



At the Heart of Community

PARKS AND RECREATION DEPARTMENT

200 South Rand Road
Lake Zurich, Illinois 60047

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LakeZurich.org

Park and Recreation Advisory Board

Village Hall Board Room

Tuesday, November 12, 2024- 6:30 PM

AGENDA

1. Call to Order
2. Roll Call: Chairperson Kevin Koch; Members: Vice-Chair Tim Andrews, Shawn Bergfalk, Allen Borg, Jeff Carey, Cathy Malloy and Sariah Quimby
3. Approval of Minutes: February 13, 2024
4. Public Comments: This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Village of Lake Zurich's Park & Recreation Department and Advisory Board. Public Comment is limited to 30 minutes total and 5 minutes per speaker.
5. New Business
 - A. Affiliate Agreements

Summary: The Village of Lake Zurich has maintained formal agreements with Ela Soccer, the Lake Zurich Flames Football Organization, and the Lake Zurich Baseball and Softball Association for over a decade regarding the use of Village property. In recognition of the valuable services these organizations provide to our community, the Village intends to extend these affiliate agreements through 2027 to ensure the protection of all parties, including their officers and volunteers.
 - B. LZ Youth Rugby Affiliate Agreement

Summary: The department was approached by local residents Roger Comins and James Peters, who expressed their interest in developing a youth rugby program in Lake Zurich, affiliated with USA Rugby and Rugby Illinois. Mr. Comins and Mr. Peters plan to present their program concept to the Park and Recreation Advisory Board, seeking an affiliate agreement to access Village property for their upcoming Spring programs.
 - C. Pet Waste Park Stations Donation Program

Summary: In 2020, the Village of Lake Zurich updated the park rule ordinance to permit leashed pets on park pathways. At that time, the Department explored the costs for updating signage and installing pet waste stations. Due to the high expense of updating signage across our 32 properties, the Village decided to postpone the discussion on pet waste stations to assess their necessity. The Department now proposes a donation program for individuals, organizations, and businesses to support the installation of pet waste stations throughout our parks, helping to maintain cleanliness and cover the initial costs of the units and installation.
 - D. OSLAD Presentation

Summary: The state's Open Space Land Acquisition and Development (OSLAD) program, administered by the Illinois Department of Natural Resources (IDNR), assists communities in acquiring open space and developing recreational facilities throughout Illinois. The Village has contracted with Hitchcock Design Group, a landscape planning and architecture firm, to expand

previous plans for improvements at Paulus Park. The Village of Lake Zurich was awarded a grant to complete several projects, including the renovation of the splash pad, the addition of a bandshell, shoreline restoration, outlook cropping, baggo courts, and landscaping. In early Fall, the Village met with Hitchcock Design Group to discuss the project designs. The Department would like to present these designs to the Park Advisory Board for their review and feedback.

6. Old Business
7. Treasurer's Report
8. Advisory Board Member Reports/Updates
 - A. Cathy Malloy/Tim Andrews- Miracle on Main Street- 12/7 & Merry & Bright Breezewald at Night/Express
 - B. Shawn Bergfalk/Sariah Quimby
 - C. Kevin Koch-Farmers Market- 6/7-9/13; Survey Results
 - D. Jeff Carey- Rock the Block- 9/14; Survey Results
9. Staff Report
 - A. FY2025 Budget- Parks Mini Master Plan (\$100K), Breezewald Park -beach retaining wall/maintenance entrance and parking lot
 - B. Park Highlights/Updates- Sonoma Tennis Court Reno, Staples Park Tennis/Pickleball reno and Paulus Park relocated Pickleball court, roof replacement at Chalet, concessions and Playground Pavilion, Electronic marquee up and former static marquee was removed, Golf Cart replacement purchase, Promenade, Eagle Scout projects at Paulus & Breezewald Park
 - C. Facility Highlights/Updates – Barn Exterior Signage (Barn & BC), Buffalo Creek Building A Flooring
 - D. Program Update- Summer Highlights & Enrollment Updates- Survey results from beach, Summer dance programs, and day camp; Fall YBR & APA enrollment
 - E. Event Updates- Spring/Summer/Fall Recap, updates to the External Special Events Procedures & Application, and final external event of 2024-SESAC/Rotary Fireman 5K
 - F. Staff Update- Hiring for Yellow Brick Road Preschool & APA Dance Instructor
10. Written Communications- Fall Winter Brochure, Event & Program Promotions & Local News
11. Adjournment

December 10, 2024

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at 847-438-5141 (TDD 847-438-2349) promptly to allow the Village to make reasonable accommodations for those individuals.