

APPROVED MINUTES  
VILLAGE OF LAKE ZURICH  
Board of Trustees  
70 East Main Street



Monday, May 20, 2024 7:00 p.m.

1. **CALL TO ORDER** by Mayor Thomas M. Poynton at 7.01pm.
2. **ROLL CALL:** Mayor Thomas Poynton, Trustee Dan Bobrowski, Trustee Mary Beth Euker, Trustee William Riley, Trustee Marc Spacone, Trustee Roger Sugrue, Trustee Greg Weider. Also in attendance: Village Manager Ray Keller, Asst. Village Manager Michael Duebner, Village Atty. Scott Uhler, Management Services Dir. Kyle Kordell, Police Chief Steve Husak, Public Works Dir. Mike Brown.
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**  
There were none.
5. **PRESIDENT'S REPORT / COMMUNITY UPDATE**  
Lake Zurich Green Business Award Winner – Learning Express Toys & Gifts at 315 South Rand Road: Mayor Poynton presented the award and the owner Rick Derr addressed the Board.  
Proclamation Designation May 19-25, 2024 as National Public Works Week  
Proclamation Recognizing May 27, 2024 as Memorial Day in Lake Zurich
6. **CONSENT AGENDA** \* *Agenda Item #6 F was removed from the Consent Agenda.*
  - A. Approval of Minutes from the Village Board Meeting of May 6, 2024
  - B. Approval of Executive Session Minutes from the Village Board Meeting of April 15, 2024
  - C. Approval of Semi-Monthly Warrant Register Dated May 20, 2024, Totaling \$1,288,050.68
  - D. Agreement with American Garage Floor Systems for Police Department Garage Floor Repairs and Refinishing in the Amount Not-to-Exceed \$61,000  
**Summary:** The 2024 budget includes \$61,000 in the Capital Projects Fund for this project. Based on the age and deteriorating condition of the PD garage floors, repairs and refinishing are recommended this year. Requests for proposals were sent to qualified companies with five proposals received. The lowest responsible proposal came from American Garage Floor Systems of Wauconda with a cost of \$55,810. The requested not-to-exceed amount includes a project contingency budget of \$5,190.

**E. Agreement with NPN Flooring for Buffalo Creek Floor Replacement in the Amount Not-to-Exceed \$34,196.40**

**Summary:** The 2024 budget includes \$30,000 in the Capital Projects Fund for replacement is recommended this year. Competitive bids for this project were received on April 5, 2024, with three bids received and NPN Flooring of Brookfield offering the lowest responsible bid of \$29,736. The requested not-to-exceed amount includes a project contingency budget of 15% given the potential for defects with subflooring or low-lying areas that may require leveling.

*\*Agenda Item removed from the Consent Agenda.*

**\*Amended and Updated Shared Use and Maintenance Agreement between the Village of Lake Zurich and Teryl Properties LLC for the Shared Use and Maintenance of a Shared Parking Lot and Pedestrian Access Areas\***

**F. Amendment to End Date of the Alarm Monitoring Agreement with FSS Technologies, LLC**

**Summary:** FSS Technologies provides direct connect radio-based alarm monitoring services to Lake Zurich and dispatch partner agencies since January 1, 2019. Fire, burglar and panic alarm monitoring services are a critical component of the Village's commitment to life safety. Staff is recommending that the Village Board approve the contract extension through December 31, 2028.

**Recommended Action:** A motion was made by Mayor Poynton, seconded by Trustee Euker, to approve the Consent Agenda as amended with exclusion of 6F.

AYES: 6 Trustees Bobrowski, Euker, Riley, Spacone, Sugrue, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED.

**7. NEW BUSINESS**

**Agreement with ILM Environments for Buffalo Creek Streambank Stabilization in the Amount Not-to-Exceed \$518,145.16**

**Summary:** The Buffalo Creek streambank, located south of Bristol Trails Park along Stanton Road, is experiencing severe erosion from significant rain fall events with existing timber retaining walls collapsing and the loss of property imminent if the streambank is not stabilized.

This environmental infrastructure project includes tree clearing of approximately 1,400 feet of streambank, the addition of protective armoring and gabion retaining walls, flood storage, and plant restoration using species that are native to northern Illinois.

Partnerships with the Illinois Department of Commerce and Economic Opportunity and Lake County Stormwater Commission are expected to result in grant funding to support this project.

A competitive bid opening on March 27, 2024, resulted in six bids received for this project, with the lowest responsible bid received from ILM Environments of Waukegan. The bid amount was \$360,448.81. The requested not-to-exceed

amount includes an additional \$157,696.35 for engineering expenses and a 25% project contingency budget.

Public Works Dir. Mike Brown stated that this proposed project had been proposed for the last few years but funding was not available. This Spring the village was contacted by the agencies and is being funded at 90%, making it possible to address the issues with the Buffalo Creek Streambank.

**Recommended Action:** A motion was made by Trustee Spacone, seconded by Trustee Riley, to approve an agreement with ILM Environments for Buffalo Creek Streambank Stabilization in the Amount Not-to-Exceed \$518,145.16

AYES: 6 Trustees Bobrowski, Euker, Riley, Spacone, Sugrue, Weider.

NAYS: 0

ABSENT: 0

MOTION CARRIED

8. **TRUSTEE REPORTS**

There were none.

9. **VILLAGE STAFF REPORTS**

A. Monthly Data Metric Reports

10. **ADJOURNMENT**

Motion to adjourn the meeting was made by Trustee Euker, seconded by Trustee Sugrue.

AYES: 6 Trustees Bobrowski, Euker, Riley, Spacone, Sugrue, Weider.

NAYS: 0

ABSENT: 0

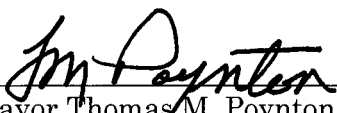
MOTION CARRIED.

Meeting Adjourned at 7.28pm

Respectfully submitted:

Kathleen Johnson, Village Clerk.

Approved by:

  
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Mayor Thomas M. Poynton

6-3-2024  
Date.