



*At the Heart of Community*

## BOARD OF FIRE AND POLICE COMMISSIONERS

200 Mohawk Trail  
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[www.lakezurich.org](http://www.lakezurich.org)

### MEETING MINUTES

A special meeting of the Lake Zurich Board of Fire and Police Commissioners was held on November 25, 2024 at 5:00 p.m. at the Lake Zurich Police Department at 200 Mohawk Trail in Lake Zurich, Illinois.

#### **I Call to Order**

The meeting was called to order at 5:00 p.m. by Commissioner Hilt.

Roll call showed the following commissioners were present: Commissioner Hilt, Commissioner Kelly, and Commissioner Bush.

Also present: Police Chief Husak, Fire Chief Pilgard, and Fire Department Management Assistant Woltman.

#### **II Public Comment**

None

#### **III Approval of Minutes**

Commissioner Bush made a motion to approve the minutes of the November 19, 2024 meeting as presented, seconded by Commissioner Hilt and passed on a voice vote.

#### **IV Communications**

None

#### **V Unfinished Business**

None

#### **VI New Business Fire**

##### **A. Review of firefighter/paramedic candidate backgrounds**

- a. Chief Pilgard reviewed the background investigation and polygraph results of firefighter/paramedic candidate Daniel Ruiz. Board members discussed the results.

There was a motion by Commissioner Bush, seconded by Commissioner Kelly, to offer a conditional offer of employment to candidate Ruiz contingent on him passing a psychological examination, employment physical, and drug screening. On a voice vote, there were all ayes and the motion passed.

- b. Chief Pilgard reviewed the background investigation and polygraph results of firefighter/paramedic candidate Zackary Geib. Board members discussed the results.

There was a motion by Commissioner Bush, seconded by Commissioner Kelly, to disqualify candidate Geib from further consideration and remove him from the eligibility list. On a voice vote, there were all ayes and the motion passed.

- c. Chief Pilgard reviewed the background investigation and polygraph results of firefighter/paramedic candidate Jason O'Donnell. Board members discussed the results.

There was a motion by Commissioner Bush, seconded by Commissioner Kelly, to offer a conditional offer of employment to candidate O'Donnell contingent on him passing a psychological examination, employment physical, and drug screening. On a voice vote, there were all ayes and the motion passed.

- d. Chief Pilgard reviewed the background investigation and polygraph results of firefighter/paramedic candidate Ruben Carreno. Board members discussed the results.

There was a motion by Commissioner Bush, seconded by Commissioner Kelly, to disqualify candidate Carreno from further consideration and remove him from the eligibility list. On a voice vote, there were all ayes and the motion passed.

- B. Fire department promotional candidate interviews
  - a. The Board of Fire and Police Commissioners interviewed fire lieutenant candidates.

Management Assistant Woltman moderated the candidate interviews.

## **VII Executive Session**

Not necessary

## **VIII Adjournment**

There being no further business to come before the board, Commissioner Bush made a motion to adjourn the meeting, seconded by Commissioner Kelly and passed on a voice vote.

Meeting adjourned at 8:31 p.m.

Michael Hitt  
Commissioner

11-26-24  
Date

Submitted by: A. Hitt  
Recording Secretary