attachment: [6d.pdf](#)

**E. Agreement with Milieu Landscaping for the 2025 Landscape Bed Maintenance Program in the Amount Not-to-Exceed \$114,300**

**Summary:** The FY 2025 budget includes \$114,300 in funding for the annual Landscape Bed Maintenance Program for Village owned facilities and landscaped areas. Staff solicited bids in November 2024 for the Landscape Program and received five bids. Staff recommend a contract with Milieu Landscaping in total expenditure amount not-to-exceed \$114,300.



Attachment: [6e.pdf](#)

**F. Agreement with Yellowstone Landscape for the 2025 Mowing Program in the Amount Not-to-Exceed \$246,700**

**Summary:** The FY 2025 budget includes \$246,700 in funding for the Mowing Program for Village owned facilities and grounds. Staff solicited bids for the Mowing Program and received five bids. Staff recommend a contract with Yellowstone Landscape in total expenditure amount not-to-exceed \$246,700.

Attachment: [6f.pdf](#)

**G. Authorization to Purchase an Ambulance from Foster Coach in the Amount Not-to-Exceed \$379,548**

**Summary:** The Fire Department operates four front line prime response ambulances within the Village and Rural Fire Protection District. The 2025 Community Investment Plan (CIP) identifies \$500,000.00 for replacement of the oldest ambulance in FY2028. Due to the expected delivery of a fire engine in FY2028, the ambulance has been moved to FY2027. Staff requests the authorization to purchase a 2025 Ford F-550/Horton 623 ambulance from Foster Coach in the amount not-to-exceed \$379,548.

Attachment: [6g.pdf](#)

**H. Authorization to Purchase Two Ford Police Interceptor Utility Vehicles from Currie Motors in the Amount Not-to-Exceed \$122,000**

**Summary:** The FY 2025 budget contains \$122,000 to replace and equip two police vehicles. Currently, two vehicles have met the replacement criteria and have been planned for replacements in the Community Investment Plan. Staff requests the approval to purchase two 2025 Ford Police interceptor Utility vehicles in the amount of \$92,000 from Currie Motors, with the total purchase not-to-exceed \$122,000.

Attachment: [6h.pdf](#)

**I. Authorization to Purchase Five 2025 Ford Pickup Trucks from Currie Motors in the Amount Not-to-Exceed \$338,000**

**Summary:** The FY 2025 budget contains \$338,000 to replace and equip three pickup trucks and add equipment to two additional pickup trucks in the Public Works Department. The three trucks being replaced have met the replacement criteria per the Community Investment Plan and will be sent to auction. Staff requests the approval to purchase five 2025 Ford pickup trucks and equipment from Currie Motors in the amount not-to-exceed \$338,000.

Attachment: [6i.pdf](#)

**J. Resolution Approving Public Release of Executive Session Meeting Minutes of the Lake Zurich Village Board of Trustees (Assign Reso. #2025-01-090)**

**Summary:** The Village is obligated to periodically review Executive Session minutes to determine if any can be released for public access. On January 20, 2025, the Village Board convened in an executive session to review these minutes. Staff proposes to approve the proposed Resolution that specifies which Executive Session minutes the Board has agreed to either keep confidential or release to the public.

Attachment: [6j.pdf](#)

**K. Ordinance Authorizing the Disposal of Surplus Property Owned by the Village of Lake Zurich (Assign Ord. #2025-02-602)**

**Summary:** Staff has identified pieces of equipment that are not in working order, would require repairs in excess of present market value, or are obsolete.

Attachment: [6k.pdf](#)

**7. OLD BUSINESS**

**8. Ordinance Granting Approval of a Planned Unit Development, Amendment to the Official Zoning Map, Preliminary Plat, Development Concept plan, Special Use Permits and Modifications to the Zoning and Land Development Code for a Residential Subdivision Known as Meadow Wood East (Assign Ord. #2025-01-600)**

**Summary:** Applicants Mr. Mike Naumowicz with Mr. Kirk Rustman requests approval to amend their petition for a Planned Unit Development associated with the subdivision known as Meadow Wood East located at Manchester Road. The PZC had recommended approval of the petition at the conclusion of their public hearing process on October 16, 2024.

This request is provided as an amendment to the report discussed at the January 6, 2025 Village Board meeting. The application was continued to allow the developer to address issues raised by the Village Board regarding the impacts on the existing residential neighborhood to the south.

The Applicant has submitted a revised site plan to address the Village Board's questions. Changes include repaving Manchester Road; improving storm water management in compliance with current Lake County requirements; adding a six-foot high composite fence with landscaping to screen the residences to the south, and building new homes with designs focusing on energy efficiency and sustainability.

After reaching out to area builders and developers, the Applicant determined that building the homes themselves was the best approach to controlling design consistency and scheduling. The Applicant provided five (5) new single-family models to be offered for construction on the 15 lots. Aspect Design Inc. has been retained for their architectural services to work with potential buyers to finalize the design of each home, prepare permit documents and coordinate construction until completion. The designs for the models are attached with their proposal.

The Applicant proposes completing the site work and road resurfacing within two years of the issuance of the Site Improvement Engineering Permits. The Applicant then anticipates completing the construction of the 15 new single-family homes within two years after the completion of the site improvements.

The approval ordinance has been updated to reflect the changes to the development proposed by the Applicant as reflected in the conditions for approval. For reference, the updated conditions for approval of the PUD are reiterated below

**Recommended Action:** A motion to approve Ord. #2025-01-600 Granting a Planned Unit Development for the Residential Subdivision Meadow Wood East.

Attachment: [7a.pdf](#)

**9. NEW BUSINESS**

No items.

**10. TRUSTEE REPORTS**

**11. VILLAGE STAFF REPORTS**

**12. ADJOURNMENT**

The next regularly scheduled Village Board meeting is on Tuesday, February 18, 2025.

UNAPPROVED MINUTES  
VILLAGE OF LAKE ZURICH  
Board of Trustees  
70 East Main Street



Tuesday, January 21, 2025 7:00 p.m.

1. **CALL TO ORDER** by Mayor Thomas M. Poynton at 7.00pm.
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Jake Marx, Trustee Marc Spacone, Trustee Roger Sugrue, Trustee Greg Weider. Trustee Mary Beth Euker and Trustee William Riley were absent and excused. Also in attendance: Village Manager Ray Keller, Asst. Village Manager Michael Duebner, Atty. Michelle Niemann, Management Services Dir. Kyle Kordell, Police Deputy Chief Tony Grunder, Public Works Dir. Mike Brown, H.R. Dir. Doug Gibson.
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**  
There were none.
5. **PRESIDENT'S REPORT / COMMUNITY UPDATE**  
Mayor Poynton stated that the State of the Village booklet is now available, online and print.
6. **\*CONSENT AGENDA – Amended with removal of 6B**
  - A. Approval of Minutes from the Village Board Meeting of January 6, 2025
  - \*B. Approval of Executive Session Minutes from the December 2<sup>nd</sup> 2024\*
  - C. Approval of Semi-Monthly Warrant Register Dated January 21, 2025, Totaling \$2,868,266.08
  - D. Contract with Midwest Salt for Purchase of Bulk Water Conditioning Salt in the Amount Not-to-Exceed \$172,700  
**Summary:** The Village's contract with Midwest Salt for bulk water conditioning salt expired on December 31, 2024. The FY 2025 budget includes \$172,700 for this commodity purchase. Staff solicited bulk salt suppliers in the area and received four bids, with the most competitive quote from Midwest Salt at \$126 per ton.
  - E. Waiver of Competitive Bid Process and Approval of Agreement with State Industrial Products for the Annual Hydrogen Sulfide Reduction Program in the Amount Not-to-Exceed \$65,520  
**Summary:** For the past several years, Public Works has implemented a program to feed a proprietary chemical blend from the State Industrial Products to reduce and control the formation of hydrogen sulfide (H<sub>2</sub>S) at the Northwest and Quentin Road sanitary sewer pump stations. The FY 2025



Village of Lake Zurich Board of Trustees Regular Meeting. Tuesday, January 21<sup>st</sup> 2025. 2

budget includes \$66,856 for a hydrogen sulfide reduction program to slow down corrosion and extend the life of sanitary sewers. Staff requests to waive the competitive bid process and approve a one-year agreement with State Industrial Products for the Quentin Road and Northwest Pumping Stations in the amount not-to-exceed \$65,520.

**F. Purchase of Mini Excavator from West Side Tractor in the Amount Not-to-Exceed \$153,067.91**

**Summary:** Public Works currently operates two combination backhoe-loaders and the need for a track excavator has been increasing as the tracks cause significantly less damage to landscapes than a wheeled loader. The FY 2025 budget identifies the purchase of a mini excavator and trailer with the unit purchased through the Sourcewell Purchasing Cooperative. Staff requests the purchase of the John Deer Mini Excavator from West Side Tractor in the amount not-to-exceed \$153,067.91.

**G. Purchase of a Material Conveyor in the Amount Not-to-Exceed \$119,524.86**

**Summary:** The FY 2025 budget identifies \$125,000 for the addition of a material conveyor. This piece of equipment is safer and more efficient in loading salt into salt domes and for use of stacking other materials. The proposed new unit is a KIMCO conveyor that will be purchased through the State of Illinois Purchasing Contract in the amount not-to-exceed \$119,524.86.

**H. Purchase of Trailer from Atlas Bobcat in the Amount Not-to-Exceed \$29,523**

**Summary:** The purchase of a mini excavator requires the purchase of an additional trailer for transportation in addition to transporting most equipment used in day to day operations by the Public Works Department. Staff requests the purchase of one 2025 Cronkhite 6300A trailer from Atlas Bobcat in the amount not-to-exceed \$29,523.

**I. Authorization of Change Order for Revised Cost Estimate with Layne Christensen Company to Repair Well No. 9 in the Additional Amount Not-to-Exceed \$119,541**

**Summary:** The Village Board on November 4, 2024 authorized an expenditure of \$117,855 to Layne Christensen Company to begin Well No. 9 repairs. The inspection results of the well's pumping equipment indicate piping in poor condition requiring replacement of 760 linear feet of column pipe. To date, \$62,997 has been spent on Phase 1 of the pumping equipment with a revised cost estimate to complete the required repairs totaling \$237,396, an increase of \$119,541 from what was previously authorized. Staff requests to accept the revised cost estimate to complete the necessary repairs to Well No. 9 from Layne Christensen Company and authorize a change order in the amount not-to-exceed \$119,541.

**J. Ratification of Collective Bargaining Agreement with International Association of Firefighters Local 3191**

**Summary:** The collective bargaining agreement with the International Association of Firefighters Local 3191 expired on December 31, 2024. The Village has been in negotiations with the IAFF regarding a successor contract with the members of IAFF accepting a new three year contract in January 2025. Staff requests the approval of the Collective Bargaining Agreement between the Village of Lake Zurich and IAFF 3191.

Village of Lake Zurich Board of Trustees Regular Meeting. Tuesday, January 21<sup>st</sup> 2025. 3

**K. Purchase of Beet Heet from K-Tech Specialty Coatings in the Amount Not-to-Exceed \$26,649**

**Summary:** The FY 2025 budget allocates \$24,750 for liquid deicer in the Non-Home Rule Sales Tax Fund. "Beet Heet" deicer delivers the best de-icing option for winter road maintenance in the Village. The cost for the required amount of effective treatment during FY 2025 exceeds the budgeted amount by \$1,899. Cost savings from other programs within the Non-Home Rule Sales Tax Fund will be utilized to offset the cost increase. Staff requests to approve the purchase of Beet Heet liquid deicer from K-Tech Specialty Coatings in the amount not-to-exceed \$26,649.

Trustee Spacone asked Public Works Dir. Brown for more information on Agenda #61.

**Recommended Action:** A motion was made by Mayor Poynton, seconded by Trustee Spacone, to approve the Consent Agenda as amended.

AYES: 4 Trustees Marx, Spacone, Sugrue, Weider.

NAYS: 0

ABSENT: 2 Trustees Euker, Riley.

MOTION CARRIED.

**7. NEW BUSINESS – No items.**

**8. TRUSTEE REPORTS**

There were none.

**9. VILLAGE STAFF REPORTS**

There were none.

**10. EXECUTIVE SESSION called for the purpose of:**

5 ILCS 120 / 2 (c)(21) review of executive session minutes and 5 ILCS 120 / 2 (c)(5) purchase or lease of real estate.

A motion was made by Trustee Sugrue, seconded by Trustee Marx, to move to Executive Session for the purpose of 5 ILCS 120 / 2 (c)(21) review of Executive Session minutes and 5 ILCS 120 / 2 (c)(5) purchase or lease of real estate.

There will be no further business in Open Session

AYES: 4 Trustees Marx, Spacone, Sugrue, Weider.

NAYS: 0

ABSENT: 2 Trustees Euker, Riley.

MOTION CARRIED.

Meeting adjourned to Executive Session at 7.07pm

**11. ADJOURNMENT**

A motion to adjourn the Executive Session and Open Session was made by Trustee Marx, seconded by Trustee Sugrue

AYES: 4 Trustees Marx, Spacone, Sugrue, Weider.

NAYS: 0

ABSENT: 2 Trustees Euker, Riley.

MOTION CARRIED.

VOICE VOTE

The meeting adjourned at 8.19pm

Village of Lake Zurich Board of Trustees Regular Meeting. Tuesday, January 21<sup>st</sup> 2025. 4

Respectfully submitted:

Kathleen Johnson, Village Clerk.

Approved by:

\_\_\_\_\_  
Mayor Thomas M. Poynton

\_\_\_\_\_  
Date.



**VILLAGE OF LAKE ZURICH**

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WARRANT REPORT - 2/3/2025

**\$1,103,618.00**

<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
<b>Fund 101 GENERAL</b>				
Dept 00000				
1	101-00000-14101	INVENTORY	POSTAGE REPLENISH A/C #34328807	2,000.00
2	101-00000-15001	PREPAID EXPENDITURES	AIRFARE ESO CONFERENCE 2025 - REID	1,313.65
3	101-00000-21202	AMBULANCE FEES PAYABLE	AMB REF - FONGARO, C 11/20/23	200.00
4	101-00000-21202	AMBULANCE FEES PAYABLE	AMB REF - RANJHA, M 10/4/23	556.05
5	101-00000-21203	RECREATION CREDIT PAYABLE	REF PRG CXL - LBP PREBALLET A	12.96
6	101-00000-21203	RECREATION CREDIT PAYABLE	REF PRG CXL - JAZZ II	14.10
7	101-00000-21203	RECREATION CREDIT PAYABLE	REF PRG CXL - HIP HOP I	9.72
8	101-00000-21203	RECREATION CREDIT PAYABLE	REF PRG CXL - ACRO	14.10
9	101-00000-22501	ER - UNDISTRIBUTED LIFE INS	IPBC INSURANCE COVERAGE - JAN 2025	489.75
10	101-00000-25201	BUILDING PERMIT DEPOSITS	BD PYMNT REF #PB24-0791 - 600 E IL RT 22	176.00
11	101-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BCE24-0004 - 880 S RAND	684.64
Total For Dept 00000				<u>5,470.97</u>
Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				
1	101-10001-48301	MISCELLANEOUS INCOME	FRAUD	(43.96)
2	101-10001-48301	MISCELLANEOUS INCOME	FRAUD	(1,936.07)
Total For Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				<u>(1,980.03)</u>
Dept 11006 LEGISLATIVE MAYOR & BOARD				
1	101-11006-51652	TRAINING AND MEETINGS	LCML HOLIDAY DINNER	131.74
Total For Dept 11006 LEGISLATIVE MAYOR & BOARD				<u>131.74</u>
Dept 12001 VILLAGE ADMIN ADMINISTRATION				
1	101-12001-51652	TRAINING AND MEETINGS	BREAKFAST WITH MAYORS - KELLER	60.00
2	101-12001-51652	TRAINING AND MEETINGS	COFFEE WITH THE MAYOR	31.80
3	101-12001-51654	MEMBERSHIPS & SUBSCRIP	APA, IL CHAPTER MEMBERSHIP	746.00
4	101-12001-51654	MEMBERSHIPS & SUBSCRIP	NEWSPAPER SUBSCRIPTION	1.00
5	101-12001-51654	MEMBERSHIPS & SUBSCRIP	NEWSPAPER SUBSCRIPTION	135.00
6	101-12001-52111	OTHER PROFESSIONAL SVCS	STATE OF THE VILLAGE REPORT	1,350.00
7	101-12001-52111	OTHER PROFESSIONAL SVCS	COMMERCIAL PROPERTY TAX APPEALS	462.14

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**\$1,103,618.00**

<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
8	101-12001-52201	VILLAGE ATTORNEY	LEGAL SERVICES - DEC 2024	5,453.62
9	101-12001-52202	LITIGATION	LEGAL SERVICES - DEC 2024	1,811.60
		Total For Dept 12001 VILLAGE ADMIN ADMINISTRATION		10,051.16
		Dept 12120 VILLAGE ADMIN HUMAN RESOURCES		
1	101-12120-54305	EMPLOYEE EXAMS	EMPLOYEE HEALTH SCREENING	728.00
2	101-12120-54305	EMPLOYEE EXAMS	EMPLOYEE HEALTH SCREENING	248.00
3	101-12120-54305	EMPLOYEE EXAMS	EMPLOYEE HEALTH SCREENING	110.00
4	101-12120-54305	EMPLOYEE EXAMS	EMPLOYEE HEALTH SCREENING	323.00
		Total For Dept 12120 VILLAGE ADMIN HUMAN RESOURCES		1,409.00
		Dept 13001 FINANCE ADMINISTRATION		
1	101-13001-53207	PRINTING-STATIONERY/FORM	#9 ENVELOPES	183.54
		Total For Dept 13001 FINANCE ADMINISTRATION		183.54
		Dept 17001 TECHNOLOGY ADMINISTRATION		
1	101-17001-52111	OTHER PROFESSIONAL SVCS	CREATIVE CLOUD - JAN	387.91
2	101-17001-52111	OTHER PROFESSIONAL SVCS	GOOGLE SERVICE - DEC	43.20
3	101-17001-52111	OTHER PROFESSIONAL SVCS	SUPPORT AGMT 2025 - FEB	2,095.60
4	101-17001-52111	OTHER PROFESSIONAL SVCS	DOCUWARE SUPPORT - JAN	435.01
		Total For Dept 17001 TECHNOLOGY ADMINISTRATION		2,961.72
		Dept 24001 POLICE ADMINISTRATION		
1	101-24001-51652	TRAINING AND MEETINGS	F&P COMMISSION MEMBERSHIP	400.00
2	101-24001-51652	TRAINING AND MEETINGS	CHIEFS TRAINING - JAN	60.00
3	101-24001-51654	MEMBERSHIPS & SUBSCRIP	IL CHIEFS MEMBERSHIPS - GAFFNEY, GRUNDER, HUSAK	500.00
4	101-24001-51655	EMPLOYEE RECOGNITION	HOOPS RETIREMENT PLAQUE	113.50
5	101-24001-51655	EMPLOYEE RECOGNITION	TRAFFIC PLAQUE NAMEPLATES	32.00
6	101-24001-52111	OTHER PROFESSIONAL SVCS	RED LIGHT CAMERA FEE	8,400.00
7	101-24001-52111	OTHER PROFESSIONAL SVCS	ADMIN TABLE	158.70
8	101-24001-52111	OTHER PROFESSIONAL SVCS	ADMIN COUCH	1,396.06
9	101-24001-52111	OTHER PROFESSIONAL SVCS	ADMIN CHAIR	705.44



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**\$1,103,618.00**

<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
10	101-24001-52701	MAINT-BLDGS & GROUNDS	DISINFECTANT WIPES	21.89
11	101-24001-53204	MOBILE VOICE & DATA	CELL PHONES - PD DEC 2024	653.48
12	101-24001-53208	OFFICE SUPPLIES	3-HOLE PUNCH	22.50
13	101-24001-53209	UNIFORMS	CREDIT SHIRTS - GRUNDER	(368.70)
14	101-24001-53407	EQUIP MAINT PART&SUPPLIE	DISINFECTANT WIPES	86.10
Total For Dept 24001 POLICE ADMINISTRATION				12,180.97
Dept 24210 POLICE OPERATIONS				
1	101-24210-51652	TRAINING AND MEETINGS	CPR RECERTIFICATION - YOUNG	90.00
2	101-24210-52111	OTHER PROFESSIONAL SVCS	CRIME LAB ANNUAL MEMBERSHIP	31,848.00
3	101-24210-52704	MAINT-EQUIPMENT	PORTABLE SCALES CALIBRATION	217.20
4	101-24210-52704	MAINT-EQUIPMENT	PORTABLE SCALE CERTIFICATION	1,200.00
5	101-24210-53209	UNIFORMS	PERFORMANCE UTILI-T - BUTLER	123.17
6	101-24210-53209	UNIFORMS	SOCKS - BUTLER	14.48
7	101-24210-53209	UNIFORMS	TOURNIQUET, WEAPON LIGHTS - HOOPS	926.10
8	101-24210-53209	UNIFORMS	SAFETY VEST, FLEX PANTS - BUTLER	151.54
9	101-24210-53209	UNIFORMS	BOOTS - PILASKI	212.51
10	101-24210-53209	UNIFORMS	SAFETY VEST - HOOPS	65.16
11	101-24210-53209	UNIFORMS	SHIRT, PANTS - BUTLER	136.78
12	101-24210-53209	UNIFORMS	TOURNIQUET, LIGHT, SHIRT - PILASKI	327.55
13	101-24210-53209	UNIFORMS	BELT - HEER	21.16
14	101-24210-53209	UNIFORMS	REIMB: GUN UPPER RECEIVER	578.86
15	101-24210-53209	UNIFORMS	REIMB: GUN COMPENSATOR	421.14
16	101-24210-53210	SMALL TOOLS & EQUIP	OFFICE CHAIRS TAX REFUND	(142.49)
17	101-24210-53211	OTHER SUPPLIES	FINGERPRINTING SOAP	83.68
18	101-24210-53211	OTHER SUPPLIES	TASER/BODYCAM MOUNTS	232.20
19	101-24210-53211	OTHER SUPPLIES	NEW OFFICER TASER MOUNTS	332.80
Total For Dept 24210 POLICE OPERATIONS				36,839.84
Dept 24230 POLICE CRIME PREVENTION				
1	101-24230-53211	OTHER SUPPLIES	PAPER EVIDENCE BAGS	33.98
Total For Dept 24230 POLICE CRIME PREVENTION				33.98

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**\$1,103,618.00**

<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
Dept 25001 FIRE ADMINISTRATION				
1	101-25001-51655	EMPLOYEE RECOGNITION	DEPARTMENT PHOTOS	1,900.00
2	101-25001-52111	OTHER PROFESSIONAL SVCS	SUPPORT AGMT 2025 - FEB	1,128.40
3	101-25001-53204	MOBILE VOICE & DATA	CELL PHONES - FIRE DEC 2024	186.07
4	101-25001-53207	PRINTING-STATIONERY/FORM	PROP MAINT CODE BOOK FOR FIRE DEPT	50.00
5	101-25001-53207	PRINTING-STATIONERY/FORM	BUSINESS CARDS - WOLTMAN	33.00
6	101-25001-53207	PRINTING-STATIONERY/FORM	BUSINESS CARDS - SIMMONS	33.00
7	101-25001-53208	OFFICE SUPPLIES	PRINTER INK	133.78
8	101-25001-53208	OFFICE SUPPLIES	STAPLER, DASH MOUNT	33.25
9	101-25001-53208	OFFICE SUPPLIES	WATER FILTER	19.88
10	101-25001-53209	UNIFORMS	ENGRAVED MEMBER TAGS	52.35
11	101-25001-53209	UNIFORMS	INSIGNIA, CAP, TIE, SHIRTS, PANTS - BOOTH	481.00
12	101-25001-53209	UNIFORMS	HAT - HAUTZINGER	79.00
13	101-25001-53209	UNIFORMS	SWEAT PANTS - KELLY	29.00
14	101-25001-53209	UNIFORMS	SHIRT - BAUMAN	75.00
15	101-25001-53209	UNIFORMS	CAP - ERB	18.00
16	101-25001-53209	UNIFORMS	SHIRTS, PANTS - DEBOER	229.00
17	101-25001-53209	UNIFORMS	SHIRTS, SHORTS, NAMEPLATE, BELT, PANTS - O'DONNELL	403.50
18	101-25001-53209	UNIFORMS	CAP, COAT, SHIRT, TIE, PANTS, BELT - KENYON	491.50
19	101-25001-53210	SMALL TOOLS & EQUIP	CAN OPENER	5.98
20	101-25001-53211	OTHER SUPPLIES	TOWELS, TISSUE, CLEANER	154.90
21	101-25001-53211	OTHER SUPPLIES	TOWEL, DETERGENT, CLEANERS	283.25
22	101-25001-53211	OTHER SUPPLIES	TOWELS, CLEANER, TISSUE	211.84
23	101-25001-53211	OTHER SUPPLIES	TOWELS, DETERGENT, TISSUE, CLEANER	299.74
24	101-25001-53211	OTHER SUPPLIES	TOWELS, DETERGENT	63.97
25	101-25001-53211	OTHER SUPPLIES	TOWELS, LINERS	103.98
26	101-25001-53405	BLDG & GROUND MAINT SUPP	VACUUM FILTER, MEASURING CUPS	34.97
27	101-25001-53405	BLDG & GROUND MAINT SUPP	VACCUM FILTERS	17.99
28	101-25001-53405	BLDG & GROUND MAINT SUPP	WATER FILTER	140.00
29	101-25001-53405	BLDG & GROUND MAINT SUPP	AIR FILTERS	98.99
30	101-25001-54305	EMPLOYEE EXAMS	PROMOTIONAL EXAM FEES	20,620.62

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**\$1,103,618.00**

<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
31	101-25001-54305	EMPLOYEE EXAMS	BOFPC INTERVIEWS - PIZZA	65.87
32	101-25001-54305	EMPLOYEE EXAMS	BOFPC PROMOTIONAL INTERVIEWS - SALADS	95.10
		Total For Dept 25001 FIRE ADMINISTRATION		27,572.93
		Dept 25310 FIRE EMERGENCY MANAGEMENT		
1	101-25310-53211	OTHER SUPPLIES	TRAINING VIDEO STABILZER	162.33
		Total For Dept 25310 FIRE EMERGENCY MANAGEMENT		162.33
		Dept 25320 FIRE FIRE SUPPRESSION		
1	101-25320-51652	TRAINING AND MEETINGS	BOOTH - FIRMANSHIP CONFERENCE	925.00
2	101-25320-51652	TRAINING AND MEETINGS	LCTO LEADERSHIP SUMMIT-KAMMIN	200.00
3	101-25320-52111	OTHER PROFESSIONAL SVCS	FIRE STARCOM FEES - JAN	2,206.00
4	101-25320-52707	MAINT-OTHER	SCUBA EQUIPMENT	55.00
5	101-25320-53204	MOBILE VOICE & DATA	CELL PHONES - FIRE DEC 2024	254.31
6	101-25320-53209	UNIFORMS	FLASHLIGHTS	142.48
7	101-25320-53211	OTHER SUPPLIES	TRAINING VIDEO STABILZER	89.00
8	101-25320-53211	OTHER SUPPLIES	REHAB SUPPLIES	275.58
9	101-25320-53211	OTHER SUPPLIES	REHAB SUPPLIES	21.99
		Total For Dept 25320 FIRE FIRE SUPPRESSION		4,169.36
		Dept 25330 FIRE EMS		
1	101-25330-51652	TRAINING AND MEETINGS	IN-STATION CE FEES	6,810.00
2	101-25330-52111	OTHER PROFESSIONAL SVCS	AMBULANCE FEES - DEC 2024	3,108.97
3	101-25330-53211	OTHER SUPPLIES	OXYGEN RENTAL	54.81
4	101-25330-53211	OTHER SUPPLIES	OXYGEN RENTAL	195.65
		Total For Dept 25330 FIRE EMS		10,169.43
		Dept 25340 FIRE SPECIAL RESCUE		
1	101-25340-51652	TRAINING AND MEETINGS	FISHMAN-STRUCTURAL COLLAPSE OPS	604.55
2	101-25340-55254	MACHINERY & EQUIPMENT	3M GRILLON ADJUSTABLE LANYARD	1,408.72
		Total For Dept 25340 FIRE SPECIAL RESCUE		2,013.27

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Item	GL Number	GL Desc	Invoice Description	Amount
Dept 25350 FIRE FIRE PREVENTION BUREAU				
1	101-25350-53204	MOBILE VOICE & DATA	CELL PHONES - FIRE DEC 2024	180.33
		Total For Dept 25350 FIRE FIRE PREVENTION BUREAU		180.33
Dept 28001 COMMUNITY DEVELOPMENT ADMINISTRATION				
1	101-28001-51651	LICENSING/CERTIFICATIONS	ANNUAL APA/AICP DUES - SAHER	991.00
2	101-28001-51652	TRAINING AND MEETINGS	PZC MEETING - COOKIES	5.08
3	101-28001-52111	OTHER PROFESSIONAL SVCS	DECEMBER 2024 BUILDING SERVICES	8,582.63
4	101-28001-52111	OTHER PROFESSIONAL SVCS	LZ COMP PLAN UPDATE - LAK23-67	4,137.50
5	101-28001-53204	MOBILE VOICE & DATA	CELL PHONES - WTR/CS/PW - DEC '24	47.37
6	101-28001-53210	SMALL TOOLS & EQUIP	LABELS	38.07
		Total For Dept 28001 COMMUNITY DEVELOPMENT ADMINISTRATION		13,801.65
Dept 36001 PUBLIC WORKS ADMINISTRATION				
1	101-36001-51652	TRAINING AND MEETINGS	APWA DEC MEETING	225.00
2	101-36001-51652	TRAINING AND MEETINGS	LCML HOLIDAY DINNER	65.87
3	101-36001-51652	TRAINING AND MEETINGS	ANNUAL EMPLOYEE TRAINING	115.46
4	101-36001-52111	OTHER PROFESSIONAL SVCS	UNIFORMS/MATS 01/24	30.81
5	101-36001-52111	OTHER PROFESSIONAL SVCS	UNIFORMS/MATS 01/16	30.81
6	101-36001-52113	ENGR/ARCHITECTURAL	PHASE 1 ENVIRONMENTAL SITE ASSESSMENT	4,500.00
7	101-36001-52113	ENGR/ARCHITECTURAL	2024 LZ GENERAL ENGINEERING	4,653.00
8	101-36001-52113	ENGR/ARCHITECTURAL	2024 LZ GENERAL ENGINEERING	2,861.00
9	101-36001-52113	ENGR/ARCHITECTURAL	LZ FY2024 GENERAL MAINTENANCE	217.50
10	101-36001-52603	LAKE/WATER QUALITY MGMT	NATURAL AREAS BID AD #2242918	103.50
11	101-36001-52701	MAINT-BLDGS & GROUNDS	UNIFORMS/MATS 01/24	59.21
12	101-36001-52701	MAINT-BLDGS & GROUNDS	UNIFORMS/MATS 01/16	59.21
13	101-36001-52701	MAINT-BLDGS & GROUNDS	CLEANING SERVICES - JAN	5,716.85
14	101-36001-52701	MAINT-BLDGS & GROUNDS	FIRE MONITORING	0.84
15	101-36001-52701	MAINT-BLDGS & GROUNDS	ANNUAL ELEVATOR SERVICE VH,505	6,442.80
16	101-36001-52701	MAINT-BLDGS & GROUNDS	PD ANNUAL ELEVATOR MAINT	3,281.16
17	101-36001-52701	MAINT-BLDGS & GROUNDS	PW PEST CONTROL - JAN	49.00
18	101-36001-52702	MAINT-LAWN & LANDSCAPING	2025 TRIMMING	1,785.00

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<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
19	101-36001-52702	MAINT-LAWN & LANDSCAPING	2025 TRIMMING	9,945.00
20	101-36001-53203	TELEPHONE & DATA SVCS	LOT 42 LIFT ALARM - DEC	28.33
21	101-36001-53204	MOBILE VOICE & DATA	CELL PHONES - WTR/CS/PW - DEC '24	254.94
22	101-36001-53204	MOBILE VOICE & DATA	PW TRUCK DATA PLAN	360.00
23	101-36001-53207	PRINTING-STATIONERY/FORM	BUSINESS CARD - SCHULER	33.00
24	101-36001-53208	OFFICE SUPPLIES	BZ ENVELOPES	72.36
25	101-36001-53208	OFFICE SUPPLIES	POWER POINT CLICK	14.99
26	101-36001-53208	OFFICE SUPPLIES	MOUSE HARDWARE	27.36
27	101-36001-53209	UNIFORMS	LEXAN BLADE	5.99
28	101-36001-53209	UNIFORMS	BOOTS	175.31
29	101-36001-53210	SMALL TOOLS & EQUIP	CONCRETE BITS	48.49
30	101-36001-53211	OTHER SUPPLIES	ACTION CAM	119.99
31	101-36001-53211	OTHER SUPPLIES	VIDEO EDITOR	188.01
32	101-36001-53211	OTHER SUPPLIES	FLEET CLEANING	86.41
33	101-36001-53211	OTHER SUPPLIES	FLEET CLEANING	92.40
34	101-36001-53211	OTHER SUPPLIES	SIGNS	49.14
35	101-36001-53211	OTHER SUPPLIES	BARRICADE LIGHTS	141.98
36	101-36001-53211	OTHER SUPPLIES	BARRICADE LIGHTS 2	141.98
37	101-36001-53401	CUSTODIAL SUPPLIES	TISSUE, TOWELS, BAGS, WIPES, SCREENS	1,148.27
38	101-36001-53405	BLDG & GROUNDS SUPPLIES	BZ ENVELOPES	28.40
39	101-36001-53405	BLDG & GROUNDS SUPPLIES	LABELS	9.89
40	101-36001-53405	BLDG & GROUNDS SUPPLIES	FD VENT	151.17
41	101-36001-53405	BLDG & GROUNDS SUPPLIES	SALT	219.27
42	101-36001-53405	BLDG & GROUNDS SUPPLIES	HVAC RELAY	64.80
43	101-36001-53405	BLDG & GROUNDS SUPPLIES	PAINT SUPPLIES	125.28
44	101-36001-53405	BLDG & GROUNDS SUPPLIES	STRAINER	3.84
45	101-36001-53405	BLDG & GROUNDS SUPPLIES	CLOCKS, THEMOMETER CLOCK	108.25
46	101-36001-53405	BLDG & GROUNDS SUPPLIES	PAINT SUPPLIES	24.96
47	101-36001-53405	BLDG & GROUNDS SUPPLIES	DROP CEILING REPAIR	73.67
48	101-36001-53405	BLDG & GROUNDS SUPPLIES	DROP CEILING REPAIR	23.88
49	101-36001-53405	BLDG & GROUNDS SUPPLIES	DROP CEILING REPAIR	27.92
50	101-36001-53405	BLDG & GROUNDS SUPPLIES	505 PAINT	600.00

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<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
51	101-36001-53405	BLDG & GROUNDS SUPPLIES	505 PAINT	197.48
52	101-36001-53407	EQUIP MAINT PART&SUPPLIE	LIQUID DEICE TANK LIDS	62.72
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		<u>44,852.50</u>
	Dept 36420 PUBLIC WORKS PARK MAINTENANCE			
1	101-36420-52701	MAINT-BLDGS & GROUNDS	PAULUS PK PEST CONTROL - JAN	80.36
2	101-36420-52701	MAINT-BLDGS & GROUNDS	BUFFALO CREEK PEST CONTROL - JAN	77.22
3	101-36420-52701	MAINT-BLDGS & GROUNDS	CLEANING SERVICES - JAN	4,837.86
4	101-36420-53201	ELECTRICITY	972 MARCH ST	27.36
5	101-36420-53202	NATURAL GAS	125 N OLD RAND RD	52.56
6	101-36420-53211	OTHER SUPPLIES	BREEZE DOOR LOCKS	26.30
7	101-36420-53211	OTHER SUPPLIES	CHRISTMAS LIGHTS	174.36
8	101-36420-53401	CUSTODIAL SUPPLIES	TISSUE, TOWELS, BAGS, WIPES, SCREENS	843.14
9	101-36420-53405	BLDG & GROUND MAINT SUPP	CONCRETE BITS	196.30
10	101-36420-53405	BLDG & GROUND MAINT SUPP	LEXAN BLADE	50.03
11	101-36420-53405	BLDG & GROUND MAINT SUPP	LABELS	19.98
12	101-36420-53405	BLDG & GROUND MAINT SUPP	POWER POINT CLICK	124.00
13	101-36420-53405	BLDG & GROUND MAINT SUPP	SALT	219.28
14	101-36420-53405	BLDG & GROUND MAINT SUPP	PLUMBING FITTINGS	190.24
15	101-36420-53405	BLDG & GROUND MAINT SUPP	GRAFITTI REMOVER	45.96
16	101-36420-53405	BLDG & GROUND MAINT SUPP	ELECTRIC REPAIRS	71.24
		Total For Dept 36420 PUBLIC WORKS PARK MAINTENANCE		<u>7,036.19</u>
	Dept 36471 PUBLIC WORKS FLEET SERVICES			
1	101-36471-52111	OTHER PROFESSIONAL SVCS	PM4 ANNUAL TRUCK LIFT INSPECTION	2,134.00
2	101-36471-52111	OTHER PROFESSIONAL SVCS	UNIFORMS/MATS 01/24	31.02
3	101-36471-52111	OTHER PROFESSIONAL SVCS	UNIFORMS/MATS 01/16	41.75
4	101-36471-52111	OTHER PROFESSIONAL SVCS	I-PASS REPLENISHMENT	20.00
5	101-36471-52703	MAINT-VEHICLES	EGR REPAIRS 326	3,004.93
6	101-36471-52703	MAINT-VEHICLES	PROP REPAIR	70.00
7	101-36471-53210	SMALL TOOLS & EQUIP	SOCKET	67.73
8	101-36471-53210	SMALL TOOLS & EQUIP	SOCKET	82.22
9	101-36471-53211	OTHER SUPPLIES	WELDING GAS	249.96

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<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
10	101-36471-53211	OTHER SUPPLIES	SCRUB BRUSH	14.98
11	101-36471-53211	OTHER SUPPLIES	TOLLS	8.50
12	101-36471-53211	OTHER SUPPLIES	SPEAKER WIRE	59.31
13	101-36471-53211	OTHER SUPPLIES	CREDIT - SCREWS RETURNED	(86.66)
14	101-36471-53211	OTHER SUPPLIES	CONNECTORS	71.73
15	101-36471-53406	AUTO PARTS & SUPPLIES	TAIL LIGHT	68.75
16	101-36471-53406	AUTO PARTS & SUPPLIES	CREDIT - DOOR HANDLE RETURN	(279.92)
17	101-36471-53406	AUTO PARTS & SUPPLIES	DOOR HANDLE	154.48
18	101-36471-53406	AUTO PARTS & SUPPLIES	DOOR HANDLE	279.92
19	101-36471-53406	AUTO PARTS & SUPPLIES	FILLER PLATE 214	279.50
20	101-36471-53406	AUTO PARTS & SUPPLIES	DOOR SWITCH	311.82
21	101-36471-53406	AUTO PARTS & SUPPLIES	CREDIT - CORE RETURN	(55.00)
22	101-36471-53406	AUTO PARTS & SUPPLIES	CREDIT - CORE RETURN	(18.00)
23	101-36471-53406	AUTO PARTS & SUPPLIES	BULBS	12.48
24	101-36471-53406	AUTO PARTS & SUPPLIES	CREDIT - PARTS RETURN	(157.30)
25	101-36471-53406	AUTO PARTS & SUPPLIES	ALTERNATOR	330.39
26	101-36471-53406	AUTO PARTS & SUPPLIES	FILTERS	124.61
27	101-36471-53406	AUTO PARTS & SUPPLIES	BATTERY	152.39
28	101-36471-53406	AUTO PARTS & SUPPLIES	BATTERY	161.48
29	101-36471-53406	AUTO PARTS & SUPPLIES	BLOWER MOTOR	259.52
30	101-36471-53406	AUTO PARTS & SUPPLIES	FILTERS	135.66
31	101-36471-53406	AUTO PARTS & SUPPLIES	BULBS	55.08
32	101-36471-53406	AUTO PARTS & SUPPLIES	TIRE	161.15
33	101-36471-53406	AUTO PARTS & SUPPLIES	SENSOR	260.00
34	101-36471-53406	AUTO PARTS & SUPPLIES	SCENE LIGHT 246	477.25
35	101-36471-53407	EQUIP MAINT PART&SUPPLIE	KUBOTA TIRES	278.22
36	101-36471-53407	EQUIP MAINT PART&SUPPLIE	THREAD REPAIR	16.39
37	101-36471-53407	EQUIP MAINT PART&SUPPLIE	SCRUB BRUSH	85.00
38	101-36471-53407	EQUIP MAINT PART&SUPPLIE	CREDIT - FLEET FLEX PLOW	(85.00)
39	101-36471-53407	EQUIP MAINT PART&SUPPLIE	HOSE STOP	16.81
40	101-36471-53407	EQUIP MAINT PART&SUPPLIE	PLUG	4.23
41	101-36471-53407	EQUIP MAINT PART&SUPPLIE	LATCH PAWL	111.75

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<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
42	101-36471-53415	FUELS	DIESEL & FUEL #1886036	3,744.94
43	101-36471-53415	FUELS	DIESEL & FUEL #1886035	7,620.74
44	101-36471-53418	LUBRICANTS & FLUIDS	TRUCK COOLANT	346.80
		Total For Dept 36471 PUBLIC WORKS FLEET SERVICES		20,623.61
		Dept 67001 RECREATION ADMINISTRATION		
1	101-67001-53207	PRINTING-STATIONERY/FORM	FY25 SPRING SUMMER BROCHURE	5,328.00
2	101-67001-53211	OTHER SUPPLIES	EAGLE SCOUT GIFT - CANDY	44.98
		Total For Dept 67001 RECREATION ADMINISTRATION		5,372.98
		Dept 67920 RECREATION SPECIAL RECREATION		
1	101-67920-52116	SRA PROGRAMS	ADA PARK BENCHES	4,262.20
		Total For Dept 67920 RECREATION SPECIAL RECREATION		4,262.20
		Dept 67935 RECREATION DANCE		
1	101-67935-52115	RECREATION PROGRAM SERVICE	LESSON PLANS	75.00
2	101-67935-53211	OTHER SUPPLIES	COSTUMES - SAMPLE	16.95
3	101-67935-53211	OTHER SUPPLIES	FY 25 COSTUMES - SHIRT, PANTS	99.93
4	101-67935-53211	OTHER SUPPLIES	APA SPRING COSTUMES	6,782.65
5	101-67935-53211	OTHER SUPPLIES	SPRING RECITAL COSTUMES	5,421.50
6	101-67935-53211	OTHER SUPPLIES	COSTUMES - VESTS	134.91
7	101-67935-53211	OTHER SUPPLIES	APA RECITAL COSTUMES	5,448.71
8	101-67935-53211	OTHER SUPPLIES	APA RECITAL COSTUMES	19.79
9	101-67935-53211	OTHER SUPPLIES	APA RECITAL COSTUMES	62.16
10	101-67935-53211	OTHER SUPPLIES	SPRING RECITAL COSTUMES	11,171.55
11	101-67935-53212	PROGRAM SUPPLIES	MAGNETIC TAPE	18.00
12	101-67935-53213	FUNDRAISING EXPENSES	APALZ CHICAGO COMPETITION - BALANCE	505.80
		Total For Dept 67935 RECREATION DANCE		29,756.95
		Dept 67940 RECREATION PRESCHOOL		
1	101-67940-53212	PROGRAM SUPPLIES	WEATHER BEAR	16.99
2	101-67940-53212	PROGRAM SUPPLIES	TISSUE PAPER	7.97



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<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
3	101-67940-53212	PROGRAM SUPPLIES	COUNTING MATCHING GAME, FLASH CARDS	30.78
4	101-67940-53212	PROGRAM SUPPLIES	BROWN PAPER	25.49
5	101-67940-53212	PROGRAM SUPPLIES	PLATES, NAPKINS, MUFFINS, APPLES	126.83
6	101-67940-53212	PROGRAM SUPPLIES	FEAST SUPPLIES - MCNUGGETS	42.54
7	101-67940-53212	PROGRAM SUPPLIES	PICTURES	36.47
		Total For Dept 67940 RECREATION PRESCHOOL		<u>287.07</u>
		Dept 67960 RECREATION CAMPS		
1	101-67960-52115	RECREATION PROGRAM SERVICE	CAMPDOCS SUBSCRIPTION - FEB	275.00
		Total For Dept 67960 RECREATION CAMPS		<u>275.00</u>
		Dept 67965 RECREATION ATHLETICS		
1	101-67965-52115	RECREATION PROGRAM SERVICE	HORSE LOVERS 4 PART	803.99
2	101-67965-52115	RECREATION PROGRAM SERVICE	BEGINNER HOCKEY 4 PART	813.00
		Total For Dept 67965 RECREATION ATHLETICS		<u>1,616.99</u>
		<b>Total For Fund 101 GENERAL</b>		<u><b>239,435.68</b></u>
		<b>Fund 207 SPECIAL EVENTS FUND</b>		
		Dept 00000		
1	207-00000-22501	ER - UNDISTRIBUTED LIFE INS	IPBC INSURANCE COVERAGE - JAN 2025	2.81
		Total For Dept 00000		<u>2.81</u>
		Dept 67600 RECREATION SPECIAL EVENTS ADMIN		
1	207-67600-53212	PROGRAM SUPPLIES	GIFT BOXES	21.00
		Total For Dept 67600 RECREATION SPECIAL EVENTS ADMIN		<u>21.00</u>
		Dept 67604 RECREATION FOURTH OF JULY FESTIVAL		
1	207-67604-52111	OTHER PROFESSIONAL SVCS	2025 FIREWORKS	42,500.00
2	207-67604-52115	RECREATION PROGRAM SERV	BUBBLE PERFORMANCE 4TH OF JULY 2025	550.00
		Total For Dept 67604 RECREATION FOURTH OF JULY FESTIVAL		<u>43,050.00</u>

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Dept 67605 RECREATION WINTER FESTIVAL				
1	207-67605-53211	OTHER SUPPLIES	SOAP, COOKIES & MARSHMALLOWS	212.19
2	207-67605-53212	PROGRAM SUPPLIES	CANDY CANES	59.92
3	207-67605-53212	PROGRAM SUPPLIES	CUPS	75.77
4	207-67605-53212	PROGRAM SUPPLIES	CORDS	79.98
5	207-67605-53212	PROGRAM SUPPLIES	GARAGE DOOR BANNER	37.98
6	207-67605-53212	PROGRAM SUPPLIES	MOM EXTENSION CORDS	152.88
7	207-67605-53212	PROGRAM SUPPLIES	COLORED LETTERS	3.08
8	207-67605-53212	PROGRAM SUPPLIES	BANNERS	110.95
9	207-67605-53212	PROGRAM SUPPLIES	THANK YOU CARDS	111.99
Total For Dept 67605 RECREATION WINTER FESTIVAL				844.74
<b>Total For Fund 207 SPECIAL EVENTS FUND</b>				<b>43,918.55</b>
<b>Fund 214 TIF #2 DOWNTOWN</b>				
Dept 10490 GENERAL GOVERNMENT TIF				
1	214-10490-52201	VILLAGE ATTORNEY	LEGAL TIF CONSULTATION	161.00
2	214-10490-55253	INFRASTRUCTURE IMPROVEMT	S OLD RAND UTILITY RELOCATION	290.00
Total For Dept 10490 GENERAL GOVERNMENT TIF				451.00
<b>Total For Fund 214 TIF #2 DOWNTOWN</b>				<b>451.00</b>
<b>Fund 227 DISPATCH CENTER</b>				
Dept 00000				
1	227-00000-22501	ER - UNDISTRIBUTED LIFE INS	IPBC INSURANCE COVERAGE - JAN 2025	50.17
Total For Dept 00000				50.17
Dept 24220 POLICE DISPATCH				
1	227-24220-51652	TRAINING AND MEETINGS	CIPOLLA - NENA MEMBERSHIP	152.00
2	227-24220-52111	OTHER PROFESSIONAL SVCS	FRONTLINE ANNUAL SUBSCRIPTION	5,090.52
3	227-24220-53209	UNIFORMS	PANTS - TORRES	178.65
4	227-24220-53210	SMALL TOOLS & EQUIP	DISPATCH CHAIRS (2)	474.22

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5	227-24220-53210	SMALL TOOLS & EQUIP	DISPATCH CHAIR (1)	215.98
		Total For Dept 24220 POLICE DISPATCH		6,111.37
		<b>Total For Fund 227 DISPATCH CENTER</b>		<b>6,161.54</b>
		<b>Fund 401 VILLAGE CAPITAL PROJECTS</b>		
		Dept 36001 PUBLIC WORKS ADMINISTRATION		
1	401-36001-55251	LAND IMPROVEMENTS	PROMENADE IMPROVEMENTS	194,354.70
2	401-36001-55251	LAND IMPROVEMENTS	BREEZE DOOR LOCKS	470.18
3	401-36001-55251	LAND IMPROVEMENTS	SHUTTER INSTALL SUPPLIES	41.36
4	401-36001-55251	LAND IMPROVEMENTS	SHUTTER INSTALL SUPPLIES	19.97
5	401-36001-55251	LAND IMPROVEMENTS	2024 PARKING LOT, PATH DESIGN, SURVEY	8,584.50
6	401-36001-55251	LAND IMPROVEMENTS	PROMENADE LANDSCAPE, DESIGN, PRELIM ENG	8,265.00
7	401-36001-55251	LAND IMPROVEMENTS	2024 PARKING LOT, PATH DESIGN, SURVEY	4,980.50
8	401-36001-55251	LAND IMPROVEMENTS	PROMENADE LANDSCAPING DESIGN, PRELIM ENG	9,207.50
9	401-36001-55252	BLDG & BLDG IMPROVEMENTS	PW BUILDING FEASIBILITY	797.50
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		226,721.21
		Dept 36470 PUBLIC WORKS STORM WATER CONTROL		
1	401-36470-55253	INFRASTRUCTURE IMPROVEMT	BUFFALO CREEK IMPROVEMENTS	18,823.00
2	401-36470-55253	INFRASTRUCTURE IMPROVEMT	BUFFALO CREEK IMPROVEMENTS	8,345.00
		Total For Dept 36470 PUBLIC WORKS STORM WATER CONTROL		27,168.00
		<b>Total For Fund 401 VILLAGE CAPITAL PROJECTS</b>		<b>253,889.21</b>
		<b>Fund 405 NHR CAPITAL PROJECTS</b>		
		Dept 36001 PUBLIC WORKS ADMINISTRATION		
1	405-36001-55253	INFRASTRUCTURE IMPROVEMT	MAIN ST STREETSCAPE	44,706.00
2	405-36001-55253	INFRASTRUCTURE IMPROVEMT	MAIN ST STREETSCAPE	13,039.75
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		57,745.75
		<b>Total For Fund 405 NHR CAPITAL PROJECTS</b>		<b>57,745.75</b>

**VILLAGE OF LAKE ZURICH**

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**\$1,103,618.00**

<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
<b>Fund 501 WATER &amp; SEWER</b>				
Dept 00000				
1	501-00000-21206	WATER BILLING REFUNDS	UB REF - A/C #006161-00 FINAL	405.39
2	501-00000-21206	WATER BILLING REFUNDS	UB REF - A/C #004657-00 FINAL	5.12
3	501-00000-22501	ER - UNDISTRIBUTED LIFE INS	IPBC INSURANCE COVERAGE - JAN 2025	54.24
		Total For Dept 00000		<u>464.75</u>
Dept 36001 PUBLIC WORKS ADMINISTRATION				
1	501-36001-51652	TRAINING AND MEETINGS	ANNUAL EMPLOYEE TRAINING	115.46
2	501-36001-51652	TRAINING AND MEETINGS	CROSS-CONNECTION TRAINING-REUSCH	650.00
3	501-36001-51654	MEMBERSHIPS & SUBSCRIP	ANNUAL ASSESSMENT	10,765.49
4	501-36001-52111	OTHER PROFESSIONAL SVCS	UNIFORMS/MATS 01/24	29.25
5	501-36001-52111	OTHER PROFESSIONAL SVCS	UNIFORMS/MATS 01/16	29.25
6	501-36001-52201	VILLAGE ATTORNEY	LEGAL SERVICES - DEC 2024	605.96
7	501-36001-53203	TELEPHONE & DATA SVCS	LOT 42 LIFT ALARM - DEC	254.90
8	501-36001-53204	MOBILE VOICE & DATA	CELL PHONES - WTR/CS/PW - DEC '24	140.66
9	501-36001-53209	UNIFORMS	BOOTS	175.30
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		<u>12,766.27</u>
Dept 36530 PUBLIC WORKS WATER BILLING				
1	501-36530-52111	OTHER PROFESSIONAL SVCS	SENSUS ANNUAL RNI FEE	9,838.00
		Total For Dept 36530 PUBLIC WORKS WATER BILLING		<u>9,838.00</u>
Dept 36550 PUBLIC WORKS WATER SERVICE				
1	501-36550-52111	OTHER PROFESSIONAL SVCS	DRAINED MAINT INSPECTION OF.75MG WTR TOWER	4,600.00
2	501-36550-52113	ENGR/ARCHITECTURAL	LEGAL SERVICES - NOV 2024	1,650.00
3	501-36550-52607	WATER SAMPLE ANALYSIS	RADIUM ANALYSIS WELL 8 FINISHED	253.50
4	501-36550-52607	WATER SAMPLE ANALYSIS	RADIUM ANALYSIS WELL 9, 10 RAW	507.00
5	501-36550-52607	WATER SAMPLE ANALYSIS	RADIUM ANALYSIS WELL 9 FINISHED	253.50
6	501-36550-52607	WATER SAMPLE ANALYSIS	RADIUM ANALYSIS WELL 7 RAW	253.50
7	501-36550-52607	WATER SAMPLE ANALYSIS	RADIUM ANALYSIS WELL 7 FINISHED	253.50

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**\$1,103,618.00**

<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
8	501-36550-52607	WATER SAMPLE ANALYSIS	RADIUM ANALYSIS WELL 8, 12 RAW	507.00
9	501-36550-52607	WATER SAMPLE ANALYSIS	RADIUM ANALYSIS WELL 12 FINISHED	253.50
10	501-36550-52607	WATER SAMPLE ANALYSIS	RADIUM ANALYSIS WELL 10 FINISHED	253.50
11	501-36550-52607	WATER SAMPLE ANALYSIS	RADIUM ANALYSIS WELL 12 RAW	253.50
12	501-36550-52607	WATER SAMPLE ANALYSIS	RADIUM ANALYSIS WELL 12 FINISHED	253.50
13	501-36550-52701	MAINT-BLDGS & GROUNDS	WELL 8 PAVEMENT REPLACEMENT	17,562.26
14	501-36550-52704	MAINT-EQUIPMENT	SCADA SYSTEM REPAIRS/COMMUNICATION LOSS	162.50
15	501-36550-53202	NATURAL GAS	NATURAL GAS - WELL #7	509.91
16	501-36550-53202	NATURAL GAS	NATURAL GAS - WELL #8	634.75
17	501-36550-53202	NATURAL GAS	NATURAL GAS - WELL #9	318.54
18	501-36550-53202	NATURAL GAS	NATURAL GAS - WELL #12	352.67
19	501-36550-53211	OTHER SUPPLIES	REFLECTIVE TAPE - HYDRANT MARKERS	170.45
20	501-36550-53405	BLDG & GROUND MAINT SUPP	BUILDING LIGHTING/BULBS & FIXTURES	352.78
21	501-36550-53405	BLDG & GROUND MAINT SUPP	FLUORESCENT LIGHT BULBS/WELL 12	34.98
22	501-36550-53405	BLDG & GROUND MAINT SUPP	PIPE FITTINGS/WELL 10 WATER HEATER	52.68
23	501-36550-53405	BLDG & GROUND MAINT SUPP	REPLACE WTR HEATER, FITTINGS/WELL 10 WTP	1,357.76
24	501-36550-53407	EQUIP MAINT PART&SUPPLIE	REPLACEMENT BRINE MAKE-UP VALVE	639.78
25	501-36550-53410	METERS PARTS & SUPPLIES	HYDRANT METER GATE VALVES	142.24
26	501-36550-53413	DISTRIBUTION SYS REPAIR	STAINLESS STEEL NUTS & BOLTS	430.00
27	501-36550-55253	INFRASTRUCTURE IMPROVEMT	2024 INFRASTRUCTURE IMPROVEMENTS	8,859.00
28	501-36550-55253	INFRASTRUCTURE IMPROVEMT	MAIN, CHURCH, LIONS WATERMAIN REPLACE	5,010.50
29	501-36550-55253	INFRASTRUCTURE IMPROVEMT	2024 INFRASTRUCTURE IMPROVEMENTS	1,305.00
30	501-36550-55253	INFRASTRUCTURE IMPROVEMT	MAIN, CHURCH, LIONS WATERMAIN REPLACEMENT	6,148.00
31	501-36550-55253	INFRASTRUCTURE IMPROVEMT	LEAD SERVICE LINE INVESTIGATION	4,052.50
		Total For Dept 36550 PUBLIC WORKS WATER SERVICE		57,388.30
	Dept 36560 PUBLIC WORKS SEWER SERVICE			
1	501-36560-52111	OTHER PROFESSIONAL SVCS	METROCLOUD DATA MONITORING/LIFT STATIONS	585.00
2	501-36560-53210	SMALL TOOLS & EQUIP	VALVES, TUBE CUTTER - NORTHWEST PUMP STATION ARV REPAIR	39.97
3	501-36560-53211	OTHER SUPPLIES	LIFT STATION TRANSDUCER, CIRCULAR CHART PENS/Q & NW	66.95
4	501-36560-53211	OTHER SUPPLIES	GAS MONITOR REPAIR	429.00
5	501-36560-53405	BLDG & GROUND MAINT SUPP	BUILDING LIGHTING/BULBS & FIXTURES	176.42

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<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
6	501-36560-53408	LIFT STATION PARTS & SUP	REPLACEMENT CONTROL PANEL 24V POWER SUPPLY	195.32
7	501-36560-53408	LIFT STATION PARTS & SUP	LIFT STATION TRANSDUCER, CIRCULAR CHART PENS/Q & NW	706.89
8	501-36560-53408	LIFT STATION PARTS & SUP	VALVES, TUBE CUTTER - NORTHWEST PUMP STATION ARV REPAIR	35.95
9	501-36560-55253	INFRASTRUCTURE IMPROVEMT	2025 SANITARY SEWER LINING	3,948.00
10	501-36560-55253	INFRASTRUCTURE IMPROVEMT	WHITNEY, LZ DR WATER MAIN, SANITARY SEWER RECON	10,571.00
11	501-36560-55253	INFRASTRUCTURE IMPROVEMT	WHITNEY, LZ DR WATER MAIN, SANITARY SEWER RECONST	27,781.00
Total For Dept 36560 PUBLIC WORKS SEWER SERVICE				44,535.50
<b>Total For Fund 501 WATER &amp; SEWER</b>				<b>124,992.82</b>
<b>Fund 601 MEDICAL INSURANCE</b>				
Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				
1	601-10001-52340	MEDICAL ADMIN FEE	IPBC INSURANCE COVERAGE - JAN 2025	93.15
2	601-10001-52341	HEALTH INS. FIXED COSTS	IPBC INSURANCE COVERAGE - JAN 2025	273,250.00
Total For Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				273,343.15
<b>Total For Fund 601 MEDICAL INSURANCE</b>				<b>273,343.15</b>
<b>Fund 603 RISK MANAGEMENT</b>				
Dept 00000				
1	603-00000-22501	ER - UNDISTRIBUTED LIFE INS	IPBC INSURANCE COVERAGE - JAN 2025	1.74
Total For Dept 00000				1.74
Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				
1	603-10001-52114	LIABILITY INSURANCE CLAIMS	IRMA DECEMBER 2024	2,731.52
2	603-10001-52114	LIABILITY INSURANCE CLAIMS	BODY SHOP REPAIRS SQUAD CAR 106 DAMAGE	11,042.45
Total For Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				13,773.97
<b>Total For Fund 603 RISK MANAGEMENT</b>				<b>13,775.71</b>
<b>Fund 615 EQUIPMENT REPLACEMENT</b>				
Dept 36001 PUBLIC WORKS ADMINISTRATION				

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**\$1,103,618.00**

<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
1	615-36001-55261	VEHICLES - POLICE	NEW SQUAD FILLER PLATES	86.91
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		86.91
<b>Total For Fund 615 EQUIPMENT REPLACEMENT</b>				<b>86.91</b>
<b>Fund 710 PERFORMANCE ESCROW</b>				
Dept 00000				
1	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0629 - 1241 S RAND RD	1,000.00
2	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0649 - 865 SAVOY CT	500.00
3	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0590 - 220 FOREST AVE	500.00
4	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0643 - 1161 SYCAMORE LN	500.00
5	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0630 - 690 JUNE TER	1,000.00
6	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0491 - 1233 TRACIE DR	500.00
7	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0605 - 927 HOLLY CIR	500.00
8	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0485 - 514 PRAIRIE LN	500.00
9	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0294 - 1186 SYCAMORE DR	500.00
10	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0467 - 217 W MAIN ST	500.00
11	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0507 - 217 W MAIN ST	500.00
12	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0573 - 463 SURRYSE RD	500.00
13	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0284 - 339 GRAND AVE	1,200.00
14	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD25-0004 - 871 MARCH ST	500.00
15	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0620 - 365 SURRYSE #120	250.00
16	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0607 - 1110 S OLD RAND	250.00
17	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0343 - 588 APPELEGATE	500.00
18	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0340 - 600 E IL RT 22	1,000.00
19	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0113 - 204 E RT 22	500.00
		Total For Dept 00000		11,200.00
Dept 17001 TECHNOLOGY ADMINISTRATION				
1	710-17001-53214	PEG CABLE EXPENSE	PEG CHANNEL CONFIGURATION FILES	2.99
2	710-17001-53214	PEG CABLE EXPENSE	MEETING UPLOAD FOR PRESENTATIONS	119.88

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**\$1,103,618.00**

<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
3	710-17001-53214	PEG CABLE EXPENSE	MEDIA CREW - JAN 2025	92.25
		Total For Dept 17001 TECHNOLOGY ADMINISTRATION		215.12
		<b>Total For Fund 710 PERFORMANCE ESCROW</b>		<b>11,415.12</b>
	Fund 720 PAYROLL CLEARING			
	Dept 00000			
1	720-00000-22253	IMRF W/H	PR DEDUCTIONS - DECEMBER 2024	52,818.10
2	720-00000-22253	IMRF W/H	PR DEDUCTIONS - DECEMBER 2024	864.51
3	720-00000-22301	DENTAL / VISION BENEFITS	IPBC INSURANCE COVERAGE - JAN 2025	16,475.21
4	720-00000-22403	AFLAC PLANS PAYABLE	AFLAC INSURANCE PREMIUM - DEC	5,842.34
5	720-00000-22404	SUPPLEMENTAL LIFE INS PAYABLE	IPBC INSURANCE COVERAGE - JAN 2025	2,402.40
		Total For Dept 00000		78,402.56
		<b>Total For Fund 720 PAYROLL CLEARING</b>		<b>78,402.56</b>



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**\$1,103,618.00**

<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
<b>Fund Totals:</b>				
			Fund 101 GENERAL	239,435.68
			Fund 207 SPECIAL EVENTS FUND	43,918.55
			Fund 214 TIF #2 DOWNTOWN	451.00
			Fund 227 DISPATCH CENTER	6,161.54
			Fund 401 VILLAGE CAPITAL PROJECTS	253,889.21
			Fund 405 NHR CAPITAL PROJECTS	57,745.75
			Fund 501 WATER & SEWER	124,992.82
			Fund 601 MEDICAL INSURANCE	273,343.15
			Fund 603 RISK MANAGEMENT	13,775.71
			Fund 615 EQUIPMENT REPLACEMENT	86.91
			Fund 710 PERFORMANCE ESCROW	11,415.12
			Fund 720 PAYROLL CLEARING	78,402.56
PRIOR YEAR 2024	\$	535,652.86		
CURRENT YEAR 2025	\$	567,965.14		
		<u>\$ 1,103,618.00</u>		<u>\$ 1,103,618.00</u>



*At the Heart of Community*

COMMUNITY DEVELOPMENT DEPARTMENT

505 Telser Road  
Lake Zurich, Illinois 60047

Phone (847) 540-1696  
Fax (847) 726-2182  
LakeZurich.org

**MEMORANDUM**

Date: February 3, 2025  
To: Ray Keller, Village Manager *PK*  
From: Sarosh Saher, Community Development Director  
CC: Colleen McCauley, Village Planner  
Re: Zoning Application for a Variation – 1265 Country Club Road  
Wiktor Kolanko and Aleksandra Kopania

*AGENDA ITEM*  
*6d*

**Issue**

Mr. Wiktor Kolanko and Ms. Aleksandra Kopania (the “Applicants” and “Owners”), have filed a zoning application for the property at 1265 Country Club Road (the “Subject Property”). Specifically, the Applicants are seeking:

- A variation from Zoning Code Section 8-11-1, subsection F.2., which establishes the maximum fence height for interior side and rear yards at five feet (5’), to authorize a 1-foot increase above the five-foot (5’) maximum to allow for the requested six (6) foot high fence in the interior side and rear yards of the Subject Property under the current R-5 Zoning.

**2014-2019 Strategic Plan.** This agenda item is consistent with the following objectives under Goal #2 – Development:

- Become more business friendly and customer oriented.

**Analysis**

The Subject Property is located within the Village’s R-5 Single-family Residential District that provides for single-family homes. The R-5 zoning district only permits five-foot (5’) high fences in the interior side or rear yards according to the bulk requirements of the code. The Applicant proposes a six-foot (6’) high fence that will begin at the corner of the retaining wall in the rear yard, extend along the northerly interior side lot line, continue 134 feet along the westerly rear

Variation – 1265 Country Club Road  
February 3, 2025

property line, and then follow the southerly interior side lot line, eventually connecting to the midpoint of the home.

The Applicant is proposing to install a 6-foot tall aluminum ornamental fence to enhance the safety of their family due to the presence of wildlife, primarily coyotes. The rear yard of the home is wooded and borders a wetland, which draws various wildlife.

The Planning and Zoning Commission (PZC) held a public hearing on January 15, 2025 to consider the application and voted 6-0 in favor of recommending approval of the variation to allow for the construction of the fence. No additional conditions were added other than those initially recommended by staff, and no further additional changes were required of the applicant. The video stream from the PZC meeting can be accessed via the link:

<https://play.champds.com/lakezurichil/event/144>

A detailed evaluation and summary of the project can be found in the Staff Report that was provided to the Planning and Zoning Commission, which is a part of the attached Ordinance.

### **Recommendation**

At the public hearing on January 15, 2025, the PZC recommended approval of the variation incorporating the conditions for approval provided by staff in its report with no further conditions.

Staff therefore recommends approval of the attached ordinance, with its specific attachments based on the following conditions for approval that are contained within said ordinance:

1. Substantial conformance with the following documentation submitted as part of the application and subject to revisions required by Village Staff, Village Engineer, and any applicable governmental agencies:
  - a. Zoning Application dated November 15, 2024, prepared by the Applicants Wiktor Kolanko and Aleksandra Kopania, homeowners of 1265 Country Club Road; and Cover Letter.
  - b. Exhibit A: Legal Description of the Subject Property.
  - c. Plat of Survey prepared by Chamberlin/Masse Surveying dated November 4, 2022, submitted by Wiktor Kolanko and Aleksandra Kopania.
  - d. Letters of Consent from neighbors dated November 15, 2024.
2. The six-foot (6') high aluminum ornamental fence will be as depicted on the Plat of Survey prepared by Chamberlin/Masse Surveying dated November 4, 2022, and properly maintained.
3. The fence installation will begin at the corner of the retaining wall in the rear yard, extend along the northerly interior side lot line, continue 134 feet along the westerly rear property line, and then follow the southerly interior side lot line, eventually connecting to the midpoint of the side elevation of the home.

Variation – 1265 Country Club Road  
February 3, 2025

4. The Applicant will secure clearance from all utility companies to install the fence in the required locations in the interior side and rear yards before beginning construction.
5. As further mitigation for construction of the fence, the applicant shall agree not to increase its height beyond what is being proposed. Any additional fence proposed on the property in the future shall meet the requirements of the building and zoning code for fence height, materials location and setback.
6. The development shall be in compliance with all other applicable codes and ordinances of the Village of Lake Zurich.
  - Approval Ordinance including the following exhibits
    - Exhibit A – Legal description of the subject property
    - Exhibit B – January 15, 2025 staff report and planning and zoning commission final recommendation/conditions and its referenced exhibits

## VILLAGE OF LAKE ZURICH



## ORDINANCE NO. 2025-02-601

**A VARIATION GRANTING RELIEF FROM THE MAXIMUM FENCE HEIGHT  
REQUIREMENTS IN THE INTERIOR SIDE AND REAR YARD  
*1265 Country Club Road***

**WHEREAS**, Wiktor Kolanko and Aleksandra Kopania are the applicants and owners ("Applicant") for a variation for the property at 1265 Country Club Road, said property legally described in Exhibit A hereto ("Subject Property"):

**WHEREAS**, Applicant has filed zoning application PZC 2025-01, dated November 15, 2024, (the "Application") seeking the grant and approval of the following variation under the Zoning Code of the Village of Lake Zurich (the "Zoning Code") for the Subject Property:

- A variation from Zoning Code Section 8-11-1, subsection F.2., which establishes the maximum fence height for interior side and rear yards at five feet (5'), to authorize a 1-foot increase above the five-foot (5') maximum to allow for the requested six (6) foot high fence in the interior side and rear yards of the Subject Property under the current R-5 Zoning.

**WHEREAS**, the Applicant seeks this variation under Chapter 17 of the Zoning Code of the Village of Lake Zurich for the Subject Property, said Subject Property currently within the Village's R-5 Single Family Residential Zoning District; and

**WHEREAS**, in compliance with the law, and the requirements of the Village of Lake Zurich Zoning Code, notice was published on December 21, 2024, in *The Daily Herald*, and the Village posted a public hearing sign on the Subject Property on December 16, 2024, both the newspaper and sign notices informing the public of a public hearing to be held before the Lake Zurich Planning and Zoning Commission ("PZC") on January 15, 2025, to consider the Application for this requested zoning relief; and

**WHEREAS**, at its January 15, 2025 meeting, the PZC held a public hearing on this matter and considered the report prepared by Village staff, consisting of 8 pages, dated January 15, 2025, addressing the request for approval of a variation to construct the proposed 6-foot fence within the interior side and rear yard ("STAFF REPORT"); and considered all information presented by the Applicant, and the applicable factors required under of the Zoning Code; and, after the conclusion of the public hearing, the PZC recommended that the Board of Trustees approve the variation requested in this

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Application, with no additional conditions of approval, except those set forth hereinafter; and

**WHEREAS**, the President and Board of Trustees of the Village of Lake Zurich met on February 3, 2025, and considered the findings and recommendations of the PZC, including the STAFF REPORT dated January 15, 2025, consisting of 8 pages, including final findings and recommendations of the PZC with no additional conditions, said required zoning standards, findings and recommendations attached hereto as Exhibit B and having considered all of the facts and circumstances affecting the Application and these approvals, the President and Board of Trustees have determined that the applicable standards related to this zoning approval under the Village Zoning Code, Title 9, Chapter 17, have been met.

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, as follows:

**SECTION 1: ADOPTION AND INCORPORATION OF RECITALS.** The foregoing recitals, findings, recommendations, exhibits and plans are incorporated herein as findings and requirements of the President and Board of Trustees, and all Exhibits referenced herein are made a part of and incorporated into this Ordinance and related approvals, except as otherwise provided below.

**SECTION 2: GRANT OF VARIATION.** The President and Board of Trustees, pursuant to the authority vested in them under the laws of the State of Illinois and the provisions of Chapter 17 authorizing such variations and the standards for such variations of the Lake Zurich Zoning Code, hereby grant the following approval to allow for the construction of the fence, as shown and provided in the STAFF REPORT dated January 15, 2025, and Planning and Zoning Commission findings and recommendation, attached as Exhibit B:

- A variation from Chapter 11 entitled “FENCES, SHEDS, ANTENNAS, SWIMMING POOLS”, of Title 8 of the Lake Zurich Municipal Code entitled “BUILDING REGULATIONS;” Section 8-11-1, subsection F.2., which establishes the maximum allowable fence height of five (5) feet for the construction of fences within interior side and rear yards, in accordance with the standards for the grant of a variation set forth at Chapter 17 of the Zoning Code, Section 9-17-4, entitled “Standards for Variation”, to authorize the requested variation to increase the allowable height of the fence by one (1) foot to allow for the requested six (6) foot high fence in the interior side and rear yard.

**SECTION 3: FINDINGS IN SUPPORT OF APPROVAL OF VARIATION.** The findings, conditions and recommendations of the Planning and Zoning Commission as set forth in the STAFF REPORT dated January 15, 2025, and Planning and Zoning Commission recommendation, all consisting of 8 pages, attached as Exhibit B, are hereby accepted as the Board’s own and shall be made a part of the official record for the

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Application and this grant of approval and subject to the following conditions for approval:

1. Substantial conformance with the following documentation submitted as part of the application and subject to revisions required by Village Staff, Village Engineer, and any applicable governmental agencies:
  - a. Zoning Application dated November 15, 2024, prepared by the Applicants Wiktor Kolanko and Aleksandra Kopania, homeowners of 1265 Country Club Road; and Cover Letter.
  - b. Exhibit A: Legal Description of the Subject Property.
  - c. Plat of Survey prepared by Chamberlin/Masse Surveying dated November 4, 2022, submitted by Wiktor Kolanko and Aleksandra Kopania.
  - d. Letters of Consent from neighbors dated November 15, 2024.
2. The six-foot (6') high aluminum ornamental fence will be as depicted on the Plat of Survey prepared by Chamberlin/Masse Surveying dated November 4, 2022, and properly maintained.
3. The fence installation will begin at the corner of the retaining wall in the rear yard, extend along the northerly interior side lot line, continue 134 feet along the westerly rear property line, and then follow the southerly interior side lot line, eventually connecting to the midpoint of the side elevation of the home.
4. The Applicant will secure clearance from all utility companies to install the fence in the required locations in the interior side and rear yards before beginning construction.
5. As further mitigation for construction of the fence, the applicant shall agree not to increase its height beyond what is being proposed. Any additional fence proposed on the property in the future shall meet the requirements of the building and zoning code for fence height, materials location and setback.
6. The development shall be in compliance with all other applicable codes and ordinances of the Village of Lake Zurich.

**SECTION 4: COMPLIANCE WITH ORDINANCE AND ALL CODES.** Except as otherwise specifically provided in writing in advance by the Village, no work may be commenced on the Subject Property pursuant to the approvals granted in this Ordinance until all conditions precedent of this Ordinance to such work have been fulfilled and after all permits, approvals, and other authorizations for such work have been properly applied for, paid for, and granted in accordance with applicable law.

**SECTION 5: SEVERABILITY.** If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent

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jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 6: CONFLICTS. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 7: EFFECTIVE DATE. This Ordinance shall be in full force and effect upon its passage and approval, as provided by law.

PASSED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Ayes:

Nays:

Absent:

Abstain:

APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Village President, Thomas Poynton

ATTEST:

\_\_\_\_\_  
Village Clerk, Kathleen Johnson

414214\_1



EXHIBIT A

Legal description of the Subject Property

THE SOUTH 135 FEET OF THE NORTH 641 FEET OF THE WEST 305 FEET OF THE  
SOUTHWEST ¼ OF SECTION 18, TOWNSHIP 43 NORTH, RANGE 10, EAST OF THE  
THIRD PRINCIPAL MERIDIAN, IN LAKE COUNTY, ILLINOIS.

Common Street Address: 1265 Country Club Road

Property Index Number (PIN): 14-18-300-005

414214\_1

EXHIBIT B

January 15, 2025 staff report and planning and zoning commission  
recommendation/conditions consisting of 8 total pages and accompanying Exhibits

414214\_1



*At the Heart of Community*

COMMUNITY DEVELOPMENT DEPARTMENT

505 Telser Road  
Lake Zurich, Illinois 60047

(847) 540-1696  
Fax (847) 726-2182  
LakeZurich.org

**APPLICATION PZC 2025-01**  
**PZC Meeting Date: January 15, 2025**

**AGENDA ITEM 4.A**

**STAFF REPORT**

To: Chairperson Stratman and Members of the Planning & Zoning Commission

From: Sarosh Saher, Community Development Director

CC: Colleen McCauley, Village Planner

Date: January 15, 2025

Re: PZC 2025-01 – Zoning Application for a Fence Variation  
1265 Country Club Road

**SUBJECT**

Mr. Wiktor Kolanko and Ms. Aleksandra Kopania (the “Applicant” and “Owner”) request a Variation from Zoning Code Section 8-11-1-F-2, Maximum Fence Heights: Interior side and rear yards: Five Feet (5’) to allow for the construction of a six-foot (6’) high fence within the interior side and rear yards at the property commonly known as 1265 Country Club Road, legally described in Exhibit A attached hereto (the “Subject Property”).

**GENERAL INFORMATION**

Requested Action: Variation of Maximum Fence Height

Current Zoning: R-5 Single Family Residential District

Current Use: Single Family Home

Property Location: 1265 Country Club Road

Applicant and Owner: Mr. Wiktor Kolanko and Ms. Aleksandra Kopania

Staff Coordinator: Colleen McCauley, Village Planner

**LIST OF EXHIBITS**

**Staff Report**  
**APPLICATION PZC 2025-01**

**Community Development Department**  
**PZC Meeting Date: January 15, 2025**

- A. Legal Description
- B. Public Meeting Sign
- C. Site Photos
- D. Aerial Map
- E. Zoning Map
- F. Parcel Map
- G. Development Application and Attachments
- H. Development Review Comments

**BACKGROUND**

Mr. Wiktor Kolanko and Ms. Aleksandra Kopania (the “Applicant” and “Owner”) are the owners of the property located at 1265 Country Club Road, legally described in Exhibit A attached hereto (the “Subject Property”). The Applicant filed an application with the Village of Lake Zurich received on November 15, 2024 (the “Application”) seeking:

- A Variation from Zoning Code Section 8-11-1-F-2, Maximum Fence Heights: Interior Side and Rear Yards: Five Feet (5’)

The Subject Property is located within the Village’s R-5 Single-family Residential District that provides for single-family homes. The R-5 zoning district only permits five-foot (5’) high fences in the interior side or rear yards according to the bulk requirements of the code. The Applicant proposes a six-foot (6’) high fence that will begin at the corner of the retaining wall in the rear yard, extend along the northerly interior side lot line, continue 134 feet along the westerly rear property line, and then follow the southerly interior side lot line, eventually connecting to the midpoint of the home.

The Applicant is proposing to install a 6-foot tall aluminum ornamental fence to enhance the safety of their family due to the presence of wildlife, primarily coyotes. The rear yard of the home is wooded and borders a wetland, which draws various wildlife.

The Applicant will secure clearance from all utility companies to install the fence in the interior side and rear yards before beginning construction. There are no Village utility easement requirements or grade issues that would prevent the fence from being built in the proposed locations on the lot. Due to the lower grade of the rear yard, a 6-foot fence will have less impact on surrounding property. The applicant has also obtained the consent from the owners of the three neighboring properties for the construction of the taller fence.

Pursuant to public notice published on December 21, 2024, in the Daily Herald, a public hearing has been scheduled with the Lake Zurich Planning & Zoning Commission for January 15, 2025, to consider the Application. On December 16, 2024, the Village posted a public hearing sign on the Subject Property (Exhibit B).

Staff offers the following additional information:

**Staff Report**  
**APPLICATION PZC 2025-01**

**Community Development Department**  
**PZC Meeting Date: January 15, 2025**

- A. Courtesy Review.** Due to the low impact of this project, courtesy review was not recommended.
- B. Zoning History.** The property was subdivided and purchased in 2022 from the neighboring property at 327 Country Club Road. Prior to the subdivision, the lots were part of a single zoning lot. The applicant recently moved into their newly constructed home, which was completed in 2024. The subject property is zoned within the R-5 Single Family Residential District.
- C. Surrounding Land Use and Zoning.** The subject property is zoned within the R-5 Single Family Residential District, and surrounded by similarly zoned properties developed with single-family residences. The properties to the west are located within the Village of North Barrington, and are also developed with single-family homes.
- D. Trend of Development.** The residence at 1265 Country Club Road is a two-story home that was completed in 2024. Most of the surrounding homes were built in the 1980s. The Subject Property one of the few remaining vacant parcels on this block and was developed following the subdivision of the adjacent property owner's lot.
- E. Zoning District.** The zoning code provides for four (4) zoning districts for single-family residential development. The single-family districts provide for a limited range of single-family detached housing densities consistent with the village's established single-family residential neighborhoods. The R-5 district allows for somewhat higher density residential use and smaller lot sizes.

Taken as a whole, the residential district regulations are intended to preserve established neighborhoods and encourage new residential development, but only in a manner consistent with the overall character of the village.

**GENERAL FINDINGS**

Staff of the Community Development Department's development review team has evaluated the development against the various standards and provisions of the Lake Zurich Municipal Code and offers findings on the following specific sections of the Code.

**9-17-4: STANDARDS FOR VARIATIONS.**

- A. General Standard:** No variation shall be granted pursuant to this chapter unless the applicant shall establish that carrying out the strict letter of the provisions of this zoning code would create a particular hardship or a practical difficulty. Such a showing shall require proof that the variation being sought satisfies each of the standards set forth in this section.

**Staff Response: Standard met. Applicant has shown proof that there is a practical difficulty in constructing the fence in compliance with the provisions of the current**

**Staff Report**  
**APPLICATION PZC 2025-01**

**Community Development Department**  
**PZC Meeting Date: January 15, 2025**

**zoning code due to safety concerns. The variation being sought will provide utility and safety to the yard and satisfy each of the standards set forth in this section.**

- B. Unique Physical Condition: The subject property is exceptional as compared to other lots subject to the same provision by reason of a unique physical condition, including presence of an existing use or structure, whether conforming or nonconforming; irregular or substandard shape or size; exceptional topographical features; or other extraordinary physical conditions peculiar to and inherent in the subject property that amount to more than a mere inconvenience to the owner and that relate to or arise out of the lot rather than the personal situation of the current owner of the lot.

**Staff Response: Standard met. The Subject Property is similar in size to the three neighboring properties to the south, while the properties to the north and east vary significantly in size. The lot's proximity to the wetland results in a steep grade change, which reduces the effectiveness of a five-foot fence and attracts wildlife. As a result, the applicant is requesting a variation to construct a taller fence within the interior side and rear yards to provide the necessary protection and make the yard a functional, usable space.**

- C. Not Self-Created: The aforesaid unique physical condition is not the result of any action or inaction of the owner, or of the owner's predecessors in title and known to the owner prior to acquisition of the subject property, and existed at the time of the enactment of the provisions from which a variation is sought or was created by natural forces or was the result of governmental action, other than the adoption of this zoning code, for which no compensation was paid.

**Staff Response: Standard met. The unique or extraordinary physical condition of the property was not caused by any actions of the property owner, but rather results from the design of the original developer and the proximity to the wetland and wooded area.**

- D. Denied Substantial Rights: The carrying out of the strict letter of the provision from which a variation is sought would deprive the owner of the subject property of substantial rights commonly enjoyed by owners of other lots subject to the same provision.

**Staff Response: Standard met. The Applicant is requesting a six-foot high fence to surround the rear yard of their property. Denying the fence to be built would deny the property owner the opportunity to safely enjoy the entire outdoor area (rear yard) offered to other residents.**

- E. Not Merely Special Privilege: The alleged hardship or difficulty is not merely the inability of the owner or occupant to enjoy some special privilege or additional right not available to owners or occupants of other lots subject to the same provision, nor merely an inability to make more money from the use of the subject property; provided, however, that where the standards herein set out exist, the existence of an economic hardship shall not be a prerequisite to the grant of an authorized variation.

**Staff Report**  
APPLICATION PZC 2025-01

**Community Development Department**  
PZC Meeting Date: January 15, 2025

**Staff Response: Standard met. The hardship does not involve the inability of the owner to enjoy any special privilege in using the property. Granting the variation will allow the current owner to enjoy the fenced in outdoor space that is traditional and customary to the enjoyment and use of a residential property.**

- F. Code and Plan Purposes: The variation would not result in a use or development of the subject property that would be not in harmony with the general and specific purposes for which this zoning code and the provision from which a variation is sought were enacted or the general purpose and intent of the official comprehensive plan.

**Staff Response: Standard met. Granting the variation would not change the residential use of the Subject Property. The location and design of the home, the fence and other accessory structures will continue to remain in harmony with the residential purpose of the zoning code and comprehensive plan.**

- G. Essential Character of the Area: The variation would not result in a use or development on the subject property that:

1. Detrimental to Enjoyment: Would be materially detrimental to the public welfare or materially injurious to the enjoyment, use, development, or value of property or improvements permitted in the vicinity; or

**Staff Response: Standard met. If the Applicant is granted the requested variation, it will not create a negative effect on public welfare, enjoyment, development, or value of property.**

2. Light and Air: Would materially impair an adequate supply of light and air to the properties and improvements in the vicinity; or

**Staff Response: Standard met. Granting of the variation would have no effect on the supply of light and air to the subject property or those properties in the vicinity, as the Applicants only wish to construct a fence along the interior side and rear lot lines of the property.**

3. Congestion: Would substantially increase congestion in the public streets due to traffic or parking; or

**Staff Response: Not Applicable. Granting of the variation would not affect any congestion due to traffic or parking as the land use or density of the property is not being altered.**

4. Flood or Fire: Would unduly increase the danger of flood or fire; or

**Staff Report**  
APPLICATION PZC 2025-01

**Community Development Department**  
PZC Meeting Date: January 15, 2025

**Staff Response: Standard met. The proposed fence is not a solid fence and will therefore not increase any risk of flood or fire. The fence is proposed to be built to modern standards of the building and zoning code, and will not impede the drainage flow on the property.**

5. Tax Public Facilities: Would unduly tax public utilities and facilities in the area; or

**Staff Response: Standard met. No utilities are proposed to be connected to the proposed fence. Granting of the variation would therefore not cause the property to unduly tax public utilities or facilities in the area since its function would not change.**

6. Endangerment: Would endanger the public health or safety.

**Staff Response: Standard met. The proposed variation would not affect the public's health, safety or welfare.**

- H. No Other Remedy: There is no means other than the requested variation by which the alleged hardship or difficulty can be avoided or remedied to a degree sufficient to permit a reasonable use of the subject property.

**Staff Response: Standard partially met. The fence is only being constructed at the proposed height to give the rear yard the desired utility and safety.**

**The height of the fence is not at the minimum adjustment that the property owner could apply to give the fenced-in portion of the yard a reasonable level of functionality, as a 5-foot fence could be constructed at the proposed location.**

**However, the proposed six-foot-high fence is requested by the Applicant to enhance safety for their family and to address the grade change in the rear yard.**

**Additionally, the following measures or existing features serve as justification of the variation being requested:**

- 1. The fence will be an open aluminum ornamental design with a high level of transparency, reducing the barrier effect along adjacent properties.**
- 2. The owners of the adjacent properties have not objected to the construction of the fence as proposed and have all submitted letters of support.**

**Staff therefore recommends approval of the variation, despite the partial compliance with this standard.**



**Staff Report**  
**APPLICATION PZC 2025-01**

**Community Development Department**  
**PZC Meeting Date: January 15, 2025**

**RECOMMENDATION**

The recommendation of the Planning and Zoning Commission should be based on the standards included in the following Sections of the Lake Zurich Municipal Code:

- Section 9-17-4: Standards for Variations

Section 9-17-5 entitled "Variation less than requested" provides the PZC with the option of granting a variation less than or different from that requested when the record supports the applicant's right to some relief but not to the relief requested.

Based on the review of the standards for approval which have been met with the exception of Standard H, staff recommends that the Planning and Zoning Commission make these standards a part of the official record of the Application.

Further, based on the existing conditions and mitigation proposed by the owner as further described in the staff response to Standard H, Staff of the Community Development Department recommends the approval of PZC 2025-01, subject to the following conditions:

1. Substantial conformance with the following documentation submitted as part of the application and subject to revisions required by Village Staff, Village Engineer, and any applicable governmental agencies:
  - a. Zoning Application dated November 15, 2024, prepared by the Applicants Wiktor Kolanko and Aleksandra Kopania, homeowners of 1265 Country Club Road; and Cover Letter.
  - b. Exhibit A: Legal Description of the Subject Property.
  - c. Plat of Survey provided by Wiktor Kolanko and Aleksandra Kopania.
  - d. Letters of Consent from neighbors dated November 15, 2024.
2. As further mitigation for construction of the fence, the applicant shall agree not to increase its height beyond what is being proposed. Any additional fence proposed on the property in the future shall meet the requirements of the building and zoning code for fence height, materials location and setback.
3. The development shall be in compliance with all other applicable codes and ordinances of the Village of Lake Zurich.

Respectfully submitted,

Colleen McCauley, Village Planner

Staff Report  
APPLICATION PZC 2025-01

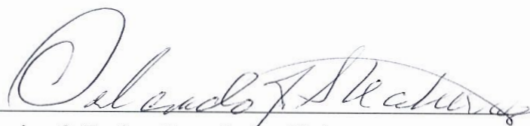
Community Development Department  
PZC Meeting Date: January 15, 2025

LAKE ZURICH PLANNING & ZONING COMMISSION  
FINAL FINDINGS & RECOMMENDATIONS

**1265 COUNTRY CLUB ROAD**  
**JANUARY 15, 2025**

The Planning & Zoning Commission recommends approval of Application **PZC 2025-01**, and the Planning & Zoning Commission adopts the findings as contained within the Staff Report dated **January 15, 2025** for this Application and subject to any changes or approval conditions as listed below:

1. Substantial conformance with the following documentation submitted as part of the application and subject to revisions required by Village Staff, Village Engineer, and any applicable governmental agencies:
    - a. Zoning Application dated November 15, 2024, prepared by the Applicants Wiktor Kolanko and Aleksandra Kopania, homeowners of 1265 Country Club Road; and Cover Letter.
    - b. Exhibit A: Legal Description of the Subject Property.
    - c. Plat of Survey provided by Wiktor Kolanko and Aleksandra Kopania.
    - d. Letters of Consent from neighbors dated November 15, 2024.
  2. As further mitigation for construction of the fence, the applicant shall agree not to increase its height beyond what is being proposed. Any additional fence proposed on the property in the future shall meet the requirements of the building and zoning code for fence height, materials location and setback.
  3. The development shall be in compliance with all other applicable codes and ordinances of the Village of Lake Zurich.
- ☐ Without any further additions, changes, modifications and/or approval conditions.  
☐ With the following additions, changes, modifications and/or approval conditions:



Planning & Zoning Commission Chairman

**Staff Report**  
**APPLICATION PZC 2025-01**

**Community Development Department**  
**PZC Meeting Date: January 15, 2025**

**EXHIBIT A**  
**LEGAL DESCRIPTION OF SUBJECT PROPERTY**

THE SOUTH 135 FEET OF THE NORTH 641 FEET OF THE WEST 305 FEET OF THE  
SOUTHWEST  $\frac{1}{4}$  OF SECTION 18, TOWNSHIP 43 NORTH, RANGE 10, EAST OF THE  
THIRD PRINCIPAL MERIDIAN, IN LAKE COUNTY, ILLINOIS.

Common Street Address: 1265 Country Club Road  
Property Index Number (PIN): 14-18-300-005

**Staff Report**  
**APPLICATION PZC 2025-01**

**Community Development Department**  
**PZC Meeting Date: January 15, 2025**

**EXHIBIT B**

**PUBLIC HEARING SIGNS PRESENT AT SUBJECT PROPERTY**

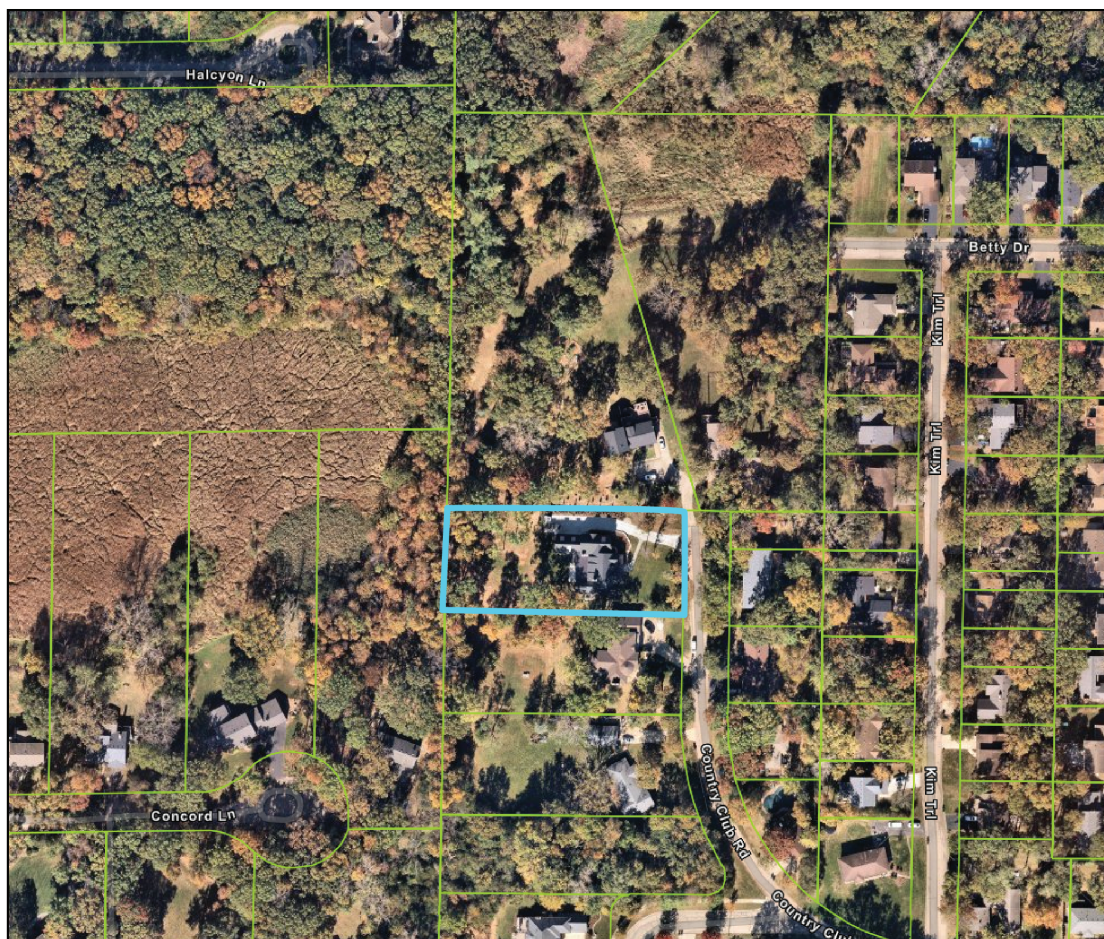







## 1265 Country Club Road

### Fence Variation



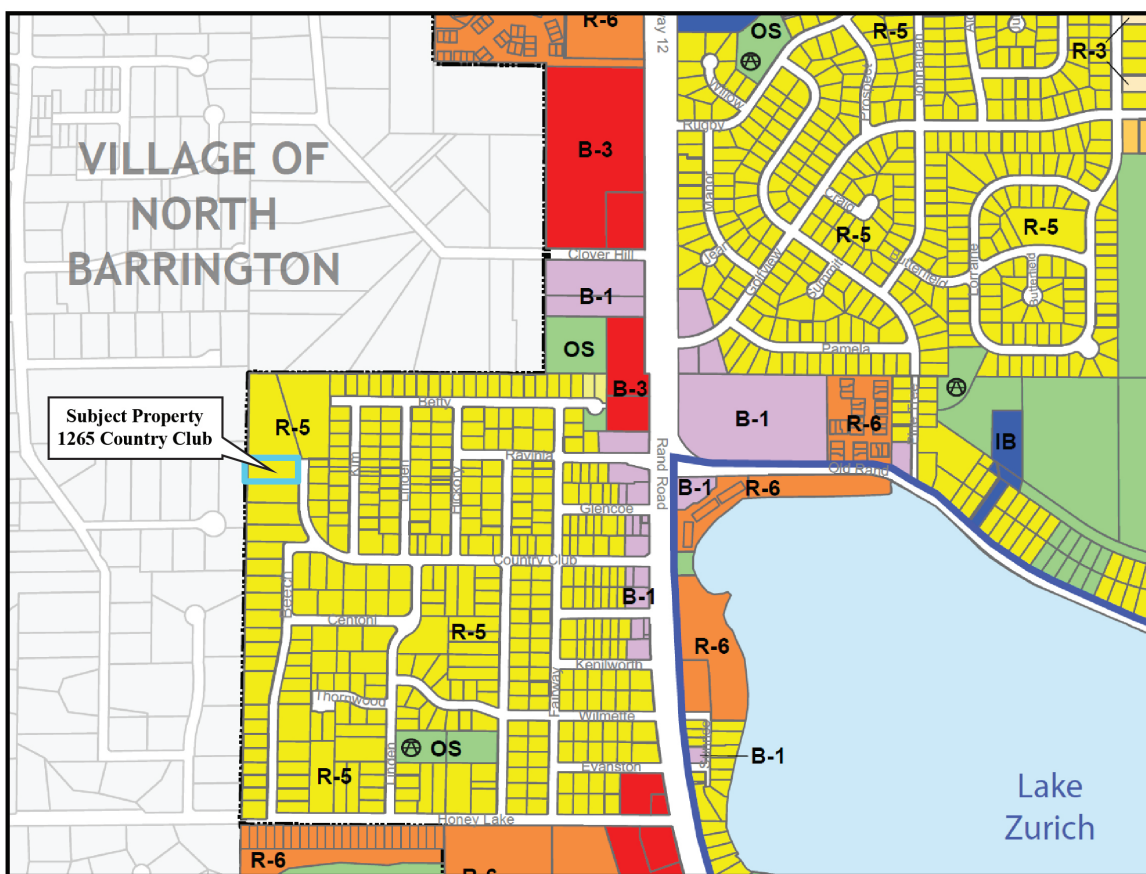
 Subject Property

 Tax Parcel Lines



# 1265 Country Club Road

## Fence Variation

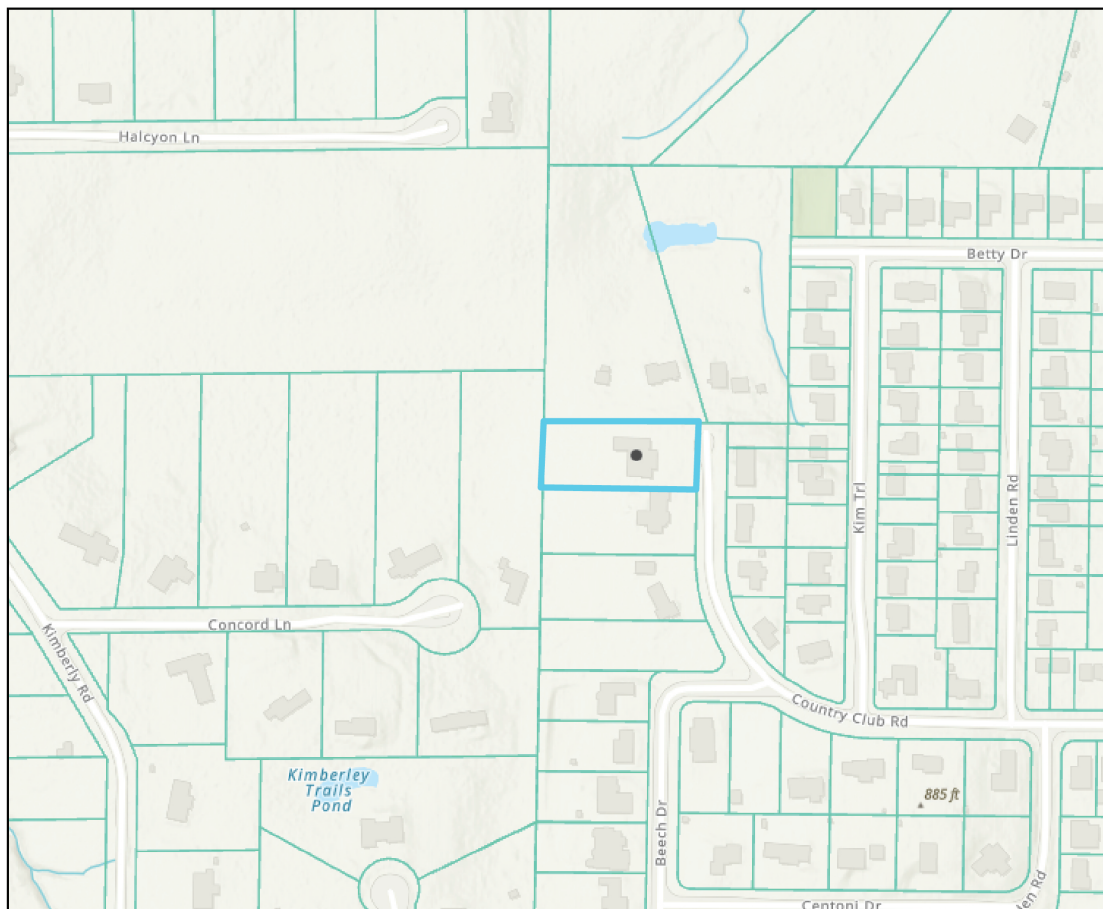



- |                  |            |
|------------------|------------|
| Subject Property | Open Space |
| Village Boundary | IB         |
| R-6              | R-5        |
| B-3              | B-1        |



## 1265 Country Club Road

### Fence Variation



 Subject Property

 Tax Parcel Lines



**ZONING APPLICATION**

Community Development Department  
505 Telser Rd.  
Lake Zurich, IL 60047  
Phone: (847) 540-1696  
Fax: (847) 540-1769

(Please Type or Print)

1. Address of Subject Property: 1265 COUNTRY CLUB RD  
LAKE ZURICH, IL 60047
2. Please attach complete legal description
3. Property Identification number(s): 14-18-300-005-0000
4. Owner of record is: ALEKSANDRA KOPANIA  
WIKTOR KOLANKO Phone: 224-247-9513 (ALEKSANDRA)  
E-Mail akopani10@gmail.com Address: 1265 COUNTRY CLUB RD, LAKE ZURICH, IL 60047
5. Applicant is (if different from owner): SAME AS ABOVE Phone: \_\_\_\_\_  
E-Mail \_\_\_\_\_ Address: \_\_\_\_\_
6. Applicant's interest in the property (owner, agent, realtor, etc.): OWNER
7. All existing uses and improvements on the property are: RESIDENTIAL
8. The proposed uses on the property are: INSTALLATION OF 6 FT ORNAMENTAL  
FENCE FOR SAFETY OF FAMILY DUE TO WILDLIFE
9. List any covenants, conditions, or restrictions concerning the use, type of improvements, setbacks, area, or height requirements placed on the Subject Property and now of record and the date of expiration of said restrictions:  
LIMITATION OF FENCE HEIGHT TO 5 FEET
10. Describe any contract or agreement of any nature relevant to the sale or disposal of the Subject Property:  
NONE
11. For applications requiring a public hearing, please attach a list which contains the PIN, owner, and owner's mailing address of all properties located within 250 feet (excluding all Public Right-of-Ways) of the Subject Property.

THE APPLICANT'S SIGNATURE BELOW INDICATES THE INFORMATION CONTAINED IN THIS APPLICATION AND ON ANY ACCOMPANYING DOCUMENTS IS TRUE AND CORRECT.  
THE APPLICANT ALSO ACKNOWLEDGES IF THE CONSULTANT EXPENSES EXCEED THE INITIAL ESCROW DEPOSIT, THE APPLICANT WILL REIMBURSE THE ACCOUNT IMMEDIATELY.

WIKTOR  
KOLANKO

(Name of applicant)

ALEKSANDRA  
KOPANIA

(Signature of applicant)

Subscribed and sworn to before me this 15<sup>th</sup> day of NOVEMBER, 2024.

Nikki Dilip Jha  
(Notary Public)

My Commission Expires February 13, 2028

OFFICIAL SEAL  
NIKKI DILIP JHA  
Notary Public, State of Illinois  
Commission No. 987023  
My Commission Expires  
February 13, 2028

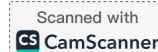
(Name of Owner, if different)

(Signature of Owner, if different)

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

(Notary Public)

My Commission Expires \_\_\_\_\_





Please indicate what zoning relief your application requires. For assistance, please contact Staff.

☐ Zoning Code **Map** Amendment to change zoning of Subject Property from \_\_\_\_ to \_\_\_\_

☐ Zoning Code **Text** Amendment to amend the following section(s) of the Zoning Code \_\_\_\_\_

(See Section 18-103 of the Lake Zurich Zoning Code for specific standards. If a specific parcel is the subject of this amendment, then provide the additional information listed in Section 18-103C.)

☐ Special Use Permit/Amendment for \_\_\_\_\_

(See Section 19-103 of the Lake Zurich Zoning Code for specific standards.)

☐ Planned Unit Development/Major Adjustment/Amendment

(Planned Unit Developments are a distinct category of special use and are intended to create a more desirable environment than through strict application of the zoning and subdivision regulations. See Section 22-105 of the Lake Zurich Zoning Code for specific standards. Please list all the 'modifications' requested in the cover letter.)

☒ Variation for A 6 FOOT ORNAMENTAL FENCE FOR SAFETY OF FAMILY

(See Section 17-104 of the Lake Zurich Zoning Code for specific standards. Please indicate what your specific hardships are in the cover letter.)

☐ Modification to the Land Development Code (includes retaining walls more than 2 feet in height)

(See Section 10-6-18 of the Land Development Code for specific standards.)

☐ Preliminary Plat of Subdivision

☐ Final Plat of Subdivision or Amendment to Plat of Subdivision

(See Sections 10-5-2 and 10-5-9 of the Land Development Code for specific standards.)

☐ Site Plan Approval/Major Adjustment/Amendment

(See Section 20-103 of the Lake Zurich Zoning Code for specific standards.)

☐ Exterior Appearance Approval or Amendment

(See Section 21-103 of the Lake Zurich Zoning Code for specific standards.)

#### APPLICATION TO ANNEX CERTAIN TERRITORY

All land annexed to the Village is classified automatically after such annexation in the R-1\2 Single Family Residential District. The owner must file an application for a Zoning Map amendment if he or she desires a different zoning classification for the Subject Property.

☐ Petition to Annex Certain Territory (Please complete attached petition)

☐ Application to Annex Certain Territory

#### COMPREHENSIVE PLAN APPLICATION

☐ Comprehensive Plan **Map** Amendment for \_\_\_\_\_

☐ Comprehensive Plan **Text** Amendment for \_\_\_\_\_

To:  
Orlando Stratman  
Chairperson of the Planning & Zoning Commission  
Lake Zurich, IL

Regarding:  
Fence Variance  
1265 Country Club Rd  
Lake Zurich, IL 60047

We are seeking a fence variation for our single-family home located at 1265 Country Club Rd, Lake Zurich, IL. Our requested variance would involve our neighbors located at 1275 Country Club Rd, 327 Country Club Rd and 404 Concord Ln. The current fence rules for our property states that we can install a 5ft tall fence. We respectfully request to install a 6ft ornamental fence in the back of our property (as drawn on our plat of survey).

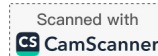
We have recently moved into our newly constructed home and plan on living here for years as this is our "forever home".. We strive to present our home in an aesthetically pleasing manner that is also safe for our family. We enjoy our extensive backyard and we spend a great deal of time outside with our toddlers, however there have been multiple situations where we had to run home due to wildlife (mainly coyotes) crossing our property. Due to the pitch of our property and our neighbors, a 5ft fence would not be tall enough for the wildlife to stay out of our property. Although not a guarantee, a 6ft fence would be a much more beneficial option for the safety of our family.

The proposed fence type (ornamental) allows full visibility of the yard and is not an eyesore for us our adjacent neighbors. The fence would still allow everyone to enjoy the natural landscape of our properties.

We have already spoken to our neighbors about this proposal and they have assured us they do not have concerns about our proposed fence. We have also included the neighbors' consent letters.

Thank you for your time and consideration regarding this variance.

Respectfully,  
Aleksandra Kopania and Wiktor Kolanko





**EXAMPLES OF PROPOSED 6FT ORNAMENTAL FENCE**





West Side



South Side



North Side







*At the Heart of Community*

COMMUNITY DEVELOPMENT DEPARTMENT  
Building and Zoning Division

505 Telser Road  
Lake Zurich, Illinois 60047

(847) 540-1696  
Fax (847) 726-2182  
LakeZurich.org

February 16, 2022

Wiktor Kolanko  
[flora4u.LZ@gmail.com](mailto:flora4u.LZ@gmail.com)

Re: Re-addressing of lot for single family residence  
PIN 14-18-300-005

Dear Mr. Kolanko,

You purchased the property for your new single-family home construction from Emmett Hammond last year; Mr. Hammond owns the neighboring property at 327 Country Club Rd in Lake Zurich. Mr. Hammond retains the adjacent lots from yours, which collectively are one zoning lot - Mr. Hammond advised you that he wished to retain the 327 Country Club Rd address number. We'll confirm that information with Mr. Hammond. For your property record information, we've changed your property address to: 1265 Country Club Road. Please notify all necessary parties.

Should you have any questions regarding the above, please contact our office.

Sincerely,

Tim Verbeke  
Senior Planner  
847-540-1696  
847-540-1759 Direct  
[Tim.Verbeke@LakeZurich.org](mailto:Tim.Verbeke@LakeZurich.org)

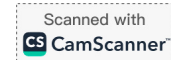
CC: H. Cipolla/A. Harper, E911  
Fire Dept.  
Water Billing  
Building & Zoning  
Steve Schmitt, Public Works  
Fire Prevention

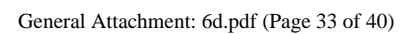
Police Dept.  
Kyle Kardell  
Lake County GIS Mapping Division  
Ela Township  
Lake Zurich Post Office

EXHIBIT A

THE SOUTH 135 FEET OF THE NORTH 641 FEET OF THE WEST 305 FEET OF THE  
SOUTHWEST  $\frac{1}{4}$  OF SECTION 18, TOWNSHIP 43 NORTH, RANGE 10, EAST OF THE THIRD  
PRINCIPAL MERIDIAN, IN LAKE COUNTY, ILLINOIS.







DocuSign Envelope ID: AE546C5E-5CEC-48C8-96B1-443989E9198B

**LETTER OF CONSENT FROM ADJOINING NEIGHBORS**

I, Sarah West, am the legal owner of property located at 1275 Country Club Road, Lake Zurich, IL 60047 which is an adjoining property to the petitioner's address (1265 Country Club Road, Lake Zurich, IL 60047). I am aware that a variation to install a 6ft ornamental fence is being applied for at the subject property and I have reviewed the plans as presented to me by the property owners for the proposed project plan (fence installation).

I have NO OBJECTION to granting my consent for their request for a 6ft fence installation.

Sarah and Marquis Bey West  
1275 Country Club  
Lake Zurich IL 60047

---

**Neighbor Name and Address**

Formed per:  
  
ET 12/15/2024

11/15/2024

---

**Neighbor Signature and Date**



DocuSign Envelope ID: 4853F4F0-7D3D-404F-A5B1-91FA12020EFA

**LETTER OF CONSENT FROM ADJOINING NEIGHBORS**

I, Claire Ryan, am the legal owner of property located at 404 Concord Ln, North Barrington, IL 60010 which is an adjoining property to the petitioner's address (1265 Country Club Road, Lake Zurich, IL 60047). I am aware that a variation to install a 6ft ornamental fence is being applied for at the subject property and I have reviewed the plans as presented to me by the property owners for the proposed project plan (fence installation).

I have NO OBJECTION to granting my consent for their request for a 6ft fence installation.

Claire Ryan 404 Concord Lane North  
Barrington IL 60010

\_\_\_\_\_  
**Neighbor Name and Address**

Signed by  
*Claire Ryan*  
11/15/2024

11/15/2024

\_\_\_\_\_  
**Neighbor Signature and Date**

DocuSign Envelope ID: 40E47285-7D4D-4AF8-9180-452FCA1E5203

**LETTER OF CONSENT FROM ADJOINING NEIGHBORS**

I, Emmett Hammond, am the legal owner of property located at 327 Country Club Road, Lake Zurich, IL 60047 which is an adjoining property to the petitioner's address (1265 Country Club Road, Lake Zurich, IL 60047). I am aware that a variation to install a 6ft ornamental fence is being applied for at the subject property and I have reviewed the plans as presented to me by the property owners for the proposed project plan (fence installation).  
I have NO OBJECTION to granting my consent for their request for a 6ft fence installation.

Emmett Hammond  
327 Country Club Rd, Lake Zurich

**Neighbor Name and Address**

Signed by: E. Hammond 11/15/2024  
Neighbor Signature and Date



Phone: (847) 438-5141  
Email: financeinfo@lakezurich.org

### Billing Information

ALEKSANDRA KOPANIA  
PO BOX 699  
Lake Zurich, IL 60047  
akopani10@gmail.com

### Transaction Detail

Visa  
XXXXXXXXXXXX2576  
11/15/2024 12:41:14 PM  
Approved 015485

### Invoices

Type	Account #	Invoice #	Amount
Permits	PZC24-0017, BCE24-0022	INV-PZC24-0017, BCE24-0022	\$1,140.00
SUBTOTAL			\$1,140.00
SERVICE FEE			\$33.63
GRAND TOTAL			\$1,173.63



*At the Heart of Community*

### Locations

\*The proper location of the fence is the responsibility of the homeowner and contractor. All fences shall be wholly within lot lines. End posts are required within your lot line.

\*Attachment to an adjoining fence requires written permission from the owner of the fence.

\*Fence heights shall not exceed 5 feet in any zoning lot, except that fence height shall not exceed 3 ft in any front or corner side yard.

\*Privacy screening may not be erected in any required yard setback, nor exceed 6 ft in height, and 50 linear ft in total length. See Zoning Code for special requirements for certain properties adjacent to main roads.

\*Rear yard fences that abut certain rights-of-way can be 6 ft high and shall be of natural color wood; stockade fences are not permitted. Certain subdivisions are restricted to specific fence types and heights.

### Costs

#### Residential

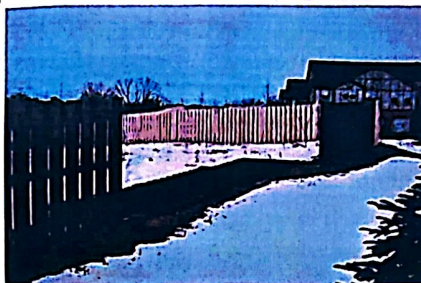
\$22.00 Plan Review Fee

\$45.00 Permit Fee

#### Commercial

\$55.00 Plan Review Fee

\$115.00 Permit Fee



### Rules & Restrictions

\*The finished side of all fences shall face away from the owner's property.

\*All support posts must be set in concrete or compacted gravel to a minimum depth of 30 inches.

\*Chain link and wire fabric fences shall be a minimum of 11 gauge in residential districts and not permitted in corner or side yard and 9 gauge in all other zoning districts. No wire fence may be erected in any required front yard.

\*Every fence shall be constructed to resist a horizontal wind pressure of not less than 35 pounds per square foot, in addition to other normal forces.

\*No advertising signs are allowed on fences.

\*Dog runs shall be located behind the rear building line and maintain a minimum 10 ft side yard and 10 ft rear yard setback.

\*Contact utility company prior to boxing out fence around utility. Owner is responsible for maintaining their property even if utility area is boxed out.

\*Call J.U.L.I.E. (800-892-0123) before digging.

### Note:

\*If an inspector needs to return more than once for the same phase of any required inspection, a \$85.00 residential re-inspection fee, or a \$170.00 commercial re-inspection fee, will be required to be paid before the re-inspection takes place.

# Fences

Residential & Commercial Fences  
Dog Runs

### Materials

\*\*NO barbed wire, razor wire, or similar material is allowed. Electrically charged fences are prohibited.\*\*

### What to Submit

\*Completed application.

\*2 copies of a Certified Plat of Survey with lines drawn or highlighted to show the precise location of where you are proposing to erect the fence.

\*A signed contract or scope of work that includes the description of the proposed fence, including material, style, and height.

### Inspections

\*Inspections are scheduled for A.M. or P.M. Monday through Friday with 48 hours advance notice at 847-540-1696. Call before 1:00 P.M. two business days before you want your inspection. Same day re-inspections are not available.

\*Pre-pour inspection-after postholes are dug and prior to setting posts. A string line must be installed along the property line to show the proposed fence line and must be maintained until inspections are completed.

\*Final inspection. In some cases an engineering final may be required.

I have read and reviewed these requirements.

Signature of Applicant

Date

Address

*[Signature]*

10/25/24

1265 Canyon Club Dr

CS CamScanner

Scanned with  
CS CamScanner





**Community Development Department**  
 505 Telsler Road  
 Lake Zurich, IL 60047  
 P: (847) 540-1696 F: (847) 726-2182  
 www.LakeZurich.org  
 Permits@LakeZurich.org

## Permit Application

Date of Application 10/25/24

### Project Information

Property Address: 1265 Country Club Road, Lake Zurich

Type of Project: Fence Installation

Business Name:

(For commercial/industrial applications only)

Owner's Name/Address: Wiktor Kolanko  
 (If different from above)

Owner's Phone: 2248482615

Value of proposed construction/improvements: \$ 8000

Owner's Email: wiktor.kolanko@gmail.com

### Description of Work

New fence installation: 510 feet Black Pressed Spear Top Extended Bottom Three Rail Panel (6feet high),

2.5"x2.5" 9 feet metal posts (6feet above ground) Post space every 8feet

Two gates install 5' wide (shows on plat) holes are min36" deep and 8inch wide, posts set on concrete

### Contractor Information

Contractors are required to be registered with the Village of Lake Zurich. Please refer to the Contractor Registration Application.

General Contractor: Wiktor Kolanko

Phone: 2248482615

Address:

E-mail:

Other Contractor: \_\_\_\_\_ Type: \_\_\_\_\_

Phone:

Address: \_\_\_\_\_

E-mail:

Other Contractor: \_\_\_\_\_ Type: \_\_\_\_\_

Phone:

Address: \_\_\_\_\_

E-mail:

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the code official's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.

Printed Applicant Name: Wiktor Kolanko

Phone: 2248482615

Applicant Signature: Wiktor Kolanko

Owner or Contractor Owner  
 (Please Select One)

Property Owner Signature: Wiktor Kolanko

Application must be signed by the property owner. A signed letter of authorization/contract from the property owner must be submitted with the application in lieu of signature on application.

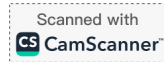
Director of Building and Zoning Signature: \_\_\_\_\_

Date: \_\_\_\_\_

CS CamScanner

Scanned with  
 CS CamScanner







*At the Heart of Community*

PUBLIC WORKS DEPARTMENT

505 Telser Road  
Lake Zurich, Illinois 60047

(847) 540-1696  
Fax (847) 726-2182  
LakeZurich.org

MEMORANDUM

Date: January 27, 2025  
To: Ray Keller, Village Manager *PK*  
From: Michael J. Brown, Public Works Director  
Subject: **2025 Landscape Bed Maintenance Program Award Recommendation**

**Issue:** The FY 2025 budget includes \$114,300.00 in funding for the annual Landscape Bed Maintenance Program that includes bed maintenance at Village owned facilities and landscaped areas throughout the community, such as the Promenade, Paulus Park, Breezewald, community entrance signs, and the landscaping enhancements associated with the proposed Main Street Beautification project.

**Background:** The landscape bed maintenance was originally a component of the Village's mowing and landscaping contract. Previous contracts had not been able to provide the desired results, therefore staff recommended to separate the bed maintenance to provide a more focused approach to achieve the desired results.

**2014-2019 Strategic Plan:** This agenda item is consistent with the following Goals and Objectives of the Strategic Plan.

- Goal #3 – Infrastructure: *Develop and formalize a long-range street maintenance program. Prepare a formalized municipal facility maintenance plan.*

**Analysis** Staff solicited bids for the annual Landscape Bed Maintenance Program in November of 2024. The bid opening occurred on January 3, 2025. The bid results are shown on Page 2.

The lowest responsible bid was submitted by Milieu Landscaping of Lake Zurich, IL.

<b>Bidder</b>	<b>Bid Amount</b>
Milieu Landscaping (Lake Zurich, IL)	\$74,670.00
Apex Landscaping (Hawthorn Woods, IL)	\$114,357.00
Fleck's Landscaping (Wheeling, IL)	\$129,898.00
Yellowstone Landscape (Wauconda, IL)	\$138,926.00
Langston Group (Woodstock, IL)	\$174,950.00

**Recommendation:** Award a base contract for the 2025 Landscape Bed Maintenance Program to Milieu Landscaping of Lake Zurich, IL at the annual amount of \$74,670.00. With a not to exceed total expenditure amount of \$114,300.00 for additional bed maintenance as needed.

**W/Attachments:**

1. Bid Tabulation Summary
2. Bid Submittal – Milieu Landscaping

**BID: Landscape Bed Maintenance****Due: January 3, 2025 10:00 a.m.**

<b>BIDDER</b>	<b>Bid Amount</b>	<b>Bond</b>
<b>Langton Group</b> 4510 Dean St Woodstock, IL 60098	\$ 174,950.00	<b>Yes</b>  01-2-25 3:46 p.m.
<b>Apex Landscaping</b> 24414 N. Old McHenry Rd Hawthorn Woods, IL 60047	\$ 114,357.00	<b>Yes</b>  01-3-25 9:33 a.m.
<b>Milieu Design</b> 525 Enterprise Pkwy Lake Zurich, IL 60047	\$ 74,670.00	<b>Yes</b>  01-3-25 9:41 a.m.
<b>Yellowstone Landscape</b> 23940 W. Andrew Rd Plainfield, IL 60585	\$ 138,926.00	<b>Yes</b>  01-3-25 9:51 a.m.
<b>Fleck's Landscaping</b> 222 Industrial Ln Wheeling, IL 60090	\$ 129,898.00	<b>Yes</b>  01-3-25 9:51 a.m.

Laura Berg, Accounts Payable  
Mike Cernock, Gen Svcs Supr

Village Hall Boardroom  
1/3/2025 10:01 A.M.

**BID: Landscape Bed Maintenance****Due: January 3, 2025 10:00 a.m.**

<b>BIDDER</b>	<b>Bid Amount</b>	<b>Bond</b>
<b>Langton Group</b> 4510 Dean St Woodstock, IL 60098	\$ 174,950.00	<b>Yes</b>  01-2-25 3:46 p.m.
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<b>Milieu Design</b> 525 Enterprise Pkwy Lake Zurich, IL 60047	\$ 74,670.00	<b>Yes</b>  01-3-25 9:41 a.m.
<b>Yellowstone Landscape</b> 23940 W. Andrew Rd Plainfield, IL 60585	\$ 138,926.00	<b>Yes</b>  01-3-25 9:51 a.m.
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Laura Berg, Accounts Payable  
Mike Cernock, Gen Svcs Supr

Village Hall Boardroom  
1/3/2025 10:01 A.M.



Village of Lake Zurich  
Landscape Bed Maintenance Program



Tab #1 Bed Landscape Maintenance Total \$ 29,000

Tab #2 Shrub Maintenance Total \$ 12,000

Tab #3 Mulch Installation Total \$ 32,670

Tab #4 Volleyball Court Maintenance Total \$ 300

Tab #5 Play Surface Maintenance Total \$ 700

Yearly Grand Total \$ 74,670

Milieu DESIGN  
Company Name

847-465-1160  
Phone Number

Hello @ Milieu land. com  
Email

525 ENTERPRISE PARKWAY LAKE ZURICH IL  
Address (City, State, Zip)

SAME  
Business Address

\_\_\_\_\_  
Corporate Name

\_\_\_\_\_  
Business Address

\_\_\_\_\_  
Company Representative (print)

12/20/24  
Date

\_\_\_\_\_  
Company Representative (signature)

Village of Lake Zurich  
Landscape Bed Maintenance Program

**Exhibit "1"**

Landscape Bed Maintenance Tab #1

<u>Label</u>	<u>Map ID</u>	<u>Landscape Bed</u> <u>Sq Ft</u>	<u>Bed Maint</u> <u>Multiplier</u>	<u>Bed Maint</u> <u>Rotations</u>	<u>Bed Maint</u> <u>Year Cost</u>
Fire Station 1	8	2315		14	600
351 Park	201	923		14	220
Braemar Park	203	2316		14	690
Breezewald Park	222	1334		14	330
Bristol Trail Park	204	3212		14	920
Buffalo Creek Park	205	1597		14	400
Celebration Park	223	778		14	200
Chestnut Corners Park	206	452		14	100
Countryside West Park	207	790		14	200
Jonquil Park	209	3769		14	960
Manor Park	211	1604		14	400
Old Mill Grove Park	213	1232		14	300
Orchards Park	214	224		14	50
Paulus Park	215	21564		14	6950
Quail Run Park	216	448		14	110
Sandlewood Park	217	216		14	50
Sonoma Park	237	3348		14	850
Sparrow Ridge Park	218	160		14	40
Warwick Park	219				
Wicklow East and Soccer	220	1220		14	310
Wicklow Park West	220	2099		14	530
Promenade	40	4000		14	1520
Zurites Park	221	96		14	25
Legion Hall	9	976		14	240
Public Works	11	4447		14	1350
Public Works	11	4447		14	1350
Village Hall	12	1539		14	400
West Pheasant Ridge ROW	38	1830		14	470
Police Department	10	14689		14	4200
Heatherleigh Park	208	900		14	230
Monument Midlothian	60	105		14	25
Monument Miller	61	105		14	25
Monument Sonoma	62	105		14	25
Monument Ela	63	105		14	25
Monument South Old Rand	64	105		14	25
MSD *	65	12000		14	5000
MSD Island *	66	3475		14	870
Surryse/Buesching Island	67	893		14	220
Pheasant Ridge/S.O.R Island 1	68	579		14	150
Pheasant Ridge/S.O.R Island 2	69	140		14	30
MSD Circle Planter	70	146		14	30

\* Starting Year 2 of Contract

Total Bed Maintenance \$ 29,000

Area square footages are approximations. Bidders are responsible for their own measurements and quantities.

Village of Lake Zurich  
Landscape Bed Maintenance Program

Shrub Maintenance Tab #2

<u>Label</u>	<u>Map ID</u>	<u>Landscape Bed</u> <u>Sq Ft</u>	<u>Shrub Maint</u> <u>Multiplier</u>	<u>Shrub Maint</u> <u>Rotations</u>	<u>Shrub Maint</u> <u>Cost</u>
Fire Station 1	8	2315		2	250
351 Park	201	923		2	95
Braemar Park	203	2316		2	250
Breezewald Park	222	1334		2	150
Bristol Trail Park	204	3212		2	330
Buffalo Creek Park	205	1597		2	1300
Celebration Park	223	778		2	90
Chestnut Corners Park	206	452		2	50
Countryside West Park	207	790		2	90
Jonquil Park	209	3769		2	410
Manor Park	211	1604		2	150
Old Mill Grove Park	213	1232		2	130
Orchards Park	214	224		2	20
Paulus Park	215	21564		2	2600
Quail Run Park	216	448		2	40
Sandlewood Park	217	216		2	25
Sonoma Park	237	3348		2	400
Sparrow Ridge Park	218	160		2	20
Warwick Park	219				
Wicklow East and Soccer	220	1220		2	120
Wicklow Park West	220	2099		2	220
Promenade	40	4000		2	425
Zurites Park	221	96		2	10
Legion Hall	9	976		2	110
Public Works	11	4447		2	450
Public Works	11	4447		2	450
Village Hall	12	1539		2	175
West Pheasant Ridge ROW	38	1830		2	215
Police Department	10	14689		2	1540
Heatherleigh Park	208	900		2	10
Monument Midlothian	60	105		2	13
Monument Miller	61	105		2	13
Monument Sonoma	62	105		2	13
Monument Ela	63	105		2	13
Monument South Old Rand	64	105		2	13
MSD *	65	12000		2	1200
MSD Island *	66	3475		2	430
Surryse/Buesching Island	67	893		2	100
Pheasant Ridge/S.O.R Island 1	68	579		2	65
Pheasant Ridge/S.O.R Island 2	69	140		2	17
MSD Circle Planter	70	146		2	18

\* Starting Year 2 of Contract

Total Shrub Maintenance \$ 12,000

Area square footages are approximations. Bidders are responsible for their own measurements and quantities.



Village of Lake Zurich  
Landscape Bed Maintenance Program

Mulch Installation Tab #3

<u>Label</u>	<u>Map ID</u>	<u>Landscape Bed</u> <u>Sq Ft</u>	<u>Mulch App</u> <u>Multiplier</u>	<u>Scrub Maint</u> <u>Rotations</u>	<u>Mulch</u> <u>Cost</u>
Fire Station 1	8	2315		1	785
351 Park	201	923		1	290
Braemar Park	203	2316		1	770
Breezewald Park	222	1334		1	450
Bristol Trail Park	204	3212		1	1100
Buffalo Creek Park	205	1597		1	600
Celebration Park	223	778		1	240
Chestnut Corners Park	206	452		1	140
Countryside West Park	207	790		1	249
Jonquil Park	209	3769		1	1385
Manor Park	211	1604		1	600
Old Mill Grove Park	213	1232		1	400
Orchards Park	214	224		1	90
Paulus Park	215	21564		1	7220
Quail Run Park	216	448		1	140
Sandlewood Park	217	216		1	69
Sonoma Park	237	3348		1	1250
Sparrow Ridge Park	218	160		1	80
Warwick Park	219				
Wicklow East and Soccer	220	1220		1	360
Wicklow Park West	220	2099		1	720
Promenade	40	4000		1	1440
Zurites Park	221	96		1	50
Legion Hall	9	976		1	300
Public Works	11	4447		1	1648
Public Works	11	4447		1	1648
Village Hall	12	1539		1	480
West Pheasant Ridge ROW	38	1830		1	576
Police Department	10	14689		1	4620
Heatherleigh Park	208	900		1	270
Monument Midlothian	60	105		1	30
Monument Miller	61	105		1	30
Monument Sonoma	62	105		1	30
Monument Ela	63	105		1	30
Monument South Old Rand	64	105		1	30
MSD *	65	12000		1	3020
MSD Island *	66	3475		1	990
Surryse/Buesching Island	67	893		1	280
Pheasant Ridge/S.O.R Island 1	68	579		1	180
Pheasant Ridge/S.O.R Island 2	69	140		1	40
MSD Circle Planter	70	146		1	40

\* Starting Year 2 of Contract

Total Mulch Maintenance \$ 32,670

Area square footages are approximations. Bidders are responsible for their own measurements and quantities.

Play Surface Maintenance Tab #5					
<u>Label</u>	<u>Map ID</u>	<u>Play Surface Sq Ft</u>	<u>Play Surface Multiplier</u>	<u>Play Surface Rotations</u>	<u>Play Surface Cost</u>
Fire Station 1	8				
351 Park	201	6600	0.0000	14	\$0.00
Braemar Park	203	3355	0.0000	14	\$0.00
Breezewald Park	222	2847	0.0000	14	\$0.00
Bristol Trail Park	204	5220	0.0000	14	\$0.00
Buffalo Creek Park	205				
Celebration Park	223				
Chestnut Corners Park	206	5692	0.0000	14	\$0.00
Countryside West Park	207	4508	0.0000	14	\$0.00
Jonquil Park	209	4050	0.0000	14	\$0.00
Manor Park	211	5810	0.0000	14	\$0.00
Old Mill Grove Park	213	5600	0.0000	14	\$0.00
Orchards Park	214	3456	0.0000	14	\$0.00
Paulus Park	215	11625	0.0000	14	\$0.00
Quail Run Park	216	4708	0.0000	14	\$0.00
Sandlewood Park	217	3024	0.0000	14	\$0.00
Sonoma Park	237	5280	0.0000	14	\$0.00
Sparrow Ridge Park	218	3534	0.0000	14	\$0.00
Warwick Park	219	2079	0.0000	14	\$0.00
Wicklow East and Soccer	220	3850	0.0000	14	\$0.00
Wicklow Park West	220	4266	0.0000	14	\$0.00
Promenade	40				
Zurites Park	221	4608	0.0000	14	\$0.00
Legion Hall	9				
Public Works	11				
Public Works	11				
Village Hall	12				
West Pheasant Ridge ROW	38				
Police Department	10				
Heatherleigh Park	208	2741	0.0000	14	\$0.00
Monument Midlothian	60				
Monument Miller	61				
Monument Sonoma	62				
Monument Ela	63				
Monument South Old Rand	64				
MSD Island 1	65				
MSD Island 2	66				
Surryse/Buesching Island	67				
Pheasant Ridge/S.O.R Island 1	68				
Pheasant Ridge/S.O.R Island 2	69				
MSD Circle Planter	70				
Total Play Surface Maintenance \$					700

Area square footages are approximations. Bidders are responsible for their own measurements and quantities.



Volleyball Court Maintenance Tab #4					
<u>Label</u>	<u>Map ID</u>	<u>Volleyball Sq Ft</u>	<u>Volleyball Multiplier</u>	<u>Volleyball Rotations</u>	<u>Volleyball Cost</u>
Fire Station 1	8				
351 Park	201	1800	0.0000	14	\$0.00
Braemar Park	203	1800	0.0000	14	\$0.00
Breezewald Park	222				
Bristol Trail Park	204				
Buffalo Creek Park	205				
Celebration Park	223				
Chestnut Corners Park	206	1800	0.0000	14	\$0.00
Countryside West Park	207	1800	0.0000	14	\$0.00
Jonquil Park	209				
Manor Park	211				
Old Mill Grove Park	213	1800	0.0000	14	\$0.00
Orchards Park	214				
Paulus Park	215	1800	0.0000	14	\$0.00
Quail Run Park	216				
Sandlewood Park	217				
Sonoma Park	237				
Sparrow Ridge Park	218				
Warwick Park	219				
Wicklow East and Soccer	220				
Wicklow Park West	220				
Promenade	40				
Zurites Park	221				
Legion Hall	9				
Public Works	11				
Public Works	11				
Village Hall	12				
West Pheasant Ridge ROW	38				
Police Department	10				
Heatherleigh Park	208				
Monument Midlothian	60				
Monument Miller	61				
Monument Sonoma	62				
Monument Ela	63				
Monument South Old Rand	64				
MSD Island 1	65				
MSD Island 2	66				
Surryse/Buesching Island	67				
Pheasant Ridge/S.O.R Island 1	68				
Pheasant Ridge/S.O.R Island 2	69				
MSD Circle Planter	70				

Total Volleyball Maintenance \$

300

Area square footages are approximations. Bidders are responsible for their own measurements and quantities.

Village of Lake Zurich  
Landscape Bed Maintenance Program

**Exhibit "C"**  
**Contract**

THIS AGREEMENT (the "Contract") is hereby entered into by and between the Village of Lake Zurich, an Illinois municipality (the "Village"), and Milieu DESIGN LLC, an  
located at 525 ENTERPRISE PARKWAY Illinois, (the  
"Contractor"). LAKE ZURICH,

**1. Contract**

- a. The Agreement between the Village and the Contractor shall include all of the following shall be bound by the terms and conditions of this Contract, the bid documents and exhibits:
  - i. This Contract document
  - ii. The Notice to Bidders
  - iii. The Instructions to Bidders
  - iv. The Bid Award
  - v. The General Conditions
  - vi. The Description of Work and Procedures (**Exhibit "A"** hereto)
  - vii. The Bid Proposal Form (**Exhibit "B"** hereto)

**2. Performance of the Work**

- a. A description of the work to be performed, and related procedures, are attached hereto as Exhibit "A" (the "Work").
- b. The Contractor is solely responsible for safety at its Work sites and shall exercise every precaution at all times for the protection and safety of persons and properties, including its employees and subcontractors. The safety provisions of all applicable laws and regulations shall be strictly observed. Any hazardous practice, in the opinion of the Director of Public Works or his authorized representative, shall be immediately discontinued by the Contractor upon receipt of instructions from the Director of Public works or an authorized representative to discontinue such practice.
- c. The performance of services under the Contract includes the furnishing of all supervision, labor, materials, tools, equipment and incidentals of every kind and description necessary to fulfill the Contract.
- d. The performance of services shall be subject at all times to inspection by the Village or its inspectors, and the Contractor will be held strictly to the diligent execution of the Contract. The Village or its inspectors shall be furnished with such information and assistance by the Contractor as may be required to make a complete and detailed inspection. Work, services or materials not in compliance with the Contract may be rejected by the Village, and even if the Contractor deems them complete, shall be performed again by the Contractor at no expense to the Village. Should any portion, section, or location of Work not be completed in the timely matter agreed upon by the Village and Contractor, said work shall have payment denied for the current billing cycle.
- e. The Contractor shall provide an adequate number of competently trained personnel with sufficient supervision to perform the services required, and the Contractor shall provide identification of its personnel if requested by the Village. Any Contractor's employee or representative whose employment is reasonably detrimental or objectionable to the Village

**ADDENDUM NO. 1****Village of Lake Zurich**  
**2025-2027 Landscape Bed Maintenance Program****December 11, 2024**

To: All Prospective Bidders

From: The Village of Lake Zurich

Only questions answered by formal written Addendum will be binding. Oral and other interpretations or clarifications will be without legal effect.

**ADDENDUM NO. 1****Bidders shall acknowledge receipt of this Addendum by signing below.***Please forward all acknowledgements to: [Mike.Cernock@lakezurich.org](mailto:Mike.Cernock@lakezurich.org)*

This Addendum No. 1 contains the following project updates:

Clarification: The Village of Lake Zurich is requesting an hourly rate to provide watering of ornamental shrubs, bushes, and/or flowering annuals or perennials located at various sites within the Village. Water will be provided via a metered hydrant connection at no cost. A replacement for page 21 of the documents released on November 18, 2024 can be found as page two (2) of this addendum. This page shall replace the existing, and be submitted with the other required documentation by Friday, January 3, 2025. This request shall stand as an option and should not be included in the yearly grand total for the Bed Maintenance Program.

Signed: \_\_\_\_\_



ROBERT KUSNER

Printed Name



Business Name



Village of Lake Zurich  
Landscape Bed Maintenance Program

**Exhibit "B"**

**Bid Proposal Form**

**To:** Office of the Village Manager  
Village of Lake Zurich  
70 E. Main Street  
Lake Zurich, IL 60047

**From:** Milieu DESIGN  
**Bidder** 847-445-1160  
**Phone Number** BOB KUSMEAR JR.  
**Bidder's Contact for Bid**

525 ENTERPRISE PARKWAY LAKE ZURICH, IL 60047  
**Address (City, State, Zip)**  
BOB@MILIEUDESIGN.COM  
**Email**  
**Additional Contact information**

Having carefully examined the terms set forth in the Notice to Bidders, Instructions to Bidders, Bid Award, General Conditions, Contract and Description of the Work and Procedures and having thoroughly examined the probable work conditions at the work sites/locations and pertinent areas adjacent thereto, the undersigned Bidder acknowledges the same to be accurate and complete insofar as the Work to be performed and related work details are concerned, the undersigned Bidder agrees to furnish all labor, materials, equipment, tools and services or whatever else is required for the Work as set forth in the 2025-2027 Landscape Bed Maintenance Program documents referenced above.

The undersigned Bidder acknowledges that he/they understands that where quantities are mentioned, they are approximate only, subject to increase or decrease and that in such cases, Bidder will take in full payment therefore the amount of the summation of the actual quantities, as finally determined, multiplied by the Unit Price shown on the Schedule of Prices contained herein.

The undersigned Bidder further agrees that if the Village decides to increase or decrease the improvements or otherwise alter it by extras, additions or deductions, including the elimination of any one or more of the items by the amount not to exceed twenty-five percent (25%) of the total money value of the original Contract prices, Bidder will perform the work as altered, increased, or decreased at the contract unit prices. Furthermore, all such work and materials as do not appear in the Proposal or Contract as a specific item accompanied by a Unit Price, and which are not included under the bid price for other items in this Contract, shall be performed as extra work. Bidder will accept as full compensation therefore a fixed price negotiated with the Village prior to performing extra work or at a Unit Price determined in the same manner.

The undersigned Bidder further agrees to execute a Contract for this Work and present the same to the Village within ten (10) calendar days after the date of written notice of the award of the Contract to Bidder.

Upon award of the Contract, the Village will send a Notice of Award to the successful Bidder and the Bidder must then execute the Contract and provide the required bonds or letter of credit and certificate of insurance to the Village within ten (10) business days. The Village will then issue a written Notice to Proceed and Bidder



Village of Lake Zurich  
Landscape Bed Maintenance Program

will thereafter shall commence Work not later than ten (10) calendar days thereafter and, unless otherwise provided, will diligently prosecute the Work in such manner and with such materials, equipment, and labor as will ensure its completion within the time limit specified herein, it being understood and agreed that the completion within the time limit is an essential part of the Contract. In case of failure to complete the Work within the time stated herein, the undersigned agrees that the Village shall withhold from such sums as may be due him under the terms of this Contract the costs of additional engineering and observation, maintenance of detours, interest, and other items incurred by the Village resulting from the failure of the Bidder to complete the Work within the time specified in the Contract. The undersigned Bidder agrees to complete the Work by **Friday, October 31, 2025** unless granted additional time in writing by the Village. Included with this bid Proposal is a bank cashier's check, certified check or bid bond in the amount of \$7,400.00, being ten percent (10%) of the total amount bid by Milieu Design, the Bidder, in favor of the Village of Lake Zurich.

It is hereby agreed that, should Bidder be awarded the Contract for services contemplated under this bid and fail or refuse to execute a Contract for the performance of said Work, or to provide the required payment and performance bonds, or letter of credit, and certificate of insurance, then this security, in the amount stipulated above, shall be forfeited and may be retained by the Village of Lake Zurich as liquidated damages and not as a penalty. All bids to remain firm for a period of ninety (90) days after bid opening date.

If this Proposal is accepted and the undersigned Bidder fails to execute a Contract as required herein, it is hereby agreed that the amount of the check or draft shall become the property of the Village and shall be considered as payment of damages due to delay and other causes suffered by the Village because of failure to execute said Contract or Contract Bond; upon the undersigned Bidder properly executing a Contract and furnishing a Contract Bond, said check or draft shall be returned to the undersigned.

The undersigned Bidder submits herewith his schedule of prices covering the work to be performed under the Contract; Bidder understands that it must show in the schedule the unit prices, where applicable, for which Bidder proposes to perform each item of work; that the extension must be made by Bidder and that if not so done, his Proposal may be rejected as irregular.

**Bidder hereby bids on all items and has provided a price for all requested services.**

The Bidder acknowledges it understands all the requested services for which it has submitted a bid. The undersigned proposes to furnish all labor, materials, tools, equipment and perform all necessary requirements for the Work for the 2025-2027 Landscape Bed Maintenance Program, with the attached conditions and specifications, and at the terms and schedule prices herein given:

**Location Maps are Located in Exhibit "D"**



*At the Heart of Community*

PUBLIC WORKS DEPARTMENT

505 Telser Road  
Lake Zurich, Illinois 60047

(847) 540-1696  
Fax (847) 726-2182  
LakeZurich.org

MEMORANDUM

Date: January 27, 2025  
To: Ray Keller, Village Manager *PK*  
From: Michael J. Brown, Public Works Director  
Subject: **2025 Mowing Program Award Recommendation**

**Issue:** The FY 2025 budget includes \$246,700.00 in funding for the Mowing Program that includes Village owned facilities and grounds. The funds are allocated throughout several Departments and are based on each particular program's needs.

**Background:** The Mowing Program was developed to promote healthy, natural growing conditions and to keep areas free of weeds, debris and garbage. The Village maintains green space at a variety of parcels, including: Village and State rights-of-way, parks, and municipal facilities.

**2014-2019 Strategic Plan:** This agenda item is consistent with the following Goals and Objectives of the Strategic Plan.

- Goal #3 – Infrastructure: *Develop and formalize a long-range street maintenance program. Prepare a formalized municipal facility maintenance plan.*

**Analysis** Staff solicited bids for the Mowing Program in November of 2024. The bid opening occurred on January 3, 2025. The bid results are shown on Page 2.

The lowest responsible bid was submitted by Yellowstone Landscape LLC., of Wauconda, Illinois.

<b>Bidder</b>	<b>Bid Amount</b>
Yellowstone Landscape LLC. (Wauconda, IL)	\$173,886.00
Apex Landscaping (Hawthorn Woods, IL)	\$197,333.00
Milieu Landscaping (Lake Zurich, IL)	\$211,264.00
Fleck's Landscaping (Wheeling, IL)	\$240,968.00
Langston Group (Woodstock, IL)	\$438,843.16

**Recommendation:** Award a base contract for the 2025 Mowing Program to Yellowstone Landscape LLC of Wauconda, IL at the annual amount of \$173,886.00. With a not to exceed total expenditure amount of \$246,700.00 for additional mowing as needed.

**W/Attachments:**

1. Bid Tabulation Summary
2. Bid Submittal – Yellowstone Landscape LLC.

**BID: Mowing****Due: January 3, 2025 10:00 a.m.**

<b>BIDDER</b>	<b>Bid Amount</b>	<b>Bond</b>
<b>Langton Group</b> 4510 Dean St Woodstock, IL 60098	\$ 438,843.16	<b>Yes</b>  01-2-25 3:46 p.m.
<b>Apex Landscaping</b> 24414 N. Old McHenry Rd Hawthorn Woods, IL 60047	\$ 197,333.00	<b>Yes</b>  01-3-25 9:33 a.m.
<b>Milieu Design</b> 525 Enterprise Pkwy Lake Zurich, IL 60047	\$ 211,264.00	<b>Yes</b>  01-3-25 9:41 a.m.
<b>Yellowstone Landscape</b> 23940 W. Andrew Rd Plainfield, IL 60585	\$ 173,886.00	<b>Yes</b>  01-3-25 9:51 a.m.
<b>Fleck's Landscaping</b> 222 Industrial Ln Wheeling, IL 60090	\$ 240,968.00	<b>Yes</b>  01-3-25 9:51 a.m.

Laura Berg, Accounts Payable  
Mike Cernock, Gen Svcs Supr

Village Hall Boardroom  
1/3/2025 10:07 A.M.



Village of Lake Zurich  
Mowing Program

**Exhibit "B"**

**Bid Proposal Form**

**To:** Office of the Village Manager  
Village of Lake Zurich  
70 E. Main Street  
Lake Zurich, IL 60047

**From:** Yellowstone Landscape LLC  
Bidder  
224.661.2226  
Phone Number  
Greg Fournier  
Bidder's Contact for Bid

6010 W Liberty St, Wauconda, IL 60084  
Address (City, State, Zip)  
gtfurneaux@yellowstonelandscape.com  
Email  
Additional Contact information

Having carefully examined the terms set forth in the Notice to Bidders, Instructions to Bidders, Bid Award, General Conditions, Contract and Description of the Work and Procedures and having thoroughly examined the probable work conditions at the work sites/locations and pertinent areas adjacent thereto, the undersigned Bidder acknowledges the same to be accurate and complete insofar as the Work to be performed and related work details are concerned, the undersigned Bidder agrees to furnish all labor, materials, equipment, tools and services or whatever else is required for the Work as set forth in the 2025-2027 Mowing Program documents referenced above.

The undersigned Bidder acknowledges that he/she understands that where quantities are mentioned, they are approximate only, subject to increase or decrease and that in such cases, Bidder will take in full payment therefore the amount of the summation of the actual quantities, as finally determined, multiplied by the Unit Price shown on the Schedule of Prices contained herein.

The undersigned Bidder further agrees that if the Village decides to increase or decrease the improvements or otherwise alter it by extras, additions or deductions, including the elimination of any one or more of the items by the amount not to exceed twenty-five percent (25%) of the total money value of the original Contract prices, Bidder will perform the work as altered, increased, or decreased at the contract unit prices. Furthermore, all such work and materials as do not appear in the Proposal or Contract as a specific item accompanied by a Unit Price, and which are not included under the bid price for other items in this Contract, shall be performed as extra work. Bidder will accept as full compensation therefore a fixed price negotiated with the Village prior to performing extra work or at a Unit Price determined in the same manner.

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Upon award of the Contract, the Village will send a Notice of Award to the successful Bidder and the Bidder must then execute the Contract and provide the required bonds or letter of credit and certificate of insurance to the Village within ten (10) business days. The Village will then issue a written Notice to Proceed and Bidder will thereafter shall commence Work not later than ten (10) calendar days thereafter and, unless otherwise provided, will diligently prosecute the Work in such manner and with such materials, equipment, and labor as will

Village of Lake Zurich  
Mowing Program

ensure its completion within the time limit specified herein, it being understood and agreed that the completion within the time limit is an essential part of the Contract. In case of failure to complete the Work within the time stated herein, the undersigned agrees that the Village shall withhold from such sums as may be due him under the terms of this Contract the costs of additional engineering and observation, maintenance of detours, interest, and other items incurred by the Village resulting from the failure of the Bidder to complete the Work within the time specified in the Contract. The undersigned Bidder agrees to complete the Work by **Friday, October 31, 2025** unless granted additional time in writing by the Village. Included with this bid Proposal is a bank cashier's check, certified check or bid bond in the amount of \$17,389, being ten percent (10%) of the total amount bid by Yellowstone Landscapes LLC, the Bidder, in favor of the Village of Lake Zurich.

It is hereby agreed that, should Bidder be awarded the Contract for services contemplated under this bid and fail or refuse to execute a Contract for the performance of said Work, or to provide the required payment and performance bonds, or letter of credit, and certificate of insurance, then this security, in the amount stipulated above, shall be forfeited and may be retained by the Village of Lake Zurich as liquidated damages and not as a penalty. All bids to remain firm for a period of ninety (90) days after bid opening date.

If this Proposal is accepted and the undersigned Bidder fails to execute a Contract as required herein, it is hereby agreed that the amount of the check or draft shall become the property of the Village and shall be considered as payment of damages due to delay and other causes suffered by the Village because of failure to execute said Contract or Contract Bond; upon the undersigned Bidder properly executing a Contract and furnishing a Contract Bond, said check or draft shall be returned to the undersigned.

The undersigned Bidder submits herewith his schedule of prices covering the work to be performed under the Contract; Bidder understands that it must show in the schedule the unit prices, where applicable, for which Bidder proposes to perform each item of work; that the extension must be made by Bidder and that if not so done, his Proposal may be rejected as irregular.

**Bidder hereby bids on all items and has provided a price for all requested services.**

The Bidder acknowledges it understands all the requested services for which it has submitted a bid. The undersigned proposes to furnish all labor, materials, tools, equipment and perform all necessary requirements for the Work for the 2025-2027 Mowing Program, with the attached conditions and specifications, and at the terms and schedule prices herein given:

**Location Maps are located in Exhibit "D"**



<u>Label</u>	<u>Map ID</u>	<u>Acreage</u>	<u>Cost Per Rotation</u>	<u>Rotations</u>	<u>Mow Yearly</u>
Fire Station 1	8	1.0093	\$32.67	28	\$915
351 Park	201	1.9500	\$63.12	28	\$1,767
Betty Drive Park	202	0.6161	\$19.94	28	\$558
Braemar Park	203	2.9000	\$93.87	28	\$2,628
Breezewald Park	222	2.9670	\$96.03	28	\$2,689
Bristol Trail Park	204	4.9700	\$160.87	28	\$4,504
Buffalo Creek Park	205	16.8700	\$546.04	28	\$15,289
Buffalo Creek Soccer	205A	4.8500	\$156.98	28	\$4,396
Celebration Park	223	0.1703	\$5.51	28	\$154
Chestnut Corners Park	206	6.8100	\$220.42	28	\$6,172
Countryside West Park	207A	5.4700	\$177.05	28	\$4,957
Countryside West Soccer	207	3.7500	\$121.38	28	\$3,399
Grand Ave Park	224	0.4579	\$14.82	28	\$415
Jonquil Park	209	0.6193	\$20.04	28	\$561
Kuechman Park	210	1.3457	\$43.56	28	\$1,220
Kuechman Park	210A	0.4751	\$15.38	28	\$431
Kuechman Park	210B	1.5030	\$48.65	28	\$1,362
Manor Park	211	4.8300	\$156.34	28	\$4,377
Oak Ridge Marsh Park	212	0.1122	\$3.63	28	\$102
Old Mill Grove Park	213	9.5900	\$310.40	28	\$8,691
Orchards Park	214	2.3489	\$76.03	28	\$2,129
Paulus Park	215	19.0100	\$615.31	28	\$17,229
Paulus Park Frontage	215A	1.1700	\$37.87	28	\$1,060
Quail Run Park	216	0.6404	\$20.73	28	\$580
Sandlewood Park	217	0.2276	\$7.37	28	\$206
Sonoma Park	237	1.4233	\$46.07	28	\$1,290
Sparrow Ridge Park	218	3.0900	\$100.02	28	\$2,800
Warwick Park	219	0.2230	\$7.22	28	\$202
Wicklow East and Soccer	220A	3.8500	\$124.61	28	\$3,489
Wicklow Park West	220	0.5600	\$18.13	28	\$508
Promenade	40	0.3192	\$10.33	28	\$289
Zurites Park	221	2.6399	\$85.45	28	\$2,393
Bern Ct ROW	238	0.0115	\$0.37	28	\$10
Braemar Parcel	13	0.1148	\$3.72	28	\$104
Cedar Creek Parcel	16A	1.7228	\$55.76	28	\$1,561

<u>Label</u>	<u>Map ID</u>	<u>Acreage</u>	<u>Cost Per Rotation</u>	<u>Rotations</u>	<u>Mow Yearly</u>
Cedar Creek Parcel	16B	0.4001	\$12.95	28	\$363
Chasewood North Parcel	17	1.2918	\$41.81	28	\$1,171
Chasewood North Parcel	17A	1.2596	\$40.77	28	\$1,142
Downtown Parcel	21	0.4938	\$15.98	28	\$447
Downtown Parcel	21A	0.4948	\$16.02	28	\$448
Downtown Parcel	21B	0.3215	\$10.41	28	\$291
Downtown Parcel	21C	0.1696	\$5.49	28	\$154
Downtown Parcel	21D	0.5969	\$19.32	28	\$541
Downtown Parcel	21E	0.1033	\$3.34	28	\$94
Jaime Ln. Parcel	26	0.0778	\$2.52	28	\$70
Jaime Ln. Parcel	26A	0.4182	\$13.54	28	\$379
Legion Hall	9	0.8309	\$26.89	28	\$753
Lions Dr. Parcel	28	0.5003	\$16.19	28	\$453
Mionske Parcel	32	0.4396	\$14.23	28	\$398
Public Works	11	0.7570	\$24.50	28	\$686
Public Works	11A	0.3270	\$10.59	28	\$296
Sparrow Ridge Parcel ROW	50A	0.3064	\$9.92	28	\$278
Sparrow Ridge Parcel ROW	50B	0.3025	\$9.79	28	\$274
Sparrow Ridge Parcel ROW	50C	0.3568	\$11.55	28	\$323
Sparrow Ridge Parcel ROW	50D	0.2385	\$7.72	28	\$216
Sparrow Ridge Parcel ROW	50E	0.4126	\$13.36	28	\$374
Sparrow Ridge Parcel ROW	50F	0.3337	\$10.80	28	\$302
Sparrow Ridge Parcel ROW	50G	0.3321	\$10.75	28	\$301
Sparrow Ridge Parcel ROW	50H	0.2186	\$7.08	28	\$198
Sparrow Ridge Parcel ROW	50I	0.1411	\$4.57	28	\$128
Sparrow Ridge Parcel ROW	50J	0.1115	\$3.61	28	\$101
Sparrow Ridge Parcel ROW	50K	0.2525	\$8.17	28	\$229
Sparrow Ridge Parcel ROW	50L	0.3669	\$11.87	28	\$332
Stanton Creek Parcel	51	0.5476	\$17.73	28	\$496
Stanton Creek Parcel	51A	0.4296	\$13.90	28	\$389
Surryse Island ROW	53A	0.4767	\$15.43	28	\$432
Surryse Island ROW	53B	0.4704	\$15.23	28	\$426
Village Hall	12	0.4738	\$15.34	28	\$429
Wicklow Parcel	57	1.5977	\$51.71	28	\$1,448
MSD Island 1	65	1.5977	\$51.71	28	\$1,448
MSD Island 2	66	1.5977	\$51.71	28	\$1,448
Braemar Parcel	13A	0.5263	\$17.04	28	\$477
Bristol Trails Parcel	14	1.6288	\$52.72	28	\$1,476
Cedar Creek Parcel	16	6.2800	\$203.27	28	\$5,692
Deerpath Rd. Parcels	19	0.8543	\$27.65	28	\$774
Deerpath Rd. Parcels	19A	2.2652	\$73.32	28	\$2,053
Foxmoor Ln. Parcel	23	0.9142	\$29.59	28	\$829



<u>Label</u>	<u>Map ID</u>	<u>Acreage</u>	<u>Cost Per Rotation</u>	<u>Rotations</u>	<u>Mow Yearly</u>
Heights Parcel	25	0.1078	\$3.49	28	\$98
Heights Parcel	25A	0.7019	\$22.72	28	\$636
Lexington Retention	50	0.5276	\$17.08	28	\$478
Old Mill Grove Parcel	34	1.2729	\$41.20	28	\$1,154
Orchards Parcel	35	0.3000	\$9.71	28	\$272
Partridge Ln. Parcel	36	1.2569	\$40.68	28	\$1,139
Pheasant Ridge Parcel	37	3.5300	\$114.26	28	\$3,199
Surryse Retention	53	2.6213	\$84.84	28	\$2,376
Vista Rd. Parcel	55	2.0702	\$67.01	28	\$1,876
Braemar ROW	13A	0.2033	\$6.58	28	\$184
Briarwood ROW	58E	0.1837	\$5.94	28	\$166
Briarwood ROW	58F	0.1240	\$4.01	28	\$112
Buesching Rd. ROW	15	0.2797	\$9.05	28	\$253
Buesching Rd. ROW	15A	0.0894	\$2.89	28	\$81
Buesching Rd. ROW	15B	0.2527	\$8.18	28	\$229
Buesching Rd. ROW	15C	0.1343	\$4.35	28	\$122
Buesching Rd. ROW	15D	0.1328	\$4.30	28	\$120
Buesching Rd. ROW	15E	0.0922	\$2.98	28	\$84
Buesching Rd. ROW	15F	0.1537	\$4.98	28	\$139
Buesching Rd. ROW	15G	0.1032	\$3.34	28	\$94
Burr Oak ROW	34C	0.4800	\$15.54	28	\$435
Cedar Creek ROW	16C	0.2200	\$7.12	28	\$199
Chasewood North ROW	17B	0.0274	\$0.89	28	\$25
Chasewood North ROW	17C	0.0584	\$1.89	28	\$53
Chasewood North ROW	17D	0.1401	\$4.54	28	\$127
Countryside West ROW	18A	0.1324	\$4.29	28	\$120
Countryside West ROW	18B	0.0215	\$0.70	28	\$19
Countryside West ROW	18C	0.0233	\$0.75	28	\$21
Deerpath Rd. ROW	20	0.1010	\$3.27	28	\$92
Deerpath Rd. ROW	20A	0.0444	\$1.44	28	\$40
Deerpath Rd. ROW	20B	0.1254	\$4.06	28	\$114
Deerpath Rd. ROW	20C	0.1914	\$6.19	28	\$173
Deerpath Rd. ROW	20D	0.0964	\$3.12	28	\$87
Deerpath Rd. ROW	20E	0.0413	\$1.34	28	\$37
Deerpath Rd. ROW	20F	0.0505	\$1.63	28	\$46
Deerpath Rd. ROW	20G	0.0582	\$1.88	28	\$53
Deerpath Rd. ROW	20H	0.1868	\$6.05	28	\$169
Ela Monument ROW	13B	0.0220	\$0.71	28	\$20
Heights ROW	25B	0.2705	\$8.76	28	\$245
Heights ROW	25C	0.0189	\$0.61	28	\$17

<u>Label</u>	<u>Map ID</u>	<u>Acreage</u>	<u>Cost Per Rotation</u>	<u>Rotations</u>	<u>Mow Yearly</u>
John Ct. ROW	27	0.0233	\$0.75	28	\$21
John Ct. ROW	27A	0.1181	\$3.82	28	\$107
Lakewood ROW	60	0.0700	\$2.27	28	\$63
Lakewood ROW	60A	0.0300	\$0.97	28	\$27
Lions Dr. ROW	28A	0.1047	\$3.39	28	\$95
Lions Dr. ROW	28B	0.2678	\$8.67	28	\$243
Lorie Ln. ROW	29	0.0586	\$1.90	28	\$53
Lorie Ln. ROW	29A	0.0305	\$0.99	28	\$28
Main St ROW	59	0.0305	\$0.99	28	\$28
Manchester ROW	30	0.0395	\$1.28	28	\$36
Manchester ROW	30A	0.0244	\$0.79	28	\$22
Meadowbrook ROW	34A	0.4600	\$14.89	28	\$417
Miller Rd. ROW	31	0.0542	\$1.75	28	\$49
Miller Rd. ROW	31A	0.1269	\$4.11	28	\$115
Miller Rd. ROW	31B	0.1025	\$3.32	28	\$93
Miller Rd. ROW	31C	0.0534	\$1.73	28	\$48
Miller Rd. ROW	31D	0.0792	\$2.56	28	\$72
Mionski Pond ROW	32A	0.2800	\$9.06	28	\$254
Mohawk Island 1	62	0.2800	\$9.06	28	\$254
Mohawk Island 2	62A	0.2800	\$9.06	28	\$254
N Country Ridge Island	239	0.0092	\$0.30	28	\$8
N. Old Rand Rd. ROW	33	0.1725	\$5.58	28	\$156
N. Old Rand Rd. ROW	33A	0.1027	\$3.32	28	\$93
N. Old Rand Rd. ROW	58C	0.0738	\$2.39	28	\$67
N. Old Rand Rd. ROW	58D	0.1286	\$4.16	28	\$117
Oak Ridge Marsh Park ROW	212A	0.0400	\$1.29	28	\$36
Old Mill Grove Parcel	58	0.0918	\$2.97	28	\$83
Old Mill Grove Parcel	58A	0.1607	\$5.20	28	\$146
Old Mill Grove Parcel	58B	0.0918	\$2.97	28	\$83
Orchards ROW	35A	0.0681	\$2.21	28	\$62
Pleasant Parcel ROW	39	0.2771	\$8.97	28	\$251
Pleasant Parcel ROW	39A	0.1597	\$5.17	28	\$145
Quentin Rd. ROW	61C	0.0885	\$2.87	28	\$80
Quentin Rd. ROW	61D	0.4542	\$14.70	28	\$412
Quentin Rd. ROW	61H	0.0700	\$2.27	28	\$63
Quentin ROW	61A	0.2080	\$6.73	28	\$189
Quentin ROW Median	61B	0.2130	\$6.89	28	\$193
Quentin ROW Median	61E	0.2500	\$8.09	28	\$227
Quentin ROW Median	61F	0.3200	\$10.36	28	\$290
Quentin ROW Median	61G	0.1400	\$4.53	28	\$127



<u>Label</u>	<u>Map ID</u>	<u>Acreage</u>	<u>Cost Per Rotation</u>	<u>Rotations</u>	<u>Mow Yearly</u>
Quentin ROW Median	61I	0.0600	\$1.94	28	\$54
Rand Estates ROW	42	0.0744	\$2.41	28	\$67
Rand Estates ROW	42A	0.1113	\$3.60	28	\$101
Red Bridge ROW	34B	0.3600	\$11.65	28	\$326
Rte 12 ROW	43	0.1927	\$6.24	28	\$175
Rte 12 ROW	44	0.4904	\$15.87	28	\$444
Rte 12 ROW	43A	0.2235	\$7.23	28	\$203
Rte 12 ROW	43B	0.0674	\$2.18	28	\$61
Rte 12 ROW	43C	0.2253	\$7.29	28	\$204
Rte 12 ROW	43D	0.1877	\$6.08	28	\$170
Rte 12 ROW	43E	0.0946	\$3.06	28	\$86
Rte 12 ROW	43F	0.1436	\$4.65	28	\$130
Rte 12 ROW	43G	0.0817	\$2.65	28	\$74
Rte 12 ROW	43H	0.0424	\$1.37	28	\$38
Rte 12 ROW	43I	0.0454	\$1.47	28	\$41
Rte 12 ROW	43J	0.0422	\$1.37	28	\$38
Rte 12 ROW	43K	0.0430	\$1.39	28	\$39
Rte 12 ROW	43L	0.0424	\$1.37	28	\$38
Rte 12 ROW	43M	0.1074	\$3.48	28	\$97
Rte 12 ROW	43N	0.0806	\$2.61	28	\$73
Rte 12 ROW	43O	0.1214	\$3.93	28	\$110
Rte 12 ROW	43P	0.1947	\$6.30	28	\$176
Rte 12 ROW	43Q	0.0371	\$1.20	28	\$34
Rte 12 ROW	43R	0.1319	\$4.27	28	\$120
Rte 12 ROW	43S	0.0281	\$0.91	28	\$25
Rte 12 ROW	43T	0.0184	\$0.59	28	\$17
Rte 12 ROW	43U	0.0100	\$0.32	28	\$9
Rte 12 ROW	43V	0.0100	\$0.32	28	\$9
Rte 12 ROW	43W	0.0100	\$0.32	28	\$9
Rte 12 ROW	43X	0.0100	\$0.32	28	\$9
Rte 12 ROW	43Y	0.0100	\$0.32	28	\$9
Rte 12 ROW	44A	0.5398	\$17.47	28	\$489
Rte 12 ROW	44B	0.2560	\$8.29	28	\$232
Rte 12 ROW	44C	0.3003	\$9.72	28	\$272
Rte 12 ROW	44D	0.2444	\$7.91	28	\$222
Rte 12 ROW	44E	0.0472	\$1.53	28	\$43
Rte 12 ROW	44F	0.3574	\$11.57	28	\$324
Rte 12 ROW	44G	0.2132	\$6.90	28	\$193
Rte 12 ROW	44H	0.2171	\$7.03	28	\$197
Rte 12 ROW	44I	0.2288	\$7.41	28	\$207

<u>Label</u>	<u>Map ID</u>	<u>Acreage</u>	<u>Cost Per Rotation</u>	<u>Rotations</u>	<u>Mow Yearly</u>
Rte 12 ROW	44J	0.0556	\$1.80	28	\$50
Rte 12 ROW	44K	0.1032	\$3.34	28	\$94
Rte 12 ROW	44L	0.1640	\$5.31	28	\$149
Rte 12 ROW	44M	0.0367	\$1.19	28	\$33
Rte 22 ROW	45	0.2391	\$7.74	28	\$217
Rte 22 ROW	47	0.4134	\$13.38	28	\$375
Rte 22 ROW	45A	0.4556	\$14.75	28	\$413
Rte 22 ROW	45B	0.2342	\$7.58	28	\$212
Rte 22 ROW	45C	0.4500	\$14.56	28	\$408
Rte 22 ROW	45D	0.1286	\$4.16	28	\$117
Rte 22 ROW	45E	0.1745	\$5.65	28	\$158
Rte 22 ROW	47A	0.1785	\$5.78	28	\$162
Rte 22 ROW	47B	0.1892	\$6.12	28	\$171
Rte 22 ROW	47C	0.0995	\$3.22	28	\$90
Rte 22 ROW	47D	0.1545	\$5.00	28	\$140
Rte 22 ROW	47E	0.1972	\$6.38	28	\$179
Rte 22 ROW	47F	0.2665	\$8.63	28	\$242
Rte 22 ROW	47G	0.1163	\$3.76	28	\$105
Rte 22 ROW	47H	0.0657	\$2.13	28	\$60
Rte 22 ROW	47I	0.0643	\$2.08	28	\$58
Rte 22 ROW	47J	0.3721	\$12.04	28	\$337
Rte 22 ROW	47K	0.0830	\$2.69	28	\$75
Rte 22 ROW	47L	0.2529	\$8.19	28	\$229
Rte 22 ROW	47M	0.0786	\$2.54	28	\$71
Rte 22 ROW	47N	0.1780	\$5.76	28	\$161
Rte. 22 Parcel	46	0.4118	\$13.33	28	\$373
Rte. 22 Parcel	46A	0.1803	\$5.84	28	\$163
S. Country Ridge Island ROW	22	0.7400	\$23.95	28	\$671
S. Old Rand Rd. ROW	48	0.1341	\$4.34	28	\$122
S. Old Rand Rd. ROW	49	0.0968	\$3.13	28	\$88
S. Old Rand Rd. ROW	48A	0.1433	\$4.64	28	\$130
S. Old Rand Rd. ROW	49A	0.0896	\$2.90	28	\$81
S. Old Rand Rd. ROW	49B	0.3491	\$11.30	28	\$316
S. Old Rand Rd. ROW	49C	0.0942	\$3.05	28	\$85
S. Old Rand Rd. ROW	49D	0.1074	\$3.48	28	\$97
S. Old Rand Rd. ROW	49E	0.2187	\$7.08	28	\$198
S. Old Rand Rd. ROW	49F	0.0961	\$3.11	28	\$87
S. Old Rand Rd. ROW	49G	0.0779	\$2.52	28	\$71
S. Old Rand Rd. ROW	49H	0.2321	\$7.51	28	\$210
S. Old Rand Rd. ROW	49I	0.1434	\$4.64	28	\$130



<u>Label</u>	<u>Map ID</u>	<u>Acreage</u>	<u>Cost Per Rotation</u>	<u>Rotations</u>	<u>Mow Yearly</u>
S. Old Rand Rd. ROW	49J	0.1991	\$6.44	28	\$180
South Pleasant ROW	39B	0.3800	\$12.30	28	\$344
Stanton ROW	51B	0.0100	\$0.32	28	\$9
Summit Rd. ROW	52	0.0428	\$1.39	28	\$39
Summit Rd. ROW	52A	0.1043	\$3.38	28	\$95
Tracie Dr. ROW	54	0.1091	\$3.53	28	\$99
Turtle Pond Island ROW	22A	0.4000	\$12.95	28	\$363
Village Hall ROW	12A	0.0100	\$0.32	28	\$9
Vista Rd. ROW	55A	0.0314	\$1.02	28	\$28
W. Main Parcel	56	0.3917	\$12.68	28	\$355
W. Main Parcel	56A	0.2121	\$6.86	28	\$192
W. Main ROW	56B	0.0957	\$3.10	28	\$87
W. Main ROW	56C	0.2422	\$7.84	28	\$220
W. Main ROW	56D	0.0404	\$1.31	28	\$37
W. Main ROW	56E	0.1091	\$3.53	28	\$99
W. Main ROW	56F	0.0505	\$1.63	28	\$46
W. Main ROW	56G	0.0588	\$1.90	28	\$53
Well #9 ROW	3A	0.1400	\$4.53	28	\$127
WestBerry	57A	0.0230	\$0.74	28	\$21
Wicklow ROW	57B	0.1137	\$3.68	28	\$103
Wicklow ROW	57C	0.0786	\$2.54	28	\$71
Wicklow ROW	57D	0.0711	\$2.30	28	\$64
Wicklow ROW	57E	0.2075	\$6.72	28	\$188
Wicklow ROW	57F	0.1811	\$5.86	28	\$164
Wicklow ROW	57G	0.0312	\$1.01	28	\$28
Wicklow ROW	57H	0.1056	\$3.42	28	\$96
Wicklow ROW	57I	0.0200	\$0.65	28	\$18
Police Department	10	0.9500	\$30.75	28	\$861
Heatherleigh ROW	24D	0.0843	\$2.73	28	\$76
Heatherleigh ROW	24E	0.0147	\$0.48	28	\$13
Heatherleigh Park	208	1.5656	\$50.67	28	\$1,419
Heatherleigh Parcel	24	0.5997	\$19.41	28	\$544
Heatherleigh Parcel	24A	0.1971	\$6.38	28	\$179
Heatherleigh Parcel	24B	0.1735	\$5.61	28	\$157
Heatherleigh Parcel	24C	0.1907	\$6.17	28	\$173
John Ct Retention	225	0.1148	\$3.72	28	\$104
Coventry Creek ROW	236A	0.2500	\$8.09	28	\$227
Coventry Creek ROW	236	1.1400	\$36.90	28	\$1,033
Coventry Creek ROW	236B	1.1200	\$36.25	28	\$1,015
Well #9	3	0.4058	\$13.13	28	\$368

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Well #12	5	0.7359	\$23.82	28	\$667
Well #11	4	1.2605	\$40.80	28	\$1,142
Quentin Lift Station	7	1.9225	\$62.23	28	\$1,742
Well #7	1	0.8348	\$27.02	28	\$757
Wicklow Lift Station	6	0.2164	\$7.00	28	\$196
Well #8	2	0.8496	\$27.50	28	\$770

RECEIVED  
JAN 03 2024  
BY: ME

Yearly Grand Total \$ 173,886

Yellowstone Landscape LLC  
Company Name

610 W Liberty St, Wauconda, IL, 60084  
Address (City, State, Zip)

224.661.2226  
Phone Number

610 W Liberty St, Wauconda, IL, 60084  
Business Address

gfurneaux@yellowstonelandscape.com  
Email

Yellowstone Landscape LLC  
Corporate Name

610 W Liberty St, Wauconda, IL 60084  
Business Address

Greg Furneaux  
Company Representative (print)

[Signature]  
Company Representative (signature)

01.03.25  
Date

Village of Lake Zurich  
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### Exhibit "C"

#### Contract

THIS AGREEMENT (the "Contract") is hereby entered into by and between the Village of Lake Zurich, an Illinois municipality (the "Village"), and Yellowstone Landscaping, LLC, an Illinois corporation, located at 610 W. Liberty St. Waukegan, IL (the "Contractor").

#### 1. Contract

- a. The Agreement between the Village and the Contractor shall include all of the following shall be bound by the terms and conditions of this Contract, the bid documents and exhibits:
  - i. This Contract document
  - ii. The Notice to Bidders
  - iii. The Instructions to Bidders
  - iv. The Bid Award
  - v. The General Conditions
  - vi. The Description of Work and Procedures (**Exhibit "A"** hereto)
  - vii. The Bid Proposal Form (**Exhibit "B"** hereto)

#### 2. Performance of the Work

- a. A description of the work to be performed, and related procedures, are attached hereto as Exhibit "A" (the "Work").
- b. The Contractor is solely responsible for safety at its Work sites and shall exercise every precaution at all times for the protection and safety of persons and properties, including its employees and subcontractors. The safety provisions of all applicable laws and regulations shall be strictly observed. Any hazardous practice, in the opinion of the Director of Public Works or his authorized representative, shall be immediately discontinued by the Contractor upon receipt of instructions from the Director of Public works or an authorized representative to discontinue such practice.
- c. The performance of services under the Contract includes the furnishing of all supervision, labor, materials, tools, equipment and incidentals of every kind and description necessary to fulfill the Contract.
- d. The performance of services shall be subject at all times to inspection by the Village or its inspectors, and the Contractor will be held strictly to the diligent execution of the Contract. The Village or its inspectors shall be furnished with such information and assistance by the Contractor as may be required to make a complete and detailed inspection. Work, services or materials not in compliance with the Contract may be rejected by the Village, and even if the Contractor deems them complete, shall be performed again by the Contractor at no expense to the Village. Should any portion, section, or location of Work not be completed in the timely matter agreed upon by the Village and Contractor, said work shall have payment denied for the current billing cycle.
- e. The Contractor shall provide an adequate number of competently trained personnel with sufficient supervision to perform the services required, and the Contractor shall provide identification of its personnel if requested by the Village. Any Contractor's employee or



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representative whose employment is reasonably detrimental or objectionable to the Village shall be transferred immediately from the work site upon the Village's request. The exercise of this option shall not be construed as placing the Village in charge of the performance of the services required under the Contract, or as making the Village responsible for safety. All tools or equipment required to carry out the operations within the scope of the Contract shall be provided by the Contractor, and shall meet the standards of OSHA and the State of Illinois safety codes as may be applicable and required by law. The Village reserves the right to inspect the equipment that will be used prior to the award of the bid or during the execution of the Work.

- f. The Contractor shall, prior to commencement of services, provide in writing to the Village, the names of all job supervisors. At least one such supervisor to whom the Village representative may issue directives shall, at all times, be at the job site. Such person shall be fluent in the English language.

### 3. Quality of Work

- a. The Contractor represents and certifies that the Work shall be performed in accordance with the generally accepted industry standards and standards of professional practice, care and diligence practiced by recognized firms in performing services of a similar nature in existence at the time of performance. All Work shall be performed in a reasonably prompt manner.
- b. The Contractor represents that its employees, agents and subcontractors currently hold, and shall maintain throughout the term of this Contract, all required licenses, permits and certificates, and have duly registered and otherwise complied in all respects with any applicable federal, state and local laws, regulations and ordinances applicable to their performance of the Work required by the Contract.
- c. The Contractor shall provide adequate personnel necessary to complete the Work. The Contractor shall have no claim for damages and shall not bill the Village for additional time and materials charges as the result of any portion of the Work which must be duplicated or redone due to staff or employee termination or loss or for any delay or extension of time in performing the Work as a result of any such termination or loss.
- d. All Work performed under any subcontract shall be subject to all terms of this Agreement in the same manner as if performed by employees of the Contractor. Every subcontract that the Contractor enters into in regard to the performance of the Work under this Agreement shall include a provision binding the subcontractor to all of the terms of this Agreement.
- e. Contractor warrants to the Village that all materials furnished under this Contract shall be new and of the most suitable grade for the purpose intended and that all work shall be of good quality, free from faults and defects and in conformance with the Contract and bid documents. Prior to final completion, Contractor shall deliver to the Village all warranties required under the Contract and bid documents, or to which Contractor is entitled from manufacturers, suppliers, and Subcontractors. Unless otherwise provided, all warranties for products and materials incorporated into the work shall begin on the date of substantial completion and remain in effect for a period of one (1) year. No payment under this Contract by the Village shall constitute an acceptance of work not done in accordance with contract documents or relieve the Contractor or its sureties of liability with respect to any warranties or responsibilities for faulty or defective materials and workmanship.
- f. Contractor warrants that the work shall be done in a workmanlike manner in strict accordance with the Contract documents and guarantees that the labor and material will be free of defects for the period stated in the Contract documents, but in no event less than one (1) year from the date of substantial completion.

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**4. Quantity of Work**

- a. The quantities identified herein are estimated quantities. The Village does not guarantee any specific amount and shall not be held responsible for any deviation. This Contract shall cover the Village's requirements whether more or less than the estimated amount.
- b. The Village reserves the right to increase and/or decrease quantities, add or delete locations during the term of the Contract, whatever is deemed to be in the best interest of the Village.
- c. Upon request by the Village, the Contractor shall provide either/both written and verbal reports to the Community Development Director of Public Works, regarding the progress of the Work.
- d. The Contractor shall maintain books, records, documents and other evidence directly pertinent to performance of the Work under this Contract. The Contractor shall also maintain the financial information and data used by the contractor in the preparation or support of any cost submissions required under this subsection. In the case of all other subcontracts, the Contractor also agrees to include access to records as specified above in all his contracts. In addition, those records which relate to any dispute or litigation or the settlement of claims arising out of the performance of the Work, costs or items to which an audit exception has been taken, shall be maintained and made available for three years after the date of resolution of such dispute, appeal, litigation or claim. Contractor shall allow the Village to inspect and audit all data and records of the Contractor for work done pursuant to this Contract. The records shall be maintained and made available to the Village at reasonable times.

**5. Correction of Work/Penalties**

- a. If any errors, omissions or acts, intentional or negligent, are made by the Contractor, and its employees and its subcontractors, in performing the Work, the correction of which requires additional Work, the Contractor shall be required to perform such additional Work as may be necessary to remedy same without undue delay and without any cost to the Village.
- b. Contractors shall be notified by the Village of performance not within the specifications of **Exhibit "A" Description of Work & Work Procedures** within this contract. The Contractor will have 48 hours to rectify the issue. Failure to do so will result in a \$100.00 per day penalty until the issue is resolved.
- c. In case of default by the Contractor, the Village may procure the services from other sources and may collect against the bond or surety for excess costs so paid or take any other action at law or equity in order to be made whole.

**6. Contractor Representative**

- a. The Contractor shall designate a person who shall be available during normal business hours (Monday through Friday from 8:00 a.m. to 5:00 p.m.) and who shall serve as the Contractor's primary authorized representative during the performance of the Work.
- b. This "Representative" shall be readily available to respond to communications from the Village and shall be primarily responsible for performing the Work under the Contract.
- c. The Representative shall receive requests from the Village to perform the Work and shall have full authority to execute the directions of the Village, without delay, and promptly supply any necessary labor, equipment or incidentals to do so.
- d. The Contractor also shall provide the Village with the name and phone number of the Representative who, in the case of an off-hour's emergency, shall be readily accessible and available for quick response to perform an inspection request or a plan review. The Contractor shall immediately notify the Village in writing of any change in the identity and telephone number of the Representative. If the Representative fails to perform the Services to the satisfaction of the Director of Public Works, or his/her designee, then the Contractor shall immediately replace the Representative with a new person with comparable experience and knowledge.



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**7. Compensation and Method of Payment**

- a. The Village agrees to pay for any requested, fully completed and accepted Work rendered by Contractor in accordance with the Schedule of Prices (**Exhibit "1"**) attached to this Agreement.
  - i. The Contractor will be required to submit the monthly report found as **Exhibit "3"** with the request for payment. Invoices submitted without completed monthly reports will be rejected. Reports and invoices shall be submitted electronically to [ap@lakezurich.org](mailto:ap@lakezurich.org)
  - ii. The Village agrees to make payments to Contractor in compliance with the Local Government Prompt Payment Act (50 ILCS 505).
  - iii. The Schedule of Prices shall remain firm/fixed throughout the term of the Contract.
- b. Contractor shall, at its sole cost, pay all other expenses related to the performance of this Contract and the Work, including, but not limited to, out-of-pocket expenses such as travel, printing, reproduction, mailing, insurance premiums, licensing fees, fuel, overhead, administrative costs, delivery charges, and all costs associated with the acquisition and maintenance of vehicles and equipment.
- c. The amounts set forth in the Fee Schedule include all applicable federal, state and Village taxes of every kind and nature applicable to the Work, as well as all taxes, contributions and premiums for unemployment insurance, employment benefits or similar benefits, and all costs, royalties and fees arising from the use on, or the incorporation into, the Work, of patented or copyrighted equipment, materials, supplies, tools, appliances, devices, processes or inventions. All claims or rights to claim additional compensation by reason of the payment by Contractor of any such tax, contribution, premium, cost, royalty or fee are the sole responsibility of the Contractor, and any claim or demand from any person that the Village pay such taxes, contributions, premiums, costs, royalties or fees are waived and released and shall be indemnified by the Contractor.

**8. Claims in Addition to Contract Amount**

- a. The Contractor is required to provide written notice to the Village of any claim for additional compensation as a result of action taken by the Village, within fifteen (15) calendar days after the occurrence of such action.
  - i. The Contractor acknowledges and agrees that such written notice shall not be deemed or interpreted as entitling the Contractor to any additional compensation. Any changes to the compensation fixed in this Contract shall be valid only upon written amendment signed by both the Village and Contractor. Regardless of the decision of the Village relative to a claim submitted by the Contractor, the Contractor shall proceed with all of the Work required to complete the Work under the Contract, as determined by the Village, without interruption or delay.
- b. The Contractor acknowledges and agrees that in no event shall the Village be liable for any fees or costs incurred by the Contractor in connection with any Work provided by the Contractor that are outside of, or exceed, the scope of this Contract, regardless of whether such fees or costs are requested or directed by the Village, except upon the prior written consent of the Village.
- c. When a change order is required, such an order must be approved by the Village prior to execution and comply with the requirements of Illinois law, including Section 33E-9 of the Criminal Code regulating change orders. 720 ILCS 5/33E-9 A written change order must be formally issued by the Village prior to commencing any additional work covered by such order. Work performed without proper authorization shall be at the Contractor's sole risk and expense.



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**9. Insurance Requirements**

- a. Contractor shall provide, for the duration of the Contract, insurance against claims for injuries to persons or property damage which may arise from or related to the performance of the Work by the Contractor, his agents, representatives, employees, or subcontractors.
- b. The Contractor shall not commence work until the Contractor has provided all insurance required by the Contract. The Contractor shall purchase and maintain, throughout the duration of the contract, insurance as is appropriate for the work being performed and furnished and shall provide protection from claims which
- c. may arise out of or result from the Contractor's performance and furnishing of the Work and the Contractor's other obligations under the Contract documents, whether it is to be performed or furnished by the Contractor, by any subcontractor, by anyone directly or indirectly employed by them or by anyone for whose acts any of them may be liable.
- d. Insurance required by this Section shall be written with a company having at least an "A" Property-Casualty Rating, as listed in the most recent published A. M. Best's Insurance Guide.
- e. The Village shall be named as additional insured except for Workmen's Compensation insurance. The coverage afforded shall be primary and non-contributory for the additional insured with respect to claims arising out of operations performed by or on behalf on the Contractor. If the additional insured has other insurance which is applicable to the loss, such as other insurance shall be on an excess or contingent basis. The amount of the Contractor's insurance company's liability under this insurance policy shall not be reduced by the existence of such other insurance.
- f. As a minimum, the Contractor shall secure and maintain the types of insurance as specified and herein, and shall submit evidence to the Village on an annual basis that the insurance coverages are in force. The form and limits of such insurance, together with the underwriter thereof in each case, shall be acceptable to the Village, but regardless of such acceptance it shall be the responsibility of the Contractor to maintain adequate insurance coverage until final payment and at all times thereafter when the Contractor may be correcting, removing, or replacing defective work in accordance with this Contract. Failure of the Contractor to maintain adequate coverage shall not relieve him of any contractual responsibility or obligation.
- g. The Contractor shall include with its bid, copies of the Certificates of Insurance with the coverages and limits specified.
- h. Insurance certificates and policies delivered to the Village shall recite that 45 days prior written notice will be given to the Village by certified mail, return receipt required, or by verified personal delivery, before any policy is materially changed, canceled, or not renewed.
- i. The Contractor shall include all subcontractors as a covered insured party under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.
- j. Any deductible amounts/requirements or any self-insured retention amounts of any of Contractor's policies or insurance must be disclosed to and approved by the Village in order to meet the insurance requirements herein. At the Village's direction, the Contractor's insurer must either reduce or eliminate the deductible or self-insured retention or Contractor must provide an appropriate bond securing payment of losses and related investigation, claim administration, and defense expenses of the Village.

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#### 10. Insurance Coverages

- a. This insurance shall be written in Commercial General Liability form and shall protect the Contractor against all claims arising from injuries to persons or damages to property caused by any act or omission of the Contractor or his agents, employees or subcontractors. The Broad Form General Liability Endorsement shall be included.
- b. Satisfactory certificates of insurance shall be filed with the Village upon execution of the contract. The certificates shall state that thirty (30) days advance written notice will be given to the Village before any policy is changed or canceled.

Insurance coverage shall be in the following minimum amounts:

<u>Type of Insurance</u>	<u>Limit/ Ea. Occurrence</u>	<u>Limit/ Aggregate</u>
<b>General Liability</b>		
Bodily Injury	\$1,000,000	\$3,000,000
Property Damage	\$1,000,000	\$3,000,000
Contractual Ins.	\$1,000,000	\$3,000,000
<b>Automobile Liability</b>		
Bodily Injury	\$1,000,000	\$2,000,000
Property Damage	\$1,000,000	\$2,000,000
<b>Workers Compensation</b>		
Employee Claims	Statutory for Illinois	
Employers Liability	\$1,000,000 per accident	

- c. To the fullest extent permitted by law, the Contractor shall indemnify and save harmless the Village, its officers, employees and agents from any and all liability, losses or damages, including attorneys' fees and costs of defense, the Village may suffer as a result of claims, demands, suits, actions or proceedings of any kind or nature, including workers' compensation claims, in any way resulting from or arising out of the operations of the contractor under the contract. This shall include operations of subcontractors. The Contractor shall, at its own expense, appear, defend and pay all attorneys' fees and all costs and other expenses arising from or incurred in connection with such defense. If any judgments shall be rendered against the Village in any such action, the Contractor shall, at its own expense, satisfy and discharge same. The Contractor expressly understands and agrees that any bonds, letters of credit or insurance protection required by the Contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village. This indemnification does not apply to liability caused by the Village's own negligence, provided this does not serve to waive or adversely impact any of the Village's available protections or immunities under Illinois common or statutory law.
- d. The Contractor agrees to assume the entire liability for all personal injury claims suffered by its own employees and waives any limitation of liability defense based upon the Worker's Compensation Act and cases decided there under. The Contractor agrees to indemnify and defend the Village and its Affiliates from and against all such loss, expense, damage or injury, including reasonable attorney fees, which the Village may sustain as a result of personal injury claims by the Contractor's employees, except to the extent those claims arise as a result of the Village's own negligence.



Village of Lake Zurich  
Mowing Program

- e. The Contractor agrees to defend and hold harmless the Village from and against all demands, claims, suits, costs, expenses, damages and adjustments based upon any infringement of any patent relating to goods specified in the contract, and on account of the Village's use of any copyrighted or uncopyrighted, composition, trade secrets, secret process, proprietary rights, patented or unpatented invention, article or appliance furnished or used in the performance of the Work.

#### 11. Payment and Performance Bonds

- a. Contractors shall furnish a performance bond and a payment bond, (or a non-diminishing irrevocable bank letter of credit for contracts under \$100,000) within ten (10) calendar days after being notified that they are the successful bidder. The payment and performance bond shall secure the successful contractor obligations to complete this Contract and pay its labor and material suppliers as provide at 30 ILCS 550/1 and 2,
- b. A performance bond and payment bond satisfactory to the Village, executed by a surety company authorized to do business in the State of Illinois, in an amount equal to one-hundred percent (100%) of the contract price as security for the faithful performance of the contract;
- c. The surety on the bond shall be a company that is licensed by the Department of Insurance authorizing it to execute surety bonds and the company shall have a financial strength rating of at least A- as rated by A.M. Best Company, Inc., Moody's Investors Service, Standard & Poor's Corporation, or a similar rating agency. The bond shall be in that full amount to cover the cost of the completion of the Work, for the payment of material, apparatus, fixtures, and machinery used in the Work and for all labor performed in the Work, whether by subcontractor or otherwise.
- d. Documents required by this section must be received and approved by the Village before a written contract will be issued.

#### 12. Prevailing Wage

- a. The Contractor shall pay prevailing wages to all workers, laborers and mechanics performing services required by the Contract, as required and in accordance with the Illinois Prevailing Wage Act, as amended, including any changes in the prevailing wage during the term of the Contract. The Village has adopted the prevailing wages as determined by the Illinois Department of Labor ("IDOL") for Lake County, effective during this Contract, as revised. The prevailing rate of wages are revised by the IDOL and are available on the IDOL website, [www.state.il.us/agency/idol](http://www.state.il.us/agency/idol). In the event that the IDOL should revise the prevailing rate of wages, then the revised rates shall apply to the Contract. In no case shall any revision in the rates of prevailing wages result in an increase in the total contract price. The Contractor shall also be fully responsible for meeting all requirements under the Prevailing Wage Act, including the requirement to provide a certified payroll. *It is the obligation of the bidder to confirm with IDOL if the work to be performed requires the payment of prevailing wages.*

#### 13. Independent Contractor Status

- a. The Contractor's duties, role and responsibilities, and those of its employees or subcontractors, shall be solely those of an independent contractor for all purposes and no employee or agent of the Contractor shall be deemed for any reason to be an employee or agent of the Village. The Contractor is responsible for directing and controlling the performance and completion of the Work in a timely manner that meets the Village's requested schedule or completion date. No provision of this Bid Notice or subsequent conduct between the Village and Contractor shall be construed to create an "employer-employee," "principal and agent," "partners" or "participants in a joint venture" relationship or status. The Contractor, and its employees and its subcontractors, are responsible, pursuant to applicable law, for their own business operations, and for payment of any benefits, retirement plans, insurance, health plans, income and employment taxes or any other taxes of any kind arising from their receipt of compensation under this Contract.

Village of Lake Zurich  
Mowing Program

**14. Contract Termination**

- a. The term of this Contract shall be for three (3) years ending on December 31, 2027.
- b. In the event that this Contract is terminated, and provided that there is no dispute over the performance of any of the Work, the Contractor shall be paid for Work actually performed, if any, prior to the date of the notice of termination, not exceeding the value of the Work completed, which shall be determined on the basis of the rates set forth in the Fee Schedule.
- c. Costs incurred by the Contractor subsequent to the receipt of any notice of termination and before the termination date will be reimbursed by the Village only if, prior to the effective termination date, the Village receives from the Contractor a list of actions that are necessary to perform and the Village agrees in writing that those actions be taken. The Contractor shall not be entitled to any claim for lost profits due to the termination of the Work by the Village.

**15. Termination/Default**

- a. Any immediate threat to the public health or safety, or any repeated or multiple failures to complete the duties required by the Contract, or for violations of the Contract, whether for similar or differing issues, shall constitute the basis for immediate termination of the Contract.
- b. If it should appear at any time that the Contractor has failed or refused to timely perform, or has delayed in the performance of the Work with diligence at a rate that assures completion of the Work in full compliance with the requirements of this Contract, or has otherwise failed, refused or delayed to perform the Work or any other requirement of this Contract ("Event of Default"), and fails to cure any such Event of Default within ten (10) business days after the Contractor's (and if required, the Surety) receipt of written notice of such Event of Default from the Village, then the Village shall have the right, without prejudice to any other remedies provided by law or equity, to pursue any one or more of the following remedies:
  - i. The Village may require the Contractor, within a reasonable time, to complete or correct all or any part of the Work that are the subject of the Event of Default; and to take any or all other action necessary to bring the Contractor and the Work into compliance with this Contract. Any costs and charges incurred by the Village, together with the cost of performing the required services shall be deducted from any monies due or which may become due to the Contractor under the Contract. When such Contractor default costs incurred by the Village exceeds the sum paid to the Village for the performance of the required Work under the Contract, the Contractor and the surety shall be jointly and severally liable and shall pay to the Village the full cost of such additional expenses.
  - ii. The Village may terminate this Contract without liability for further payment of amounts due or to become due under this Contract after the effective date of termination.
  - iii. The Village may withhold from any payment of, whether or not previously approved, or may recover from the Contractor, any and all costs, including attorney fees and administrative expenses, incurred by the Village as the result of any Event of Default by the Contractor or as a result of actions taken by the Village in response to any Event of Default by the Contractor.



Village of Lake Zurich  
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**16. Contractor Representations and Commitments**

- a. The Contractor will comply with all applicable federal, state and local laws, promulgated by any federal, state, local, or other governmental authority or regulatory body pertaining to all aspects of the Work, now in effect, or which may become in effect during the performance of the Work.
- b. The Contractor will comply with the Preference to Veterans Act, 330 ILCS 55, *et seq.*
- c. The Contractor will comply with the Illinois Human Rights Act, 775 ILCS 5/1.101, *et seq.*
- d. including, but not limited to establishment of sexual harassment policies and program and with the Fair Employment Commission's Rules and Regulations for Public Contracts, including requiring the provisions in any subcontracts. Contractor will comply with the provisions of the Equal Employment Opportunity Clause of the Illinois Department of Human Rights at Appendix A of Title 44, Part 750, Section 750 of the Illinois Administrative Code and the applicable Rules and Regulations for Public Contracts, and will include the provisions of this clause in every subcontract it awards as part of this Contract.
- e. The Contractor will comply with the requirements of the Drug Free Workplace Act if the Contract is \$5,000 or more, and it has more than 24 employees at the time of entering into the Contract pursuant to 30 ILCS 580, *et seq.* and applicable provisions of the Substance Abuse Prevention on Public Works Projects Act (820 ILCS 265).
- f. The Contractor will comply with the Illinois Public Works Employment Discrimination Act, 775 ILCS 10/1, *et seq.*
- g. The Contractor acknowledges the requirements of FOIA and agrees to comply with all requests made by the Village for public records (as that term is defined by Section 2(c) of FOIA) in the Contractor's possession.

**17. Contractor Certifications**

- a. By executing this Contract, the Contractor certifies neither it, nor any owner or officer, is barred from contracting with a unit of State or local government as a result of: (1) a delinquency in the payment of any tax administered by the Illinois Department of Revenue or any fee required by the Village, (unless lawfully contesting), 65 ILCS 5/11-42.1-1; or (2) a violation of either Section 33E-3 (bid rigging) or Section 33E-4 (bid rotating) of Article 33E of the Criminal Code of 1961, 720 ILCS 5/33E-1. The Contractor represents this Agreement is made without collusion with any other person, firm or corporation.
- b. **ADA Certification**  
The Contractor shall comply with the applicable provisions of the American Disabilities Act and its accompanying regulations (28 CFR 35.130) which prohibit discrimination against qualified individuals with disabilities by a local government, whether directly or through contractual arrangements, in the provision of any benefit, service, program or activity of the public entity. The Contractor certifies that by signing this Contract, that any services, programs and activities provided under this Contract are now and will continue to be in compliance with the Americans with Disabilities Act.

Village of Lake Zurich  
Mowing Program

**c. Sexual Harassment Certificate**

Contractor hereby certifies that it has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A)(4) including the following information: 1. An acknowledgment of the illegality of sexual harassment. 2. The definition of sexual harassment under State law. 3. A description of sexual harassment, utilizing examples. 4. The Contractor's internal complaint process including penalties. 5. The legal recourse, investigative and complaint process available through the Illinois Department of Human Rights and the Human Rights Commission. 6. Directions on how to contact the Department of the Commission. 7. An acknowledgment of protection of a complaint against retaliation as provided in Section 6-101 of the Human Rights Act. The Contractor must provide a copy of such written policy to the Illinois Department of Human Rights upon request.

**Contractor**

By: 

Authorized Agent

**18. General Provisions**

- a. No amendment or modification to this Agreement shall be effective until it is reduced to writing and approved and executed by both the Village and the Contractor.
- b. The Contractor shall give all notices, pay all fees and take all other action that may be necessary to ensure that the Work is provided, performed and completed in accordance with all required governmental permits, licenses, or other approvals and authorizations that may be required in connection with providing, performing and completing the Work.
- c. The Contractor shall not assign or transfer this Contract or any portion thereof without the prior approval of the Village.
- d. The terms of this Contract shall bind and inure to the benefit of the Village, the Contractor, and their agents, successors and assigns.
- e. No claim as a third-party beneficiary under this Contract by any person, firm or corporation shall be made or be valid against the Village.
- f. If any term, covenant, condition or provision of this Contract is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired or invalidated.
- g. For any legal action between the Parties concerning the interpretation, construction and enforcement of this Contract, or subject matter thereof, venue shall be in Lake County, Illinois and the laws of the State of Illinois shall govern the cause of action.
- h. The Contractor warrants and represents to the Village that the persons executing this Contract on its behalf have the full and complete right, power and authority to enter into this Contract and to agree to the terms, provisions and conditions set forth in this Contract, and that all legal actions needed to authorize the execution, delivery and performance of this Contract have been taken.
- i. The failure of the Village to enforce any term, condition or covenant (herein referred to as "provision") of this Contract shall not be deemed a waiver or limitation of the Village's right to subsequently enforce such provision.
- j. This Contract may be executed in counterparts, each of which, when executed, shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

### Village of Lake Zurich

**Contractor**

By: Giles F. [Signature]  
Authorized Agent

Date: 01.03.25





*At the Heart of Community*

PUBLIC WORKS DEPARTMENT

505 Telser Road  
Lake Zurich, Illinois 60047

(847) 540-1696  
Fax (847) 726-2182  
LakeZurich.org

MEMORANDUM

Date: January 23, 2025  
To: Ray Keller, Village Manager *PK*  
From: Steven J. Paulus, Fleet Services Superintendent  
CC: Michael J. Brown, Director Public Works  
David Pilgard, Fire Chief  
Subject: Ambulance Purchase

*COMMUNICATION*  
*5*

**Issue:** As is the case with most modern municipal fire departments, the Lake Zurich Fire Department largely delivers services to the public via its fleet of vehicles. This fleet represents a substantial investment of tax payer money, and the Public Works Department is committed to working with Fire Department in managing its fleet as efficiently and effectively as possible. The purchase of a replacement ambulance has been recommended.

**Strategic Plan** – The requested vehicle purchase is consistent with the following Goals and Objectives of the Strategic Plan.

**GOAL #1 – FINANCIAL SUSTAINABILITY**

*Objective F: Continue to conduct organizational analyses to determine if further efficiencies are obtainable*

**GOAL #3 – INFRASTRUCTURE**

*Objective B: Explore the feasibility of the development of a Fixed Asset Analysis and Inventory (to include the preparation of a schedule for asset replacement and maintenance).*

**Background:** The current state of the automotive and medium truck industries has created extremely long lead times to deliver vehicles and equipment. The anticipated delivery time for an ambulance is 24-36 months.



**Analysis:** The Fire Department operates four front line prime response ambulances within the Village and Rural Fire Protection District. The 2025 Community Investment Plan (CIP) identifies \$500,000.00 for replacement of the oldest ambulance in FY2028. Due to the expected delivery of a fire engine in FY2028, the ambulance has been moved to FY2027. The expected life span of this type of ambulance is 10 to 12 years.

The Ambulance being replaced is a 2013 Med Tec on an International medium duty chassis. This ambulance currently has 137,000 miles and 15245 engine hours (equals 503,085 miles). With this unit being 15 years old at time of replacement, the electrical, lighting systems and suspension are antiquated. This ambulance will be sold at auction.

Working in conjunction with the Fire Department's EMS division, specifications were finalized with Foster Coach Inc. Foster Coach has been awarded the contract from the Suburban Purchasing Cooperative (SPC). The Village has purchased the last six ambulances from Foster Coach and they have provided excellent service.

The proposed ambulance will be very similar to the last three ambulances purchased in 2016, 2018 and 2022. In an effort to be fiscally responsible and meet the desire of four-wheel drive and a softer ride, this chassis also has been down sized to a 2025 Ford F-550. The body will be a Horton 623 and is comparable in size to our existing ambulances. Expected delivery time is 24-36 months.

**Below is a summary of the total project costs:**

Foster Coach-Ambulance:	\$379,548.00
Stryker- Power Load Cot System Estimate:	\$ 32,000.00
Motorola Radio System Estimate:	\$ 25,000.00
Lettering Estimate	\$ 2000.00
Contingency Change Orders	\$ 25,000.00
Total:	\$463,548.00

All items will be budgeted for in the projected year of delivery of the ambulance, FY-2027.

**Recommendation:** Authorize the purchase a 2025 Ford F-550/Horton 623 ambulance from Foster Coach Inc. in the amount of \$379,548.00.



LAKE ZURICH FIRE

1024-108

REV. 1:10124  
DRAWN BY: MLH

623 PASS THROUGH  
FORD CHASSIS

NON STANDARD LIGHT LOCATIONS

COOL TECH II CONDENSER

66.25"

TOWAR STORE PRESUMPTION

UNIMULEN BY LIGHT ACTIVATION

52 PLATE

20 AMP SHORELINE

36.00"

36.00"

AIR HORN

OPT SIREN SPEAKER

141 VON ORVILLE LIGHTS

PASS. BLUE

DPL RED

BACK UP CAMERA

CONGEALED SWITCH

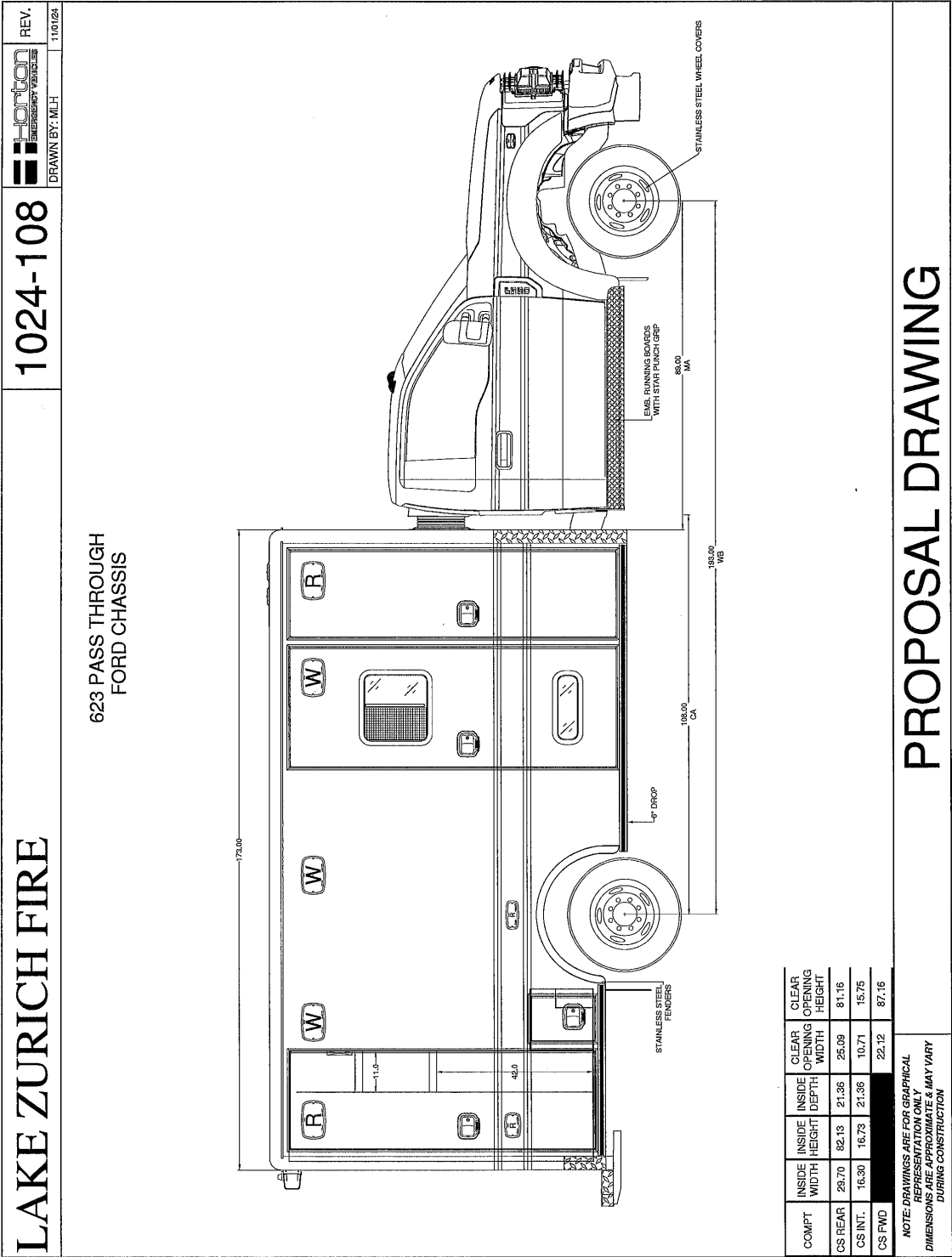
PERSON FROM REVERSE SENSORS

REINFORCE BUMPER

END CAPS

NOTE: DRAWINGS ARE FOR GRAPHICAL PURPOSES ONLY. DIMENSIONS ARE APPROXIMATE & MAY VARY DURING CONSTRUCTION.

PROPOSAL DRAWING





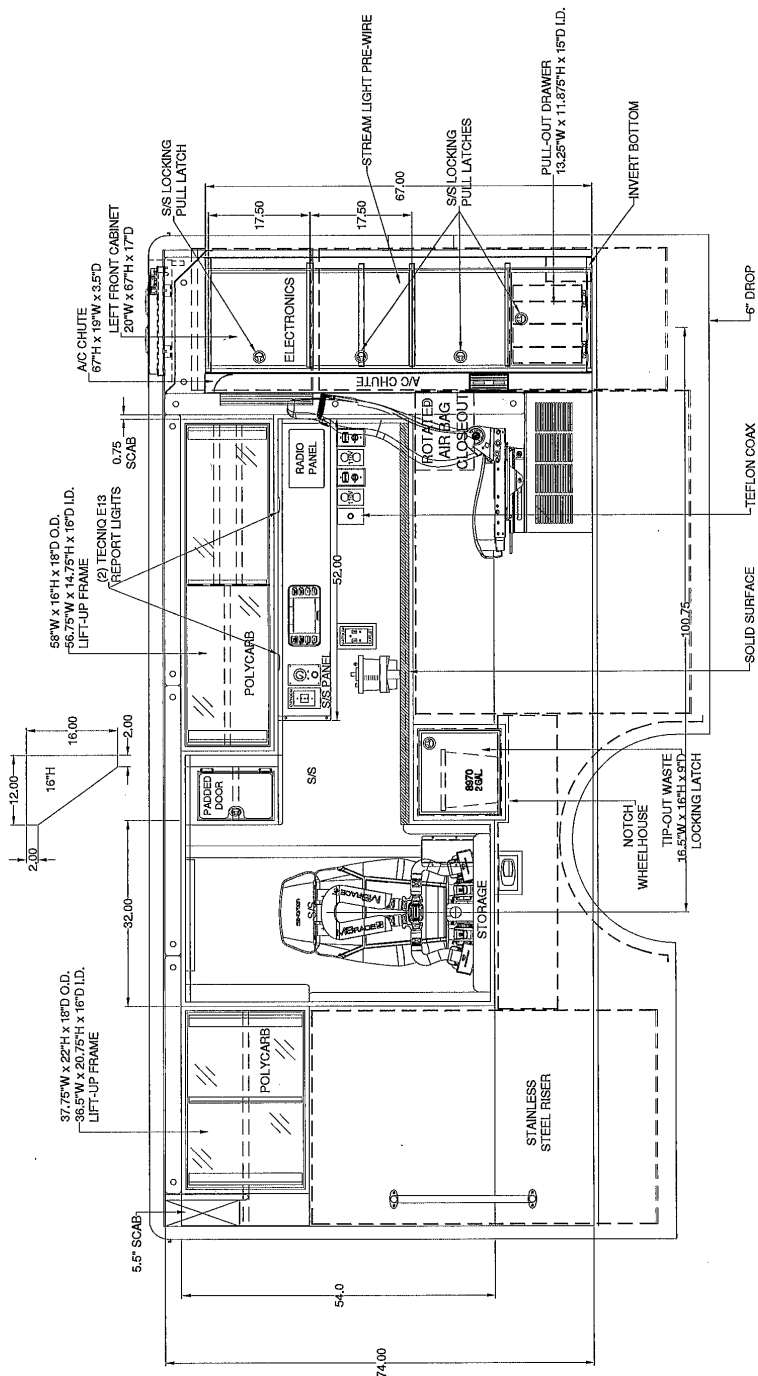






1024-108

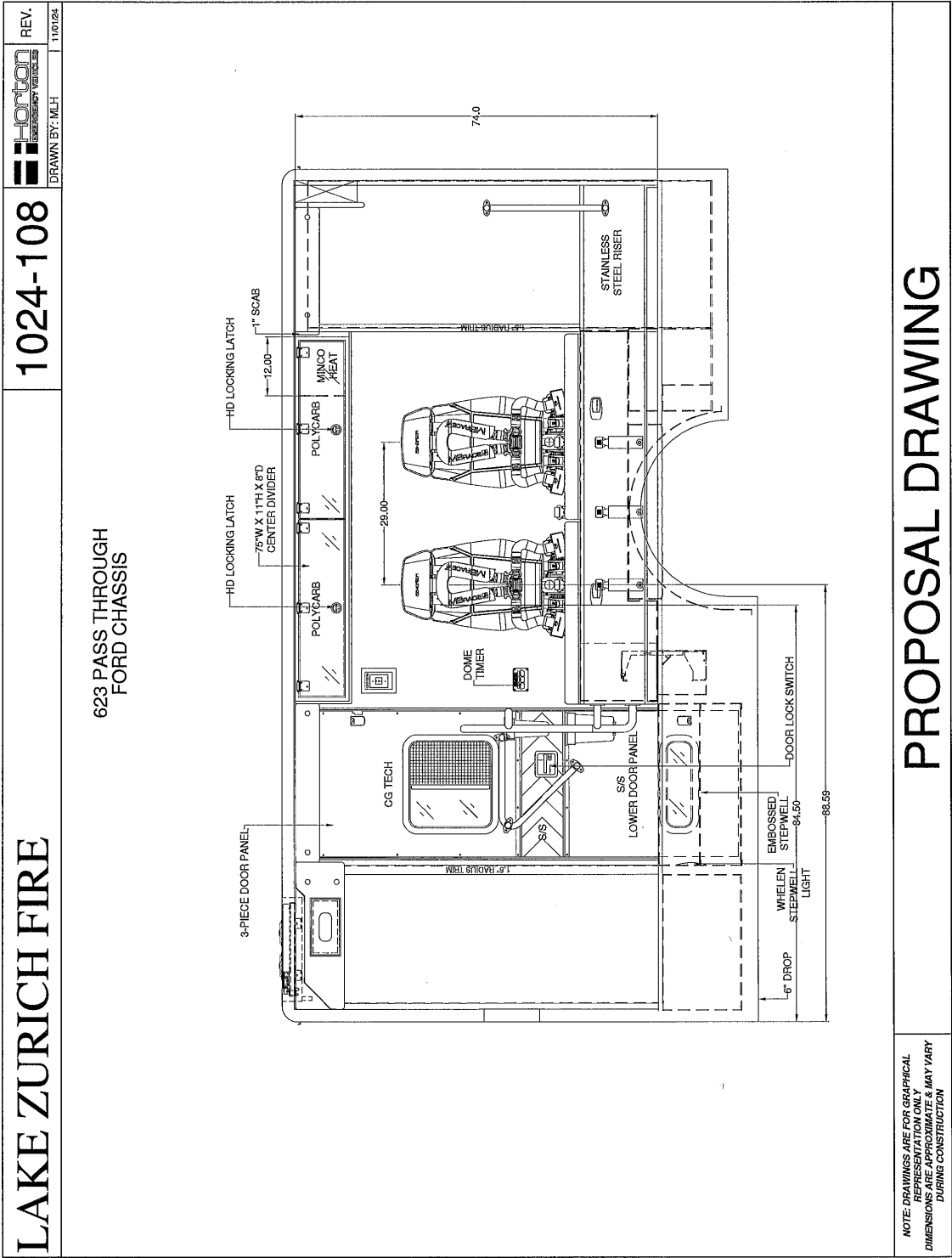
LAKE ZÜRICH FIRE

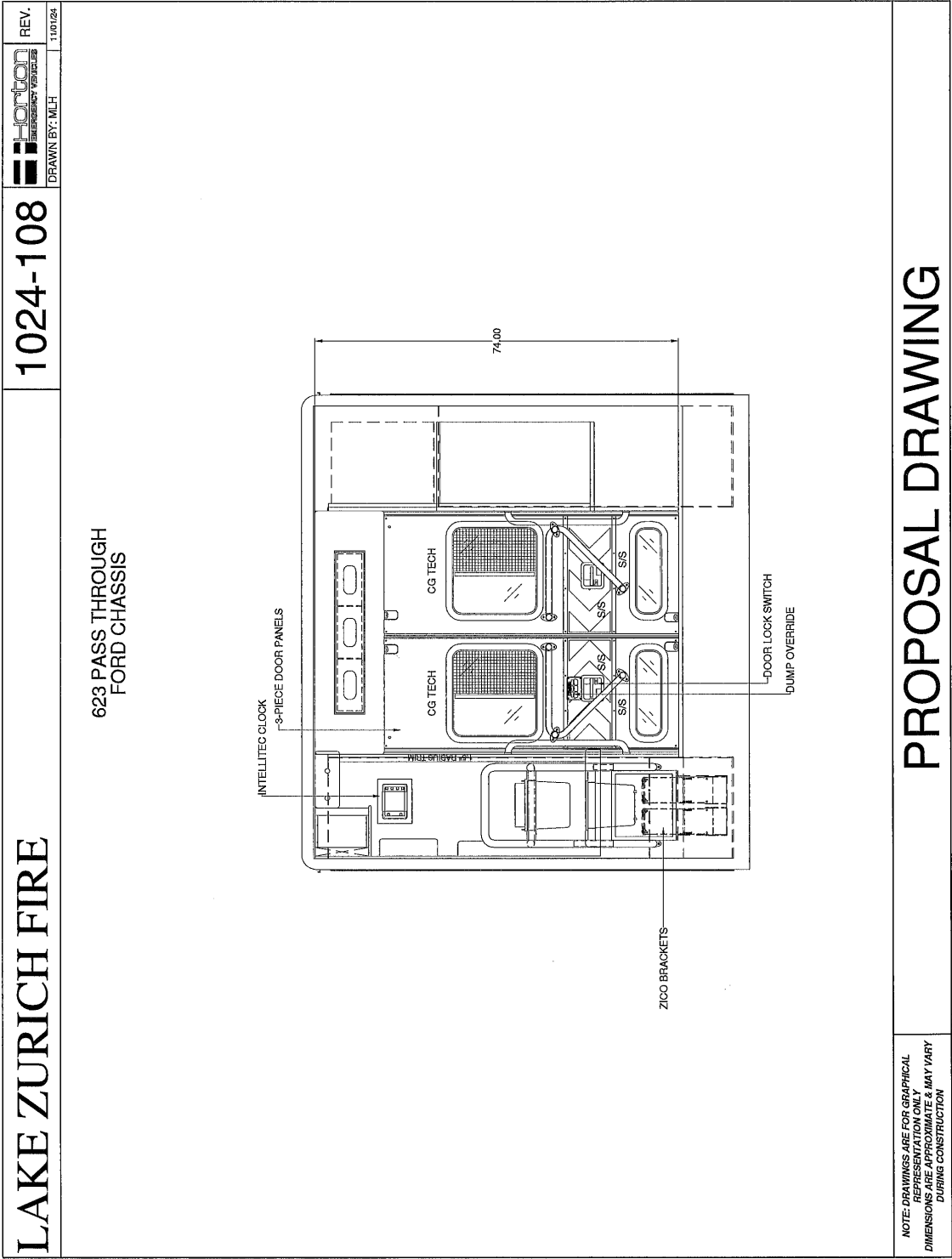
623 PASS THROUGH  
FORD CHASSIS

# PROPOSAL DRAWING

NOTE: DRAWINGS ARE FOR GRAPHICAL REPRESENTATION ONLY  
DIMENSIONS ARE APPROXIMATE & MAY VARY DURING CONSTRUCTION







**FOSTER COACH SALES, INC.**

903 Prosperity Drive Street P.O. Box 700  
Sterling, Illinois 61081

Phone: (815) 625-3276

(800) 369-4215

Fax: (815) 625-7222

Web site: www.fostercoach.com

**PF01243****QUOTATION**

TO: LAKE ZURICH FIRE  
321 S BUESCHING ROAD  
LAKE ZURICH, IL 60047

DATE: 12/10/24

ATTN: STEVE PAULUS

REFERENCE: NEW AMBULANCE

We are pleased to submit the following quotation in accordance with your request and subject to the Terms and Conditions listed below and on the reverse side hereof.

QTY.	DESCRIPTION	EACH	NET PRICE
1	2026 FORD F550 4X4 DIESEL CHASSIS ON A CUSTOM HORTON CONVERSION PER CUSTOMER SPECIFICATIONS	\$ 379,548.00	\$ 379,548.00
		\$ Total	\$ 379,548.00
ACCEPTED BY: _____			
TITLE: _____ Date: _____			

ESTIMATED DELIVERY:  
2.5-3+ YEARS DEPENDING ON CHASSIS/BACKLOG

PROPOSED BY: \_\_\_\_\_

P.J. FOSTER, VICE PRESIDENT OF SALES

November 14, 2024


**Horton**  
**EMERGENCY VEHICLES**
**PRELIMINARY BUILD SPECIFICATION**

Quote # QU00000009912

Production #

Document Rev. #

Status: Draft

**Prepared For:**

STEVE PAULUS  
 LAKE ZURICH FIRE  
 70 EAST MAIN ST  
 LAKE ZURICH,  
 IL  
 60047  
 Phone:

**Presented By:**

P.J. Foster  
 Foster Coach  
 903 Prosperity Drive  
 Sterling, IL  
 61081  
 Phone: 800-369-4215

Option	QTY	Description
<b>CHASSIS</b>		
<b>1000-0002</b>	<b>1</b>	<b>AMBULANCE SPECIFICATIONS</b>
<b>1000-0003</b>	<b>1</b>	<b>PREVIOUS UNIT REFERENCE NUMBER 20521</b> Previous unit number is as follows.
<b>SR00287056</b>	<b>1</b>	CHASSIS, 2025 FORD F-550 4X4, 193, DIESEL The chassis required to complete the ambulance conversion shall be supplied by Horton.
<b>SR00286871</b>	<b>1</b>	OEM CHASSIS OPTIONS Order chassis with the following OEM options: - (4) Traction tires on rear/(2) All-position tires on front - No Hi-mount stop lamp (59H) or deactivate if equipped
<b>SR00286892</b>	<b>1</b>	CHASSIS AUTO-LOCK DISABLE Disable the chassis auto-lock function.
<b>SR00286893</b>	<b>1</b>	FORD FIN CODE APPLY CHASSIS DISCOUNT. FIN CODE: QD619
<b>1000-0072</b>	<b>1</b>	<b>CHASSIS ORDERED WITH STEEL WHEELS</b> The specified chassis is to be ordered to include OEM steel wheels.
<b>SR00301478</b>	<b>1</b>	<b>BUCKSTOP "NO GRILLE" BUMPER</b> Install a Buckstop #F175NO bumper with black hammer coat and no grille guard, include 6.25" holes for air horns in place of the standard air inlet holes, move air inlet holes toward center. The standard 6" siren speaker holes will be included outboard of the center section of the bumper per drawing. Delete winch ready option. Retain license plate bracket.
<b>1000-0451</b>	<b>1</b>	<b>PASS THROUGH CAB/MODULE, F SERIES</b>

Spec Writer:

Spec Designer:

**LAKE ZURICH FIRE - 2024**



Quote # QUO0000009912

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		Install a pass-through opening between the cab and module. Pass-through to include a bellows connection.
1000-0067	1	<b>DIESEL EXHAUST FLUID FILL, F SERIES</b> Install a label next to the DEF fill stating that the fill is to be used for DEF only.
1000-0083	1	<b>STANDARD CAB HEIGHT</b> The specified chassis will have the standard cab height.
1000-0252	1	<b>TIRE PRESSURE MONITOR APEX, F450/550</b> Install an Apex tire pressure monitoring caps, suitable for use on the Ford F450/550 chassis, on all tires.
1000-0346	1	<b>MUD FLAPS, REAR, LARGE W/LOGO</b> Install individual rear mud flaps behind each set of rear wheels. Mud flaps to include Horton logo.
1000-0090	1	<b>REINFORCE REAR BUMPER END CAPS</b> Reinforce end caps of rear bumper for greater impact resistance.
1000-0223	1	<b>RUNNING BOARDS: EMB.W/STAR PUNCH, F SERIES</b> Install heavy duty aluminum embossed diamond plate running boards and splash shields. Running boards are to be star punched for enhanced drain and foot grip.
1000-0227	1	<b>REAR STEP/ BUMPER ASSEMBLY, F SERIES</b> Install a diamondplate rear step/bumper assembly with flip-up center section.
SR00286917	1	<b>REVERSE SENSING SYSTEM</b> Install a Poron #SP80 Med1 medium-duty sonar reverse sensing system. System includes (4) sensors. System obtained from VRS Fleet Products.
3000-0014	1	<b>APPLY RUST PROOFING TO REAR BUMPER MOUNTING COMPONENTS.</b> Apply rust proofing to all mounting components of the rear bumper.
1000-0149	1	<b>LIQUID SPRING SUSPENSION, F 550</b> Install a Liquid Spring hydraulic rear suspension. Wire system to dump when the left rear entry door is opened. Install manual controls in the cab near the driver.
3000-0407	1	<b>RECEIVER/DRYER KIT, FORD F-SERIES CHASSIS</b> Install standard receiver/dryer kit w/pressure switch in the air conditioning system.
<b>BODY</b>		
2000-0179	1	<b>AMBULANCE BODY</b> Conversion model is to be a 623F-I using a Ford F Series chassis. Body length is 173".
SR00287058	1	<b>COMPARTMENT DEPTH INCREASE - CURBSIDE</b> Increase the curbside compartment depths by 1" to 21.36"D per drawings. Note: Eliminates need for stair chair pocket in curbside rear.
2000-0014	1	<b>HEADROOM, 74"</b> The headroom is to be 74".
2000-0240	1	<b>EMBOSSSED DIAMONDPLATE AT SIDE ENTRY DOOR</b> Fabricate the side door stepwell using embossed diamond treadplate.
2000-0245	1	<b>DOUBLE STEP CURBSIDE ENTRY, 6" DROP SKIRT</b> Fabricate curbside of body with 6" drop skirt. To include two step side entry.
2000-0246	1	<b>STREETSIDE 6" DROP SKIRT</b> Fabricate streetside of body with 6" drop skirt.
2000-0249	1	<b>ENHANCED INSULATION PACKAGE</b> Install the enhanced insulation package.
2000-0250	1	<b>SOUND PROOFING/ACOUSTIC ENHANCEMENT PACKAGE</b>

Spec Writer:

Spec Designer:

**LAKE ZURICH FIRE - 2024**

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		Install standard sound control package.
2000-1051	1	<b>ROOF POCKET, AUXILIARY CONDENSER</b> Install a roof pocket for a CoolTech II unit.
2800-0001	1	<b>BRONZE WINDOWS, SLIDING, REAR ENTRY DOORS</b> Install bronze sliding windows in the rear module access doors.
2800-0002	1	<b>BRONZE WINDOW, SLIDING FOR SIDE ENTRY DOOR</b> Install a sliding bronze window in the side access door.
SR00286879	1	<b>SECONDARY ENTRY DOOR WINDOWS</b> Install (1) 20"W x 8"H (O.D.) window with integral bronze tint in the lower portion of all (3) entry doors per drawing.
2000-0265	2	<b>EMERGENCY RELEASE, REAR DOORS</b> Install standard emergency release knobs on top and bottom of the rear module entrance doors.
2000-0704	1	<b>EMERGENCY RELEASE, SIDE ACCESS DOOR</b> Install emergency release knobs on top and bottom of the side module entrance door.
2000-0010	1	<b>DOOR HANDLES</b> Install Tri-Mark free floating style door handles with pre-stretched stainless steel cables. Include three piece interior door panels on all access doors.
2000-0811	1	<b>VI-TECH MOUNTING, F SERIES</b> Install standard Vi-Tech body mounts.
2000-0270	1	<b>MIRROR STAINLESS STEEL SPLASH SHIELDS</b> Install #8 mirror stainless splash shields on the lower front face of the body just behind the cab access doors. These splash shields are to be the same height as the diamond plate front corner guards.
2000-0690	1	<b>FENDERS, STAINLESS, STD, CS 6" DROP SKIRT</b> Install a stainless steel fender, for use in conjunction with a 6" drop skirt, at the curbside rear wheelwell location.
2000-0691	1	<b>FENDERS, STAINLESS, STD, SS 6" DROP SKIRT</b> Install a stainless steel fender, for use in conjunction with a 6" drop skirt, at the streetside rear wheelwell location.
2000-0586	1	<b>C CHANNEL RUB RAILS</b> Install 'C' channel style lower body rub rails.
SR00286872	1	<b>FENDER AND RUB RAIL CONFIGURATION</b> VEHICLE INCLUDES A 6" STREETSIDE AND CURBSIDE BODY DROP. EXTEND RUB RAILS SO THEY EXTEND BELOW THE FENDERS FORWARD OF THE REAR WHEELS.
2000-0276	1	<b>EXTENDED DIAMOND PLATE CORNER GUARDS</b> Install extended diamond plate corner guards that extend to the bottom of the paint stripe or pin stripe which ever is applicable.
SR00286877	1	<b>EXTENDED DIAMOND PLATE CORNER GUARDS</b> EXTEND TO STRIPE ON FRONT CORNER GUARDS - 36"H
2000-0281	1	<b>REAR DOOR HOLD OPENS, GRABBER</b> Install chrome Cast Products "Grabber" style rear door hold opens. (NOTE: HOLDOPENS MUST BE RELOCATED IF TELESCOPIC LIGHTS ARE ORDERED)
2000-0583	1	<b>ENTRY DOOR THRESHOLDS, LINE-X</b> Apply black Line-X to the side and rear entry door thresholds. Delete the standard anti-slip tape.
2000-0584	1	<b>REAR RISER ADP</b>

Spec Writer:

Spec Designer:

**LAKE ZURICH FIRE - 2024**

Quote # QUO0000009912

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		The rear riser is to be fabricated out of polished aluminum diamondplate.
2000-1112	1	<b>LICENSE PLATE BRACKET, CURBSIDE OF BODY</b> Install a recessed rear license plate bracket in the curbside of the rear body. Include an LED license plate light.
SR00287057	1	<b>DOOR REFLECTOR - DELETE</b> Delete all stick-on rectangular reflectors on exterior of body and interior entry door panels.
<b>COMPARTMENTATION</b>		
2900-1553	1	<b>STREETSIDE FORWARD COMPARTMENTS</b> The height of the streetside front compartment is to be reduced. An electrical compartment is to be installed above the primary compartment. See drawings for compartment dimensions. Both compartments are to include standard LED strip lighting and single hinged doors. The upper compartment is to include a vent in the door. All electrical components usually installed in the intermediate compartment shall be relocated to this compartment.
2000-0400	1	<b>SS FORWARD COMPT. DIAMONDPLATE</b> The streetside forward compartment is to be fabricated from diamondplate.
2000-0225	1	<b>SWEEP OUT COMPARTMENT FLOOR, SS FRONT</b> Streetside forward compartment floor is to be sweep-out style.
SR00286890	1	<b>SWEEP-OUT FLOOR CONFIGURATION</b> All sweep-out floors shall be fabricated from flat aluminum with a D/A finish. Do not paint.
2900-0095	1	<b>SILL PLATES, STREETSIDE FRONT</b> Install a stainless sill plate on the streetside forward compartment.
2900-1555	1	<b>STREETSIDE INTERMEDIATE COMPARTMENT</b> The height of the streetside intermediate compartment is to be the full available height to the bottom of the interior countertop. See drawings for compartment dimensions. Compartment is to include standard LED strip lighting and double hinged doors.
2000-0402	1	<b>SS INTRMDT COMPT. DIAMONDPLATE</b> The streetside intermediate compartment is to be fabricated from diamondplate.
2900-0144	1	<b>ADJUSTABLE SHELF STREETSIDE INTERMEDIATE - Centered Between P.D. and Right Wall</b> Install diamond plate adjustable shelving in the streetside intermediate compartment. Locate as noted.
2000-0624	1	<b>SWEEP OUT COMPARTMENT FLOOR SS INTERMEDIATE COMPT</b> Streetside intermediate compartment floor is to be sweep-out style.
2900-4005	1	<b>SILL PLATES, STREETSIDE INTERMEDIATE</b> Install a stainless sill plate on the streetside intermediate compartment.
8000-0145	1	<b>SS WHEELWELL COMPARTMENT, DELETE</b> Vehicle is not equipped with a streetside wheelwell compartment.
2900-1560	1	<b>STREETSIDE REAR COMPARTMENT</b> The height of the streetside rear compartment is to be 3/4 of the available height of the body. See drawings for compartment dimensions. Compartment is to include standard LED strip lighting and double hinged doors.
SR00286873	1	<b>C-CHANNELS IN STREETSIDE REAR COMPARTMENT</b> INSTALL (6) C-CHANNELS AS NOTED BELOW. LOCATE: (2) UPPER PORTION OF BACK COMPARTMENT WALL - INSTALLED HORIZONTALLY: (1) 4" FROM CEILING PER DRAWING (1) 10.5" FROM CEILING PER DRAWING LOCATE: INSTALL (2) ON LEFT AND (2) ON RIGHT COMPARTMENT WALLS. MATCH DIMENSIONS FROM CEILING OF C-CHANNELS ON BACK WALL.

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<b>2000-0404</b>	<b>1</b>	<b>SS REAR COMPT. DIAMONDPLATE</b> The streetside rear compartment is to be fabricated from diamondplate.
<b>2900-0145</b>	<b>1</b>	<b>ADJUSTABLE SHELF STREETSIDE REAR - Centered Below C-Channels (Provide Full Adjustability)</b> Install diamond plate adjustable shelving in the streetside rear compartment. Locate as noted.
<b>2000-0608</b>	<b>1</b>	<b>SWEEP OUT COMPARTMENT FLOOR SS REAR COMPT</b> Streetside rear compartment floor is to be sweep-out style.
<b>2900-4007</b>	<b>1</b>	<b>SILL PLATES, STREETSIDE REAR</b> Install a stainless sill plate on the streetside rear compartment.
<b>2900-1564</b>	<b>1</b>	<b>CURBSIDE REAR COMPARTMENT</b> The height of the curbside rear compartment is to be the full available height of the body. See drawings for compartment dimensions. Compartment is to include standard LED strip lighting and a single hinged door.
<b>2000-0409</b>	<b>1</b>	<b>CS REAR COMPT. FLAT ALUMINUM</b> The curbside rear compartment is to be fabricated from flat aluminum.
<b>2900-2913</b>	<b>1</b>	<b>LINED COMPARTMENT, CURBSIDE REAR</b> Spray the curbside rear compartment with Line-X lining. Material color is noted below.
<b>SR00286912</b>	<b>1</b>	<b>CURBSIDE REAR LINE-X NOTE</b> DO NOT COAT FLOOR OR CEILING.
<b>2900-0149</b>	<b>1</b>	<b>FIXED SHELF CURBSIDE REAR - 42" Above Floor (Right Side of Divider) per Drawing</b> Install a fixed diamond plate shelf in the curbside rear compartment using (4) cast shelf brackets, (2) for right wall, (2) for left wall. Install cast brackets directly to the compartment walls. Locate shelf as noted.
<b>2900-0148</b>	<b>1</b>	<b>ADJUSTABLE SHELF CURBSIDE REAR - Spaced Evenly Above Fixed Shelf</b> Install diamond plate adjustable shelving in the curbside rear compartment. Locate as noted.
<b>2900-4070</b>	<b>1</b>	<b>FIXED VERTICAL DIVIDER, CURBSIDE REAR - 11" From Right Wall</b> Install a 16" deep fixed vertical divider in the curbside rear compartment. Locate as noted above.
<b>2900-2915</b>	<b>1</b>	<b>LINED DIVIDER, CURBSIDE REAR - 11" From Right Wall</b> Spray the specified curbside rear compartment divider with Line-X lining. Material color is noted below.
<b>2000-0611</b>	<b>1</b>	<b>SWEEP OUT COMPARTMENT FLOOR CS REAR COMPT</b> Curbside rear compartment floor is to be sweep-out style.
<b>2900-4008</b>	<b>1</b>	<b>SILL PLATES, CURBSIDE REAR</b> Install a stainless sill plate on the curbside rear compartment.
<b>2900-1563</b>	<b>1</b>	<b>CURBSIDE INTERMEDIATE COMPARTMENT</b> Install a compartment between the curbside rear compartment and the wheel house. See drawings for compartment dimensions. Compartment is to include standard LED strip lighting and a single hinged door.
<b>SR00286902</b>	<b>1</b>	<b>CURBSIDE INTERMEDIATE COMPARTMENT NOTES</b> COMPARTMENT TO INCLUDE A RIGHT-HINGED EXTERIOR DOOR. COMPARTMENT TO BE APPROXIMATELY 16"W AND EXTEND IN HEIGHT TO BOTTOM OF BENCH PER DRAWING. DO NOT INSTALL GAS HOLD OPEN. USE WEB STRAP TO MAXIMIZE OPENING. DO NOT INSTALL SHELF TRACK.
<b>2000-0406</b>	<b>1</b>	<b>CS INTRMDT COMPT. DIAMONDPLATE</b> The curbside intermediate compartment is to be fabricated from diamondplate.
<b>2000-0610</b>	<b>1</b>	<b>SWEEP OUT COMPARTMENT FLOOR CS INTERMEDIATE COMPT</b>

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		Curbside intermediate compartment floor is to be sweep-out style.
<b>2900-4009</b>	<b>1</b>	<b>SILL PLATES, CURBSIDE INTERMEDIATE</b> Install a stainless sill plate on the curbside intermediate compartment.
<b>2900-1568</b>	<b>1</b>	<b>CURBSIDE FORWARD COMPARTMENT</b> The height of the curbside front compartment door is to be the full available height of the body. See drawings for door dimensions. Compartment is to include standard LED strip lighting and a single hinged door.
<b>2000-0609</b>	<b>1</b>	<b>SWEEP OUT COMPARTMENT FLOOR CS FRONT COMPT</b> Curbside front compartment floor is to be sweep-out style.
<b>2900-4010</b>	<b>1</b>	<b>SILL PLATES, CURBSIDE FRONT</b> Install a stainless sill plate on the curbside forward compartment.
<b>2900-4081</b>	<b>1</b>	<b>LINE-X LINER COLOR, BLACK</b> The specified Line-X lining is to be black in color.
<b>2900-1204</b>	<b>1</b>	<b>DRI DECK, BLACK</b> Black Dri-Deck is to be installed on the floor and shelving of all exterior compartments. To include tapered edge trim pieces where applicable.
<b>PAINT AND GRAPHICS</b>		
<b>5000-0004</b>	<b>1</b>	<b>CHASSIS PAINT RED: NAV 2811</b> Paint chassis special color as noted above.
<b>5000-0189</b>	<b>1</b>	<b>MODULE PAINT RED: NAV 2811</b> The module body is to be painted a special paint color and paint code as noted above.
<b>SR00286898</b>	<b>1</b>	<b>MODULE ROOF - WHITE</b> PAINT THE FLAT AREA OF THE MODULE ROOF, INBOARD OF EXTRUSIONS, WHITE. ROOF EXTRUSIONS TO BE RED. NO WHITE TO BE VISIBLE FROM THE GROUND.
<b>5000-0014</b>	<b>1</b>	<b>PAINT PANEL: SAMPLE RED: NAV 2811</b> A painted test panel shall be prepared with the paint color and number noted above,
<b>SR00286866</b>	<b>1</b>	<b>BELTLINE STRIPE - SCOTCHLITE</b> Install a 1/6" beltline stripe. Color: 6" BLACK REFLECTIVE #680-85 Color: 1" BLACK REFLECTIVE #680-85 Locate: INSTALL PINSTRIPE ABOVE AND BELOW 6" BELTLINE WITH 1" OF RED PAINT SEPARATION ABOVE AND BELOW THE BELTLINE.
<b>5000-0002</b>	<b>1</b>	<b>PAINT CHASSIS WHEELS Matte Black</b> The chassis outer wheels and spare, if provided, are to be painted.
<b>5000-0081</b>	<b>1</b>	<b>DIAMONDGRADE CHEVRON, FULL REAR Fluorescent Yellow Green, Red</b> Install full rear body chevron pattern using Diamondgrade material. Install inboard or vertical corner posts and below upper drip rail.
<b>SR00286881</b>	<b>1</b>	<b>CHEVRON NOTE</b> OUTLINE ENTIRE BORDER OF CHEVRONS WITH A RED, NON-REFLECTIVE .50" VINYL PINSTRIPE TO MATCH RED CHEVRONS AS CLOSE AS POSSIBLE.
<b>5000-0071</b>	<b>1</b>	<b>STAR OF LIFE, 36"</b> Install 36" star of life on the module body roof per 'K' requirements..

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<b>SR00286894</b>	<b>1</b>	<b>C-CHANNEL RUB RAIL STRIPE</b> INSTALL DOT RED/WHITE DIAMOND GRADE STRIPING INSIDE THE C-CHANNEL RUB RAILS.
<b>INTERIOR FEATURES</b>		
<b>2000-1120</b>	<b>1</b>	<b>POLYCARBONATE COLOR: LIGHT TINT</b> All polycarbonate doors to be 'light tint'.
<b>2000-0827</b>	<b>1</b>	<b>COUNTERTOP, GRAY GRANITE - Inhalation Area</b> Install solid surface countertop(s) in lieu of stainless steel. Material is to include radiused and tapered corners and is to have a polished finish. Color is to be Gray Granite. Locate as noted above.
<b>SR00286919</b>	<b>1</b>	<b>COUNTER TOP SPACER</b> SHIP LOOSE SPACER FOR CUSTOMER-INSTALLED MONITOR BRACKET.
<b>2000-0299</b>	<b>1</b>	<b>STAINLESS STEEL-INHALATION AREA WALLS:</b> The rear and side walls bordering the inhalation area are to be covered with brushed stainless steel.
<b>SR00286903</b>	<b>1</b>	<b>STAINLESS STEEL CPR SEAT WALLS</b> EXTEND THE BRUSHED STAINLESS STEEL BEHIND THE CPR SEAT. COVER ENTIRE WALL BEHIND CPR SEAT (NOT INCLUDING HOPS BOX).
<b>2000-0301</b>	<b>1</b>	<b>STAINLESS STEEL-INHALATION PANEL:</b> The inhalation panel is to be fabricated from brushed stainless steel. All edges are to be filed.
<b>2000-0642</b>	<b>1</b>	<b>POLAR WHITE CG TECH INTERIOR COLOR</b> The patient area walls, inner door panels and inhalation panel (EXCLUDING the main cabinet wall and associated areas such as the action area, CPR seat and telemetry area when equipped) are to be finished with Polar White CG Tech material. Requires stainless risers and lower door panels.
<b>SR00286907</b>	<b>1</b>	<b>FLOORING MATERIAL</b> LONCOIN II FLECKSTONE #150 BLACK (ONYX) NO TS
<b>2000-0324</b>	<b>1</b>	<b>STAINLESS STEEL RISERS</b> Install stainless steel on the interior risers. If a cabinet riser accent stripe is ordered the stainless steel will stop at the bottom edge of the stripe.
<b>2000-0325</b>	<b>1</b>	<b>STAINLESS STEEL LOWER DOOR PANELS</b> Finish lower section of inside patient compartment doors with stainless steel.
<b>SR00286906</b>	<b>1</b>	<b>STAINLESS STEEL LOWER DOOR PANEL NOTE</b> The lower door panels shall extend upward to adjoin the center panels containing the door lock bezel. No CG-Tech shall be exposed.
<b>2000-0669</b>	<b>1</b>	<b>WHITE CABINET COLOR</b> All interior cabinetry is to be painted White.
<b>2000-0709</b>	<b>1</b>	<b>CABINET PAINT TO BE SMOOTH</b> The specified cabinet paint is to have a smooth finish.
<b>2000-3014</b>	<b>1</b>	<b>GUNMETAL VACU-FORM VINYL COLOR</b> All seat cushions, backrests and vinyl closeouts are to be covered in Gunmetal colored material.
<b>2000-3011</b>	<b>1</b>	<b>VACUFORMED UPHOLSTERY</b> All seat cushions including head and back cushions are to be vacuformed style with .5" overhang. All closeouts are to be covered with matching material and installed per standard. Head, backrest and HOPS cushions are to be made and attached per standard. Bucket seats to be specified separately.
<b>2000-0326</b>	<b>1</b>	<b>STANDARD FIXED SEATBASE</b>

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		Install the standard aluminum fixed seat base for the attendant's seat specified.
<b>2000-3495</b>	<b>1</b>	<b>EVS CHILD, BLACK 5-POINT, GUNMETAL</b> Install a Gunmetal EVS high back bucket seat with integral child safety seat and black 5pt seatbelt. The seat to be adjustable front to rear and is to be mounted at the head of the cot.
<b>2000-1754</b>	<b>1</b>	<b>OCCUPANT RESTRAINT. HEAD OF BENCH, BLACK</b> Install an MBrace 4-pt seatbelt at the head position of the squad bench. Color is to be black.
<b>2000-1758</b>	<b>1</b>	<b>OCCUPANT RESTRAINT. FOOT OF BENCH, BLACK</b> Install an MBrace 4-pt seatbelt at the foot position of the squad bench. Color is to be black.
<b>2000-0605</b>	<b>1</b>	<b>ALUMINUM INTERIOR CABINETS</b> All interior cabinets are to be fabricated from aluminum.
<b>3000-1119</b>	<b>1</b>	<b>TUBULAR AIRBAG, ATTENDANT'S SEAT</b> Install a tubular airbag at the attendant's seat. Unit uses an angled upper inhalation cabinet and includes a cabinet beneath the main countertop.
<b>3000-1125</b>	<b>1</b>	<b>HEAD CURTAIN AIRBAG, ATTENDANT'S SEAT</b> Install a head curtain air bag for the attendant's seat for use with a standard linen cabinet.
<b>3000-1126</b>	<b>1</b>	<b>AIRBAG SENSOR</b> Install the standard airbag sensor in the standard location.
<b>3000-1127</b>	<b>1</b>	<b>TUBULAR AIRBAG, CPR SEAT LOCATION.</b> Install a tubular airbag forward of the CPR seat.
<b>2000-0575</b>	<b>1</b>	<b>CABINET TRIM RADIUS</b> Install smooth radiused trim molding on all applicable interior cabinets.
<b>2900-0079</b>	<b>1</b>	<b>IV HANGER, CP WITH RUBBER ARM COT HEAD - Per Drawing</b> Install a Cast Products recessed IV hanger with rubber arm over the cot head area.
<b>2900-0206</b>	<b>1</b>	<b>IV HANGER, CP WITH RUBBER ARM BENCH HEAD - Per Drawing</b> Install a Cast Products recessed IV hanger with rubber arm over the bench head area.
<b>2000-0569</b>	<b>1</b>	<b>GRAB RAIL: 6FT WITH ANTI-MIC, OVER BENCH - Per Drawing</b> Install a standard style 6' main grab rail with anti-microbial coating. Locate offset toward the bench wall in the patient area ceiling.
<b>2000-0417</b>	<b>1</b>	<b>GRAB RAIL: 8FT ANTI-MICROBIAL, OVER COT - Per Drawing</b> Install a standard style 8' main grab rail with anti-microbial coating. Locate offset toward the main wall over the cot position in the patient area ceiling.
<b>2000-0573</b>	<b>1</b>	<b>VERT GRAB RAIL, 2 FT. ANTI-MICROBIAL MAIN WALL</b> Install a standard style 2' grab rail with anti-microbial coating. Locate to the street side just inside the rear entry doors mounted vertically.
<b>2000-0574</b>	<b>1</b>	<b>VERT GRAB RAIL, 2 FT. ANTI-MIC REAR DOORS</b> Install a standard style 2' grab rail with anti-microbial coating. Locate to the curb side just inside the rear entry doors mounted vertically.
<b>2000-0419</b>	<b>1</b>	<b>PATIENT DOOR GRAB RAILS: ANTI-MICROBIAL</b> Install standard 'V' shaped grab rails with anti-microbial coating. Locate on the interior door panels of all three patient entry doors.
<b>2000-0423</b>	<b>1</b>	<b>CEILING MATERIAL, PLATINUM WHITE COMPOSITE</b> The standard module ceiling material shall be platinum white aluminum composite.
<b>2000-0578</b>	<b>1</b>	<b>FIRE EXTINGUISHERS: 5LB ABC SHIP LOOSE</b> Supply and ship loose a five lb ABC fire extinguisher.
<b>SR00286895</b>	<b>1</b>	<b>GLOVE STORAGE ABOVE REAR ENTRY DOORS</b> INSTALL STORAGE FOR (3) GLOVE BOXES IN THE CLOSE-OUT ABOVE THE REAR ENTRY DOORS. INCLUDE A HINGE-UP PADDED LID WITH OVAL ACCESS OPENINGS AND BALL-CATCH LATCHES.

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<b>SR00286897</b>	<b>1</b>	10LBS. FIRE EXTINGUISHER - SHIP LOOSE Ship loose (1) 10lbs. ABC fire extinguisher.
<b>STREETSIDE CABINETRY</b>		
<b>2000-0337</b>	<b>1</b>	<b>LINEN CABINET</b> Install a standard storage cabinet behind the attendant seat.
<b>2900-1076</b>	<b>1</b>	<b>FIXED SHELF, UPPER LINEN CLOSET</b> Fab and install a fixed aluminum shelf in the upper section of the linen cabinet. Shelf is to be painted to match the cabinet color.
<b>2900-1079</b>	<b>1</b>	<b>ADJUSTABLE SHELF MIDDLE 1 LINEN CLOSET</b> Fab and install an adjustable aluminum shelf in the middle section of the linen cabinet. Shelf is to be painted to match the cabinet color.
<b>2900-1080</b>	<b>1</b>	<b>FIXED SHELF, LINEN CLOSET, CENTER SECTION</b> Fab and install a second fixed aluminum shelf in the middle section of the linen cabinet. Shelf is to be painted to match the cabinet color.
<b>2900-1082</b>	<b>1</b>	<b>FIXED SHELF, LINEN CLOSET, LOWER SECTION</b> Fab and install a fixed aluminum shelf in the lower section of the linen cabinet. Shelf is to be painted to match the cabinet color.
<b>2900-2029</b>	<b>3</b>	<b>SOLID LAMINATE-COVERED LINEN CLOSET DOOR</b> Install hinged solid doors on the linen cabinet. Cover in laminate to match the interior.
<b>2900-1070</b>	<b>1</b>	<b>PIANO HINGE FOR LINEN CLOSET TOP DOOR</b> The upper linen cabinet door(s) is/are to use piano style hinge.
<b>2900-1072</b>	<b>1</b>	<b>PIANO HINGE FOR LINEN CLOSET MIDDLE DOOR</b> The middle linen cabinet door(s) is/are to use piano style hinge.
<b>2900-1074</b>	<b>1</b>	<b>PIANO HINGE FOR LINEN CLOSET LOWER DOOR</b> The lower linen cabinet door(s) is/are to use piano style hinge.
<b>2900-1056</b>	<b>1</b>	<b>SOUTHCO LOCKING LATCH, LINEN CABINET DOOR TOP,</b> Install a stainless flush mount Southco locking pull latch on the upper linen cabinet door.
<b>2900-1061</b>	<b>1</b>	<b>SOUTHCO LOCKING, LATCH, LINEN CABINET DOOR, MIDDLE</b> Install a stainless flush mount locking Southco pull latch on the middle linen cabinet door.
<b>2900-1066</b>	<b>1</b>	<b>SOUTHCO LOCKING LATCH, LINEN CABINET DOOR BOTTOM</b> Install a stainless flush mount locking Southco pull latch on the lower linen cabinet door.
<b>SR00286900</b>	<b>1</b>	LINEN CLOSET PULL-OUT DRAWER LOCATE: BOTTOM OF LINEN CLOSET TO OPEN INTO AISLE PER DRAWING. SIZE: 13.25"W X 11.875"H X 15"D (ALL I.D. DIMENSIONS) INCLUDE LARGE BOTTOM-MOUNTED SLIDES AND A LOCKING FLUSH PULL RING LATCH. ALL SURFACES OF DRAWER TRAY TO BE NON-PAINTED WITH D/A FINISH. INSTALL THREE ADJUSTABLE DIVIDERS RUNNING FROM FRONT TO BACK.
<b>2000-0343</b>	<b>1</b>	<b>STREETSIDE WALL WITH CPR SEAT</b> Street side cabinet wall to include a CPR seat.
<b>2000-1762</b>	<b>1</b>	<b>OCCUPANT RESTRAINT. CPR SEAT, BLACK</b> Install an MBrace 4-pt seatbelt at the CPR seat position. Color is to be black.
<b>2000-1795</b>	<b>1</b>	<b>CPR SEAT BACK CUSHION, GUNMETAL</b> The MBrace backrest cushions for the CPR seat are to be Gunmetal #8539 in color. Seat cushion and closeout colors are listed separately.

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<b>SR00286889</b>	<b>1</b>	<b>CPR SEAT NOTES</b> CPR SEAT TO BE 32" WIDE. SEAT TO BE MOVED REARWARD TO REAR COMPARTMENT. INCLUDE FLOORING MATERIAL ON SCAB BEHIND SEAT TO MATCH WHAT IS PROVIDED ON SQUAD BENCH SCAB.
<b>2900-4087</b>	<b>1</b>	<b>ANGLED UPPER CABINET, FORWARD OF CPR SEAT</b> The upper cabinet forward of the CPR seat is to be angled.
<b>2900-4094</b>	<b>1</b>	<b>STRAIGHT UPPER CABINET, AFT OF CPR SEAT - 20.75H X 36.50W X 16D</b> The upper cabinet aft of the CPR seat is to be straight with no angle.
<b>2000-1162</b>	<b>1</b>	<b>POLYCARBONATE SLIDING, REAR CPR CABINET</b> Cabinet specified above is to have sliding polycarbonate doors.
<b>2900-1171</b>	<b>1</b>	<b>ADJUSTABLE SHELVING, REAR CPR CABINET</b> Install painted adjustable shelving in upper cabinet aft of the CPR seat.
<b>2900-1164</b>	<b>1</b>	<b>LIFT UP CABINET FRAMES, REAR CPR CABINET</b> Install a flip-up restocking cabinet frame on cabinet noted above. Includes gas shocks and latches.
<b>2900-4103</b>	<b>1</b>	<b>LIFT UP CABINET FRAMES, UPPER INHALATION CABINET</b> Install a flip-up restocking cabinet frame on cabinet noted above. Includes gas shocks and horizontal latches.
<b>2000-2058</b>	<b>1</b>	<b>UPPER INHALATION CABINET - 14.75H x 56.75W x 16D</b> Upper inhalation cabinet dimensions are to be as noted above. Note that dimensions are I.D.
<b>2000-1156</b>	<b>1</b>	<b>POLYCARBONATE SLIDING, UPPER INHALATION CABINET</b> Cabinet specified above is to have sliding polycarbonate doors.
<b>2900-1094</b>	<b>3</b>	<b>INTERIOR SHELVING, UPPER INHALATION CABINET</b> Install painted adjustable shelving in upper inhalation cabinet.
<b>2900-1092</b>	<b>1</b>	<b>FIXED VERTICAL DIVIDER, UPPER INHALATION CABINET - Centered</b> Install a fixed aluminum vertical cabinet divider.
<b>2000-0347</b>	<b>1</b>	<b>STORAGE BENEATH THE CPR SEAT</b> Provide a hinged CPR seat cushion with storage located underneath.
<b>2000-0349</b>	<b>1</b>	<b>GAS HOLD OPEN FOR LIFT UP CPR SEAT CUSHION</b> Provide a gas holdopen on the flip-up CPR seat cushion to keep the cushion in the upright position when opened.
<b>2000-0348</b>	<b>1</b>	<b>RECESSED PADDLE LATCH. CPR SEAT</b> Provide a recessed paddle latch in the cabinet riser to secure access to the CPR seat storage area.
<b>2000-0358</b>	<b>1</b>	<b>S/W STORAGE IN A TIP OUT DOOR IN MAIN CABINET WALL</b> Install both sharps and waste containers on a tip-out door within the main cabinet wall. Locate aft of CPR seat below counter, if so designed. Containers are to be supplied by Horton.
<b>SR00286870</b>	<b>1</b>	<b>TIP-OUT WASTE CONTAINER NOTES</b> LOCATE: FORWARD OF CPR SEAT BELOW REAR PORTION OF INHALATION AREA COUNTERTOP PER DRAWING. SIZE: FOR A #8970 CONTAINER FOR WASTE ONLY INCLUDE A SOUTHCO LOCKING FLUSH PULL RING LATCH.
<b>CURBSIDE CABINERY</b>		
<b>2000-0359</b>	<b>1</b>	<b>SQUAD BENCH WITH NO CUPS OR WELLS</b> Provide storage under the squad bench lid/cushion(s). The area shall run where possible under the bench. The storage pan is to be fabricated from aluminum and painted to match the interior.

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<b>SR00286875</b>	<b>1</b>	<b>A-BAR WITH SHARPS/WASTE - HEAD OF BENCH</b> A stainless steel A-Bar shall be installed at the head end of the squad bench. The bar shall include provisions for a small Rubbermaid waste container and a Kendall #85031 sharps container. Install a 1/4" aluminum plate in the location of the attachment points in the bench. NOTE: INVERT FLANGES ON "A" BAR FOR INSTALLATION.
<b>2000-0744</b>	<b>1</b>	<b>DOUBLE CUSHION SQUAD BENCH</b> The squad bench cushion is to be two piece.
<b>SR00286921</b>	<b>1</b>	<b>BENCH SEAT BELT NOTE</b> Retain (3) 2-point seat belts for backboard retention on bench.
<b>2000-0380</b>	<b>2</b>	<b>BENCH HOLD OPENS: GAS</b> Install gas spring hold opens on squad bench lid.
<b>SR00286886</b>	<b>1</b>	<b>GAS HOLD OPEN NOTE</b> INSTALL (1) GAS HOLD OPEN AT EACH END OF BOTH BENCH LIDS -TOTAL OF (4).
<b>2000-0381</b>	<b>1</b>	<b>BENCH HOLD-DOWN: PADDLE LATCHES (PAIR)</b> Install recessed paddle latches into the squad bench riser to retain the squad bench lids in the closed position. The latches shall be both passive and positive.
<b>2000-0382</b>	<b>1</b>	<b>BENCH CUSHION EDGE TRIM:</b> Trim bench cushion edge with protective aluminum trim, to protect horizontal edge of squad bench cushion from tears.
<b>2000-1790</b>	<b>2</b>	<b>BENCH BACK CUSHION, GUNMETAL</b> The MBrace backrest cushions for the bench seating positions are to be Gunmetal #8539 in color. Seat cushion and closeout colors are listed separately.
<b>2900-0119</b>	<b>1</b>	<b>BENCH CABINET, HINGED DOORS</b> Fabricate and install a bench ceiling cabinet above the squad bench with lift up Lexan doors.
<b>2900-1131</b>	<b>2</b>	<b>SOUTHCO HD LOCKING LATCH OVERHEAD BENCH CABINET</b> Install stainless flush mount Southco HD locking pull latching on the bench ceiling cabinet.
<b>SR00286918</b>	<b>1</b>	<b>MINCO HEAT PAD IN BENCH CEILING CABINET</b> INSTALL A MINCO HEAT PAD IN REAR PORTION OF BENCH CEILING CABINET PER DRAWING.
<b>2900-1135</b>	<b>6</b>	<b>SELF CLOSING HINGE FOR OVERHEAD BENCH CABINET</b> The bench ceiling cabinet door(s) is/are to use self-closing style hinges.
<b>2900-1134</b>	<b>2</b>	<b>FIXED DIVIDER, BENCH CEILING CABINET - (1) Centered in Cabinet, (1) 12" from Right Wall of Cabinet per Drawing</b> Install a fixed aluminum vertical cabinet divider.
<b>2000-0395</b>	<b>1</b>	<b>D BOTTLE STORAGE: SQUAD BENCH FACING STEP WELL</b> Provide recessed storage for (2) F.W. bottle brackets in the head of bench recessed through the floor. Access will be provided by an opening in the face of the bench facing the step well. (FW #521 brackets must be selected separately).
<b>FRONT WALL CABINETRY</b>		
<b>2900-0074</b>	<b>1</b>	<b>FRONT WALL CABINET, DIAMOND PLATE INTERIOR</b> The front wall cabinet shall be arranged per drawing. Additional configuration information may follow. Cabinet interior is to be polished aluminum diamondplate.
<b>SR00286911</b>	<b>1</b>	<b>FRONT WALL CABINET WIDTH</b> Cabinet to be 32.25" wide per drawing.

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<b>SR00286923</b>	<b>1</b>	<b>GLOVE BOX STORAGE (3) - ABOVE FRONT WALL CABINET</b> Install storage for (3) glove boxes in the header above the front wall cabinet. Two (2) will face rearward and one (1) toward the linen cabinet area. The face of the storage area will be covered in matching interior vinyl and include openings for access to each storage area. The header will be hinged for restocking or removal of glove boxes. Glove Box Size: 10.5"W x 5.5"H x 4.0"D
<b>2900-1004</b>	<b>1</b>	<b>FULL HEIGHT ROBINSON ROLL UP DOOR, RADIUS TRIM</b> Install a full height Robinson roll up door on the front wall cabinet. The door is to include a lift bar latch with key lock.
<b>SR00286887</b>	<b>1</b>	<b>ROLL-UP DOOR NOTES</b> DOOR TO HAVE A REAR DRUM ROLL-UP. INCLUDE A DIAMOND PLATE CLOSE OUT TO COVER DRUM.
<b>2900-1038</b>	<b>2</b>	<b>ADJUSTABLE SHELF, UPPER FRONT WALL TOP CABINET</b> Fab and install an adjustable aluminum shelf in the upper section of the front wall cabinet as noted. Shelf is to match the cabinet interior.
<b>2900-1039</b>	<b>1</b>	<b>FIXED SHELF FRONT WALL MIDDLE CABINET</b> Fab and install a fixed aluminum shelf in the center section of the front wall cabinet as noted. Shelf is to match the cabinet interior.
<b>2900-1013</b>	<b>2</b>	<b>SOLID HINGED DOORS, Lower front wall</b> Cabinet specified above is to have two solid vertically hinged doors.
<b>SR00286922</b>	<b>1</b>	<b>LOWER FRONT WALL DOOR NOTE</b> DOORS TO BE 17.5"H PER DRAWING.
<b>2900-1033</b>	<b>1</b>	<b>SOUTHCO SS PULL HD LOCKING LOWER FRONT WALL DOOR</b> Install stainless flush mount Southco HD locking pull latches on the selected hinged doors on the lower front wall cabinet.
<b>2900-1021</b>	<b>4</b>	<b>SELF CLOSING HINGES LOWER FRONT WALL CABINET</b> The lower front wall cabinet door(s) is/are to use self-closing style hinges.
<b>2000-1404</b>	<b>1</b>	<b>CAB TO MODULE PASSTHROUGH WINDOW</b> Provide a sliding pass-through window between the patient area and the chassis cab on the cab side.
<b>COT MOUNT</b>		
<b>2000-0616</b>	<b>1</b>	<b>STRYKER POWER LOAD PRE-WIRE ONLY Cot Type: Stryker Power Pro XT</b> Supply and install a Pre-wire only for a Stryker Power load system. Note: this option does not comply with GSA change notice 8. Certification cannot be provided unless Horton installs the entire mount assembly.
<b>VISUAL WARNING</b>		
<b>3000-0817</b>	<b>1</b>	<b>TRAFFIC EMITTER 3X7 TOMAR STROBE CENTERED ON FRONT FACE WITH 3065-R-OML POWER SUPPLY.</b> Supply and install a Tomar 3x7 strobe with chrome flange, include a 3065-R-OML power supply to be used as a traffic emitter. Install on the front face of the body without obstruction. Provide an activation switch in the front control panel and wire so that the unit will not operate unless the emergency lighting circuit is activated and the vehicle is in gear.
<b>3400-0061</b>	<b>2</b>	<b>M7, RED/RED LENS - Module Wheel Well Lights</b> Install Whelen M7 series LED lights as noted. Lights to be red with red lenses. Lights to include chrome flanges and flash pattern programmability from the front control panel.

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3300-0066	2	<b>M9, AMBER/AMBER LENS - Rear Face Window Level</b> Install Whelen M9 series LED lights as noted. Lights to be amber with amber lenses. Lights to include chrome flanges and flash pattern programmability from the front control panel.
3500-0067	5	<b>M9, BLUE/BLUE LENS - Front Face - [B][B][B][TOMAR][R][R], (2) Rear Face (Curbside Above Doors) - See Drawings</b> Install Whelen M9 series LED lights as noted. Lights to be blue with blue lenses. Lights to include chrome flanges and flash pattern programmability from the front control panel.
3000-0068	5	<b>M9, RED/RED LENS - Front Face - [B][B][B][TOMAR][R][R], (2) Rear Face (Streetside Above Doors) - See Drawings</b> Install Whelen M9 series LED lights as noted. Lights to be red with red lenses. Lights to include chrome flanges and flash pattern programmability from the front control panel.
3200-0068	4	<b>M9, RED/RED LENS - (2) Streetside Upper Outboard Corners, (2) Curbside Upper Outboard Corners</b> Install Whelen M9 series LED lights as noted. Lights to be red with red lenses. Lights to include chrome flanges and flash pattern programmability from the front control panel.
3600-0068	2	<b>M9, RED/RED LENS - Rear Face (Just Above Riser) - See Drawing</b> Install Whelen M9 series LED lights as noted. Lights to be red with red lenses. Lights to include chrome flanges and flash pattern programmability from the front control panel.
SR00286904	1	M2WD RED/WHITE - INTERSECTION LIGHTS INSTALL (2) WHELEN #M2WD (WIDE ANGLE) RED OVER WHITE LIGHTS WITH CHROME FLANGES (M2FC) LOCATE: (1) ON EACH CHASSIS FENDER AS INTERSECTION LIGHTS
3000-5103	1	<b>M7 Amber/Amber Lens Rear Center KKK</b> Install a Whelen M7 series LED light centered on the rear face of the body above the rear doors. Light is to be amber with an amber lens. Light is to include a chrome flange and flash pattern programmability from the front control panel.
3000-0141	1	<b>FLASH PATTERN, DOUBLE A, B, C, D</b> Program the emergency lighting flash pattern to Double A/B/C/D.
SR00286867	1	WARNING LIGHT PROGRAMMING REAR LIGHTS TO FLASH IN "X" PATTERN. UPPER SIDES ALTERNATE, LOWER SIDES ALTERNATE.
3000-1019	1	<b>RED/CLEAR LENS, WHELEN ION GRILLE, BOTTOM</b> Install (2) Whelen ION Series red LEDs with clear lenses in the lower chassis grille. To include bezels where applicable and flash pattern programmability from the front control panel.
3000-1021	1	<b>BLUE/CLEAR LENS, WHELEN ION GRILLE, TOP</b> Install (2) Whelen ION Series blue LEDs with clear lenses in the upper chassis grille. To include bezels where applicable and flash pattern programmability from the front control panel.
SR00286920	1	GRILLE LIGHT NOTE Locate: (2) Blue lights on passenger's side Locate: (2) Red lights on driver's side Flash light in an "X" pattern.
SR00298849	1	M9 COMBINATION WARNING/LOAD LIGHTS Install (2) Whelen M9 series combination warning/load lights with clear lenses and chrome flanges above rear doors per drawing. Locate: (1) #M9BCZ Blue - Curbside Locate: (1) #M9RCZ Red - Streetside Rear Face Layout: [R][R-LL][R][A][B][B-LL][B]

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AUDIBLE WARNING		
3000-0175	1	<b>SIREN, WHELEN 295HFSA7 Speaker 1- Wail, Yelp, Pierce. Speaker 2- Wail, Yelp, Pierce</b> Install a Whelen 295HFSA7 siren in the front console.
SR00301479	1	<b>WHELEN SA315U SIREN SPEAKERS</b> Install (1) pair of Whelen #SA315U (100-amp) siren speakers. Wire for operation through the specified siren. Locate: In custom cutouts in Buckstop bumper.
SR00301480	1	<b>AIR HORNS: BUCKSTOP BUMPER</b> Install (1) Buell 10" (#1061) and (1) Buell 12" (#1062) trumpet in the Buckstop bumper per drawing. System to include a Buell #1602-2 heavy-duty 12v air compressor and a Velvac #035105 (1488ci) air storage tank. Compressor to be located in the streetside electrical compartment. The air horns shall only activate when the vehicle is in gear. Activate via (2) chrome push buttons on console.
NON-EMERGENCY LIGHTING		
3000-0208	1	<b>KKK SIDE BODY MARKER LIGHTS, M6 SERIES LED (PAIR)</b> Install red Whelen M6 series LED turn/marker lights on each rear side of the module body. Lights provide module body night time side lighting visibility and turning signal indication. Lights do not flash with warning lights unless otherwise specified. Includes chrome flanges.
SR00286884	1	<b>KKK SIDE MARKER LIGHT NOTE</b> LOCATE ON REAR COMPARTMENT DOORS - SAME POSITION EACH SIDE.
3000-0217	1	<b>LED EXTERIOR COMPARTMENT LIGHTING</b> Install full height LED strip lighting in all exterior compartments with the exception of any wheelwell compartments. Install vertical strips inside both sides of each compartment. The lights are to be directed toward the back of each compartment.
3000-0847	1	<b>WHELEN 05 SERIES MARKER LIGHTS.</b> Install Whelen 05 series ICC marker lights.
3000-0240	1	<b>M9 SERIES LED SCENE LIGHT, STREETSIDE FRONT</b> Install a Whelen M9 LED side scene light with chrome flange on the upper streetside forward portion of the body.
3000-0734	1	<b>M9 SERIES LED SCENE LIGHT, STREETSIDE CENTER</b> Install a Whelen M9 LED side scene light with chrome flange on the upper streetside center of the body.
3000-0741	1	<b>M9 SERIES LED SCENE LIGHT, STREETSIDE REAR</b> Install a Whelen M9 LED side scene light with chrome flange on the upper streetside rear portion of the body.
3000-0748	1	<b>M9 SERIES LED SCENE LIGHT, CURBSIDE FRONT</b> Install a Whelen M9 LED side scene light with chrome flange on the upper curbside forward portion of the body.
3000-0755	1	<b>M9 SERIES LED SCENE LIGHT, CURBSIDE CENTER</b> Install a Whelen M9 LED side scene light with chrome flange on the upper curbside center of the body.
3000-0762	1	<b>M9 SERIES LED SCENE LIGHT, CURBSIDE REAR</b> Install a Whelen M9 L.E.D. side scene light with chrome flange on the upper curbside rear portion of the body.
SR00286865	1	<b>PIONEER PLUS SPOT/FLOOD - FRONT FACE</b> Install a Whelen Pioneer Plus #PCPSM2C surface mount dual panel combination flood/spot light with chrome flange.

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		Locate: Center on front face below traffic emitter Include a separate on/off switch labeled "FRONT SPOT LIGHT"
<b>3000-1438</b>	<b>1</b>	<b>TAIL LIGHTS, M6 SERIES, HORIZONTAL MOUNTED</b> Install Whelen M6 series LED stop/tail, turn, and reverse lights. Install the stop/tail and reverse lights in the rear riser/kick plate with brake/tail outboard. Install the turn signals above in the rear body panels. Lights to include chrome flanges.
<b>ELECTRICAL</b>		
<b>3000-0018</b>	<b>1</b>	<b>ELECTRIC DOOR LOCKS COMPARTMENT EXTERIOR</b> Install power activated door locks on all exterior compartment doors. Locks to be activated by a switch at each patient area access door. Locks may be overridden by a door key.
<b>3000-0019</b>	<b>1</b>	<b>ELECTRIC DOOR LOCKS ACCESS DOORS INTERIOR</b> Install power activated door locks on all patient area access doors. Locks to be activated by a switch at each patient area door. Locks may be overridden by a manual slide lever or by the door key.
<b>3000-0022</b>	<b>1</b>	<b>ELECTRIC DOOR LOCKS WIRED TO OEM SWITCHES</b> The specified power door locks are to be wired to the chassis OEM door lock switches.
<b>3000-0451</b>	<b>1</b>	<b>ELECTRIC DOOR LOCKS CONCEALED LICENSE PLATE</b> Install a concealed switch in the license plate bracket to operate the power door lock circuit. Doors shall be wired to unlock only on this circuit.
<b>3000-0033</b>	<b>1</b>	<b>REAR RADIO SPEAKERS, CEILING, 1 FRONT, 1 REAR</b> Install two (2) rear AM/FM radio speakers in the patient compartment ceiling, (1) front and (1) rear. Provide volume control in the rear switch panel.
<b>3000-0401</b>	<b>1</b>	<b>I4G+ ELECTRICAL SYSTEM.</b> Install the Intelliplex i4G+ electrical system. System is to include a USB port installed under the dash for ease of programming.
<b>3000-3015</b>	<b>1</b>	<b>WIRING, RECESSED AUXILIARY CONDENSER</b> Install wiring and Eco Smart fan control module for use with CoolTech unit. Solar panel wiring is to be included on CoolTech II units.
<b>3000-0305</b>	<b>1</b>	<b>INPOWER BATTERY SWITCH, WITH WAKE BUTTON 5 min.</b> Install an Inpower electronic battery switch. Switch is to activate battery power through the vehicle ignition and is to include an automatic shutdown timer to deactivate battery power after the ignition is turned off. To include a wake button installed on the front console to activate the electrical system without using the key.
<b>3000-0307</b>	<b>1</b>	<b>CHARGER/POWER SUPPLY, 45 AMP</b> Install a 45 amp battery conditioner in the designated electrical equipment area. Conditioner to be wired to the batteries through the shoreline inlet.
<b>3000-0310</b>	<b>4</b>	<b>110V INTERIOR OUTLET - (2) Inhalation Area, (1) Upper RF Wall Cabinet (Upper RH Corner), (1) Lower RF Wall Cabinet (Upper RH Corner) - See Drawings</b> Install a 110V outlet(s) as noted.
<b>3000-0549</b>	<b>4</b>	<b>INTERIOR 12VDC OUTLETS: CL TYPE/USB - (2) Inhalation Area, (2) Upper RF Wall Cabinet (Behind Roll-Up Door) - See Drawings</b> Install a 12VDC cigarette style/USB outlet(s) as noted. Wire battery hot.
<b>3000-0320</b>	<b>1</b>	<b>SHORELINE 1: STRAIGHT PRONG, 20A</b> Mount a 3 terminal 20 amp straight prong shoreline outlet in the standard location.
<b>SR00286910</b>	<b>1</b>	<b>SHORELINE NOTES</b> Locate: Streetside front face per drawing Include Kussmaul EZ Plate with indicator light. Paint housing and cover Red to match body.

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<b>3000-1500</b>	<b>1</b>	<b>PD BOX LOCATION, LEFT HAND SIDE, SS INT. COMPARTMENT</b> Install the power distribution panel on the left hand side of the streetside intermediate compartment. Close off this area from the remainder of the compartment.
<b>3000-0327</b>	<b>1</b>	<b>EXTRA 12VDC CIRCUIT BREAKER: INTERMEDIATE COMPT</b> An extra circuit breaker shall be installed in the streetside intermediate compartment.
<b>SR00286864</b>	<b>1</b>	<b>INTELLITEC CLOCK</b> Install a Intellitec Time Manager clock. Locate: On forward facing wall above foot of bench.
<b>SR00286882</b>	<b>1</b>	<b>STEP WELL LIGHT</b> INSTALL A WHELEN #20C0CDCR (4" ROUND) LED LIGHT WITH CHROME FLANGE #2GFLANGC IN STEP WELL AREA. LOCATE: BELOW FRONT WALL CABINET
<b>SR00286899</b>	<b>1</b>	<b>CAB CEILING LIGHT</b> INSTALL A WHELEN #20C0CDCR (4" ROUND) LED LIGHT WITH CHROME FLANGE #2GFLANGC. LOCATE: ON CEILING ABOVE PASSENGER'S SEAT
<b>3000-0333</b>	<b>1</b>	<b>REPORT LIGHT LED PAIR, E13 RED/WHITE</b> Two Tecniq E13 red/white LED report lights shall be located at the action wall to light the counter area. Each light is to be 2.75" round.
<b>3000-0359</b>	<b>10</b>	<b>PATIENT CEILING DOME LIGHTS WHELEN LED</b> Install Whelen 80C0EHCR LED dome lights in the patient area ceiling. The lights will have a high/low feature with the switch in the rear control panel.
<b>SR00286905</b>	<b>1</b>	<b>DOME LIGHT ACTIVATION</b> PROGRAM TO ACTIVATE ON LOW INTENSITY WITH DOOR OPENING
<b>3000-0361</b>	<b>1</b>	<b>LUMALIER #ADU-136 UV DISINFECTANT SYSTEM</b> Install a Lumalier #ADU-136 UV disinfectant light in the patient area ceiling. Wire to operate on a timer with the door closed via a switch on the vehicle exterior. The switch will be installed inside of a shoreline cover that will be matched to the module paint color as close as possible. The system is to deactivate if a door is opened.
<b>3000-0524</b>	<b>1</b>	<b>3 SWITCH PANEL OVERHEAD OF BENCH</b> Install an i4G 3-switch control panel on the bench curbside wall over the head of the bench.
<b>3000-2102</b>	<b>1</b>	<b>TIMER, DOME LIGHTS, OVERHEAD BENCH</b> Install an electronic momentary touch timer switch in the specified i4g switch panel on the wall over the head of the squad bench. The switch will enable time limited operation of the specified dome lights with the battery switch in the 'off' position. Set timer to 15 minutes.
<b>3000-0525</b>	<b>1</b>	<b>3 SWITCH PANEL REAR DOOR PANEL</b> Install an i4G 3-switch control panel on the right rear entry door panel.
<b>3000-5042</b>	<b>1</b>	<b>DUMP OVERRIDE, i4G, REAR DOOR PANEL</b> Install the dump override switch in the panel selected for the right rear entry door inner panel.
<b>3000-0007</b>	<b>1</b>	<b>BACKUP ALARM RESET, MOMENTARY</b> Install a back-up alarm and provide a momentary backup alarm reset button on the front console.
<b>SR00286913</b>	<b>1</b>	<b>STREAMLIGHT PREWIRES</b> Install (3) 12v pre-wires as noted below. Locate: (1) FRONT WALL CABINET, UPPER LEFT CORNER - BATTERY HOT

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		Locate: (1) FRONT WALL CABINET, LOWER RIGHT CORNER FOR LOCK BOX, WIRE BATTERY SWITCHED. Locate: (1) LINEN CLOSET - BATTERY SWITCHED
3000-0031	1	<b>CAMERA LOCATION: OVER REAR DOORS, EXTERIOR</b> The integrated camera system noted is to include a camera installed over the rear doors on the vehicle exterior for use in reverse.
SR00286863	1	CAMERA MONITOR Install a Brigade #VBV-770M 7" windshield mounted monitor and required cabling. Mount using a Panavise #845-DN-MM25 (Brigade P/N SUB106) bracket. Bracket to mount to OEM mirror mount.
<b>PROGRAMMING</b>		
6000-0001	1	<b>LIGHT PROGRAMMING: SIDE REAR SCENE</b> The side rear scene lights shall be wired to transmission reverse, plus standard mode of operation.
6000-0002	1	<b>LIGHT PROGRAMMING: RIGHT SIDE SCENE</b> The right side scene lights shall come "on" when the side patient door is opened.
6000-0003	1	<b>LIGHT PROGRAMMING: LOAD LIGHT</b> Program the rear load lights to activate with transmission reverse plus the standard mode of operation.
6000-0006	1	<b>PROGRAMMING: AUDIBLE LOW VOLTAGE ALARM</b> Program an audible alarm to activate if the voltage drops below 11.8 volts for 120 seconds.
6000-0007	1	<b>LIGHT PROGRAMMING: PARK BRAKE</b> Program a warning to display on the front console readout advising to set the Parking Brake when the module disconnect switch is "ON" and the transmission is placed in "PARK" or "NEUTRAL". It will also advise to Disengage the Parking Brake should the vehicle be placed into gear.
3000-1269	1	<b>MODULE DISCONNECT, DEFAULT TO "ON"</b> Program the Module Disconnect to 'On' with battery activation.
<b>HVAC</b>		
3000-1617	1	<b>COOLTECH II, F SERIES</b> Install a Cool-Tech II 4-fan 100,000 BTU condenser with solar panel in the recessed pocket in the roof of the body.
3000-4027	1	<b>12V HVAC, ATTENDANT'S SEAT</b> Install a Pre-charged 12V heat/AC system with brushless motor below the attendant seat.
SR00286880	1	NFPA VENT COVERS - ALUMINUM PAINTED An NFPA compliant venting system, to include a 400cfm exhaust fan along with a static vent, is to be installed. Install 9.5" aluminum covers (without manufacturer's logo) on both vents per drawings. The covers shall be painted to match the body color. Activation of the venting system is to be through the rear control panel.
<b>RADIO</b>		
3000-0432	1	<b>ANTENNA COAX 1 Start: Behind Passenger Seat, End: Front Center of Mod Roof</b> An RG 58U coax shall be installed terminating as noted above.
3000-0608	1	<b>ANTENNA COAX 2 Start: Behind Passenger Seat, End: Center of Mod Roof</b> An RG 58U coax shall be installed terminating as noted above.
3000-0609	1	<b>ANTENNA COAX 3 Start: Behind Passenger Seat, End: Rear Center of Mod Roof</b> An RG 58U coax shall be installed terminating as noted above.
SR00286914	1	COAX #1 THROUGH #3 NOTES Label Coax as #1, #2, #3 from front to rear. Coil and leave a 12-foot service loop.

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3000-0434	1	<b>3/8" NMO MOUNT COAX 1</b> Supply and install a 3/8" NMO mount in conjunction with specified coax #1.
3000-0618	1	<b>3/8" NMO MOUNT COAX 2</b> Supply and install a 3/8" NMO mount in conjunction with specified coax #2.
3000-0619	1	<b>3/8" NMO MOUNT COAX 3</b> Supply and install a 3/8" NMO mount in conjunction with specified coax #3.
3000-0620	1	<b>3/8" NMO MOUNT COAX 4</b> Supply and install a 3/8" NMO mount in conjunction with specified coax #4.
SR00286876	1	COAX #4 Install a Teflon coax for cell phone use. Exterior Termination: Rear of module roof Interior Termination: Inhalation area wall - rearward of 110v outlet. Note: Include a stainless steel plate with grommet per drawing.
3000-1174	2	<b>PULL WIRE 1 Start: Behind Driver Seat, End: Inhalation Wall</b> Install a radio cable pull wire terminating as noted above. Wire is not to be wire tied or otherwise prevented from moving freely.
SR00286901	1	PULL WIRE(S) AND CONDUIT NOTE ROUTE (2) PULL WIRES THROUGH (1) 2" CONTINUOUS SMOOTH CONDUIT.
3000-0441	1	<b>RADIO PULL WIRE CONDUIT</b> Install a radio pull wire conduit. Termination points are to be determined by the the termination points of the specified pull wire.
3000-0624	1	<b>REAR RADIO HEAD PANEL: BLANK 3</b> A blank removable panel shall be installed in the inhalation panel for future installation of radio heads as noted.
1000-0411	1	<b>CONSOLE, LINE-X, W/MAP STORAGE, F SERIES</b> Fabricate and install an aluminum cab console and spray with black Line-X material. Console is to include three (3) map/book slots at the rear of the console.
SR00286878	1	CONSOLE EXTENSION NOTES Radio faceplate to be 23". Speaker for Reverse Sensing System to be located in extension. Locate cup holders in rear corners. Map book storage area to 7"D and include (2) adjustable dividers per drawing.
1000-0179	1	<b>CUP HOLDERS, 2-TIER</b> Install two (2) two-tier style cup holders recessed into the console.
SR00286888	1	RADIO POWER/GROUND TERMINALS Install three 6-gauge cables with 50-amp capacity to positive and ground studs for radio power. Wire one constant hot, one ignition hot, and one ground. Locate: (1) Set behind passenger's seat Locate: (1) Set behind inhalation panel
<b>OXYGEN</b>		
4000-0167	1	<b>O2 BRACKET: ZICO OTS ELECTRIC</b> Install a Zico OTS electrically operated oxygen bracket/lift for an 'H' bottle. Locate in the streetside forward compartment. Locate control for lift in the corresponding compartment door. Includes compartment buildout.

Spec Writer:

Spec Designer:

**LAKE ZURICH FIRE - 2024**

Quote # QUO0000009912

November 14, 2024

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<b>SR00286916</b>	<b>1</b>	<b>OXYGEN ACCESS DOOR</b> Provide access to the oxygen cylinder valve through the wall as depicted on the drawings. The oxygen access door shall be hinged so that it swings into the patient care area of the module. Door material is to match other selected cabinet doors. The opening shall be 7"W x 11"H and trimmed with anodized aluminum. Include a Southco flush pull ring latch.
<b>4000-0021</b>	<b>3</b>	<b>O2 OUTLET, NCG STYLE - (1) In Inhalation Panel, (1) On Curbside Wall, (1) On Ceiling - See Drawings</b> Install O2 outlets per instructions above. Outlets to be NCG style.
<b>4000-0025</b>	<b>1</b>	<b>OXYGEN WRENCH</b> Install oxygen wrench in oxygen compartment. Mount securely to wall. Mount with length of chain or cable to allow for use without being removed from the compartment.
<b>4000-0103</b>	<b>1</b>	<b>D MOUNT: QR-D-2, STRAPLESS UNDER BENCH HEAD LOC 2</b> Install a Zico QR-D-2 Quic-release strapless d-cylinder oxygen bracket.
<b>3000-0639</b>	<b>1</b>	<b>VACUUM OUTLET: NCG - Inhalation Area</b> Install a single NCG style vacuum outlet. Locate per drawings.
<b>4000-0179</b>	<b>1</b>	<b>ASPIRATOR, SSCOR, INHALATION AREA</b> Install an SSCOR aspirator. The system shall include a wall mounted regulator and a canister holder. Plumb to the selected pump.
<b>4000-0184</b>	<b>1</b>	<b>VACUUM PUMP CFP #107CDC20</b> Install a CFP #107CDC20 12vdc electric suction pump.
<b>4000-0076</b>	<b>1</b>	<b>D MT: QR-D-2, STRAPLESS Under Bench Head LOC 1</b> Install a Zico QR-D-2 Quic-release strapless d-cylinder oxygen bracket.
<b>CERTIFICATIONS</b>		
<b>7000-0001</b>	<b>1</b>	<b>KKK-A-1822F CERTIFICATION LABEL</b> The vehicle shall have weight/payload, electrical load and KKK-A-1822F certification stickers installed in the O2 compartment.

Spec Writer:

Spec Designer:

**LAKE ZURICH FIRE - 2024**





*At the Heart of Community*

PUBLIC WORKS DEPARTMENT

505 Telser Road  
Lake Zurich, Illinois 60047

(847) 540-1696  
Fax (847) 726-2182  
LakeZurich.org

MEMORANDUM

Date: January 29, 2025  
To: Ray Keller, Village Manager *PK*  
From: Steven J. Paulus, Public Works Assistant Director  
CC: Steven D. Husak, Police Chief  
Michael J. Brown, Public Works Director  
Subject: Vehicle Replacement

**Issue:** As is the case with most modern municipal public safety agencies, the Lake Zurich Police Department largely deliver services to the public via its fleet of vehicles. This fleet represents a substantial investment of tax payer money, and the Police Department is committed to working with Public Works in managing its fleet as efficiently and effectively as possible. I work closely with police personnel to ensure that a reasonable plan is developed and carried out. The purchase of two replacement police vehicles has been recommended.

**Strategic Plan** – *The requested vehicle purchases are consistent with the following Goals and Objectives of the Strategic Plan.*

**GOAL # 1 – FINANCIAL SUSTAINABILITY**

*Objective F: Continue to conduct organizational analyses to determine if further efficiencies are obtainable*

**GOAL #3 – INFRASTRUCTURE**

*Objective B: Explore the feasibility of the development of a Fixed Asset Analysis and Inventory (to include the preparation of a schedule for asset replacement and maintenance)*

**Analysis:** The FY2025 budget contains \$122,000.00 to replace and equip two police vehicles. One vehicle scheduled to be replaced is a 2017 Ford Police Interceptor Utility with 116,000 miles and the other is a 2019 Ford Police Interceptor Utility with 100,000 miles, both currently used by the Patrol Division. In order to standardize and increase efficiencies within the fleet, these vehicles will be reassigned either to the Criminal Investigation Division (CID) or to a different department within the Village if needed. Once it is determined in which vehicles in need of replacement, those vehicles will be sent to auction.

These vehicles have met the replacement criteria and have been planned for replacement in the Community Investment Plan.

The proposed replacement vehicles will be 2025 Ford Police Interceptor Utility vehicles. The Village has purchased similar police patrol vehicles over the past several years and they have performed very well. The cost of the Police vehicle will be \$46,300.00 each. Delivery is expected eight months upon approval.

The balance of funds will be utilized to equip the vehicle with specific gear and safety features intended for emergency response vehicles.

**Recommendation:** Approval of the purchase of two 2025 Ford Police Interceptor Utility vehicles in the amount of \$92,600.00 from Currie Motors under the Suburban Purchasing Cooperative Contract #204, with the total purchase not to exceed the budgeted amount of \$122,0000.00.



**2025 Ford Utility Interceptor  
Contract #204**

**\$47,615.00**



**Currie Motors Fleet**

*Nice People to do Business With!*

Order Cut-Off: TBD

2025 Model Year is Allocation Based upon Sales History and Subject to Commodity Restrictions

1



## 2025 Ford Utility Interceptor

**\$47,615.00**

### Standard Features

**MECHANICAL** ● 3.3L Police-Calibrated V6 Direct-Injection Hybrid Engine System –Standard ● AWD Drivetrain Transmission – 10-speed automatic, police calibrated ● Lithium-Ion Battery Pack ● Brakes – Police calibrated high-performance regenerative braking system (Hybrid Only) ● 4-Wheel heavy-duty disc w/heavy-duty front and rear calipers ● Brake Rotors – large mass for high thermal capacity and calipers with large swept area. ● Electric Power-Assist Steering (EPAS) – Heavy-Duty ● DC/DC converter – 220-Amp ● Cooling System – Heavy-duty, Engine oil cooler and transmission oil cooler ● Engine Idle Hour Meter ● Powertrain mounts – Heavy-Duty ● Class III Trailer Hitch Receiver and (2) recovery hooks ● Class III Trailer Tow Lighting Package ● Wheels— Heavy-duty steel, vented with center cap— Full size spare tire w/TPMS ● 50-State Emissions System ● H8 AGM Battery ● **Engine Idle Control** ● Manual Police Pursuit Mode

**EXTERIOR** ● Antenna, Roof-mounted ● Cladding – Lower body-side cladding ● Door Handles – Black ● Exhaust, True Dual ● **Daytime Running Lamps – Configurable ON/OFF through instrument cluster** ● Door-Lock Cylinders (Front Driver / Passenger / Lift-gate) ● Glass – 2nd Row, Rear Quarter and Lift-gate Privacy Glass ● Grille – Black ● Headlamps – Automatic, LED Low-and-High-Beam ● Lift-gate – Manual 1-Piece – Fixed Glass w/Door-Lock Cylinder ● Mirrors – **Black Caps Power Electric Remote Heated Manual Folding with Integrated Spotter** ● Spare – Full size 18" Tire w/TPMS ● Spoiler – Painted Black ● Lift-gate Handle ● Tail lamps – LED ● Tires – 255/60R18 A/S BSW ● Wheel-Lip Molding – Black ● Wheels – 18" x 8.0 painted black steel with polished stainless steel hub cover ● Windshield – Acoustic Laminated ● **Rear Tail Light Housing**

**INTERIOR/COMFORT** ● Cargo Hooks in cargo area ● Climate Control – Dual-Zone Electronic Automatic Temperature Control ● Door-Locks— Power ● Fixed Pedals (Driver Dead Pedal) ● Floor – Heavy-Duty Thermoplastic Elastomer ● Glove Box – Locking/non-illuminated ● Grab Handles ● Heated Sanitization Solution ● **Lift gate Release Switch located in overhead console (45 second timeout feature)** ● Lighting— Overhead Console— Red/White Task Lighting in Overhead Console— 3rd row overhead map light ● Mirror— Day/night Rear View ● Particulate Air Filter ● Power points – (1) First Row ● Rear-door closeout panels ● Rear-window Defrost ● Scuff Plates – Front & Rear ● Seats— 1st Row Police Grade Cloth Trim, Dual Front Buckets with reduced bolsters — 1st Row – Driver 6-way lower track (fore/aft. Up/down, tilt with manual recline, 2-way manual lumbar) — 1st Row – passenger 2-way manual track (fore/aft. with manual recline) — Built-in steel intrusion plates in both driver/passenger seatbacks — 2nd Row Vinyl, 35/30/35 Split Bench Seat (manual fold-flat, no tumble) ● Speed (Cruise) Control ● Speedometer –

Calibrated (includes digital readout) •Steering Wheel – Manual / Tilt / Telescoping, Speed Controls and 4 user – configurable latching switches Sun visors, color-keyed, non-illuminated •Universal Top Tray – Center of I/P for mounting aftermarket equipment •Windows, Power, 1-touch Up/Down Front Driver/Passenger-Side with disable feature • **Power Passenger Seat • Courtesy Lights Disabled • Rear Dome Light •Aux. Rear A/C**

**SAFETY/SECURITY** •Advance Trac® w/RSC® •Airbags, dual-stage driver & front-passenger, side seat, passenger-side knee, Roll Curtain Airbags and Safety Canopy®•Anti-Lock Brakes (ABS) with Traction Control • Brakes – Police calibrated high-performance regenerative braking system •Belt-Minder® (Front Driver / Passenger)•Child-Safety Locks •Individual Tire Pressure Monitoring System (TPMS)•LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations •**Rearview Camera viewable on 8"Center Stack** • Seat Belts, Pretensioner /Energy-Management System w/adjustable height in 1st Row •SOS Post-Crash Alert System™• Perimeter Alert • **Remote Keyless Fob •BLIS •Cross Traffic Brake Assist •Pre-Collision Mitigation System •Reverse Sensing System**

**Police Up-fit Friendly** •Consistent 11-inch space between driver and passenger seats for aftermarket consoles (9-inch center console mounting plate)•Console mounting plate •Dash pass-thru opening for aftermarket wiring •Headliner- easy to service •Two (2) 50 amp battery ground circuits – power distribution junction block (repositioned behind 2nd row seat floorboard). • **Grill Wiring •100 Watt siren/Speaker Prep Kit**

**Functional** •Audio— AM/FM / MP3 Capable / Clock / 4-speakers— SYNC® interface — Includes hands-free voice command support — USB Port — (1) — 8" Color LCD Screen Center- Stack "Smart Display"• Easy Fuel® Capless Fuel-Filler •Fleet Telematics Modem to support Ford Pro™ Telematics •Front door tether straps (driver/passenger)•Power pigtail harness •Simple Fleet Key; 4-keys•Two-way radio pre-wire •Two (2) 50 amp battery power circuits – power distribution junction block (behind 2nd row passenger seat floorboard)•Wipers – Front Speed- Sensitive Intermittent; Rear Dual Speed Wiper •Up fitter Interface System •PAITRO output tied to lift gate release switch •3 Year 36,000 Mile Warranty-5 Year 100,000 mile Powertrain Warranty •Delivery under 75 miles





### Models

	K8A	2025 Utility Interceptor Hybrid	47,615.00

### OPTIONS-Mechanical/Functional

	99B-3.3L V-6 TI-VCT Motor <b>NA with 99C Motor</b>	-2661.00
	99C-3.0L Eco boost-NA w/ 65U	893.00
	76D-Deflector Plate (engine and transmission shield)	320.00
	41H-Block Heater	179.00
	18X-100 Watt Siren Speaker (includes bracket and pig tail)	329.00
	60R-Noise Suppression	94.00
	67U-Ultimate Wiring Kit	602.00
	67V-Connector Kit	188.00
	85D-Front Console Mounting Plate Delete (NA with 67H, 67U, 85R)	NC
	85R-Rear Mounting Plate (NA with 65U, 85D)	56.00
	67H Ready For the Road Package-OEM Lighting and Wiring Package	3,532.00
	18D-Global Lock/Unlock- <b>Deletes 45 second Lift Gate Lock Release</b>	N/C

### Options-Exterior

<input type="checkbox"/>	16P Rear Bumper Step Pad	94.00
<input type="checkbox"/>	65L 18" Wheel Covers	65.00
<input type="checkbox"/>	Keyed Alike CODE _____	47.00
<input type="checkbox"/>	942-Daytime Running Light-Cannot be Reprogrammed	47.00
<input type="checkbox"/>	68G- Rear Door Locks Inoperable	N/C
<input type="checkbox"/>	52P-Hidden Door Lock Plunger Includes 68G	150.00
<input type="checkbox"/>	43A-Rear Auxiliary Lights	376.00
<input type="checkbox"/>	96T-Rear Spoiler Traffic Light-Compatible with Interior Upgrade Package	1,410.00
<input type="checkbox"/>	51P-Drivers Side Spot Light Prep	132.00
<input type="checkbox"/>	51S-Dual Spot Lights-Unity	582.00
<input type="checkbox"/>	51T-Drivers Spot Light-Whelen	394.00
<input type="checkbox"/>	51V-Dual Spot Lights-Whelen	629.00
<input type="checkbox"/>	51W-Dual Spot Prep	264.00
<input type="checkbox"/>	51R-Drivers Side Unity Spot Light	N/C
<input type="checkbox"/>	63B-Side Marker Lights	320.00
<input type="checkbox"/>	63L-Quarter Glass Lights	546.00
<input type="checkbox"/>	66A-Front Headlamp Package	846.00
<input type="checkbox"/>	66B-Tail Lamp Package	405.00
<input type="checkbox"/>	66C-Rear Light Package	432.00
<input type="checkbox"/>	16D-Badge Delete	N/C
<input type="checkbox"/>	21L Front Auxiliary Light	546.00

### Options-Interior

<input type="checkbox"/>	47E 12.1" Integrated Computer Screen	3,478.00
<input type="checkbox"/>	63V Cargo Vault (Lockable Small Compartment)	253.00
<input type="checkbox"/>	65U Interior Upgrade Package-Includes Civilian-Style Console /Carpet	367.00
<input type="checkbox"/>	92R Solar Tint 2 <sup>nd</sup> Row (Deletes Privacy Glass)	85.00
<input type="checkbox"/>	92G Solar Tint 2 <sup>nd</sup> Row and Cargo Area (Deletes Privacy Glass)	112.00
<input type="checkbox"/>	87M 4" Rear Camera (1/4 size Picture in Picture in Upper Left Quadrant of Display)	N/C
<input type="checkbox"/>		

	16C Carpet Floor Covering	141.00
	FW Ebony Cloth Seating	51.00
	90D Ballistic Door Panels (Level III +)-Driver Front Door Only	1495.00
	90E Ballistic Door Panels (Level III+)- Driver and Passenger Front Doors Only	2979.00
	90F Ballistic Door Panels (Level IV+)- Driver Front Door Only	2274.00
	90G Ballistic Door Panels (Level IV +)- Driver and Passenger Front Doors Only	4541.00

### Exterior Colors

	E4-Vermillion Red	
	JS-Iconic Silver	
	LK-Dark Blue	
	LM-Royal Blue	
	M7-Carbonized Gray	
	TN-Silver Grey Metallic	
	UJ-Sterling Gray	
	UM-Agate Black	
	YZ-Oxford White	

### Miscellaneous Options

	4-Corner LED Amber Strokes	1,395.00
	Rustproofing (Does Not Include Undercoating)	395.00
	Delivery Over 75 Miles	250.00
	Certificate of Origin (Customer to Complete Licensing)	N/C
	License and Title- Municipal                      Municipal Police	203.00
	Passenger Title and Plates	351.00

Title Name \_\_\_\_\_  
Title Address \_\_\_\_\_  
Title City \_\_\_\_\_  
Title Zip Code \_\_\_\_\_  
Contact Name \_\_\_\_\_  
Phone Number \_\_\_\_\_  
PO Number \_\_\_\_\_  
FIN CODE \_\_\_\_\_  
Tax Exempt Number \_\_\_\_\_  
Total Dollar Amount \_\_\_\_\_  
Delivery Address \_\_\_\_\_  
\_\_\_\_\_

**\*Orders Require Signed Original Purchase Order and Tax Exempt Letter  
Submitted to:**

*Currie Motors Commercial Center*

*10125 W Laraway*

*Frankfort IL 60423*

*PHONE: (815) 412-3227*

*Tom Sullivan*

*tsullivan@curriemotors.com*

*Phone: (815)464-9200*

*Nic Cortellini*

*ncortellini@curriemotors.com*

Production is based upon Plant Scheduling and Commodity Restrictions Subject to Cancellation

Payment Due at Time of Delivery



*At the Heart of Community*

PUBLIC WORKS DEPARTMENT

505 Telser Road  
Lake Zurich, Illinois 60047

(847) 540-1696  
Fax (847) 726-2182  
LakeZurich.org

MEMORANDUM

Date: January 29, 2025  
To: Ray Keller, Village Manager *PK*  
From: Steven J. Paulus, Public Works Assistant Director  
CC: Michael J. Brown, Public Works Director  
Subject: Pickup Truck Purchase

AGENDA ITEM  
6i

**Issue:** Purchase five Public Works pickup trucks of which are three replacement trucks. In an effort to increase efficiencies and meet the increase in demand for service, two additional pickup trucks have been budgeted.

**Strategic Plan** – *The requested vehicle purchases are consistent with the following Goals and Objectives of the Strategic Plan.*

**GOAL #1 – FINANCIAL SUSTAINABILITY**

*Objective F: Continue to conduct organizational analyses to determine if further efficiencies are obtainable*

**GOAL #3 – INFRASTRUCTURE**

*Objective B: Explore the feasibility of the development of a Fixed Asset Analysis and Inventory (to include the preparation of a schedule for asset replacement and maintenance)*

**Analysis:** The FY2025 budget contains \$338,000.00 to replace and equip three pickup trucks, add and equip two additional pickup trucks in the Public Works Department. The three trucks being replaced, a 2001 Ford F150, a 2012 Ford F250 and a 2014 Ford F250 with a service body, will be declared surplus and those vehicles will be sent to auction.

These vehicles have met the replacement criteria and have been planned for replacement in the Community Investment Plan.

The proposed replacement vehicles will be 2025 Ford F150 and F250 pickup trucks. The Village has purchased similar trucks over the past several years and they have performed very well. The pickup trucks will be purchased from Currie Motors. but has submitted a more favorable price than the purchasing contract. Delivery is expected eight to twelve months upon approval.



Vehicle	Currie Motors	SPC Contract
F150 (1)	\$42,431.00	\$43,500.00
F250 (4)	\$48,321.00 each	\$48,783.00 each

The balance of funds will be utilized to equip the vehicle with radios; warning lights, snow plows and lift gates.

**Recommendation:** Approve the purchase of five 2025 Ford pickup trucks from Currie Motors in the amount of \$235,715.00, with total purchase of vehicles and equipment not to exceed the total budgeted amount of \$338.000.



## Currie Motors Commercial Center

Tom Sullivan | 815-464-9200 | [tsullivan@curriemotors.com](mailto:tsullivan@curriemotors.com)

# Village Of Lake Zurich

Vehicle: [Fleet] 2025 Ford F-150 (F1L) XL 4WD Reg Cab 8' Box





## Currie Motors Commercial Center

Tom Sullivan | 815-464-9200 | tsullivan@curriemotors.com

### Currie Motors Commercial Center

#### Prepared By:

Tom Sullivan  
Currie Motors Commercial Center  
815-464-9200  
tsullivan@curriemotors.com

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Dec 31, 2024

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## Currie Motors Commercial Center

Tom Sullivan | 815-464-9200 | tsullivan@curriemotors.com

Vehicle: [Fleet] 2025 Ford F-150 (F1L) XL 4WD Reg Cab 8' Box (✔ Complete)

Quote: Lake Zurich F150

### Window Sticker

#### SUMMARY

[Fleet] 2025 Ford F-150 (F1L) XL 4WD Reg Cab 8' Box

MSRP:\$42,365.00

Interior:Black w/Medium Dark Slate, Cloth 40/20/40 Front Seat

Exterior 1:Vermillion Red

Exterior 2:No color has been selected.

Engine: 5.0L V8

Transmission: Electronic 10-Speed Automatic

#### OPTIONS

CODE	MODEL	MSRP
F1L	[Fleet] 2025 Ford F-150 (F1L) XL 4WD Reg Cab 8' Box	\$42,365.00
<b>OPTIONS</b>		
103A	Equipment Group 103A High	\$1,195.00
153	Front License Plate Bracket	\$0.00
18B	Black Platform Running Boards	\$250.00
41H	Engine Block Heater	\$190.00
44G	Transmission: Electronic 10-Speed Automatic	\$0.00
91P	8-Way Power Driver's Seat w/Power Lumbar	\$350.00
924	Rear Window Fixed Privacy Glass w/Defroster	Inc.
942	Daytime Running Lamps	\$45.00
96W	Tough Bed Spray-In Bedliner	\$595.00
995	Engine: 5.0L V8	\$1,660.00
CS	Black w/Medium Dark Slate, Cloth 40/20/40 Front Seat	\$0.00
E4	Vermillion Red	\$660.00
XL6	Electronic Locking w/3.73 Axle Ratio	Inc.
—	Wheels: 17" Silver Painted Aluminum	Inc.
—	Tires: 265/70R17 BSW A/T	\$0.00
—	GVWR: 7,000 lbs Payload Package	Inc.
<b>SUBTOTAL</b>		<b>\$47,310.00</b>

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Dec 31, 2024

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## Currie Motors Commercial Center

Tom Sullivan | 815-464-9200 | tsullivan@curriemotors.com

Vehicle: [Fleet] 2025 Ford F-150 (F1L) XL 4WD Reg Cab 8' Box ( Complete )

Quote: Lake Zurich F150

Adjustments Total	\$0.00
Destination Charge	\$1,995.00
<b>TOTAL PRICE</b>	<b>\$49,305.00</b>

### FUEL ECONOMY

Est City:17 (2024) MPG  
 Est Highway:22 (2024) MPG  
 Est Highway Cruising Range:792.00 mi

### Selected Model and Options

#### MODEL

CODE	MODEL
F1L	2025 Ford F-150 XL 4WD Reg Cab 8' Box

#### COLORS

CODE	DESCRIPTION
E4	Vermillion Red

#### ENGINE

CODE	DESCRIPTION
995	Engine: 5.0L V8 -inc: auto start-stop technology, GVWR: 7,000 lbs Payload Package, Electronic Locking w/3.73 Axle Ratio

#### TRANSMISSION

CODE	DESCRIPTION
44G	Transmission: Electronic 10-Speed Automatic -inc: SelectShift w/progressive range select and selectable drive modes: normal, ECO, sport, tow/haul, slippery, deep snow/sand and mud/rut (STD)

#### OPTION PACKAGE

CODE	DESCRIPTION
103A	Equipment Group 103A High -inc: Wheels: 17" Silver Painted Aluminum, Chrome Bumpers, Interior Work Surfaces, Rear Window Fixed Privacy Glass w/Defroster, LED Fog Lamps

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## Currie Motors Commercial Center

Tom Sullivan | 815-464-9200 | tsullivan@curriemotors.com

Vehicle: [Fleet] 2025 Ford F-150 (F1L) XL 4WD Reg Cab 8' Box (✔ Complete)

Quote: Lake Zurich F150

### AXLE RATIO

CODE	DESCRIPTION
XL6	Electronic Locking w/3.73 Axle Ratio

### WHEELS

CODE	DESCRIPTION
—	Wheels: 17" Silver Painted Aluminum

### TIRES

CODE	DESCRIPTION
—	Tires: 265/70R17 BSW A/T (STD)

### PRIMARY PAINT

CODE	DESCRIPTION
E4	Vermillion Red

### SEAT TYPE

CODE	DESCRIPTION
CS	Black w/Medium Dark Slate, Cloth 40/20/40 Front Seat -inc: 2-way manual driver/passenger and armrest

### ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION
41H	Engine Block Heater
—	GVWR: 7,000 lbs Payload Package

### ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION
153	Front License Plate Bracket -inc: Standard in states where required by law, optional to all others
18B	Black Platform Running Boards
924	Rear Window Fixed Privacy Glass w/Defroster
942	Daytime Running Lamps -inc: Non-controllable
96W	Tough Bed Spray-In Bedliner


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Dec 31, 2024

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**Currie Motors Commercial Center**

Tom Sullivan | 815-464-9200 | tsullivan@curriemotors.com

Vehicle: [Fleet] 2025 Ford F-150 (F1L) XL 4WD Reg Cab 8' Box (  Complete )

Quote: Lake Zurich F150

**ADDITIONAL EQUIPMENT - INTERIOR**

CODE	DESCRIPTION
91P	8-Way Power Driver's Seat w/Power Lumbar
<b>Options Total</b>	

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## Currie Motors Commercial Center

Tom Sullivan | 815-464-9200 | tsullivan@curriemotors.com

Vehicle: [Fleet] 2025 Ford F-150 (F1L) XL 4WD Reg Cab 8' Box ( Complete )

Quote: Lake Zurich F150

### Quote Worksheet

	MSRP
Base Price	\$42,365.00
Dest Charge	\$1,995.00
Total Options	\$4,945.00
<b>Subtotal</b>	<b>\$49,305.00</b>
<b>Subtotal Pre-Tax Adjustments</b>	<b>\$0.00</b>
Less Customer Discount	\$0.00
<b>Subtotal Discount</b>	<b>\$0.00</b>
Trade-In	\$0.00
<b>Excluded from Sales Tax</b>	<b>Subtotal Trade-In</b>
	<b>\$0.00</b>
	<b>Taxable Price</b>
	<b>\$49,305.00</b>
Sales Tax	\$0.00
<b>Subtotal Taxes</b>	<b>\$0.00</b>
NWMC DISCOUNT	(\$7,337.00)
DELIVERY	\$150.00
LICENSE AND TITLE	\$203.00
<b>Subtotal Post-Tax Adjustments</b>	<b>(\$6,984.00)</b>
<b>Total Sales Price</b>	<b>\$42,321.00</b>

Dealer Signature / Date

Customer Signature / Date

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Dec 31, 2024

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## Currie Motors Commercial Center

Tom Sullivan | 815-464-9200 | tsullivan@curriemotors.com

Vehicle: [Fleet] 2025 Ford F-150 (F1L) XL 4WD Reg Cab 8' Box (✔ Complete)

Quote: Lake Zurich F150

### Standard Equipment

#### Mechanical

Engine: 2.7L V6 EcoBoost -inc: auto start-stop technology (STD)

Transmission: Electronic 10-Speed Automatic -inc: SelectShift w/progressive range select and selectable drive modes: normal, ECO, sport, tow/haul, slippery, deep snow/sand and mud/rut (STD)

3.55 Axle Ratio (STD)

50 State Emissions System

Electronic Transfer Case

Part-Time Four-Wheel Drive

200 Amp Alternator

70-Amp/Hr 760CCA Maintenance-Free Battery w/Run Down Protection

Class IV Towing Equipment -inc: Hitch and Trailer Sway Control

Trailer Wiring Harness

1720# Maximum Payload

GVWR: 6,450 lbs Payload Package

HD Shock Absorbers

Front Anti-Roll Bar

Electric Power-Assist Steering

Single Stainless Steel Exhaust

36 Gal. Fuel Tank

Auto Locking Hubs

Double Wishbone Front Suspension w/Coil Springs

Solid Axle Rear Suspension w/Leaf Springs

4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist, Hill Hold Control and Electric Parking Brake

#### Exterior

Wheels: 17" Silver Steel (STD)

Tires: 265/70R17 BSW A/T (STD)

Regular Box Style

Steel Spare Wheel

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## Currie Motors Commercial Center

Tom Sullivan | 815-464-9200 | tsullivan@curriemotors.com

Vehicle: [Fleet] 2025 Ford F-150 (F1L) XL 4WD Reg Cab 8' Box ( Complete )

Quote: Lake Zurich F150

### Exterior

Full-Size Spare Tire Stored Underbody w/Crankdown

Clearcoat Paint

Black Rear Step Bumper

Black Front Bumper w/Black Rub Strip/Fascia Accent and 2 Tow Hooks

Black Side Windows Trim

Black Door Handles

Black Power Heated Side Mirrors w/Manual Folding

Fixed Rear Window

Light Tinted Glass

Variable Intermittent Wipers

Aluminum Panels

Black Grille

Tailgate Rear Cargo Access

Manual Tailgate/Rear Door Lock

Ford Co-Pilot360 - Autolamp Auto On/Off Reflector Led Low/High Beam Auto High-Beam Daytime Running Lights Preference Setting Headlamps w/Delay-Off

Cargo Lamp w/High Mount Stop Light

Perimeter/Approach Lights

Headlights-Automatic Highbeams

### Entertainment

Radio w/Seek-Scan, Clock, Speed Compensated Volume Control, Steering Wheel Controls, Radio Data System and External Memory Control

Radio: AM/FM Stereo w/4 Speakers -inc: auxiliary audio input jack

Fixed Antenna

### Interior

Cloth 40/20/40 Front Seat -inc: 2-way manual driver/passenger and armrest

Driver Seat

Passenger Seat

Manual Tilt/Telescoping Steering Column

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Dec 31, 2024

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## Currie Motors Commercial Center

Tom Sullivan | 815-464-9200 | tsullivan@curriemotors.com

Vehicle: [Fleet] 2025 Ford F-150 (F1L) XL 4WD Reg Cab 8' Box (✔ Complete)

Quote: Lake Zurich F150

### Interior

Gauges -inc: Speedometer, Odometer, Voltmeter, Oil Pressure, Engine Coolant Temp, Tachometer, Transmission Fluid Temp, Trip Odometer and Trip Computer

FordPass Connect 5G Mobile Hotspot Internet Access

Front Cupholder

Compass

Remote Keyless Entry w/Integrated Key Transmitter, Illuminated Entry and Panic Button

Cruise Control w/Steering Wheel Controls

Manual Air Conditioning

Locking Glove Box

Interior Trim -inc: Cabback Insulator and Chrome Interior Accents

Full Cloth Headliner

Urethane Gear Shifter Material

Day-Night Rearview Mirror

Passenger Visor Vanity Mirror

Mini Overhead Console w/Storage

Front Map Lights

Fade-To-Off Interior Lighting

Full Vinyl/Rubber Floor Covering

Pickup Cargo Box Lights

Smart Device Remote Engine Start

SYNC 4 w/Enhanced Voice Recognition -inc: 12" LCD capacitive touchscreen w/swipe capability, wireless phone connection, cloud connected, AppLink w/App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility, digital owners manual and conversational voice command recognition

Instrument Panel Bin, Dashboard Storage, Interior Concealed Storage, Driver And Passenger Door Bins

Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down

Power Door Locks w/Autolock Feature

Redundant Digital Speedometer

Trip Computer

Outside Temp Gauge

Digital/Analog Appearance

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Dec 31, 2024

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## Currie Motors Commercial Center

Tom Sullivan | 815-464-9200 | tsullivan@curriemotors.com

Vehicle: [Fleet] 2025 Ford F-150 (F1L) XL 4WD Reg Cab 8' Box ( Complete )

Quote: Lake Zurich F150

### Interior

Seats w/Carpet Back Material  
Manual Adjustable Front Head Restraints  
Perimeter Alarm  
Securilock Anti-Theft Ignition (pats) Immobilizer  
Air Filtration

### Safety-Mechanical

AdvanceTrac w/Roll Stability Control Electronic Stability Control (ESC) And Roll Stability Control (RSC)  
ABS And Driveline Traction Control

### Safety-Exterior

Side Impact Beams

### Safety-Interior

Dual Stage Driver And Passenger Seat-Mounted Side Airbags  
Rear Parking Sensors  
BLIS (Blind Spot Information System) Blind Spot  
PCA with AEB and Intersection Assist  
Lane Keeping Alert Lane Keeping Assist  
Lane Keeping Alert Lane Departure Warning  
Collision Mitigation-Front  
Driver Monitoring-Alert  
Evasion Assist  
Collision Mitigation-Rear  
Tire Specific Low Tire Pressure Warning  
Dual Stage Driver And Passenger Front Airbags  
Safety Canopy System Curtain 1st Row Airbags  
Airbag Occupancy Sensor  
Outboard Front Lap And Shoulder Safety Belts -inc: Height Adjusters and Pretensioners  
Ford Co-Pilot360 - Reverse Camera Back-Up Camera

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Dec 31, 2024

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## Currie Motors Commercial Center

Tom Sullivan | 815-464-9200 | tsullivan@curriemotors.com

Vehicle: [Fleet] 2025 Ford F-150 (F1L) XL 4WD Reg Cab 8' Box (✔ Complete)

Quote: Lake Zurich F150

### WARRANTY

Basic Years: 3  
Basic Miles/km: 36,000  
Drivetrain Years: 5  
Drivetrain Miles/km: 60,000  
Corrosion Years: 5  
Corrosion Miles/km: Unlimited  
Roadside Assistance Years: 5  
Roadside Assistance Miles/km: 60,000

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Dec 31, 2024

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Prepared for: , Village of Lake Zurich

2025 F-250 4x4 SD Regular Cab 8' box 142" WB SRW XL (F2B)

Price Level: 520



### Client Proposal

Prepared by:  
THOMAS SULLIVAN  
Office: 815-464-9200  
Quote ID: lzf250  
Date: 01/23/2025



Currie Commercial Center | 10125 W. Laraway, Frankfort, Illinois, 60423  
Office: 815-464-9200

**Prepared for:**

Village of Lake Zurich  
Prepared by: THOMAS SULLIVAN  
01/23/2025



Currie Commercial Center | 10125 W. Laraway Frankfort Illinois | 60423

**2025 F-250 4x4 SD Regular Cab 8' box 142" WB SRW XL (F2B)**

Price Level: 520 | Quote ID: lzf250

Major Equipment

(Based on selected options, shown at right)

TorqShift 10-speed automatic

- \* Running boards
- \* Class V tow rating
- \* Front tires LT load rating: E
- \* Lock-up transmission
- \* Alternator Amps: 250A
- \* All-speed ABS and driveline traction control
- \* Battery rating: 750CCA
- \* Battery run down protection
- \* Fuel tank capacity: 34.00 gal.
- \* Bluetooth wireless audio streaming
- \* AM/FM stereo radio
- \* Seek scan
- \* Vehicle body length: 231.8"
- \* Cab to axle: 56.1"
- \* Tire/wheel capacity rear: 6,390 lbs.
- \* Spring rating front: 5,990 lbs.
- \* Trip computer
- \* Heated driver and passenger side door mirrors
- \* DRL preference setting

- Exterior: Race Red
- Interior: Medium Dark Slate w/HD Vinyl 40/20/40 Split Bench Seat
- \* 17 x 7.5-inch front and rear argent steel wheels
- \* LT245/75RS17 AT BSW front and rear tires
- \* Overdrive transmission
- \* Transmission electronic control
- \* Stainless steel single exhaust
- \* Driver selectable rear locking differential
- \* HD lead acid battery
- \* Injection Type: sequential MPI
- \* Steering wheel mounted audio controls
- \* 8 inch primary display
- \* AM/FM
- \* SYNC 4 external memory control
- \* Wheelbase: 142.0"
- \* Axle capacity rear: 7,280 lbs.
- \* Axle capacity front: 6,000 lbs.
- \* Firm ride suspension
- \* Power door mirrors
- \* Manual folding door mirrors
- \* Daytime running lights

As Configured Vehicle

MSRP

STANDARD VEHICLE PRICE .....	\$48,090.00
Order Code 600A .....	N/C
Engine: 6.8L 2V DEVCT NA PFI V8 Gas .....	Included
Transmission: TorqShift-G 10-Speed Automatic .....	Included
GVWR: 10,000 lb Payload Package .....	Included
Wheels: 17" Argent Painted Steel .....	Included
HD Vinyl 40/20/40 Split Bench Seat .....	Included
142" Wheelbase .....	STD
Monotone Paint Application .....	STD
Radio: AM/FM Stereo w/MP3 Player .....	Included
Fleet Customer Powertrain Limited Warranty .....	N/C
50-State Emissions System .....	STD
SYNC 4 .....	Included
Race Red .....	N/C
Medium Dark Slate w/HD Vinyl 40/20/40 Split Bench Seat	N/C
Tires: LT245/75Rx17E BSW A/T .....	\$165.00
Electronic-Locking w/3.73 Axle Ratio .....	\$430.00
Platform Running Boards .....	\$320.00
120V/400W Outlet .....	\$175.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



**Prepared for:**

Village of Lake Zurich

Prepared by: THOMAS SULLIVAN

01/23/2025



Currie Commercial Center | 10125 W. Laraway Frankfort Illinois | 60423

**2025 F-250 4x4 SD Regular Cab 8' box 142" WB SRW XL (F2B)**

Price Level: 520 | Quote ID: lzf250

**Major Equipment**

- |   |   |
|---|---|
| * Light tinted windows  | * Variable intermittent front windshield wipers |
| * Manual climate control  | * Driver front impact airbag                    |
| * Seat mounted side impact driver airbag  | * Cancellable front passenger air bag           |
| * Seat mounted side impact front passenger airbag   | * 6 airbags                                     |
| * AdvanceTrac w/Roll Stability Control electronic stability control system with anti-rollover | * SecuriLock immobilizer                        |
| * 40-20-40 split-bench front seat   | * Driver seat with 4-way directional controls   |
| * Front passenger seat with 4-way directional controls  | * Height adjustable front seat head restraints  |
| * Manual front seat head restraint control  | * Split-bench front seat                        |
| * Front seat center armrest   | * Front seat armrest storage                    |
| * Manual reclining driver seat  | * Manual driver seat fore/aft control           |
| * Manual reclining passenger seat   | * Manual passenger seat fore/aft control        |
| * Vinyl front seat upholstery   | * Vinyl front seatback upholstery               |
| * Manual driver seat lumbar   | * 4-wheel disc brakes                           |
| * 4-wheel antilock (ABS) brakes   | * Brake assist system                           |
| * Hill Start Assist   |   |

**Fuel Economy**City  
N/AHwy  
N/A

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**As Configured Vehicle**

MSRP

Upfitter Switches (6) .....	\$165.00
Snow Plow Prep Package .....	\$250.00
250 Amp Alternator (Gas) .....	\$85.00
Trailer Brake Controller .....	\$300.00
Front & Rear Wheel Well Liners (Pre-Installed) .....	\$325.00
Tough Bed Spray-In Bedliner .....	\$595.00
<hr/>	
SUBTOTAL .....	\$50,900.00
Destination Charge .....	\$1,995.00
<hr/>	
<b>TOTAL .....</b>	<b>\$52,895.00</b>

**Prepared for:**

Village of Lake Zurich

Prepared by: THOMAS SULLIVAN

01/23/2025

Currie Commercial Center | 10125 W. Laraway Frankfort Illinois | 60423

**2025 F-250 4x4 SD Regular Cab 8' box 142" WB SRW XL (F2B)**

Price Level: 520 | Quote ID: lzf250

**As Configured Vehicle**

Code	Description	MSRP
<b>Base Vehicle</b>		
F2B	Base Vehicle Price (F2B)	\$48,090.00
<b>Packages</b>		
600A	<b>Order Code 600A</b> <i>Includes:</i> - Engine: 6.8L 2V DEVCT NA PFI V8 Gas - Transmission: TorqShift-G 10-Speed Automatic Includes SelectShift and selectable drive modes: normal, eco, slippery roads, tow/haul and off-road. - GVWR: 10,000 lb Payload Package - Wheels: 17" Argent Painted Steel Includes painted hub covers/center ornaments. - HD Vinyl 40/20/40 Split Bench Seat Includes center armrest, cupholder, storage and driver's side manual lumbar. - Radio: AM/FM Stereo w/MP3 Player Includes 4 speakers. - SYNC 4 Includes 8" LCD capacitive touchscreen with swipe capability, wireless phone connection, cloud connected, AppLink with app catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owner's manual.	N/C
<b>Powertrain</b>		
99A	Engine: 6.8L 2V DEVCT NA PFI V8 Gas	Included
44F	Transmission: TorqShift-G 10-Speed Automatic <i>Includes SelectShift and selectable drive modes: normal, eco, slippery roads, tow/haul and off-road.</i>	Included
X3E	Electronic-Locking w/3.73 Axle Ratio	\$430.00
STDGV	GVWR: 10,000 lb Payload Package	Included
<b>Wheels &amp; Tires</b>		
TBM	Tires: LT245/75Rx17E BSW A/T <i>Spare may not be the same as road tire.</i>	\$165.00
64A	Wheels: 17" Argent Painted Steel <i>Includes painted hub covers/center ornaments.</i>	Included
<b>Seats &amp; Seat Trim</b>		
A	HD Vinyl 40/20/40 Split Bench Seat <i>Includes center armrest, cupholder, storage and driver's side manual lumbar.</i>	Included

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**Prepared for:**

Village of Lake Zurich

Prepared by: THOMAS SULLIVAN

01/23/2025

Currie Commercial Center | 10125 W. Laraway Frankfort Illinois | 60423

**2025 F-250 4x4 SD Regular Cab 8' box 142" WB SRW XL (F2B)**

Price Level: 520 | Quote ID: lzf250

**As Configured Vehicle (cont'd)**

Code	Description	MSRP
<b>Other Options</b>		
142WB	142" Wheelbase	STD
PAINT	Monotone Paint Application	STD
STDRD	Radio: AM/FM Stereo w/MP3 Player <i>Includes 4 speakers.</i>	Included
	<i>Includes:</i> - SYNC 4 <i>Includes 8" LCD capacitive touchscreen with swipe capability, wireless phone connection, cloud connected, AppLink with app catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owner's manual.</i>	
473	Snow Plow Prep Package <i>Includes computer selected springs for snowplow application. Note 1: Restrictions apply; see supplemental reference or body builders layout book for details. Note 2: May result in deterioration of ride quality when vehicle is not equipped with snowplow. Note 3: Dual battery (86M) recommended with 6.8L or 7.3L gasoline engines; see body builders layout book for details.</i>	\$250.00
67E	250 Amp Alternator (Gas)	\$85.00
52B	Trailer Brake Controller <i>Includes smart trailer tow connector.</i>	\$300.00
18B	Platform Running Boards	\$320.00
85S	Tough Bed Spray-In Bedliner <i>Includes tailgate-guard, black box bed tie-down hooks and black bed attachment bolts.</i>	\$595.00
43C	120V/400W Outlet <i>Includes 1 in-dash mounted outlet.</i>	\$175.00
66S	Upfitter Switches (6) <i>Located in overhead console.</i>	\$165.00
61N	Front & Rear Wheel Well Liners (Pre-Installed)	\$325.00
<b>Fleet Options</b>		
WARANT	Fleet Customer Powertrain Limited Warranty <i>Requires valid FIN code.</i>	N/C

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**Prepared for:**

Village of Lake Zurich

Prepared by: THOMAS SULLIVAN

01/23/2025

Currie Commercial Center | 10125 W. Laraway Frankfort Illinois | 60423



2025 F-250 4x4 SD Regular Cab 8' box 142" WB SRW XL (F2B)

Price Level: 520 | Quote ID: lzf250

**As Configured Vehicle (cont'd)**

Code	Description	MSRP
<p><i>Ford is increasing the 5-year 60,000-mile limited powertrain warranty to 5-years, 100,000 miles. Only Fleet purchasers with a valid Fleet Identification Number (FIN code) will receive the extended warranty. When the sale is entered into the sales reporting system with a sales type fleet along with a valid FIN code, the warranty extension will automatically be added to the vehicle. The extension will stay with the vehicle even if it is subsequently sold to a non-fleet customer before the expiration. This extension applies to both gas and diesel powertrains. Dealers can check for the warranty extension on eligible fleet vehicles in OASIS. Please refer to the Warranty and Policy Manual section 3.13.00 Gas Engine Commercial Warranty. This change will also be reflected in the printed Warranty Guided distributed with the purchase of every new vehicle.</i></p>		
<b>Emissions</b>		
425	50-State Emissions System	STD
<b>Exterior Color</b>		
PQ_01	Race Red	N/C
<b>Interior Color</b>		
AS_03	Medium Dark Slate w/HD Vinyl 40/20/40 Split Bench Seat	N/C
<b>Upfit Options</b>		
2023-008	License and Title Fees	\$203.00
	<i>Doc Fee Title Fee License Plates</i>	
SUBTOTAL		\$51,103.00
Destination Charge		\$1,995.00
TOTAL		\$53,098.00

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**Prepared for:**

Village of Lake Zurich  
Prepared by: THOMAS SULLIVAN  
01/23/2025



Currie Commercial Center | 10125 W. Laraway Frankfort Illinois | 60423

2025 F-250 4x4 SD Regular Cab 8' box 142" WB SRW XL (F2B)

Price Level: 520 | Quote ID: lzf250

**Warranty**

**Standard Warranty**

*Basic Warranty*

Basic warranty ..... 36 months/36,000 miles

*Powertrain Warranty*

Powertrain warranty ..... 60 months/60,000 miles

*Corrosion Perforation*

Corrosion perforation warranty ..... 60 months/unlimited

*Roadside Assistance Warranty*

Roadside warranty ..... 60 months/60,000 miles

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**Prepared for:**

Village of Lake Zurich

Prepared by: THOMAS SULLIVAN

01/23/2025

Currie Commercial Center | 10125 W. Laraway Frankfort Illinois | 60423



2025 F-250 4x4 SD Regular Cab 8' box 142" WB SRW XL (F2B)

Price Level: 520 | Quote ID: lzf250

## Pricing Summary - Single Vehicle

	MSRP
<i>Vehicle Pricing</i>	
Base Vehicle Price	\$48,090.00
Options	\$2,810.00
Colors	\$0.00
Upfitting	\$203.00
Fleet Discount	\$0.00
Fuel Charge	\$0.00
Destination Charge	\$1,995.00
<b>Subtotal</b>	<b>\$53,098.00</b>
<i>Discount Adjustments</i>	
Discount Adjustments	-\$4,777.00
<b>Total</b>	<b>\$48,321.00</b>

---

 Customer Signature

---

 Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



**Prepared for:**

Village of Lake Zurich

Prepared by: THOMAS SULLIVAN

01/23/2025

Currie Commercial Center | 10125 W. Laraway Frankfort Illinois | 60423



2025 F-250 4x4 SD Regular Cab 8' box 142" WB SRW XL (F2B)

Price Level: 520 | Quote ID: lzf250

## Pricing Summary - Multiple Vehicles

**Vehicle Quantity: 3**

	MSRP
<i>Vehicle Pricing</i>	
Base Vehicle Price	\$144,270.00
Options	\$8,430.00
Colors	\$0.00
Upfitting	\$609.00
Fleet Discount	\$0.00
Fuel Charge	\$0.00
Destination Charge	\$5,985.00
<b>Subtotal</b>	<b>\$159,294.00</b>
<i>Discount Adjustments</i>	
Discount Adjustments	-\$14,331.00
<b>Total</b>	<b>\$144,963.00</b>

---

 Customer Signature

---

 Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



*At the Heart of Community*

OFFICE OF THE VILLAGE MANAGER

70 East Main Street  
Lake Zurich, Illinois 60047

(847) 438-5141  
LakeZurich.org

MEMORANDUM

Date: January 27, 2025  
To: Ray Keller, Village Manager *PK*  
From: Kyle Kordell, Management Services Director  
Copy: Kathleen Johnson, Village Clerk  
Subject: **Review of Executive Session Minutes**

AGENDA ITEM

*6*

**Issue:** The Village is obligated to periodically review Executive Session minutes to determine if any can be released for public access. On January 20, 2025, the Village Board convened in an executive session to review these minutes.

**Analysis:** The proposed Resolution specifies which Executive Session minutes the Board has agreed to either keep confidential or release to the public. Certain Executive Session minutes remain confidential to safeguard the public interest or protect individual privacy. Closed session minutes are exempt from disclosure under the Freedom of Information Act "until the public body makes them available to the public" {5 ILCS 140/7 (i) (I)}.

**Recommendation:** Approval of the following Resolution.

VILLAGE OF LAKE ZURICH  
RESOLUTION NO. 2025-01-090



**RESOLUTION APPROVING PUBLIC RELEASE OF EXECUTIVE SESSION  
MEETING MINUTES OF THE LAKE ZURICH VILLAGE BOARD OF  
TRUSTEES**

**WHEREAS**, the Village Board and the Village of Lake Zurich has met from time to time in executive session for purposes authorized by the Illinois Open Meetings Act; and

**WHEREAS**, pursuant to 5 ILCS 120/2.06, the Village Board recently conducted its quarterly review of executive session meeting minutes and has determined that certain executive session minutes should be released to the public; and

**WHEREAS**, the Village Board has determined that the executive session minutes not yet released should remain confidential, subject to further review and determination as to their appropriateness for release at a future date; and

**NOW, THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of Lake Zurich, Illinois as follows:

**Section 1.** The Village Board has determined that the following approved executive session minutes should remain confidential at this time, subject to further review and determination as to their appropriateness for release at a future date:

REMAIN CONFIDENTIAL
3-17-2014 Litigation
5-4-2015 Litigation
5-19-2015 Personnel / Litigation/ Real Estate
9-8-2015 Personnel/ Litigation
12-21-2015 Personnel

1-4-2016 Personnel / Litigation
1-18-2016 Real Estate/ Litigation
2-1-2016 Personnel
3-21-2016 Litigation
5-2-2016 Litigation
7-18-2016 Litigation
9-19-2016 Real Estate/ Litigation
10-3-2016 Real Estate/ Litigation
11-6-2017 Litigation
11-20-2017 Litigation
2-5-2018 Personnel / Litigation
4-16-2018 Personnel / Litigation
5-21-2018 Collective bargaining/ Real Estate/ Litigation/ Personnel
6-18-2018 Litigation / Collective bargaining / Personnel
11-5-2018 Personnel
4-1-2019 Personnel
5-20-2020 Personnel
6-1-2020 Personnel
9-8-2020 Litigation / Collective bargaining
11-2-2020 Personnel / Litigation
12-7-2020 Personnel / Collective bargaining
1-4-2021 Personnel
1-18-2021 Personnel
4-19-2021 Litigation

5-17-2021 Personnel / Litigation
7-6-2021 Collective Bargaining / Litigation / Personnel
8-16-2021 Personnel / Real Estate
2-22-2022 Personnel / Litigation
3-21-2022 Personnel / Litigation
4-4-2022 Personnel
6-20-2022 Personnel / Collective Bargaining
7-18-2022 Personnel
8-15-2022 Personnel
9-6-2022 Personnel
10-3-2022 Real Estate / Personnel / Collective Bargaining
10-17-2022 Collective Bargaining / Personnel
11-7-2022 Collective Bargaining
3-20-2023 Litigation
5-15-2023 Litigation / Personnel
8-21-2023 Litigation
9-18-2023 Collective Bargaining / Litigation
10-16-2023 Collective Bargaining / Litigation
12-4-2023 Real Estate
1-15-2024 Real Estate
2-5-2024 Personnel
2-20-2024 Personnel / Litigation
3-4-2024 Personnel
5-6-2024 Personnel / Real Estate
10-7-2024 Collective Bargaining



10-21-2024 Litigation
11-18-2024 Real Estate / Litigation

**Section 2.** The Village Board has determined that the following approved executive session meeting minutes should now be released to the public:

RELEASED TO PUBLIC
4-15-2024 Review of Minutes

This Resolution shall take full force and effect upon its passage and approval as provided by law.

APPROVED this \_\_\_\_ day of February, 2025.

AYES:

NAYS:

ABSENT:

ADOPTED this \_\_\_\_ day of February, 2025.

ATTEST:

By: \_\_\_\_\_  
Thomas Poynton, Village President

\_\_\_\_\_  
Kathleen Johnson, Village Clerk





*At the Heart of Community*

OFFICE OF THE VILLAGE MANAGER

70 East Main Street  
Lake Zurich, Illinois 60047

(847) 438-5141  
LakeZurich.org

MEMORANDUM

**Date:** January 29, 2025  
**To:** Ray Keller, Village Manager  
**From:** Erin Rauscher, Assistant to the Village Manager  
**Subject:** Disposal of Surplus Property

**Issue:** Staff has identified various pieces of equipment that are not in working order, would require repairs in excess of present market value, or are obsolete. This equipment is therefore no longer useful and should be disposed of in accordance with Illinois Municipal Code 65 ILCS5/11-76.4

**Analysis:** The surplus equipment listed in Exhibit A has been stripped of any useful value, is of no further use to the Village and will be disposed of as indicated.

**Recommendation:** Staff recommends that the Village Board approve the Ordinance declaring the listed equipment no longer necessary.

w/Attachments: Ordinance Authorizing Disposal of Village Property

AGENDA ITEM  
OK

## VILLAGE OF LAKE ZURICH



ORDINANCE NO. 2025-02-602

**AN ORDINANCE AUTHORIZING DISPOSAL OF SURPLUS PROPERTY OWNED  
BY THE VILLAGE OF LAKE ZURICH**

**WHEREAS**, pursuant to 65 ILCS 5/11-76.4 and in the opinion of a simple majority of the corporate authorities holding office in the Village of Lake Zurich Lake County, Illinois, ("Village") it is no longer necessary, useful, or for the best interests of the Village to retain ownership of the personal property hereinafter described; and

**WHEREAS**, it has been determined by the President and the Board of Trustees of the Village of Lake Zurich to dispose of said personal property in the manner described in this Ordinance.

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Lake Zurich, Lake County and the State of Illinois, as follows:

Section 1. Recitals. The foregoing recitals are hereby incorporated into this Ordinance as findings of the President and Board of Trustees.

Section 2. Disposal of Surplus Property. The President and Board of Trustees find that the personal property described as follows in **Exhibit A** by this reference incorporated into this Ordinance (the "Property") is no longer necessary or useful to the Village, and thus the Village Manager for the Village of Lake Zurich is hereby authorized to direct the sale or disposal of the property in the manner most appropriate to the Village consistent with 65 ILCS 5/11-76.4. The property shall be sold "as is."

Section 3. Effective Date. This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this \_\_\_\_ day of February, 2025.

Ayes:

Nays:

Absent:

APPROVED this \_\_\_\_\_ day of February, 2025.

ATTEST:

\_\_\_\_\_  
Thomas Poynton, Village President

\_\_\_\_\_  
Kathleen Johnson, Village Clerk



**EXHIBIT A**  
**Disposal of Surplus Equipment**  
**February 3, 2025**

<u>Quantity</u>	<u>Description</u>	<u>Estimated Value</u>
<b><u>Fire Department:</u></b>		
2		
5	Fire Rakes	\$100
1	McLeod	\$20
1	Pulaski	\$20
1	Flat head axe	\$20
2	Round nose shovel	\$40
1	Optimus AM/FM Stereo receiver	\$20
1	Texas Instruments Calculator w/ Printer	\$5
<b><u>Police Department:</u></b>		
10	Office Chairs (broken)	\$0
<b><u>Public Works Department:</u></b>		
<b><u>Parks and Rec Department:</u></b>		
1	GBC Laminator Ultima 65 (Broken)	\$0

#####





*At the Heart of Community*

COMMUNITY DEVELOPMENT DEPARTMENT

505 Telser Road  
Lake Zurich, Illinois 60047

Phone (847) 540-1696  
Fax (847) 726-2182  
LakeZurich.org

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MEMORANDUM

Date: February 3, 2025  
To: Ray Keller, Village Manager *PK*  
From: Sarosh Saher, Community Development Director  
CC: Colleen McCauley, Village Planner  
Re: **Continued Consideration  
Zoning Application for an Amended Planned Unit Development  
Meadow Wood East Single-family Residential Subdivision**

---

*This staff report is provided as an addendum to the report and its attachments presented to the Village Board on January 5, 2025. As such, please continue to use that information and attachments to reference the project along with the findings and recommendations of staff and the PZC.*

**Issue.** Mr. Mike Naumowicz, partnering with consultant, Mr. Kirk Rustman, (the “Applicant”), requests approval to amend the Planned Unit Development (PUD) associated with the subdivision known as Meadow Wood East, legally described in Exhibit A of the ordinance (the “Subject Property”).

**Background.** The Application was presented to the Village Board on January 6, 2025, but was continued to allow the developer to address the following questions, comments and issues brought up by the Village Board to minimize any negative impact on the existing residential neighborhood to the south. These were:

1. *Benefit to the community.* The Applicant was asked how the new development would benefit the community.
2. *Singularity with a builder for home design consistency.* The Applicant had proposed to complete the necessary site improvements including stormwater detention, construction of the roadway and utility infrastructure and thereafter offer the available lots to custom home builders to complete. This format did not lend itself to consistency with the design of the homes or a timeline from start to finish of the homes. The Applicant was therefore asked to confirm the names and home product lines of one or more builders that would undertake the completion of the homes within the development.

Meadow Wood East – Continued Consideration  
February 3, 2025

3. *Schedule for completion of the development.* While the Applicant had agreed to complete all site improvements within two (2) years from the date of issuance of the Site Improvements Engineering Permit, the timeline for the completion of all homes within the development remained open-ended.
4. *Screening the south property line.* The Applicant was asked to provide further detail on how the south property line would be treated to screen the development from the residences to the south.

The video stream of the Village Board meeting from January 6, 2025 can be viewed at the following link:

<https://play.champds.com/lakezurichil/event/143>

**Analysis.** The Applicant has provided the following responses to the questions asked by the Village Board. Exhibits supporting the responses are accordingly attached:

1. *Benefit to the community.* In their response letter, the Applicant has indicated that the benefits to the community are as follows:
  - a. Repaving Manchester Road for its extent between the Subject Property and Miller Road after construction is completed will repair any wear and tear that the construction process will create.
  - b. The site work will comply with current Lake County stormwater requirements while maintaining a quality wetland buffer as required by the Lake County Stormwater Management Commission.
  - c. Existing undesirable buckthorn and poor-quality vegetation on the site will be removed and replaced with quality residential landscape material. Where possible, existing higher quality trees will be maintained in place.
  - d. The new homes will be built according to current codes and standards with a focus on energy efficiency and sustainability.
2. *Singularity with a builder for home design consistency.* The Applicant had reached out to developers and builders within their network to gauge interest in developing the property. However, after discussing the project with them, the applicant determined that the only way to control design consistency and the schedule was to build the houses themselves. The Applicant has stated that they have experience in construction and marketing and have therefore proposed the following:
  - a. Five (5) new single-family home models to be offered for construction on the 15 lots. Four of the five models are 2-story homes, while one model is proposed as a 1-story ranch home. Each model will be required to comply with the Village's anti-monotony policies for location. The designs for the models are attached.
  - b. Retained the architectural services of Aspect Design Inc. to work with potential buyers to finalize the design of each home, to prepare all permit documents and coordinate construction until completion.



Meadow Wood East – Continued Consideration  
February 3, 2025

3. *Schedule for completion of the development.* The Applicant also found that having multiple builders working on the development would result in unnecessary confusion and inconsistency in design with no certainty on a schedule for completion. After consulting with their real estate brokers, the Applicant believes that current market conditions will allow them to complete the new homes in two years after the completion of the site work. The Applicant is therefore proposing the following schedule:
  - a. No more than 2 years from the date of issuance of the Site Improvements Engineering Permit to complete the site grading, utility and road construction and inspection (collectively referred to as the “site work”).
  - b. No more than 2 years from the date of completion of the site work to complete the construction of the 15 new single-family homes.
4. *Screening the south property line.* The Applicant is proposing to provide a solid 6-foot high composite material fence and landscape buffer to properly screen the residences to the south. A revised landscape plan is attached to this memo.

**Recommendation.** The recommendation of staff remains unchanged from its January 6, 2025 report. The approval ordinance has been updated to reflect the changes to the development proposed by the Applicant as reflected in the conditions for approval. For reference, the updated conditions for approval of the PUD are reiterated below:

1. Substantial conformance with the following documentation submitted as part of the application subject to revisions required by Village Staff, Village Engineer, Village Landscape Consultants and applicable governmental agencies:
  - a. Zoning Application and Cover Letter dated August 8, 2024, prepared by Mr. Mike Naumowicz.
  - b. Legal Description of the Subject Property (Exhibit A).
2. Development Concept Plan documents (attached hereto as Exhibit B) comprising the following:
  - a. Vacant Land Contract of Purchase signed by Mr. Mike Naumowicz and Ms. Mary Christine Misik for the Subject Property, prepared by Main Street Organization of Realtors dated June 20, 2024.
  - b. ALTA/ACSM Land Title Survey prepared by Illinois Professional Land Surveyor No. 2639, dated May 19, 2005.
  - c. Planning and Zoning Commission Submittal prepared by Mike Naumowicz consisting of the following exhibits:
    - i. Single-Family Subdivision Rendering
    - ii. Single-Family Home Renderings
    - iii. Street Lighting Plan
  - d. Building elevation design, building materials and floor plans comprising of five models as depicted in the exhibit entitled “Meadow Wood Subdivision – Proposed Architectural Elevations and Floor Plans,” dated January 24, 2024.



Meadow Wood East – Continued Consideration  
February 3, 2025

- e. Preliminary Plat of Resubdivision of Meadow Wood East Pages 1-2, prepared by Haeger Engineering dated August 19, 2024 and last revised on November 1, 2024.
  - f. Preliminary Engineering Improvement plans, Pages 1-14, prepared by Haeger Engineering LLC, dated August 19, 2024 and last updated on November 6, 2024 including the following documents:
    - i. Existing Conditions Plan
    - ii. Preliminary Site Geometry Plan
    - iii. Preliminary Site Grading Plan
    - iv. Preliminary Site Utility Plan
    - v. Preliminary Site typical Details
    - vi. Preliminary Site Stormwater Pollution Prevention Plan (SWPPP) and notes.
    - vii. Fire Truck and Deliver Truck and Garbage Truck Routing Exhibits
  - g. Meadow Wood Landscape Plan prepared by Dowden Design Group dated January 28, 2025.
  - h. Preliminary Stormwater Management Submittal prepared by Haeger Engineering, dated November 6, 2024.
  - i. Preliminary Wetland Assessment prepared by DK Environmental Services, Inc (DKES) dated July 9, 2024.
  - j. Ecological Compliance Assessment Tool (EcoCat) through the IDNR prepared by Haeger Engineering LLC dated October 16, 2024.
  - k. HardiePlank Lap Siding general information dated September of 2019.
  - l. Street lighting Morati Series Post Top Light by Rugged Grade information.
  - m. Stone Master Grey-Mix Roma Manufactured Stone Veneer Siding visual and spec sheet.
3. The Developer shall submit a Final Plan to the Village to particularize the details of the required on-site improvements related to the development of the Subject Property including public roadway construction, stormwater management and flood mitigation, and pedestrian sidewalk construction. Such Final Plan shall also include a Final Plat of Subdivision delineating the final configuration of lots and public streets within the subdivision.
  4. All stormwater runoff generated by the development of the Subject Property shall require Village approval and be drained to the required detention basins. No surface runoff shall be permitted to directly drain to the existing residential properties to the south.
  5. The building elevation design and use of building materials for all new single-family residences within the Subject Property shall comprise five models as depicted in the exhibit entitled “Meadow Wood Subdivision – Proposed Architectural Elevations and Floor Plans,” dated January 24, 2024, and consisting of the following five models:
    - a. Traditional New American House Plan Model – 3,354 square feet
    - b. Birch Model – 2,292 square feet
    - c. Contemporary European-Style House Plan Model – 3,747 square feet
    - d. Oak Wood Plan Model – 2,746 square feet
    - e. Maple Plan Mode (Ranch) – 2,013 square feet

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The location of each model within the subdivision shall follow the anti-monotony policies and requirements of the Village.

6. The Developer shall establish a homeowner's association (the "HOA"), prior to the issuance of any certificate of occupancy or sale of a unit or any interest in the Subject Property, which will be responsible for upkeep of the private common areas including the on-site detention facilities and landscape material within common open space. The provisions for such HOA shall be established prior to approval of the Final Plan as defined in Section 9-22-4.C of the Lake Zurich Zoning Code (the "Final Plan"), and shall be subject to the review and approval of the Village.
7. As part of Final Plan approval, the Developer shall enter into a binding development agreement with the Village which shall incorporate those terms and conditions for development as outlined in the "Annexation and Development Agreement by and between the Village of Lake Zurich, Mary Chris Misik, and Insignia Homes, LLC (Meadow Wood Subdivision," dated August 5, 2005, as they pertain to the Subject Property, including but not limited to agreeing to install all the required improvements and providing surety for such improvements by means of a Letter of Credit and in a format as approved by the Village. In addition to the requirements outlined in Chapter 5 of the Land Development Code entitled "Procedure for Subdivision Approval," which are applicable to a PUD, specifically Section 10-5-7 entitled "Agreements and Guarantee of Improvements," such agreement shall additionally contain the following additional provision:
  - a. Establishment of a "backup" open space and stormwater management Special Service Area (SSA) to ensure that these areas and features on the Subject Property are cared for and maintained in the event of a future HOA dissolution or its lack of required maintenance of these areas.
8. The Developer shall be responsible for payment of all Development Impact Contributions, as set forth in Title 10 of the Lake Zurich Municipal entitled "Land Development Code" as a condition of the approval of the PUD and Final Plat. The school impact contributions, and library impact contributions are paid pro-rata and due at the time a building permit is issued for the applicable building and shall include the fees for all units contained within each residential building specifically denoted as follows:
  - a. The required school development impact contribution:
    - 1 to 3-bedroom home - \$2,545.80
    - 4-bedroom home - \$4,336.95
    - 5-bedroom home - \$5,206.50
  - b. The required library development impact per dwelling unit: - \$125.00
  - c. Prior to the issuance of any building permit for the Property, the Owner shall pay to the Village, at the time a building permit is issued for each of the first through fourteen single-family dwelling units in the Single-Family Parcel, a park land contribution of \$8,124.00



Meadow Wood East – Continued Consideration  
February 3, 2025

for each single-family dwelling unit containing up to 4 bedrooms, in lieu of the required donation of park land. Homes proposed with an excess of 4 bedrooms shall pay a park land donation of \$10,044.00 per dwelling unit.

9. The southerly lot line of the Subject Property shall contain a solid 6-foot high composite material fence and landscape buffer consisting of evergreen plant material to properly screen the development from the residences to the south.
10. Trees of significance that are outside of the footprint of a new residential home, but specifically along the south lot line of the Subject Property shall be preserved to the greatest extent possible. A tree preservation plan shall be submitted to the village for review and approval prior to approval of the Final Plan.
11. The wood retaining walls along the south lot line immediately west of Manchester Road shall be replaced with new masonry retaining walls upon completion of the grading in that area.
12. All streets within the subdivision shall be constructed according to Village construction standards applicable to public streets, and shall be dedicated to the Village of Lake Zurich upon substantial completion of the subdivision.
13. As construction proceeds into the site, all staging and storage of materials shall be accomplished and maintained on the Subject Property to minimize any negative impact on the existing residences to the south.
14. Upon substantial completion of the development and as determined by the Village Engineer and Public Works Director, the designated portion of Manchester Road extending between the Subject Property and Miller Road shall be re-surfaced to the specifications of the village.
15. The time schedule for completion of all site improvements including mass grading, onsite and offsite utilities and roadway construction including road subgrades, curb, gutter, and base street pavement (collectively referred to as the “Site Improvements”) shall not exceed two (2) years from the date of issuance of the Site Improvements Engineering Permit. During this time period, the development shall be subject to the current rainfall numbers specified by the Lake County Watershed Development Ordinance (WDO), permit fees, development impact contributions and building codes effective on the date of issuance of such Site Improvements Engineering Permit. All site improvements and construction of individual buildings as described herein conducted following the expiration of the two (2) year time period shall be subject to the WDO requirements, fees and codes effective at the date of expiration of such time period.
16. The time schedule for the completion of individual residential buildings on each of the improved lots including but not limited to hardscape areas such as driveways, sidewalks and patios shall not exceed two (2) years from the date of completion of the Site Improvements on the Subject Property. During this time period, the permit fees, development impact

Meadow Wood East – Continued Consideration  
February 3, 2025

contributions and building codes that the development is subject to shall be effective on the date of issuance of such Site Improvements Engineering Permit. All construction of individual buildings as described herein conducted following the expiration of the two (2) year time period shall be subject to the fees and codes effective at the date of expiration of such time period.

17. No modification shall be deemed an amendment to the Development Agreement if the modification is being pursued in accordance with the Lake Zurich Zoning Code and the Lake Zurich Municipal Code and is approved by the Village in accordance therewith.
18. The development as a PUD shall be in compliance with all other applicable codes and ordinances of the Village of Lake Zurich, including general and continuing compliance with Title 10 of the Village Code, the Land Development Code, and all of the engineering and land improvement requirements, standards and specifications including those set forth in Chapter 6 of said Land Development Code, unless otherwise approved or provided for in the final engineering plans for the Subject Property.

Attachments:

- Approval Ordinance including the following additional exhibits:
  - Exhibit A – Letter from Mr. Mike Naumowicz.
  - Exhibit B – Architectural Exhibits – House Model Elevations and plans
  - Exhibit C – Updated Landscape Plans

For all other information, please refer to the [\*Staff report and its attachments presented to the Village Board on January 6, 2025, by clicking on this link.\*](#)

## VILLAGE OF LAKE ZURICH



## ORDINANCE NO. 2025-01-600

**AN ORDINANCE GRANTING APPROVAL OF A PLANNED UNIT  
 DEVELOPMENT, AMENDMENT TO THE OFFICIAL ZONING MAP,  
 PRELIMINARY PLAT, DEVELOPMENT CONCEPT PLAN, SPECIAL USE  
 PERMITS AND MODIFICATIONS TO THE ZONING AND LAND  
 DEVELOPMENT CODE  
 FOR A RESIDENTIAL SUBDIVISION  
*Meadow Wood East – Manchester Road***

**WHEREAS**, Mr. Kirk Rustman, the consultant for and on behalf of Mr. Mike Naumowicz the Applicant and Developer (the “Applicant” and “Developer”) for a Planned Unit Development (the “PUD”) for the property commonly referred to as Meadow Wood East, said Property legally described in Exhibit A hereto (“Subject Property”); and

**WHEREAS**, the owner of the Subject Property is Ms. Mary Christine Misik, and has provided her written consent to allow Applicant to apply for the current requested development approvals for the Subject Property; and

**WHEREAS**, the Subject Property is approximately 8 acres in size and is currently subdivided into nine (9) single-family residential lots classified within the R-4 single-family residential district; and

**WHEREAS**, the Applicant proposes to take the necessary steps to resubdivide the Subject Property into fifteen (15) single-family residential lots and rezone and reclassify such lots within the R-5 single-family residential district; and

**WHEREAS**, Applicant will complete the necessary subdivision site improvements including, but not limited to, construction of the roadway and utility infrastructure (the “Development”) and offer the available lots to custom home builders for the construction of new single-family homes; and

**WHEREAS**, the Applicant seeks approval of its required development concept plan (“Development Concept Plan”) the rezoning and related zoning approvals for the Subject Property, as further described herein, as part of and meeting the standards for a planned unit development (“PUD”), and the Lake Zurich Zoning Code (the “Code”), said plan to be approved as a PUD attached hereto and made a part hereof as Exhibit B; and

**WHEREAS**, in compliance with the law, and the requirements of the Zoning Code, notice of a public hearing was published on September 28, 2024, in *The Daily*



*Herald*, and the Village posted a public hearing sign on the Subject Property on September 24, 2024, both the newspaper and sign notices informing the public of a public hearing to be held before the Lake Zurich Planning and Zoning Commission ("PZC") on October 16, 2024, to consider the Application for these requested zoning approvals; and

**WHEREAS**, the PZC opened the required public hearing on October 16, 2024, and received the reports prepared by the Village staff dated October 16, 2024 consisting of 20 pages, (the "STAFF REPORT") which was provided to the PZC for the hearings, and considered the request for the approval of the Development Concept Plan as a PUD, Zoning Map amendment, a special use permit and Site Plan and Exterior Appearance Review required under applicable provisions of the Village Zoning Code of the Village of Lake Zurich ("Code"), including Subsection E of Section 9-3-3 of Chapter 3, Section 9-18-3 of Chapter 18, Sections 9-19-3 and 9-19-4 of Chapter 19, Section 9-20-3 of Chapter 20, Section 9-21-3 of Chapter 21, and Sections 9-22-4 and 9-22-5 of Chapter 22, all contained within the Code, and after the conclusion of its public hearing, the PZC recommended that the Board of Trustees approve the zoning approvals requested in this Application, subject to those conditions of approval recommended by Village staff and as set forth herein; and

**WHEREAS**, the President and Board of Trustees of the Village of Lake Zurich met on January 6, 2025, to consider the Application, findings and conditions of the PZC; and

**WHEREAS**, the President and Board of Trustees considered the findings, conditions and recommendations of the PZC, including the STAFF REPORT, said required zoning standards, findings and recommendations attached hereto as Exhibit C including:

1. A request to amend the Planned Unit Development (PUD) authorized by Ordinance No. 2004-09-307A as provided herein
2. Approval of a Development Concept Plan to develop the Subject Property with fifteen (15) single-family residences
3. Rezoning the Subject Property within the R-5 Single-family Residential District
4. Exterior Appearance and Site Plan Approval consistent with the proposed Development Concept Plan
5. The grant of modifications to the Zoning Code under the PUD, related to certain bulk requirements for single-family residential development
6. Completion of the steps to resubdivide the Subject Property into fifteen (15) single-family lots

and having considered all of the facts and circumstances affecting the Application and these approvals, the President and Board of Trustees have determined that the applicable zoning standards have been met by the Applicant.

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Lake Zurich, Lake County, Illinois, as follows:

SECTION 1: ADOPTION AND INCORPORATION OF RECITALS. The foregoing recitals, findings, recommendations, exhibits, required standards and plans as addressed by the PZC and in the STAFF REPORT dated October 16, 2024 are incorporated herein as the findings and requirements of the President and Board of Trustees, and all Exhibits referenced herein are made a part of and incorporated into this Ordinance and related approvals, except as otherwise provided below.

SECTION 2: APPROVAL AND GRANT OF MAP AMENDMENT, THE DEVELOPMENT CONCEPT PLAN FOR A PUD, AND PLAN MODIFICATIONS AND CONDITIONS. The President and Board of Trustees, pursuant to the authority vested in them under the laws of the State of Illinois and applicable standards and provisions of the Village Code, including Chapters 18, 19, 20, 21 and 22 of the Lake Zurich Zoning Code, hereby grant the following zoning approval(s), as further detailed in the STAFF REPORT dated October 16, 2024, including the final findings and recommendations and conditions of the PZC, and the additional Staff report to the Board dated January 6, 2025:

- A. An amendment to the Zoning Map of the Village of Lake Zurich to rezone the Subject Property from R-4 Single-Family Residential District to R-5 Single-family Residential District, in accordance with the procedures and standards set forth in Chapter 18, Section 9-18-2 entitled "Procedure" and 9-18-3 of the Zoning Code of the Village of Lake Zurich entitled "Standards for Amendments, including general conformance with the Comprehensive Plan for this Subject Property and the Village of Lake Zurich subject to the PUD and Development Concept Plan for the Subject Property.
- B. The Development Concept Plan for the Subject Property, approved as an Amendment of prior PUD Ordinance No. 2004-09-307A, such Development Concept Plan being attached hereto and made a part hereof as Exhibit B, to authorize a Single-family residential subdivision in accordance with the standards for the grant of a PUD as a special use set forth at Chapter 19, Section 9-19-3 of the Zoning Code of the Village of Lake Zurich entitled "Standards for Special Use Permits," in accordance with the procedures for a planned unit development concept plan set forth at Chapter 22, Section 9-22-4 of the Zoning Code of the Village of Lake Zurich and in accordance with the standards for the grant of a planned unit development set forth at Chapter 22, Section 9-22-5 of the Zoning Code of the Village of Lake Zurich entitled "Standards for Planned Unit Developments."
- C. Completion of the necessary steps to cause the resubdivision of approximately 8 acres of the easterly portion of Meadow Wood East Final Plat of Subdivision recorded as Document No. 5881470 with the Lake County Recorder on October 24, 2005; to complete the procedures for a new subdivision plat to create fifteen (15) single-family lots.
- D. The foregoing approvals, including the Development Concept Plan for the PUD, pursuant to Section 9-19-4, shall be further subject to the following conditions:

1. Substantial conformance with the following documentation submitted as part of the application subject to revisions required by Village Staff, Village Engineer, Village Landscape Consultants and applicable governmental agencies:
  - a. Zoning Application and Cover Letter dated August 8, 2024, prepared by Mr. Mike Naumowicz.
  - b. Legal Description of the Subject Property (Exhibit A).
2. Development Concept Plan documents (attached hereto as Exhibit B) comprising the following:
  - a. Vacant Land Contract of Purchase signed by Mr. Mike Naumowicz and Ms. Mary Christine Misik for the Subject Property, prepared by Main Street Organization of Realtors dated June 20, 2024.
  - b. ALTA/ACSM Land Title Survey prepared by Illinois Professional Land Surveyor No. 2639, dated May 19, 2005.
  - c. Planning and Zoning Commission Submittal prepared by Mike Naumowicz consisting of the following exhibits:
    - i. Single-Family Subdivision Rendering
    - ii. Single-Family Home Renderings
    - iii. Street Lighting Plan
  - d. Building elevation design, building materials and floor plans comprising of five models as depicted in the exhibit entitled "Meadow Wood Subdivision – Proposed Architectural Elevations and Floor Plans," dated January 24, 2024.
  - e. Preliminary Plat of Resubdivision of Meadow Wood East Pages 1-2, prepared by Haeger Engineering dated August 19, 2024 and last revised on November 1, 2024.
  - f. Preliminary Engineering Improvement plans, Pages 1-14, prepared by Haeger Engineering LLC, dated August 19, 2024 and last updated on November 6, 2024 including the following documents:
    - i. Existing Conditions Plan
    - ii. Preliminary Site Geometry Plan
    - iii. Preliminary Site Grading Plan
    - iv. Preliminary Site Utility Plan
    - v. Preliminary Site typical Details
    - vi. Preliminary Site Stormwater Pollution Prevention Plan (SWPPP) and notes.
    - vii. Fire Truck and Deliver Truck and Garbage Truck Routing Exhibits
  - g. Meadow Wood Landscape Plan prepared by Dowden Design Group dated January 28, 2025.
  - h. Preliminary Stormwater Management Submittal prepared by Haeger Engineering, dated November 6, 2024.
  - i. Preliminary Wetland Assessment prepared by DK Environmental Services, Inc (DKES) dated July 9, 2024.
  - j. Ecological Compliance Assessment Tool (EcoCat) through the IDNR prepared by Haeger Engineering LLC dated October 16, 2024.
  - k. HardiePlank Lap Siding general information dated September of 2019.

- l. Street lighting Morati Series Post Top Light by Rugged Grade information.
  - m. Stone Master Grey-Mix Roma Manufactured Stone Veneer Siding visual and spec sheet.
3. The Developer shall submit a Final Plan to the Village to particularize the details of the required on-site improvements related to the development of the Subject Property including public roadway construction, stormwater management and flood mitigation, and pedestrian sidewalk construction. Such Final Plan shall also include a Final Plat of Subdivision delineating the final configuration of lots and public streets within the subdivision.
  4. All stormwater runoff generated by the development of the Subject Property shall require Village approval and be drained to the required detention basins. No surface runoff shall be permitted to directly drain to the existing residential properties to the south.
  5. The building elevation design and use of building materials for all new single-family residences within the Subject Property shall comprise five models as depicted in the exhibit entitled "Meadow Wood Subdivision – Proposed Architectural Elevations and Floor Plans," dated January 24, 2024, and consisting of the following five models:
    - a. Traditional New American House Plan Model – 3,354 square feet
    - b. Birch Model – 2,292 square feet
    - c. Contemporary European-Style House Plan Model – 3,747 square feet
    - d. Oak Wood Plan Model – 2,746 square feet
    - e. Maple Plan Mode (Ranch) – 2,013 square feet
 The location of each model within the subdivision shall follow the anti-monotony policies and requirements of the Village.
  6. The Developer shall establish a homeowner's association (the "HOA"), prior to the issuance of any certificate of occupancy or sale of a unit or any interest in the Subject Property, which will be responsible for upkeep of the private common areas including the on-site detention facilities and landscape material within common open space. The provisions for such HOA shall be established prior to approval of the Final Plan as defined in Section 9-22-4.C of the Lake Zurich Zoning Code (the "Final Plan"), and shall be subject to the review and approval of the Village.
  7. As part of Final Plan approval, the Developer shall enter into a binding development agreement with the Village which shall incorporate those terms and conditions for development as outlined in the "Annexation and Development Agreement by and between the Village of Lake Zurich, Mary Chris Misik, and Insignia Homes, LLC (Meadow Wood Subdivision," dated August 5, 2005, as they pertain to the Subject Property, including but not limited to agreeing to install all the required improvements and providing surety for such improvements by means of a Letter of Credit and in a format as approved by the Village. In addition to the requirements outlined in Chapter 5 of the Land

Development Code entitled "Procedure for Subdivision Approval," which are applicable to a PUD, specifically Section 10-5-7 entitled "Agreements and Guarantee of Improvements," such agreement shall additionally contain the following additional provision:

- a. Establishment of a "backup" open space and stormwater management Special Service Area (SSA) to ensure that these areas and features on the Subject Property are cared for and maintained in the event of a future HOA dissolution or its lack of required maintenance of these areas.
8. The Developer shall be responsible for payment of all Development Impact Contributions, as set forth in Title 10 of the Lake Zurich Municipal entitled "Land Development Code" as a condition of the approval of the PUD and Final Plat. The school impact contributions, and library impact contributions are paid pro-rata and due at the time a building permit is issued for the applicable building and shall include the fees for all units contained within each residential building specifically denoted as follows:
    - a. The required school development impact contribution:
      - 1 to 3-bedroom home - \$2,545.80
      - 4-bedroom home - \$4,336.95
      - 5-bedroom home - \$5,206.50
    - b. The required library development impact per dwelling unit: - \$125.00
    - c. Prior to the issuance of any building permit for the Property, the Owner shall pay to the Village, at the time a building permit is issued for each of the first through fourteen single-family dwelling units in the Single-Family Parcel, a park land contribution of \$8,124.00 for each single-family dwelling unit containing up to 4 bedrooms, in lieu of the required donation of park land. Homes proposed with an excess of 4 bedrooms shall pay a park land donation of \$10,044.00 per dwelling unit.
  9. The southerly lot line of the Subject Property shall contain a solid 6-foot high composite material fence and landscape buffer consisting of evergreen plant material to properly screen the development from the residences to the south.
  10. Trees of significance that are outside of the footprint of a new residential home, but specifically along the south lot line of the Subject Property shall be preserved to the greatest extent possible. A tree preservation plan shall be submitted to the village for review and approval prior to approval of the Final Plan.
  11. The wood retaining walls along the south lot line immediately west of Manchester Road shall be replaced with new masonry retaining walls upon completion of the grading in that area.



12. All streets within the subdivision shall be constructed according to Village construction standards applicable to public streets, and shall be dedicated to the Village of Lake Zurich upon substantial completion of the subdivision.
13. As construction proceeds into the site, all staging and storage of materials shall be accomplished and maintained on the Subject Property to minimize any negative impact on the existing residences to the south.
14. Upon substantial completion of the development and as determined by the Village Engineer and Public Works Director, the designated portion of Manchester Road extending between the Subject Property and Miller Road shall be re-surfaced to the specifications of the village.
15. The time schedule for completion of all site improvements including mass grading, onsite and offsite utilities and roadway construction including road subgrades, curb, gutter, and base street pavement (collectively referred to as the "Site Improvements") shall not exceed two (2) years from the date of issuance of the Site Improvements Engineering Permit. During this time period, the development shall be subject to the current rainfall numbers specified by the Lake County Watershed Development Ordinance (WDO), permit fees, development impact contributions and building codes effective on the date of issuance of such Site Improvements Engineering Permit. All site improvements and construction of individual buildings as described herein conducted following the expiration of the two (2) year time period shall be subject to the WDO requirements, fees and codes effective at the date of expiration of such time period.
16. The time schedule for the completion of individual residential buildings on each of the improved lots including but not limited to hardscape areas such as driveways, sidewalks and patios shall not exceed two (2) years from the date of completion of the Site Improvements on the Subject Property. During this time period, the permit fees, development impact contributions and building codes that the development is subject to shall be effective on the date of issuance of such Site Improvements Engineering Permit. All construction of individual buildings as described herein conducted following the expiration of the two (2) year time period shall be subject to the fees and codes effective at the date of expiration of such time period.
17. No modification shall be deemed an amendment to the Development Agreement if the modification is being pursued in accordance with the Lake Zurich Zoning Code and the Lake Zurich Municipal Code and is approved by the Village in accordance therewith.
18. The development as a PUD shall be in compliance with all other applicable codes and ordinances of the Village of Lake Zurich, including general and continuing compliance with Title 10 of the Village Code, the Land Development Code, and all of the engineering and land improvement requirements,

standards and specifications including those set forth in Chapter 6 of said Land Development Code, unless otherwise approved or provided for in the final engineering plans for the Subject Property.

**SECTION 3: MODIFICATIONS FROM THE PROVISIONS OF THE ZONING CODE.** The President and Board of Trustees, pursuant to the authority vested in them under the laws of the State of Illinois and the Lake Zurich Zoning Code specifically including Chapter 22, hereby grant the following modifications to such Codes:

- A. The Applicant is granted a modification to Sections 9-3-11.B.1.b which provides for a minimum lot area of no less than 10,000 square feet, said modification authorizing the construction of new single-family residential buildings on lots 5, 6, 7 and 8 with a minimum lot area of 9,154 square feet.
- B. The Applicant is granted a modification to Sections 9-3-11.B.3 which provides for a minimum lot width of 75 feet, said modification authorizing the construction of new single-family residential buildings with a minimum lot width of 63 feet.
- C. The Applicant is granted a modification to Sections 9-3-11.C.1.b which provides for a minimum corner side of 30 feet, said modification authorizing the construction of new single-family residential buildings on lots 5 and 15 with a minimum corner side yard of 15 feet.

**SECTION 4: FINDINGS IN SUPPORT OF APPROVAL OF GRANT OF SPECIAL USE PERMITS, PUD, MAP AMENDMENT, SITE PLAN AND EXTERIOR APPEARANCE REVIEWS.** The findings, conditions and recommendations as set forth in the STAFF REPORT, and final findings and recommendations of the PZC dated October 16, 2024, and additional Staff report to the Board dated January 6, 2025, are hereby accepted as the Board's own, are incorporated herein by this reference and shall be made a part of the official record for the Application.

**SECTION 5: COMPLIANCE WITH ORDINANCE AND ALL CODES.** Except as otherwise specifically provided in writing in advance by the Village, no work may be commenced on the Subject Property pursuant to the approvals granted in this Ordinance until all conditions precedent of this Ordinance to such work have been fulfilled and after all permits, approvals, and other authorizations for such work have been properly applied for, paid for, and granted in accordance with applicable law. As well, Applicant shall have no right to final approvals or permits for use and occupancy of the Subject Property until all work and requirements provided for hereinabove are properly completed. Ongoing maintenance in good repair, consistent with these approvals, shall be required at all times. Any failure or delay in the Village enforcing the above provisions of this Ordinance shall not act as a waiver of the right to enforce, nor affect the enforcement of any other requirement, condition or provision herein.

SECTION 6: SEVERABILITY. If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 7: CONFLICTS. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 8: EFFECTIVE DATE. This Ordinance shall be in full force and effect upon its passage and approval and publication, as provided by law.

SECTION 9: LIMITATIONS. Subject to an extension of time granted by the village manager, the special use permit for the subject planned unit development shall be valid for a period no longer than two (2) years unless a building permit is issued and construction is actually begun within that period and is thereafter diligently pursued to completion. In the event of the expiration of the Final Plan for the planned unit development, the village further reserves the right to vacate the proposed plat of subdivision thereafter causing the property to revert to and be subject to the current final plat of subdivision recorded as Document No. 5881470 with the Lake County Recorder on October 24, 2005.

SECTION 10: BINDING EFFECT; SUCCESSION IN INTEREST. This Ordinance shall constitute a covenant running with the land and be binding upon and inure to the benefit of the parties hereto, their successors in interest, assignees, lessees, and upon any successor municipal authorities of the Village and successor municipalities. Except as otherwise expressly provided herein, upon the conveyance or assignment by Applicant of its interest in the Subject Property to any successor, assign or nominee, Applicant shall be released from any and all further liability or responsibility under this Ordinance except to the extent previously undertaken by Applicant, or for which Applicant has posted security to perform an obligation in which case Applicant shall be bound to continue to complete its performance unless a replacement bond or letter of credit is posted by the new owner or Applicant, and accepted by the Village, which shall not be unreasonably withheld. In such event, the Applicant shall be released from the underlying obligation to perform. The Village shall thereafter look only to the successor, assign, or nominee of duties and obligations of Applicant hereby undertaken.

PASSED THIS \_\_\_\_\_ day of February, 2025.

Ayes:  
Nays:  
Absent:

APPROVED this \_\_\_\_ day of February, 2025.

\_\_\_\_\_  
Village President, Thomas Poynton

ATTEST:

\_\_\_\_\_  
Village Clerk, Kathleen Johnson

EXHIBIT A

Legal description of Property

THAT PART OF THE NORTH HALF OF THE SOUTHEAST QUARTER OF SECTION 7, TOWNSHIP 43 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF THE NORTH HALF OF SAID SOUTHEAST QUARTER OF SECTION 7: THENCE SOUTH 89 DEGREES 17 MINUTES 24 SECONDS EAST ALONG THE SOUTH LINE OF THE NORTH HALF OF SAID SOUTHEAST QUARTER OF SECTION 7, A DISTANCE OF 860.94 FEET; THENCE NORTH 12 DEGREES 40 MINUTES 32 SECONDS WEST, 47.23 FEET; THENCE NORTH 31 DEGREES 54 MINUTES 58 SECONDS WEST, 82.07 FEET; THENCE NORTH 34 DEGREES 08 MINUTES 35 SECONDS WEST, 44.06 FEET; THENCE NORTH 14 DEGREES 54 MINUTES 33 SECONDS WEST, 31.54 FEET; THENCE NORTH 12 DEGREES 26 MINUTES 26 SECONDS WEST, 92.08 FEET; THENCE NORTH 21 DEGREES 06 MINUTES 49 SECONDS WEST, 103.04 FEET; THENCE NORTH 18 DEGREES 00 MINUTES 10 SECONDS WEST, 58.68 FEET; THENCE NORTH 40 DEGREES 11 MINUTES 60 SECONDS WEST, 68.64 FEET; THENCE NORTH 07 DEGREES 40 MINUTES 50 SECONDS WEST, 108.98 FEET; THENCE NORTH 00 DEGREES 42 MINUTES 36 SECONDS WEST, 85.88 FEET TO THE NORTH LINE OF THE SOUTH 660.00 FEET OF THE NORTH HALF OF THE SOUTHEAST QUARTER OF AFORESAID SECTION 7: THENCE SOUTH 89 DEGREES 17 MINUTES 24 SECONDS EAST ALONG SAID NORTH LINE 866.67 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 56 DEGREES 48 MINUTES 46 SECONDS WEST, 75.37 FEET; THENCE SOUTH 44 DEGREES 50 MINUTES 39 SECONDS WEST, 95.48 FEET; THENCE SOUTH 66 DEGREES 04 MINUTES 11 SECONDS WEST, 94.70 FEET; THENCE SOUTH 37 DEGREES 09 MINUTES 58 SECONDS WEST, 78.78 FEET; THENCE SOUTH 17 DEGREES 45 MINUTES 12 SECONDS WEST, 137.20 FEET; THENCE SOUTH 26 DEGREES 50 MINUTES 58 SECONDS WEST, 106.93 FEET; THENCE SOUTH 06 DEGREES 15 MINUTES 12 SECONDS WEST, 90.26 FEET; THENCE SOUTH 05 DEGREES 43 MINUTES 17 SECONDS WEST, 99.51 FEET; THENCE SOUTH 00 DEGREES 42 MINUTES 36 SECONDS WEST, 30.45 FEET TO THE AFORESAID SOUTH LINE OF THE NORTH HALF OF THE SOUTHEAST QUARTER OF SECTION 7; THENCE SOUTH 89 DEGREES 17 MINUTES 24 SECONDS EAST ALONG SAID SOUTH LINE, 518.03 FEET TO THE WEST LINE OF THE EAST 761.60 FEET OF THE NORTH HALF OF THE SOUTHEAST QUARTER OF SAID SECTION 7; THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST ALONG SAID WEST LINE, 660.00 FEET OF THE NORTH HALF OF THE SOUTHEAST QUARTER OF SECTION 7; THENCE NORTH 89 DEGREES 17 MINUTES 24 SECONDS WEST ALONG

SAID NORTH LINE, 243.14 FEET TO THE POINT OF BEGINNING, IN LAKE COUNTY,  
ILLINOIS.



**EXHIBIT B**

**PUD Ordinance Exhibits – Development Concept Plan**

EXHIBIT C

October 16, 2024 staff reports and planning and zoning commission final  
recommendation/conditions



**Mike Naumowicz**  
241 Golf Mill Center STE 526  
Niles, IL 60714

January 15, 2025

Village of Lake Zurich  
*505 Tesler Rd.*  
Lae Zurich, IL 60047  
ATTN: Mayor Tom Poynton and Village Board

RE: Meadow Wood East Subdivision

Dear Mayor Poynton and board members:

Please accept this letter as my formal response to the concerns discussed at the January 6 board meeting. Thank you for bringing up your concerns of consistency in the community and concern over an open-ended schedule. After considering our options and with feedback from potential developer/builders it became very clear that the only way to control the community consistency and schedule was to build the houses ourselves. We have experience in construction and marketing and are confident based on our real estate brokers feedback that we can complete all houses in the new subdivision in 2 years based on current market conditions. It will take 2 years to get the site graded and utilities and roads completed and inspected. The feedback was that using multiple builders would cause confusion and make it very hard to keep consistency in the subdivision. With our strong team in place, we will have direct control over the schedule and making sure we have consistency throughout the subdivision. We have retained Aspect Design to assure that we deliver a quality consistent product in the subdivision. Aspect Design will be preparing all permit documents and working closely with the buyers to make sure we have a consistent community that Lake Zurich can be proud of.

The project will bring a number of benefits to Lake Zurich. Repaving Manchester Road to Miller Road after construction is complete will repair any wear and tear that the construction process will create. We will be building according to current Lake County stormwater requirements while maintaining a quality wetland buffer as required by the wetlands commission. We will be removing the undesirable buckthorn and poor-quality vegetation and replacing with quality residential landscaping. Our homes will be built according to current codes that will produce a very energy efficient subdivision and reduce the carbon footprint.

We have addressed your concerns over the south property line to allow for a 6-foot privacy fence and landscaping to buffer the new subdivision from our neighbors.

I look forward to meeting with you at the February 3 meeting.

Mike Naumowicz

Contract purchase

## Meadow Wood East Subdivision - Proposed Architectural Elevations and Floor Plans

January 24, 2024



Plan 83668CRW

### 4-Bed Traditional New American House Plan with Flex Room - 3354 Sq Ft

**3,354**

Heated S.F.

**4- 5**

Beds

**4.5**

Baths

**2**

Stories

**2**

Cars



#### MATERIALS

SIDING: Vertical Board & Batten Hardi Panel

Horizontal Hardi Plank Lap siding

ACCENT: Face Brick

ROOFING: Owens Corning Oakridge Architectural Shingles

Pro Rib 29GA Prefinished steel roofing

WINDOWS: Black Vinyl LO E glass Continental Windows

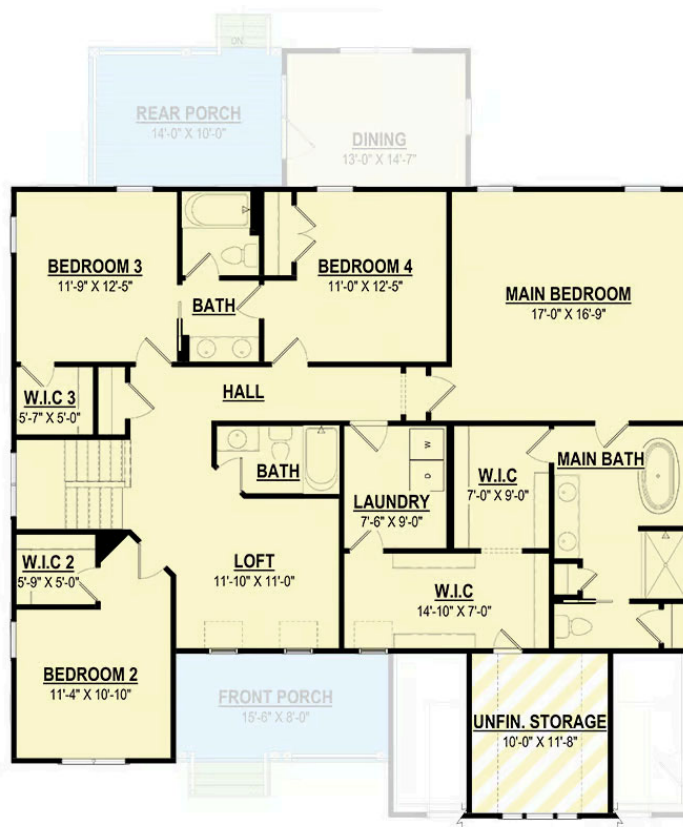
GARAGE DOOR: Overhead Door 1540 Insulated Steel Door

EXTERIOR DOORS: Insulated Steel Entry Doors

# FIRST FLOOR



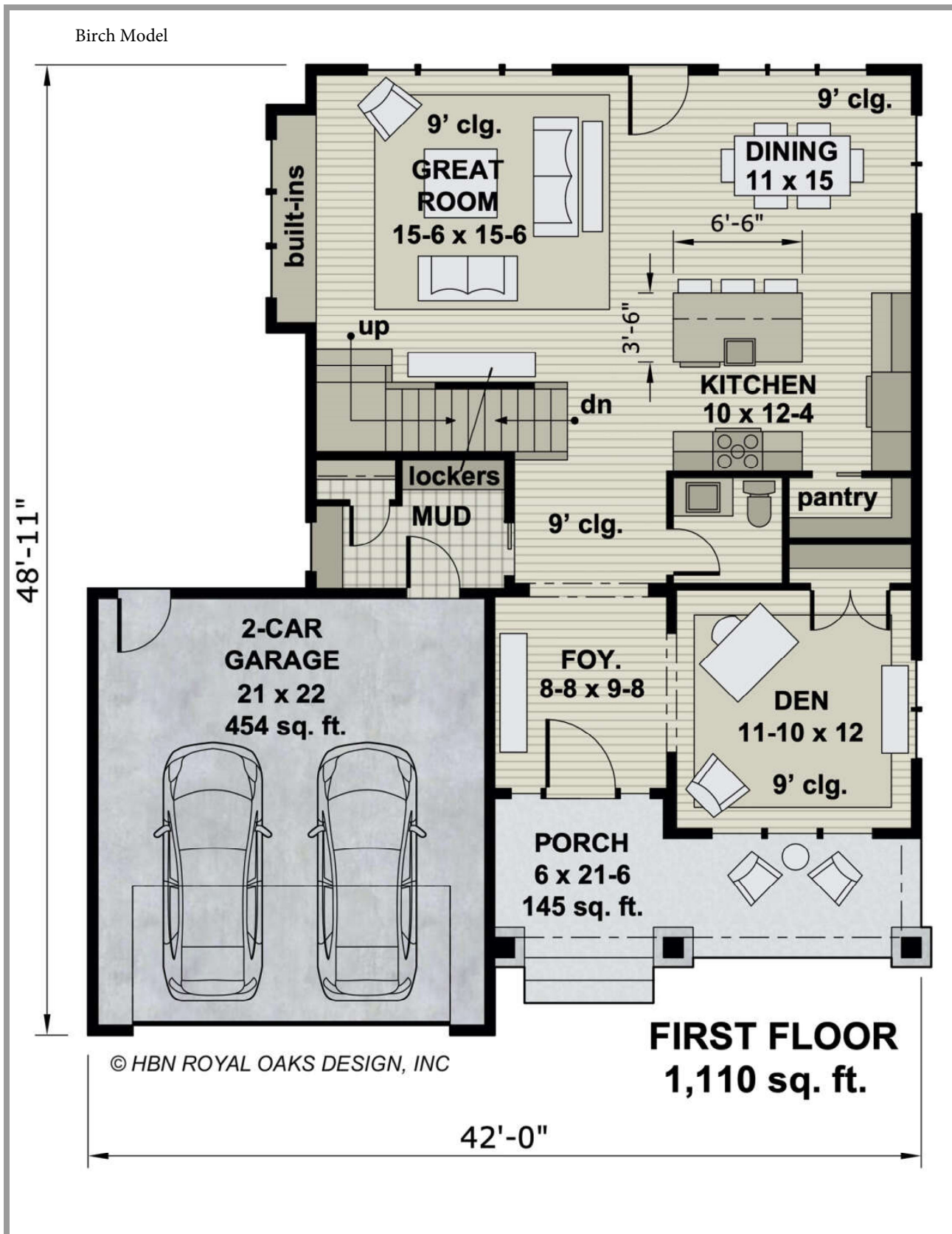
SECOND FLOOR





Birch Model 2292 SQUARE FEET 2 STORY





Birch Model



© HBN ROYAL OAKS DESIGN, INC

**UPPER FLOOR**  
**1,182 sq. ft.**





Plan 270070AF

## Contemporary European-Style House Plan with 4 Bedrooms and a 2-Story Great Room

**3,747**

Heated S.F.

**4**

Beds

**4.5**

Baths

**2**

Stories

**2**

Cars



### MATERIALS

SIDING: Face Brick and Hardi Stucco panels

ROOFING: Owens Corning Oakridge architectural shingles

Prefinished Steel 29GA Pro Rib Roof panels

GARAGE DOORS: Overhead Doors Insulated Model 1500

EXTERIOR DOORS: Steel insulated exterior doors

FIRST FLOOR



## SECOND FLOOR



Plan 270070AF  
<https://www.architecturaldesigns.com>



1-800-854-7852  
 1-262-521-4596



## Oak Wood Plan



## Specifications

- › 2746 Total Living Area
- › 1252 Main Level
- › 1494 Upper Level
- › 4 Bedrooms
- › 3 Full Bath(s)
- › 1 Half Bath(s)
- › 2 Car Garage
- › 41'8" Wide x 55'5" Deep

›  
›  
›  
›

MATERIALS

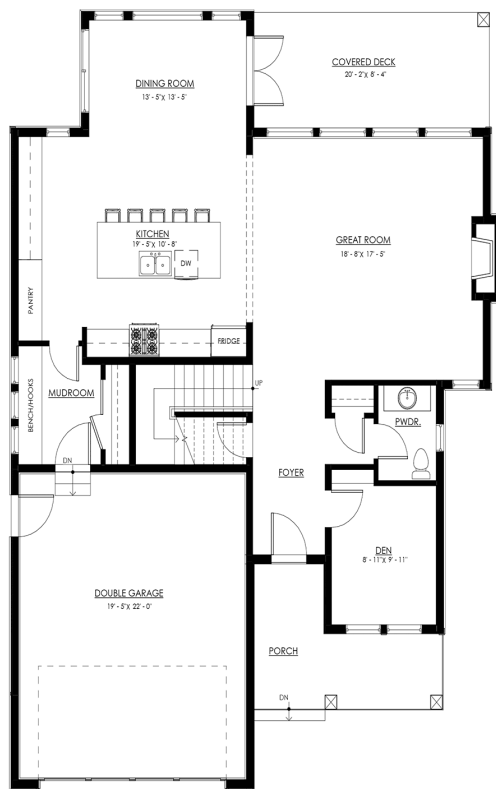
SIDING: Hardi plank horizontal lap siding

Hardi Panel vertical board & batten siding

ROOFING: Owens Corning Oakridge Architectural shingles

WINDOWS: Black Vinyl LOE glass Continental Windows

GARAGE DOOR: Overhead steel insulated door model 1500



**MAIN FLOOR**  
 MAIN FLOOR AREA 1222 SF  
 GARAGE 460 SF  
 TOTAL MAIN FLOOR AREA 1711 SF



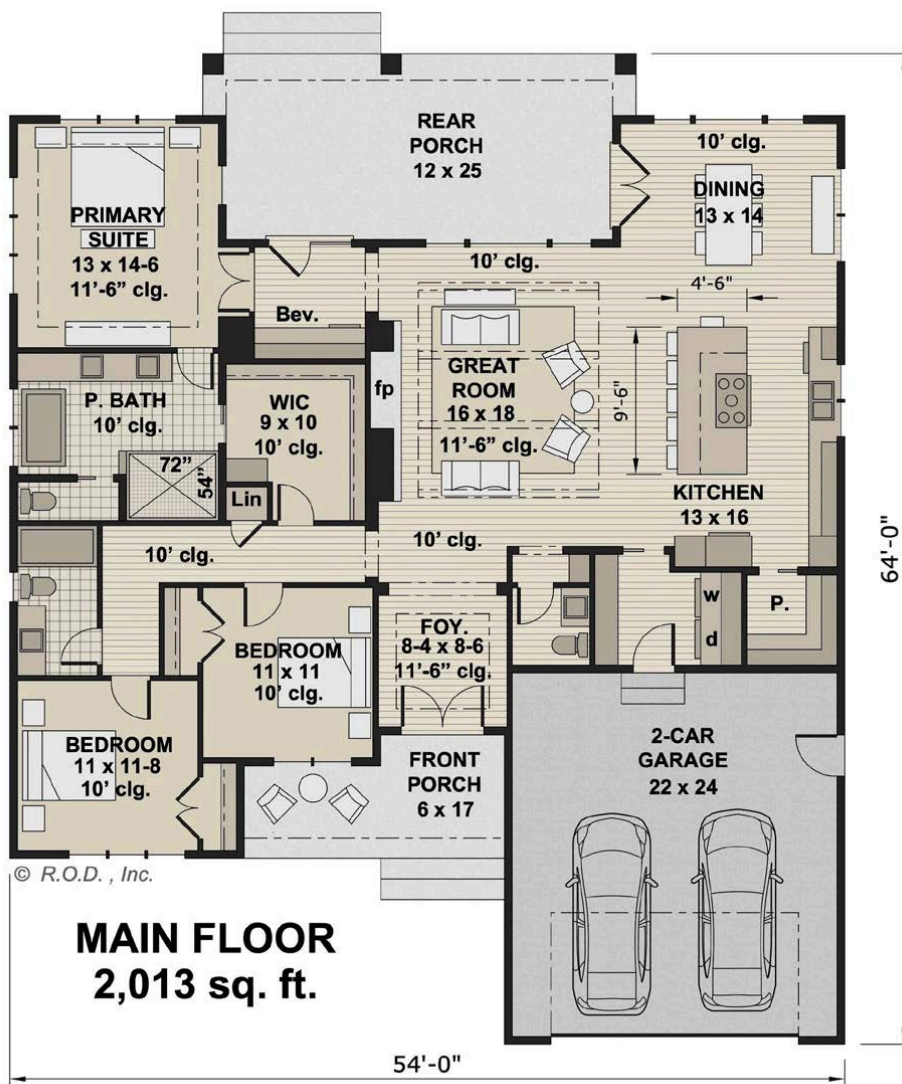
- ▶ Total Living Area: 2746
- ▶ Main Living Area: 1252
- ▶ Upper Living Area: 1494
- ▶ Unfinished Basement Area: 1256
- ▶ Garage Area: 460
- ▶ Garage Type: Attached
- ▶ Garage Bays: 2
- ▶ House Width: 41'8"
- ▶ House Depth: 55'5"

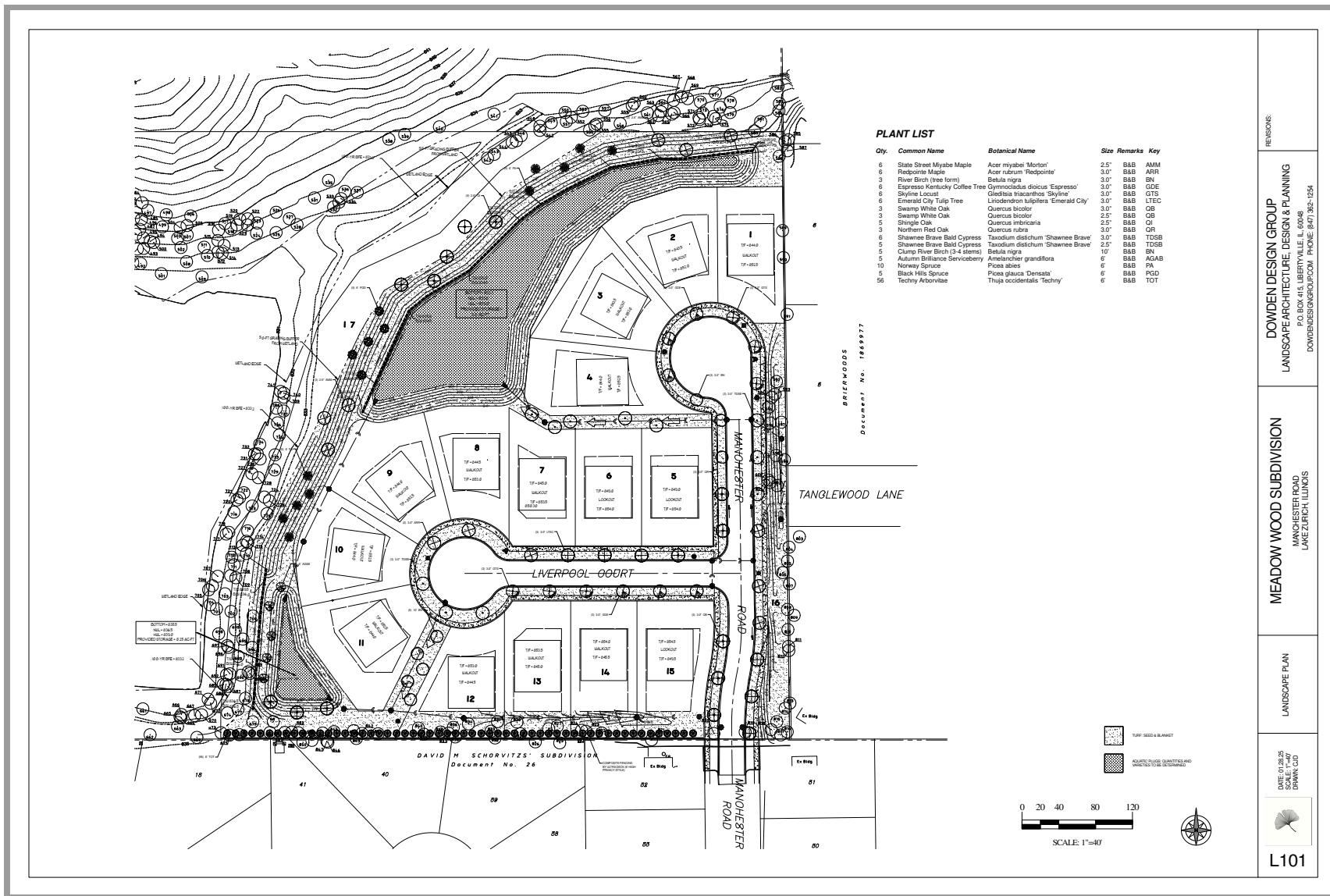
Number of Stories: 2  
Bedrooms: 4  
Full Baths: 3  
Half Baths: 1  
Max Ridge Height: 30'10" from Front Door Floor Level  
Primary Roof Pitch: 12:12  
Roof Framing: Truss  
Porch: 120 sq ft  
Deck: 168 sq ft  
FirePlace: Yes  
2nd Floor Laundry: Yes  
Main Ceiling Height: 10'  
Upper Ceiling Height: 8'

MAPLE PLAN 2013 SF

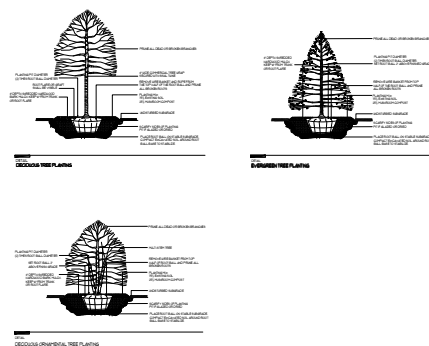


MAPLE PLAN RANCH









### PREMIUM BLUEGRASS SEED MIX (4-5 LBS/1000 S.F.)

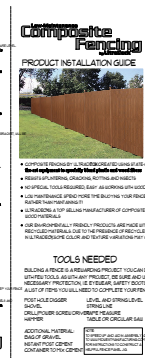
MIX %	SEED	GERMINATION	ORIGIN
22.82%	AWARD KENTUCKY BLUEGRASS	85%	OR
22.82%	NUGLADE KENTUCKY BLUEGRASS	85%	OR WA
17.79%	JACKPOT KENTUCKY BLUEGRASS	85%	OR WA
16.11%	EVEREST KENTUCKY BLUEGRASS	85%	OR
9.98%	FIESTA 4 PERENNIAL RYEGRASS	90%	MN
9.97%	HANCOCK PERENNIAL RYEGRASS	90%	MN
1.11%	INERT MATTER		

### INSTALLING FENCE PANELS



FOR BARRIER OR FENCE	FOR BARRIER OR FENCE
1. The fence shall be installed in accordance with the following specifications:	1. The fence shall be installed in accordance with the following specifications:
2. The fence shall be constructed of the following materials:	2. The fence shall be constructed of the following materials:
3. The fence shall be installed in the following manner:	3. The fence shall be installed in the following manner:
4. The fence shall be maintained in the following manner:	4. The fence shall be maintained in the following manner:

FOR BARRIER OR FENCE	FOR BARRIER OR FENCE
1. The fence shall be installed in accordance with the following specifications:	1. The fence shall be installed in accordance with the following specifications:
2. The fence shall be constructed of the following materials:	2. The fence shall be constructed of the following materials:
3. The fence shall be installed in the following manner:	3. The fence shall be installed in the following manner:
4. The fence shall be maintained in the following manner:	4. The fence shall be maintained in the following manner:



FOR BARRIER OR FENCE	FOR BARRIER OR FENCE
1. The fence shall be installed in accordance with the following specifications:	1. The fence shall be installed in accordance with the following specifications:
2. The fence shall be constructed of the following materials:	2. The fence shall be constructed of the following materials:
3. The fence shall be installed in the following manner:	3. The fence shall be installed in the following manner:
4. The fence shall be maintained in the following manner:	4. The fence shall be maintained in the following manner:

FOR BARRIER OR FENCE	FOR BARRIER OR FENCE
1. The fence shall be installed in accordance with the following specifications:	1. The fence shall be installed in accordance with the following specifications:
2. The fence shall be constructed of the following materials:	2. The fence shall be constructed of the following materials:
3. The fence shall be installed in the following manner:	3. The fence shall be installed in the following manner:
4. The fence shall be maintained in the following manner:	4. The fence shall be maintained in the following manner:

### NOTES:

- The Landscape Contractor shall provide and install all plant materials in the quantities and sizes sufficient to complete planting as shown on the Landscape Plans. All plants shall comply with the requirements of the current American Standard for Nursery Stock published by The American Nursery and Landscape Association. Plants shall meet size, genus, species and variety and be in good health, free of insects, diseases or diseases. No "open grade" materials shall be accepted. Trees not exhibiting a central (or single) leader will be rejected unless noted in the plant list as multi-stem. Quantity lists are applied for convenience. The Landscape Contractor shall verify all quantities and, in case of a discrepancy, the design plan shall prevail over the plant list. No plants are to be changed or substituted without approval of the Owner or a representative of Jones Creek & Associates, Inc.
- All plants shall be watered during the first 24-hour period following installation. A watering schedule must be agreed upon with the Owner (before plantings are installed) of when, when and how plant materials are to be properly watered. The Landscape Contractor shall verify proper watering is being done for the establishment and health of all plant materials. The Landscape Contractor shall warrant all plant materials for one year from the time of installation and project acceptance.
- Plants shall be balled and burlapped unless otherwise noted on the Landscape Plans. No root bound materials shall be accepted and all synthetic or plastic materials shall be removed at the time of planting. It is the option of the Landscape Contractor to roll back burlap from the top of the root ball.
- Recommended mulch depth is four inches (4") of shredded hardwood bark. The Landscape Contractor shall avoid over-mulching and the creation of "moisture volcanoes." Mulch shall extend a minimum of two feet (2') beyond the center of a tree or shrub. Mulch must be pulled back at least two inches (2") from the base of a tree so the base of the trunk and root crown are exposed.
- Prepare all perennial beds with one cubic yard of garden compost per 100 sq ft and the compost shall be rotted to an 8" depth.
- All plants shall be set plants. It is the option of the landscape contractor to stake deciduous trees but it is also the responsibility of the Landscape Contractor to guarantee the plants remain plumb until the end of the guarantee period.
- Trees shall be installed a minimum of five feet (5') horizontally from underground electrical feeders, sanitary sewers, storm sewers, water mains, and water service. Trees shall be installed a minimum of ten feet (10') horizontally from utility structures including, but not limited to, manholes, valve vaults and valve boxes. Shade trees shall be a minimum of ten feet (10') from all light poles and all shrubs shall be a minimum of three to five feet (3'-5') from all fire hydrants.
- The Landscape Contractor shall locate the existence of all underground utilities prior to starting work. The Landscape Contractor must also keep the pavement and work areas in neat and orderly condition throughout the construction process. The Landscape Contractor shall maintain contact with the Owner and verify working conditions in advance of submitting a proposal. Failure to recognize inherent responsibilities does not relieve the contractor of obligations due to miscommunications.
- Property owners shall be responsible for maintaining all landscaping shown on the approved plans throughout the life of the project.
- Turf shall be Premium Bluegrass Mix seed and stored in all disturbed areas except where soil is noted.
- Once a Landscape Plan has been approved and a Building Permit issued, the Planning and Zoning Administrator may authorize minor revisions to the approved Landscape Plan including the substitution of equivalent planting and ground covers where such revisions do not diminish the benefits of the approved Landscape Plan. As such, revisions shall require the written approval of the Planning and Zoning Administrator.
- Trees and shrubs shall not be located closer than ten (10) feet to fire hydrants, transformers, or other above ground utilities.
- Bare root plants shall not be allowed.
- All planted areas and landscaped islands shall receive a four (4) inch layer of shredded hardwood bark mulch.

REVISIONS

**DOWDEN DESIGN GROUP**  
**LANDSCAPE ARCHITECTURE, DESIGN & PLANNING**  
 P.O. BOX 415, LIBERTYVILLE, IL 60468  
 630.263.0000 FAX 630.263.1254

**MEADOW WOOD SUBDIVISION**  
 MANCHESTER ROAD  
 LAKE ZURICH, ILLINOIS

**LANDSCAPE PLAN**

DATE: 01.20.25  
 DRAWN: CDB

L102