



*At the Heart of Community*

## BOARD OF FIRE AND POLICE COMMISSIONERS

200 Mohawk Trail  
Lake Zurich, Illinois 60047  
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[www.lakezurich.org](http://www.lakezurich.org)

### MEETING MINUTES

A regular meeting of the Lake Zurich Board of Fire and Police Commissioners was held on October 15, 2024 at 5:30 p.m. at the Lake Zurich Police Department at 200 Mohawk Trail in Lake Zurich, Illinois.

#### **I Call to Order**

The meeting was called to order at 5:31 p.m. by Commissioner Hilt.

Roll call showed the following commissioners were present: Commissioner Hilt, Commissioner Bush, and Commissioner Kelly.

Also present: Police Chief Husak and Fire Chief Pilgard.  
Deputy Fire Chief Christopherson joined the meeting at 5:40 p.m.

#### **II Public Comment**

None

#### **III Approval of Minutes**

Commissioner Bush made a motion to approve the minutes of the September 17, 2024 meeting as presented, seconded by Commissioner Kelly and passed on a voice vote.

#### **IV Communications**

None

#### **V. Unfinished Business**

None

#### **VI. New Business**

##### **Police**

##### **A. Department update**

- a. Chief Husak briefed the board about current staffing including those out with injuries, temporary light duty assignments, in field training, and the three recruits in the police academy.
- b. Dispatch is short one telecommunicator.

##### **Fire**

##### **A. Department update**

- a. Fire command has been given authorization to make some purchases during FY 24 that will assist the financial health of the FY 25 budget.

- b. Fire command continues to work with FGMA on the response and station study including providing data and discussing needs.
  - c. Contract negotiations with local 3191 continues.
  - d. The department is beginning to plan for the procurement of a new fire engine and ambulance.
- B. Personnel update
  - a. Chief Pilgord briefed the board about department members who are out with injuries.
  - b. Lieutenant Booth continues as an acting shift commander.
- C. New hire update
  - a. Chief Pilgord briefed the board about the status of the probationary firefighter/paramedics.
- D. Promotional testing update
  - a. Chief Pilgord reviewed the ascertained merit lists for the lieutenant and captain testing processes. Commissioner Bush (secretary) signed both lists.
- E. Review and approve the final Firefighter/Paramedic Eligibility list
  - a. Chief Pilgord reviewed the final firefighter/paramedic eligibility list with the board. Commissioner Bush made a motion to approve the preliminary eligibility list as presented, seconded by Commissioner Kelly and passed on a voice vote.

Commissioner Kelly left the meeting at 6:00 p.m.

- F. Firefighter/Paramedic candidate interviews
  - a. The Board of Fire and Police Commissioners interviewed firefighter/paramedic candidates. Deputy Chief Christopherson moderated the candidate interviews.

## VII Adjournment

There being no further business to come before the board, Commissioner Bush made a motion to adjourn the meeting, seconded by Commissioner Hilt and passed on a voice vote.

Meeting adjourned at 9:18 p.m.

Michael Hilt  
Commissioner

NOV 19, 2024  
Date

Submitted by: A. Hilt  
Recording Secretary