

# **VILLAGE OF LAKE ZURICH**

**Board of Trustees  
70 East Main Street**



**Monday, May 20, 2024 7:00 p.m.**

## **AGENDA**

**1. CALL TO ORDER**

- 2. ROLL CALL:** Mayor Thomas Poynton, Trustee Dan Bobrowski, Trustee Mary Beth Euker, Trustee William Riley, Trustee Marc Spacone, Trustee Roger Sugrue, Trustee Greg Weider.

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENT**

This is an opportunity for residents to comment briefly on matters included on the agenda and otherwise of interest to the Board of Trustees. Public Comment is limited to 30 minutes total and up to 5 minutes per speaker.

**5. PRESIDENT'S REPORT / COMMUNITY UPDATE**

- **Lake Zurich Green Business Award Winner – Learning Express Toys & Gifts at 315 South Rand Road**
- **Proclamation Designation May 19-25, 2024 as National Public Works Week**
- **Proclamation Recognizing May 27, 2024 as Memorial Day in Lake Zurich**

**6. CONSENT AGENDA**

These titles will be read by the Village Clerk and approved by a single Roll Call Vote. Any item may be pulled from the Consent Agenda for discussion by any Village Trustee.

**A. Approval of Minutes from the Village Board Meeting of May 6, 2024**

**B. Approval of Executive Session Minutes from the Village Board Meeting of April 15, 2024**

- C. **Approval of Semi-Monthly Warrant Register Dated May 20, 2024, Totaling \$1,288,050.68**

- D. **Agreement with American Garage Floor Systems for Police Department Garage Floor Repairs and Refinishing in the Amount Not-to-Exceed \$61,000**

**Summary:** The 2024 budget includes \$61,000 in the Capital Projects Fund for this project. Based on the age and deteriorating condition of the PD garage floors, repairs and refinishing are recommended this year. Requests for proposals were sent to qualified companies with five proposals received. The lowest responsible proposal came from American Garage Floor Systems of Wauconda with a cost of \$55,810. The requested not-to-exceed amount includes a project contingency budget of \$5,190.

- E. **Agreement with NPN Flooring for Buffalo Creek Floor Replacement in the Amount Not-to-Exceed \$34,196.40**

**Summary:** The 2024 budget includes \$30,000 in the Capital Projects Fund for this project. Based on the age and deteriorating condition of the floors, replacement is recommended this year. Competitive bids for this project were received on April 5, 2024, with three bids received and NPN Flooring of Brookfield offering the lowest responsible bid of \$29,736. The requested not-to-exceed amount includes a project contingency budget of 15% given the potential for defects with subflooring or low-lying areas that may require leveling.

- F. **Amended and Updated Shared Use and Maintenance Agreement between the Village of Lake Zurich and Teryl Properties LLC for the Shared Use and Maintenance of a Shared Parking Lot and Pedestrian Access Areas**

**Summary:** Teryl Properties, represented by Teryl Martin and Fred Martin, seek an updated agreement for use of Village Hall property at 70 East Main Street and its adjacent property at 52 East Main Street. The proposed agreement governs access and parking arrangements, maintenance responsibilities, and garbage collection expenses among these shared properties.

- G. **Amendment to End Date of the Alarm Monitoring Agreement with FSS Technologies, LLC**

**Summary:** FSS Technologies provides direct connect radio-based alarm monitoring services to Lake Zurich and dispatch partner agencies since January 1, 2019. Fire, burglar and panic alarm monitoring services are a critical component of the Village's commitment to life safety. Staff is recommending that the Village Board approve the contract extension through December 31, 2028.

**Recommended Action:** A motion to approve the Consent Agenda as presented.

## 7. NEW BUSINESS

This agenda item includes matters coming to the Board of Trustees for discussion and possible action.

### A. Agreement with ILM Environments for Buffalo Creek Streambank Stabilization in the Amount Not-to-Exceed \$518,145.16 (Trustee Spacone)

**Summary:** The Buffalo Creek streambank, located south of Bristol Trails Park along Stanton Road, is experiencing severe erosion from significant rain fall events with existing timber retaining walls collapsing and the loss of property imminent if the streambank is not stabilized.

This environmental infrastructure project includes tree clearing of approximately 1,400 feet of streambank, the addition of protective armoring and gabion retaining walls, flood storage, and plant restoration using species that are native to northern Illinois.

Partnerships with the Illinois Department of Commerce and Economic Opportunity and Lake County Stormwater Commission are expected to result in grant funding to support this project.

A competitive bid opening on March 27, 2024, resulted in six bids received for this project, with the lowest responsible bid received from ILM Environments of Waukegan. The bid amount was \$360,448.81. The requested not-to-exceed amount includes an additional \$157,696.35 for engineering expenses and a 25% project contingency budget.

**Recommended Action:** A motion to approve an agreement with ILM Environments for Buffalo Creek Streambank Stabilization in the Amount Not-to-Exceed \$518,145.16

## 8. TRUSTEE REPORTS

## 9. VILLAGE STAFF REPORTS

### A. Monthly Data Metric Reports

## 10. ADJOURNMENT

The next regularly scheduled Village Board meeting is on Monday, June 3, 2024.

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA

Coordinator at 847.438.5141 (TDD 847.438.2349) promptly to allow the Village to make reasonable accommodations for those individuals.

**\*Agenda posted on May 15, 2024.**