



At the Heart of Community

BOARD OF FIRE AND POLICE COMMISSIONERS

200 Mohawk Trail

Lake Zurich, Illinois 60047

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MEETING MINUTES

A regular meeting of the Lake Zurich Board of Fire and Police Commissioners was held on August 20, 2024 at 5:30 p.m. at the Lake Zurich Police Department at 200 Mohawk Trail in Lake Zurich, Illinois.

I Call to Order

The meeting was called to order at 5:31 p.m. by Commissioner Hilt.

Roll call showed the following commissioners were present: Commissioner Hilt and Commissioner Bush. Commissioner Kelly was absent and excused.

Also present: Police Chief Husak, Fire Chief Pilgard, and Deputy Fire Chief Christopherson

II Public Comment

None

III Approval of Minutes

Commissioner Bush made a motion to approve the minutes of the July 16, 2024 meeting as presented, seconded by Commissioner Hilt and passed on a voice vote.

IV Communications

None

V. Unfinished Business

None

VI. New Business

Fire

A. Department update

- a. Fire command had their first meeting with FGM Architects regarding the fire station #1 location analysis project.
- b. The firefighter/paramedic (FF/PM) job posting on National Testing Network will close on September 13, 2024. Deputy Chief Christopherson reported 16 applications have been received thus far.
- c. Fire command and village staff have met to discuss the upcoming collective bargaining agreement negotiations.

B. Personnel update

- a. Chief Pilgard briefed the board about a current member who is out with an injury.
- b. Chief Pilgard briefed the board about the status of probationary firefighter/paramedics and candidates who have been given conditional job offers who should start in September.

- c. Lieutenant Booth continues as an acting shift commander.
- d. Management Assistant Madison Woltman recently started with the department and is doing well so far.

C. Fire Department Examination call for Lieutenant and Captain testing per BOFPC rules and regulations chapter 2, section 2.1

- a. The board and Chief Pilgard reviewed Illinois statute and commission rules and regulations pertaining to promotional testing. Deputy Chief Christopherson shared testing processes and timeframes. The board agreed to move forward with the plan as presented.

D. Review of FF/PM candidate backgrounds

- a. Chief Pilgard reviewed the background investigation and polygraph results of firefighter/paramedic candidate Derek Ball. Board members discussed the results.

There was a motion by Commissioner Bush, seconded by Commissioner Hilt, to offer a conditional offer of employment to candidate Ball contingent on him passing a psychological examination, employment physical, and drug screening. On a voice vote, there were all ayes and the motion passed.

Police

A. Department update

- a. Chief Husak briefed the board about current members who are out with injuries and temporary light duty assignments.
- b. Chief Husak briefed the board about probationary officers on field training and the three recruits who will begin the police academy on August 26.
- c. Dispatch is short two telecommunicators.

B. Review of police officer backgrounds

- a. The board reviewed the background investigation, polygraph, and psychological exam results of police officer candidate Ricardo Cordero Jr.

There was a motion by Commissioner Bush, seconded by Commissioner Hilt, to offer employment to police officer candidate Cordero. On a voice vote, there were all ayes and the motion passed.

VII Adjournment

There being no further business to come before the board, Commissioner Bush made a motion to adjourn the meeting, seconded by Commissioner Hilt and passed on a voice vote.

Meeting adjourned at 6:46 p.m.

Michael Hilt

Commissioner

9-17-24

Date

Submitted by: _____

Recording Secretary