

VILLAGE OF LAKE ZURICH

Board of Trustees
70 East Main Street



Monday, February 3, 2025 7:00 p.m.

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Mary Beth Euker, Trustee Jake Marx, Trustee William Riley, Trustee Marc Spacone, Trustee Roger Sugrue, Trustee Greg Weider.
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**
This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Board of Trustees. Public Comment is limited to 30 minutes total and up to 5 minutes per speaker.
5. **PRESIDENT'S REPORT / COMMUNITY UPDATE**
 - Advice and Consent of Trustees to reappoint for a 3-year term to the Board of Fire and Police Commissioners Mr. John Kelly and Mr. Marty Bush
 - Promotion of Lieutenant Clayton Booth to Captain/Shift Commander
 - Promotion of Firefighter/Paramedic Jason Kraus to Lieutenant/Paramedic
 - Swearing in of Jason O'Donnell as Firefighter/Paramedic
6. **CONSENT AGENDA**
These titles will be read by the Village Clerk and approved by a single Roll Call Vote. Any item may be pulled from the Consent Agenda for discussion by any Village Trustee.
 - A. Approval of Minutes from the Village Board Meeting of January 21, 2025
 - B. Approval of Executive Session Minutes from the Village Board Meeting of December 2, 2024
 - C. Approval of Semi-Monthly Warrant Register Dated February 3, 2025 Totaling \$1,103,618.00

D. Ordinance for Variation Granting Relief from the Maximum Fence Height Requirements in the Interior Side and Rear Yard at 1265 Country Club Road (Assign. Ord. #2025-02-601)

Summary: The applicants Mr. Wiktor Kolanko and Ms. Aleksandra Kopania request a zoning variation to allow for a six-foot (6') high fence for the property at 1265 Country Club Road. The Planning and Zoning Commission held a public hearing on January 15, 2025 and voted 6-0 in favor of approval of the variation. Staff recommends approval of the ordinance for the variation granting a relief from the maximum fence height.

E. Agreement with Milieu Landscaping for the 2025 Landscape Bed Maintenance Program in the Amount Not-to-Exceed \$114,300

Summary: The FY 2025 budget includes \$114,300 in funding for the annual Landscape Bed Maintenance Program for Village owned facilities and landscaped areas. Staff solicited bids in November 2024 for the Landscape Program and received five bids. Staff recommend a contract with Milieu Landscaping in total expenditure amount not-to-exceed \$114,300.

F. Agreement with Yellowstone Landscape for the 2025 Mowing Program in the Amount Not-to-Exceed \$246,700

Summary: The FY 2025 budget includes \$246,700 in funding for the Mowing Program for Village owned facilities and grounds. Staff solicited bids for the Mowing Program and received five bids. Staff recommend a contract with Yellowstone Landscape in total expenditure amount not-to-exceed \$246,700.

G. Authorization to Purchase an Ambulance from Foster Coach in the Amount Not-to-Exceed \$379,548

Summary: The Fire Department operates four front line prime response ambulances within the Village and Rural Fire Protection District. The 2025 Community Investment Plan (CIP) identifies \$500,000.00 for replacement of the oldest ambulance in FY2028. Due to the expected delivery of a fire engine in FY2028, the ambulance has been moved to FY2027. Staff requests the authorization to purchase a 2025 Ford F-550/Horton 623 ambulance from Foster Coach in the amount not-to-exceed \$379,548.

H. Authorization to Purchase Two Ford Police Interceptor Utility Vehicles from Currie Motors in the Amount Not-to-Exceed \$122,000

Summary: The FY 2025 budget contains \$122,000 to replace and equip two police vehicles. Currently, two vehicles have met the replacement criteria and have been planned for replacements in the Community Investment Plan. Staff requests the approval to purchase two 2025 Ford Police interceptor Utility vehicles in the amount of \$92,000 from Currie Motors, with the total purchase not-to-exceed \$122,000.

I. Authorization to Purchase Five 2025 Ford Pickup Trucks from Currie Motors in the Amount Not-to-Exceed \$338,000

Summary: The FY 2025 budget contains \$338,000 to replace and equip three pickup trucks and add equipment to two additional pickup trucks in the Public Works Department. The three trucks being replaced have met the replacement criteria per the Community Investment Plan and will be sent to auction. Staff requests the approval to purchase five 2025 Ford pickup trucks and equipment from Currie Motors in the amount not-to-exceed \$338,000.

J. Resolution Approving Public Release of Executive Session Meeting Minutes of the Lake Zurich Village Board of Trustees (Assign Reso. #2025-01-090)

Summary: The Village is obligated to periodically review Executive Session minutes to determine if any can be released for public access. On January 20, 2025, the Village Board convened in an executive session to review these minutes. Staff proposes to approve the proposed Resolution that specifies which Executive Session minutes the Board has agreed to either keep confidential or release to the public.

K. Ordinance Authorizing the Disposal of Surplus Property Owned by the Village of Lake Zurich (Assign Ord. #2025-02-602)

Summary: Staff has identified pieces of equipment that are not in working order, would require repairs in excess of present market value, or are obsolete.

Recommended Action: A motion to approve the Consent Agenda as presented.

7. OLD BUSINESS

A. Ordinance Granting Approval of a Planned Unit Development, Amendment to the Official Zoning Map, Preliminary Plat, Development Concept plan, Special Use Permits and Modifications to the Zoning and Land Development Code for a Residential Subdivision Known as Meadow Wood East (Assign Ord. #2025-01-600)

Summary: Applicants Mr. Mike Naumowicz with Mr. Kirk Rustman requests approval to amend their petition for a Planned Unit Development associated with the subdivision known as Meadow Wood East located at Manchester Road. The PZC had recommended approval of the petition at the conclusion of their public hearing process on October 16, 2024.

This request is provided as an amendment to the report discussed at the January 6, 2025 Village Board meeting. The application was continued to allow the developer to address issues raised by the Village Board regarding the impacts on the existing residential neighborhood to the south.

The Applicant has submitted a revised site plan to address the Village Board's questions. Changes include repaving Manchester Road; improving storm water management in compliance with current Lake County requirements; adding a six-foot high composite fence with landscaping to screen the residences to the south, and building new homes with designs focusing on energy efficiency and sustainability.

After reaching out to area builders and developers, the Applicant determined that building the homes themselves was the best approach to controlling design consistency and scheduling. The Applicant provided five (5) new single-family models to be offered for construction on the 15 lots. Aspect Design Inc. has been retained for their architectural services to work with potential buyers to finalize the design of each home, prepare permit documents and coordinate construction until completion. The designs for the models are attached with their proposal.

The Applicant proposes completing the site work and road resurfacing within two years of the issuance of the Site Improvement Engineering Permits. The Applicant then anticipates completing the construction of the 15 new single-family homes within two years after the completion of the site improvements.

The approval ordinance has been updated to reflect the changes to the development proposed by the Applicant as reflected in the conditions for approval. For reference, the updated conditions for approval of the PUD are reiterated below

Recommended Action: A motion to approve Ord. #2025-01-600 Granting a Planned Unit Development for the Residential Subdivision Meadow Wood East.

8. **NEW BUSINESS – no items**
9. **TRUSTEE REPORTS**
10. **VILLAGE STAFF REPORTS**
11. **ADJOURNMENT**

The next regularly scheduled Village Board meeting is on Tuesday, February 18, 2025.

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at 847.438.5141 (TDD 847.438.2349) promptly to allow the Village to make reasonable accommodations for those individuals.

***Agenda posted on January 29, 2025**