

## VILLAGE OF LAKE ZURICH

Board of Trustees  
70 East Main Street



Monday, September 16, 2024 7:00 p.m.

### AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Mary Beth Euker, Trustee Jake Marx, Trustee William Riley, Trustee Marc Spacone, Trustee Roger Sugrue, Trustee Greg Weider.
3. **PLEDGE OF ALLEGIENCE**
4. **PRESIDENT'S REPORT / COMMUNITY UPDATE**
  - Advice and Consent of the Village Trustees to Appoint Greg DuBose to the Fire Pension Board
  - Advice and Consent of the Village Trustees to Appoint Vladimir Kovacevic to the Planning & Zoning Commission
  - Proclamation Honoring the 50<sup>th</sup> Anniversary of Lake Zurich Flames Youth Football and Cheerleading in Lake Zurich
  - Proclamation Declaring September 23 – 29, 2024 as Rail Safety Week in the Village of Lake Zurich
5. **PUBLIC COMMENT**

This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Board of Trustees. Public Comment is limited to 30 minutes total and up to 5 minutes per speaker.
6. **CONSENT AGENDA**

These titles will be read by the Village Clerk and approved by a single Roll Call Vote. Any item may be pulled from the Consent Agenda for discussion by any Village Trustee.

- A. Approval of Minutes from the Village Board Meeting of September 3, 2024
- B. Approval of Semi-Monthly Warrant Register Dated September 16, 2024, Totaling \$1,698,252.99
- C. Approval of Executive Session Minutes from the Village Board Meeting of June 17, 2024
- D. Ordinance Establishing a Recapture Fee for Certain Sanitary Sewer Improvements at 1256 Country Club Road (Assign Ord. #2024-09-587)

**Summary:** The owners of 1265 Country Club Road request approval of recapture costs associated with public sanitary sewer improvements in connection with the construction of their new house, which required the 38-foot extension of an 8-inch public sanitary sewer main to their property. The proposed ordinance will be effective for a period of 25 years and provide for an annual increase in the recapture amounts at the rate of 5%.

- E. Memorandum of Understanding between the Village of Lake Zurich and Lake Zurich Community Unit School District #95 for Shared Reunification Sites

**Summary:** Staff proposes Board approval of a memorandum of understanding (MOU) between the Village and School District 95 to provide for public spaces for sheltering during community emergencies. The proposed MOU formalizes a partnership for the Village to access Seth Paine, Isaac Fox, and May Whitney elementary schools, Middle School South, and Lake Zurich High School.

**Recommended Action:** A motion to approve the Consent Agenda as presented.

## 7. NEW BUSINESS

This agenda item includes matters coming to the Board of Trustees for discussion and possible action.

- A. Courtesy Review for Proposed Residential Planned Unit Development at Meadow Wood East (Trustee Marx)

**Summary:** Mr. Mike Naumowicz and Mr. Kirk Rustman request a Courtesy Review with the Village Board to consider a Planned Unit Development of single-family homes on the property known as Meadow Wood East. The existing 8-acre portion of the Meadow Wood Subdivision was originally created in 2004 and includes 76 townhouses that are accessible from Rand Road. The remaining rear portion of this property on the east side was originally platted for 9 single-family homes.

The proposed new concept would only be accessible from Manchester Road to the south and consists of increasing the number of single-family lots on the rear east side of this property from 9 to 15 lots, as well as rezoning the property from R-4 to the R-5 single-family zoning district.

The developers and village staff seek to understand the Village Board's preferences towards the proposed development prior to moving forward with review by the Planning and Zoning Commission.

**Recommended Action:** This is a non-voting item at this time. The developer and Village Staff seek to understand the Board's preferences towards the proposed use at this site.

**8. TRUSTEE REPORTS**

**9. VILLAGE STAFF REPORTS**

- **Village Manager & Finance Director Fiscal Year 2024 Budget Update**
- **Monthly Operating Data Metric Reports**

**10. ADJOURNMENT**

The next regularly scheduled Village Board meeting is on Monday, October 7, 2024.

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at 847.438.5141 (TDD 847.438.2349) promptly to allow the Village to make reasonable accommodations for those individuals.

\*Agenda posted on September 11, 2024.