



**AGENDA PACKET**  
**VILLAGE OF LAKE ZURICH**  
**Village Board of Trustees Meeting**

**September 16, 2024**  
**07:00 pm**

# VILLAGE OF LAKE ZURICH

## VILLAGE BOARD OF TRUSTEES MEETING

**SEPTEMBER 16, 2024**  
**07:00 PM**  
**AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

Mayor Thomas Poynton, Trustee Mary Beth Euker, Trustee Jake Marx, Trustee William Riley, Trustee Marc Spacone, Trustee Roger Sugrue, Trustee Greg Weider.

**3. PLEDGE OF ALLEGIANCE**

**4. PRESIDENT'S REPORT / COMMUNITY UPDATE**

- Advice and Consent of the Village Trustees to Appoint Greg DuBose to the Fire Pension Board
- Advice and Consent of the Village Trustees to Appoint Vladimir Kovacevic to the Planning & Zoning Commission
- Proclamation Honoring the 50th Anniversary of Lake Zurich Flames Youth Football and Cheerleading in Lake Zurich
- Proclamation Declaring September 23 -- 29, 2024 as Rail Safety Week in the Village of Lake Zurich

**5. PUBLIC COMMENT**

This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Board of Trustees. Public Comment is limited to 30 minutes total and up to 5 minutes per speaker.

**6. CONSENT AGENDA**

These titles will be read by the Village Clerk and approved by a single Roll Call Vote. Any item may be pulled from the Consent Agenda for discussion by any Village Trustee.

**A. Approval of Minutes from the Village Board Meeting of September 3, 2024**

Attachment: [6a.pdf](#)

**B. Approval of Semi-Monthly Warrant Register Dated September 16, 2024 Totaling \$1,698,252.99**

Attachment: [6b.pdf](#)

**C. Approval of Executive Session Minutes from the Village Board Meeting of June 17, 2024**

**D. Ordinance Establishing a Recapture Fee for Certain Sanitary Sewer Improvements at 1256 Country Club Road (Assign Ord. #2024-09-587)**

**Summary:** The owners of 1265 Country Club Road request approval of recapture costs associated with public sanitary sewer improvements in connection with the construction of their new house, which required the 38-foot extension of an 8-inch public sanitary sewer main to their property. The proposed ordinance will be effective for a period of 25 years and provide for an annual increase in the recapture amounts at the rate of 5%.

Attachment: [6d.pdf](#)

**E. Memorandum of Understanding between the Village of Lake Zurich and Lake Zurich Community Unit School District #95 for Shared Reunification Sites**

**Summary:** Staff proposes Board approval of a memorandum of understanding (MOU) between the Village and School District 95 to provide for public spaces for sheltering during community emergencies. The proposed MOU formalizes a partnership for the Village to access Seth Paine, Isaac Fox, and May Whitney elementary schools, Middle School South, and Lake Zurich High School.

Attachment: [6e.pdf](#)

## 7. NEW BUSINESS

This agenda item includes matters coming to the Board of Trustees for discussion and possible action.

### A. Courtesy Review for Proposed Residential Planned Unit Development at Meadow Wood East (Trustee Marx)

**Summary:** Mr. Mike Naumowicz and Mr. Kirk Rustman request a Courtesy Review with the Village Board to consider a Planned Unit Development of single-family homes on the property known as Meadow Wood East. The existing 8-acre portion of the Meadow Wood Subdivision was originally created in 2004 and includes 76 townhouses that are accessible from Rand Road. The remaining rear portion of this property on the east side was originally platted for 9 single-family homes.

The proposed new concept would only be accessible from Manchester Road to the south and consists of increasing the number of single-family lots on the rear east side of this property from 9 to 15 lots, as well as rezoning the property from R-4 to the R-5 single-family zoning district.

The developers and village staff seek to understand the Village Board's preferences towards the proposed development prior to moving forward with review by the Planning and Zoning Commission.

**Recommended Action:** This is a non-voting item at this time. The developer and Village Staff seek to understand the Board's preferences towards the proposed use at this site.

Attachment: [7a.pdf](#)

## 8. TRUSTEE REPORTS

## 9. VILLAGE STAFF REPORTS

- Village Manager & Finance Director Fiscal Year 2024 Budget Update
- Monthly Operating Data Metric Reports

Attachment: [Finance.pdf](#)

Attachment: [Police Department.pdf](#)

Attachment: [Public Works.pdf](#)

Attachment: [Community Development.pdf](#)

## 10. ADJOURNMENT

The next regularly scheduled Village Board meeting is on Monday, October 7, 2024.

**VILLAGE OF LAKE ZURICH**

**Board of Trustees  
70 East Main Street**



**Tuesday, September 3, 2024 7:00 p.m.**

**UNAPPROVED MINUTES**

1. **CALL TO ORDER** by Mayor Tom Poynton at 7:00 pm.
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Mary Beth Euker, Trustee Jake Marx, Trustee William Riley, Trustee Marc Spacone, Trustee Roger Sugrue, Trustee Greg Weider.  
*Also in attendance:* Village Manager Ray Keller, Police Chief Steve Husak, Assistant V.M. Michael Duebner, Community Development Director Sarosh Saher, Finance Director Amy Sparkowski, Parks and Rec Director Caputo, Public Works Director Mike Brown, and Village Attorney Scott Uhler.
3. **PLEDGE OF ALLEGIANCE**
4. **PRESIDENT'S REPORT / COMMUNITY UPDATE**
  - Recognition of Ela Township Pageant Queens – Teen Miss Alexis Alt, Junior Miss Meghan Zaehler and Little Miss Zoey Kumar.
  - Recognition of Trustee Dan Bobrowski for Public Service on the Village Board.
5. **PUBLIC COMMENT**
  - Eric Dubiel, 25 North Pleasant Road, addressed the Board on what he called Soviet-style strategies for municipal operations and provided his opinions on a range of topics from Block A, taxes, water rates, an increasing population, and traffic on U.S. Route 12.
  - Linda Joern, 670 South Old Rand Road, addressed the Board regarding the proposed OSK development on the agenda tonight. As the current property owner, the Joern family believes the proposed development will improve the immediate neighborhood and strikes a good balance.
6. **CONSENT AGENDA**
  - A. **Approval of Minutes from the Village Board Meeting of August 19, 2024**
  - B. **Approval of Warrant Register Dated September 3, 2024, Totaling \$1,327,483.25**
  - C. **Ordinance Approving a Special Use Permit for The Simulation Zone at 189 South Rand Road (Ord. # 2024-09-583)**  
**Summary:** The owners and operators of The Simulation Zone request a Special Use Permit at 189 South Rand Road to open a business offering realistic racing, golf, flight, and other simulation technology experiences. The Planning and Zoning Commission held a public hearing on August 21, 2024 and voted 6-0 in favor of recommending approval of this Special Use Permit.



**D. Ordinance Granting a Variation to Allow for the Construction of a Terrace Within the Rear Yard at 474 Rush Court (Ord. #2024-09-584)**

**Summary:** The owners of 474 Rush Court request a Zoning Variation to allow a terrace patio in the backyard that exceeds the minimum setback requirements. The Planning and Zoning Commission held a public hearing on August 21, 2024 and voted 6-0 in favor of recommending approval of the Zoning Variation.

**E. Change Order to Previously Awarded Contract for Buffalo Creek Building A Flooring Replacement in the Amended Amount Not-to-Exceed \$34,636**

**Summary:** The Village Board awarded a contract to NPN Flooring for flooring replacement at Buffalo Creek Building A on May 20, 2024 in the amount not-to-exceed \$34,196.40. During construction, a moisture test was conducted after removal of existing floor which found the levels of moisture in the concrete subfloor to be at a level too high to allow proper bonding of the new flooring to the concrete. The proposed change order results in a cost increase of \$439.60 over the previously awarded amount of \$34,196.40 with the final project cost to be in the amount not-to-exceed \$34,636.

**Actions:** A motion to approve the Consent Agenda as presented was made by Mayor Poynton, seconded by Trustee Spacone.

AYES: 6 Trustees Euker, Weider, Spacone, Marx, Riley, Sugrue.

NAYS: 0

ABSENT: 0

**MOTION CARRIED.**

**7. NEW BUSINESS**

**A. Ordinance Granting Approval for a Planned Unit Development for OSK Residential Development Located at 670 South Old Rand Road (Ord. #2024-09-585)**

**Summary:** Developers at OSK Capital Partners request approval of a Planned Unit Development, Zoning Map Amendment and Preliminary Plat of Subdivision to develop a new residential community at 670 South Old Rand Road.

This application was originally submitted to the Village in 2022 for construction of 50 townhouses within 12 buildings but was denied by the Village Board due to concerns about too high of density, parking, wetlands disturbance, and structures within the creek area.

OSK Capital Partners has now resubmitted a revised development proposal consisting of 18 single family homes and 18 townhomes. The Planning and Zoning Commission considered this revised application at Public Hearings held on June 19 and July 17, 2024.

At its meeting on July 17, 2024, the Planning and Zoning Commission voted 6-0 to recommend approval of this revised development concept plan incorporating the conditions for approval provided by staff in its report.

Director Saher introduced the OSK Capital Partners Team. Lawrence Freedman, Attorney for OSK Capital Partners, addressed the Board regarding a brief history of the changes of the development plan over the last two+ years

and how his team has addressed the concerns raised at the previous Public Hearings, including lower overall density and lower building heights.

Mr. Freedman introduced his architect and civil engineering team, who highlighted the site plan changes that have been incorporated into the current proposal. The OSK team emphasized the access point onto South Old Rand Road, sidewalks, the south-end vegetation buffer, the interior park space, and stormwater management.

Mr. Haymes of Pappageorge Architects reviewed the front elevations and home types on Old Rand Road and Buesching Road, as well as the interior rowhome types.

Trustee Spacone said he likes the revised site plans and appreciates the thoughtfulness of the OSK team, emphasizing the community process worked as it should.

Trustee Weider asked the OSK team what the benefit is of this development to the people of Lake Zurich. Mr. Freedman said every undeveloped piece of land will eventually be developed to its highest and best use with the current plan providing the right balance with the right mix of housing types that will work for the village as a whole and the surrounding properties.

Trustee Sugrue asked the OSK team about the anticipated cost of the units. The OSK team said \$700,000 - \$800,000 for single-family homes and the mid-\$500,000's for the townhomes. Trustee Sugrue said this site plan is much improved over previous versions.

Trustee Euker asked about the impact to the traffic study with the lower density plan and the OSK team said they did a traffic study in April 2022 and another one in 2024, but they did not have both reports available tonight to talk about comparisons.

Trustee Riley said he still has concerns about density with this development but appreciates the changes that have been made.

Trustee Marx said he thinks this site plan could increase the overall walkability/bikeability of the Village and wants to make sure connectivity with the surrounding area is achieved. Director Saher said the developer will be required to connect to the public sidewalks in the area.

Mayor Poynton emphasized the Village democratic process over the last 2+ years and the resulting community discussion has resulted into a better site plan that will benefit the Village as a whole.

**Actions:** A motion was made by Trustee Marx, seconded by Trustee Spacone, to approve Ordinance #2024-09-586 Granting Approval of a Planned Unit Development, Amendment to the Official Zoning Map, Preliminary Plat, Development Concept Plan, Special Use Permits, and Modifications to the

Zoning and Land Development Code for a Residential Subdivision at 670 South Old Rand Road.

AYES: 4 Trustees Spacone, Marx, Riley, Sugrue.

NAYS: 2 Trustees Weider, Euker

ABSENT: 0

**MOTION CARRIED.**

**B. Ordinance Approving an Increase in the Non-Home Rule Municipal Retailers; and Municipal Service Occupation Tax (Ord. #2024-09-586)**

**Summary:** The provided ordinance enacts a 0.5% increase to the Village's Non-Home Rule (NHR) Sales Tax, increasing the rate to a total of 1.0%, effective January 1, 2025. A recent change to state statute now allows non-home rule municipalities to adopt a local sales tax without requiring referendum approval. The Village previously adopted a 0.5% NHR sales tax in 2011, which has funded the Village's road program since.

The proposed rate increase will generate an additional \$2.5 million annually, which will be used to fund Lake Michigan project-related expenses and debt service. The revenue from this sales tax will cover one-third of the project's costs, reducing the reliance on future water rate increases for utility customers to fund the project.

Approximately 40% of retail purchases at Lake Zurich establishments that are subject to sales tax are made by non-residents. Considering this proposed increase in the NHR sales tax rate, non-residents will contribute approximately 15% of the cost to bring Lake Michigan water into the Village.

Upon the adoption of this ordinance, staff will prepare an ordinance to reduce the scheduled Lake Michigan project water rate increases planned for 2025-2028, in accordance with the previously-discussed project funding strategy.

Village Manager Keller revised the five-year water rate schedule previously adopted by the Village Board as a way to fund the Lake Michigan water transition and how this proposed 0.5% sales tax rate increase would allow the Village to reduce those scheduled water rate increases.

**Actions:** A motion was made by Mayor Poynton, seconded by Trustee Weider, to approve Ordinance #2024-09-587 Approving an Increase in the Village of Lake Zurich Non-Home Rule Municipal Retailers' Occupation Tax and Non-Home Rule Municipal Service Occupation Tax.

AYES: 6 Trustees Spacone, Marx, Riley, Sugrue, Weider, Euker.

NAYS: 0

ABSENT: 0

**MOTION CARRIED.**

**8. TRUSTEE REPORTS**

- Trustee Weider thanked the Public Works staff for their efforts on storm damage cleanup after the storm event of August 27, 2024, allowing Paulus Park to be open again in time for the Friday Farmers Market and for the Labor Day weekend.
- Trustee Riley emphasized that the aggressive comments received during tonight's Public Comment period were not productive and he hopes in the future, criticism of the Village could be provided in a more productive or collaborative manner.

#### **9. VILLAGE STAFF REPORTS**

- Parks Director Caputo highlighted the upcoming Rock the Block event on September 14, 2024 and encouraged the Board and community to come out and enjoy the party.

#### **10. EXECUTIVE SESSION**

- Motion was made by Trustee Euker, seconded by Trustee Spacone, to adjourn into Executive Session for the purpose of 5 ILCS 120 / 2 (c) (21) review of Executive Session minutes and 5 ILCS 120/2 (c) (11) pending or imminent litigation.

There will be no further business conducted in Open Session.

AYES: 6 Trustees Riley, Spacone, Euker, Sugrue, Weider, Marx,

NAYS: 0

ABSENT:

#### **MOTION CARRIED.**

The Open Session meeting adjourned at 8:11 pm.

#### **12. ADJOURNMENT**

The Open and Executive Sessions adjourned at 8:33 pm.

Respectfully submitted:

Kyle Kordell, Deputy Village Clerk

Approved by:

\_\_\_\_\_  
Mayor Thomas M. Poynton

\_\_\_\_\_  
Date

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**\$1,698,252.99**

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<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
<b>Fund 101 GENERAL</b>				
Dept 00000				
1	101-00000-21202	AMBULANCE FEES PAYABLE	AMB REF - LZ RURAL FIRE DEPT 03/29/24	108.72
2	101-00000-21203	RECREATION CREDIT PAYABLE	REF PRG CXL - BALLET TAP II	32.40
3	101-00000-21203	RECREATION CREDIT PAYABLE	REF PRG CXL - JUST FOR ME ALMOST 3	64.35
4	101-00000-21203	RECREATION CREDIT PAYABLE	REF PRG CXL - EMPOWER DANCE	477.00
5	101-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BCE24-0007 - HONEY LAKE RD	1,600.00
6	101-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BCE24-0014 - 909 S RAND RD	1,468.76
7	101-00000-25201	BUILDING PERMIT DEPOSITS	909 S RAND RD - DUCHESS DISPENSARY	376.00
8	101-00000-25201	BUILDING PERMIT DEPOSITS	1073 AVERY RIDGE CIRCLE - VARIATION	211.50
9	101-00000-25201	BUILDING PERMIT DEPOSITS	865 TELSER RD SPECIAL USE	282.00
10	101-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BCE24-0015 - 865 TELSER RD 160	1,581.56
11	101-00000-25201	BUILDING PERMIT DEPOSITS	425 ENTERPRISE	3,385.50
12	101-00000-25201	BUILDING PERMIT DEPOSITS	880 S RAND RD	653.50
		Total For Dept 00000		10,241.29
Dept 11006 LEGISLATIVE MAYOR & BOARD				
1	101-11006-54303	LEGAL NOTICE/PUBLISHING	VILLAGE CODE UPDATES	198.00
		Total For Dept 11006 LEGISLATIVE MAYOR & BOARD		198.00
Dept 12001 VILLAGE ADMIN ADMINISTRATION				
1	101-12001-52111	OTHER PROFESSIONAL SVCS	PROPERTY TAX APPEALS BOARD SHARED COSTS	1,072.59
		Total For Dept 12001 VILLAGE ADMIN ADMINISTRATION		1,072.59
Dept 12120 VILLAGE ADMIN HUMAN RESOURCES				
1	101-12120-51655	EMPLOYEE RECOGNITION	EMPLOYEE RECONGNITION LUNCHEON	2,108.50
		Total For Dept 12120 VILLAGE ADMIN HUMAN RESOURCES		2,108.50

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<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
Dept 12180 VILLAGE ADMIN ECONOMIC DEVELOPMENT				
1	101-12180-54308	TAX REBATES	TAX REBATE - MAY 2024	16,321.83
2	101-12180-54308	TAX REBATES	TAX REBATE - MAY 2024	4,987.95
3	101-12180-54308	TAX REBATES	TAX REBATE - MAY 2024	9,975.91
Total For Dept 12180 VILLAGE ADMIN ECONOMIC DEVELOPMENT				31,285.69
Dept 13001 FINANCE ADMINISTRATION				
1	101-13001-52112	PROFESSIONAL ACCOUNTING	FISCAL AUDIT 2023	2,000.00
2	101-13001-52112	PROFESSIONAL ACCOUNTING	FISCAL AUDIT 2023	2,700.00
3	101-13001-53208	OFFICE SUPPLIES	DOCUHOLDER	25.46
Total For Dept 13001 FINANCE ADMINISTRATION				4,725.46
Dept 17001 TECHNOLOGY ADMINISTRATION				
1	101-17001-52111	OTHER PROFESSIONAL SVCS	CREATIVE CLOUD - AUG	392.91
2	101-17001-52111	OTHER PROFESSIONAL SVCS	DOCUWARE SUPPORT - SEP	435.01
3	101-17001-53203	TELEPHONE & DATA SVCS	VH ELEVATOR 540-9255	706.63
4	101-17001-53203	TELEPHONE & DATA SVCS	INTERNET - 133 N OLD RAND	147.90
5	101-17001-53203	TELEPHONE & DATA SVCS	INTERNET - 133 N OLD RAND	147.90
6	101-17001-53205	COMPUTER SUPPLIES	HP LASER JET 400, 300 TONER	289.00
7	101-17001-53205	COMPUTER SUPPLIES	HP LASER JET 300 TONER	130.00
8	101-17001-53407	EQUIP MAINT PART&SUPPLIE	EPSON ECO TANK, USB CHARGER, CABLES, WEBCAM	479.31
9	101-17001-56601	CAPITAL LEASE	FIRE & CS - COPIER LEASE	119.50
10	101-17001-56601	CAPITAL LEASE	FIRE & PD - COPIER LEASE	164.74
Total For Dept 17001 TECHNOLOGY ADMINISTRATION				3,012.90
Dept 24001 POLICE ADMINISTRATION				
1	101-24001-51652	TRAINING AND MEETINGS	REIMB: IEMA CONFERENCE	228.99
2	101-24001-52111	OTHER PROFESSIONAL SVCS	RED LIGHT CAMERA FEE	4,650.00
3	101-24001-52701	MAINT-BLDGS & GROUNDS	KEY REPLACEMENT	13.00

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4	101-24001-53203	TELEPHONE & DATA SVCS	CABLE - PD	63.00
5	101-24001-53203	TELEPHONE & DATA SVCS	CABLE - PD	63.00
6	101-24001-53206	POSTAGE & SHIPPING	POSTAGE - UNIFORM RETURN	15.12
7	101-24001-53206	POSTAGE & SHIPPING	POSTAGE - BADGE RETURN	16.45
8	101-24001-53206	POSTAGE & SHIPPING	POSTAGE - TASER RETURN	26.05
9	101-24001-53209	UNIFORMS	REIMB: SHIRTS	37.80
10	101-24001-53209	UNIFORMS	REIMB: SHIRTS	41.98
11	101-24001-53209	UNIFORMS	PANTS, JACKET - SMITH	319.96
12	101-24001-53209	UNIFORMS	PANTS - BIONDO	330.99
13	101-24001-54305	EMPLOYEE EXAMS	HEARING RETESTS	650.00
		Total For Dept 24001 POLICE ADMINISTRATION		6,456.34
	Dept 24200 POLICE			
1	101-24200-44651	RED LIGHT/LOCAL ORDINANCE FINES	REFUND: CITATION C-114263 OVERPYMNT	100.00
		Total For Dept 24200 POLICE		100.00
	Dept 24210 POLICE OPERATIONS			
1	101-24210-51652	TRAINING AND MEETINGS	TRAINING - SCARRY	150.00
2	101-24210-52204	OTHER LEGAL	ADJUDICATION SERVICES	375.00
3	101-24210-52704	MAINT-EQUIPMENT	ANNUAL RADAR CALIBRATIONS	540.00
4	101-24210-53207	PRINTING-STATIONERY/FORM	BUSINESS CARDS- LEWANDOWSKI, PEACE	65.00
5	101-24210-53209	UNIFORMS	CAP - CORDER, GENTRY, ROBERTACCIO	9.89
6	101-24210-53209	UNIFORMS	SGT SHIRT - HEER	64.39
7	101-24210-53209	UNIFORMS	PANTS - STRUGA	74.65
8	101-24210-53209	UNIFORMS	SHIRTS - BEIDELMAN	139.48
9	101-24210-53209	UNIFORMS	PARKA - CORDERO, GENTRY, ROBERTACCIO	487.89
10	101-24210-53209	UNIFORMS	GLASSES - CORDERO, GENTRY, ROBERTACCIO	1,010.04
11	101-24210-53209	UNIFORMS	VESTS - KINGERY, LEWANDOWSKI, MEDINA	4,659.16
12	101-24210-53209	UNIFORMS	NAMETAG - PEACE	17.83

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13	101-24210-53209	UNIFORMS	NEW OFFICER UNIFORM - CORDERO	1,190.07
14	101-24210-53209	UNIFORMS	NEW OFFICER UNIFORM - GENTRY	1,198.80
15	101-24210-53209	UNIFORMS	NEW OFFICER UNIFORM - ROBERTACCIO	1,207.22
16	101-24210-53209	UNIFORMS	PANTS, SHIRTS - CORDERO	418.99
17	101-24210-53209	UNIFORMS	SHIRTS - GENTRY	339.87
18	101-24210-53209	UNIFORMS	SHIRTS, PANTS - ROBERTACCIO	497.91
19	101-24210-53211	OTHER SUPPLIES	DEPARTMENT FIREARM	429.00
20	101-24210-53211	OTHER SUPPLIES	RANGE LEAD FLOOR MATS	294.62
Total For Dept 24210 POLICE OPERATIONS				13,169.81
Dept 24230 POLICE CRIME PREVENTION				
1	101-24230-52111	OTHER PROFESSIONAL SVCS	INVESTIGATIVE SEARCH ENGINE	75.00
2	101-24230-52111	OTHER PROFESSIONAL SVCS	INVESTIGATIVE SEARCH ENGINE	240.19
3	101-24230-53209	UNIFORMS	PANTS - WITT	77.89
Total For Dept 24230 POLICE CRIME PREVENTION				393.08
Dept 25001 FIRE ADMINISTRATION				
1	101-25001-52707	MAINT-OTHER	FIRE EXTINGUISHER MAINTENANCE	89.27
2	101-25001-53204	CELL PHONES & PAGERS	CELL PHONES - FIRE	36.85
3	101-25001-53207	PRINTING-STATIONERY/FORM	BUSINESS CARDS - GRAHAM	33.00
4	101-25001-53207	PRINTING-STATIONERY/FORM	BUSINESS CARDS - WIECEK	33.00
5	101-25001-53208	OFFICE SUPPLIES	CHAIR	321.09
6	101-25001-53209	UNIFORMS	SHOULDER PATCHES - MICHEHL	735.00
7	101-25001-53209	UNIFORMS	SHIRT - STEINHAGEN	79.00
8	101-25001-53209	UNIFORMS	SHIRTS - MICHEHL	1,156.50
9	101-25001-53209	UNIFORMS	SHIRTS - MICHEHL	630.00
10	101-25001-53209	UNIFORMS	SHIRT - SANTOYO	79.00
11	101-25001-53209	UNIFORMS	POLO - BOOTH	168.00
12	101-25001-53209	UNIFORMS	SHIRTS, HAT - WOLTMAN	121.00



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13	101-25001-53209	UNIFORMS	CAP, SHIRTS, PANTS - CHRISTOPHERSON	357.00
14	101-25001-53209	UNIFORMS	SHIRTS, PANTS - BARTMANN	419.00
15	101-25001-53209	UNIFORMS	SHIRT, PANTS - FRANO	104.00
16	101-25001-53211	OTHER SUPPLIES	PEST CONTROL, HAMMER	39.74
17	101-25001-53211	OTHER SUPPLIES	KEY TAGS, FASTENERS	17.99
18	101-25001-53211	OTHER SUPPLIES	DETERGENT, CLEANER, REHAB SUPPLIES - STA 4	76.76
19	101-25001-53211	OTHER SUPPLIES	REHAB SUPPLIES, SOFTENER - STA 2	13.05
20	101-25001-53211	OTHER SUPPLIES	TOWELS - STA 4	65.98
21	101-25001-53211	OTHER SUPPLIES	TOWELS - STA 2	65.98
22	101-25001-53211	OTHER SUPPLIES	TOWELS, LINERS, REHAB SUPPLIES - STA 2	145.97
23	101-25001-53211	OTHER SUPPLIES	TOWELS, TISSUE, REHAB SUPPLIES	84.87
24	101-25001-53211	OTHER SUPPLIES	SOAP, CLEANERS - STA 1	509.82
25	101-25001-53405	BLDG & GROUND MAINT SUPP	FURNACE FILTERS	72.00
26	101-25001-54305	EMPLOYEE EXAMS	EMPLOYEE SCREENING	760.00
27	101-25001-56601	CAPITAL LEASE	FIRE & CS - COPIER LEASE	119.50
28	101-25001-56601	CAPITAL LEASE	FIRE & PD - COPIER LEASE	164.73
Total For Dept 25001 FIRE ADMINISTRATION				6,498.10
Dept 25320 FIRE FIRE SUPPRESSION				
1	101-25320-51652	TRAINING AND MEETINGS	STRENGTH AND CONDITIONING	400.00
2	101-25320-52707	MAINT-OTHER	MAINTENANCE - ROPE	144.89
3	101-25320-53210	SMALL TOOLS & EQUIP	BLEEDER ASSEMB	159.17
4	101-25320-53211	OTHER SUPPLIES	DETERGENT, CLEANER, REHAB SUPPLIES - STA 4	25.98
5	101-25320-53211	OTHER SUPPLIES	REHAB SUPPLIES, SOFTENER - STA 2	12.99
6	101-25320-53211	OTHER SUPPLIES	TOWELS, LINERS, REHAB SUPPLIES - STA 2	25.98
7	101-25320-53211	OTHER SUPPLIES	REHAB SUPPLIES	47.51
8	101-25320-53211	OTHER SUPPLIES	TOWELS, TISSUE, REHAB SUPPLIES	76.58
Total For Dept 25320 FIRE FIRE SUPPRESSION				893.10

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Dept 25330 FIRE EMS				
1	101-25330-51651	LICENSING/CERTIFICATIONS	REIMB: PARAMEDIC LICENSE 2024	41.00
2	101-25330-51651	LICENSING/CERTIFICATIONS	REIMB: PARAMEDIC LICENSE 2024	40.00
3	101-25330-52118	SOFTWARE MAINTENANCE	LANGUAGE LINE VIDEO INTERPRETATION - AUG '24	22.05
4	101-25330-53211	OTHER SUPPLIES	OXYGEN RENTAL	109.57
5	101-25330-53211	OTHER SUPPLIES	OXYGEN RENTAL	152.50
6	101-25330-53211	OTHER SUPPLIES	RING CUTTERS, HI LO SOLUTION, SEALS, GLOVES	445.85
Total For Dept 25330 FIRE EMS				810.97
Dept 28001 COMMUNITY DEVELOPMENT ADMINISTRATION				
1	101-28001-52111	OTHER PROFESSIONAL SVCS	RECORDING DOCUMENTS	306.00
2	101-28001-52111	OTHER PROFESSIONAL SVCS	AUGUST 2024 BUILDING SERVICES	12,507.97
3	101-28001-52111	OTHER PROFESSIONAL SVCS	LZ COMP PLAN UPDATE	3,283.00
4	101-28001-52113	ENGR/ARCHITECTURAL	SEC US 12 & N OLD RAND RD DEVELOPMENT	1,862.50
5	101-28001-52113	ENGR/ARCHITECTURAL	1177 SYCAMORE	128.00
6	101-28001-52113	ENGR/ARCHITECTURAL	4 S SHORE LN	488.00
7	101-28001-52113	ENGR/ARCHITECTURAL	COMMUNITY DEVELOPMENT ENGINEERING	1,420.00
8	101-28001-52113	ENGR/ARCHITECTURAL	255 QUENTIN RD - HERITAGE CHURCH	543.75
9	101-28001-52113	ENGR/ARCHITECTURAL	BUILDING PERMIT REVIEWS - 2024	5,341.75
10	101-28001-52113	ENGR/ARCHITECTURAL	442 S RAND RD - CHIPOTLE	840.75
11	101-28001-52113	ENGR/ARCHITECTURAL	865 TELSER	1,263.25
12	101-28001-52113	ENGR/ARCHITECTURAL	504 N OLD RAND RD	448.00
13	101-28001-52113	ENGR/ARCHITECTURAL	900 WINNETKA	985.75
14	101-28001-52113	ENGR/ARCHITECTURAL	1110 HONEY LAKE RD	553.00
15	101-28001-52113	ENGR/ARCHITECTURAL	1275 ENSELL	956.50
16	101-28001-52113	ENGR/ARCHITECTURAL	550 ENTERPRISE	792.00
17	101-28001-52113	ENGR/ARCHITECTURAL	676 S RAND RD	128.00
18	101-28001-52113	ENGR/ARCHITECTURAL	287 SUNRISE LN	320.00
19	101-28001-52113	ENGR/ARCHITECTURAL	629 ROSE RD	695.75

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20	101-28001-52604	SWEEPING & MOWING	VIOLATION MOW - JUL	233.75
21	101-28001-52604	SWEEPING & MOWING	VIOLATION MOW - AUG	82.50
22	101-28001-53204	CELL PHONES & PAGERS	CELL PHONES - WTR/CS/PW - JUL '24	49.07
23	101-28001-53207	PRINTING-STATIONERY/FORM	BUSINESS CARDS - MCCAULEY	33.00
Total For Dept 28001 COMMUNITY DEVELOPMENT ADMINISTRATION				33,262.29
Dept 36001 PUBLIC WORKS ADMINISTRATION				
1	101-36001-52111	OTHER PROFESSIONAL SVCS	UNIFORMS/MATS 08/29	34.71
2	101-36001-52701	MAINT-BLDGS & GROUNDS	FIRE STA #1 PEST CONTROL - AUG	75.45
3	101-36001-52701	MAINT-BLDGS & GROUNDS	UNIFORMS/MATS 08/29	55.75
4	101-36001-52701	MAINT-BLDGS & GROUNDS	HAZARD TREE REMOVAL	3,800.00
5	101-36001-52701	MAINT-BLDGS & GROUNDS	PW PEST CONTROL - AUG	49.00
6	101-36001-52701	MAINT-BLDGS & GROUNDS	PD PEST CONTROL - AUG	93.00
7	101-36001-52702	MAINT-LAWN & LANDSCAPING	2024 MOWING CONTRACT	6,381.72
8	101-36001-53204	CELL PHONES & PAGERS	CELL PHONES - WTR/CS/PW - JUL '24	264.11
9	101-36001-53204	CELL PHONES & PAGERS	PW TRUCK DATA PLAN	280.00
10	101-36001-53209	UNIFORMS	CHAINSAB CHAPS	207.98
11	101-36001-53209	UNIFORMS	PPE SAFETY GLASSES	167.00
12	101-36001-53211	OTHER SUPPLIES	MAILBOX	76.49
13	101-36001-53405	BLDG & GROUNDS SUPPLIES	BETTY DR ELECTRIC SUPPLIES	2.06
14	101-36001-53405	BLDG & GROUNDS SUPPLIES	PLANT BOTTOM	4.58
15	101-36001-53405	BLDG & GROUNDS SUPPLIES	HEX BOLTS	6.20
16	101-36001-53405	BLDG & GROUNDS SUPPLIES	LIME RUST REMOVER	5.60
Total For Dept 36001 PUBLIC WORKS ADMINISTRATION				11,503.65
Dept 36420 PUBLIC WORKS PARK MAINTENANCE				
1	101-36420-52702	MAINT-LAWN & LANDSCAPING	2024 MOWING CONTRACT	22,126.52
2	101-36420-53201	ELECTRICITY	7 E MAIN ST	27.25
3	101-36420-53201	ELECTRICITY	972 MARCH ST	22.83

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4	101-36420-53405	BLDG & GROUND MAINT SUPP	WALL CAPS	29.55
5	101-36420-53405	BLDG & GROUND MAINT SUPP	BC ELECTRIC SUPPLIES	243.16
6	101-36420-53405	BLDG & GROUND MAINT SUPP	BC TOILET	181.73
7	101-36420-53405	BLDG & GROUND MAINT SUPP	BC TANK	111.25
8	101-36420-53405	BLDG & GROUND MAINT SUPP	PLUNGER	17.97
9	101-36420-53405	BLDG & GROUND MAINT SUPP	OUTLETS	147.47
10	101-36420-54306	EQUIPMENT RENTAL	PAULUS PARK PORT-O-POTTY	158.74
11	101-36420-54306	EQUIPMENT RENTAL	CHESTNUT PORT-O-POTTY	147.06
Total For Dept 36420 PUBLIC WORKS PARK MAINTENANCE				23,213.53
Dept 36471 PUBLIC WORKS FLEET SERVICES				
1	101-36471-52111	OTHER PROFESSIONAL SVCS	UNIFORMS/MATS 08/29	44.35
2	101-36471-52703	MAINT-VEHICLES	ENGINE REPAIR	220.00
3	101-36471-52703	MAINT-VEHICLES	OSHA INSPECTION 433	775.00
4	101-36471-53209	UNIFORMS	SAFETY GLASSES	8.57
5	101-36471-53210	SMALL TOOLS & EQUIP	DRILL BIT	6.29
6	101-36471-53210	SMALL TOOLS & EQUIP	TORCH GAUGES	234.00
7	101-36471-53211	OTHER SUPPLIES	HARDWARE	365.38
8	101-36471-53211	OTHER SUPPLIES	PAINT SUPPLIES 215	14.05
9	101-36471-53211	OTHER SUPPLIES	PAINT SUPPLIES	14.57
10	101-36471-53406	AUTO PARTS & SUPPLIES	BRAKE PADS	454.23
11	101-36471-53406	AUTO PARTS & SUPPLIES	BRAKE ROTORS	420.24
12	101-36471-53406	AUTO PARTS & SUPPLIES	BRAKE ROTORS	75.60
13	101-36471-53406	AUTO PARTS & SUPPLIES	FUEL GAUGE	89.11
14	101-36471-53406	AUTO PARTS & SUPPLIES	ROTOR SCREW	13.75
15	101-36471-53406	AUTO PARTS & SUPPLIES	SPARK PLUGS	49.14
16	101-36471-53406	AUTO PARTS & SUPPLIES	CREDIT - CORE RETURN	(18.00)
17	101-36471-53406	AUTO PARTS & SUPPLIES	CREDIT - CORE RETURN	(36.00)
18	101-36471-53406	AUTO PARTS & SUPPLIES	DEF	145.30

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19	101-36471-53406	AUTO PARTS & SUPPLIES	BATTERY	304.78
20	101-36471-53406	AUTO PARTS & SUPPLIES	BATTERY	152.39
21	101-36471-53406	AUTO PARTS & SUPPLIES	HEAD LAMPS	33.83
22	101-36471-53406	AUTO PARTS & SUPPLIES	TIRES 247	1,299.36
23	101-36471-53406	AUTO PARTS & SUPPLIES	TIRES	1,167.00
24	101-36471-53407	EQUIP MAINT PART&SUPPLIE	TUBES	201.14
25	101-36471-53407	EQUIP MAINT PART&SUPPLIE	HOSE	324.59
26	101-36471-53407	EQUIP MAINT PART&SUPPLIE	WHEELS	271.52
27	101-36471-53407	EQUIP MAINT PART&SUPPLIE	CHAIN	7.12
28	101-36471-53407	EQUIP MAINT PART&SUPPLIE	BREAK AWAY	44.08
29	101-36471-53407	EQUIP MAINT PART&SUPPLIE	FILTER	25.72
30	101-36471-53407	EQUIP MAINT PART&SUPPLIE	TRAILER CONNECTOR	43.08
31	101-36471-53407	EQUIP MAINT PART&SUPPLIE	CAP	103.53
32	101-36471-53415	FUELS	DIESEL & FUEL #1856076	8,489.35
33	101-36471-53418	LUBRICANTS & FLUIDS	BAR OIL	137.00
34	101-36471-53418	LUBRICANTS & FLUIDS	DEF	125.88
Total For Dept 36471 PUBLIC WORKS FLEET SERVICES				15,605.95
Dept 67935 RECREATION DANCE				
1	101-67935-53211	OTHER SUPPLIES	KEYS FOR DANCE STUDIO BCA	10.17
2	101-67935-53211	OTHER SUPPLIES	RECITAL DVD DEPOSITS	687.50
3	101-67935-53211	OTHER SUPPLIES	RECITAL DVD DEPOSITS	1,750.00
4	101-67935-54306	EQUIPMENT RENTAL	IMPULSE SHOWCASE	2,965.00
Total For Dept 67935 RECREATION DANCE				5,412.67
Dept 67965 RECREATION ATHLETICS				
1	101-67965-52115	RECREATION PROGRAM SERVICE	HOT SHOTS SPORTS SUMMER 2024	6,044.50
2	101-67965-52115	RECREATION PROGRAM SERVICE	SUMMER 2 - SPEED TRAINING 4 PARTICIPANTS	249.20

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3	101-67965-52115	RECREATION PROGRAM SERVICE	SUMMER 2 - BB 7 PARTICIPANTS	436.10
		Total For Dept 67965 RECREATION ATHLETICS		6,729.80
		Dept 67970 RECREATION AQUATICS		
1	101-67970-53414	CHEMICALS	MURIATIC ACID	101.90
		Total For Dept 67970 RECREATION AQUATICS		101.90
		<b>Total For Fund 101 GENERAL</b>		<b>176,795.62</b>
		<b>Fund 202 MOTOR FUEL TAX</b>		
		Dept 36001 PUBLIC WORKS ADMINISTRATION		
1	202-36001-52701	MAINT-BLDGS & GROUNDS	2024 MOWING CONTRACT	3,226.92
2	202-36001-52701	MAINT-BLDGS & GROUNDS	MAIN ST SIGNAL MAINT	208.20
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		3,435.12
		<b>Total For Fund 202 MOTOR FUEL TAX</b>		<b>3,435.12</b>
		<b>Fund 207 SPECIAL EVENTS FUND</b>		
		Dept 67600 RECREATION SPECIAL EVENTS ADMIN		
1	207-67600-53212	PROGRAM SUPPLIES	RTB '24 STAFF SHIRTS	600.00
2	207-67600-53212	PROGRAM SUPPLIES	ROCK THE BLOCK STAFF SHIRTS	842.00
		Total For Dept 67600 RECREATION SPECIAL EVENTS ADMIN		1,442.00
		Dept 67601 RECREATION ROCK THE BLOCK		
1	207-67601-52115	RECREATION PROGRAM SERV	LED SCREEN RENTAL FOR RTP 2024	2,400.00
2	207-67601-53212	PROGRAM SUPPLIES	SQUARE READER	122.97
3	207-67601-54302	PUBLIC RELATIONS	STAGE BANNERS ROCK THE BLOCK	3,700.55
		Total For Dept 67601 RECREATION ROCK THE BLOCK		6,223.52
		<b>Total For Fund 207 SPECIAL EVENTS FUND</b>		<b>7,665.52</b>

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<b>Fund 227 DISPATCH CENTER</b>				
Dept 24220 POLICE DISPATCH				
1	227-24220-53209	UNIFORMS	POLO - CUPELLO	52.72
2	227-24220-53209	UNIFORMS	JACKET, BELT, POLOS, PANTS - CUPELLO	241.88
Total For Dept 24220 POLICE DISPATCH				294.60
<b>Total For Fund 227 DISPATCH CENTER</b>				<b>294.60</b>
<b>Fund 301 VILLAGE DEBT SERVICE</b>				
Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				
1	301-10001-56602	PRINCIPAL	DEBT PAYMENT SERIES 2024	1,299,000.00
2	301-10001-56603	INTEREST	DEBT PAYMENT SERIES 2024	31,654.10
Total For Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				1,330,654.10
<b>Total For Fund 301 VILLAGE DEBT SERVICE</b>				<b>1,330,654.10</b>
<b>Fund 401 VILLAGE CAPITAL PROJECTS</b>				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
1	401-36001-55251	LAND IMPROVEMENTS	IDNR - OSLAD	11,559.80
2	401-36001-55252	BLDG & BLDG IMPROVEMENTS	P.O. BUFFALO CREEK FACILITY FLOORING	19,762.80
Total For Dept 36001 PUBLIC WORKS ADMINISTRATION				31,322.60
<b>Total For Fund 401 VILLAGE CAPITAL PROJECTS</b>				<b>31,322.60</b>
<b>Fund 405 NHR CAPITAL PROJECTS</b>				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
1	405-36001-53416	CONCRETE & ASPHALT	CONCRETE #123906	2,025.25

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2	405-36001-53416	CONCRETE & ASPHALT	BLACKTOP	609.64
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		2,634.89
<b>Total For Fund 405 NHR CAPITAL PROJECTS</b>				<b>2,634.89</b>
<b>Fund 501 WATER &amp; SEWER</b>				
Dept 00000				
1	501-00000-15001	PREPAID EXPENDITURES	ANNUAL DATA COLLECTION SERVICE	4,218.75
2	501-00000-27104	WATER METER LEASE OBLIG	WATER METER LEASE PAYMENT #25	40,884.36
		Total For Dept 00000		45,103.11
Dept 36001 PUBLIC WORKS ADMINISTRATION				
1	501-36001-52111	OTHER PROFESSIONAL SVCS	UNIFORMS/MATS 08/29	31.85
2	501-36001-53203	TELEPHONE & DATA SVCS	SCADA CELLPHONE/MODEM CONNECTION - AUG	30.80
3	501-36001-53204	CELL PHONES & PAGERS	CELL PHONES - WTR/CS/PW - JUL '24	145.71
4	501-36001-53207	PRINTING-STATIONERY/FORM	BUSINESS CARD - REUSCH	33.00
5	501-36001-53209	UNIFORMS	PPE SAFETY GLASSES	167.00
6	501-36001-56603	INTEREST	WATER METER LEASE PAYMENT #25	14,363.22
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		14,771.58
Dept 36530 PUBLIC WORKS WATER BILLING				
1	501-36530-52111	OTHER PROFESSIONAL SVCS	WATER BILL PROCESSING - AUG 2024	612.37
2	501-36530-53206	POSTAGE & SHIPPING	WATER BILL PROCESSING - AUG 2024	2,833.45
		Total For Dept 36530 PUBLIC WORKS WATER BILLING		3,445.82
Dept 36550 PUBLIC WORKS WATER SERVICE				
1	501-36550-52111	OTHER PROFESSIONAL SVCS	PLUMBING REPAIRS - WATER MAIN BREAK/255 WEST LN	768.00
2	501-36550-52111	OTHER PROFESSIONAL SVCS	ANNUAL DATA COLLECTION SERVICE	1,406.25
3	501-36550-52607	WATER SAMPLE ANALYSIS	WATER SAMPLE ANALYSIS	132.43



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4	501-36550-52701	MAINT-BLDGS & GROUNDS	2024 MOWING CONTRACT	637.54
5	501-36550-52704	MAINT-EQUIPMENT	WELL 12 GENERATOR REPAIR	3,330.68
6	501-36550-52704	MAINT-EQUIPMENT	WELL 8 GENERATOR REPAIR	2,945.44
7	501-36550-53211	OTHER SUPPLIES	HYDRANT REP PARTS/WELL 12 WTP SOFTENER REP PART	1,026.97
8	501-36550-53405	BLDG & GROUND MAINT SUPP	SILLCOCK REPAIR KIT	31.85
9	501-36550-53405	BLDG & GROUND MAINT SUPP	HAND SOAP	16.14
10	501-36550-53407	EQUIP MAINT PART&SUPPLIE	REPLACEMENT SADDLE/WELL 12 WTP SOFTENER	146.00
11	501-36550-53407	EQUIP MAINT PART&SUPPLIE	HYDRANT REP PARTS/WELL 12 WTP SOFTENER REP PART	100.00
12	501-36550-53409	PUMP REPAIR SUPPLIES	WELL 12 CL2 BOOSTER PUMP REPAIR	56.30
13	501-36550-53409	PUMP REPAIR SUPPLIES	REPLACEMENT BRINE PUMP MOTOR/WELL 12 WTP	605.70
14	501-36550-53410	METERS PARTS & SUPPLIES	REPLACEMENT 4" OMNI METER REGISTER/351 OAKWOOD	1,378.00
15	501-36550-53410	METERS PARTS & SUPPLIES	WATER METER TOOL (SENSUS SOCKET)	182.30
16	501-36550-53410	METERS PARTS & SUPPLIES	REPLACEMENT 3" METER REGISTERS	794.66
17	501-36550-53410	METERS PARTS & SUPPLIES	SCREWS FOR INSTALLING MXU'S	7.21
18	501-36550-53413	DISTRIBUTION SYS REPAIR	WATEREROUS VALVE REPAIR PARTS/RT 12	1,198.63
19	501-36550-53413	DISTRIBUTION SYS REPAIR	WATER MAIN PIPE REPAIR COUPLINGS	634.00
20	501-36550-53414	CHEMICALS	BULK WTR COND SALT - WELL #10	3,046.88
21	501-36550-53414	CHEMICALS	BULK WTR COND SALT - WELL #8	2,990.71
22	501-36550-53414	CHEMICALS	BULK WTR COND SALT - WELL #9	3,090.72
23	501-36550-53414	CHEMICALS	CHLORINE	3,090.00
24	501-36550-53417	SAND & GRAVEL	GRADE 9 GRAVEL 8/22	2,874.09
25	501-36550-55253	INFRASTRUCTURE IMPROVEMT	REQUIRED LEAD WATER SERVICE REPLACEMENT	7,350.00
26	501-36550-55253	INFRASTRUCTURE IMPROVEMT	HYDRANTS FOR REPLACEMENT PROGRAM	19,672.00
Total For Dept 36550 PUBLIC WORKS WATER SERVICE				57,512.50
Dept 36560 PUBLIC WORKS SEWER SERVICE				
1	501-36560-52111	OTHER PROFESSIONAL SVCS	HYDROGEN SULFIDE REDUC PRGM QUENTIN/NW PUMP STA	5,306.00
2	501-36560-52607	WATER SAMPLE ANALYSIS	WASTEWATER SAMPLE ANALYSES	438.00
3	501-36560-53201	ELECTRICITY	ELECTRICITY/SANITARY FLOW CONTROL	60.17

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4	501-36560-53201	ELECTRICITY	ELECTRICITY/VACUUM PRIMING STRUCTURES	30.54
5	501-36560-53211	OTHER SUPPLIES	DUCT TAPE	38.71
6	501-36560-53414	CHEMICALS	SAN SEWER GREASE CONTROL BLOCKS	664.89
		Total For Dept 36560 PUBLIC WORKS SEWER SERVICE		6,538.31
<b>Total For Fund 501 WATER &amp; SEWER</b>				<b>127,371.32</b>
<b>Fund 710 PERFORMANCE ESCROW</b>				
Dept 00000				
1	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0402 - 745 ELA RD	250.00
2	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0065 - 1323 CONRAD LN	500.00
3	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0242 - 759 W IL RT 22	1,000.00
4	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0358 - 873 SAVOY CT	300.00
5	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0275 - 1002 HOLLY CIR	500.00
6	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0283 - 515 TRAILSIDE DR	500.00
7	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0346 - 704 S RAND RD	250.00
8	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0392 - 1066 HOLLY CIR	500.00
9	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD23-0503 - 123 FOREST AVE	105.00
10	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0223 - 860 WINDEMERE	500.00
11	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0364 - 1050 CORMAR DR	500.00
12	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0056 - 1219 YORKSHIRE	500.00
13	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0059 - 217 W MAIN ST	4,500.00
14	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0265 - 578 DUNHILL DR	500.00
15	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0367 - 601 CHESTERFIELD	500.00
16	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD23-0539 - 7 PAMELA RD	3,570.00
17	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0373 - 845 SILVERWOOD CT	500.00
18	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0041 - 840 WINDEMERE	500.00
19	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0238 - 985 BUFFALO CREEK	500.00
20	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0271 - 190 VISTA RD	500.00

**VILLAGE OF LAKE ZURICH**  
WARRANT REPORT - 09/16/2024  
\$1,698,252.99

Page 15 of 16

<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
21	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0236 - 1135 BRITTANY RD	500.00
22	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0255 - 848 INTERLAKEN	500.00
		Total For Dept 00000		17,475.00
		<b>Total For Fund 710 PERFORMANCE ESCROW</b>		<b>17,475.00</b>
<b>Fund 731 SSA #8 HEATHERLEIGH SUBDV</b>				
Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY				
1	731-10099-52604	SWEEPING & MOWING	2024 MOWING CONTRACT	317.47
		Total For Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY		317.47
		<b>Total For Fund 731 SSA #8 HEATHERLEIGH SUBDV</b>		<b>317.47</b>
<b>Fund 734 SSA #11 LZ PINES SUBDV</b>				
Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY				
1	734-10099-52604	SWEEPING & MOWING	2024 MOWING CONTRACT	13.65
		Total For Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY		13.65
		<b>Total For Fund 734 SSA #11 LZ PINES SUBDV</b>		<b>13.65</b>
<b>Fund 735 SSA #13 CONVENTRY CRK SUB</b>				
Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY				
1	735-10099-52604	SWEEPING & MOWING	2024 MOWING CONTRACT	273.10
		Total For Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY		273.10
		<b>Total For Fund 735 SSA #13 CONVENTRY CRK SUB</b>		<b>273.10</b>

**VILLAGE OF LAKE ZURICH**  
WARRANT REPORT - 09/16/2024  
**\$1,698,252.99**

Page 16 of 16

<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
<b>Fund Totals:</b>				
			Fund 101 GENERAL	176,795.62
			Fund 202 MOTOR FUEL TAX	3,435.12
			Fund 207 SPECIAL EVENTS FUND	7,665.52
			Fund 227 DISPATCH CENTER	294.60
			Fund 301 VILLAGE DEBT SERVICE	1,330,654.10
			Fund 401 VILLAGE CAPITAL PROJECTS	31,322.60
			Fund 405 NHR CAPITAL PROJECTS	2,634.89
			Fund 501 WATER & SEWER	127,371.32
			Fund 710 PERFORMANCE ESCROW	17,475.00
			Fund 731 SSA #8 HEATHERLEIGH SUBDV	317.47
			Fund 734 SSA #11 LZ PINES SUBDV	13.65
			Fund 735 SSA #13 CONVENTRY CRK SUB	273.10
				<u><u>\$ 1,698,252.99</u></u>



*At the Heart of Community*

COMMUNITY DEVELOPMENT DEPARTMENT

505 Telser Road  
Lake Zurich, Illinois 60047

Phone (847) 540-1696  
Fax (847) 726-2182  
LakeZurich.org

**MEMORANDUM**

Date: September 16, 2024  
To: Ray Keller, Village Manager *PK*  
From: Sarosh Saher, Community Development Director  
CC: Mike Brown, Public Works Director  
Mary Meyer, Building Services Supervisor  
Re: Recapture Ordinance for Certain Public Sanitary Improvements  
Wiktor K. Kolanko and Aleksandra Kopania at 1265 Country Club Road

AGENDA ITEM

*6d*

**Issue.** Mr. Wiktor K. Kolanko and Ms. Aleksandra Kopania, (collectively, the "Owner"), of the property at 1265 Country Club Road (the "Subject Property") have requested the approval of the recapture of costs associated with certain public sanitary sewer improvements (the "Improvements") associated with the construction on their property.

**Background.** The Owners recently completed the construction of their new home at the Subject Property. As part of this project, the owners were required to extend an 8-inch public sanitary sewer main to their property to facilitate the connection of their sanitary sewer service. The extension was for a length of approximately 38 feet.

The two properties to the north of the Subject Property at 1275 Country Club Road and 1300 Country Club Road are currently on well and septic systems and stand to benefit from the construction of the Improvements when they are ultimately required to connect to Village utilities. The recapture ordinance therefore provides for the recapture of the proportionate share of the costs of the Improvements from each of these benefitted properties.

**Analysis.** Total cost of the public Improvements undertaken by the Owners is \$20,300.00, based on the project engineer's cost estimate. The total number of benefitted properties including the Subject Property is three (3).

The total recapture cost per benefitted property is \$6,766.67. An additional Village administrative processing fee per property of 5% of total amount equivalent to \$338.33 per property is also added. The administrative fee will be utilized for the preparation, review and recording of the ordinance with the Lake County Recorder.

Recapture Ordinance – 1265 Country Club Road  
September 16, 2024

The ordinance will be effective for a period of 25 years and provide for an annual increase in the recapture amounts at the rate of 5%.

**Recommendation.** Staff recommends approval of the proposed recapture ordinance for the recapture of costs associated with certain public sanitary sewer improvements at 1265 Country Club Road.

**Attachments:**

- Proposed recapture Ordinance with exhibits as follows:
  - Table Of Recapture Improvements
  - Recapture Fee per Benefitted Property
  - Recapture Property Map

## VILLAGE OF LAKE ZURICH



ORDINANCE NO. 2024-09-587

**AN ORDINANCE ESTABLISHING A RECAPTURE FEE  
FOR CERTAIN SANITARY SEWER IMPROVEMENTS  
AT 1265 COUNTRY CLUB ROAD**

**WHEREAS**, pursuant to an agreement with Wiktor K. Kolanko and Aleksandra Kopania (collectively, the "Owner"), the legal owner of the property located at 1265 Country Club Road in the Village of Lake Zurich (the "Village") and legally described in Exhibit A attached to and by this reference incorporated into this Ordinance (the "Subject Property"), was required to install certain public improvements, including a sanitary sewer main and related improvements, which improvements are described in Exhibit B attached to and by this reference incorporated into this Ordinance (the "Recapture Improvements"); and

**WHEREAS**, the Recapture Improvements may be used for, and will provide substantial benefit to, certain real estate that lies outside the Subject Property; and

**WHEREAS**, pursuant to Section 9-5-1 of the Illinois Municipal Code, the Village and the Owner contracted for the reimbursement of the cost of public improvements installed by the Owner that may be used for, and will provide substantial benefit to, real estate that lies outside the Subject Property; and

**WHEREAS**, the benefited properties are identified on Exhibit C attached to and by this reference incorporated into this Ordinance ("Benefited Properties"); and

**WHEREAS**, the Recapture Improvements have been constructed; and

**WHEREAS**, it has been agreed between the Village and the Owner that the total amount, of which a portion is to be recovered by the Owner, is in the amount of \$20,300.00, which amount shall be proportioned based on the total number of Benefited Properties as described in Exhibit C ("Recapture Fee"); and

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Lake Zurich, Lake County and State of Illinois, as follows:

**Section 1. Recitals.** The foregoing recitals are incorporated herein as findings of the President and Board of Trustees.

**Section 2. Recapture Fee.** No person, firm, or corporation as owner of, or party interested in, the Benefited Properties, or any portion thereof, nor any contractor, agent, or other representatives of such owners or party interested in the Benefited Properties, or any portion thereof, shall make any connection to the sanitary sewerage system of the Village without having first obtained a permit to do so from the Village. No such permit shall be issued unless the applicant shall pay the entire amount set forth with respect to such Benefited Property on Exhibit C under the heading "Recapture Fee per Benefited Property" or portion thereof for which such owner or party seeks to obtain sanitary sewer service, plus simple interest at the rate of five percent (5%) per year. The Recapture Fee per Benefited Property shall be in addition to, and not as a credit against, all other connection or hook-on fees that may be imposed by other rule, regulation, resolution, or ordinance of the Village.

**Section 3. Collection and Remittance.** All monies collected for the Recapture Fee per Benefited Property specified herein shall be remitted to the Village and paid to the Owner by the Village, and the Owner shall not be entitled to any other connection, hook-on, or other customary fees collected by the Village.

**Section 4. Compliance.** Any person, firm, or corporation being the owners of, or any parties interested in, the Benefited Properties, or any portion thereof, or any contractor, agent, or representative of such person, firm, or corporation obtaining sanitary sewer service from the Village without first making application and paying the amount required shall be subject to a fine of not less than \$50.00 nor more than \$750.00 upon conviction thereof, and the Village shall have the right to file a lien upon such property in the amount due the Village including costs, fees, and penalties.

**Section 5. Enforcement.** The Village shall make reasonable efforts to collect the Recapture Fees specified herein but shall not be liable to the Developer or Owner for failure to enforce the provisions of this Ordinance unless such failure shall be found by a court of competent jurisdiction to be willful and intentional.

**Section 6. Ownership Interests.** Wiktor K. Kolanko and Aleksandra Kopania are the legal owners of the property located at 1265 Country Club Road, designated property index number 14-18-300-005, in the Village of Lake Zurich, entitled to the Recapture Fee established hereunder ("Owners"). As such Owners, they are and remain solely responsible for keeping the Village continuously notified of any change in Owner's address or contact information, in writing, with reasonable proof of such notice. Should Owner fail to keep the Village informed of its address and contact information at any time, the Village shall have no further legal responsibility to provide any reimbursement to the Owner by the Village from the monies collected for the Recapture Fee per Benefited Property provided herein.



**Section 7. Public Improvement.** The Recapture Improvements shall be public improvements and title shall be vested in the Village as further provided at Section 9 below.

**Section 8. Recording.** The Village Clerk shall be, and hereby is, authorized and directed to record, at the Owner's expense, a certified copy of this Ordinance with the Lake County Recorder of Deeds.

**Section 9. Effective Date; Term.** This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law; provided, however, that this Ordinance shall be of no force or effect unless and until the Owner shall have (i) dedicated to the Village, unless otherwise approved by the Village in writing, and (ii) executed or cause to be executed such documents as the Village shall request to transfer ownership of the Recapture Improvements to, and to evidence ownership of the Recapture Improvements by, the Village, in form and substance acceptable to the Village Attorney. This Ordinance shall expire, and be of no force or effect, 25 years from the effective date of this Ordinance, and no Recapture Fee shall apply to any connection made for a Benefited Property to the sanitary sewerage system of the Village after that termination date.

PASSED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2024.

Ayes:

Nays:

Absent:

Abstain:

APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Mayor Tom Poynton

ATTEST:

\_\_\_\_\_  
Village Clerk  
Kathleen Johnson

Exhibit A  
Legal Description Of Subject Property

THE SOUTH 134 FEET IF THE NORTH 641 FEET OF THE WEST 305 FEET OF THE  
SOUTHWEST  $\frac{1}{4}$  OF SECTION 18, TOWNSHIP 43 NORTH, RANGE 10, EAST OF THE  
THIRD PRINCIPAL MERIDIAN , IN LAKE COUNTY ILLINOIS.

Exhibit B  
Table Of Recapture Improvements

Exhibit C  
Recapture Fee per Benefitted Property  
(Legal Address and PIN Number of the Benefitted Property)

<b>Parcel Number</b>	<b>Name Of Benefitted Property</b>	<b>Address Of Benefitted Property</b>	<b>Cost Share By Benefitted Property</b>	<b>Village Administration Fee (5%)</b>
14-18-300-005	Wiktor K Kolanko & Aleksandra Kopania	1265 Country Club Rd	\$6766.67	\$338.33
14-18-300-050	Marquis D Bey & Sarah M West	1275 Country Club Rd	\$6766.67	\$338.33
14-18-300-051	Christopher Wagstrom & Lauren Stevens	1300 Country Club Rd	\$6766.67	\$338.33

**Recapture Cost Calculations based on  
ENGINEER'S ESTIMATE OF PROBABLE COST  
SANITARY SEWER EXTENSION  
1265 Country Club Road LAKE ZURICH, IL 60047**

ITEM DESCRIPTION	Quantity	Unit	Unit Price	Amount
DESIGN SANITARY SEWER EXTENSION				
per DOUBLE "M" CIVIL ENGINEERING INVOICE 1	1	L.S.	\$3,200.00	\$ 3,200.00
COST of IEPA PERMIT from SPRINGFIELD, ILLIN 1	1	L.S.	\$1,000.00	\$ 1,000.00
Subtotal				\$ 4,200.00
SANITARY SEWER CONSTRUCTION				
CONNECTION TO EXISTING MANHOLE	1	L.S.	\$1,500.00	\$ 1,500.00
8" PVC SDR-26 PIPE - OPEN CUT	38	L.F.	\$ 200.00	\$ 7,600.00
MANHOLE	1	Each	\$6,000.00	\$ 6,000.00
Subtotal				\$15,100.00
FINAL GRADING				
FINAL GRADING & SOD	1	L.S.	\$1,000.00	\$ 1,000.00
Subtotal				\$ 1,000.00
Summary - TOTAL				<b>\$20,300.00</b>
Total Number of benefitted properties	3			
Recapture Cost per benefitted property				<b><u>\$ 6,766.67</u></b>
total Administrative fee (5%)				\$ 1,015.00
Administrative fee per benefitted property				<b><u>\$ 338.33</u></b>

ENGINEER'S ESTIMATE OF PROBABLE COST				
SANITARY SEWER EXTENSION				
1265 Country Club Road LAKE ZURICH, IL 60047				
ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT
DESIGN SANITARY SEWER EXTENSION				
per DOUBLE "M" CIVIL ENGINEERING INVOICE	1	L.S.	\$ 3,200.00	\$ 3,200.00
COST of IEPA PERMIT from SPRINGFIELD, ILLINOIS	1	L.S.	\$ 1,000.00	\$ 1,000.00
			SUBTOTAL	\$ 4,200.00
SANITARY SEWER CONSTRUCTION				
CONNECTION TO EXISTING MANHOLE	1	LUMP SUM	\$ 1,500.00	\$ 1,500.00
8" PVC SDR-26 PIPE - OPEN CUT	38	LF	\$ 200.00	\$ 7,600.00
MANHOLE	1	EACH	\$ 6,000.00	\$ 6,000.00
			SUBTOTAL	\$ 15,100.00
FINAL GRADING				
FINAL GRADING & SOD	1	L.S.	\$ 1,000.00	\$ 1,000.00
			SUBTOTAL	\$ 1,000.00
		SUMMARY	TOTALLY	\$ 20,300.00


 EXP 11/30/25



14048 W. PETRONELLA DR.  
SUITE #102  
LIBERTYVILLE, ILLINOIS 60048

Tel. 847-573-9758

JOB #74822 - 1265 Country Club Rd. LAKE ZURICH

SHEET NO. 1 OF 3

CALCULATED BY MK DATE 04-12-2024

CHECKED BY JK DATE 04-12-2024

~~CON~~ CAPACITY OF 8" SAN. SEWER EXTENSION

### P.E. CALCULATIONS FOR SINGLE FAMILY DWELLING

QUANTITIES OF SEWAGE FLOWS PER IEPA TITLE 35, SUBTITLE C  
SECTION 370, APPENDIX A, TABLE NO. 1, RECOMMENDED  
STANDARDS FOR SEWAGE WORKS (SEE ATTACHED)

$$\text{POPULATION EQUIVALENT (DESIGN AVERAGE FLOW/100)} = 3.5 \text{ P.E.}$$

### USAGE CALCULATIONS

$$\text{DESIGN AVERAGE FLOW} = 100 \text{ GPD/P.E.} \times 3.5 \text{ P.E.} = 350 \text{ GPD}$$

$$\begin{aligned} \text{DESIGN MAX. FLOW} &= 4 \times \text{DESIGN AVE. FLOW} = 4 \times 350 \text{ GPD} \\ &= 1400 \text{ GPD} \end{aligned}$$

$$\text{OR } 1400 \text{ GPD} / 7.48052 \times (24 \times 60 \times 60) = \underline{\underline{0.00217 \text{ CFS}}}$$

THE CAPACITY OF THE CONSTRUCTED 8" DIA. (MIN. SIZE IN R.O.W.) SEWER  
@ 0.50% SLOPE

$$\text{FULL FLOW CAPACITY} = \underline{\underline{0.87 \text{ CFS}}} \quad (\text{SEE ATTACHED PRINT OUT})$$

∴ THE 'EXCESS' CAPACITY THAT WAS DESIGNED INTO THE SYSTEM  
TO ACCOMMODATE THE ADDITIONAL USERS/CONNECTIONS

$$= 0.87 \text{ CFS} - 0.00217 \text{ CFS}$$

$$= \underline{\underline{0.86783 \text{ CFS}}}$$

**Circular Channel Analysis & Design  
Solved with Manning's Equation**

2/3

**Open Channel - Uniform flow**

**Worksheet Name: 74822 Manning's eq**

**Comment: CAPACITY OF 8" SANITARY SEWER EXTENSION**

**Solve For Full Flow Capacity**

**Given Input Data:**

Diameter..... (8"  $\phi$ ) 0.67 ft  
 Slope..... 0.0050 ft/ft  
 Manning's n..... 0.013  
 Discharge..... 0.87 cfs

**Computed Results:**

Full Flow Capacity..... 0.87 cfs ← **DESIGN**  
 Full Flow Depth..... 0.67 ft  
 Velocity..... 2.46 fps  
 Flow Area..... 0.35 sf  
 Critical Depth..... 0.44 ft  
 Percent Full..... 100.00 %  
 Full Capacity..... 0.87 cfs  
 QMAX @.94D..... 0.93 cfs  
 Froude Number..... FULL

Open Channel Flow Module, Version 2.01 (c) 1990  
 Haestad Methods, Inc. \* 37 Brookside Rd \* Waterbury, Ct 06708



3/3

**Title 35** **Environmental Protection Agency** **APPENDIX A**

**Section 370.APPENDIX A Table No. 1 - Resident Occupancy Criteria**

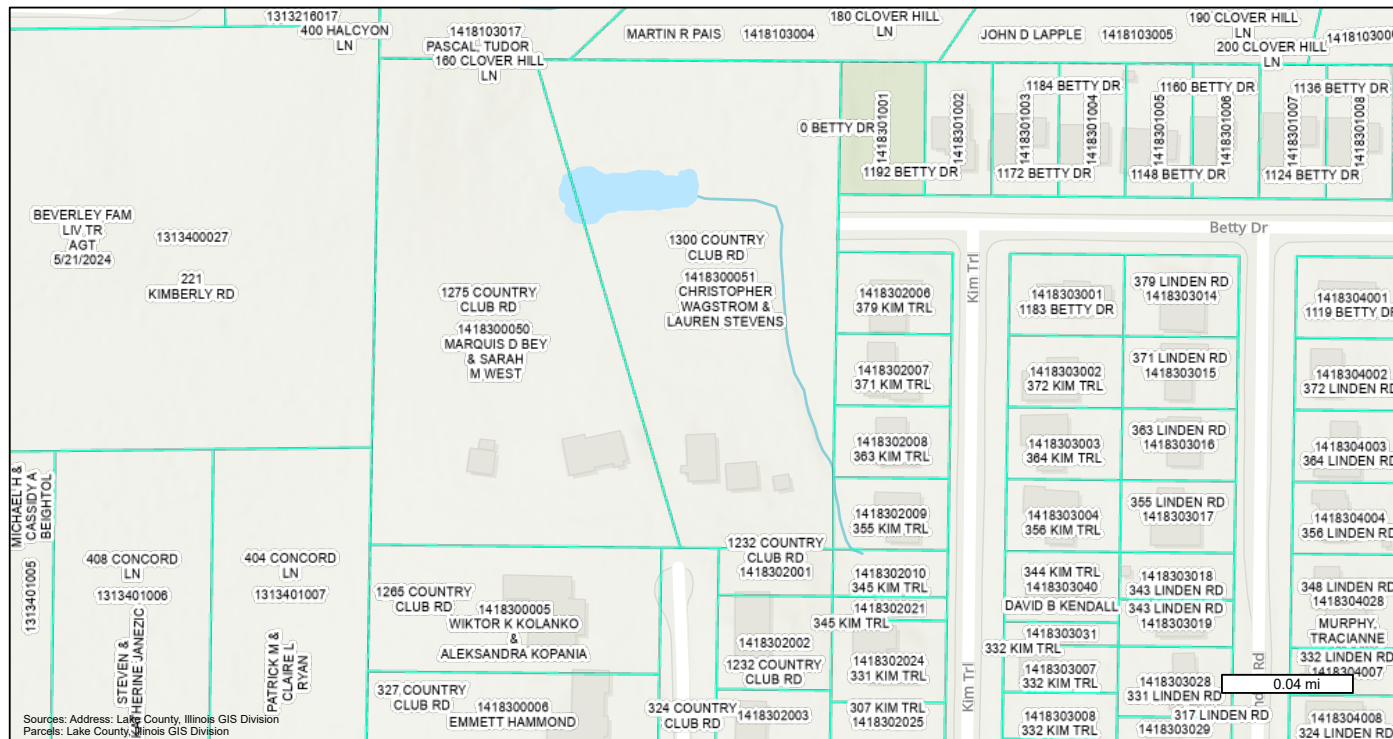
<b>Residence Type</b>	<b>Number of Persons</b>
Efficiency or Studio Apartment	1
1 Bedroom Apartment	1.5
2 Bedroom Apartment	3
3 Bedroom Apartment	3
Single Family Dwelling	3.5
Mobile Home	2.25

Exhibit D  
Recapture Property Map

Exhibit C  
Recapture Fee per Benefitted Property  
(Legal Address and PIN Number of the Benefitted Property)

<b>Parcel Number</b>	<b>Name Of Benefitted Property</b>	<b>Address Of Benefitted Property</b>	<b>Cost Share By Benefitted Property</b>	<b>Village Administration Fee (5%)</b>
14-18-300-005	Wiktor K Kolanko & Aleksandra Kopania	1265 Country Club Rd	\$6766.67	\$338.33
14-18-300-050	Marquis D Bey & Sarah M West	1275 Country Club Rd	\$6766.67	\$338.33
14-18-300-051	Christopher Wagstrom & Lauren Stevens	1300 Country Club Rd	\$6766.67	\$338.33

## Lake County, Illinois



Lake County, Illinois



Map Printed on 8/13/2024



Address Labels

Taxpayer Name  
Labels

PIN Labels

Tax Parcel Lines

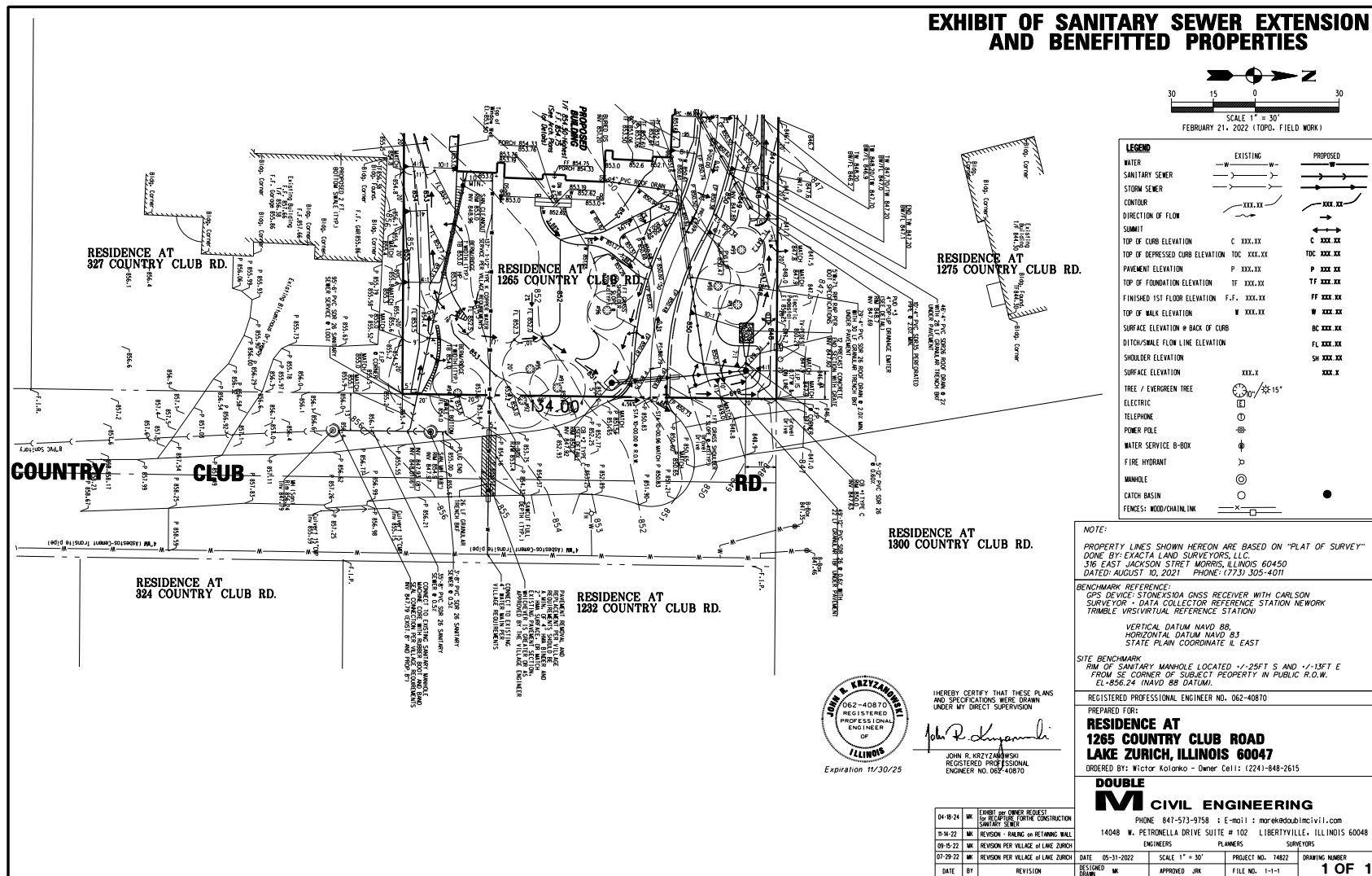
Tax Parcel  
Information

### Recapture Property Map

Benefitted Properties

#### Disclaimer:

The selected feature may not occur anywhere in the current map extent. A Registered Land Surveyor should be consulted to determine the precise location of property boundaries on the ground. This map does not constitute a regulatory determination and is not a base for engineering design. This map is intended to be viewed and printed in color.





*At the Heart of Community*

OFFICE OF THE VILLAGE MANAGER

70 East Main Street  
Lake Zurich, Illinois 60047

(847) 438-5141  
LakeZurich.org

MEMORANDUM

Date: September 10, 2024  
To: Ray Keller, Village Manager *PK*  
From: Kyle Kordell, Management Services Director  
Copy: Parks Director Caputo & Fire Chief Pilgard  
Subject: **Shared Use Sites with School District 95**

AGENDA ITEM

*6e*

**Issue:** Staff proposes Board approval of a memorandum of understanding (MOU) between the Village and District 95 that will provide for public spaces for sheltering during public safety emergencies, such as Village officials relocating youth involved in Parks & Rec programming or sheltering residents during a community-wide disaster response such as a tornado or hazmat incident.

**Analysis:** The proposed MOU allows Village access to Seth Paine, Isaac Fox, and May Whitney elementary schools, Middle School South, and Lake Zurich High School during local emergencies.

During the event of an emergency, Village public safety personnel would initiate an incident command structure at the School District facility in use and the Village would bear the responsibility for staffing and costs related to this use of School District property.

**Recommendation:** Approval of the proposed MOU with School District 95.

**MEMORANDUM of UNDERSTANDING between the  
VILLAGE OF LAKE ZURICH and LAKE ZURICH  
COMMUNITY UNIT SCHOOL DISTRICT #95 for SHARED  
REUNIFICATION SITES  
("MOU")**

**THIS AGREEMENT** is made and entered into on this \_\_\_\_ day of \_\_\_\_, by and between the following Parties:

- **VILLAGE OF LAKE ZURICH**, with its principal office located at 70 East Main Street, Lake Zurich, IL 60047, hereinafter referred to as "the Village."
- **LAKE ZURICH COMMUNITY UNIT SCHOOL DISTRICT #95**, with its principal office located at 832 South Rand Road, Lake Zurich, IL 60047, hereinafter referred to as "the District."

**Collectively referred to as the "Parties."**

**PURPOSE**

The purpose of this MOU is to plan for enhanced public safety resources during a temporary public emergency. To provide for public spaces for sheltering during a public safety emergency, the District agrees to grant access of the District facilities at Seth Paine Elementary School, Isaac Fox Elementary School, Lake Zurich Middle School South, May Whitney Elementary School, and Lake Zurich High School ("Sites"), for the Village to utilize during a local public emergency. Such emergency could include circumstances resulting in a need for Village officials to relocate and reunify area youth involved in Parks and Recreation programming, area residents during a community-wide disaster response such as a weather event, hazmat incident, or a response to imminent threat of danger due to criminal activity in the area or other urgent need to provide for the immediate, temporary sheltering and safety of area residents.

**RESPONSIBILITIES AND RIGHTS OF THE PARTIES**

**VILLAGE OF LAKE ZURICH**

1. Mobilize and use appropriate public safety professionals from the Police and Fire Departments to access, supervise and reasonably ensure order when using District Sites, pursuant to the authority herein.

2015020\_1

2. As soon as possible after an emergency arises, contact a District emergency contact official, or designee, prior to any use of the District facilities pursuant to this MOU. Village must coordinate with a District official prior to using the Sites.
3. Initiate and implement an incident command structure at the District facilities and continue timely communications with District officials utilizing the responsible Incident Commander and Public Information Officer at the scene.
4. Act in good faith to maintain the confidentiality of any sensitive information obtained during emergency reunification operations.
5. Provide adequate law enforcement support at any of the Sites being utilized, including traffic control, crowd control, ID verification, and perimeter control. The Village would agree to bear the responsibility for personnel, staffing and costs related to the public emergency response and use of the Sites.
6. Promptly following the use of any Sites for a public emergency as provided herein, the **Police/Fire Chief**, or designee, will arrange for a meeting with the School Superintendent, or designee, to discuss the emergency incident response, use of the Sites and any recommendations for future emergency use of any of the Sites and for amendment(s) to this MOU.
7. Indemnify, defend, and hold harmless the District, and its individual Board members, officers, and employees from and against any and all claims, actions, damages, liabilities, expenses, and losses that arise from the Village's use and occupancy of the Sites.

#### **COMMUNITY UNIT SCHOOL DISTRICT #95**

1. Designate those portions of the Sites that are authorized for emergency use under this MOU.
2. Support access to the designated portions of the District Sites.
3. Communicate with the Village regarding any changes in the facility's availability or condition. The District reserves the right to make any such changes.
4. Act in good faith to maintain the confidentiality of any sensitive information obtained during emergency reunification operations.

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5. District officials will coordinate all continued use and decision-making.

**JOINT COMMITMENTS**

1. When the temporary public emergency, which is the basis of the use of any of the Sites has concluded, the use of any of the Sites will be promptly terminated and the Sites vacated. The District official in charge shall have the ultimate right to determine when any use of the Sites is to be terminated and the Site(s) vacated. The Village official in charge agrees to cooperate with the District official in charge to terminate use of the Site(s) and cause the Site(s) to be vacated.
2. The District reserves the right to require the Village to pay for the cost to repair portions of the Sites that are damaged due to the use of the Sites by the Village.

**MISCELLANEOUS**

1. **Term.** This MOU shall be effective from the date of execution and shall remain in effect unless terminated earlier by either party with 30 days' written notice.
2. **Dispute Resolution.** Any disputes arising out of or in connection with this MOU shall be resolved through good faith negotiations.

In witness whereof, the Parties hereto have executed this MOU through their authorized representatives on the dates designated below.

**Village of Lake Zurich**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**Lake Zurich Community Unit School District 95**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

2015020\_1



*At the Heart of Community*

COMMUNITY DEVELOPMENT DEPARTMENT

505 Telser Road  
Lake Zurich, Illinois 60047

Phone (847) 540-1696  
Fax (847) 726-2182  
LakeZurich.org

MEMORANDUM

Date: September 16, 2024  
To: Ray Keller, Village Manager *PK*  
From: Sarosh Saher, Community Development Director  
CC: Colleen McCauley, Village Planner  
Mary Meyer, Building Services Supervisor  
Re: Courtesy Review – Meadow Wood East Single-family Lots  
(at the rear of Meadow Wood Townhomes)

AGENDA ITEM

7a

**Issue.** The Applicant, Mr. Mike Naumowicz, is proposing the development of the property commonly referred to as Meadow Wood East with single-family homes. Mr. Naumowicz is partnering with a developer, Mr. Kirk Rustman to develop the property. The current owner of the property is Ms. Mary Christine Misik.

**2014-2019 Strategic Plan.** This agenda item is consistent with the following objectives under Goal #2 – Development:

- Become more business friendly and customer oriented.

**Background.** The approximately 8-acre portion of Meadow Wood Subdivision was originally created and approved as part of a PUD in 2004. That PUD provided for 76 townhouses on the west side of the property facing Rand Road, the development of which was completed by Pulte Homes between 2004 and 2006. The remaining portion at the rear (east side) was platted for 9 single-family homes on approximately 15,000 square-foot lots. In addition to the 9 single-family lots, there are two additional outlots – one set up as a buffer between the subject development and residential properties to the east that lie within the Village of Hawthorn Woods, and a second outlot that serves as a buffer between the residential lots and the wetland located to the west.

This portion of Meadow Wood under consideration is only accessible from Manchester Road to the south. The single-family component of the subdivision is zoned within the R-4 single-family residential district that provides for approximately 15,000 square-foot lots.

*Current Proposal*

The Applicant is seeking feedback on a proposal to rezone and resubdivide the single-family portion of Meadow Wood to increase the number of lots from 9 to 15, and rezone the property

Courtesy Review – Meadow Wood East  
September 16, 2024

page 2

within the R-5 single-family residential district. They will subsequently complete the necessary site improvements such as construction of the roadway and utility infrastructure and offer the available lots to custom home builders.

#### *Wetland Area*

An approximately 8-acre wetland is located to the west of the project area. This wetland is preserved within a conservation easement and is owned and maintained by the Meadow Wood Homeowners' Association that oversees the maintenance of the completed townhouse portion of the development.

#### *Surrounding areas.*

The property to the west contains the open space wetland owned by the Meadow Wood Homeowner's Association.

The properties to the south are developed with single-family homes located within David M. Schorvitz's Subdivision in Lake Zurich containing homes zoned within the R-5 single-family residential district that were constructed between the late 1980s and early 1990s. This subdivision contains the roadway, Manchester Road, that provides access to the Subject Property.

The properties to the east are developed with single-family homes within the Village of Hawthorn Woods. The street that serves this subdivision, Tanglewood Lane, was not intended to connect to this subdivision. Rather, the subject property was designed with a buffer lot to prevent connection to the roadways within the subject property. The developer proposes to maintain this lot as originally platted.

The properties to the north, comprising approximately 27 acres are located within unincorporated Lake County, but within Lake Zurich's planning area boundaries. The land is currently vacant, but will be required to annex to Lake Zurich when development is contemplated.

**Analysis.** Staff offers the following information for the Village Board to consider as it relates to the proposed development:

1. **Zoning and Land Use.** The zoning is proposed to be amended from R-4 to R-5 single family residential district. No change in the single-family residential land use is proposed, rather an increase in the number of lots from 9 to 16 is proposed.
2. **Access to the property.** Access to the property is solely from Manchester Road, that serves the residential subdivision to the south. Manchester Road is a local road that connects to Miller Road, an east-west collector road that serves Lake Zurich and its neighboring communities.
3. **Utilities and amenities.** The development has access to utility infrastructure from the south. The development of the property will require installation of roadway infrastructure such as sidewalks, street lights and street trees. Further, the applicant will be required to conform to the current requirements of the Lake County Watershed Development Ordinance (WDO), also referred to as the stormwater ordinance as it relates to current rainfall numbers, and detention requirements.

Courtesy Review – Meadow Wood East  
September 16, 2024

page 3

4. Zoning Changes Requested. The developer will need the following zoning relief and approval to be able to develop the property in the manner that is currently proposed:
- An amendment to the Zoning Map to rezone the Property from R-4 Single-Family Residential District to R-5 Single-Family Residential District;
  - A Special Use Permit for a Planned Unit Development and approval of a Development Concept Plan to develop the Property with single-family residences;
  - Approval of a Plat of Re-subdivision;
  - Site Plan Approval and Exterior Appearance Review consistent with a Development Concept Plan.

**Recommendation.** The developer and staff seek to understand the Village Board's preferences towards the development of the property under the proposed parameters – an increase in the number of lots. Staff therefore recommends that the Village Board provide feedback on the proposed revised concept and highlight any further areas of concern to the developer on the above listed issues.

**Next Steps.** The developer has indicated that if positive feedback on the development is provided by the Village Board, they would move forward with a development concept plan to the Planning and Zoning Commission.

Following a recommendation from the Commission, the proposal will need to be brought before the Village Board for consideration and approval of ordinances for rezoning, resubdivision and amendment of the Planned Unit Development.

Respectfully Submitted,



Sarosh Saher, AICP  
Community Development Director

Attachments:

1. Applicants Proposal for Development
2. Aerial Map of Subject Property



**Mike Naumowicz**  
241 Golf Mill Center STE 526  
Niles, IL 60714

August 8, 2024

Village of Lake Zurich  
505 Tesler Rd.  
Lac Zurich, IL 60047  
ATTN: Orlando Stratman Chairperson of the Planning and Zoning Commission

RE: Meadow Wood East Subdivision  
PIN 1407402042000

Dear Orlando:

Please accept this letter as my formal request to amend the existing zoning from R4 to R5. I am requesting the change to be in conformity with the surrounding R5 zoning to make a more cohesive extension of the existing subdivision. The current parcel is undeveloped land and I propose 15 single family homes on the property.

Thank you for your consideration and I look forward to working with you on this project.

Sincerely,

Mike Naumowicz

Contract purchase



## ZONING APPLICATION

Community Development Department  
505 Telser Rd.  
Lake Zurich, IL 60047  
Phone: (847) 540-1696  
Fax: (847) 540-1769

(Please Type or Print)

1. Address of Subject Property: 0 Manchester Meadowood Subdivision East
2. Please attach complete legal description
3. Property Identification number(s): 14074020420000
4. Owner of record is: Mike Naumowicz Phone: 847-323-3388  
E-Mail newmacc@aol.com Address: 241 Golf Mill Center STE 526 Niles IL
5. Applicant is (if different from owner): \_\_\_\_\_ Phone: \_\_\_\_\_  
E-Mail \_\_\_\_\_ Address: \_\_\_\_\_
6. Applicant's interest in the property (owner, agent, realtor, etc.): owner
7. All existing uses and improvements on the property are: vacant land
8. The proposed uses on the property are: single family residential homes
9. List any covenants, conditions, or restrictions concerning the use, type of improvements, setbacks, area, or height requirements placed on the Subject Property and now of record and the date of expiration of said restrictions:  
\_\_\_\_\_
10. Describe any contract or agreement of any nature relevant to the sale or disposal of the Subject Property:  
\_\_\_\_\_
11. For applications requiring a public hearing, please attach a list which contains the PIN, owner, and owner's mailing address of all properties located within 250 feet (excluding all Public Right-of-Ways) of the Subject Property.

THE APPLICANT'S SIGNATURE BELOW INDICATES THE INFORMATION CONTAINED IN THIS APPLICATION AND ON ANY ACCOMPANYING DOCUMENTS IS TRUE AND CORRECT.  
THE APPLICANT ALSO ACKNOWLEDGES IF THE CONSULTANT EXPENSES EXCEED THE INITIAL ESCROW DEPOSIT, THE APPLICANT WILL REIMBURSE THE ACCOUNT IMMEDIATELY.

Mike Naumowicz  
(Name of applicant)

Michael Naumowicz  
(Signature of applicant)

Subscribed and sworn to before me this 22 day of July, 2024.

[Signature]  
(Notary Public)



My Commission Expires \_\_\_\_\_

Mary Christine Misik  
(Name of Owner, if different)

\_\_\_\_\_  
(Signature of Owner, if different)

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
(Notary Public)

My Commission Expires \_\_\_\_\_



Please indicate what zoning relief your application requires. For assistance, please contact Staff.

☒ Zoning Code **Map** Amendment to change zoning of Subject Property from R4 to R5

☐ Zoning Code **Text** Amendment to amend the following section(s) of the Zoning Code \_\_\_\_\_

(See Section 18-103 of the Lake Zurich Zoning Code for specific standards. If a specific parcel is the subject of this amendment, then provide the additional information listed in Section 18-103C.)

☐ Special Use Permit/Amendment for \_\_\_\_\_

(See Section 19-103 of the Lake Zurich Zoning Code for specific standards.)

☐ Planned Unit Development/Major Adjustment/Amendment

(Planned Unit Developments are a distinct category of special use and are intended to create a more desirable environment than through strict application of the zoning and subdivision regulations. See Section 22-105 of the Lake Zurich Zoning Code for specific standards. Please list all the 'modifications' requested in the cover letter.)

☐ Variation for \_\_\_\_\_

(See Section 17-104 of the Lake Zurich Zoning Code for specific standards. Please indicate what your specific hardships are in the cover letter.)

☐ Modification to the Land Development Code (includes retaining walls more than 2 feet in height)

(See Section 10-6-18 of the Land Development Code for specific standards.)

☐ Preliminary Plat of Subdivision

☐ Final Plat of Subdivision or Amendment to Plat of Subdivision

(See Sections 10-5-2 and 10-5-9 of the Land Development Code for specific standards.)

☐ Site Plan Approval/Major Adjustment/Amendment

(See Section 20-103 of the Lake Zurich Zoning Code for specific standards.)

☐ Exterior Appearance Approval or Amendment

(See Section 21-103 of the Lake Zurich Zoning Code for specific standards.)

#### APPLICATION TO ANNEX CERTAIN TERRITORY

All land annexed to the Village is classified automatically after such annexation in the R-1\2 Single Family Residential District. The owner must file an application for a Zoning Map amendment if he or she desires a different zoning classification for the Subject Property.

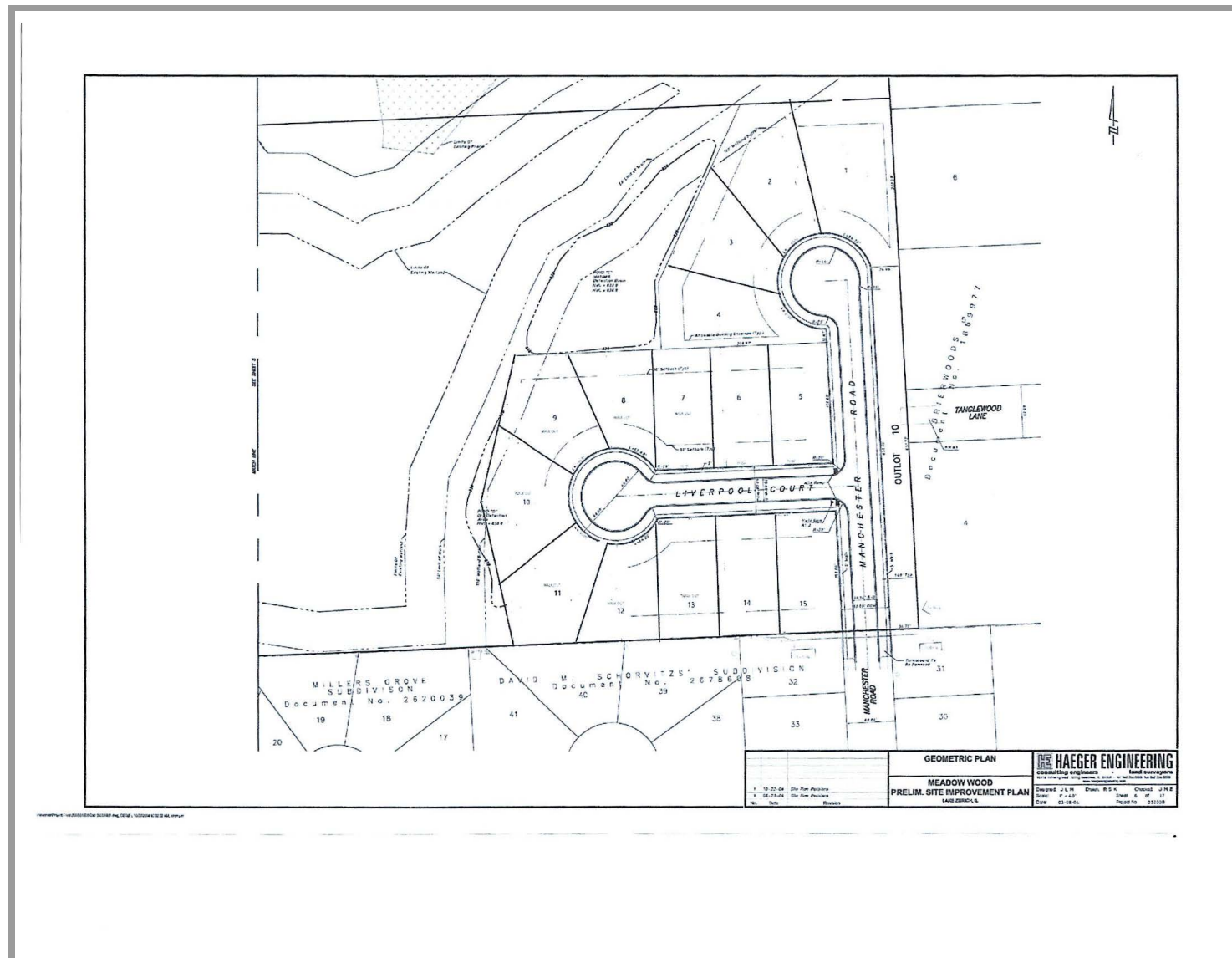
☐ Petition to Annex Certain Territory (Please complete attached petition)

☐ Application to Annex Certain Territory

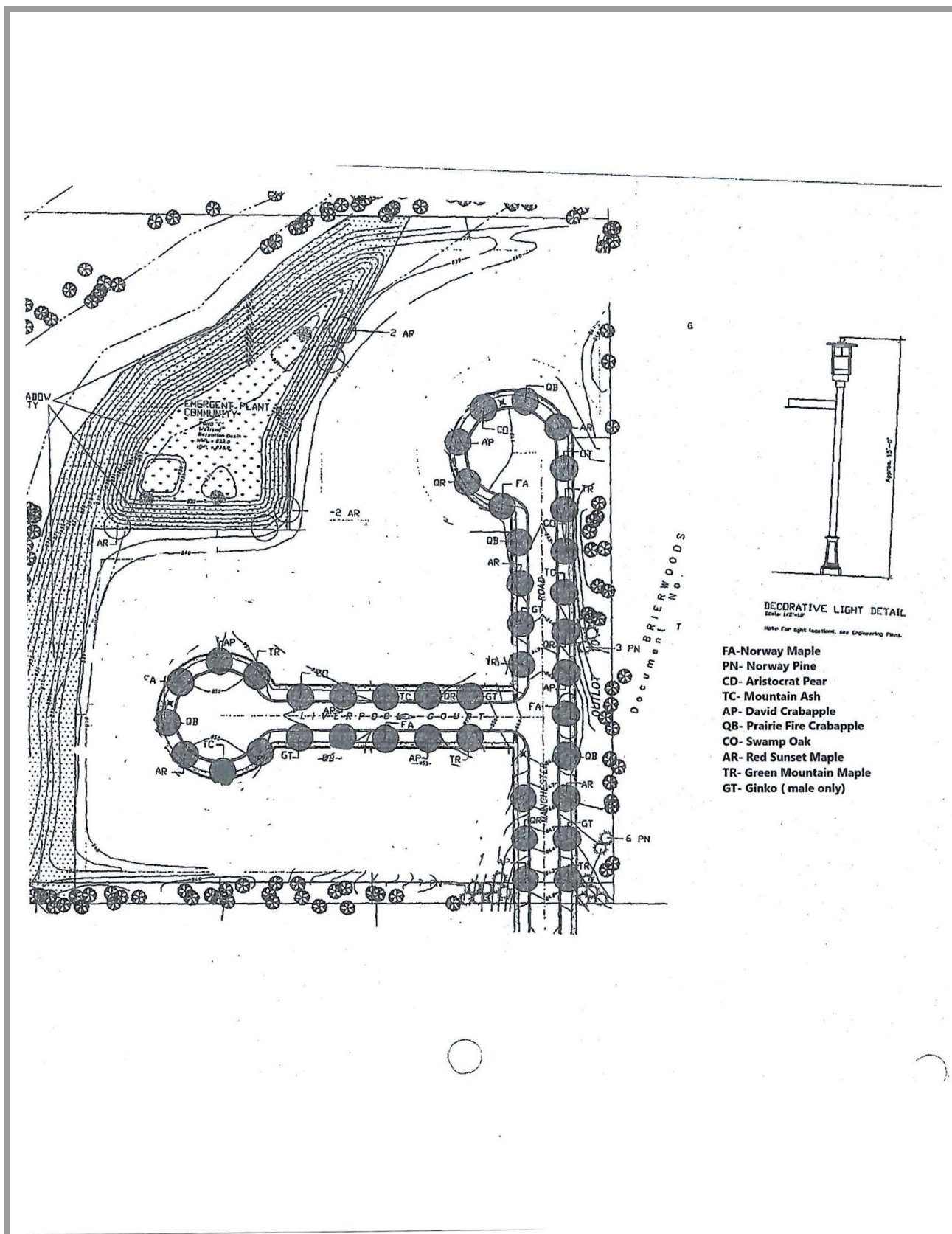
#### COMPREHENSIVE PLAN APPLICATION

☐ Comprehensive Plan **Map** Amendment for \_\_\_\_\_

☐ Comprehensive Plan **Text** Amendment for \_\_\_\_\_















July 9, 2024

Kirk Rustman  
Sunrise Development  
[kirk.rustman@yahoo.com](mailto:kirk.rustman@yahoo.com)

EMAIL

Subject: **Preliminary Wetland Assessment  
Tract B – 0 Manchester Road  
Village of Lake Zurich - Lake County, IL**

Dear Mr. Rustman:

DK Environmental Services, Inc (DKES) conducted a Preliminary Wetland Determination for the future residential subdivision project site located at 0 Manchester Road in the Village of Lake Zurich. Source materials and publicly accessible data were reviewed in advance of the site investigation to determine the presence and extent of hydrologic connections, water features, and potential wetland areas (PWA's) that are likely to exist on the subject property and beyond the property limits. This was followed by an on-site investigation and flagging of the water feature for survey (to be completed by others). DKES completed field reconnaissance and wetland flagging on July 9, 2024.

The ±8-acre project development area currently consists of eleven unimproved parcels within Meadow Wood Subdivision recorded as Tract "B" and is located west of Tanglewood Lane and north of Manchester Rd. in the Village of Lake Zurich, Lake County, IL 60047 (see Exhibit 1 on p.4 below).

**No wetlands were found on site.** The study site extends beyond the future development site to identify the limits of the adjacent wetlands. The residential development site consists of moderately well-drained Ozaukee soils (530 C2/D3) and gently slopes to the north and west. Our investigation identified a single, isolated wetland area (**WETLAND "A"**) at the toe of the slope located to the west and north of the project area. For the portion of Wetland A contained within Lot 12 of Meadow Wood Subdivision at the west (PIN# 14-07-402-040) the wetland appears to be preserved in a conservation easement and is owned and maintained by the Meadow Wood Homeowner's Association. The emergent marsh extends onto the unincorporated property to the north under private ownership (PIN# 14-07-400-001) through a narrow drainage channel that separates the upland areas.

A review of the Lake County Wetland Inventory (Exhibit 2) indicates that there are no ADID (Advanced Identification) wetlands present within the project site. The identified Wetland A is depicted as a standard wetland and is not shown to be a high-quality aquatic resource (HQR).

DK Environmental Services, Inc.

1

Meadow Wood Subdivision  
LAKE ZURICH



The Lake County GIS topographic layer indicates a closed depressional water feature of approximately 14 acres with no outlet and is generally shown to the west and north of the development site. The site is in the Flint Creek Watershed Planning Area, within the greater Fox River Watershed.

The National Wetland Inventory (NWI) map (Exhibit 3) shows a freshwater pond labeled PEM1F, describing a freshwater emergent wetland that is semi-permanently flooded.

During our field investigation, a total of one (1) on-site water feature: **WETLAND "A"**, an isolated, permanently inundated pond depression that has no continuous surface connection with a traditionally navigable Waters of the US (WOTUS), was confirmed and identified off-site to the west and north portion of the development site. The emergent marsh was flagged at the border and was inundated at the time of the field reconnaissance. Dominant vegetation observed within the marsh consists of narrow-leaved cattail (*Typha angustifolia*), which is bordered by a dense thicket of invasive, non-native shrubs including common buckthorn (*Rhamnus cathartica*) and honeysuckle (*Lonicera tatarica*).

The water feature meeting wetland conditions identified outside the development site is summarized below:

AREA/FEATURE	FLAGS	TYPE	MAPPED SOIL SERIES	JURISDICTION	HQAR
<b>WETLAND A</b>	A1-A28	Freshwater Emergent Wetland	<u>4103A</u> Houghton muck ponded 0 to 2 percent slopes  Hydric	LAKE CO SMC* -----	No

**\*NOTE: Wetland A Jurisdiction must be confirmed by USACE and in coordination with the Lake County SMC**

- There are no wetlands identified on the development site
- WL "A" identified off-site to the west and north appears to be wholly off-site and does not encroach onto the development site
- WL "A" ribbon flags were affixed to live vegetation and labeled as depicted on the attached Exhibit 4 (for survey by others)
- WL "A" is a closed depression with no discernible outlet or connection to traditionally navigable waters of the US:

- (1) Wetland A is not adjacent to a WOTUS, and
- (2) Wetland A does not have a continuous surface connection with a WOTUS

Therefore, the water feature is likely under the local jurisdiction of the Lake County Stormwater Management Commission.

Note that this report is the opinion of DKES, Inc. and must be confirmed by regulatory agencies.  
Please contact our office should you have any additional questions or if we can be of further assistance.

Sincerely,



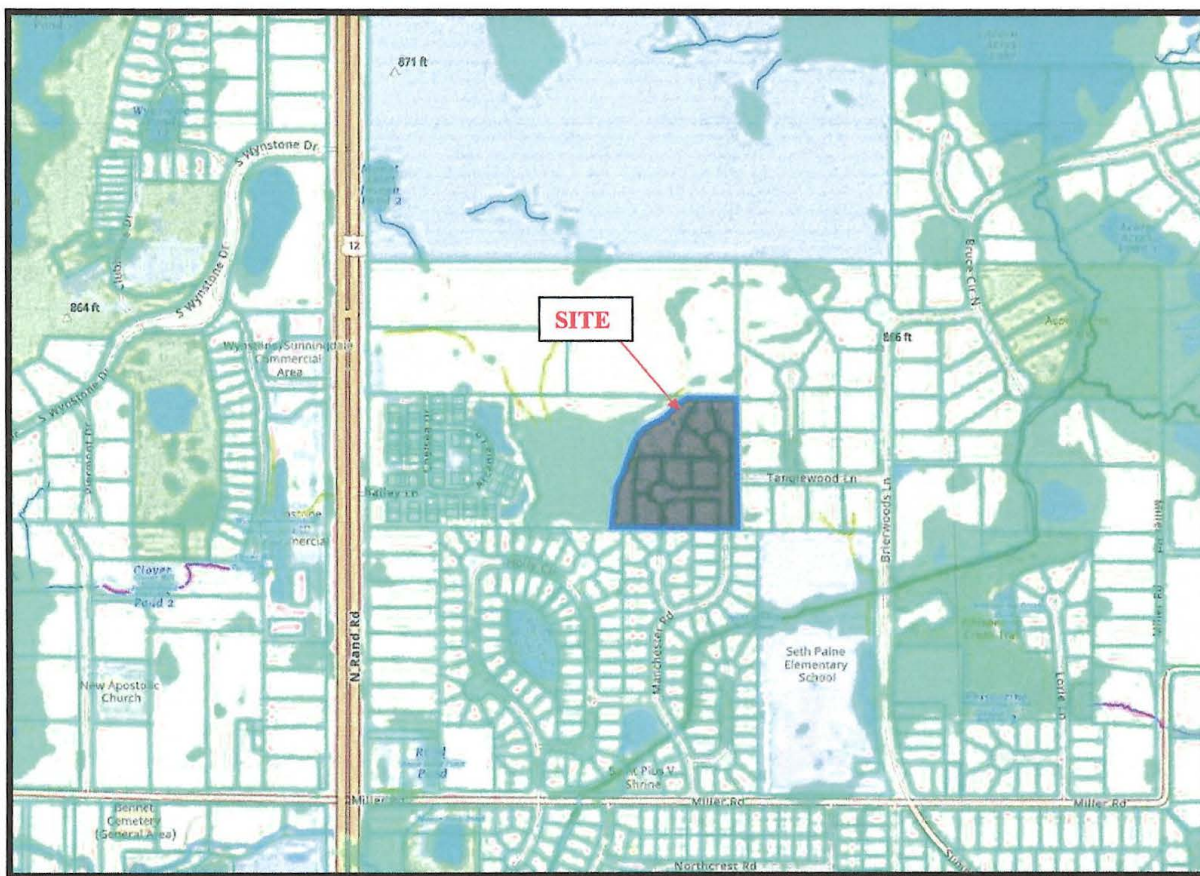
Daniel J. Krill CWS, CPESC, DECI  
President, Ecologist  
DK ENVIRONMENTAL SERVICES, INC.

### **Exhibits**

1. Site Location Map with Hydro Lines
2. Lake County Wetland Inventory
3. National Wetland Inventory
4. Approximate WL-A Boundary (*flagged 7.09.2024*)
5. Representative Site Photos

Exhibit 1: LOCATION MAP: PROJECT STUDY AREA w/hydro lines

**0 Manchester Road in the Village of Lake Zurich  
Lake County, IL 60047  
(approx. 8-acre site)**



DK Environmental Services, Inc.

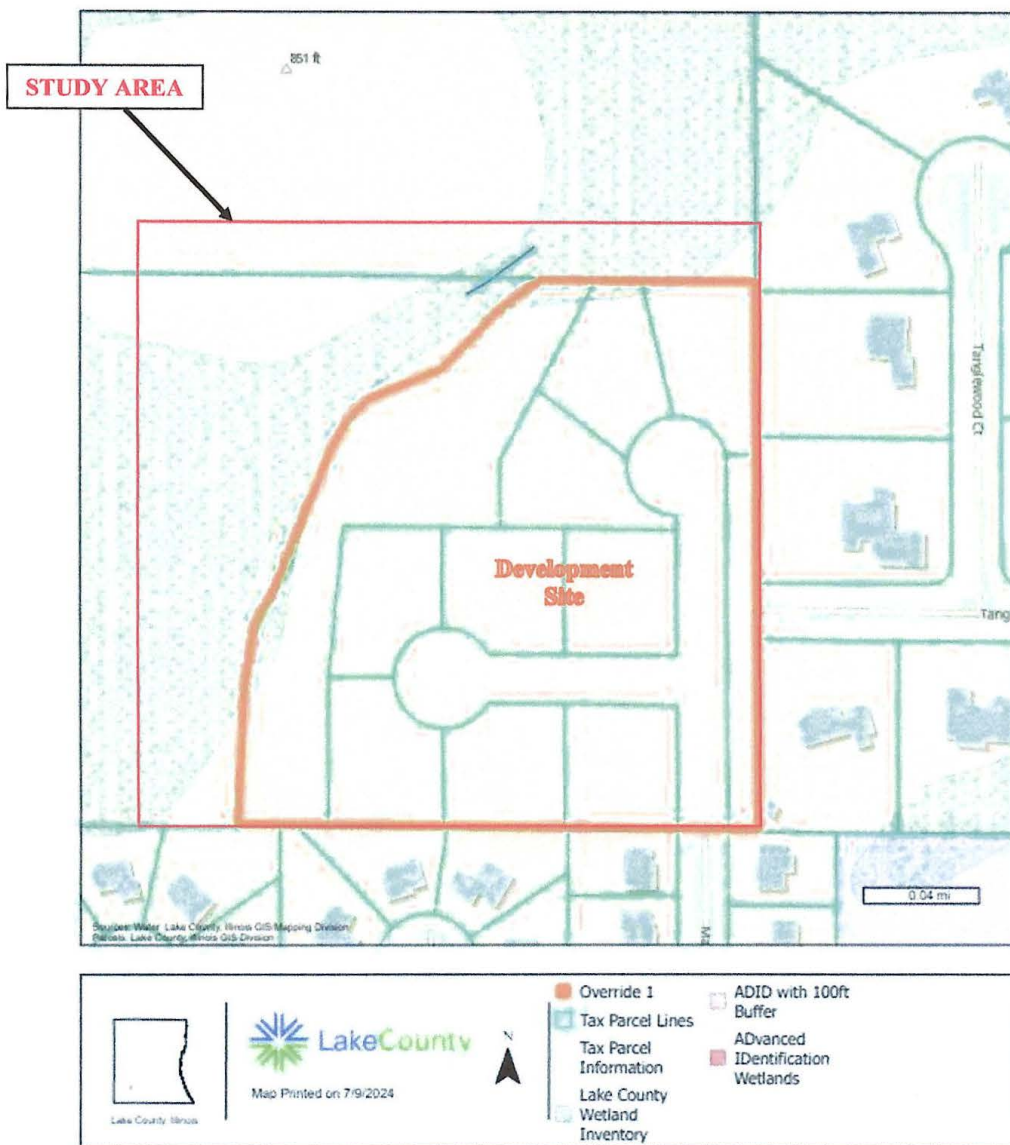
4

Meadow Wood Subdivision  
LAKE ZURICH



Exhibit 2: LAKE COUNTY WETLAND INVENTORY

**0 Manchester, Lake Zurich**



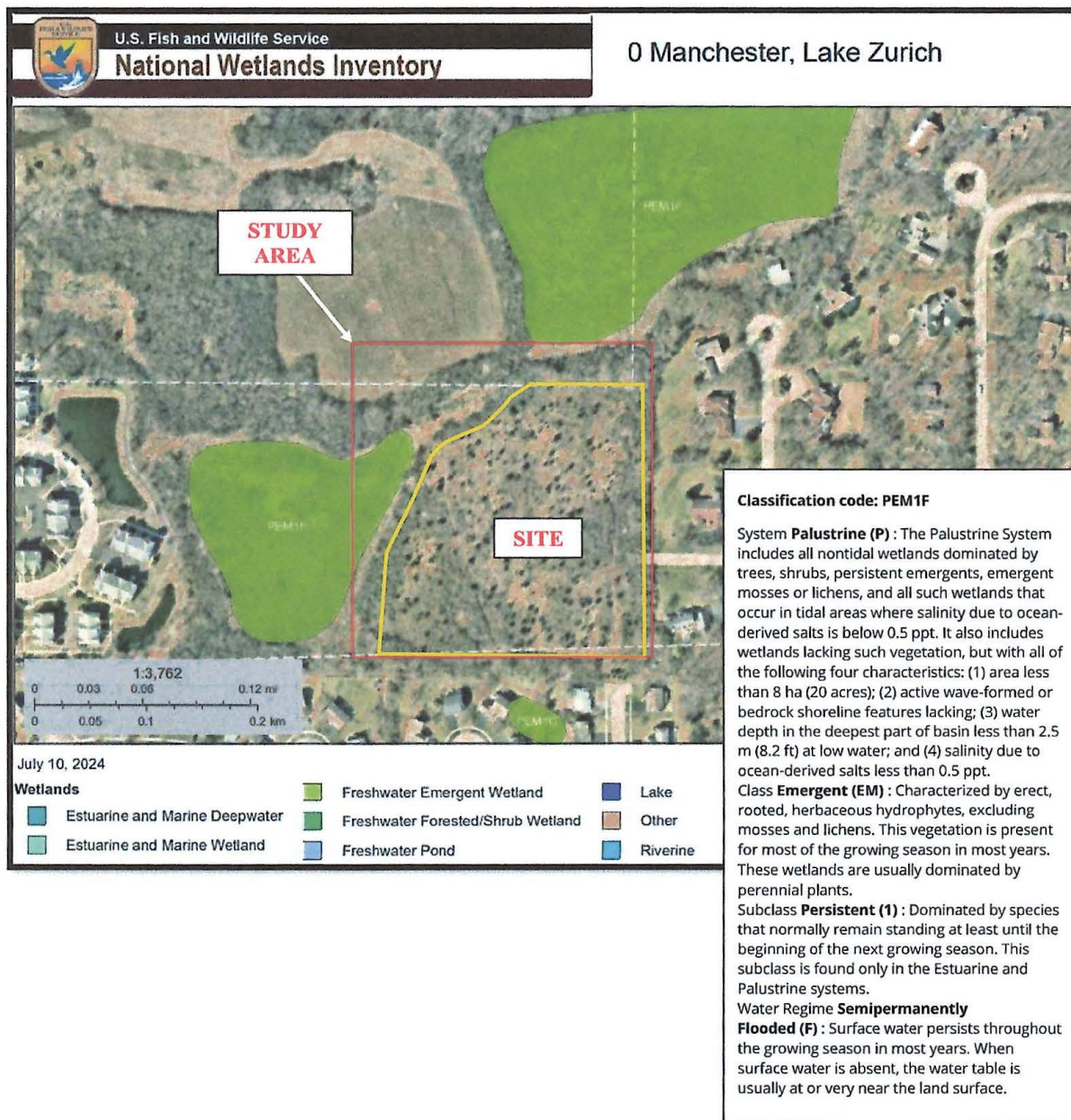
DK Environmental Services, Inc.

5

Meadow Wood Subdivision  
LAKE ZURICH



**Exhibit 3: National Wetland Inventory (NWI)**



DK Environmental Services, Inc.

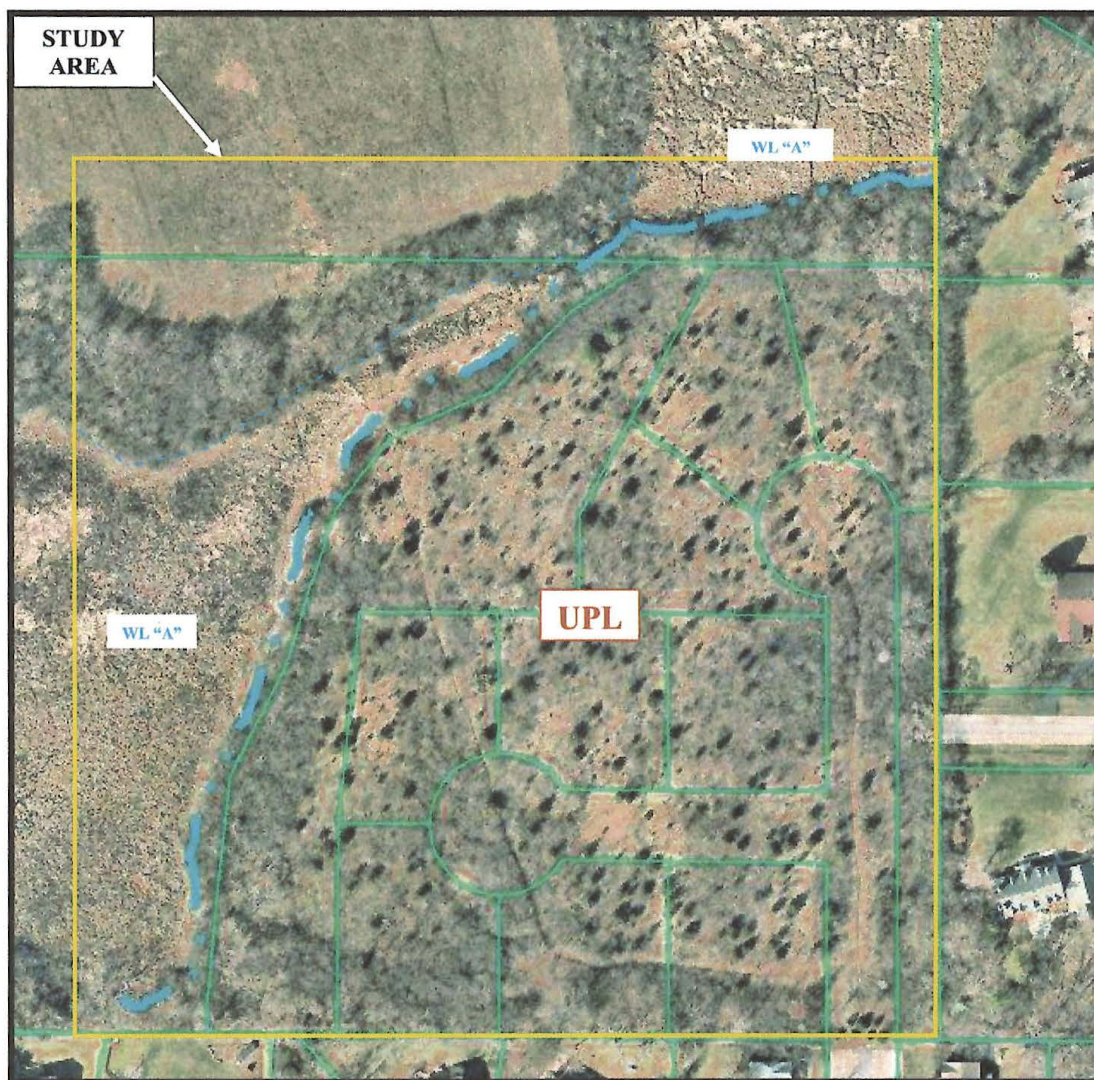
6

Meadow Wood Subdivision  
LAKE ZURICH



DKES INC.

**Exhibit 4: Approximate Wetland Area Boundary**  
**Wetland Ribbon Flags A1-A28**



DK Environmental Services, Inc.

7

Meadow Wood Subdivision  
LAKE ZURICH



**Exhibit 5: Representative Site Photos**



View of WL-A posted at SW of site – facing NW



View of flagged WL-A at southwest  
Wetland bordered by common buckthorn - facing NW



View of **WL-A** at west – cattail marsh facing W



View of **WL-A** posted and flagged at west of site – facing NW





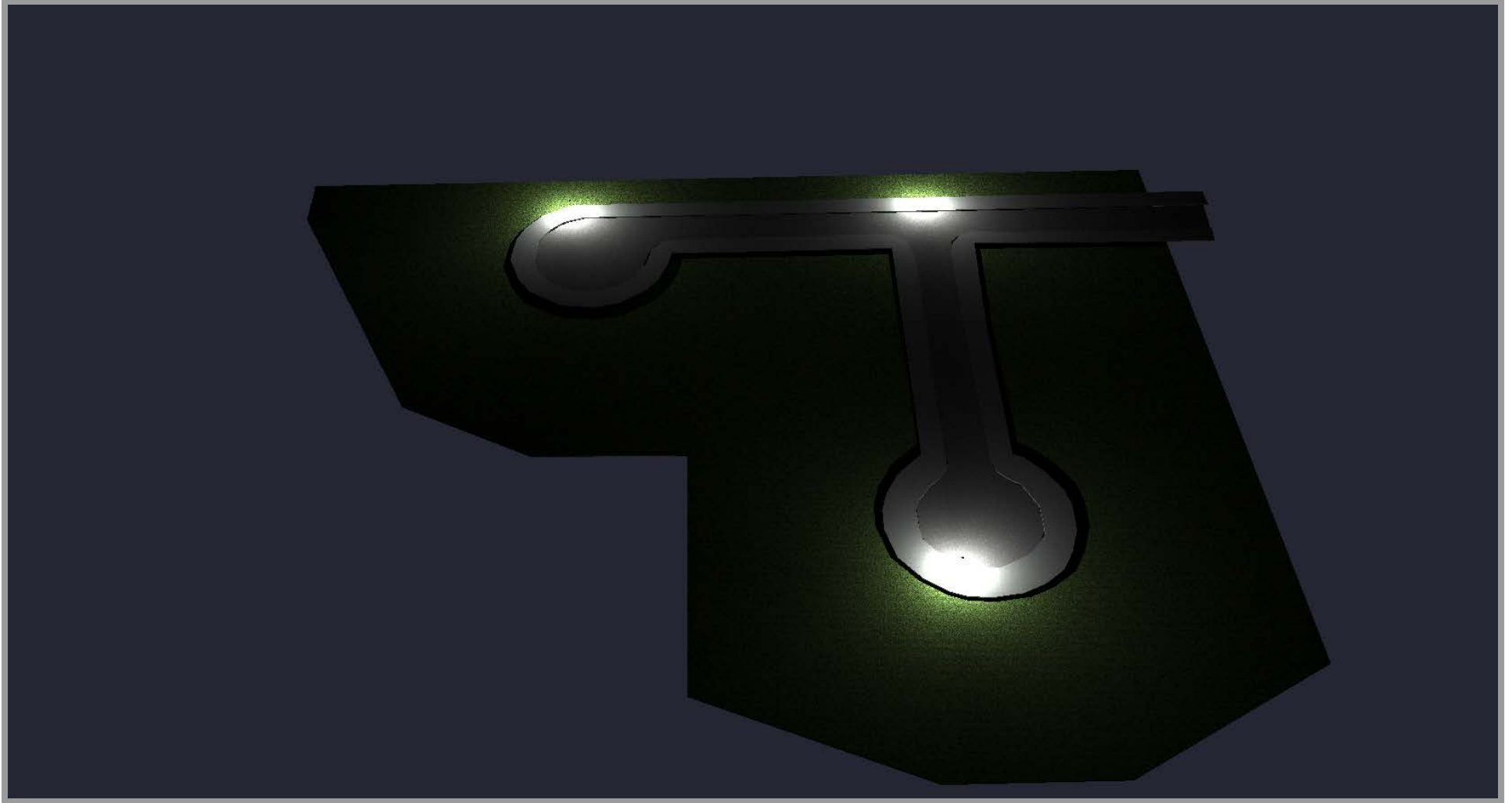
Narrow channel at NW of site connecting two large depressions – facing NE



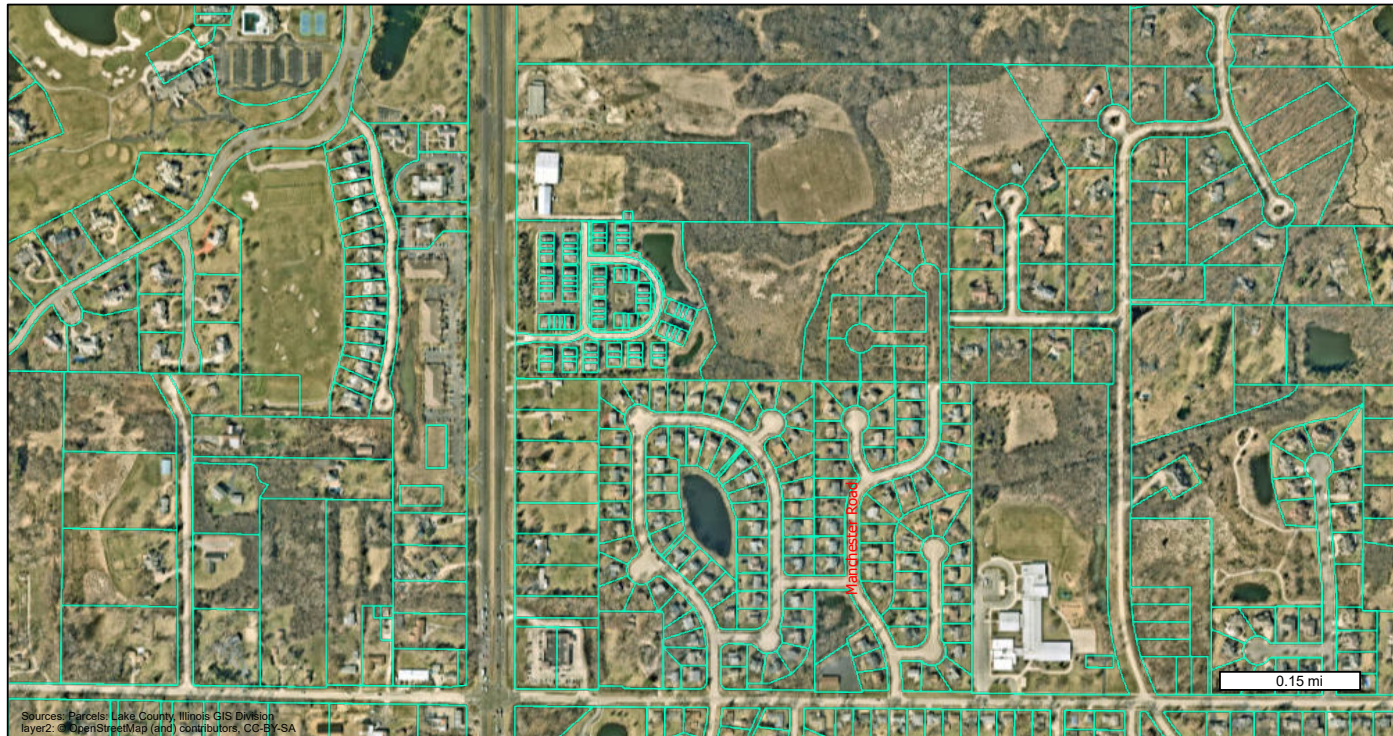
End flag #A28 at pipe outfall – NE of site facing N










## Lake County, Illinois



 <small>Lake County, Illinois</small>	 <b>LakeCounty</b> <small>Map Printed on 9/11/2024</small>	 <small>N</small>	<div style="display: flex; align-items: center;"> <div style="width: 15px; height: 15px; border: 1px solid cyan; margin-right: 5px;"></div> <span>Tax Parcel Lines</span> </div>
<p><b>Disclaimer:</b> The selected feature may not occur anywhere in the current map extent. A Registered Land Surveyor should be consulted to determine the precise location of property boundaries on the ground. This map does not constitute a regulatory determination and is not a base for engineering design. This map is intended to be viewed and printed in color.</p>			





# FINANCE DEPARTMENT

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## MONTHLY INFORMATION REPORT

**JULY 2024**

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HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
AND  
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET  
LAKE ZURICH, IL 60047

Finance Monthly Report – July 2024

### DEPARTMENT NARRATIVE

During July, work began on the fiscal year 2025 budget. As part of this process, each department carefully analyzes the current year revenues and expenditures under their control. Current year projections and first round requests are submitted to Finance in early September.

### GENERAL FUND OPERATING RESULTS *SUMMARY*

For the month of July, revenues totaled \$2.69 million and expenditures \$2.58 million, resulting in an operating excess of \$111k. From a budget perspective, we had expected expenditures to exceed revenues by \$64k. Year-to-date figures below represent the seventh month of activity for the year.

#### **General Fund Operating Results**

	Current Month Budget	Current Month Actual	Year-to-Date Budget	Year-to-Date Actual
Revenues	\$ 2,681,464	\$ 2,687,788	\$ 20,103,421	\$ 21,374,533
Expenditures	2,745,039	2,576,878	19,794,947	19,534,097
<b>Excess (Deficiency)</b>	<b>\$ (63,575)</b>	<b>\$ 110,910</b>	<b>\$ 308,474</b>	<b>\$ 1,840,436</b>

### *REVENUES*

Following is a summary of revenues by type through July 31, 2024. These figures represent seven months of financial activity. A more detailed analysis can be found on page 9.

## Finance Monthly Report – July 2024

	Current Month's Budget	Current Month's Actual	% Variance	Year-to-Date Budget	Year-to-Date Actual	% Variance	% of Annual Budget
Taxes	\$ 586,029	\$ 259,215	-55.8%	\$ 5,979,505	\$ 6,125,564	2.44%	53.6%
Intergovernmental	1,592,456	1,634,489	2.6%	11,346,348	11,717,433	3.27%	60.1%
Licenses & Permits	64,446	54,168	-15.9%	554,382	587,254	5.93%	65.6%
Fines and Forfeits	37,977	35,129	-7.5%	248,043	221,471	-10.71%	54.0%
Charges for Services	360,120	539,097	49.7%	1,703,454	2,121,488	24.54%	75.0%
Investment Income	19,756	94,016	375.9%	177,327	369,779	108.53%	92.4%
Miscellaneous	20,679	71,674	246.6%	94,362	231,544	145.38%	130.2%
Operating Transfers	0	0	0.0%	0	0	0.0%	0.0%
Total Revenue	\$ 2,681,464	\$ 2,687,788	0.2%	\$ 20,103,421	\$ 21,374,533	6.32%	60.0%

**Taxes:**

Revenues from taxes came in at \$259k in July, below budget expectations. The budget expectations are determined using historical averages, whereas the actual disbursement fluctuates depending on the timing of property tax payments received by the county. While property taxes are received primarily June through September, the remaining revenues in this category contribute a significant amount of revenue each month all year round.

Telecommunications tax receipts were about 32% higher than expected for the month at \$26k. That is 3% less than the amount received in the same month of the prior year. More information regarding Telecommunications tax can be found on page 12.

Utility tax results were mixed for the month. The gas utility tax had \$16k in receipts, below budget expectations of \$22k. Electric utility tax came in at \$87k versus the expected \$80k. Combined, utility taxes were 1% higher than expected. The payments are based primarily on June activity. More detail on the Utility Taxes can be found on page 13.

**Intergovernmental Revenue:**

Revenue from other governments totaled \$1.63 million in July, which exceeded budget expectations for the category.

State sales tax receipts were above budget expectations for the month at \$643k. This represents sales from April and was 4% higher than receipts from the same month last year. More information regarding Sales Tax can be found on page 14.

#### Finance Monthly Report – July 2024

Income Tax receipts came in above budget expectations with the receipts for July totaling \$330k compared to an expected \$312k. Details on Income Tax are provided on page 15.

Video gaming tax receipts came in 21% above budget expectations at \$27k. Video gaming tax is received two months in arrears. The video gaming tax receipts budgeted for July relate to tax for May activity.

#### **Licenses and Permits:**

Revenue from the issuance of licenses and permits came in at \$54k for July, 16% below budget expectations. Building permits (\$12k), sidewalk fees (\$10k), and overweight truck permits (\$8k) were the biggest contributors. Additional items included in license and permit revenue are other permits (\$7k), contractor registration (\$6k), and occupancy certificates (\$2k). Due to the variable nature of these types of revenues, fluctuations are expected throughout the year based on activity.

#### **Fines and Forfeits:**

Revenue from police fines came in below budget expectations during July, with receipts of \$35k. The revenues in this category include various fines generated from police citations, such as red light and local ordinance violations.

#### **Charges for Services:**

Revenue from service charges totaled \$539k in July. The main revenue sources in this category are ambulance, engineering fees and park program fees. As ambulance fees are based purely on activity and need, this revenue source can fluctuate considerably during the year. Ambulance receipts for the month were recorded at \$216k. Engineering review receipts for the month were recorded at \$9k. For park program fees, this is a combination of timing of receipts and fluctuating activity levels; receipts in July were above budget expectations at 237k.

#### **Investment Income:**

The General Fund investment income in July was \$94k. Currently, the investments are concentrated in certificates of deposit, treasury obligations, and interest-bearing money market accounts. A detailed cash and investment report can be found on page 17.

## Finance Monthly Report – July 2024

**Miscellaneous:**

The General Fund miscellaneous revenue in July was \$72k. Receipts for this category were rental income (\$29k), the Botavi Wellness LOC draw (\$40k), and other small items.

***EXPENDITURES***

For the month of July, expenditures totaled \$2.58 million for the General Fund, which was 6% below projections of \$2.75 million. The table below presents a summary of General Fund expenditures by department as of July 31, 2024. Additional detail can be found on page 9.

Department Or Program	Current Month's Budget	Current Month's Actual	% Variance	YTD Budget	YTD Actual	% Variance	% of Annual Budget
Legislative	\$ 6,537	\$ 3,923	-40.0%	\$ 48,051	\$ 41,829	-12.9%	60.1%
Administration	\$ 123,283	\$ 90,439	-26.6%	\$ 801,826	\$ 724,656	-9.6%	45.6%
Finance	\$ 43,174	\$ 68,238	58.1%	\$ 358,792	\$ 354,661	-1.2%	60.6%
Technology	\$ 36,398	\$ 42,769	17.5%	\$ 377,880	\$ 378,808	0.2%	65.3%
Police	\$ 673,934	\$ 603,042	-10.5%	\$ 5,269,574	\$ 5,387,558	2.2%	56.3%
Fire	\$ 970,191	\$ 857,460	-11.6%	\$ 7,496,370	\$ 7,242,265	-3.4%	53.8%
Community Develop.	\$ 118,596	\$ 86,185	-27.3%	\$ 591,226	\$ 541,185	-8.5%	42.9%
Public Works	\$ 377,188	\$ 410,203	8.8%	\$ 2,348,525	\$ 2,344,130	-0.2%	55.3%
Park & Recreation	\$ 164,094	\$ 182,974	11.5%	\$ 881,188	\$ 897,490	1.8%	63.2%
Operating Transfers	\$ 231,645	\$ 231,645	0.0%	\$ 1,621,515	\$ 1,621,515	0.0%	57.3%
<b>Total</b>	<b>\$ 2,745,039</b>	<b>\$ 2,576,878</b>	<b>-6.1%</b>	<b>\$ 19,794,947</b>	<b>\$ 19,534,097</b>	<b>-1.3%</b>	<b>54.8%</b>

**OPERATING RESULTS OF OTHER FUNDS**

Following are some observations regarding the revenues and expenditures of other funds. A financial summary of funds other than General is provided on pages 10-11.

**Special Revenue Funds:**

Motor fuel tax revenue came in at \$90k in July, which was right at budget expectations. Conservative estimates for revenues highly sensitive to the economy, such as this one, allow for fluctuations later in the year. Expenditures from the Motor Fuel Tax Fund were \$31k for electricity (\$27k), the mowing contract (\$4k), and other small items.

July revenues for the Hotel Tax Fund totaled \$24k. The revenue in this fund is a combination of hotel tax receipts and interest income. Per Village Ordinance #2003-10-252, hotel tax receipts are due

#### Finance Monthly Report – July 2024

quarterly. Therefore, the village does not receive receipts each month. Expenditures of \$8k were recorded for the month, most of which is a transfer to the Special Events Fund for the funding of special events.

The Special Events Fund allocates resources for special events and their corresponding expenditures. Revenues for July totaled \$38k, which relate to funding transfers in from other funds (\$29k), and Fourth of July (\$9k). Expenditures for the month totaled \$58k, consisting of normal staff expenses (\$19k), Fourth of July (\$32k), Miscellaneous Events (\$6k), and Farmer's Market (\$1k).

#### **Debt Service Funds:**

The debt service funds record annual debt service payments for several of the village issuances. July revenues for the debt service fund are \$17k from property taxes and \$13k from interest and changes in market value of investments. The expenditures recorded for July were \$54k, for interest related to Series 2016A General Obligation Refunding Bonds.

#### **Capital Projects Funds:**

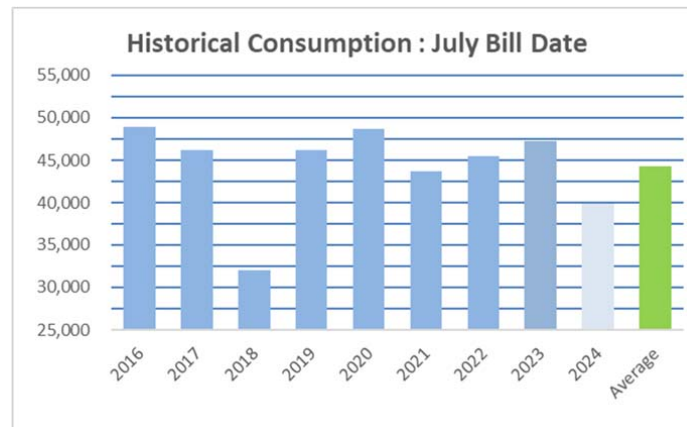
July revenue for the capital projects funds came in at \$450k. The majority of the revenue was from Non-Home Rule Sales Tax (NHRST), with receipts from July of \$215k. This was 4% higher than budget expectations and 4% higher than the same month last year. July receipts represent sales from April. More detail on the NHRST revenue can be found on page 16. Remaining revenues for capital project funds include funding transfers (\$154k), and interest income and change in market value of investments (\$81k).

Expenditures of \$441k were recorded in July for capital projects, consisting of road resurfacing (\$316k), PW roof and windows (\$45k), multi-site roof improvements (\$24k), Buffalo Creek flooring (\$12k), parking lot improvements (\$11k), promenade improvements (\$11k), and other small items.

#### **Water and Sewer Fund:**

July revenue totaled \$870k, which was 8% below the budget estimate of \$945k. Consumption metered in July was 40M gallons, lower than the nine-year average of 44M gallons. The consumption billed in July primarily represents water metered in late June and early July. With about 46M gallons pumped, about 14% of pumped water was lost to main breaks, fire department use, or other small issues. A chart comparing water consumption over the past eight years provided below.

## Finance Monthly Report – July 2024



Expenses in the Water Fund were \$1.23 million for the month. Of this amount, \$185k was a non-cash transaction to record depreciation of the infrastructure assets of the fund and \$756k was for water main improvements. The remaining expenses are personnel expenses, other operational items and other smaller operating items. Throughout the year, spending is monitored to ensure revenues are sufficient to cover operations and capital needs as necessary. Any annual surplus would be used for expenditures later in the year and provide cash flow for improvements to maintain the aging infrastructure.

**Internal Service Funds:**

Internal service funds are used to reserve resources for a specific purpose and to allocate the user charges accordingly. The village has three active internal service funds: Medical Self Insurance, Risk Management and Equipment Replacement. Revenues are a combination of user charges from other funds as appropriate. Expenditures fluctuate, depending on activity levels, particularly in the Risk Management Fund.

The Equipment Replacement fund in particular is subject to funding availability from the General Fund. July expenses include non-cash depreciation expenses (\$45k), and a PD replacement car (\$23k).

## Finance Monthly Report – July 2024

**Special Service Areas:**

While the village does not budget for Special Service Area (SSA) revenues and expenses, as funds are being collected and spent for village SSA's, the following information can be of value to report. The only expenses for the month of July were \$759 for sweeping and mowing (SSA #8, #11, and #13).

SSA Activity  
Jul-24

SSA #	Location	Beginning Balance 1/1/2024	Year-To-Date		Ending Balance 12/31/2024	Annual Expected		Annual Expected	
			Revenues	Expenses		Revenues	YTD %	Expenses	YTD %
SSA #8	Heatherleigh	54,646	5,320	10,765	49,200	9,697	54.85%	23,196	46.41%
SSA #9	Willow Ponds	127,185	6,454	1,750	131,890	11,851	54.46%	19,300	9.07% <sup>b</sup>
SSA #10	Westberry	18,987	499	-	19,486	1,000	49.87%	-	N/A
SSA #11	Lake Zurich Pines	27,244	-	20,243	7,001	-	#DIV/0! <sup>a</sup>	27,244	74.30%
SSA #13	Conventry Creek	229,086	17,535	2,408	244,213	29,894	58.66% <sup>a</sup>	16,662	14.45%
SSA #16	Country Club	1,478	880	-	2,358	-	N/A	-	N/A
		458,625	30,688	35,166	454,148	52,443	58.52%	86,402	0.00%

a) Flat amount levied per property.

b) At some point after enough funds have accrued, Willow Ponds will require dredging, estimated at \$120,000+

**Police and Firefighters' Pension Funds:**

A snapshot of activity related to the public safety pension funds of the village is provided as part of the monthly report. It is important to note that a significant revenue source for both pension funds is the annual property tax levy, of which receipts are typically recorded between June and September of each year, affecting the cash flows of each fund.

The Police Pension Fund had total revenue of \$1.03 million for the month. For July, the fund recorded an unrealized gain of \$807k from investments. Total municipal and member contributions for the month totaled \$222k. Expenses for the month were \$246k of which \$244k was for pension and benefit payments, \$1k was for professional expenses, and \$1k was for investment expenses. For the month of July, the fund experienced a gain of \$783k. As of July 31st, the fund had a net position of \$35.1 million. Additional information can be found on page 18.

The Firefighters' Pension Fund investments recorded an unrealized gain of \$2.03 million from investments. Total municipal and member contributions for the month totaled \$74k. Total revenues for the month were \$2.1 million. Expenses for the month were \$294k of which \$275k was for pension and benefit payments, \$5k was for insurance, \$4k was for professional services, and \$10k was for investment



## Finance Monthly Report – July 2024

expenses. For the month of July, the fund experienced a gain of \$1.81 million. As of July 31st, the fund had a net position of \$57.5 million. Additional information can be found on page 18.

**Conclusion:**

For the one fiscal period covered by this report, no major concerns were identified. Major revenue sources are performing within reason and expenditures have been kept to a minimum. We will continue to monitor revenues and expenditures closely throughout the coming months.

Respectfully Submitted,

*Amy Sparkowski*

Amy Sparkowski  
Director of Finance

VILLAGE OF LAKE ZURICH OPERATING REPORT SUMMARY GENERAL FUND July 31, 2024								
	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Achieved
	Budget	Actual	% Variance	Budget	Actual	% Variance		
REVENUES								
Taxes								
Property Taxes	456,339	122,925	(73.1%)	4,832,257	4,995,447	3.4%	9,528,414	52.4%
Utility Tax - Electric	79,914	86,881	8.7%	517,383	526,962	1.9%	930,418	56.6%
Utility Tax - Gas	21,657	16,014	(26.1%)	353,744	271,668	(23.2%)	486,113	55.9%
Cable Tv Franchise	8,661	7,627	(11.9%)	128,535	142,091	10.5%	237,715	59.8%
Telecom Tax	19,458	25,769	32.4%	147,585	189,396	28.3%	238,907	79.3%
Total Taxes	586,029	259,215	-55.8%	5,979,505	6,125,564	2.4%	11,421,567	53.6%
Intergovernmental								
State Sales Tax	617,585	643,366	4.2%	4,524,921	4,687,615	3.6%	8,085,057	58.0%
State Income Tax	312,091	329,692	5.6%	2,125,992	2,198,249	3.4%	3,318,041	66.3%
State Use Tax	63,135	59,546	(5.7%)	495,009	450,733	(8.9%)	841,733	53.5%
Video Gaming Tax	21,891	26,527	21.2%	175,666	179,481	2.2%	323,970	55.4%
Fire/Rescue Srvc Contract	542,615	542,615	(0.0%)	3,798,305	3,798,302	(0.0%)	6,511,375	58.3%
Other Intergovernmental	35,141	32,743	(6.8%)	226,455	403,054	78.0%	405,863	99.3%
Total Intergovernmental	1,592,456	1,634,489	2.6%	11,346,348	11,717,433	3.3%	19,486,039	60.1%
Licenses & Permits								
Liquor Licenses	1,005	1,300	29.3%	120,107	174,400	45.2%	160,000	109.0%
Business Licenses	665	315	(52.6%)	61,802	109,395	77.0%	95,000	115.2%
Building Permits	19,798	11,830	(40.2%)	115,222	88,809	(22.9%)	212,000	41.9%
Permit Plan Review	14,857	5,085	(65.8%)	68,024	46,548	(31.6%)	116,600	39.9%
Other Permits	28,121	35,638	26.7%	189,228	168,102	(11.2%)	312,220	53.8%
Total Licenses & Permits	64,446	54,168	(15.9%)	554,382	587,254	5.9%	895,820	65.6%
Fines and Forfeits	37,977	35,129	(7.5%)	248,043	221,471	(10.7%)	410,500	54.0%
Charges for Services								
Fire/Rescue Ambulance Fee	106,743	216,136	102.5%	706,683	911,978	29.1%	1,300,000	70.2%
Park Program Fees	177,503	237,092	33.6%	611,002	745,366	22.0%	823,889	90.5%
Other Charges for Services	75,875	85,869	13.2%	385,768	464,145	20.3%	704,930	65.8%
Total Charges for Services	360,120	539,097	49.7%	1,703,454	2,121,488	24.5%	2,828,819	75.0%
Investment Income	19,756	94,016	375.9%	177,327	369,779	108.5%	400,000	92.4%
Miscellaneous	20,679	71,674	246.6%	94,362	231,544	145.4%	177,794	130.2%
Total General Fund Revenues	2,681,464	2,687,788	0.2%	20,103,421	21,374,533	6.3%	35,620,539	60.0%
EXPENDITURES								
General Government								
Legislative	6,537	3,923	(40.0%)	48,051	41,829	(12.9%)	69,575	60.1%
Administration	123,283	90,439	(26.6%)	801,826	724,656	(9.6%)	1,589,526	45.6%
Finance	43,174	68,238	58.1%	358,792	354,661	(1.2%)	585,039	60.6%
Technology	36,398	42,769	17.5%	377,880	378,808	0.2%	580,417	65.3%
Total Gen. Govt.	209,392	205,369	(1.9%)	1,586,550	1,499,955	(5.5%)	2,824,557	53.1%
Public Safety								
Police	673,934	603,042	(10.5%)	5,269,574	5,387,558	2.2%	9,569,189	56.3%
Fire	970,191	857,460	(11.6%)	7,496,370	7,242,265	(3.4%)	13,467,992	53.8%
Community Development	118,596	86,185	(27.3%)	591,226	541,185	(8.5%)	1,262,294	42.9%
Total Public Safety	1,762,720	1,546,687	(12.3%)	13,357,170	13,171,008	(1.4%)	24,299,475	54.2%
Streets - Public Works	377,188	410,203	8.8%	2,348,525	2,344,130	(0.2%)	4,240,368	55.3%
Culture - Park and Recreation	164,094	182,974	11.5%	881,188	897,490	1.8%	1,421,099	63.2%
Total General Fund Expend.	2,513,394	2,345,233	(6.7%)	18,173,432	17,912,582	(1.4%)	32,785,499	54.6%
Operating Transfers Out	231,645	231,645	0.0%	1,621,515	1,621,515	0.0%	2,829,740	57.3%
NET INCOME (LOSS) FOR GENERAL	(63,575)	110,910		308,474	1,840,436		5,300	

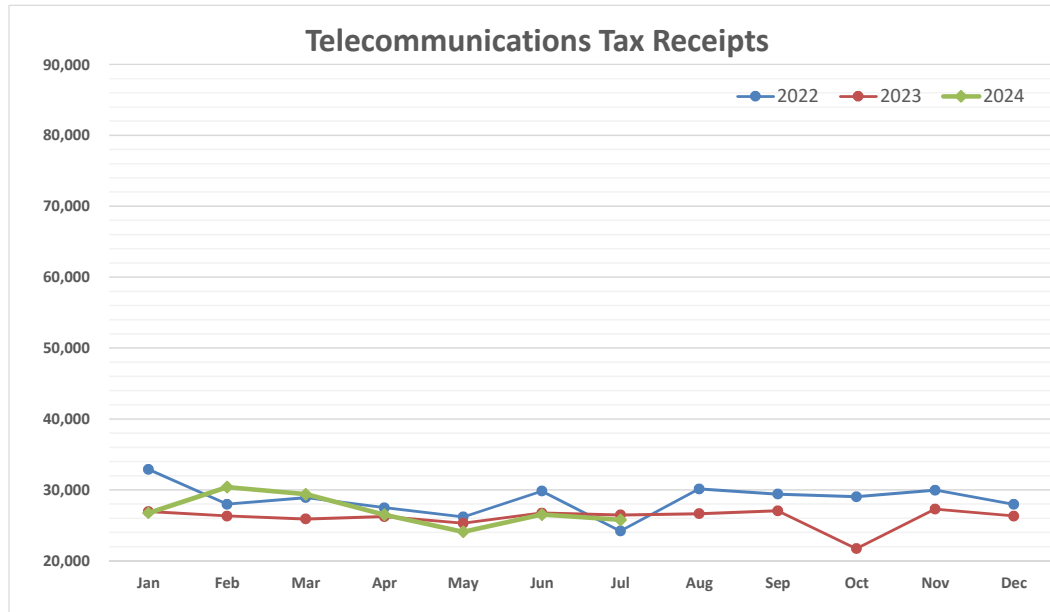
**VILLAGE OF LAKE ZURICH  
OPERATING REPORT SUMMARY  
July 31, 2024**

	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Achieved
	Budget	Actual	% Variance	Budget	Actual	% Variance		
<b>SPECIAL REVENUE FUNDS</b>								
<b>MOTOR FUEL TAX FUND</b>								
Revenues	89,877	89,768	(0.1%)	588,504	589,580	0.2%	1,068,211	55.2%
Expenditures	27,990	31,407	12.2%	292,266	273,000	(6.6%)	607,483	44.9%
Net Activity Gain (Loss)	61,887	58,361		296,238	316,580		460,728	
<b>HOTEL TAX FUND</b>								
Revenues	10,886	24,492	125.0%	68,216	71,411	4.7%	130,169	54.9%
Expenditures	7,934	7,636	(3.8%)	70,587	68,443	(3.0%)	110,578	61.9%
Net Activity Gain (Loss)	2,952	16,856		(2,371)	2,968		19,591	
<b>SPECIAL EVENTS FUND</b>								
Admin & Miscellaneous								
Revenues	22,443	22,777	1.5%	157,696	160,617	1.9%	270,440	59.4%
Expenditures	20,797	24,928	19.9%	161,328	160,179	(0.7%)	267,754	59.8%
Net Activity Gain (Loss)	1,646	(2,151)		(3,632)	438		2,686	
Rock the Block								
Revenues	1,035	200	(80.7%)	12,132	32,475	167.7%	67,000	48.5%
Expenditures	2,150	-	(100.0%)	24,896	18,931	(24.0%)	72,203	26.2%
Net Activity Gain (Loss)	(1,115)	200		(12,763)	13,544		(5,203)	
Farmers Market								
Revenues	133	(305)	(329.3%)	8,397	12,230	45.6%	8,750	139.8%
Expenditures	2,269	1,412	(37.8%)	6,375	6,590	3.4%	8,941	73.7%
Net Activity Gain (Loss)	(2,136)	(1,717)		2,023	5,640		(191)	
Fourth of July								
Revenues	15,430	14,546	(5.7%)	47,425	46,396	(2.2%)	74,000	62.7%
Expenditures	15,351	31,837	107.4%	84,604	84,968	0.4%	71,186	119.4%
Net Activity Gain (Loss)	80	(17,291)		(37,179)	(38,572)		2,814	
Winter Festival								
Revenues	1,151	1,254	8.9%	9,285	11,779	26.9%	20,550	57.3%
Expenditures	-	-	0.0%	6,543	3,799	(41.9%)	20,512	18.5%
Net Activity Gain (Loss)	1,151	1,254		2,743	7,980		38	
Special Events Fund Total	(374)	(19,705)		(48,809)	(10,970)		144	
<b>TIF #1 TAX FUND</b>								
Revenues	43,873	40,012	(8.8%)	800,755	945,192	18.0%	1,563,330	60.5%
Expenditures	1,903	1,250	(34.3%)	2,320	1,900	(18.1%)	1,433,899	0.1%
Net Activity Gain (Loss)	41,970	38,762		798,435	943,292		129,431	
<b>TIF #2 - DOWNTOWN</b>								
Revenues	38,053	16,935	(55.5%)	251,313	348,215	38.6%	455,500	76.4%
Expenditures	32,489	1,365	(95.8%)	285,133	68,948	(75.8%)	1,362,850	5.1%
Net Activity Gain (Loss)	5,564	15,570		(33,820)	279,267		(907,350)	
<b>TIF #3 - RAND ROAD</b>								
Revenues	8,929	13,687	53.3%	42,630	67,979	59.5%	98,980	68.7%
Expenditures	1,250	1,250	0.0%	1,500	1,250	(16.7%)	1,500	83.3%
Net Activity Gain (Loss)	7,679	12,437		41,130	66,729		97,480	
<b>DISPATCH CENTER FUND</b>								
Revenues	102,456	92,224	(10.0%)	1,077,882	1,185,777	10.0%	1,696,400	69.9%
Expenditures	134,798	138,327	2.6%	976,493	944,642	(3.3%)	1,689,437	55.9%
Net Activity Gain (Loss)	(32,342)	(46,103)		101,389	241,136		6,963	

**VILLAGE OF LAKE ZURICH  
OPERATING REPORT SUMMARY  
July 31, 2024**

	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Achieved
	Budget	Actual	% Variance	Budget	Actual	% Variance		
DEBT SERVICE FUNDS								
VILLAGE DEBT SERVICE								
Revenues	66,501	25,928	(61.0%)	688,867	738,792	7.2%	1,356,000	54.5%
Expenditures	-	-	0.0%	-	-	0.0%	1,330,654	0.0%
Net Activity Gain (Loss)	66,501	25,928		688,867	738,792		25,346	
TIF #1 DEBT SERVICE								
Revenues	479	4,484	837.0%	1,302,650	1,313,909	0.9%	2,164,000	60.7%
Expenditures	24,242	53,506	120.7%	824,265	1,044,511	26.7%	2,069,688	50.5%
Net Activity Gain (Loss)	(23,764)	(49,022)		478,386	269,398		94,312	
CAPITAL PROJECT FUNDS								
CAPITAL IMPROVEMENTS								
Revenues	166,039	197,449	18.9%	1,175,659	1,706,513	45.2%	2,051,500	83.2%
Expenditures	768,331	122,825	(84.0%)	2,985,665	1,059,168	(64.5%)	7,843,000	13.5%
Net Activity Gain (Loss)	(602,292)	74,623		(1,810,007)	647,346		(5,791,500)	
NON-HOME RULE SALES TAX								
Revenues	222,320	252,982	13.8%	1,618,231	1,741,340	7.6%	2,952,286	59.0%
Expenditures	258,616	318,041	23.0%	897,119	988,178	10.2%	3,083,250	32.0%
Net Activity Gain (Loss)	(36,296)	(65,058)		721,112	753,162		(130,964)	
ENTERPRISE FUND								
WATER AND SEWER								
Revenues	945,026	870,289	(7.9%)	5,839,846	6,039,382	3.4%	10,100,274	59.8%
Expenses								
Administration	57,398	59,620	3.9%	409,764	427,284	4.3%	741,336	57.6%
Debt	3,345	-	(100.0%)	55,563	59,763	7.6%	89,461	66.8%
Depreciation	185,417	185,417	0.0%	1,297,917	1,297,917	0.0%	2,225,000	58.3%
Billing	19,325	19,107	(1.1%)	158,947	152,025	(4.4%)	269,131	56.5%
Water	872,887	902,194	3.4%	4,238,169	3,505,499	(17.3%)	10,900,909	32.2%
Sewer	124,415	67,555	(45.7%)	730,231	481,438	(34.1%)	1,513,093	31.8%
	1,262,786	1,233,893		6,890,589	5,923,926		15,738,930	
Net Activity Gain (Loss)	(317,760)	(363,604)		(1,050,743)	115,456		(5,638,656)	
INTERNAL SERVICE FUNDS								
MEDICAL INSURANCE								
Revenues	310,988	300,566	(3.4%)	2,195,717	2,125,038	(3.2%)	3,753,074	56.6%
Expenses	312,415	266,026	(14.8%)	2,139,620	1,837,257	(14.1%)	3,723,066	49.3%
Net Activity Gain (Loss)	(1,427)	34,540		56,097	287,781		30,008	
RISK MANAGEMENT								
Revenues	127,589	129,814	1.7%	864,946	930,988	7.6%	1,549,535	60.1%
Expenses	27,704	14,001	(49.5%)	1,059,528	1,294,526	22.2%	1,437,538	90.1%
Net Activity Gain (Loss)	99,885	115,813		(194,582)	(363,538)		111,997	
EQUIPMENT REPLACEMENT								
Revenues	52,207	69,092	32.3%	368,755	456,039	23.7%	721,600	63.2%
Expenses	50,651	68,883	36.0%	537,775	509,181	(5.3%)	1,539,546	33.1%
Net Activity Gain (Loss)	1,556	209		(169,020)	(53,141)		(817,946)	
TOTAL ALL VILLAGE FUNDS	(789,837)	(39,484)		180,777	6,074,693		(12,305,116)	

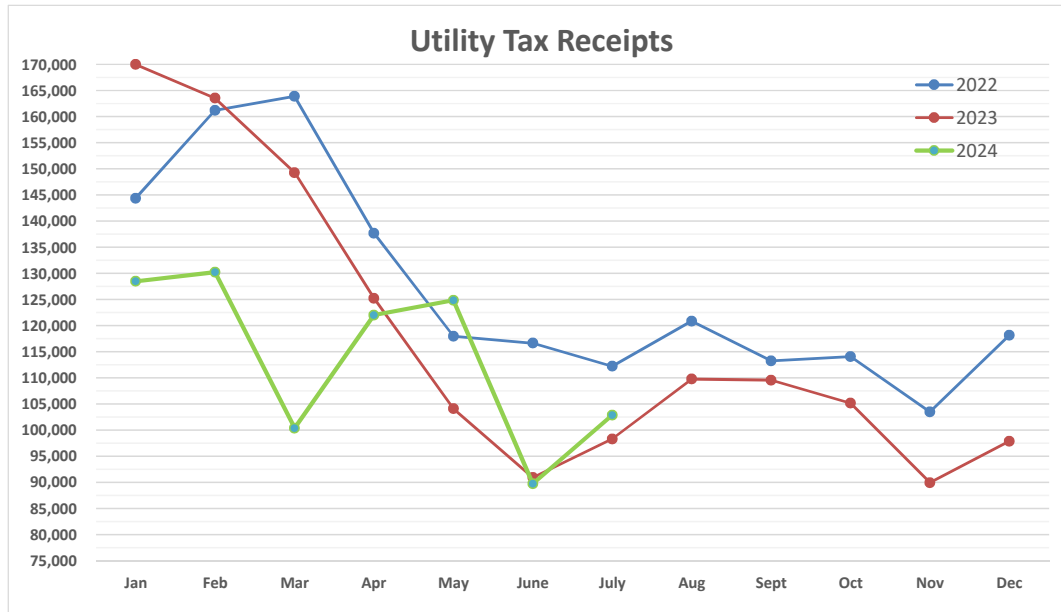
DEPARTMENT OF FINANCE  
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**Collection History**

Received	Earned	Historical			Current Year Actual		Current Year Budget		
		FY 2022	FY 2023	% Change	FY 2024	% Change	Budget	Variance \$	Variance %
January	October	32,888	26,937	-18.10%	26,739	-0.74%	22,089	4,650	21.05%
February	November	27,974	26,305	-5.97%	30,389	15.53%	22,387	8,002	35.75%
March	December	28,903	25,897	-10.40%	29,385	13.47%	20,817	8,568	41.16%
April	January	27,467	26,239	-4.47%	26,500	1.00%	19,791	6,709	33.90%
May	February	26,181	25,298	-3.37%	24,088	-4.78%	22,743	1,345	5.91%
June	March	29,825	26,724	-10.40%	26,526	-0.74%	20,300	6,226	30.67%
July	April	24,202	26,470	9.37%	25,769	-2.65%	19,458	6,311	32.43%
August	May	30,131	26,641	-11.58%			20,273		
September	June	29,408	27,045	-8.03%			19,826		
October	July	29,037	21,714	-25.22%			18,910		
November	August	29,947	27,301	-8.84%			19,755		
December	September	27,958	26,310	-5.89%			12,558		
		343,921	312,880	-9.03%	189,396		238,907	41,811	
Y-T-D		197,440	183,869	-6.87%	189,396	3.01%	147,585	41,811	28.33%

DEPARTMENT OF FINANCE  
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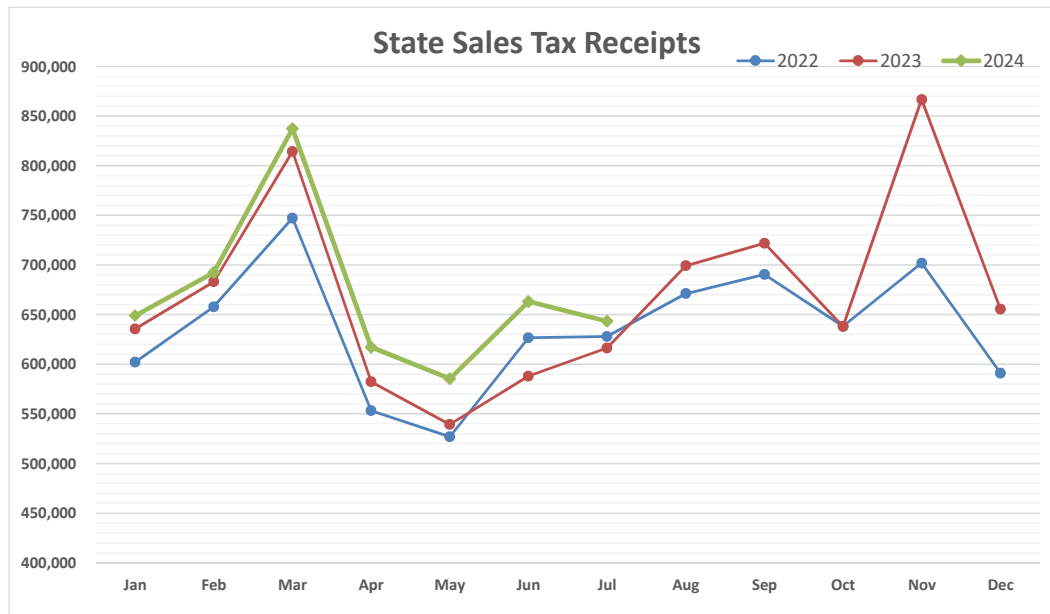


**Collection History**

**COMBINED - ELECTRICITY & GAS**

Receipt Month	Liability Month	Historical			Current Year Actual		Current Year Budget		
		2022	2023	% Change	2024	% Change	FY 2024	Variance \$	Variance %
Jan	Dec	144,392	169,997	17.7%	128,499	-24.4%	142,101	(13,602)	-9.6%
Feb	Jan	161,197	163,549	1.5%	130,227	-20.4%	146,020	(15,793)	-10.8%
Mar	Feb	163,887	149,304	-8.9%	100,379	-32.8%	149,186	(48,807)	-32.7%
Apr	Mar	137,718	125,258	-9.0%	122,020	-2.6%	127,866	(5,846)	-4.6%
May	Apr	117,990	104,119	-11.8%	124,867	19.9%	105,980	18,887	17.8%
June	May	116,659	90,943	-22.0%	89,743	-1.3%	98,403	(8,660)	-8.8%
July	June	112,246	98,324	-12.4%	102,895	4.6%	101,571	1,324	1.3%
Aug	July	120,867	109,785	-9.2%	-	-	116,331	-	-
Sept	Aug	113,271	109,576	-3.3%	-	-	110,891	-	-
Oct	Sept	114,085	105,163	-7.8%	-	-	106,200	-	-
Nov	Oct	103,512	89,950	-13.1%	-	-	93,620	-	-
Dec	Nov	118,176	97,895	-17.2%	-	-	118,362	-	-
		1,524,000	1,413,863	-7.23%	798,630	-43.5%	1,416,531	(72,497)	
Y-T-D		954,089	901,494	-5.51%	798,630	-11.4%	871,127	(72,497)	-8.3%

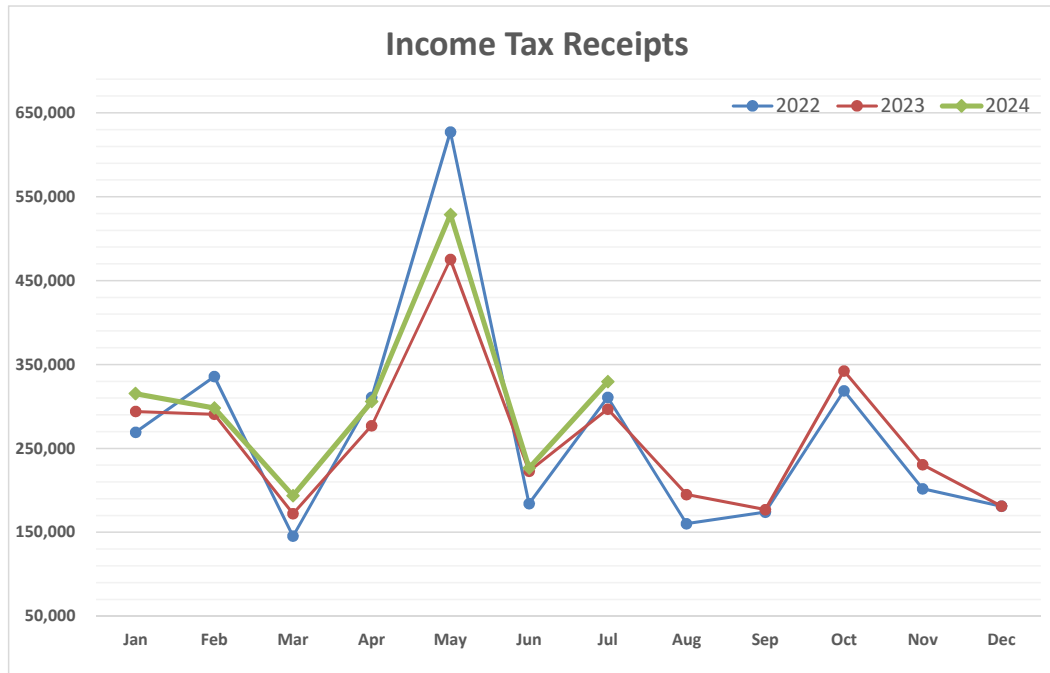
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**Collection History**

Received	Earned	Historical			Current Year Actual		Current Year Budget		
		2022	2023	% Change	2024	% Change	Amended Budget	Variance \$	Variance %
January	October	602,130	635,589	5.56%	648,870	2.09%	649,722	(852)	-0.13%
February	November	657,819	683,036	3.83%	692,430	1.38%	676,185	16,245	2.40%
March	December	747,307	814,249	8.96%	837,201	2.82%	806,679	30,522	3.78%
April	January	553,226	582,383	5.27%	617,165	5.97%	588,178	28,987	4.93%
May	February	527,013	539,316	2.33%	585,345	8.53%	555,656	29,689	5.34%
June	March	626,731	587,956	-6.19%	663,238	12.80%	630,917	32,321	5.12%
July	April	627,982	616,353	-1.85%	643,366	4.38%	617,585	25,781	4.17%
August	May	671,146	699,262	4.19%			690,332		
September	June	690,544	721,854	4.53%			708,628		
October	July	638,060	637,980	-0.01%			666,581		
November	August	701,860	866,772	23.50%			796,943		
December	September	590,991	655,570	10.93%			697,651		
		7,634,808	8,040,321	5.31%	4,687,615		8,085,057	162,693	
Y-T-D		4,342,208	4,458,884	2.69%	4,687,615	5.13%	4,524,922	162,693	3.60%

DEPARTMENT OF FINANCE  
MONTHLY REPORT  
JULY 2024

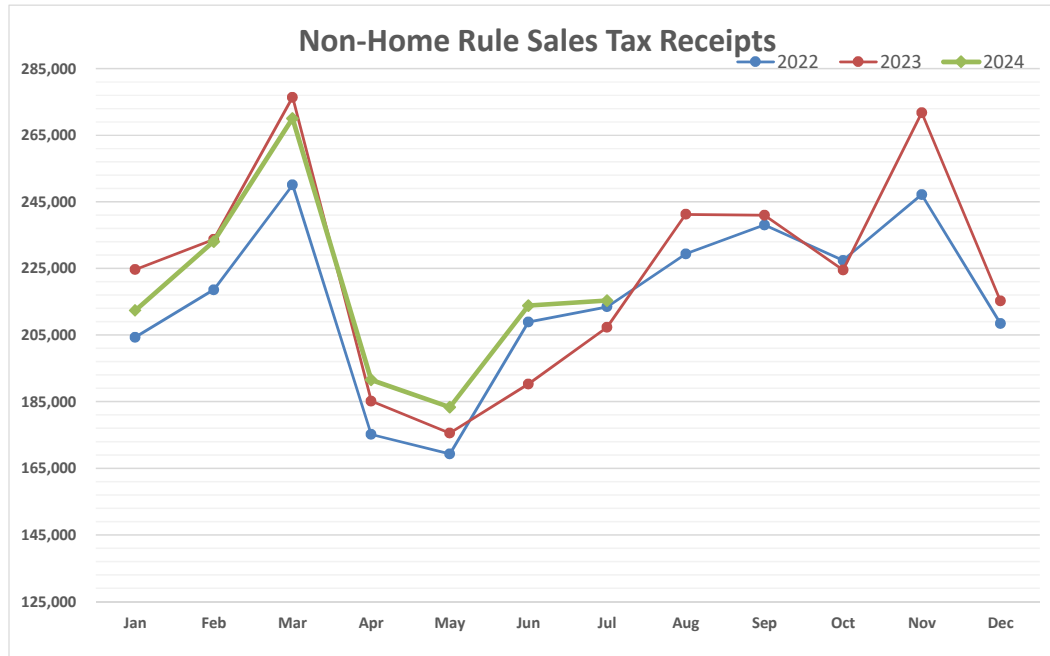


**Revenue History**

Vouchered	Historical			Current Year Actual		Current Year Budget		
	2022	2023	% Change	2024	% Change	Amended Budget	Variance \$	Variance %
January	269,221	294,073	9.23%	315,145	7.17%	278,186	36,959	13.29%
February	335,693	290,768	-13.38%	298,197	2.55%	306,435	(8,238)	-2.69%
March	145,504	172,211	18.36%	193,817	12.55%	185,286	8,531	4.60%
April	310,848	277,166	-10.84%	306,001	10.40%	307,284	(1,283)	-0.42%
May	627,194	475,308	-24.22%	528,773	11.25%	500,490	28,283	5.65%
June	184,242	222,875	20.97%	226,624	1.68%	236,220	(9,596)	-4.06%
July	311,032	296,937	-4.53%	329,692	11.03%	312,091	17,601	5.64%
August	160,199	195,159	21.82%			236,116		
September	174,093	177,137	1.75%			196,583		
October	318,729	342,406	7.43%			343,491		
November	201,830	230,643	14.28%			220,288		
December	181,090	181,212	0.07%			195,571		
	3,219,676	3,155,895	-1.98%	2,198,249	-30.34%	3,318,041	72,257	2.18%
Y-T-D	2,183,734	2,029,339	-7.07%	2,198,249	8.32%	2,125,992	72,257	3.40%



DEPARTMENT OF FINANCE  
MONTHLY REPORT  
JULY 2024



**Collection History**

Received	Earned	Historical			Current Year Actual		Current Year Budget		
		2022	2023	% Change	2024	% Change	Budget	Variance \$	Variance %
January	October	204,354	224,659	9.94%	212,321	-5.49%	220,528	(8,207)	-3.72%
February	November	218,598	233,707	6.91%	233,058	-0.28%	231,007	2,051	0.89%
March	December	250,074	276,394	10.52%	270,064	-2.29%	272,757	(2,693)	-0.99%
April	January	175,158	185,148	5.70%	191,529	3.45%	186,263	5,266	2.83%
May	February	169,297	175,551	3.69%	183,332	4.43%	179,403	3,929	2.19%
June	March	208,932	190,319	-8.91%	213,857	12.37%	207,820	6,037	2.90%
July	April	213,499	207,354	-2.88%	215,332	3.85%	206,746	8,586	4.15%
August	May	229,356	241,257	5.19%			239,558		
September	June	238,022	241,006	1.25%			247,723		
October	July	227,420	224,555	-1.26%			234,528		
November	August	247,180	271,762	9.95%			266,393		
December	September	208,471	215,249	3.25%			259,560		
		2,590,359	2,686,961	3.73%	1,519,493		2,752,286	14,969	
Y-T-D		1,439,911	1,493,132	3.70%	1,519,493	1.77%	1,504,524	14,969	0.99%

Village of Lake Zurich  
Investment Report  
July, 2024

Description	Purchase Date	Maturity Date	Coupon Rate	CUSIP / Account	Par Value	Purchase Price	(Premium) / Discount	Market Value	Unrealized Gain (Loss)
<b>MONEY MARKET &amp; CASH</b>									
IPRIME	NA	NA	5.175%		36,992.41	36,992.41	-	36,992.41	N/A
<b>CERTIFICATE OF DEPOSIT</b>									
Global Bank, NY	08/02/23	08/01/24	5.341%		249,764.53	237,100.00	12,664.53	237,100.00	-
Baxter Credit Union	08/02/23	08/01/24	5.327%		249,730.65	237,100.00	12,630.65	237,100.00	-
Capital One NA	08/03/22	08/05/24	3.204%	14042TJA6	245,000.00	245,690.62	(690.62)	244,938.63	(751.99)
Capital One NA	08/03/22	08/05/24	3.204%	14042RTF8	245,000.00	245,690.62	(690.62)	244,938.63	(751.99)
Sallie Mae Bank/Salt Lke	08/03/22	08/05/24	3.204%	795451BY8	245,000.00	245,690.62	(690.62)	244,938.63	(751.99)
Ally Bank	08/04/22	08/05/24	3.206%	02007GXE8	245,000.00	245,443.29	(443.29)	244,936.99	(506.30)
Modern Bank, Nat'l Assoc NY	08/02/23	01/23/25	5.383%		249,718.81	231,300.00	18,418.81	231,300.00	-
PeopleFirst Bank, IL	02/01/23	01/31/25	4.348%		249,849.18	229,500.00	20,349.18	229,500.00	-
Morgan Stanley Bank NA	02/01/23	02/10/25	4.356%	61690UY53	244,000.00	244,669.89	(669.89)	243,404.68	(1,265.21)
Fieldpoint Private B&T	04/04/23	04/03/25	5.032%		249,618.22	226,400.00	23,218.22	226,400.00	-
Schertz B&T	04/04/23	04/03/25	4.893%		249,654.67	227,400.00	22,254.67	227,400.00	-
Susquehanna Community Bank, PA	07/22/24	07/18/25	4.994%		249,860.10	238,100.00	11,760.10	238,100.00	-
American Plus Bank, N.A., CA	07/22/24	07/18/25	4.994%		249,860.10	238,100.00	11,760.10	238,100.00	-
Harmony Bank, TX	07/22/24	07/18/25	4.994%		249,860.10	238,100.00	11,760.10	238,100.00	-
Bank of Springfield, IL	07/22/24	07/18/25	4.890%		249,877.59	238,350.00	11,527.59	238,350.00	-
Western Alliance Bank, CA	07/22/24	07/18/25	5.311%		249,870.14	237,400.00	12,470.14	237,400.00	-
Financial Federal Bank, TN	07/22/24	07/18/25	5.200%		249,872.37	237,650.00	12,222.37	237,650.00	-
ServisFirst Bank, FL	07/22/24	07/18/25	5.224%		249,876.20	237,600.00	12,276.20	237,600.00	-
Solera National Bank, CO	07/22/24	07/18/25	5.381%		249,876.80	237,250.00	12,626.80	237,250.00	-
Farmers and Merchants Union Bank, WI	07/22/24	07/18/25	5.136%		249,880.02	237,800.00	12,080.02	237,800.00	-
NexBank, TX	07/22/24	07/18/25	5.186%		249,892.34	237,700.00	12,192.34	237,700.00	-
NorthEast Community Bank, MY	07/22/24	07/18/25	5.216%		249,857.40	237,600.00	12,257.40	237,600.00	-
Gbank, NV	07/22/24	07/18/25	5.163%		249,890.74	237,750.00	12,140.74	237,750.00	-
Veritex Community Bank, TX	07/22/24	07/18/25	5.086%		249,867.60	237,900.00	11,967.60	237,900.00	-
BOM Bank, LA	07/22/24	07/18/25	5.052%		249,891.70	238,000.00	11,891.70	238,000.00	-
BAC Community Bank, CA	07/22/24	07/18/25	5.000%		249,873.75	238,100.00	11,773.75	238,100.00	-
First State Bank of DeQueen, AR	07/22/24	07/18/25	5.209%		249,892.68	237,650.00	12,242.68	237,650.00	-
Cornerstone Bank, NE	08/02/23	07/30/25	5.060%		249,649.12	226,350.00	23,299.12	226,350.00	-
First Priority Bank, OK	01/17/24	01/15/26	4.875%		249,888.88	227,350.00	22,538.88	227,350.00	-
First Internet Bank of Indiana, IN	01/17/24	01/15/26	4.728%		249,852.52	227,950.00	21,902.52	227,950.00	-
CIBC Bank USA, MI	01/17/24	07/14/26	4.211%		249,867.19	226,150.00	23,717.19	226,150.00	-
<b>TERM SERIES</b>									
IPRIME TERM SERIES, FL	07/26/24	07/25/25	5.100%		1,261,032.34	1,200,000.00	61,032.34	1,200,000.00	
<b>AGENCY</b>									
US Treasury N/B	04/15/21	01/31/25	0.480%	912828Z52	964,000.00	996,422.03	(32,422.03)	946,542.56	(49,879.47)
US Treasury N/B	04/15/21	07/31/25	0.620%	91282CAB7	406,000.00	399,640.39	6,359.61	388,354.86	(11,285.53)
US Treasury N/B	05/19/21	07/31/25	0.570%	91282CAB7	350,000.00	345,351.56	4,648.44	334,788.67	(10,562.89)
US Treasury N/B	07/28/21	07/31/25	0.500%	91282CAB7	252,000.00	249,499.69	2,500.31	241,047.84	(8,451.85)
US Treasury N/B	01/28/22	01/31/26	1.460%	91282CBH3	1,000,000.00	957,890.63	42,109.37	940,078.12	(17,812.51)
US Treasury N/B	02/01/24	01/31/26	4.150%	91282CBH3	1,077,000.00	999,843.05	77,156.95	1,012,464.14	12,621.09
US Treasury N/B	03/04/24	01/15/27	4.300%	91282CJT9	370,000.00	367,022.66	2,977.34	367,904.30	881.64
US Treasury N/B	03/04/24	07/31/27	4.220%	91282CFB2	386,000.00	368,147.50	17,852.50	370,906.80	2,759.30
US Treasury N/B	03/04/24	01/31/28	4.200%	91282CGH8	378,000.00	368,535.23	9,464.77	370,750.08	2,214.85
US Treasury N/B	04/04/24	04/30/28	4.300%	91282CBZ3	560,000.00	496,825.00	63,175.00	505,421.87	8,596.87
US Treasury N/B	03/04/24	07/31/28	4.150%	91282CCR0	422,000.00	368,936.80	53,063.20	374,805.23	5,868.43
					15,182,618.15	14,483,941.99	698,676.16	14,414,864.44	(69,077.55)
<b>TOTAL</b>				PMA Invests	15,182,618.15	14,483,941.99	698,676.16	14,414,864.44	(69,077.55)
Per Statement					Total	15,182,618.15	14,483,941.99	14,414,864.44	
						-	-	-	
<b>TOTAL BY CATEGORY</b>									
INVESTMENT POOL (ISC)					36,992.41	36,992.41	-	36,992.41	-
Certificate of Deposit (DTC), (CD)					7,719,593.40	7,328,835.04	390,758.36	7,324,807.56	(4,027.48)
Agencies (SEC)					6,165,000.00	5,918,114.54	246,885.46	5,853,064.47	(65,050.07)
Term Series					1,261,032.34	1,200,000.00	61,032.34	1,200,000.00	-
Fixed Income Other									-
					15,182,618.15	14,483,941.99	698,676.16	14,414,864.44	(69,077.55)
					-	-	-	-	

Village of Lake Zurich  
Police and Firefighters' Pension Funds  
Statement of Net Position  
July 31, 2024

POLICE PENSION FUND			FIREFIGHTERS' PENSION FUND		
	July-24	Year-to-Date		July-24	Year-to-Date
<b>Revenues:</b>			<b>Revenues:</b>		
Municipal Contributions	29,260	1,189,105	Municipal Contributions	33,753	1,372,237
Member Contributions	193,101	383,080	Member Contributions	40,563	297,541
Total Contributions	222,360	1,572,185	Total Contributions	74,317	1,669,778
Investment Income	806,696	2,520,855	Investment Income	2,025,526	4,718,029
<b>Total Revenues</b>	<b>1,029,056</b>	<b>4,093,039</b>	<b>Total Revenues</b>	<b>2,099,843</b>	<b>6,387,807</b>
<b>Expenses:</b>			<b>Expenses:</b>		
Pension and Benefits	244,395	1,630,895	Pension and Benefits	275,013	1,920,527
Insurance	-	5,137	Insurance	5,175	5,175
Professional Services	775	9,585	Professional Services	3,505	37,202
Investment Expenses	1,066	12,154	Investment Expenses	9,665	35,712
Other Expenses	-	-	Other Expenses	570	1,575
<b>Total Expenses</b>	<b>246,237</b>	<b>1,657,771</b>	<b>Total Expenses</b>	<b>293,929</b>	<b>2,000,191</b>
Operating Income (Loss)	782,819	2,435,268	Operating Income (Loss)	1,805,914	4,387,616
Beginning Net Position*	34,322,104	32,669,655	Beginning Net Position*	55,716,260	53,134,559
<b>Ending Net Position</b>	<b>35,104,923</b>	<b>35,104,923</b>	<b>Ending Net Position</b>	<b>57,522,175</b>	<b>57,522,175</b>
<b>Assets</b>			<b>Assets</b>		
Cash and Investments	35,103,855		Cash and Investments	57,519,049	
Other Assets	2,068		Other Assets	5,519	
Total Assets	35,105,923		Total Assets	57,524,568	
<b>Liabilities</b>	1,000		<b>Liabilities</b>	2,393	
<b>Net Position 7/31</b>	<b>35,104,923</b>		<b>Net Position 7/31</b>	<b>57,522,175</b>	



# POLICE DEPARTMENT

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## MONTHLY INFORMATION REPORT

**AUGUST 2024**

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HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
AND  
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET  
LAKE ZURICH, IL 60047

## Departmental Narrative

### General

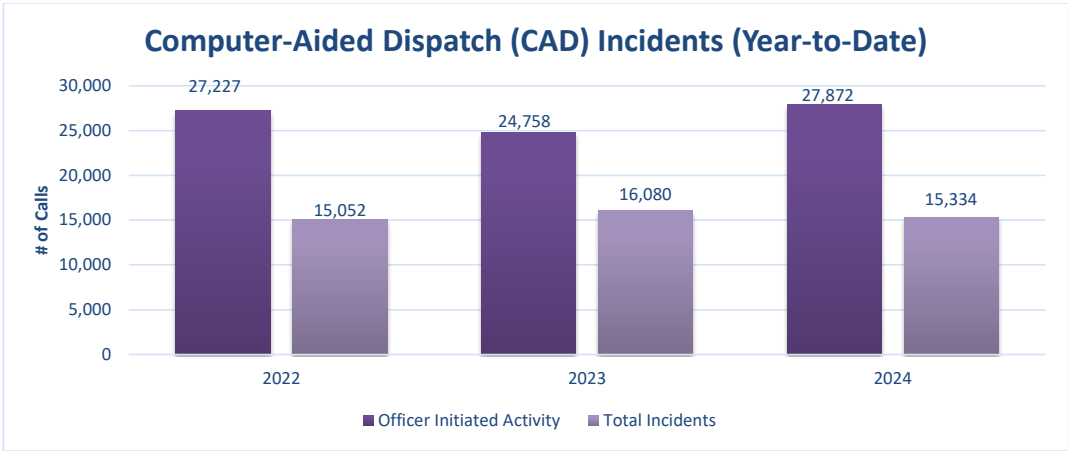
- The Police Department processed 24 Freedom of Information requests this month. Five of those requests involved body-worn camera videos and required 12 hours of employee time to complete the video redactions.
- This month our department received one solicitor permit request that is pending approval. There were two raffle permits requested and approved. One liquor license was also requested and approved.
- Our agency participated in the IDOT Additional Enforcement grant campaign from July 9<sup>th</sup> – August 14<sup>th</sup>. 61.5 grant hours were worked as part of the campaign. The grant hours yielded the following results: 4 seat belt citations, 58 speeding citations, 7 distracted driving citations, 3 arrests, and 20 other citations.

### Patrol and Communications

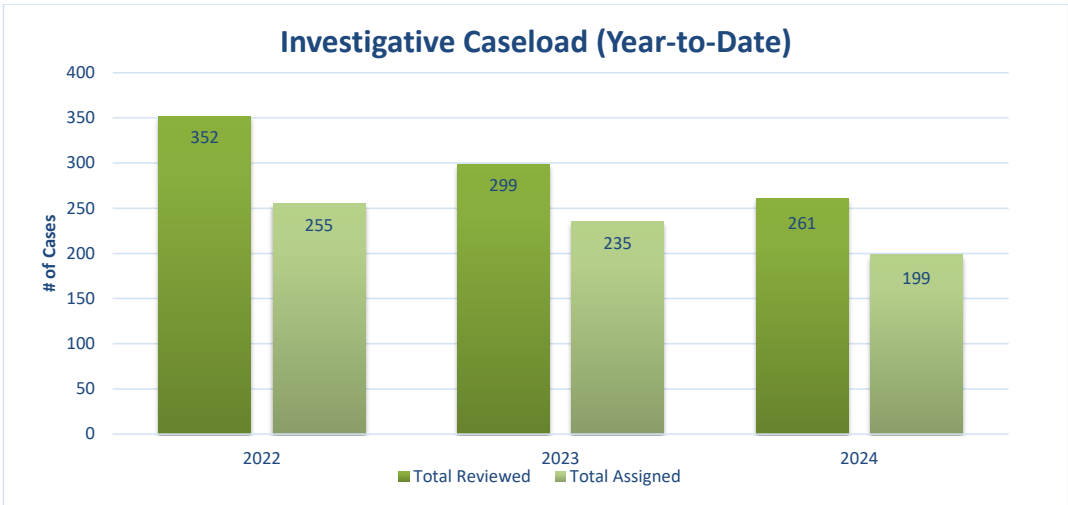
- Year-to-date, officers conducted 3105 traffic stops and issued 2002 traffic citations.
- During the month, Dispatch handled 2058 9-1-1 calls and 4658 administrative calls.
- Our agency conducted 3 child safety seat inspections in August.
- Our agency approved 15 overweight truck permits totaling \$1600 in permit fees in August.
- Two new officers successfully completed their FTO program and were released to solo-patrol.
- Officer Guillermo Medina graduated from the Suburban Law Enforcement Academy (SLEA) at the Collage of Dupage on August 12<sup>th</sup>. Officer Joe Mahanna served as recruit supervisor for this class.
- Three new officers were hired on August 12<sup>th</sup>. Colin Gentry, Ricardo Cordero Jr. and Natalie Robertaccio all received initial training in a variety of areas and began academy training at SLEA on August 26<sup>th</sup>.
- Officer Young responded to one Major Crash Assistance Team callout in August. On 08/22/2024, Officer Young responded to an injury crash involving police action which occurred at Grand Avenue and Rollins Road in Gurnee. Officer Young served as an investigator during the callout.

### Investigations

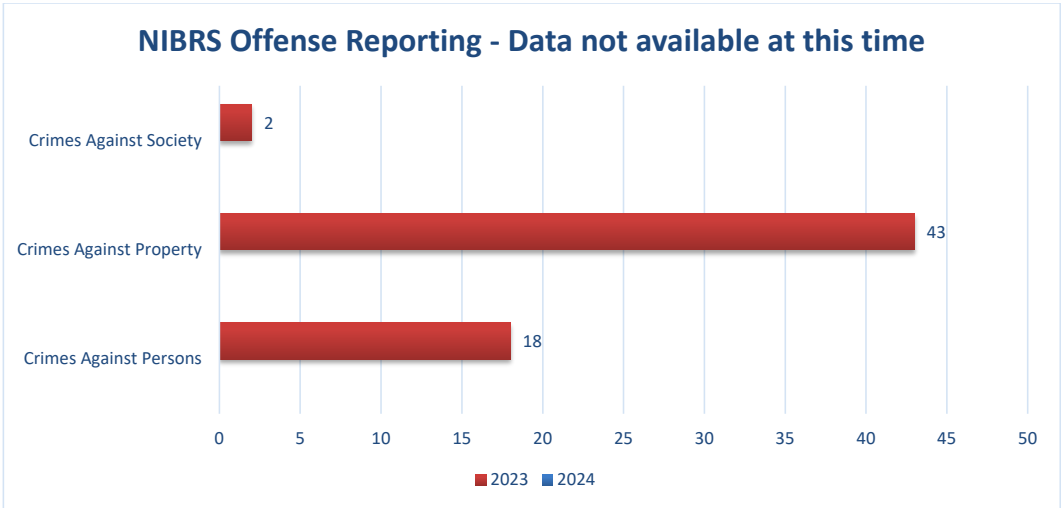
- The Criminal Investigations Division is currently investigating 158 cases, averaging 52.5 cases per detective. Of the 158 cases, 3 warrants were approved by the Lake County State's Attorney's Office for identified suspects.
- Department members participated in a lockdown drill at Lake Zurich High School.
- There was one Lake County Major Crimes Task Force callout in Zion for a homicide investigation.



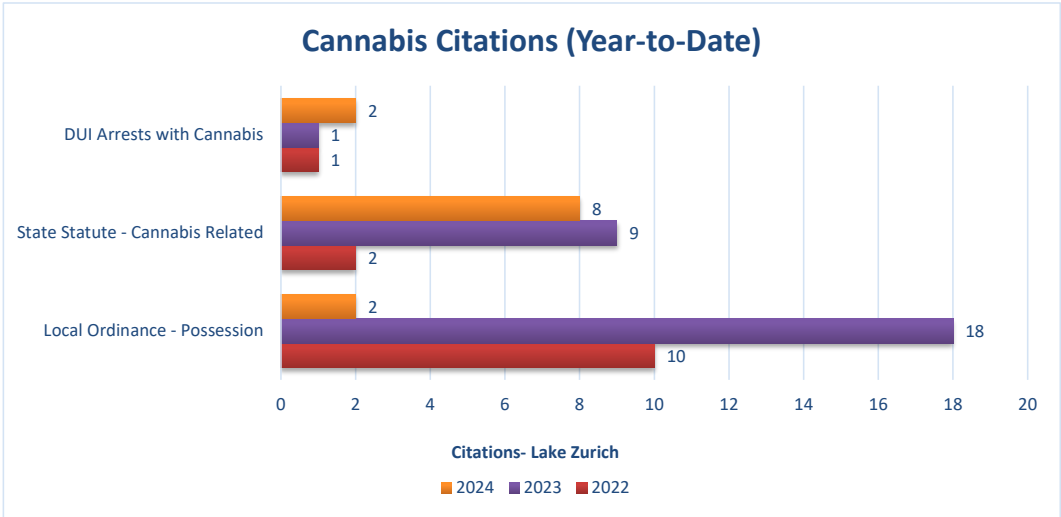
Officer initiated activity includes DUI Arrests, Vehicle Violation Citations, Non-Vehicle Violation Citations, Driving while License Suspended/Revoked, Crime Prevention Notices, Criminal Arrests, Traffic Citations, Traffic Stops, Extra Watches conducted, and Zero Tolerance enforcement. Total incidents are all CAD incidents. Frontline data, including vacation watches and directed patrols, are listed under officer-initiated activity.



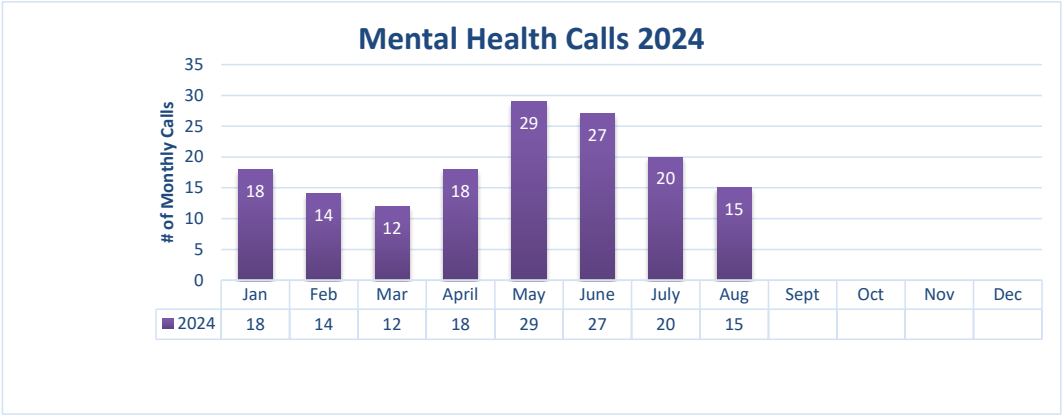
Original criminal reports, generally taken by Patrol section personnel, are reviewed by the Investigations Sergeant and assigned to Investigative personnel based on Solvability Factors.



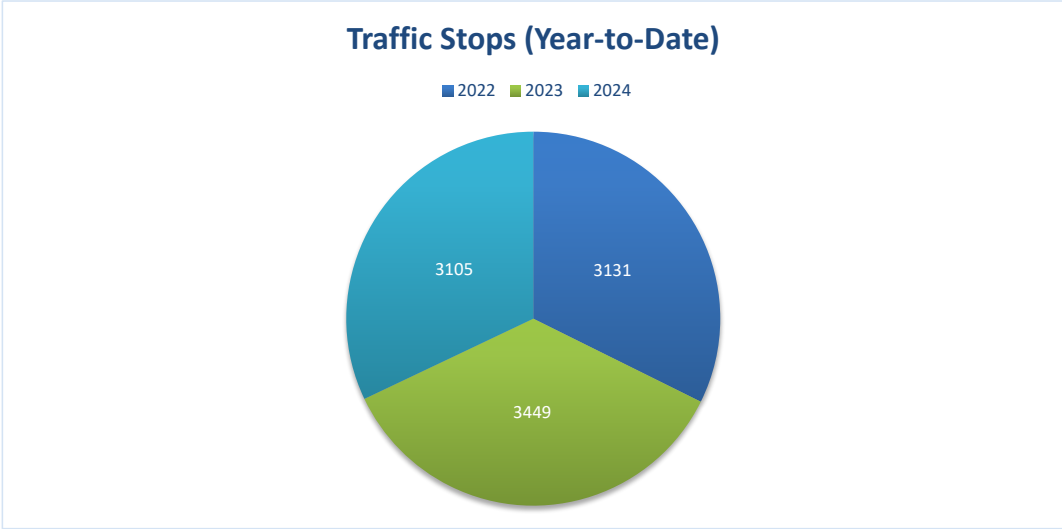
The Lake Zurich Police Department utilizes the FBI’s National Incident-Based Reporting System (NIBRS). Data is broken down into the following three categories: Crimes Against Persons, which include crimes such as murder, assault, and sex offenses; Crimes Against Property, which include crimes such as robbery, burglary, theft, fraud, and stolen property; and Crimes Against Society, which includes crimes such as drug/narcotic violations, pornography, and weapon violations. Statistics are one month behind. Due to the new Records Management System (RMS) change in April, 2024 data is not available yet.



These citations include local ordinance cannabis possession citations, state statute cannabis related citations (includes possession, delivery, paraphernalia, and DUI), and DUI arrests with cannabis as the primary or contributing factor.

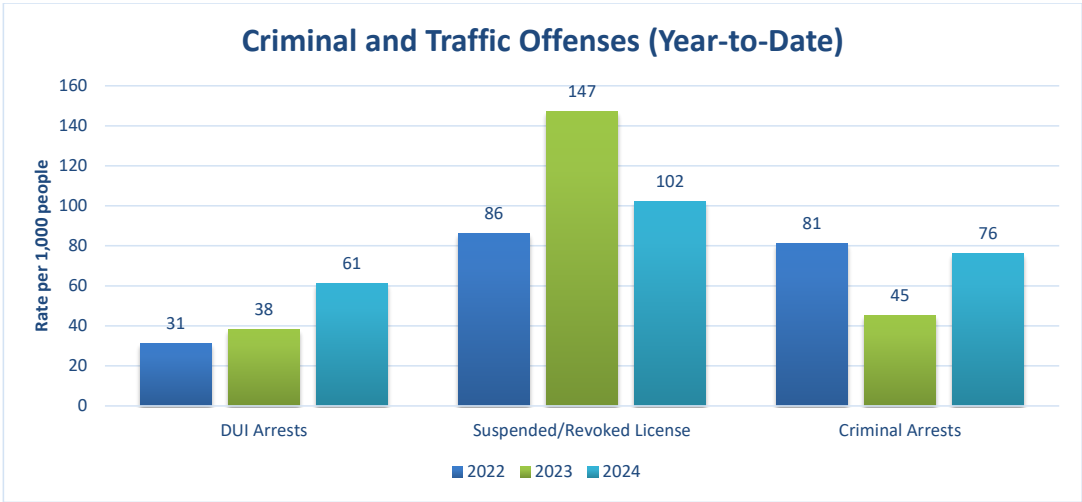


Law enforcement agencies in Illinois are now required to report to the state any incident where a law enforcement officer was dispatched to deal with a person experiencing a mental health crisis or incident. The report shall include the number of incidents, the level of law enforcement response and the outcome of each incident. For purposes of this section, a ‘mental health crisis’ is when a person’s behavior puts them at risk of hurting themselves or others or prevents them from being able to care for themselves.

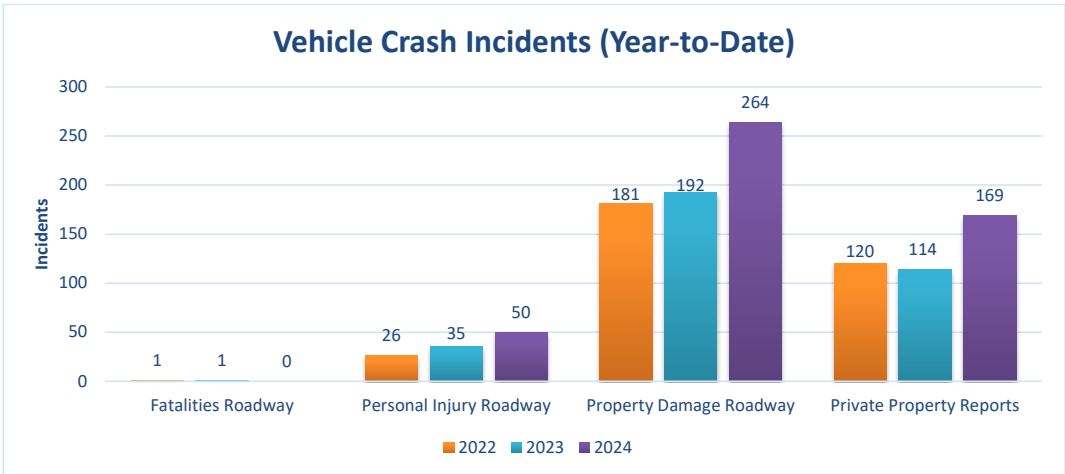


Information depicted in this graph relates to traffic stops conducted by Department personnel.

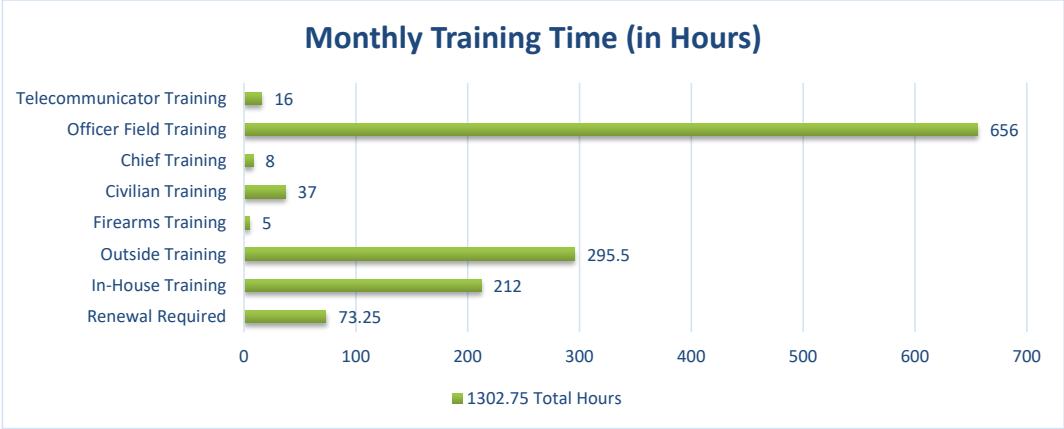




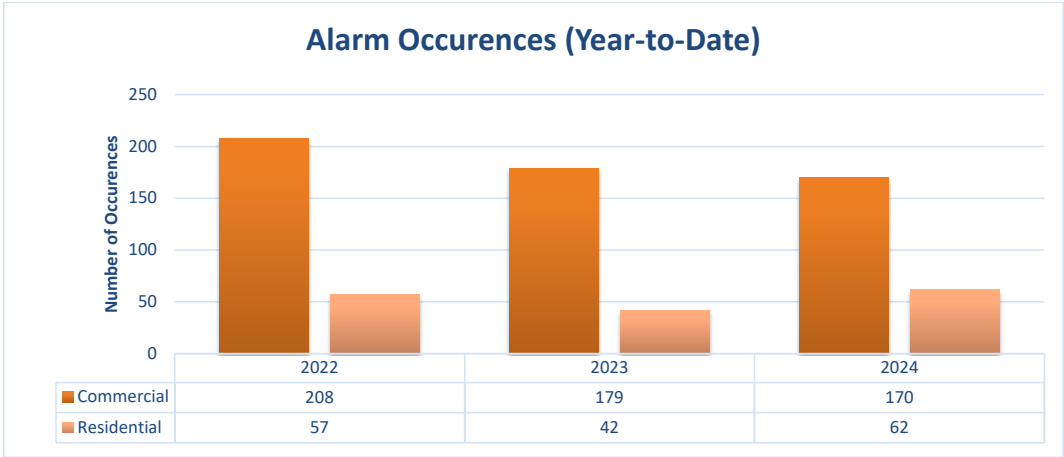
Information depicted in this graph relates to Driving Under the Influence of Alcohol/Drug arrests, Driving while Driver’s License Suspended/Revoked arrests, and various criminal arrests (Domestic Battery, Retail Theft, Drug Offenses, etc.) conducted by Department personnel.



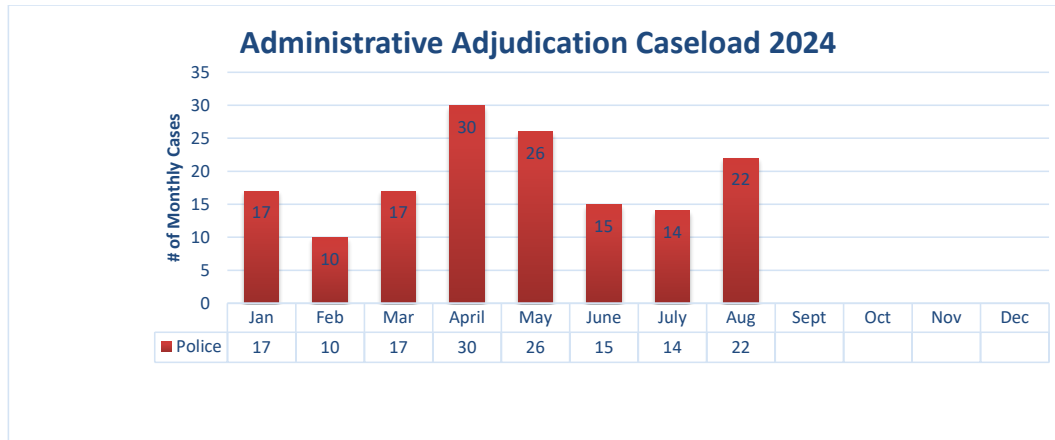
The Department conducts traffic crash investigations on both public roadways and private property (primarily parking lots). The traffic crashes are broken down into four categories: fatal, personal injury, property damage, and private property. Routine traffic crashes are taken by Patrol personnel. Traffic Safety personnel investigate fatal, serious personal injury, and commercial motor vehicle crashes.



Training is an important element to maintain or improve skills/knowledge/ability. The main categories of training include field training, chief’s training, civilian training, firearms training, outside agency training, in-house training, and renewal required training.



The Records Division monitors the number of alarms to which Patrol personnel respond – many of the alarms are false.



The Administrative Adjudication process was originally put in place to address automated traffic enforcement citations. This program has been expanded to review vehicle equipment compliance citations, administrative tows, parking citations, and building and zoning violations.

### Red Light Camera Violations and Accidents (Year-to-Date)

2024	Red Light Violations		Adjudication for Red Light Violations				Accidents at Red Light Intersections		
	Citations	Net Received	Hearings	Liable	Not Liable	Non-Suit	12/ Miller Road	12/ Route 22	12/ June Terrace
January	119	\$10,305	3	2	1	0	3	2	3
February	167	\$9,090	0	0	0	0	2	2	2
March	207	\$5,590	2	1	1	0	1	2	1
April	126	\$10,582.50	6	3	1	2	3	1	4
May	144	\$5,680	3	1	1	1	1	1	1
June	129	\$11,080	2	2	0	0	1	2	2
July	218	\$4,035.50	1	1	0	0	3	3	2
August	155	\$10,675	6	4	0	2	4	2	0
September									
October									
November									
December									
<b>Total</b>	<b>1265</b>	<b>\$66,650.50</b>	<b>23</b>	<b>14</b>	<b>4</b>	<b>5</b>	<b>18</b>	<b>15</b>	<b>15</b>

Information depicted in this chart relates to red light camera violations, adjudication (court) for those contesting their violation, and accidents that have occurred at intersections with red light cameras.



# PUBLIC WORKS DEPARTMENT

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## MONTHLY INFORMATION REPORT

**August 2024**

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HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
AND  
FACILITATE INFORMED DECISION MAKING

505 TELSER ROAD  
LAKE ZURICH, IL 60047

## DEPARTMENTAL NARRATIVE

**Park Maintenance:** Crews continue to address maintenance items within the parks.

**Special Events:** Crews prepared for and performed clean-up for the Rotary ECO Expo, Unplugged Fest, Alpine Races, LPOA Summerfest, four Food Truck Socials, and five Farmers Markets. Also delivered and retrieved barricades for four block parties.

**Infrastructure Projects:**

2024 Watermain and Road Resurfacing Improvements

PirTano Construction along with its subcontractor JG Demo have removed and replaced all curb and gutter as well sidewalks that were designated for removal.

Builder's Asphalt has completed any necessary patching in the roadway base in advance of the new asphalt. All driveway aprons that were affected from construction have been replaced.

Landscaping restoration was completed.

2024 Sealcoating Program

Bid documents were released on February 5, 2024 and read on March 14, 2024. Staff has reviewed submissions. The contract was awarded to Pavement Systems at the April 15, 2024 Village Board meeting. Staff and the vendor had a pre-construction meeting on May 2, 2024. Multiple locations were completed in May, June, July and August with completion expected in September.

2024 Crack Sealing Program

Bid documents were released on February 19, and read on March 25, 2024. Staff has reviewed submissions. The contract was awarded to Patriot Pavement Maintenance at the April 15, 2024 Village Board meeting.

2024 Natural Area Maintenance Program

Bid documents were released on February 19, 2024 and are scheduled to be read on April 4, 2024. Staff and the vendor had a pre-construction meeting, and work began in May.

2024 Police Department Gun Range HVAC Improvements

The Village Board approved the Gun range Ventilation Project in May. The system has been ordered with completion projected for the end of the year.

2024 Buffalo Creek Facility Floor Replacement

NPN Flooring began work on August 1<sup>st</sup>. All flooring throughout the facility was replaced with a new commercial grade Vinyl Plank floor that was glued down.

2024 Buffalo Creek Bank Stabilization

ILM is scheduled to begin work on September 9<sup>th</sup>.

**Public Works Emergency Generator**

The new generator installation has been completed and the unit is in service.

**Main St. Promenade Improvements**

A Jules Construction, LLC of Woodstock began this project. They have cleared the site of the existing trees and shrubs. The existing paver blocks were removed and work is continuing to prepare the base for new pavers.

**August Water Main Break Locations:**

642 S. Rand Road

91 Golfview Road (255 West Lane)

**Employee Training:**

All employees attended Crane Safety Awareness.

All supervisors completed required D.O.T. Reasonable Suspicion Awareness Training.

**Anniversaries:**

Fenton, Steve 8/9/2016

Reusch, Jeremy 8/21/2017

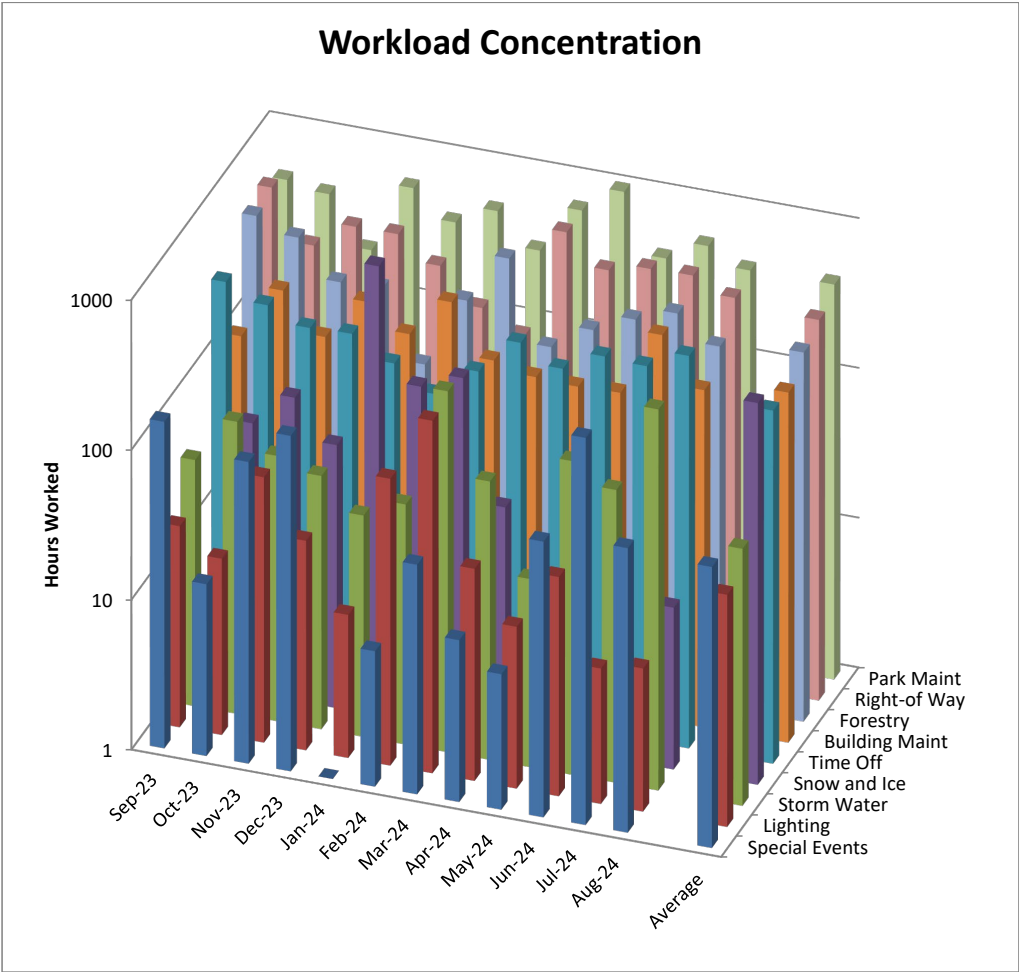
**New Employees:**

**Staff Kudos:**

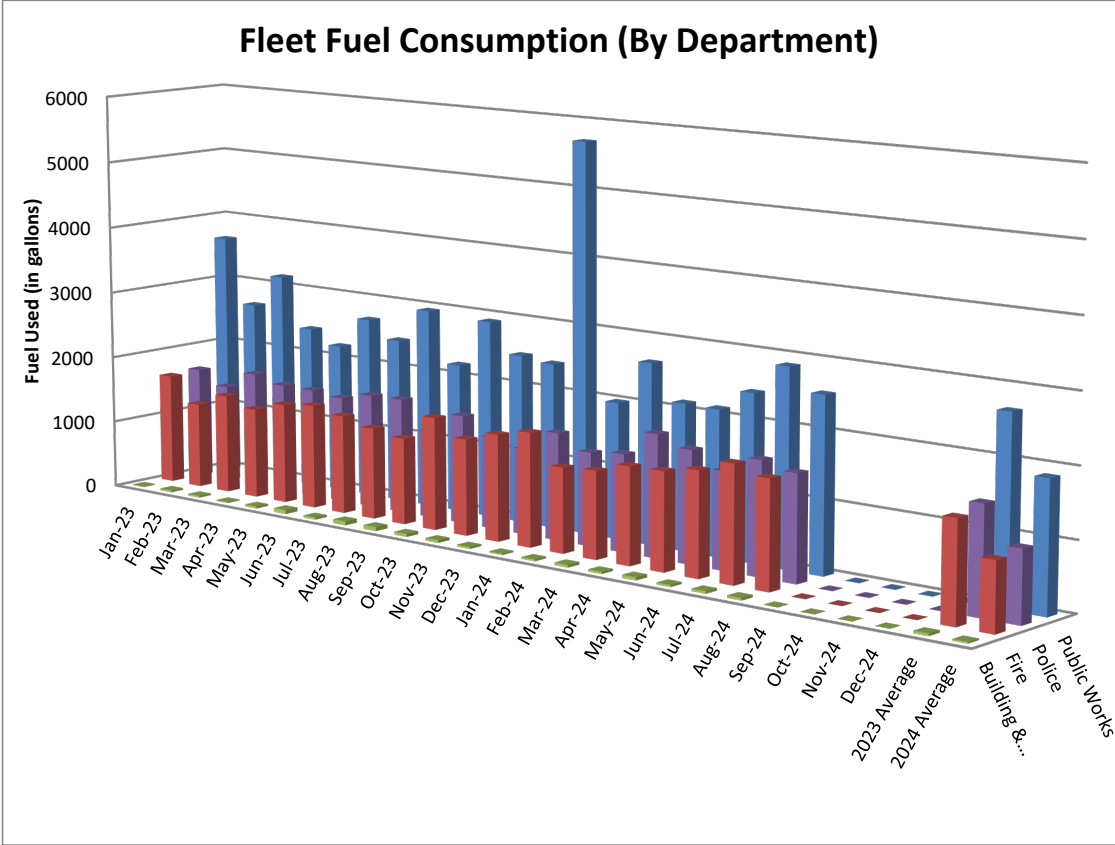
**Terry Brown, Jack Fitch, Tony Holub, & Matt Sikorski-** For a job well done on the overnight main break repair that occurred on Golfview Road.

The resident was so pleased with the courtesy and professionalism of the crew.

**Austin Bonestroo, Shawn Creech, Abe Hernandez, Ian Ryan, & Shawn Walkington-** Received a glowing review from a resident for the swift and efficient response during the initial storm damage pick up on August 28<sup>th</sup>.

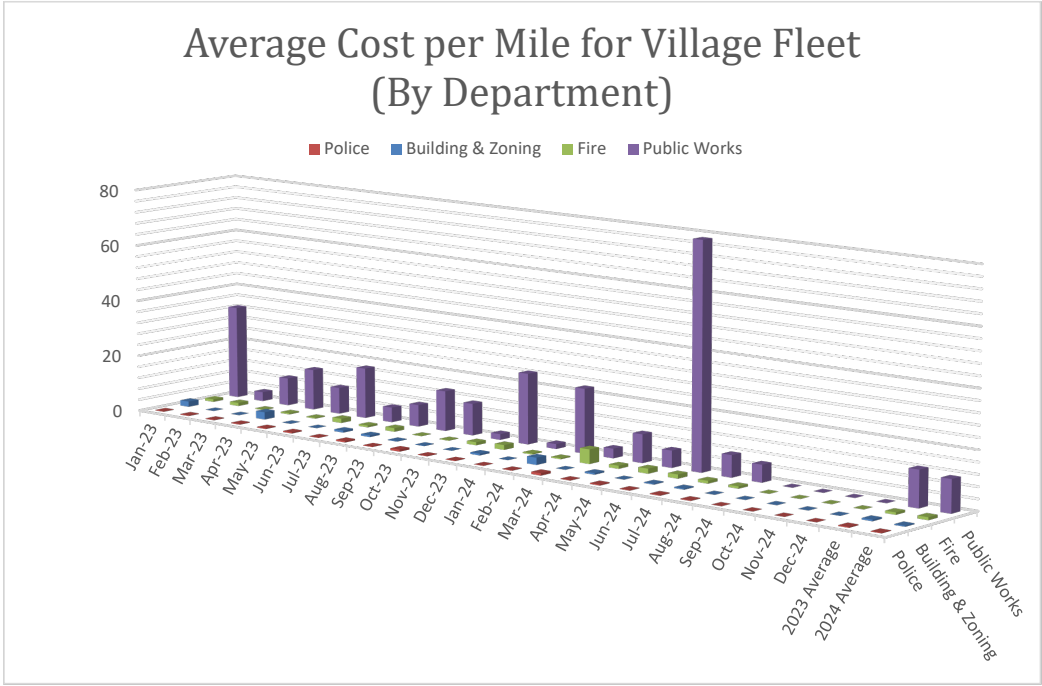


A core function of Public Works are related to the completion of work orders for several categories, including administrative, forestry, park maintenance, municipal property maintenance, right-of-way, snow and ice, street lighting, and storm water system maintenance. This chart shows the number of hours worked on major activities.

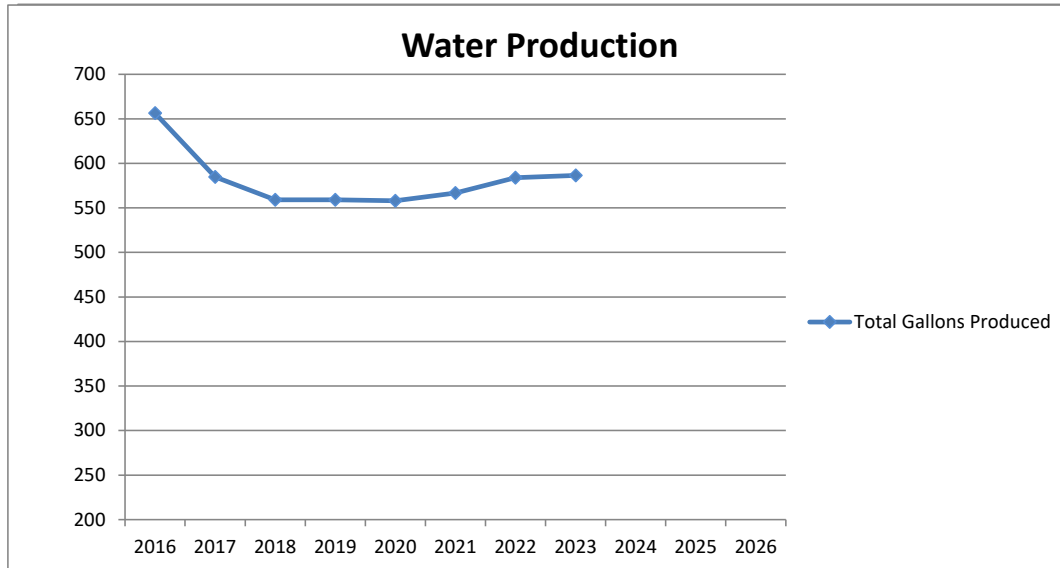


Tracking fuel consumption allows staff to make informed decisions relating to the municipal vehicle fleet, including the number of vehicles in each department, the types of vehicles purchased and the type of fuel source used. Dramatic fluctuations in fuel consumption can occur during events such as heavy snowstorms. (Output measure)





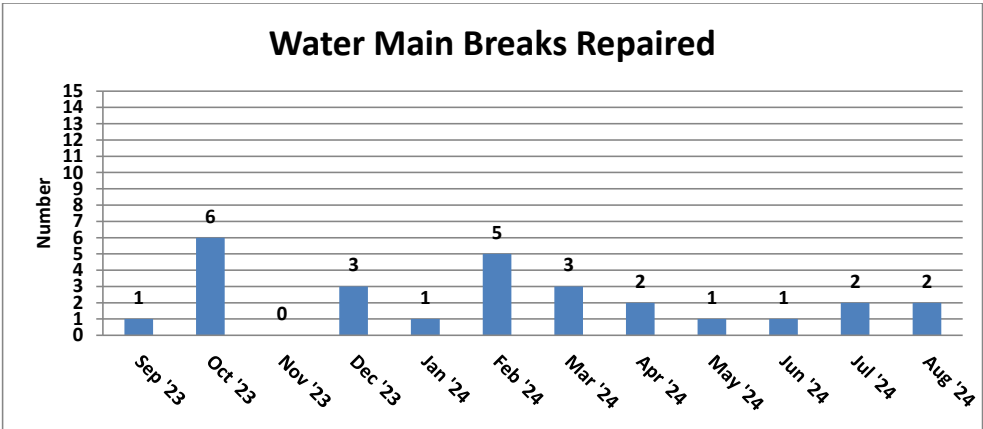
Vehicle cost per mile is an initial indicator of an efficient fleet operation. With basic cost per mile information in hand, all components that feed into that cost can be scrutinized and measured. These components include labor rates, fuel costs and parts costs. Looking further into the Village’ vehicle cost per mile, staff can measure other components such as average vehicle age. When vehicles are replaced within their life cycle, the impact is usually positive.



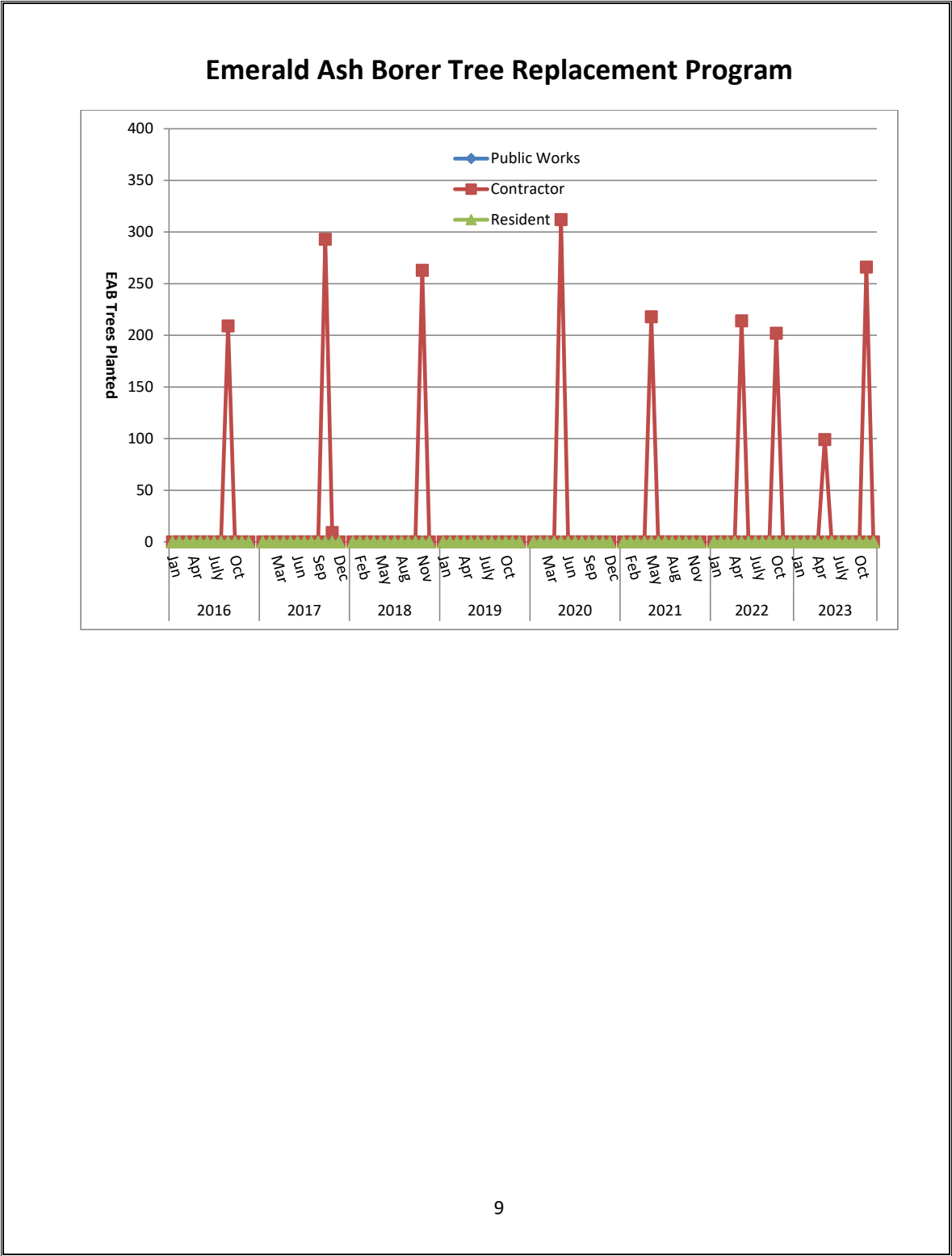
From 2012 to 2015, there was a steady decline in the annual volume of water produced and used by our community. This trend was altered in 2016 due to dry weather leading to increased watering of lawns and landscaped areas.

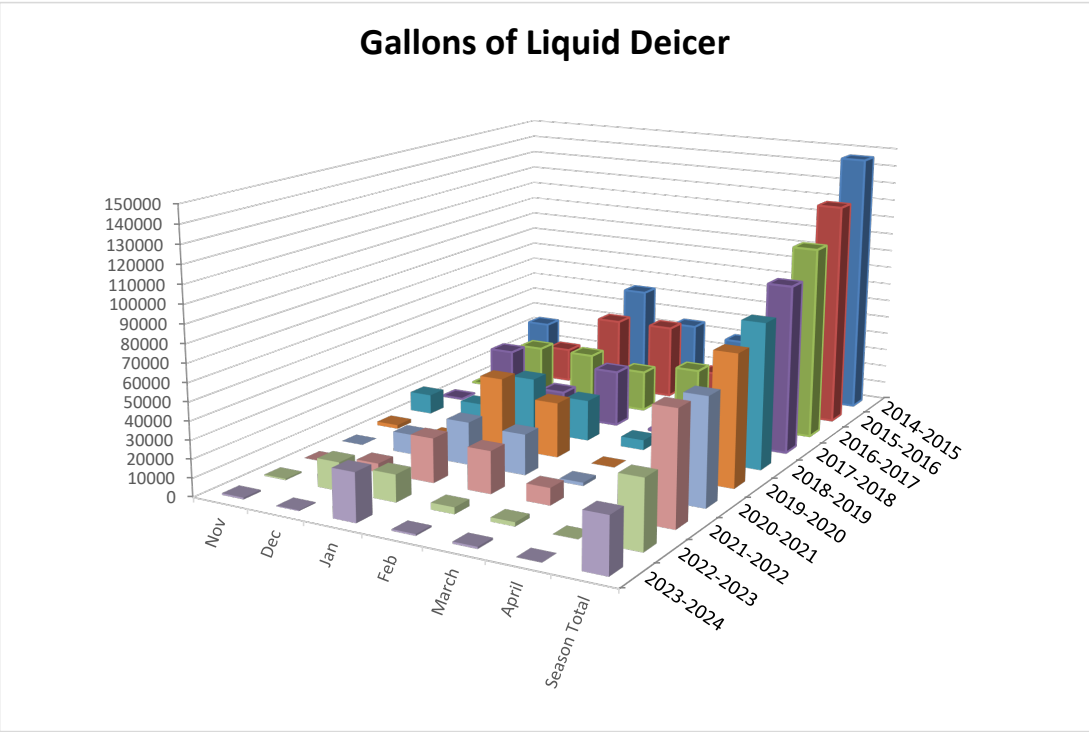
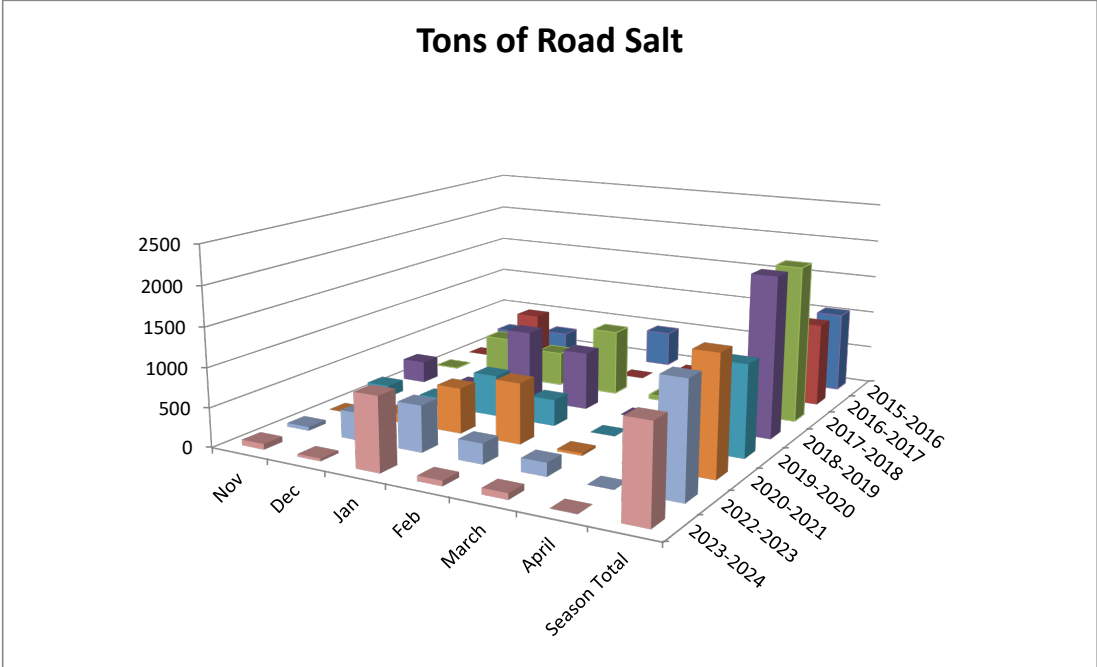
	2016	2017	2018	2019	2020	2021	2022	2023	2024
January	49.301	46.667	45.868	44.227	43.867	42.319	43.414	44.980	44.448
February	45.801	40.952	41.098	41.452	41.645	40.367	39.261	40.767	41.302
March	53.467	44.543	43.155	43.946	43.552	42.924	41.852	44.741	44.178
April	55.963	49.974	45.098	43.570	40.662	45.129	43.301	44.971	47.335
May	60.273	49.588	48.065	45.339	44.834	51.240	67.048	54.729	50.643
June	63.819	56.169	46.114	45.489	51.130	56.763	60.282	62.204	51.841
July	68.751	53.755	57.074	59.526	54.529	53.105	55.144	56.076	50.569
August	66.229	54.746	54.067	61.419	58.959	54.083	55.279	55.155	54.230
September	58.664	53.928	46.809	44.786	51.040	51.058	48.164	50.266	
October	45.838	47.169	44.369	43.476	44.443	44.019	44.912	46.189	
November	42.120	42.335	42.089	41.475	40.680	42.441	40.581	42.471	
December	46.088	44.961	45.305	44.379	42.684	43.222	44.757	43.811	
<b>Total</b>	<b>656.314</b>	<b>584.787</b>	<b>559.111</b>	<b>559.084</b>	<b>558.025</b>	<b>566.670</b>	<b>583.995</b>	<b>586.360</b>	<b>384.546</b>
<b>Avg</b>	1.793	1.598	1.532	1.532	1.529	1.553	1.600	1.606	1.576
<b>% incr/decr</b>	11.37%	-12.23%	-4.59%	0%	-0.02%	1.55%	3.06%	0.04%	

The highlighted months are the lowest for each of these months in the last 8 years. The highest monthly production in the last 8 years occurred in July of 2016. In 2023, our daily average was 1.6 million gallons per day.



A water main break can be a hole or crack in the water main. Common causes of breaks in the water main include: age, pipe material, shifting in the ground attributed to fluctuations in moisture and temperature (below and above the frost line), corrosive soil that causes a thinning of the water main pipe, improper backfill, severe changes in water pressure (hammer) which has several causes and physical contact (damage) by excavating contractors.







# COMMUNITY DEVELOPMENT DEPARTMENT

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## MONTHLY INFORMATION REPORT

**August 2024**

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HIGHLIGHTING DATA METRICS  
TO IDENTIFY OPERATIONAL TRENDS  
AND  
FACILITATE INFORMED DECISION MAKING

505 TELSER ROAD  
LAKE ZURICH, IL 60047

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## DEPARTMENT NARRATIVE

During the month of August 2024, the Community Development Department was engaged in the following activities:

### **BUILDING & ZONING DIVISION:**

#### **Commercial Permits Issued:**

- 500 Ela – Andy’s Deli – remodel and addition
- 790 W Route 22 – Bank of America - remodel
- 66 S Old Rand – remodel 2<sup>nd</sup> floor apartments

#### **Commercial Occupancies Issued:**

- 745 Ela – Autism Planet
- 596 W Route 22 – Mari’s Restaurant
- 950 Ensell – Citicare
- 732 Telser – Lambda Water

**FOIA Requests:** Total number of FOIA requests: 6

### **PLANNING AND DEVELOPMENT DIVISION:**

The following applications were considered by the PZC at their August 21 meeting:

1. *“The Simulation Zone” at 189 S. Rand Road (Lakeview Plaza).* The Application for a Special Use Permit for an establishment offering amusement devices was presented by the owners of the business, Mr. Viktor Magula & Taras Bezruchko. During the hearing, there were questions related to the age-group, service of alcohol and costs for use of the machines. Following the close of the hearing, the PZC voted 6-0 to recommend approval of the application. The application was scheduled to be presented to the Village Board in early September for final approval.
2. *New Paver Patio at 474 Rush Court.* The application for a variation to allow for the construction of a paver patio within the rear yard setback at the property was presented by the property owner Mr. Chad Pratt. He briefly answered questions of the PZC. Following the close of the hearing, the PZC voted 6-0 to recommend approval of the application. The application was scheduled to be presented to the Village Board in early September for final approval.
3. *Miscellaneous Text Amendments.* The Application to provide for miscellaneous amendments to the text of the zoning code related to duration of certain special use permits, sound amplification and temporary uses on commercial property was presented by Community Development Director Saher. There were no questions related to the application and Director Saher provided clarification on the item related to Special Use Permits. Following the close of the hearing, the PZC voted 6-0 to recommend approval of the application.

#### **New Zoning Applications received (for PZC consideration).**

The Planning and Zoning Commission (PZC) did not receive an application for the September 18th meeting cancelled the meeting. The next meeting of the PZC was scheduled for October 16th.



**New and Ongoing Development:**

1. *900 Winnetka Terrace - Atelier de Beauté.* The owners are proposing to begin construction of the new building in Spring of 2025. In the meantime, they will complete the demolition of the existing building, clear and stabilize the site for the winter until the new building construction commences.
2. *BLOC Dispensary at 676 S Rand Road.* The dispensary was issued a Temporary Certificate of Occupancy. Community Development Department staff continued to work with them to get to the Final Occupancy.
3. *265 N Rand Road (Andy's Deli).* This Andy's Deli owned vacant property has been listed for sale. They had received zoning approval for a new deli on the first floor with 2 apartments on the upper floor. Following the demolition of the property, the project stalled, and construction equipment was removed from the site. The entitlements granted as part of the 2023 PUD have expired.
4. *Meadow Wood East.* Mr. Kirk Rustman, the developer, proposing to complete the development of the rear (east) portion of the subdivision submitted an application and supporting documentation for review. This portion of Meadow Wood is only accessible from Manchester Road to the south. The developer is seeking approval to rezone and resubdivide the single-family portion of Meadow Wood to increase the number of lots from 9 to 15. The developer would present the revised plan at a Courtesy Review scheduled for September 16th. Based on feedback provided, they would move forward to the PZC on October 16th. Their intentions were to make site improvements and offer the available lots to custom home builders.
5. *Firewater BBQ in Lakeview Plaza.* The Community Development Department received an application for buildout and occupancy for Firewater BBQ and Brew restaurant within a tenant space at Lakeview Plaza. The franchise has 4 locations in the Chicago area. Information on the restaurant can be viewed at <https://www.firewaterbbq.com/>.
6. *Lake Zurich Shoppes Drive-through for Coffee Shop.* The owner of the shopping center in the 500 block of North Rand Road, Mr. Mark Ignas approached village staff to discuss the potential of constructing a new drive-thru lane to serve the southernmost tenant space. They are looking to rent the tenant space to a coffee shop, since the clothing store Anuyu vacated the space earlier this year. This is the shopping center that is also home to Zin GastroPub and Salon Coccole and Spa.
7. *950 Ensell – Citicare.* The business received final occupancy this week. Citicare provides transportation via standard passenger vans or similar vehicles for alternative school student transportation or other clients. They were previously located at 85 Oakwood, and prior to that at 590 Telser Road. While located at their Telser Road facility they encountered numerous parking challenges due to their high parking demand. Although their new location on Ensell also has limited parking, they believe that it will be adequate for their present needs.

**Code Enforcement Efforts**

*Bills Boats at 216 W. Main Street (Mr. Dennis Abbott). Pier Violations.*

On Friday, August 23, 2024, the Village returned to Judge David Eterno's adjudication court to request a ruling on the pier violations at Mr. Dennis Abbott's property. The Village was represented by Attorney Scott Uhler and accompanied by John Kovalcik, Seasonal Code Compliance Officer and Community Development Director Saher.

The Village presented the following requests for the consideration of fines:

1. For the four charges on the initial expansion of the pier reported in June 2024

- a. Daily fines at \$100.00 per day on 3 charges presented at the July 26, 2024 – daily charges to be assessed since the July 26 hearing (27 days) – for a total of \$8,100.00
  - b. Fine for work conducted without a permit (4th charge) - equivalent to double the permit fee in the amount of \$790.00 (\$395.00 x 2).
  - c. Court costs - \$40.00
- The total in fines amounted to \$8,930.00
- 2. For the four new charges on the additional expansion of the pier reported in July 2024
    - a. Daily fines at \$150.00 per day on 3 charges presented at the August 23, 2024 hearing since the date of issuance of tickets on August 16, 2024 (7 days) – for a total of \$3,150.00
    - b. Fine for work conducted without a permit (4th charge) - equivalent to double the permit fee in the amount of \$790.00 (\$395.00 x 2).
    - c. Court Costs - \$40.00

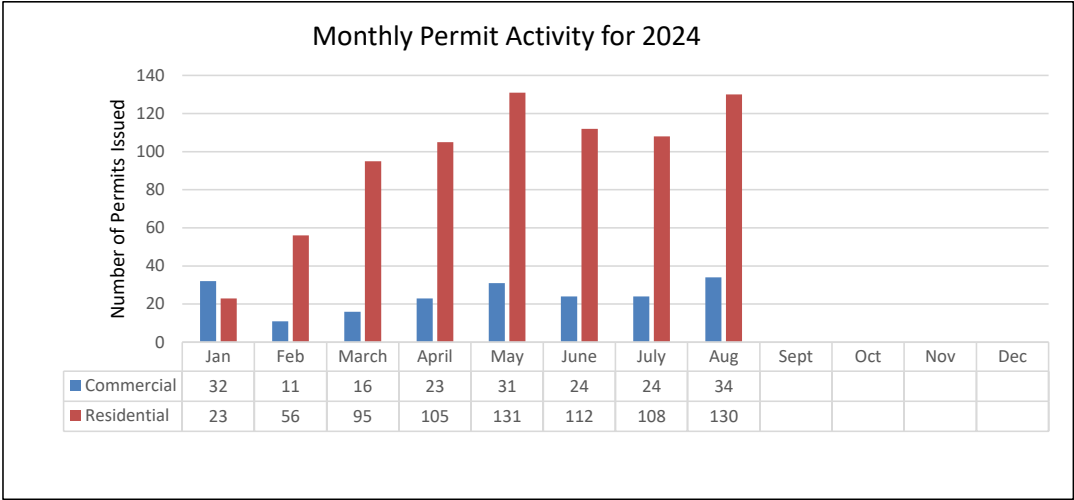
The total in fines amounted to \$3,980.00

Judge Eterno concurred with the village and ordered payment of fines for the above charges as presented. The total amount in fines assessed by Judge Eterno at the hearing on August 23, 2024 was in the amount of \$12,910.00 payable within 35 days. The order was sent to Mr. Abbott earlier this week with no response to-date.

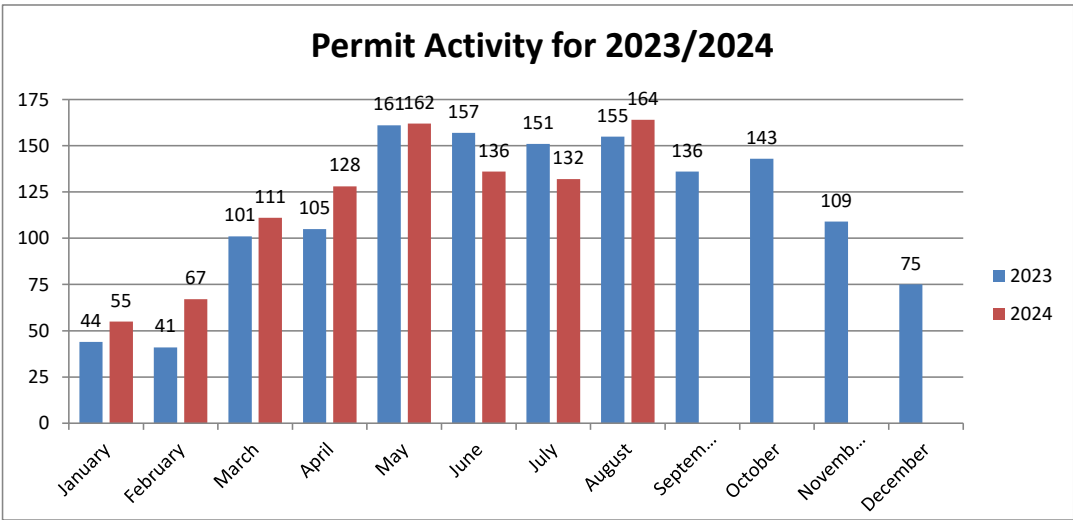
*25 N. Pleasant Road (Mr. Eric Dubiel) – Work without permit*

The Community Development Department became aware that the property owner had erected a new above-ground pool without the necessary permits. Village staff sent the property owner a Notice of Violation to obtain the necessary permits within 7 days. The property owner since contacted the Village's Code Compliance officer to share his intentions to assemble the necessary documents and submit the permit. Staff granted the property owner until August 30 to submit for permits failing which, a ticket will be issued requiring appearance at the next adjudication hearing.

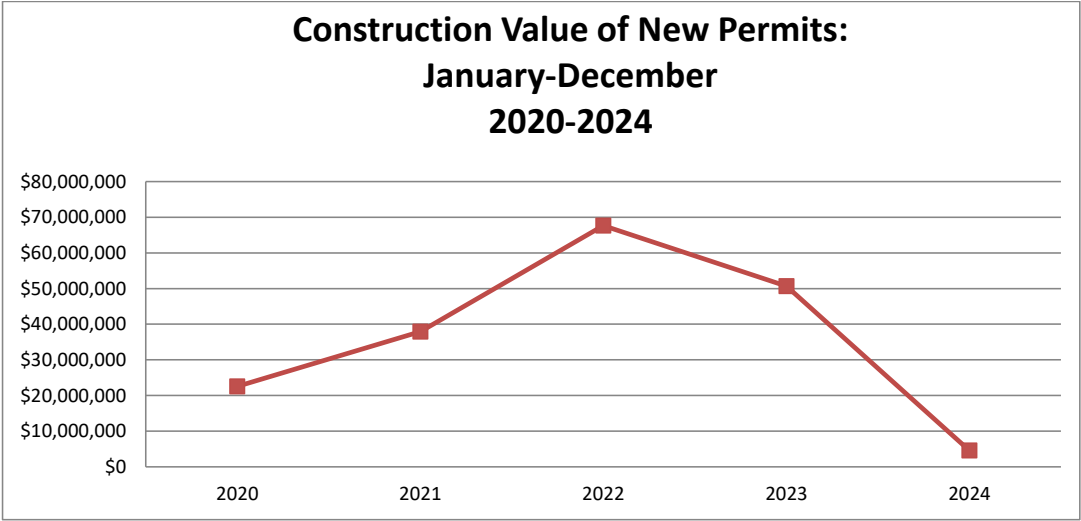
However, The property owner since submitted a permit application for the swimming pool. Community Development staff will review the application and submitted documentation and inform him of any required deficiencies to address. As such, if the permit is approved, the owner will no longer be required to appear at an adjudication hearing.



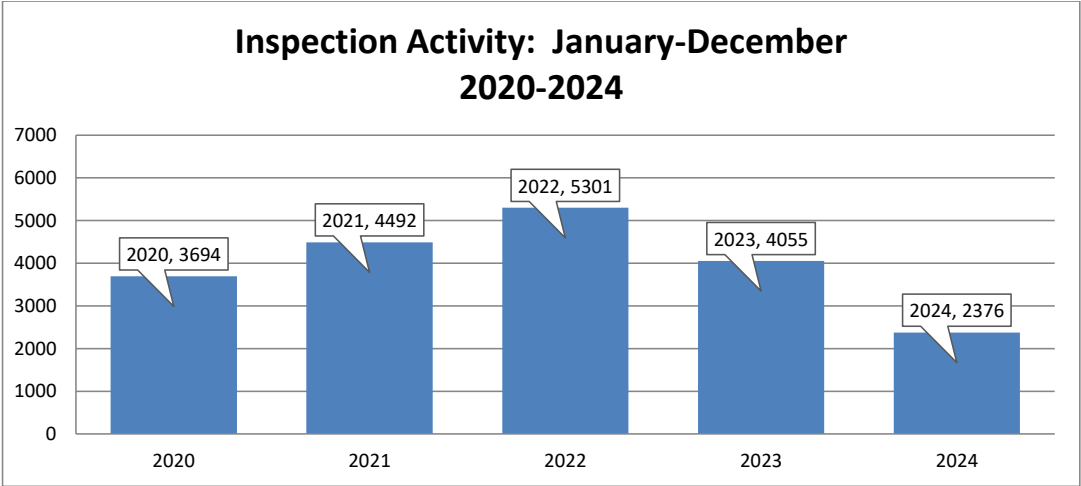
The chart above represents the total of permit for commercial and residential activity on a monthly basis for 2024. (Note: commercial activity includes both business and industrial activity)



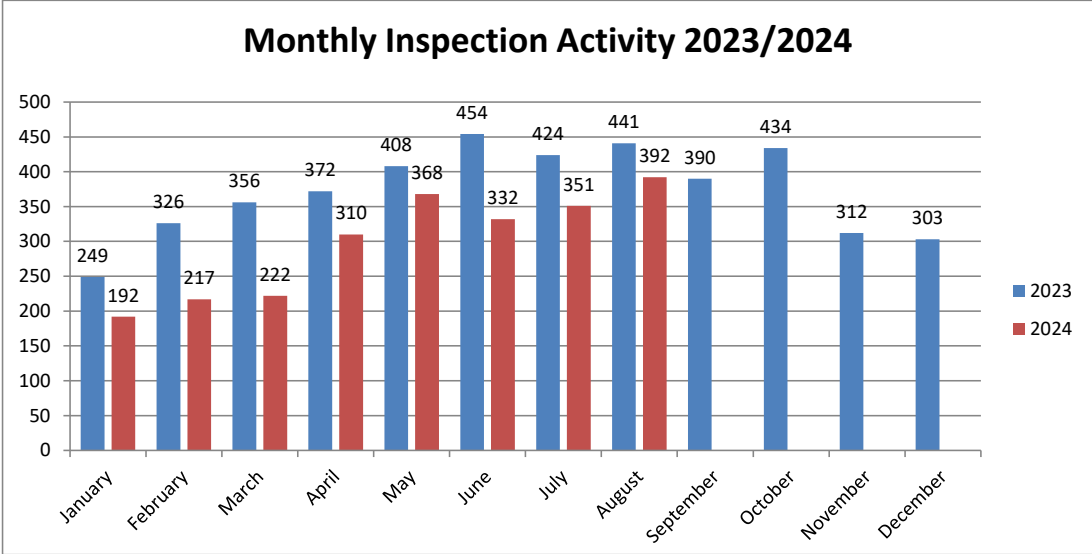
The chart above compares monthly permit activity for 2024 to the previous year 2023.



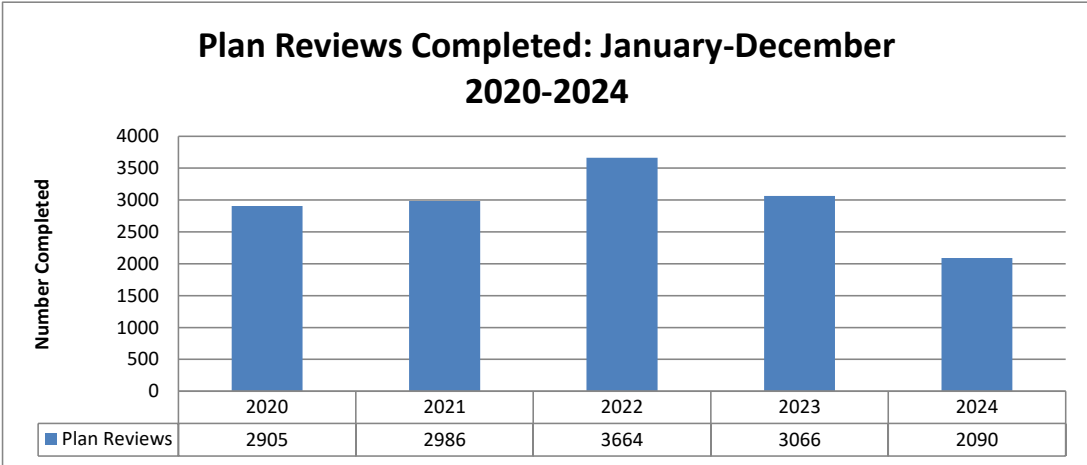
This chart tracks construction value of permit activity by year for 5 years.



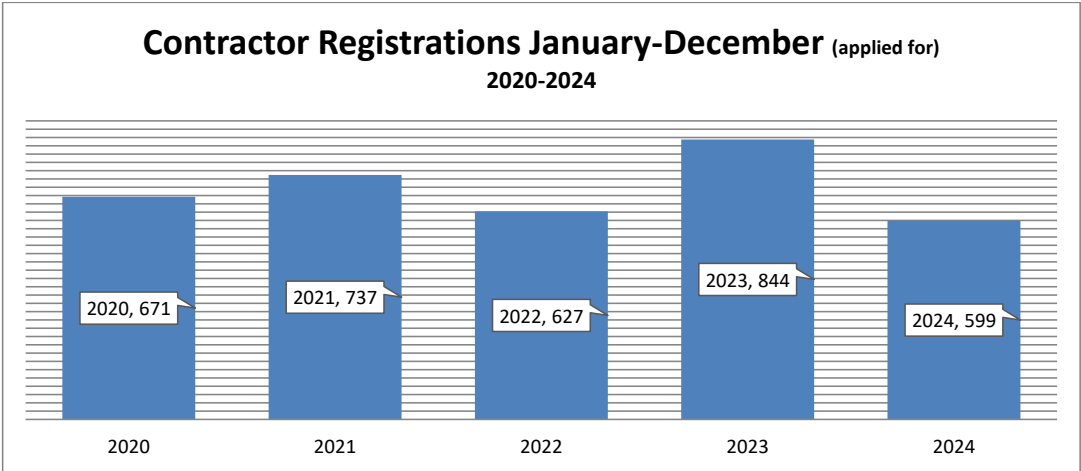
This graph illustrates the number of inspections performed by year for 5 years.



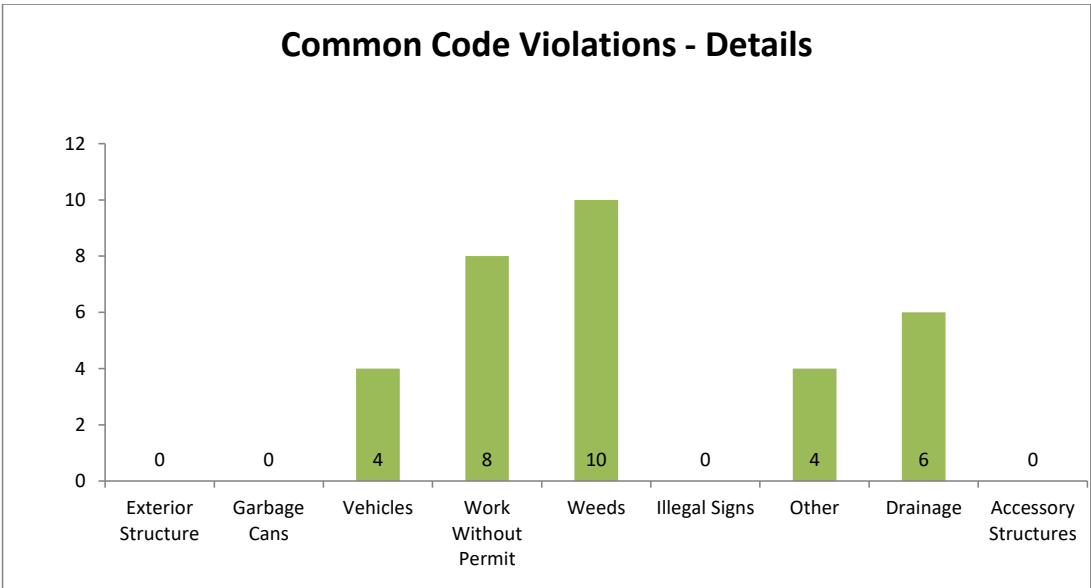
This chart indicates inspection activity on a monthly basis for 2024 compared to the previous year 2023.



This graph illustrates the number of plan reviews performed by year for 5 years.



The graph represents the number of contractor registrations for the year as compared to prior 4 years. Contractors are required to register on an annual basis to remain current with the village.



This graph illustrates the number of code violations reported for the month. The data varies from month to month and is season dependent.