



## LAKE ZURICH FIREFIGHTERS' PENSION FUND

70 East Main St. ■ Lake Zurich, Illinois 60047

Brian McGill  
Trustee

Spencer Cornell  
President

Greg Fuchs  
Trustee

Pete Penkava  
Secretary

Greg DuBose  
Trustee

### MINUTES OF A REGULAR MEETING OF THE LAKE ZURICH FIREFIGHTERS' PENSION FUND BOARD OF TRUSTEES OCTOBER 16, 2024

A regular meeting of the Lake Zurich Firefighters' Pension Fund Board of Trustees was held on Wednesday, October 16, 2024 at 8:00 a.m. in the Lake Zurich Village Hall located at 70 East Main Street, Lake Zurich, Illinois 60047, pursuant to notice.

**CALL TO ORDER:** Trustee Cornell called the meeting to order at 8:00 a.m.

**ROLL CALL:**

**PRESENT:** Trustees Spencer Cornell, Brian McGill, Pete Penkava, Greg Fuchs and Greg DuBose

**ABSENT:** None

**ALSO PRESENT:** Attorney Rick Reimer, Reimer Dobrovolny & LaBardi PC; Tom Sawyer, Sawyer Falduto Asset Management, LLC; Lainie Grabowski, Lauterbach & Amen, LLP (L&A); Mayor Tom Pointon, Human Resources Director Douglas Gibson and Finance Director Amy Sparkowski, Village of Lake Zurich; Greg Kiesewetter, Cook Castle Associates, LLC (*via teleconference*)

**NEW BUSINESS:** *Discussion/Possible Action – Cyber Security Insurance Renewal:* The Board reviewed the cyber liability insurance renewal provided by North American Specialty Insurance Company through Cook Castle Associates, LLC. A motion was made by Trustee Cornell and seconded by Trustee Fuchs to approve payment of the cyber liability insurance renewal effective November 1, 2024 through November 1, 2025 in the amount of \$2,850. Motion carried by roll call vote.

**AYES:** Trustees Cornell, Penkava, McGill, Fuchs and DuBose

**NAYS:** None

**ABSENT:** None

*Mr. Kiesewetter left at 8:04 a.m.*

**APPROVAL OF MEETING MINUTES:** *June 17, 2024 Special Meeting and July 17, 2024 Regular Meeting:* The Board reviewed the June 17, 2024 special meeting minutes. A motion was made by Trustee Cornell and seconded by Trustee Penkava to approve the June 17, 2024 special meeting minutes as amended. Motion carried unanimously by voice vote.

The Board reviewed the July 17, 2024 regular meeting minutes. A motion was made by Trustee Cornell and seconded by Trustee Fuchs to approve the July 17, 2024 regular meeting minutes as written. Motion carried unanimously by voice vote.

**PUBLIC COMMENT:** There was no public comment.

**INVESTMENT REPORTS:** *Sawyer Falduto Asset Management, LLC:* Mr. Sawyer presented the Quarterly Report for the period ending September 30, 2024. As of September 30, 2024, the beginning market value was \$597,101 with an ending market value of \$382,647. All questions were answered by Mr. Sawyer.

**Statement of Results:** The Board reviewed the Statement of Results for the period ending August 31, 2024. As of August 31, 2024, the beginning value was \$56,865,642 and the ending value was \$57,822,900.69. The net return was 2.02%.

**IFPIF – Marquette Associates:** The Board reviewed the FPIF Monthly Summary prepared by Marquette Associates for the period ending August 31, 2024. As of August 31, 2024, the one-month total net return is 2.0% and the year-to-date total net return is 11.2% for an ending market value of \$9,435,387,335. The current asset allocation is as follows: Total Equity at 65.1%, Fixed Income at 28.9%, Alternatives at 4.4% and Cash 1.6%.

A motion was made by Trustee Cornell and seconded by Trustee Penkava to accept the Sawyer Falduo Asset Management, LLC Quarterly Report as presented. Motion carried unanimously by voice vote.

**ACCOUNTANT'S REPORT – LAUTERBACH & AMEN, LLP:** *Monthly Financial Report and Presentation and Approval of Bills:* The Board reviewed the Monthly Financial Report for the eight-month period ending August 31, 2024 prepared by L&A. As of August 31, 2024, the net position held in trust for pension benefits is \$58,522,556.26 for a change in position of \$5,387,997. The Board also reviewed the Cash Analysis Report, Revenue Report, Expense Report, Member Contribution Report, Payroll Journal, Quarterly Deduction Report, Quarterly Transfer Report and the Quarterly Disbursement Report for the period June 1, 2024 through August 31, 2024 for total disbursements of \$38,438.85. A motion was made by Trustee Penkava and seconded by Trustee Fuchs to accept the Monthly Financial Report as presented and to approve the disbursements shown on the Quarterly Disbursement Report in the amount of \$38,438.85. Motion carried by roll call vote.

AYES: Trustees Cornell, Penkava, McGill, Fuchs and DuBose

NAYS: None

ABSENT: None

*Additional Bills, if any:* There were no additional bills presented for approval.

**Discussion/Possible Action – Cash Management Policy:** The Board discussed the Cash Management Policy and determined that no changes are required at this time. Further discussion will be held at the next regular meeting.

**GCM Recurring Withdrawal Instructions for 2025:** The Board reviewed the GCM Recurring Withdrawal Instructions for 2025. The Board noted there is no need to change the current recurring withdrawal amount of \$300,000 at this time.

**FINANCE DIRECTOR'S REPORT:** Ms. Sparkowski informed the Board that the Village has collected approximately 95% of the \$2,538,000 requested tax levy. Ms. Sparkowski also invited the Board members to the Village Board meeting on Monday to present the tax levy request for 2025.

**COMMUNICATIONS AND REPORTS:** *Affidavits of Continued Eligibility:* The Board noted that L&A will mail Affidavits of Continued Eligibility to all pensioners in December. Further discussion will be held at the next regular meeting.

**TRUSTEE TRAINING UPDATES:** The Board reviewed the Trustee Training Summary and discussed upcoming training opportunities. Trustees were reminded to submit any certificates of completion to L&A for recordkeeping.

*Approval of Trustee Training Registration Fees and Reimbursable Expenses:* There were no trustee training registration fees or reimbursable expenses presented for approval.

**APPLICATIONS FOR MEMBERSHIP/WITHDRAWALS FROM FUND:** There were no applications for membership or withdrawals from the fund.

**OLD BUSINESS: Military Service Purchase – David Santoyo:** The Board noted that L&A mailed correspondence to David Santoyo regarding his request to calculate the amount of money due to the Lake Zurich Firefighters' Pension Fund to purchase 24 months of military service time, a response was due July 31, 2024, but no response was received. Updates will be provided as they become available.

**APPLICATIONS FOR RETIREMENT/DISABILITY BENEFITS: Approve Regular Retirement Benefits – Keith Hohs:** The Board reviewed the regular retirement benefit calculation for Keith Hohs prepared by L&A. Captain Hohs had an entry date of June 18, 2001, retirement date of August 1, 2024, effective date of pension of August 2, 2024, 60 years of age at date of retirement, 23 years and 1 month of creditable service, applicable salary of \$142,913.68, applicable pension percentage of 57.71%, amount of originally granted monthly pension of \$6,872.76 and amount of originally granted annual pension of \$82,473.12. A motion was made by Trustee Cornell and seconded by Trustee Fuchs to approve, adopt and publish the Decision and Order and approve Keith Hohs's regular retirement benefit calculated by L&A. Motion carried by roll call vote.

AYES: Trustees Cornell, Penkava, McGill, Fuchs and DuBose

NAYS: None

ABSENT: None

**NEW BUSSINESS (CONTINUED): Reciprocity Update – Shaun Stapleton:** The Board noted that Shaun Stapleton submitted a request to calculate the amount of money due to the Lake Zurich Firefighters' Pension Fund to combine service under reciprocity, and the Board directed L&A to use the same salary that was used for the military calculation for the reciprocity calculation. Further discussion will be held at the next regular meeting.

*Appointed Member Position – Greg DuBose:* The Board noted that Rick Fisk resigned from the Lake Zurich Firefighters' Pension Fund Board of Trustees on August 15, 2024 and that Greg DuBose was appointed to the Lake Zurich Firefighters' Pension Fund Board of Trustees for the unexpired term expiring April 30, 2027.

*Establish 2025 Board Meeting Dates:* The Board discussed establishing the 2025 Board meeting dates as January 15, 2025; April 16, 2025; July 16, 2025; and October 15, 2025 at 8:00 a.m. in the Lake Zurich Village Hall located at 70 East Main Street, Lake Zurich, Illinois 60047. A motion was made by Trustee Fuchs and seconded by Trustee McGill to establish the 2025 Board meeting dates as stated. Motion carried unanimously by voice vote.

**ATTORNEY'S REPORT – REIMER DOBROVOLNY & LABARDI PC: Disability Status Update – Brian Blaauw:** Attorney Reimer informed the Board that the three IME doctor depositions are scheduled to happen October through December, and a hearing will be set once those transcripts have been received. Further discussion will be held at the next regular meeting.

*Annual Independent Medical Examination – Aaron O'Brien:* Attorney Reimer informed the Board that Aaron O'Brien was examined by Dr. Sagerman and the examination determined that Aaron O'Brien remains disabled. A motion was made by Trustee Cornell and seconded by Trustee Fuchs to continue Aaron O'Brien's disability benefits based on Dr. Sagerman's report and subject to further annual examinations until age 50. Motion carried by roll call vote.

AYES: Trustees Cornell, Penkava, McGill, Fuchs and DuBose

NAYS: None

ABSENT: None

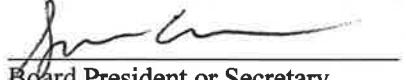
*Legal Updates:* Attorney Reimer reviewed the quarterly *Legal and Legislative Update* newsletter with the Board as well as discussed recent court cases and decisions as well as general pension matters

**CLOSED SESSION, IF NEEDED:** There was no need for closed session.

Lake Zurich Firefighters' Pension Fund  
Meeting Minutes – October 16, 2024  
Page 4 of 4

**ADJOURNMENT:** A motion was made by Trustee Penkava and seconded by Trustee Cornell to adjourn the meeting at 9:00 a.m. Motion carried unanimously by voice vote.

The next regular Board meeting is scheduled for January 15, 2025 at 8:00 a.m.



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Board President or Secretary

Minutes approved by the Board of Trustees on 1-15-2025

*Minutes prepared by Lainie Grabowski, Professional Services Administrator, Lauterbach & Amen, LLP*