

VILLAGE OF LAKE ZURICH

Board of Trustees
70 East Main Street



Monday, October 7, 2024 7:00 p.m.

AGENDA

1. **CALL TO ORDER**

2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Mary Beth Euker, Trustee Jake Marx, Trustee William Riley, Trustee Marc Spacone, Trustee Roger Sugrue, Trustee Greg Weider.

3. **PLEDGE OF ALLEGIENCE**

4. **PRESIDENT'S REPORT / COMMUNITY UPDATE**

- **Proclamation Recognizing the 25-Year Partnership with Nittenau, Germany**
- **Recognition of Bicycle Safety Winner Awarded by Lake Zurich Police Department**

5. **PUBLIC COMMENT**

This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Board of Trustees. Public Comment is limited to 30 minutes total and up to 5 minutes per speaker.

6. **CONSENT AGENDA**

These titles will be read by the Village Clerk and approved by a single Roll Call Vote. Any item may be pulled from the Consent Agenda for discussion by any Village Trustee.

- A. **Approval of Minutes from the Village Board Meeting of September 16, 2024**
- B. **Approval of Semi-Monthly Warrant Register Dated October 7, 2024, Totaling \$1,286,221.13**
- C. **Ordinance Amending Title 6, Chapter 8, Article B of the Village Code regarding Overnight Parking Regulations (Assign Ord. # 2024-10-588)**

Summary: The Village has an existing ordinance that allows for the issuance of annual overnight parking permits for village residents allowing for exemptions of the 2:00 a.m. – 5:00 a.m. parking restriction. Residents with single-family homes having only one-car garages have not been able to receive overnight parking permits due to the presence of common homecare equipment being stored in the single garage space. Staff recommend updating the ordinance to allow residents to use one vehicle spot in any garage for personal outdoor equipment storage and recommends the overnight parking permit fee be raised to \$100 annually.

D. Rotary Club Fireman 5k Event at Paulus Park on November 10, 2024

Summary: The Rotary Club of Lake Zurich requests a special event permit to host a Fireman 5K at Paulus Park on November 10, 2024. The event will run from 7 am until 2 pm and attendance is estimated at 80-100 people. No road closures are planned for this event.

E. Release of Full Performance Bond for Jade Development for Canterbury Estates Development

Summary: Jade Development, developer of Canterbury Estates on East Route 22, requests full release of its performance bond dated August 19, 2022 that covered site work at the development. The Village has inspected the property and recommends full release of the bond issued by Great Midwest Insurance Company in the full amount of \$138,500.05.

F. Release of Full Performance Bond for True North Energy Shell Gas Station Development at 449 South Rand Road

Summary: True North Shell at 449 South Rand Road requests full release of its performance bond dated March 11, 2019 that covered site work at the development. The Village has inspected the property and recommends full release of the bond issued by Western Surety Company in the full amount of \$244,992.

G. Agreement with Kiki's Cotton Candy for Concession License Extension

Summary: Kiki's Cotton Candy has operated concessions at Paulus Park for the 2023 season and desires to make improvements for upcoming seasons and sign a three-year lease. Staff recommends extending the concession agreement with Kiki's Cotton Candy through 2028 with two optional one-year extensions.

H. Ordinance Approving an Increase in the Village of Lake Zurich Non-Home Rule Municipal Retailers' Occupation Tax and Non-Home Rule Municipal Service Occupation Tax (Assign Ord. # 2024-09-586)

Summary: At the September 3, 2024 Village Board Meeting, Trustees adopted Ordinance #2024-09-586 increasing the non-home rule sales tax rate from 0.5% to 1%. With this increase, the Lake Zurich general merchandise rate will be 8%. This ordinance has been accepted by the Illinois Department of Revenue and meets the implementation deadline of January 1, 2025, pending the adoption of this revised ordinance that corrects minor errors in the previously adopted version.

Recommended Action: A motion to approve the Consent Agenda as presented.

7. NEW BUSINESS

This agenda item includes matters coming to the Board of Trustees for discussion and possible action.

A. Intergovernmental Agreement with the GIS Consortium and the accompanying Service Provider Contracts with Municipal GIS Partners (Trustee Spacone)

Summary: To support better infrastructure management and community planning, staff recommends an intergovernmental agreement to join the GIS Consortium. Established in 2000, the GIS Consortium consists of 44 Chicago-area communities sharing staffing and technology to optimize the value of professional geographic information systems (GIS). Through this agreement, Municipal GIS Partners (MGP) will provide the Village onsite GIS assistance two days a week. MGP's scope of work includes developing the GIS data layers needed for advanced mapping and data analysis. The setup also includes a community portal, which will make basic maps and customizable information (such as garbage pickup dates, property zoning, etc.) available to the public through the Village's website.

This initiative is primarily driven by the Village's current and upcoming investments in water and sewer infrastructure, as staff moves beyond paper atlases and basic mapmaking. The Consortium's experience with jointly-developed GIS will ultimately enable better asset management, service delivery and infrastructure investment decisions.

Joining the GIS Consortium requires an initial \$10,000 membership fee and approval of the scopes of work to be fulfilled by MGP, for the amounts of \$19,170.36 for the remainder of FY 2024 and \$120,198.12 for FY 2025. Service provider contracts for FY 2026 and beyond will be updated annually based on MGP's rates and the Village's GIS needs.

Recommended Action: A motion to approve an Intergovernmental Agreement with the GIS Consortium and the accompanying Service Provider Contracts with Municipal GIS Partners.

B. Waiver of Competitive Bid Process and Ratification of Agreement with Pirtano Construction for Emergency Replacement of Water Service Line and Sanitary Main Repair on East Main Street in the Amount Not-to-Exceed \$65,480 (Trustee Spacone)

Summary: While conducting the Village's annual utility inspection program, the Village's televising contractor identified a significant amount of water infiltration in a failed section of sanitary main underneath East Main Street. Through leak detection, staff was able to identify the source of the infiltration to the water service of a nearby house between the main and the buffalo box which falls underneath the Village's area of responsibility.

Due to the complexity involving other underground utilities, and the Village's sanitary force main adjacent to the water service, staff contracted with Pirtano Construction to perform the emergency repairs. In an effort to minimize costs during these emergency repairs, Public Works will complete in-house the roadway restoration and concrete repairs associated with the repair.

Recommended Action: A motion to waive the competitive bid process and ratify an agreement with Pirtano Construction for Emergency Replacement of Water Service Line and Sanitary Main Repair on East Main Street in the Amount Not-to-Exceed \$65,480.

8. TRUSTEE REPORTS

9. VILLAGE STAFF REPORTS

10. EXECUTIVE SESSION called for the purpose of:

- 5 ILCS 120 / 2 (c) (21) review of executive session minutes
- 5 ILCS 120 / 2 (c) (2) collective bargaining

11. ADJOURNMENT

The next regularly scheduled Village Board meeting is on Monday, October 21, 2024.

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at 847.438.5141 (TDD 847.438.2349) promptly to allow the Village to make reasonable accommodations for those individuals.

***Agenda posted on October 3, 2024**