



At the Heart of Community

BOARD OF FIRE AND POLICE COMMISSIONERS

200 Mohawk Trail

Lake Zurich, Illinois 60047

(847) 719-1690

www.lakezurich.org

MEETING MINUTES

A regular meeting of the Lake Zurich Board of Fire and Police Commissioners was held on June 18, 2024 at 5:30 p.m. at the Lake Zurich Police Department at 200 Mohawk Trail in Lake Zurich, Illinois.

I Call to Order

The meeting was called to order at 5:32 p.m. by Commissioner Hilt.

Roll call showed the following commissioners were present: Commissioner Hilt and Commissioner Kelly. Commissioner Bush was absent and excused.

Also present: Police Chief Husak and Fire Chief Pilgard

II Public Comment

None

III Approval of Minutes

Commissioner Kelly made a motion to approve the minutes of the May 21, 2024 meeting as presented, seconded by Commissioner Hilt and passed on a voice vote.

IV Communications

None

V. Unfinished Business

None

VI. New Business

Fire

A. Department Update

- a. Chief Pilgard provided a review of the recent fatal structure fire on Overhill Drive in Forest Lake.
- b. The department has begun preliminary preparation for the FY 2025 budget.

B. Personnel Update

- a. Chief Pilgard advised that the department is searching for a part time fire inspector and full-time management assistant.
- b. Chief Pilgard briefed the board about current members who are out with injuries and temporary light duty assignments.
- c. Chief Pilgard advised the board that the probationary members of the department are progressing well and are on track to successfully complete their training programs.

- d. Two new firefighter/paramedics began employment with the village today (June 18, 2024). Formal swearing in ceremonies are being planned for July 15, 2024.
- e. Additional background investigations are in progress.

C. Lieutenant and Captain promotional testing

- a. Chief Pilgard advised that the current lieutenant and captain eligibility lists will expire in 2025 and the department would like to begin planning the next testing processes.

There was a motion by Commissioner Kelly, seconded by Commissioner Hilt, to engage Resource Management Associates to provide these testing services. On a voice vote, there were all ayes and the motion passed.

Police

- A. Department update
 - a. Chief Husak advised the board that the village board approved an intergovernmental agreement to join Lake Consolidated Communications (LakeComm) regional dispatch center.
 - b. Staff is working with the telecommunicator's union on employee stay agreements.
- B. Personnel Update
 - b. Chief Husak briefed the board about current members who are out with injuries and temporary light duty assignments.
 - c. Chief Husak briefed the board on the status of the background investigations that are in progress and the current eligibility list.
 - d. Chief Husak provided updates on the three probationary officers who are in field training along with one recruit who is at the police academy.
 - e. Dispatch is short one telecommunicator. Two telecommunicators are progressing through training.
 - f. Deputy Chief Johnson has announced that he plans to retire effective July 9, 2024. Command staff will begin working on the necessary promotion requests created by this vacancy.

VIII Adjournment

There being no further business to come before the board, Commissioner Kelly made a motion to adjourn the meeting, seconded by Commissioner Hilt and passed on a voice vote.

Meeting adjourned at 6:36 p.m.



Commissioner

7-16-24

Date

Submitted by: 

Recording Secretary