



At the Heart of Community

BOARD OF FIRE AND POLICE COMMISSIONERS

200 Mohawk Trail

Lake Zurich, Illinois 60047

(847) 719-1690

www.lakezurich.org

MEETING MINUTES

A regular meeting of the Lake Zurich Board of Fire and Police Commissioners was held on September 17, 2024 at 5:30 p.m. at the Lake Zurich Police Department at 200 Mohawk Trail in Lake Zurich, Illinois.

I Call to Order

The meeting was called to order at 5:35 p.m. by Commissioner Hilt.

Roll call showed the following commissioners were present: Commissioner Hilt and Commissioner Bush. Commissioner Kelly was absent and excused.

Also present: Police Chief Husak and Fire Chief Pilgard

II Public Comment

None

III Approval of Minutes

Commissioner Bush made a motion to approve the minutes of the August 20, 2024 meeting as presented, seconded by Commissioner Hilt and passed on a voice vote.

IV Communications

Commissioners Hilt and Bush have registered for the Illinois Fire and Police Commissioners Association 2024 fall seminar.

V. Unfinished Business

None

VI. New Business

Fire

A. Department update

- a. Fire command has begun preparations for the FY '25 budget.
- b. Fire command continues to provide data to the vendor preparing the fire station #1 location analysis project.
- c. Fire command is reviewing ambulance billing processes, procedures and fees.
- d. Contract negotiations with local 3191 has begun, as have discussions with the fire district regarding their contract.
- e. The department is beginning to plan for the procurement of a new fire engine.

- B. Personnel update
 - a. Chief Pilgard briefed the board about a current member who will be returning to full duty following an injury.
 - b. Lieutenant Booth continues as an acting shift commander.
 - c. Chief Pilgard briefed the board about the status of one firefighter/paramedic who will be released from probation soon.
- C. New hire update
 - a. Chief Pilgard briefed the board about the status of three candidates who have been given conditional job offers who should start October 7.
- D. NTN candidate testing update
 - a. Application deadline was September 13, 2024. 17 candidates qualified for the testing process.
 - b. Chief Pilgard reviewed the preliminary firefighter/paramedic eligibility list with the board. Commissioner Bush made a motion to approve the preliminary eligibility list as presented, seconded by Commissioner Hilt and passed on a voice vote.
 - c. Panel interviews will be scheduled for October 15, 2024.
- E. Promotional testing update
 - a. Three lieutenants are participating in the captains' promotional process. Chief Pilgard shared the upcoming testing schedule.
 - b. Ten firefighter/paramedics are participating in the lieutenants' promotional process. Chief Pilgard shared the upcoming testing schedule.

Police

- A. Department update
 - a. Police command has prepared PD's FY'25 budget and met with village staff this week to review.
 - b. Chief Husak briefed the board about current staffing including those out with injuries, temporary light duty assignments, in field training, and the three recruits in the police academy.
 - c. Dispatch is short two telecommunicators.
 - d. Chief Husak provided an update on Lake County dispatch consolidation and the Regional Operations Center building.

VII Adjournment

There being no further business to come before the board, Commissioner Bush made a motion to adjourn the meeting, seconded by Commissioner Hilt and passed on a voice vote.

Meeting adjourned at 6:25 p.m.



Commissioner



OCT 15, 2024
Date

Submitted by: 

Recording Secretary