



AGENDA PACKET
VILLAGE OF LAKE ZURICH
Village Board of Trustees Meeting

July 15, 2024
07:00 pm

VILLAGE OF LAKE ZURICH

VILLAGE BOARD OF TRUSTEES MEETING

JULY 15, 2024
07:00 PM
AGENDA

1. CALL TO ORDER

2. ROLL CALL

Mayor Thomas Poynton, Trustee Dan Bobrowski, Trustee Mary Beth Euker, Trustee William Riley, Trustee Marc Spacone, Trustee Roger Sugrue, Trustee Greg Weider.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Board of Trustees. Public Comment is limited to 30 minutes total and up to 5 minutes per speaker.

5. PRESIDENT'S REPORT / COMMUNITY UPDATE

6. CONSENT AGENDA

These titles will be read by the Village Clerk and approved by a single Roll Call Vote. Any item may be pulled from the Consent Agenda for discussion by any Village Trustee.

A. Approval of Minutes from the Village Board Meeting of July 1, 2024

Attachment: [6a.pdf](#)

B. Approval of Semi-Monthly Warrant Register Dated July 15, 2024, Totaling \$875,827.29

Attachment: [6b.pdf](#)

C. Special Event Request for the Lighthouse Housing Alliance at Paulus Park on September 7, 2024

Summary: The Park and Recreation Department offers facilities to host special events for our community in alignment with the Village's Strategic Goal to enhance community image through special events. The Lighthouse Housing Alliance have requested a special event at Paulus Park this September for a Scavenger Hunt Family Fun Event. Staff and the Park and Recreation Advisory Board recommend accepting the external special event request for FY24.

Attachment: [6c.pdf](#)

D. Agreement with Teryl Properties for the Shared Use and Maintenance of the Village Hall Property at 70 East Main Street and Teryl Property at 52 East Main Street

Summary: The Village, American Legion, and Teryl Properties first undertook a shared use and maintenance agreement in 2018 for the parking lot and pedestrian alley that serves the three properties. The Village now intends to enter into separate agreements with Teryl Properties and the American Legion for the shared use and maintenance of their respective properties. At this time, only the agreement between the Village and Teryl Properties is being presented for consideration. Both parties have reviewed the provisions of the ten-year agreement and have agreed to their respective obligations. Staff recommends that the Village Board approved the Shared Use and Maintenance Agreement.

Attachment: [6d.pdf](#)

7. NEW BUSINESS

This agenda item includes matters coming to the Board of Trustees for discussion and possible action.

A. Agreement with A Jules Construction for The Lakeside Promenade Improvements in the Amount Not-to-Exceed \$586,647.78 (Trustee Spacone)

Summary: The FY 2024 Budget includes \$250,00 in the Capital Investment Fund allocated for Village wide Beautification and \$1,200,000 for the streambank stabilization project at Buffalo Creek. The Lake Zurich Promenade is a focal point of the community, providing

a scenic and recreational space for residents and visitors. The Promenade was originally installed in 2002/03 as a public amenity for residents to enjoy the lakefront property and is due for maintenance & aesthetic repairs. The Village had budgeted \$250,000 for beautification in the capital fund, which is being supplemented by the savings from the Buffalo Creek streambank project (\$494,000) for which the Village received a grant from DCEO.

Competitive bidding was conducted with a bid opening held on July 2, 2024 yielding four bids. Staff have reviewed bids with a recommendation to award a contract to A Jules Construction in the amount not-to-exceed \$586,647.78.

Recommended Action: A motion to approve an agreement with A Jules Construction for the Lakeside Promenade Improvements in the amount not-to-exceed \$586,647.78.

Attachment: [7a.pdf](#)

B. Agreement with Chicagoland Paving for Parking Lot Improvements in the Amount Not-to-Exceed \$1,086.750.00 (Trustee Spacone)

Summary: The FY 2024 Budget includes \$1,300,000 in the Capital Investment Fund for pavement rehabilitation and improvements for the Village's parking lots, walking paths, and sport courts at Staples, Sonoma, and Paulus Parks. The proposed project consists of rehabilitation of asphalt parking lots, access drives, sports courts, and walking paths. The bid process opened on July 2, 2024 yielding five bids. Staff have reviewed bids with a recommendation to award a contract with Chicagoland Paving in the amount of \$945,000 with a total project budget not-to-exceed \$1,086,750.

Recommended Action: A motion to approve an agreement with Chicagoland Paving for Parking Lot Improvements in the amount not-to-exceed \$1,086,750.

Attachment: [7b.pdf](#)

8. TRUSTEE REPORTS

9. VILLAGE STAFF REPORTS

Attachment: [CD Monthly Report.pdf](#)

Attachment: [Finance Monthly Report.pdf](#)

Attachment: [PD Monthly Report.pdf](#)

Attachment: [PW Monthly Report.pdf](#)

Attachment: [PR Monthly Report.pdf](#)

10. ADJOURNMENT

The next regularly scheduled Village Board meeting is on Monday, August 5, 2024.

UNAPPROVED MINUTES
VILLAGE OF LAKE ZURICH

Board of Trustees
70 East Main Street



Monday, July 1, 2024 7:00 p.m.

1. **CALL TO ORDER** by Mayor Thomas M. Poynton at 7:08pm.
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Dan Bobrowski, Trustee Mary Beth Euker, Trustee William Riley, Trustee Roger Sugrue, Trustee Marc Spaccone and Trustee Greg Weider were absent and excused. Also in attendance: Village Manager Ray Keller, Asst. Village Manager Michael Duebner, Atty. Michele Niermann, Finance Dir. Amy Sparkowski, Management Services Dir. Kyle Kordell, Police Chief Steve Husak, Dir. Of Community Development Sarosh Saher, Public Works Dir. Mike Brown.
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**
Joshua Jewell, 1250 Eric Lane, addressed the Board on allowing backyard chickens by rescinding an old Ordinance. He listed the many benefits of raising chickens.
5. **CONSENT AGENDA**
 - A. Approval of Minutes from the Village Board Meeting of June 17, 2024
 - B. Approval of Semi-Monthly Warrant Register Dated July 1, 2024, Totaling \$1,054,269.37
 - C. Approval of Minutes from the Village Board Executive Session on May 6, 2024
 - D. Ordinance Granting a Special Use Permit for Lake County Barbell at 290 Telser Road ORD. #2024-07-574
Summary: Mr. Nicholas Nastruz, the applicant, requests approval for a Special Use Permit to operate a physical fitness facility within the industrial park for the property located at 290 Telser Road. Mr. Nastruz is the owner and operator of Lake County Barbell and has been operating at 890 South Rand Road since 2022. The applicant intends to lease the subject property to operate a private membership gym 24 hours a day, 7 days a week, with primary business hours from 7:00 am – 12:00 pm. The Planning and Zoning Commission held a public hearing on June 19, 2024, to consider this request and voted 7-0 to recommend approval.
 - E. Full Release of Letter of Credit for Life Time at 400 North Rand Road
Summary: Life Time provided a guarantee of site improvements in the form of a Letter of Credit for \$2,253,433.05 as a performance and payment security for site work at its facility. This includes excavation and grading improvements, water main and sanitary sewer improvements, stormwater management

Village of Lake Zurich Board of Trustees Regular Meeting. Monday, July 1st, 2024. 2

facilities, soil erosion and sediment control, and off-site improvements on Old Rand Road and Golfview Road. These improvements have been successfully completed and inspected.

F. Resolution Approving the Sale of Property and Authorizing Execution of Sale Contract for 32 and 36 Mionske Drive in the Amount of \$87,000
RES. #2024-07-089

Summary: Roca Builders requests to purchase 32 and 36 Mionske Drive from the Village for the purpose of building one single-family residence on each lot, to be built within two years of closing.

G. Ordinance Amending Title 3 of Chapter 3 of the Village of Lake Zurich Municipal Code to Increase Authorized Class A-1 Full-Service Restaurant and Class-V Video Gaming Liquor Licenses for Playoffs Bar & Grill Located at 884 South Rand Road Unit H ORD. #2024-07-575

Summary: CDT Enterprises, doing business as Playoffs Bar & Grill at 884 South Rand Road, requests full-service Class-A1 liquor and Class-V video gaming licenses for the dispensing of alcoholic beverages inside and in the patio area outside of the establishment. The restaurant is expected to be open in quarter 3 of 2024.

H. Intergovernmental Agreement between the Lake County Stormwater Management Commission and the Village of Lake Zurich for the North Branch Buffalo Creek Improvements at Bristol Trails Park

Summary: The Village and the Lake County SMC seek a partnership on a stormwater infrastructure project to resolve drainage and flooding-related issues impacting the areas tributary to Buffalo Creek by, among other things, applying for support via the State Department of Commerce and Economic Opportunity Stormwater Capital Improvement Program. In May 2024, Lake County SMC unanimously approved grant proceeds through this State program in the amount of \$494,000 with a Village match of \$66,337.50.

Mayor Poynton had comments on Agenda Items 5D, 5E, 5F and 5H.

On 5D, Mayor Poynton commented that the Industrial Council was opposed to health/exercise type tenants because of safety concerns but property owners are renting to those tenants.

Agenda Item 5E, letter of credit release, Lifetime Fitness met all the requirements for their building after listening to residents and the Board members.

And 5F, two more village owned properties are back on the tax rolls with this sale.

Finally on 5H, kudos were given to Dir. Brown and Public Works on saving the Village over \$500,000 for the project by getting the grant.

Recommended Action: A motion was made by Trustee Euker, seconded by Trustee Riley, to approve the Consent Agenda as presented.

AYES: 5 Trustees Bobrowski, Euker, Riley, Sugrue, Mayor Poynton.

NAYS: 0

ABSENT: 2 Trustees Spacone, Weider.

MOTION CARRIED.

Village of Lake Zurich Board of Trustees Regular Meeting. Monday, July 1st, 2024. 3

6. NEW BUSINESS

A. Waiving of the Competitive Bid Process and Approval of Agreement with Pirtano Construction for Emergency Main Street Storm Sewer Repairs in the Amount Not-to-Exceed \$174,071.19

Summary: On June 22, 2024, a storm occurred late Saturday evening into the early Sunday morning of June 23 that brought severe thunderstorms and flash flooding with the Lake Zurich rain gauge recording 3.96" of rain.

In the early morning of Sunday, June 23 2024, a section of the Village's storm sewer line backed up, causing the roadway to heave upwards. This section of storm sewer is located on West Main Street between Mionske Drive and Lake Street, adjacent to the Promenade.

Given the contributing factors of the amount of rain that fell, the duration of the event, the lake level, and the age of the infrastructure, Staff suspects the pressure from that water may have caused the pipe to fail, resulting in a collapse underneath the roadway.

In an effort to mobilize for emergency repairs to be finalized before the July 4th holiday, Staff recommends emergency approval with Pirtano Construction to replace approximately 350 feet of storm sewer in the subject area with watermain quality pipe with pressure tight seals.

Public Works Dir. Mike Brown explained what had occurred and the need for rapid emergency repairs. The road opened this afternoon after being addressed by Pirtano. Dir. Brown praised Pirtano for their speedy repair and Manhard Consulting for their assistance.

Recommended Action: A motion was made by Trustee Euker, seconded by Trustee Riley, to waive the competitive bid process and approve an agreement with Pirtano Construction for emergency Main Street storm sewer repairs in the amount not-to-exceed \$174,071.19.

AYES: 5 Trustees Bobrowski, Euker, Riley, Sugrue, Mayor Poynton.

NAYS: 0

ABSENT: 2 Trustees Spacone, Weider.

MOTION CARRIED.

7. PRESIDENT'S REPORT / COMMUNITY UPDATE

Mayor Poynton invited team members, from Justice/BLOC/Nirvana cannabis store, to address the Board on their request for a thirty-day extension for their building readiness at the former TGIF building. Their original date was July 1st, 2024. Village Manager Keller gave background history on the process over the last two and half years and he asked for feedback from the Board on the request for an extension.

Ed Warpinski addressed the Board, he listed the project update, and asked for a 30 days extension and the willingness to post another bond as they double up their work schedule.

Mayor Poynton asked if there was anyone on the team who wished to address the Board. A representative of Hamilton Partners respectfully asked for an extension, and the Attorney for Nirvana stated that they are very close to finishing the interior. C.J. from High Energy Construction explained some of the delay.

Community Development Dir. Saher reported on the items needing to be addressed.

Village of Lake Zurich Board of Trustees Regular Meeting. Monday, July 1st, 2024. 4

Board members gave their feedback which included loss of tax revenue for the Village, timeline of their opening, subletting part of the building to another tenant, change of owners, among other issues. The Board had concerns about the possibility of a sub-tenants. Questions were answered by the Nirvana team. There was confusion on the timeline as they will not be ready to open in 30 days. They need a Certificate of Occupation to finish the process of their full license from the State of Illinois.

8. TRUSTEE REPORTS

Trustee Sugrue stated that the communication boards are now on display at Paulus and Breezewald Parks. The Boards were designed by family and friends and help communication with people with disabilities. Funding was provided by the Special Recreation Association of Central Lake County. Trustee Sugrue thanked Park and Rec. Dir. Caputo, Public Works Jason Schuler and friends and family for their assistance on acquiring the Communication Boards.

9. VILLAGE STAFF REPORTS

Management Services Dir. Kyle Kordell reported on the Electronics Recycling event being held the week of July 9 and 10th in the Village.

10. ADJOURNMENT

Motion to adjourn the meeting was made by Trustee Sugrue, seconded by Trustee Euker.

AYES: 5 Trustees Bobrowski, Euker, Riley, Sugrue, Mayor Poynton.

NAYS: 0

ABSENT: 2 Trustees Spacone, Weider.

MOTION CARRIED.

The meeting adjourned at 8.27pm.

Respectfully submitted by:

Kathleen Johnson, Village Clerk.

Approved by:

Mayor Thomas M. Poynton.

Date.

VILLAGE OF LAKE ZURICH
WARRANT REPORT - 07/15/2024
\$875,827.29

Page 1 of 18

<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
Fund 101 GENERAL				
	Dept 00000			
1	101-00000-15001	PREPAID EXPENDITURES	SOFTWARE SUBSCRIPTION - POLICE SCHEDULING	1,460.00
2	101-00000-15001	PREPAID EXPENDITURES	CYBER LAB ANNUAL FEES	1,497.46
3	101-00000-21201	OTHER ACCOUNTS PAYABLE	BOND REF #BBD23-0012 - 940 TELSER RD	31,979.10
4	101-00000-21203	RECREATION CREDIT PAYABLE	REF PRG CXL - CAMP ALPINE SWIM	27.48
5	101-00000-21203	RECREATION CREDIT PAYABLE	REF PRG CXL - LITTLE FISHIES	39.00
6	101-00000-21203	RECREATION CREDIT PAYABLE	REF PRG CXL - LEARN TO SWIM	16.24
7	101-00000-21203	RECREATION CREDIT PAYABLE	REF PRG CXL - LITTLE FISHIES	16.24
8	101-00000-21203	RECREATION CREDIT PAYABLE	REF PRG CXL - LAKESIDE PAVILLION	125.00
9	101-00000-21203	RECREATION CREDIT PAYABLE	REF PRG CXL - LEARN TO SWIM	39.00
10	101-00000-21203	RECREATION CREDIT PAYABLE	REF PRG CXL - LITTLE FISHIES	16.24
11	101-00000-21203	RECREATION CREDIT PAYABLE	REF PRG CXL - HIP HOP JR	52.00
12	101-00000-25201	BUILDING PERMIT DEPOSITS	WILDWOOD ESTATES	1,812.50
13	101-00000-25201	BUILDING PERMIT DEPOSITS	WILDWOOD ESTATES	4,762.75
14	101-00000-25201	BUILDING PERMIT DEPOSITS	670 S OLD RAND RD DEVELOPMENT	3,516.00
15	101-00000-25201	BUILDING PERMIT DEPOSITS	PUBLIC NOTICE AD #2153317	66.70
16	101-00000-25201	BUILDING PERMIT DEPOSITS	PUBLIC NOTICE AD #2153318	66.70
17	101-00000-25201	BUILDING PERMIT DEPOSITS	PUBLIC NOTICE AD #2153321	66.70
18	101-00000-25201	BUILDING PERMIT DEPOSITS	BD PYMNT REF #PZC24-0005 - 2 E MAIN ST	2,950.00
	Total For Dept 00000			48,509.11
	Dept 11006 LEGISLATIVE MAYOR & BOARD			
1	101-11006-54302	PUBLIC RELATIONS	CHAMBER SPRING EXPO	650.00
	Total For Dept 11006 LEGISLATIVE MAYOR & BOARD			650.00
	Dept 12001 VILLAGE ADMIN ADMINISTRATION			
1	101-12001-53208	OFFICE SUPPLIES	DOOR PLATE - MCCAULEY	12.00
	Total For Dept 12001 VILLAGE ADMIN ADMINISTRATION			12.00

VILLAGE OF LAKE ZURICH
WARRANT REPORT - 07/15/2024
\$875,827.29

Page 2 of 18

<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
Dept 12180 VILLAGE ADMIN ECONOMIC DEVELOPMENT				
1	101-12180-54308	TAX REBATES	TAX REBATE - MARCH 2024	14,494.71
2	101-12180-54308	TAX REBATES	TAX REBATE - MARCH 2024	4,490.30
3	101-12180-54308	TAX REBATES	TAX REBATE - MARCH 2024	8,980.60
Total For Dept 12180 VILLAGE ADMIN ECONOMIC DEVELOPMENT				<u>27,965.61</u>
Dept 13001 FINANCE ADMINISTRATION				
1	101-13001-51654	MEMBERSHIPS & SUBSCRIP	ANNUAL MEMBERSHIP DUES	190.00
2	101-13001-53208	OFFICE SUPPLIES	DEPOSIT BAGS	11.90
3	101-13001-53208	OFFICE SUPPLIES	POSTAGE METER INK 07-2024	91.29
4	101-13001-53208	OFFICE SUPPLIES	CALCULATOR RIBBON, ROLLS	14.80
5	101-13001-53208	OFFICE SUPPLIES	COPY PAPER	66.80
Total For Dept 13001 FINANCE ADMINISTRATION				<u>374.79</u>
Dept 17001 TECHNOLOGY ADMINISTRATION				
1	101-17001-52111	OTHER PROFESSIONAL SVCS	CREATIVE CLOUD - JUN	379.92
2	101-17001-52111	OTHER PROFESSIONAL SVCS	DOCUWARE SUPPORT - JUL	435.01
3	101-17001-52118	SOFTWARE MAINTENANCE	SOFTWARE SUBSCRIPTION - POLICE SCHEDULING	2,920.00
4	101-17001-53203	TELEPHONE & DATA SVCS	VH ELEVATOR 540-9255	707.02
5	101-17001-53203	TELEPHONE & DATA SVCS	COMBINED INTERNET - JUL/AUG	5,535.04
6	101-17001-53203	TELEPHONE & DATA SVCS	INTERNET - 133 N OLD RAND	142.90
7	101-17001-53203	TELEPHONE & DATA SVCS	BARN ELEVATOR PHONE	76.15
8	101-17001-53203	TELEPHONE & DATA SVCS	ANALOG LINES - JUN	1,331.74
9	101-17001-53203	TELEPHONE & DATA SVCS	ANALOG LINES - JUL	1,331.89
10	101-17001-53205	COMPUTER SUPPLIES	HP LASER JET 410 TONER	220.00
11	101-17001-53407	EQUIP MAINT PART&SUPPLIE	APC CARTRIDGE	85.90
12	101-17001-56601	CAPITAL LEASE	FIRE & PD - COPIER LEASE	164.74
Total For Dept 17001 TECHNOLOGY ADMINISTRATION				<u>13,330.31</u>

VILLAGE OF LAKE ZURICH
WARRANT REPORT - 07/15/2024
\$875,827.29

Page 3 of 18

<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
Dept 24001 POLICE ADMINISTRATION				
1	101-24001-52118	SOFTWARE MAINTENANCE	LIVESCAN FINGERPRINT MAINTENANCE	1,483.65
2	101-24001-53203	TELEPHONE & DATA SVCS	CABLE - PD	63.00
3	101-24001-53204	CELL PHONES & PAGERS	IPHONE CASE	11.99
4	101-24001-53204	CELL PHONES & PAGERS	CELL PHONES - PD MAY 2024	544.29
5	101-24001-53401	CUSTODIAL SUPPLIES	TOWELS, TISSUE, GARBAGE BAGS, SOAP	588.69
6	101-24001-56601	CAPITAL LEASE	SIGNAL SIDEARM BRACKETS	5.98
Total For Dept 24001 POLICE ADMINISTRATION				<hr/> 2,697.60
Dept 24210 POLICE OPERATIONS				
1	101-24210-51652	TRAINING AND MEETINGS	TRAINING - STRUGA	200.00
2	101-24210-51652	TRAINING AND MEETINGS	POLICE ACADEMY - MEDINA	4,696.00
3	101-24210-52111	OTHER PROFESSIONAL SVCS	CYBER LAB ANNUAL FEES	1,497.54
4	101-24210-52204	OTHER LEGAL	LOCAL PROSECUTOR FEES - JUN	6,666.67
5	101-24210-52204	OTHER LEGAL	ADJUDICATION SERVICES	150.00
6	101-24210-52703	MAINT-VEHICLES	CAR WASHES PD	374.00
7	101-24210-53209	UNIFORMS	NEW OFFICER BADGES	2,042.90
8	101-24210-53209	UNIFORMS	TIE BAR - PEACE	34.15
9	101-24210-53209	UNIFORMS	LOOPS ON VEST COVER	25.00
10	101-24210-53209	UNIFORMS	NAME BARS - PEACE	44.19
11	101-24210-53211	OTHER SUPPLIES	DEPARTMENT FIREARM	429.00
Total For Dept 24210 POLICE OPERATIONS				<hr/> 16,159.45
Dept 24230 POLICE CRIME PREVENTION				
1	101-24230-52111	OTHER PROFESSIONAL SVCS	INVESTIGATIVE SEARCH ENGINE	118.20
2	101-24230-52111	OTHER PROFESSIONAL SVCS	INVESTIGATIVE SEARCH ENGINE	240.19
Total For Dept 24230 POLICE CRIME PREVENTION				<hr/> 358.39

VILLAGE OF LAKE ZURICH
 WARRANT REPORT - 07/15/2024
\$875,827.29

Page 4 of 18

Item	GL Number	GL Desc	Invoice Description	Amount
Dept 24240 POLICE INTERGOVERNMENTAL				
1	101-24240-53209	UNIFORMS	PANTS, SHIRTS, BOOTS, BELT - LONSKI	604.10
Total For Dept 24240 POLICE INTERGOVERNMENTAL				604.10
Dept 25001 FIRE ADMINISTRATION				
1	101-25001-52203	LABOR ATTORNEY	LEGAL SERVICES - MAY 2024	158.96
2	101-25001-53203	TELEPHONE & DATA SVCS	COMBINED INTERNET - JUL/AUG 2024	2,767.52
3	101-25001-53203	TELEPHONE & DATA SVCS	ANALOG LINES - JUN 2024	185.45
4	101-25001-53203	TELEPHONE & DATA SVCS	ANALOG LINES - JUL 2024	185.47
5	101-25001-53204	CELL PHONES & PAGERS	CELL PHONES - FIRE MAY 2024	187.06
6	101-25001-53204	CELL PHONES & PAGERS	CELL PHONES - FIRE	36.78
7	101-25001-53211	OTHER SUPPLIES	REIMB: CAN OPENER	15.11
8	101-25001-53211	OTHER SUPPLIES	CLEANER, REHAB SUPPLIES	37.99
9	101-25001-53211	OTHER SUPPLIES	TISSUE, TOWELS, DETERGENT, CLEANER, REHAB SUPPLIES	456.76
10	101-25001-53211	OTHER SUPPLIES	TISSUE, REHAB SUPPLIES	13.99
11	101-25001-53405	BLDG & GROUND MAINT SUPP	THREADED HANDLE, QUAD HEAD BRUSH	34.91
12	101-25001-54305	EMPLOYEE EXAMS	POLYGRAPH EXAMS	1,260.00
13	101-25001-56601	CAPITAL LEASE	FIRE & PD - COPIER LEASE	164.73
Total For Dept 25001 FIRE ADMINISTRATION				5,504.73
Dept 25320 FIRE FIRE SUPPRESSION				
1	101-25320-53204	CELL PHONES & PAGERS	CELL PHONES - FIRE MAY 2024	255.65
2	101-25320-53211	OTHER SUPPLIES	BATTERIES	5.60
3	101-25320-53211	OTHER SUPPLIES	CLEANER, REHAB SUPPLIES	51.96
4	101-25320-53211	OTHER SUPPLIES	TISSUE, TOWELS, DETERGENT, CLEANER, REHAB SUPPLIES	81.27
5	101-25320-53211	OTHER SUPPLIES	TISSUE, REHAB SUPPLIES	21.99
6	101-25320-55254	MACHINERY & EQUIPMENT	8MM SEWN PRUSIK	139.27
7	101-25320-55254	MACHINERY & EQUIPMENT	8MM SEWN PRUSIK	37.69
Total For Dept 25320 FIRE FIRE SUPPRESSION				593.43

VILLAGE OF LAKE ZURICH
 WARRANT REPORT - 07/15/2024
\$875,827.29

Page 5 of 18

Item	GL Number	GL Desc	Invoice Description	Amount
Dept 25330 FIRE EMS				
1	101-25330-53211	OTHER SUPPLIES	OXYGEN RENTAL	149.16
		Total For Dept 25330 FIRE EMS		149.16
Dept 25340 FIRE SPECIAL RESCUE				
1	101-25340-51652	TRAINING AND MEETINGS	DIVE TRAINING - PORTILLO, MUÑOZ	2,300.00
2	101-25340-55254	MACHINERY & EQUIPMENT	TRS EQUIPMENT	1,032.72
3	101-25340-55254	MACHINERY & EQUIPMENT	TRT ROPE RESCUE EQPT REPLACING/UPDATING	1,685.35
4	101-25340-55254	MACHINERY & EQUIPMENT	TRT ROPE RESCUE EQPT REPLACING/UPDATING	5,515.25
5	101-25340-55254	MACHINERY & EQUIPMENT	TRS EQUIPMENT	495.46
6	101-25340-55254	MACHINERY & EQUIPMENT	SHIRTS, CAPS - DIVE, SONAR MEMBERS	526.00
		Total For Dept 25340 FIRE SPECIAL RESCUE		11,554.78
Dept 25350 FIRE FIRE PREVENTION BUREAU				
1	101-25350-53204	CELL PHONES & PAGERS	CELL PHONES - FIRE MAY 2024	181.27
		Total For Dept 25350 FIRE FIRE PREVENTION BUREAU		181.27
Dept 28001 COMMUNITY DEVELOPMENT ADMINISTRATION				
1	101-28001-52111	OTHER PROFESSIONAL SVCS	LZ COMP PLAN UPDATE - LAK23-67	1,897.50
2	101-28001-52113	ENGR/ARCHITECTURAL	287 SUNRISE LN	256.00
3	101-28001-52113	ENGR/ARCHITECTURAL	1275 ENSELL	461.50
4	101-28001-52113	ENGR/ARCHITECTURAL	WILDWOOD	4,402.00
5	101-28001-52113	ENGR/ARCHITECTURAL	4 S SHORE LN	343.00
6	101-28001-52113	ENGR/ARCHITECTURAL	255 QUENTIN RD - HERITAGE CHURCH	2,276.50
7	101-28001-52113	ENGR/ARCHITECTURAL	BUILDING PERMIT REVIEWS - 2024	4,920.75
8	101-28001-52113	ENGR/ARCHITECTURAL	LZ COMMERCE CENTER - 1400 ROSE RD	495.00
9	101-28001-52113	ENGR/ARCHITECTURAL	1110 HONEY LAKE RD	326.00
10	101-28001-52113	ENGR/ARCHITECTURAL	629 ROSE RD	794.75
11	101-28001-52113	ENGR/ARCHITECTURAL	316 FAIRWAY	256.00

VILLAGE OF LAKE ZURICH
WARRANT REPORT - 07/15/2024
\$875,827.29

Page 6 of 18

Item	GL Number	GL Desc	Invoice Description	Amount
12	101-28001-52113	ENGR/ARCHITECTURAL	442 S RAND RD - CHIPOTLE	890.00
13	101-28001-52113	ENGR/ARCHITECTURAL	865 TELSER	2,738.50
14	101-28001-52113	ENGR/ARCHITECTURAL	940 TELSER - BUILDING ADDITION	419.00
15	101-28001-52113	ENGR/ARCHITECTURAL	41 LAKEVIEW	643.00
16	101-28001-52113	ENGR/ARCHITECTURAL	504 N OLD RAND RD	723.00
17	101-28001-52113	ENGR/ARCHITECTURAL	148 OAK	128.00
18	101-28001-52113	ENGR/ARCHITECTURAL	900 WINNETKA	497.50
19	101-28001-52113	ENGR/ARCHITECTURAL	CANTERBURY ESTATES - BLOCK G	326.25
20	101-28001-52113	ENGR/ARCHITECTURAL	SEC US 12 & N OLD RAND DEVELOPEMENT	688.75
21	101-28001-52604	SWEEPING & MOWING	VIOLATION MOW - JUN	234.30
22	101-28001-52604	SWEEPING & MOWING	VIOLATION MOW - JUN	394.90
23	101-28001-53204	CELL PHONES & PAGERS	CELL PHONES - WTR/CS/PW - MAY '24	412.78
Total For Dept 28001 COMMUNITY DEVELOPMENT ADMINISTRATION				24,524.98
Dept 36001 PUBLIC WORKS ADMINISTRATION				
1	101-36001-52111	OTHER PROFESSIONAL SVCS	UNIFORMS/MATS 07/05	32.76
2	101-36001-52111	OTHER PROFESSIONAL SVCS	UNIFORMS/MATS 06/27	32.76
3	101-36001-52113	ENGR/ARCHITECTURAL	SURVEYING AT 7 E. MAIN ST.	4,800.00
4	101-36001-52113	ENGR/ARCHITECTURAL	2024 LZ GENERAL ENGINEERING	6,160.00
5	101-36001-52603	LAKE/WATER QUALITY MGMT	2024 LZ MS4 PROGRAM	896.00
6	101-36001-52605	MOSQUITO ABATEMENT	MOSQUITO CONTROL 2024	11,566.25
7	101-36001-52701	MAINT-BLDGS & GROUNDS	UNIFORMS/MATS 07/05	55.75
8	101-36001-52701	MAINT-BLDGS & GROUNDS	UNIFORMS/MATS 06/27	55.75
9	101-36001-52701	MAINT-BLDGS & GROUNDS	NEW DOOR HANDLES AND LOCKS PW BUILDING	1,768.00
10	101-36001-52701	MAINT-BLDGS & GROUNDS	PD CELL BUILDING REPAIR	442.50
11	101-36001-52701	MAINT-BLDGS & GROUNDS	HAZARD TREE REMOVAL 926 LANCASTER	3,600.00
12	101-36001-52701	MAINT-BLDGS & GROUNDS	HAZARD TREE STUMP GRINDING	600.00
13	101-36001-52701	MAINT-BLDGS & GROUNDS	PW PEST CONTROL - JUN	49.00
14	101-36001-52702	MAINT-LAWN & LANDSCAPING	2024 MOWING CONTRACT	6,381.72

VILLAGE OF LAKE ZURICH
WARRANT REPORT - 07/15/2024
\$875,827.29

Page 7 of 18

<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
15	101-36001-53204	CELL PHONES & PAGERS	CELL PHONES - WTR/CS/PW - MAY '24	27.52
16	101-36001-53204	CELL PHONES & PAGERS	PW TRUCK DATA PLAN	300.00
17	101-36001-53208	OFFICE SUPPLIES	DEPOSIT BAGS	11.90
18	101-36001-53210	SMALL TOOLS & EQUIP	TOOLBOX	152.15
19	101-36001-53403	LANDSCAPING SUPPLIES	NOZZLES	59.50
20	101-36001-53405	BLDG & GROUNDS SUPPLIES	T-STAT	39.88
21	101-36001-53405	BLDG & GROUNDS SUPPLIES	VALVE	18.67
22	101-36001-53405	BLDG & GROUNDS SUPPLIES	FD LAUNDRY	734.98
23	101-36001-53405	BLDG & GROUNDS SUPPLIES	ZINC HOOKS	6.79
24	101-36001-53405	BLDG & GROUNDS SUPPLIES	KEYS	16.96
25	101-36001-53405	BLDG & GROUNDS SUPPLIES	FASTENERS	10.40
26	101-36001-53405	BLDG & GROUNDS SUPPLIES	MOUNTING HARDWARE	28.43
27	101-36001-53405	BLDG & GROUNDS SUPPLIES	KEYS	12.71
28	101-36001-53405	BLDG & GROUNDS SUPPLIES	HVAC BELTS	282.22
Total For Dept 36001 PUBLIC WORKS ADMINISTRATION				38,142.60
Dept 36420 PUBLIC WORKS PARK MAINTENANCE				
1	101-36420-52701	MAINT-BLDGS & GROUNDS	PAULUS GATE REPAIR	420.00
2	101-36420-52702	MAINT-LAWN & LANDSCAPING	2024 MOWING CONTRACT	22,126.52
3	101-36420-52704	MAINT-EQUIPMENT	MAINTENANCE OF FIRE EXTINGUISHERS	324.71
4	101-36420-53201	ELECTRICITY	200 S RAND RD	888.17
5	101-36420-53201	ELECTRICITY	7 E MAIN ST	27.18
6	101-36420-53403	LANDSCAPING SUPPLIES	MULCH	1,235.00
7	101-36420-53405	BLDG & GROUND MAINT SUPP	PLUMBING UNION	25.22
8	101-36420-53405	BLDG & GROUND MAINT SUPP	ELECTRIC SUPPLIES GATE HOUSE	31.78
9	101-36420-53405	BLDG & GROUND MAINT SUPP	MOUNTING PADS	4.97
10	101-36420-53405	BLDG & GROUND MAINT SUPP	PLUMBING FITTINGS	42.88
11	101-36420-53405	BLDG & GROUND MAINT SUPP	FUNBRELLA LUBRICATION	27.92
12	101-36420-53405	BLDG & GROUND MAINT SUPP	FURNACE REPAIR	49.10

VILLAGE OF LAKE ZURICH
 WARRANT REPORT - 07/15/2024
\$875,827.29

Page 8 of 18

<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
13	101-36420-53405	BLDG & GROUND MAINT SUPP	PLUMBING FITTINGS	75.02
14	101-36420-53405	BLDG & GROUND MAINT SUPP	LED FIXTURES	399.88
15	101-36420-53405	BLDG & GROUND MAINT SUPP	WIRE ROPE CLIP, ACID	1.18
16	101-36420-54306	EQUIPMENT RENTAL	PAULUS PARK PORT-O-POTTY	158.74
17	101-36420-54306	EQUIPMENT RENTAL	CHESTNUT PORT-O-POTTY	<hr/> 147.06
			Total For Dept 36420 PUBLIC WORKS PARK MAINTENANCE	<hr/> 25,985.33
			Dept 36471 PUBLIC WORKS FLEET SERVICES	
1	101-36471-51652	TRAINING AND MEETINGS	FORD PRESENTATION	35.00
2	101-36471-51652	TRAINING AND MEETINGS	GM PRESENTATION	70.00
3	101-36471-52111	OTHER PROFESSIONAL SVCS	UNIFORMS/MATS 07/05	43.05
4	101-36471-52111	OTHER PROFESSIONAL SVCS	UNIFORMS/MATS 06/27	32.32
5	101-36471-52111	OTHER PROFESSIONAL SVCS	SAFETY INSPECTION	40.00
6	101-36471-52703	MAINT-VEHICLES	CAR WASHES FD	25.50
7	101-36471-52703	MAINT-VEHICLES	CAR WASHES PW	34.00
8	101-36471-53211	OTHER SUPPLIES	CABLE LUG	28.16
9	101-36471-53211	OTHER SUPPLIES	HARDWARE	240.42
10	101-36471-53211	OTHER SUPPLIES	WIRE CUP	50.98
11	101-36471-53211	OTHER SUPPLIES	FASTENERS	0.59
12	101-36471-53406	AUTO PARTS & SUPPLIES	TPMS SENSORS	189.48
13	101-36471-53406	AUTO PARTS & SUPPLIES	OUTLET	8.14
14	101-36471-53406	AUTO PARTS & SUPPLIES	CREDIT - CORE DEPOSIT	(18.00)
15	101-36471-53406	AUTO PARTS & SUPPLIES	DEF	97.57
16	101-36471-53406	AUTO PARTS & SUPPLIES	BATTERY	323.80
17	101-36471-53406	AUTO PARTS & SUPPLIES	CREDIT - WARRANTY	147.78
18	101-36471-53406	AUTO PARTS & SUPPLIES	SWITCH OVERLAY	38.00
19	101-36471-53406	AUTO PARTS & SUPPLIES	MOUNT 297	108.13
20	101-36471-53406	AUTO PARTS & SUPPLIES	TIRE SUPPLIES	181.67
21	101-36471-53407	EQUIP MAINT PART&SUPPLIE	CHIPPER PARTS	35.30

VILLAGE OF LAKE ZURICH
WARRANT REPORT - 07/15/2024
\$875,827.29

Page 9 of 18

Item	GL Number	GL Desc	Invoice Description	Amount
22	101-36471-53407	EQUIP MAINT PART&SUPPLIE	CARB	78.98
23	101-36471-53407	EQUIP MAINT PART&SUPPLIE	FENDER	273.00
24	101-36471-53407	EQUIP MAINT PART&SUPPLIE	FENDER #2	273.00
25	101-36471-53407	EQUIP MAINT PART&SUPPLIE	STEEL TUBE	11.04
26	101-36471-53407	EQUIP MAINT PART&SUPPLIE	STENCIL	10.18
27	101-36471-53407	EQUIP MAINT PART&SUPPLIE	CREDIT - PARTS RETURN	(7.99)
28	101-36471-53407	EQUIP MAINT PART&SUPPLIE	FILTER	7.99
29	101-36471-53407	EQUIP MAINT PART&SUPPLIE	LIGHT MOUNT	11.38
30	101-36471-53407	EQUIP MAINT PART&SUPPLIE	CONNECTOR	13.25
31	101-36471-53407	EQUIP MAINT PART&SUPPLIE	GASKET 532	23.64
32	101-36471-53407	EQUIP MAINT PART&SUPPLIE	VACTOR PARTS	3,586.79
33	101-36471-53407	EQUIP MAINT PART&SUPPLIE	VALVE PARTS	38.04
34	101-36471-53418	LUBRICANTS & FLUIDS	GREASE	10.97
35	101-36471-53418	LUBRICANTS & FLUIDS	15W40 OIL	3,010.00
36	101-36471-53418	LUBRICANTS & FLUIDS	OIL	13.98
37	101-36471-53418	LUBRICANTS & FLUIDS	DEF	104.90
Total For Dept 36471 PUBLIC WORKS FLEET SERVICES				9,171.04
Dept 67001 RECREATION ADMINISTRATION				
1	101-67001-53206	POSTAGE & SHIPPING	FALL WINTER BROCHURE	1,605.99
2	101-67001-53207	PRINTING-STATIONERY/FORM	FALL WINTER BROCHURE	4,100.00
3	101-67001-53208	OFFICE SUPPLIES	DEPOSIT BAGS	11.90
4	101-67001-53211	OTHER SUPPLIES	PVC CARDS	89.98
5	101-67001-53212	PROGRAM SUPPLIES	MEMORIAL TREE	375.00
Total For Dept 67001 RECREATION ADMINISTRATION				6,182.87
Dept 67920 RECREATION SPECIAL RECREATION				
1	101-67920-52116	SRA PROGRAMS	COMMUNICATION BOARDS FASTENERS	20.88
Total For Dept 67920 RECREATION SPECIAL RECREATION				20.88

VILLAGE OF LAKE ZURICH
 WARRANT REPORT - 07/15/2024
\$875,827.29

Page 10 of 18

Item	GL Number	GL Desc	Invoice Description	Amount
Dept 67935 RECREATION DANCE				
1	101-67935-53212	PROGRAM SUPPLIES	IMPULSE DANCE THE WORLD TRAVEL, MEALS	276.50
2	101-67935-53212	PROGRAM SUPPLIES	IMPULSE DANCE THE WORLD TRAVEL, MEALS	538.83
Total For Dept 67935 RECREATION DANCE				<u>815.33</u>
Dept 67945 RECREATION YOUTH PROGRAMS				
1	101-67945-52115	RECREATION PROGRAM SERVICE	ACTING PRGRM - JUN 2024 6 PARTICIPANTS	441.00
Total For Dept 67945 RECREATION YOUTH PROGRAMS				<u>441.00</u>
Dept 67970 RECREATION AQUATICS				
1	101-67970-53414	CHEMICALS	SPRAYGROUND CHEMICALS	91.37
2	101-67970-53414	CHEMICALS	WIRE ROPE CLIP, ACID	67.94
3	101-67970-55254	MACHINERY & EQUIPMENT	AMPLIFIER, CABLE CLIPS, SPEAKER WIRE, WIRE CONNECT KIT	127.79
Total For Dept 67970 RECREATION AQUATICS				<u>287.10</u>
Total For Fund 101 GENERAL				<u>234,215.86</u>
Fund 202 MOTOR FUEL TAX				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
1	202-36001-52701	MAINT-BLDGS & GROUNDS	2024 MOWING CONTRACT	3,226.92
2	202-36001-52701	MAINT-BLDGS & GROUNDS	MAIN ST SIGNAL MAINT	208.20
3	202-36001-53201	ELECTRICITY	STREETLIGHT ELECTRIC	13,561.50
4	202-36001-53201	ELECTRICITY	45 S OLD RAND RD	30.17
5	202-36001-53201	ELECTRICITY	280 CLAIRVIEW DR	35.30
6	202-36001-53201	ELECTRICITY	139 MOHAWK TRAIL	10.58
Total For Dept 36001 PUBLIC WORKS ADMINISTRATION				<u>17,072.67</u>
Total For Fund 202 MOTOR FUEL TAX				<u>17,072.67</u>

VILLAGE OF LAKE ZURICH
 WARRANT REPORT - 07/15/2024
\$875,827.29

Page 11 of 18

Item	GL Number	GL Desc	Invoice Description	Amount
Fund 207 SPECIAL EVENTS FUND				
Dept 67603 RECREATION FARMERS MARKET				
1	207-67603-52115	RECREATION PROGRAM SERV	FARMERS MARKET BAND - 7/19	150.00
2	207-67603-52115	RECREATION PROGRAM SERV	FARMERS MARKET BAND - 8/2	250.00
3	207-67603-52115	RECREATION PROGRAM SERV	FARMERS MARKET BAND - 7/26	<u>150.00</u>
Total For Dept 67603 RECREATION FARMERS MARKET				<u>550.00</u>
Dept 67604 RECREATION FOURTH OF JULY FESTIVAL				
1	207-67604-53212	PROGRAM SUPPLIES	BANNERS FOR 4TH OF JULY	<u>341.93</u>
Total For Dept 67604 RECREATION FOURTH OF JULY FESTIVAL				<u>341.93</u>
Dept 67699 RECREATION MISC SPECIAL EVENTS				
1	207-67699-52115	RECREATION PROGRAM SERV	LIVE AT THE LAKE - COMEDY NIGHT	250.00
2	207-67699-52115	RECREATION PROGRAM SERV	LIVE AT THE LAKE BAND - 7/18	800.00
3	207-67699-52115	RECREATION PROGRAM SERV	LIVE AT THE LAKE PROGRAM SERVICE	900.00
4	207-67699-52115	RECREATION PROGRAM SERV	LIVE AT THE LAKE PROGRAM SERVICE	900.00
5	207-67699-52115	RECREATION PROGRAM SERV	LIVE AT THE LAKE -DANCE INSTRUCTION	<u>350.00</u>
Total For Dept 67699 RECREATION MISC SPECIAL EVENTS				<u>3,200.00</u>
Total For Fund 207 SPECIAL EVENTS FUND				<u>4,091.93</u>
Fund 214 TIF #2 DOWNTOWN				
Dept 10490 GENERAL GOVERNMENT TIF				
1	214-10490-55252	BLDG & BLDG IMPROVEMENTS	RETROFIT MARQUEE SIGN TO LED LIGHTS	<u>635.00</u>
Total For Dept 10490 GENERAL GOVERNMENT TIF				<u>635.00</u>
Total For Fund 214 TIF #2 DOWNTOWN				<u>635.00</u>

VILLAGE OF LAKE ZURICH
 WARRANT REPORT - 07/15/2024
\$875,827.29

Page 12 of 18

Item	GL Number	GL Desc	Invoice Description	Amount
Fund 227 DISPATCH CENTER				
Dept 24220 POLICE DISPATCH				
1	227-24220-53209	UNIFORMS	SHIRTS, SWEATER, PANTS - JOHNSON	449.02
2	227-24220-53209	UNIFORMS	PANTS - STEFFY	158.81
3	227-24220-53209	UNIFORMS	BOOTS, POLO, SHIRTS - KULIG	410.31
4	227-24220-53209	UNIFORMS	PANTS = STEFFY	79.40
Total For Dept 24220 POLICE DISPATCH				<hr/> 1,097.54
Total For Fund 227 DISPATCH CENTER				<hr/> 1,097.54
Fund 310 TIF #1 DEBT SERVICE				
Dept 10490 GENERAL GOVERNMENT TIF				
1	310-10490-56603	INTEREST	2016A BOND -INTEREST	<hr/> 53,506.25
Total For Dept 10490 GENERAL GOVERNMENT TIF				<hr/> 53,506.25
Total For Fund 310 TIF #1 DEBT SERVICE				<hr/> 53,506.25
Fund 401 VILLAGE CAPITAL PROJECTS				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
1	401-36001-55251	LAND IMPROVEMENTS	MAINTENENCE AND PLANTING - WELCOME SIGNS	575.00
2	401-36001-55251	LAND IMPROVEMENTS	JUNE WELCOME SIGN MAINT.	520.00
3	401-36001-55251	LAND IMPROVEMENTS	IDNR - OSLAD	3,528.14
4	401-36001-55251	LAND IMPROVEMENTS	BREEZEWALD FIRE ALRM	6,147.71
5	401-36001-55251	LAND IMPROVEMENTS	REPLACEMENT TREES	725.00
6	401-36001-55252	BLDG & BLDG IMPROVEMENTS	MULTI SITE EXTERIOR IMPROVEMENTS	13,047.00
7	401-36001-55252	BLDG & BLDG IMPROVEMENTS	DRAIN GRATE	502.92
8	401-36001-55252	BLDG & BLDG IMPROVEMENTS	PD FLOOR REPLACEMENT MOUNTING	264.77
9	401-36001-55252	BLDG & BLDG IMPROVEMENTS	DOOR SWEEP	10.93
Total For Dept 36001 PUBLIC WORKS ADMINISTRATION				<hr/> 25,321.47

VILLAGE OF LAKE ZURICH
WARRANT REPORT - 07/15/2024
\$875,827.29

Page 13 of 18

Item	GL Number	GL Desc	Invoice Description	Amount
			Dept 36470 PUBLIC WORKS STORM WATER CONTROL	
1	401-36470-55253	INFRASTRUCTURE IMPROVEMT	BUFFALO CREEK IMPROV - BRISTOL TRAIL PARK	2,334.00
			Total For Dept 36470 PUBLIC WORKS STORM WATER CONTROL	2,334.00
			Total For Fund 401 VILLAGE CAPITAL PROJECTS	27,655.47
			Fund 405 NHR CAPITAL PROJECTS	
			Dept 36001 PUBLIC WORKS ADMINISTRATION	
1	501-36001-53203	TELEPHONE & DATA SVCS	ANALOG LINES - JUN 2024	168.58
2	405-36001-53416	CONCRETE & ASPHALT	CONCRETE #123270	1,634.50
3	405-36001-55253	INFRASTRUCTURE IMPROVEMT	S OLD RAND STREETSCAPE, ROAD PROGRAM	5,716.50
4	405-36001-55253	INFRASTRUCTURE IMPROVEMT	2024 INFRASTRUCTURE IMPROV - WATER, SEWER, ROADWAY	8,072.50
5	405-36001-55253	INFRASTRUCTURE IMPROVEMT	S OLD RAND UTILITY RELOC PRELIM ENG	398.75
6	405-36001-55253	INFRASTRUCTURE IMPROVEMT	2024 INFRASTRUCTURE	104,497.72
			Total For Dept 36001 PUBLIC WORKS ADMINISTRATION	120,488.55
			Total For Fund 405 NHR CAPITAL PROJECTS	120,488.55
			Fund 501 WATER & SEWER	
			Dept 00000	
1	501-00000-21204	LC CONNECTION FEES PAYABLE	LC CONNECTION FEE - 925 S RAND RD	2,659.80
			Total For Dept 00000	2,659.80
			Dept 36001 PUBLIC WORKS ADMINISTRATION	
1	501-36001-52111	OTHER PROFESSIONAL SVCS	UNIFORMS/MATS 07/05	30.55
2	501-36001-52111	OTHER PROFESSIONAL SVCS	UNIFORMS/MATS 06/27	30.55
3	501-36001-53203	TELEPHONE & DATA SVCS	ANALOG LINES - JUL 2024	168.60
4	501-36001-53203	TELEPHONE & DATA SVCS	SCADA CELLPHONE/MODEM CONNECTION - JUN	30.80

VILLAGE OF LAKE ZURICH
WARRANT REPORT - 07/15/2024
\$875,827.29

Page 14 of 18

<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
5	501-36001-53204	CELL PHONES & PAGERS	CELL PHONES - WTR/CS/PW - MAY '24	18.35
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		278.85
 Dept 36530 PUBLIC WORKS WATER BILLING				
1	501-36530-52111	OTHER PROFESSIONAL SVCS	WATER BILL PROCESSING - JUN 2024	613.92
2	501-36530-53206	POSTAGE & SHIPPING	WATER BILL PROCESSING - JUN 2024	2,620.71
		Total For Dept 36530 PUBLIC WORKS WATER BILLING		3,234.63
 Dept 36550 PUBLIC WORKS WATER SERVICE				
1	501-36550-52113	ENGR/ARCHITECTURAL	LEAD SERVICE LINE INVESTIGATION	870.00
2	501-36550-52607	WATER SAMPLE ANALYSIS	WATER SAMPLE ANALYSIS	633.25
3	501-36550-52701	MAINT-BLDGS & GROUNDS	2024 MOWING CONTRACT	637.54
4	501-36550-52704	MAINT-EQUIPMENT	ANNUAL GENERATOR INSPECTIONS/PREVENTATIVE MAINT	1,655.00
5	501-36550-52704	MAINT-EQUIPMENT	ANNUAL GENERATOR INSPECTIONS/PREVENTATIVE MAINT	1,655.00
6	501-36550-52704	MAINT-EQUIPMENT	ANNUAL GENERATOR INSPECTIONS/PREVENTATIVE MAINT	2,972.00
7	501-36550-53407	EQUIP MAINT PART&SUPPLIE	WELL 8 WTP/REBUILD KITS FOR SOFTENER ARV'S	794.89
8	501-36550-53409	PUMP REPAIR SUPPLIES	2" SCH 80 BUTTERFLY VALVES/WELL 10 WTP WASTE PUMPS	613.50
9	501-36550-53410	METERS PARTS & SUPPLIES	1.5" WATER METERS, GASKETS & FLANGE PACKS	11,961.90
10	501-36550-53410	METERS PARTS & SUPPLIES	3/4" & 1" WATER METERS & ACCESSORIES	11,663.00
11	501-36550-53413	DISTRIBUTION SYS REPAIR	B-BOX REPAIR PARTS	56.34
12	501-36550-53414	CHEMICALS	BULK WTR COND SALT - WELL #10	3,020.85
13	501-36550-55253	INFRASTRUCTURE IMPROVEMT	2024 INFRASTRUCTURE IMPROV - WATER, SEWER, ROADWAY	28,224.63
14	501-36550-55253	INFRASTRUCTURE IMPROVEMT	MAIN ST DISTRICT INFRASTRUCTURE IMPROV	435.00
15	501-36550-55253	INFRASTRUCTURE IMPROVEMT	2024 INFRASTRUCTURE	321,647.85
		Total For Dept 36550 PUBLIC WORKS WATER SERVICE		386,840.75
 Dept 36560 PUBLIC WORKS SEWER SERVICE				
1	501-36560-52111	OTHER PROFESSIONAL SVCS	HYDROGEN SULFIDE REDUCT PRGRM QUENTIN/NW PUMP STA	5,306.00

VILLAGE OF LAKE ZURICH
 WARRANT REPORT - 07/15/2024
\$875,827.29

Page 15 of 18

Item	GL Number	GL Desc	Invoice Description	Amount
2	501-36560-52701	MAINT-BLDGS & GROUNDS	ANNUAL GENERATOR INSPECTIONS/PREVENTATIVE MAINT	3,310.00
		Total For Dept 36560 PUBLIC WORKS SEWER SERVICE		8,616.00
			Total For Fund 501 WATER & SEWER	401,630.03
Fund 601 MEDICAL INSURANCE				
Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				
1	601-10001-48651	RETIRED/COBRA INSURANCE	REIMB: IMRF PENSION PYMNT JUN 2024	933.82
		Total For Dept 10001 GENERAL GOVERNMENT ADMINISTRATION		933.82
			Total For Fund 601 MEDICAL INSURANCE	933.82
Fund 603 RISK MANAGEMENT				
Dept 10001 GENERAL GOVERNMENT ADMINISTRATION				
1	603-10001-52114	LIABILITY INSURANCE CLAIMS	PW TRUCK REPAIR - 2015 FORD F-250 SUPER DUTY	4,742.54
		Total For Dept 10001 GENERAL GOVERNMENT ADMINISTRATION		4,742.54
			Total For Fund 603 RISK MANAGEMENT	4,742.54
Fund 615 EQUIPMENT REPLACEMENT				
Dept 36001 PUBLIC WORKS ADMINISTRATION				
1	615-36001-55261	VEHICLES - POLICE	T-FDEXRS1-20N-PS-P7 TRUCK VAULT	6,057.75
2	615-36001-55263	VEHICLES - PUBLIC WORKS	WARNING LIGHTS 350	293.66
		Total For Dept 36001 PUBLIC WORKS ADMINISTRATION		6,351.41
			Total For Fund 615 EQUIPMENT REPLACEMENT	6,351.41
Fund 710 PERFORMANCE ESCROW				
Dept 00000				

VILLAGE OF LAKE ZURICH
WARRANT REPORT - 07/15/2024
\$875,827.29

Page 16 of 18

Item	GL Number	GL Desc	Invoice Description	Amount
1	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD23-0449 - 458 FARM BRIDGE	105.00
2	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0158 - 175 W HARBOR DR	500.00
3	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0118 - 209 ALPINE DR	500.00
4	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD23-0516 - 899 INTERLAKEN	105.00
5	710-00000-25201	BUILDING PERMIT DEPOSITS	BOND REF #BBD24-0189 - 1064 O'MALLEY DR	300.00
		Total For Dept 00000		<u>1,510.00</u>
		Dept 17001 TECHNOLOGY ADMINISTRATION		
1	710-17001-53214	PEG CABLE EXPENSE	COMBINED INTERNET - JUL/AUG 2024	922.52
2	710-17001-53214	PEG CABLE EXPENSE	MEDIA CREW - JUN 2024	146.25
		Total For Dept 17001 TECHNOLOGY ADMINISTRATION		<u>1,068.77</u>
		Total For Fund 710 PERFORMANCE ESCROW		<u>2,578.77</u>
		Fund 720 PAYROLL CLEARING		
		Dept 00000		
1	720-00000-22301	DENTAL / VISION BENEFITS	REIMB: IMRF PENSION PYMNT JUN 2024	51.23
2	720-00000-22404	SUPPLEMENTAL LIFE INS PAYABLE	GROUP LIFE INSURANCE - JUL	172.00
		Total For Dept 00000		<u>223.23</u>
		Total For Fund 720 PAYROLL CLEARING		<u>223.23</u>
		Fund 731 SSA #8 HEATHERLEIGH SUBDV		
		Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY		
1	731-10099-52604	SWEEPING & MOWING	2024 MOWING CONTRACT	317.47
		Total For Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY		<u>317.47</u>
		Total For Fund 731 SSA #8 HEATHERLEIGH SUBDV		<u>317.47</u>

VILLAGE OF LAKE ZURICH
 WARRANT REPORT - 07/15/2024
\$875,827.29

Page 17 of 18

<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
Fund 734 SSA #11 LZ PINES SUBDV				
Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY				
1	734-10099-52604	SWEEPING & MOWING	2024 MOWING CONTRACT	13.65
			Total For Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY	13.65
				<hr/>
			Total For Fund 734 SSA #11 LZ PINES SUBDV	13.65
Fund 735 SSA #13 CONVENTRY CRK SUB				
Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY				
1	735-10099-52604	SWEEPING & MOWING	2024 MOWING CONTRACT	273.10
			Total For Dept 10099 GENERAL GOVERNMENT SSA ACTIVITY	273.10
				<hr/>
			Total For Fund 735 SSA #13 CONVENTRY CRK SUB	273.10

VILLAGE OF LAKE ZURICH
 WARRANT REPORT - 07/15/2024
\$875,827.29

Page 18 of 18

<i>Item</i>	<i>GL Number</i>	<i>GL Desc</i>	<i>Invoice Description</i>	<i>Amount</i>
-------------	------------------	----------------	----------------------------	---------------

Fund Totals:

Fund 101 GENERAL	234,215.86
Fund 202 MOTOR FUEL TAX	17,072.67
Fund 207 SPECIAL EVENTS FUND	4,091.93
Fund 214 TIF #2 DOWNTOWN	635.00
Fund 227 DISPATCH CENTER	1,097.54
Fund 310 TIF #1 DEBT SERVICE	53,506.25
Fund 401 VILLAGE CAPITAL PROJECTS	27,655.47
Fund 405 NHR CAPITAL PROJECTS	120,488.55
Fund 501 WATER & SEWER	401,630.03
Fund 601 MEDICAL INSURANCE	933.82
Fund 603 RISK MANAGEMENT	4,742.54
Fund 615 EQUIPMENT REPLACEMENT	6,351.41
Fund 710 PERFORMANCE ESCROW	2,578.77
Fund 720 PAYROLL CLEARING	223.23
Fund 731 SSA #8 HEATHERLEIGH SUBDV	317.47
Fund 734 SSA #11 LZ PINES SUBDV	13.65
Fund 735 SSA #13 CONVENTRY CRK SUB	273.10

\$ 875,827.29



At the Heart of Community

PARKS AND RECREATION DEPARTMENT

200 South Rand Road
Lake Zurich, Illinois 60047

(847) 438-5146
LakeZurich.org

MEMORANDUM

Date: July 15, 2024
To: Ray Keller, Village Manager *PK*
From: Bonnie Caputo, Recreation Director
Subject: FY24 External Special Event Application

Issue:

The Park and Recreation Department would like consideration to partner with a variety of organizations to offer special events for our community in the upcoming year. This would continue to meet the Village's Strategic Goal to enhance our community image and positive interactions through special events. According to Special Events guidelines, private events requiring only Park/Facility use with attendance over 100 must be reviewed and approved by the Park and Recreation Advisory Board and then the Village Board of Trustees.

Analysis:

Below is an additional external special event application the Park and Recreation Department is requesting approval for in FY24:

Event	Date(s) and Time(s)	Location	Estimated Attendance
Lighthouse Housing Alliance	9/7/24 8:30am-1pm	Paulus Park Center Stage	300

Recommendation:

Staff and the Park and Recreation Advisory Board recommends accepting the above external special event request for FY24 with all applicable park usage fees to be collected.

w/Attachments: Special Events Applications & Event Materials Including Map

SPECIAL EVENT APPLICATION & AGREEMENT

■ EVENT SUMMARY

Event Name Scavenger Hunt Family Fun Event
 Event Type/Purpose Family fun community event 1. Connect community w/ 12 businesses 2. Raise \$ for Lighthouse Housing Alliance, who seeks to provide housing stability for local families going thru a hard season.
 Event Date(s) Sat. Sept. 7, 2024 Event Start/End Time 8:30-1pm (this includes set-up, actual event: 9:30-12:30pm, teardown/clean-up)
 Event Location Paulus Park, center stage, along w/engagement w/ local businesses.

Note: The Village does not grant exclusive use of their parks and outdoor facilities.

■ APPLICANT INFORMATION

Organization Name Lighthouse Housing Alliance
 Applicant's Name/Responsible Party AnnaMaria Matterey
 Organization/Applicant/Address/City/State/Zip 5 Margate Court, Lake Zurich, IL 60047
 Applicant Phone Numbers 847-361-4078
 Applicant E-Mail Address lighthousehousingalliance@gmail.com
 Contact Name & Phone Number During Event AnnaMaria OR Cassie Hayes
 (847-361-4078) (224-795-9615)

*Representative must be on site and available during event hours

■ EVENT SITE DETAILS

If your event is for a run/walk/parade, you must include a MAP of your route with the application

Provide a detailed description of your event A fun community oriented unique event to pull the town together via Scavenger Hunt around Lake Zurich (partnering w/ local businesses) as well as kids activities & food truck during our "Awards Ceremony" announcing the winners & raffling off fun, local prizes. We plan to start & end the scavenger hunt at Paulus Park's center stage Pavilion.

Village of Lake Zurich Park & Recreation Dept | 1200 S Rand Road, Lake Zurich, IL 60047 | 847.438.5146 | LakeZurich.org



Approximate number of people expected at event 300

Is this a returning event to Lake Zurich or first time event? First-time

Will there be food concessions at the event? Yes, food truck. Contact the Lake County Health Dept. for requirements
will do.

Will there be inflatables/bounce houses at the event? Yes. understood.
(You will be required to note this on your certificate of insurance and contact JULIE)

Will there be emergency medical services present? First Aid kit on hand.
(Outside municipalities may not provide services in the Village)

Will you be selling or serving alcohol (only for LZ residents + LZ businesses/organizations) at the event? NO If yes, contact Village Hall and see LH for details

Number and location of portable toilet facilities provided # 0 Location: _____

Will there be assembly tents/canopies erected at the event? Only 10x10 or smaller.
(If yes, contact the Community Services Dept for permit & to schedule an inspection (anything > 10x10)

Will you be selling items or raffling items? Yes.

Are you requesting the closure of any streets? If so, provide street names and include a map

NO.

(Note that street closures require Police, Fire, Park Advisory, Village Board and/or IDOT approval and may incur additional fees. In addition, you must notify property owners along the route of the date and time of street closures - check with Park & Recreation staff for assistance)

Are you requesting any other Village services? (i.e. water, electric, etc) Electric for the bounce house & speaker/mic.

Does the applicant/organization owe any outstanding invoices to the Village? NO.
(Unpaid invoices may result in denial of event application.)

Would you like your event listed on the Village's social media (free of charge) Yes, please.

Note your event's website address, if you'd like that included www.lighthouseshousingalliance.org
*Can we provide you with a more direct link once the event page is set up on our website?
With my signature, I certify that I have read and agree to the Village of Lake Zurich Special Event Policy and all items listed on this application. I agree to abide by all applicable ordinances & regulations.

Signature Anthony M. G.

Date 10/26/24





VILLAGE OF LAKE ZURICH SPECIAL EVENT PERMIT APPLICATION (ATTENDANCE OVER 500)
PLEASE COMPLETE PAGE ONE OF THE APPLICATION

Organization	Name of Organization Lighthouse Housing Alliance		Type of Organization Non-for-Profit 501C3	Is this a "Not For Profit Organization" <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
	Address for Organization 5 Margate Court, Lake Zurich, IL 60047		Email Address lighthousehousingalliance@gmail.com		
Event	Contact Person Anna Maria Matter	Home Number 847-361-4078	Business Number Same	Cell Phone Number	
	Chairman/President's Name (If Different) Same as above	Home Number	Business Number	Cell Phone Number	
Is your Organization willing to reimburse the Village for costs of services rendered? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If not, indicate why: Anything connected to the village, we can pay. This is a fundraiser so proceeds will go to Lighthouse Housing Alliance.					
Police Department	Date(s) of Event Sept. 7, 2024	Day(s) of the week Saturday	Time(s) of Event 8:30 - 1pm (includes clean-up)	Has this event been held in the past? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No When?	
	Describe the Type of Event you wish to hold Pavlus Park - Centerstage				
Fire Department	Will your event require the assistance of the Police Department? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Will the event require the closing of any roadways? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Name(s) of roads to be closed		
	Type of assistance needed from the Police Department (Check all that apply) <input type="checkbox"/> Road Closure <input type="checkbox"/> Traffic Control <input type="checkbox"/> Pedestrian Control <input type="checkbox"/> Security <input type="checkbox"/> Parking Control <input type="checkbox"/> Crowd Control <input type="checkbox"/> Other				
Park & Recreation Dept.	List any other assistance the Police Department would be providing		Type of Police Department Equipment Needed <input type="checkbox"/> Squad Cars <input type="checkbox"/> No Parking Signs <input type="checkbox"/> Traffic Cones <input type="checkbox"/> Other		
	Has contact been made with a representative of the Police Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Name of Police Official Contacted		Rank	When Contacted:
Park & Recreation Dept.	Will your event require the assistance of the Fire Department? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Will your event require the use of Fire Department Personnel? <input type="checkbox"/> Yes <input type="checkbox"/> No	Will any equipment belonging to the Fire Department be used? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Uncertain		
	Type of Equipment <input type="checkbox"/> Ambulance <input type="checkbox"/> Engine <input type="checkbox"/> Other (Please Describe)				Describe the type of assistance required from the Fire Department
Public Works	Has contact been made with a representative of the Fire Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Name of Fire Department Official Contacted		Rank	When Contacted:
	Will your event require assistance of the Park & Recreation Department <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Certain	Will the event require the use of any Village Parks or Park Property <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Certain			
Building	Name of Park Property to be used (if applicable)		Address of Park Property to be used (if applicable)		
	Will the event require use of Park & Recreation Department Personnel <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Uncertain	Describe the type of personnel assistance required			
Building	Will any Park & Recreation Department equipment be required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Type of Equipment <input type="checkbox"/> Stage <input type="checkbox"/> Beaches <input checked="" type="checkbox"/> Shelters <input checked="" type="checkbox"/> Picnic Tables <input type="checkbox"/> Tents			
	Describe any other Park & Recreation Department Equipment Needed				
Building	Has contact been made with a representative of the Park & Recreation Department <input type="checkbox"/> Yes <input type="checkbox"/> No	Name of Park & Recreation Department Official Contacted		Title	When Contacted:
	Will the event require the assistance of the Public Works Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Certain	Will the event require the use of Public Works Personnel <input type="checkbox"/> Yes <input type="checkbox"/> No	Will the Event require the use of Public Works Equipment <input type="checkbox"/> Yes <input type="checkbox"/> No		
Building	Describe the type of assistance required from the Public Works Department				
	Type of equipment needed <input type="checkbox"/> Barricades <input type="checkbox"/> Signs <input type="checkbox"/> Clean up Crew <input type="checkbox"/> Trucks <input type="checkbox"/> Others:				
Building	Will the event require the use of any Public Works Property <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Certain				
	Has contact been made with a representative of the Public Works Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Name of Public Works Department Official Contacted		Title	When Contacted:
Building	Will the event require the assistance of the Building Department <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Unknown	Will the event involve the use of electrical equipment <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Will any electrical equipment be used outdoors <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
	Will the event involve the modification of any structures <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Will the event involve the building of any structures <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Will the event require the assistance of any Building Department Personnel <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Building	Has contact been made with a representative of the Building Department <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Name of Building Department Official Contacted		Title	When Contacted:

LAKE ZURICH EXCLUSIVE
SCAVENGER HUNT & FAMILY FUN EVENT!
SEPTEMBER 7, 2024
STARTS PROMPTLY @ 9:00AM

AGENDA

9am Check-In

9:30am-11am Scavenger Hunt

11:30am Awards Ceremony & Raffle Prizes

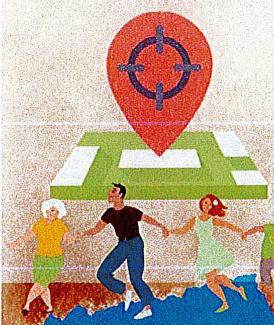
9:30am-12pm: Kids activities & Food Trucks

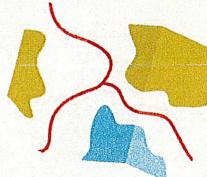


IMPORTANT INFO:

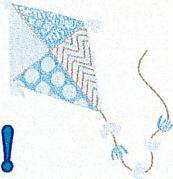
- The Scavenger Hunt begins promptly at 9:30am. Must be checked in prior, so be there by 9am. Do Not be Late!
- You will need a CAR as this scavenger hunt will take you all around lake Zurich!

PAULUS PARK
CENTER STAGE PAVILION
200 S. RAND RD.,
LAKE ZURICH, IL 60047





SCAVERGER HUNT & FAMILY FUN EVENT!



PRIZES - FOOD - FAMILY - GAMES - FUN!

**WHEN: SATURDAY, SEPTEMBER 7, 2024
STARTS PROMPTLY AT 9AM.**

**WHERE: PAULUS PARK @ CENTER STAGE PAVILION
200 S. RAND RD., LAKE ZURICH, IL 60047
*HUNT EXCLUSIVELY WITHIN LAKE ZURICH**

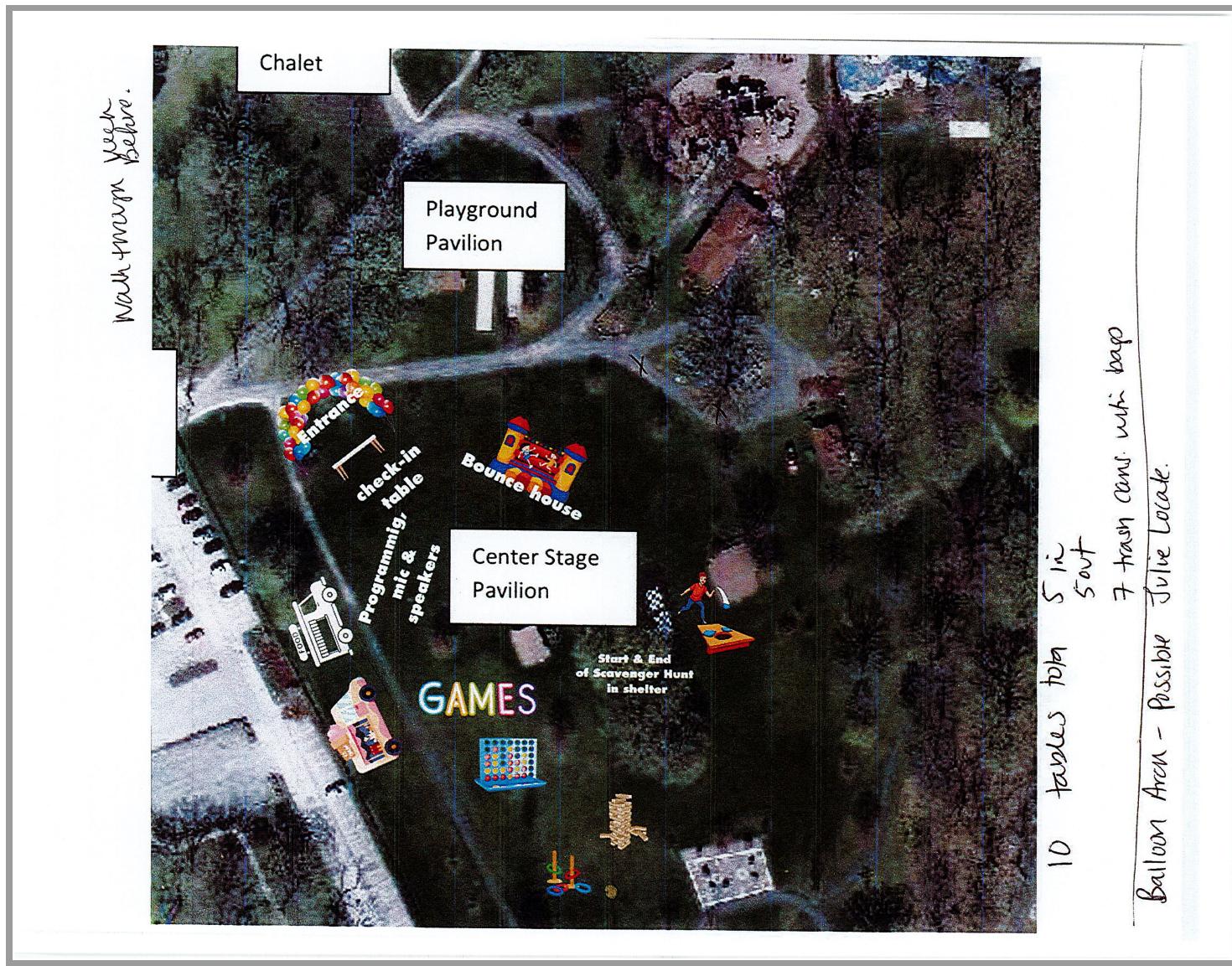
**COST: \$25 CARLOAD (1-4 PEOPLE)
\$30 LARGE CARLOAD (5-8 PEOPLE)**



SCAN QR CODE TO SIGN-UP
AND FOR MORE INFO !



 <h2>BUSINESS PACKAGES</h2>		
<p>BRONZE SPONSORSHIP (\$50):</p> <ul style="list-style-type: none"> • DONATION & PART OF THE SCAVENGER HUNT • TWO SOCIAL MEDIA POSTS OR TWO EMAIL INVITATIONS <p>WHAT YOU GET:</p> <ul style="list-style-type: none"> • SPONSOR LISTING IN EVENT HANDOUT • SOCIAL MEDIA RECOGNITION AFTER THE EVENT 	<p>SILVER SPONSORSHIP (\$50 + RAFFLE PRIZE):</p> <ul style="list-style-type: none"> • DONATION & SCAVENGER HUNT PARTICIPATION • 2 SOCIAL MEDIA POSTS • RAFFLE PRIZE (VALUE OF \$100 OR MORE) <p>WHAT YOU GET:</p> <ul style="list-style-type: none"> • SPONSOR LISTING IN EVENT HANDOUT • SOCIAL MEDIA RECOGNITION BEFORE AND AFTER THE EVENT • MIC ANNOUNCEMENT AT THE EVENT 	<p><i>Tables Brought in By Sponsor</i></p> <p>GOLD SPONSORSHIP (\$100 + PRIZE DONATION):</p> <ul style="list-style-type: none"> • DONATION & SCAVENGER HUNT PARTICIPATION • 2 SOCIAL MEDIA POSTS • SCAVENGER HUNT PRIZE DONATION (\$500 VALUE) <p>WHAT YOU GET:</p> <ul style="list-style-type: none"> • PROMOTIONAL TABLE AT THE EVENT (OPTIONAL) • GOLD SPONSOR LISTING IN EVENT HANDOUT (LARGER) • SOCIAL MEDIA RECOGNITION BEFORE AND AFTER THE EVENT • MIC ANNOUNCEMENT AT THE EVENT <p><i>8ft.</i></p> 





At the Heart of Community

COMMUNITY DEVELOPMENT DEPARTMENT

505 Telser Road
Lake Zurich, Illinois 60047

Phone (847) 540-1696
Fax (847) 726-2182
LakeZurich.org

MEMORANDUM

Date: July 15, 2024

To: Ray Keller, Village Manager *PK*

From: Mike Brown, Public Works Director
Sarosh Saher, Community Development Director

Re: Amended and Updated Shared Use and Maintenance Agreement
Village Of Lake Zurich (at 70 E. Main Street) and
Teryl Properties LLC (52 E. Main Street)

Issue. Teryl Properties LLC (“Teryl Properties”), represented by Teryl Martin and Fred Martin wish to amend and update a lease agreement with the Village of Lake Zurich (“Village”) for use the Village Hall Property at 70 East Main Street and their property at 52 East Main Street, for an additional period of 10 years.

Background. The Village, American Legion and Teryl Properties, LLC first undertook a shared use and maintenance agreement in 2018 for the purpose of sharing the use and maintenance of the parking lot that serves the three properties and the pedestrian alley between Village Hall and the Martin property at 52 E Min Street, which pedestrian alley lies wholly on the Martin property. That agreement included rent payments by the village to Teryl Properties for the use of their property as well as proportional share of the maintenance costs to be borne by each of the three owners.

Analysis. The Village now intends to enter into separate agreements with Teryl Properties and the American Legion respectively for the shared use and maintenance of their respective properties. At this time, only the agreement between the Village and Teryl Properties is being presented for consideration. The agreement between the Village and the American Legion is in the process of being developed and intended to be completed at a later date. The Village also acknowledges that Teryl Properties and the American Legion may, at their discretion, enter into their own mutual agreement for the shared access between their properties.

The salient provisions within the amended and updated Shared Use and Maintenance Agreement between the Village of Lake Zurich and Teryl Properties LLC for the use and maintenance of the parking lot and pedestrian access areas being presented at this time are outlined below:

Obligations of the Village:

2024 Shared Use and Maintenance Agreement - Village of Lake Zurich and Teryl Properties
July 15, 2024

1. *Grant of Access and Parking.* The Village will grant Teryl Properties shared access and parking through the village parking lot.
2. *Maintenance responsibilities.* The Village will be responsible for the maintenance of the paved access and parking lot areas share by the two properties, but with no obligation to maintain any features or structure placed within these areas by Teryl Properties.

Such maintenance obligations of the village will include covering the cost of full replacement, rebuilding, or resurfacing of the parking lot and paved pedestrian alley when it becomes necessary, as well as the continued maintenance of the landscaped areas within the parking lot and paved pedestrian areas.

Obligation of Teryl Properties

1. *Grant of Access and Parking.* Teryl Properties will grant the Village shared access and parking through their parking lot and the pedestrian alley between the two properties.

The agreement is designed to expire in 10 years, unless modified or terminated by mutual consent of all owners or their successors; or renewed for a subsequent 10-year term.

Both parties have reviewed their provisions of the agreement and have agreed to their respective obligations.

Recommendation

Staff recommends that the Village Board approve the attached Shared Use and Maintenance Agreement.

Approval Ordinance contains the following exhibits:

- Exhibit A – 2024 amended and updated Shared Use and Maintenance Agreement between the Village of Lake Zurich and Teryl Properties LLC for the Shared Use and Maintenance of the Shared Parking Lot and Pedestrian Access Areas
- Exhibit B – Aerial map depicting the properties under consideration
- Exhibit C – 2018 Lease Agreement for reference

AN AMENDED AND UPDATED SHARED USE AND MAINTENANCE AGREEMENT
BETWEEN THE VILLAGE OF LAKE ZURICH AND TERYL PROPERTIES LLC FOR THE
SHARED USE AND MAINTENANCE OF A SHARED PARKING LOT AND PEDESTRIAN
ACCESS AREAS

This Agreement is entered into this _____ day of _____, 2024
between the VILLAGE OF LAKE ZURICH, an Illinois municipal corporation, (hereinafter
referred to as the "VILLAGE"), and TERYL PROPERTIES LLC, represented by Teryl
Martin and Fred Martin, (hereinafter referred to as "TERYL PROPERTIES").

WITNESSETH

WHEREAS Teryl Properties is the owner of real property more fully described on Exhibit
A attached hereto and incorporated herein by this reference (as "Parcel 1"); and

WHEREAS, VILLAGE is the owner of real property more fully described on Exhibit B
attached hereto and incorporated herein by this reference (as "Parcel 2"); and

Whereas, Parcel 1 and Parcel 2 shall collectively be referred to as the "Easement Area"; and

WHEREAS, VILLAGE and TERYL PROPERTIES (hereinafter referred to as "Parties
to this Agreement"), desire to share the access and use of certain areas described and depicted
on Exhibit C attached to and by this reference incorporated into this Shared Use Agreement for
shared access and use by VILLAGE, the general public and TERYL PROPERTIES for
vehicular parking purposes and pedestrian use and access; and

WHEREAS, Parties to this Agreement desire to create/grant an easement on, over, upon,
and across portions of each property (Parcel 1 and Parcel 2) otherwise known as the "Easement
Area" for purposes of vehicular and pedestrian ingress and egress to and from, and non-exclusive
parking rights and pedestrian access, and for all other uses expressly contemplated by this
agreement; and

Whereas the shared access and use of the Easement Area is subject to such restrictions,
hours of use, and other rules and regulations of the Village or as the Parties to this Agreement
may from time to time determine. All such rules shall be enforced by the authority of the Village
of Lake Zurich Police Department on Parcel 1 and Parcel 2, the consent for which rules and
enforcement thereof is hereby granted by TERYL PROPERTIES; and

NOW, THEREFORE, the Parties to this Agreement agree as follows:

- A. Cross Access Easement. The Parties to this Agreement hereby grant and convey a non-exclusive, mutual cross access easements for purposes of vehicular and pedestrian ingress and egress on, over, upon, and across the areas defined in the Easement Area.
- B. Cross Parking Easement. The Parties to this Agreement hereby grant and convey a non-exclusive, mutual cross parking easements for use of all parking spaces within the areas

defined in the Easement Area.

- C. Mutual Indemnities. Each party held by this Agreement shall indemnify, defend, and hold harmless the other for, from, and against any and all claims suffered or incurred in connection with any alleged bodily injury or property damage arising out of use or enjoyment of the Easements Area, unless caused by negligence or willful misconduct.
- D. Run with the Land. The covenants, conditions, restrictions, easements, and the other provisions of this Agreement shall run with and be appurtenant to each portion of the Easement Area, and shall be binding upon each portion of such Easement Area, and the Owner(s) thereof and all successors in title to any portion of during their respective ownership.
- E. Term. This Agreement shall be held and be binding upon the Easement Area and the Owner(s) thereof and all successors in title to any portion of the Easement Area during their respective ownership, commencing on the date stated above and shall continue for a period of ten (10) years following such date, unless terminated prior to such date in accordance with Paragraph F of this agreement. Such term as described in this Paragraph E of this agreement may be renewed for a subsequent ten (10) year term by mutual agreement of all parties to this agreement.
- F. Modification and/or Termination. This Agreement may be terminated for a material breach of the terms hereof; otherwise this agreement may only be terminated, modified, rescinded or amended in whole or in part by written instrument executed by all the then Owners of the Easement Area and all successors in title to any portion of such Easement Area during their respective ownership.
- G. Maintenance and Repair.
 - 1. VILLAGE shall be responsible for the maintenance of the paved access and parking lot areas of the Easement Area as depicted in Exhibit C in a safe and tidy condition, including but not limited to maintenance of pavement, removal of debris, courtyard hardscape repair, general landscaping, weed removal, and snow removal when needed.
 - 2. VILLAGE shall have no obligation to maintain or repair improvements placed on Parcel 1 by TERYL PROPERTIES or other parties or entities associated with TERYL PROPERTIES, including but not limited to Electric Vehicle (EV) chargers or private landscape features. TERYL PROPERTIES shall have no obligation to maintain or repair improvements placed on Parcel 1 or Parcel 2 by VILLAGE, including but not limited to Electric Vehicle (EV) charges or private landscape features.
 - 3. VILLAGE maintenance responsibility and obligations shall extend to costs associated with full replacement, rebuilding, or resurfacing of Easement Area as depicted in Exhibit C. When it becomes necessary to replace, rebuild, or resurface the parking lot and/or pedestrian access areas, VILLAGE shall be solely responsible for the same, so long as both parties have agreed that the repair and/or replacement is needed. VILLAGE shall not make improvements or substantial maintenance (changing the

structure) without written approval from TERYL PROPERTIES. TERYL PROPERTIES shall not unreasonably withhold consent to said requests.

4. Parties to this Agreement shall not in any manner interfere with the other's use or maintenance of the Easement Area during the term of this Agreement.

H. Landscaping.

1. VILLAGE shall be responsible for the maintenance of all landscaped areas on Parcel 2 and landscaped areas within the existing pedestrian access area on Parcel 1 as depicted on Exhibit C.

I. Insurance and Indemnification. In performance of the individual responsibilities of this Agreement, VILLAGE shall maintain \$1,000,000 general liability coverage, combined single limit, per occurrence, for bodily injury and property damage and \$1,000,000 per occurrence for personal injury. General Aggregate shall be \$2,000,000. To the fullest extent permitted by law, VILLAGE agrees to defend and indemnify TERYL PROPERTIES for any and all damages, claims, suits or liabilities arising from VILLAGE'S sole negligence in the performance of this Agreement and occurring on the Premises during the term of, and any renewal term of, this Agreement. The defense and indemnification shall be limited to the extent of the coverage required under this Section and shall be subject to the terms, provisions and conditions of VILLAGE coverage. VILLAGE shall provide TERYL PROPERTIES with proof of insurance coverage upon request.

J. No waiver of Immunity. No provisions of this agreement shall waive any immunity of the VILLAGE under the Illinois Tort Immunity Act or common laws of the State of Illinois and the Village of Lake Zurich.

1. No sublet or Assignment. VILLAGE and TERYL PROPERTIES shall not sublet or assign this Agreement to any other party.

2. Easements. TERYL PROPERTIES grants to VILLAGE, in consideration of the terms of this Agreement, any and all easements for use by VILLAGE, private utility companies and their successors and assigns, for installation and maintenance of public utilities to serve both properties. TERYL PROPERTIES shall not bear any cost or expense related to the use or maintenance of utilities within the Easement Area.

3. Notices. Notices under the Agreement shall be provided by certified mail, return receipt requested, at the addresses set forth below, and such notices shall be deemed delivered two business days after the date of the mailing.

4. Recording: This Agreement, and any subsequent amendments thereto shall be recorded by the VILLAGE in the office of the Recorder of Deeds in Lake County, Illinois at the expense of the Village.

WHEREFORE, the Parties to this Agreement hereby cause this Agreement to be

executed by duly and properly authorized representatives, which representatives the parties hereby warrant and represent are fully authorized to execute this agreement and bind the respect parties to all of the terms and conditions of this Agreement.

VILLAGE OF LAKE ZURICH

Village President

Attest:

Village Clerk

TERYL PROPERTIES

Teryl Martin

EXHIBIT A – LEGAL DESCRIPTION
PARCEL 1 (TERYL PROPERTIES)

THAT PART OF SECTIONS 17 AND 20, TOWNSHIP 43 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTH QUARTER CORNER OF AFORESAID SECTION 17; THENCE NORTH 48 DEGREES 30 MINUTES EAST, 85.8 FEET FOR A PLACE OF BEGINNING; THENCE NORTH 33 DEGREES 30 MINUTES WEST ALONG THE EAST LINE OF LANDS OWNED BY LOUIS FICK, 114.84 FEET TO FICK'S CORNER; THENCE SOUTH 67 DEGREES 45 MINUTES WEST, 918 FEET ; THENCE SOUTH 39 DEGREES 54 MINUTES EAST, 198.6 FEET TO A POINT IN THE NORTHERLY LINE OF A PUBLIC HIGHWAY; THENCE SOUTH 21 DEGREES 30 MINUTES EAST, 33.0 FEET TO THE CENTER LINE OF SAID PUBLIC HIGHWAY; THENCE NORTH 68 DEGREES 30 MINUTES EAST ALONG CENTER LINE, 55.82 FEET THENCE NORTH 22 DEGREES 00 MINUTES WEST; 108.5 FEET TO THE PLACE OF BEGINNING, THE LAKE COUNTY, ILLINOIS.

THE PROPERTY OR ITS ADDRESS IS COMMONLY KNOWN AS 52, 54 & 56 E. MAIN STREET, LAKE ZURICH, IL 60047. THE PROPERTY TAX IDENTIFICATION NUMBER IS 14-17-400-015 AND 14-20-200-001.

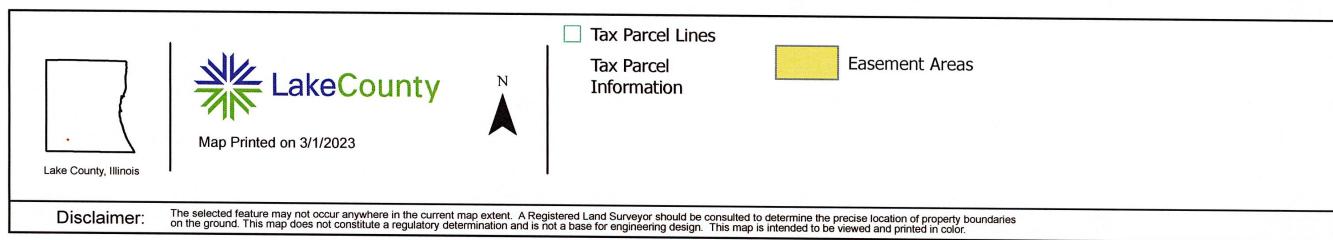
EXHIBIT B – LEGAL DESCRIPTION
PARCEL 2 (VILLAGE OF LAKE ZURICH)

LOTS 1 AND 2 AS SHOWN ON THE PLAT OF SURVEY RECORDED NOVEMBER 10, 1923, AS DOCUMENT 232193, IN BOOK 'M' OF PLATS, PAGE 42 OF THAT PART OF THE SOUTH HALF OF SECTION 17 AND THE NORTHEAST QUARTER OF SECTION 20, TOWNSHIP 43 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT A POINT NORTH 48 ½ DEGREES EAST 85.8 FEET FROM THE SOUTH QUARTER CONNER OF SECTION 17: THENCE SOUTH 22 DEGREES EAST 74.4 FEET; THENCE NORTH 68 DEGREES EAST 104.4 FEET; THENCE NORTH 12 DEGREES 48 MONUTED WEST 123.0 FEET; THENCE NORTH 22 DEGREES WEST 319.44 FEET; THENCE SOUTH 68 DEGREES 30 MINUTES WEST 286.44 FEET; THENCE SOUTH 39 DEGREES EAST 264.0 FEET; THENCE NORTH 68 ½ DEGREES EAST 58.74 FEET; THENCE SOUTH 33 ½ DEGREES EAST 114.84 FEET TO THEP[L;ACE OF BEGINNING IN LAKE COUNTY, ILLINOIS.

PIN: 14-17-101-005

EXHIBIT C
AERIAL MAP

Exhibit C



MARTIN/Village/ 2018.
LEGION.

VILLAGE OF LAKE ZURICH

**LEASE AGREEMENT AMONG THE VILLAGE OF LAKE
ZURICH AND TERYL PROPERTIES AND AMERICAN LEGION FOR
MAINTENANCE AND USE OF A SHARED PARKING LOT**

This Lease is entered into this 30th day of Nov, 2018 between and among the VILLAGE OF LAKE ZURICH, an Illinois municipal corporation, (the "VILLAGE"), ("TERYL PROPERTIES LLC"), BY TERYL MARTIN AND FRED MARTIN, and the AMERICAN LEGION POST NO. 964, of Lake Zurich, Illinois (the "LEGION").

WITNESSETH

WHEREAS, the VILLAGE desires to lease from TERYL PROPERTIES LLC and the LEGION certain areas described and depicted on **Exhibit A** attached to and by this reference incorporated into this Lease (the "Leased Premises") for use as a parking lot for VILLAGE - related business and services; and

WHEREAS, TERYL PROPERTIES LLC and the LEGION desire to lease the Leased Premises to the VILLAGE for such use and for maintenance.

NOW, THEREFORE, the parties to this Lease agree as follows:

1. **Lease of Leased Premises.** TERYL PROPERTIES LLC represent and warrant that they are the owners of that portion of the Leased Premises identified on **Exhibit A** as Parcel 1 and that they have the full power and authority to lease said Parcel 1 to the VILLAGE as provided in this Lease. The LEGION represent and warrant that they are the owners of that portion of the Leased Premises identified on **Exhibit A** as Parcel 2 and that they have the full power and authority to lease said Parcel 2 to the VILLAGE as provided in this Lease.

TERYL PROPERTIES LLC and the LEGION hereby lease to the VILLAGE the Leased Premises for use as a parking lot for VILLAGE -related uses and services in accordance with Section 8 and the other terms and provisions of this Lease.

2. **Village Property.** The VILLAGE is the owner of the property identified on **Exhibit A** as Parcel 3 (the "VILLAGE Property").

3. **Term.** This Lease shall commence on the date stated above and shall continue for a period of three years, or to **December 1, 2021**, unless six months written notice of termination is given by TERYL PROPERTIES LLC or the LEGION to the VILLAGE or unless six months written notice of termination is given by the VILLAGE to TERYL PROPERTIES LLC or the LEGION.

4. **Rent.** The rent for the initial term of this Lease the Leased Premises shall be a

9. **Use.** During the term of this Lease, the Leased Premises shall be available, in conjunction with the VILLAGE Property, for use by the general public for vehicular parking purposes and pedestrian use, subject to such restrictions, hours of use, and other rules and regulations as the VILLAGE may from time to time determine. All such rules and regulations shall be enforced by the VILLAGE Police Department; the consent for which rules and enforcement thereof is hereby given by TERYL PROPERTIES LLC and the LEGION.

10. **No sublet or Assignment.** The VILLAGE and TERYL PROPERTIES LLC and the LEGION shall not sublet or assign this Lease to any other party.

11. **Easement for Electrical Facilities.** TERYL PROPERTIES LLC and the LEGION grants to the VILLAGE, in consideration of the terms of VILLAGE Lease, a permanent, irrevocable, 10-foot wide public utilities easement, for use by the VILLAGE and ComEd and Nicor, and its successors and assigns, for installation and maintenance of public utilities. TERYL PROPERTIES LLC and the LEGION shall not bear any cost or expense related to the use or maintenance of the Easement Area.

12. **Termination.** The VILLAGE may terminate this Lease at any time upon six months written notice to TERYL PROPERTIES LLC or the LEGION. Upon termination, the VILLAGE shall deliver the Leased Premises to TERYL PROPERTIES LLC and the LEGION in good condition, normal wear and tear accepted.

13. **Notices.** Notices under the Lease shall be provided by certified mail, return receipt requested, at the addresses set forth below, and such notices shall be deemed delivered two business days after the date of the mailing.

WHEREFORE, the parties to this Lease hereby cause this Lease to be executed by duly and properly authorized representatives, which representatives the parties hereby warrant and represent are fully authorized to execute this lease and bind the respect parties to all of the terms and conditions of this Lease.

VILLAGE OF LAKE ZURICH

J. Paynter
Village President

Attest

Kathleen Toluse
Village Clerk

Village of Lake Zurich
70 East Main Street
Lake Zurich, Illinois 60047
Attention: Village Manager





Shared Parking Lot Agreement

Village of Lake Zurich, the Legion, & Martin HVAC



VILLAGE OF LAKE ZURICH
505 Telser Road, Lake Zurich, Illinois 60047
LakeZurich.org

(847) 540-1696
Fax: (847) 726-2182

AN AMENDED AND UPDATED SHARED USE AND MAINTENANCE AGREEMENT
BETWEEN THE VILLAGE OF LAKE ZURICH AND TERYL PROPERTIES LLC FOR THE
SHARED USE AND MAINTENANCE OF A SHARED PARKING LOT AND PEDESTRIAN
ACCESS AREAS

This Agreement is entered into this _____ day of _____, 2024
between the VILLAGE OF LAKE ZURICH, an Illinois municipal corporation, (hereinafter
referred to as the "VILLAGE"), and TERYL PROPERTIES LLC, represented by Teryl
Martin and Fred Martin, (hereinafter referred to as "TERYL PROPERTIES").

WITNESSETH

WHEREAS Teryl Properties is the owner of real property more fully described on Exhibit
A attached hereto and incorporated herein by this reference (as "Parcel 1"); and

WHEREAS, VILLAGE is the owner of real property more fully described on Exhibit B
attached hereto and incorporated herein by this reference (as "Parcel 2"); and

Whereas, Parcel 1 and Parcel 2 shall collectively be referred to as the "Easement Area"; and

WHEREAS, VILLAGE and TERYL PROPERTIES (hereinafter referred to as "Parties
to this Agreement"), desire to share the access and use of certain areas described and depicted
on Exhibit C attached to and by this reference incorporated into this Shared Use Agreement for
shared access and use by VILLAGE, the general public and TERYL PROPERTIES for
vehicular parking purposes and pedestrian use and access; and

WHEREAS, Parties to this Agreement desire to create/grant an easement on, over, upon,
and across portions of each property (Parcel 1 and Parcel 2) otherwise known as the "Easement
Area" for purposes of vehicular and pedestrian ingress and egress to and from, and non-exclusive
parking rights and pedestrian access, and for all other uses expressly contemplated by this
agreement; and

Whereas the shared access and use of the Easement Area is subject to such restrictions,
hours of use, and other rules and regulations of the Village or as the Parties to this Agreement
may from time to time determine. All such rules shall be enforced by the authority of the Village
of Lake Zurich Police Department on Parcel 1 and Parcel 2, the consent for which rules and
enforcement thereof is hereby granted by TERYL PROPERTIES; and

NOW, THEREFORE, the Parties to this Agreement agree as follows:

- A. Cross Access Easement. The Parties to this Agreement hereby grant and convey a non-exclusive, mutual cross access easements for purposes of vehicular and pedestrian ingress and egress on, over, upon, and across the areas defined in the Easement Area.
- B. Cross Parking Easement. The Parties to this Agreement hereby grant and convey a non-exclusive, mutual cross parking easements for use of all parking spaces within the areas

structure) without written approval from TERYL PROPERTIES. TERYL PROPERTIES shall not unreasonably withhold consent to said requests.

4. Parties to this Agreement shall not in any manner interfere with the other's use or maintenance of the Easement Area during the term of this Agreement.

H. Landscaping.

1. VILLAGE shall be responsible for the maintenance of all landscaped areas on Parcel 2 and landscaped areas within the existing pedestrian access area on Parcel 1 as depicted on Exhibit C.

- I. Insurance and Indemnification. In performance of the individual responsibilities of this Agreement, VILLAGE shall maintain \$1,000,000 general liability coverage, combined single limit, per occurrence, for bodily injury and property damage and \$1,000,000 per occurrence for personal injury. General Aggregate shall be \$2,000,000. To the fullest extent permitted by law, VILLAGE agrees to defend and indemnify TERYL PROPERTIES for any and all damages, claims, suits or liabilities arising from VILLAGE'S sole negligence in the performance of this Agreement and occurring on the Premises during the term of, and any renewal term of, this Agreement. The defense and indemnification shall be limited to the extent of the coverage required under this Section and shall be subject to the terms, provisions and conditions of VILLAGE coverage. VILLAGE shall provide TERYL PROPERTIES with proof of insurance coverage upon request.

- J. No waiver of Immunity. No provisions of this agreement shall waive any immunity of the VILLAGE under the Illinois Tort Immunity Act or common laws of the State of Illinois and the Village of Lake Zurich.

1. No sublet or Assignment. VILLAGE and TERYL PROPERTIES shall not sublet or assign this Agreement to any other party.

2. Easements. TERYL PROPERTIES grants to VILLAGE, in consideration of the terms of this Agreement, any and all easements for use by VILLAGE, private utility companies and their successors and assigns, for installation and maintenance of public utilities to serve both properties. TERYL PROPERTIES shall not bear any cost or expense related to the use or maintenance of utilities within the Easement Area.

3. Notices. Notices under the Agreement shall be provided by certified mail, return receipt requested, at the addresses set forth below, and such notices shall be deemed delivered two business days after the date of the mailing.

4. Recording: This Agreement, and any subsequent amendments thereto shall be recorded by the VILLAGE in the office of the Recorder of Deeds in Lake County, Illinois at the expense of the Village.

WHEREFORE, the Parties to this Agreement hereby cause this Agreement to be

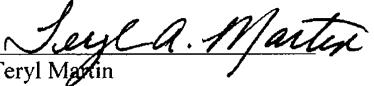
VILLAGE OF LAKE ZURICH

Village President

Attest:

Village Clerk

TERYL PROPERTIES



Teryl Martin

EXHIBIT B – LEGAL DESCRIPTION
PARCEL 2 (VILLAGE OF LAKE ZURICH)

LOTS 1 AND 2 AS SHOWN ON THE PLAT OF SURVEY RECORDED NOVEMBER 10, 1923, AS DOCUMENT 232193, IN BOOK 'M' OF PLATS, PAGE 42 OF THAT PART OF THE SOUTH HALF OF SECTION 17 AND THE NORTHEAST QUARTER OF SECTION 20, TOWNSHIP 43 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT A POINT NORTH 48 ½ DEGREES EAST 85.8 FEET FROM THE SOUTH QUARTER CONNER OF SECTION 17: THENCE SOUTH 22 DEGREES EAST 74.4 FEET; THENCE NORTH 68 DEGREES EAST 104.4 FEET; THENCE NORTH 12 DEGREES 48 MONUTED WEST 123.0 FEET; THENCE NORTH 22 DEGREES WEST 319.44 FEET; THENCE SOUTH 68 DEGREES 30 MINUTES WEST 286.44 FEET; THENCE SOUTH 39 DEGREES EAST 264.0 FEET; THENCE NORTH 68 ½ DEGREES EAST 58.74 FEET; THENCE SOUTH 33 ½ DEGREES EAST 114.84 FEET TO THEP[L;ACE OF BEGINNING IN LAKE COUNTY, ILLINOIS.

PIN: 14-17-101-005



At the Heart of Community

PUBLIC WORKS DEPARTMENT

505 Telser Road
Lake Zurich, Illinois 60047

(847) 540-1696
Fax (847) 726-2182
LakeZurich.org

MEMORANDUM

Date: Jul 5, 2024

To: Ray Keller, Village Manager 

From: Michael J. Brown, Public Works Director

Subject: **Bid Recommendation: Promenade on Lake Zurich**

Issue: As the original Promenade improvements were installed over twenty years ago, staff is recommending a refresh of the grounds and structures. The Capital Investment Fund has \$250,000 allocated specifically for Village wide Beautification, and \$1,200,000.00 for the streambank stabilization project at Buffalo Creek.

Background: The Promenade was originally installed in 2002/03 as a public amenity for residents to enjoy the lakefront property. As any asset matures, it eventually requires maintenance, and some aesthetic improvements after as the asset matures.

As the Village was awarded a grant through the Illinois Department of Commerce and Economic Opportunity (DCEO) in partnership with Lake County Stormwater Management Commission that would assume the costs related to the streambank project (\$494,000), staff is recommending to allocate some of the savings (\$362,154.21) to supplement the costs for the Promenade improvements.

The proposed project consists of:

- Removal of existing brick pavers and landscaping materials
- Excavation to construct aggregate bases and bed preparations for plantings
- Hardscape features such as brick pavers and customized emblems
- Irrigation for plantings
- Preparing existing street lights, street furniture, and railing for recoating.

The Lake Zurich Promenade is a focal point of the community, providing a scenic and recreational space for residents and visitors. To further enhance its aesthetic appeal and functionality, this comprehensive landscaping project has been proposed. This project aims to improve the beauty of the Promenade, making it a more inviting and enjoyable destination.

Reasons for Improvement:

1. **Enhanced Visual Appeal:** The landscaping project will introduce a variety of native plants, flowers, and trees, creating a vibrant and colorful environment. Carefully selected plant species will bloom in different seasons, ensuring year-round beauty and visual interest. The addition of well-maintained green spaces will significantly enhance the overall appearance of the promenade.
2. **Increased Property Values:** Attractive public spaces positively impact the surrounding property values. By continuing to invest in the community's parks and public amenities, we can expect an increase in the desirability of nearby properties, potentially leading to higher property values and increased tax revenue for the village.
3. **Enhanced Community Well-being:** Attractive, well-maintained public spaces foster a sense of pride and ownership among residents. The promenade will become a more appealing location for community events, social gatherings, and recreational activities. The improved aesthetics can boost community morale and encourage more frequent use of the promenade by residents and visitors alike.
4. **Tourism and Economic Impact:** A beautifully landscaped promenade will attract more visitors to Lake Zurich, promoting local tourism. Increased foot traffic can benefit nearby businesses, including shops, restaurants, and cafes, contributing to the local economy. A visually appealing Promenade can also serve as a picturesque backdrop for events, photoshoots, and festivals, further boosting tourism.

Analysis: Competitive bidding was conducted for new landscaping, irrigation, hardscaping, and street furniture painting at the Promenade on Lake Zurich.

The bid opening was held on July 2nd, 2024 yielding four (4) bids. The bid results are shown below.

The results of the bid are as follows:

Name of Bidder	Base Bid	Alternate Bid
A Jules Construction LLC	\$470,128.50	\$40,000.00
Milieu Design LLC	\$535,960.00	\$125,000.00
Apex Landscaping Inc	\$556,439.02	\$78,000.00
Copenhaver Construction	\$618,454.00	\$40,000.00

The lowest apparent bid was received from A Jules Construction LLC. The Village has reviewed the References from A Jules Construction LLC and has found the company to be a competent and reputable contractor.

A summary of the proposed budget is provided below:

<u>Promenade on Lake Zurich</u>	
Construction (Base + Alternate Project)	\$510,128.50
Contingency (15%)	\$76,519.28
Engineering (5%)	\$25,506.43
Total Estimated Cost	\$612,154.21

Recommendation: Award a contract for the Promenade on Lake Zurich to A Jules Construction LLC out of Woodstock, IL in the amount not-to-exceed \$586,647.78, with a total project expenditure not to exceed \$612,154.21.

W/Attachments:

1. Promenade on Lake Zurich Hardscape Plan
2. Bid Submittal – A Jules Construction LLC
3. Bid Tabulation

BID: Promenade on Lake Zurich

Due: July 2, 2024 9:30 a.m.

BIDDER	\$	Bond
Copenhaver Construction 75 Koppie Dr Gilbert, IL 60136	\$ 618,454.00 Alter: \$40,000.00	Yes 07-02-24 8:32 a.m.
Milieu Design LLC 525 Enterprise Pkwy Lake Zurich, IL 60047	\$ 535,960.00 Alter: \$125,000.00	Yes 07-02-24 8:54 a.m.
Apex Landscaping Inc 24414 N Old McHenry Rd Hawthorn Woods, IL 60047	\$ 556,439.02 Alter: \$78,000.00	Yes 07-02-24 9:13 a.m.
A Jules Construction LLC 2405 Timberline Trl Woodstock, IL 60098	\$ 470,128.50 Alter: \$40,000.00	Yes 07-02-24 9:21 a.m.

Laura Berg, Accounts Payable
 Mike Brown, Public Works Director
 Kevin Lill, Manhard

Village Hall Boardroom
 7/2/2024 9:31:00 A.M.

ADDENDUM NO. 1
 VILLAGE OF LAKE ZURICH
 Promenade on Lake Zurich
 Lake Zurich, Illinois

June 24th, 2024

TO: ALL PROSPECTIVE BIDDERS

FROM: VILLAGE OF LAKE ZURICH

Only questions answered by formal written Addendum will be binding. Oral and other interpretations or clarifications will be without legal effect.

ADDENDUM NO. 1

Bidders shall acknowledge receipt of this Addendum by signing below.

This Addendum No. 1 contains the following project updates:

- 1) **Bid Opening Extension: The bid opening will be extended to July 2nd at 9:30 AM.** Sealed bids will be received by the Village of Lake Zurich, at 70 E. Main St., Lake Zurich, Illinois 60047, until 9:30 a.m., Tuesday July 2nd, 2024. Questions will be received until Thursday June 27th at 12:00 PM with a final addendum if required issued on Friday June 28th.
- 2) **Pre-bid meeting agenda and sign in sheet are attached herein.**
- 3) **Answers to Questions:**

Q) What is the square footage of Richcliff Paver vs the Copthorne Paver?

A) Copthorne will be 3 courses surrounding the perimeter of the Richcliff blended pavers at approximately 700 SF. Approximately 3300 SF of Richcliff Pavers will be used. The actual quantity used will be measured in the field.

Q) Is the Tree removal quantity correct?

A) Yes, Sheet I7 has been revised showing trees to be removed. New trees shall be planted per the proposed landscaping plan.

Q) Do you have a full list of all plant material you can provide just so we all make sure we see all plant material?

A) The full plant list has been updated on sheet I8. The quantities have been updated on the bid sheet. The IDOT pay item of UNIT is per 100 plants. For example, for the bid as currently shown, there will be 861 one-gallon pots proposed. The bidder shall be responsible for averaging the cost of the species shown in order to come up with a unit price per 100 plants of the 1 gallon, 3 gallon, and 5 gallon pot sizes.

Q) Can we fence off this area during the scheduled work, mainly the roadside with chain link fencing?

A) The Village will allow fenced closure of the work zone provided that pedestrian foot traffic is detoured with signage. The existing Trex Decking walkway will need to be opened to pedestrian use during landscaping operations. During railing coating operations, the Trex decking, brick paver area, and landscape area will be allowed to fully closed off. The amount of area fenced off shall coincide with the work being performed.

Q) South walk is an ADA protector needed? – not noted on drawing so clarifying.
 A) No cross walk at Lake Street is required.

Q) Sheet 17 middle east/west at crosswalk is there a crosswalk being installed – different on the 2 plans.

A) This sidewalk crossing will not be installed. Only crossing for this project is at Mionske.

Q) Is ADA tile or brick needed where the pavers lead to the road?

A) ADA Tiles shall be standard red detectable warning in concrete, not brick.

4) Clarifications to items

- i. BRICK PAVER ENGRAVING – Individual ~7" tall letters shall be engraved on Richcliff Dawn Mist Large Rectangle Pavers. Please see revised plan sheet showing the engravings and elimination of the south side engraving. The square footage has been revised to reflect the number of lettered pavers used.

30 Letters x 1.72 SF Per large paver = 52 SF



- ii. IRRIGATION SYSTEM SPECIAL, COMPLETE – Providing electrical power to all system components will be required as part of this item. Power is available at nearby light poles located within 20' of the proposed controller. All costs including conduit, wire, disconnect, trenching, electrical subcontractor, equipment and any other requirements necessary to provide power to the irrigation system shall be included in the cost of IRRIGATION SYSTEM SPECIAL, COMPLETE.
- iii. DECORATIVE BRICK EMBLEM – The size of the compass Paverart has been revised to a 15' diameter circle. The sunet emblem's diameter will remain 20'. The quantity has been revised on the bid sheet to 491 SF.

Bidders shall acknowledge receipt of this Addendum by signing below.

Signed:

Jim Mass

Printed Name

A Jules Construction LLC

Name of Company

End of Addendum # 1

Village of Lake Zurich
Promenade Landscaping
201.001021.01

NOTICE TO BIDDERS

Village of Lake Zurich Promenade Landscaping

TIME AND PLACE FOR OPENING BIDS: Sealed proposals for the improvements described below will be received at the offices of:

Village of Lake Zurich
Village Hall
70 East Main Street
Lake Zurich, Illinois 60047

until **9:00 AM, Wednesday, June 26th, 2024**. All bids will be publicly opened and read aloud at that time and may be acted upon at said time and place or at such later time and place as may then be fixed; but in no case more than sixty (60) calendar days from date of bid opening.

AVAILABILITY OF BIDDING DOCUMENTS: Bidding Documents may be obtained beginning at 10:00 AM on Friday, June 7th, 2024 as follows:

Download digital Bidding Documents from www.questcdn.com for \$22 by inputting Quest project number 9165282 on the website's Project Search page. Please contact QuestCDN.com at (952) 233-1632 or info@questcdn.com for assistance with free membership registration, downloading, and working with this digital project information.

Paper copies of Bidding Documents may be reviewed at Manhard Consulting, One Overlook Point, Suite 290, Lincolnshire, Illinois 60069, and obtained upon the receipt of a \$60.00 non-refundable charge (cash or check).

PREQUALIFICATION OF BIDDERS: Prior to award of lowest responsible, responsive bidder, bidders will submit a resume of similar projects performed, enumerated as to location, type of work, approximate completion date, and project engineering firm together with a list of equipment owned by or available to them for efficient pursuance of the project.

REJECTION OF BIDS: The Owner reserves the right to reject any or all bids of bidders and to waive all technicalities.

PRE-BID ATENDANCE: A mandatory pre-bid meeting will be held on **Wednesday June 19th at 9:00 AM** at 173 W Main Street in Lake Zurich, IL-the Promenade Site. Note that attendance to the Pre-Bid Meeting is Mandatory for all bidders who wish to bid on the project. This clause will be extended to include subcontractors that perform greater than 25% of the anticipated value of the work. Failure to have a representative at the meeting will constitute grounds for rejection of the bid.

UNBALANCED BIDS: Any bid which is materially unbalanced as to prices for the Base Bid and/or Optional Bid Items may be rejected. An unbalanced bid is one which is based on the prices significantly less than the cost for some work and/or prices which are significantly overstated for other work. The OWNER will review all unit prices submitted by the apparently lowest responsible bidder and will decide whether any of the unit prices are excessively above or below a reasonable cost analysis value determined by the Engineer. In the event any unit prices are determined to be unbalanced and contrary to the interest of the OWNER, the right is reserved to reject such bid at the discretion of the OWNER.

LOCATION OF THE WORK: The project is located along Lake Zurich's Promenade between Mionske and Lake Street in Lake Zurich.

DESCRIPTION OF WORK: The project work consists of the clearing, brick paver removal, grading, concrete curb and base, decorative concrete inlay or cast in place pieces, brick pavers, sidewalk, irrigation, and landscaping.

Village of Lake Zurich
Promenade Landscaping
201.001021.01

BID SECURITY: A 5% Bidder's Bond, Cashier's Check, Certified Check, or Bank Draft will be accepted as bid security and must accompany the bid. All proposals submitted shall be valid for a period of no less than sixty (60) calendar days after the opening of the bids.

OWNER: Village of Lake Zurich

CONSTRUCTION SCHEDULE: It is anticipated that work will be completed within 90 calendar days of the issuance of a Notice to Proceed. The Village of Lake Zurich anticipates that the Notice to Proceed will be issued in July of 2024.

METHOD OF PAYMENT: The quantities appearing in the bid schedule are approximate and are prepared for the comparison of bids. Payment to the Contractor will be made for the actual quantities of work performed and accepted or materials furnished according to the contract. The scheduled quantities of work to be done and materials to be furnished may be increased, decreased or omitted as hereinafter provided. Payment will be made by cash or check upon the satisfactory completion and acceptance of the work.

CONTRACT BOND: The successful bidder will be required to furnish a Contract Bond, in form satisfactory to the OWNER, in the full amount of the Bid.

PROJECT INQUIRIES: Project related questions shall be received until 12:00 PM on Friday, June 21st, 2024. If necessary, a final addendum will be issued by on Monday, June 24th, 2024.

OWNER'S RIGHTS RESERVED: The owner reserves the right to reject any or all of the Proposals received or any portion thereof or to accept any proposal or portion thereof and to waive any informality or technicality in any Proposal in the interest of the OWNER.

Village of Lake Zurich, Illinois

By:

Michael Brown, Public Works Manager

Village of Lake Zurich
Promenade Landscaping
201.001021.01

INSTRUCTIONS TO BIDDERS

BIDDER'S REPRESENTATIONS

a. Bidder has examined and carefully studied the Bidding Documents, other related data identified in the Bidding Documents, and the following Addenda, receipt of which is hereby acknowledged:

<u>Addendum No.</u>	<u>Addendum Date</u>
<u>Addendum 81</u>	<u>June 24th, 2024</u>

b. Bidder has visited the Site and become familiar with and is satisfied as to the general, local, and site conditions that may affect cost, progress, and performance of the Work. Bidder has verified quantities in the field based on the information provided in the Bidding Documents.

c. Bidder is familiar with and is satisfied as to all Laws and Regulations that may affect cost, progress, and performance of the work.

d. Submission of bid constitutes representation by Bidder that the Contract Documents are sufficient in scope and detail to indicate and convey understanding of all terms and conditions for performance of work.

BID PRICE

a. Type of bid: Unit Prices.

b. The Contractor shall provide pricing on the schedule of prices included in this Request for Bids ("RFB") per the specifications identified herein. The Contractor shall offer pricing for all of the items included on the schedule of prices.

SUBMISSION OF BIDS

a. Prepare bid on **Form of Proposal** included herewith.

b. Submit all pages of the **Form of Proposal** in sealed envelope.

c. Sealed envelope shall be marked with bidder's return address, and shall be addressed as follows:

TO: Village of Lake Zurich
Village Hall
70 East Main Street
Lake Zurich, Illinois 60047

PROPOSAL FOR: PROMENADE LANDSCAPING

d. Retain Duplicate Copy for Bidder.

e. Legally authorized representative of bidder shall initial Bid Proposal on bid sheet and sign Bid Proposal on last page.

f. Business entity: Indicate on Proposal whether bidder is an individual, partnership, corporation or other business entity.

Village of Lake Zurich
Promenade Landscaping
201.001021.01

BID SECURITY

- a. Submit, with bid, a bid security in form of bidder's bond, cashier's check, or certified check in amount of not less than 5% of bid.
- b. Attach to the submitted Bid Proposal.
- c. Make check payable to the Village of Lake Zurich; check or bidder's bond will be forfeited and becomes property of Owner if bidder fails or refuses to enter into a contract and furnish surety bond within ten (10) calendar days after notice of award of contract.
- d. Checks of all bidders, except the three lowest bidders, will be returned within ten (10) days after award of contract.
- e. Check or bidder's bond of three lowest bidders will be returned within three (3) calendar days after execution of a contract and furnishing of acceptable surety bond by successful bidder.

WITHDRAWAL OF BIDS

Bids may be withdrawn any time prior to scheduled closing time for receipt of bids; no bid may be withdrawn for a period of sixty (90) calendar days thereafter.

EVALUATION OF BIDS

- a. Owner may consider such factors as bid price, time of completion of work, experience and responsibility of bidder, and similar factors in determining which bid it deems to be in its best interests.
- b. Owner may reject any or all bids of bidders, waive informalities or technicalities in any bid, and accept bid which it deems to be in the best interests of the Owner.
- c. **UNBALANCED BIDS:** Any bid which is materially unbalanced as to prices for the Base Bid and/or Optional Bid Items may be rejected. An unbalanced bid is one which is based on the prices significantly less than the cost for some work and/or prices which are significantly overstated for other work. The OWNER will review all unit prices submitted by the apparently lowest responsible bidder and will decide whether any of the unit prices are excessively above or below a reasonable cost analysis value determined by the Engineer. In the event any unit prices are determined to be unbalanced and contrary to the interest of the OWNER, the right is reserved to reject such bid at the discretion of the OWNER.
- d. Owner may reject any or all bids of bidders that did not attend the Pre-Bid Meeting. This clause will be extended to include subcontractors that perform greater than 25% of the anticipated value of the work.

TAXES

Include in proposals amounts payable to Contractor or Owner on account of taxes imposed by taxing authorities upon sale, purchase, or use of materials and equipment; taxes of foregoing descriptions payable to the Contractor. Improvements will be dedicated to the Village of Lake Zurich upon completion.

EXECUTION OF CONTRACT

- a. Successful bidder shall, within ten (10) calendar days of notice of award of contract, enter into a written contract with Owner, on forms included with Specifications, for performance of work awarded to him.
- b. Contract, when executed, shall be deemed to include entire agreement between parties; Contractor shall not claim any modification resulting from representation of promise made by representatives of Owner or other persons.

Village of Lake Zurich
Promenade Landscaping
201.001021.01

COMMENCEMENT OF WORK

Work will not be started until contract has been executed, a notice to proceed, and all applicable State and local permits, and/or bonds, and certificates of insurance have been received.

PAVEMENT CORING AND SOIL BORING REPORT

Pavement coring and soil borings have not been performed by the Owner/Engineer in the vicinity of the proposed construction site.

Further, the Owner and Engineer do not assume responsibility for the possibility that during construction the soil and groundwater condition may be different than indicated. Contractor's may make their own borings, explorations and observations to determine soil and groundwater conditions at their own expense. All precautions should be taken in the Contractor's bid regarding protection of the trench and dewatering.

BIDDERS QUALIFICATIONS

The Owner at any time may request to receive the following:

- a. Personnel and facilities: If requested, satisfy the Owner as to integrity, equipment, personnel and financial ability to perform work.
- b. Business entity: Indicate on Proposal whether Bidder is an individual, partnership, corporation or other business entity.
- c. Experience: If requested, submit list of projects of a similar nature completed by Bidder, identified as to project owner, location, approximate date of construction and cost performed by Bidder.

LIST OF SUBCONTRACTORS

Successful Bidders shall submit list of subcontractors and major material suppliers within ten (10) days of receipt of a Notice of Award for Owner's review and approval.

COUNTER-PART DOCUMENTS

The number of counter-parts of contract and bond required to be executed is as follows:

- Three (3) original counter-parts of the Contract Documents will be required to be executed.

INTERPRETATIONS

All questions about the meaning or intent of the Contract Documents shall be submitted to the Engineer in writing. Replies will be issued by Addendum and mailed or delivered to all parties recorded by Engineer as having received the Bidding Documents. Only questions answered by formal written Addendum will be binding. Oral and other interpretations or clarifications will be without legal effect.

Village of Lake Zurich
Promenade Landscaping
201.001021.01

SCHEDULE OF PRICES

BIDDER agrees to perform all work described in the CONTRACT DOCUMENTS for the following unit prices as indicated on the below schedule:

NOTE: BIDS shall include sales tax and all other applicable taxes and fees.

SUMMARY OF QUANTITIES

*DENOTES SPECIAL PROVISION

SSRB NUMBER	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	TOTAL
BASE BID					
20100110	TREE REMOVAL (6 TO 15 UNITS DIAMETER)	UNIT	100	<u>41</u>	<u>4100</u>
20201200	REMOVAL AND DISPOSAL OF UNSUITABLE MATERIAL	CU YD	200	<u>70</u>	<u>14000</u>
28000510	INLET FILTERS	EACH	3	<u>250</u>	<u>750</u>
21001000	GEOTECHNICAL FABRIC FOR GROUND STABILIZATION	SQ YD	444	<u>3</u>	<u>1332</u>
21101605	TOPSOIL FURNISH AND PLACE, 2"	SQ YD	620	<u>4</u>	<u>2480</u>
21101805	COMPOST FURNISH AND PLACE, 2"	SQ YD	620	<u>3</u>	<u>1860</u>
25200110	SODDING, SALT TOLERANT	SQ YD	620	<u>23</u>	<u>14260</u>
35101582	AGGREGATE BASE COURSE, TYPE B 2"	SQ YD	488	<u>4</u>	<u>1952</u>
35101600	AGGREGATE BASE COURSE, TYPE B 4"	SQ YD	444	<u>6</u>	<u>2664</u>
35102000	AGGREGATE BASE COURSE, TYPE B 8"	SQ YD	30	<u>10</u>	<u>300</u>
42400200	PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH	SQ FT	180	<u>16</u>	<u>2880</u>
42400800	DETECTABLE WARNINGS	SQ FT	20	<u>12</u>	<u>2400</u>
44000600	SIDEWALK REMOVAL	SQ FT	180	<u>5</u>	<u>900</u>
60600605	CONCRETE CURB, TYPE B	FOOT	525	<u>31</u>	<u>16275</u>
67100100	MOBILIZATION	LUMP SUM	1	<u>6000</u>	<u>6000</u>
*B2001666	TREE, CRATAEGUS CRUGGALLI INERMIS (THORNLESS COCKSPUR HAWTHORN), 6' HEIGHT, SHRUB FORM, BALLED AND BURLAPPED	EACH	2	<u>675</u>	<u>1350</u>
*B2004166	TREE, MALUS PRAIRIFIRE (PRAIRIFIRE CRABAPPLE), 6' HEIGHT, CLUMP FORM, BALLED AND BURLAPPED	EACH	4	<u>650</u>	<u>2600</u>
*B2006216	TREE, SYRINGA RETICULATA (JAPANESE TREE LILAC), 2" CALIPER, TREE FORM, BALLED AND BURLAPPED	EACH	4	<u>675</u>	<u>2700</u>
*K0012990	PERENNIAL PLANTS, ORNAMENTAL TYPE, GALLON POT	UNIT	8.61	<u>1900</u>	<u>16359</u>
*K0012993	PERENNIAL PLANTS, ORNAMENTAL TYPE, 3-GALLON POT	UNIT	0.43	<u>12500</u>	<u>5375</u>
*K0012995	PERENNIAL PLANTS, ORNAMENTAL TYPE, 5-GALLON POT	UNIT	0.87	<u>15000</u>	<u>13050</u>
*K0036120	MULCH PLACEMENT 4"	SQ YD	2675	<u>7</u>	<u>18725</u>
*K1001988	IRRIGATION SYSTEM SPECIAL, COMPLETE	LUMP SUM	1	<u>41280</u>	<u>41280</u>
*X0324097	PAVER SAND PLACEMENT, 1-1.5"	SQ FT	4000	<u>2.50</u>	<u>10000</u>
*X0325170	PLANTING BED PREPARATION	SQ FT	8255	<u>1.50</u>	<u>12382.50</u>
*X0327989	REMOVE EXISTING BRICK PAVERS	SQ FT	4000	<u>2.25</u>	<u>9000</u>
*X0540000	BRICK PAVERS	SQ FT	4000	<u>29</u>	<u>116000</u>
*X2010512	CLEARING AND GRUBBING	LUMP SUM	1	<u>2800</u>	<u>2800</u>
*X5220102	RETAINING WALL REMOVAL	LF	100	<u>9</u>	<u>900</u>
*XZ127902	RETAINING WALL (SPECIAL)	SQ FT	300	<u>50</u>	<u>15000</u>
*X7010216	TRAFFIC CONTROL AND PROTECTION, (SPECIAL)	LUMP SUM	1	<u>5000</u>	<u>5000</u>
XX006729	PERIMETER EROSION BARRIER, SILT WORM	FOOT	570	<u>3</u>	<u>1710</u>
XX006821	CONCRETE TRUCK WASHOUT	L SUM	1	<u>800</u>	<u>800</u>
*SP 12	SEAL BRICK WITH SALT INHIBITOR	SQ FT	4,000	<u>.50</u>	<u>2000</u>
*SP 13	DECORATIVE BRICK EMBLEM	SQ FT	628	<u>148</u>	<u>92944</u>
*SP 14	BRICK PAVER ENGRAVING	SQ FT	50	<u>240</u>	<u>12000</u>
*SP 15	PREPARE SURFACE, PRIME, AND COAT (PERGOLLA)	LUMP SUM	1	<u>7000</u>	<u>7000</u>
*SP 15	PREPARE SURFACE, PRIME, AND COAT (RAILING)	LUMP SUM	1	<u>3000</u>	<u>3000</u>
*SP 15	PREPARE SURFACE, PRIME, AND COAT (BENCHES)	EACH	18	<u>100</u>	<u>1800</u>
*SP 15	PREPARE SURFACE, PRIME, AND COAT (TRASH CANS)	EACH	7	<u>100</u>	<u>700</u>
*SP 15	PREPARE SURFACE, PRIME, AND COAT (LIGHT POLES)	EACH	10	<u>350</u>	<u>3500</u>

TOTAL BASE BID **\$ 470,128.50**

35300060	PORTLAND CEMENT CONCRETE BASE COURSE, 4"	SQ FT	4000	<u>10</u>	<u>40,000</u>
----------	--	-------	------	-----------	---------------

TOTAL ALTERNATE BID **\$ 40,000**

Prepared By: Manhard Consulting, Ltd.

One Overlook Point, Suite 290
Lincolnshire, Illinois 60069

NOTE: This Engineer's Opinion of Probable Cost is made on the basis of Engineer's experience and qualifications using plan quantities and represents Engineer's best judgment as an experienced and qualified professional engineer generally familiar with the construction industry. However, since the Engineer has no control over the cost of labor, materials, equipment or services furnished by others, or over the Contractor's methods of determining prices, or over competitive bidding or market conditions, or over quantities of work actually performed, Engineer cannot and does not guarantee that proposals, bids or actual Construction Cost will not vary from Opinions of Probable Cost prepared by Engineer. This Opinion of Probable Construction Cost is limited to those items stated herein and does not include permit fees, recapture costs, consultant fees, landscaping, dewatering, maintenance, bonds or the like.

Village of Lake Zurich
Promenade Landscaping
201.001021.01

FORM OF PROPOSAL

TO: Village of Lake Zurich
70 East Main Street
Lake Zurich, Illinois 60047

FROM: A Jules Construction LLC
CONTRACTOR

2405 Timberline Trail
ADDRESS

Woodstock, IL. 60098
CITY, STATE, ZIP CODE

815-404-8745
TELEPHONE NUMBER

Jim Mass
CONTRACTOR'S CONTACT FOR THIS BID

James Mass 65@gmail.com
E-MAIL

Gentlemen:

Having examined the Plans, Specifications, Instructions to Bidders, Form of Contract and having thoroughly examined the site and pertinent areas adjacent thereto, acknowledging the same to be accurate and complete insofar as pertinent details are concerned, we the undersigned agree to furnish all labor, materials, equipment, tools and services or whatever else is required for construction as enumerated below, all in accordance with Plans, Specifications and Contract Documents prepared by Manhard Consulting, Ltd., 1 Overlook Point, Suite 290, Lincolnshire, Illinois 60069, and entitled:

CONTRACT DOCUMENTS AND SPECIFICATIONS
FOR
PROMENADE LANDSCAPING
LAKE ZURICH, ILLINOIS

DATED: June 7th, 2024

The undersigned Bidder declares that he/they understands that where quantities are mentioned, they are approximate only, subject to increase or decrease that in such cases, Bidder will take in full payment therefore the amount of the summation of the actual quantities, as finally determined, multiplied by the unit price shown on the Schedule of Prices contained herein.

The undersigned further agrees that if the Owner decides to increase or decrease the improvements or otherwise alter it by extras, additions or deductions, including the elimination of any one or more of the items, Bidder will perform the work as altered, increased, or decreased at the contract unit prices. Furthermore, all such work and materials as do not appear in the Proposal or Contract as a specific item accompanied by a unit price, and which are not included under the bid price for other items in this Contract, shall be performed as extra work.

The undersigned further agrees to execute a Contract for this work and present the same to the Owner within ten (10) calendar days after the date of written notice of the award of the Contract to him.

The undersigned further agrees that he will commence work not later than ten (10) calendar days after

Village of Lake Zurich
Promenade Landscaping
201.001021.01

written Notice to Proceed and execution and approval of the Contract and the Contract Bond, unless otherwise provided, and will diligently prosecute the work in such manner and with such materials, equipment, and labor as will insure its completion within the time limit specified herein, it being understood and agreed that the completion within the time limit is an essential part of the Contract. In case of failure to complete the work within the time stated herein or within such extra time as may have been allowed by extensions, the undersigned agrees that the Owner shall withhold from such sums as may be due him under the terms of this Contract the costs (which costs shall be considered and treated not as a penalty but as damages due the Owner) of additional engineering and observation, maintenance of detours, interest, and other items have caused an expenditure of funds resulting from the failure of the undersigned to complete the work within the time specified in the contract.

Unless granted additional time in writing by the Owner, the undersigned agrees to complete the work within one hundred and ninety-six (196) calendar days of the issue of a Notice to Proceed, with the understanding that the Notice to Proceed will be issued in March 2024.

The undersigned further agrees that he and his surety will execute and present within ten (10) days after the date of written notice of the award of the Contract to him, a Contract Bond in the form prescribed by the Owner, in the penal sum of the full amount of the Contract, guaranteeing the faithful performance and payment of labor and materials of the work in accordance with the terms of the Contract.

Accompanying this Proposal is a bank draft, cashier's check, bid bond or certified check complying with the requirements of the Specifications, for five percent (5%) of the total bid price, made payable to the Village of Lake Zurich.

The amount of the check or draft is: _____

_____ (\$ _____).
(Fill in Amount)
Contractor to fill in Amount

If this Proposal is accepted and the undersigned fails to execute a Contract and Contract Bond as required herein, it is hereby agreed that the amount of the check or draft shall become the property of the Owner and shall be considered as payment of damages due to delay and other causes suffered by the Owner because of failure to execute said Contract or Contract Bond; upon the undersigned properly executing a contract and furnishing a Contract Bond, said check or draft shall be returned to the undersigned.

The undersigned submits herewith his schedule of prices covering the work to be performed under the Contract; he understands that he must show in the schedule the unit prices and lump sum where applicable for which he proposes to perform each item of work; that the extension must be made by him and that if not so done, his Proposal may be rejected as irregular.

SUBMITTED:
July 2nd, 2024
Date

(CORPORATE SEAL)

Attest: Jeanine Mass
Secretary

Village of Lake Zurich
Promenade Landscaping
201.001021.01

CONTRACTOR: A Jules Construction LLC
CORPORATE NAME: A Jules Construction LLC
BUSINESS ADDRESS: 2405 Timberline Trail
Woodstock, IL 60098
TELEPHONE NUMBER: 815-404-8745
SIGNED BY: Jeanine Mass
President

SUBMITTED:

Date

(CORPORATE SEAL)

Attest: _____
Secretary

OWNER: _____

CORPORATE NAME: _____

BUSINESS ADDRESS: _____

TELEPHONE NUMBER: _____

SIGNED BY: _____
President

Village of Lake Zurich
Promenade Landscaping
201.001021.01

CERTIFICATE OF COMPLIANCE
WITH ARTICLE 33E OF THE
CRIMINAL CODE OF 1961

The undersigned, A Jules Construction LLC, being the Contractor submitting a bid for the public project as described in these bid documents, hereby certifies that the undersigned is not barred from bidding on the public contract as a result of a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code of 1961, approved July 28, 1961, as amended.

Date: July 2nd, 2024

Contractor: A Jules Construction LLC

By: Jeanne Messer president

Attest: Jeanne Messer vice president

Village of Lake Zurich
Promenade Landscaping
201.001021.01

NON COLLUSION STATEMENT

By submission of this Bid, the undersigned certifies, and in the case of a joint Bid, each party thereto certifies as to his own organization, that in connection with the Bid:

1. The prices in the Bid have been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition, as to any manner relating to such prices with any other Bidder or with any competitor;
2. Unless otherwise required by law, the prices which have been quoted in the Bid have not knowingly been disclosed by the Bidder, prior to opening, directly or indirectly to any other Bidder or to any competitor; and,
3. No attempt has been made or will be made by the Bidder to induce any other person or firm to submit or not to submit a Bid for the purpose of restricting competition.
4. He is the person in the Bidder's organization responsible within that organization for the decision as to the prices being Bid but that he has been authorized to act as agent for the persons responsible for such decision in certifying that such persons have not participated, and will not participate, in any action contrary to Paragraphs 1 through 3, above, and as their agent shall so certify; and shall also certify the he has not participated, and will not participate in any action contrary to Paragraphs 1 through 3 above.

COMPLIANCE WITH ARTICLE 33 OF THE CRIMINAL CODE OF 1961

I have completed the certificate included as part of this Bid Form regarding compliance with Article 33 of the Criminal code of 1961.

RESPECTFULLY SUBMITTED, signed and sealed this 2nd day of July, 2021

Contractor: A Jules Construction LLC

By (Signature) Janine Mass

Title: president

Business Address: 2405 Timberline Trail

City/State: Woodstock, IL 60098

ATTEST: Jim Mass

Secretary: Jim Mass Jim Mass

SEAL

Village of Lake Zurich
Promenade Landscaping
201.001021.01

FORM OF CONTRACT

1. This Agreement made and concluded this 2nd day of July, 2024, between the Village of Lake Zurich, acting by and through its President and Board of Trustees, known as the party of the first part and _____ his/their executors, administrators, successors, or assigns, known as the party of the second part.

2. WITNESSETH: That for and in consideration of the payment and agreements mentioned in the Proposal hereto attached, to be made and performed by the party of the first part, and according to the terms expressed in the Bond referring to these presents, the party of the second part agrees with said party of the first part at his/their own proper cost and expense to furnish all labor, equipment, supplies and materials necessary to complete the work in accordance with the Plans and Specifications hereinafter described and in full compliance with all the terms and conditions of this Agreement.

3. And it is also understood and agreed that the Notice to Bidder, Instructions to Bidder, Form of Proposal and Contract Bond hereto attached and the Plans and Specifications titled:

CONTRACT DOCUMENTS AND SPECIFICATIONS
FOR
PROMENADE LANDSCAPING
LAKE ZURICH, ILLINOIS

as prepared by Manhard Consulting, Ltd.

and DATED: June 7th, 2024

are all essential documents of this Contract and are a part thereof.

4. IN WITNESS THEREOF, the said parties have executed these presents on the date above mentioned.

Party of the First Part



Party of the Second Part

, Mayor

Village Clerk

Attest:



Attest: (For Corporation -Secretary)

Village of Lake Zurich
Promenade Landscaping
201.001021.01

FORM OF CONTRACT BOND

We _____ as PRINCIPAL, and _____ as SURETY, are held and firmly bound unto the _____ in the penal sum of _____ Dollars (\$ _____), lawful money of the United States, well and truly to be paid unto said _____, for payment of which we bind ourselves, our heirs, executors, administrators, successors, jointly and to the this sum under the conditions of this instrument.

WHEREAS THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that, the said Principal has entered into a written contract with the acting through its awarding authority for the construction of work on the attached contract, which contract is hereby referred to and made a part thereof, as if written herein at length, and whereby the said Principal has promised and agreed to perform said work in accordance with the terms of said contract, and has promised to pay all sums of money due for any labor, materials, apparatus, fixtures or machinery furnished to such Principal for the purpose of performing such work and has further agreed to pay all direct and indirect damages to any person, firm, company, or corporation suffered or sustained on account of the performance of such work during the time thereof and until such work is completed and accepted; and has further agreed that this bond shall insure to the benefit of any person, firm, company, or corporation, to whom any money may be due from the Principal, subcontractor or otherwise, for any such labor, materials, apparatus, fixtures or machinery so furnished and that suit may be maintained on such bond by any such person, firm, company, or corporation, for the recovery of any such money.

NOW THEREFORE, if the said Principal shall well and truly perform said work in accordance with the terms of said contract, and shall pay all sums of money due or to become due for any labor, materials, apparatus, fixtures or machinery furnished to him for the purpose of constructing such work, and shall commence and complete the work within the time prescribed in said contract, and shall pay and discharge all damages, direct and indirect, that may be suffered or sustained on account of such work during the time of the performance thereof and until the said work shall have been accepted, and shall hold the _____ and its awarding authority harmless on account of any such damages and shall in all respects fully and faithfully comply with all the provisions, conditions, and requirements of said contract, then this obligation to be void; otherwise to remain in full force and effect.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their respective officers and their corporate seals to be hereunto affixed this _____ day of _____ A.D. 20____.

PRINCIPAL

(Company Name) (seal)

(Company Name) (Seal)

By: _____
(Signature & Title)

By: _____
(Signature & Title)

(If PRINCIPAL is a joint venture of two or more contractors, the company names, seals and authorized signatures of each contractor must be affixed.)

SURETY

(Name of Surety) (seal)

By: _____
(Signature of Attorney-in-Fact)

STATE OF ILLINOIS, COUNTY OF

I, _____, a Notary Public in and for said County, do hereby certify that
(Insert names of individuals signing on behalf of PRINCIPAL & SURETY)

who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of PRINCIPAL and SURETY, appeared before me this day in person and acknowledged respectively, that they signed, sealed, and delivered said instrument as their free and voluntary act for the uses and purposes therein set forth.

GIVEN UNDER MY HAND AND NOTARIAL SEAL THIS _____ DAY OF _____, A.D. 20____.

My commission expires _____

Approved this _____ day of _____, A.D. 20____

Notary Public

Attest:

(Awarding Authority)

(Village Clerk)

(Mayor)


AIA® Document A310™ – 2010
Bid Bond
CONTRACTOR:

Name, legal status and address
A Jules Construction, LLC
 2405 Timberline Trail

Woodstock, IL 60098

OWNER:

Name, legal status and address
***Village of Lake Zurich**

Bond No. RB0095222

120220707ns

SURETY:

(Name, legal status and principal place of business)
Granite Re, Inc.
 14001 Quailbrook Drive

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

Oklahoma City, OK 73134

Bond Amount: Five Percent

of the Bid Amount (5% of Bid Amount)

PROJECT: Remove and Replace Brick Paver Promenade, Irrigation, Landscape

(Name, location or address, and Project number, if any)

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 28th day of June, 2024

A Jules Construction, LLC

(Seal)

(Witness)

President Jeannie Mark

(Witness)

(Principal)

(Title)

(Surety)

(Title)

(Seal)

Troy Staples

(Seal)

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Init.

AIA Document A310™ – 2010. Copyright ©1963, 1970 and 2010 by The American Institute of Architects. All rights reserved. WARNING: The AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail copyright@aia.org.

061110

GRANITE RE, INC.
GENERAL POWER OF ATTORNEY

Know all Men by these Presents:

That GRANITE RE, INC., a corporation organized and existing under the laws of the State of MINNESOTA and having its principal office at the City of OKLAHOMA CITY in the State of OKLAHOMA does hereby constitute and appoint:

WANDA FRANZ; TOM LAHL; TOM KEMP; LISA M. FRANCOUR; JENNIFER BOYLES; ZACHARY PATE; TROY STAPLES; NICHOLAS HOCHBAN its true and lawful Attorney-in-Fact(s) for the following purposes, to wit:

To sign its name as surety to, and to execute, seal and acknowledge any and all bonds, and to respectively do and perform any and all acts and things set forth in the resolution of the Board of Directors of the said GRANITE RE, INC. a certified copy of which is hereto annexed and made a part of this Power of Attorney; and the said GRANITE RE, INC. through us, its Board of Directors, hereby ratifies and confirms all and whatsoever the said:

WANDA FRANZ; TOM LAHL; TOM KEMP; LISA M. FRANCOUR; JENNIFER BOYLES; ZACHARY PATE; TROY STAPLES; NICHOLAS HOCHBAN may lawfully do in the premises by virtue of these presents.

In Witness Whereof, the said GRANITE RE, INC. has caused this instrument to be sealed with its corporate seal, duly attested by the signatures of its President and Assistant Secretary, this 31st day of July, 2023.

STATE OF OKLAHOMA)
) SS:
COUNTY OF OKLAHOMA)



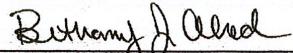

Kenneth D. Whittington, President


Kyle P. McDonald, Assistant Secretary

On this 31st day of July, 2023, before me personally came Kenneth D. Whittington, President of the GRANITE RE, INC. Company and Kyle P. McDonald, Assistant Secretary of said Company, with both of whom I am personally acquainted, who being by me severally duly sworn, said, that they, the said Kenneth D. Whittington and Kyle P. McDonald were respectively the President and the Assistant Secretary of GRANITE RE, INC., the corporation described in and which executed the foregoing Power of Attorney; that they each knew the seal of said corporation; that the seal affixed to said Power of Attorney was such corporate seal, that it was so fixed by order of the Board of Directors of said corporation, and that they signed their name thereto by like order as President and Assistant Secretary, respectively, of the Company.

My Commission Expires:
April 21, 2027
Commission #: 11003620



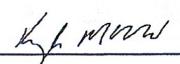

Notary Public

GRANITE RE, INC.
Certificate

THE UNDERSIGNED, being the duly elected and acting Assistant Secretary of Granite Re, Inc., a Minnesota Corporation, HEREBY CERTIFIES that the following resolution is a true and correct excerpt from the July 15, 1987, minutes of the meeting of the Board of Directors of Granite Re, Inc. and that said Power of Attorney has not been revoked and is now in full force and effect.

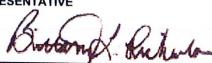
"RESOLVED, that the President, any Vice President, the Assistant Secretary, and any Assistant Vice President shall each have authority to appoint individuals as attorneys-in-fact or under other appropriate titles with authority to execute on behalf of the company fidelity and surety bonds and other documents of similar character issued by the Company in the course of its business. On any instrument making or evidencing such appointment, the signatures may be affixed by facsimile. On any instrument conferring such authority or on any bond or undertaking of the Company, the seal, or a facsimile thereof, may be impressed or affixed or in any other manner reproduced; provided, however, that the seal shall not be necessary to the validity of any such instrument or undertaking."

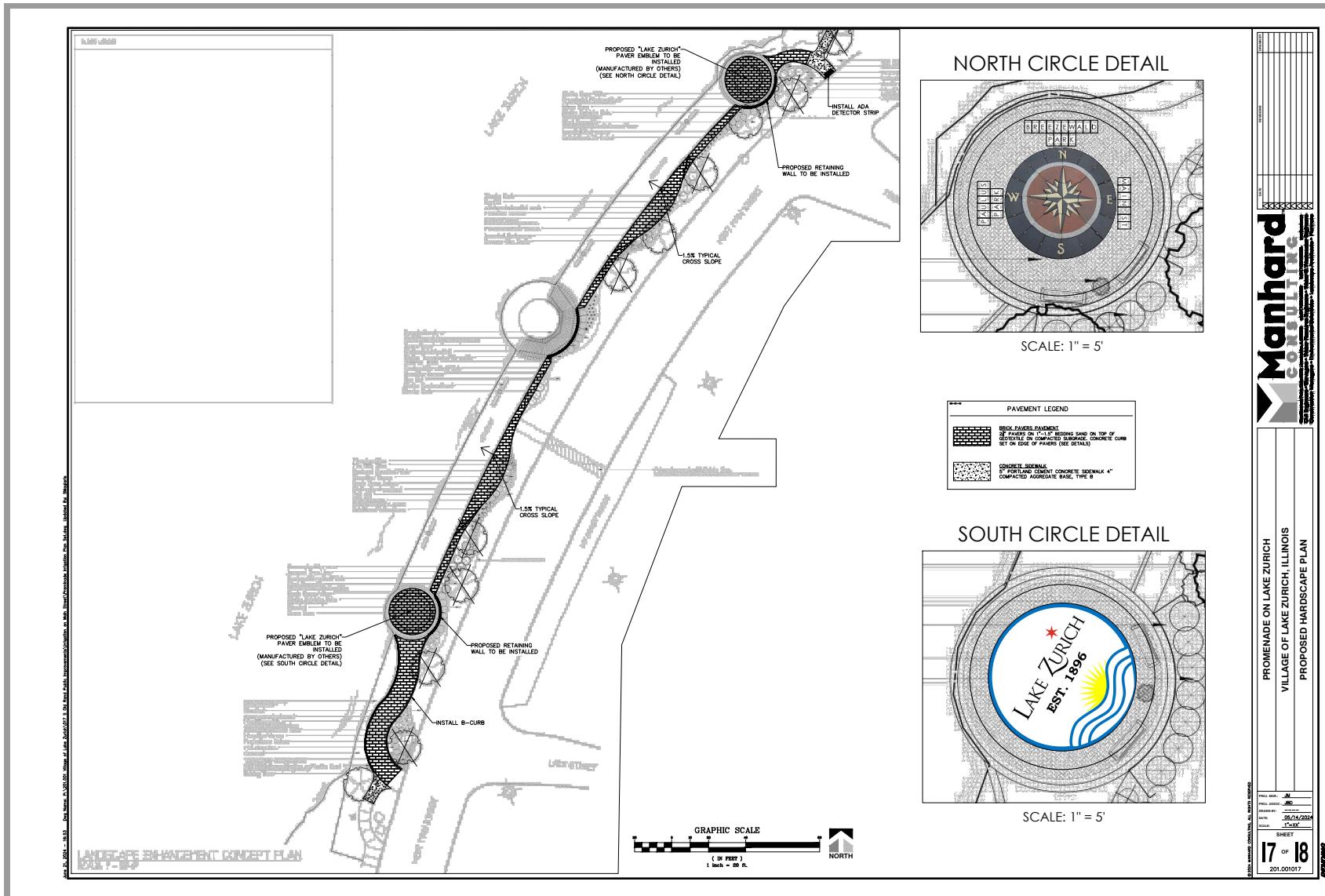
IN WITNESS WHEREOF, the undersigned has subscribed this Certificate and affixed the corporate seal of the Corporation this
28th day of June, 2024.

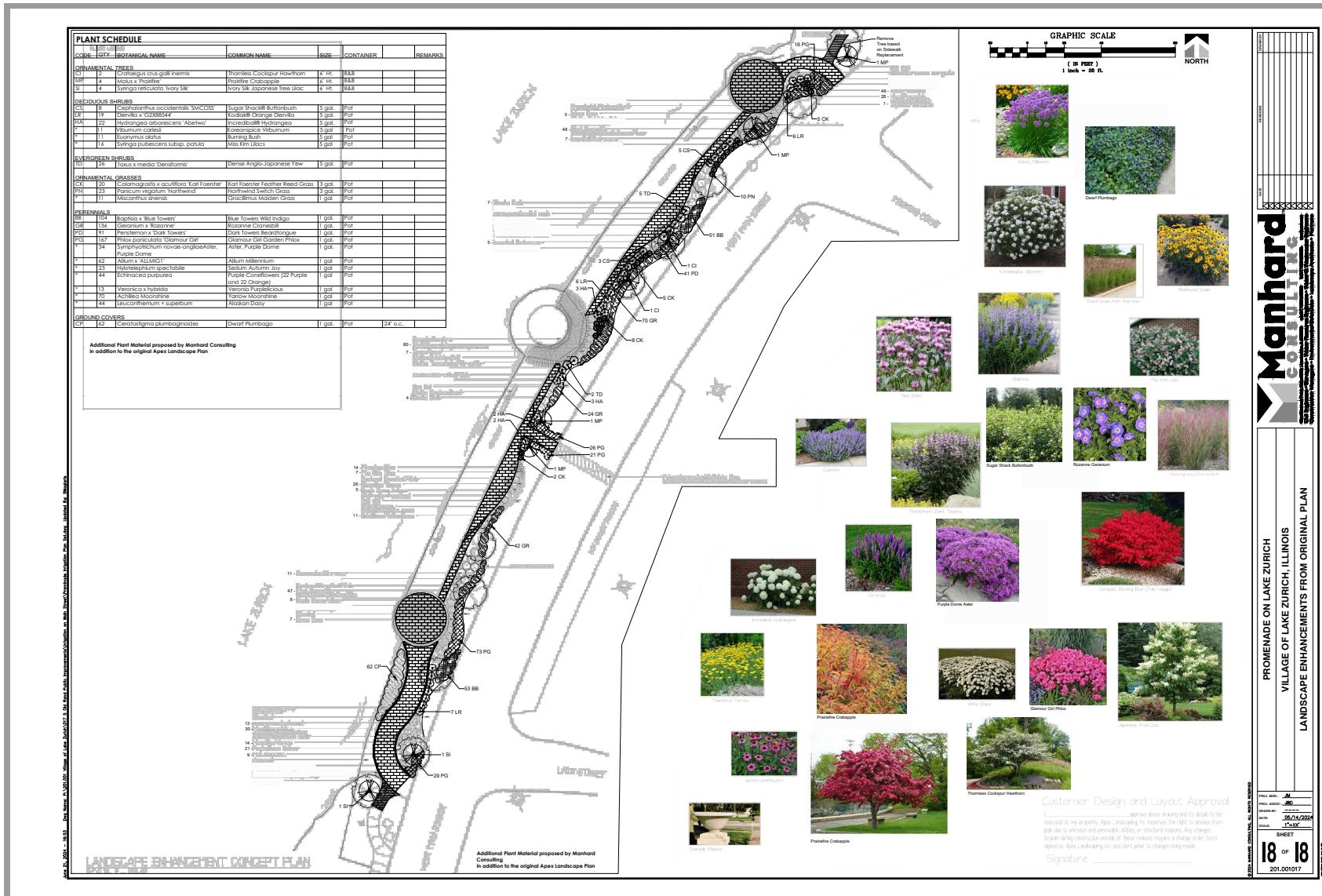

Kyle P. McDonald, Assistant Secretary

GR0800-1



CERTIFICATE OF LIABILITY INSURANCE																																																								
						DATE (MM/DD/YYYY) 7/1/24																																																		
<p>THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.</p>																																																								
<p>IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).</p>																																																								
PRODUCER Marengo Insurance Agency Po Box 315 119 E Grant Hwy Marengo IL 60152		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">CONTACT NAME:</td> <td colspan="2"></td> </tr> <tr> <td>PHONE (AIC, No. Ext):</td> <td>815-568-7108</td> <td>FAX (AIC, No):</td> <td colspan="3"></td> </tr> <tr> <td>E-MAIL ADDRESS:</td> <td colspan="5">info@marengoininsurance.net</td> </tr> <tr> <td colspan="2" style="text-align: center;">INSURER(S) AFFORDING COVERAGE</td> <td colspan="3" style="text-align: center;">NAIC #</td> </tr> <tr> <td colspan="2">INSURER A : Pekin</td> <td colspan="3">24228</td> </tr> <tr> <td colspan="2">INSURER B : Progressive</td> <td colspan="3">24090</td> </tr> <tr> <td colspan="2">INSURER C :</td> <td colspan="3"></td> </tr> <tr> <td colspan="2">INSURER D :</td> <td colspan="3"></td> </tr> <tr> <td colspan="2">INSURER E :</td> <td colspan="3"></td> </tr> <tr> <td colspan="2">INSURER F :</td> <td colspan="3"></td> </tr> </table>					CONTACT NAME:			PHONE (AIC, No. Ext):	815-568-7108	FAX (AIC, No):				E-MAIL ADDRESS:	info@marengoininsurance.net					INSURER(S) AFFORDING COVERAGE		NAIC #			INSURER A : Pekin		24228			INSURER B : Progressive		24090			INSURER C :					INSURER D :					INSURER E :					INSURER F :				
CONTACT NAME:																																																								
PHONE (AIC, No. Ext):	815-568-7108	FAX (AIC, No):																																																						
E-MAIL ADDRESS:	info@marengoininsurance.net																																																							
INSURER(S) AFFORDING COVERAGE		NAIC #																																																						
INSURER A : Pekin		24228																																																						
INSURER B : Progressive		24090																																																						
INSURER C :																																																								
INSURER D :																																																								
INSURER E :																																																								
INSURER F :																																																								
INSURED A Jules Construction LLC 2405 Timberline Trl Woodstock IL 60098																																																								
COVERAGE		CERTIFICATE NUMBER:		REVISION NUMBER:																																																				
<p>THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.</p>																																																								
INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS																																																		
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X	006165465	09/23/2023	09/23/2024	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 100,000 PERSONAL & ADV INJURY \$ 5,000 GENERAL AGGREGATE \$ 1,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$ 2,000,000																																																		
	GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:																																																							
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY	<input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	969346146	05/02/2024	05/02/2025	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ 1,000,000 BODILY INJURY (Per accident) \$ 1,000,000 PROPERTY DAMAGE (Per accident) \$ 1,000,000 \$ 1,000,000																																																		
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB	<input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE	006165513	09/23/2023	09/23/2024	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$ 5,000,000																																																		
	DED RETENTION \$ 10,000																																																							
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY DIRECTOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N <input checked="" type="checkbox"/> Y N/A	006165486	09/23/2023	09/23/2024	<input checked="" type="checkbox"/> PER STATUTE E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000																																																	
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)																																																								
Project -Cambridge Park Courts Grayslake Park District its Park Board Commissioners, officers and employees, and Terra Engineering Ltd as Architect, its directors, officers and employees are included as additional insured.																																																								
CERTIFICATE HOLDER Village of Lake Zurich 70 East Main St. Lake Zurich, IL 60047 IL 60030			CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 																																																					
© 1988-2018 ACORD CORPORATION. All rights reserved.																																																								







BEFORE

DESCRIPTION: Improve Promenade with colorful perennials, flowering shrubs, and trees for cover. Remove existing struggling trees and shrubs, transplant healthy perennials, and keep evergreens. Redefine planting bed with longer softer curves for aesthetic appearance.

SOUTH VIEW



PROPOSED ENHANCEMENT

NOTE: Repeating planting pattern throughout planting beds.
Refer to line drawing concept plan for referencing.

A Conceptual Image Enhancement for Parkway at:
Lakefront Promenade Lake Zurich, IL



APEX LANDSCAPING INC
DESIGN • BUILD • MAINTENANCE

Project No: 23-107
Date: March 20, 2023
Design: B Phillips

Disclaimer: Enhancement depicted is only a conceptual representation of landscape at maturity and final product may vary.



BEFORE

DESCRIPTION: Improve Promenade with colorful perennials, flowering shrubs, and trees for cover. Remove existing struggling trees and shrubs, transplant healthy perennials, and keep evergreens. Redefine planting bed with longer softer curves for aesthetic appearance.

OPTION: Set ornamental stone planters at entrances to public space. Planters to match similar style throughout Village.

NORTH VIEW



PROPOSED ENHANCEMENT

NOTE: Repeating planting pattern throughout planting beds.
Refer to line drawing concept plan for referencing.

A Conceptual Image Enhancement for Parkway at:
Lakefront Promenade Lake Zurich, IL



APEX LANDSCAPING INC
DESIGN • BUILD • MAINTENANCE

Project No: 23-107
Date: March 20, 2023
Design: B Phillips

Disclaimer: Enhancement depicted is only a conceptual representation of landscape at maturity and final product may vary.



At the Heart of Community

PUBLIC WORKS DEPARTMENT

505 Telser Road
Lake Zurich, Illinois 60047

(847) 540-1696
Fax (847) 726-2182
LakeZurich.org

MEMORANDUM

Date: July 5, 2023 *PK*

To: Ray Keller, Village Manager

From: Michael J. Brown, Public Works Director

Subject: **Bid Award: 2024 Parking Lot Improvements**

Issue: The FY 2024 budget includes \$1,300,000.00 in the Capital Investment Fund for pavement rehabilitation and improvements for the Village's parking lots, walking paths, and sport courts at Staples, Sonoma, and Paulus Parks.

Background: The reconstruction of parking lots and sport courts was budgeted in FY 2024 as a recommended improvement in the Village's Community Investment Program. All locations are recommended to have pavement removed, aggregate base repaired, and asphalt thickened with traditional methods to address their current conditions.

The proposed project consists of the rehabilitation of approximately 14,000 square yards of asphalt pavement parking lots, access drives, sport courts, and walking paths. In addition, curb, sidewalk, and drainage improvements will be included within the project scope as well. The construction drawings were put out to bid on June 7th, 2024.

Analysis: The bid opening on July 2nd, 2024 yielded five (5) bids. The bid results are shown on the next page.

The lowest responsible bid was received from Chicagoland Paving of Lake Zurich, Illinois. The Village has contracted with Chicagoland Paving on previous paving projects and has found the company to be a competent and reputable contractor.

<u>Company Name</u>	<u>Total Bid Amount</u>
Chicagoland Paving	\$945,000.00
Maneval Construction	\$1,094,505.13
Everlast Blacktop	\$1,143,906.71
Schroeder Asphalt	\$1,210,814.41
Obsidian Asphalt Paving Inc	\$1,299,135.95

A summary of the proposed budget is provided below:

<u>2023 Parking Lot Improvements</u>	
Construction (Base Project)	\$945,000.00
Contingency (10%)	\$94,500.00
Engineering (5%)	\$47,250.00
Total Estimated Cost	\$1,086,750.00

Recommendation: Award a contract for the 2024 Parking Lot Improvements project to Chicagoland Paving of Lake Zurich, IL in the amount of \$945,000.00 with a total project budget not to exceed \$1,086,750.00.

W/Attachments:

1. Bid Tabulation
2. Bid Submittal – Chicagoland Paving, Inc.

BID: Parking Lot, Paths & Sports Court

Due: July 2, 2024 9:00 a.m.

BIDDER	\$	Bond
Obsidian Asphalt Paving Inc 1850 W Roosevelt Rd West Chicago, IL 60185	\$ 1,299,135.95	Yes 07-02-24 8:29 a.m.
Everlast Blacktop 7N540 IL Rt 25 Elgin, IL 60120	\$ 1,143,906.71	Yes 07-02-24 8:32 a.m.
Chicagoland Paving Contractors 225 Telser Rd Lake Zurich, IL 60047	\$ 945,000.00	Yes 07-02-24 8:42 a.m.
Schroeder Asphalt Services PO Box 831 Huntley, IL 60142	\$ 1,210,814.41	Yes 07-02-24 8:50 a.m.
Maneval Construction Co Inc 28090 W Concrete Dr Ingleside, IL 60041	\$ 1,094,505.13	Yes 07-02-24 8:53 a.m.

Laura Berg, Accounts Payable
 Mike Brown, Public Works Director
 Kevin Lill, Manhard

Village Hall Boardroom
 7/2/2024 9:01:00 A.M.

Submit with Bid

Village of Lake Zurich, Illinois
 2024 Parking lot, Path and Sport Court Improvements
 Bid Date/Time: July 2nd, 2024/9:00 AM

Prepared By: Manhard Consulting, Ltd.
 One Overlook Point, Suite 290
 Lincolnshire, Illinois 60069

Quantities Per Location

No	Item	Unit	Total Quantity	Unit Cost	Total Cost	600 Red Bridge Road - Staples Park				560 Red Bridge-Sonoma Park	200 S Rand Rd - Paulus Park
						Parking Lot	Path	Tennis & Pickleball	Tennis Courts	Pickleball Court	
BASE BID: VARIOUS PARKING LOT IMPROVEMENTS											
1	Pavement Removal 3"	SY	7,474	4-	29,896-	0	4384	1365	1470	255	
2	Pavement Removal 4"	SY	6,870	5.70	39,159-	6870	0	0	0	0	
3	Removal and Disposal of Unsuitable Materials	CY	2,579	20-	51,580-	1527	280	341	327	104	
4	Aggregate Base Course, Type B 8"	SY	11,279	6.50	73,313.50	6870	1261	1365	1470	313	
5	Existing Aggregate Base Stockpile and Spread	CY	60	5-	300-	60	0	0	0	0	
6	Preparation of Base	SY	16,351	1.50	24,526.50	6870	6333	1365	1470	313	
7	Grading and Shaping for ADA Compliance	SY	100	10-	1,000-	60	40	0	0	0	
8	Grading and Shaping	CY	40	75-	3,000-	10	20	0	0	10	
9	Hot-Mix Asphalt Surface Course, Mix "D", N50 (Special)	TON	2,214	105-	232,470-	797	1100	138	148	32	
10	Hot-Mix Asphalt Binder Course, IL19.0, N50	TON	1,552	100-	155,800-	1024	111	181	194	41	
11	Bituminous Materials (Tack Coat)	LB	2,241	.01	22.41	1546	0	307	331	57	
12	Geotechnical Fabric for Ground Stabilization	SY	1,440	1-	1,440-	687	438	137	147	31	
13	Aggregate Subgrade Improvement	CY	480	20-	9,600-	229	146	46	49	10	
14	Combination Curb & Gutter Removal	LF	50	10-	500-	50	0	0	0	0	
15	Barrier Curb Removal	LF	75	10-	750-	75	0	0	0	0	
16	Combination Curb & Gutter, Type B-6.12	LF	50	75-	3,750-	50	0	0	0	0	
17	Barrier Curb	LF	75	75-	5,625-	75	0	0	0	0	
18	Drainage Structures to be Adjusted w/ Existing F&G	EACH	4	250-	1,000-	4	0	0	0	0	
19	Tree Removal	Unit	30	50-	1,500-	0	30	0	0	0	
20	Restoration of Lawns and Parkways (Seed & Blanket)	SY	1,237	8.50	10,514.50	50	500	256	50	381	
21	Thermoplastic Pavement Marking, 4"	LF	3,500	1.75	6,125-	3500	0	0	0	0	
22	Thermoplastic Pavement Marking, L&S	SF	20	30-	600-	20	0	0	0	0	
23	Relocate Existing Sign, Handicap	EACH	6	250-	1,500-	6	0	0.0	0	0	
24	Furnish and Install Telescopic Post with Sign, Handicap	EACH	1	500-	500-	1	0	0.0	0	0	
25	Mobilization	LS	1	121,035.09	121,035.09	0.25	0	0.25	0.25	0	
26	Erosion Control Complete	LS	1	1,500-	1,500-	0.25	0	0.25	0.25	0	
27	Traffic Control & Protection	LS	1	1,500-	1,500-	0.25	0	0.25	0.25	0	
28	Tennis Court Net Installation Complete	L SUM	3	4,575-	13,725-	0	0	1.0	2	0	
29	Pickle Ball Net Installation Complete	L SUM	3	4,325-	12,975-	0	0	2	0	1	
30	Tennis and Pickle Ball Court Coating Complete	SQ YD	3,148	16-	50,348-	0	0	1365	1470	313	
31	Concrete Pad Removal	SQ FT	340	1.50	510-	0	340	0	0	0	
32	Wood Retaining Wall Removal and Disposal	LF	300	5-	1,500-	0	300	0	0	0	
33	Remove and Reinstall Bleachers	EACH	6	250-	1,500-	0	6	0	0	0	
34	Remove and Reinstall Parking Blocks	EACH	31	50-	1,550-	31	0	0	0	0	
35	Remove and Reinstall Fence	LF	40	33-	1,320-	0	0	20	20	0	
36	Remove and Dispose of Parking Block	EACH	10	25-	250-	10	0	0	0	0	
37	Rubberized Parking Blocks	EACH	10	200-	2,000-	10	0	0	0	0	
38	10' High Chain Link Black Coated Fence	LF	365	112-	40,880-	0	0	165	0	200	
39	3' Swing Gate for Fence	EACH	4	550-	2,200-	0	0	4	0	0	
40	6' Gate Opening for Fence	EACH	1	650-	650-	0	0	0	0	1	
41	9' Wind Screen	LF	1,280	5.50	7,040-	0	0	610	470	200	
42	Storm Underdrain 6"	LF	420	60-	25,200-	0	0	250	0	170	
43	Sidewalk Removal	SF	100	250-	250-	0	0	0	0	100	
44	PCC Sidewalk 5"	SF	125	35-	4,375-	0	0	0	0	125	
	TOTAL BASE BID				945,000 -						

NOTE: This Engineer's Opinion of Probable Cost is made on the basis of Engineer's experience and qualifications using plan quantities and represents Engineer's best judgment as an experienced and qualified professional engineer generally familiar with the construction industry. However, since the Engineer has no control over the cost of labor, materials, equipment or services furnished by others, or over the Contractor's methods of determining prices, or over competitive bidding, bids or market conditions, or over quantities of work actually performed, Engineer cannot and does not guarantee that proposals, bids or actual Construction Cost will not vary from Opinions of Probable Cost prepared by Engineer. This Opinion of Probable Construction Cost is limited to those items stated herein and does not include permit fees, recapture costs, consultant fees, landscaping, dewatering, maintenance, bonds or the like.

Place Tab Here

Chicagoland Paving Contractors Inc.
 225 Telser Road
 Lake Zurich, IL 60047

Lake Zurich

24-329

Item #	Items	Unit	Quantity	Unit Price	Total
1	PAVEMENT REMOVAL 3"	SY	7474	\$ 4.00	\$ 29,896.00
2	PAVEMENT REMOVAL 4"	SY	6870	\$ 5.70	\$ 39,159.00
3	REMOVAL AND DISPOSAL OF UNSUITABLE MATERIALS	CY	2579	\$ 20.00	\$ 51,580.00
4	AGGREGATE BASE COURSE, TYPE B 8"	SY	11279	\$ 6.50	\$ 73,313.50
5	EXISTING AGGREGATE BASE STOCKPILE AND SPREAD	CY	60	\$ 5.00	\$ 300.00
6	PREPARATION OF BASE	SY	16351	\$ 1.50	\$ 24,526.50
7	GRADING AND SHAPING FOR ADA COMPLIANCE	SY	100	\$ 10.00	\$ 1,000.00
8	GRADING AND SHAPING	CY	40	\$ 75.00	\$ 3,000.00
9	HOT MIX ASPHALT SURFACE COURSE, MIX D, N50 (SPECIAL)	TON	2214	\$ 105.00	\$ 232,470.00
10	HOT MIX ASPHALT BINDER COURSE, IL-19.0, N50	TON	1552	\$ 100.00	\$ 155,200.00
11	BITUMINOUS MATERIALS (TACK COAT)	POUND	2241	\$ 0.01	\$ 22.41
12	GEOTECHNICAL FABRIC FOR GROUND STABILIZATION	SY	1440	\$ 1.00	\$ 1,440.00
13	AGGREGATE SUBGRADE IMPROVEMENT	CY	480	\$ 20.00	\$ 9,600.00
14	COMBINATION CURB AND GUTTER REMOVAL	FT	50	\$ 10.00	\$ 500.00
15	BARRIER CURB REMOVAL	FT	75	\$ 10.00	\$ 750.00
16	COMBINATION CURB AND GUTTER, TYPE B-6.12	FT	50	\$ 75.00	\$ 3,750.00
17	BARRIER CURB	FT	75	\$ 75.00	\$ 5,625.00
18	DRAINAGE STRUCTURES TO BE ADJUSTED W/EXISTING F&G	EACH	4	\$ 250.00	\$ 1,000.00
19	TREE REMOVAL	UNIT	30	\$ 50.00	\$ 1,500.00
20	RESTORATION OF LAWNS AND PARKWAYS (SEED AND BLANKET)	SY	1237	\$ 8.50	\$ 10,514.50
21	THERMOPLASTIC PAVEMENT MARKING 4"	FT	3500	\$ 1.75	\$ 6,125.00
22	THERMOPLASTIC PAVEMENT MARKING L&S	SF	20	\$ 30.00	\$ 600.00
23	RELOCATE EXISTING SIGN, HANDICAP	EACH	6	\$ 250.00	\$ 1,500.00
24	FURNISH AND INSTALL TELESCOPIC POST WITH SIGN, HANDICAP	EACH	1	\$ 500.00	\$ 500.00
25	MOBILIZATION	LS	1	\$ 121,035.09	\$ 121,035.09
26	EROSION CONTROL COMPLETE	LS	1	\$ 1,500.00	\$ 1,500.00
27	TRAFFIC CONTROL AND PROTECTION	LS	1	\$ 1,500.00	\$ 1,500.00
28	TENNIS COURT NET INSTALLATION COMPLETE	LS	3	\$ 4,575.00	\$ 13,725.00
29	PICKLEBALL NET INSTALLATION COMPLETE	LS	3	\$ 4,325.00	\$ 12,975.00
30	TENNIS AND PICKLEBALL COURT COATING COMPLETE	SY	3148	\$ 16.00	\$ 50,368.00
31	CONCRETE PAD REMOVAL	SF	340	\$ 1.50	\$ 510.00
32	WOOD RETAINING WALL REMOVAL AND DISPOSAL	FT	300	\$ 5.00	\$ 1,500.00
33	REMOVE AND REINSTALL BLEACHERS	EACH	6	\$ 250.00	\$ 1,500.00
34	REMOVE AND REINSTALL PARKING BLOCKS	EACH	31	\$ 50.00	\$ 1,550.00
35	REMOVE AND REINSTALL FENCE	FT	40	\$ 53.00	\$ 2,120.00
36	REMOVE AND DISPOSE OF PARKING BLOCK	EACH	10	\$ 25.00	\$ 250.00
37	RUBBERIZED PARKING BLOCK	EACH	10	\$ 200.00	\$ 2,000.00
38	10' HIGH CHAIN LINK BLACK COATED FENCE	FT	365	\$ 112.00	\$ 40,880.00
39	3' SWING GATE FOR FENCE	EACH	4	\$ 550.00	\$ 2,200.00
40	6' GATE OPENING FOR FENCE	EACH	1	\$ 650.00	\$ 650.00
41	9' WIND SCREEN	FT	1280	\$ 5.50	\$ 7,040.00
42	STORM UNDERDRAIN 6"	FT	420	\$ 60.00	\$ 25,200.00
43	SIDEWALK REMOVAL	SF	100	\$ 2.50	\$ 250.00
44	PCC SIDEWALK 5"	SF	125	\$ 35.00	\$ 4,375.00
				TOTAL	\$ 945,000.00

SUBMIT SIGNED WITH BID

Village of Lake Zurich
2024 Parking Lot, Path, and Tennis Court Improvements

FORM OF PROPOSAL

TO: Village of Lake Zurich
70 East Main Street
Lake Zurich, Illinois 60047

FROM:
CONTRACT

Chicagoland Paving Contractors Inc.
225 Telser Road
ADDRESS Lake Zurich, IL 60047

CITY, STATE, ZIP CODE

847-550 9681

TELEPHONE NUMBER

Bill Bowes
CONTRACTOR'S CONTACT FOR THIS BID

office@chicagolandpaving.com
E-MAIL

Gentlemen:

Having examined the Plans, Specifications, Instructions to Bidders, Form of Contract and having thoroughly examined the site and pertinent areas adjacent thereto, acknowledging the same to be accurate and complete insofar as pertinent details are concerned, we the undersigned agree to furnish all labor, materials, equipment, tools and services or whatever else is required for construction as enumerated below, all in accordance with Plans, Specifications and Contract Documents prepared by Manhard Consulting, Ltd., 1 Overlook Point, Suite 290, Lincolnshire, Illinois 60069, and entitled:

CONTRACT DOCUMENTS AND SPECIFICATIONS
FOR
2024 Parking Lot, Path, and Tennis Court Improvements
LAKE ZURICH, ILLINOIS

DATED: June 7th, 2024

The undersigned Bidder declares that he/they understands that where quantities are mentioned, they are approximate only, subject to increase or decrease that in such cases, Bidder will take in full payment therefore the amount of the summation of the actual quantities, as finally determined, multiplied by the unit price shown on the Schedule of Prices contained herein.

The undersigned further agrees that if the Owner decides to increase or decrease the improvements or otherwise alter it by extras, additions or deductions, including the elimination of any one or more of

Page 10 of 64

Village of Lake Zurich King Lot, Path, and Tennis Court Improvements

the items, Bidder will perform the work as altered, increased, or decreased at the contract unit prices. Furthermore, all such work and materials as do not appear in the Proposal or Contract as a specific item accompanied by a unit price, and which are not included under the bid price for other items in this Contract, shall be performed as extra work.

The undersigned further agrees to execute a Contract for this work and present the same to the Owner within ten (10) calendar days after the date of written notice of the award of the Contract to him.

The undersigned further agrees that he will commence work not later than ten (10) calendar days after written Notice to Proceed and execution and approval of the Contract and the Contract Bond, unless otherwise provided, and will diligently prosecute the work in such manner and with such materials, equipment, and labor as will insure its completion within the time limit specified herein, it being understood and agreed that the completion within the time limit is an essential part of the Contract. In case of failure to complete the work within the time stated herein or within such extra time as may have been allowed by extensions, the undersigned agrees that the Owner shall withhold from such sums as may be due him under the terms of this Contract the costs (which costs shall be considered and treated not as a penalty but as damages due the Owner) of additional engineering and observation, maintenance of detours, interest, and other items have caused an expenditure of funds resulting from the failure of the undersigned to complete the work within the time specified in the contract.

Unless granted additional time in writing by the Owner, the undersigned agrees to complete the work within one hundred and ninety-six (196) calendar days of the issue of a Notice to Proceed, with the understanding that the Notice to Proceed will be issued in March 2024.

The undersigned further agrees that he and his surety will execute and present within ten (10) days after the date of written notice of the award of the Contract to him, a Contract Bond in the form prescribed by the Owner, in the penal sum of the full amount of the Contract, guaranteeing the faithful performance and payment of labor and materials of the work in accordance with the terms of the Contract.

Accompanying this Proposal is a bank draft, cashier's check, bid bond or certified check complying with the requirements of the Specifications, for five percent (5%) of the total bid price, made payable to the Village of Lake Zurich.

The amount of the check or draft is:

5% bid bond

(Fill in Amount)

Contractor to fill in Amount

Insert Tab onto Bid Bond

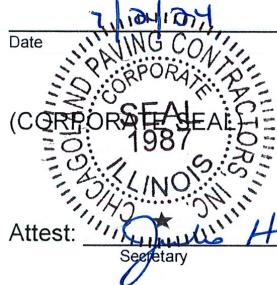
If this Proposal is accepted and the undersigned fails to execute a Contract and Contract Bond as required herein, it is hereby agreed that the amount of the check or draft shall become the property of the Owner and shall be considered as payment of damages due to delay and other causes suffered by the Owner because of failure to execute said Contract or Contract Bond; upon the undersigned properly executing a contract and furnishing a Contract Bond, said check or draft shall be returned to the undersigned.

Village of Lake Zurich
2024 Parking Lot, Path, and Tennis Court Improvements

The undersigned submits herewith his schedule of prices covering the work to be performed under the Contract; he understands that he must show in the schedule the unit prices and lump sum where applicable for which he proposes to perform each item of work; that the extension must be made by him and that if not so done, his Proposal may be rejected as irregular.

Village of Lake Zurich
2024 Parking Lot, Path, and Tennis Court Improvements

SUBMITTED:



CONTRACTOR: _____

CORPORATE NAME: Chicagoland Paving Contractors Inc.
225 Telser Road
Business Address: Lake Zurich, IL 60047

TELEPHONE NUMBER: 847 550 9681

SIGNED BY: W. R. Bowes
V. President

SUBMITTED:

Date _____

OWNER: _____

CORPORATE NAME: _____

BUSINESS ADDRESS: _____

(CORPORATE SEAL)

TELEPHONE NUMBER: _____

Attest: _____
SecretarySIGNED BY: _____
President

CHICAGOLAND PAVING CONTRACTORS, INC.
225 TELSER ROAD
LAKE ZURICH, IL 60047
TEL: 847-550-9681 FAX: 847-550-9684
OFFICE@CHICAGOLANDPAVING.COM

CERTIFICATE OF RESOLUTION

I, KEVIN MEARTZ, PRESIDENT OF CHICAGOLAND PAVING CONTRACTORS, INC., AN ILLINOIS CORPORATION (THE CORPORATION) HEREBY CERTIFIES THAT THE FOLLOWING RESOLUTIONS WERE UNANIMOUSLY ADOPTED BY THE SHAREHOLDERS AND DIRECTORS OF THE CORPORATION BY CONSENT OF THE SHAREHOLDERS AND DIRECTORS DATED MAY 26, 1988:

RESOLVED, THAT CHICAGOLAND PAVING CONTRACTORS, INC., AN ILLINOIS CORPORATION (THE CORPORATION) AUTHORIZES WILLIAM R. BOWES, TO HAVE THE AUTHORITY TO SIGN AND ENTER INTO A CONTRACT ON BEHALF OF CHICAGOLAND PAVING CONTRACTORS, INC.

FURTHER RESOLVED, THAT ANY ONE OR MORE OF THE PRESIDENT AND ANY SECRETARY OR ASSISTANT SECRETARY OF THE CORPORATION ARE AUTHORIZED, EMPOWERED AND DIRECTED TO EXECUTE AND DELIVER ON BEHALF OF THE CORPORATION, SUCH DOCUMENTS AND AGREEMENTS AS THEY OR ANY OF THEM DETERMINE TO BE NECESSARY OR ADVISABLE TO EFFECTUATE THE FOREGOING RESOLUTIONS.

EXECUTED IN LAKE ZURICH, IL ON MAY 26, 1988.

By: Kevin Meartz
KEVIN MEARTZ, PRESIDENT

SUBMIT SIGNED WITH BID

Village of Lake Zurich
2024 Parking Lot, Path, and Tennis Court Improvements

CERTIFICATE OF COMPLIANCE
WITH ARTICLE 33E OF THE
CRIMINAL CODE OF 1961

The undersigned, William R. Bowes, being the Contractor submitting a bid for the public project as described in these bid documents, hereby certifies that the undersigned is not barred from bidding on the public contract as a result of a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code of 1961, approved July 28, 1961, as amended.

Date: 7/2/24

Contractor: Chicagoland Paving

By: V A Bowes

Attest: John H. Hause

Page 14 of 64

SUBMIT SIGNED WITH BID

Village of Lake Zurich
2024 Parking Lot, Path, and Tennis Court Improvements

NON COLLUSION STATEMENT

By submission of this Bid, the undersigned certifies, and in the case of a joint Bid, each party thereto certifies as to his own organization, that in connection with the Bid:

1. The prices in the Bid have been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition, as to any manner relating to such prices with any other Bidder or with any competitor;
2. Unless otherwise required by law, the prices which have been quoted in the Bid have not knowingly been disclosed by the Bidder, prior to opening, directly or indirectly to any other Bidder or to any competitor; and,
3. No attempt has been made or will be made by the Bidder to induce any other person or firm to submit or not to submit a Bid for the purpose of restricting competition.
4. He is the person in the Bidder's organization responsible within that organization for the decision as to the prices being Bid but that he has been authorized to act as agent for the persons responsible for such decision in certifying that such persons have not participated, and will not participate, in any action contrary to Paragraphs 1 through 3, above, and as their agent shall so certify; and shall also certify the he has not participated, and will not participate in any action contrary to Paragraphs 1 through 3 above.

COMPLIANCE WITH ARTICLE 33 OF THE CRIMINAL CODE OF 1961

I have completed the certificate included as part of this Bid Form regarding compliance with Article 33 of the Criminal code of 1961.

RESPECTFULLY SUBMITTED, signed and sealed this 2 day of July, 2014.

Contractor: Chicagoland Paving

By (Signature) W.R. Bowes
William R. Bowes

Title: V.P.

Business Address: 205 Teller

City/State: Lake Zurich, IL 60047

ATTEST:

Secretary: John C. ...



ADDENDUM NO. 1
VILLAGE OF LAKE ZURICH
2024 PARKING LOT AND PATH REPLACEMENT PROJECT
JUNE 26th, 2024

TO: ALL PROSPECTIVE BIDDERS
FROM: VILLAGE OF LAKE ZURICH

Only questions answered by formal written Addendum will be binding. Oral and other interpretations or clarifications will be without legal effect.

ADDENDUM NO. 1

Bidders shall acknowledge receipt of this Addendum by signing below.

This Addendum No. 1 contains the following project updates that shall be considered part of the bid:

A) **PREBID MEETING MINUTES**

1) See attached pre-bid meeting minutes including answers to questions.

B) **New Bid Items shall be incorporated into the bid sheet, plans, and specifications as follows:**

42) Storm Underdrain 6"

Description: This specification shall follow the applicable portions of section 601 of the Standard Specifications for Road and Bridge Construction (2022) and as amended herein. Underdrains shall be constructed per the detail below. Pipe material shall be submitted for review and approval upon award of contract. The underdrains shall be laid at a depth to achieve minimum 1% drainage slope. Pipe invert grades are shown on the plan based on the Lake County GIS contours. The surface contours minus proposed inverts equate to excavation depths to subgrade between 1.25' – 3.5'.

Materials: The pipe shall be made of 6" PVC (Polyvinyl Chloride) conforming to ASTM D3034 or ASTM F758, or HDPE (High-Density Polyethylene) conforming to AASHTO M252, as specified. Perforations shall be as per manufacturer's specifications or as detailed in the project drawings. Filter fabric shall be 6 oz non-woven geotextile fabric. Clean washed stone conforming to IDOT CA-7 shall be used for the bedding and backfill envelope. Restoration of lawn and parkways above the underdrains shall be paid for separately.

Method of Measurement and Basis of Payment: Storm Underdrain 6" shall be measured for payment per linear foot, which shall include the cost of materials, excavation, bedding, installation, backfill, and all incidental work required for a complete installation.

43) Sidewalk Removal

Description: This specification shall follow the applicable portions of section 440 of the Standard Specifications for Road and Bridge Construction (2022).

Method of Measurement and Basis of Payment: Sidewalk Removal shall be measured for payment in units of square foot.

44) PCC Sidewalk 5"

Description: This specification shall follow the applicable portions of section 424 of the Standard Specifications for Road and Bridge Construction (2022).

Method of Measurement and Basis of Payment: Sidewalk Removal shall be measured for payment in units of square foot.

SUBMIT SIGNED WITH BID

C) Plan Sheet revisions are attached herein. The following revisions were made:

- 1) Revised callout for 6' fence to 6' gate
- 2) Revised pavement legends to be consistent throughout
- 3) Included proposed underdrain plan with invert elevations and detail.
- 4) Offset the Paulus Park Pickleball court away from sidewalk 5' and included PCC sidewalk between the sidewalk and the proposed pickleball court gate.
- 5) Removal and replacement of sidewalk shown for the underdrain crossing at Paulus Park.

D) Revised Bid Sheet is attached herein. The revised bid sheet shall be submitted with bid along with the signed addendum and bid bond. These items shall be tabbed for easy access during the bid opening.

Bidders shall acknowledge receipt of this Addendum by signing below.

Signed: 

William R. Powers

Printed Name

Chicagoland Paving

Name of Company

PLACE TAB HERE

End of Addendum # 1


AIA® Document A310™ – 2010

Bond Number: 2578860

Bid Bond**CONTRACTOR:**

(Name, legal status and address)
 Chicagoland Paving Contractors Inc

225 Telser Rd
 Lake Zurich, IL 60047-1582

OWNER:

(Name, legal status and address)
 Village of Lake Zurich
 70 E Main St
 Lake Zurich, IL 60047-2416

BOND AMOUNT: \$

Five Percent of the Amount Bid

PROJECT:

(Name, location or address, and Project number, if any)
 2024 Parking Lot, Path & Sport Court Improvements

SURETY:

(Name, legal status and principal place
 of business)

West Bend Insurance Company
 1900 S 18th Ave
 West Bend, WI 53095-8796

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Init.

/

AIA Document A310™ – 2010. Copyright © 1963, 1970 and 2010 by The American Institute of Architects. All rights reserved. **WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law.** This document was produced by AIA software at 08:17:00 ET on 02/21/2024 under Order No. 4104260388 which expires on 02/20/2025, and is not for resale.

(1496601206)1

Signed and sealed this 2 day of July , 2024

Julie Henrian
(Witness)

Frank
(Witness)

Chicagoland Paving Contractors Inc

(Contractor as Principal)

(Title) *William R. Bonds*

West Bend Insurance Company

(Surety)

(Title) *Diana Baker*
DIANA BAKER , Attorney in Fact



Init.

AIA Document A310™ – 2010. Copyright © 1963, 1970 and 2010 by The American Institute of Architects. All rights reserved. **WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law.** This document was produced by AIA software at 08:17:00 ET on 02/21/2024 under Order No. 4104250388 which expires on 02/20/2025, and is not for resale.

User Notes:

(1496601206)

2

Bond No. 2578860**POWER OF ATTORNEY**

Know all men by these Presents, that West Bend Insurance Company (formerly known as West Bend Mutual Insurance Company prior to 1/1/2024), a corporation having its principal office in the City of West Bend, Wisconsin does make, constitute and appoint:

DIANA BAKER

lawful Attorney(s)-in-fact, to make, execute, seal and deliver for and on its behalf as surety and as its act and deed any and all bonds, undertakings and contracts of suretyship, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount the sum of: Thirty Million Dollars (\$30,000,000)

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of West Bend Insurance Company by unanimous consent resolution effective the 1st day of January 2024.

Appointment of Attorney-In-Fact: The president or any vice president, or any other officer of West Bend Insurance Company may appoint by written certificate Attorneys-In-Fact to act on behalf of the company in the execution of and attesting of bonds and undertakings and other written obligatory instruments of like nature. The signature of any officer authorized hereby and the corporate seal may be affixed by facsimile to any such power of attorney or to any certificate relating thereto and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the company, and any such power so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the company in the future with respect to any bond or undertaking or other writing obligatory in nature to which it is attached. Any such appointment may be revoked, for cause, or without cause, by any said officer at any time.

Any reference to West Bend Mutual Insurance Company in any Bond and all continuations thereof shall be considered a reference to West Bend Insurance Company.

In witness whereof, West Bend Insurance Company has caused these presents to be signed by its president undersigned and its corporate seal to be hereto duly attested by its secretary this 1st day of January 2024.

Attest Christopher C. Zwygart
 Christopher C. Zwygart
 Secretary



Robert J. Jacques
 Robert J. Jacques
 President

State of Wisconsin
 County of Washington

On the 1st day of January 2024, before me personally came Robert Jacques, to me known being by duly sworn, did depose and say that he is the President of West Bend Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the board of directors of said corporation and that he signed his name thereto by like order.



John Benedict
 Lead Corporate Attorney
 Notary Public, Washington Co., WI
 My Commission is Permanent

The undersigned, duly elected to the office stated below, now the incumbent in West Bend Insurance Company, a Wisconsin corporation authorized to make this certificate, Do Herby Certify that the foregoing attached Power of Attorney remains in full force effect and has not been revoked and that the Resolution of the Board of Directors, set forth in the Power of Attorney is now in force.

Signed and sealed at West Bend, Wisconsin this 2nd day of July, 2024.



Christopher C. Zwygart
 Christopher C. Zwygart
 Secretary

1900 S 18th Avenue | West Bend, WI 53095 | Phone: (800) 236-5010 | Fax: (877) 674-2663 | www.thesilverlining.com



THE SILVER LINING®

Digital Seal, Signature Authority and Enforceability

The use of an electronic image of the corporate seal of West Bend Insurance Company (the "Digital Seal") and the attachment of the Digital Seal to any surety bond issued by West Bend Insurance Company is authorized. The Digital Seal may be affixed to any West Bend Insurance Company bond and relied upon to the same extent as if a raised corporate seal were physically attached to the bond. Also, as permitted by law, the electronic delivery and submission of any surety bond on behalf of West Bend Insurance Company and the execution of such surety bonds by an attorney-in-fact of the West Bend Insurance Company using a digital signature shall have the same legal effect as delivery of a tangible original with the original "wet" signature of an attorney-in-fact.

Delivery of a digital copy of this Digital Seal, Signature Authority and Enforceability notice, executed electronically, to an Obligee or Obligee's representative shall constitute effective execution and delivery of this notice and shall have the same legal effect as delivery of a tangible original of the notice with my original "wet" signature.

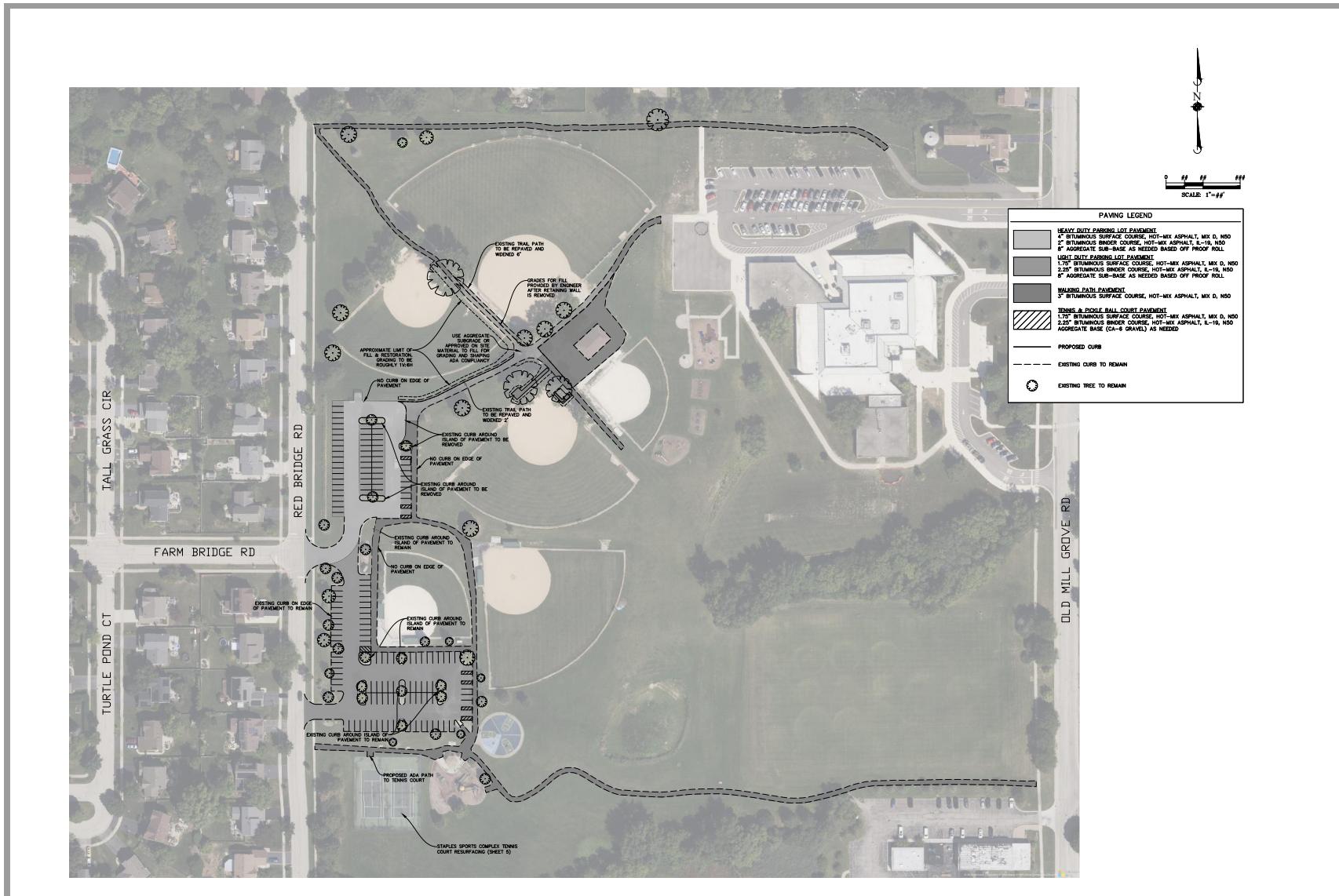
In witness whereof, this has been executed by the Secretary of West Bend Insurance Company.

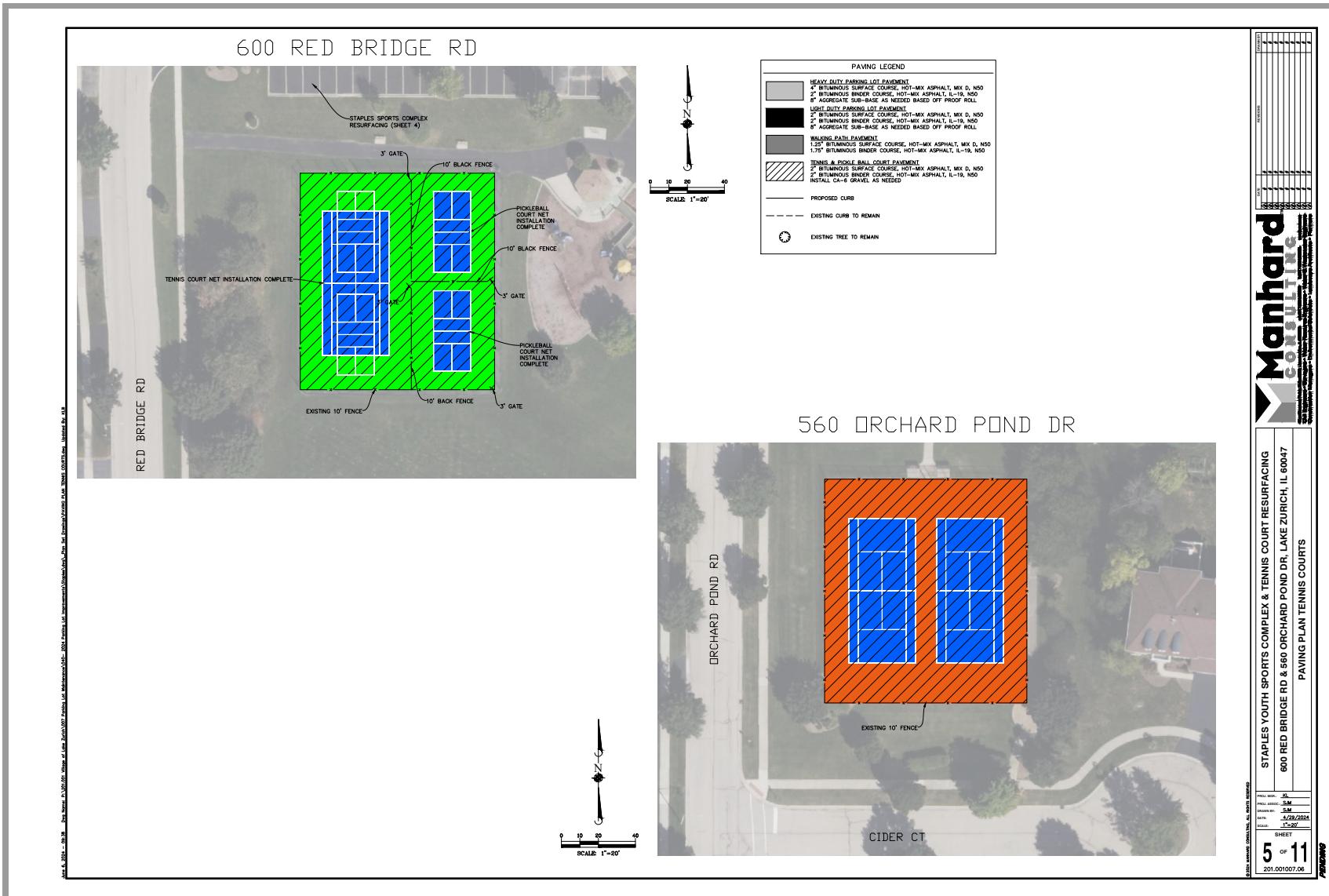
Dated this 2nd day of April, 2024.

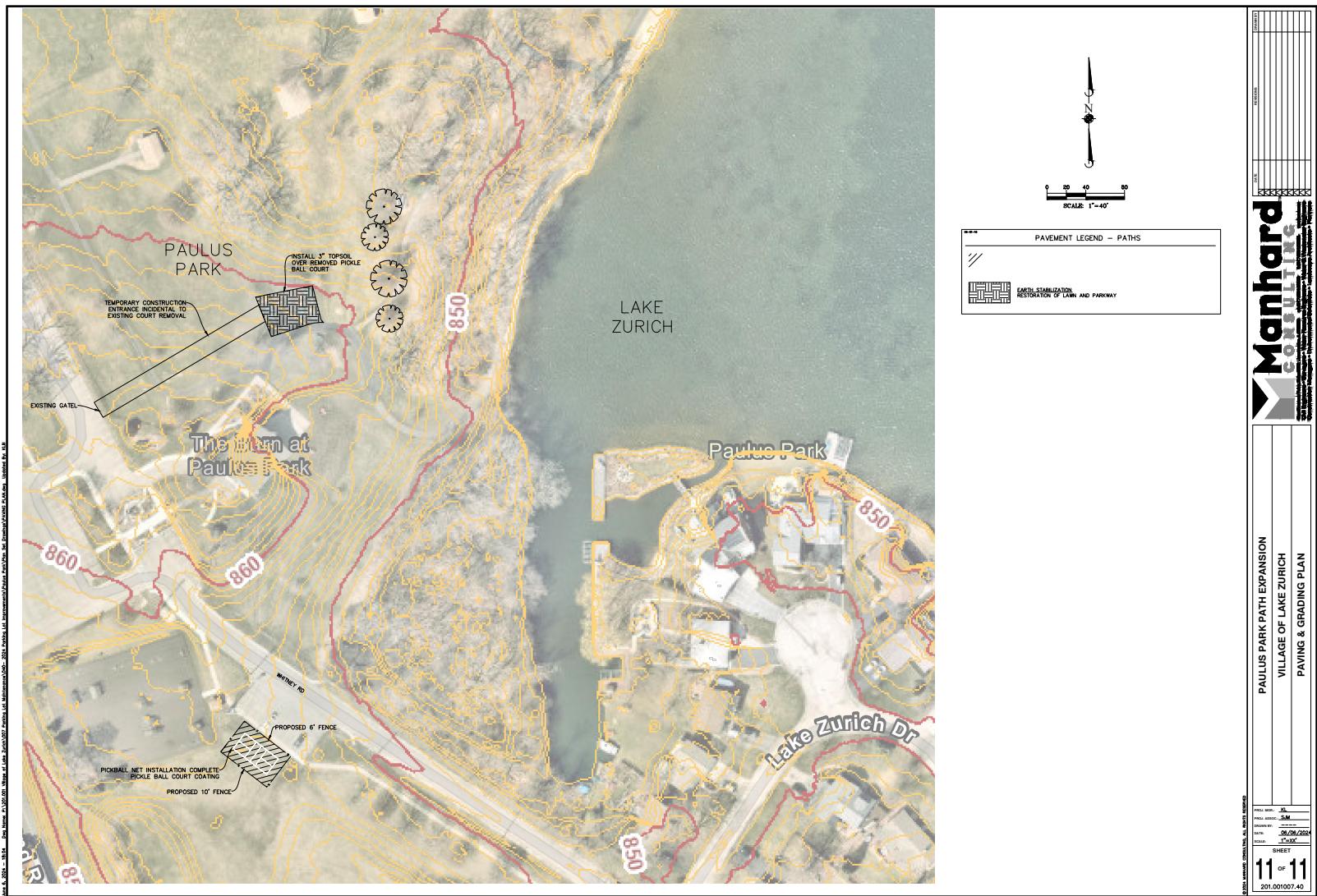
Christopher C. Zwygart
Secretary



West Bend Insurance Company









COMMUNITY DEVELOPMENT DEPARTMENT

MONTHLY INFORMATION REPORT

June 2024

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

505 TELSER ROAD
LAKE ZURICH, IL 60047

DEPARTMENT NARRATIVE

During the month of June 2024, the Community Development Department was engaged in the following activities:

BUILDING & ZONING DIVISION:

Commercial Permits Issued:

- 442 S Rand: Chipotle, interior buildout
- 925 S Rand: Duck Donuts, interior buildout
- 555 America: Auberge, interior remodel and parking lot
- 759 S Rand: Embrace Fashion, interior remodel
- 330 E Route 22: exterior modification
- 34 E Main: Lolo's Bowls, interior demolition
- 596 W Route 22: Mari's Restaurant, interior repairs
- 2 E Main: True North building owner, exterior modification

Commercial Occupancies Issued:

- 365 Surryse: Mike Lynch financial planner
- 83 S Rand: Polka Dot Restaurant

FOIA Requests: Total number of FOIA requests: 3

PLANNING AND DEVELOPMENT DIVISION:

Planning and Zoning Commission (PZC) Activity:

The following items were considered by the PZC at their June 19, 2024 meeting.

1. *80 E Main and 116 Lions Drive – New Montessori School – Text Amendment and Special Use Permit.* A few weeks prior to the meeting, Ms. Mallory Miller informed the Village that she was withdrawing her application for a Special Use Permit to establish a Montessori School at 80 E Main Street. She had intended to acquire the property and was negotiating a contract to purchase. However, due to a failure to come to an agreement on certain contract terms, the prospective sale was terminated by the property owner. The application was therefore closed out at the PCZ meeting.
2. *290 Telser Road – Physical Fitness Facility – Special Use Permit.* The application was presented by Nicholas Nastruz, owner of Lake County Barbell. He provided background information on the business, described the proposed use/and answered questions of the PZC. While there were no objections to the proposal, there was testimony provided in support of the application. Following the close of the hearing, the PZC voted 7-0 to recommend approval of the Special Use Permit.
3. *670 S Old Rand Road – OSK Capital Partners Development – Planned Unit Development (PUD).* The application was introduced by Attorney and Agent for the project, Mr. Lawrence Freedman. The project was then presented by the project architect, Mr. David Haymes of Papageorge Haymes Architects, Inc. Also present were the Civil Engineer, Traffic Engineer and Landscape Architect, who provided information on the project when requested. Testimony was received from residents who live in the

vicinity of the property. While they generally acknowledged that the revised project had been well thought out and designed, residents expressed their objections to the proposal at this location citing issues of density, housing type and proximity to their properties. Members of the PZC posed several questions of the applicant and staff which were answered. Following the close of the hearing, the PZC moved to deliberation. The applicant agreed to respond to the commission's questions and concerns at a future meeting. The PZC therefore moved to continue deliberation to their next meeting scheduled for July 17.

Special meeting of the PZC on June 26, 2024 – Comprehensive Plan Update

On Wednesday, June 26, 2024, the PZC, serving in its role as the Steering Committee of the comprehensive Plan, conducted a special meeting for Teska and Team to update the community on the Comprehensive Plan. Highlighted was work completed since February including a presentation on the overall framework of the Comprehensive Plan, followed by a summary of key goals and objectives. Consultants focused on sharing and gathering feedback on core strategies and considerations for next steps. Plan drafting remains underway; select projects focused on placemaking, infrastructure, bike/pedestrian mobility, and design guidelines were presented for feedback. The on-demand video of the meeting can be viewed at:

<https://play.champds.com/lakezurichil/event/126>

New Zoning Applications received (for PZC consideration).

The following items are scheduled to be considered by the PZC at their July 17, 2024 meeting.

Continued Application:

1. *PUD for OSK's Residential Development at 670 S. Old Rand Road.* The Applicant for 20 townhomes and 18 single-family residences will be given the opportunity to address the comments, questions and concerns raised at the June meeting.

New Applications:

2. *Variation at 1073 Avery Ridge, owned by Mr. Patrick Kraus.* The owner is requesting a variation of the height of a new fence proposed in the corner side yard at his residence located in Avery Ridge Subdivision.
3. *Special Use Permit for Luminescent Detailing at 865 Telser.* The company, currently located within an industrial condominium at 904 Donata Court is looking to relocate to a new tenant space under construction at 865 Telser Road. The relocation is being prompted by the owner of the condominium next door needing additional space for their growing business.
4. *Special Use Permit for Dutchess Cannabis Dispensary at 909 S Rand Road.* Fidelity Group is proposing the redevelopment of the property formerly occupied by Hawkeye Automotive with a new building to accommodate a cannabis dispensary operated by Dutchess.

Due to the number applications being scheduled for July, PZC Commissioners and applicants have been notified that the hearings will be continued to the next day, Thursday, July 18th, in the event the discussion related to OSK exceeds its allotted time on the first day.

New and Ongoing Development:

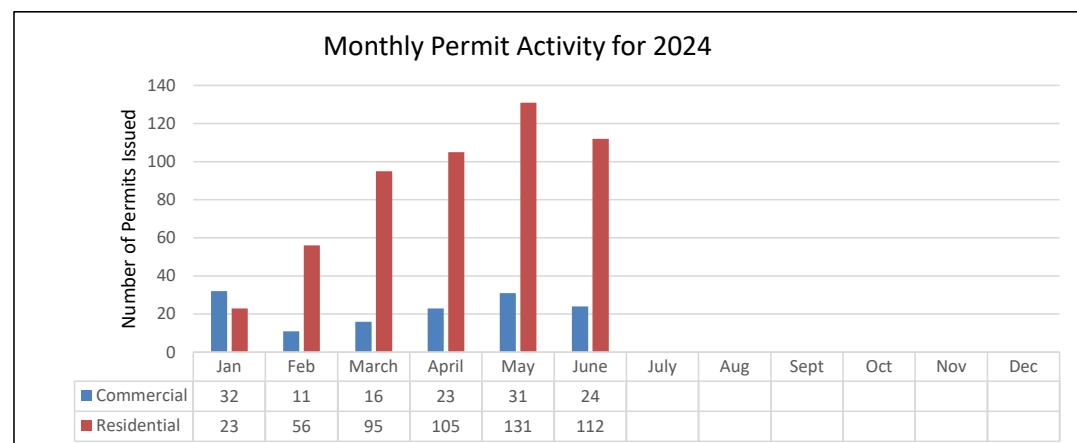
1. *Meadow Wood Subdivision.* Staff has received interest in the development of the rear of the subdivision with single-family homes. While the townhouse portion of the subdivision was completed between 2005 and 2007, the rear of the property that was platted with single-family lots remained unfinished. This portion

of the property that is accessible from Manchester Road to the south has been on the market for a few years.

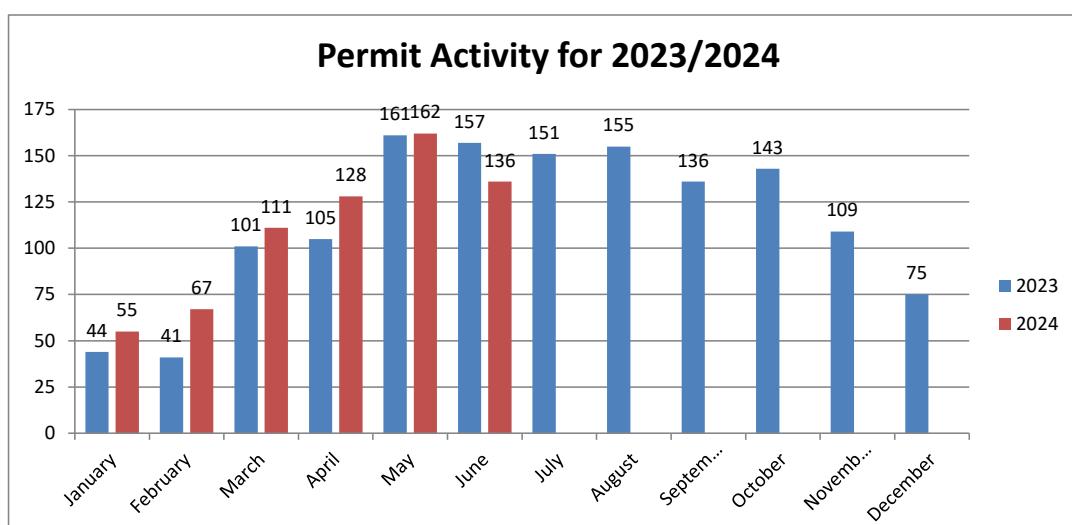
2. *Wildwood Estates Temporary Occupancy for 2nd building.* The Community Development Department issued a temporary occupancy permit to the developers of Wildwood Estates for the 2nd building containing the 3rd and 4th of 24 duplex residences proposed within the subdivision. Construction is currently underway for 8 additional duplex residences within four buildings.
3. *Alpha Tekniko at 1400 Rose Road – Award.* Alpha Tekniko received the 2024 Illinois Real Estate Journal award for its new building at 1400 Rose Road for best Industrial/Manufacturing Project. The award is based on the approach they took with saving trees, incorporating sustainable infrastructure, and their overall attention to detail that set their building apart from the competition. They have a solar system with over 400 solar panels on the roof, a parking lot that is pre-wired for EV car charges coming in 2025, high-efficiency rooftop HVAC units, special emission towers for air purification, and other sustainable building features.
4. *True North Properties at 2 East Main Street.* The property was granted a permit to begin construction on the exterior. The owners are updating the façade with a new parapet and changes to the doors and storefront windows to make the building more attractive and inviting.
5. *Lolo's Bowls at 34 E Main Street.* The soft serve acai bowl and smoothie bar, currently operating in Libertyville, is looking to establish their second location in Lake Zurich. The space along Main Street was formerly the location of Lake Zurich Florist. More information about the company can be viewed at <https://lolosbowls.com/>.
6. *Firewater BBQ and Brew at 95 S Rand Road (Lakeview Plaza).* The BBQ restaurant is a franchise with 4 locations in the Chicago area, the nearest of which is in Geneva. More information about the company can be viewed at <https://www.firewaterbbq.com/>.
7. *Interest In Block B.* Assistant Village Manager Duebner met with an experienced developer that expressed interest in acquiring the parcels that comprise Block-B, the former Police Station property located at 61 W Main Street. The suggested opportunity is for multi-family housing across the Village-owned and adjoining privately owned properties.

Code Enforcement Efforts

1. *Bills Boats at 216 W. Main Street.* Staff was made aware and subsequently confirmed that Mr. Dennis Abbott, owner of Bill's Boats, had in early June constructed two extensions to the northerly pier. Mr. Abbott received a notice of violation for work done without a permit, expansion of a non-conforming structure and violations of maximum area and setbacks required for piers. Mr. Abbott has until the end of day, July 5 to correct the violations. Failure to make corrections, citations will be issued and along with orders to appear before the Village's adjudicator on July 26. The pier expansion is similar to the work done in 2021 which the 19th Judicial Circuit Court ordered to be removed in early 2022. At that time, an L-shaped pier was built to gain additional space for boats. The newly constructed pier configuration is in direct violation of the court order.
2. *Mazeika Property at 228 W. Main Street.* Staff is working with the Lake Zurich Police Department to confirm the ownership of vehicles stored on the property. Per recent code updates, those that do not belong to the property owner are to be removed.

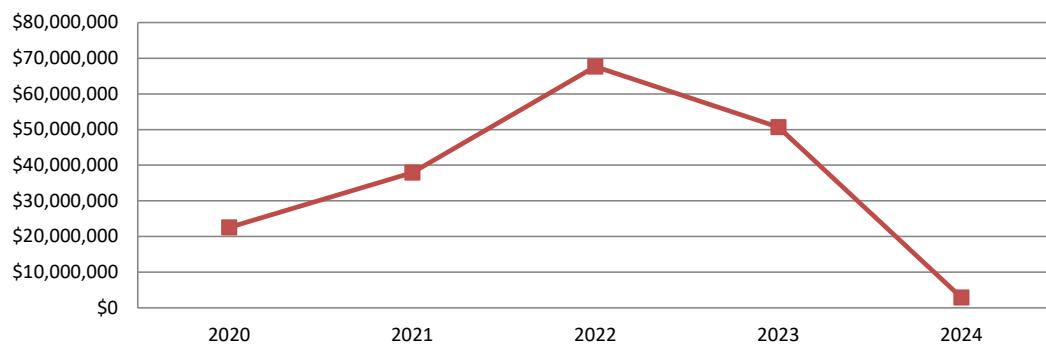


The chart above represents the total of permit for commercial and residential activity on a monthly basis for 2024. (Note: *commercial activity includes both business and industrial activity*)



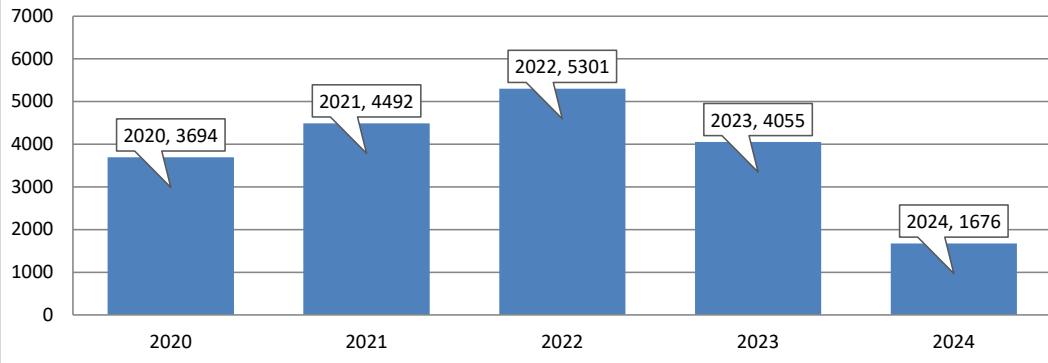
The chart above compares monthly permit activity for 2024 to the previous year 2023.

Construction Value of New Permits: January-December 2020-2024



This chart tracks construction value of permit activity by year for 5 years.

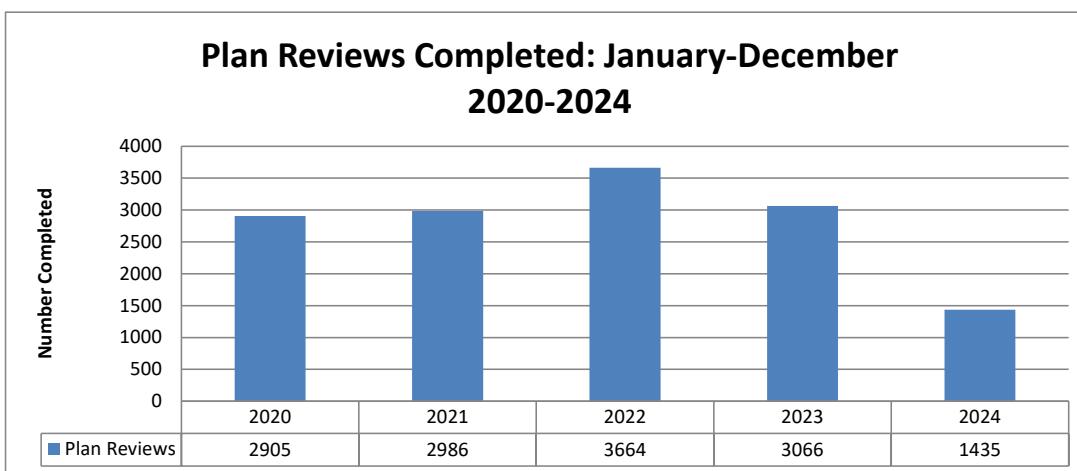
Inspection Activity: January-December 2020-2024



This graph illustrates the number of inspections performed by year for 5 years.

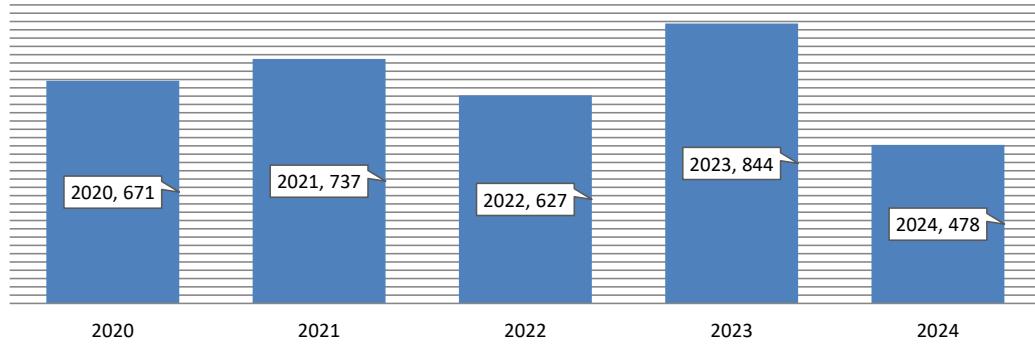


This chart indicates inspection activity on a monthly basis for 2024 compared to the previous year 2023.



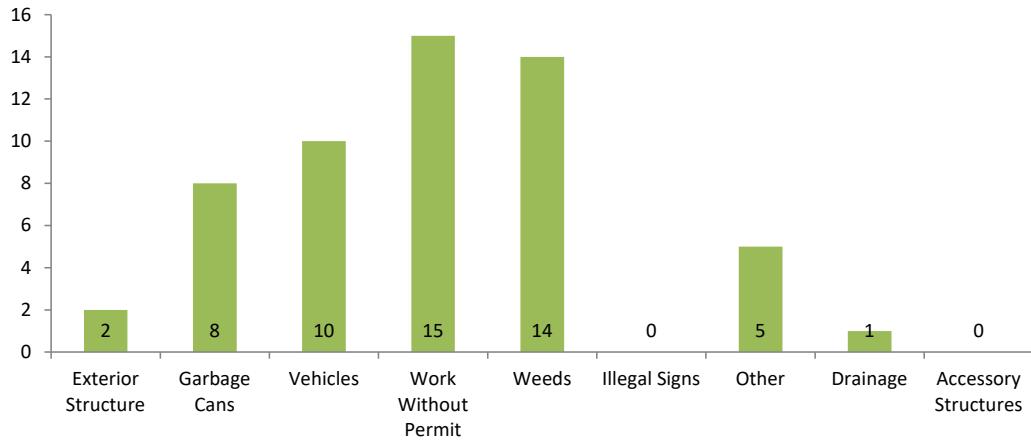
This graph illustrates the number of plan reviews performed by year for 5 years.

Contractor Registrations January-December (applied for) 2020-2024



The graph represents the number of contractor registrations for the year as compared to prior 4 years. Contractors are required to register on an annual basis to remain current with the village.

Common Code Violations - Details



This graph illustrates the number of code violations reported for the month. The data varies from month to month and is season dependent.



FINANCE DEPARTMENT

MONTHLY INFORMATION REPORT

MAY 2024

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

Finance Monthly Report – May 2024

DEPARTMENT NARRATIVE

During May, the focus of the finance department was on the preparation and review of the Annual Comprehensive Financial Report. The staff worked diligently to ensure timely delivery of all year-end financial reports.

GENERAL FUND OPERATING RESULTS SUMMARY

For the month of May, revenues totaled \$3.05 million and expenditures \$2.61 million, resulting in an operating excess of \$437k. From a budget perspective, we had expected expenditures to exceed revenues by \$42k. Year-to-date figures below represent the fifth month of activity for the year.

General Fund Operating Results

	Current Month Budget	Current Month Actual	Year-to-Date Budget	Year-to-Date Actual
Revenues	\$ 2,583,520	\$ 3,050,450	\$ 11,317,504	\$ 12,222,058
Expenditures	2,625,071	2,613,431	12,435,665	12,460,785
Excess (Deficiency)	\$ (41,551)	\$ 437,019	\$ (1,118,162)	\$ (238,727)

REVENUES

Following is a summary of revenues by type through May 31, 2024. These figures represent five months of financial activity. A more detailed analysis can be found on page 9.

Finance Monthly Report – May 2024

	Current Month's Budget	Current Month's Actual	% Variance	Year-to-Date Budget	Year-to-Date Actual	% Variance	% of Annual Budget
Taxes	\$ 514,559	\$ 737,708	43.4%	\$ 1,234,019	\$ 1,408,346	14.13%	12.3%
Intergovernmental	1,713,983	1,786,079	4.2%	8,238,200	8,544,456	3.72%	43.8%
Licenses & Permits	62,542	46,405	-25.8%	437,826	486,573	11.13%	54.3%
Fines and Forfeits	34,627	50,007	44.4%	177,775	160,659	-9.63%	39.1%
Charges for Services	225,374	362,676	60.9%	1,059,637	1,264,538	19.34%	44.7%
Investment Income	28,557	51,530	80.4%	106,952	219,437	105.17%	54.9%
Miscellaneous	3,879	16,045	313.7%	63,094	138,050	118.80%	77.6%
Operating Transfers	0	0	0.0%	0	0	0.0%	0.0%
Total Revenue	\$ 2,583,520	\$ 3,050,450	18.1%	\$ 11,317,504	\$ 12,222,058	7.99%	34.3%

Taxes:

Revenues from taxes came in at \$738k in May, above budget expectations. While property taxes are received primarily June through September, the remaining revenues in this category contribute a significant amount of revenue each month all year round.

Telecommunications tax receipts were about 6% higher than expected for the month at \$24k. That is 5% less than the amount received in the same month of the prior year. More information regarding Telecommunications tax can be found on page 12.

Utility tax results were mixed for the month. The gas utility tax had \$37k in receipts, below budget expectations of \$42k. Electric utility tax came in at \$88k versus the expected \$64k. Combined, utility taxes were 18% higher than expected. The payments are based primarily on April activity. More detail on the Utility Taxes can be found on page 13.

Intergovernmental Revenue:

Revenue from other governments totaled \$1.79 million in May, which exceeded budget expectations for the category.

State sales tax receipts were above budget expectations for the month at \$585k. This represents sales from February and was 9% higher than receipts from the same month last year. More information regarding Sales Tax can be found on page 14.

Income Tax receipts came in above budget expectations with the receipts for May totaling \$529k compared to an expected \$500k. Details on Income Tax are provided on page 15.

Finance Monthly Report – May 2024

Video gaming tax receipts came in 1% below budget expectations at \$27k. Video gaming tax is received two months in arrears. The video gaming tax receipts budgeted for May relate to tax for March activity.

Licenses and Permits:

Revenue from the issuance of licenses and permits came in at \$46k for May, 26% below budget expectations. Building permits (\$14k), permit plan review (\$10k), and contractor registration (\$8k) were the biggest contributors. Additional items included in license and permit revenue are electric permits (\$5k), plumbing permits (\$2k), and occupancy certificates (\$2k). Due to the variable nature of these types of revenues, fluctuations are expected throughout the year based on activity.

Fines and Forfeits:

Revenue from police fines came in above budget expectations during May, with receipts of \$50k. The revenues in this category include various fines generated from police citations, such as red light and local ordinance violations.

Charges for Services:

Revenue from service charges totaled \$363k in May. The main revenue sources in this category are ambulance, engineering fees and park program fees. As ambulance fees are based purely on activity and need, this revenue source can fluctuate considerably during the year. Ambulance receipts for the month were recorded at \$69k. Engineering review receipts for the month were recorded at \$61k. For park program fees, this is a combination of timing of receipts and fluctuating activity levels; receipts in May were above budget expectations at 156k.

Investment Income:

The General Fund investment income in May was \$52k. Currently, the investments are concentrated in certificates of deposit, treasury obligations, and interest-bearing money market accounts. A detailed cash and investment report can be found on page 17.

Finance Monthly Report – May 2024

Miscellaneous:

The General Fund miscellaneous revenue in May was \$16k. Receipts for this category were sale of fixed assets (\$14k), and other small items.

EXPENDITURES

For the month of May, expenditures totaled \$2.61 million for the General Fund, which was 1% below projections of \$2.63 million. The table below presents a summary of General Fund expenditures by department as of May 31, 2024. Additional detail can be found on page 9.

Department Or Program	Current Month's Budget	Current Month's Actual	% Variance	YTD Budget	YTD Actual	% Variance	% of Annual Budget
Legislative	\$ 9,387	\$ 9,019	-3.9%	\$ 37,821	\$ 30,794	-18.6%	44.3%
Administration	\$ 119,115	\$ 100,822	-15.4%	\$ 556,885	\$ 517,110	-7.1%	32.5%
Finance	\$ 47,450	\$ 52,739	11.1%	\$ 270,953	\$ 246,494	-9.0%	42.1%
Technology	\$ 65,296	\$ 33,567	-48.6%	\$ 296,410	\$ 294,605	-0.6%	50.8%
Police	\$ 648,741	\$ 678,792	4.6%	\$ 3,078,828	\$ 3,214,993	4.4%	33.6%
Fire	\$ 978,366	\$ 977,028	-0.1%	\$ 4,558,474	\$ 4,418,990	-3.1%	32.8%
Community Develop.	\$ 80,310	\$ 96,978	20.8%	\$ 388,430	\$ 365,063	-6.0%	28.9%
Public Works	\$ 333,820	\$ 345,940	3.6%	\$ 1,599,397	\$ 1,645,460	2.9%	38.8%
Park & Recreation	\$ 110,941	\$ 86,901	-21.7%	\$ 490,242	\$ 569,052	16.1%	40.0%
Operating Transfers	\$ 231,645	\$ 231,645	0.0%	\$ 1,158,225	\$ 1,158,225	0.0%	40.9%
Total	\$ 2,625,071	\$ 2,613,431	-0.4%	\$ 12,435,665	\$ 12,460,785	0.2%	35.0%

OPERATING RESULTS OF OTHER FUNDS

Following are some observations regarding the revenues and expenditures of other funds. A financial summary of funds other than General is provided on pages 10-11.

Special Revenue Funds:

Motor fuel tax revenue came in at \$84k in May, which was 4% above the budget of \$80k. Conservative estimates for revenues highly sensitive to the economy, such as this one, allow for fluctuations later in the year. Expenditures from the Motor Fuel Tax Fund were \$26k for electricity (\$14k), signal maintenance (\$10k), and other small items.

May revenues for the Hotel Tax Fund totaled \$12k. The revenue in this fund is a combination of hotel tax receipts and interest income. Per Village Ordinance #2003-10-252, hotel tax receipts are due

Finance Monthly Report – May 2024

quarterly. Therefore, the village does not receive receipts each month. Expenditures of \$22k were recorded for the month, of which \$14k is dues to Lake County CVB, and \$8k is a transfer to the Special Events Fund for the funding of special events.

The Special Events Fund allocates resources for special events and their corresponding expenditures. Revenues for May totaled \$43k, which relate to funding transfers in from other funds (\$29k), donations (\$10k), and vendor fees (\$4k). Expenditures for the month totaled \$23k, consisting of normal staff expenses (\$18k), Farmers Market (\$2k), Miscellaneous Events (\$2k), and other small items.

Debt Service Funds:

The debt service funds record annual debt service payments for several of the village issuances. Revenues for the debt service funds are from property tax and interest and changes in market value of investments at this point in the year. Transfers from other funding sources will occur later in the year. Expenditures of \$220k were recorded for May, consisting of interest payments for the 2015A and 2014A bonds, as well as paying agent fees.

Capital Projects Funds:

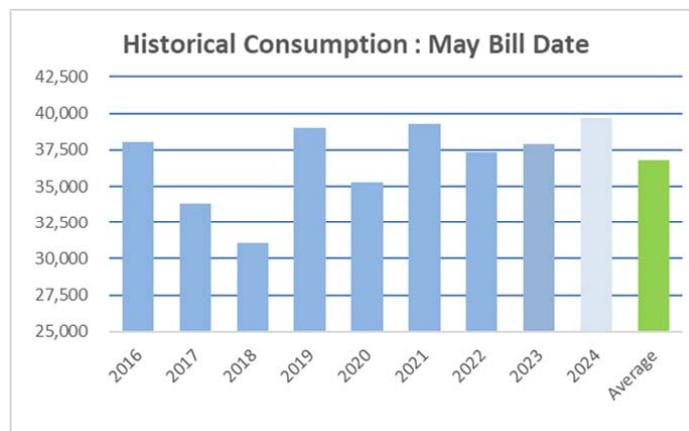
May revenue for the capital projects funds came in at \$722k. The majority of the revenue was from the first distribution of the OSLAD grant (\$300k). Non-Home Rule Sales Tax (NHRST) had receipts from May of \$183k. This was 2% higher than budget expectations and 4% higher than the same month last year. May receipts represent sales from February. More detail on the NHRST revenue can be found on page 16. Remaining revenues for capital project funds include funding transfers (\$154k), and interest income and change in market value of investments (\$85k).

Expenditures of \$458k were recorded in May for capital projects, consisting of road resurfacing (\$195k), the concrete program (\$163k), Breezewald bathroom/pavilion (\$67k), and other small items.

Water and Sewer Fund:

May revenue totaled \$978k, which was 27% above the budget estimate of \$773k. Consumption metered in May was 40M gallons, higher than the nine-year average of 37M gallons. The consumption billed in May primarily represents water metered in late April and early May. With about 41M gallons pumped, about 4% of pumped water was lost to main breaks, fire department use, or other small issues. A chart comparing May water consumption over the past eight years provided below.

Finance Monthly Report – May 2024



Expenses in the Water Fund were \$838k for the month. Of this amount, \$185k was a non-cash transaction to record depreciation of the infrastructure assets of the fund and \$390k was for water main improvements. The remaining expenses are personnel expenses, other operational items and other smaller operating items. Throughout the year, spending is monitored to ensure revenues are sufficient to cover operations and capital needs as necessary. Any annual surplus would be used for expenditures later in the year and provide cash flow for improvements to maintain the aging infrastructure.

Internal Service Funds:

Internal service funds are used to reserve resources for a specific purpose and to allocate the user charges accordingly. The village has three active internal service funds: Medical Self Insurance, Risk Management and Equipment Replacement. Revenues are a combination of user charges from other funds as appropriate. Expenditures fluctuate, depending on activity levels, particularly in the Risk Management Fund.

The Equipment Replacement fund in particular is subject to funding availability from the General Fund. May expenses include non-cash depreciation expenses (\$45k), a Public Works pickup truck (\$60k), and other small expenses.

Finance Monthly Report – May 2024

Special Service Areas:

While the village does not budget for Special Service Area (SSA) revenues and expenses, as funds are being collected and spent for village SSA's, the following information can be of value to report. The only expenses for the month of May were \$18k for water quality management and \$284 for sweeping and mowing (SSA #8, #11, and #13).

SSA Activity May-24										
SSA #	Location	Beginning Balance 1/1/2024		Year-To-Date Revenues Expenses		Ending Balance 12/31/2024		Annual Expected Revenues	Annual Expected Expenses	Annual YTD %
		Revenues	Expenses	Revenues	Expenses	Revenues	Expenses			
SSA #8	Heatherleigh	54,646	650	8,649	46,647	9,697	6.70%	23,196	37.29%	
SSA #9	Willow Ponds	127,185	1,004	-	128,189	11,851	8.47%	19,300	0.00%	^b
SSA #10	Westberry	18,987	37	-	19,024	1,000	3.68%	-	N/A	
SSA #11	Lake Zurich Pines	27,244	-	17,993	9,251	-	#DIV/0!	^a 27,244	66.04%	
SSA #13	Conventry Creek	229,086	1,916	128	230,874	29,894	6.41%	^a 16,662	0.77%	
SSA #16	Country Club	1,478	-	-	1,478	-	N/A	-	N/A	
		458,625	3,607	26,770	435,462	52,443	6.88%	86,402	0.00%	

a) Flat amount levied per property.

b) At some point after enough funds have accrued, Willow Ponds will require dredging, estimated at \$120,000+

Police and Firefighters' Pension Funds:

A snapshot of activity related to the public safety pension funds of the village is provided as part of the monthly report. It is important to note that a significant revenue source for both pension funds is the annual property tax levy, of which receipts are typically recorded between June and September of each year, affecting the cash flows of each fund.

The Police Pension Fund had total revenue of \$1.08 million for the month. For May, the fund recorded an unrealized gain of \$909k from investments. Total municipal and member contributions for the month totaled \$170k. Expenses for the month were \$240k of which \$237k was for pension and benefit payments, \$1k was for professional expenses, and \$2k was for investment expenses. For the month of May, the fund experienced a gain of \$840k. As of May 31st, the fund had a net position of \$33.2 million. Additional information can be found on page 18.

The Firefighters' Pension Fund had a similar month for investments, with an unrealized gain of \$1.68 million from investments. Total municipal and member contributions for the month totaled \$190k. Total revenues for the month were \$1.87 million. Expenses for the month were \$287k of which \$275k

Finance Monthly Report – May 2024

was for pension and benefit payments, \$2k was for professional services, and \$10k was for investment and other expenses. For the month of May, the fund experienced a gain of \$1.58 million. As of May 31st, the fund had a net position of \$54.8 million. Additional information can be found on page 18.

Conclusion:

For the one fiscal period covered by this report, no major concerns were identified. Major revenue sources are performing within reason and expenditures have been kept to a minimum. We will continue to monitor revenues and expenditures closely throughout the coming months.

Respectfully Submitted,

Amy Sparkowski

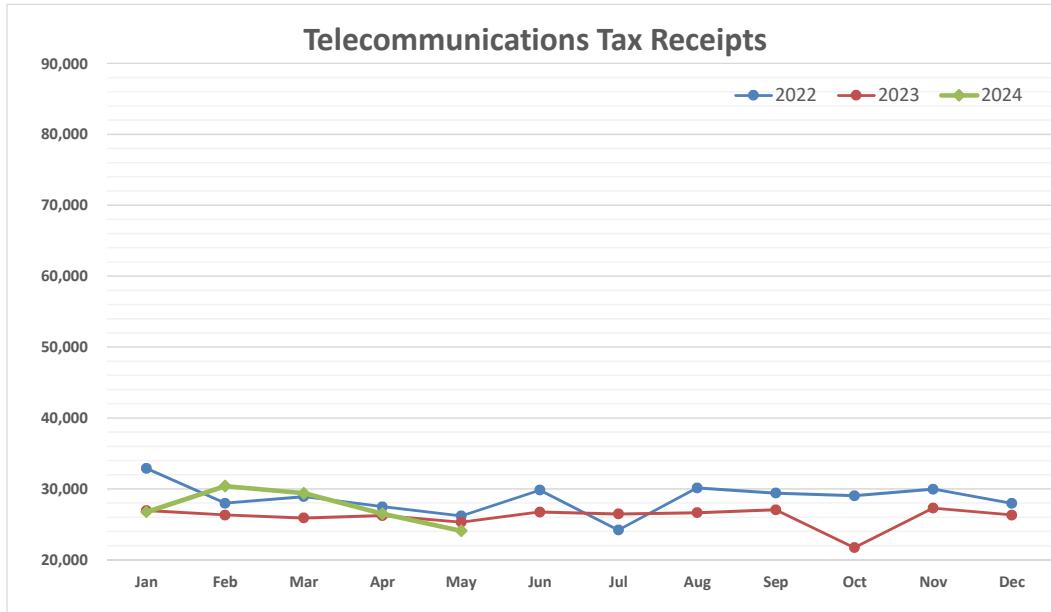
Amy Sparkowski
Director of Finance

VILLAGE OF LAKE ZURICH OPERATING REPORT SUMMARY GENERAL FUND May 31, 2024									
	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Achieved	
	Budget	Actual	% Variance	Budget	Actual	% Variance			
REVENUES									
Taxes									
Property Taxes	335,165	530,715	58.3%	335,165	530,787	58.4%	9,528,414	5.6%	
Utility Tax - Electric	64,316	88,293	37.3%	372,110	372,142	0.0%	930,418	40.0%	
Utility Tax - Gas	41,664	36,574	(12.2%)	299,043	233,850	(21.8%)	486,113	48.1%	
Cable Tv Franchise	50,671	58,038	14.5%	119,874	134,464	12.2%	237,715	56.6%	
Telecom Tax	22,743	24,088	5.9%	107,827	137,102	27.1%	238,907	57.4%	
Total Taxes	514,559	737,708	43.4%	1,234,019	1,408,346	14.1%	11,421,567	12.3%	
Intergovernmental									
State Sales Tax	555,656	585,345	5.3%	3,276,420	3,381,012	3.2%	8,085,057	41.8%	
State Income Tax	500,490	528,773	5.7%	1,577,681	1,641,932	4.1%	3,318,041	49.5%	
State Use Tax	57,427	55,122	(4.0%)	362,021	324,224	(10.4%)	841,733	38.5%	
Video Gaming Tax	27,735	27,395	(1.2%)	131,021	126,991	(3.1%)	323,970	39.2%	
Fire/Rescue Srv Contract	542,615	542,615	(0.0%)	2,713,075	2,713,073	(0.0%)	6,511,375	41.7%	
Other Intergovernmental	30,058	46,829	55.8%	177,983	357,224	100.7%	405,863	88.0%	
Total Intergovernmental	1,713,983	1,786,079	4.2%	8,238,200	8,544,456	3.7%	19,486,039	43.8%	
Licenses & Permits									
Liquor Licenses	209	500	139.3%	118,791	171,475	44.4%	160,000	107.2%	
Business Licenses	374	465	24.2%	60,962	108,915	78.7%	95,000	114.6%	
Building Permits	22,242	13,598	(38.9%)	74,650	64,705	(13.3%)	212,000	30.5%	
Permit Plan Review	9,632	9,673	0.4%	44,176	35,496	(19.6%)	116,600	30.4%	
Other Permits	30,085	22,169	(26.3%)	139,248	105,981	(23.9%)	312,220	33.9%	
Total Licenses & Permits	62,542	46,405	(25.8%)	437,826	486,573	11.1%	895,820	54.3%	
Fines and Forfeits	34,627	50,007	44.4%	177,775	160,659	(9.6%)	410,500	39.1%	
Charges for Services									
Fire/Rescue Ambulance Fee	87,562	68,613	(21.6%)	497,968	558,740	12.2%	1,300,000	43.0%	
Park Program Fees	96,979	156,132	61.0%	341,311	410,777	20.4%	823,889	49.9%	
Other Charges for Services	40,832	137,931	237.8%	220,358	295,021	33.9%	704,930	41.9%	
Total Charges for Services	225,374	362,676	60.9%	1,059,637	1,264,538	19.3%	2,828,819	44.7%	
Investment Income	28,557	51,530	80.4%	106,952	219,437	105.2%	400,000	54.9%	
Miscellaneous	3,879	16,045	313.7%	63,094	138,050	118.8%	177,794	77.6%	
Total General Fund Revenues	2,583,520	3,050,450	18.1%	11,317,504	12,222,058	8.0%	35,620,539	34.3%	
EXPENDITURES									
General Government									
Legislative	9,387	9,019	(3.9%)	37,821	30,794	(18.6%)	69,575	44.3%	
Administration	119,115	100,822	(15.4%)	556,885	517,110	(7.1%)	1,589,526	32.5%	
Finance	47,450	52,739	11.1%	270,953	246,494	(9.0%)	585,039	42.1%	
Technology	65,296	33,567	(48.6%)	296,410	294,605	(0.6%)	580,417	50.8%	
Total Gen. Govt.	241,248	196,147	(18.7%)	1,162,069	1,089,002	(6.3%)	2,824,557	38.6%	
Public Safety									
Police	648,741	678,792	4.6%	3,078,828	3,214,993	4.4%	9,569,189	33.6%	
Fire	978,366	977,028	(0.1%)	4,558,474	4,418,990	(3.1%)	13,467,992	32.8%	
Community Development	80,310	96,978	20.8%	388,430	365,063	(6.0%)	1,262,294	28.9%	
Total Public Safety	1,707,417	1,752,798	2.7%	8,025,733	7,999,047	(0.3%)	24,299,475	32.9%	
Streets - Public Works	333,820	345,940	3.6%	1,599,397	1,645,460	2.9%	4,240,368	38.8%	
Culture - Park and Recreation	110,941	86,901	(21.7%)	490,242	569,052	16.1%	1,421,099	40.0%	
Total General Fund Expend.	2,393,426	2,381,786	(0.5%)	11,277,440	11,302,560	0.2%	32,785,499	34.5%	
Operating Transfers Out	231,645	231,645	0.0%	1,158,225	1,158,225	0.0%	2,829,740	40.9%	
NET INCOME (LOSS) FOR GENERAL	(41,551)	437,019		(1,118,162)	(238,727)		5,300		

VILLAGE OF LAKE ZURICH OPERATING REPORT SUMMARY May 31, 2024								
	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Achieved
	Budget	Actual	% Variance	Budget	Actual	% Variance		
SPECIAL REVENUE FUNDS								
MOTOR FUEL TAX FUND								
Revenues	80,261	83,663	4.2%	419,452	409,740	(2.3%)	1,068,211	38.4%
Expenditures	50,191	25,835	(48.5%)	237,952	181,727	(23.6%)	607,483	29.9%
Net Activity Gain (Loss)	30,070	57,829		181,500	228,013		460,728	
HOTEL TAX FUND								
Revenues	12,051	11,508	(4.5%)	46,668	46,024	(1.4%)	130,169	35.4%
Expenditures	13,848	22,118	59.7%	54,657	53,158	(2.7%)	110,578	48.1%
Net Activity Gain (Loss)	(1,797)	(10,610)		(7,990)	(7,134)		19,591	
SPECIAL EVENTS FUND								
Admin & Miscellaneous								
Revenues	22,642	22,854	0.9%	112,788	114,857	1.8%	270,440	42.5%
Expenditures	21,352	20,179	(5.5%)	118,360	111,802	(5.5%)	267,754	41.8%
Net Activity Gain (Loss)	1,290	2,675		(5,571)	3,054		2,686	
Rock the Block								
Revenues	3,256	10,525	223.3%	7,498	28,275	277.1%	67,000	42.2%
Expenditures	290	-	(100.0%)	22,422	17,998	(19.7%)	72,203	24.9%
Net Activity Gain (Loss)	2,966	10,525		(14,924)	10,277		(5,203)	
Farmers Market								
Revenues	1,771	2,800	58.1%	6,618	11,635	75.8%	8,750	133.0%
Expenditures	901	1,865	107.0%	1,782	2,360	32.4%	8,941	26.4%
Net Activity Gain (Loss)	870	935		4,836	9,275		(191)	
Fourth of July								
Revenues	5,386	5,125	(4.8%)	26,330	26,850	2.0%	74,000	36.3%
Expenditures	1,254	1,155	(7.9%)	61,211	43,736	(28.5%)	71,186	61.4%
Net Activity Gain (Loss)	4,132	3,970		(34,881)	(16,886)		2,814	
Winter Festival								
Revenues	1,566	1,254	(19.9%)	6,721	9,271	37.9%	20,550	45.1%
Expenditures	1,410	-	(100.0%)	6,446	3,799	(41.1%)	20,512	18.5%
Net Activity Gain (Loss)	156	1,254		275	5,472		38	
Special Events Fund Total	9,413	19,360		(50,266)	11,192		144	
TIF #1 TAX FUND								
Revenues	59,767	65,853	10.2%	61,380	72,851	18.7%	1,563,330	4.7%
Expenditures	-	-	0.0%	-	-	0.0%	1,433,899	0.0%
Net Activity Gain (Loss)	59,767	65,853		61,380	72,851		129,431	
TIF #2 - DOWNTOWN								
Revenues	15,093	24,722	63.8%	35,754	114,167	219.3%	455,500	25.1%
Expenditures	57,658	2,015	(96.5%)	200,102	61,833	(69.1%)	1,362,850	4.5%
Net Activity Gain (Loss)	(42,564)	22,707		(164,348)	52,334		(907,350)	
TIF #3 - RAND ROAD								
Revenues	90	25,942	28,692.6%	90	26,084	#####	98,980	26.4%
Expenditures	-	-	0.0%	-	-	0.0%	1,500	0.0%
Net Activity Gain (Loss)	90	25,942		90	26,084		97,480	
DISPATCH CENTER FUND								
Revenues	359,529	446,024	24.1%	884,288	992,939	12.3%	1,696,400	58.5%
Expenditures	127,076	126,089	(0.8%)	696,017	669,476	(3.8%)	1,689,437	39.6%
Net Activity Gain (Loss)	232,452	319,936		188,270	323,464		6,963	

VILLAGE OF LAKE ZURICH OPERATING REPORT SUMMARY May 31, 2024										
	Current Month			Year-to-Date			Amended Annual Budget	% of Annual Budget Achieved		
	Budget	Actual	% Variance	Budget	Actual	% Variance				
DEBT SERVICE FUNDS										
VILLAGE DEBT SERVICE										
Revenues	48,485	79,504	64.0%	55,934	95,170	70.1%	1,356,000	7.0%		
Expenditures	-	-	0.0%	-	-	0.0%	1,330,654	0.0%		
Net Activity Gain (Loss)	48,485	79,504		55,934	95,170		25,346			
TIF #1 DEBT SERVICE										
Revenues	573	1,879	228.2%	2,046	7,516	267.3%	2,164,000	0.3%		
Expenditures	172	219,743	127,664.7%	748,273	978,005	30.7%	2,069,688	47.3%		
Net Activity Gain (Loss)	401	(217,863)		(746,227)	(970,488)		94,312			
CAPITAL PROJECT FUNDS										
CAPITAL IMPROVEMENTS										
Revenues	170,545	506,381	196.9%	829,637	1,308,808	57.8%	2,051,500	63.8%		
Expenditures	300,580	97,628	(67.5%)	1,033,013	680,551	(34.1%)	7,843,000	8.7%		
Net Activity Gain (Loss)	(130,036)	408,753		(203,377)	628,257		(5,791,500)			
NON-HOME RULE SALES TAX										
Revenues	195,356	215,857	10.5%	1,174,245	1,246,743	6.2%	2,952,286	42.2%		
Expenditures	410,814	360,506	(12.2%)	590,492	402,958	(31.8%)	3,083,250	13.1%		
Net Activity Gain (Loss)	(215,458)	(144,649)		583,752	843,785		(130,964)			
ENTERPRISE FUND										
WATER AND SEWER										
Revenues	773,049	978,044	26.5%	3,904,960	4,223,672	8.2%	10,100,274	41.8%		
Expenses										
Administration	60,113	56,728	(5.6%)	297,059	307,336	3.5%	741,336	41.5%		
Debt	19,142	3,200	(83.3%)	42,758	39,799	(6.9%)	89,461	44.5%		
Depreciation	185,417	185,417	0.0%	927,083	927,083	0.0%	2,225,000	41.7%		
Billing	21,014	24,976	18.9%	119,627	114,740	(4.1%)	269,131	42.6%		
Water	1,382,470	507,640	(63.3%)	2,657,430	1,153,696	(56.6%)	10,900,909	10.6%		
Sewer	95,539	60,282	(36.9%)	478,742	354,967	(25.9%)	1,513,093	23.5%		
	1,763,695	838,243		4,522,699	2,897,620		15,738,930			
Net Activity Gain (Loss)	(990,645)	139,801		(617,739)	1,326,052		(5,638,656)			
INTERNAL SERVICE FUNDS										
MEDICAL INSURANCE										
Revenues	315,556	302,400	(4.2%)	1,573,621	1,523,998	(3.2%)	3,753,074	40.6%		
Expenses	183,718	260,366	41.7%	1,580,772	1,311,501	(17.0%)	3,723,066	35.2%		
Net Activity Gain (Loss)	131,837	42,034		(7,151)	212,498		30,008			
RISK MANAGEMENT										
Revenues	126,555	130,129	2.8%	609,895	674,278	10.6%	1,549,535	43.5%		
Expenses	26,049	32,786	25.9%	999,571	1,256,076	25.7%	1,437,538	87.4%		
Net Activity Gain (Loss)	100,506	97,343		(389,676)	(581,798)		111,997			
EQUIPMENT REPLACEMENT										
Revenues	53,266	65,261	22.5%	265,595	324,835	22.3%	721,600	45.0%		
Expenses	61,054	105,867	73.4%	423,393	386,535	(8.7%)	1,539,546	25.1%		
Net Activity Gain (Loss)	(7,788)	(40,607)		(157,798)	(61,700)		(817,946)			
TOTAL ALL VILLAGE FUNDS	(816,817)	1,302,352		(2,391,805)	1,959,851		(12,305,116)			

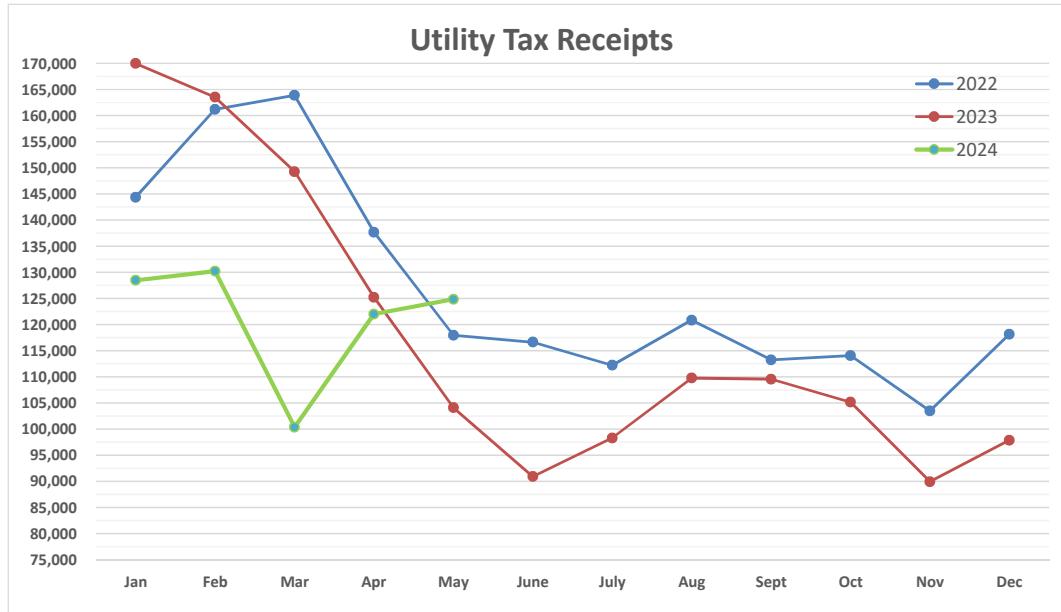
DEPARTMENT OF FINANCE
MONTHLY REPORT
MAY 2024



Collection History

Received	Earned	Historical			Current Year Actual		Current Year Budget			
		FY 2022	FY 2023	% Change	FY 2024	% Change	Budget	Variance \$	Variance %	
January	October	32,888	26,937	-18.10%	26,739	-0.74%	22,089	4,650	21.05%	
February	November	27,974	26,305	-5.97%	30,389	15.53%	22,387	8,002	35.75%	
March	December	28,903	25,897	-10.40%	29,385	13.47%	20,817	8,568	41.16%	
April	January	27,467	26,239	-4.47%	26,500	1.00%	19,791	6,709	33.90%	
May	February	26,181	25,298	-3.37%	24,088	-4.78%	22,743	1,345	5.91%	
June	March	29,825	26,724	-10.40%			20,300			
July	April	24,202	26,470	9.37%			19,458			
August	May	30,131	26,641	-11.58%			20,273			
September	June	29,408	27,045	-8.03%			19,826			
October	July	29,037	21,714	-25.22%			18,910			
November	August	29,947	27,301	-8.84%			19,755			
December	September	27,958	26,310	-5.89%			12,558			
		343,921	312,880	-9.03%	137,102		238,907	29,275		
		Y-T-D	143,413	130,675	-8.88%	137,102	4.92%	107,827	29,275	27.15%

DEPARTMENT OF FINANCE
MONTHLY REPORT
MAY 2024

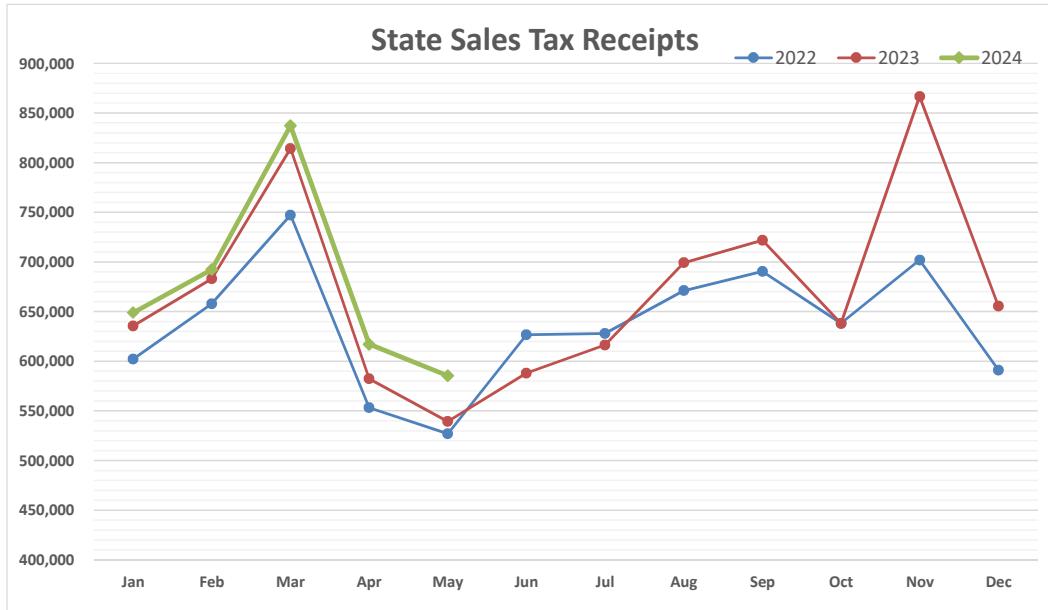


Collection History

COMBINED - ELECTRICITY & GAS

Receipt Month	Liability Month	Historical			Current Year Actual		Current Year Budget		Variance %
		2022	2023	% Change	2024	% Change	FY 2024	Variance \$	
Jan	Dec	144,392	169,997	17.7%	128,499	-24.4%	142,101	(13,602)	-9.6%
Feb	Jan	161,197	163,549	1.5%	130,227	-20.4%	146,020	(15,793)	-10.8%
Mar	Feb	163,887	149,304	-8.9%	100,379	-32.8%	149,186	(48,807)	-32.7%
Apr	Mar	137,718	125,258	-9.0%	122,020	-2.6%	127,866	(5,846)	-4.6%
May	Apr	117,990	104,119	-11.8%	124,867	19.9%	105,980	18,887	17.8%
June	May	116,659	90,943	-22.0%	-	-	98,403	-	-
July	June	112,246	98,324	-12.4%	-	-	101,571	-	-
Aug	July	120,867	109,785	-9.2%	-	-	116,331	-	-
Sept	Aug	113,271	109,576	-3.3%	-	-	110,891	-	-
Oct	Sept	114,085	105,163	-7.8%	-	-	106,200	-	-
Nov	Oct	103,512	89,950	-13.1%	-	-	93,620	-	-
Dec	Nov	118,176	97,895	-17.2%	-	-	118,362	-	-
		1,524,000	1,413,863	-7.23%	605,992	-57.1%	1,416,531	(65,161)	-
Y-T-D		725,184	712,227	-1.79%	605,992	-14.9%	671,153	(65,161)	-9.7%

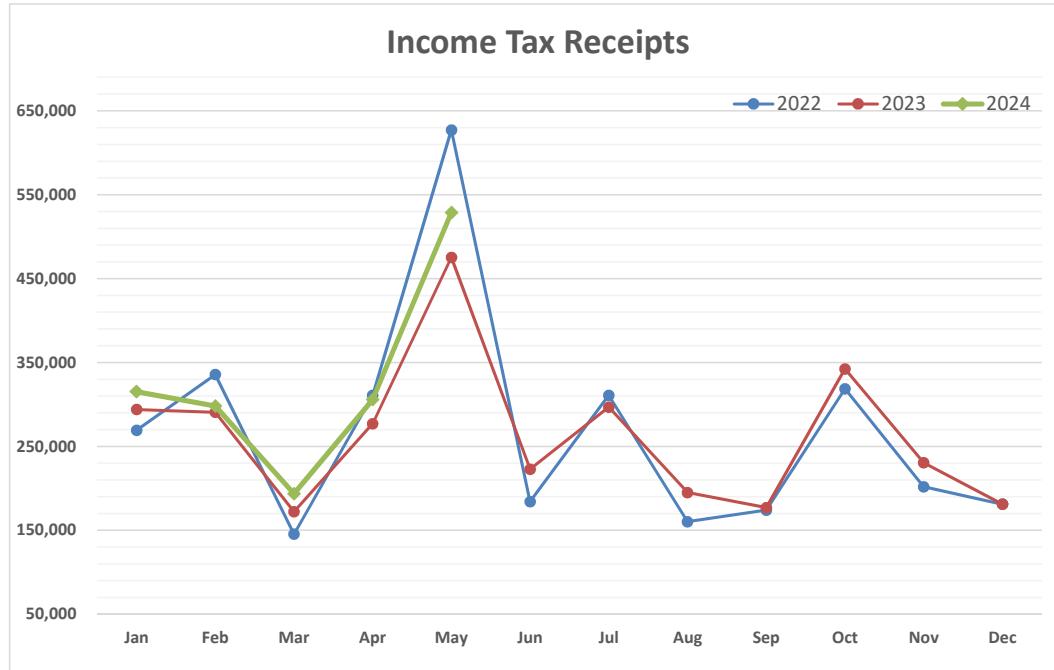
DEPARTMENT OF FINANCE
MONTHLY REPORT
MAY 2024



Collection History

Received	Earned	Historical			Current Year Actual		Current Year Budget		
		2022	2023	% Change	2024	% Change	Amended Budget	Variance \$	Variance %
January	October	602,130	635,589	5.56%	648,870	2.09%	649,722	(852)	-0.13%
February	November	657,819	683,036	3.83%	692,430	1.38%	676,185	16,245	2.40%
March	December	747,307	814,249	8.96%	837,201	2.82%	806,679	30,522	3.78%
April	January	553,226	582,383	5.27%	617,165	5.97%	588,178	28,987	4.93%
May	February	527,013	539,316	2.33%	585,345	8.53%	555,656	29,689	5.34%
June	March	626,731	587,956	-6.19%			630,917		
July	April	627,982	616,353	-1.85%			617,585		
August	May	671,146	699,262	4.19%			690,332		
September	June	690,544	721,854	4.53%			708,628		
October	July	638,060	637,980	-0.01%			666,581		
November	August	701,860	866,772	23.50%			796,943		
December	September	590,991	655,570	10.93%			697,651		
		7,634,808	8,040,321	5.31%	3,381,012		8,085,057	104,592	
Y-T-D		3,087,495	3,254,575	5.41%	3,381,012	3.88%	3,276,420	104,592	3.19%

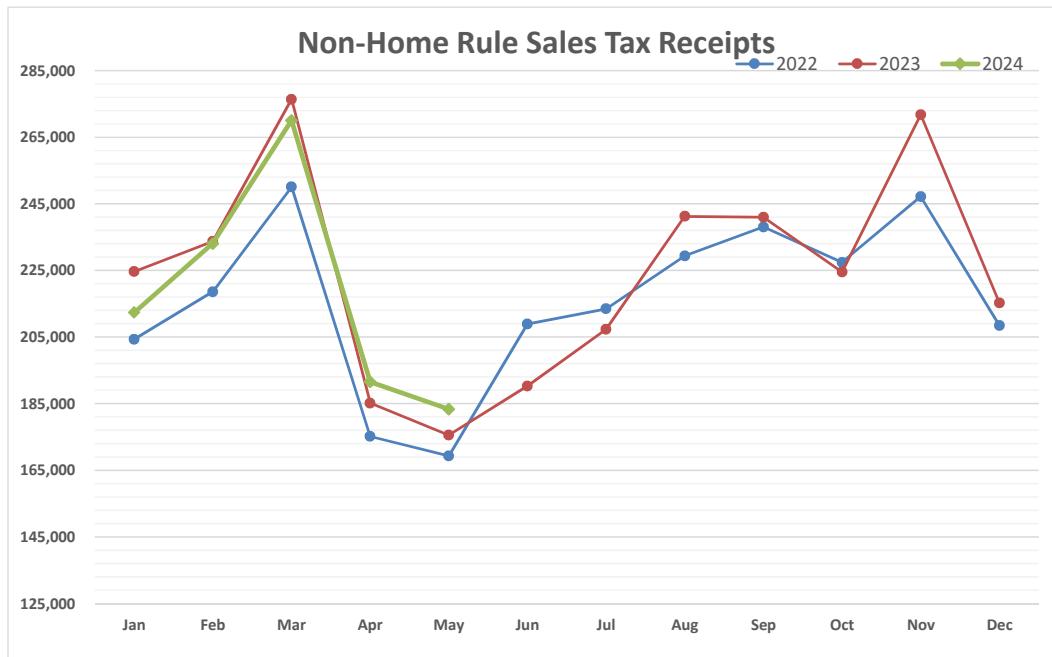
DEPARTMENT OF FINANCE
MONTHLY REPORT
MAY 2024



Revenue History

Vouchered	Historical			Current Year Actual		Current Year Budget		
	2022	2023	% Change	2024	% Change	Amended Budget	Variance \$	Variance %
January	269,221	294,073	9.23%	315,145	7.17%	278,186	36,959	13.29%
February	335,693	290,768	-13.38%	298,197	2.55%	306,435	(8,238)	-2.69%
March	145,504	172,211	18.36%	193,817	12.55%	185,286	8,531	4.60%
April	310,848	277,166	-10.84%	306,001	10.40%	307,284	(1,283)	-0.42%
May	627,194	475,308	-24.22%	528,773	11.25%	500,490	28,283	5.65%
June	184,242	222,875	20.97%			236,220		
July	311,032	296,937	-4.53%			312,091		
August	160,199	195,159	21.82%			236,116		
September	174,093	177,137	1.75%			196,583		
October	318,729	342,406	7.43%			343,491		
November	201,830	230,643	14.28%			220,288		
December	181,090	181,212	0.07%			195,571		
	3,219,676	3,155,895	-1.98%	1,641,932	-47.97%	3,318,041	64,251	1.94%
Y-T-D	1,688,460	1,509,526	-10.60%	1,641,932	8.77%	1,577,681	64,251	4.07%

DEPARTMENT OF FINANCE
MONTHLY REPORT
MAY 2024



Collection History

Received	Earned	Historical			Current Year Actual		Current Year Budget		
		2022	2023	% Change	2024	% Change	Budget	Variance \$	Variance %
January	October	204,354	224,659	9.94%	212,321	-5.49%	220,528	(8,207)	-3.72%
February	November	218,598	233,707	6.91%	233,058	-0.28%	231,007	2,051	0.89%
March	December	250,074	276,394	10.52%	270,064	-2.29%	272,757	(2,693)	-0.99%
April	January	175,158	185,148	5.70%	191,529	3.45%	186,263	5,266	2.83%
May	February	169,297	175,551	3.69%	183,332	4.43%	179,403	3,929	2.19%
June	March	208,932	190,319	-8.91%			207,820		
July	April	213,499	207,354	-2.88%			206,746		
August	May	229,356	241,257	5.19%			239,558		
September	June	238,022	241,006	1.25%			247,723		
October	July	227,420	224,555	-1.26%			234,528		
November	August	247,180	271,762	9.95%			266,393		
December	September	208,471	215,249	3.25%			259,560		
		2,590,359	2,686,961	3.73%	1,090,304		2,752,286	346	
Y-T-D		1,017,480	1,095,459	7.66%	1,090,304	-0.47%	1,089,958	346	0.03%

Village of Lake Zurich
Investment Report
May, 2024

Description	Purchase Date	Maturity Date	Coupon Rate	CUSIP / Account	Par Value	Purchase Price	(Premium) / Discount	Market Value	Unrealized Gain (Loss)
MONEY MARKET & CASH									
IPRIME	NA	NA	5.204%		8,065.00	8,065.00	-	8,065.00	N/A
CERTIFICATE OF DEPOSIT									
Global Bank, NY	08/02/23	08/01/24	5.341%		249,764.53	237,100.00	12,664.53	237,100.00	-
Baxter Credit Union	08/02/23	08/01/24	5.327%		249,730.65	237,100.00	12,630.65	237,100.00	-
Capital One NA	08/03/22	08/05/24	3.204%	14042TJA6	245,000.00	245,690.62	(690.62)	244,110.89	(1,579.73)
Capital One NA	08/03/22	08/05/24	3.204%	14042RTF8	245,000.00	245,690.62	(690.62)	244,110.89	(1,579.73)
Sallie Mae Bank/Salt Lke	08/03/22	08/05/24	3.204%	795451BY8	245,000.00	245,690.62	(690.62)	244,110.89	(1,579.73)
Ally Bank	08/04/22	08/05/24	3.206%	02007GX8	245,000.00	245,443.29	(443.29)	244,089.25	(1,354.04)
Modern Bank, Nat'l Assoc NY	08/02/23	01/23/25	5.383%		249,718.81	231,300.00	18,418.81	231,300.00	-
PeopleFirst Bank, IL	02/01/23	01/31/25	4.348%		249,849.18	229,500.00	20,349.18	229,500.00	-
Morgan Stanley Bank NA	02/01/23	02/10/25	4.356%	61690UY53	244,000.00	244,669.89	(669.89)	242,629.84	(2,040.05)
Fieldpoint Private B&T	04/04/23	04/03/25	5.032%		249,618.22	226,400.00	23,218.22	226,400.00	-
Schertz B&T	04/04/23	04/03/25	4.893%		249,654.67	227,400.00	22,254.67	227,400.00	-
Cornerstone Bank, NE	08/02/23	07/30/25	5.060%		249,649.12	226,350.00	23,299.12	226,350.00	-
First Priority Bank, OK	01/17/24	01/15/26	4.875%		249,888.88	227,350.00	22,538.88	227,350.00	-
First Internet Bank of Indiana, IN	01/17/24	01/15/26	4.728%		249,852.52	227,950.00	21,902.52	227,950.00	-
CIBC Bank USA, MI	01/17/24	07/14/26	4.211%		249,867.19	226,150.00	23,717.19	226,150.00	-
AGENCY									
US Treasury N/B	04/15/21	01/31/25	0.480%	912828Z52	964,000.00	996,422.03	(32,422.03)	939,777.62	(56,644.41)
US Treasury N/B	04/15/21	07/31/25	0.620%	91282CAB7	406,000.00	399,640.39	6,359.61	383,923.75	(15,716.64)
US Treasury N/B	05/19/21	07/31/25	0.570%	91282CAB7	350,000.00	345,351.56	4,648.44	330,968.75	(14,382.81)
US Treasury N/B	07/28/21	07/31/25	0.500%	91282CAB7	252,000.00	249,499.69	2,500.31	238,297.50	(11,202.19)
US Treasury N/B	01/28/22	01/31/26	1.460%	91282CBH3	1,000,000.00	957,890.63	42,109.37	927,031.25	(30,859.38)
US Treasury N/B	02/01/24	01/31/26	4.150%	91282CBH3	1,077,000.00	999,843.05	77,156.95	998,412.66	(1,430.39)
US Treasury N/B	03/04/24	01/15/27	4.300%	91282CJT9	370,000.00	367,022.66	2,977.34	363,134.76	(3,887.90)
US Treasury N/B	03/04/24	07/31/27	4.220%	91282CFB2	386,000.00	368,147.50	17,852.50	364,227.19	(3,920.31)
US Treasury N/B	03/04/24	01/31/28	4.200%	91282CGH8	378,000.00	368,535.23	9,464.77	363,706.88	(4,828.35)
US Treasury N/B	04/04/24	04/30/28	4.300%	91282CBZ3	560,000.00	496,825.00	63,175.00	493,259.37	(3,565.63)
US Treasury N/B	03/04/24	07/31/28	4.150%	91282CCRO	422,000.00	368,936.80	53,063.20	365,145.39	(3,791.41)
						9,894,658.77	9,449,964.58	444,694.19	9,291,601.88
									(158,362.70)
TOTAL				PMA Invests	9,894,658.77	9,449,964.58	444,694.19	9,291,601.88	(158,362.70)
Per Statement				Total	9,894,658.77	9,449,964.58		9,291,601.88	-
TOTAL BY CATEGORY									
INVESTMENT POOL (ISC)					8,065.00	8,065.00	-	8,065.00	-
Certificate of Deposit (DTC), (CD)					3,721,593.77	3,523,785.04	197,808.73	3,515,651.76	(8,133.28)
Agencies (SEC)					6,165,000.00	5,918,114.54	246,885.46	5,767,885.12	(150,229.42)
Fixed Income Other									-
						9,894,658.77	9,449,964.58	444,694.19	9,291,601.88
									(158,362.70)

Village of Lake Zurich
Police and Firefighters' Pension Funds
Statement of Net Position
May 31, 2024

POLICE PENSION FUND		FIREFIGHTERS' PENSION FUND			
	May-24	Year-to-Date	May-24	Year-to-Date	
Revenues:					
Municipal Contributions	130,224	132,152	Municipal Contributions	150,248	152,509
Member Contributions	39,967	162,172	Member Contributions	39,478	217,388
Total Contributions	<u>170,191</u>	<u>294,325</u>	Total Contributions	<u>189,726</u>	<u>369,896</u>
Investment Income	908,951	1,369,772	Investment Income	1,680,600	2,690,955
Total Revenues	<u>1,079,143</u>	<u>1,664,096</u>	Total Revenues	<u>1,870,326</u>	<u>3,060,851</u>
Expenses:					
Pension and Benefits	237,249	1,149,251	Pension and Benefits	274,655	1,370,672
Insurance	-	5,137	Insurance	-	-
Professional Services	740	6,040	Professional Services	1,895	28,608
Investment Expenses	1,653	8,002	Investment Expenses	10,296	24,547
Other Expenses	-	-	Other Expenses	-	1,005
Total Expenses	<u>239,642</u>	<u>1,168,430</u>	Total Expenses	<u>286,846</u>	<u>1,424,831</u>
Operating Income (Loss)	839,500	495,667	Operating Income (Loss)	1,583,481	1,636,020
Beginning Net Position*	32,325,821	32,669,655	Beginning Net Position*	53,187,099	53,134,559
Ending Net Position	<u>33,165,321</u>	<u>33,165,321</u>	Ending Net Position	<u>54,770,579</u>	<u>54,770,579</u>
Assets					
Cash and Investments	33,164,254		Cash and Investments	54,767,454	
Other Assets	2,068		Other Assets	5,519	
Total Assets	<u>33,166,321</u>		Total Assets	<u>54,772,972</u>	
Liabilities	1,000		Liabilities	2,393	
Net Position 5/31	<u>33,165,321</u>		Net Position 5/31	<u>54,770,579</u>	



POLICE DEPARTMENT

MONTHLY INFORMATION REPORT

JUNE 2024

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

Departmental Narrative

General

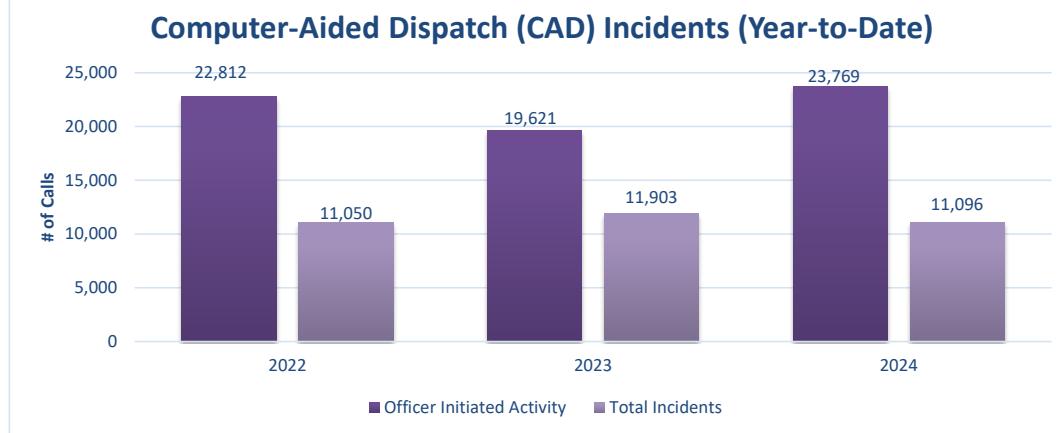
- The Police Department processed 20 Freedom of Information requests this month.
- On June 1, 2024, Lake Zurich police officers began utilizing body-worn cameras to aid in capturing audio and video recordings of daily police interactions. In conjunction with the new camera system, new in-car cameras were also installed. The two systems are manufactured by Axon Enterprises and are integrated with each other. The use of body-worn cameras will be required by all Illinois police departments by January 1, 2025.
- This month we approved six solicitor permits. One raffle permit was requested and is pending approval.
- On June 6th, a joint training between Community Unit School District 95, the Lake Zurich Police Department, and the Lake Zurich Fire Department was conducted. The exercise focused on an integrated response to a hostile event at the high school. Several other outside agencies also participated in the drill, including Lake County MEG unit members, Good Shepherd Hospital, Wauconda, Countryside, Barrington-Countryside, Long Grove, and Glenview Fire Departments.
- Our agency participated in the IDOT Speed Enforcement campaign from June 1st to June 15th. 40 grant hours were worked as part of the campaign. The grant hours yielded the following results: 2 seat belt citations, 56 speeding citations, 4 distracted driving citations, 2 arrests, and 6 other citations.
- The Pro-Life Action League hosted its annual “Truth Tour” in the area of South Rand Road and Route 22 on Friday, June 21st. The participants fanned out approximately ½ block covering all four corners of the intersection and remained in the grassy areas along the roadway while holding large signs. There were no incidents.

Patrol and Communications

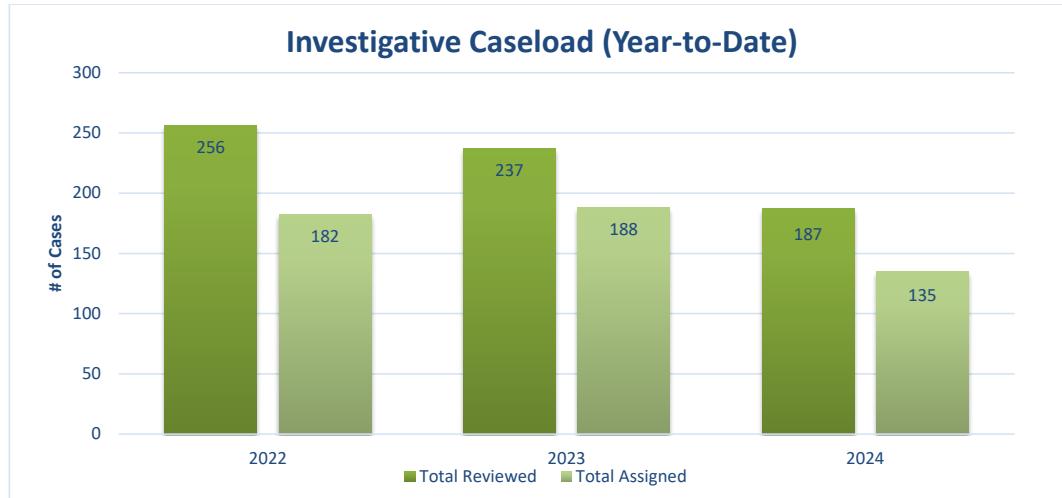
- Year-to-date, officers conducted 2355 traffic stops and issued 1416 traffic citations.
- During the month, Dispatch handled 1974 9-1-1 calls and 4355 administrative calls.
- Our agency conducted 7 child safety seat inspections in June.
- Our agency approved 76 overweight truck permits totaling \$7,700 in June.
- Carin Horn started as a telecommunicator on June 10, 2024.
- Officer Young responded to two Major Crash Assistance Team callouts in June. On 06/10/2024, Officer Young responded to a MCAT callout at Nippersink Road and Fish Lake Road in Ingleside for a serious injury crash involving a vehicle that was pursued by a Round Lake police officer. On 06/16/2024, Officer Young responded to a MCAT callout at US Route 41 near Route 176 in North Chicago for a fatal traffic crash.

Investigations

- The Criminal Investigations Division is currently investigating 91 cases, averaging 30 cases per detective. Of the 91 cases, 1 warrant was approved by the Lake County State's Attorney's Office for identified suspects.
- There was one Lake County Major Crime Task Force callout in Highland Park for a double homicide investigation.

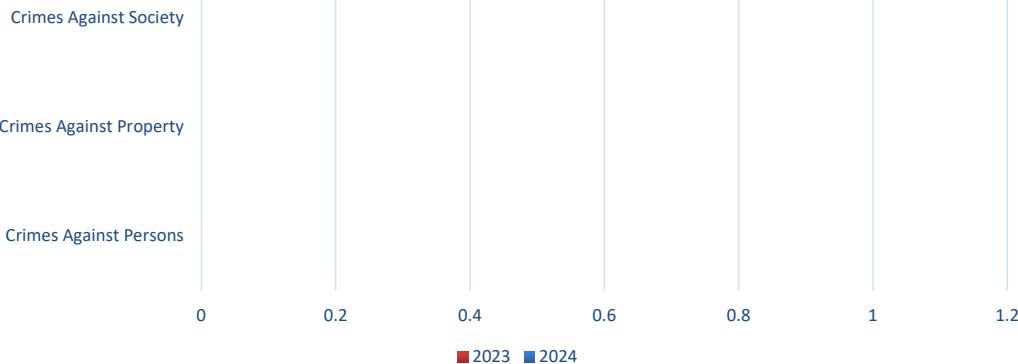


Officer initiated activity includes DUI Arrests, Vehicle Violation Citations, Non-Vehicle Violation Citations, Driving while License Suspended/Revoked, Crime Prevention Notices, Criminal Arrests, Traffic Citations, Traffic Stops, Extra Watches conducted, and Zero Tolerance enforcement. Total incidents are all CAD incidents. Frontline data, including vacation watches and directed patrols, are listed under officer-initiated activity.



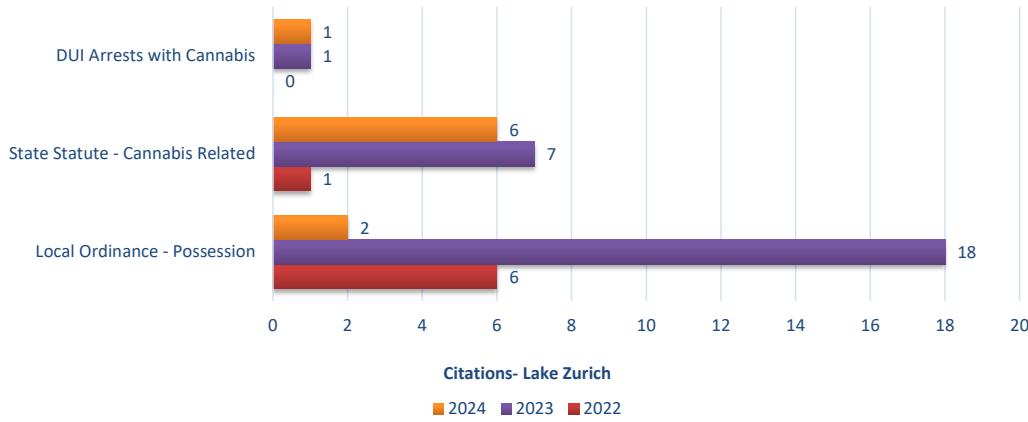
Original criminal reports, generally taken by Patrol section personnel, are reviewed by the Investigations Sergeant and assigned to Investigative personnel based on Solvability Factors.

NIBRS Offense Reporting - Data not available at this time



The Lake Zurich Police Department utilizes the FBI's National Incident-Based Reporting System (NIBRS). Data is broken down into the following three categories: Crimes Against Persons, which include crimes such as murder, assault, and sex offenses; Crimes Against Property, which include crimes such as robbery, burglary, theft, fraud, and stolen property; and Crimes Against Society, which includes crimes such as drug/narcotic violations, pornography, and weapon violations. Statistics are one month behind. Due to the new Records Management System (RMS) change in April, data is not available yet.

Cannabis Citations (Year-to-Date)



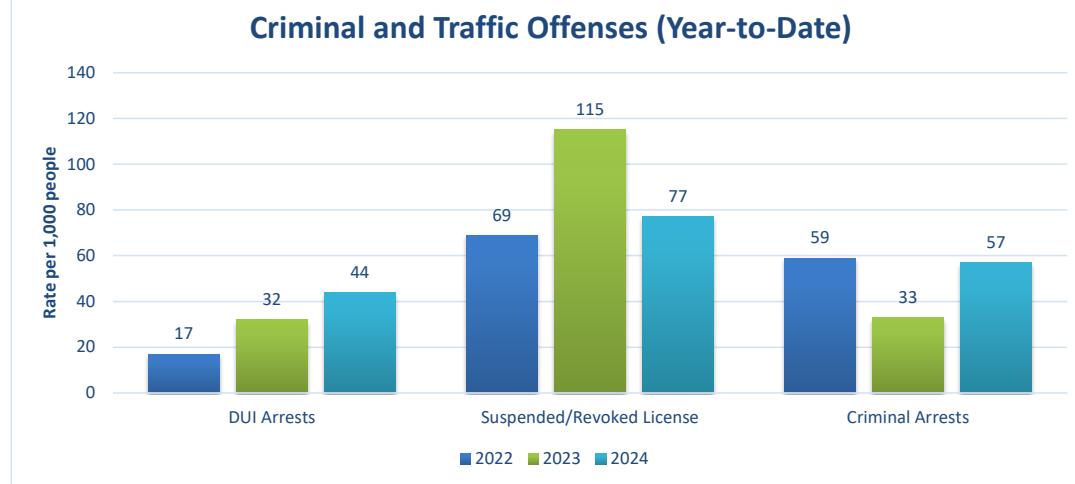
These citations include local ordinance cannabis possession citations, state statute cannabis related citations (includes possession, delivery, paraphernalia, and DUI), and DUI arrests with cannabis as the primary or contributing factor.



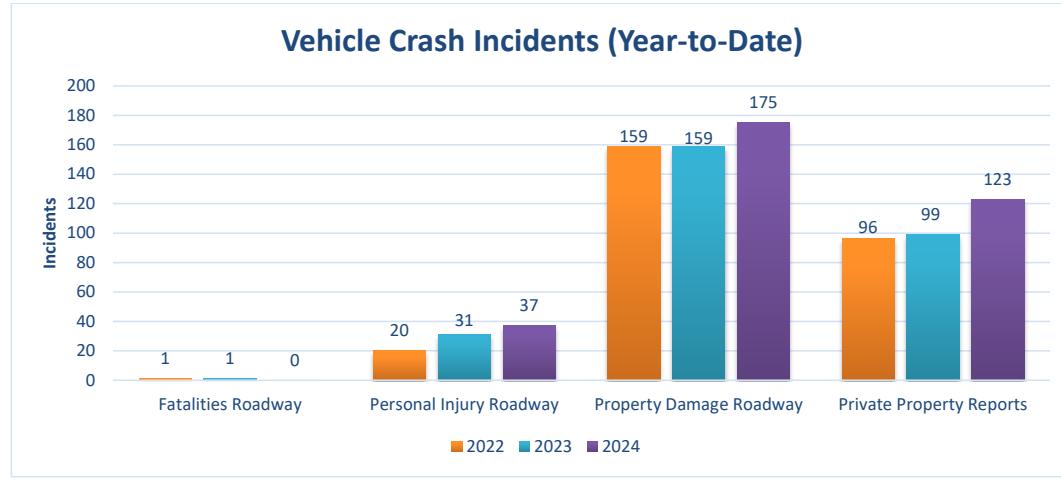
Law enforcement agencies in Illinois are now required to report to the state any incident where a law enforcement officer was dispatched to deal with a person experiencing a mental health crisis or incident. The report shall include the number of incidents, the level of law enforcement response and the outcome of each incident. For purposes of this section, a 'mental health crisis' is when a person's behavior puts them at risk of hurting themselves or others or prevents them from being able to care for themselves.



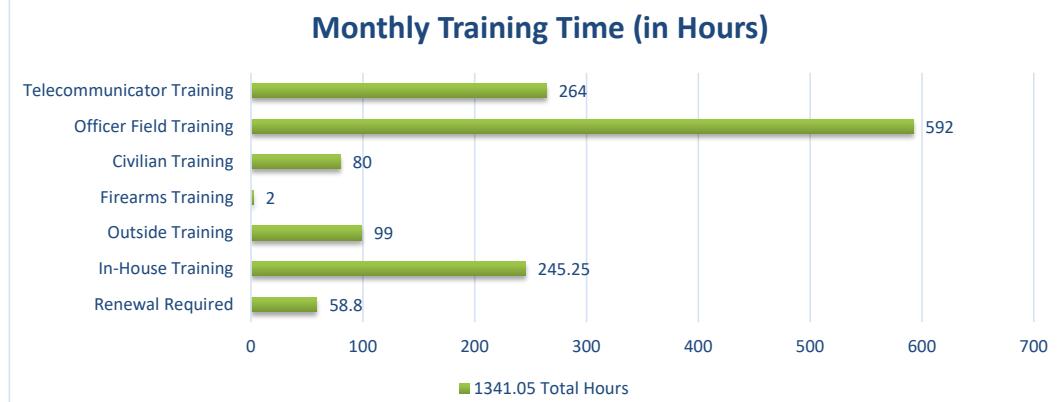
Information depicted in this graph relates to traffic stops conducted by Department personnel.



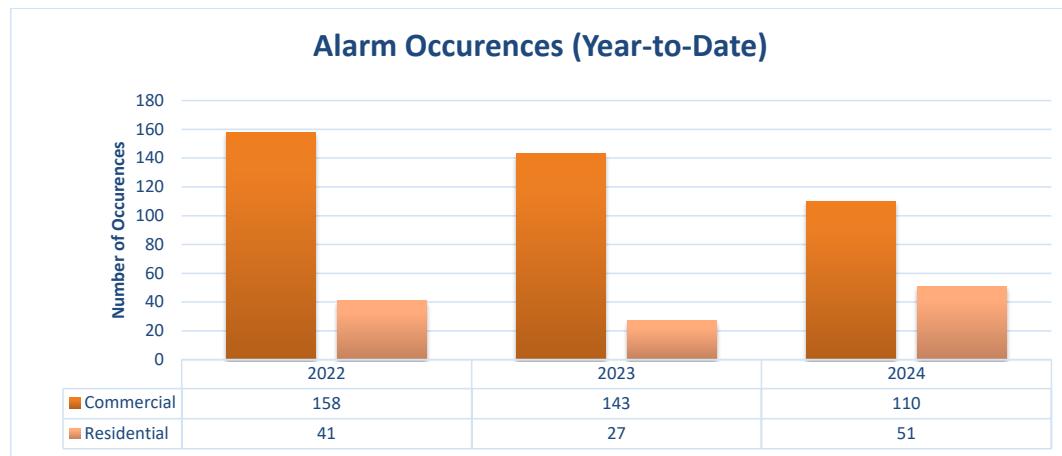
Information depicted in this graph relates to Driving Under the Influence of Alcohol/Drug arrests, Driving while Driver's License Suspended/Revoked arrests, and various criminal arrests (Domestic Battery, Retail Theft, Drug Offenses, etc.) conducted by Department personnel.



The Department conducts traffic crash investigations on both public roadways and private property (primarily parking lots). The traffic crashes are broken down into four categories: fatal, personal injury, property damage, and private property. Routine traffic crashes are taken by Patrol personnel. Traffic Safety personnel investigate fatal, serious personal injury, and commercial motor vehicle crashes.



Training is an important element to maintain or improve skills/knowledge/ability. The main categories of training include field training, chief's training, civilian training, firearms training, outside agency training, in-house training, and renewal required training.



The Records Division monitors the number of alarms to which Patrol personnel respond – many of the alarms are false.

Administrative Adjudication Caseload 2024



The Administrative Adjudication process was originally put in place to address automated traffic enforcement citations. This program has been expanded to review vehicle equipment compliance citations, administrative tows, parking citations, and building and zoning violations.

Red Light Camera Violations and Accidents (Year-to-Date)

2024	Red Light Violations		Adjudication for Red Light Violations			Accidents at Red Light Intersections			
	Citations	Net Received	Hearings	Liable	Not Liable	Non-Suit	12/ Miller Road	12/ Route 22	12/ June Terrace
January	119	\$10,305	3	2	1	0	3	2	3
February	167	\$9,090	0	0	0	0	2	2	2
March	207	\$5590	2	1	1	0	1	2	1
April	126	\$10,582.50	6	3	1	2	3	1	4
May	144	\$5680	3	1	1	1	1	1	1
June	129	\$11,080	2	2	0	0	1	2	2
July									
August									
September									
October									
November									
December									
Total	892	\$51,940	16	9	4	3	11	10	13

Information depicted in this chart relates to red light camera violations, adjudication (court) for those contesting their violation, and accidents that have occurred at intersections with red light cameras.



PUBLIC WORKS DEPARTMENT

MONTHLY INFORMATION REPORT

June 2024

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

505 TELSER ROAD
LAKE ZURICH, IL 60047

DEPARTMENTAL NARRATIVE

Park Maintenance: Crews continue to address maintenance items within the parks.

Special Events: Crews prepared for and performed clean-up for four Food Truck Socials, two Live at the Lake, four Farmers Markets, and a SWALCO event. Also delivered and retrieved barricades for one block party.

Infrastructure Projects:

2024 Watermain and Road Resurfacing Improvements

Builders Asphalt milled Golfview Rd. and then resurfaced it with HMA.

Pirtano Construction installed all the new water main in Cedar Creek as well as outside the neighborhood adjacent to Rt. 22 from East of Fern Dr. going west to Knox Park.

New service taps from the water main are currently being done at each residence.

2024 Sealcoating Program

Bid documents were released on February 5, 2024 and read on March 14, 2024. Staff has reviewed submissions. The contract was awarded to Pavement Systems at the April 15, 2024 Village Board meeting. Staff and the vendor had a pre-construction meeting on May 2, 2024. Multiple locations were completed in May and June with completion expected in July.

2024 Crack Sealing Program

Bid documents were released on February 19, and read on March 25, 2024. Staff has reviewed submissions. The contract was awarded to Patriot Pavement Maintenance at the April 15, 2024 Village Board meeting.

2024 Natural Area Maintenance Program

Bid documents were released on February 19, 2024 and are scheduled to be read on April 4, 2024. Staff and the vendor had a pre-construction meeting, and work began in May.

2024 Police Department Gun Range HVAC Improvements

The Village Board approved the Gun range Ventilation Project in May. The system has been ordered with completion projected for the end of the year.

Police Department Garage Floor

American Garage Floor of Wauconda ground off a failing floor coating in the parking garage and sally port. They also made repairs to the concrete where necessary. The floor was then coated with a polyaspartic coating. This coating is four times stronger than the traditional epoxy coatings.

2024 Buffalo Creek Facility Floor Replacement

NPN Flooring has submitted necessary paperwork. A Purchase Order and a Notice to Proceed was sent and they are planning on the work being done in August.

2024 Buffalo Creek Bank Stabilization

A bid opening was held on March 27th. ILM (Integrated Lakes Management) was the apparent low bidder.

June Water Main Break Locations:

405 N. Rand Rd.

Employee Training:

All employees attended Trench Safety Awareness.

Anniversaries:

Kramer, Jake 6/18/2018

Schuler, Jason 6/13/2005

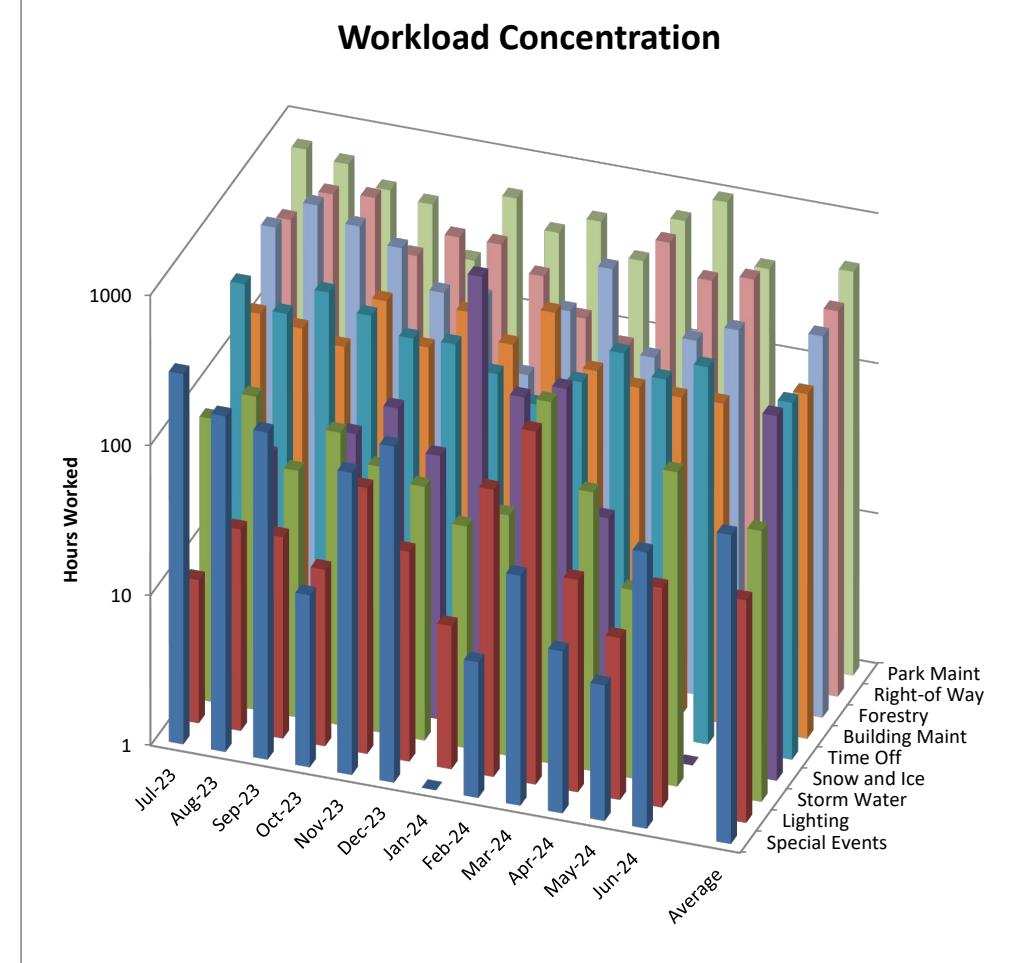
Brown, Mike 6/9/1990

Walkington, Shawn 6/21/1992

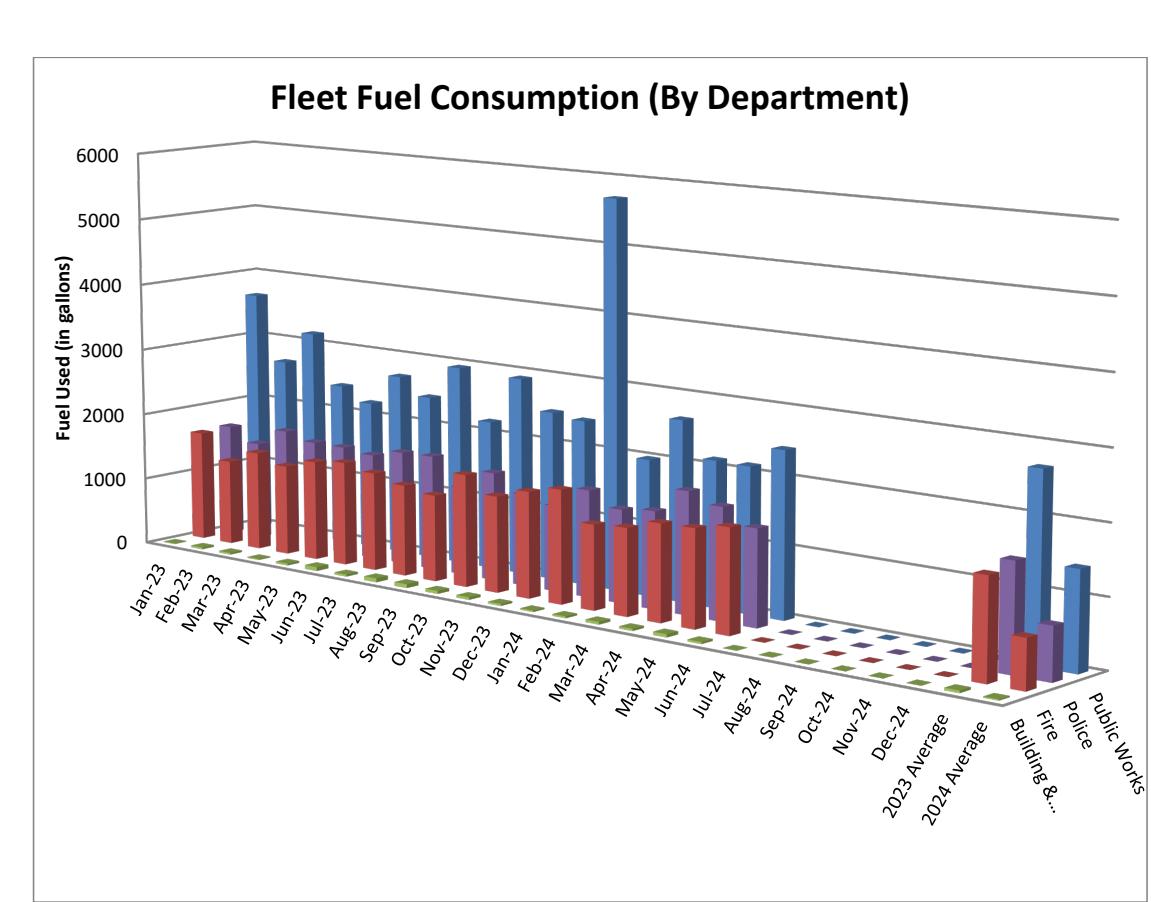
New Employees:

Staff Kudos:

- Jake Kramer & Abe Hernandez- for all of the tree trimming that took place.
- John Cuellar & James Rogers received a big thanks from a rodding job on Racine.
- Mike Wicinski-received multiple compliments from the residents in Wicklow during the concrete project.
- Keli Amato, Austin Bonestroo, Mike Cernock, Steve Fenton, Abe Hernandez, Ian Ryan, Jason Schuler, & Shawn Walkington all received glowing compliments from the resident on Knox Park for our wonderful response, teamwork, and kindness while removing her tree.

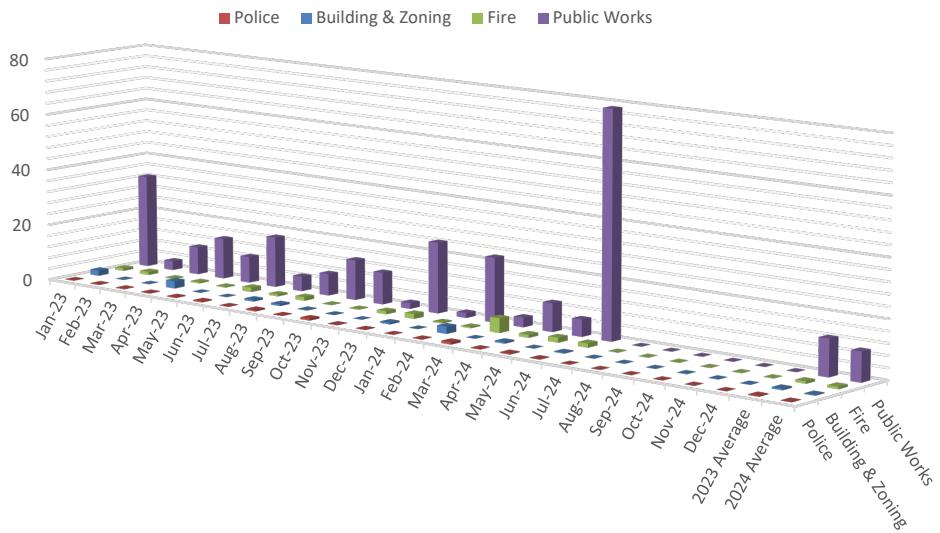


A core function of Public Works are related to the completion of work orders for several categories, including administrative, forestry, park maintenance, municipal property maintenance, right-of-way, snow and ice, street lighting, and storm water system maintenance. This chart shows the number of hours worked on major activities.

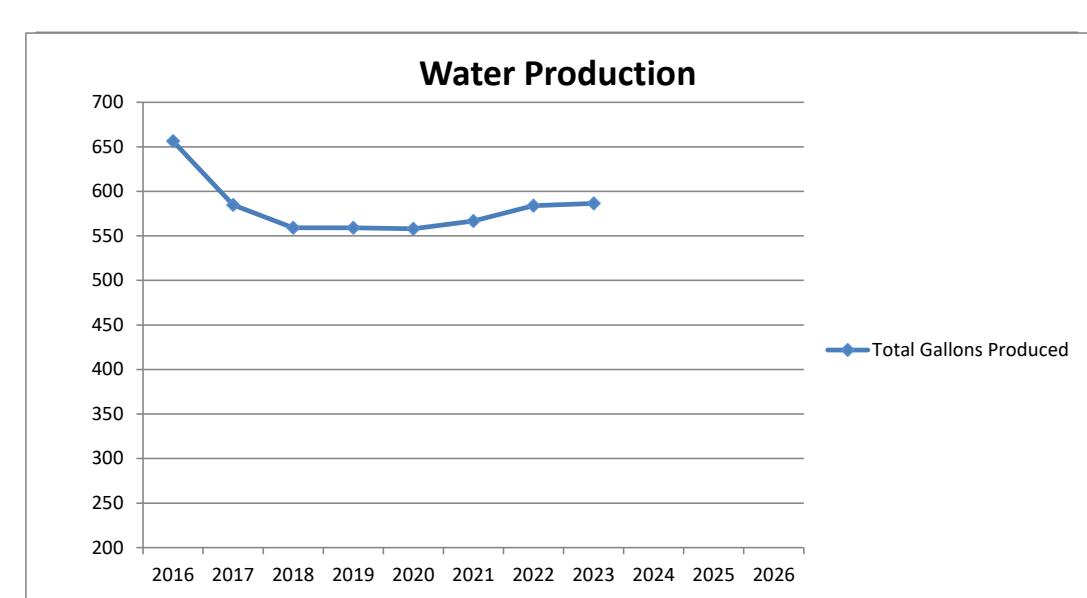


Tracking fuel consumption allows staff to make informed decisions relating to the municipal vehicle fleet, including the number of vehicles in each department, the types of vehicles purchased and the type of fuel source used. Dramatic fluctuations in fuel consumption can occur during events such as heavy snowstorms. (Output measure)

Average Cost per Mile for Village Fleet (By Department)



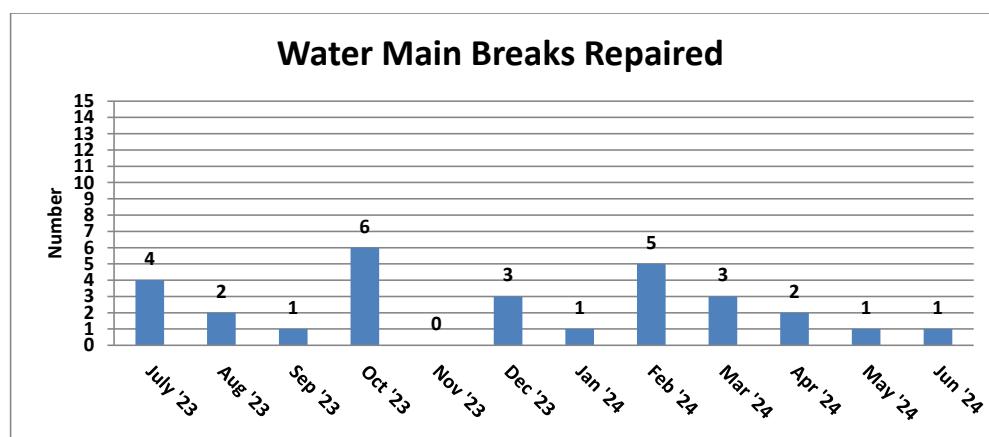
Vehicle cost per mile is an initial indicator of an efficient fleet operation. With basic cost per mile information in hand, all components that feed into that cost can be scrutinized and measured. These components include labor rates, fuel costs and parts costs. Looking further into the Village' vehicle cost per mile, staff can measure other components such as average vehicle age. When vehicles are replaced within their life cycle, the impact is usually positive.



From 2012 to 2015, there was a steady decline in the annual volume of water produced and used by our community. This trend was altered in 2016 due to dry weather leading to increased watering of lawns and landscaped areas.

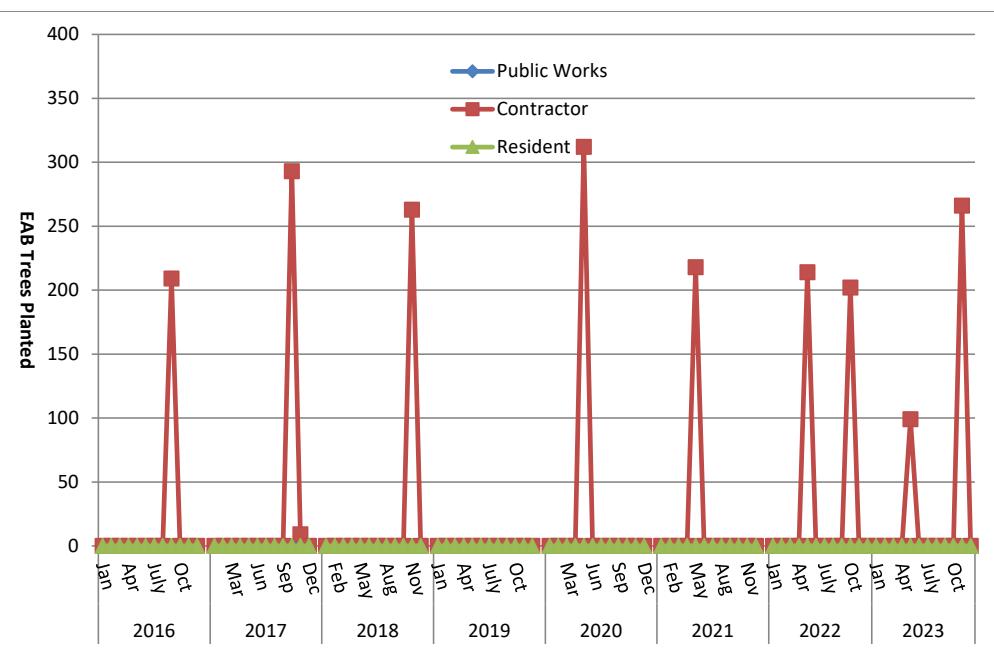
	2016	2017	2018	2019	2020	2021	2022	2023	2024
January	49.301	46.667	45.868	44.227	43.867	42.319	43.414	44.980	44.448
February	45.801	40.952	41.098	41.452	41.645	40.367	39.261	40.767	41.302
March	53.467	44.543	43.155	43.946	43.552	42.924	41.852	44.741	44.178
April	55.963	49.974	45.098	43.570	40.662	45.129	43.301	44.971	47.335
May	60.273	49.588	48.065	45.339	44.834	51.240	67.048	54.729	50.643
June	63.819	56.169	46.114	45.489	51.130	56.763	60.282	62.204	51.841
July	68.751	53.755	57.074	59.526	54.529	53.105	55.144	56.076	
August	66.229	54.746	54.067	61.419	58.959	54.083	55.279	55.155	
September	58.664	53.928	46.809	44.786	51.040	51.058	48.164	50.266	
October	45.838	47.169	44.369	43.476	44.443	44.019	44.912	46.189	
November	42.120	42.335	42.089	41.475	40.680	42.441	40.581	42.471	
December	46.088	44.961	45.305	44.379	42.684	43.222	44.757	43.811	
Total	656.314	584.787	559.111	559.084	558.025	566.670	583.995	586.360	279.747
Avg	1.793	1.598	1.532	1.532	1.529	1.553	1.600	1.606	1.537
% incr/decr	11.37%	-12.23%	-4.59%	0%	-0.02%	1.55%	3.06%	0.04%	

The highlighted months are the lowest for each of these months in the last 8 years. The highest monthly production in the last 8 years occurred in July of 2016. In 2023, our daily average was 1.6 million gallons per day.

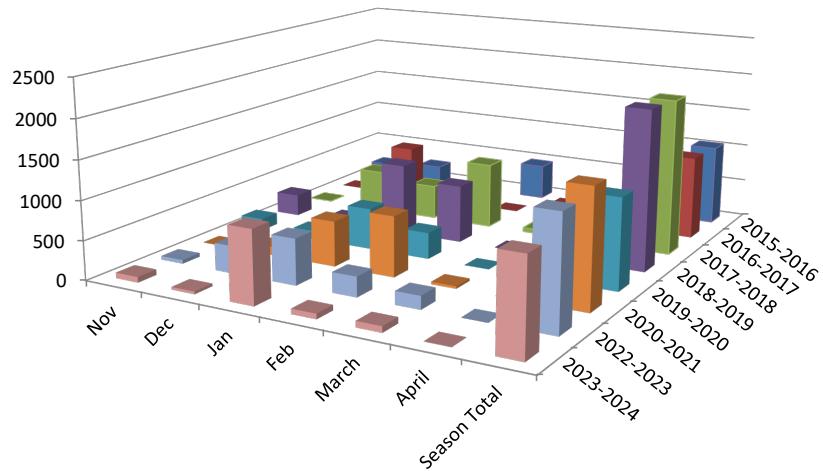


A water main break can be a hole or crack in the water main. Common causes of breaks in the water main include: age, pipe material, shifting in the ground attributed to fluctuations in moisture and temperature (below and above the frost line), corrosive soil that causes a thinning of the water main pipe, improper backfill, severe changes in water pressure (hammer) which has several causes and physical contact (damage) by excavating contractors.

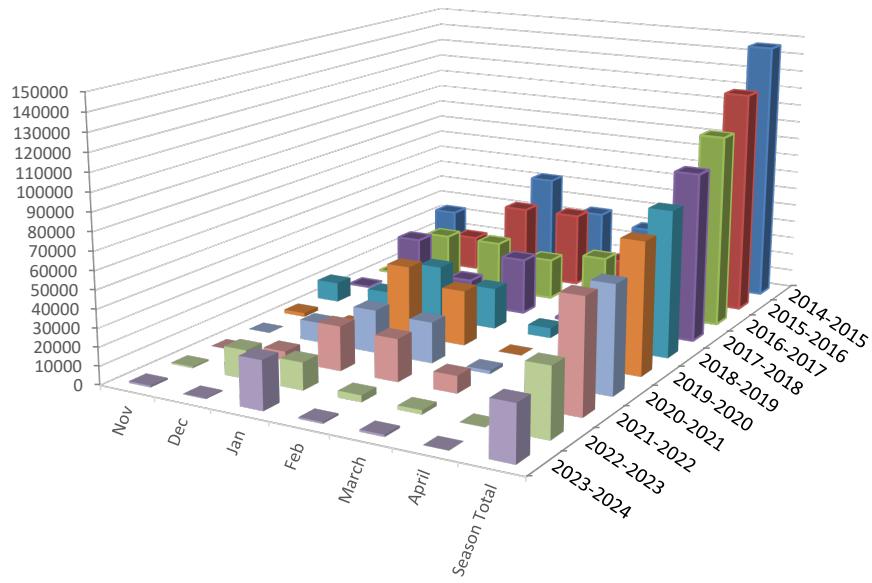
Emerald Ash Borer Tree Replacement Program



Tons of Road Salt



Gallons of Liquid Deicer





PARKS & RECREATION DEPARTMENT

MONTHLY INFORMATION REPORT

June 2024

HIGHLIGHTING DATA METRICS
TO IDENTIFY OPERATIONAL TRENDS
AND
FACILITATE INFORMED DECISION MAKING

70 E. MAIN STREET
LAKE ZURICH, IL 60047

Departmental Narrative

The Lake Zurich Farmers Market is experiencing increased attendance this season since it's opening day on Friday, June 3rd with an estimated 1,050 visitors compared to the 2023 weekly average of 877. The market will remain open until September 13th at Paulus Park featuring over 30 vendors, weekly artisans, live music, a variety of hot food vendors, kids activities and pet rescues. Thank you again to our sponsors for the market: Presenting Sponsor- Lake Zurich Tire & Auto Inc, & Gold Sponsors- Ace Hardware & Avantara

Block A Food Truck Socials continue to run weekly (thru August) featuring 2-3 unique food truck vendors at Paulus Park from 4-7pm (weather pending). Attendance for the weekly occurrences has dipped year over year with 100-200 people attending each event. The Live at the Lake Thursday event series was supposed to kick off on Thursday, June 20th with Laces at the Lake featuring roller skating, Breakfast Club 80s band and a food truck but was canceled due to rainy weather. The Frozen Sing a Long held at Paulus Park on Thursday, June 27th fared much better with weather and brought out over 200 people to enjoy the movie, sing a long and Kiki's Cotton Candy Food Truck. Thank you to our actors/singers from LZ High School who came out to perform for the community. Also a big thank you to our Live at the Lake sponsor, Lake Zurich Tire & Auto Inc. The next Live at the Lake event will take place on Thursday, July 11th, Latin at the Lake and feature a steel drum band, salsa instructor and food truck. All occurrences are free to the community with further information to be found by visiting <https://lakezurich.org/772/Live-at-the-Lake>

Dick Schick's 32nd Annual FREE Community Fishing Derby was held on Sunday, June 16th at Paulus Park from 9am-12pm. No registration was necessary nor fishing license required as it was a free IDNR fishing weekend. The event was a success with 131 participants catching (and releasing) over 50 fish (increase over the 89 participants in 2023). Fish caught and released included bass, blue gills, sun fish, perch and a pumpkin seed fish. Largest fish caught was a 18-inch largemouth bass by Tanner McBride. All participants walked away with a prize for their participation. The department would like to thank the Schick family, specifically Anne, Mike and John, as well as Bob Warren for continuing to volunteer their time to organize and hold this event each year. A thank you to the local American Legion for a monetary donation to help support the event (went towards the free bait for the day).

Paulus Park Beach and Breezewald Beach moved into regular season hours as of June 3rd. Training of the newly hired 30+ lifeguard team continued into mid-June and due to staff availability resulted in opening the Wibit Inflatables back up to the community, day camp and external field trips Monday thru Fridays June 17th thru July 31st from 12-5pm weekly. The department is seeing over 150+ utilize the structures daily. As reported to the Village Board late May 31st, staff noticed two sizable swim areas of Paulus Park Beach are experiencing weed growth which was identified as Eurasian Watermilfoil (EWM). After meeting with the LPOA contractor for lake treatments, McCloud Aquatics, the recommended treatment to the EWM is ProcellaCor (injected into the weeds). Director Caputo did reach out to our Lake County Health Department contact, Alana Bartolai, who did confirm that it is an EPA approved treatment that some of their lakes have seen success with for the treatment of EWM. The cost to treat the nonmotorized launch thru a bit South of the swim area is \$5, 100 (includes a second

treatment if needed). The beach closed early on Monday, June 17th at 5pm so that the company could treat the area with swimming resuming for regular hours of operation the next day. The manufacturer of ProcellaCor did state that there is no trace and swimming can resume within hours of the treatment, however, the Village has decided to exercise additional caution with a long period of time in between treatment and swimming. As of July 4th, all areas have seen significant improvement with all noticeable weeds gone. The department intends to reach out towards the end of the season to have the contractor give the area a final check in case a second treatment is needed.

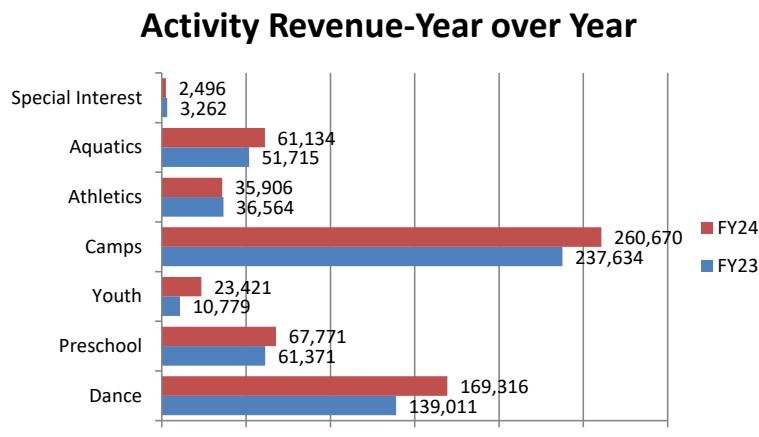
Day Camp wrapped up the first four-week session at the end of June with 49 tweens registered daily for Camp Cedar (grades 5th-7th), 108 kids registered daily for Camp Alpine and 58 preschoolers registered daily for Kamp Kiddie. The second four-week sessions have filled to capacity numbers for all camps with limited availability for the week of post camp. The department is continuing to experience a high volume of outdoor, athletic and Summer dance program registration however the department and contractors have been able to accommodate most of the wait listed participants by adding instructors

The department has finalized the Fall 2024/Winter 2025 brochure which hit households mid July. Priority registration for our Fall/Spring Dance Program begins Monday, July 22nd followed by resident registration on July 29th and nonresident registration on August 12th. Registration for Yellow Brick Road Preschool is going well with enrollment numbers higher than last year at this time. Registration for both our signature dance and preschool programs are ongoing thru the early Fall.

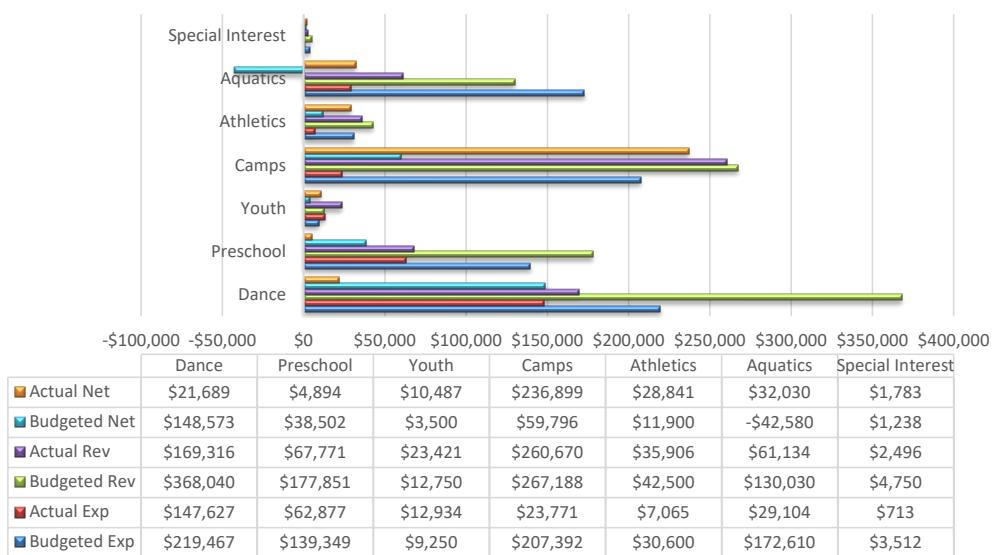
The department is continuing to work with Public Works on a variety of other projects including the resurfacing of Sonoma Park tennis courts and Staples Park tennis courts (to include pickleball after reno; 2 courts to replace one of the tennis courts at Staples) and an addition of a fenced court next to the skate park at Paulus, and the flooring replacement at Buffalo Creek Building A. Also two brand new park communication boards went up in our community this month. A communication board is a sheet of symbols, pictures or photos that a child will learn to point to, to communicate with those around them. Why use a communication board? Speech is difficult for some children. They may find it difficult to make people understand what they are trying to say. The communication boards at Breezewald and Paulus Park were purchased with the SRACLC fund to assist children in our community with limited language skills to express themselves and engage their peers at our playgrounds. Thank you to the Sugrue family for bringing this idea forward and assisting with the development of the images and layouts of the boards. These will be great additions to the parks.

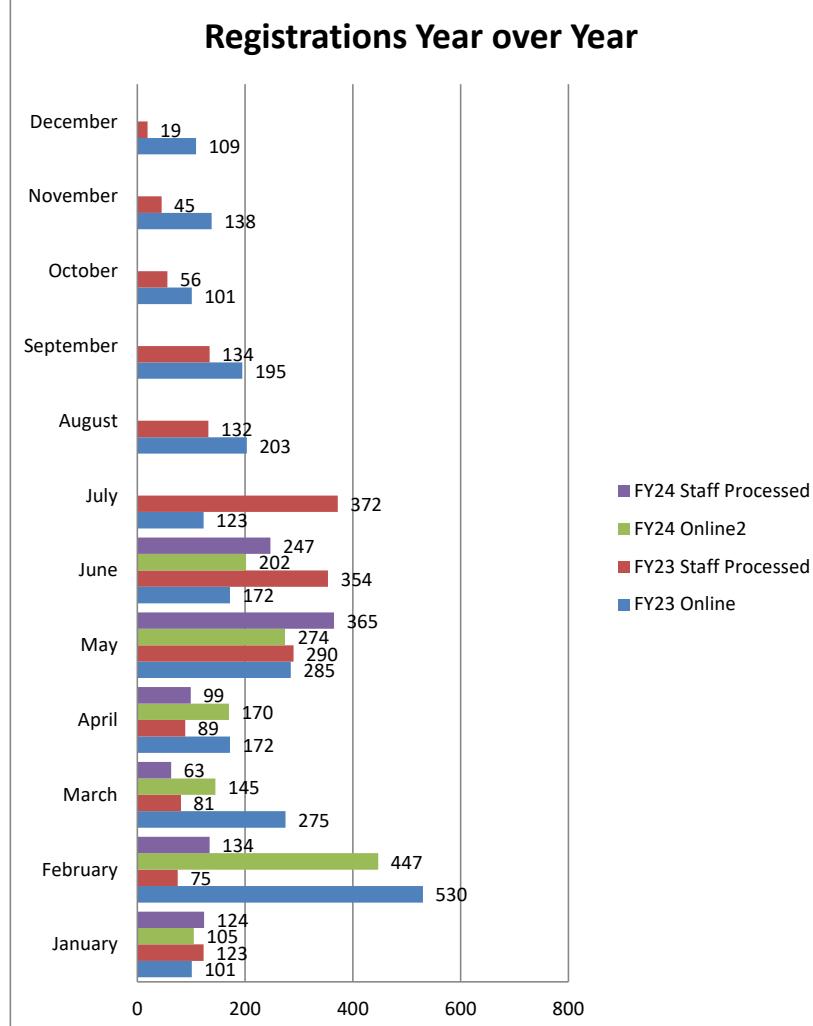
The Village received the executed agreement with Hitchcock Design Group for the OSLAD grant and plans to have a kick off meeting with our rep in early June to review the scope of the projects and begin discussing design.

The department will continue their collaboration with Ancient Oaks Foundation quarterly community events. External special event partners for the remainder of the year include Jack O Lantern World, Phase 3 Bushel of Apples Fest, Alpine Races, Unplugged Fest, Alpine Races. Further details on both Village sponsored, external and internal events can be found in our seasonal program brochure, online or by contacting the department.



Program Cost Recovery Fiscal Y-T-D





Online registration is available to all residents and non-residents enrolling in programs. Beach membership and facility rentals must be made in person at the Paulus Park Barn. Payments made at the beach are NOT included in these numbers. February registrations reflect the priority resident registration period for camp deposits/payments.