



*At the Heart of Community*

## BOARD OF FIRE AND POLICE COMMISSIONERS

200 Mohawk Trail  
Lake Zurich, Illinois 60047  
(847) 719-1690  
[www.lakezurich.org](http://www.lakezurich.org)

### MEETING MINUTES

A regular meeting of the Lake Zurich Board of Fire and Police Commissioners was held on September 17, 2024 at 5:30 p.m. at the Lake Zurich Police Department at 200 Mohawk Trail in Lake Zurich, Illinois.

#### **I Call to Order**

The meeting was called to order at 5:35 p.m. by Commissioner Hilt.

Roll call showed the following commissioners were present: Commissioner Hilt and Commissioner Bush. Commissioner Kelly was absent and excused.

Also present: Police Chief Husak and Fire Chief Pilgard

#### **II Public Comment**

None

#### **III Approval of Minutes**

Commissioner Bush made a motion to approve the minutes of the August 20, 2024 meeting as presented, seconded by Commissioner Hilt and passed on a voice vote.

#### **IV Communications**

Commissioners Hilt and Bush have registered for the Illinois Fire and Police Commissioners Association 2024 fall seminar.

#### **V. Unfinished Business**

None

#### **VI. New Business Fire**

##### **A. Department update**

- a. Fire command has begun preparations for the FY '25 budget.
- b. Fire command continues to provide data to the vendor preparing the fire station #1 location analysis project.
- c. Fire command is reviewing ambulance billing processes, procedures and fees.
- d. Contract negotiations with local 3191 has begun, as have discussions with the fire district regarding their contract.
- e. The department is beginning to plan for the procurement of a new fire engine.

B. Personnel update

- a. Chief Pilgard briefed the board about a current member who will be returning to full duty following an injury.
- b. Lieutenant Booth continues as an acting shift commander.
- c. Chief Pilgard briefed the board about the status of one firefighter/paramedic who will be released from probation soon.

C. New hire update

- a. Chief Pilgard briefed the board about the status of three candidates who have been given conditional job offers who should start October 7.

D. NTN candidate testing update

- a. Application deadline was September 13, 2024. 17 candidates qualified for the testing process.
- b. Chief Pilgard reviewed the preliminary firefighter/paramedic eligibility list with the board. Commissioner Bush made a motion to approve the preliminary eligibility list as presented, seconded by Commissioner Hilt and passed on a voice vote.
- c. Panel interviews will be scheduled for October 15, 2024.

E. Promotional testing update

- a. Three lieutenants are participating in the captains' promotional process. Chief Pilgard shared the upcoming testing schedule.
- b. Ten firefighter/paramedics are participating in the lieutenants' promotional process. Chief Pilgard shared the upcoming testing schedule.

**Police**

A. Department update

- a. Police command has prepared PD's FY'25 budget and met with village staff this week to review.
- b. Chief Husak briefed the board about current staffing including those out with injuries, temporary light duty assignments, in field training, and the three recruits in the police academy.
- c. Dispatch is short two telecommunicators.
- d. Chief Husak provided an update on Lake County dispatch consolidation and the Regional Operations Center building.

**VII Adjournment**

There being no further business to come before the board, Commissioner Bush made a motion to adjourn the meeting, seconded by Commissioner Hilt and passed on a voice vote.

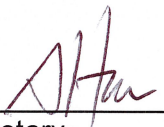
Meeting adjourned at 6:25 p.m.



Commissioner

OCT 15, 2024  
Date

Submitted by:

  
Recording Secretary