



At the Heart of Community

BOARD OF FIRE AND POLICE COMMISSIONERS

200 Mohawk Trail

Lake Zurich, Illinois 60047

(847) 719-1690

www.lakezurich.org

MEETING MINUTES

A regular meeting of the Lake Zurich Board of Fire and Police Commissioners was held on November 19, 2024 at 5:30 p.m. at the Lake Zurich Police Department at 200 Mohawk Trail in Lake Zurich, Illinois.

I Call to Order

The meeting was called to order at 5:40 p.m. by Commissioner Hilt.

Roll call showed the following commissioners were present: Commissioner Hilt and Commissioner Bush. Commissioner Kelly was absent and excused.

Also present: Police Chief Husak and Fire Chief Pilgard.

II Public Comment

Commissioner Hilt passed along positive reactions to the digital speed signs that have been installed throughout the village.

III Approval of Minutes

Commissioner Bush made a motion to approve the minutes of the October 15, 2024 meeting as presented, seconded by Commissioner Hilt and passed on a voice vote.

IV Communications

Chief Pilgard advised that members of the Lake Zurich Rural Fire Protection District have expressed interest in attending a future Fire and Police Commission meeting.

The board received a letter from fire captain candidate David Reid indicating his desire to withdraw from the promotional process.

V. Unfinished Business

None

VI. New Business

Conference Recap

A. Testing requirements

The board discussed the use of the POWER test in police officer candidate testing.

B. Records retention and FOIA

The board discussed current records retention processes and procedures. This discussion will continue and the topic will be placed on a future meeting agenda.

Fire

- A. Department update
 - a. Fire command continues to work with FGMA on the response and station study. A draft report has been produced and will be reviewed by staff.
 - b. Contract negotiations with local 3191 continue.
 - c. Fire command is working on updates to ambulance billing rates.
 - d. Chief Pilgard provided an update on the recent structure fire in Hawthorn Woods.
- B. Personnel update
 - a. Chief Pilgard briefed the board about department members who are out with injuries and those on temporary light duty assignments.
 - b. Lieutenant Booth continues as an acting shift commander.
 - c. An additional part time fire inspector has been hired.
- C. New hire update
 - a. Chief Pilgard briefed the board about the status of the probationary firefighter/paramedics.
- D. Promotional testing update
 - a. Fire captain and lieutenant candidates will be participating in assessment center activities this week.
 - b. Fire captain and lieutenant promotional oral interviews with the board are scheduled for November 25 and 26.
- E. Firefighter/Paramedic Eligibility list update
 - a. Chief Pilgard reviewed the firefighter/paramedic eligibility list with the board.
- F. Review of Firefighter/Paramedic candidate backgrounds
 - a. Chief Pilgard shared four background investigation packets with the board. They elected to review in the coming week and discuss at a future meeting.

Police

- A. Department update
 - a. Chief Husak briefed the board about current staffing including those out with injuries, temporary light duty assignments, in field training, and the three recruits in the police academy.
 - b. Dispatch is short one telecommunicator.

VII Adjournment

There being no further business to come before the board, Commissioner Bush made a motion to adjourn the meeting, seconded by Commissioner Hilt and passed on a voice vote.

Meeting adjourned at 7:15 p.m.

Michael Hilt
Commissioner

11-25-24
Date

Submitted by: A. Hilt
Recording Secretary